

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
January 5, 2017**

CALL TO ORDER

President Salinas called the meeting to order at 4:00 p.m.

Committee Members Present

Simón Salinas President
Gloria De La Rosa Alternate Vice President

Staff Members Present

Patrick Mathews, <i>General Manager/CAO</i>	
Cesar Zuniga, <i>Asst. General Manager/ Operations Manager</i>	Erika J. Trujillo, <i>Clerk of the Board</i>
Ray Hendricks, <i>Finance Manager</i>	Thomas Bruen, <i>General Counsel</i>
Mandy Brooks, <i>Resource Recovery Manager</i>	(via telephone)
Rose Gill, <i>Human Resources/Organizational Development Manager</i>	

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:01) General Manager/CAO Mathews reminded the Executive Committee of the Strategic Planning retreat scheduled on January 25, 2017. He commented on the new appointment to Board of Directors for the County of Monterey. John Philips was officially appointed on Monday.

PUBLIC COMMENT

None

CONSIDERATION ITEMS

1. Minutes of November 3, 2016, Meeting

(4:02)

Public Comment: None

Committee Action: Vice President Salinas made a motion to approve the minutes as presented. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 2-0.

2. November 2016 Claims and Financial Reports

(4:03) Finance Manager Hendricks provided a report indicating that operating revenue exceeded expenditures this month. He explained Construction and Demolition tonnage has increased and are projecting it will continue with discussions of the Monterey Regional Waste Management closing from February 2017 to October 2017 for reconstruction.

Public Comment: None

Committee Discussion: The Committee discussed the report and the potential fallouts of the District being closed.

Committee Action: Vice President Salinas made a motion forward to the Board for approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 2-0.

3. A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2016-17

(4:08) Finance Manager Hendricks provided a report based on the activity during the first six months of the fiscal year, providing options for budget adjustments. He explained that with the increases in green waste and construction and demolition tonnage require some adjustments to the budget in order to process increases in diverted materials. With the additional revenue from the options offsetting the additional cost.

Public Comment: None

Committee Discussion: The Committee discussed the report and expressed general support for the recommendation.

Committee Action: Vice President Salinas made a motion forward to the Board for approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 2-0.

4. Self-Funding Programs and Services Report

(4:16) Finance Manager Hendricks provided a report focusing on the three programs; Franchise Transportation Surcharge, Green Waste Disposal fees, and Construction and Demolition. Each was analyzed to determine if they are self-funding.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Salinas made a motion forward to the Board for discussion. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 2-0.

5. Request for Fiscal Year 2017-18 Preliminary Budget Direction

(4:23) Finance Manager Hendricks provided a report with option on potential increases for the fiscal year 2017-18 budget. Increases in payroll due to Health Insurance, Other Post-Employment Benefits, Cola, and a full year of the longevity program. The Sun Street Transfer Station is running at capacity and has to rely on Madison Lane to take a higher amount of the Salinas Franchise waste raising the cost to utilize it. Madison Lane transfer is also much more expensive than Sun Street. A need for a new Diversion Worker 1 for the Sun Street Transfer Station to direct and assist customer is being requested given that it is running at capacity. With the increase in the Construction and Demolition a new transfer truck is needed that can hold the material and a new driver would be needed to transport the material from the Sun Street Station to Johnson Canyon Landfill. Hendricks went on to report that the first principal payment increase on the bond refinancing will be due in 2017-18.

Public Comment: None

Committee Discussion: The Committee discussed the report and expressed general support for the recommendations.

Committee Action: Vice President Salinas made a motion forward to the Board for discussion. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 2-0.

FUTURE AGENDA ITEMS

6. Agenda Items - View Ahead

(4:39) The Committee reviewed the future agenda items.

CLOSED SESSION

(4:40) Receive public comment before entering into closed session:

- 7.** Pursuant to **Government Code Section 54957 (b)** Performance Evaluation of the General Manager/Chief Administrative Officer.

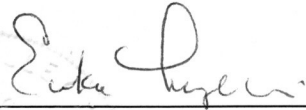
RECONVENE

(4:45) President Salinas reconvened the meeting to open session reporting the Executive Committee considered the results of the GM/CAOs Board evaluations that qualified General Manager/Chief Administrative Officer, Mathews for a 5% merit increase in Base Salary under section 3(b) of the Employment Agreement. After discussion with Mathews he accepted a merit increase of 2.5 % in Base Salary effective January 1, 2017.

ADJOURNMENT

(4:47) President Salinas adjourned the meeting.

ATTEST:



Erika J. Trujillo, Clerk of the Board

APPROVED:



Simón Salinas, President