

**MINUTES OF SPECIAL MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
January 8, 2025  
126 Sun Street, Salinas, CA 93901**

**CALL TO ORDER**

Vice President Silva called the meeting to order at 2:36 p.m.

**COMMITTEE MEMBERS PRESENT**

City of Salinas	Vacant
City of Gonzales	Liz Silva, <i>Vice President</i>
County of Monterey	Glenn Church, <i>Alt. Vice President</i>

**STAFF MEMBERS PRESENT**

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Ray Hendricks, Finance and Administration Manager
Brian Kennedy, Engineering and Environmental Compliance Manager
Mandy Brooks, Resource Recovery Manager
Monica Zuniga, Human Resource Supervisor
Roy Santos, General Counsel ( <i>virtually</i> )
Rosie Ramirez, Administrative Assistant

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(2:37) General Manager/CAO Mathews commented on the redistribution of the Request for Bids for the EV Charging Station and the status of the transportation permits.  
Finance and Administration Manager Hendricks informed the Committee that the mid-year budget adjustments normally presented in January are expected to be presented in March or April.

**GENERAL COUNSEL COMMENTS**

(2:39) None

**COMMITTEE COMMENTS**

(2:39) None

**PUBLIC COMMENT**

(2:40) None

**CONSIDERATION ITEMS**

(2:40)

**1. Minutes of November 6, 2024 Special Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Alt. Vice President Church made a motion to approve the minutes as presented. Vice President Silva seconded the motion. The motion passed unanimously: The motion passed unanimously: 2-0

**2. Minutes of November 6, 2024 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Alt. Vice President Church made a motion to approve the minutes as presented. Vice President Silva seconded the motion. The motion passed unanimously: The motion passed unanimously: 2-0

**3. October 2024 Claims and Financial Reports**

(2:41) Finance and Administration Manager Hendricks provided a report on the October 2024 Agency's finances, indicating that revenues and expenditures are slightly up. He explained it is expected to meet the projected surplus.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** By consensus the Committee directed staff to forward this item to the Board recommending approval.

**4. November 2024 Claims and Financial Reports**

(2:42) Finance and Administration Manager Hendricks provided a report on the November 2024 Agency's finances, indicating the revenues are exceeding the projected revenues with the expenditures trending as projected.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** By consensus the Committee directed staff to forward this item to the Board recommending approval.

**5. A Resolution Approving Supplemental Appropriation of \$20,000 for the Acceptance of the Monterey Bay Air Resources District Fiscal Year 2024-25 AB2766 Motor Vehicle Emissions Reduction Program Grant**

(2:44) Resource Recovery Manager Brooks provided a report on the award of the grant. She indicated staff are working on converting the outreach vehicle fleet to zero-emissions vehicles.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** By Consensus the Committee directed staff to forward this item to the Board recommending approval.

**6. A Resolution Approving the Purchase of a 24-hour Fire Detection and Suppression System from Fire Rover for the Jolon Road Transfer Station in the Amount of \$179,000, and a Supplemental Appropriation in the Amount of \$200,000**

(2:48) Engineering and Environmental Compliance Manager Kennedy presented a report on the Fire Rover a comprehensive fire prevention system for the Jolon Road Transfer Station. He explained the need for the systems and detailed the technology. Mr. Kennedy explained the 24/7 heat, smoke, flame detection, and video monitoring services that detect and suppress fires at the early stages, as well as the ability to dispatch emergency and site personnel as necessary.

**Committee Discussion:** The Committee discussed the presentation.

**Public Comment:** None

**Committee Action:** By Consensus the Committee directed staff to forward this item to the Board recommending approval.

**7. Request for Fiscal Year 2025-26 Preliminary Budget Direction**

(3:00) Finance and Administration Manager Hendricks provided a report with increases and options to balance the fiscal year 2025-26 budget. He detailed the increases in payroll due to insurance premiums, merit increases, and COLA. He indicated there is a request for two new positions: a new Field Operations Supervisor and a new Human Resources Technician. Mr. Hendricks explained that the Johnson Canyon Landfill operations have doubled since the takeover of the operations by the Authority with an increased need for another site supervisor. The Human Resource Technician is needed to assist in the day-to-day work that has been seen with the increase in staff. He reviewed in detail the projected revenue, including recommended rate increases in Solid Waste, Organics, Transportation Surcharge, and AB939 fees that will balance the budget. Mr. Hendricks reviewed the projected impact on the customers. Resource Recovery Manager Brooks reported on the SB 1383 Organic Procurement requirements that are currently being funded by a grant that will expire in 2025. She explained potential funding options.

**Committee Discussion:** The Committee discussed the presentation inquiring about projected revenues.

**Public Comment:** None

**Committee Action:** By Consensus the Committee requested the item be forward to the Board for input and direction.

**PRESENTATION**

**8. 2024 Employee Survey Results**

(3:37) Human Resources Supervisor Zuniga presented the results of the annual survey and a three-year comparison on measured items such as morale, job attitude, and engagement. The report demonstrated a slight increase in morale within departments and a high percentile in general attitude between the employees. Mrs. Zuniga reviewed the comments within the survey and explained the steps that will be taken to improve the challenges identified within the survey.

**Committee Discussion:** The Committee discussed the presentation.

**Public Comment:** None

**Committee Action:** By Consensus the Committee requested the item be forward to the Board.

**FUTURE AGENDA ITEMS**

**9. Future Agenda Items – View Ahead Calendar**

(3:57) General Manager/CAO reviewed the view ahead.

**ADJOURNMENT**

Vice President Silva adjourned the meeting at 3:58 p.m.

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*Erika Trujillo*  
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ATTEST: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board

Signed by:  
*Liz Silva*  
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APPROVED: \_\_\_\_\_  
Elizabeth Silva, Vice President