

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
October 6, 2022**

This meeting was conducted in hybrid in-person/virtual format in accordance with AB 361.  
In-person location, 128 Sun Street, Suite 101, Salinas, CA | Virtual participation via Zoom.

**CALL TO ORDER**

(4:00) President Lopez called the meeting to order at 4:00 p.m.

**COMMITTEE MEMBERS PRESENT**

County of Monterey	Chris Lopez, <i>President</i>	Virtual
City of Salinas	Christie Cromeenes, <i>Vice President</i>	In-Person
City of Greenfield	Andrew Tipton, <i>Alt. Vice President</i>	Virtual

**ABSENT**

City of King	Robert Cullen
--------------	---------------

**STAFF MEMBERS PRESENT**

Patrick Mathews, General Manager/CAO	In-person
Mandy Brooks, Resource Recovery Manager	In-person
Ray Hendricks, Finance and Administration Manager	In-person
Brian Kennedy, Engineering and Compliance Manager	In-person
Roy Santos, General Counsel	Virtual
Rosie Ramirez, Administrative Assistant	In-person
Adrianna Escobar, Administrative Assistant	In-person
Erika J. Trujillo, Clerk of the Board	In-person

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:01) General Manager/CAO Mathews commented on the improvements being made to the Administration building. He indicated that he is expecting all construction to be finalized by January 2023. Finance and Administration Manager Hendricks commented on the expenditures related to the building improvements. He also indicated that staff will be looking to obtain quotes to move forward with the scale house software upgrade previously approved by the Board and the acceptance of a grant will be taken directly to the Board of Directors at its upcoming meeting.

**PUBLIC COMMENT**

(4:03) None

**COMMITTEE COMMENTS**

(4:03) President Lopez commented on the ribbon cutting event taking place on October 26 in San Lucas.

**PUBLIC COMMENT**

(4:04) None

**CONSIDERATION ITEMS**

(4:04)

**1. Minutes of September 1, 2022 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to approve the corrected minutes provided earlier in the day. Alternate Vice President Tipton seconded the motion. The motion passed unanimously: 3-0.

## **2. August 2022 Claims and Financial Reports**

(4:05) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues and expenditures are aligned with the projected budget. He indicated solid waste tonnage, when compared to the prior year, was down 1.1% for the month of August totaling 5.8% year-to-date. He reiterated that an 8% decrease in tonnage was projected within the budget.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to forward to the Board recommending approval. President Lopez seconded the motion. The motion passed unanimously: 3-0.

## **3. A Resolution Approving Revised Personnel Allocations Effective on August 22, 2022 and October 3, 2022**

(4:08) Finance and Administration Manager Hendricks indicated that the personnel allocations are needed after the Board approved the reclassification of two Diversion Workers to Diversion Systems maintenance Workers at its August meeting. In addition, the closure of the Sun Street Transfer Station required the elimination of three currently vacant positions.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Alternate Vice President Tipton made a motion to forward to the Board recommending approval. Vice President Cromeenes seconded the motion. The motion passed unanimously: 3-0.

## **PRESENTATION**

## **4. Annual Comprehensive financial Report for the Fiscal Year ended June 30, 2022**

(4:10) Finance and Administration Manager Hendricks presented a brief report on the annual comprehensive financial report and audit conducted by McGilloway, Ray, Brown & Kaufman. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the report demonstrated that the Authority continues to improve its positive net position. Mr. Hendricks introduced Jacinto Acosta Bernal, Account Manager with McGilloway, Ray, Brown & Kaufman Accountants and Consultants who reviewed some of the required communications such as areas requiring estimates and sensitive financial disclosures. Mr. Bernal provided a clean opinion of the Authority's finances commending staff for their work. He indicated that there were no difficulties while working with management, and that all accounting standards were met.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** None; Informational Only

**FUTURE AGENDA ITEMS****5. Future Agenda Items – View Ahead Calendar**

(4:25) The Committee discussed the view ahead.

**CLOSED SESSION**

(4:30) President Lopez invited Public Comment related to closed session item number seven.

6. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews, General Counsel Roy C. Santos, and Labor Counsel Colin J. Tanner, to negotiate salaries and benefits of Operating Engineers Local Union No. 3, AFL-CIO.
7. Pursuant to **Government Code Section 54957 (b)** to consider the Performance evaluation of the General Manager/Chief Administrative Officer R. Patrick Mathews for 2022.

**PUBLIC COMMENT**

(4:31) None

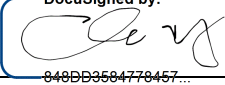
(4:31) President Lopez adjourned the meeting into closed session to discuss item numbered seven.


**RECONVENE**

(4:48) President Lopez reconvened the meeting to open session with no reportable actions taken in closed session.

**ADJOURNMENT**

(4:49) President Lopez adjourned the meeting.

DocuSigned by:  
  
APPROVED: \_\_\_\_\_  
848DD3584778457...  
Christopher M. Lopez, President

DocuSigned by:  
  
ATTEST: \_\_\_\_\_  
007ACDFB22A74F6...  
Erika J. Trujillo, Clerk of the Board