

**MINUTES OF SPECIAL MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
February 4, 2016**

**CALL TO ORDER**

President Lutes called the meeting to order at 4:06 p.m.

**Committee Members Present**

|                 |                          |
|-----------------|--------------------------|
| Jyl Lutes       | President                |
| Simon Salinas   | Vice President           |
| Richard Perez   | Alternate Vice President |
| Elizabeth Silva | Immediate Past President |

**Staff Members Present**

|   |  |
|---|--|
| Patrick Mathews, General Manager/CAO                      | Dave Meza, Authority Engineer                                    |
| Susan Warner, Asst. General Manager/<br>Diversion Manager | Rose Gill, Human Resources/Organizational<br>Development Manager |
| Ray Hendricks, Finance Manager                            | Elia Zavala, Clerk of the Board                                  |
| Cesar Zuniga, Operations Manager                          |  |

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

General Manager/CAO Mathews commented the following:

- Staff is targeting to have the Fiscal Year 2016-17 Budget approved in March so that the franchise waste haulers meet their April 1<sup>st</sup> deadline with their respective jurisdictions.
- At the April Board meeting, there will be a presentation on the Community Power Project.

**COMMITTEE MEMBER COMMENTS**

None

**PUBLIC COMMENT**

None

**CONSIDERATION ITEMS**

**1. Minutes of January 6, 2016, Meeting**

**Public Comment:** None

**Committee Action:** Past President Silva made a motion to approve the minutes as presented. Vice President Salinas seconded the motion. The motion passed unanimously.

**2. December 2015 Claims and Financial Reports**

Finance Manager Hendricks provided a report on the financial activities for the month of December, indicating that there was a slight increase in revenues over expenditures.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Vice President Salinas made a motion to forward the report to the Board for approval. Past President Silva seconded the motion. The motion passed unanimously.

**3. Fiscal Year 2015-16 Mid-Year Budget Adjustments**

Finance Manager Hendricks presented the proposed budget adjustments indicating that these would be a net increase of \$39,525 to fund balance for the fiscal year.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report and expressed support for the recommended adjustments.

**Committee Action:** Vice President Salinas made a motion to forward the report to the Board for approval. Past President Silva seconded the motion. The motion passed unanimously.

**4. Fiscal Year 2016-17 Preliminary Budget Overview**

Finance Manager Hendricks presented the preliminary budget which includes a 3% increase in landfilled tonnage, 2.9% increase to the AB939 Fees and Tipping Fee, a \$4.00 increase to the Greenwaste Fees, and a recommendation to use the Capital Reserves. Some of the major changes in the operating budget are due to increase in costs of State fees, health insurance premiums, and green waste processing. Staff presented the estimated impact to the residential and commercial customers.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report and suggested that staff include details on the miscellaneous increases in the report to the full Board.

**Committee Action:** Vice President Salinas made a motion to forward the report to the Board for discussion. Past President Silva seconded the motion. The motion passed unanimously.

**FUTURE AGENDA ITEMS**

**5. Agenda Items – View Ahead**

The Committee reviewed the future agenda items.

**CLOSED SESSION**

President Lutes adjourned the meeting to closed session to discuss the following:

- 6. Pursuant to **Government Code Section 54956.8** to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Sale parcel on Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017


**RECONVENE**

President Lutes reconvened the meeting to open session with no reportable action taken in closed session.

**ADJOURNMENT**

(4:52) President Lutes adjourned the meeting.

ATTEST:   
Elia Zavala, Clerk of the Board

APPROVED:   
Jyl Lutes, President