

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
November 2, 2023
126 Sun Street, Salinas, CA 93901**

CALL TO ORDER

President Rocha called the meeting to order at 5:30 p.m.

COMMITTEE MEMBERS PRESENT

City of Salinas	Anthony Rocha, <i>President</i>
City of Soledad	Ben Jimenez, <i>Vice President</i>
County of Monterey	Glenn Church, <i>Alt. Vice President</i>

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Mandy Brooks, Resource Recovery Manager
Ray Hendricks, Finance and Administration Manager
Roy Santos, General Counsel (<i>virtually</i>)
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(5:31) None

COMMITTEE COMMENTS

(5:31) Vice President Jimenez commented on his visit to the Johnson Canyon Landfill.

GENERAL COUNCIL COMMENTS

(5:32) None

PUBLIC COMMENT

(5:33) None

CONSIDERATION ITEMS

(5:33)

1. Minutes of October 5, 2023 Meeting

Committee Discussion: Vice President Jimenez indicated there was a correction needed under Committee Comments changing the city name from Greenfield to Soledad.

Public Comment: None

Committee Action: Vice President Jimenez made a motion to approve the minutes with the correction. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

2. September 2023 Claims and Financial Reports

(5:34) Finance and Administration Manager Hendricks provided a detailed report on the Agency's finances. He reported this is the last month of the year-to-year comparison for Sun Street Transfer Station. He indicated revenues are slightly up compared to last year as well as tonnage despite the Sun Street Transfer Station being closed. Mr. Hendricks explained that with the increase in self-haul trips and tonnage at the Johnson Canyon Landfill the need for

additional staff will likely be necessary and will need to be included in the upcoming fiscal year's budget. He reported that expenditure percentages are trending well and are comparable to last year with no areas of concern.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

3. Annual Comprehensive Financial Report for the Fiscal Year ended June 30, 2023

(5:36) Finance and Administration Manager Hendricks presented a brief report on the annual comprehensive financial report and audit conducted by McGilloway, Ray, Brown & Kaufman. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the report demonstrated that the Authority continues to improve its positive net position. Mr. Hendricks introduced Jacinto Acosta Bernal, Account Manager with McGilloway, Ray, Brown & Kaufman Accountants and Consultants, who reviewed the required communications. Mr. Bernal provided a clean opinion of the Authority's finances, commending staff for their work. He indicated that there were no difficulties while working with management, and that all accounting standards were met.

Committee Discussion: None

Public Comment: None

Committee Action: Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

4. A Resolution Approving the Allocation of Cash Balances for Fiscal Year 2022-23, and Supplemental Appropriation to Fund Adjustments to the Operating and Capital Improvement Budgets

(6:04) Finance and Administration Manager Hendricks presented a brief report on the allocation of Surplus Fund from FY 22/23. He reviewed the restricted accounts by legal agreement, the financial policy, and the recommended allocations. He explained the special request for funds to pay down the Unfunded Actuarial Liability (UAL) for our PERS pension plan, to obtain engineering designs for the Johnson Canyon Landfill entrance facility, and the Crazy Horse Landfill transfer station conceptual designs.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

FUTURE AGENDA ITEMS

5. Future Agenda Items – View Ahead Calendar

(6:12) The Committee discussed the view ahead.

CLOSED SESSION

(6:13) President Rocha invited public comment on closed session items numbered six.

- 6.** Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer R. Patrick Mathews for 2023

PUBLIC COMMENT

None

ADJOURNED

(6:14) President Rocha adjourned the meeting into Closed Session to discuss items numbered six.

Reconvene

(6:21) President Rocha reconvened the meeting to open session. Legal Counsel Santos indicated that there were no reportable actions taken in closed session.

ADJOURNMENT

(6:21) President Rocha adjourned the meeting.

ATTEST:

DocuSigned by:

Erika Trujillo

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Erika J. Trujillo, Clerk of the Board

APPROVED:

DocuSigned by:

Anthony Rocha

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Anthony Rocha, President