



Agenda

EXECUTIVE COMMITTEE

THURSDAY, January 4, 2024

5:30 p.m.

Public Participation available via Zoom
Meeting ID No. 874 3082 8662 | Passcode: 235596

Conference Room
126 Sun Street
Salinas, California 93901

CALL TO ORDER

ROLL CALL

President	Anthony Rocha (City of Salinas)
Vice President	Ben Jimenez (City of Soledad)
Alternate Vice President	Glenn Church (County of Monterey)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

GENERAL LEGAL COUNCIL

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

CONSIDERATION ITEMS

1. [Minutes of December 7, 2023 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval
2. [November 2023 Claims and Financial Reports](#)
 - A. Receive report from Ray Hendricks, Finance and Administration Manager
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board and Recommend Approval
3. [Request for Fiscal Year 2024-25 Preliminary Budget Direction](#)
 - A. Receive report from Ray Hendricks, Finance and Administration Manager
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Provide Input and Forward to the Board for Direction

PRESENTATION

4. [2023 Employee Survey Results](#)
 - A. Receive report from Monica Ambriz, Human Resources Supervisor
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – None; Informational Only

FUTURE AGENDA ITEMS**5. [Future Agenda Items – View Ahead Calendar](#)****CLOSED SESSION**

Receive public comment from audience before entering into closed session:

6. Pursuant to **Government Code Section 54957 (b)** to discuss the Performance Evaluation Process of the General Council Roy C. Santos.

RECONVENE**ADJOURNMENT****Meeting Information**

To observe the meeting, go to our YouTube channel at <https://www.youtube.com/user/svswa831>.

To participate virtually during the meeting and make a general comment or comments on a specific agenda item as an item is being heard, join the meeting through Zoom using the link below. Join with computer audio at:

<https://us02web.zoom.us/j/87430828662?pwd=b2xzZWxZYXdSUmRYazJtck9QNWZodz09>. When ready to make a public comment, click the Raise Hand icon.

To participate by telephone dial any of the numbers listed below and enter the meeting ID number and passcode:

+1 669 900 9128	+1 253 215 8782	+1 346 248 7799
+1 301 715 8592	+ 1 312 626 6799	+ 1 646 558 8656
Enter Meeting ID: 874 3082 8662#		Passcode: 235596
To Raise your Hand press *9		To Mute and Unmute yourself press *6

Public comments may also be submitted via e-mail to the Clerk of the Board at comment@svswa.org. Comments must be received by 2 p.m. on Thursday, January 4, 2024 and should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 2 p.m. will be made part of the record if received prior to the end of the meeting. To assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line the item number (i.e., Item No. 10).

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 126 Sun Street, Salinas, on **Thursday, December 28, 2023**. The Executive Committee will next meet in regular session on **Thursday, February 1, 2024, at 5:30 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 126 Sun Street, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II).

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
December 7, 2023
126 Sun Street, Salinas, CA 93901**

CALL TO ORDER

President Rocha called the meeting to order at 5:30 p.m.

COMMITTEE MEMBERS PRESENT

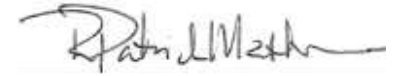
City of Salinas	Anthony Rocha, <i>President</i>
City of Soledad	Ben Jimenez, <i>Vice President</i>
County of Monterey	Glenn Church, <i>Alt. Vice President</i>

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Assistant GM / Operations Manager
Mandy Brooks, Resource Recovery Manager
Ray Hendricks, Finance and Administration Manager
Brian Kennedy, Engineering and Compliance Manager
Michelle Sassano, General Counsel (<i>virtually</i>)
Erika J. Trujillo, Clerk of the Board

ITEM NO. 1

Agenda Item



General Manager/CAO

R. Santos by E.T.

Authority General Counsel

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(5:31) General Manager/CAO Mathews commented on the following.

- The release of the Request for Proposals for the design and engineering services for multiple projects at the facilities.
- The status of the upgrades made to the old administration office in preparation for it to be placed on the market to lease.
- The acquirement of an appraiser to conduct the appraisal of the Sun Street property.
- The rewrite of the Authority policies and employee manual.
- The January Executive Committee meeting is scheduled for January 4, 2024.

GENERAL COUNSEL COMMENTS

(5:32) General Counsel Sassano indicated that the policies and employee manual should be completed in the upcoming days and will be ready for review.

COMMITTEE COMMENTS

(5:31) None

PUBLIC COMMENT

(5:33) None

CONSIDERATION ITEMS

(5:34)

1. Minutes of November 7, 2023 Meeting**Committee Discussion:**

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to approve the minutes with the correction. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

2. October 2023 Claims and Financial Reports

(5:35) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues and expenditures are trending in comparison to last year and are aligned with the projected budget.

Committee Discussion: None

Public Comment: None

Committee Action: Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

3. A Resolution Approving Supplemental Appropriation of \$83,995.00 for CalRecycle's 2023-24 Local government Waste Tire Amnesty Grant

(5:38) Finance and Administration Manager Hendricks indicated the grant application is biannually. He explained the grant pays for the disposal of tires collected during the free tire drop off events that are held at our facilities throughout the year.

Committee Discussion: The Committee discussed the presentation inquiring about the locations of the events.

Public Comment: None

Committee Action: Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

4. A Resolution Awarding the Purchase of One Used 2023 Caterpillar D8T Dozer to Best Equipment for an Amount of \$829,186.53

(5:42) Assistant General Manager/Operations Manager Zuñiga provided a report on the purchase of a used Caterpillar D8T Dozer. He explained that the used dozer is one of two critical pieces of equipment used daily by the Heavy Equipment Operators at the Johnson Canyon Landfill to push and place the incoming waste into the landfill. The current dozer was purchased in 2014 and is scheduled for replacement. Mr. Zuñiga detailed the cost savings in purchasing a used dozer compared to a new one.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

FUTURE AGENDA ITEMS

5. Future Agenda Items – View Ahead Calendar

(5:48) The Committee discussed the view ahead.

ADJOURNMENT

(5:50) President Rocha adjourned the meeting.

APPROVED: _____
Anthony Rocha, President

ATTEST: _____
Erika J. Trujillo, Clerk of the Board



Report to the Executive Committee

ITEM NO. 2

Finance and Administration
Manager/Controller/Treasurer

General Manager/CAO

N/A

General Legal Counsel

Date: January 04, 2024

From: C. Ray Hendricks, Finance and Administration Manager

Title: November 2023 Claims and Financial Reports

RECOMMENDATIONS

Staff requests that the Executive Committee recommend acceptance of the November 2023 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of November for a summary of the Authority's financial position as of November 30, 2023. The following are highlights of the Authority's financial activity for the month of November.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of November 2023, operating expenditures exceeded revenues by \$158,098.

Revenues (Consolidated Statement of Revenues and Expenditures)

	November Budget	November Actual	Over/(Under)	
Tipping Fees - Solid Waste	1,137,060	1,261,387	124,327	10.9%
Tipping Fees - Diverted Materials	258,091	272,676	14,585	5.7%
Other Revenues	582,134	565,579	(16,555)	-2.8%
Total Revenue	<u>1,977,285</u>	<u>2,099,642</u>	<u>122,357</u>	6.2%

Solid Waste revenues for November were \$124,327 or 10.9% over budgeted amounts. Diverted Material revenues for November were \$14,585 or 5.7% under budgeted amounts. November total revenue was \$122,357 or 6.2% over budgeted amounts.

	Y-T-D Budget	Y-T-D Actual	Over/(Under)	
Tipping Fees - Solid Waste	5,824,862	6,586,221	761,359	13.1%
Tipping Fees - Diverted Materials	1,352,164	1,624,153	271,989	20.1%
Other Revenues	3,145,932	3,396,179	250,247	8.0%
Total Revenue	<u>10,322,958</u>	<u>11,606,553</u>	<u>1,283,595</u>	12.4%

Solid Waste revenues year to date as of November were \$761,359 or 13.1% over budgeted amounts. Diverted Material revenues year to date as of November were \$271,989 or 20.1% over budgeted amounts. Year to date total revenue as of November was \$1,283,595 or 12.4% over budgeted amounts.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of November 30, 2023 (41.7% of the fiscal year), year-to-date operating expenditures totaled \$11,181,267. This is 49.0% of the operating budget of \$22,840,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of November 2023, capital project expenditures totaled \$408,641. \$198,802 was for the JR Transfer Station Improvements. \$82,012 was for the JC LFG System Improvements. \$54,000 was for Equipment Replacement. \$21,633 CalRecycle – Household Hazardous Waste Grant. \$18,179 was for the CH Postclosure Maintenance. \$13,801 was for the JC Module Engineering and Construction.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of November 2023 is attached for review and acceptance. November disbursements totaled \$2,254,053.92, of which \$1,312,461.12 was paid from the payroll checking account for payroll and payroll related benefits, \$680,247 of the payroll expenditures was a paydown of the Authority's Unfunded Actuarial Liability (UAL) for the CalPERS retirement program.

The following is a list of vendors paid more than \$50,000 during the month of November 2023.

Vendor	Services	Amount
ClearSpan Fabric Structures Int.	JR Fabric Cover Structure	\$196,789.21
Atlas Organics	Monthly Organics Processing	\$143,010.78
Sacramento Drilling	JC LFG Well Drilling	\$73,280.00
Southern Counties Lubricants LLC	All Sites Monthly Vehicle & Equipment Fuel	\$55,461.57
Golden State Truck & Trailer	All Sites Vehicle and Equipment Maintenance.	\$55,294.08
Bradford E. Fox	2017 210L EP Skip Loader	\$54,000.00

Cash Balances

The Authority's cash position increased by \$30,034.32 during November to \$34,921,399.63. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below. Cash for Capital Improvements and post closure funded from operations is transferred at the beginning of the year. Additionally, cash for debt service payments is transferred in November. While these transfers and payments leave the balance available for operations with a negative balance, profitable operations should improve the balance to a positive amount by the end of the fiscal year.

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	5,101,306.67
Restricted for Pension Liabilities (115 Trust)	-
State & Federal Grants	196,546.55
BNY - Bond 2022A Payment	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	122,227.65
Employee Unreimbursed Medical Claims	4,370.25

Committed by Board Policy:

AB939 Services	(728,217.37)
Undesignated Fund Balance	-
Designated for Capital Projects Reserve	4,143,074.71
Designated for Environmental Impairment Reserve	2,678,486.88
Designated for Operating Reserve	3,264,000.00
Expansion Fund (South Valley Revenues)	4,911,732.58

Assigned for Post Closure and Capital Improvements

Crazy Horse Post Closure	1,196,478.71
Lewis Road Post Closure	349,811.17
Jolon Road Post Closure	145,819.73
Johnson Canyon Post Closure	2,592,731.08
Capital Improvement Projects	12,622,892.34

Available for Operations:

(1,679,861.32)

Total

34,921,399.63

ATTACHMENTS

1. November 2023 Consolidated Statement of Revenues and Expenditures
2. November 2023 Consolidated Grant and CIP Expenditures Report
3. November 2023 Checks Issued Report

Salinas Valley Solid Waste Authority
Consolidated Statement of Revenues and Expenditure
For Period Ending November 30, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	13,532,700	1,261,387	6,586,221	48.7 %	6,946,479	0	6,946,479
Tipping Fees - Diverted Materials	3,232,600	272,676	1,624,153	50.2 %	1,608,447	0	1,608,447
AB939 Service Fee	4,103,000	341,918	1,709,590	41.7 %	2,393,410	0	2,393,410
Charges for Services	2,668,000	211,290	1,200,871	45.0 %	1,467,129	0	1,467,129
Sales of Materials	245,000	5,207	58,708	24.0 %	186,292	0	186,292
Gas Royalties	290,000	0	83,944	28.9 %	206,056	0	206,056
Investment Earnings	500,000	7,164	343,066	68.6 %	156,934	0	156,934
Total Revenue	24,571,300	2,099,642	11,606,554	47.2 %	12,964,746	0	12,964,746

Expense Summary

Executive Administration	584,200	65,211	225,217	38.6 %	358,983	16	358,967
Administrative Support	530,500	43,385	219,871	41.4 %	310,629	24,290	286,338
Human Resources Administration	302,300	35,985	131,642	43.5 %	170,658	6,996	163,663
Clerk of the Board	235,300	25,375	92,478	39.3 %	142,822	1,284	141,537
Finance Administration	1,031,100	117,312	440,686	42.7 %	590,414	7,843	582,571
Operations Administration	826,500	118,042	360,229	43.6 %	466,271	47	466,224
Resource Recovery	1,544,700	194,100	701,227	45.4 %	843,473	8,119	835,355
Marketing	75,600	360	3,948	5.2 %	71,652	65,000	6,652
Public Education	228,300	15,268	86,429	37.9 %	141,871	59,013	82,858
Household Hazardous Waste	927,500	94,120	304,883	32.9 %	622,617	33,811	588,806
C & D Diversion	366,500	20,060	58,760	16.0 %	307,740	34,365	273,375
Organics Diversion	2,251,900	168,066	795,852	35.3 %	1,456,048	1,191,921	264,128
Diversion Services	40,000	2,365	11,011	27.5 %	28,989	2,365	26,624
JR Transfer Station	786,100	83,259	328,938	41.8 %	457,162	8,412	448,750
JR Recycling Operations	254,600	25,098	90,889	35.7 %	163,711	0	163,711
ML Transportation Operations	1,983,300	264,660	1,068,592	53.9 %	914,708	77,062	837,646

Salinas Valley Solid Waste Authority
Consolidated Statement of Revenues and Expenditure
For Period Ending November 30, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
ML Recycling Operations	663,800	92,032	311,583	46.9 %	352,217	101,301	250,915
JC Landfill Operations	4,033,700	356,799	1,779,049	44.1 %	2,254,651	592,510	1,662,141
JC Recycling Operations	882,800	75,349	322,103	36.5 %	560,697	55,573	505,123
Johnson Canyon ECS	580,500	17,381	126,374	21.8 %	454,126	127,326	326,800
Sun Street ECS	218,200	1,487	145,297	66.6 %	72,903	939	71,964
Debt Service - Interest	413,200	0	213,214	51.6 %	199,987	0	199,987
Debt Service - Principal	2,700,000	0	2,700,000	100.0 %	0	0	0
Closure/Post Closure Set-Aside	334,400	30,504	160,726	48.1 %	173,674	0	173,674
Cell Construction Set-Aside	1,045,000	95,325	502,270	48.1 %	542,730	0	542,730
Total Expense	22,840,000	1,941,544	11,181,267	49.0 %	11,658,733	2,398,193	9,260,539
Revenue Over/(Under) Expenses	1,731,300	158,098	425,287	24.6 %	1,306,013	(2,398,193)	3,704,207

Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report

For Period Ending November 30, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 131 - Crazy Horse Post-Closure Fund</u>							
131 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
131 9319 CH LFG System Improvements	146,500	0	0	0.0 %	146,500	0	146,500
131 9321 CH Postclosure Maintenance	1,002,074	18,179	205,921	20.5 %	796,154	202,823	593,331
Total Fund 131 - Crazy Horse Post-Closure	1,401,574	18,179	205,921	14.7 %	1,195,654	202,823	992,831
<u>Fund 141 - Lewis Road Post-Closure Fund</u>							
141 9402 LR LFG Well Replacement	80,000	0	0	0.0 %	80,000	0	80,000
141 9403 LR Postclosure Maintenance	369,216	9,631	100,120	27.1 %	269,097	49,253	219,844
Total Fund 141 - Lewis Road Post-Closure F	449,216	9,631	100,120	22.3 %	349,097	49,253	299,844
<u>Fund 161 - Jolon Road Post-Closure Fund</u>							
161 9604 JR Postclosure Maintenance	377,758	35	231,939	61.4 %	145,820	6,726	139,094
Total Fund 161 - Jolon Road Post-Closure F	377,758	35	231,939	61.4 %	145,820	6,726	139,094
<u>Fund 211 - Grants</u>							
211 9228 Tire Amnesty 2021-22	1,551	0	1,551	100.0 %	0	0	0
211 9230 SB1383 Local Assistance Grant Pr	231,635	7,836	31,871	13.8 %	199,764	0	199,764
211 9261 Cal Recycle - 2021-22 CCPP	4,720	0	3,078	65.2 %	1,643	0	1,643
211 9262 CalRecycle - Household Hazardous	100,000	21,633	21,633	21.6 %	78,367	0	78,367
211 9263 Cal Recycle - 2022-23 CCPP	22,139	325	975	4.4 %	21,164	3,500	17,664
Total Fund 211 - Grants	360,045	29,794	59,108	16.4 %	300,938	3,500	297,438
<u>Fund 800 - Capital Improvement Projects Fu</u>							
800 9101 Equipment Replacement	3,040,685	54,000	177,674	5.8 %	2,863,011	175,759	2,687,251
800 9105 Concrete Grinding	54,614	0	0	0.0 %	54,614	0	54,614
800 9107 Scale House Software Upgrade	68,180	0	2,849	4.2 %	65,331	0	65,331
800 9109 Organics Infrastructure Upgrades	3,000,000	0	0	0.0 %	3,000,000	0	3,000,000
800 9110 Administration Office Improvements	120,000	0	0	0.0 %	120,000	0	120,000
800 9214 Organics Program 2016-17	715,898	0	0	0.0 %	715,898	0	715,898

Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report

For Period Ending November 30, 2023

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9223 Outdoor Education Center	13,145	0	12,194	92.8 %	950	0	950
800 9322 North County Transfer Station	100,000	0	0	0.0 %	100,000	0	100,000
800 9501 JC LFG System Improvements	422,977	82,012	212,177	50.2 %	210,800	1,756	209,044
800 9505 JC Partial Closure	206,335	2,387	13,630	6.6 %	192,705	0	192,705
800 9506 JC Litter Control Barrier	104,625	0	0	0.0 %	104,625	0	104,625
800 9507 JC Corrective Action	250,070	0	2,078	0.8 %	247,992	0	247,992
800 9509 JC Groundwater Well	400,000	0	400,000	100.0 %	0	0	0
800 9521 JC Entrance Facility	200,000	0	0	0.0 %	200,000	0	200,000
800 9527 JC Module Engineering and Constr	3,130,188	13,801	61,839	2.0 %	3,068,349	0	3,068,349
800 9528 Roadway Improvements	500,049	0	0	0.0 %	500,049	0	500,049
800 9601 JR Transfer Station Improvements	782,611	198,802	369,287	47.2 %	413,324	325,260	88,064
800 9603 JR Well Replacement	250,000	0	0	0.0 %	250,000	0	250,000
Total Fund 800 - Capital Improvement Proje	13,359,376	351,003	1,251,728	9.4 %	12,107,648	502,775	11,604,872
Total CIP Expenditures	15,947,970	408,641	1,848,814	11.6 %	14,099,156	765,078	13,334,078

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32366	HOME DEPOT All Sites Facility Supplies	11/1/2023	4,041.91	4,041.91
32367	**Void**	11/1/2023	-	-
32368	**Void**	11/1/2023	-	-
32369	ADVANCED CHEMICAL TRANSPORT, INC. HHW Hauling & Disposal	11/2/2023	22,700.71	22,700.71
32370	ALESHIRE & WYNDER, LLP Monthly Legal Services	11/2/2023	5,597.13	5,597.13
32371	BRYAN EQUIPMENT JC Equipment Maintenance	11/2/2023	322.23	322.23
32372	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS Annual Membership	11/2/2023	135.00	135.00
32373	ClearSpan Fabric Structures International, Inc JR Fabric Cover Structure	11/2/2023	196,789.21	196,789.21
32374	COASTAL TRACTOR JC Equipment Maintenance	11/2/2023	124.32	124.32
32375	EDWARDS TRUCK CENTER, INC ML Vehicle Maintenance	11/2/2023	1,611.55	1,611.55
32376	ENVIRO WORLD CORP JC Safety Supplies	11/2/2023	947.29	947.29
32377	ERNESTO NATERA Tyler User Conference	11/2/2023	220.43	220.43
32378	FIRST ALARM Adm Alarm Services	11/2/2023	35.00	35.00
32379	FRESNO OXYGEN JC Equipment Maintenance	11/2/2023	36.51	36.51
32380	GOLDEN STATE TRUCK & TRAILER REPAIR All Sites Vehicle Maintenance	11/2/2023	27,450.45	27,450.45
32381	GONZALES ACE HARDWARE All Sites Facility Supplies	11/2/2023	157.99	157.99
32382	GREEN RUBBER - KENNEDY AG, LP JC Maintenance Supplies	11/2/2023	159.55	159.55
32383	INFINITY STAFFING SERVICES, INC. JR Contract Labor	11/2/2023	814.73	814.73

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32384	JOHN NAEGLE DOT & Safety Supplies	11/2/2023	400.00	400.00
32385	JT HOSE & FITTINGS All Sites Equipment Maintenance Supplies	11/2/2023	707.59	707.59
32386	La Neta Murals Education Center Mural	11/2/2023	6,000.00	6,000.00
32387	LIEBERT CASSIDY WHITMORE HR Legal Services	11/2/2023	73.00	73.00
32388	MANUEL TINAJERO CH & LR Facility Maintenance Mesh Ed Center	11/2/2023	1,100.00 1,950.00	3,050.00
32389	MISSION LINEN SUPPLY All Sites Uniforms	11/2/2023	378.81	378.81
32390	MONTEREY COUNTY HEALTH DEPARTMENT Quarterly Regional Fee	11/2/2023	28,959.29	28,959.29
32391	MONTEREY COUNTY TREASURER/TAX COLLECTOR Annual Property Taxes	11/2/2023	17,779.69	17,779.69
32392	**Void**	11/2/2023	-	-
32393	NEU-SCAPES, INC. Jardin El Sol Maintenance	11/2/2023	200.00	200.00
32394	ODP BUSINESS SOLUTIONS, LLC HHW Office Supplies	11/2/2023	70.06	70.06
32395	ONE STOP AUTO CARE/V & S AUTO CARE, INC Ops Adm Vehicle Maintenance	11/2/2023	600.63	600.63
32396	PITNEY BOWES - POSTAGE Postage Meter Refill	11/2/2023	2,030.00	2,030.00
32397	PURE WATER BOTTLING All Sites Bottled Water	11/2/2023	284.32	284.32
32398	QUINN COMPANY JC Equipment Maintenance	11/2/2023	1,342.92	1,342.92
32399	R.D. OFFUTT COMPANY JC Equipment Maintenance	11/2/2023	31.33	31.33
32400	SACRAMENTO DRILLING, INC. JC LFG Well Drilling	11/2/2023	73,280.00	73,280.00
32401	SONSRAY MACHINERY LLC JC Org Equipment Maintenance	11/2/2023	299.58	299.58

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32402	STERICYCLE, INC Adm Shredding Services	11/2/2023	126.54	126.54
32403	TELCO BUSINESS SOLUTIONS Monthly Network Support	11/2/2023	245.35	245.35
32404	THE DON CHAPIN COMPANY, INC. ML Portable Toilets	11/2/2023	443.85	443.85
32405	ULINE, INC. Ed Center Safety Supplies	11/2/2023	895.81	895.81
32406	VALERIO VARELA JR ML Vehicle Maintenance	11/2/2023	1,375.00	1,375.00
32407	Vasquez Fabrication, Inc. JC Equipment Maintenance	11/2/2023	337.50	337.50
32408	VOSTI'S INC JC Equipment Maintenance ML Vehicle Maintenance	11/2/2023	416.23 84.28	500.51
32409	US BANK CORPORATE PAYMENT SYSTEM Compressed Air Parts: CH Maintenance Supplies Amazon: RR Supplies Graniterock: JC Garden Supplies USPS: Admin Office Supplies Experian: Credit Reports Lowes: JC LFG Supplies Smart & Final: RR Supplies Knock Box: JC Facility Maintenance Relevant Industrial: CH Facility Maintenance Ziptie Sales: ML Transport Supplies Salinas Valley Ford: Admin Vehicle Maintenance Trak-4: JC Software Subscription PerfectWater: CH Maintenance Supplies Office Max: Admin Office Supplies AT&T: Finance Internet Services Amazon: RR Ed Center Supplies Amazon: Admin Office Supplies Amazon: JC Facility Maintenance Amazon: JC Facility Maintenance Acme Car Wash: RR Vehicle Maintenance Craigslist: RR Vehicle Supplies Royal Oaks Market: LR Supplies Royal Oaks Market: LR Supplies CSDA: 2023 Clerk Conference LCW: HR Training CSDA: 2023 Clerk Conference Easykeys: Admin Office Supplies Santa Fe: JC Safety Supplies Amazon: JC Maintenance Supplies Amazon: JC Facility Maintenance Foam Noodles: ML Transport Supplies Amazon: RR Ed Center Supplies	11/8/2023	388.31 17.63 924.26 2.07 89.90 26.15 25.96 559.23 2,167.47 72.88 257.50 71.88 567.23 46.53 273.73 115.02 76.46 20.46 322.66 289.99 5.00 64.63 32.31 875.00 75.00 875.00 34.97 282.93 13.26 663.28 295.50 286.38	

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
	Amazon: JC Vehicle Maintenance		21.49	
	Zoom: Online Meetings		151.16	
				9,991.23
32410	**Void**	11/8/2023	-	-
32411	**Void**	11/8/2023	-	-
32412	**Void**	11/8/2023	-	-
32413	**Void**	11/8/2023	-	-
32414	Agile Occupational Medicine PC Pre-employment Physical JC	11/8/2023	110.00	110.00
32415	AT&T SERVICES INC JC Telephone Service	11/8/2023	55.12	55.12
32416	ATLAS ORGANICS CU11, LLC Organics Processing	11/8/2023	136,073.28	136,073.28
32417	BRYAN EQUIPMENT JC Equipment Maintenance	11/8/2023	113.10	113.10
32418	CESAR ZUÑIGA JC Vehicle Maintenance	11/8/2023	167.48	167.48
32419	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC. HHW Hauling & Disposal	11/8/2023	21,632.70	21,632.70
32420	DOUGLAS NOLAN School Assembly Program	11/8/2023	3,000.00	3,000.00
32421	EDWARDS TRUCK CENTER, INC ML Vehicle Maintenance	11/8/2023	12,865.44	12,865.44
32422	ERNEST BELL D. JR Janitorial Services	11/8/2023	4,890.00	4,890.00
32423	ESTELA GUTIERREZ 1 Hardware Mesh	11/8/2023	65.31	65.31
32424	FERGUSON ENTERPRISES INC #795 JC & SS Maintenance Supplies	11/8/2023	2,746.64	2,746.64
32425	FRESNO OXYGEN JC Equipment Maintenance	11/8/2023	83.32	83.32
32426	GOLDEN STATE TRUCK & TRAILER REPAIR JC Equipment Maintenance ML Vehicle Maintenance	11/8/2023	488.95 20,189.97	20,678.92

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32427	GONZALES ACE HARDWARE All Sites Facility Supplies	11/8/2023	120.82	120.82
32428	GRAINGER JC Facility Maintenance	11/8/2023	107.12	107.12
32429	GREEN RUBBER - KENNEDY AG, LP CH Facility Maintenance Supplies JC Facility Maintenance Supplies	11/8/2023	31.97 504.18	536.15
32430	GREEN VALLEY INDUSTRIAL SUPPLY, INC ML Vehicle Maintenance	11/8/2023	251.95	251.95
32431	INFINITY STAFFING SERVICES, INC. JC Contract Labor	11/8/2023	971.55	971.55
32432	JT HOSE & FITTINGS JC Facility Maintenance Supplies	11/8/2023	420.19	420.19
32433	KING CITY HARDWARE INC. JR Facility Maintenance Supplies	11/8/2023	61.97	61.97
32434	MANUEL TINAJERO LR Facility Maintenance	11/8/2023	650.00	650.00
32434	MANUEL TINAJERO LR Facility Maintenance	11/8/2023	(650.00)	(650.00)
32435	MISSION LINEN SUPPLY All Sites Uniforms	11/8/2023	773.88	773.88
32436	ODP BUSINESS SOLUTIONS, LLC All Sites Office Depot Supplies	11/8/2023	2,079.02	2,079.02
32437	O'REILLY AUTOMOTIVE STORES, INC. JC Equipment Maintenance Supplies	11/8/2023	173.63	173.63
32438	PRECISION ALARMS & AUTOMATION SOLUTIONS, INC. HHW Bldg. Alarm Services	11/8/2023	60.00	60.00
32439	QED ENVIRONMENTAL SYSTEMS INC. CH Facility Maintenance	11/8/2023	604.33	604.33
32440	QUINN COMPANY JC Equipment Maintenance	11/8/2023	1,676.17	1,676.17
32441	R.D. OFFUTT COMPANY JC Equipment Maintenance Supplies	11/8/2023	44.57	44.57
32442	SAUL CARDENAS-IBARRA Media Creation Contract Illegal Dumping PSA	11/8/2023	600.00 1,875.00	2,475.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32443	SCS FIELD SERVICES CH Remote Monitoring JC Remote Monitoring LR Remote Monitoring	11/8/2023	350.00 225.00 350.00	925.00
32444	SHARPS SOLUTIONS, LLC HHW Hauling & Disposal	11/8/2023	300.00	300.00
32445	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel	11/8/2023	10,216.67	10,216.67
32446	ULINE, INC. HHW Safety Supplies	11/8/2023	151.31	151.31
32447	USA TOWING Adm Vehicle Towing RR Vehicle Towing	11/8/2023	95.00 190.00	285.00
32448	VALERIO VARELA JR JC & JR Equipment Vehicle & Maintenance	11/8/2023	5,700.00	5,700.00
32449	VALLEY FABRICATION, INC. All Sites Equipment Maintenance	11/8/2023	1,974.09	1,974.09
32450	VERIZON CONNECT FLEET USA LLC ML Vehicle Maintenance	11/8/2023	360.61	360.61
32451	WASTEQUIP LLC JC Org. Equipment Maintenance Supplies	11/8/2023	793.04	793.04
32452	ASBURY ENVIRONMENTAL SERVICES HHW Hauling & Disposal	11/16/2023	200.00	200.00
32453	Bendarock Inc. JR Safety Supplies	11/16/2023	38.72	38.72
32454	BLUE STRIKE ENVIRONMENTAL INC RR Consulting Services	11/16/2023	1,939.20	1,939.20
32455	CITY OF GONZALES Monthly Hosting Fees - Dec	11/16/2023	20,833.33	20,833.33
32456	EDUARDO ARROYO Electrical/lights at Ed Center	11/16/2023	2,450.00	2,450.00
32457	EDWARDS TRUCK CENTER, INC ML Vehicle Maintenance	11/16/2023	978.13	978.13
32458	Elevator Service Co. of Central California Inc. Common Area Elevator Maintenance	11/16/2023	190.00	190.00
32459	ERIC GARCIA JR Vehicle Maintenance ML Vehicle Maintenance	11/16/2023	170.00 1,190.00	1,360.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32460	F.A.S.T. SERVICES Monthly Board Interpreting Service	11/16/2023	225.00	225.00
32461	GFOA - GOVERNMENT FINANCE OFFICERS ASSOCIATION Annual Conference Registration	11/16/2023	500.00	500.00
32462	GOLDEN STATE TRUCK & TRAILER REPAIR All Sites Vehicle Maintenance	11/16/2023	3,471.65	3,471.65
32463	GONZALES ACE HARDWARE All Sites Facility Supplies	11/16/2023	77.82	77.82
32464	GONZALES TIRE & AUTO SUPPLY JC Equipment Maintenance Supplies	11/16/2023	1,035.66	1,035.66
32465	**Void**	11/16/2023	-	-
32466	GRAINGER CH Facility Maintenance	11/16/2023	4,420.37	4,420.37
32467	GREEN VALLEY INDUSTRIAL SUPPLY, INC ML Vehicle Maintenance Supplies	11/16/2023	314.09	314.09
32468	LANDSCAPE MAINTENANCE OF AMERICA RR Litter Abatement	11/16/2023	325.00	325.00
32469	Maestro Health FSA Service Fee	11/16/2023	150.00	150.00
32470	MISSION LINEN SUPPLY All Sites Uniforms	11/16/2023	330.95	330.95
32471	MONTEREY COUNTY HEALTH DEPARTMENT Annual Permit Fees Mo. Co. Vehicle Permit Fees	11/16/2023	2,329.00 4,061.00	6,390.00
32472	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY Common Area Maintenance	11/16/2023	536.92	536.92
32473	NEU-SCAPES, INC. Common Area Maintenance	11/16/2023	925.00	925.00
32474	PURE WATER BOTTLING JC Org Water Service	11/16/2023	13.75	13.75
32475	QED ENVIRONMENTAL SYSTEMS INC. CH Facility Maintenance	11/16/2023	527.04	527.04
32476	QUINN COMPANY JC Equipment Maintenance	11/16/2023	817.48	817.48
32477	REPUBLIC SERVICES #471 Adm Bldg. Monthly Trash	11/16/2023	92.51	92.51

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32478	ROSSI BROS TIRE & AUTO SERVICE All Sites Equipment Maintenance Supplies	11/16/2023	7,522.33	7,522.33
32479	S. GRONER ASSOCIATES Marketing Contract	11/16/2023	15,652.28	15,652.28
32480	SCS FIELD SERVICES All Sites Non-Routine Engineering Services All Sites Routine Engineering Services	11/16/2023	4,931.00 16,800.00	21,731.00
32481	SOLID WASTE ASSOCIATION OF NORTH AMERICA Association Memberships	11/16/2023	275.00	275.00
32482	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel	11/16/2023	34,676.96	34,676.96
32483	Southern Counties Oil Co., a CA Limited Partnership JC & JR Biodiesel Fuel	11/16/2023	6,346.70	6,346.70
32484	STEVEN M. POUDRIER JC Special Dept Supplies	11/16/2023	150.48	150.48
32485	TODD V. RAMEY JC Engineering Services	11/16/2023	2,387.00	2,387.00
32486	WEST COAST RUBBER RECYCLING, INC JR Tire Diversion	11/16/2023	2,365.00	2,365.00
32487	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION All Sites Vehicle Maintenance	11/16/2023	3,259.07	3,259.07
32488	AT&T SERVICES INC HHW Telephone Service	11/21/2023	86.51	86.51
32489	CALIFORNIA WATER SERVICE All Sites Water Service	11/21/2023	550.36	550.36
32490	SALINAS HOLIDAY PARADE OF LIGHTS 2023 Parade of Lights Registration	11/21/2023	350.00	350.00
32491	A & G PUMPING, INC JR Portable Toilets	11/30/2023	397.25	397.25
32492	ADMANOR, INC CCRMC Monthly Media & Marketing Service	11/30/2023	5,925.00	5,925.00
32493	ALESHIRE & WYNDER, LLP Monthly Legal Services	11/30/2023	401.80	401.80
32494	AMERICAN SUPPLY CO. JC Janitorial Supplies	11/30/2023	2,744.45	2,744.45
32495	ARAM AND TAVIT KARABETIAN JC Facility Maintenance	11/30/2023	200.59	200.59

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023



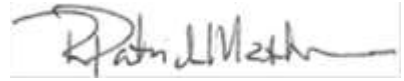
Check #	Name	Check Date	Amount	Check Total
32496	ATLAS ORGANICS CU11, LLC Compost Procurement	11/30/2023	6,937.50	6,937.50
32497	CALIFORNIA SURVEYING & DRAFTING SUPPLY INC JC Maintenance Supplies	11/30/2023	165.00	165.00
32498	COAST COUNTIES TRUCK & EQUIPMENT CO. ML Vehicle Maintenance	11/30/2023	356.31	356.31
32499	COASTAL TRACTOR JC Vehicle Maintenance	11/30/2023	16.92	16.92
32500	COMCAST All Sites Internet Service	11/30/2023	706.70	706.70
32501	CORE & MAIN LP CH Facility Maintenance	11/30/2023	587.64	587.64
32502	DATAFLOW BUSINESS SYSTEMS INC. Adm Equipment Maintenance	11/30/2023	17.57	17.57
32503	ERIC GARCIA JR Vehicle Maintenance ML Vehicle Maintenance	11/30/2023	170.00 1,190.00	1,360.00
32504	GOLDEN STATE TRUCK & TRAILER REPAIR ML & JR Vehicle Maintenance ML Vehicle Maintenance	11/30/2023	3,235.31 457.75	3,693.06
32505	GONZALES ACE HARDWARE JC Facility Maintenance JR Facility Maintenance	11/30/2023	41.96 79.40	121.36
32506	GONZALES IRRIGATION SYSTEMS, INC. JC Facility Maintenance	11/30/2023	213.50	213.50
32507	GREEN RUBBER - KENNEDY AG, LP All Sites Facility Maintenance Supplies	11/30/2023	965.59	965.59
32508	GUERITO JC & Org Portable Toilets	11/30/2023	1,435.00	1,435.00
32509	HENLEY PACIFIC SF, LLC ML Vehicle Maintenance	11/30/2023	117.56	117.56
32510	HOPE SERVICES JC Litter Abatement	11/30/2023	8,914.99	8,914.99
32511	INFINITY STAFFING SERVICES, INC. JC Contract Labor JR Contract Labor	11/30/2023	1,007.38 1,957.39	2,964.77
32512	JT HOSE & FITTINGS All Sites Equipment Maintenance	11/30/2023	356.79	356.79

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32513	KELLY-MOORE PAINT COMPANY INC. JC Facility Maintenance	11/30/2023	612.39	612.39
32514	KING CITY HARDWARE INC. JR Facility Maintenance Supplies	11/30/2023	102.16	102.16
32515	MANUEL TINAJERO Ed Center Tractor Work	11/30/2023	1,300.00	1,300.00
32516	MCMASTER-CARR SUPPLY COMPANY JC Facility Maintenance	11/30/2023	233.87	233.87
32517	MISSION LINEN SUPPLY All Sites Uniforms	11/30/2023	389.79	389.79
32518	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS Monthly Sewer Service	11/30/2023	35.58	35.58
32519	ODP BUSINESS SOLUTIONS, LLC Adm Office Supplies	11/30/2023	687.05	687.05
32520	PACIFIC CREST ENGINEERING INC JC Consulting Engineering	11/30/2023	450.00	450.00
32521	PRICILLIA RODRIGUEZ JR Hauling Services	11/30/2023	7,018.78	7,018.78
32522	PURE WATER BOTTLING All Sites Water Service	11/30/2023	422.65	422.65
32523	QUINN COMPANY JC Equipment Maintenance	11/30/2023	7,578.69	7,578.69
32524	R.D. OFFUTT COMPANY JC Equipment Maintenance	11/30/2023	459.99	459.99
32525	RAMON N VALLEJO HR Livescans	11/30/2023	114.00	114.00
32526	REFRIGERATION SUPPLIES DISTRIBUTOR HHW Disposal Supplies	11/30/2023	89.88	89.88
32527	RICHARD FRENCH JC Facility Maintenance	11/30/2023	700.00	700.00
32528	ROSSI BROS TIRE & AUTO SERVICE JR Vehicle Maintenance	11/30/2023	142.59	142.59
32529	SAFETEQUIP JC Org Safety Supplies	11/30/2023	140.95	140.95
32530	SONSRAY MACHINERY LLC JC Equipment Maintenance JC Org Equipment Maintenance	11/30/2023	677.36 81.32	758.68

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2023 to 11/30/2023

Check #	Name	Check Date	Amount	Check Total
32531	SOUTHERN COUNTIES LUBRICANTS LLC All Sites Biodiesel Fuel JC Org Biodiesel Fuel	11/30/2023	9,692.63 875.31	10,567.94
32532	TELCO BUSINESS SOLUTIONS Monthly Network Support	11/30/2023	632.84	632.84
32533	VALERIO VARELA JR All Sites Equipment Maintenance	11/30/2023	6,335.00	6,335.00
32534	**Void**	11/30/2023	-	-
32535	Vasquez Fabrication, Inc. JC Facility Maintenance	11/30/2023	2,400.00	2,400.00
32536	VERIZON WIRELESS SERVICES Monthly Internet Service	11/30/2023	190.05	190.05
32537	VOSTI'S INC All Sites Equipment Maintenance Supplies	11/30/2023	613.02	613.02
32538	W&W MARKETING GROUP, INC. RR Uniforms	11/30/2023	1,593.04	1,593.04
32539	WESTERN EXTERMINATOR COMPANY JC Exterminator Services	11/30/2023	93.00	93.00
32540	ZUKUNFT INC. HHW Vehicle Maintenance	11/30/2023	444.74	444.74
24-00212-DFT	Bradford E Fox 2017 210L EP Skip Loader	11/1/2023	54,000.00	54,000.00
24-00215-DFT	REPUBLIC SERVICES - MADISON LANE TRANSFER STATION 4918 ML Rent	11/30/2023	16,883.54	16,883.54
24-00218-DFT	INTERMEDIA Email Exchange Service	11/4/2023	417.52	417.52
Total:				<u>941,592.80</u>
Payroll Disbursements				<u>1,312,461.12</u>
Grand Total				<u><u>2,254,053.92</u></u>

 <p>Report to the Executive Committee</p>	<p>ITEM NO. 3</p>
<p>Date: January 4, 2024</p> <p>From: C. Ray Hendricks, Finance and Administration Manager</p> <p>Title: Request for FY 2024-25 Preliminary Budget Direction</p>	<div data-bbox="1101 184 1523 336">  <p>Finance and Administration Manager/Controller-Treasurer</p> </div> <div data-bbox="1101 361 1523 472">  <p>General Manager/CAO</p> </div> <div data-bbox="1101 514 1523 577"> <p>N/A</p> <p>Authority General Counsel</p> </div>

RECOMMENDATION

Staff requests that the Executive Committee provide input and recommendations and forward this item to the Board for discussion and input so that staff can move forward with the budget process.

DISCUSSION & ANALYSIS

Staff would like feedback from the Board on the assumptions, rate changes, and potential ways to maintain a balanced budget. Following are the key increases and staff recommendations for a balanced budget.

Budget Summary

The preliminary budget is written as a status quo budget:

- No major changes in operations are expected during FY 2024-25.

The Authority used one-time funds in order to pay down the CalPERS Unfunded Actuarial Liability during FY 2023-24. The consolidated summary of the proposed budget changes includes these amounts. However, the narrative that follows does not in order to show a more accurate picture of the Authority's changes in revenues and expenditure.

The Proposed Budget is balanced as presented but does require rate increases which are discussed below.

Following is a consolidated summary of the proposed budget changes.

	2023-24 BUDGET	2024-25 PROPOSED BUDGET	INCREASE/ (DECREASE)
BUDGETED REVENUE			
OPERATING REVENUES	24,571,300	26,248,900	1,677,600
USE OF ONE TIME SURPLUS	<u>1,080,000</u>	<u>-</u>	<u>(1,080,000)</u>
TOTAL BUDGETED REVENUE	<u>25,651,300</u>	<u>26,248,900</u>	<u>597,600</u>
BUDGETED EXPENDITURES			
OPERATING EXPENDITURES	18,681,800	19,150,900	469,100
ESTIMATED SET ASIDE (NEW CELL)	1,045,000	1,087,500	42,500
DEBT SERVICE	3,113,200	3,111,600	(1,600)
POST CLOSURE	1,070,000	1,104,000	34,000
CIP ALLOCATION	<u>1,725,000</u>	<u>1,778,000</u>	<u>53,000</u>
TOTAL BUDGETED EXPENDITURES	<u>25,635,000</u>	<u>26,232,000</u>	<u>597,000</u>
BALANCE USED FOR RESERVES	<u>16,300</u>	<u>16,900</u>	<u>600</u>

Revenue Increases (\$1,677,600)

Revenues are projected to increase 6.8% in total. The following table summarizes the projected increases.

SOLID WASTE TONNAGE INCREASE	550,400
INVESTMENT EARNINGS	500,000
ORGANICS TONNAGE INCREASE	145,000
OTHER REVENUE ADJUSTMENTS	<u>35,200</u>
INCREASED REVENUE	1,230,600
RATE INCREASE NEEDED	<u>447,000</u>
TOTAL REVENUE INCREASES	1,677,600

Solid Waste Tonnage Increases (\$550,400)

While tonnage has decreased as expected with the closure of Sun Street, increased self-haul tonnage and traffic is already being seen at Johnson Canyon Landfill. Staff is recommending increasing the budgeted tonnage from 209,000 to 217,500. An additional 8,500 tons will increase revenues by **\$550,400**.

Investment Earnings (\$500,000)

Investments earnings have dramatically increased due to higher treasury rates in the past year. While returns are expected to begin going down in the next year, staff is budgeting an additional **\$500,000** in investment revenues for FY 2024-25.

Organics Tonnage Increase (\$145,000)

Organics tonnage is trending higher than the currently budgeted amount due in part to expanded efforts to increase recovery of organic material as required by SB 1383. Staff is recommending increasing the budgeted tonnage by 2,500 tons, which will increase the expected revenue by **\$145,000**.

Other Revenue Adjustments (\$35,200)

The net impact of all other revenue adjustments is a decrease of **\$35,200**.

Rate Increase Needed (\$447,000)

In order to balance the budget, the Authority needs an additional \$447,000 in revenue from fee increases, which represents 1.7% of the total revenue request for FY 2023-24. This can be done by increasing AB939 Fees by \$447,000 or splitting the increase between tipping fees and AB939 Fees. Additionally, the Board could opt to fully fund AB939 Fees (fiscal goal) and eliminate the tipping fee subsidy for this program and decreasing the tipping fee. However, the tipping fee will likely have to be increased the following year. Following are a few options for allocating the increase:

Funding Options	2023-24 Rates	2024-25 Proposed Rates	Total Increase %
<u>1. Split the Increases</u>			
Solid Waste	\$ 64.75	\$ 65.75	1.5%
AB939	\$ 4,103,000	\$ 4,326,000	5.4%
<u>2. Increase AB939 Fees</u>			
Solid Waste	\$ 64.75	\$ 64.75	0.0%
AB939	\$ 4,103,000	\$ 4,550,000	10.9%
<u>3. Fully Fund AB939</u>			
Solid Waste	\$ 64.75	\$ 62.75	-3.1%
AB939	\$ 4,103,000	\$ 5,008,400	22.1%

Estimated Rate Impacts

Below are the comparisons of what the estimated SVSWA rate impacts on the customer rates would be for all three options. AB939 fees are reallocated annually based on the prior three years of franchise tonnage and are included in the estimate.

Hauler	Service Level	Current	Option 1	Option 2	Option 3
Republic - Salinas	32 gal	33.47	0.13	0.15	0.20
Tri Cities	48 gal	29.50	0.28	0.34	0.46
WM- County	35 gal	46.82	0.30	0.33	0.39
WM- King City	35 gal	42.83	0.24	0.22	0.21
Republic - Salinas	1 cy	367.93	0.85	0.96	1.19
Tri Cities	1 cy	206.65	1.66	1.98	2.66
WM- County	1 cy	266.49	1.73	1.89	2.25
WM- King City	1 cy	180.00	1.00	0.94	0.84
Republic - Salinas	3 cy	521.23	2.56	2.87	3.58
Tri Cities	3 cy	482.56	4.97	5.93	7.98
WM- County	3 cy	615.60	3.99	4.36	5.20
WM- King City	3 cy	407.06	2.27	2.14	1.92

Budgeted Expenditure Increases 1,585,000)

<i>Payroll Increases (Net)</i>	\$ 893,600
<i>Fuel</i>	125,500
<i>Equipment Maintenance</i>	112,400
<i>Fees/Set Asides based on Tonnage</i>	111,900
<i>HHW Hauling & Disposal</i>	74,500
<i>Insurance</i>	59,000
<i>Organics Processing</i>	43,900
<i>All Other Increases / (Decreases)</i>	174,600
Total Operating Budget Increase	\$ 1,590,000

Payroll Increase (\$893,900)

Following is a Summary of the Payroll Increases:

<i>COLA (3.5%)</i>	238,100
<i>Worker's Comp Premiums</i>	175,500
<i>Merit Increases</i>	125,600
<i>Pension/OPEB</i>	73,300
<i>Medical Premiums</i>	48,100
<i>Other Payroll Adjustments</i>	2,700
Payroll/Benefit Increases	\$ 663,300

Staff is requesting the following staff allocations:

Two additional Diversion Workers. One for Johnson Canyon Landfill, and one for Jolon Road Transfer Station. Each position will cost an estimated \$115,300 in salary and benefits. Each site has seen an increase in traffic and needs the additional positions in order to safely manage the increased traffic and diversion programs. Following is the total payroll expenditure with the two additional staff allocations.

<i>Payroll/Benefit Increases</i>	\$ 663,300
<i>Diversion Worker (2)</i>	230,600
Total Payroll Increases	\$ 893,900

Fuel (\$125,500)

The diesel budget was established at a \$3.50-\$4.00 a gallon but has fluctuated between \$4.15-\$5.50 over the past 18 months. In order to ensure we had adequate funding we are requesting an increase of **\$125,500** to cover these increases for all our fuel accounts.

Equipment Maintenance (\$112,400)

Our vendors have drastically increased their rates due to rising cost of parts, labor, and a shortage of supplies, with hourly rates increasing from \$130 to \$190 for most of our vendors who provide additional help to maintain our equipment. The cost of parts for maintenance that is done in-house has also seen increased costs or are unavailable due to shortages. Our budgets for equipment maintenance cover all our parts, tire repairs, fabrication, and mechanical repairs for eighty-five units which includes trucks, trailers, and off-road equipment. Staff is requesting an increase of **\$112,400** to ensure that there is enough funding to keep our fleet operational.

Fees/Set Asides based on Tonnage (\$111,900)

A few of our line items are dependent on actual tonnage; Johnson Canyon Closure, Johnson Canyon Post-Closure, and Johnson Canyon New Cell Construction CIP set-asides. As well as Johnson Canyon CalRecycle Fees. With the tonnage estimate increased by 8,500 tons, the budget for these tonnage-based line items has increased by **\$111,900**.

HHW Hauling & Disposal (\$74,500)

On the June 15, 2023 meeting, the Board approved a contract with Advanced Chemical Transport, Inc for the transportation and disposal of Household Hazardous Waste. While tonnages have decreased since the Household Hazardous Waste facility moved from Sun Street to Madison Lane, the rate increases in the new contract are significant. An additional **\$74,500** is needed in order to fully fund this required program.

Insurance (\$59,000)

Staff is budgeting an additional **\$59,000** to fund expected increases in the insurance premiums paid to insure our sites.

Organics Processing (\$43,900)

Organics tonnage is trending higher than the currently budgeted amount. Staff is recommending increasing the budgeted tonnage by 2,500 tons. The amount needed to fully fund the processing of the projected tonnage is **\$43,900**.

CIP/Post-Closure Budget

The Authority tries to fund known capital from operations on a save-as-you-go basis. For some projects, this requires allocating funds to CIPs over several years. All CIP budgets are increasing by 3% to account for continued increases in the costs of capital. The year-over-year changes are shown in summary on the table below.

	FY 2022-23 Approved CIP Allocation	FY 2023-24 Proposed CIP Allocation	Change
<i>Equipment Replacement</i>	1,150,000	1,185,000	35,000
<i>Post Closure Maintenance (3 sites)</i>	1,070,000	1,104,000	34,000
<i>JC Landfill Improvements</i>	425,000	438,000	13,000
<i>Roadway Maintenance/Improvements</i>	100,000	103,000	3,000
<i>JR Transfer Station Improvements</i>	25,000	26,000	1,000
<i>Diversion Programs</i>	<u>25,000</u>	<u>26,000</u>	<u>1,000</u>
<i>Total CIP Allocation</i>	2,795,000	2,795,000	87,000
<i>Estimated New Cell Set Aside @\$5.00/ton (Included in Operating Budget)</i>	<u>1,045,000</u>	<u>1,087,500</u>	<u>42,500</u>
<i>Total CIP/Set Asides</i>	<u>3,840,000</u>	<u>3,840,000</u>	<u>129,500</u>

BACKGROUND

The budget process begins in January with a budget direction presentation. The feedback provided by the Board is incorporated into the Preliminary Budget presented in February, with a rate hearing and final budget being presented in March for final adoption. This allows franchise waste haulers to begin their scheduled rate setting process in April.

ATTACHMENT(S)

1. Power Point Presentation



FY 2024-25 Request for Budget Direction

January 04, 2024

Published 12/28/2023

1

Budget Summary

	2023-24	2024-25 Proposed	Increase/ (Decrease)
<u>Budgeted Revenue</u>			
Operating Revenues	24,571,300	26,248,900	1,677,600
Use of One Time Surplus	1,080,000	0	(1,080,000)
Total Budgeted Revenue	25,651,300	26,248,900	597,600
<u>Budgeted Expenditures</u>			
Operating Expenditures	18,681,800	19,150,900	469,100
Estimated Set Aside (New Cell)	1,045,000	1,087,500	42,500
Debt Service	3,113,200	3,111,600	(1,600)
Post Closure	1,070,000	1,104,000	34,000
CIP/Repayment Allocation	1,725,000	1,778,000	53,000
Total Budgeted Expenditures	25,635,000	26,232,000	597,000
Balance Used for Reserves	16,300	16,900	600

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Budget Assumptions

- Status Quo
 - No Changes in Operations

3

Payroll Increases

<i>COLA (3.5%)</i>	238,100
<i>Worker's Comp Premiums</i>	175,500
<i>Merit Increases</i>	125,600
<i>Pension/OPEB</i>	73,300
<i>Medical Premiums</i>	48,100
<i>Other Payroll Adjustments</i>	2,700
Payroll / Benefit Increases	<hr/> 663,300
Diversion Worker (2)	230,600
Total Payroll Increases	<hr/> 893,900 <hr/>

4

Staffing Allocation Changes

- Diversion Worker I/II +2
- Fully Loaded Cost \$115,300
 - One each for South County Sites
 - Needed to manage increased Customer count due to closure of Sun Street
 - Maintain adequate coverage to operate safely

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FY 2023-24 Projected Total Budget Increase

Payroll Increases (Net)	893,600
Fuel	125,500
Equipment Maintenance	112,400
Fees/Set Asides based on Tonnage	111,900
HHW Hauling & Disposal	74,500
Insurance	59,000
Organics Processing	43,900
All Other Increases / (Decreases)	174,600
Total Operating Budget Increase	<u>1,590,000</u>

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CIP/Post Closure Budget

	FY 2023-24 Approved Budget	FY 2023-24 Proposed Budget	Change
Equipment			
Purchase/Replacement	1,150,000	1,185,000	35,000
Post-Closure	1,070,000	1,104,000	34,000
JC Landfill	425,000	438,000	13,000
Roadway Improvements	100,000	103,000	3,000
Transfer Station Improvements	25,000	26,000	1,000
Diversion Programs	25,000	26,000	1,000
Total CIP Allocation	2,795,000	2,882,000	87,000
New Cell Construction	1,045,000	1,087,500	42,500
Total CIP/Set Asides	3,840,000	3,969,500	129,500

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Debt Service Schedule

<u>Fiscal Year</u>	<u>Principal Payment</u>	<u>Interest Payment</u>	<u>Total Payment</u>
2022-23	2,700,000	415,297	3,115,297
2023-24	2,700,000	413,116	3,113,116
2024-25	2,730,000	381,569	3,111,569
2025-26	2,770,000	340,937	3,110,937
2026-27	2,820,000	293,020	3,113,020
2027-28	2,870,000	238,656	3,108,656
2028-29	2,935,000	177,880	3,112,880
2029-30	3,000,000	111,057	3,111,057
2030-31	3,070,000	38,083	3,108,083
	<u>25,595,000</u>	<u>2,409,614</u>	<u>28,004,614</u>

Final Debt Service Payment Scheduled for August 1, 2030

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Projected Revenue Changes

Solid Waste Tonnage Increase	550,400
Investment Earnings	500,000
Organics Tonnage Increase	145,000
Other Revenue Adjustments	35,200
Increased Revenue	1,230,600
Rate Increase Needed	447,000
Total Revenue Increase	1,677,600

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Key Rate Adjustments

Commercial HHW Rates

Actual Cost of Handling

Minimal Impact to Budget

No other Ancillary Adjustments Expected

10

Tipping Fees/AB939 Options

Funding Options	2023-24 Rates	Increase/ (Decrease)	2024-25 Rate
1. Split the Increases			
Solid Waste	64.75	1.00	65.75
AB939	4,103,000	223,000	4,326,000
2. Increase AB939 Fees			
Solid Waste	64.75	0.00	64.75
AB939	4,103,000	447,000	4,550,000
3. Fully Fund AB939			
Solid Waste	64.75	(2.00)	62.75
AB939	4,103,000	905,400	5,008,400

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Customer Rate Impact

Hauler	Service Level	Current	Option 1	Option 2	Option 3
Republic - Salinas	32 gal	33.47	0.13	0.15	0.20
Tri Cities	48 gal	29.50	0.28	0.34	0.46
WM- County	35 gal	46.82	0.30	0.33	0.39
WM- King City	35 gal	42.83	0.24	0.22	0.21
Republic - Salinas	1 cy	367.93	0.85	0.96	1.19
Tri Cities	1 cy	206.65	1.66	1.98	2.66
WM- County	1 cy	266.49	1.73	1.89	2.25
WM- King City	1 cy	180.00	1.00	0.94	0.84
Republic - Salinas	3 cy	521.23	2.56	2.87	3.58
Tri Cities	3 cy	482.56	4.97	5.93	7.98
WM- County	3 cy	615.60	3.99	4.36	5.20
WM- King City	3 cy	407.06	2.27	2.14	1.92

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Report to the Executive Committee

Date: January 4, 2024
From: Monica Ambriz, Human Resources Supervisor
Title: 2023 Employee Survey Results

ITEM NO. 4

N/A

Finance and Administration
Manager/Controller-Treasurer

N/A

General Manager/CAO

N/A


Authority General Counsel

THE ATTACHED PRESENTATION WILL BE GIVEN AT THE MEETING

Attachment

1. Power Point Presentation

ITEM NO. 4



**SalinasValley
Recycles.org**
SALINAS VALLEY
SOLID WASTE AUTHORITY

2023 Employee Survey

By: Monica Ambriz
Human Resources Supervisor

Published on 12/28/2022

1

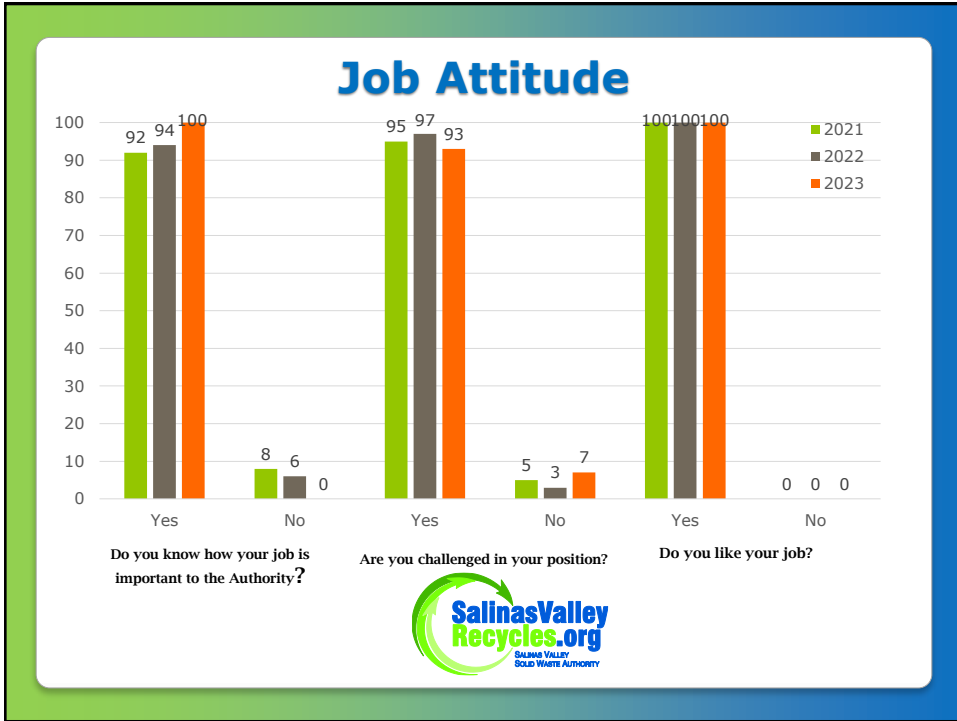
Goal of Survey

- Measure employees:
 - Job Satisfaction
 - Morale
 - Our Organization
 - Engagement
 - Benefits
- Collect ideas for improvement
- Determine any trends

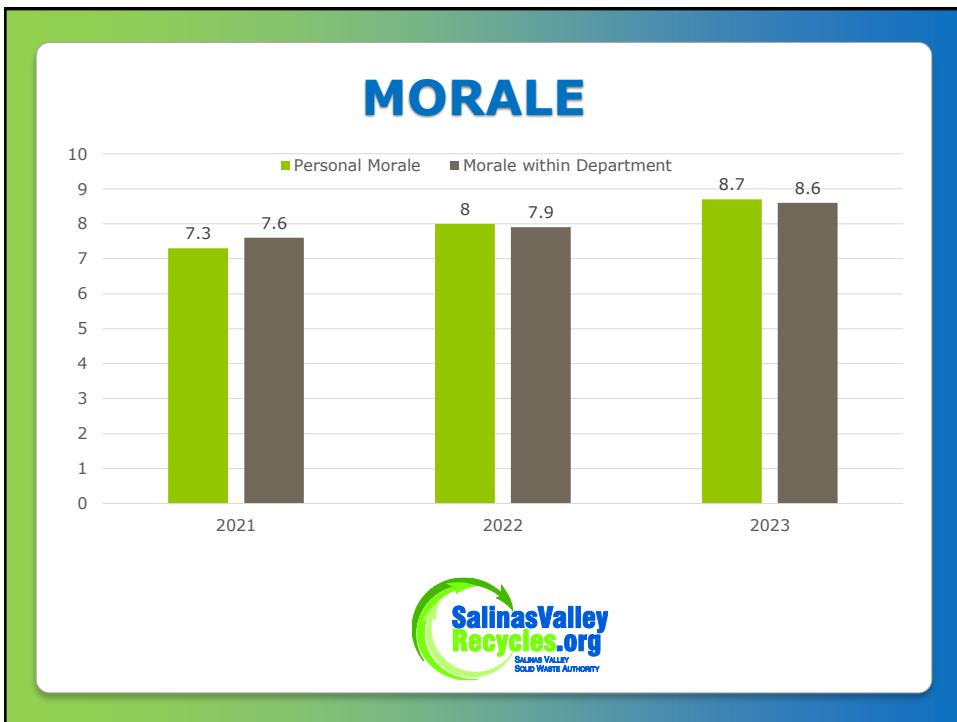


**SalinasValley
Recycles.org**
SALINAS VALLEY
SOLID WASTE AUTHORITY

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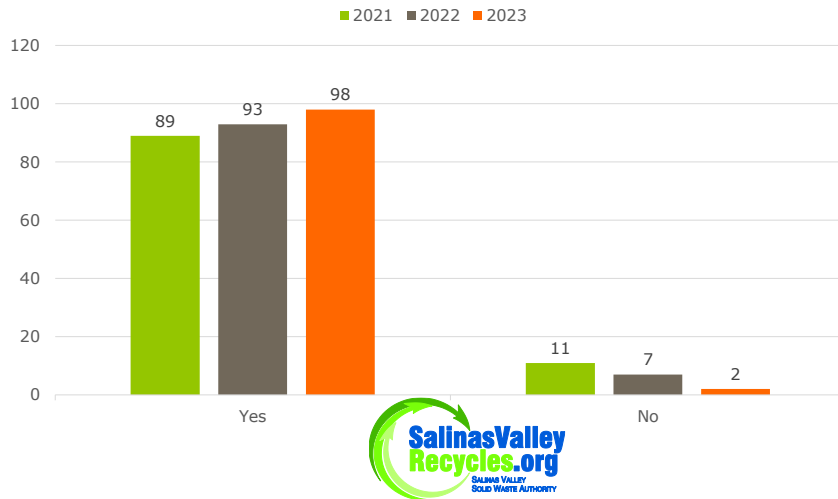


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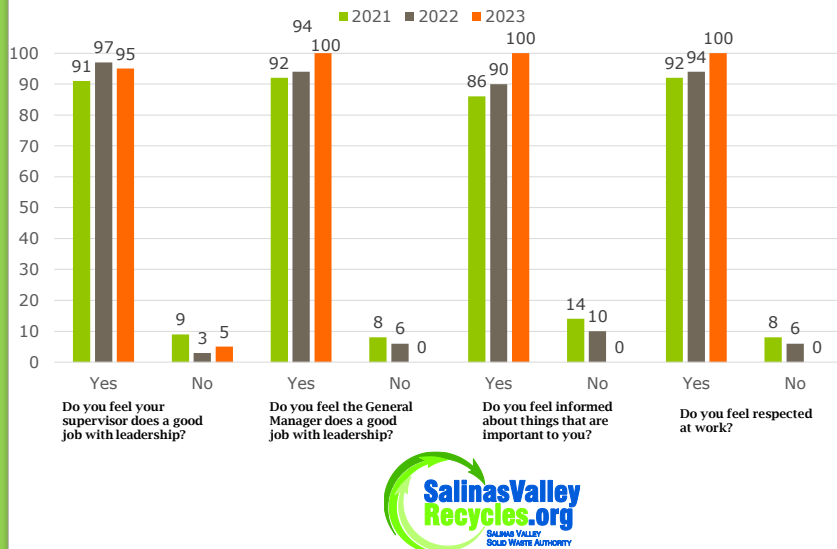
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DO YOU KNOW THE MISSION, VISION & GOALS OF AUTHORITY

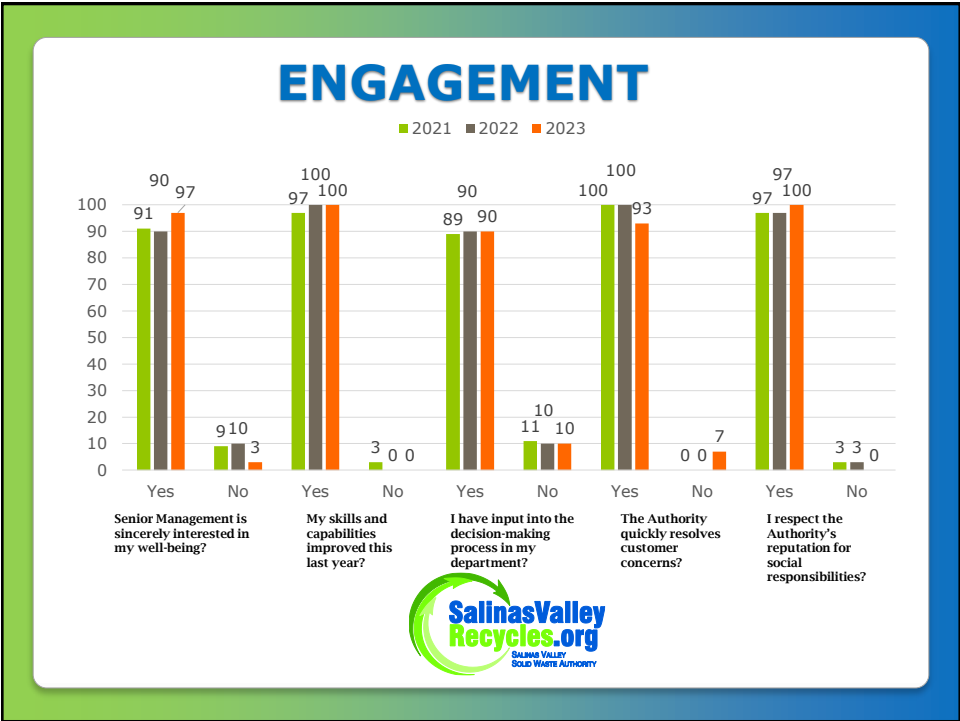


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GENERAL ATTITUDE



6



7



8

Next Steps



Each manager will meet with their respective department to gather initiatives for improvement



The recommended improvements will be further explored



Use the survey as benchmark for improving next years responses

9

Questions?

Thank you.



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SVR Agenda Item - View Ahead 2024

ITEM NO. 5

	Jan	Feb	Mar	Apr	May	June
A	Election of Officers					
1	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
3	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report
4	December 31 Cash & Investments Report	4th Qtr. Tonnage & Diversion Report	JCLF Lease Agreement w/Pacific Carbon Capture, LLC	March 31 Cash & Investments Report	1st Qtr. Tonnage & Diversion Report	CCPP Supplemental Appropriation
5	Zero Footprint Agreement for Compost Procurement	FY 23-24 Preliminary Budget (EC)	Public Hearing:	Earth day/Recycling Recognition	FY Investment Policy (EC)	
6	Mo. Co. Used Oil Report 2022		New FY 23-24 Budget (EC)		Financial Policy (EC)	
7	Atlas Agreement Amendment					
8	Backup Landfill Gas Blower Purchase for JCLF					
9	Annual Employee Survey Results (EC)					
10	Operations and Environmental Compliance Update					
11	Edible Food Recovery Grant Awards					
12	FY 23-24 Budget Direction (EC)					
13	General Counsel Review Process (EC)					

Consent

Presentation

Consideration

Closed Session

[Other] (Public Hearing, Recognition, Informational, etc.)

(EC) Executive Committee

(sp) Strategic Plan Item