



# Agenda

## EXECUTIVE COMMITTEE

WEDNESDAY, September 3, 2025

**2:30 p.m.**

Public Participation available via Zoom  
Meeting ID No. 883 2830 6216 | Passcode: 324728

Conference Room  
126 Sun Street  
Salinas, California 93901

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### **CALL TO ORDER**

#### **ROLL CALL**

President	Elizabeth Silva (City of Gonzales)
Vice President	Glenn Church (County of Monterey)
Alternate Vice President	Gloria De La Rosa (City of Salinas)

### **GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

#### **GENERAL LEGAL COUNSEL**

#### **COMMITTEE MEMBER COMMENTS**

#### **PUBLIC COMMENTS**

Receive public comment from the audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

#### **CONSIDERATION ITEMS**

- 1. Minutes of August 6, 2025 Meeting**
  - Committee Discussion
  - Public Comment
  - Recommended Committee Action – Approval
- 2. July 2025 Claims and Financial Reports**
  - Receive report from Ray Hendricks, Finance and Administration Manager
  - Committee Discussion
  - Public Comment
  - Recommended Committee Action – Forward to the Board and Recommend Approval
- 3. A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2025-26**
  - Receive report from Ray Hendricks, Finance and Administration Manager
  - Committee Discussion
  - Public Comment
  - Recommended Committee Action – Forward to the Board and Recommend Approval
- 4. Discussion on the Recruitment Process of the New General Manager**
  - Receive report from Patrick Mathews, General Manager/CAO
  - Committee Discussion
  - Public Comment
  - Recommended Committee Action – Provide Input
- 5. Discussion Regarding the Levine Act and Request to Include a Levine Act Disclosure within the Authority's Agenda**
  - Receive report from Roy C. Santos, General Legal Counsel

- B. Committee Discussion
- C. Public Comment
- D. Recommended Committee Action – Provide Input and Direction

**FUTURE AGENDA ITEMS**

**6. Future Agenda Items – View Ahead Calendar**

**CLOSED SESSION**

- 7. Pursuant to Government Code Section 54957 to confer with General Counsel Roy C. Santos, and General Manager/CAO Patrick Mathews, concerning appointment of public agency employee: General Manager.
- 8. Conference with Legal Counsel – Pending Litigation pursuant to paragraph 4 of subdivision (d) of Government Code Section 54956.9: Arcenio Gordon v. Salinas Valley Solid Waste Authority et al. Case No. 25CV004179.

**RECONVENE**

**ADJOURNMENT**

**Meeting Information**

To observe the meeting, go to our YouTube channel at <https://www.youtube.com/user/svswa831>. To participate virtually during the meeting join through Zoom using the following link <https://us02web.zoom.us/j/88328306216?pwd=PtuQZ15dC7gFgdctpkv5lhNDb896Sr.1>. To participate by telephone dial any of the numbers listed below:

+1 669 900 9128	+1 253 215 8782	+1 346 248 7799	+1 301 715 8592
Meeting ID: 883 2830 6216#		Passcode: 324728	To Raise your Hand press *9 - To Mute or Unmute press *6

Public comments may also be submitted via e-mail to the Clerk of the Board at [comment@svswa.org](mailto:comment@svswa.org). Comments must be received by 1 p.m. on Wednesday, September 3, 2025 and should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 1 p.m. will be made part of the record if received prior to the end of the meeting. Please indicate in the Subject Line the item number your comment is regarding (i.e., Item No. 10).

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 126 Sun Street, Salinas, and the Authority’s Website on **Thursday, August 28, 2025**. The Executive Committee will next meet in regular session on **Wednesday, October 1, 2025, at 2:30 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 126 Sun Street, Salinas, California 93901, Phone 831-775-3000 and at [www.salinasvalleyrecycles.org](http://www.salinasvalleyrecycles.org).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II).

**MINUTES OF SPECIAL MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
August 6, 2025**  
126 Sun Street, Salinas, CA 93901

**CALL TO ORDER**

President Silva called the meeting to order at 2:31 p.m.

**COMMITTEE MEMBERS PRESENT**

City of Gonzales	Elizabeth Silva, <i>President</i>
County of Monterey	Glenn Church, <i>Vice President</i>

**ABSENT**

City of Salinas	Gloria De La Rosa, <i>Alt. Vice President</i>
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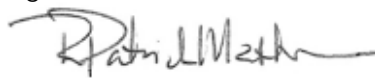
**STAFF MEMBERS PRESENT**

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Ray Hendricks, Finance and Administration Manager
Mandy Brooks, Resource Recovery Manager
Brian Kennedy, Engineering and Environmental Compliance Manager
Roy C. Santos, General Counsel ( <i>virtually</i> )
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

**ITEM NO. 1**

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Agenda Item



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General Manager/CAO

*R. Santos by E.T.*

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Authority General Counsel

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(2:32) Resource Recovery Manager Brooks thanked President Silva for her attendance at the Annual CRRA conference held in Monterey. Engineering and Environmental Compliance Manager Kennedy commented on the release of the North County Recycling and Transfer Station Notice of intent to Adopt a Negative Declaration scheduled for August 9<sup>th</sup>. Mr. Kennedy also commented on an incident taking place at Jolon Road Transfer Station, two weeks after the Fire Rover was installed. He presented a video of the occurrence.

Finance and Administrative Manager Hendricks updated the Committee on the following:

- CalPERS announced their return-on-invest at 11.6%, giving the Authority a surplus of approximately \$500,000.
- The health insurance premiums increased 9.5%, with the Authority budgeting for a 10% increase.
- The workers' compensation insurance premiums decreased by approximately 4% with the Authority budgeting for a 15% increase, giving the Authority a \$200,000 budget surplus.

**GENERAL COUNSEL COMMENTS**

(2:43) None

**COMMITTEE COMMENTS**

(2:43) President Silva commented on her attendance at the CRRA conference commending the Youth Council presentation given.

**PUBLIC COMMENT**

(2:45) No members of the public were present in person or online.

**CONSIDERATION ITEMS**

(2:46)

**1. Minutes of April 30, 2025 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Church made a motion to approve the minutes as presented. President Silva seconded the motion. The motion passed unanimously: 2-0

**2. May 2025 Claims and Financial Reports**

(2:47) Finance and Administration Manager Hendricks provided a report on the Agency's finances reporting they were trending and comparable to last year for the month of May. He indicated that this report is superseded by the following item.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Church made a motion to forward to the Board recommending approval. President Siva seconded the motion. The motion passed unanimously: 2-0

**3. June 2025 Claims and Financials Reports**

(2:48) Finance and Administration Manager Hendricks provided a report on the Agency's current finances indicating that finances were trending and comparable to last year with the numbers not being final as staff is working on final entries for the year.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Church made a motion to forward to the Board recommending approval. President Silva seconded the motion. The motion passed unanimously: 2-0

**4. June 2025 Quarterly Investments Report**

(2:50) Finance and Administrative Manager Hendricks provided a report on the investments for the quarter ending June 30, 2025. He indicated that the return-on-investment percentages were moderate.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Church made a motion to forward to the Board recommending approval. President Silva seconded the motion. The motion passed unanimously: 2-0

**5. Consideration of the Request from the Pajaro Regional Flood Management Agency for Recycling and Solid Waste Disposal Fee Waiver**

(2:51) General Manager/CAO Mathews informed the Committee of the letter received by the Pajaro Regional Flood Management Agency requesting a waiver of recycling and disposal fees to assist with the cleanup project along the Pajaro River.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** Vice President Church made a motion to forward to the Board recommending approval. President Silva seconded the motion. The motion passed unanimously: 2-0

**FUTURE AGENDA ITEMS**

**6. Future Agenda Items – View Ahead Calendar**

(3:03) General Manager/CAO reviewed the view ahead calendar.

**CLOSED SESSION**

(3:06) President Silva invited public comment on closed session item numbered seven and eight.

7. Pursuant to **Government Code Section 54956.8** to confer with General Counsel Roy C. Santos and real property negotiators General Manager/CAO Patrick Mathews, and Asst. GM/Ops Manager Cesar Zuñiga, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** APNs 003-051-086 and 003-051-087, **2)** APNs 223-071-0070, and **3)** APNs 223-042-0040.

8. Pursuant to **Government Code Section 54957** to confer with General Counsel Roy C. Santos, and General Manager/CAO Patrick Mathews, concerning appointment of public agency employee: General Manager

**PUBLIC COMMENT**

(3:06) None

(3:07) President Silva adjourned the meeting into closed session to discuss items numbered seven and eight.

**RECONVENE**

(3:55) President Silva reconvened the meeting to open session with no reportable actions taken in closed session.

**ADJOURNMENT**

President Silva adjourned the meeting at 3:56 p.m.

APPROVED: \_\_\_\_\_  
Elizabeth Silva, President

ATTEST: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



**Report to the Executive Committee**

**ITEM NO. 2**

Finance and Administration  
Manager/Controller/Treasurer

General Manager/CAO

N/A

General Legal Counsel

**Date:** September 03, 2025  
**From:** C. Ray Hendricks, Finance and Administration Manager  
**Title:** July 2025 Claims and Financial Reports

**RECOMMENDATIONS**

Staff requests that the Executive Committee recommend acceptance of the July 2025 Claims and Financial Reports.

**DISCUSSION & ANALYSIS**

Please refer to the attached financial reports and checks issued report for the month of July for a summary of the Authority's financial position as of July 31, 2025. The following are highlights of the Authority's financial activity for the month of July.

Results of Operations (Consolidated Statement of Revenues and Expenditures)  
 For the month of July 2025, operating revenues exceeded expenditures by \$711,862.

Revenues (Consolidated Statement of Revenues and Expenditures)

	July Budget	July Actual	Over/(Under)	
Tipping Fees - Solid Waste	1,340,873	1,387,283	46,410	3.5%
Tipping Fees - Diverted Materials	313,780	311,905	(1,875)	-0.6%
Other Revenues	<u>728,473</u>	<u>742,412</u>	<u>13,939</u>	1.9%
Total Revenue	<u><u>2,383,127</u></u>	<u><u>2,441,600</u></u>	<u><u>58,473</u></u>	2.5%

Solid Waste revenues for July were \$46,410 or 3.5% over budgeted amounts. Diverted Material revenues for July were \$1,875 or 0.6% under budgeted amounts. July total revenue was \$58,473 or 2.5% over budgeted amounts.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of July 31, 2025 (8.3% of the fiscal year), year-to-date operating expenditures totaled \$1,729,738. This is 6.9% of the operating budget of \$24,985,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of July 2025, capital project expenditures totaled \$582,194. \$281,940 was for JR Postclosure Maintenance. \$186,911 was for CH Postclosure Maintenance. \$81,383 was for LR Postclosure Maintenance. \$15,303 was for JC Module Engineering Construction.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of July 2025 is attached for review and acceptance. July disbursements totaled \$3,584,214.10 of which \$796,455.04 was paid from the payroll checking account for payroll and payroll related benefits.

The following is a list of vendors paid more than \$50,000 during the month of July 2025.

<u>Vendor</u>	<u>Services</u>	<u>Amount</u>
Aon Risk Insurance Services West, Inc.	Annual Insurance Services	\$1,225,239.98
Atlas Organics CU11, LLC	Monthly Organics Processing	286,468.30
Southern Counties Lubricants LLC	Monthly Equipment/Vehicle Fuel	109,705.77
Monterey County Health Department	Annual Permits	99,666.44
Fire Rover LLC	JR Fire Rover	96,410.45
Ca. Dep. Of Tax and Fee Admin.	Quarterly BOE Landfill Fee	81,089.74
Geologic Associates, Inc.	All Sites Engineering Services	76,340.77
Golden State Truck & Trailer Repair	Trailer Rebuild and Equipment Maintenance	73,030.30
Pacific Gas & Electric	All Sites Electrical Services	60,747.94
S. Groner Associates	All Sites Engineering Services	52,702.50

## Cash Balances

The Authority's cash position decreased by \$762,646.33 during July to \$39,032,421.27. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below. Cash for Capital Improvements and post closure funded from operations is transferred at the beginning of the year. Additionally, cash for debt service principal payments is transferred in July. While these transfers and payments leave the balance available for operations with a negative balance, profitable operations should improve the balance to a positive amount by the end of the fiscal year.

### Restricted by Legal Agreements:

Johnson Canyon Closure Fund	5,249,676.83
Restricted for Pension Liabilities (115 Trust)	-
State & Federal Grants	131,490.97
BNY - Bond 2022A Payment	2,951,666.10

### Funds Held in Trust:

Central Coast Media Recycling Coalition	109,909.22
Employee Unreimbursed Medical Claims	2,604.70

### Committed by Board Policy:

AB939 Services	-
Undesignated Fund Balance	4,159,614.89
Designated for Capital Projects Reserve	5,475,938.23
Designated for Environmental Impairment Reserve	3,206,108.06
Designated for Operating Reserve	3,791,621.18
Expansion Fund (South Valley Revenues)	5,277,409.99

### Assigned for Post Closure and Capital Improvements

Crazy Horse Post Closure	1,085,145.18
Lewis Road Post Closure	396,417.05
Jolon Road Post Closure	7,427.01
Johnson Canyon Post Closure	2,846,789.01
Capital Improvement Projects	10,701,502.33

Available for Operations: (6,360,899.48)

Total	<u><u>39,032,421.27</u></u>
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## ATTACHMENTS

1. July 2025 Consolidated Statement of Revenues and Expenditures
2. July 2025 Consolidated Grant and CIP Expenditures Report
3. July 2025 Checks Issued Report

**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending July 31, 2025**

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Revenue Summary</u></b>							
Tipping Fees - Solid Waste	15,075,000	1,387,283	1,387,283	9.2 %	13,687,717	0	13,687,717
Tipping Fees - Diverted Materials	3,577,500	311,905	311,905	8.7 %	3,265,595	0	3,265,595
AB939 Service Fee	5,650,200	470,852	470,852	8.3 %	5,179,348	0	5,179,348
Charges for Services	2,622,000	247,607	247,607	9.4 %	2,374,393	0	2,374,393
Sales of Materials	175,000	227	227	0.1 %	174,773	0	174,773
Gas Royalties	340,000	0	0	0.0 %	340,000	0	340,000
Investment Earnings	800,000	8,687	8,687	1.1 %	791,313	0	791,313
Rental Income	165,000	15,039	15,039	9.1 %	149,961	0	149,961
<b>Total Revenue</b>	<b>28,404,700</b>	<b>2,441,600</b>	<b>2,441,600</b>	<b>8.6 %</b>	<b>25,963,100</b>	<b>0</b>	<b>25,963,100</b>
<b><u>Expense Summary</u></b>							
Executive Administration	600,700	28,287	28,287	4.7 %	572,413	0	572,413
Administrative Support	557,000	70,640	70,640	12.7 %	486,360	35,000	451,360
Human Resources Administration	468,800	28,173	28,173	6.0 %	440,627	181	440,446
Clerk of the Board	254,200	10,971	10,971	4.3 %	243,229	0	243,229
Finance Administration	1,080,300	98,052	98,052	9.1 %	982,248	2,996	979,253
Operations Administration	879,600	47,668	47,668	5.4 %	831,932	0	831,932
Resource Recovery	1,545,000	79,000	79,000	5.1 %	1,466,000	9,000	1,457,000
Marketing	100,600	767	767	0.8 %	99,833	91,500	8,333
Public Education	247,400	43,154	43,154	17.4 %	204,246	103,330	100,915
Household Hazardous Waste	1,188,900	73,985	73,985	6.2 %	1,114,915	182,612	932,303
C & D Diversion	380,700	9,113	9,113	2.4 %	371,587	0	371,587
Organics Diversion	2,374,700	90,398	90,398	3.8 %	2,284,302	0	2,284,302
Diversion Services	40,000	0	0	0.0 %	40,000	0	40,000
JR Transfer Station	1,022,100	102,515	102,515	10.0 %	919,585	579	919,006
JR Recycling Operations	253,400	11,196	11,196	4.4 %	242,204	0	242,204

**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending July 31, 2025**

	<b>CURRENT BUDGET</b>	<b>M-T-D REV/EXP</b>	<b>Y-T-D REV/EXP</b>	<b>% OF BUDGET</b>	<b>REMAINING BALANCE</b>	<b>Y-T-D ENCUMBRANCES</b>	<b>UNENCUMBERED BALANCE</b>
ML Transportation Operations	2,061,900	243,461	243,461	11.8 %	1,818,439	0	1,818,439
ML Recycling Operations	695,500	35,309	35,309	5.1 %	660,191	0	660,191
JC Landfill Operations	5,089,900	512,972	512,972	10.1 %	4,576,928	221,775	4,355,153
JC Recycling Operations	633,200	20,472	20,472	3.2 %	612,728	0	612,728
Johnson Canyon ECS	665,200	24,019	24,019	3.6 %	641,181	0	641,181
Sun Street ECS	193,600	70,697	70,697	36.5 %	122,903	0	122,903
Debt Service - Interest	341,000	0	0	0.0 %	341,000	0	341,000
Debt Service - Principal	2,770,000	0	0	0.0 %	2,770,000	0	2,770,000
Closure/Post Closure Set-Aside	416,300	26,438	26,438	6.4 %	389,862	0	389,862
Cell Construction Set-Aside	1,125,000	102,471	102,471	9.1 %	1,022,529	0	1,022,529
<b>Total Expense</b>	<b>24,985,000</b>	<b>1,729,756</b>	<b>1,729,756</b>	<b>6.9 %</b>	<b>23,255,244</b>	<b>646,974</b>	<b>22,608,270</b>
Revenue Over/(Under) Expenses	3,419,700	711,844	711,844	20.8 %	2,707,856	(646,974)	3,354,830

# Salinas Valley Solid Waste Authority

## Consolidated CIP Expenditure Report For Period Ending July 31, 2025

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Fund 131 - Crazy Horse Post-Closure Fund</u></b>							
131 9316 CH Corrective Action Program	0	0	0	0.0 %	0	0	0
131 9321 CH Postclosure Maintenance	595,000	186,911	186,911	31.4 %	408,089	0	408,089
<b>Total Fund 131 - Crazy Horse Post-Closure</b>	<b>595,000</b>	<b>186,911</b>	<b>186,911</b>	<b>31.4 %</b>	<b>408,089</b>	<b>0</b>	<b>408,089</b>
<b><u>Fund 141 - Lewis Road Post-Closure Fund</u></b>							
141 9403 LR Postclosure Maintenance	267,000	81,383	81,383	30.5 %	185,617	0	185,617
<b>Total Fund 141 - Lewis Road Post-Closure F</b>	<b>267,000</b>	<b>81,383</b>	<b>81,383</b>	<b>30.5 %</b>	<b>185,617</b>	<b>0</b>	<b>185,617</b>
<b><u>Fund 161 - Jolon Road Post-Closure Fund</u></b>							
161 9604 JR Postclosure Maintenance	277,000	281,940	281,940	101.8 %	(4,940)	0	(4,940)
<b>Total Fund 161 - Jolon Road Post-Closure F</b>	<b>277,000</b>	<b>281,940</b>	<b>281,940</b>	<b>101.8 %</b>	<b>(4,940)</b>	<b>0</b>	<b>(4,940)</b>
<b><u>Fund 211 - Grants</u></b>							
211 9025 Admin Office - Electric Vehicle Cha	0	0	0	0.0 %	0	144,364	(144,364)
211 9217 Micro Grants for Mattress Collectio	0	0	0	0.0 %	0	0	0
211 9231 Tire Amnesty 2023-24	0	0	0	0.0 %	0	0	0
211 9232 SB1383 Local Assistance Grant Pr	0	9,014	9,014	0.0 %	(9,014)	0	(9,014)
211 9233 Monterey Bay Area Resources Dist	0	0	0	0.0 %	0	0	0
211 9262 CalRecycle - Household Hazardous	0	0	0	0.0 %	0	0	0
211 9263 Cal Recycle - 2022-23 CCPP	0	0	0	0.0 %	0	0	0
211 9264 Cal Recycle - 2023-24 CCPP	0	4,310	4,310	0.0 %	(4,310)	0	(4,310)
211 9265 Cal Recycle - 2024-25 CCPP	0	3,092	3,092	0.0 %	(3,092)	0	(3,092)
<b>Total Fund 211 - Grants</b>	<b>0</b>	<b>16,416</b>	<b>16,416</b>	<b>0.0 %</b>	<b>(16,416)</b>	<b>144,364</b>	<b>(160,780)</b>
<b><u>Fund 800 - Capital Improvement Projects Fu</u></b>							
800 9025 Admin Office - Electric Vehicle Cha	0	0	0	0.0 %	0	93,798	(93,798)
800 9101 Equipment Replacement	1,222,000	0	0	0.0 %	1,222,000	0	1,222,000
800 9105 Concrete Grinding	27,000	0	0	0.0 %	27,000	0	27,000
800 9109 Organics Infrastructure Upgrades	0	0	0	0.0 %	0	0	0

# Salinas Valley Solid Waste Authority

## Consolidated CIP Expenditure Report

For Period Ending July 31, 2025

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9214 Organics Program Equipment Repl.	0	0	0	0.0 %	0	0	0
800 9234 SB1383 Procurement Requirement	430,000	0	0	0.0 %	430,000	0	430,000
800 9322 North County Transfer Station	0	0	0	0.0 %	0	28,500	(28,500)
800 9501 JC LFG System Improvements	319,000	0	0	0.0 %	319,000	0	319,000
800 9505 JC Partial Closure	107,000	0	0	0.0 %	107,000	0	107,000
800 9506 JC Litter Control Barrier	27,000	0	0	0.0 %	27,000	0	27,000
800 9507 JC Corrective Action	0	0	0	0.0 %	0	0	0
800 9521 JC Entrance Facility	0	0	0	0.0 %	0	0	0
800 9527 JC Module Engineering and Constr	0	15,303	15,303	0.0 %	(15,303)	0	(15,303)
800 9528 Roadway Improvements	106,000	0	0	0.0 %	106,000	0	106,000
800 9601 JR Transfer Station Improvements	27,000	241	241	0.9 %	26,759	0	26,759
<b>Total Fund 800 - Capital Improvement Proje</b>	<b>2,265,000</b>	<b>15,544</b>	<b>15,544</b>	<b>0.7 %</b>	<b>2,249,456</b>	<b>122,298</b>	<b>2,127,158</b>
<b>Total CIP Expenditures</b>	<b>3,404,000</b>	<b>582,194</b>	<b>582,194</b>	<b>17.1 %</b>	<b>2,821,806</b>	<b>266,662</b>	<b>2,555,144</b>

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 7/1/2025 to 7/31/2025**

Check #	Name	Check Date	Amount	Check Total
36316	Alexis Daniel Perez-Perez Youth Council Stipend	7/3/2025	250.00	250.00
36317	AMERICAN SUPPLY CO. JC Janitorial Supplies	7/3/2025	176.07	176.07
36318	ANDREA LAGASCA Youth Council Stipend	7/3/2025	250.00	250.00
36319	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	7/3/2025	153.00	153.00
36320	BILL KORETOFF JC & JR Equipment Maintenance	7/3/2025	2,678.25	2,678.25
36321	BRYAN EQUIPMENT JC Equipment Maintenance	7/3/2025	193.14	193.14
36322	CALIFORNIA WATER SERVICE All Sites Water Service	7/3/2025	962.16	962.16
36323	CDW GOVERNMENT Network Support	7/3/2025	692.40	692.40
36324	CUTTING EDGE SUPPLY JC Equipment Maintenance	7/3/2025	880.23	880.23
36325	ERNEST BELL D. JR All Sites Janitorial Services	7/3/2025	3,640.00	3,640.00
36326	FRESNO OXYGEN JC Equipment Maintenance	7/3/2025	218.38	218.38
36327	GOLDEN STATE TRUCK & TRAILER REPAIR ML Vehicle Maintenance	7/3/2025	554.59	554.59
36328	GONZALES ACE HARDWARE JC Equipment Maintenance Supplies JC Facility Maintenance Supplies RR Facility Maintenance Supplies	7/3/2025	17.31 16.30 138.46	172.07
36329	GRANITE ROCK CO/PAVEX JC Facility Maintenance RR Facility Maintenance	7/3/2025	1,333.83 175.54	1,509.37
36330	GUARDIAN SAFETY AND SUPPLY, LLC HHW Safety Supplies	7/3/2025	1,725.21	1,725.21
36331	JIMENEZ TIRE SERVICE INC. JC Vehicle Maintenance	7/3/2025	153.43	153.43

**Salinas Valley Solid Waste Authority**  
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Check #	Name	Check Date	Amount	Check Total
36332	MANUEL PEREA TRUCKING, INC. All Sites Hauling Services	7/3/2025	2,300.00	2,300.00
36333	MISSION LINEN SUPPLY All Sites Uniforms	7/3/2025	557.44	557.44
36334	ODP BUSINESS SOLUTIONS, LLC ML Office Supplies	7/3/2025	126.10	126.10
36335	PROBUILD COMPANY LLC JC Facility Maintenance	7/3/2025	1,201.87	1,201.87
36336	QUINN COMPANY JC Equipment Maintenance	7/3/2025	851.30	851.30
36337	R.D. OFFUTT COMPANY JC Facility Maintenance	7/3/2025	102.94	102.94
36338	Rosa M. Perez Youth Council Stipend	7/3/2025	250.00	250.00
36339	Ruth Maria Milla-Leon CH & LR Facility Maintenance	7/3/2025	708.70	708.70
36340	S. GRONER ASSOCIATES SGA Marketing Services	7/3/2025	45,348.75	45,348.75
36341	SAUL CARDENAS-IBARRA SVR Reel Videography	7/3/2025	2,240.00	2,240.00
36342	SOUTHERN COUNTIES LUBRICANTS LLC All Site Biodiesel Fuel	7/3/2025	32,067.59	32,067.59
36343	SOUTHERN TIRE MART LLC HHW Equipment Maintenance ML Vehicle Maintenance	7/3/2025	761.04 9,988.66	10,749.70
36344	SPECIALTY DISTRIBUTORS INC. JC Equipment Maintenance	7/3/2025	230.61	230.61
36345	TELCO BUSINESS SOLUTIONS ADM & HHW Telephone	7/3/2025	629.44	629.44
36346	VALERIO VARELA JR All Sites Vehicle & Equipment Maintenance	7/3/2025	5,370.00	5,370.00
36347	WESTERN TRAILER COMPANY ML Vehicle Maintenance	7/3/2025	2,735.87	2,735.87
36348	WHITE CAP, LP JC Facility Maintenance	7/3/2025	126.99	126.99

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Check #	Name	Check Date	Amount	Check Total
36349	ZORO JC Org Facility Maintenance	7/3/2025	1,085.08	1,085.08
36350	AON RISK INSURANCE SERVICES WEST, INC . Insurance Renewal - Cyber Liability Insurance Renewal - Employment Practices Liability	7/3/2025	9,225.00 22,430.00	31,655.00
36351	COMCAST Common Area Maintenance	7/3/2025	142.25	142.25
36352	FIRST ALARM All Sites Alarm Services	7/3/2025	1,665.09	1,665.09
36353	Jason Guillen Reimbursement Cal Recycle HHW	7/3/2025	122.00	122.00
36354	LUIS AGUILERA Reimbursement Cal Recycle HHW	7/3/2025	122.00	122.00
36355	MONICA ZUNIGA Reimbursement CalPERS Educational Forum 2025	7/3/2025	1,098.00	1,098.00
36356	MONTEREY COUNTY HEALTH DEPARTMENT Annual Permit Fees	7/3/2025	69,616.00	69,616.00
36357	AON RISK INSURANCE SERVICES WEST, INC . Insurance - Commercial Auto Insurance - Environmental Impairment Insurance - Excess Liability Insurance - General Liability	7/9/2025	228,623.00 71,831.02 161,237.53 208,078.15	669,769.70
36358	CDW GOVERNMENT Annual Adobe Acrobat Subscriptions	7/9/2025	1,368.17	1,368.17
36359	CLARK PEST CONTROL, INC Adm Exterminator Services	7/9/2025	121.00	121.00
36360	CLINTON HENDRICKS GFOA Travel Reimbursement	7/9/2025	2,343.87	2,343.87
36361	COASTLINE MARKETING GROUP, INC. Annual Website Hosting	7/9/2025	687.00	687.00
36362	CUSG Performance Solutions, LLC HR Performance Software	7/9/2025	2,887.68	2,887.68
36363	Fire Rover LLC JR Fire Rover Monitoring	7/9/2025	2,350.00	2,350.00
36364	GOLDEN STATE TRUCK & TRAILER REPAIR ML Vehicle Maintenance	7/9/2025	188.82	188.82

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Check #	Name	Check Date	Amount	Check Total
36365	KETTLE CREEK CORPORATION KC Cart Corral	7/9/2025	6,466.96	6,466.96
36366	KING CITY HARDWARE INC. JR Vehicle Maintenance	7/9/2025	48.92	48.92
36367	MISSION LINEN SUPPLY JR Uniforms	7/9/2025	109.85	109.85
36368	MONTEREY COUNTY HEALTH DEPARTMENT JR Annual Permit Fees	7/9/2025	1,224.00	1,224.00
36369	OVERHEAD DOOR COMPANY OF SALINAS JC Facility Maintenance	7/9/2025	1,986.31	1,986.31
36370	Premium Pressure Washing LLC Admin Building Gutter Cleaning	7/9/2025	1,100.00	1,100.00
36371	PUBLIC SECTOR HR ASSOCIATION Annual Membership	7/9/2025	30.00	30.00
36371	PUBLIC SECTOR HR ASSOCIATION Annual Membership	7/23/2025	(30.00)	(30.00)
36372	QUINN COMPANY JC Equipment Maintenance	7/9/2025	70.11	70.11
36373	REPUBLIC SERVICES #471 Monthly Trash Service	7/9/2025	100.92	100.92
36374	TYLER TECHNOLOGIES, INC. Annual Subscription	7/9/2025	28,614.66	28,614.66
36375	Agile Occupational Medicine PC Pre-employment Physical	7/9/2025	125.00	125.00
36376	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	7/9/2025	153.00	153.00
36377	CUTTING EDGE SUPPLY JC Equipment Maintenance	7/9/2025	4,107.86	4,107.86
36378	EAST BAY TIRE CO. OPS Adm Vehicle Maintenance	7/9/2025	1,335.48	1,335.48
36379	ENRIQUE CARRILLO JR. All Sites Vehicle Maintenance	7/9/2025	12,773.20	12,773.20
36380	ERIC GARCIA ML & JR Vehicle Maintenance	7/9/2025	1,650.00	1,650.00

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Check #	Name	Check Date	Amount	Check Total
36381	FIRST ALARM Adm Alarm Services	7/9/2025	35.00	35.00
36382	FRESNO OXYGEN JC Equipment Maintenance	7/9/2025	53.00	53.00
36383	GEOLOGIC ASSOCIATES, INC. JC Engineering Services	7/9/2025	66,878.77	66,878.77
36384	GOLDEN STATE TRUCK & TRAILER REPAIR JC Equipment Maintenance ML Vehicle Maintenance	7/9/2025	403.11 1,167.75	1,570.86
36385	GONZALES ACE HARDWARE JC Facility Maintenance	7/9/2025	117.42	117.42
36386	GUARDIAN SAFETY AND SUPPLY, LLC JC Safety Supplies	7/9/2025	412.25	412.25
36387	LIEBERT CASSIDY WHITMORE HR Legal Services	7/9/2025	810.00	810.00
36388	MISSION LINEN SUPPLY All Sites Uniforms	7/9/2025	536.52	536.52
36389	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies	7/9/2025	480.65	480.65
36390	OLYMPIC WIRE & EQUIPMENT, INC. JC Org Maintenance Supplies	7/9/2025	37,513.64	37,513.64
36391	O'REILLY AUTOMOTIVE STORES, INC. ML Vehicle Maintenance	7/9/2025	99.71	99.71
36392	PENINSULA MESSENGER LLC All Site Courier Service	7/9/2025	1,147.00	1,147.00
36393	QED ENVIRONMENTAL SYSTEMS INC. JC Maintenance Supplies	7/9/2025	35,577.61	35,577.61
36394	QUINN COMPANY JC Equipment Maintenance	7/9/2025	9,899.93	9,899.93
36395	RAMON N VALLEJO Livescan Fingerprinting	7/9/2025	222.00	222.00
36396	REFRIGERATION SUPPLIES DISTRIBUTOR HHW Disposal Supplies	7/9/2025	92.22	92.22
36397	SOUTHERN COUNTIES LUBRICANTS LLC All Site Biodiesel Fuel All Sites Biodiesel Fuel	7/9/2025	9,287.40 14,626.02	23,913.42

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Check #	Name	Check Date	Amount	Check Total
36398	Southern Counties Oil Co., a CA Limited Partnership JR & JC Biodiesel Fuel	7/9/2025	5,886.65	5,886.65
36399	STERICYCLE, INC Adm Shredding Services	7/9/2025	139.02	139.02
36400	TELCO BUSINESS SOLUTIONS Monthly Network Support	7/9/2025	304.42	304.42
36401	THE SHERWIN-WILLIAMS CO JC Facility Maintenance	7/9/2025	300.42	300.42
36402	ULINE, INC. Adm Office Supplies	7/9/2025	2,270.72	2,270.72
36403	UNITED RENTALS (NORTHWEST), INC Scissor Lifts (2)	7/9/2025	15,986.25	15,986.25
36404	VERIZON CONNECT FLEET USA LLC ML Vehicle Maintenance	7/9/2025	386.90	386.90
36405	VOSTI'S INC All Sites Facility Maintenance Supplies	7/9/2025	1,146.47	1,146.47
36406	WEST COAST RUBBER RECYCLING, INC Tire Amnesty Tire Recycling	7/9/2025	11,825.00	11,825.00
36407	WHITE CAP, LP JC Facility Maintenance	7/9/2025	229.91	229.91
36408	US BANK CORPORATE PAYMENT SYSTEM Southwest Airlines: CalPERS Ed Forum SWANA: Ops Admin Memberships CRRRA: Annual Conference Registration Zoom: Annual Subscriptions Canva: RR Outreach Software	7/15/2025	387.96 660.00 525.00 503.69 119.40	2,196.05
36409	US BANK CORPORATE PAYMENT SYSTEM Machinery Trader: JC Equipment Stonie's Restaurant: Finance EE Recognition Boot Barn: HR Safety Supplies Vista Print: Admin Office Supplies US Composting Council: RR Training CA Air Resources Board: ML Vehicle Fees Yeti: EE Appreciation Experian: Credit Account Reports Vehicle Selling Solutions: Ops Equipment La Plaza Bakery: EE Recognition Constant Contact: RR Outreach Signs.com: JC Facility Maintenance AT&T: Finance Internet Anderson's Lock: Admin Office Supplies La Plaza Bakery: EE Meetings	7/15/2025	585.00 99.45 127.03 42.59 30.00 128.45 3,321.20 59.95 1,560.00 65.01 62.00 319.04 86.46 32.67 114.05	

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Check #	Name	Check Date	Amount	Check Total
	4Imprint: All Sites Employee Appreciation		1,470.76	
	Santa Fe: JC Safety Supplies		5.99	
	4Imprint: All Sites Safety Supplies		2,220.22	
	Easykeys.com: Admin Office Supplies		24.34	
	Razzolink: JR Internet Services		115.12	
	AT&T: JC Scale Internet		230.50	
	Valley Trophies: Admin Office Supplies		18.03	
	Indeed: HR Recruitments		192.00	
	Fusion: Hazwoper Training		248.95	
	CA DMV: Ops Admin Fees		14.27	
	OfficeMax: Admin Office Supplies		327.66	
	OfficeMax: JC Office Supplies		912.18	
	OfficeFurniture2go.com: Admin Office Supplies		2,315.02	
	Smart & Final: JC Safety Supplies		61.80	
	Signature Solar: RR Ed Center Supplies		3,093.32	
	Smart & Final: JC Office Supplies		120.02	
	Signs.com: JC Facility Maintenance		504.32	
	Costco: JC Supplies		1,108.87	
				19,616.27
36410	**Void**	7/15/2025	-	
				-
36411	**Void**	7/15/2025	-	
				-
36412	**Void**	7/15/2025	-	
				-
36413	A & G PUMPING, INC All Sites Portable Toilets	7/17/2025	589.25	
				589.25
36414	ADMANOR, INC CCRMC Monthly Media & Marketing Service	7/17/2025	7,160.96	
				7,160.96
36415	AGRI-FRAME, INC JR Facility Maintenance	7/17/2025	1,537.29	
				1,537.29
36416	AMERICAN SUPPLY CO. JC Janitorial Supplies	7/17/2025	2,785.20	
				2,785.20
36417	ARMANDO MATA PEDRAZA ML Vehicle Maintenance	7/17/2025	120.00	
				120.00
36418	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	7/17/2025	153.00	
				153.00
36419	AT&T LONG DISTANCE Adm Telephone Service	7/17/2025	41.76	
				41.76
36420	AT&T SERVICES INC Adm & CAM Telephone Service HHW Telephone Service	7/17/2025	93.19 60.30	
				153.49

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Check #	Name	Check Date	Amount	Check Total
36421	AUTOZONE LLC. All Sites Vehicle Supplies	7/17/2025	215.80	215.80
36422	**Void**	7/17/2025	-	-
36423	CUTTING EDGE SUPPLY JC Equipment Maintenance	7/17/2025	3,386.86	3,386.86
36424	DATAFLOW BUSINESS SYSTEMS INC. Printer Network Support	7/17/2025	31.57	31.57
36425	ENRIQUE CARRILLO JR. All Sites Vehicle Maintenance	7/17/2025	6,855.62	6,855.62
36426	Erik Ohlson JC Surveying	7/17/2025	5,950.00	5,950.00
36427	GOLDEN STATE TRUCK & TRAILER REPAIR Adm Equipment Maintenance JC Equipment Maintenance ML Vehicle Maintenance	7/17/2025	521.98 169.36 31.98	723.32
36428	GONZALES TIRE & AUTO SUPPLY All Sites Vehicle Maintenance	7/17/2025	1,236.08	1,236.08
36429	**Void**	7/17/2025	-	-
36430	GREEN RUBBER - KENNEDY AG, LP JC Facility Maintenance	7/17/2025	1,410.01	1,410.01
36431	HOPE SERVICES JC Litter Abatement	7/17/2025	7,760.31	7,760.31
36432	INFINITY STAFFING SERVICES, INC. JC Contract Labor	7/17/2025	631.35	631.35
36433	JT HOSE & FITTINGS JC Facility Maintenance ML Vehicle Maintenance	7/17/2025	63.64 507.95	571.59
36434	NEU-SCAPES, INC. Common Area Maintenance Jardin El Sol Maintenance	7/17/2025	550.00 200.00	750.00
36435	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies	7/17/2025	463.07	463.07
36436	PACIFIC CREST ENGINEERING INC JC Engineering Services	7/17/2025	4,070.00	4,070.00

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Check #	Name	Check Date	Amount	Check Total
36437	Pacific Valley Door & Window, Inc. JC Facility Maintenance	7/17/2025	928.63	928.63
36438	PRICILLIA RODRIGUEZ JR Hauling Services	7/17/2025	1,600.13	1,600.13
36439	PURE WATER BOTTLING All Sites Water Service	7/17/2025	409.65	409.65
36440	ROBERTO DEL REAL JC Portable Toilets	7/17/2025	1,435.00	1,435.00
36441	ROSSI BROS TIRE & AUTO SERVICE JC Equipment Maintenance	7/17/2025	180.00	180.00
36442	S. GRONER ASSOCIATES SGA Marketing Services	7/17/2025	7,353.75	7,353.75
36443	SCS FIELD SERVICES All Sites Routine Engineering Services	7/17/2025	15,411.77	15,411.77
36444	VALERIO VARELA JR JC Org Facility Maintenance ML Vehicle Maintenance	7/17/2025	1,500.00 400.00	1,900.00
36445	AON RISK INSURANCE SERVICES WEST, INC . Insurance - Commercial Property Insurance - Excess Liability Insurance - Inland Marine	7/17/2025	236,346.78 89,004.30 113,642.00	438,993.08
36446	ARMANDO MATA PEDRAZA JC Equipment Maintenance	7/17/2025	404.05	404.05
36447	BRYAN EQUIPMENT JC Equipment Maintenance	7/17/2025	269.16	269.16
36448	CALIFORNIA PRODUCT STEWARDSHIP COUNCIL CPSC Sponsorship	7/17/2025	2,500.00	2,500.00
36449	CITY OF GONZALES Monthly Hosting Fees	7/17/2025	20,833.33	20,833.33
36450	CLARK PEST CONTROL, INC Adm Exterminator Service	7/17/2025	132.00	132.00
36451	COAST COUNTIES TRUCK & EQUIPMENT CO. ML Vehicle Maintenance	7/17/2025	222.29	222.29
36452	COASTLINE MARKETING GROUP, INC. Annual Website Hosting	7/17/2025	179.00	179.00

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Check #	Name	Check Date	Amount	Check Total
36453	CUTTING EDGE SUPPLY JC Equipment Maintenance	7/17/2025	881.16	881.16
36454	Elevator Service Co. of Central California Inc. Common Area Maintenance	7/17/2025	255.00	255.00
36455	FIRST ALARM SS & Adm Alarm Services SS Alarm Services	7/17/2025	812.70 35.00	847.70
36456	GOLDEN STATE TRUCK & TRAILER REPAIR JC Equipment Maintenance ML Vehicle Maintenance	7/17/2025	31.63 732.25	763.88
36457	GONZALES ACE HARDWARE All Sites Facility Maintenance Supplies	7/17/2025	320.14	320.14
36458	ICONIX WATERWORK (US) INC. JC Maintenance Supplies	7/17/2025	533.85	533.85
36459	Jose Gil Hernandez Jr. JC Equipment Maintenance	7/17/2025	205.00	205.00
36460	MANUEL PEREA TRUCKING, INC. JC Equipment Rental	7/17/2025	965.00	965.00
36461	MISSION LINEN SUPPLY All Sites Uniforms	7/17/2025	802.27	802.27
36462	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY Common Area Maintenance SS Sewer Service	7/17/2025	340.76 42.08	382.84
36463	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies JC Office Supplies	7/17/2025	300.39 34.40	334.79
36464	O'REILLY AUTOMOTIVE STORES, INC. ML Vehicle Maintenance	7/17/2025	25.12	25.12
36465	PACIFIC TRUCK PARTS, INC JC Equipment Maintenance	7/17/2025	400.24	400.24
36466	PROBUILD COMPANY LLC JC Facility Maintenance JC Office Supplies	7/17/2025	121.56 292.24	413.80
36467	QUINN COMPANY JC Equipment Maintenance	7/17/2025	279.06	279.06
36468	Routeware, Inc. Recyclist Software	7/17/2025	47,306.04	47,306.04

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Check #	Name	Check Date	Amount	Check Total
36469	SOCIAL VOCATIONAL SERVICES, INC. JC Janitorial Services	7/17/2025	6,084.25	6,084.25
36470	SONSRAY MACHINERY LLC JC Equipment Maintenance	7/17/2025	2,579.65	2,579.65
36471	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel	7/17/2025	18,129.14	18,129.14
36472	THE DON CHAPIN COMPANY, INC. ML Portable Toilets	7/17/2025	469.58	469.58
36473	ULINE, INC. ML Vehicle Maintenance	7/17/2025	463.78	463.78
36474	Agile Occupational Medicine PC Hep B and Tetanus Vaccine LP	7/23/2025	165.00	165.00
36475	ALESHIRE & WYNDER, LLP Monthly Legal Service	7/23/2025	3,620.30	3,620.30
36476	AON RISK INSURANCE SERVICES WEST, INC . Insurance - Commercial Auto	7/23/2025	308.00	308.00
36477	ARMANDO MATA PEDRAZA JC Org Equipment Maintenance JR Vehicle Maintenance	7/23/2025	140.00 172.95	312.95
36478	ATLAS ORGANICS CU11, LLC Monthly Organics Processing	7/23/2025	286,468.30	286,468.30
36479	CALIFORNIA WATER SERVICE SS Water Service	7/23/2025	4.94	4.94
36480	DON CHAPIN INC JC Facility Maintenance	7/23/2025	5,278.54	5,278.54
36481	EDUARDO ARROYO JC Solid Waste Tech Offices	7/23/2025	44,500.00	44,500.00
36482	ERIC GARCIA ML & JR Vehicle Maintenance	7/23/2025	1,530.00	1,530.00
36483	Fire Rover LLC JR Fire Rover	7/23/2025	94,060.45	94,060.45
36484	FIRST ALARM Adm Alarm Services	7/23/2025	35.00	35.00
36485	GRANITE ROCK CO/PAVEX RR Facility Maintenance	7/23/2025	8,166.19	8,166.19

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Check #	Name	Check Date	Amount	Check Total
36486	GUARDIAN SAFETY AND SUPPLY, LLC JC Safety Supplies	7/23/2025	1,741.91	1,741.91
36487	HOME DEPOT All Sites Facility Maintenance Supplies	7/23/2025	5,319.49	5,319.49
36488	**Void**	7/23/2025	-	-
36489	**Void**	7/23/2025	-	-
36490	JT HOSE & FITTINGS All Sites Equipment Maintenance Supplies	7/23/2025	2,078.20	2,078.20
36491	JULIO GIL Signs for Ed Center	7/23/2025	919.89	919.89
36492	MISSION LINEN SUPPLY All Sites Uniforms	7/23/2025	357.13	357.13
36493	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies	7/23/2025	146.90	146.90
36494	SAUL CARDENAS-IBARRA SVR REELS	7/23/2025	2,000.00	2,000.00
36495	VIA HEART PROJECT Adm Safety Supplies	7/23/2025	120.22	120.22
36496	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION All Sites Fuel	7/23/2025	3,618.80	3,618.80
36497	AON RISK INSURANCE SERVICES WEST, INC . Insurance - Earthquake Insurance - Property	7/23/2025	58,399.14 26,115.06	84,514.20
36498	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	7/23/2025	153.00	153.00
36499	AT&T SERVICES INC JC Telephone Service	7/23/2025	61.55	61.55
36500	CITY OF GONZALES Monthly Hosting Fees - AUG	7/23/2025	20,833.33	20,833.33
36501	CLARK PEST CONTROL, INC ML Exterminator	7/23/2025	128.00	128.00
36502	COMCAST HHW Internet Services	7/23/2025	127.08	127.08

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Check #	Name	Check Date	Amount	Check Total
36503	CONCERN: EMPLOYEE ASSISTANCE PROGRAM Employee Assistance Program	7/23/2025	4,500.00	4,500.00
36504	EDGES ELECTRICAL GROUP, LLC JR Facility Maintenance	7/23/2025	85.85	85.85
36505	FIRST ALARM JC Alarm Bldg. Services JR Alarm Services	7/23/2025	35.00 35.00	70.00
36506	GOLDEN STATE TRUCK & TRAILER REPAIR JC Equipment Maintenance JR Vehicle Maintenance ML Vehicle Maintenance	7/23/2025	66.82 392.12 696.74	1,155.68
36507	GONZALES ACE HARDWARE JC Facility Maintenance	7/23/2025	193.49	193.49
36508	GRAINGER JC Org Facility Maintenance	7/23/2025	54.24	54.24
36509	Jose Gil Hernandez Jr. ML Vehicle Maintenance	7/23/2025	255.00	255.00
36510	JT HOSE & FITTINGS ML Vehicle Maintenance	7/23/2025	72.13	72.13
36511	JULIO GIL RR: Container Wrap Installation	7/23/2025	1,600.00	1,600.00
36512	KING CITY HARDWARE INC. JR Facility Maintenance	7/23/2025	34.33	34.33
36513	MISSION LINEN SUPPLY All Sites Uniform Service	7/23/2025	555.13	555.13
36514	ODP BUSINESS SOLUTIONS, LLC Adm & Ops Office Supplies Adm Office Supplies	7/23/2025	866.40 992.90	1,859.30
36515	OPENGOV, INC Transparency Website	7/23/2025	2,069.83	2,069.83
36516	PRECISION ALARMS & AUTOMATION SOLUTIONS, INC. HHW Alarm Services	7/23/2025	60.00	60.00
36517	PROBUILD COMPANY LLC JC Facility Maintenance	7/23/2025	2,610.93	2,610.93
36518	PUBLIC SECTOR HR ASSOCIATION Annual Membership	7/23/2025	30.00	30.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 7/1/2025 to 7/31/2025**

Check #	Name	Check Date	Amount	Check Total
36519	QUINN COMPANY JC Equipment Maintenance	7/23/2025	220.27	220.27
36520	SOUTHERN COUNTIES LUBRICANTS LLC JR Biodiesel Fuel	7/23/2025	1,339.98	1,339.98
36521	TELCO BUSINESS SOLUTIONS Adm & HHW Telephone Service	7/23/2025	629.44	629.44
36522	TOMMY DIAZ JR DOT Renewal	7/23/2025	150.00	150.00
36523	VALERIO VARELA JR JC Org Facility Maintenance ML Vehicle Maintenance	7/23/2025	1,400.00 1,425.00	2,825.00
36524	ZORO JC Facility Maintenance	7/23/2025	774.68	774.68
36525	ADMANOR, INC CCRMC Monthly Media & Marketing Service	7/30/2025	12,412.03	12,412.03
36526	BAGLEY ENTERPRISES, INC JC & JR Facility Maintenance	7/30/2025	1,020.00	1,020.00
36527	BLUE STRIKE ENVIRONMENTAL INC Special Event Recycling	7/30/2025	4,954.00	4,954.00
36528	F.A.S.T. SERVICES Monthly Board Interpreting Services	7/30/2025	250.00	250.00
36529	GEOLOGIC ASSOCIATES, INC. JC Engineering Services	7/30/2025	9,462.00	9,462.00
36530	GOLDEN STATE TRUCK & TRAILER REPAIR ML Vehicle Maintenance	7/30/2025	67,315.49	67,315.49
36531	LIEBERT CASSIDY WHITMORE Legal Services	7/30/2025	135.00	135.00
36532	MONTEREY COUNTY HEALTH DEPARTMENT Quarterly Regional Fee	7/30/2025	28,826.44	28,826.44
36533	SCALES UNLIMITED JC & JR Scale Maintenance	7/30/2025	4,560.00	4,560.00
36534	VERIZON WIRELESS SERVICES Monthly Internet Service	7/30/2025	190.05	190.05
36535	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	7/30/2025	153.00	153.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 7/1/2025 to 7/31/2025**

Check #	Name	Check Date	Amount	Check Total
36536	BLUE STRIKE ENVIRONMENTAL INC Special Event Recycling	7/30/2025	2,208.00	2,208.00
36537	BRYAN EQUIPMENT JC Equipment Maintenance	7/30/2025	178.13	178.13
36538	CALIFORNIA LIVE FLOORS, INC, ML Vehicle Maintenance	7/30/2025	3,850.76	3,850.76
36539	CALIFORNIA WATER SERVICE All Sites Water Service JR Water Service	7/30/2025	670.05 307.85	977.90
36540	COMCAST Common Area Maintenance	7/30/2025	142.25	142.25
36541	CSC OF SALINAS/YUMA ML Vehicle Maintenance	7/30/2025	42.44	42.44
36542	GOLDEN STATE TRUCK & TRAILER REPAIR ML Vehicle Maintenance	7/30/2025	757.66	757.66
36543	GONZALES ACE HARDWARE JC Equipment Maintenance	7/30/2025	326.95	326.95
36544	GRAINGER All Sites Safety Supplies	7/30/2025	865.32	865.32
36545	GREEN RUBBER - KENNEDY AG, LP JC Facility Maintenance	7/30/2025	161.99	161.99
36546	KING CITY HARDWARE INC. JR Facility Maintenance	7/30/2025	90.36	90.36
36547	MISSION LINEN SUPPLY All Sites Uniforms	7/30/2025	633.31	633.31
36548	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies	7/30/2025	108.20	108.20
36549	QUINN COMPANY JC Equipment Maintenance	7/30/2025	1,034.99	1,034.99
36550	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel JC Org Biodiesel Fuel	7/30/2025	33,568.76 686.88	34,255.64
36551	VALERIO VARELA JR ML Contract Labor JR Vehicle Maintenance ML Vehicle Maintenance	7/30/2025	1,000.00 200.00 3,400.00	4,600.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 7/1/2025 to 7/31/2025**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
36552	VALLEY FABRICATION, INC. ML Vehicle Maintenance	7/30/2025	72.11	72.11
36553	Vasquez Fabrication, Inc. JR Equipment Maintenance	7/30/2025	1,742.50	1,742.50
36554	WHITE CAP, LP JR Safety Supplies	7/30/2025	535.90	535.90
25-00609-DFT	REPUBLIC SERVICES - MADISON LANE TRANSFER STATION 4918 ML Rent	7/1/2025	18,261.23	18,261.23
25-00611-DFT	Amazon Capital Services, Inc All Sites Facility Supplies	7/3/2025	2,284.21	2,284.21
25-00612-DFT	PACIFIC GAS AND ELECTRIC COMPANY All Sites Electrical Services	7/3/2025	30,031.13	30,031.13
26-00006-DFT	INTERMEDIA Email Exchange	7/5/2025	550.39	550.39
26-00008-DFT	PACIFIC GAS AND ELECTRIC COMPANY All Sites CNG Fuel	7/15/2025	183.33	183.33
26-00009-DFT	REPUBLIC SERVICES - MADISON LANE TRANSFER STATION 4918 ML August Rent	7/31/2025	18,261.23	18,261.23
26-00010-DFT	Amazon Capital Services, Inc All Sites Facility Supplies	7/16/2025	5,950.71	5,950.71
26-00011-DFT	Amazon Capital Services, Inc All Sites Facility Supplies	7/16/2025	750.91	750.91
26-00012-DFT	California Department of Tax and Fee Administration BOE Fees	7/25/2025	79,825.00	79,825.00
26-00042-DFT	California Department of Tax and Fee Administration BOE Fees	7/21/2025	1,264.74	1,264.74
26-00043-DFT	PACIFIC GAS AND ELECTRIC COMPANY All Sites Electrical Services	7/23/2025	30,533.48	30,533.48
26-00044-DFT	Amazon Capital Services, Inc All Sites Facility Supplies	7/28/2025	1,778.71	1,778.71
26-00049-DFT	Amazon Capital Services, Inc All Sites Facility Supplies	7/31/2025	2,174.65	2,174.65
	<b>Total:</b>			<u>2,787,759.06</u>
	<b>Payroll Disbursements</b>			<u>796,455.04</u>
	<b>Grand Total</b>			<u><u>3,584,214.10</u></u>



**Report to the Executive Committee**

**ITEM NO. 3**

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

*N/A*

Authority General Counsel

**Date:** September 3, 2025  
**From:** C. Ray Hendricks, Finance and Administration Manager  
**Title:** A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2025-26

**RECOMMENDATION**

Staff encourages the Executive Committee to recommend Board approval of this item. This will ensure that the grants and capital improvement projects are properly budgeted.

**STRATEGIC PLAN RELATIONSHIP**

The recommended action is routine in nature.

**FISCAL IMPACT**

The Operating Budget for FY 2025-26 included \$3,404,000 assigned to Post Closure and Capital Improvement Projects from the expected operating surplus.

The Operating Budget also includes \$5 per ton landfilled to be set aside for future module engineering and construction. The amount set aside from landfill disposal tipping fees in FY 2024-25 was \$1,133,790 and is included in CIP 9527 – JC Module Engineering and Construction.

The revenue from the sale of surplus equipment in the amount of \$194,331 during FY 2024-25 is being allocated to CIP 9101 - Equipment Replacement.

**DISCUSSION & ANALYSIS**

The proposed budget adjustments are necessary to ensure that there is sufficient budget to meet current Capital Improvement needs without additional debt. The Board approved new appropriations to the CIP budget on March 20, 2025, as part of the FY 2025-26 operating budget.

The attached Capital Improvements Projects Budget worksheet summarizes all of the appropriations for the CIP Budget and provides a CIP budget total. Following is a description of the various columns (underlined).

- FY 2024-25 Remaining Balance is the remaining CIP funds on June 30, 2025, that is being carried over to FY 2025-26 per the Authority's financial policies.
- Approved in FY 2025-26 Budget are new allocations approved by the Board as part of the FY 2025-26 operating budget approved on March 20, 2025.

Adjustments to the CIP budget are requested to the budget, as discussed below.

		Adjustments
<hr/>		
Fund 131 - Crazy Horse Post-Closure Fund		
131	9321 CH Postclosure Maintenance	<u>17,900.00</u>
Total Fund 131 - Crazy Horse Post-Closure Fund		<u>17,900.00</u>
Fund 141 - Lewis Road Post-Closure Fund		
141	9403 LR Postclosure Maintenance	<u>(62,200.00)</u>
Total Fund 141 - Lewis Road Post-Closure Fund		<u>(62,200.00)</u>
Fund 161 - Jolon Road Post-Closure Fund		
161	9604 JR Postclosure Maintenance	<u>219,300.00</u>
Total Fund 161 - Jolon Road Post-Closure Fund		<u>219,300.00</u>
Fund 800 - Capital Improvement Projects Fund		
800	9101 Equipment Replacement	194,331.00
800	9106 Waste Composition Study	399,307.00
800	9527 JC Module Engineering and Construction	<u>1,133,790.00</u>
Total Fund 800 - Capital Improvement Projects Fund		<u>1,727,428.00</u>
Total CIP Budget		<u><u>1,902,428.00</u></u>

Staff is recommending that \$175,000 of the savings from budgeted Workers' Comp Premiums in the operating funds are reallocated to the post closure sites to ensure adequate funding for insurance premiums that have outpaced increases to the sites budget. Additionally, staff is rebalancing the carryover amounts at the closed sites to ensure that they all have approximately two years of funding for post-closure activities. This ensures that there is adequate budget to deal with any unexpected post-closure activities. The net budget adjustment at each site is as follows:

- CIP 9321 – CH Post-Closure Maintenance: **\$ 17,900**
- CIP 9403 – LR Post-Closure Maintenance: **(\$ 62,200)**
- CIP 9604 – JR Post-Closure Maintenance: **\$ 219,300**

**Capital Improvement Fund Adjustments \$1,328.121**

CIP 9101 – Equipment Replacement: In order to provide better flexibility for staff while replacing equipment needed for the facilities, the CIP budgets for equipment replacement are combined in this CIP. The **\$194,331** adjustment is from the sale of surplus equipment in FY 2024-25.

CIP 9106 – Waste Characterization Study: At the August 21, 2025 meeting, the Board approved a contract in the amount of \$399,307 with Cascadia to perform a Waste Characterization Study. Funding for this item is not currently included in the FY 2025-26 Budget. Staff is requesting **\$420,0000**, which includes an allocation for staff time to complete the study. Funding will come from FY 2024-25 surplus funds prior to allocation, which is scheduled to come to the Board on November 20, 2025.

CIP 9527 – JC Module Engineering and Construction: In order for the Authority to fund future cells on a Save-As-You-Go basis, the Board approved setting aside \$5/ton beginning FY 2019-20. Setting aside money on a per ton basis allows the Authority to adjust for increases and decreases in tonnage, as necessary. The **\$1,133,790** adjustment was the amount set aside during FY 2024-25 based on landfilled tonnage.

FY 2025-26 CIP Budget is the combined total of all the columns described above.

## **BACKGROUND**

The Board originally approved new appropriations to the CIP budget on March 20, 2025, as part of the FY 2025-26 operating budget.

## **ATTACHMENT(S)**

1. Resolution
2. FY 2025-26 Budget for Grants and Capital Improvement Projects.

**RESOLUTION NO. 2025 –**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
APPROVING THE GRANTS AND CAPITAL IMPROVEMENT PROJECTS BUDGET FOR FY 2025-26**

**WHEREAS**, the FY 2025-26 Operating Budget approved on March 20, 2025 included \$3,404,000 assigned to Post Closure and Capital Improvement Projects; and,

**WHEREAS**, the Operating Budget will have \$175,000 in savings to its Worker's Comp Premiums to allow for adjustments to the Post Closure Budgets; and,

**WHEREAS**, the Operating Budget also includes \$5 per ton landfilled to be set aside for future module engineering and construction, and the amount set aside from landfill disposal tipping fees in FY 2024-25 was \$1,133,790; and,

**WHEREAS**, the sale of surplus equipment during FY 2024-25 totaled \$194,331 and is being allocated to the Equipment Replacement CIP.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY**, that the Grants and Capital Improvements Project Budget for Fiscal Year 2025-26, attached hereto and marked "Exhibit A" is hereby approved effective July 1, 2025; and,

**BE IT FURTHER RESOLVED**, that the operating budget is reduced by \$175,000 to offset adjustments to the post closure CIPs; and,

**BE IT FURTHER RESOLVED**, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 18<sup>th</sup> day of September 2025, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Elizabeth Silva, President

ATTEST:

APPROVED AS TO FORM:

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Erika J. Trujillo, Clerk of the Board

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Roy C. Santos, Authority General Counsel

Salinas Valley Solid Waste Authority  
FY 2025-26 Budget for Post Closure, Grants and Capital Improvement Budgets

	FY 2024-25 Remaining Balance	Approved in FY 2025-26 Budget	Adjustments	FY 2025-26 CIP Budget
<u>Fund 131 - Crazy Horse Post-Closure Fund</u>				
131 9316 CH Corrective Action Program	250,000.00	-	-	250,000.00
131 9321 CH Postclosure Maintenance	<u>411,327.48</u>	<u>595,000.00</u>	<u>17,900.00</u>	<u>1,024,227.48</u>
Total Fund 131 - Crazy Horse Post-Closure Fund	<u>661,327.48</u>	<u>595,000.00</u>	<u>17,900.00</u>	<u>1,274,227.48</u>
<u>Fund 141 - Lewis Road Post-Closure Fund</u>				
141 9403 LR Postclosure Maintenance	<u>203,733.08</u>	<u>267,000.00</u>	<u>(62,200.00)</u>	<u>408,533.08</u>
Total Fund 141 - Lewis Road Post-Closure Fund	<u>203,733.08</u>	<u>267,000.00</u>	<u>(62,200.00)</u>	<u>408,533.08</u>
<u>Fund 161 - Jolon Road Post-Closure Fund</u>				
161 9604 JR Postclosure Maintenance	<u>7,019.69</u>	<u>277,000.00</u>	<u>219,300.00</u>	<u>503,319.69</u>
Total Fund 161 - Jolon Road Post-Closure Fund	<u>7,019.69</u>	<u>277,000.00</u>	<u>219,300.00</u>	<u>503,319.69</u>
<u>Fund 211 - Grants</u>				
211 9025 Admin Office - Electric Vehicle Charging Stations	144,364.00	-	-	144,364.00
211 9231 Tire Amnesty 2023-24	5,680.81	-	-	5,680.81
211 9232 SB1383 Local Assistance Grant Program 2022-23	152,964.02	-	-	152,964.02
211 9262 CalRecycle - Household Hazardous Waste Grant	9,598.40	-	-	9,598.40
211 9264 Cal Recycle - 2023-24 CCPP	14,458.09	-	-	14,458.09
211 9265 Cal Recycle - 2024-25 CCPP	<u>22,224.00</u>	<u>-</u>	<u>-</u>	<u>22,224.00</u>
Total Fund 211 - Grants	<u>349,289.32</u>	<u>-</u>	<u>-</u>	<u>349,289.32</u>
<u>Fund 800 - Capital Improvement Projects Fund</u>				
800 9025 Admin Office - Electric Vehicle Charging Stations	115,636.00	-	-	115,636.00
800 9101 Equipment Replacement	1,288,791.70	1,222,000.00	194,331.00	2,705,122.70
800 9105 Concrete Grinding	80,614.12	27,000.00	-	107,614.12
800 9106 Waste Characterization Study	-	-	420,000.00	420,000.00
800 9214 Organics Program Equipment Replacement	568,675.19	-	-	568,675.19
800 9234 SB1383 Procurement Requirement	-	430,000.00	-	430,000.00
800 9322 North County Transfer Station	131,953.62	-	-	131,953.62
800 9501 JC LFG System Improvements	197,974.25	319,000.00	-	516,974.25
800 9505 JC Partial Closure	106,155.11	107,000.00	-	213,155.11
800 9506 JC Litter Control Barrier	130,624.90	27,000.00	-	157,624.90
800 9507 JC Corrective Action	250,000.00	-	-	250,000.00
800 9521 JC Entrance Facility	148,548.64	-	-	148,548.64
800 9527 JC Module Engineering and Construction	3,916,371.16	-	1,133,790.00	5,050,161.16
800 9528 Roadway Improvements	20,879.49	106,000.00	-	126,879.49
800 9601 JR Transfer Station Improvements	<u>65,229.44</u>	<u>27,000.00</u>	<u>-</u>	<u>92,229.44</u>
Total Fund 800 - Capital Improvement Projects Fund	<u>7,021,453.62</u>	<u>2,265,000.00</u>	<u>1,748,121.00</u>	<u>11,034,574.62</u>
Total CIP Budget	<u>8,242,823.19</u>	<u>3,404,000.00</u>	<u>1,923,121.00</u>	<u>13,569,944.19</u>

# SALINAS VALLEY SOLID WASTE AUTHORITY

## Grants & Capital Improvement Projects Fiscal Year 2025-26 Budget

September 3, 2025



Published 8/28/25

1

## CIP Adjustments

	Adjustments
<hr/>	
Fund 131 - Crazy Horse Post-Closure Fund	
131 9321 CH Postclosure Maintenance	<u>17,900.00</u>
Total Fund 131 - Crazy Horse Post-Closure Fund	<u>17,900.00</u>
Fund 141 - Lewis Road Post-Closure Fund	
141 9403 LR Postclosure Maintenance	<u>(62,200.00)</u>
Total Fund 141 - Lewis Road Post-Closure Fund	<u>(62,200.00)</u>
Fund 161 - Jolon Road Post-Closure Fund	
161 9604 JR Postclosure Maintenance	<u>219,300.00</u>
Total Fund 161 - Jolon Road Post-Closure Fund	<u>219,300.00</u>
Fund 800 - Capital Improvement Projects Fund	
800 9101 Equipment Replacement	194,331.00
800 9106 Waste Characterization Study	420,000.00
800 9527 JC Module Engineering and Construction	<u>1,133,790.00</u>
Total Fund 800 - Capital Improvement Projects Fund	<u>1,748,121.00</u>
Total CIP Budget	<u><u>1,923,121.00</u></u>

2

## Post Closure/Grant Funds

	FY 2024-25 Remaining Balance	Approved in FY 2025-26 Budget	Adjustments	FY 2025-26 CIP Budget
<b>Fund 131 - Crazy Horse Post-Closure Fund</b>				
131 9316 CH Corrective Action Program	250,000.00	-	-	250,000.00
131 9321 CH Postclosure Maintenance	411,327.48	595,000.00	17,900.00	1,024,227.48
<b>Total Fund 131 - Crazy Horse Post-Closure Fund</b>	<b>661,327.48</b>	<b>595,000.00</b>	<b>17,900.00</b>	<b>1,274,227.48</b>
<b>Fund 141 - Lewis Road Post-Closure Fund</b>				
141 9403 LR Postclosure Maintenance	203,733.08	267,000.00	(62,200.00)	408,533.08
<b>Total Fund 141 - Lewis Road Post-Closure Fund</b>	<b>203,733.08</b>	<b>267,000.00</b>	<b>(62,200.00)</b>	<b>408,533.08</b>
<b>Fund 161 - Jolon Road Post-Closure Fund</b>				
161 9604 JR Postclosure Maintenance	7,019.69	277,000.00	219,300.00	503,319.69
<b>Total Fund 161 - Jolon Road Post-Closure Fund</b>	<b>7,019.69</b>	<b>277,000.00</b>	<b>219,300.00</b>	<b>503,319.69</b>
<b>Fund 211 - Grants</b>				
211 9025 Admin Office - Electric Vehicle Charging Stations	144,364.00	-	-	144,364.00
211 9232 SB1383 Local Assistance Grant Program 2022-23	152,642.65	-	-	152,642.65
211 9262 CalRecycle - Household Hazardous Waste Grant	9,598.40	-	-	9,598.40
211 9264 Cal Recycle - 2023-24 CCPP	14,458.09	-	-	14,458.09
211 9265 Cal Recycle - 2024-25 CCPP	22,224.00	-	-	22,224.00
<b>Total Fund 211 - Grants</b>	<b>343,287.14</b>	<b>-</b>	<b>-</b>	<b>343,287.14</b>

3

## Capital Improvement/Project Fund

	FY 2024-25 Remaining Balance	Approved in FY 2025-26 Budget	Adjustments	FY 2025-26 CIP Budget
<b>Fund 800 - Capital Improvement Projects Fund</b>				
800 9025 Admin Office - Electric Vehicle Charging Stations	115,636.00	-	-	115,636.00
800 9101 Equipment Replacement	1,288,791.70	1,222,000.00	194,331.00	2,705,122.70
800 9105 Concrete Grinding	80,614.12	27,000.00	-	107,614.12
800 9106 Waste Characterization Study	-	-	420,000.00	420,000.00
800 9214 Organics Program Equipment Replacement	568,675.19	-	-	568,675.19
800 9234 SB1383 Procurement Requirement	-	430,000.00	-	430,000.00
800 9322 North County Transfer Station	131,953.62	-	-	131,953.62
800 9501 JC LFG System Improvements	197,974.25	319,000.00	-	516,974.25
800 9505 JC Partial Closure	106,155.11	107,000.00	-	213,155.11
800 9506 JC Litter Control Barrier	130,624.90	27,000.00	-	157,624.90
800 9507 JC Corrective Action	250,000.00	-	-	250,000.00
800 9521 JC Entrance Facility	148,548.64	-	-	148,548.64
800 9527 JC Module Engineering and Construction	3,916,371.16	-	1,133,790.00	5,050,161.16
800 9528 Roadway Improvements	20,879.49	106,000.00	-	126,879.49
800 9601 JR Transfer Station Improvements	65,229.44	27,000.00	-	92,229.44
<b>Total Fund 800 - Capital Improvement Projects Fund</b>	<b>7,021,453.62</b>	<b>2,265,000.00</b>	<b>1,748,121.00</b>	<b>11,034,574.62</b>

4



**Report to the Executive Committee**

**Date:** September 3, 2025  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** Discussion on the Recruitment Process of the New General Manager

<b>ITEM NO. 4</b>
N/A <hr/> Finance and Administration Manager/Controller-Treasurer
N/A <hr/> General Manager/CAO
N/A <hr/> Authority General Counsel

**THE ATTACHED AGREEMENT WILL BE  
DISCUSSED AT THE MEETING**

Attachment

1. Agreement between the Salinas Valley Solid Waste Authority and Bob Murray & Associates



**AGREEMENT FOR SERVICES  
BETWEEN THE SALINAS VALLEY SOLID WASTE AUTHORITY AND  
BOB MURRAY & ASSOCIATES**

THIS AGREEMENT FOR SERVICES (herein “Agreement”) is made and entered into this 22 day of August, 2025 (“Effective Date”) by and between the Salinas Valley Solid Waste Authority, a California Joint Powers Authority (“Authority”) and Bob Murray & Associates (herein “Consultant”).

NOW, THEREFORE, the parties hereto agree as follows:

**1. SERVICES OF CONSULTANT**

**1.1 Scope of Services.** In compliance with all of the terms and conditions of this Agreement, the Consultant shall perform the work or services set forth in the “Scope of Services” attached hereto as Exhibit “A” and incorporated herein by reference. The Scope of Services shall include the scope of work included in Consultant’s proposal, which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern. Consultant warrants that it has the experience and ability to perform all work and services required hereunder and that it shall diligently perform such work and services in a professional and satisfactory manner.

**1.2 Compliance With Law.** All work and services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the Authority and any Federal, State or local governmental agency of competent jurisdiction.

**1.3 California Labor Law.** If the Scope of Services includes any “public work” or “maintenance work,” as those terms are defined in California Labor Code section 1720 *et seq.* and California Code of Regulations, Title 8, Section 16000 *et seq.*, and if the total compensation is \$1,000 or more, Consultant shall pay prevailing wages for such work and comply with the requirements in California Labor Code section 1770 *et seq.* and 1810 *et seq.*, and all other applicable laws, including the following requirements:

(a) **Public Work.** The Parties acknowledge that some or all of the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) **Prevailing Wages.** Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the

prevailing rate of per diem wages are on file at Authority Offices at 126 Sun Street, Salinas, CA 93901 and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the Authority, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the Authority of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide Authority with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the Authority a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the Authority, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

Contractor's Authorized Initials

Initial  
GP

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

**1.4 Licenses, Permits, Fees and Assessments.** Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by the Agreement.

**1.5 Software and Computer Services.** If the Scope of Services includes the provision and/or installation of any software, computer system, or other computer technology, Consultant represents and warrants that it has inspected the Authority's current infrastructure, equipment, computer system and software and that the software, computer system, or other computer technology provided and/or installed by Consultant under this Agreement is compatible, and shall be fully functional, with such infrastructure, equipment, computer system and software of the Authority. Consultant acknowledges that the Authority is relying on the representation by Consultant as a material consideration in entering into this Agreement.

**1.6 Special Requirements.** Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

## 2. COMPENSATION

**2.1 Contract Sum.** For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the "Schedule of Compensation" attached

hereto as Exhibit “C” and incorporated herein by this reference, but not exceeding the maximum contract amount of Thirty Eight Thousand Dollars (\$38,000.00) (“Contract Sum”).

**2.2 Invoices.** Each month Consultant shall furnish to Authority an original invoice for all work performed and expenses incurred during the preceding month in a form approved by Authority’s Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. Consultant shall not invoice Authority for any duplicate services performed by more than one person.

All invoices shall be submitted by email to [ap@svswa.org](mailto:ap@svswa.org). Each invoice is to include:

- (a) Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- (b) Line items for all materials and equipment properly charged to the Services.
- (c) Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- (d) Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- (e) If this Agreement requires prevailing wages, per Section 1.4 of the Agreement, all invoices shall include a copy of Consultant’s Certified Payroll and proof that Certified Payroll has been submitted to the DIR. Consultant shall also submit a list of the prevailing wage rates for all employees and subcontractors providing services under this Agreement, as applicable, with Consultant’s first invoice. If these rates change at any time during the term of the Agreement, Consultant shall submit a new list of rates to the Authority with its first invoice following the effective date of the rate change.

Authority shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by Authority, or as provided in Section 7.3, Authority will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant’s correct and undisputed invoice; however, Consultant acknowledges and agrees that due to Authority warrant run procedures, the Authority cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by Authority, the original invoice shall be returned by Authority to Consultant for correction and resubmission. Review and payment by Authority for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

**2.3 Additional Services.** Authority shall have the right, subject to state law, at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Project Manager to the Consultant, incorporating therein any adjustment in (i) the

Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation for extra work shall require the approval of Authority Board of Directors unless the Authority Board of Directors has previously authorized the Authority General Manager to approve an increase in compensation and the amount of the increase does not exceed such authorization. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. Authority may in its sole and absolute discretion have similar work done by other contractors. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

#### **2.4 Contingency of Funds.**

Consultant acknowledges that funding or portions of funding for this Agreement may be contingent upon State budget approval; receipt of funds from, and/or obligation of funds by the State of California to Authority; or inclusion of sufficient funding for the services hereunder in the budget approved by Authority Board of Directors for each fiscal year covered by this Agreement. If such approval, funding or appropriations are not forthcoming, or are otherwise limited, Authority may immediately terminate or modify this Agreement without penalty.

### **3. PERFORMANCE SCHEDULE**

**3.1 Time of Essence.** Time is of the essence in the performance of this Agreement.

**3.2 Schedule of Performance.** Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the “Schedule of Performance” attached hereto as Exhibit “D” and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Project Manager but not exceeding thirty (30) days cumulatively.

**3.3 Force Majeure.** The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the Authority, if the Consultant shall within ten (10) days of the commencement of such delay notify the Project Manager in writing of the causes of the delay. The Project Manager shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Project Manager such delay is justified. The Project Manager’s determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the Authority

for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

**3.4 Term.** Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services, which shall be no later than June 30, 2026, except as otherwise provided in the Schedule of Performance (Exhibit "D").

#### **4. COORDINATION OF WORK**

**4.1 Representative of Consultant.** Gary Phillips \_\_\_\_\_ is hereby designated as being the representative of Consultant authorized to act on its behalf with respect to the work and services specified herein and make all decisions in connection therewith. All personnel of Consultant and any authorized agents shall be under the exclusive direction of the representative of Consultant. Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, and shall keep Authority informed of any changes.

**4.2 Project Manager.** Monica Zuniga, or any other person as may be designated by the Authority General Manager, is hereby designated as being the representative the Authority authorized to act in its behalf with respect to the work and services specified herein and to make all decisions in connection therewith ("Project Manager").

**4.3 Prohibition Against Subcontracting or Assignment.** Consultant shall not contract with any entity to perform in whole or in part the work or services required hereunder without the express written approval of the Authority. Neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of Authority. Any such prohibited assignment or transfer shall be void.

**4.4 Independent Consultant.** Neither the Authority nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth. Consultant shall perform all services required herein as an independent contractor of Authority with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of Authority, or that it is a member of a joint enterprise with Authority.

#### **5. INSURANCE AND INDEMNIFICATION**

**5.1 Insurance Coverages.** Without limiting Consultant's indemnification of Authority, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to Authority.

(a) **General liability insurance.** Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily

injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers’ compensation insurance. Consultant shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit “B”.

## **5.2 General Insurance Requirements.**

(a) Proof of insurance. Consultant shall provide certificates of insurance to Authority as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by Authority’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with Authority at all times during the term of this Agreement. Authority reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by Authority shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and

non-contributory basis for the benefit of Authority before the Authority's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) Authority's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, Authority has the right but not the duty to obtain the insurance it deems necessary and any premium paid by Authority will be promptly reimbursed by Consultant or Authority will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, Authority may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the Authority's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against Authority, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against Authority, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the Authority to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Authority nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the Authority requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the Authority.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to Authority with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that Authority and its officers, officials, employees, and agents, and volunteers

shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to Authority and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to Authority for review.

(n) Agency's right to revise specifications. The Authority reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the Authority and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by Authority. Authority reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by Authority.

(p) Timely notice of claims. Consultant shall give Authority prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

**5.3 Indemnification.** To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the Authority, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, invitees,

or any individual or entity for which Consultant is legally liable (“indemnitors”), or arising from Consultant’s or indemnitors’ reckless or willful misconduct, or arising from Consultant’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, except claims or liabilities occurring as a result of Authority’s sole negligence or willful acts or omissions. Notwithstanding the above, a design professional’s indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination of this Agreement.

## **6. RECORDS, REPORTS, AND RELEASE OF INFORMATION**

**6.1 Records.** Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to Authority and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Project Manager to evaluate the performance of such services and shall keep such records for a period of three years following completion of the services hereunder. The Project Manager shall have full and free access to such books and records at all times during normal business hours of Authority, including the right to inspect, copy, audit and make records and transcripts from such records.

**6.2 Reports.** Consultant shall periodically prepare and submit to the Project Manager such reports concerning the performance of the services required by this Agreement or as the Project Manager shall require.

### **6.3 Confidentiality and Release of Information.**

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than the Authority without prior written authorization from the Project Manager.

(b) Consultant shall not, without prior written authorization from the Project Manager or unless requested by the Authority General Counsel, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered “voluntary” provided Consultant gives the Authority notice of such court order or subpoena.

(c) If Consultant provides any information or work product in violation of this Agreement, then the Authority shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney’s fees, caused by or incurred as a result of Consultant’s conduct.

(d) Consultant shall promptly notify the Authority should Consultant be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from

any party regarding this Agreement and the work performed thereunder. The Authority retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with the Authority and to provide the Authority with the opportunity to review any response to discovery requests provided by Consultant.

**6.4 Ownership of Documents.** All studies, surveys, data, notes, computer files, reports, records, drawings, specifications, maps, designs, photographs, documents and other materials (the “documents and materials”) prepared by Consultant in the performance of this Agreement shall be the property of the Authority and shall be delivered to the Authority upon request of the Project Manager or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by the Authority of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Moreover, Consultant with respect to any documents and materials that may qualify as “works made for hire” as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed “works made for hire” for the Authority.

## 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

**7.1 California Law.** This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Monterey, State of California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Northern District of California, in the County of Monterey, State of California.

**7.2 Disputes; Default.** In the event that Consultant is in default under the terms of this Agreement, the Authority shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the Authority may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, if circumstances warrant. During the period of time that Consultant is in default, the Authority shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. If Consultant does not cure the default, the Authority may take necessary steps to terminate this Agreement under this Article.

**7.3 Legal Action.** In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 *et seq.* and 910 *et seq.*, in order to pursue any legal action under this Agreement.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or

different times, of any other rights or remedies for the same default or any other default by the other party.

**7.4 Liquidated Damages.** Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the Authority the sum of zero (\$0.00) as liquidated damages for each working day of delay in the performance of any service required hereunder. The Authority may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

**7.5 Termination Prior to Expiration of Term.** This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The Authority reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Project Manager. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to Authority, except that where termination is due to the fault of the Authority, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Project Manager. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Project Manager thereafter in accordance with the Schedule of Compensation or such as may be approved by the Project Manager. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder, but not exceeding the compensation provided therefore in the Schedule of Compensation Exhibit "C". In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

**7.6 Termination for Default of Consultant.** If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, Authority may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the Authority shall use reasonable efforts to mitigate such damages), and Authority may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the Authority as previously stated.

## **8. MISCELLANEOUS**

**8.1 Covenant Against Discrimination.** Consultant covenants that, by and for itself, its heirs, executors, assigns and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Consultant shall take affirmative

action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

**8.2 Non-liability of Authority Officers and Employees.** No officer or employee of the Authority shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the Authority or for any amount, which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

**8.3 Notice.** Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the Authority, to the Authority General Manager and to the attention of the Project Manager (with her/his name and Authority title), Salinas Valley Solid Waste Authority, 126 Sun Street, Salinas, California 93901 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

**8.4 Integration; Amendment.** It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing.

**8.5 Severability.** In the event that part of this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining portions of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

**8.6 Waiver.** No delay or omission in the exercise of any right or remedy by non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

**8.7 Attorneys' Fees.** If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which any be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees, whether or not the matter proceeds to judgment.

**8.8 Interpretation.** The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

**8.9 Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

**8.10 Warranty & Representation of Non-Collusion.** No official, officer, or employee of Authority has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of Authority participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of “financial interest” shall be consistent with State law and shall not include interests found to be “remote” or “noninterests” pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any Authority official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any Authority official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials 

**8.11 Corporate Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

**[SIGNATURES ON FOLLOWING PAGE]**

**IN WITNESS WHEREOF**, the parties hereto have executed this Agreement on the date and year first-above written.

**AUTHORITY:**

**SALINAS VALLEY SOLID WASTE AUTHORITY**, a California Joint Powers Authority

DocuSigned by:  
*Patrick Mathews* 8/26/2025  
A3065FE75CA346C...  
R. Patrick Mathews, General Manager/CAO

**ATTEST:**

DocuSigned by:  
*Erika J. Trujillo* 8/26/2025  
087ACDFB22A74F6...  
Erika J. Trujillo, Clerk of the Board

**APPROVED AS TO FORM:**  
BURKE, WILLIAMS & SORENSEN, LLP

Signed by:  
*Roy C. Santos* 8/26/2025  
306B1988120B4FC...  
Roy C. Santos, General Counsel

**CONSULTANT:**

**BOB MURRAY & ASSOCIATES**

Signed by:  
By: *Gary Phillips* 8/27/2025  
BCDBA0841FCF404...  
Name: Gary Phillips  
Title: CFO

By: \_\_\_\_\_  
Name:  
Title:

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. The two corporate signatures can be executed via electronic signatures such as DocuSign or other electronic signature software authorized by the Authority. Lastly, a single signature from a corporate officer can be utilized upon completion of a signed declaration under the penalty of perjury by the signing officer that they are duly authorized to bind the corporation and execute contracts on behalf of the corporation.**

**EXHIBIT "A"**

**SCOPE OF SERVICES**

- I. Consultant will perform the Services described in Consultant's Proposal, attached hereto as Exhibit A-1.**
- II. All work product is subject to review and acceptance by the Authority, and must be revised by the Consultant without additional charge to the Authority until found satisfactory and accepted by Authority.**

## EXHIBIT “A-1”

### THE RECRUITMENT PROCESS

Bob Murray & Associates’ recruiters are specialists in finding positive placements and providing security and fairness to candidates and clients while ensuring the integrity of the search process. Outlined below are the steps in our proven recruitment process, refined through our 34+ years of experience in executive recruiting.

#### STEP 1 DEVELOP THE CANDIDATE PROFILE

Our understanding of the Salinas Valley Solid Waste Authority’s needs will be key to a successful search. Valerie Gaeta Phillips, Gary Phillips, Stacey Stevenson, or Stephanie Dietz will meet virtually with the Salinas Valley Solid Waste Authority and key stakeholders to learn as much as possible about the ideal candidate for the General Manager position. Key stakeholders often include:

- Council/Board Members - up to five virtual one-on-one meetings with the Recruiter
- Internal Stakeholders (e.g. Department Heads) - up to two virtual group meetings with the Recruiter
- External Stakeholders (e.g. Chamber of Commerce, Community Groups) - one virtual one-on-one or group meeting with the Recruiter

#### *Internal and External Stakeholders*

We find that many of our clients value a recruitment process that opens the opportunity for employees, community members, business leaders, and organization representatives to provide input regarding the ideal candidate. Our recruiters are skilled in virtually facilitating group staff meetings, forums for the business community, and/or town hall meetings that provide for equitable involvement from a variety of constituencies.

If the Salinas Valley Solid Waste Authority desires, we will work with the Authority to create a customized virtual community and/or staff input process. *Please note: Virtual facilitation of stakeholder meetings is included in the professional fee. On-site Recruiter facilitation is available for an additional fee - please refer to “Costs and Guarantee” on page 7 for pricing information.*

#### *Online Stakeholder Surveys*

Sometimes clients are seeking input from a wider range of stakeholders—such as community members, business leaders, and organization representatives—online surveys are ideal to solicit input regarding qualities of the ideal candidate. Our experienced recruiters excel at crafting targeted, thoughtful, open-ended questions and can design a customized survey, providing a link for easy sharing on your website.

After closing, your dedicated Recruitment Coordinator will send you the survey response data for your review and analysis. Online Surveys are available under Optional Services (please refer to page 7).

We want to become familiar with the values and culture of the organization, as well as to understand the current and future issues, challenges, and opportunities in the Salinas Valley Solid Waste Authority.

Valerie Gaeta Phillips, Gary Phillips, Stacey Stevenson, or Stephanie Dietz will review and help define the Authority's wish-list regarding the ideal candidate's personality, management style, knowledge, skills, and abilities and will work with the Authority to identify expectations regarding education and experience. The Salinas Valley Solid Waste Authority and your recruiter will discuss compensation, benefits, and other key information necessary to ensure that outstanding candidates are attracted to this opportunity. The profile we develop together at this stage will drive subsequent recruitment efforts.

#### STEP 2 DESIGN/DISTRIBUTE BROCHURE AND ADVERTISEMENTS

Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz and your dedicated Recruitment Coordinator will use the candidate profile developed with the Salinas Valley Solid Waste Authority to create a professional recruitment brochure, with the assistance of our professional graphic designer. The four-page, full-color brochure will describe the community, organization, position, ideal candidate, and compensation and will include pictures provided by the Salinas Valley Solid Waste Authority that you feel best represent your organization and the communities you serve.

Upon your approval, Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will send the brochure by email (and postal mail if desired) to a targeted audience, personally inviting potential candidates to apply for the General Manager position. We will also place the recruitment brochure on our [website](#), which attracts over 11,000 unique hits weekly and is a trusted resource for candidates seeking executive and professional positions. Two sample brochures are included in this proposal package for your reference.

Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will also design an effective advertising campaign appropriate for the General Manager recruitment. Our broadest outreach comes through our active social media involvement on LinkedIn as well as our monthly newsletter where upcoming and current positions are featured. Sources such as *Western City Magazine*, PublicCEO, and the Careers in Government website will be used to reach an extensive local government audience, while position-specific postings will be chosen to attract candidates who have built their careers in and are committed to the General Manager field.

Suggested General Manager-specific advertising sources for the Salinas Valley Solid Waste Authority's search include:

- California Association of Sanitation Agencies
- National Waste & Recycling Association
- Solid Waste Association of North America
- Air and Waste Management Association

Bob Murray & Associates does not typically place ads with job aggregators or general job posting sites such as CareerBuilder, Monster, or Indeed, as we have found that the broad reach of these sites does not necessarily lead to quality candidates for executive and professional positions.

#### *Reaching Diverse Candidates*

Bob Murray & Associates, a woman- and minority-owned business, is **proud of its commitment to attracting and placing diverse candidates**. Nearly 50% of our last 100 placements were women; Hispanic placements 25%; African American placements 13%; Asian placements 21%; and Native American placements at 1%. Not only do we place advertisements with websites designed to attract minority and female candidates, but our President, Valerie Phillips, is a member herself of many diversity-focused organizations including the Local Government Hispanic Network, the League of Women in Government, the Professional Women's Network, Mexican Professionals, and Women Leading Government. She networks frequently with fellow members to gain insight into which potential candidates are leaders in their field.

Your recruiter will seek to reach candidates in communities and organizations with demographic profiles and populations served like that of the Salinas Valley Solid Waste Authority, to maximize the potential for individuals from a wide variety of backgrounds, cultures, and life experiences to be considered for the General Manager position.

#### **STEP 3 RECRUIT CANDIDATES**

The strongest candidates are often those who are successful and content in their current positions and need to be sold on a new opportunity. Our extensive network of contacts, developed through **over 2,100 successful placements**, is a primary source for identifying and obtaining referrals for these candidates. Our in-house database of 40,000 current and former executive and professional candidates is a valuable resource that can only be built over time—time that we have invested into perfecting our process for finding the right candidates for our clients. Our aggressive outreach efforts are focused on phone calls to personally invite potential applicants, answer questions, and allay any reservations, and these efforts are essential to the success of the General Manager recruitment.

#### STEP 4 SCREEN CANDIDATES

Following the closing date for the recruitment, your recruiter will screen all resumes we have received, using the criteria established in the candidate profile as a basis upon which to narrow the field of candidates. Internal candidates receive sensitive consideration, and Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will discuss with the Authority how the Salinas Valley Solid Waste Authority wishes to proceed with these candidates.

#### STEP 5 CONDUCT PRELIMINARY INTERVIEWS

Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will personally interview the top 10 to 15 candidates from the resume screening, with the goal of determining which candidates have the greatest potential to succeed in your organization. To reduce travel-related expenses to our clients and increase efficiency in the search process, these interviews are typically conducted via Zoom, Teams, or other convenient videoconferencing applications.

#### STEP 6 SEARCH PUBLIC RECORDS

Under the direction of Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz, your dedicated Recruitment Coordinator will conduct a review of published print and online articles for each recommended candidate. Sources include Lexis-Nexis™, Google, social media, and our contacts in the field. This will alert your recruiter to any further detailed inquiries we may need to make before our recommendations are finalized.

#### STEP 7 MAKE RECOMMENDATIONS

Based on our findings during the preliminary interview process, your recruiter will meet with the Authority virtually or on site to share the complete applicant list and recommend a limited number of candidates for your further consideration. Your recruiter will make specific recommendations and will help facilitate discussions regarding the candidate pool, but the final determination of interviewees will be up to you.

We typically recommend 6-8 candidates that we feel best match your expectations and prepare a detailed report on each candidate. This virtual "Recommended Finalist" eBook is provided to each member of the decision-making body and includes:

- Candidate list with Recommended Finalists identified in *Group 1* and *Group 2* (primary and secondary recommendations), as well as *Internal* candidates
- Summary of experience and education for each Recommended Finalist candidate
- Complete cover letter and resume for each Recommended Finalist candidate

- ▶ List of *Other Applicants* (those who did not meet minimum qualifications or were otherwise unsuitable, based on our screening process)

Bob Murray & Associates maintains all search records for a period of seven (7) years following each recruitment, and we are happy to forward cover letters and resumes for each applicant by postal mail or email as soon as the recruitment closes to new applications.

#### STEP 8 FACILITATE PANEL INTERVIEWS

Our years of experience will be invaluable as we help you develop an interview process that objectively assesses the qualifications of each candidate. We will work with the Salinas Valley Solid Waste Authority to craft and implement an interview approach that fits your needs. This may include panel and/or individual interviews by the Authority; key stakeholders, community/employee interview panels; writing and presentation samples; meet-and-greets; or other specialized process elements your recruiter helps the Salinas Valley Solid Waste Authority to design.

Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will be present on-site during the panel interviews to facilitate as necessary during the process and to guide discussion to consensus regarding final candidates. Bound interview books will be provided for each interview panel member containing:

- ▶ Recruitment brochure with candidate profile
- ▶ Interview schedule
- ▶ Suggested interview questions
- ▶ Experience summary, cover letter, resume, and rating form for each candidate
- ▶ Ranking forms for use during the panel interview process

We will work closely with your staff to coordinate and schedule interviews. Our goal is to ensure that each candidate has a positive experience, as the way the entire process is conducted will influence the final candidates' perception of your organization.

#### STEP 9 CONDUCT BACKGROUND AND REFERENCE CHECKS

Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz and your Recruitment Coordinator will conduct detailed reference checks for up to two (2) final candidates. To gain an accurate and honest appraisal of the candidates' strengths and weaknesses, we will talk candidly with people who have direct knowledge of their work and management style. In addition to gaining a 360-degree view of candidates from the perspective of their supervisors, subordinates and peers for the past several years, we will make a point of speaking confidentially to individuals who may have further insight into a candidate's abilities but who may not be on their preferred list of contacts.

Your Recruitment Coordinator will work with the two (2) final candidates and our professional backgrounding firm, HireRight, to conduct credit, civil litigation, and motor vehicle record checks and verify candidates' degrees.

#### STEP 10 ASSIST IN NEGOTIATIONS

We recognize the critical importance of successful negotiations and can serve as your representative during this process. Your recruiter will know what other organizations have done to put deals together with great candidates and what the current market is like for General Manager positions in organizations like the Salinas Valley Solid Waste Authority's. Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will be available to advise you regarding current approaches to difficult issues, such as housing and relocation. We will represent your interests and advise the chosen candidate and you regarding salary, benefits, and employment agreements, with the goal of putting together a deal that results in the appointment of your chosen candidate. With our proven experience and vested interest in a positive outcome, we can turn a very difficult aspect of the recruitment into one that is straightforward and agreeable for all parties involved.

#### COMPLETE ADMINISTRATIVE ASSISTANCE

We receive many unsolicited testimonials each year from clients and candidates alike noting our prompt, considerate, accurate, and professional service during the search process. Throughout the recruitment, in time intervals that suit the Salinas Valley Solid Waste Authority, we will provide you with updates on the status of the search and attend to all administrative details on your behalf.

Candidates receive immediate acknowledgement of their applications, as well as personal phone calls and/or emails (as appropriate) advising them of their status at each critical point in the recruitment. Candidates who receive preliminary or final interviews and are not chosen to move forward in the interview process will receive personal calls from your recruiter on behalf of the Salinas Valley Solid Waste Authority.

It is our internal company standard that all inquiries from clients and candidates receive a response within the same business day whenever possible, and certainly within 24 hours if the inquiry is received during the work week. Ms. Gaeta Phillips, Mr. Phillips, Ms. Stevenson, or Ms. Dietz will be available to the Salinas Valley Solid Waste Authority by office phone, cell phone, and email at any time to ensure a smooth and stress-free recruitment process.

**EXHIBIT "B"**

**SPECIAL REQUIREMENTS**

**(Superseding Contract Boilerplate)**

**Not Applicable**

**EXHIBIT "C"**

**SCHEDULE OF COMPENSATION**

- I. Consultant shall be compensated for the services provided under this Agreement in accordance with the budget and rates provided in Exhibit "C-1".**
- II. The Authority will compensate Consultant for the Services performed upon submission of a valid invoice, as described in Section 2.2.**
- III. The total compensation for the Services shall not exceed the Contract Sum, as provided in Section 2.1 of this Agreement.**

## EXHIBIT "C-1"

### COSTS AND GUARANTEE

#### PROFESSIONAL FEE AND EXPENSES

The **all-inclusive professional services fee** for conducting the General Manager recruitment on behalf of the Salinas Valley Solid Waste Authority is **\$38,000**. Services provided for in this fee consist of all steps outlined in this proposal, including design and distribution of the recruitment brochure, advertising, marketing and promotion, administrative support, public records research, comprehensive background reporting on the final candidates, postage, technology, and two (2) days of on-site meetings. This proposal is valid for 60 days from the date of the proposal.

*Optional Services are listed below and are in addition to the professional services fee. Expense reimbursement for **Consultant travel** related to additional on-site meeting days is billed at the actual rate (airfare/mileage, lodging) and is the responsibility of the Salinas Valley Solid Waste Authority.*

The professional fee does not limit the amount of time invested by Bob Murray & Associates in promoting a successful outcome for this project. In fact, our mission for this project is to ensure we assist in identifying the right candidate for the Salinas Valley Solid Waste Authority. Therefore, your recruiter will contact the Authority at the first anniversary of the placement to confirm an effective transition has occurred.

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#### GUARANTEE

In the event a candidate recommended by our firm resigns or is terminated within the first 12 months of employment, Bob Murray & Associates will provide the Salinas Valley Solid Waste Authority with professional services to secure a replacement. Services will be provided at no cost, aside from the following *reimbursable* expenses incurred on the Salinas Valley Solid Waste Authority's behalf during the new search:

- Brochure design and distribution (\$695 reprint only, \$1,275 edit/reflow/reprint)(if needed)
- Advertising actual costs (estimated at \$2,975)
- Public records search for all new candidates (\$500)
- Background Checks (\$300/candidate)
- Reference Checks (\$500/candidate)
- Consultant travel reimbursement (if travel is needed)
- *Plus any applicable Optional Services, if desired*

In the event that a placement is not made from the initial recruitment, Bob Murray & Associates will provide professional services to conduct one additional recruitment. Services will be provided at no cost. However, the Salinas Valley Solid Waste Authority will be responsible for the *reimbursable* expenses as noted above.

We are confident in our ability to recruit outstanding candidates and do not expect the Authority to find it necessary to exercise this provision of our proposal.

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**EXHIBIT "D"**

**SCHEDULE OF PERFORMANCE**

- I. Consultant shall perform all services and deliver all work products timely in accordance with the schedule attached hereto as Exhibit "D-1".**

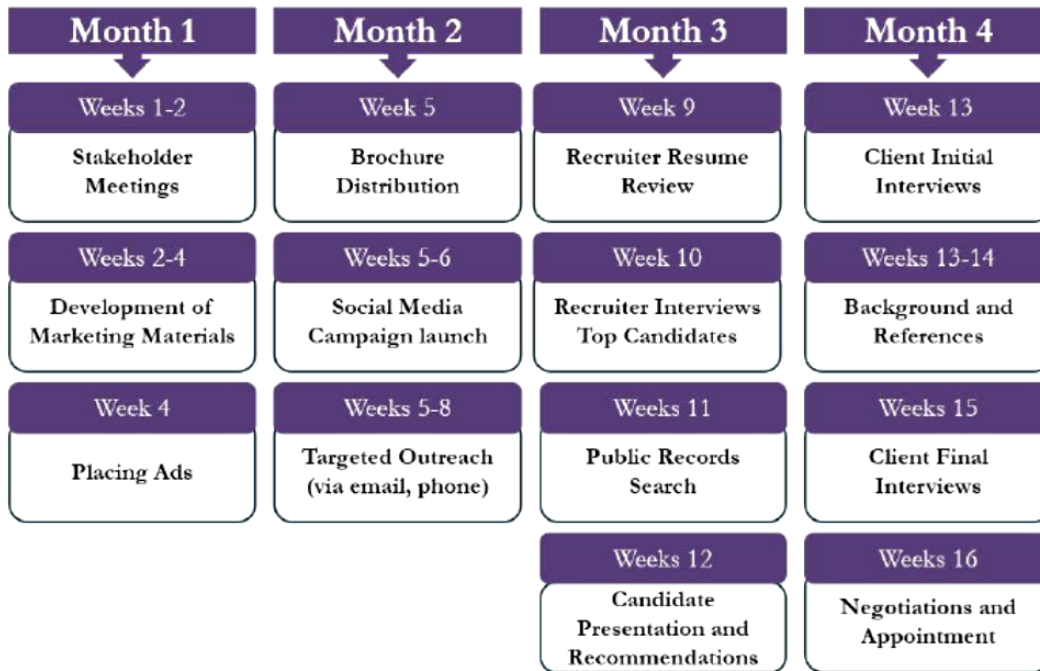
**EXHIBIT "D-1"**

**SCHEDULE**

## RECRUITMENT SCHEDULE

We are prepared to start work on this assignment upon receipt of a signed professional services agreement or other written, authorized notification. A full search can be completed in 13-16 weeks from the date of initial meetings with our client.

The final recruitment schedule will be determined in collaboration with Salinas Valley Solid Waste Authority. A typical timeline of tasks and events is included here for reference.





## Report to the Executive Committee

**Date:** September 3, 2025  
**From:** Roy C. Santos, General Legal Counsel  
**Title:** Discussion Regarding the Levine Act and the Request to Include a Levine Act Disclosure within the Authority's Agenda

### ITEM NO. 5

N/A

Finance and Administration  
Manager/Controller-Treasurer

N/A

General Manager/CAO

N/A

Authority General Counsel

**A VERBAL REPORT WILL BE GIVEN AT THE MEETING.**

## SVR Agenda Item - View Ahead 2025-2026

ITEM NO. 6

SVR Agenda Item - View Ahead 2025-2026						
	Sep	Oct	Nov	Dec	Jan	Feb
A	<b>Employee of the Year Recognition</b>			Tentative	Election of Officers	
1	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Oct. Claims/Financials (EC)	Nov. Claims/Financials (EC)	Claims/Financials (EC)
3	Member Agencies Activities Report	Member Agencies Activities Report	September Claims/Financials (EC)	Member Agencies Activities Report	December 31 Cash & Investments Report	Member Agencies Activities Report
4	New FY Grants & CIP Budget (EC)	2026 BD/EC Meetings Schedule	September 30 Cash & Investments Report (EC)	Ground Water Agreement Amend. 2 - Pace Analytical Services	Member Agencies Activities Report	4th Qtr. Tonnage & Diversion Report
5	<b>Public Hearing: Code Amendment</b>	Approval of Strategic Plan Session Documents	3rd Qtr. Tonnage & Diversion Report		Cal Recycle & All Grants Application Submittal Resolutions	<b>Recycling Recognitions</b>
6	<b>2024-25 Annual Report</b>	<b>Audit Report Previous FY (EC)</b>	Member Agencies Activities Report		<b>Public Hearing: AB 2561</b>	FY 25-26 Preliminary Budget (EC)
7	<b>Operations and Environmental Compliance Update</b>	<b>FY 2024-25 AB 939 Program Wrap Up / All Things AB 939 (EC)</b>	Fund Balance Reserves (EC)		<b>Annual Employee Survey Results (EC)</b>	
8	<b>Youth Council Introductions</b>	JCLF Module VIII Presentation (EC)	Annual County Used Oil Report		<b>Edible Food Recovery Grant awards</b>	
9	NCR Transfer Station CEQA	<i>Labor Negotiations w/GM (EC)</i>	<b>EAR 2024</b>		FY 25-26 Budget Direction (EC)	
10		<i>Labor Negotiations Ops (EC)</i>	New Officers Nominating Committee			
11			<i>Labor Negotiations w/GM (EC)</i>			
12			<i>Labor Negotiations Ops (EC)</i>			
13						

Consent
Presentation
Consideration
Closed Session

**[Other]** (Public Hearing, Recognition, Informational, etc.)  
**(EC)** Executive Committee  
**(sp)** Strategic Plan Item