

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
JANUARY 23, 2025
117 Fourth Street, Gonzales, CA 93926**

CALL TO ORDER

Vice President Silva called the meeting to order at 6:00 p.m.

ROLL CALL

Board Directors

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|--------------------|---|
| County of Monterey | Christopher M. Lopez |
| County of Monterey | Glenn Church, <i>Alternate Vice President</i> |
| City of Salinas | Andrew Sandoval |
| City of Salinas | Gloria De La Rosa |
| City of Salinas | Jose Luis Barajas |
| City of Gonzales | Liz Silva, <i>Vice President</i> |
| City of King | Robert Cullen |

Absent

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|--------------------|-------------------|
| City of Soledad | Evarista Bañuelos |
| City of Greenfield | Marcy Jones |

Staff Member Present

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| Patrick Mathews, General Manager/CAO |
| Cesar Zuñiga, Asst. GM/Operations Manager |
| Mandy Brooks, Resource Recovery Manager |
| Ray Hendricks, Finance and Administration Manager |
| Brian Kennedy, Engineering and Environmental Compliance Manager |
| Monica Zuniga, Human Resource Supervisor |
| Roy C. Santos, General Legal Counsel (<i>Virtually</i>) |
| Rosie Ramirez, Administrative Assistant |
| Erika J. Trujillo, Clerk of the Board |

MEETING ANNOUNCEMENTS

(6:01) Vice President Silva announced the availability of translation services.

APPROVAL OF AGENDA (6:01)

Staff Comments: None

Board Discussion: None

Public Comment: None

Motion: Director Sandoval made a motion to approve the agenda as presented.
Director Lopez seconded the motion.

Votes: Motion carried 7,0

Ayes: Barajas, Church, Cullen De La Rosa, Lopez, Sandoval, Silva

Noes: None

Abstain: None

Absent: Bañuelos, Jones

GENERAL MANAGER/CAO COMMENTS

(6:02) General Manager/CAO Mathews welcomed the new and returning Board members and commented on the status of the permits for the Crazy Horse Transfer Station.

DEPARTMENT MANAGER COMMENTS

(6:02) Finance and Administration Manager Hendricks informed the Board that budget adjustments will be deferred from February to April with the exception of the Crazy Horse Transfer Station permitting funding needed that will be brought forward to the Board in February. He reported on the need to schedule a public hearing to comply with AB 2561 that went into effect for 2025.

GENERAL LEGAL COUNSEL COMMENTS

(6:04) None

BOARD DIRECTOR COMMENTS

(6:05) Director Lopez thanked staff for his Golden Reel Award. Director Barajas introduced himself to the Board.

PUBLIC COMMENT

(6:06) None

RECOGNITION

A. 2025 Election of Officers – President, Vice President, and Alternate Vice President

(6:06) Nominating Committee member Sandoval provided the recommendation of the Committee to nominate Director Silva as President, Director Church as Vice President, and Director Sandoval as Alternate Vice President.

Public: None

Board Discussion: The Board discussed the recommendations.

Motion: Director Barajas made an alternate motion to elect Director Silva as President, Director Church as Vice President, and Director De La Rosa as Alternate Vice President. Director Sandoval seconded the Motion.

Votes: Motion carried 7,0

Ayes: Barajas, Church, Cullen De La Rosa, Lopez, Sandoval, Silva

Noes: None

Abstain: None

Absent: Bañuelos, Jones

CONSENT AGENDA (6:12)

1. Minutes of the November 21, 2024 Meeting.
2. October 2024 Claims and Financial Report.
3. November 2024 Claims and Financial Report.
4. December 2024 Quarterly Investment Report.
5. Member and Interagency Activities Report for November and December 2024.
6. Resolution No. 2025-01 Approving a Six-Year Service Agreement with McGilloway, Ray, Brown & Kaufman for Audit Services.
7. Resolution No. 2025-02 Approving Supplemental Appropriation of \$20,000 for the Acceptance of the Monterey Bay Air Resources District Fiscal Year 2024-25 AB 2766 Motor Vehicle Emissions Deduction Program Grant.
8. Resolution No. 2025-03 Awarding the Purchase of a New 2025 Ford F150 Pro Lightning Truck from Salinas Valley Ford Trucks in the Amount of \$52,192.24.
9. Resolution No. 2025-04 Approving Amendment No. 15 to the Revised and Restated Agreement Between the Salinas Valley Solid Was Authority and R. Patrick Mathews for

Services as General Manager/Chief Administrative Officer (GM/CAO) and Revised Salary Schedule effective January 1, 2025.

- 10. Resolution No. 2025-05 Awarding Sole Sourcing the Purchase of a New 2025 Walking Floor Transfer Trailer to Western Trailers for an Amount of \$128,699.00.
- 11a. Resolution No. 2025-06 Approving Annual Expenditures in an Amount of \$200,000 with San Benito Supply for Facility Maintenance Materials for Fiscal Year 2024-25.
- 11b. Resolution No. 2025-07 Approving Annual Expenditures in an Amount of \$120,000 with Pacific Crest Engineering for Engineering Support Services for Fiscal Year 2024-25.
- 12. Resolution No. 2025-08 Declaring Surplus Property and Authorizing the General Manager/CAO to Dispose of Property.
- 13. Resolution No. 2025-09 Authorizing the Purchase of a Carlson Landfill Grade Management System from RDO Equipment for the Johnson Canyon Landfill Operations for an Amount of \$91,776.28.
- 14. Resolution No. 2025-10 Approving the Purchase of a 24-hour Fire Detection and Suppression System from Fire Rover for the Jolon Road Transfer Station in the Amount of \$179,000, and a Supplemental Appropriation in the Amount of \$200,000.

Public Comment: None

Board Discussion: None

Motion: Director Church made a motion to approve the consent agenda as presented. Director Cullen seconded the motion.

Votes: Motion carried 7,0

Ayes: Barajas, Church, Cullen De La Rosa, Lopez, Sandoval, Silva

Noes: None

Abstain: None

Absent: Bañuelos, Jones

PRESENTATION

15. EDIBLE FOOD RECOVERY GRANT AWARDS

(6:18) Resource Recovery Manager Brooks presented the fourth funding cycle of the Edible Food Recovery Awards to the six selected awardees. The selection was based on the scoring criteria of a cost-effective and reasonable budget, ability to serve more than one community, and percentage of increased capacity (measured by an increase in meals served or pounds per month or year). A total of almost \$99,000 was awarded with the Authority’s contribution being just over \$54,000.

Public Comment: None

Board Discussion: The Board commended the recipients, thanking them for their commitment and service to the community.

Motion: None; Informational Only

16. 2024 EMPLOYEE SURVEY RESULTS

(6:41) Human Resources Supervisor Zuniga presented the results of the annual survey and a three-year comparison on measured items such as morale, job attitude, and engagement. The report demonstrated a slight increase in morale within departments and a high percentile in general attitude between the employees. Mrs. Zuniga reviewed the comments within the survey and explained the steps that will be taken to improve the challenges identified within the survey.

Public Comment: None

Board Discussion: The Board discussed the presentation commending staff for the positive results.

Motion: None; Informational Only

17. JOHNSON CANON LANDFILL GAS HEADER IMPROVEMENT PROJECT

(6:53) Engineering and Environmental Compliance Manager Kennedy presented a detailed presentation on the Gas Header Improvement Project completed at the Johnson Canyon Landfill by Authority staff. The intricate project to upgrade the old pipes at Johnson Canyon Landfill was all conducted in-house. Mr. Kennedy explained that doing the work in-house versus bidding the project saved time, gave the agency the flexibility to start/stop the project as needed, and had substantial project cost savings. The project was needed to continue managing the methane and other greenhouse gases generated in our landfill by Organic materials in garbage as mandated by State and Federal law.

Public Comment: None

Board Discussion: The Board discussed the presentation and commended staff for the work done.

Motion: None; Informational Only

CONSIDERATION

18. REQUEST FOR FISCAL YEAR 2025-26 PRELIMINARY DIRECTION

(7:19) Finance and Administration Manager Hendricks provided a report with needed increases and options to balance the fiscal year 2025-26 budget. He detailed the increases in payroll due to insurance premiums, merit increases, and COLA. He indicated that there is a request for two new positions: a new Field Operations Supervisor and a new Human Resources Technician. Mr. Hendricks explained that the Johnson Canyon Landfill operations has doubled since the Authority took over operations and now requires another site supervisor. The Human Resource Technician is needed to assist with the day-to-day work that has been seen due to the increase in staff. He reviewed in detail the projected revenue, including recommended rate increases to Solid Waste, Organics, Transportation Surcharge, and AB939 fees that will balance the budget. Mr. Hendricks reviewed the projected impact to the customers. Resource Recovery Manager Brooks reported on the Senate Bill 1383 Organic Procurement requirements that are currently being funded by a grant that will expire in 2025. She explained potential funding options.

Public Comment: None

Board Discussion: The Board discussed the presentation.

Motion: By Consensus the Board directed staff to include a line item demonstrating the fees for SB 1383 and to present the Preliminary Budget at the February meeting.

FUTURE AGENDA ITEMS (7:53)

19. AGENDA ITEMS – VIEW AHEAD SCHEDULE

ADJOURNED

Director Cullen made a motion to adjourn the meeting. Director Lopez seconded the motion. Motion passed unanimously. President Silva adjourned the meeting at 7:55 p.m.

APPROVED: Signed by:
Liz Silva
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Elizabeth Silva, President

Attest: DocuSigned by:
Erika J. Trujillo
007ACDFB22A74F6...
Erika J. Trujillo, Clerk of the Board