

**MINUTES OF SPECIAL MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
October 2, 2024**
126 Sun Street, Salinas, CA 93901

CALL TO ORDER

President Rocha called the meeting to order at 2:31 p.m.

COMMITTEE MEMBERS PRESENT

City of Salinas	Anthony Rocha, <i>President</i>
City of Gonzales	Liz Silva, <i>Vice President</i>
County of Monterey	Glenn Church, <i>Alt. Vice President</i>

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Ray Hendricks, Finance and Administration Manager
Mandy Brooks, Resource Recovery Manager
Roy Santos, General Counsel (<i>virtually</i>)
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(2:32) Finance and Administration Manager Hendricks reported on the following.

- The administration office fumigation taking place on October 4.
- The future budget adjustment that will be needed due to the fumigation.
- CalPERS deciding not to reduce the discount rate due to the FY 2023-24 investment earnings since they are in the early stages of their Asset Liability Management study.

Assistant General Manager/Operations Manager Zuñiga commented on the submittal of a grant application to assist with the purchase of new equipment.

GENERAL COUNSEL COMMENTS

(2:33) General Counsel Santos informed the Committee of the new bill signed into law by the governor going into effect immediately on the new noticing timing requirement for any zoning changes increasing from 20 days to 30 days.

COMMITTEE COMMENTS

(2:34) None

PUBLIC COMMENT

(2:34) None

CONSIDERATION ITEMS

(2:35)

1. Minutes of September 4, 2024 Meeting

Committee Discussion: None

Public Comment: None

Committee Action: Alt. Vice President Church made a motion to approve the minutes as presented. President Rocha seconded the motion.

Votes: Motion passed: 2,0
Ayes: Church, Rocha
Noes: None
Abstain: Silva
Absent: None

2. August 2024 Claims and Financial Reports

(2:36) Finance and Administration Manager Hendricks provided a report on the August 2024 agency finances. He indicated revenues are slightly down compared to last year but within the projected budget. Expenditures are aligned and overall, everything is trending good.

Committee Discussion: None

Public Comment: None

Committee Action: Alt. Vice President Church made a motion to forward to the Board recommending approval. President Rocha seconded the motion. The motion passed unanimously: 3-0.

3. Annual Comprehensive Financial Report for the Fiscal Year Ended June 30, 2024

(2:38) Finance and Administration Manager Hendricks presented a brief report on the annual comprehensive financial report and audit conducted by McGilloway, Ray, Brown & Kaufman. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the report demonstrated that the Authority continues to improve its positive net position. Mr. Hendricks introduced Patricia M. Kaufman with McGilloway, Ray, Brown & Kaufman Accountants and Consultants who reviewed the required communications such as areas requiring estimates and sensitive financial disclosures. Ms. Kaufman provided a clean opinion of the Authority's finances, commending staff for their work. She indicated that there were no difficulties while working with management, and that all accounting standards were met.

Committee Discussion: The Committee discussed the presentation.

Public Comment: None

Committee Action: Vice President Silva made a motion to forward to the Board. Alt. Vice President Church seconded the motion. The motion passed unanimously: 3-0.

4. Succession Planning Update

(3:07) Assistant General Manager/CAO Mathews presented an update on the current process of the Authority's succession plan. He explained the steps taken to offer cross training, how the Authority identifies high potential employees, the readiness level chart being utilized and the recently added box grid that will further assist in identifying high potential employees.

Committee Discussion: The Committee discussed the presentation inquiring about the box grid and commending staff for the process that's in place.

Public Comment: None

Committee Action: By Consensus, the Committee directed staff to forward the report to the Board recommending moving forward with the three projects while ensuring that additional traffic safety measures are studied for the North County Transfer Station project.

FUTURE AGENDA ITEMS

5. Future Agenda Items – View Ahead Calendar

(3:28) General Manager/CAO reviewed the view ahead.

CLOSED SESSION

(3:33) President Rocha invited public comment on closed session items numbered six, seven, and eight.

- 6. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer R. Patrick Mathews for 2024.
- 7. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Counsel Roy C. Santos for 2024.
- 8. Conference with Legal Counsel — Anticipated Litigation Significant Exposure to litigation pursuant to **Government Code, Section 54956.9(d)**: one (1) matter.

PUBLIC COMMENT

(3:34) None

(3:34) President Rocha adjourned the meeting into closed session to discuss items numbered six, seven, and eight.

RECONVENE

(4:03) President Rocha reconvened the meeting to open session with no reportable actions taken in closed session.

ADJOURNMENT

President Rocha adjourned the meeting at 4:03 p.m.

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Erika Trujillo
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 ATTEST: _____
 Erika J. Trujillo, Clerk of the Board

Signed by:
Anthony Rocha
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 APPROVED: _____
 Anthony Rocha, President