

MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
December 7, 2023
126 Sun Street, Salinas, CA 93901

CALL TO ORDER

President Rocha called the meeting to order at 5:30 p.m.

COMMITTEE MEMBERS PRESENT

City of Salinas	Anthony Rocha, <i>President</i>
City of Soledad	Ben Jimenez, <i>Vice President</i>
County of Monterey	Glenn Church, <i>Alt. Vice President</i>

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Mandy Brooks, Resource Recovery Manager
Ray Hendricks, Finance and Administration Manager
Brian Kennedy, Engineering and Compliance Manager
Michelle Sassano, General Counsel (<i>virtually</i>)
Erika J. Trujillo, Clerk of the Board

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(5:31) General Manager/CAO Mathews commented on the following.

- The release of the Request for Proposals for the design and engineering services for multiple projects at the facilities.
- The status of the upgrades made to the old administration office in preparation for it to be placed on the market to lease.
- The acquirement of an appraiser to conduct the appraisal of the Sun Street property.
- The rewrite of the Authority policies and employee manual.
- The January Executive Committee meeting is scheduled for January 4, 2024.

GENERAL COUNSEL COMMENTS

(5:32) General Counsel Sassano indicated that the policies and employee manual should be completed in the upcoming days and will be ready for review.

COMMITTEE COMMENTS

(5:31) None

PUBLIC COMMENT

(5:33) None

CONSIDERATION ITEMS

(5:34)

1. Minutes of November 7, 2023 Meeting**Committee Discussion:**

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to approve the minutes with the correction. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

2. October 2023 Claims and Financial Reports

(5:35) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues and expenditures are trending in comparison to last year and are aligned with the projected budget.

Committee Discussion: None

Public Comment: None

Committee Action: Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

3. A Resolution Approving Supplemental Appropriation of \$83,995.00 for CalRecycle's 2023-24 Local government Waste Tire Amnesty Grant

(5:38) Finance and Administration Manager Hendricks indicated the grant application is biannually. He explained the grant pays for the disposal of tires collected during the free tire drop off events that are held at our facilities throughout the year.

Committee Discussion: The Committee discussed the presentation inquiring about the locations of the events.

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

4. A Resolution Awarding the Purchase of One Used 2023 Caterpillar D8T Dozer to Best Equipment for an Amount of \$829,186.53

(5:42) Assistant General Manager/Operations Manager Zuñiga provided a report on the purchase of a used Caterpillar D8T Dozer. He explained that the used dozer is one of two critical pieces of equipment used daily by the Heavy Equipment Operators at the Johnson Canyon Landfill to push and place the incoming waste into the landfill. The current dozer was purchased in 2014 and is scheduled for replacement. Mr. Zuñiga detailed the cost savings in purchasing a used dozer compared to a new one.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

FUTURE AGENDA ITEMS

5. Future Agenda Items – View Ahead Calendar

(5:48) The Committee discussed the view ahead.

ADJOURNMENT

(5:50) President Rocha adjourned the meeting.

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Erika Trujillo
ATTEST: _____
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Erika J. Trujillo, Clerk of the Board

DocuSigned by:
Anthony Rocha
APPROVED: _____
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Anthony Rocha, President