

# NOTICE OF MEETING CANCELATION



**Regular Meeting**  
**EXECUTIVE COMMITTEE**

**Thursday, June 1, 2023**  
**5:30 p.m.**

**CANCELED**

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## THIS MEETING HAS BEEN CANCELED DUE TO LACK OF QUORUM

The next meeting is scheduled on  
**Thursday, August 3, 2023**  
at 5:30 p.m.

Erika J. Trujillo  
Clerk of the Board  
(831) 775-3000

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This notice was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, and the Authority's Website on **Thursday, June 1, 2023.**



## Agenda EXECUTIVE COMMITTEE

THURSDAY, June 1, 2023

5:30 p.m.

Public Participation available via Zoom

Meeting ID No. 861 7902 4789

Passcode: 012941

**Please Note:** This meeting will be held at the New Administration Office located at **126 Sun Street, Salinas, CA** next door to the old office located at 128 Sun Street, Ste. 101, Salinas, CA

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### **CALL TO ORDER**

### **ROLL CALL**

|                          |                                   |
|--------------------------|-----------------------------------|
| President                | Anthony Rocha (City of Salinas)   |
| Vice President           | Ben Jimenez (City of Soledad)     |
| Alternate Vice President | Glenn Church (County of Monterey) |

### **GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

### **COMMITTEE MEMBER COMMENTS**

### **PUBLIC COMMENTS**

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

### **CONSIDERATION ITEMS**

1. [Minutes of May 4, 2023 Special Meeting](#)
  - A. Committee Discussion
  - B. Public Comment
  - C. Recommended Committee Action – Approval
2. [April 2023 Claims and Financial Reports](#)
  - A. Receive report from Ray Hendricks, Finance and Administration Manager
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval
3. [A Resolution Approving a Revised Personnel Allocation, Senior Solid Waste Technician](#)
  - A. Receive report from Cesar Zuñiga, Asst. General Manager/Operations Manager
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval

### **PRESENTATION**

4. [Update on AB 939 Fee Allocations](#)
  - A. Receive report from Mandy Brooks, Resource Recovery Manager
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – None; Informational Only

### **FUTURE AGENDA ITEMS**

5. [Future Agenda Items – View Ahead Calendar](#)

**CLOSED SESSION**

Receive public comment from audience before entering into closed session:

6. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews, General Counsel Roy C. Santos to negotiate salaries and benefits of the Field Operations and Engineering unit.

**RECONVENE****ADJOURNMENT****Meeting Information**

To **observe** the meeting, go to our YouTube channel at <https://www.youtube.com/user/svswa831>.

To **participate virtually** during the meeting and make a general comment or comments on a specific agenda item as an item is being heard, join the meeting thru Zoom using the link below. Join with computer audio at:

<https://us02web.zoom.us/j/86179024789?pwd=dWdVVHQ2QkhkV1ZUQUJNwd0tURXM3UT09>. When ready to make a public comment, click the Raise Hand icon.

To **participate by telephone** dial any of the numbers listed below and enter the meeting ID number and passcode:

|                                          |                  |                                             |
|------------------------------------------|------------------|---------------------------------------------|
| +1 669 900 9128                          | +1 253 215 8782  | +1 346 248 7799                             |
| +1 301 715 8592                          | + 1 312 626 6799 | + 1 646 558 8656                            |
| <b>Enter Meeting ID:</b> 861 7902 4789 # |                  | <b>Passcode:</b> 012941                     |
| <b>To Raise your Hand</b> press *9       |                  | <b>To Mute and Unmute</b> yourself press *6 |

**Public comments may also be submitted via e-mail** to the Clerk of the Board at [comment@svswa.org](mailto:comment@svswa.org). Comment must be received by 2 p.m. on Thursday, June 1, 2023 and should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 2 p.m. will be made part of the record if received prior to the end of the meeting. To assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the item number (i.e., Item No. 10).

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Tuesday, August 3, 2023**. The Executive Committee will next meet in regular session on **Thursday, May 25, 2023**, at **5:30 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at [www.salinavalleyrecycles.org](http://www.salinavalleyrecycles.org).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II).

**MINUTES OF SPECIAL MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
May 4, 2023**

128 Sun Street, Suite 101, Salinas, CA 93901

**CALL TO ORDER**

President Rocha called the meeting to order at 4:06 p.m.

**COMMITTEE MEMBERS PRESENT**

|                    |                                          |
|--------------------|------------------------------------------|
| City of Salinas    | Anthony Rocha, <i>President</i>          |
| City of Soledad    | Ben Jimenez, <i>Vice President</i>       |
| County of Monterey | Glenn Church, <i>Alt. Vice President</i> |

**STAFF MEMBERS PRESENT**

|                                                   |
|---------------------------------------------------|
| Patrick Mathews, General Manager/CAO              |
| Cesar Zuñiga, Assistant GM / Operations Manager   |
| Mandy Brooks, Resource Recovery Manager           |
| Ray Hendricks, Finance and Administration Manager |
| Brian Kennedy, Engineering and Compliance Manager |
| Roy Santos, General Counsel                       |
| Adrianna Escobedo, Administrative Assistant       |
| Rosie Ramirez, Administrative Assistant           |

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:07) General Manager/CAO Mathews indicated the Administration office is beginning to move.

**COMMITTEE COMMENTS**

(4:08) Vice President Jimenez inquired about the scheduling of informational public meetings related to SB 1383 information.

**PUBLIC COMMENT**

(4:09) None

**CONSIDERATION ITEMS**

(4:10)

**1. Minutes of March 2, 2023 Special Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Jimenez made a motion to approve the minutes. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

**2. March 2023 Claims and Financial Reports**

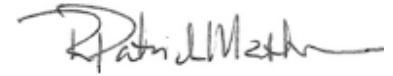
(4:11) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues are slightly low, and expenditures are stable. Overall, within the projected budget.

**Committee Discussion:** None

**Public Comment:** None

**ITEM NO. 1**

Agenda Item



General Manager/CAO

*R. Santos by E.T.*

Authority General Counsel

**Committee Action:** Vice President Jimenez made a motion to forward to the Board recommending approval. Alternate Vice President Church seconded the motion. The motion passed unanimously: 3-0.

**3. A Resolution Establishing the Investment Policy**

(4:12) Finance and Administration Manager Hendricks indicated this is a routine item. He indicated the policies were reviewed and there were no needed changes identified.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

**4. A Resolution Approving Amendment No. 2 to the Memorandum of Understanding (MOU) with the County of Monterey for Litter Abatement Services in the Amount of \$100,000 for Fiscal Years (FY) 2023-24 and 2024-25**

(4:15) General Manager/CAO Mathews provided a brief history on the partnership between the County of Monterey, ReGen Monterey, and the Authority that began in 2018. The partnership provides funding for the Litter Abatement Program to help support and increase the County's litter and illegal dumping abatement services. Mr. Mathews indicated this would be the second extension to the MOU appropriating \$100,000.00 per fiscal year. He indicated no edits are being requested on the terms and conditions. He detailed other litter abatement services the Authority is providing.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** Alternate Vice President Church made a motion to forward to the Board recommending approval. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

**PRESENTATION**

**5. Update on AB 939 Fee Allocations**

(4:20) Resource Recovery Manager Brooks provided a report on the AB 939 programs, and detailed the services encompassed, the total budget, and the allocations for each jurisdiction based on the previous three years of franchise landfill tonnages. She explained in detail the public outreach and education activities, providing multiple examples.

**Committee Discussion:** The Committee discussed the report inquiring about the marketing budget, strategies, and social media groups. President Rocha requested the data that to support breakdown be added to the presentation when presented at the Board of Directors meeting.

**Public Comment:** None

**Committee Action:** Alternate Vice President Church made a motion to forward to the Board for information. Vice President Jimenez seconded the motion. The motion passed unanimously: 3-0.

**FUTURE AGENDA ITEMS**

**6. Future Agenda Items – View Ahead Calendar**

(4:41) The Committee discussed the view ahead.

**ADJOURNMENT**

(4:43) President Rocha adjourned the meeting.

APPROVED: \_\_\_\_\_  
Anthony Rocha, President

ATTEST: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



## Report to the Executive Committee

### ITEM NO. 2

Finance and Administration  
Manager/Controller/Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** June 01, 2023

**From:** C. Ray Hendricks, Finance and Administration  
Manager

**Title:** April 2023 Claims and Financial Reports

### RECOMMENDATIONS

Staff requests that the Executive Committee recommends acceptance of the April 2023 Claims and Financial Reports.

### DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of April for a summary of the Authority's financial position as of April 30, 2023. The following are highlights of the Authority's financial activity for the month of April.

#### Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of April 2023, operating revenues exceeded expenditures by \$689,273.

#### Revenues (Consolidated Statement of Revenues and Expenditures)

|                                   | April Budget | April Actual | Over/(Under) |       |
|-----------------------------------|--------------|--------------|--------------|-------|
| Tipping Fees - Solid Waste        | 1,092,715    | 1,159,909    | 67,194       | 6.1%  |
| Tipping Fees - Diverted Materials | 310,199      | 286,391      | (23,808)     | -7.7% |
| Other Revenues                    | 520,318      | 533,114      | 12,796       | 2.5%  |
| Total Revenue                     | 1,923,232    | 1,979,414    | 56,182       | 2.9%  |

Solid Waste revenues for April were \$67,194 or 6.1% over budgeted amounts. Diverted Material revenues for April were \$23,808 or 7.7% under budgeted amounts. April total revenue was \$1,979,414 or 2.9% over budgeted amounts.

|                                   | Y-T-D<br>Budget | Y-T-D<br>Actual | Over/(Under) |       |
|-----------------------------------|-----------------|-----------------|--------------|-------|
| Tipping Fees - Solid Waste        | 11,118,845      | 11,979,335      | 860,490      | 7.7%  |
| Tipping Fees - Diverted Materials | 2,712,340       | 2,565,585       | (146,755)    | -5.4% |
| Other Revenues                    | 5,714,983       | 6,054,509       | 339,526      | 5.9%  |
| Total Revenue                     | 19,546,168      | 20,599,429      | 1,053,261    | 5.4%  |

Solid Waste revenues year to date as of April were \$860,490 or 7.7% over budgeted amounts. Diverted Material revenues year to date as of April were \$146,755 or 5.4% under budgeted amounts. Year to date total revenue as of April was \$1,053,261 or 5.4% over budgeted amounts.

#### Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of April 30, 2023 (83.3% of the fiscal year), year-to-date operating expenditures totaled \$16,314,038. This is 76.1% of the operating budget of \$21,450,000.

#### Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of April 2023, capital project expenditures totaled \$200,932. \$70,000.00 was for the JC Equipment Replacement project. \$54,383 was for SB1383 Local Assistance Grant Program project. \$19,835 was for the Organics Program 2016-17. \$13,239 was for the CH Postclosure Maintenance Program.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of April 2023 is attached for review and acceptance. April disbursements total \$1,372,605.04, of which \$581,383.82 was paid from the payroll checking account for payroll and payroll related benefits.

The following is a list of vendors paid more than \$50,000 during the month of April 2023.

| Vendor                                              | Services                           | Amount       |
|-----------------------------------------------------|------------------------------------|--------------|
| California Department of Tax and Fee Administration | Monthly Quarterly Landfill Fee     | \$141,826.00 |
| Southern Counties Lubricants LLC.                   | Monthly All Sites Fuel & Biodiesel | \$87,678.50  |
| Sean C. Musgrove                                    | 2017 International 4300 Dump Truck | \$70,000.00  |

#### Cash Balances

The Authority's cash position increased \$422,832.16 during April to \$35,030,776.46. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below. Cash for Capital Improvements and post closure funded from operations is transferred at the beginning of the year. Additionally, cash for debt service payments are transferred in April. While these transfers and payments leave the balance available for operations with a negative balance, profitable operations should improve the balance to a positive amount by the end of the fiscal year.



Restricted by Legal Agreements:

|                                                |              |
|------------------------------------------------|--------------|
| Johnson Canyon Closure Fund                    | 5,025,723.58 |
| Restricted for Pension Liabilities (115 Trust) | 389,869.38   |
| State & Federal Grants                         | 265,558.25   |
| BNY - Bond 2022A Payment                       | -            |

Funds Held in Trust:

|                                         |           |
|-----------------------------------------|-----------|
| Central Coast Media Recycling Coalition | 91,507.42 |
| Employee Unreimbursed Medical Claims    | 5,830.08  |

Committed by Board Policy:

|                                                 |              |
|-------------------------------------------------|--------------|
| AB939 Services                                  | (131,356.78) |
| Undesignated Fund Balance                       | -            |
| Designated for Capital Projects Reserve         | 3,581,124.98 |
| Designated for Environmental Impairment Reserve | 2,516,999.45 |
| Designated for Operating Reserve                | 3,180,000.00 |
| Expansion Fund (South Valley Revenues)          | 4,835,885.73 |

Assigned for Post Closure and Capital Improvements

|                              |               |
|------------------------------|---------------|
| Crazy Horse Post Closure     | 940,014.11    |
| Lewis Road Post Closure      | 247,089.49    |
| Jolon Road Post Closure      | 157,737.59    |
| Johnson Canyon Post Closure  | 2,400,022.64  |
| Capital Improvement Projects | 11,458,996.26 |

Available for Operations:

65,774.28

Total

35,030,776.46

ATTACHMENTS

1. April 2023 Consolidated Statement of Revenues and Expenditures
2. April 2023 Consolidated Grant and CIP Expenditures Report
3. April 2023 Checks Issued Report

**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending April 30, 2023**

|                                   | CURRENT<br>BUDGET | M-T-D<br>REV/EXP | Y-T-D<br>REV/EXP | % OF<br>BUDGET | REMAINING<br>BALANCE | Y-T-D<br>ENCUMBRANCES | UNENCUMBERED<br>BALANCE |
|-----------------------------------|-------------------|------------------|------------------|----------------|----------------------|-----------------------|-------------------------|
| <b><u>Revenue Summary</u></b>     |                   |                  |                  |                |                      |                       |                         |
| Tipping Fees - Solid Waste        | 13,532,700        | 1,159,909        | 11,979,335       | 88.5 %         | 1,553,365            | 0                     | 1,553,365               |
| Tipping Fees - Diverted Materials | 3,287,200         | 286,391          | 2,565,585        | 78.0 %         | 721,615              | 0                     | 721,615                 |
| AB939 Service Fee                 | 3,633,000         | 302,750          | 3,027,500        | 83.3 %         | 605,500              | 0                     | 605,500                 |
| Charges for Services              | 2,522,000         | 215,651          | 2,223,964        | 88.2 %         | 298,036              | 0                     | 298,036                 |
| Sales of Materials                | 200,000           | 14,272           | 175,870          | 87.9 %         | 24,130               | 0                     | 24,130                  |
| Gas Royalties                     | 290,000           | 0                | 240,499          | 82.9 %         | 49,501               | 0                     | 49,501                  |
| Investment Earnings               | 300,000           | 441              | 386,676          | 128.9 %        | (86,676)             | 0                     | (86,676)                |
| Total Revenue                     | 23,764,900        | 1,979,414        | 20,599,430       | 86.7 %         | 3,165,470            | 0                     | 3,165,470               |

**Expense Summary**

|                                |           |        |           |         |           |         |         |
|--------------------------------|-----------|--------|-----------|---------|-----------|---------|---------|
| Executive Administration       | 544,600   | 36,769 | 381,650   | 70.1 %  | 162,950   | 1,620   | 161,330 |
| Administrative Support         | 472,700   | 29,917 | 348,592   | 73.7 %  | 124,108   | 219     | 123,889 |
| Human Resources Administration | 293,900   | 15,341 | 187,843   | 63.9 %  | 106,057   | 1,111   | 104,946 |
| Clerk of the Board             | 217,000   | 12,546 | 146,987   | 67.7 %  | 70,013    | 13      | 70,000  |
| Finance Administration         | 974,700   | 88,700 | 712,569   | 73.1 %  | 262,131   | 6,373   | 255,758 |
| Operations Administration      | 646,200   | 55,984 | 474,404   | 73.4 %  | 171,796   | 1,804   | 169,992 |
| Resource Recovery              | 1,275,000 | 97,498 | 953,340   | 74.8 %  | 321,660   | 1,574   | 320,086 |
| Marketing                      | 75,600    | 0      | 7,228     | 9.6 %   | 68,372    | 67,500  | 872     |
| Public Education               | 273,400   | 27,565 | 189,946   | 69.5 %  | 83,454    | 29,265  | 54,189  |
| Household Hazardous Waste      | 771,400   | 46,827 | 494,397   | 64.1 %  | 277,003   | 44,634  | 232,369 |
| C & D Diversion                | 128,900   | 5,441  | 31,016    | 24.1 %  | 97,884    | 0       | 97,884  |
| Organics Diversion             | 2,243,800 | 24,957 | 1,149,245 | 51.2 %  | 1,094,555 | 837,614 | 256,941 |
| Diversion Services             | 40,000    | 4,730  | 29,403    | 73.5 %  | 10,597    | 4,449   | 6,148   |
| JR Transfer Station            | 762,400   | 55,682 | 574,665   | 75.4 %  | 187,735   | 3,811   | 183,925 |
| JR Recycling Operations        | 194,600   | 10,873 | 130,182   | 66.9 %  | 64,418    | 0       | 64,418  |
| SS Disposal Operations         | 166,200   | 0      | 166,122   | 100.0 % | 78        | 0       | 78      |

**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending April 30, 2023**

|                                | CURRENT<br>BUDGET | M-T-D<br>REV/EXP | Y-T-D<br>REV/EXP | % OF<br>BUDGET | REMAINING<br>BALANCE | Y-T-D<br>ENCUMBRANCES | UNENCUMBERED<br>BALANCE |
|--------------------------------|-------------------|------------------|------------------|----------------|----------------------|-----------------------|-------------------------|
| SS Transfer Operations         | 164,800           | 0                | 164,768          | 100.0 %        | 32                   | 0                     | 32                      |
| SS Recycling Operations        | 116,200           | 0                | 116,155          | 100.0 %        | 45                   | 0                     | 45                      |
| ML Transportation Operations   | 1,903,600         | 157,404          | 1,482,257        | 77.9 %         | 421,343              | 22,690                | 398,653                 |
| ML Recycling Operations        | 559,000           | 42,360           | 421,303          | 75.4 %         | 137,697              | 18,052                | 119,645                 |
| JC Landfill Operations         | 3,778,500         | 366,248          | 2,907,408        | 76.9 %         | 871,092              | 181,543               | 689,549                 |
| JC Recycling Operations        | 636,800           | 59,363           | 435,466          | 68.4 %         | 201,334              | 13                    | 201,321                 |
| Johnson Canyon ECS             | 512,900           | 32,282           | 345,260          | 67.3 %         | 167,640              | 45,182                | 122,459                 |
| Sun Street ECS                 | 203,100           | 2,719            | 156,153          | 76.9 %         | 46,947               | 0                     | 46,947                  |
| Debt Service - Interest        | 415,300           | 0                | 395,874          | 95.3 %         | 19,426               | 0                     | 19,426                  |
| Debt Service - Principal       | 2,700,000         | 0                | 2,700,000        | 100.0 %        | 0                    | 0                     | 0                       |
| Closure/Post Closure Set-Aside | 334,400           | 28,348           | 293,771          | 87.9 %         | 40,629               | 0                     | 40,629                  |
| Cell Construction Set-Aside    | 1,045,000         | 88,587           | 918,033          | 87.9 %         | 126,967              | 0                     | 126,967                 |
| Total Expense                  | 21,450,000        | 1,290,141        | 16,314,038       | 76.1 %         | 5,135,962            | 1,267,465             | 3,868,497               |
| Revenue Over/(Under) Expenses  | 2,314,900         | 689,273          | 4,285,392        | 185.1 %        | (1,970,492)          | (1,267,465)           | (703,026)               |

# Salinas Valley Solid Waste Authority

## Consolidated CIP Expenditure Report

### For Period Ending April 30, 2023

|                                                          | CURRENT<br>BUDGET | M-T-D<br>REV/EXP | Y-T-D<br>REV/EXP | % OF<br>BUDGET | REMAINING<br>BALANCE | Y-T-D<br>ENCUMBRANCES | UNENCUMBERED<br>BALANCE |
|----------------------------------------------------------|-------------------|------------------|------------------|----------------|----------------------|-----------------------|-------------------------|
| <b><u>Fund 131 - Crazy Horse Post-Closure Fund</u></b>   |                   |                  |                  |                |                      |                       |                         |
| 131 9316 CH Corrective Action Program                    | 253,000           | 0                | 0                | 0.0 %          | 253,000              | 0                     | 253,000                 |
| 131 9319 CH LFG System Improvements                      | 146,500           | 0                | 0                | 0.0 %          | 146,500              | 0                     | 146,500                 |
| 131 9321 CH Postclosure Maintenance                      | 918,084           | 13,239           | 368,759          | 40.2 %         | 549,325              | 57,790                | 491,535                 |
| <b>Total Fund 131 - Crazy Horse Post-Closure I</b>       | <b>1,317,584</b>  | <b>13,239</b>    | <b>368,759</b>   | <b>28.0 %</b>  | <b>948,825</b>       | <b>57,790</b>         | <b>891,035</b>          |
| <b><u>Fund 141 - Lewis Road Post-Closure Fund</u></b>    |                   |                  |                  |                |                      |                       |                         |
| 141 9402 LR LFG Well Replacement                         | 65,000            | 0                | 0                | 0.0 %          | 65,000               | 0                     | 65,000                  |
| 141 9403 LR Postclosure Maintenance                      | 375,990           | 8,773            | 185,153          | 49.2 %         | 190,836              | 22,488                | 168,348                 |
| <b>Total Fund 141 - Lewis Road Post-Closure F</b>        | <b>440,990</b>    | <b>8,773</b>     | <b>185,153</b>   | <b>42.0 %</b>  | <b>255,836</b>       | <b>22,488</b>         | <b>233,348</b>          |
| <b><u>Fund 161 - Jolon Road Post-Closure Fund</u></b>    |                   |                  |                  |                |                      |                       |                         |
| 161 9604 JR Postclosure Maintenance                      | 398,915           | 1,818            | 235,063          | 58.9 %         | 163,851              | 7,634                 | 156,217                 |
| <b>Total Fund 161 - Jolon Road Post-Closure F</b>        | <b>398,915</b>    | <b>1,818</b>     | <b>235,063</b>   | <b>58.9 %</b>  | <b>163,851</b>       | <b>7,634</b>          | <b>156,217</b>          |
| <b><u>Fund 211 - Grants</u></b>                          |                   |                  |                  |                |                      |                       |                         |
| 211 9228 Tire Amnesty 2021-22                            | 38,482            | 0                | 12,895           | 33.5 %         | 25,587               | 261                   | 25,326                  |
| 211 9230 SB1383 Local Assistance Grant Prc               | 332,235           | 54,383           | 55,225           | 16.6 %         | 277,010              | 0                     | 277,010                 |
| 211 9258 Cal Recycle - 2020-21 CCPP                      | 3,259             | 0                | 3,259            | 100.0 %        | 0                    | 0                     | 0                       |
| 211 9261 Cal Recycle - 2021-22 CCPP                      | 21,393            | 325              | 16,023           | 74.9 %         | 5,370                | 0                     | 5,370                   |
| <b>Total Fund 211 - Grants</b>                           | <b>395,369</b>    | <b>54,708</b>    | <b>87,401</b>    | <b>22.1 %</b>  | <b>307,968</b>       | <b>261</b>            | <b>307,706</b>          |
| <b><u>Fund 800 - Capital Improvement Projects Fu</u></b> |                   |                  |                  |                |                      |                       |                         |
| 800 9101 Equipment Replacement                           | 0                 | 0                | 0                | 0.0 %          | 0                    | 0                     | 0                       |
| 800 9105 Concrete Grinding                               | 29,614            | 0                | 0                | 0.0 %          | 29,614               | 0                     | 29,614                  |
| 800 9107 Scale House Software Upgrade                    | 100,000           | 5,544            | 31,820           | 31.8 %         | 68,180               | 39,414                | 28,766                  |
| 800 9108 Emergency Generators                            | 59,515            | 0                | 36,217           | 60.9 %         | 23,299               | 0                     | 23,299                  |
| 800 9109 Organics Infrastructure Upgrades                | 3,000,000         | 0                | 0                | 0.0 %          | 3,000,000            | 0                     | 3,000,000               |
| 800 9110 Administration Office Improvements              | 350,000           | 7,769            | 350,000          | 100.0 %        | 0                    | 0                     | 0                       |
| 800 9214 Organics Program 2016-17                        | 735,733           | 19,835           | 19,835           | 2.7 %          | 715,898              | 0                     | 715,898                 |

**Salinas Valley Solid Waste Authority**  
**Consolidated CIP Expenditure Report**  
**For Period Ending April 30, 2023**

|                                                     | CURRENT<br>BUDGET | M-T-D<br>REV/EXP | Y-T-D<br>REV/EXP | % OF<br>BUDGET | REMAINING<br>BALANCE | Y-T-D<br>ENCUMBRANCES | UNENCUMBERED<br>BALANCE |
|-----------------------------------------------------|-------------------|------------------|------------------|----------------|----------------------|-----------------------|-------------------------|
| 800 9222 Community-Based Social Marketing           | 50,000            | 0                | 50,000           | 100.0 %        | 0                    | 0                     | 0                       |
| 800 9223 Outdoor Education Center                   | 56,963            | 938              | 43,553           | 76.5 %         | 13,410               | 0                     | 13,410                  |
| 800 9501 JC LFG System Improvements                 | 188,268           | 3,000            | 58,091           | 30.9 %         | 130,177              | 0                     | 130,177                 |
| 800 9505 JC Partial Closure                         | 140,846           | 5,460            | 24,706           | 17.5 %         | 116,140              | 2,409                 | 113,731                 |
| 800 9506 JC Litter Control Barrier                  | 79,625            | 0                | 0                | 0.0 %          | 79,625               | 0                     | 79,625                  |
| 800 9507 JC Corrective Action                       | 250,070           | 0                | 0                | 0.0 %          | 250,070              | 40,320                | 209,750                 |
| 800 9509 JC Groundwater Well                        | 400,000           | 0                | 0                | 0.0 %          | 400,000              | 400,000               | 0                       |
| 800 9526 JC Equipment Replacement                   | 2,016,025         | 70,000           | 132,603          | 6.6 %          | 1,883,422            | 0                     | 1,883,422               |
| 800 9527 JC Module Engineering and Constr           | 2,113,797         | 890              | 102,172          | 4.8 %          | 2,011,625            | 0                     | 2,011,625               |
| 800 9528 Roadway Improvements                       | 400,049           | 0                | 0                | 0.0 %          | 400,049              | 0                     | 400,049                 |
| 800 9601 JR Transfer Station Improvements           | 882,138           | 6,685            | 69,978           | 7.9 %          | 812,161              | 434,800               | 377,361                 |
| 800 9602 JR Equipment Purchase                      | 360,000           | 0                | 182,539          | 50.7 %         | 177,461              | 175,970               | 1,491                   |
| 800 9603 JR Well Replacement                        | 235,622           | 0                | 0                | 0.0 %          | 235,622              | 0                     | 235,622                 |
| 800 9701 MLTS Equipment Replacement                 | 303,100           | 0                | 303,045          | 100.0 %        | 55                   | 0                     | 55                      |
| 800 9703 SSTS Improvements and Cleanup              | 160,934           | 2,274            | 4,867            | 3.0 %          | 156,067              | 0                     | 156,067                 |
| <b>Total Fund 800 - Capital Improvement Project</b> | <b>11,912,300</b> | <b>122,395</b>   | <b>1,409,426</b> | <b>11.8 %</b>  | <b>10,502,874</b>    | <b>1,092,913</b>      | <b>9,409,961</b>        |
| <b>Total CIP Expenditures</b>                       | <b>14,465,157</b> | <b>200,932</b>   | <b>2,285,803</b> | <b>15.8 %</b>  | <b>12,179,354</b>    | <b>1,181,087</b>      | <b>10,998,267</b>       |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                                          | Check Date | Amount            | Check Total |
|---------|-----------------------------------------------------------------------------------------------|------------|-------------------|-------------|
| 30987   | ACP CONCRETE PUMPING INC<br>JR Facility Improvements                                          | 4/6/2023   | 2,828.50          | 2,828.50    |
| 30988   | AMERICAN SUPPLY CO.<br>All Sites Janitorial Supplies                                          | 4/6/2023   | 525.30            | 525.30      |
| 30989   | AmeriMark, Inc.<br>Promotional supplies                                                       | 4/6/2023   | 2,176.04          | 2,176.04    |
| 30990   | AUTOZONE LLC.<br>All Sites Facility Maintenance Supplies                                      | 4/6/2023   | 767.95            | 767.95      |
| 30991   | **Void**                                                                                      | 4/6/2023   | -                 | -           |
| 30992   | CALIFORNIA WATER SERVICE<br>All Sites Water Service                                           | 4/6/2023   | 763.64            | 763.64      |
| 30993   | CARLON'S FIRE EXTINGUISHER SALES & SERVICE<br>Adm Equipment Maintenance<br>JR Safety Supplies | 4/6/2023   | 780.47<br>370.00  | 1,150.47    |
| 30994   | CESAR ZUÑIGA<br>ML Vehicle Maintenance                                                        | 4/6/2023   | 1,000.00          | 1,000.00    |
| 30995   | CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC.<br>HHW Disposal Services & Supplies                 | 4/6/2023   | 8,717.67          | 8,717.67    |
| 30996   | COAST COUNTIES TRUCK & EQUIPMENT CO.<br>ML Vehicle Maintenance                                | 4/6/2023   | 699.74            | 699.74      |
| 30997   | COMPUTERSMITHS LLC<br>DOT Consortium Annual Services                                          | 4/6/2023   | 1,500.00          | 1,500.00    |
| 30998   | DANIEL F. BROTHERS INC<br>126 Office Lobby Window                                             | 4/6/2023   | 1,013.70          | 1,013.70    |
| 30999   | EDGES ELECTRICAL GROUP, LLC<br>126 Electrical Supplies                                        | 4/6/2023   | 71.14             | 71.14       |
| 31000   | ERNEST BELL D. JR<br>All Sites Janitorial Services                                            | 4/6/2023   | 2,440.00          | 2,440.00    |
| 31001   | FIRST ALARM<br>Adm Bldg. Alarm Services<br>126 Alarm Services Install                         | 4/6/2023   | 73.32<br>6,757.50 | 6,830.82    |
| 31002   | FRESNO OXYGEN<br>JC Equipment Maintenance                                                     | 4/6/2023   | 569.96            | 569.96      |
| 31003   | GOLDEN STATE TRUCK & TRAILER REPAIR<br>All Sites Vehicle Maintenance                          | 4/6/2023   | 6,599.60          | 6,599.60    |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                                  | Check Date | Amount             | Check Total |
|---------|---------------------------------------------------------------------------------------|------------|--------------------|-------------|
| 31004   | GONZALES ACE HARDWARE<br>All Sites Facility Maintenance                               | 4/6/2023   | 118.56             | 118.56      |
| 31005   | GONZALES IRRIGATION SYSTEMS, INC.<br>JC Facility Maintenance                          | 4/6/2023   | 168.28             | 168.28      |
| 31006   | GONZALES MACHINE & FORGE, INC<br>ML Vehicle Maintenance                               | 4/6/2023   | 365.10             | 365.10      |
| 31007   | GREEN RUBBER - KENNEDY AG, LP<br>JR Maintenance Supplies<br>RR Maintenance Supplies   | 4/6/2023   | 421.49<br>113.97   | 535.46      |
| 31008   | GUARDIAN SAFETY AND SUPPLY, LLC<br>JC Safety Supplies                                 | 4/6/2023   | 576.53             | 576.53      |
| 31009   | HERC RENTALS INC.<br>JC NPDES<br>JR Equipment Rental                                  | 4/6/2023   | 1,096.78<br>319.16 | 1,415.94    |
| 31010   | Jose Andrew Sandoval<br>SDLA Conference                                               | 4/6/2023   | 452.75             | 452.75      |
| 31011   | MISSION LINEN SUPPLY<br>All Sites Uniforms                                            | 4/6/2023   | 410.80             | 410.80      |
| 31012   | PACE ANALYTICAL SERVICES, LLC<br>CH Lab Analysis                                      | 4/6/2023   | 1,614.00           | 1,614.00    |
| 31013   | PINNACLE MEDICAL GROUP, Inc. A Professional Corporation<br>HR Pre-employment Physical | 4/6/2023   | 220.00             | 220.00      |
| 31014   | PITNEY BOWES GLOBAL<br>Adm Postage                                                    | 4/6/2023   | 424.29             | 424.29      |
| 31015   | QUINN COMPANY<br>All Sites Equipment & Vehicle Maintenance                            | 4/6/2023   | 1,250.84           | 1,250.84    |
| 31016   | REFRIGERATION SUPPLIES DISTRIBUTOR<br>HHW Disposal Services                           | 4/6/2023   | 1,332.45           | 1,332.45    |
| 31017   | REPUBLIC SERVICES #471<br>ML Rent                                                     | 4/6/2023   | (16,234.17)        | (16,234.17) |
| 31017   | REPUBLIC SERVICES #471<br>ML Rent                                                     | 4/6/2023   | 16,234.17          | 16,234.17   |
| 31018   | ROSSI BROS TIRE & AUTO SERVICE<br>All Sites Vehicle Maintenance                       | 4/6/2023   | 15,214.82          | 15,214.82   |
| 31019   | **Void**                                                                              | 4/6/2023   | -                  | -           |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                            | Check Date | Amount    | Check Total |
|---------|-----------------------------------------------------------------|------------|-----------|-------------|
| 31020   | S. GRONER ASSOCIATES<br>SGA Marketing Contract                  | 4/6/2023   | 10,900.99 | 10,900.99   |
| 31021   | SALINAS VALLEY CHAMBER OF COMMERCE<br>Agency Membership         | 4/6/2023   | 1,250.00  | 1,250.00    |
| 31022   | SHARPS SOLUTIONS, LLC<br>HHW Hauling & Disposal                 | 4/6/2023   | 150.00    | 150.00      |
| 31023   | SOUTHERN COUNTIES LUBRICANTS LLC<br>All Sites Fuel              | 4/6/2023   | 44,152.63 | 44,152.63   |
| 31024   | SOUTHERN TIRE MART LLC<br>ML Vehicle Maintenance                | 4/6/2023   | 11,271.25 | 11,271.25   |
| 31025   | THE DON CHAPIN COMPANY, INC.<br>ML Portable Toilet              | 4/6/2023   | 443.85    | 443.85      |
| 31026   | USA TOWING<br>Adm Equipment Maintenance                         | 4/6/2023   | 85.00     | 85.00       |
| 31027   | VALERIO VARELA JR<br>ML Vehicle Maintenance                     | 4/6/2023   | 675.00    | 675.00      |
| 31028   | WEST COAST RUBBER RECYCLING, INC<br>JC Tire Diversion           | 4/6/2023   | 2,365.00  | 2,365.00    |
| 31029   | WESTERN EXTERMINATOR COMPANY<br>JC Exterminator Services        | 4/6/2023   | 83.00     | 83.00       |
| 31030   | WESTERN EXTERMINATOR COMPANY<br>Adm Clerk Exterminator Services | 4/6/2023   | 86.55     | 86.55       |
| 31031   | A & G PUMPING, INC<br>JR Portable Toilet                        | 4/12/2023  | 281.75    | 281.75      |
| 31032   | ASBURY ENVIRONMENTAL SERVICES<br>HHW Hauling & Disposal         | 4/12/2023  | 95.00     | 95.00       |
| 31033   | CLARK PEST CONTROL, INC<br>Adm Exterminator Services            | 4/12/2023  | 108.00    | 108.00      |
| 31034   | COAST COUNTIES TRUCK & EQUIPMENT CO.<br>ML Vehicle Maintenance  | 4/12/2023  | 1,432.49  | 1,432.49    |
| 31035   | CUTTING EDGE SUPPLY<br>JC Equipment Maintenance                 | 4/12/2023  | 1,060.32  | 1,060.32    |
| 31036   | DOUGLAS NOLAN<br>School Assembly Program                        | 4/12/2023  | 2,000.00  | 2,000.00    |
| 31037   | EDGES ELECTRICAL GROUP, LLC<br>126 Office Electrical Supplies   | 4/12/2023  | 1,877.80  | 1,877.80    |



**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                       | Check Date | Amount    | Check Total |
|---------|----------------------------------------------------------------------------|------------|-----------|-------------|
| 31038   | Elevator Service Co. of Central California Inc.<br>Common Area Maintenance | 4/12/2023  | 190.00    | 190.00      |
| 31039   | ENVIRO WORLD CORP<br>60 backyard compost bins                              | 4/12/2023  | 3,474.00  | 3,474.00    |
| 31040   | FIRST ALARM<br>All Sites Alarm Services                                    | 4/12/2023  | 3,891.80  | 3,891.80    |
| 31041   | FRESNO OXYGEN<br>JC Equipment Maintenance                                  | 4/12/2023  | 235.93    | 235.93      |
| 31042   | GOLDEN STATE TRUCK & TRAILER REPAIR<br>ML Vehicle Maintenance              | 4/12/2023  | 31.75     | 31.75       |
| 31043   | GONZALES ACE HARDWARE<br>All Sites Vehicle Maintenance                     | 4/12/2023  | 339.85    | 339.85      |
| 31044   | GONZALES TIRE & AUTO SUPPLY<br>All Sites Vehicle Maintenance               | 4/12/2023  | 946.98    | 946.98      |
| 31045   | **Void**                                                                   | 4/12/2023  | -         | -           |
| 31046   | GRAINGER<br>All Sites Facility Maintenance                                 | 4/12/2023  | 1,170.59  | 1,170.59    |
| 31047   | GREEN RUBBER - KENNEDY AG, LP<br>JR Facility Maintenance                   | 4/12/2023  | 85.06     | 85.06       |
| 31048   | GUERITO<br>JC Facility Maintenance                                         | 4/12/2023  | 1,072.00  | 1,072.00    |
| 31049   | HOME DEPOT<br>All Sites Facility Maintenance Supplies                      | 4/12/2023  | 7,316.44  | 7,316.44    |
| 31050   | **Void**                                                                   | 4/12/2023  | -         | -           |
| 31051   | **Void**                                                                   | 4/12/2023  | -         | -           |
| 31052   | **Void**                                                                   | 4/12/2023  | -         | -           |
| 31053   | HOPE SERVICES<br>JC Litter Abatement                                       | 4/12/2023  | 12,301.20 | 12,301.20   |
| 31054   | INFINITY STAFFING SERVICES, INC.<br>JC & JR Contract Labor                 | 4/12/2023  | 2,952.90  | 2,952.90    |
| 31055   | JESUS GUIDO<br>Building Raised Beds and Irrigation System                  | 4/12/2023  | 6,320.00  | 6,320.00    |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                                                                          | Check Date | Amount                          | Check Total |
|---------|-------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------|-------------|
| 31056   | Maestro Health<br>FSA Service Fee                                                                                             | 4/12/2023  | 150.00                          | 150.00      |
| 31057   | MISSION LINEN SUPPLY<br>All Sites Uniforms                                                                                    | 4/12/2023  | 380.80                          | 380.80      |
| 31058   | ODP BUSINESS SOLUTIONS, LLC<br>Adm Office Supplies                                                                            | 4/12/2023  | 323.90                          | 323.90      |
| 31059   | ONE STOP AUTO CARE/V & S AUTO CARE, INC<br>RR Vehicle Maintenance                                                             | 4/12/2023  | 271.68                          | 271.68      |
| 31060   | ONHOLD EXPERIENCE<br>Adm Telephone Hold Service                                                                               | 4/12/2023  | 207.00                          | 207.00      |
| 31061   | O'REILLY AUTOMOTIVE STORES, INC.<br>JC Vehicle Maintenance                                                                    | 4/12/2023  | 499.40                          | 499.40      |
| 31062   | PACE ANALYTICAL SERVICES, LLC<br>LR Water Analysis                                                                            | 4/12/2023  | 212.37                          | 212.37      |
| 31063   | PACIFIC CREST ENGINEERING INC<br>JC Engineering Consulting                                                                    | 4/12/2023  | 3,072.50                        | 3,072.50    |
| 31064   | PITNEY BOWES GLOBAL<br>Adm Postage                                                                                            | 4/12/2023  | 35.00                           | 35.00       |
| 31065   | PROBUILD COMPANY LLC<br>Adm Office Equipment                                                                                  | 4/12/2023  | 42.86                           | 42.86       |
| 31066   | PURE WATER BOTTLING<br>All Sites Water Service                                                                                | 4/12/2023  | 389.02                          | 389.02      |
| 31067   | QUINN COMPANY<br>JR Equipment Maintenance                                                                                     | 4/12/2023  | 199.53                          | 199.53      |
| 31068   | Ruth Maria Milla-Leon<br>126 Rekey Locks                                                                                      | 4/12/2023  | 5,207.32                        | 5,207.32    |
| 31069   | SAFE HEARING AMERICA, INC.<br>Audiometric Hearing Exams                                                                       | 4/12/2023  | 1,799.10                        | 1,799.10    |
| 31070   | SALINAS NEWSPAPERS, INC.<br>Notice of Public Hearing                                                                          | 4/12/2023  | 383.10                          | 383.10      |
| 31071   | SCS FIELD SERVICES<br>All Sites Non-Routine Services<br>All Sites Remote Monitoring<br>All Sites Routine Engineering Services | 4/12/2023  | 2,018.42<br>925.00<br>24,767.42 | 27,710.84   |
| 31072   | **Void**                                                                                                                      | 4/12/2023  | -                               | -           |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                                                                                                               | Check Date | Amount                                        | Check Total |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------------------------------------|-------------|
| 31073   | SOLID WASTE ASSOCIATION OF NORTH AMERICA<br>SWANA Conf Registration                                                                                                | 4/12/2023  | 899.00                                        | 899.00      |
| 31074   | SOLID WASTE ASSOCIATION OF NORTH AMERICA<br>SWANA Conf Registration                                                                                                | 4/12/2023  | 899.00                                        | 899.00      |
| 31075   | Southern Counties Oil Co., a CA Limited Partnership<br>JR Biodiesel Fuel                                                                                           | 4/12/2023  | 4,687.90                                      | 4,687.90    |
| 31076   | SPECIALTY DISTRIBUTORS INC.<br>JC Maintenance Supplies                                                                                                             | 4/12/2023  | 215.08                                        | 215.08      |
| 31077   | STERICYCLE, INC<br>Adm Shredding Services                                                                                                                          | 4/12/2023  | 115.66                                        | 115.66      |
| 31078   | TELCO BUSINESS SOLUTIONS<br>Monthly Network Support                                                                                                                | 4/12/2023  | 274.20                                        | 274.20      |
| 31079   | TODD V. RAMEY<br>JC Consulting Engineering                                                                                                                         | 4/12/2023  | 2,387.00                                      | 2,387.00    |
| 31080   | TOYOTA MATERIAL HANDLING<br>HHW Equipment Maintenance                                                                                                              | 4/12/2023  | 1,122.33                                      | 1,122.33    |
| 31081   | TRI-COUNTY FIRE PROTECTION, INC.<br>ML Safety Supplies                                                                                                             | 4/12/2023  | 119.92                                        | 119.92      |
| 31082   | USA TOWING<br>RR Vehicle Maintenance                                                                                                                               | 4/12/2023  | 95.00                                         | 95.00       |
| 31083   | VALERIO VARELA JR<br>JR TS Vehicle Maintenance                                                                                                                     | 4/12/2023  | 10,500.00                                     | 10,500.00   |
| 31084   | VALLEY FABRICATION, INC.<br>JC Facility Maintenance                                                                                                                | 4/12/2023  | 1,133.03                                      | 1,133.03    |
| 31085   | VOSTI'S INC<br>All Sites Vehicle Maintenance Supplies                                                                                                              | 4/12/2023  | 258.03                                        | 258.03      |
| 31086   | WEST COAST RUBBER RECYCLING, INC<br>JC Tire Diversion                                                                                                              | 4/12/2023  | 2,365.00                                      | 2,365.00    |
| 31087   | AT&T SERVICES INC<br>HHW Telephone Service                                                                                                                         | 4/19/2023  | 74.54                                         | 74.54       |
| 31088   | BLUE STRIKE ENVIRONMENTAL<br>1383 Edible Food Recovery<br>1383 Quarterly Organics Sampling<br>SB1383 LAGP EFR Coordination<br>SB1383 LAGP EFR Project Coordination | 4/19/2023  | 6,026.08<br>6,072.46<br>19,156.95<br>4,506.00 | 35,761.49   |
| 31089   | California Department of Tax and Fee Administration<br>Quarterly BOE Landfill Fee                                                                                  | 4/19/2023  | 70,913.00                                     | 70,913.00   |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                   | Check Date | Amount    | Check Total |
|---------|------------------------------------------------------------------------|------------|-----------|-------------|
| 31090   | CITY OF GONZALES<br>Monthly Hosting Fees                               | 4/19/2023  | 20,833.33 | 20,833.33   |
| 31091   | CORE & MAIN LP<br>JC Facility Installation                             | 4/19/2023  | 19,835.42 | 19,835.42   |
| 31092   | CUTTING EDGE SUPPLY<br>JC Equipment Maintenance                        | 4/19/2023  | 2,373.86  | 2,373.86    |
| 31093   | EDUARDO ARROYO<br>126 Offices Remodel                                  | 4/19/2023  | 20,725.00 | 20,725.00   |
| 31094   | ENRIQUE CARRILLO JR.<br>All Sites Vehicle Maintenance                  | 4/19/2023  | 8,347.27  | 8,347.27    |
| 31095   | Fabian Orejel<br>SWANA Per Diem                                        | 4/19/2023  | 271.00    | 271.00      |
| 31096   | FRANCHISE TAX BOARD<br>04.14.23 DM FTB - Enrique Carrillo              | 4/19/2023  | 2,782.42  | 2,782.42    |
| 31097   | GOLDEN STATE TRUCK & TRAILER REPAIR<br>All Sites Equipment Maintenance | 4/19/2023  | 835.83    | 835.83      |
| 31098   | GONZALES ACE HARDWARE<br>JC Vehicle Maintenance                        | 4/19/2023  | 7.17      | 7.17        |
| 31099   | GUARDIAN SAFETY AND SUPPLY, LLC<br>JC Safety Supplies                  | 4/19/2023  | 1,083.98  | 1,083.98    |
| 31100   | GUILLERMINA GUTIERREZ<br>JC Garden Supplies                            | 4/19/2023  | 103.72    | 103.72      |
| 31101   | HOPE SERVICES<br>JC Litter Abatement                                   | 4/19/2023  | 11,102.50 | 11,102.50   |
| 31102   | KB Farms LLC<br>Refund Credit Balance                                  | 4/19/2023  | 176.78    | 176.78      |
| 31103   | KING CITY HARDWARE INC.<br>JR Facility Maintenance                     | 4/19/2023  | 37.15     | 37.15       |
| 31104   | LANDSCAPE MAINTENANCE OF AMERICA<br>RR Litter Abatement                | 4/19/2023  | 325.00    | 325.00      |
| 31105   | MISSION LINEN SUPPLY<br>All Sites Uniforms                             | 4/19/2023  | 305.07    | 305.07      |
| 31106   | ODP BUSINESS SOLUTIONS, LLC<br>Adm & JC Office Supplies                | 4/19/2023  | 482.59    | 482.59      |
| 31107   | Paul Olivas<br>SWANA Conference                                        | 4/19/2023  | 271.00    | 271.00      |

**Salinas Valley Solid Waste Authority**  
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| 31108   | PENINSULA MESSENGER LLC<br>All Sites Courier Service                  | 4/19/2023  | 1,089.00  | 1,089.00    |
| 31109   | River Valley Farms<br>Refund Credit Balance                           | 4/19/2023  | 502.31    | 502.31      |
| 31110   | ROSSI BROS TIRE & AUTO SERVICE<br>All Sites Vehicle Maintenance       | 4/19/2023  | 6,136.40  | 6,136.40    |
| 31111   | **Void**                                                              | 4/19/2023  | -         | -           |
| 31112   | **Void**                                                              | 4/19/2023  | -         | -           |
| 31113   | SALINAS CITY ELEMENTARY SCHOOL DISTRICT<br>Refund Credit Balance      | 4/19/2023  | 11.00     | 11.00       |
| 31114   | SCS ENGINEERS<br>JC Engineering Services                              | 4/19/2023  | 7,500.00  | 7,500.00    |
| 31115   | SCS FIELD SERVICES<br>JC Non-Routine Engineering Services             | 4/19/2023  | 408.38    | 408.38      |
| 31116   | SPECIALTY DISTRIBUTORS INC.<br>All Sites Vehicle Maintenance Supplies | 4/19/2023  | 462.02    | 462.02      |
| 31117   | Tommys Glass<br>Refund Credit Balance                                 | 4/19/2023  | 118.01    | 118.01      |
| 31118   | VOSTI'S INC<br>JC Equipment Maintenance                               | 4/19/2023  | 152.56    | 152.56      |
| 31119   | WHITE CAP, L.P.<br>JC Vehicle Maintenance                             | 4/19/2023  | 273.11    | 273.11      |
| 31120   | WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION<br>All Sites Fuel       | 4/19/2023  | 2,723.77  | 2,723.77    |
| 31121   | VOID                                                                  | 4/25/2023  | -         | -           |
| 31122   | SEAN C. MUSGROVE<br>2017 International 4300 Dump Truck                | 4/25/2023  | 70,000.00 | 70,000.00   |
| 31123   | ALESHIRE & WYNDER, LLP<br>Monthly Legal Services                      | 4/27/2023  | 8,633.30  | 8,633.30    |
| 31124   | ASBURY ENVIRONMENTAL SERVICES<br>HHW Hauling & Disposal               | 4/27/2023  | 95.00     | 95.00       |
| 31125   | AT&T SERVICES INC<br>JC Telephone Service                             | 4/27/2023  | 49.84     | 49.84       |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                                                 | Check Date | Amount    | Check Total |
|---------|----------------------------------------------------------------------|------------|-----------|-------------|
| 31126   | CITY OF GONZALES<br>JC Water Service                                 | 4/27/2023  | 137.81    | 137.81      |
| 31127   | COAST COUNTIES TRUCK & EQUIPMENT CO.<br>ML Vehicle Maintenance       | 4/27/2023  | 1,395.69  | 1,395.69    |
| 31128   | CUTTING EDGE SUPPLY<br>JC Equipment Maintenance                      | 4/27/2023  | 1,050.95  | 1,050.95    |
| 31129   | EAST BAY TIRE CO.<br>JC Vehicle Maintenance                          | 4/27/2023  | 1,732.80  | 1,732.80    |
| 31130   | FEDEX<br>Ops Adm overnight Shipments                                 | 4/27/2023  | 90.25     | 90.25       |
| 31131   | FLEETMATICS, USA HOLDINGS, INC.<br>JR Vehicle Maintenance            | 4/27/2023  | 35.00     | 35.00       |
| 31132   | GOLDEN STATE TRUCK & TRAILER REPAIR<br>All Sites Vehicle Maintenance | 4/27/2023  | 5,254.10  | 5,254.10    |
| 31133   | GONZALES ACE HARDWARE<br>JC Facility Maintenance                     | 4/27/2023  | 25.53     | 25.53       |
| 31134   | GRAINGER<br>All Sites Maintenance Supplies                           | 4/27/2023  | 289.87    | 289.87      |
| 31135   | GREEN RUBBER - KENNEDY AG, LP<br>All Sites Facility Maintenance      | 4/27/2023  | 85.13     | 85.13       |
| 31136   | GUARDIAN SAFETY AND SUPPLY, LLC<br>All Sites Safety Supplies         | 4/27/2023  | 968.21    | 968.21      |
| 31137   | INFINITY STAFFING SERVICES, INC.<br>JC Contract Labor                | 4/27/2023  | 1,046.78  | 1,046.78    |
| 31138   | JT HOSE & FITTINGS<br>All Sites Equipment Maintenance                | 4/27/2023  | 2,500.33  | 2,500.33    |
| 31139   | KING CITY HARDWARE INC.<br>JR Facility Maintenance                   | 4/27/2023  | 45.65     | 45.65       |
| 31140   | MARK E. FETZER<br>Hazwoper Refresher Training                        | 4/27/2023  | 1,800.00  | 1,800.00    |
| 31141   | MISSION LINEN SUPPLY<br>All Sites Uniforms                           | 4/27/2023  | 519.00    | 519.00      |
| 31142   | MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT<br>CAREIT Subscription   | 4/27/2023  | 30,720.00 | 30,720.00   |
| 31143   | NEU-SCAPES, INC.<br>Jardin El Sol Maintenance                        | 4/27/2023  | 200.00    | 200.00      |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check #      | Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Check Date | Amount                                                                                                                                 | Check Total |
|--------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------|
| 31144        | ODP BUSINESS SOLUTIONS, LLC<br>All Sites Office Supplies                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 4/27/2023  | 386.50                                                                                                                                 | 386.50      |
| 31145        | PACE ANALYTICAL SERVICES, LLC<br>All Sites Lab Water Analysis                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 4/27/2023  | 948.60                                                                                                                                 | 948.60      |
| 31146        | PRICILLIA RODRIGUEZ<br>JR Hauling Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4/27/2023  | 520.44                                                                                                                                 | 520.44      |
| 31147        | QUINN COMPANY<br>All Sites Equipment & Vehicle Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4/27/2023  | 2,932.98                                                                                                                               | 2,932.98    |
| 31148        | RAMON N VALLEJO<br>HR Livescan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 4/27/2023  | 57.00                                                                                                                                  | 57.00       |
| 31149        | SAFETEQUIP<br>JC Facility Maintenance Supplies<br>JC Safety Supplies                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 4/27/2023  | 224.39<br>171.10                                                                                                                       | 395.49      |
| 31150        | SOCIAL VOCATIONAL SERVICES, INC.<br>JC Litter Abatement                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 4/27/2023  | 6,253.06                                                                                                                               | 6,253.06    |
| 31151        | SOUTHERN COUNTIES LUBRICANTS LLC<br>All Sites Biodiesel Fuel                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 4/27/2023  | 43,525.87                                                                                                                              | 43,525.87   |
| 31152        | SOUTHERN TIRE MART LLC<br>JC Equipment Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 4/27/2023  | 1,825.04                                                                                                                               | 1,825.04    |
| 31153        | VERIZON WIRELESS SERVICES<br>Monthly Internet Service                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 4/27/2023  | 183.92                                                                                                                                 | 183.92      |
| 31154        | WHITE CAP, L.P.<br>JC Facility Maintenance                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4/27/2023  | 294.96                                                                                                                                 | 294.96      |
| 23-00543-DFT | PACIFIC GAS AND ELECTRIC COMPANY<br>All Sites Electrical Services                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4/6/2023   | 14,781.06                                                                                                                              | 14,781.06   |
| 23-00547-DFT | REPUBLIC SERVICES #471<br>ML Rent                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4/24/2023  | 16,234.17                                                                                                                              | 16,234.17   |
| 23-00548-DFT | US BANK CORPORATE PAYMENT SYSTEM<br>Indeed: Ops Job Advertisement<br>Amazon: JC Facility Maintenance<br>Harbor Freight: ML Supplies<br>Amazon: JRTS Facility Maintenance<br>Amazon: Lights Return<br>Fred Pryor: HR Training<br>Doodle: Ex Admin Supplies<br>Amazon: JC Facility Maintenance<br>Amazon: JC Facility Maintenance<br>Amazon: JC Facility Maintenance<br>Wolverine: Ops Admin Safety Supplies<br>Vista Print: Admin Support Supplies<br>Amazon: JC Facility Maintenance<br>Amazon: JC Facility Maintenance | 4/12/2023  | 225.00<br>775.76<br>327.74<br>387.88<br>(43.68)<br>299.00<br>83.40<br>161.61<br>104.75<br>29.88<br>166.06<br>43.27<br>655.08<br>204.71 |             |

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2023 to 4/30/2023**

| Check # | Name                                         | Check Date | Amount   | Check Total |
|---------|----------------------------------------------|------------|----------|-------------|
|         | Hertz: CSDA Leadership                       |            | (171.99) |             |
|         | Amazon: JC Safety Supplies                   |            | 55.96    |             |
|         | Costco: Replacement Scalehouse Computers (5) |            | 5,544.33 |             |
|         | Mikes Pizza: Credit Memo                     |            | (80.60)  |             |
|         | Experian: Credit Reports                     |            | 238.95   |             |
|         | Intermedia: Monthly Email Server             |            | 440.40   |             |
|         | Amazon: JC Equipment Maintenance             |            | 797.35   |             |
|         | Amazon: Admin Office Supplies                |            | 15.16    |             |
|         | Delta Air: SWANA SOAR Conference             |            | 922.10   |             |
|         | B & H Photo: BD Meeting Supplies             |            | 76.45    |             |
|         | AT&T: JC Internet Services                   |            | 113.23   |             |
|         | AT&T: Finance Internet Services              |            | 43.23    |             |
|         | Amazon: JC Facility Maintenance              |            | 270.28   |             |
|         | Arcmate: JC Facility Maintenance             |            | 455.75   |             |
|         | Homewood Suites: CSDA Leadership Conference  |            | 815.48   |             |
|         | Holiday Inn: Ops Admin Meeting               |            | 181.57   |             |
|         | Amazon: JC Facility Maintenance              |            | 375.98   |             |
|         | Amazon: JC Scale Supplies                    |            | 141.98   |             |
|         | Captus Press: MOLO Testing                   |            | 250.00   |             |
|         | Amazon: JC Facility Maintenance              |            | 217.66   |             |
|         | Amazon: Admin Support Supplies               |            | 17.47    |             |
|         | Laz Parking: Admin Retreat Parking           |            | 11.25    |             |
|         | Ubiquiti: 126 Sun St Supplies                |            | 121.65   |             |
|         | USPS: Admin Postage                          |            | 12.90    |             |
|         | Amazon: JC Facility Maintenance              |            | 221.68   |             |
|         | Amazon: JC Safety Supplies                   |            | 16.38    |             |
|         | Amazon: JC Facility Maintenance              |            | 107.70   |             |
|         | SP Utility Pro: MLTS Safety Supplies         |            | 57.98    |             |
|         | FilterWater: CH Supplies                     |            | 458.00   |             |
|         | Perfect Water: CH Facility Supplies          |            | 220.61   |             |
|         | Ariat: RR Safety Supplies                    |            | 648.72   |             |
|         | Amazon: JR Safety Supplies                   |            | 65.54    |             |
|         | Webstaurant Store: All Sites Safety Supplies |            | 50.95    |             |
|         | Delta Air: SWANA SOAR Conference             |            | 9.99     |             |
|         | Amazon: 126 Sun St Supplies                  |            | 27.30    |             |
|         | Smart & Final: Credit Memo                   |            | (38.98)  |             |
|         | Constant Contact: RR Public Outreach         |            | 243.00   |             |
|         | Amazon: JC Facility Supplies                 |            | 240.26   |             |
|         | Amazon: JC Facility Maintenance              |            | 150.84   |             |
|         | Amazon: JC Facility Maintenance              |            | 497.78   |             |
|         | Amazon: JC Facility Maintenance              |            | 126.36   |             |
|         | Amazon: JC Facility Maintenance              |            | 192.87   |             |
|         | Amazon: JC Facility Maintenance              |            | 560.29   |             |
|         | Amazon: 126 Sun St Supplies                  |            | 653.43   |             |
|         | Costco: Admin Supplies                       |            | 837.00   |             |
|         | Amazon: JC Facility Maintenance              |            | 1,163.64 |             |
|         | Soledad Tire: Ops Admin Vehicle              |            | 392.19   |             |
|         | Amazon: JC Safety Supplies                   |            | 49.47    |             |
|         | Strong Arm Store: ML Transport Supplies      |            | 234.60   |             |
|         | Amazon: JC Facility Maintenance              |            | 323.24   |             |
|         | Amazon: JC Facility Maintenance              |            | 242.38   |             |
|         | Amazon: Ops Admin Vehicle                    |            | 154.51   |             |
|         | Amazon: 126 Sun St Supplies                  |            | 16.33    |             |
|         | Zoom: Online Meetings                        |            | 151.16   |             |
|         |                                              |            |          | 22,362.22   |



**Salinas Valley Solid Waste Authority**  
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| <b>Check #</b>               | <b>Name</b>                                                                       | <b>Check Date</b> | <b>Amount</b> | <b>Check Total</b>  |
|------------------------------|-----------------------------------------------------------------------------------|-------------------|---------------|---------------------|
| 23-00570-DFT                 | PACIFIC GAS AND ELECTRIC COMPANY<br>All Sites Electrical Services                 | 4/27/2023         | 16,984.88     | 16,984.88           |
| 23-00574-DFT                 | PACIFIC GAS AND ELECTRIC COMPANY<br>Monthly CNG Fuel                              | 4/20/2023         | 3,565.06      | 3,565.06            |
| 23-00575-DFT                 | California Department of Tax and Fee Administration<br>Quarterly BOE Landfill Fee | 4/24/2023         | 70,913.00     | 70,913.00           |
| <b>Total:</b>                |                                                                                   |                   |               | 791,221.22          |
| <b>Payroll Disbursements</b> |                                                                                   |                   |               | <u>581,383.82</u>   |
| <b>Grand Total</b>           |                                                                                   |                   |               | <u>1,372,605.04</u> |



## Report to the Executive Committee

### ITEM NO. 3

Finance and Administration Manager/  
Controller/Treasurer

General Manager/CAO

*R. Santos by E.T.*

Authority General Counsel

**Date:** June 1, 2023

**From:** Cesar Zuniga, Assistant General Manager/  
Operations Manager

**Title:** A Resolution Approving a Revised Personnel  
Allocation, Senior Solid Waste Technician

### RECOMMENDATION

Staff encourages the Executive Committee to recommend to the Board approval of the revised personnel allocation, salary schedule, and job description for the Senior Solid Waste Technician.

### FISCAL IMPACT

The recommended changes to staffing allocation have an estimated annual increase of \$10,000 for salary and benefits. The funding for the requested allocation was included in the approved fiscal year 2023-24 budget and is being covered by cost savings associated with assuming portions of the contracted environmental control system work being performed by an outside vendor.

### DISCUSSION & ANALYSIS

Solid Waste Technicians perform a multitude of tasks at the active and closed Authority landfill sites. Duties range from inspecting, monitoring, and repairing environmental control systems, to operating heavy equipment for work on the landfill gas system and the long-term Johnson Canyon landfill closure project. The Solid Waste Technician position currently has two levels, with the entry level Solid Waste Technician I and the journeyman Solid Waste Technician II. The tasks performed by this position take years to master as this requires not only knowledge of heavy equipment operation, but also a clear understanding of environmental control system operation and complex system troubleshooting. The Solid Waste Technicians are part of the operations team reporting to the Engineering and Environmental Compliance Manager.

As the Authority prepares to assume some or all its currently contracted environmental control systems work staff determined that the added allocation of a Solid Waste Technician for the FY 2023-24 was insufficient and required a higher leveled position that could assume the training and development of techniques and operations required to oversee the environmental control systems to be brought in house. Staff determined a senior position with more knowledge of landfill gas, leachate, flare operation and construction were needed to properly oversee the in-house operation of these environmental control systems.

Staff has established the proposed Senior Solid Waste Technician position which best fits the needs of the agency and fairly compensates for the experience required to oversee such work and achieve cost savings. The Senior Solid Waste Technician will be responsible

for training the Solid Waste Technician I/II on all aspects of the environmental control systems while maintaining compliance with regulatory requirements.

The approval of the proposed new job description will not result in any staffing allocation increases, as this position will eliminate one of the four (4) Solid Waste Technician I/II's included in the approved 2023-24 budget and replace it with one (1) Senior Solid Waste Technician position. If approved the proposed changes will be effective on July 1, 2023, and staff would begin the recruitment for the position.

## **BACKGROUND**

The Solid Waste Technician position performs a wide variety of tasks related to the environmental control systems at the active and closed landfills. By performing these tasks in-house instead of contracting the work, the Authority can vastly reduce the cost impacts as well as potential delays in implementing this work. The requested changes from and revision from a third (3) Solid Waste Technician I/II to one (1) Senior Solid Waste Technician will allow the Authority to have a position that can assist our staff to transition from contracting out the existing environmental control systems work to taking over portions of this work and achieving cost savings for the agency.

## **ATTACHMENT(S)**

1. Resolution
2. Exhibit B - Senior Solid Waste Technician Job Description
3. Exhibit C - Personnel Allocation

## RESOLUTION NO. 2023 –

### A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE REVISED PERSONNEL ALLOCATION, SENIOR SOLID WASTE TECHNICIAN

**WHEREAS**, the Authority owns, operates and maintains four (4) active and closed landfills within the Salinas Valley; and,

**WHEREAS** the landfills are required to have environmental control systems to properly collect, process and destroy landfill gas, leachate, and storm water per state and federal laws; and,

**WHEREAS**, the Board approved four (4) Solid Waste Technician I/II's in the 2023-24 budget and staff recommends elimination of one of these positions and addition of one (1) Senior Solid Waste Technician which best serves the needs of the agency and provides the knowledge required to assume such operations and provide training to other staff members as we assume the environmental control systems work.

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Salinas Valley Solid Waste Authority, that the revised Personnel Allocation attached hereto as "Exhibit C" and Senior Solid Waste Technician Job Description attached hereto as "Exhibit B" is hereby approved.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 15<sup>TH</sup> day of June 2023, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Anthony Rocha, President

ATTEST:

APPROVED AS TO FORM:

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Erika J. Trujillo, Clerk of the Board

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Roy C. Santos, Authority General Counsel



## JOB DESCRIPTION

|                       |                                    |                       |            |
|-----------------------|------------------------------------|-----------------------|------------|
| <b>JOB TITLE:</b>     | Senior Solid Waste Technician      | <b>DEPARTMENT:</b>    | Operations |
| <b>REPORTS TO:</b>    | Engineering and Compliance Manager | <b>FLSA STATUS:</b>   | Non-Exempt |
| <b>PREPARED DATE:</b> | June 2023                          | <b>APPROVED DATE:</b> |            |
| <b>REVISED:</b>       | June 2023                          |                       |            |

### SUMMARY

Under the direction of the Engineering and Compliance Manager, plans and participates in activities concerned with study, development, and inspection of solid waste systems; including landfills, transfer stations, household hazardous waste collection facilities and environmental control systems by performing the duties listed.

**SENIOR SOLID WASTE TECHNICIAN:** Is an expert level position for a seasoned solid waste industry professional with a minimum of 5 years of experience working in construction, engineering, environmental engineering and environmental control systems. This individual has exceptional repair, maintenance and troubleshooting skills. Possesses extraordinary knowledge of the operations of a landfill, transfer station, household hazardous waste collection facilities, and environmental monitoring systems. Must possess electrical, mechanical, and diagnostic skills to troubleshoot environmental systems while also understanding the operation of such systems and how they impact the facilities environmental control and compliance. An understanding of regulatory rules as they apply to solid waste facilities and understanding of CalRecycle, Regional Water Quality Control Board, and Air Resources Board permits and regulatory rules.

A Senior Solid Waste Technician would possess a 40-hour Hazardous Waste Operator certification and Manager of Landfill Operations (MOLO) from the Solid Waste Association of North America. They must also have the ability to operate heavy equipment, establish grades, and read construction plans. They should have the ability to use Microsoft Office Software and AutoCAD software. A Senior Solid Waste Technician would possess the ability to mentor, instruct, tutor, and train others as well as assist in scheduling tasks for Solid Waste Technicians I/II.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

*(Other duties may be assigned.)*

**Solid Waste Operations/Facilities Inspection** - Performs regular inspections of solid waste operations and sites, including landfills, transfer stations, and household hazardous waste collection facilities to ensure proper operations and environmental conditions. Operates heavy equipment to perform repairs and maintenance at landfill facilities. Inspects liner systems, leachate collection systems, sedimentation and detention ponds, storm water run-off systems, drainage ditches, groundwater sampling wells, methane probes, and water re-injection systems. Inspects facilities to maintain permit compliance; conducts winterization inspections and directs operator preparation for winterization. Reads and tunes landfill gas well to maximize collection and remain in compliance with regulatory agencies. Works with blower flare station and establishes parameters required with such systems to remain operational. Has oversight of groundwater systems and leachate conveyance systems at all sites.

**Construction Management** - Inspects contractor's work during construction to ensure compliance with approved plans and specifications; performs final inspection of construction and recommends approval for payments or prepares the list of items to be corrected before approval. Inspects adjacent properties for damage from construction activity. Confers with property owners regarding construction schedules, hazards, and inconveniences. Takes the lead in planning and development of in-house projects as they associate with landfill operations and / or environmental control systems.

**Environmental Control Systems** - Performs routine and complex sampling of storm water run-off, groundwater, and soils. Tunes and maintains landfill gas collection wells. Collects and uploads data to server to analyze and prepare operational reports. Oversees testing of leachate systems, flare source test, and construction of improvements. The position also oversees solid waste tech training and understanding of the above-mentioned task.

**Site Maintenance** - Maintains site and work safety. Performs repairs and improvements to closed facilities and assists with winterization tasks at landfill and transfer station facilities. Improvements and repairs to environmental control systems.

**Reporting** - Develops quarterly and annual reports to regulatory agencies. Gathers required data from collection systems, analyzes and provides recommendations.

#### **SUPERVISORY RESPONSIBILITIES**

This job has no current supervisory responsibilities. However, the Senior Solid Waste Technician may provide some work coordination and lead direction for Solid Waste Technician I and II (s).

#### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **MINIMUM QUALIFICATIONS**

High school diploma or GED required; one year certificate from college or technical school in landfill construction, construction engineering, environmental engineering, enforcement of solid waste regulations; Must have five years of construction experience.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

A valid California driver's license is required.

#### **COMPETENCIES**

To perform the job successfully, an individual should demonstrate the following competencies:

##### ***Communication (Oral/Written)***

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

##### ***Cost Consciousness***

Does not waste resources. Looks for methods to improve processes that have a positive impact on the bottom line.

##### ***Customer Focus/Interpersonal Skills***

Seeks to understand the (complex) dynamics of the customer's business. Builds effective customer rapport/relationships and treats them as business partners. Makes customers feel appreciated for their business. Actively seeks and listens to customers' needs, suggestions, and feedback. Takes a genuine interest in customers and demonstrates urgency, energy, and enthusiasm in satisfying their needs. Is friendly, warm, sincere, and easily approachable. Is tactful, compassionate, and sensitive, and treats others with respect and dignity. Is patient and understanding, listens empathetically to others and respects their opinions. Makes others feel appreciated, valued, and included, and is considerate of their needs and feelings. Is sensitive to cultural diversity, race, gender, and other individual differences.

##### ***Flexibility/Adaptability/Initiative/Proactivity***

Is open to new ways of working, ideas, and processes. Adapts quickly and effectively to new environments, people, and responsibilities. Readily adapts to stressful situations and factors outside of his/her control. Actively attempts to influence events and instigates action without having to be urged on.

Adapts and improves working methods in order to achieve goals. Anticipates and responds to future needs and opportunities and seizes opportunities when they arise. Anticipates problems and pro-actively develops contingency plans accordingly. Keeps current on emerging job-relevant trends and issues.

### ***Functional Expertise***

Has the functional competence (skills & knowledge) to be effective in his/her job. Keeps specialist competence up to date with ongoing learning/studying. Actively seeks assignments and other on-the-job opportunities to improve self. Shares competence willingly with others.

### ***Teamwork***

Is committed to the team and its goals. Does fair share and is an effective contributor. Fills in for or assists fellow team members when necessary. Develops and maintains productive working relationships within the team. Willingly shares knowledge, skills, and job-relevant information. Actively participates in team meetings without monopolizing it or reducing the importance of other team members. Encourages and considers others' ideas, opinions, and suggestions. Actively involves self in team activities and contributes positively towards team spirit and morale. Works effectively in cross-functional project teams (when required).

### ***Desirable Experience and Knowledge Base***

- Associate Degree (A.A.) or equivalent from two-year college or technical school in civil, chemical, or environmental engineering or related field; or six months to one year experience in solid waste disposal or landfill construction, construction engineering, environmental engineering, enforcement of solid waste regulations, or a related area related experience and/or training; or equivalent combination of education and experience.
- Working knowledge of Microsoft Office and CAD.
- Principles of solid waste facility operations.
- Principles of inspection and construction monitoring.
- Soil mechanics and geology.
- Applicable County, State, and Federal laws, codes, and ordinances related to the proper operation of solid waste management and landfill facilities.
- Methods, materials, tools, and equipment used in the repair and maintenance of solid waste management, landfill, and related public works systems.
- Field and laboratory water and soil testing procedures.
- Utilization of computers and computerized information systems.
- Sound customer service practices and procedures.
- Leachate and groundwater system operations and maintenance.
- Operations of office equipment
- Operation of surveying equipment
- Review construction plans and specifications for feasibility and compliance with local, state, and federal regulations.
- Detect discrepancies between approved specifications and actual construction.
- Read, understand, and interpret laws, rules, regulations, and policies, which impact the operation of landfills and associated facilities.
- Identify malfunctions and problems with landfill systems such as leachate control, groundwater control, storm water run-off and related systems.
- Identify and initiate corrective actions for landfill operations, which are not in compliance with applicable laws, contract agreements, or sound operating principles.
- Oversee basic maintenance and repairs of pumps and wells.
- Collect and analyze or transmit samples of soils, groundwater, surface water, and other landfill materials.
- Collect data and assist with the preparation of comprehensive technical reports.
- Effectively represent Authority policies, programs, and services with employees, contractors, representatives of other agencies, and the public.
- Provide minor construction maintenance.

## **OTHER QUALIFICATIONS**

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; stoop, kneel, crouch, or crawl; talk or hear and taste or smell.

The employee must occasionally lift and/or move up to fifty pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and ability to adjust focus. Employee must be able to wear personal protective equipment including ear and eye protection, respirator, Tyvex suit or coveralls, latex, rubber or leather gloves, hardhat, rain protection, and steel toe boots.

**Work Environment** - While performing the duties of this job, the employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; risk of electrical shock and risk of radiation, explosives, and high noise level. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Will be required to respond to work sites beyond normal working hours. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### ***Language Skills***

Ability to draft routine reports and correspondence; ability to speak effectively before groups of customers or employees of organization, contractors, or vendors; ability to read, analyze, and interpret general business periodicals, or governmental regulations.

### ***Mathematical Skills***

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume; ability to apply concepts of basic algebra and geometry.

### ***Reasoning Ability***

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form; ability to deal with problems involving several concrete variables in standardized situations.

\*\*\*\*\*

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

---

Employee

---

Date



**SALINAS VALLEY SOLID WASTE AUTHORITY  
PERSONNEL ALLOCATION  
PROPOSED EFFECTIVE DATE TBD**

| <b>Program and Position</b>                      | <b>21-22<br/>Effective<br/>07/01/21</b> | <b>22-23<br/>Effective<br/>08/22/22</b> | <b>22-23<br/>Effective<br/>10/03/22</b> | <b>23-24<br/>Effective<br/>07/01/23</b> | <b>23-24<br/>Proposed<br/>TBD</b> |
|--------------------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------------|-----------------------------------|
| <b>Executive Administration</b>                  |                                         |                                         |                                         |                                         |                                   |
| General Manager/CAO                              | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Assistant General Manager                        | **                                      | **                                      | **                                      | **                                      | **                                |
| Clerk of the Board                               | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| <b>Total Executive Administration</b>            | <b>2.0</b>                              | <b>2.0</b>                              | <b>2.0</b>                              | <b>2.0</b>                              | <b>2.0</b>                        |
| <b>Finance and Administration</b>                |                                         |                                         |                                         |                                         |                                   |
| Finance and Administration Manager               | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Human Resources Supervisor                       | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Business Services Supervisor                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Accounting Technician I/II                       | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                               |
| Administrative Support Assistant I/II            | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                               |
| <b>Total Finance and Administration</b>          | <b>7.0</b>                              | <b>7.0</b>                              | <b>7.0</b>                              | <b>7.0</b>                              | <b>7.0</b>                        |
| <b>Resource Recovery</b>                         |                                         |                                         |                                         |                                         |                                   |
| Resource Recovery Manager                        | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Contracts & Grants Analyst                       | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Recycling Coordinator                            | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Resource Recovery Technician I/II                | 4.0                                     | 4.0                                     | 4.0                                     | 4.0                                     | 4.0                               |
| Marketing Intern                                 | 0.5                                     | 0.5                                     | 0.5                                     | 0.5                                     | 0.5                               |
| <b>Total Resource Recovery</b>                   | <b>7.5</b>                              | <b>7.5</b>                              | <b>7.5</b>                              | <b>7.5</b>                              | <b>7.5</b>                        |
| <b>Engineering</b>                               |                                         |                                         |                                         |                                         |                                   |
| Engineering and Environmental Compliance Manager | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Senior Solid Waste Technician                    | -                                       | -                                       | -                                       | -                                       | 1.0                               |
| Solid Waste Technician I/II                      | 3.0                                     | 3.0                                     | 3.0                                     | 4.0                                     | 3.0                               |
| <b>Total Engineering</b>                         | <b>4.0</b>                              | <b>4.0</b>                              | <b>4.0</b>                              | <b>5.0</b>                              | <b>5.0</b>                        |
| <b>Operations</b>                                |                                         |                                         |                                         |                                         |                                   |
| Operations Manager                               | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Field Operations Supervisor I                    | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                               |
| Equipment Maintenance Technician I/II            | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                                     | 2.0                               |
| Household Hazardous Waste Technician             | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Equipment Operator/Driver/Lead                   | 3.0                                     | 3.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Heavy Equipment Operator/Lead                    | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                                     | 1.0                               |
| Equipment Operator/Driver                        | 7.0                                     | 7.0                                     | 7.0                                     | 7.0                                     | 7.0                               |
| Heavy Equipment Operator                         | 4.0                                     | 4.0                                     | 4.0                                     | 4.0                                     | 4.0                               |
| Scalehouse Cashier                               | 5.0                                     | 5.0                                     | 4.0                                     | 4.0                                     | 4.0                               |
| HHW Maintenance Worker I/II                      | 3.0                                     | 3.0                                     | 3.0                                     | 3.0                                     | 3.0                               |
| Diversion Systems Maintenance Worker             | -                                       | 2.0                                     | 2.0                                     | 3.0                                     | 3.0                               |
| Diversion Worker I/II                            | 15.0                                    | 13.0                                    | 13.0                                    | 13.0                                    | 13.0                              |
| <b>Total Operations</b>                          | <b>44.0</b>                             | <b>44.0</b>                             | <b>41.0</b>                             | <b>42.0</b>                             | <b>42.0</b>                       |
| <b>Total Full Time Equivalents</b>               | <b>64.5</b>                             | <b>64.5</b>                             | <b>61.5</b>                             | <b>63.5</b>                             | <b>63.5</b>                       |

\*\* The Assistant General Manager position and duties are assigned to a Division Manager by the GM.

Currently this assignment is being held by the Operations Manager.



## Report to the Executive Committee

**Date:** June 1, 2023  
**From:** Mandy Brooks, Resource Recovery  
**Title:** Update on AB 939 Fee Allocations

### ITEM NO. 4

N/A

Finance and Administration  
Manager/Controller-Treasurer

N/A

General Manager/CAO

N/A

Authority General Counsel

## THE ATTACHED PRESENTATION WILL BE GIVEN AT THE MEETING

### Attachment

1. Power Point Presentation

Item No. 4



## AB 939 Budget: Cost Allocations by Jurisdiction

Executive Committee Meeting  
June 1, 2023

1

## FY 23-24 AB 939 Total Budget

AB 939 Fees - **\$4.1M**

+

Disposal Fees, Sales of  
Recyclables, etc. - **\$958K**

**= \$5.06M**

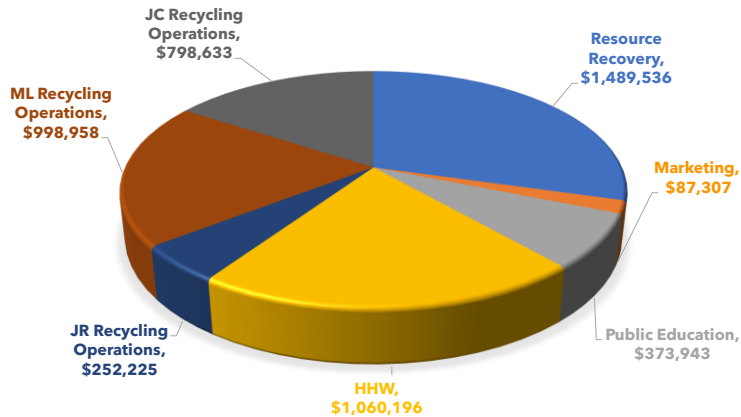


Item No.

2

2

## AB 939 - \$5.06M Total Budget Breakdown



| Department                               | # of FTE  |
|------------------------------------------|-----------|
| Resource Recovery, Marketing & Public Ed | 7         |
| HHW Facility                             | 4         |
| Jolon Rd (JR) Recycle                    | 2         |
| Madison Ln (ML) Recycle                  | 5         |
| Johnson Canyon (JC) Recycle              | 6         |
| <b>TOTAL</b>                             | <b>24</b> |

Item No. 5

3

3

## Cost Allocation % by Department



Resource Recovery: Outreach activities



Public Ed & Marketing: Tonnage



Household Hazardous Waste Facility (HHW): User data



Recycling Centers & ABOPs: Tonnage

Item No.

4

4

## AB 939 Budget – Estimated Costs by Jurisdiction

| Budget Department        | King City<br>11%  | Greenfield<br>5%  | Soledad<br>7%     | Gonzales<br>4%    | Salinas<br>58%      | Mo. County<br>16% |
|--------------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-------------------|
| Resource Recovery        | 363,447           | 101,288           | 189,171           | 53,623            | 639,011             | 142,995           |
| Marketing                | 4,552             | 3,910             | 4,183             | 1,971             | 51,678              | 21,013            |
| Public Ed                | 19,496            | 16,748            | 17,915            | 8,441             | 221,341             | 90,002            |
| <b>HHW Facility</b>      | 48,239            | 6,891             | 12,921            | 62,883            | 700,326             | 30,149            |
| ABOP Centers             | 7,946             | 6,826             | 7,301             | 3,440             | 90,209              | 36,681            |
| HHW Mobile               | 7,700             | 7,746             | 7,746             | 5,798             | -                   | 17,394            |
| <b>Recycling Centers</b> |                   |                   |                   |                   |                     |                   |
| Jolon Rd                 |                   |                   |                   |                   |                     |                   |
| Madison Ln               |                   |                   |                   |                   |                     |                   |
| Johnson Cny              | 106,870           | 91,806            | 98,204            | 46,272            | 1,213,309           | 493,355           |
| <b>TOTALS:</b>           | <b>\$ 558,249</b> | <b>\$ 235,216</b> | <b>\$ 337,442</b> | <b>\$ 182,429</b> | <b>\$ 2,915,873</b> | <b>\$ 831,589</b> |

Item No.

5

5

## Questions & Comments?



**Thank you**

Mandy Brooks

Resource Recovery Manager

Item No.

6

6

# SVR Agenda Item - View Ahead 2023

ITEM NO. 5

|    | Jun                                                    | Jul             | Aug                                                       | Sep                               | Oct                                    | Nov                                 |
|----|--------------------------------------------------------|-----------------|-----------------------------------------------------------|-----------------------------------|----------------------------------------|-------------------------------------|
| 1  | Minutes                                                | MEETINGS RECESS | Minutes                                                   | Minutes                           | Minutes                                | Minutes                             |
| 2  | Claims/Financials (EC)                                 |                 | May Claims/Financials (EC)                                | Claims/Financials (EC)            | Claims/Financials (EC)                 | Claims/Financials (EC)              |
| 3  | Member Agencies Activities Report                      |                 | June Claims/Financials (EC)                               | Member Agencies Activities Report | Member Agencies Activities Report      | Member Agencies Activities Report   |
| 4  | Pacific Crest Engineering Inc. Agreement Amendment     |                 | June 30 Cash & Investments Report (EC)                    | New FY Grants & CIP Budget (EC)   | September 30 Cash & Investments Report | 3rd Qtr. Tonnage & Diversion Report |
| 5  | Clean Earth Agreement Amendment                        |                 | Member Agencies Activities Report                         |                                   | BD/EC Meetings Schedule                |                                     |
| 6  | Blue Strike Environmental Amendment No. 2              |                 | 2nd Qtr. Tonnage & Diversion Report                       |                                   |                                        |                                     |
| 7  | Landfill Gas Well Drilling Services Agreement          |                 | JCLF Lease Agreement w/Pacific Carbon Capture, LLC22 (EC) |                                   |                                        |                                     |
| 8  | HHW Agreement Amendment                                |                 | Operations and Environmental Compliance Update            |                                   |                                        |                                     |
| 9  | Revised Personnel Allocation (EC)                      |                 |                                                           |                                   |                                        |                                     |
| 10 | Revised Meetings Calendar                              |                 |                                                           |                                   |                                        |                                     |
| 11 | AB 939 Program Update (EC)                             |                 |                                                           |                                   |                                        |                                     |
| 12 | Labor Negotiations SVR Field Operations Unit (EC only) |                 |                                                           |                                   |                                        |                                     |

Consent

Presentation

Consideration

Closed Session

【Other】(Public Hearing, Recognition, Informational, etc.)

(EC) Executive Committee

(sp) Strategic Plan Item