MINUTES OF  
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
NOVEMBER 17, 2016

CALL TO ORDER
President Lutes called the meeting to order at 6:01 p.m.

ROLL CALL
The following Board Directors were present:
County of Monterey  Fernando Armenta
County of Monterey  Simon Salinas, Vice President
City of Salinas      Jyl Lutes, President
City of Salinas      Gloria De La Rosa
City of Salinas      Joseph D. Gunter, alternate
City of Gonzales     Scott Funk, alternate
City of Soledad      Richard Perez, Alt. Vice President
City of Greenfield   Avelina Torrez
City of King         Robert Cullen

The following Board Directors were absent:
City of Salinas      Tony Barrera
City of Gonzales     Elizabeth Silva

Staff Members Present:
R. Patrick Mathews, General Manager/CAO       Brian Kennedy, Engineering & Environmental
Cesar Zuñiga, Asst. GM/Operations Manager      Compliance Manager
Ray Hendricks, Finance Manager                Erika J. Trujillo, Clerk of the Board
Rose Gill, HR/Organizational Dev. Manager      Thomas M. Bruen, General Counsel
Mandy Brooks, Resource Recovery Manager

MEETING ANNOUNCEMENTS
President Lutes announced the availability of translation services. No member from the
public requested the service.

GENERAL MANAGER COMMENTS
(6:02) General Manager/CAO Mathews announced the recent appointment of Erika J.
Trujillo to Clerk of the Board.

DEPARTMENT MANAGER COMMENTS
Finance Manager Hendricks announced that the financial audit report was not ready for
presentation, it will be presented at the December meeting.

BOARD DIRECTORS COMMENTS
(6:03) Director Torres thanked Recycling Coordinator Jenny Mitchell for the presentation at
council meeting. She commended the Authority for keeping her community informed on
current actions. Director Armenta commented that the December meeting will be his last
meeting attending as a Director of the Board. He thanked the Board for collaborating with
him during his term as a Board member.
PUBLIC COMMENT
(6:05) None

CONSENT AGENDA (6:07)
1. Minutes of October 20, 2016, Regular Meeting
2. September 2016 Claims and Financial Reports
3. October 2016 Member and Interagency Activities Report and Upcoming Events
5. September 2016 Quarterly Tonnage and Diversion Report
6. Household Hazardous Waste Collection Plan for the Service Area

Public Comment: None
Board Comments: None
Motion: Director Simon made a motion to approve the consent agenda as presented. Director Perez seconded the motion.
Votes: Motion carried 9,0 for Item Nos. 2 through 6 with the exception of Item No. 1, Funk abstain.
Ayes: Perez, Lutes, Salinas, Armenta, De La Rosa, Gunter (alt), Cullen, Torres, Funk (alt)
Noes: None
Abstain: Funk (alt) from Item No. 1 only
Absent: Barrera, Silva

PRESENTATION
7. RESOURCE RECOVERY PROJECTS & ACTIVITIES BEYOND RECYCLING
(6:07) Resource Recovery Manager Brooks presented two new projects that staff have been working on over the past year. First project is Jardin del Sol located at the Sun Street Transfer Station, a demonstration garden that will be utilized to host composting workshops and demonstration space to show different home compost methods. Second project is the Fix-It Clinic, a community event hosted November 5, 2016 at the Salinas Recreation Center. The partnership between the City of Salinas Recreation and Community Services and the Authority introduced the idea of repairing items instead of discarding them.

Public Comment: None
Board Comments: The Board discussed the presentation and commented on the great work staff is doing. Director Armenta suggested inviting volunteers of the trades to be available to help for any future Fix-It Clinics.

CONSIDERATION
8. EMPLOYEE LONGEVITY PROGRAM
(6:20) Human Resources/Organizational Development Manager Gill presented longevity program options requested by the Board. Based on a review of other local agency programs, staff recommended implementing an increase in base salary of 2.5% at ten years, 2.5% at fifteen years, and 2.5% at twenty years.

Public Comment: None
Board Discussion: The Board discussed the options for the program, the fiscal impacts, and the importance of implementing a program. They commended staff for conducting a survey of local agencies, reviewing respective
longevity packages available to their employees and providing reasonable options.

**Motion:** Director Armenta made a motion to approve the implantation of the program as proposed. Director Salinas seconded the motion.

**Votes:** Motion carried 9,0

Ayes: Perez, Lutes, Salinas, Armenta, De La Rosa, Gunter (alt), Cullen, Torres, Funk (alt)

Noes: None

Abstain: None

Absent: Barrera, Silva

9. **OPPORTUNITY FOR SHORT-TERM INVESTMENT IN MONTEREY BAY COMMUNITY POWER PROJECT STARTUP**

(6:25) General Manager/CAO Mathews explained the opportunity for short-term investments with the startup of the Monterey Bay Community Power project. The development group is reaching out to jurisdictions inquiring about interest in investing. Startup capital will be needed for the first 16-18 months of formation. A potential 1-3 years' investment return from formation could offer a 2.5% - 3.5% return. There are current discussions between the interested jurisdictions and the agency regarding insurance for investors and how the JPA language will be formulated. Concrete guarantee for full reimbursement for investors if agency does not get off the ground is being requested from interested jurisdictions. The development group is also considering release of an RFP to financial institutions as well.

**Public Comment:** None

**Board Discussion:** The Board discussed the potential risks and the need for review by legal counsel and the Finance Manager. They would like consideration of the cost of review by legal counsel of the initial documents and the developed documents to be incorporated into the comparison of the return interest rate.

**Motion:** By consensus, the Board directed staff to obtain more information on the investment opportunity including cost of legal review.

10. **NOMINATING COMMITTEE FOR ELECTION OF OFFICERS FOR 2017**

(6:36) General Manager/CAO Mathews explained the elections process and requested election of two members for the nominating committee.

**Public Comment:** None

**Board Comments:** The Board discussed the item. Directors De La Rosa and Silva (by request through alternate) volunteered to be on the nominating committee.

**Motion:** By consensus, Directors De La Rosa and Silva were appointed to the nominating committee.

**FUTURE AGENDA ITEMS**

11. **AGENDA ITEMS – VIEW AHEAD SCHEDULE**

(6:39) The Board reviewed the future agenda items on the December agenda. General Manager/CAO Mathews highlighted that several of the strategic items will be brought before the board in the December meeting as well as the Audit.
CLOSED SESSION

The following item was not discussed:
12. Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

ADJOURN

(6:41) President Lutes adjourned the meeting.

APPROVED: ____________________________
Simón Salinas, Vice President

Attest: ________________________________
Erika J. Trujillo, Clerk of the Board