#### Agenda



#### **EXECUTIVE COMMITTEE**

THURSDAY, February 1, 2024

5:30 p.m.

Public Participation available via Zoom Meeting ID No. 885 2572 9592 | Passcode: 236415 Conference Room 126 Sun Street Salinas, California 93901

#### **CALL TO ORDER**

#### **ROLL CALL**

President Anthony Rocha (City of Salinas)

Vice President Ben Jimenez (City of Soledad)

Alternate Vice President Glenn Church (County of Monterey)

#### GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

#### **GENERAL LEGAL COUNCIL**

#### **COMMITTEE MEMBER COMMENTS**

#### **PUBLIC COMMENTS**

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

#### **CONSIDERATION ITEMS**

#### 1. Minutes of January 4, 2024 Meeting

- A. Committee Discussion
- B. Public Comment
- C. Recommended Committee Action Approval

#### 2. December 2023 Claims and Financial Reports

- A. Receive report from Ray Hendricks, Finance and Administration Manager
- B. Committee Discussion
- C. Public Comment
- D. Recommended Committee Action Forward to the Board and Recommend Approval

#### 3. Request for Fiscal Year 2024-25 Preliminary Budget Direction

- A. Receive report from Ray Hendricks, Finance and Administration Manager
- B. Committee Discussion
- C. Public Comment
- D. Recommended Committee Action Provide Input and Forward to the Board for Direction

#### **FUTURE AGENDA ITEMS**

#### 4. Future Agenda Items - View Ahead Calendar

#### **CLOSED SESSION**

Receive public comment from audience before entering into closed session:

**5.** Pursuant to **Government Code Section 54957 (b)** for labor negotiation with General Counsel Roy C. Santos, to negotiate with General Manager/Chief Administrative Officer R. Patrick Mathews

**6.** Pursuant to **Government Code Section 54957 (b)** to discuss the Performance Evaluation of the General Council Roy C. Santos.

#### **RECONVENE**

#### **ADJOURNMENT**

#### **Meeting Information**

To observe the meeting, go to our YouTube channel at <a href="https://www.youtube.com/user/svswa831">https://www.youtube.com/user/svswa831</a>.

To participate virtually during the meeting and make a general comment or comments on a specific agenda item as an item is being heard, join the meeting through Zoom using the link below. Join with computer audio at: <a href="https://us02web.zoom.us/j/88525729592?pwd=bXJGeWVucUlxbUZPVDNwaFE4azBjUT09">https://us02web.zoom.us/j/88525729592?pwd=bXJGeWVucUlxbUZPVDNwaFE4azBjUT09</a>. When ready to make a public comment, click the Raise Hand icon.

To participate by telephone dial any of the numbers listed below and enter the meeting ID number and passcode:

+1 669 900 9128	+1 253 215 8782		+1 346 248 7799
+1 301 715 8592	+ 1 312 626 6799		+ 1 646 558 8656
Enter Meeting ID: 885 2572 9592#		Passcode: 235	596
To Raise your Hand press *9		To <b>Mute</b> and <b>U</b>	nmute yourself press *6

Public comments may also be submitted via e-mail to the Clerk of the Board at <a href="mailto:comment@svswa.org">comment@svswa.org</a>. Comments must be received <a href="mailto:by 2 p.m.">by 2 p.m.</a> on Thursday, February 1, 2024 and should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 2 p.m. will be made part of the record if received prior to the end of the meeting. To assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line the item number (i.e., Item No. 10).

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 126 Sun Street, Salinas, on **Thursday**, **January 25**, **2024**. The Executive Committee will next meet in regular session on **Thursday**, **March 7**, **2024**, at **5:30 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 126 Sun Street, Salinas, California 93901, Phone 831-775-3000 and at <a href="https://www.salinasvalleyrecycles.org">www.salinasvalleyrecycles.org</a>.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II).

# MINUTES OF MEETING SALINAS VALLEY SOLID WASTE AUTHORITY EXECUTIVE COMMITTEE January 4, 2024

126 Sun Street, Salinas, CA 93901

#### **CALL TO ORDER**

President Rocha called the meeting to order at 5:30 p.m.

#### **COMMITTEE MEMBERS PRESENT**

City of Salinas	Anthony Rocha, President
City of Soledad	Ben Jimenez, Vice President

#### **ABSENT**

County of Monterey	Glenn Church, Alt. Vice President
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# General Manager/CAO R. Santos by E.T. Authority General Counsel

Agenda Item

ITEM NO. 1

#### STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Mandy Brooks, Resource Recovery Manager
Ray Hendricks, Finance and Administration Manager
Brian Kennedy, Engineering and Compliance Manager
Monica Ambriz, Human Resource Supervisor
Roy C. Santos, General Counsel (virtually)
Erika J. Trujillo, Clerk of the Board

#### GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(5:31) General Manager/CAO Mathews commented on the progress of the design and engineering services request for proposal.

#### **GENERAL COUNSEL COMMENTS**

(5:32) None

#### **COMMITTEE COMMENTS**

(5:32) None

#### **PUBLIC COMMENT**

(5:32) None

#### **CONSIDERATION ITEMS**

(5:32)

#### 1. Minutes of December 7, 2023 Meeting

**Committee Discussion:** 

Public Comment: None

**Committee Action:** Vice President Jimenez made a motion to approve the minutes with

the correction. President Rocha seconded the motion. The motion

passed unanimously: 2-0.

#### 2. November 2023 Claims and Financial Reports

(5:32) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that tonnage and revenues are slightly up. He stated expenditures are aligned with the projected budget.

**Committee Discussion:** The committee discussed the presentation.

Public Comment: None

**Committee Action:** Vice President Jimenez made a motion to forward to the Board

recommending approval. President Rocha seconded the motion. The

motion passed unanimously: 2-0.

#### 3. Request for Fiscal Year 2024-25 preliminary Budget Direction

(5:34) Finance and Administration Manager Hendricks provided a report with increases and options to balance the fiscal year 2024-25 budget. He indicated no major changes in operations are expected during FY 2024-25. He detailed the increases in the budget including the payroll increases that include the request for two additional Diversion Workers to assist with the tonnage increase at the South County facilities. Mr. Hendricks explained in detail the options for the AB 939 rate and solid waste tipping fee adjustments.

**Committee Discussion:** The Committee discussed the presentation inquiring about the impacts

each option presented to their constituents.

Public Comment: None

**Committee Action:** Vice President Jimenez made a motion to forward to the Board

recommending option two. President Rocha seconded the motion.

The motion passed unanimously: 2-0.

#### **PRESENTATION**

#### 4. 2023 Employee Survey Results

(6:04) Human Resource Supervisor Ambriz presented the results of the annual survey and a three-year comparison on measured items such as morale, job attitude, and engagement. The report demonstrated increases in morale and in the general attitude of the employees. Ms. Ambriz reviewed the comments within the survey and explained the steps that will be taken to improvement improve the challenges identified within the survey.

**Committee Discussion:** The Committee discussed the report.

Public Comment: None

**Committee Action:** Vice President Jimenez made a motion to forward to the Board

recommending approval. Alternat Vice President church seconded

the motion. The motion passed unanimously: 2-0.

#### **FUTURE AGENDA ITEMS**

#### 5. Future Agenda Items – View Ahead Calendar

(6:13) The Committee discussed the view ahead.

#### **CLOSED SESSION**

(6:15) President Rocha invited public comment on closed session items numbered six.

6. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation Process of the General Counsel Roy C. Santos.

#### **PUBLIC COMMENT**

(6:16) None

(6:15) President Rocha adjourned the meeting into closed session to discuss item numbered six.

#### **RECONVENE**

(6:31) President Rocha reconvened the meeting to open session with no reportable actions taken in closed session.

#### **ADJOURNMENT**

1	(6:31)	President R	locha a	diourned	the	meetina

	APPROVED:	
	Anthony Rocha, President	
ATTEST:  Erika J. Trujillo, Clerk of the Board		



Date: February 01, 2024

**From:** C. Ray Hendricks, Finance and Administration

Manager

**Title:** December 2023 Claims and Financial Reports

Finance and Administration
Manager/Controller/Treasurer

General Manager/CAO

N/A

General Counsel

#### **RECOMMENDATIONS**

Staff requests that the Executive Committee recommend acceptance of the December 2023 Claims and Financial Reports.

#### **DISCUSSION & ANALYSIS**

Please refer to the attached financial reports and checks issued report for the month of December for a summary of the Authority's financial position as of December 31, 2023. The following are highlights of the Authority's financial activity for the month of December.

<u>Results of Operations (Consolidated Statement of Revenues and Expenditures)</u> For the month of December 2023, operating revenues exceeded expenditures by \$602,564.

#### Revenues (Consolidated Statement of Revenues and Expenditures)

	December	December		
	Budget	Actual	Over/(Under)	
Tipping Fees - Solid Waste	1,070,631	1,137,210	66,579	6.2%
Tipping Fees - Diverted Materials	226,161	223,473	(2,688)	-1.2%
Other Revenues	785,257	1,055,804	270,547	34.5%
Total Revenue	2,082,049	2,416,487	334,438	16.1%

Solid Waste revenues for December were \$66,579 or 6.2% over budgeted amounts. Diverted Material revenues for December were \$2,688 or 1.2% under budgeted amounts. December total revenue was \$334,438 or 16.1% over budgeted amounts.

	Y-T-D	Y-T-D		
_	Budget	Actual	Over/(Under)	
Tipping Fees - Solid Waste	6,895,493	7,723,431	827,938	12.0%
Tipping Fees - Diverted Materials	1,578,325	1,847,626	269,301	17.1%
Other Revenues	3,931,189	4,451,983	520,794	13.2%
Total Revenue	12,405,007	14,023,040	1,618,033	13.0%

Solid Waste revenues year to date as of December were \$827,938 or 12.0% over budgeted amounts. Diverted Material revenues year to date as of December were \$269,301 or 17.1% over budgeted amounts. Year to date total revenue as of December was \$1,618,033 or 13.0% over budgeted amounts.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures) As of December 31, 2023 (50.0% of the fiscal year), year-to-date operating expenditures totaled \$12,995,189. This is 56.9% of the operating budget of \$22,840,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)
For the month of December 2023, capital project expenditures totaled \$961,838. \$561,472 was for the Equipment Replacement project. \$139,427 was for the JR Transfer Station Improvements. \$89,221 was for the CH Postclosure Maintenance. \$120,000 was for the Administration Office Improvements. \$38,622 was for the LR Postclosure Maintenance. \$29,575 was for the JC LFG System Improvement. \$18,337 was for the CalRecycle HHW Grant.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of December 2023 is attached for review and acceptance. December disbursements totaled \$2,919,717.19, of which \$1,192,785.16 was paid from the payroll checking account for payroll and payroll related benefits.

The following is a list of vendors paid more than \$50,000 during the month of December 2023.

Vendor	Services	Amount
Best Equipment Inc.	D8T Dozer	\$385,712.50
72 Hour LLC.	2024 Freightliner 114SD	\$175,759.22
Atlas Organics CU11, LLC.	Monthly Organics Processing	\$134,447.27
ClearSpan Fabric Structures	JR Fabric Cover Structure	\$128,471.00
International, Inc		
Southern Counties Lubricants LLC.	All Sites Equipment & Vehicle	\$102,527.80
	Fuel	
Franks Industrial Services, Inc.	All Sites LFG System Upgrades	\$80,000.00

#### Cash Balances

The Authority's cash position decreased by \$351,664.30 during December to \$34,569,735.33. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below. Cash for Capital Improvements and post closure funded from operations is transferred at the beginning of the year. Additionally, cash for debt service principal payments is transferred in July. While these transfers and payments leave the balance available for operations with a negative balance, profitable operations should improve the balance to a positive amount by the end of the fiscal year.

Restricted by Legal Agreements:  Johnson Canyon Closure Fund  Restricted for Pension Liabilities (115 Trust)	5,106,465.93
State & Federal Grants BNY - Bond 2022A Payment	170,662.16
Funds Held in Trust:	
Central Coast Media Recycling Coalition	131,054.70
Employee Unreimbursed Medical Claims	3,543.90
Committed by Board Policy:	
AB939 Services	(743,035.95)
Undesignated Fund Balance	-
Designated for Capital Projects Reserve	4,143,074.71
Designated for Environmental Impairment Reserve	2,678,486.88
Designated for Operating Reserve	3,264,000.00
Expansion Fund (South Valley Revenues)	4,911,732.58
Assigned for Post Closure and Capital Improvements	
Crazy Horse Post Closure	1,106,602.27
Lewis Road Post Closure	310,474.72
Jolon Road Post Closure	136,013.30
Johnson Canyon Post Closure	2,615,087.89
Capital Improvement Projects	11,914,565.71
Available for Operations:	(1,178,993.47)

#### **ATTACHMENTS**

Total

- December 2023 Consolidated Statement of Revenues and Expenditures
   December 2023 Consolidated Grant and CIP Expenditures Report
- 3. December 2023 Checks Issued Report

34,569,735.33

#### Consolidated Statement of Revenues and Expenditure For Period Ending December 31, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Revenue Summary							
Tipping Fees - Solid Waste	13,532,700	1,137,210	7,723,431	57.1 %	5,809,269	0	5,809,269
Tipping Fees - Diverted Materials	3,232,600	223,473	1,847,626	57.2 %	1,384,974	0	1,384,974
AB939 Service Fee	4,103,000	341,918	2,051,508	50.0 %	2,051,492	0	2,051,492
Charges for Services	2,668,000	204,114	1,404,985	52.7 %	1,263,015	0	1,263,015
Sales of Materials	245,000	7,592	66,300	27.1 %	178,700	0	178,700
Gas Royalties	290,000	0	83,944	28.9 %	206,056	0	206,056
Investment Earnings	500,000	502,180	845,246	169.0 %	(345,246)	0	(345,246)
Total Revenue	24,571,300	2,416,486	14,023,040	57.1 %	10,548,260	0	10,548,260
-		•	•	•			
Expense Summary							
Executive Administration	585,900	58,828	284,045	48.5 %	301,855	8	301,847
Administrative Support	536,000	28,353	248,224	46.3 %	287,776	19,255	268,521
Human Resources Administration	297,300	28,377	160,018	53.8 %	137,282	2,819	134,462
Clerk of the Board	241,000	20,974	113,453	47.1 %	127,547	163	127,385
Finance Administration	1,050,300	103,651	544,337	51.8 %	505,963	31	505,932
Operations Administration	787,500	74,706	434,935	55.2 %	352,565	24	352,541
Resource Recovery	1,553,600	137,478	838,705	54.0 %	714,895	2,488	712,407
Marketing	75,600	11,621	15,569	20.6 %	60,031	53,379	6,652
Public Education	221,700	14,697	101,125	45.6 %	120,575	46,735	73,840
Household Hazardous Waste	913,800	81,771	386,654	42.3 %	527,146	49,241	477,905
C & D Diversion	255,800	11,434	70,194	27.4 %	185,606	31,921	153,685
Organics Diversion	2,254,300	169,260	965,111	42.8 %	1,289,189	1,050,537	238,652
Diversion Services	40,000	2,365	13,376	33.4 %	26,624	2,365	24,259
JR Transfer Station	774,800	71,987	400,925	51.7 %	373,875	2,616	371,259
JR Recycling Operations	213,800	17,895	108,784	50.9 %	105,016	0	105,016
ML Transportation Operations	2,146,300	233,956	1,302,548	60.7 %	843,752	106,713	737,039

1/17/2024 12:25:02 PM Page 1 of 2

#### Consolidated Statement of Revenues and Expenditure For Period Ending December 31, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
ML Recycling Operations	730,700	69,133	380,717	52.1 %	349,983	84,418	265,566
JC Landfill Operations	4,191,500	465,659	2,244,708	53.6 %	1,946,792	528,054	1,418,738
JC Recycling Operations	793,400	47,646	369,749	46.6 %	423,651	54,176	369,475
Johnson Canyon ECS	489,900	45,621	171,995	35.1 %	317,905	99,864	218,041
Sun Street ECS	194,200	5,007	150,304	77.4 %	43,896	897	42,998
Debt Service - Interest	413,200	0	213,214	51.6 %	199,987	0	199,987
Debt Service - Principal	2,700,000	0	2,700,000	100.0 %	0	0	0
Closure/Post Closure Set-Aside	334,400	27,516	188,242	56.3 %	146,158	0	146,158
Cell Construction Set-Aside	1,045,000	85,988	588,257	56.3 %	456,743	0	456,743
Total Expense	22,840,000	1,813,922	12,995,189	56.9 %	9,844,811	2,135,705	7,709,106
Revenue Over/(Under) Expenses	1,731,300	602,564	1,027,851	59.4 %	703,449	(2,135,705)	2,839,154

1/17/2024 12:25:02 PM Page 2 of 2

### Consolidated CIP Expenditure Report For Period Ending December 31, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 131 - Crazy Horse Post-Closure Fund							
131 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
131 9319 CH LFG System Improvements	146,500	0	0	0.0 %	146,500	0	146,500
131 9321 CH Postclosure Maintenance	1,002,074	89,221	295,141	29.5 %	706,933	234,074	472,859
Total Fund 131 - Crazy Horse Post-Closure	1,401,574	89,221	295,141	21.1 %	1,106,433	234,074	872,359
Fund 141 - Lewis Road Post-Closure Fund							
141 9402 LR LFG Well Replacement	80,000	0	0	0.0 %	80,000	0	80,000
141 9403 LR Postclosure Maintenance	369,216	38,622	138,742	37.6 %	230,475	72,223	158,252
Total Fund 141 - Lewis Road Post-Closure F	449,216	38,622	138,742	30.9 %	310,475	72,223	238,252
Fund 161 - Jolon Road Post-Closure Fund							
161 9604 JR Postclosure Maintenance	377,758	9,806	241,745	64.0 %	136,013	16,718	119,296
Total Fund 161 - Jolon Road Post-Closure F	377,758	9,806	241,745	64.0 %	136,013	16,718	119,296
Fund 211 - Grants							
211 9228 Tire Amnesty 2021-22	1,551	0	1,551	100.0 %	0	0	0
211 9230 SB1383 Local Assistance Grant Pro	231,635	4,047	35,918	15.5 %	195,717	0	195,717
211 9231 Tire Amnesty 2023-24	83,995	0	0	0.0 %	83,995	0	83,995
211 9261 Cal Recycle - 2021-22 CCPP	4,720	0	3,078	65.2 %	1,643	0	1,643
211 9262 CalRecycle - Household Hazardous	100,000	18,337	39,970	40.0 %	60,030	0	60,030
211 9263 Cal Recycle - 2022-23 CCPP	22,139	3,500	4,475	20.2 %	17,664	3,315	14,350
Total Fund 211 - Grants	444,040	25,884	84,992	19.1 %	359,048	3,315	355,734
Fund 800 - Capital Improvement Projects Fu							
800 9101 Equipment Replacement	3,040,685	561,472	739,146	24.3 %	2,301,539	385,713	1,915,826
800 9105 Concrete Grinding	54,614	0	0	0.0 %	54,614	0	54,614
800 9107 Scale House Software Upgrade	68,180	0	2,849	4.2 %	65,331	0	65,331
800 9109 Organics Infrastructure Upgrades	3,000,000	0	0	0.0 %	3,000,000	0	3,000,000
800 9110 Administration Office Improvements	120,000	61,314	61,314	51.1 %	58,686	0	58,686

1/16/2024 3:40:42 PM Page 1 of 2

### Consolidated CIP Expenditure Report For Period Ending December 31, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9214 Organics Program 2016-17	715,898	0	0	0.0 %	715,898	0	715,898
800 9223 Outdoor Education Center	13,145	0	12,194	92.8 %	950	0	950
800 9322 North County Transfer Station	100,000	0	0	0.0 %	100,000	0	100,000
800 9501 JC LFG System Improvements	422,977	29,575	241,752	57.2 %	181,225	1,756	179,469
800 9505 JC Partial Closure	206,335	2,525	16,155	7.8 %	190,180	0	190,180
800 9506 JC Litter Control Barrier	104,625	0	0	0.0 %	104,625	0	104,625
800 9507 JC Corrective Action	250,070	0	2,078	0.8 %	247,992	0	247,992
800 9509 JC Groundwater Well	400,000	0	400,000	100.0 %	0	0	0
800 9521 JC Entrance Facility	200,000	0	0	0.0 %	200,000	0	200,000
800 9527 JC Module Engineering and Constr	3,130,188	3,992	65,831	2.1 %	3,064,357	0	3,064,357
800 9528 Roadway Improvements	500,049	0	0	0.0 %	500,049	0	500,049
800 9601 JR Transfer Station Improvements	782,611	139,427	508,714	65.0 %	273,897	1,252	272,645
800 9603 JR Well Replacement	250,000	0	0	0.0 %	250,000	0	250,000
Total Fund 800 - Capital Improvement Proje	13,359,376	798,304	2,050,032	15.3 %	11,309,343	388,720	10,920,623
Total CIP Expenditures	16,031,965	961,838	2,810,652	17.5 %	13,221,313	715,049	12,506,264

1/16/2024 3:40:42 PM Page 2 of 2

Check #	Name	Check Date	Amount	Check Total
32541	HOME DEPOT All Sites Facility Supplies	12/7/2023	3,624.53	0.404.50
32542	**Void**	12/7/2023	-	3,624.53
32543	**Void**	12/7/2023	-	-
32544	72 HOUR LLC 2024 Freightliner 114SD ML	12/7/2023	175,759.22	- 175,759.22
32545	Agile Occupational Medicine PC Pre-employment Physical	12/7/2023	130.00	130.00
32546	AON RISK INSURANCE SERVICES WEST, INC . Insurance - Business Auto	12/7/2023	2,503.00	2,503.00
32547	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	12/7/2023	100.00	100.00
32548	AT&T SERVICES INC JC Telephone Service	12/7/2023	59.97	59.97
32549	ATLAS ORGANICS CU11, LLC Compost/Mulch Procurement	12/7/2023	1,975.00	1,975.00
32550	BRYAN EQUIPMENT  JC Equipment Maintenance	12/7/2023	44.91	44.91
32551	CLARK PEST CONTROL, INC Adm Exterminator Services	12/7/2023	108.00	108.00
32552	COAST COUNTIES TRUCK & EQUIPMENT CO.  ML Vehicle Maintenance	12/7/2023	2,468.70	2,468.70
32553	CORE & MAIN LP CH Facility Maintenance	12/7/2023	37.19	37.19
32554	EDUARDO ARROYO JC Facility Maintenance	12/7/2023	500.00	500.00
32555	EDWARDS TRUCK CENTER, INC ML Vehicle Maintenance	12/7/2023	241.05	241.05
32556	Elevator Service Co. of Central California Inc. Common Area Maintenance	12/7/2023	1,350.00	
32557	ENRIQUE CARRILLO JR. All Sites Vehicle Maintenance	12/7/2023	5,968.90	1,350.00
32558	ERNEST BELL D. JR Janitorial Services	12/7/2023	4,790.00	5,968.90
				4,790.00

Check #	Name	Check Date	Amount	Check Total
32559	FANELLI EQUIPMENT REPAIR  JC Equipment Maintenance	12/7/2023	49,152.96	40.150.07
32560	FIRST ALARM JC Alarm Services	12/7/2023	35.00	49,152.96
32561	GOLDEN STATE TRUCK & TRAILER REPAIR ML Vehicle Maintenance	12/7/2023	651.95	35.00 651.95
32562	GONZALES ACE HARDWARE  JC Equipment Maintenance Supplies	12/7/2023	427.12	427.12
32563	**Void**	12/7/2023	-	427.12
32564	GRAINGER JC Org Facility Maintenance	12/7/2023	133.76	- 122.7/
32565	GRANITE ROCK CO/PAVEX Ed Center Base Rock	12/7/2023	5,555.78	133.76
32566	GREEN RUBBER - KENNEDY AG, LP JC Facility Maintenance Supplies	12/7/2023	113.01	5,555.78
32567	GREEN VALLEY INDUSTRIAL SUPPLY, INC JC Equipment Maintenance Supplies ML Vehicle Maintenance Supplies	12/7/2023	348.38 214.33	113.01
32568	HENLEY PACIFIC SF, LLC JC Vehicle Maintenance Supplies	12/7/2023	275.45	562.71
32569	INFINITY STAFFING SERVICES, INC. JC Contract Labor	12/7/2023	1,965.42	275.45
32570	JT HOSE & FITTINGS All Sites Equipment Maintenance Supplies	12/7/2023	2,106.46	1,965.42 2,106.46
32571	LIEBERT CASSIDY WHITMORE HR Legal Services	12/7/2023	4,113.50	4,113.50
32572	MANUEL PEREA TRUCKING, INC. JR Equipment Rental	12/7/2023	540.00	540.00
32573	MANUEL TINAJERO LR Facility Maintenance	12/7/2023	650.00	650.00
32574	MCGILLOWAY, RAY, BROWN & KAUFMAN FY Audit Services	12/7/2023	7,780.00	7,780.00
32575	MISSION LINEN SUPPLY All Sties Uniforms	12/7/2023	838.42	838.42
32576	MONICA AMBRIZ CALPELRA: Conference Travel	12/7/2023	78.80	78.80

Check #	Name	Check Date	Amount	Check Total
32577	ODP BUSINESS SOLUTIONS, LLC All Sites Office Supplies	12/7/2023	1,847.74	1.047.74
32578	O'REILLY AUTOMOTIVE STORES, INC. JR Equipment Maintenance	12/7/2023	365.90	1,847.74
32579	PACE ANALYTICAL SERVICES, LLC JC Lab Analysis	12/7/2023	72.00	365.90
32580	PHILLIP ZURITA JR Safety Supplies	12/7/2023	250.00	72.00
32581	PRECISION ALARMS & AUTOMATION SOLUTIONS, INC. HHW Building Alarm Services	12/7/2023	60.00	250.00
32582	PROBUILD COMPANY LLC  JC Facility Supplies	12/7/2023	1,111.11	60.00
32583	QUINN COMPANY JC Equipment Maintenance	12/7/2023	2,388.03	1,111.11
32584	SCALES UNLIMITED  JC Scale Maintenance	12/7/2023	761.00	2,388.03
32585	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel	12/7/2023	13,473.74	761.00
32586	SUPERIOR HYDROSEEDING, INC.  JC Hydroseeding Erosion Control	12/7/2023	20,220.00	13,473.74
32587	TELCO BUSINESS SOLUTIONS  Monthly Network Support	12/7/2023	245.35	20,220.00
32588	THE DON CHAPIN COMPANY, INC. CH Portable Toilets	12/7/2023	663.11	245.35
32589	TRI-COUNTY FIRE PROTECTION, INC.	12/7/2023		663.11
32590	HHW Safety Supplies  VALERIO VARELA JR	12/7/2023	391.56	391.56
32591	All Sites Equipment Maintenance  VALLEY FABRICATION, INC.	12/7/2023	6,160.00	6,160.00
32592	JC Facility Maintenance  Vasquez Fabrication, Inc.	12/7/2023	20.59	20.59
32593	JR Equipment Maintenance  VERIZON CONNECT FLEET USA LLC	12/7/2023	525.00	525.00
32594	ML Vehicle Maintenance WESTERN EXTERMINATOR COMPANY	12/7/2023	399.00	399.00
	JC Exterminator Services		93.00	93.00

32595	WESTERN TRAILER COMPANY	12/7/2023		
	ML Vehicle Maintenance		696.91	
				696.91
32596	US BANK CORPORATE PAYMENT SYSTEM	12/13/2023		
	Amazon: RR Safety Supplies		242.91	
	MB America: JC Equipment Maintenance		1,528.81	
	Experian: Credit Reports		49.95	
	Ace Hardware: JR Facility Maintenance		56.52	
	Nextiva: HR Fax Line		46.16	
	El Charrito: RR Supplies		38.15	
	Amazon: RR Ed Center Supplies		22.17	
	GFOA - Certificate of Achievement Application		460.00	
	GIOA - Conference Registration		400.00	
	Ace Hardware: JR Facility Maintenance		95.22	
	Amazon: JC Safety Supplies		177.63	
	Hyatt: CSDA Leadership Conference		677.94	
	AT&T: Internet Service		273.73	
	Indeed: HR Recruitment		80.00	
	Salinas Ace Hardware: RR Supplies		29.92	
	Amazon: JC Facility Maintenance		194.44	
	Amazon: JC Equipment Maintenance		776.00	
	Harbor Freight: MLTS Maintenance		544.01	
	Mo. Co. Recorder: Ops Admin Fees		52.50	
	Amazon: Admin Office Supplies		76.46	
	Zoom: Online Meetings		151.16	
	Salinas Ace Hardware: RR Supplies		21.84	
	Monterey Downtown Garages: CalPERLA Conference		28.00	
	CSUMB: RR Community Events		10.00	
	QR Code Generator: RR Public Outreach		83.88	
	Royal Oaks Market: LR Supplies		161.57	
	US Composting Council: 2024 USCC Conference		441.00	
	Costco: Clerk Computer Equipment		1,113.87	
	Amazon: RR Safety Supplies		208.68	
	Amazon: JC Facility Maintenance		34.46	
	Harbor Freight: JC Facility Maintenance		65.84	
	Survey Monkey: Admin Survey Subscription		99.00	
	Home & Lighting: JC Maintenance Supplies		1,388.64	
	Foam Noodles: MLTS Vehicle Supplies		344.75	
	JJ Keller: MLTS Vehicle Supplies		636.28	
	••			10,611.49
32597	**Void**	12/13/2023		
			-	
				_
32598	**Void**	12/13/2023		
			_	
				_
32599	**Void**	12/13/2023		
		,,	_	
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32600	**Void**	12/13/2023		
		. 2, 10, 2020	_	
				_
32601	**Void**	12/13/2023		_
J2001	TOIG	12/10/2020		
			_	

Check #	Name	Check Date	Amount	Check Total
32602	ACCENT CLEAN & SWEEP, INC. SS Facility Maintenance	12/15/2023	995.00	205.00
32603	ADMANOR, INC CCRMC Monthly Media & Marketing Service	12/15/2023	4,672.95	995.00
32604	ADVANCED CHEMICAL TRANSPORT, INC. HHW Hauling & Disposal	12/15/2023	14,028.69	4,672.95
32605	ALESHIRE & WYNDER, LLP Monthly Legal Services	12/15/2023	15,104.40	14,028.69
32606	AMERICAN NATIONAL RED CROSS & ITS CONSTITUENT CHAPTERS & BRANC CPR Training	12/15/2023	1,980.00	15,104.40
32607	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	12/15/2023	310.00	1,980.00
32608	ATLAS ORGANICS CU11, LLC Organics Processing	12/15/2023	132,472.27	310.00
32609	BIOENERGY ASSOCIATION OF CALIFORNIA Annual Membership	12/15/2023	3,025.00	132,472.27
32610	BLUE STRIKE ENVIRONMENTAL INC RR Special Event Recycling	12/15/2023	8,099.00	3,025.00
32611	BRYAN EQUIPMENT  JC Equipment Maintenance	12/15/2023	72.32	8,099.00
32612	CARLON'S FIRE EXTINGUISHER SALES & SERVICE JR Safety Supplies	12/15/2023	493.50	72.32
32613	CENTRAL COAST RECYCLING MEDIA COALITION CCRMC Contribution	12/15/2023	13,500.00	493.50
32614	CLARK PEST CONTROL, INC Adm Exterminator Services HHW Exterminator Services	12/15/2023	216.00 115.00	13,500.00
32615	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC. HHW Disposal Service	12/15/2023	18,337.34	331.00
32616	ClearSpan Fabric Structures International, Inc JR Fabric Cover Structure	12/15/2023	128,471.00	18,337.34
32617	COASTAL TRACTOR  JC Facility Maintenance	12/15/2023	53.02	128,471.00
32618	DATAFLOW BUSINESS SYSTEMS INC.	12/15/2023	8.05	53.02
32619	Printer Network Support  DOUGLAS NOLAN	12/15/2023		8.05
	School Assembly Program		1,750.00	1,750.00

Check #	Name	Check Date	Amount	Check Total
32620	Elevator Service Co. of Central California Inc. Common Area Maintenance	12/15/2023	240.00	2 /2 22
32621	ENRIQUE CARRILLO JR. All Sites Vehicle Maintenance	12/15/2023	4,416.17	240.00
32622	Environmental Compliance Products, Inc. Portable Hazardous Material Storage Container	12/15/2023	25,872.00	4,416.17
32623	ERIC GARCIA JR Vehicle Maintenance ML Vehicle Maintenance	12/15/2023	170.00 1,190.00	25,872.00
32624	F.A.S.T. SERVICES  Monthly Board Interpreting Services	12/15/2023	250.00	1,360.00
32625	FERGUSON ENTERPRISES INC #795 CH Facility Maintenance	12/15/2023	4,269.28	250.00
32626	FRESNO OXYGEN JC Equipment Maintenance	12/15/2023	83.32	4,269.28
32627	GABILAN OAKS, LLC 2023 End of Year Dinner	12/15/2023	3,259.19	83.32
32628	GEOLOGIC ASSOCIATES, INC. Groundwater Monitoring	12/15/2023	46,734.98	3,259.19
32629	GOLDEN STATE TRUCK & TRAILER REPAIR JC Vehicle Maintenance	12/15/2023	15,938.57	46,734.98
32630	GONZALES ACE HARDWARE All Sites Facility Supplies	12/15/2023	186.65	15,938.57
32631	GONZALES TIRE & AUTO SUPPLY JC Equipment Maintenance	12/15/2023	117.05	186.65
32632	GRAINGER HHW Equipment Maintenance	12/15/2023	86.38	117.05
32633	GREEN RUBBER - KENNEDY AG, LP CH Facility Maintenance Supplies JC Facility Maintenance Supplies	12/15/2023	143.34 789.89	86.38
32634	GRIFFIN CARPET, INC. 128 Sun St. Suite 101 Replacement Carpet	12/15/2023	37,400.00	933.23
32635	GUARDIAN SAFETY AND SUPPLY, LLC JC Safety Supplies	12/15/2023	166.88	37,400.00
32636	INFINITY STAFFING SERVICES, INC. JC Contract Labor	12/15/2023	1,854.11	166.88 1,854.11
				1,004.11

Check #	Name	Check Date	Amount	Check Total
32637	KING CITY HARDWARE INC. JR Facility Maintenance	12/15/2023	32.15	
32638	Maestro Health FSA Service Fee	12/15/2023	150.00	32.15
32639	MCGILLOWAY, RAY, BROWN & KAUFMAN FY Audit Services	12/15/2023	10,373.00	150.00
32640	MISSION LINEN SUPPLY All Sites Uniforms	12/15/2023	720.74	10,373.00
32641	NEU-SCAPES, INC. Common Area Maintenance Jardin El Sol Maintenance	12/15/2023	550.00 400.00	720.74
32642	ODP BUSINESS SOLUTIONS, LLC All Sites Office Supplies	12/15/2023	1,867.83	950.00
32643	**Void**	12/15/2023	-	1,867.83
32644	PACE ANALYTICAL SERVICES, LLC CH Lab Analysis	12/15/2023	3,167.00	- 3,167.00
32645	PACIFIC CREST ENGINEERING INC JC Consulting Engineering	12/15/2023	1,075.00	1,075.00
32646	PACIFIC TRUCK PARTS, INC JC Equipment Maintenance	12/15/2023	154.74	154.74
32647	PageFreezer Software Inc. Public Records Compliance	12/15/2023	2,021.21	2,021.21
32648	PARADIGM SOFTWARE, LLC Annual Standard Support	12/15/2023	27,049.51	27,049.51
32649	PENINSULA MESSENGER LLC All Sites Courier Services	12/15/2023	2,286.00	2,286.00
32650	PITNEY BOWES - POSTAGE Adm Postage	12/15/2023	109.20	109.20
32651	PROBUILD COMPANY LLC  JR Facility Improvement Supplies	12/15/2023	5,999.72	5,999.72
32652	PURE WATER BOTTLING All Sites Water Service	12/15/2023	354.02	354.02
32653	QED ENVIRONMENTAL SYSTEMS INC. JC LFG System Supplies	12/15/2023	2,433.85	2,433.85
32654	QUINN COMPANY JC & JR Equipment Maintenance	12/15/2023	8,074.86	8,074.86
				0,074.00

Check #	Name	Check Date	Amount	Check Total
32655	RCA Plumbing, Inc. Adm Bldg. Plumbing	12/15/2023	135.00	
32656	REPUBLIC SERVICES #471 Monthly Trash Services	12/15/2023	92.51	135.00
32657	Revenue Now Inc.  JC Equipment Maintenance	12/15/2023	357.05	92.51
32658	RICHARD FRENCH  JC Vehicle & Equipment Maintenance	12/15/2023	12,369.58	357.05
32659	ROSSI BROS TIRE & AUTO SERVICE  JC Equipment Maintenance  JR Equipment Maintenance	12/15/2023	463.53 177.13	12,369.58
32660	SALINAS FALSE ALARM REDUCTION PROGRAM Bldg. False Alarm Program Registration	12/15/2023	25.75	640.66
32661	SCALES UNLIMITED  JC Scale Maintenance	12/15/2023	2,542.60	25.75
32662	SHARPS SOLUTIONS, LLC HHW Hauling & Disposal	12/15/2023	300.00	2,542.60
32663	SOCIAL VOCATIONAL SERVICES, INC. JC Litter Abatement	12/15/2023	6,779.40	300.00 6,779.40
32664	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Equipment & Vehicle Fuel	12/15/2023	13,937.11	13,937.11
32665	Southern Counties Oil Co., a CA Limited Partnership All Sites Biodiesel	12/15/2023	3,459.57	3,459,57
32666	Speed Boy Painting, Inc. 128 Sun St. Office Painting	12/15/2023	19,340.00	19,340.00
32667	STERICYCLE, INC Adm Shredding Services	12/15/2023	127.93	127.93
32668	SUTTON AGRICULTURAL ENTERPRISES, INC JC Facility Maintenance	12/15/2023	1,489.08	1,489.08
32669	THE DON CHAPIN COMPANY, INC. ML Portable Toilets	12/15/2023	443.85	443.85
32670	USA TOWING Adm Equipment Maintenance	12/15/2023	190.00	190.00
32671	VALERIO VARELA JR JC & Org Equipment Maintenance	12/15/2023	475.00	475.00
32672	Vasquez Fabrication, Inc. JR Equipment Maintenance	12/15/2023	546.25	546.25

Check #	Name	Check Date	Amount	Check Total
32673	VOSTI'S INC JC Equipment Maintenance JC Facility Maintenance	12/15/2023	428.81 120.41	
32674	WEST COAST RUBBER RECYCLING, INC JC Tire Diversion	12/15/2023	2,365.00	549.22
32675	WESTERN EXTERMINATOR COMPANY	12/15/2023		2,365.00
32676	JC Exterminator Services WILLDAN FINANCIAL SERVICES	12/15/2023	193.90	193.90
32677	Continuing Disclosure Services  WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	12/15/2023	1,600.00	1,600.00
32678	All Sites Vehicle Fuel  AGRI-FRAME, INC	12/21/2023	2,638.49	2,638.49
	ML Vehicle Supplies		370.71	370.71
32679	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL	12/21/2023	100.00	100.00
32680	ASSOCIATED HEATING AIR CONDITIONING & SHEETMETAL, INC AC Unit Repair	12/21/2023	155.00	155.00
32681	AT&T SERVICES INC JC Phone Service	12/21/2023	57.10	57.10
32682	AUTOZONE LLC. All Sites Vehicle and Equipment Supplies	12/21/2023	1,405.47	
32683	**Void**	12/21/2023	-	1,405.47
32684	**Void**	12/21/2023	-	-
32685	**Void**	12/21/2023	-	-
32686	BLUE STRIKE ENVIRONMENTAL INC LAGP EFR Capacity Building; Program Planning	12/21/2023	2,368.80	-
32687	CALIFORNIA WATER SERVICE All Sites Water Service	12/21/2023	1,133.63	2,368.80
32688	CITY OF GONZALES  Monthly Hosting Fees	12/21/2023	20,833.33	1,133.63
32689	COAST COUNTIES TRUCK & EQUIPMENT CO.  ML Vehicle Maintenance Supplies	12/21/2023	11,933.54	20,833.33
32690	COMCAST	12/21/2023		11,933.54
	Admin Office Internet		494.75	494.75

Check #	Name	Check Date	Amount	Check Total
32691	COMMERCIAL TRUCK COMPANY JC Equipment Supplies	12/21/2023	368.89	2/0.00
32692	Construction & Demolition Recycling Association Annual Membership	12/21/2023	300.00	368.89 300.00
32693	ERIC GARCIA JR Vehicle Maintenance Services ML Vehicle Maintenance	12/21/2023	170.00 1,105.00	
32694	FERGUSON ENTERPRISES INC #795 126 Restroom Remodel Supplies JC Facility Maintenance Supplies	12/21/2023	2,288.53 714.86	1,275.00
32695	FIRST ALARM All Sites Alarm Services	12/21/2023	1,603.20	3,003.39
32696	FRANK'S INDUSTRIAL SERVICES, INC. All Sites LFG System Upgrades	12/21/2023	80,000.00	1,603.20 80,000.00
32697	FRESNO OXYGEN ML VEHICLE MAINTENANCE	12/21/2023	61.19	61.19
32698	GOLDEN STATE TRUCK & TRAILER REPAIR JC Equipment Maintenance Supplies	12/21/2023	17,111.72	17,111.72
32699	**Void**	12/21/2023	-	_
32700	GONZALES ACE HARDWARE All Sites Facility Supplies	12/21/2023	1,125.48	1,125.48
32701	**Void**	12/21/2023	-	-
32702	GONZALES TIRE & AUTO SUPPLY ML VEHICLE SUPPLIES	12/21/2023	1,215.03	1,215.03
32703	GRAINGER JC FACILITY SUPPLIES	12/21/2023	317.08	317.08
32704	GRANITE ROCK CO/PAVEX 126 Restrooms Remodel Supplies	12/21/2023	300.61	300.61
32705	GREEN RUBBER - KENNEDY AG, LP JC Facility Supplies	12/21/2023	2,280.25	2,280.25
32706	GUARDIAN SAFETY AND SUPPLY, LLC JC Safety Supplies ML Safety Supplies	12/21/2023	947.29 1,933.65	2,880.94
32707	GUERITO JC Portable Toilet	12/21/2023	1,435.00	1,435.00

Check#	Name	Check Date	Amount	Check Total
32708	HOPE SERVICES JC Litter Abatement	12/21/2023	4,943.89	4.0.42.00
32709	Jose Gil Hernandez Jr. All Sites Equipment Maintenance	12/21/2023	1,820.00	4,943.89
32710	**Void**	12/21/2023	-	1,820.00
32711	JULIO GIL All Sites Vehicle Maintenance	12/21/2023	2,794.90	-
32712	KING CITY HARDWARE INC. JR Facility Supplies	12/21/2023	41.87	2,794.90
32713	L. A. HEARNE COMPANY JR WINTERIZATION	12/21/2023	304.50	41.87
32714	Mandego Inc. RR Special Dept. Supplies	12/21/2023	267.92	304.50
32715	MISSION LINEN SUPPLY All Sites Uniform Service	12/21/2023	389.79	267.92
32716	ODP BUSINESS SOLUTIONS, LLC All Sites Office Supplies	12/21/2023	949.51	389.79
32717	ONE STOP AUTO CARE/V & S AUTO CARE, INC Admin Vehicle Maintenance HW Vehicle Maintenance RR Vehicle Maintenance	12/21/2023	109.25 1,391.39 292.80	949.51
32718	ONSET COMPUTER CORPORATION CH FACILITY SUPPLIES	12/21/2023	937.63	1,793.44
32719	O'REILLY AUTOMOTIVE STORES, INC. All Sites Vehicle Maintenance	12/21/2023	264.96	937.63
32720	PACIFIC CREST ENGINEERING INC JC Engineering Services	12/21/2023	1,450.00	264.96
32721	PITNEY BOWES - POSTAGE Postage	12/21/2023	109.20	1,450.00
32722	PITNEY BOWES GLOBAL Postage Machine Lease	12/21/2023	424.29	109.20
32723	PRICILLIA RODRIGUEZ JR Hauling Service	12/21/2023	4,203.02	424.29
32724	PROBUILD COMPANY LLC 126 Restroom Remodel	12/21/2023	912.34	4,203.02
			2,5 1	912.34

Check #	Name	Check Date	Amount	Check Total
32725	QUINN COMPANY JC EQUIPMENT SUPPLIES	12/21/2023	489.20	400.00
32726	ROSSI BROS TIRE & AUTO SERVICE ML VEHICLE SUPPLIES	12/21/2023	900.75	489.20 900.75
32727	S. GRONER ASSOCIATES SGA Marketing Contract	12/21/2023	11,620.53	
32728	SAFETEQUIP JC Safety Supplies	12/21/2023	184.84	11,620.53
32729	SAUL CARDENAS-IBARRA Media Creation Services	12/21/2023	600.00	184.84
32730	SCS FIELD SERVICES All Sites Routine Engineering Services	12/21/2023	17,928.00	600.00
32731	SOCIAL VOCATIONAL SERVICES, INC. JC Litter Abatement	12/21/2023	7,229.06	17,928.00
32732	SONSRAY MACHINERY LLC  JC Organics Supplies	12/21/2023	602.74	7,229.06
32733	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Equipment and Vehicle Fuel	12/21/2023	75,116.95	602.74
32734	**Void**	12/21/2023	-	75,116.95
32735	SOUTHERN TIRE MART LLC ML Vehicle Maintenance	12/21/2023	1,549.97	-
32736	SPECIALTY DISTRIBUTORS INC.  JC FACILITY SUPPLIES	12/21/2023	60.61	1,549.97
32737	SUPERIOR HYDROSEEDING, INC. JR Postclosure Maintenance	12/21/2023	4,495.00	60.61
32738	TELCO BUSINESS SOLUTIONS Admin Phone Service	12/21/2023	631.83	4,495.00
32739	VALERIO VARELA JR All Sites Vehicle Maintenance	12/21/2023	22,850.00	631.83
32740	**Void**	12/21/2023	-	22,850.00
32741	VALLEY FABRICATION, INC. ML VEHICLE SUPPLIES	12/21/2023	170.43	-
32742	VERIZON WIRELESS SERVICES ALL SITES CELLPHONE SERVICE	12/21/2023	190.05	170.43
				190.05

Check #	Name	Check Date	Amount	Check Total
32743	VOSTI'S INC ML VEHICLE SUPPLIES	12/21/2023	16.38	
	THE VEHICLE 3011 EIES		10.50	16.38
24-00290-DFT	PACIFIC GAS AND ELECTRIC COMPANY All Sites Electrical Services	12/5/2023	21,711.05	
	All sites Electrical services		21,711.00	21,711.05
24-00310-DFT	REPUBLIC SERVICES - MADISON LANE TRANSFER STATION 4918 ML Rent	12/29/2023	16,883.54	
	INL KGI II		10,003.54	16,883.54
24-00313-DFT	INTERMEDIA	12/4/2023	417.52	
	Email Exchange Service		417.52	417.52
24-00314-DFT	BEST EQUIPMENT INC.	12/15/2023	205 710 50	
	D8T Dozer		385,712.50	385,712.50
24-00320-DFT	PACIFIC GAS AND ELECTRIC COMPANY	12/27/2023	0.4.5.40.0.4	
	All Sites Electrical Services		24,549.24	24,549.24
	Total:			1,726,932.03
	Payroll Disbursements			1,192,785.16
	Grand Total			2,919,717.19



#### Report to the Executive Committee

**Date:** February 1, 2024

**From:** C. Ray Hendricks, Finance and Administration

Manager

**Title:** Request for FY 2024-25 Preliminary Budget

Direction

#### ITEM NO. 3

Finance and Administration Manager/Controller-Treasurer

General Manager/CAO

N/A

Authority General Counsel

#### **RECOMMENDATION**

Staff requests that the Executive Committee provide feedback and forward this item to the Board for further discussion and final input so that staff can schedule the rate hearing and final Budget Adoption for the March 21, 2024 Board Meeting.

#### **DISCUSSION & ANALYSIS**

Staff would like feedback on the assumptions, rate changes, and potential ways to maintain a balanced budget. At the January Board Meeting, the Board directed staff to build the budget on the option that fully funds AB939 programs without the need of solid waste tipping fee subsidies, and to estimate the rate impacts of both reducing and not reducing the tipping fee by \$2/ton. The following are the key increases and staff recommendations for a balanced budget.

#### **Budget Summary**

The preliminary budget is written as a status quo budget:

No major changes in operations are expected during FY 2024-25.

The Authority used one-time funds to pay down the CalPERS Unfunded Actuarial Liability during FY 2023-24. The consolidated summary of the proposed budget changes includes these amounts. However, the narrative that follows does not to show a more accurate picture of the Authority's changes in revenues and expenditure.

The Proposed Budget is balanced as presented but does require rate increases which are discussed below.

The following is a consolidated summary of the proposed budget changes with the \$2/ton rate decrease. The expenditure budget is the same for both options. Opting to not reduce the tipping fee would give the Authority an additional \$449,000 in revenues that would also increase the balance used for reserves.

		2024-25	
	2023-24	PROPOSED	INCREASE/
	BUDGET	BUDGET	(DECREASE)
BUDGETED REVENUE			
OPERATING REVENUES	24,571,300	26,258,300	1,687,000
USE OF ONE TIME SURPLUS	1,080,000	<u> </u>	(1,080,000)
TOTAL BUDGETED REVENUE	25,651,300	26,258,300	607,000
BUDGETED EXPENDITURES			
OPERATING EXPENDITURES	18,681,800	19,150,900	469,100
ESTIMATED SET ASIDE (NEW CELL)	1,045,000	1,087,500	42,500
DEBT SERVICE	3,113,200	3,111,600	(1,600)
POST CLOSURE	1,070,000	1,104,000	34,000
CIP ALLOCATION	1,725,000	1,778,000	53,000
TOTAL BUDGETED EXPENDITURES	25,635,000	26,232,000	597,000
BALANCE USED FOR RESERVES	16,300	26,300	10,000

#### Revenue Increases (\$1,687,000)

Revenues are projected to increase 6.9% in total. The following table summarizes the projected increases.

905,400
550,400
500,000
145,000
35,200
2,136,000
(449,000)
1,687,000

#### Increase to AB939 Fees (\$905,400)

An increase of \$905,400 to AB939 Fees ensures that AB939 programs are fully self-funded (fiscal goal) and eliminates the tipping fee subsidy for this program. This has been a long-standing goal of the Authority. This would allow the Authority to decrease solid waste and related tipping fees for Fiscal Year 2024-25 by \$2/ton. However, absent a substantial tonnage increase, the tipping fee will likely have to be increased in Fiscal Year 2025-26. The reduction in tipping fees would reduce revenue by (\$449,000). The Board has requested that staff bring forward the estimated rate impacts of the option with both the rate reduction and maintaining the same tipping fee.

#### Solid Waste Tonnage Increases (\$550,400)

While tonnage has decreased as expected with the closure of Sun Street, increased self-haul tonnage and traffic is already being seen at Johnson Canyon Landfill. Staff recommends increasing the budgeted tonnage from 209,000 to 217,500. The additional 8,500 tons increases revenues by \$550,400.

#### Investment Earnings (\$500,000)

Investments earnings have dramatically increased due to higher treasury rates in the past year. While returns are expected to begin going down in the next year, staff is budgeting an additional \$500,000 in investment revenues for FY 2024-25. Investment Earnings are expected to decrease over time.

#### Organics Tonnage Increase (\$145,000)

Organics tonnage is trending higher than the currently budgeted amount due in part to expanded efforts to increase recovery of organic material as required by SB 1383. Staff is recommending increasing the budgeted tonnage by 2,500 tons, which will increase the expected revenue by \$145,000.

#### Other Revenue Adjustments (\$35,200)

The net impact of all other revenue adjustments is a decrease of \$35,200.

#### **Rate Increase Options**

At the January Board meeting, the Board directed staff to bring forward options that fully fund AB939 Programs without a subsidy from solid waste tipping fees. The initially proposed option reduces solid waste and related tipping fees by \$2/ton, leaving a budgeted surplus of \$26,300. Alternatively, since the rate will need to be increased the following year to support increased costs, leaving the tipping at \$64.75/ton increases revenues by \$449,000 with a budgeted surplus of \$475,300. This would give the Authority a buffer if tonnage or interest rates do not reach amounts targeted in the next fiscal year. If assumptions are correct, this would minimize the rate impact for FY 2025-26 as the tipping fee will already be where projected.

Following is a summary of the differences between the two options requested by the Board:

Rate	Current	Board Direction	Suggested Alternate
Tipping Fee	64.75	62.75	64.75
AB939 Fee (Total)	4,103,000	5,008,400	5,008,400
Budgeted Surplus	16,300	26,300	475,300

#### **Estimated Rate Impacts**

Below are the comparisons of what the estimated SVSWA rate impacts on the customer rates would be for the two options requested from the Board. AB939 fees are reallocated annually based on the prior three years of franchise tonnage and are included in the estimate. The estimated rate impacts below for each hauler under the option recommended by the Board are 0.5% - 1.5% of the total customer rate. The alternative option requested by the Board would result in a 1.0% - 2.0% increase in the total customer rate.

Hauler	Service Level	Current	Board Direction	Suggested Alternative
Republic - Salinas	32 gal	33.47	0.20	0.32
Tri Cities	48 gal	29.50	0.46	0.66
WM- County	35 gal	46.82	0.39	0.78
WM- King City	35 gal	42.83	0.21	0.45
Republic - Salinas	1 cy	367.93	1.19	1.97
Tri Cities	1 cy	206.65	2.66	3.83
WM- County	1 cy	266.49	2.25	4.46
WM- King City	1 cy	180.00	0.84	1.87
Republic - Salinas	3 су	521.23	3.58	5.91
Tri Cities	3 су	482.56	7.98	11.50
WM- County	3 су	615.60	5.20	10.31
WM- King City	3 су	407.06	1.92	4.24

#### **Budgeted Expenditure Increases (\$1,590,000)**

Payroll Increases (Net)	\$	885,400
Fuel		125,500
Equipment Maintenance		112,400
Fees/Set Asides based on Tonnage		111,900
HHW Hauling & Disposal		74,500
Insurance		59,000
Organics Processing		43,900
All Other Increases / (Decreases)		177,400
Total Operating Budget Increase	\$ 1	,590,000

#### Payroll Increase (\$885,400)

Following is a Summary of the Payroll Increases:

COLA (3.3%)	235,400
Worker's Comp Premiums	159,200
Merit Increases	125,100
Pension/OPEB	73,300
Medical Premiums	48,100
Other Payroll Adjustments	17,700
Payroll/Benefit Increases	\$ 658,800

Staff is requesting the following staff allocations:

Two additional Diversion Workers. One for Johnson Canyon Landfill, and one for Jolon Road Transfer Station. Each position will cost an estimated \$113,300 in salary and benefits. Benefits are a little over 50% of the cost of this position, with Health Insurance being the largest part of the cost. Each site has seen an increase in traffic and needs the additional positions to safely manage the increased traffic and diversion programs. Following is the total payroll expenditure with the two additional staff allocations.

Total Payroll Increases	\$ 885,400
Diversion Worker (2)	226,600
Payroll/Benefit Increases	\$ 658,800

#### Fuel (\$125,500)

The diesel budget was established at a rate of \$3.50-\$4.00 per gallon but has fluctuated between \$4.15-\$5.50 over the past 18 months. To ensure we have adequate funding we are requesting an increase of \$125,500 to cover these increases for all our fuel accounts.

#### Equipment Maintenance (\$112,400)

Our vendors have drastically increased their rates due to rising cost of parts, labor, and a shortage of supplies. Hourly rates have increased from \$130 to \$190 for most of our vendors who provide additional help to maintain our equipment. The cost of parts for maintenance that is done in-house has also seen increases in costs or are unavailable due to shortages. Our budgets for equipment maintenance cover all our parts, tire repairs, fabrication, and mechanical repairs for eighty-five units which includes trucks, trailers, and off-road equipment. Staff is requesting an increase of \$112,400 to ensure that there is enough funding to keep our fleet operational.

#### Fees/Set Asides based on Tonnage (\$111,900)

A few of our line items are dependent on actual tonnage; Johnson Canyon Closure, Johnson Canyon Post-Closure, and Johnson Canyon New Cell Construction CIP set-asides. As well as Johnson Canyon CalRecycle Fees. With the tonnage estimate increased by 8,500 tons, the budget for these tonnage-based line items has increased by \$111,900.

#### HHW Hauling & Disposal (\$74,500)

At the June 15, 2023 meeting, the Board approved a contract with Advanced Chemical Transport, Inc for the transportation and disposal of Household Hazardous Waste. While tonnages have decreased since the Household Hazardous Waste facility moved from Sun Street to Madison Lane, the rate increases in the new contract are significant. An additional **\$74,500** is needed to fully fund this required program.

#### Insurance (\$59,000)

Staff is budgeting an additional **\$59,000** to fund expected increases in the insurance premiums paid to insure our sites.

#### Organics Processing (\$43,900)

Organics tonnage is trending higher than the currently budgeted amount. Staff is recommending increasing the budgeted tonnage by 2,500 tons. The amount needed to fully fund the processing of the projected tonnage is **\$43,900**.

#### CIP/Post-Closure Budget

The Authority tries to fund known capital from operations on a <u>save-as-you-go</u> basis. For some projects, this requires allocating funds to CIPs over several years. All CIP budgets are increasing by 3% to account for continued increases in the costs of capital. The year-over-year changes are shown in summary on the table below.

	FY 2022-23 Approved CIP Allocation	FY 2023-24 Proposed CIP Allocation	Change
Equipment Replacement	1,150,000	1,185,000	35,000
Post Closure Maintenance (3 sites)	1,070,000	1,104,000	34,000
JC Landfill Improvements	425,000	438,000	13,000
Roadway Maintenance/Improvements	100,000	103,000	3,000
JR Transfer Station Improvements	25,000	26,000	1,000
Diversion Programs	25,000	26,000	1,000
Total CIP Allocation	2,795,000	2,795,000	87,000
Estimated New Cell Set Aside @\$5.00/ton			
(Included in Operating Budget)	1,045,000	1,087,500	42,500
Total CIP/Set Asides	3,840,000	3,840,000	129,500

#### **BACKGROUND**

The budget process begins in January with a budget direction presentation. The feedback provided by the Board is incorporated into the Preliminary Budget presented in February, with a rate hearing and final budget being presented in March for final adoption. This allows franchise waste haulers to begin their scheduled rate setting process in April.

#### ATTACHMENT(S)

- 1. FY 2024-25 Two-Year Budget Comparison With Tipping Fee Reduction
- 2. FY 2024-25 Two-Year Budget Comparison Without Tipping Fee Reduction
- 3. Power Point Presentation

#### Salinas Valley Solid Waste Authority FY 2024-25 Two-Year Budget Comparison With Tipping Fee Reduction

	FY 2023-24	FY 2024-25 Proposed	0/ 01
D	Budget	Budget	% Change
Revenues Tipping Face Solid Wests	12 522 700	12 640 400	0.00/
Tipping Fees - Solid Waste	13,532,700	13,648,100	0.9%
Tipping Fees - Diverted Materials	3,232,600	3,379,800	4.6%
AB939 Service Fee	4,103,000	5,008,400	22.1%
Charges for Services	2,668,000	2,762,000	3.5%
Sales of Materials	245,000	140,000	-42.9%
Gas Royalties	290,000	320,000	10.3%
Investment Earnings	500,000	1,000,000	100.0%
Total Revenues	24,571,300	26,258,300	6.9%
Operating Expenditures			
1110 - Executive Administration	583,400	579,700	-0.6%
1120 - Administrative Support	529,500	516,700	-2.4%
1130 - Human Resources Administration	311,900	279,800	-10.3%
1140 - Clerk of the Board	234,300	218,800	-6.6%
1200 - Finance Administration	1,027,100	967,700	-5.8%
1300 - Operations Administration	834,800	744,600	-10.8%
2100 - Resource Recovery	1,536,600	1,416,800	-7.8%
2150 - Marketing	75,600	100,600	33.1%
2200 - Public Education	228,300	247,400	8.4%
2300 - Household Hazardous Waste	926,500	992,400	7.1%
2400 - C & D Diversion	379,900	381,600	0.4%
2500 - Organics Diversion	2,251,300	2,300,900	2.2%
2600 - Diversion Services	40,000	40,000	0.0%
3600 - JR Transfer Station	785,500	912,500	16.2%
3630 - JR Recycling Operations	253,100	238,900	-5.6%
3820 - ML Transportation Operations	1,785,200	1,820,600	2.0%
3830 - ML Recycling Operations	857,700	859,400	0.2%
4500 - JC Landfill Operations	4,332,300	4,645,000	7.2%
4530 - JC Recycling Operations	575,700	623,200	8.3%
5500 - Johnson Canyon ECS	580,500	637,200	9.8%
5700 - Sun Street ECS	218,200	237,700	8.9%
6100 - Debt Service - Interest	413,200	411,600	-0.4%
6200 - Debt Service - Principal	2,700,000	2,700,000	0.0%
6605 - Closure/Post Closure Set-Aside	334,400	389,400	16.4%
6606 - Cell Construction Set-Aside	1,045,000	1,087,500	4.1%
Grand Total	22,840,000	23,350,000	2.2%
Grand Total	22,040,000	20,000,000	2.270
Revenues Over/(Under) Expenses	1,731,300	2,908,300	68.0%
Use of One Time Surplus	1,080,000	-	-100.0%
Less Post Closure Allocation	(1,070,000)	(1,104,000)	3.2%
Less CIP/Repayments Budget Allocation	(1,725,000)	(1,778,000)	3.1%
Balance Used for Reserves	16,300	26,300	61.3%

#### Salinas Valley Solid Waste Authority FY 2024-25 Two-Year Budget Comparison Without Tipping Fee Reduction

	FY 2023-24	FY 2024-25 Proposed	0/ 01
D	Budget	Budget	% Change
Revenues Tipping Face Calid Wasts	40 500 700	44.000.400	4.40/
Tipping Fees - Solid Waste	13,532,700	14,083,100	4.1%
Tipping Fees - Diverted Materials	3,232,600	3,393,800	5.0%
AB939 Service Fee	4,103,000	5,008,400	22.1%
Charges for Services	2,668,000	2,762,000	3.5%
Sales of Materials	245,000	140,000	-42.9%
Gas Royalties	290,000	320,000	10.3%
Investment Earnings	500,000	1,000,000	100.0%
Total Revenues	24,571,300	26,707,300	8.7%
Operating Expenditures			
1110 - Executive Administration	583,400	579,700	-0.6%
1120 - Administrative Support	529,500	516,700	-2.4%
1130 - Human Resources Administration	311,900	279,800	-10.3%
1140 - Clerk of the Board	234,300	218,800	-6.6%
1200 - Finance Administration	1,027,100	967,700	-5.8%
1300 - Operations Administration	834,800	744,600	-10.8%
2100 - Resource Recovery	1,536,600	1,416,800	-7.8%
2150 - Marketing	75,600	100,600	33.1%
2200 - Public Education	228,300	247,400	8.4%
2300 - Household Hazardous Waste	926,500	992,400	7.1%
2400 - C & D Diversion	379,900	381,600	0.4%
2500 - Organics Diversion	2,251,300	2,300,900	2.2%
2600 - Diversion Services	40,000	40,000	0.0%
3600 - JR Transfer Station	785,500	912,500	16.2%
3630 - JR Recycling Operations	253,100	238,900	-5.6%
3820 - ML Transportation Operations	1,785,200	1,820,600	2.0%
3830 - ML Recycling Operations	857,700	859,400	0.2%
4500 - JC Landfill Operations	4,332,300	4,645,000	7.2%
4530 - JC Recycling Operations	575,700	623,200	8.3%
5500 - Johnson Canyon ECS	580,500	637,200	9.8%
5700 - Sun Street ECS	218,200	237,700	8.9%
6100 - Debt Service - Interest	413,200	411,600	-0.4%
6200 - Debt Service - Principal	2,700,000	2,700,000	0.0%
6605 - Closure/Post Closure Set-Aside	334,400	389,400	16.4%
6606 - Cell Construction Set-Aside	1,045,000	1,087,500	4.1%
Grand Total	22,840,000	23,350,000	2.2%
Grand Total	22,040,000	20,000,000	2.270
Revenues Over/(Under) Expenses	1,731,300	3,357,300	93.9%
Use of One Time Surplus	1,080,000	-	-100.0%
Less Post Closure Allocation	(1,070,000)	(1,104,000)	3.2%
Less CIP/Repayments Budget Allocation	(1,725,000)	(1,778,000)	3.1%
Balance Used for Reserves	16,300	475,300	2816.0%



1

### **Budget Assumptions**

- Status Quo
  - ■No Changes in Operations

2

### **Budget Summary**

	2023-24	2024-25 Proposed	Increase/ (Decrease)
Budgeted Revenue			
Operating Revenues	24,571,300	26,258,300	1,687,000
Use of One Time Surplus	1,080,000	0	(1,080,000)
Total Budgeted Revenue	25,651,300	26,258,300	607,000
Budgeted Expenditures Operating Expenditures Estimated Set Aside (New Cell)	18,681,800 1,045,000	19,150,900 1,087,500	469,100 42,500
Debt Service	3,113,200	3,111,600	(1,600)
Post Closure	1,070,000	1,104,000	34,000
CIP/Repayment Allocation	1,725,000	1,778,000	53,000
Total Budgeted Expenditures	25,635,000	26,232,000	597,000
Balance Used for Reserves	16,300	26,300	10,000

3

### Payroll Increases

COLA (3.3%)	235,400
Worker's Comp Premiums	159,200
Merit Increases	125,100
Pension/OPEB	73,300
Medical Premiums	48,100
Other Payroll Adjustments	17,700
Payroll / Benefit Increases	658,800
Diversion Worker (2)	229,600
Total Payroll Increases	885,400

4

### Staffing Allocation Changes

Diversion Worker I/II

+2

- Fully Loaded Cost \$113,300
- · One each for South County Sites
- Needed to manage increased Customer count due to closure of Sun Street
- Maintain adequate coverage to operate safely

5

## FY 2023-24 Projected Total Budget Increase

Payroll Increases (Net)	885,400
Fuel	125,500
Equipment Maintenance	112,400
Fees/Set Asides based on Tonnage	111,900
HHW Hauling & Disposal	74,500
Insurance	59,000
Organics Processing	43,900
All Other Increases / (Decreases)	177,400
Total Operating Budget Increase	1,590,000

### CIP/Post Closure Budget

	FY 2023-24 Approved Budget	FY 2023-24 Proposed Budget	Change
Equipment			
Purchase/Replacement	1,150,000	1,185,000	35,000
Post-Closure	1,070,000	1,104,000	34,000
JC Landfill	425,000	438,000	13,000
Roadway Improvements	100,000	103,000	3,000
Transfer Station Improvements	25,000	26,000	1,000
Diversion Programs	25,000	26,000	1,000
Total CIP Allocation	2,795,000	2,882,000	87,000
New Cell Construction	1,045,000	1,087,500	42,500
Total CIP/Set Asides	3,840,000	3,969,500	129,500

7

### Debt Service Schedule

Fiscal Year	Principal	Interest	Total
	Payment	Payment	Payment
2022-23	2,700,000 2,700,000	415,297	3,115,297 3,113,116
2023-24 2024-25	2,730,000	413,116 381,569	3,111,569
2025-26	2,770,000	340,937	3,110,937
2026-27	2,820,000	293,020	3,113,020
2027-28	2,870,000	238,656	3,108,656
2028-29	2,935,000	177,880	3,112,880
2029-30	3,000,000	111,057	3,111,057
2030-31	3,070,000	38,083	3,108,083
2000 01	25,595,000	2,409,614	28,004,614

Final Debt Service Payment Scheduled for August 1, 2030

### Projected Revenue Changes

AB939 Fee Increase	905,400
Solid Waste Tonnage Increase	550,400
Investment Earnings	500,000
Organics Tonnage Increase	145,000
Other Revenue Adjustments	35,200
Increased Revenue	2,136,000
Reduction Due to Rate Decrease?	(449,000)
Total Revenue Increase	1,687,000

9

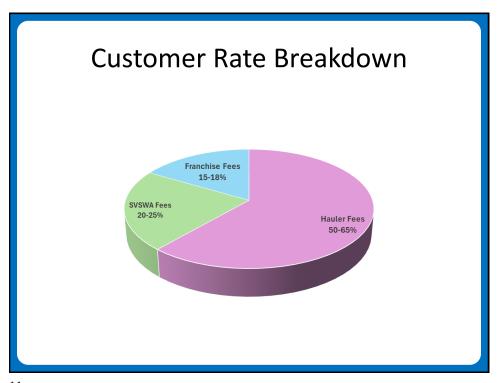
### Rate to be Adjusted

AB939 Fees \$905,400 in total

Solid Waste Tipping Fee \$2/ton Reduction to \$62.75/ton?

Commercial HHW Rates
Actual Cost of Handling
Minimal Impact to Budget

No other Ancillary Adjustments Expected



		tomer	Board	Suggested
Rate		Current	Direction	Alternate
Tipping Fee		64.75	62.75	64.75
AB939 Fee (Total)		4,103,000	5,008,400	5,008,400
Budgeted Surplus		16,300	26,300	475,300
			D - mud	Commented
Havday	Camilas Isual	Current	Board	Suggested
Hauler	Service Level	Colleni	Direction	Alternate
Republic - Salinas	32 gal	33.47	0.20	0.32
Tri Cities	48 gal	29.50	0.46	0.66
WM- County	35 gal	46.82	0.39	0.78
WM- King City	35 gal	42.83	0.21	0.45
Republic - Salinas	1 cy	367.93	1.19	1.97
Tri Cities	1 cy	206.65	2.66	3.83
WM- County	1 cy	266.49	2.25	4.46
WM- King City	1 cy	180.00	0.84	1.87
Dana dalla Calla aa	2	501.00	2.50	5.01
Republic - Salinas	3 cy	521.23	3.58	5.91
				11.50
Tri Cities	3 cy 3 cy	482.56 615.60	7.98 5.20	11. 10.
/M- County	3 cy	010.00	0.20	1010



	SVR Agenda Item - View Ahead 2024					
	Feb	Mar	Apr	May	June	Jul
1	Minutes	Minutes	Minutes	Minutes	Minutes	
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	
3	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	ESS
4	4th Qtr. Tonnage & Diversion Report	Public Hearing:	March 31 Cash & Investments Report	1st Qtr. Tonnage & Diversion Report	CCPP Supplemental Appropriation	3S REC
5	Supplemental Appropriation Mattress Grant	New FY 24-25 Budget <b>(EC)</b>	Earth day/Recycling Recognition	FY Investment Policy (EC)		MEETINGS RECESS
6	JRMA Engineering Contract			Financial Policy (EC)		$\mathbb{Z}$
7	Recycling Recognitions				I	
8	FY 24-25 Preliminary Budget (EC)					
9	Labor Negations w/GM (EC)			Consent Presentation Consideration	tion	
10	Closed Session  [Other] (Public Hearing, Recognition, Informational, etc.)  (EC) Executive Committee					nformational, etc.)

(sp) Strategic Plan Item