

**MINUTES OF SPECIAL MEETING
 SALINAS VALLEY SOLID WASTE AUTHORITY
 EXECUTIVE COMMITTEE
 September 3, 2025
 126 Sun Street, Salinas, CA 93901**

CALL TO ORDER

President Silva called the meeting to order at 2:47 p.m.

COMMITTEE MEMBERS PRESENT

City of Gonzales	Elizabeth Silva, <i>President</i>
County of Monterey	Glenn Church, <i>Vice President</i>
City of Salinas	Gloria De La Rosa, <i>Alt. Vice President</i>

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Ray Hendricks, Finance and Administration Manager
Mandy Brooks, Resource Recovery Manager
Brian Kennedy, Engineering and Environmental Compliance Manager
Monica Zuniga, Human Resources Supervisor
Roy C. Santos, General Counsel (<i>virtually</i>)
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(2:47) General Manager/CAO Mathews provided an update on the status of the sale of the 131-139 Sun Street property and the negotiation of the lease agreement with GEO Services for the 128 Sun Street, Ste. 201 property. Finance and Administration Manager Hendricks indicated that the Annual Comprehensive Annual Report is expected to be ready to present at the October 1, Executive Committee meeting. Assistant General Manager/Operations Manager Zuñiga reminded the Committee of the Annual Employee Communication meeting scheduled for September 5 at 6 p.m.

GENERAL COUNSEL COMMENTS

(2:49) None

COMMITTEE COMMENTS

(2:50) Alternate Vice President De La Rosa invited everyone to the 9/11 Ceremony that will be held at the Salinas City Hall. President Silva reported on the Gonzales City Council's approval to move forward the Vista Lucia Project to Monterey County's Local Agency Formation Committee (LAFCO) for consideration.

PUBLIC COMMENT

(2:51) No members of the public were present in person or online.

CONSIDERATION ITEMS

(2:51)

1. Minutes of August 6, 2025 Meeting

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Church seconded the motion. The motion passed unanimously: 3-0

2. July 2025 Claims and Financial Reports

(2:52) Finance and Administration Manager Hendricks provided a report on the Agency's finances. He indicated that revenues are within the projected budget amounts and expenditures are comparable to last year for the month of July.

Committee Discussion: None

Public Comment: None

Committee Action: Vice President Church made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously: 3-0

3. A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2025-26

(2:54) Finance and Administration Manager Hendricks indicated that this is a routine item that carries over remaining CIP balances from the prior year. He provided a report on the proposed adjustments to the Capital Improvements accounts.

Committee Discussion: None

Public Comment: None

Committee Action: Vice President Church made a motion to forward to the Board recommending approval. President Silva seconded the motion. The motion passed unanimously: 3-0

4. Discussion on the Recruitment Process of the New General Manager

(2:58) General Manager/CAO Mathews reviewed the schedule provided by Bob Murray & Associates for the recruitment of the new General Manager. He detailed the process and expectations during the recruitment process.

Committee Discussion: The Committee expressed their concerns with the timeline due to the Holiday Season approaching and the difficulty scheduling the candidate interviews. They discussed having the full Board participate throughout the entire process versus the Executive Committee taking the lead.

Public Comment: None

Committee Action: By consensus, the Committee provided staff with direction to work with the consultant to attempt to condense the schedule and involve the full Board in most of the process.

5. Discussion Regarding the Levine Act and Request to Include a Levine Act Disclosure within the Authority's Agenda

(3:15) General Legal Counsel Santos provided a report on the request made by Director Sandoval to include a disclosure on the Authority's agenda regarding the Levine Act. He provided a report on the Levine Act component requirements and implications it might have toward the Authority.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: By consensus the Committee moved the item forward to be presented to the Board at the next meeting for review and consideration.

FUTURE AGENDA ITEMS

6. Future Agenda Items – View Ahead Calendar

(3:25) General Manager/CAO reviewed the view ahead calendar.

CLOSED SESSION

(3:26) President Silva invited public comment on closed session item numbered eight. General Manager/CAO Mathews indicated there is no need to discuss item seven as the information was discussed during item number four.

~~7. Pursuant to **Government Code Section 54957** to confer with General Counsel Roy C. Santos, and General Manager/CAO Patrick Mathews, concerning appointment of public agency employee: General Manager.~~

8. Conference with Legal Counsel – Pending Litigation pursuant to paragraph 4 of subdivision (d) of **Government Code Section 54956.9**: Arcenio Gordon v. Salinas Valley Solid Waste Authority et al. Case No. 25CV004179.

PUBLIC COMMENT

(3:27) None

(3:27) President Silva adjourned the meeting into closed session to discuss item eight.

RECONVENE

(3:40) President Silva reconvened the meeting to open session with no reportable actions taken in closed session.

ADJOURNMENT

President Silva adjourned the meeting at 3:40 p.m.

ATTEST: Signed by:
Erika J. Trujillo
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Erika J. Trujillo, Clerk of the Board

APPROVED: Signed by:
Liz Silva
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Elizabeth Silva, President