



## Agenda

### EXECUTIVE COMMITTEE

Wednesday September 11, 2013

4:00 p.m.

Conference Room

128 Sun Street, Suite 101, Salinas, California

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#### CALL TO ORDER

#### ROLL CALL

President	Fernando Armenta (County of Monterey)
Vice President	Elizabeth Silva (City of Gonzales)
Alternate Vice President	Jyl Lutes (City of Salinas)

#### GENERAL MANAGER COMMENTS

#### DEPARTMENT MANAGER COMMENTS

#### COMMITTEE MEMBER COMMENTS

#### PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda.  
Speakers are limited to three minutes.

#### CONSIDERATION ITEMS

1. [Minutes of August 7, 2013 Meeting](#)
  - A. Committee Discussion
  - B. Public Comment
  - C. Recommended Committee Action – Approval
2. [July 2013 Claims and Financial Reports](#)
  - A. Receive a report from Finance Manager Roberto Moreno
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board for Approval
3. [A Resolution Approving the Revised Personnel Allocation and Salary Schedule Changing the Titles of Administrative Manager to Human Resources/Organizational Development Manager and Human Resources Technician to Human Resources Generalist](#)
  - A. Receive a report from Administrative Manager Rose Gill
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board for Adoption

4. [Supplemental Appropriation of \\$76,747 for CalRecycle's Fiscal Year 2013-14 Local Government Waste Tire Amnesty Grant](#)
  - A. Receive a report from Contracts and Grants Analyst Jenny Mitchell
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board for Approval
5. [Capital Improvements Projects Budget Adjustments](#)
  - A. Receive a report from Finance Manager Roberto Moreno
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board for Approval

#### **FUTURE AGENDA ITEMS**

6. [Agenda Items – View Ahead](#)

#### **CLOSED SESSION**

7. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
8. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.

#### **ADJOURNMENT**

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Friday, September 6, 2013**. The Executive Committee will next meet on regular session on **Wednesday, October 2, 2013, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at [www.salinasvalleyrecycles.org](http://www.salinasvalleyrecycles.org).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE MEETING  
August 7, 2013**

**DRAFT**

**CALL TO ORDER**

Vice President Silva called the meeting to order at 4:03 p.m.

**Committee Members Present**

Elizabeth Silva	Vice President
Jyl Lutes	Alternate Vice President

**Committee Members Absent**

Fernando Armenta President

**ITEM NO. 1**

Agenda Item

**T. Bruen by ez**

General Counsel Approval



General Manager/CAO

**Staff Members Present**

Patrick Mathews, General Manager/CAO  
Roberto Moreno, Finance Manager  
Susan Warner, Diversion Manager  
Rose Gill, Administrative Manager

David Meza, Authority Engineer  
Cesar Zuniga, Operations Manager  
Elia Zavala, Clerk of the Board  
Thomas Bruen, General Counsel (via telephone)

**GENERAL MANAGER COMMENTS**

General Manager/CAO Mathews commented on the upcoming home composting workshops in Salinas and stated that staff is working to conduct workshops at farmers markets in south county cities.

**DEPARTMENT MANAGER COMMENTS**

Operations Manager Zuñiga acknowledged Vice President Silva's attendance to the employee safety and recognition dinner.

**COMMITTEE MEMBER COMMENTS**

Vice President Silva recognized staff for the coordinating the safety and recognition employee dinner.

**PUBLIC COMMENT**

None

**CONSIDERATION ITEMS**

**1. Minutes of June 5, 2013 Meeting**

(4:05)

*Public Comment:* None

*Committee Action:* Alternate Vice President Lutes made a motion to approve the minutes as presented. Vice President Silva seconded the motion. The motion passed unanimously.

**2A. May 2013 Claims and Financial Reports**

**2B. June 2013 Claims and Financial Reports**

(4:06) Finance Manager Moreno reported on the Authority finances for the months of May and June. He noted that the cash position increased in both May and June. He added that the Expansion Fund will start to increase since it will not all be used for operational expenses. Staff estimates that 99.5% of the estimated revenues will be received and that 97% of the budget will be expended, resulting in a \$500,000 surplus.

*Public Comment:* None

*Committee Discussion:* The Committee commended staff for the balanced budget. Concerns were expressed for the lack of progress on the refinancing of the revenue bonds. Staff stated that almost \$2 million in savings has already been lost, had the Authority refinanced a year ago. Staff added that interest rates are rising and at some point it may not make sense to refinance. Alternate Vice President Lutes asked staff to continue communications with the County to resolve the withdraw issue.

*Committee Action:* Alternate Vice President Lutes made a motion to recommend Board approval. Vice President Silva seconded the motion. The motion passed unanimously.

### **3. Quarter Ended June 2013 Cash and Investments Report**

(4:13) Finance Manager Moreno reported that the Authority investment earnings are no longer a significant part of the budget. Staff is waiting on the bonds refinance to make long term investments.

*Public Comment:* None

*Committee Discussion:* None

*Committee Action:* Alternate Vice President Lutes made a motion to recommend Board approval. Vice President Silva seconded the motion. The motion passed unanimously.

### **FUTURE AGENDA ITEMS**

#### **4. Agenda Items – View Ahead**

Staff commented on some items scheduled for the August Board of Directors meeting: Annual Operations Performance Report, Community Choice Aggregation Project update, and Citizens Advisory Group Selection Criteria, continued from July 31 at the request of Asamblea de Poder Popular de Gonzales.

### **CLOSED SESSION**

(4:22) Vice President Silva adjourned the meeting to closed session to discuss the following:

5. Conference with General Counsel regarding one item of significant exposure to litigation pursuant to Government Code § 54956.9(b)

### **RECONVENE**

(4:34) Vice President Silva reconvened the meeting to open session with no reportable action taken in closed session.

### **ADJOURNMENT**

Vice President Silva adjourned the meeting at 4:34 p.m.

APPROVED: \_\_\_\_\_  
Fernando Armenta, President

ATTEST: \_\_\_\_\_  
Elia Zavala, Clerk of the Board



SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Executive Committee

ITEM NO. 2

Finance Manager/Controller-Treasurer

N/A  
Legal Counsel  
  
General Manager/CAO

**Date:** September 11, 2013  
**From:** Roberto Moreno, Finance Manager  
**Title:** July 2013 Claims and Financial Reports

### RECOMMENDATION

Staff recommends acceptance of the July 2013 Claims and Financial Reports.

### DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of July for a discussion of the Authority's financial position as of July 31, 2013. Following are highlights of the Authority's financial activity for the month of July.

#### Results of Operations

For the month of July 2013, FY 2013-14 operating revenue exceeded expenses by \$936,800.

#### Revenues

As of July 31, after one month (8.33% of the fiscal year) revenues total \$1,503,504. This is 8.82% of the estimated revenue total of \$17,055,300. For the month and year-to-date solid waste tipping fees are \$1,050,567 (9.43%).

#### Operating Expenditures

As of July 31 (8.33% of the fiscal year) year-to-date operating expenditures total \$566,704. This is 3.71% of the operating budget of \$15,262,720. Expenditures during July are typically at their lowest since the fiscal year is just starting and much of the bills paid pertain to the prior fiscal year.

#### Capital Project Expenditures

For the month of July 2013, capital project expenditures totaled \$4,458. The USDA Autoclave Studies accounted for \$4,327 of the total. July project expenditures are typically at their lowest since the fiscal year is just starting and much of the bills paid pertain to the prior fiscal year.

As soon as FY 2012-13 is closed the entire capital projects budget will be recorded.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of July 2013 is attached for review and acceptance. The July checks issued total \$2,235,434.94 of which \$290,040.73 was paid from the payroll checking account for payroll and payroll related benefits. Selected major payments to vendors are listed below.

<u>Name</u>	<u>Service</u>	<u>Amount</u>
MOCO HEALTH DEPT	1ST RESPONDER, SW DISPOSAL & OTHER FEES	51,762.00
	REGIONAL FEES APR - JUN 2013	39,383.27
COAST OIL COMPANY, LLC	BIODIESEL & DIESEL FUEL	36,800.47
GOLDEN ST TRK & TRLR REPAIR	TRK RETROFIT, CONTAINER DOOR, EQUIP & SITE R&M	37,267.75
RECOLOGY WASTE SOLUTIONS INC	JC JUN & JUL BASIC SVC & EXTENDED HRS	331,480.00
	JC COMPACTION INCENTIVE FY 2012-13	833,430.94
SCS FIELD SERVICES	CHLF GAS BLOWER, CLOSURE SUPPORT & OM&M	59,364.98
ADMANOR INC	MKTG, MEDIA OUTREACH/EDUCATION	30,408.45
PHILIP SERVICES CORP	HHW HAULING, DISPOSAL & SUPPLIES	33,400.76
VISION RECYCLING INC	C&D, ORGANICS & GRINDING	62,101.53
WASTE MANAGEMENT INC	JRTS OPS & DELIVERIES TO MLTS	75,404.83
CA STATE BOARD OF EQUALIZATION	BOE FEES JCLF & SV TONNAGE	86,506.00

#### Cash Balances

The Authority's cash position decreased \$786,487.51 during July to \$13,599,205.60. While operating revenues exceeded expenditures, the cash position decreased because during July the Authority paid Recology Waste Solutions \$833,430.94 as the compaction incentive for the prior fiscal year. Most of the cash balance is restricted as shown below:

#### Restricted by Legal Agreements:

Crazy Horse Closure Fund	\$ 63,050.89
Johnson Canyon Closure Fund	2,789,698.57
Bond Debt Service Reserve	2,820,700.00
State & Federal Grants	167,852.18

#### Restricted by Board policy:

Expansion Fund (South Valley Revenues)	6,174,210.19
Salinas Transportation Surcharge	216,777.33
Salinas Rate Stabilization Fund	47,415.03

#### Funds Held in Trust:

Central Coast Media Recycling Coalition	40,291.71
Employee Unreimbursed Medical Claims	3,031.34

#### Unrestricted - Assigned:

Operations and Capital Projects	1,276,178.36
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**\$ 13,599,205.60**

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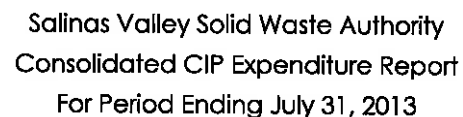
#### **ATTACHMENTS**

1. July 2013 Consolidated Statement of Revenues and Expenditures
2. July 2013 Consolidated CIP Expenditures Report
3. July 2013 Checks Issued Report



Salinas Valley Solid Waste Authority  
Consolidated Statement of Revenues and Expenditure  
For Period Ending July 31, 2013

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b>Revenue Summary</b>							
Tipping Fees - Solid Waste	11,141,800	1,050,567	1,050,567	9.43%	10,091,233	0	10,091,233
Tipping Fees - Surcharge	1,034,000	96,144	96,144	9.30%	937,856	0	937,856
AB939 Service Revenues	2,176,000	154,154	154,154	7.08%	2,021,846	0	2,021,846
Tipping Fees - South Valley	2,318,800	203,375	203,375	8.77%	2,115,425	0	2,115,425
Charges for Services	117,000	0	0	0.00%	117,000	0	117,000
Sales of Materials	187,500	0	0	0.00%	187,500	0	187,500
Investment Earnings	80,200	(736)	(736)	-0.92%	80,936	0	80,936
Total Revenue	17,055,300	1,503,504	1,503,504	8.82%	15,551,796	0	15,551,796
<b>Expense Summary</b>							
Administration	2,164,900	153,941	153,941	7.11%	2,010,959	163,788	1,847,171
Resource Recovery	1,588,420	90,816	90,816	5.72%	1,497,604	321,756	1,175,848
Scalehouses Operations	371,650	19,983	19,983	5.38%	351,667	4,093	347,574
Transfer Stations Operations	2,639,650	75,758	75,758	2.87%	2,563,892	899,882	1,664,011
Landfills Operations	3,712,300	211,186	211,186	5.69%	3,501,114	2,580,606	920,509
Postclosure Maintenance	936,200	12,450	12,450	1.33%	923,750	280,394	643,356
Environmental Control Systems	430,800	2,571	2,571	0.60%	428,229	182,834	245,395
Debt Service - Interest	1,979,200	0	0	0.00%	1,979,200	1,979,115	85
Debt Service - Principal	1,162,600	0	0	0.00%	1,162,600	1,162,506	94
Closure Set-Aside	277,000	0	0	0.00%	277,000	0	277,000
Total Expense	15,262,720	566,704	566,704	3.71%	14,696,016	7,574,972	7,121,043
Revenue Over/(Under) Expenses	1,792,580	936,800	936,800	52.26%	855,780	(7,574,972)	8,430,752



SOLID WASTE AUTHORITY			CURRENT	M-T-D	Y-T-D	% OF	REMAINING	Y-T-D	UNENCUMBERED
			BUDGET	REV/EXP	REV/EXP	BUDGET	BALANCE	ENCUMBRANCES	BALANCE
Fund 180 - Expansion Fund									
180	9003	USDA Autoclave Studies	0	4,327	4,327	0.00%	(4,327)	3,744	(8,071)
180	9021	Autoclave CEQA	0	131	131	0.00%	{131}	0	{131}
Total Fund 180 - Expansion Fund			0	4,458	4,458	N/A	(4,458)	3,744	(8,202)
Fund 800 - Capital Improvement Projects Fund									
800	9101	Equipment Replacement	42,500	0	0	0.00%	42,500	0	42,500
800	9701	SSTS Equipment Replacement	115,000	0	0	0.00%	115,000	0	115,000
800	9702	SSTS NPDES Improvements	55,000	0	0	0.00%	55,000	0	55,000
800	9703	SSTS Improvements	55,000	0	0	0.00%	55,000	0	55,000
Total Fund 800 - Capital Improvement Projects Fund			267,500	0	0	0.00%	267,500	0	267,500
Total CIP Expenditures			267,500	4,458	4,458	5.40%	263,042	3,744	259,298



# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11434	FIRST ALARM BLDG ALARM SERVICES 07.01.13 - 09.30.13	7/1/2013	758.64	758.64
11435	HRN PERFORMANCE SOLUTIONS PERFORMANCE PRO ONLINE RENEWAL FEE FY 2013-14	7/1/2013	592.92	592.92
11436	MONTEREY COUNTY HEALTH DEPARTMENT CH 1ST RESPONDER, CLOSED WASTE DIS FEES 2013-14 CH 1ST RESPONDER, SMALL VOL TS FEES 2013-14 JC 1ST RESPONDER, SW DISPOSAL FEES 2012-13 JC HAZ MAT FACILITY FEES 2013-14 JR CLOSED SW DISPOSAL FEE FY 2013-14 JR HAZWASTE, 1ST RESPONDER FEES 2013-14 JR TS 1ST RESPONDER, LRG VOL PERMIT FEES 2013-14 LR CLOSED SOLID WASTE DISPOSAL FEE 2013-14 SS HHW PERMIT FEES 2013-14 SS TS 1ST RESPONDER, LRG VOL TS PER FEE 2013-14	7/1/2013	2,707.00 2,203.00 23,616.00 555.00 2,662.00 555.00 7,649.00 2,662.00 1,504.00 7,649.00	51,762.00
11437	MONTEREY REGIONAL COMPLAINE SERVICE DOT COMPLIANCE SAFETY PROGRAM FY 2013-14	7/1/2013	624.00	624.00
11438	NEXIS PARTNERS, LLC COMMON AREAS ADM BLDG JULY 2013 RENT ADM BLDG JULY 2013	7/1/2013	1,515.00 7,194.00	8,709.00
11439	SWANA SWANA MEMBERSHIP RENEWAL CESAR ZUNIGA FY 2013-14 SWANA MEMBERSHIP RENEWAL PATRICK MATHEWS FY 2013-14	7/1/2013	225.00 360.00	585.00
11440	SWANA LEGISLATIVE TASK FORCE LEGISLATIVE TASK FORCE SERVICE FY 2013-14	7/1/2013	1,000.00	1,000.00
11441	STATE COMPENSATION INSURANCE FUND Worker's Comp Initial Premiums	7/3/2013	22,016.00	22,016.00
11441	STATE COMPENSATION INSURANCE FUND Worker's Comp Initial Premiums	7/3/2013	(22,016.00)	(22,016.00)
11442	TYLER TECHNOLOGIES, INC. - INCODE DIVISION CUSTOM REPORT, LF FIN, ACCU4GL, ACUSERVER INCODE VX MAINTENANCE FY 2013-14	7/3/2013	(1,496.62) 19,003.56	17,506.94
11443	Hartford Fire Insurance Company BONDING INSURANCE RENEWAL FOR GM	7/3/2013	2,780.00	2,780.00
11444	A-1 SWEEPING SWEEP YARD & EXTERIOR STREET @ SUN ST JUNE 2013	7/9/2013	774.00	774.00

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11445	ACME CAR WASH Car Wash Vouchers	7/9/2013	991.65	991.65
11446	AT&T SERVICES INC HHW PHONE SERVICE THRU 06.23.13 LR TELEPHONE SERVICE 8317610775940 THRU 06.19.13 SCALE HOUSE PHONE SERVICE THRU 06.23.13	7/9/2013	180.60 16.09 75.00	271.69
11447	BECKS SHOE STORE, INC. SAFETY SHOES FOR JOSE ABUNIS SAFETY SHOES FOR MANUEL ALDERETTE SAFETY SHOES FOR OCTAVIO GONZALES	7/9/2013	169.83 174.42 165.24	509.49
11448	CALIFORNIA HIGHWAY ADOPTION CO. HWY 101 LITTER ABATEMENT JUNE 2013	7/9/2013	550.00	550.00
11449	COAST COUNTIES TRUCK & EQUIPMENT CO. TRK#3 DECKPLATE HOLDDOWN LEVER	7/9/2013	136.92	136.92
11450	COAST OIL COMPANY, LLC BIO-DIESEL FUEL USAGE 06.24.13 SS TS VEHICLE DIESEL/BIODIESEL USE JUNE 2013	7/9/2013	1,478.82 32,445.07	33,923.89
11451	CSC OF SALINAS/YUMA 29 2-WIRE HYD HOSES, HOSE ENDS CRIMP CHGS	7/9/2013	397.69	397.69
11452	F.A.S.T. SERVICES BD Mfg Translation Services 06.20.13	7/9/2013	180.00	180.00
11453	GOLDEN STATE TRUCK & TRAILER REPAIR TRUCK RETROFIT & CONTAINER DOOR FABRICATE BORN DOOR & INSTALL FOR CONTAINER SS TS CAL SPA STEEL FOR SUMP TRK001 GREASED TRUCK & TRAILER TRK002 GREASED TRUCK & TRAILER TRK004 GREASED TRUCK & TRAILER TRLR 002 HYDRAULIC HOSES REPLACED, ADDED SEALANT	7/9/2013	20,000.00 1,850.00 5,292.00 235.00 235.00 235.00 235.00	28,082.00
11454	GRAINGER CH FILTER CARTRIDGE	7/9/2013	259.63	259.63
11455	GREEN RUBBER - KENNEDY AG, LP CH 6X4 RED BUSH. SXS PVC S40, 2" MALE ADAPTER S80	7/9/2013	73.98	73.98
11456	HOME DEPOT 3/4" X 75' HOSE 4 EA 24" ROUGH SURFACE PUSHBROOMS CH LFG PAINT & SS TS SUPPLIES JC - 24' EXT LADDER, 4LB HAMMER	7/9/2013	48.57 164.01 308.88 301.29	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	SS ABS PIPE, COUPLINGS, SCEWS, QWICK CAPS, ETC		33.63	
	CH LFG PAINT & SS TS SUPPLIES		144.64	
				1,001.02
11457	HOPE SERVICES	7/9/2013		
	SS MATTRESS/BOX SPRING RECYCLING 06.18.13		337.50	
				337.50
11458	INCREMENTUM	7/9/2013		
	Laserfiche Quick Fields & Audit Trail		2,689.20	
				2,689.20
11459	JOSE RAMIRO URIBE	7/9/2013		
	TR001 RR OUTER TIRE REPAIR		95.74	
	TRK001 RL OUTER TIRE REPAIR		95.74	
	TRK002 RL OUTER TIRE REPAIR		85.00	
				276.48
11460	KETTLE CREEK CORPORATION	7/9/2013		
	6 Recycling Cart Corrals for City of Gonzales		13,532.90	
				13,532.90
11461	LAMAR BROS TIRE SERVICE, INC.	7/9/2013		
	LOADER TIRE REPAIRS		174.30	
				174.30
11462	LUMBERMENS INC	7/9/2013		
	CH 12 2X4 8' & 22 1X6 8' WHITEWOOD, PRIME SEALER		297.47	
	JC 59 EA 1X2X39" STAKES		18.36	
				315.83
11463	MANUEL PEREA TRUCKING, INC.	7/9/2013		
	TEMPORARY Driver Operator		2,085.75	
				2,085.75
11464	OFFICE DEPOT	7/9/2013		
	Batteries		37.86	
	Cabinet & Bookcase		359.12	
	Copier		323.99	
	Drafting Chair		205.19	
	HDMI Cables		23.65	
	Janitorial Supplies		92.30	
	Laminates		7.73	
	Office Supplies		148.10	
	paper		8.63	
	Paper Towels		54.71	
	Powershred		701.99	
	Storage Boxes		73.26	
	VGA Cords		33.30	
				2,069.83
11465	**Void**	7/9/2013	-	
11466	PACIFIC GAS AND ELECTRIC COMPANY	7/9/2013		
	CH ELECTRIC SERVICES THRU 06.24.13		3,265.90	
	LR ELECTRICAL SERVICES THRU 06.18.13		384.82	
				3,650.72

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11467	PERSONAL AWARDS INC SS TS EMPLOYEE SHIRTS & JACKET	7/9/2013	3,221.49	3,221.49
11468	PLACEMENT PROS CH CONTRACT Labor 06.23.13	7/9/2013	362.16	362.16
11469	PURE WATER BOTTLING ADM, SS, SCHSE, & CH WATER SERVICES FY 2012-13	7/9/2013	70.25	70.25
11469	PURE WATER BOTTLING VOID	7/9/2013	(70.25)	(70.25)
11470	QUINN COMPANY 950G BOLT, SEAL, HYD OIL ADD, 50W SHAFT, STRAP 950K OIL, FUEL TRANS HYD ELEMENTS, O-RING, KITS,	7/9/2013	1,993.51 464.83	2,458.34
11471	RECOLOGY WASTE SOLUTIONS, INC JC BASIC SERVICE JUN 2013 JC EXTENDED HOURS JUN 2013	7/9/2013	163,034.00 2,706.00	165,740.00
11472	SCS FIELD SERVICES LR LFG Services THRU MAY 31, 2013	7/9/2013	3,691.00	3,691.00
11473	SMOKEY KEY SERVICE Keys for Operations	7/9/2013	54.00	54.00
11474	STURDY OIL COMPANY 55 GAL 15-40 76 GUARDOL ECT CJ	7/9/2013	723.58	723.58
11475	TAYLOR CORPORATION 22 ACHIEVEMENT PINS	7/9/2013	296.99	296.99
11476	US BANK CORPORATE PAYMENT SYSTEM Dell.com - (2) Replacement Bulbs for Projector AllHdd.com - (5) HP 300 Hard Drive for Sever FRED PRYOR SEMINARS 1 YR SUB UNLIMITED TRAINNG Amazon.com-101 Tough Conversations to have with em itunes - App to open zipped file Mikes Pizza - Board Meeting Supplies Old Town Cafe - CalRecycle Mtg Office Supplies - Carbon Monoxide Detector C & N TRACTORS CH SAND SPREADER REPAIR Amazon - Clear 65 gallon liners PayPal Conflict Resolution Training WP-Mind Tools Ltd - Credit Card Hold for training GINO'S - DEPOSIT FOR EMPLOYEE DINNER MTG 8.2.2013 PayPal - Event Registration Top 10 tips TESTS & MEASUREMENTS INC HILTON SAN FRANCISCO 107TH GFOA ANNUAL CONF RM	7/9/2013	630.69 1,380.81 199.00 19.54 0.99 81.67 57.15 50.71 271.26 34.99 120.74 1.00 200.00 55.00 480.60 1,059.24	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	CHEVRON, N. MAIN, SALINAS - HONDA PILOT CAR WASH		8.00	
	TIRE & WHEEL WORLD		169.52	
	INTERMEDIA EXCHANGE SERVICE JUNE 2013		239.78	
	HUGHESNET.COM THRU JUNE 2013		86.38	
	MARRIOTT SPRINGHILL SUITES TRIMBLE MEETING		91.63	
	New Metal Frame/Case for Tent for Outreach Events		666.00	
	Smart & Final - Office Supplies		11.38	
	SHRM - Professional Membership		180.00	
	Memory4less.com - RAM for Server		506.74	
	Cellphoneshop - Replacement Cellphone Supplies		68.35	
	MARRIOTT COURTYARD RWQCB BOARD MEETING		167.99	
	ENVIRO SAFETY - GLOVES, HARD HATS & SH		358.32	
	homedepot - Scalehouse supplies		26.87	
	Office Supplies - Scotch Blue Tape and Stencils		15.62	
	homedepot:supplies Screw Anchors		34.23	
	HP.com - Service Kit for HP Printer		134.95	
	Sharefile: June FTP		32.95	
	Smart & Final: EC Mtg Refreshments 6/5/13		6.67	
	Lowes.com: Stencils for Sun Street Signs		29.71	
	Amazon.com-The essential guide to workplace invest		63.67	
	RedRobin - Windows 8 Training EN & RH		33.67	
				7,575.82
11477	**Void**	7/9/2013	-	
11478	**Void**	7/9/2013	-	
11479	**Void**	7/9/2013	-	
11480	WEISENBACH SPECIALTY PRINTING INC. Giveaways Pens and Pencils	7/9/2013	1,770.00	1,770.00
11481	WEST COAST RUBBER RECYCLING, INC 48' TRAILER FILLED W/JUNK TIRES	7/9/2013	950.00	950.00
11482	COAST COUNTIES TRUCK & EQUIPMENT CO. TRK#002 DRIVER'S WINDOW 5-PIN SWITCH	7/10/2013	41.29	41.29
11483	GOLDEN STATE TRUCK & TRAILER REPAIR 16094 LEFT SIDE HEADLIGHT REPLACED 16094 TIRE SWAP X3 RT SIDE DOCK FENCE FABRICATION TO MAKE IT REMOVABLE STRAIGHTEN BENT PART OF CONTAINER & WELDED CRACKS TRK001 REPLACE BOTH ER & SERVICE COILED AIR LINES TRK002 PRESSURE SENSOR & UP/DOWN WINDOW SWITCH TRLR001 NEW BOLTS ON CENTER CROSSMEMBER INSTALLED	7/10/2013	135.00 37.00 415.00 210.00 135.00 182.50 135.00	1,249.50

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11484	GUERITO JC PORTABLE TOILET SERVICES JULY, 2013 SS PORTABLE TOILET SERVICES JULY, 2013	7/10/2013	110.00 220.00	330.00
11485	INCREMENTUM LASERFICHE SUPPORT PLAN FY 2013-2014	7/10/2013	3,220.00	3,220.00
11486	JULIO GIL logo decal for 2 RR vehicles	7/10/2013	430.80	430.80
11487	MANDY BROOKS WRIGGLEY WORM BIN	7/10/2013	52.68	52.68
11488	MICHAEL SILVA Mike Silva Per Diem TA2013-0715 SKILLPATH SEMINAR	7/10/2013	36.00	36.00
11489	NETPIPE INTERNET SERVICES INTERNET SERVICES JULY 2013	7/10/2013	300.00	300.00
11490	PURE WATER BOTTLING ADM BOTTLED WATER DELIVERY SERVICE JULY 2013 JC BOTTLED WATER DELIVERIES JULY 2013IES SS TS BOTTLED WATER DELIVERIES JULY 2013	7/10/2013	49.75 20.50 53.27	123.52
11491	QUINN COMPANY 950K 3 EA COUPLINGS 950K GP SENSOR & SEAL-O-RING C15 GP PRESSURE SENSOR	7/10/2013	19.67 157.19 297.10	473.96
11492	AON RISK INSURANCE SERVICES WEST, INC WORKER'S COMP INITIAL PREMIUMS FY 2013-14	7/16/2013	22,016.00	22,016.00
11493	ADMANOR, INC BRANDING MEDIA & MARKETING SERVICES JUNE 2013 CCRMJ JUNE 2013 MEDIA & MARKETING SERVICES RECYCLING OUTREACH/EDUCATION JUNE 2013	7/17/2013	12,186.16 9,112.00 9,110.29	30,408.45
11494	ASSURED AGGREGATES CO., INC SS TS FACILITY MAINTENANCE - BASE ROCK	7/17/2013	3,175.69	3,175.69
11495	CALIFORNIA DEPARTMENT OF JUSTICE DOJ BACKGROUND EMPLOYMENT	7/17/2013	32.00	32.00
11496	COSTCO WHOLESALE Office Supplies Replacement Laptop Auto Supplies - Service Pack Auto Supplies - Tires for Honda Pilot	7/17/2013	71.34 576.34 4.15 683.77	1,335.60

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11497	DOCTORS ON DUTY PERSONNEL PHYSICALS FY 2012-13	7/17/2013	382.52	382.52
11498	DON CHAPIN INC CH WATER TRUCK & SUPPLY WATER, JUNE 2013	7/17/2013	252.00	252.00
11499	EDUARDO ARROYO CH LABOR TO PAINT PVC PIPES & MATERIALS	7/17/2013	4,200.00	4,200.00
11500	EDWARDS TRUCK CENTER, INC SS TS VEH MAINTENANCE SUPPLIES -7X16 SS WEST COAST SS VEH MAIN SUP - TOWER HALF - 4 CONTACT, SENSORS	7/17/2013	21.36 68.40	89.76
11501	ERIC PALMER Commerical Recycling Video Production	7/17/2013	800.00	800.00
11502	GOLDEN STATE TRUCK & TRAILER REPAIR SS TS CAL SPA SUMP UPGRADE, MAN HOLE BY PLASTIC BI SS TS VEHICLE MAIN/SUPPLIES RO001 REPLACED TRANSMISSION & XY SHIFTER	7/17/2013	3,000.00 1,500.00 1,980.00	6,480.00
11503	GRAINGER HARD HAT & SAFETY GLASSES	7/17/2013	37.36	37.36
11504	HOPE SERVICES SS LITTER ABATEMENT JUNE 2013 SS DIVERSION ACTIVITIES JUNE 2013 SS MATTRESS/BOX SPRING RECYCLING 06.27.13	7/17/2013	5,008.71 5,516.84 356.25	10,881.80
11505	JOSE RAMIRO URIBE 16094 BOOT PATCH FRONT LEFT TIRE 16094 RT REAR OUTER TIRE REPAIR	7/17/2013	95.74 85.00	180.74
11506	JUAN C. RUIZ TRANSPORT JD310 FROM JC TO SS	7/17/2013	500.00	500.00
11507	MONTEREY AUTO SUPPLY INC 16094 F/L INNER TIRE REPAIR 5671 L/R INNER TIRE REPAIRS TRK 001 A H703 TIRE, L/R OUTER TIRE REPLACED	7/17/2013	112.00 39.00 508.79	659.79
11508	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY MRWPCA & CITY SERVICE FEE THRU 07.31.13	7/17/2013	26.29	26.29
11509	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICES JUNE, 2013 CELL PHONE SERVICES MAY, 2013	7/17/2013	456.44 808.32	1,264.76
11510	ORCHARD SUPPLY HARDWARE LLC	7/17/2013		

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	OFFICE SUPPLIES 2 EA SNAP HOOKS		7.75	
	HHW DISPOSAL SUPPLIES		675.00	
	FLEX REPAIR, TRAP ADAPTER, JB WATERWELD		16.17	
				698.92
11511	PACIFIC MUNICIPAL CONSULTANTS	7/17/2013		
	CH CLOSURE CEQA JUNE 2013		305.20	
				305.20
11512	PAPE MATERIAL HANDLING, INC	7/17/2013		
	CH BEARING, RING RETAIN, TETHER ASSEM		242.65	
	RETURN OF PARTS NEVER PICKED UP		(226.30)	
				16.35
11513	PHILIP SERVICES CORP	7/17/2013		
	HHW Disposal HAULING APRIL 2013		10,294.62	
	HHW Disposal HAULING MAY 2013		17,609.14	
	HHW Supplies APRIL 2013		1,795.00	
	HHW Supplies MAY 2013		3,702.00	
				33,400.76
11514	RBF CONSULTING	7/17/2013		
	CONSULTING SERVICE WORK ST PROJECT MAY 2013		4,500.00	
				4,500.00
11515	SALINAS CALIFORNIAN	7/17/2013		
	SOLID WASTE TECHNICIAN I JOB ANNOUNCEMENT		286.75	
				286.75
11516	SCALES UNLIMITED	7/17/2013		
	JC QUARTERLY PM & CERTIFICATES		970.00	
	SS QUARTERLY PM & CERTIFICATES		940.00	
				1,910.00
11517	SCS FIELD SERVICES	7/17/2013		
	CH CLOSURE SUPPORT		3,588.50	
	CH LANDFILL GAS BLOWER REPAIR		13,478.00	
	CH LEACHATE OM&M JUNE 2013		1,400.00	
	CH NR LEACHATE OM&M JUNE 2013		318.64	
	CH NR OM&M JUNE 2013		2,082.40	
	CH SEM PRE-TEST JUNE 2013		3,200.00	
	JC NR LEACHATE OM&M JUNE 2013		5,548.93	
	JC NR LFG JUNE 2013		402.67	
	LR LFG OM&M JUNE 2013		3,691.00	
	LR NR LFG OM&M JUNE 2013		927.34	
	TASK 2A - CH LFG OMM JUNE 2013		4,712.00	
	TASK 2E CH GROUNDWATER CAP JUNE 2013		1,344.00	
	TASK 3A JC LFG OMM JUNE 2013		3,539.00	
	TASK 3E JC LEACHATE OMM JUNE 2013		2,195.00	
	TASK 4A JR LFG OMM JUNE 2013		712.00	
	TASK 4C JR LEACHATE OMM JUNE 2013		782.00	
				47,921.48
11518	**Void**	7/17/2013		
11519	STURDY OIL COMPANY	7/17/2013		



# Salinas Valley Solid Waste Authority

## Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	1 TRK/TRLR WASH & 2 STEAM		130.00	
				130.00
11520	THOMAS M BRUEN LEGAL SERVICES RENDRED JUNE 2013	7/17/2013	6,017.00	
				6,017.00
11521	VALLEY PACIFIC PETROLEUM SERVICES, INC. DIESEL FUEL USAGE THRU 06.30.13	7/17/2013	430.16	
				430.16
11522	VERIZON WIRELESS SERVICES, LLC ADMIN Cellphone Service JUNE 2013 Network Card JUNE 2013	7/17/2013	38.01 81.02	
				119.03
11523	VISION RECYCLING INC C&D MISC CONTRACT SERVICE JUNE 2013 JC RGANICS PROGRAM JUNE 2013 SS ORGANICS PROGRAM JUNE 2013	7/17/2013	125.00 39,779.54 12,516.99	
				52,421.53
11524	WASTE MANAGEMENT INC BFI WASTE DELIVERED TO MADISON - JUNE 2013 Jolon Road Operation Contract JUNE 2013	7/17/2013	17,625.73 57,779.10	
				75,404.83
11525	WESTERN EXTERMINATOR COMPANY JC SHOP EXTERMINATOR SERVICE, JUNE 2013 SS EXTERMINATOR SERVICE, JUNE 2013 STORAGE CONTAINER EXTERMINATOR SERVICE, JUNE 2013	7/17/2013	51.00 221.00 53.00	
				325.00
11526	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION Fuel Expenses JUNE 2013	7/17/2013	1,810.03	
				1,810.03
11527	A SECURE DIRECT IDENTIFICATION COMPANY DOJ BACKGROUND PRE-EMPLOYMENT	7/18/2013	25.00	
				25.00
11528	CITY OF GONZALES GONZALES HOSTING FEES JULY 2013	7/18/2013	20,833.33	
				20,833.33
11529	COAST COUNTIES TRUCK & EQUIPMENT CO. 17236 2 EA RED LIGHT TRK002 MUDFLAP	7/18/2013	38.02 24.90	
				62.92
11530	COAST OIL COMPANY, LLC BIO-DIESEL FUEL USAGE 07.05.13	7/18/2013	1,459.89	
				1,459.89
11531	CSC OF SALINAS/YUMA 5 BRASS ADAPTERS	7/18/2013	5.13	
				5.13
11532	FERGUSON ENTERPRISES INC #588 RR FLOAT SUPPLIES/MATERIALS 4 EA 6 DUAL WALL N12 HDPE BOE SNAP COUP	7/18/2013	41.58 35.77	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	4 EA BRAN ACTIVATE CBN FILTER		377.83	
				455.18
11533	GOLDEN STATE TRUCK & TRAILER REPAIR	7/18/2013		
	950K REPLACED ZERK FITTINGS		184.00	
	CONTAINER CRACKS WELDED		203.50	
	RO001 PTO PUMP REPLACED, 5 GALS AW-68 HYD OIL		853.75	
				1,241.25
11534	GREEN RUBBER - KENNEDY AG, LP	7/18/2013		
	2 8X2 SADDLE PVC, 1 WELD-ION GLUE GRAY & PRIMER		424.93	
	2 EA CAMLOCK FITTINGS 20F & 20D, ROLL SHOP TOWELS		83.86	
				508.79
11535	HOPE SERVICES	7/18/2013		
	JC MATTRESS/BOX SPRING HAULING SERVICE 07.05.13		246.00	
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.02.13		276.00	
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.11.13		348.00	
				870.00
11536	JOSE RAMIRO URIBE	7/18/2013		
	TRK001 R/L OUTER TIRE REPAIRED		85.00	
				85.00
11537	LUMBERMENS INC	7/18/2013		
	6X1 5/8, 8X2 1/2, 8X3 GOLD BUGL CRS #1, #2 PHIL BIT		23.39	
				23.39
11538	MICHAEL SILVA	7/18/2013		
	Mileage for Compumaster Training TA# 2013-0726		55.31	
	Mileage for Skillpath Training TA#2013-0715		61.36	
				116.67
11539	MONTEREY BAY OFFICE PRODUCTS	7/18/2013		
	Office Equipment Maintenance THRU 9.16.13		26.85	
				26.85
11540	MONTEREY SANITARY SUPPLY, INC.	7/18/2013		
	Janitorial Supplies 07.08.13		302.88	
				302.88
11541	NEXIS PARTNERS, LLC	7/18/2013		
	COMMON AREAS ADM BLDG AUGUST 2013		1,515.00	
	RENT ADM BLDG AUGUST 2013		7,194.00	
				8,709.00
11542	ONHOLD EXPERIENCE	7/18/2013		
	On Hold Service JUL - SEPT 2013		207.00	
				207.00
11543	QUINN COMPANY	7/18/2013		
	2 EA SPACER ASSEMBLIES		30.03	
	950K SUPPLIES - BOLTS, ELBOWS, FERRULES		137.49	
	VEHICLE SUPPLIES SEAL-O-RINGS		16.56	
	TRK001 6 PT STUDS, BOLT, HEX WASHER NUT, FLANGE NU		218.36	
	TRK001 2 EA BUTTON, O-RINGS		38.02	
	SS TS VEHICLE MAINTENANCE/SUPPLIES		46.67	
				487.13
11544	REPUBLIC SERVICES #471	7/18/2013		
	96 GALLON GARBAGE CART SERVICE THRU 07.31.13		64.87	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
				64.87
11545	STURDY OIL COMPANY 4 TRK/TRLR WASHES, 8 STEAM CLEANING 5 GAL SP A/W 68 HYDRAULIC OIL	7/18/2013	520.00 47.05	567.05
11546	VALLEY PACIFIC PETROLEUM SERVICES, INC. DIESEL FUEL USAGE 07.15.13	7/18/2013	1,242.09	1,242.09
11547	ALEXANDRA BRISTOW RecycleRama THRU 07.17.13	7/30/2013	282.06	282.06
11548	AT&T SERVICES INC ADM TEL/INTERNET SERV C602224173777 THRU 07.12.13 ADM TELEPHONE 8317701023355 SERVICES THRU 07.14.13 CH TELEPHONE SERVICES THRU 07.11.13 JC TELEPHONE SERVICES THRU 07.18.13 LR TELEPHONE SERVICES THRU 07.19.13	7/30/2013	334.37 323.12 106.73 145.97 16.00	926.19
11549	BRANDY ELLEN ACEVEDO RecycleRama THRU 07.17.13	7/30/2013	1,282.78	1,282.78
11550	CALIFORNIA WATER SERVICE SS WATER SERVICES THRU 07.12.13	7/30/2013	786.46	786.46
11551	CENTRAL COAST MEDIA COALITION FY 2013-2014 CONTRIBUTION TO CCMC	7/30/2013	20,000.00	20,000.00
11552	CHICOECO, INC reusable bags giveaways REPLACE 13-01351	7/30/2013	3,900.00	3,900.00
11553	COAST OIL COMPANY, LLC EQUIPMENT BIO-DIESEL FUEL 07.15.13	7/30/2013	1,416.69	1,416.69
11554	CONCERN: EMPLOYEE ASSISTANCE PROGRAM Concern EAP FY 2013-14	7/30/2013	4,100.00	4,100.00
11555	CULTURAL COMMITTEE OF SALINAS EL GRITO GOLD SPONSORSHIP FY 2013-14	7/30/2013	3,000.00	3,000.00
11556	DAVE S. DEERING Custodial Service - SS 07.15.13 Custodial Services - ADM 07.19.13	7/30/2013	790.00 655.00	1,445.00
11557	FEDEX Overnight Shipments ADM & HHW	7/30/2013	36.79	36.79
11558	FERGUSON ENTERPRISES INC #588 1 EA ELL'S, TEES, NIPPLE, GAL BV 20 STRUT CLAMPS, 60 STRUTS, 30 3/8 NUTS, 15 CLAMPS	7/30/2013	56.11 269.46	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
	40 3/4 X 10 L HARD COP TUBES, 10 GALV STRUTS, ETC		378.79	
	JC ECS 20 6X20 FT PVC PIPES, 2 COUP, 1 1X6 SWAB		354.79	
				1,059.15
11559	GOLDEN STATE TRUCK & TRAILER REPAIR	7/30/2013		
	TRLR001 REWELD FRAME ON TRAILER TARP		215.00	
				215.00
11560	GREEN RUBBER - KENNEDY AG, LP	7/30/2013		
	FLANGES, BALL VALVES, COUPLINGS, ADAPTERS, ETC		284.96	
				284.96
11561	HOPE SERVICES	7/30/2013		
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.16.13		228.00	
				228.00
11562	IVY CONTRERAS	7/30/2013		
	RecycleRama THRU 07.17.13		1,406.25	
				1,406.25
11563	MCGILLOWAY, RAY, BROWN & KAUFMAN	7/30/2013		
	15% PROGRESS BILLING AUDIT SERVICES FY ENDING 2013		2,775.00	
				2,775.00
11564	OFFICE DEPOT	7/30/2013		
	1 BOX BUSINESS CARDS		66.95	
	2 EA 5 TAB INDEX MAKERS		32.40	
	8 BOXES BUSINESS CARDS		177.12	
	CALENDAR, 3 DZ LTR/LGL, 5 DOORSTOPS, 4 PKS LABELS		107.18	
	CROSSCUT 6 SHEET SHREDDER		30.75	
	EASEL PAD, PENS, KLEENEX, PAPER TOWELS,ETC		138.41	
				552.81
11565	PACIFIC GAS AND ELECTRIC COMPANY	7/30/2013		
	ELECTRICAL SERVICES FY 2013-14		31.71	
	SS HHW ELECTRICAL SERVICES THRU 07.23.13		1,222.81	
	JC ELECTRICAL SERVICES THRU 07.17.13 4500		44.85	
	JC ELECTRICAL SERVICES THRU 07.18.13 ECS		1,182.13	
	ELECTRICAL SERVICES THRU 07.18.13		376.21	
	SS HHW ELECTRICAL SERVICES THRU 07.23.13		350.61	
				3,208.32
11566	PITNEY BOWES GLOBAL	7/30/2013		
	Postage machine lease JULY 2013		298.48	
				298.48
11567	RECOLOGY WASTE SOLUTIONS, INC	7/30/2013		
	JC LANDFILL EXTENDED HRS JULY 2013		2,706.00	
	JC LANDFILL OPS JULY 2013		163,034.00	
				165,740.00
11568	ROBERT B GOMEZ	7/30/2013		
	RecycleRama THRU 07.17.13		345.28	
				345.28
11569	SALINAS CALIFORNIAN #1078	7/30/2013		
	CH CONCRETE THRUST BLOCK WORK		108.90	
				108.90
11570	SALINAS WINDUSTRIAL	7/30/2013		
	2 EA 2" 2633 TIDEFLEX CHK VLV & FREIGHT		1,050.49	

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
				1,050.49
11571	STURDY OIL COMPANY 55 GAL DIESEL EXHAUST FLUID	7/30/2013	177.60	
				177.60
11572	US BANK CORPORATE PAYMENT SYSTEM PayPal GOTOMEETING ANNUAL PLAN FY 2013-14 Amazon.com - book store RG SWANA WASTECON Norther California Human Resources Association NBF:Office Supplies CALIFORNIA SPECIAL DISTRICT ReadyToManage.com CALCPA: Governmental A&A INTERMEDIA EXCHANGE SERVICE JULY 2013 HUGHESNET.NET JULY 2013 GLOBAL INDUSTRIAL.COM Institute of Organization Development REFUND OF OVERCHARGE GFOA ANNUAL CONFERENCE KELLY MOORE PAINTS BuildASign.com SOUTHWEST AIRLINES APPLE ITUNES - TASK APPLICATION Rockhurst University Prograssive Business Executive Education WP - MIND TOOLS LTD SUBSCRIPTION JULY 2013	7/31/2013	970.00 468.00 49.06 734.00 75.00 241.84 725.00 133.00 30.00 239.78 91.54 1,059.37 3,000.00 (45.00) 69.44 260.64 187.80 4.99 199.00 199.00 27.00	
				8,719.46
11575	HOME DEPOT SS SUMP UPGRADES FOR CAL-SPA SWPPP	7/31/2013	183.46	
				183.46
11576	HOME DEPOT SS 4 2X3 8' STUDS, 1 2X4 96" STUD, 3 1X4 8FT BOARD CH LFG PIPE PAINT	7/31/2013	65.17 216.57	
				281.74
11577	US BANK CORPORATE PAYMENT SYSTEM ALLHDD.COM 72 GB Drives for Server PAYPAL - NICHOLAS GOODENOW ASCE JUNE COATAL MTG Cellphoneshop.net Bluetooth Headsets for Drivers APPLE I-TUNES E-BOOK - HOW TO SAY ANYTHING TO ANYO OIL CAN HENRY'S F150 SERVICE OPS TRUCK ALLHDD.com -Hard Drives for Server MONTEREY BAY COMPUTER WORKS ServerTechsolutions.com Server Hard Drives Jobs Available Subscription Renewal The UPS Store CH material	7/31/2013	152.00 35.00 100.93 9.99 108.45 130.00 892.67 71.98 45.00 24.56	
				1,570.58
11578	RECOLOGY WASTE SOLUTIONS, INC JC COMPACTION INCENTIVE FY 2012-13	7/31/2013	833,430.94	
				833,430.94

# Salinas Valley Solid Waste Authority

Checks Issued Report for 7/1/2013 to 7/31/2013

Check #	Name	Check Date	Amount	Check Total
11579	GEOLOGIC ASSOCIATES, INC. ALL SITES GROUNDWATER MONITOR JUNE 2013 CH NR GRDWTR MONITORING & REPORTING, JUNE 2013	7/31/2013	5,746.88 3,576.25	9,323.13
11580	LUMBERMENS INC INV 5975931 CR TAKEN TWICE SO WE OWE ON THIS ONE INV 5985637 CR TAKEN TWICE SO WE OWE ON THIS ONE	7/31/2013	72.51 104.90	177.41
11581	MONTEREY COUNTY HEALTH DEPARTMENT REGIONAL FEES APR-JUN 2013	7/31/2013	39,383.27	39,383.27
11582	RECOLOGY WASTE SOLUTIONS, INC JC DIVERSION FEES JUNE 2013 JC DIVERSION FEES - METAL JUNE 2013 JC DIVERSION FEES - WOOD JUNE 2013	7/31/2013	8,008.00 491.52 368.83	8,868.35
11583	SALINAS WINDUSTRIAL Crazy Horse Digester Supplies	7/31/2013	8,483.84	8,483.84
11584	SCALES UNLIMITED SS 90 DAY PM SERVICE ON 03.07.13	7/31/2013	940.00	940.00
11585	SCS FIELD SERVICES CH NR LFG OM&M, MARCH 2013 CH CLOSURE SUPPORT, MARCH 2013	7/31/2013	7,091.00 661.50	7,752.50
11586	VISION RECYCLING INC JC OUTSIDE GRINDING 06.19 - 06.21.13	7/31/2013	9,680.00	9,680.00
162612890	CA STATE BOARD OF EQUALIZATION BOE FEES JOHNSON CANYON APR-JUN 2013 BOE FEES SOUTH VALLEY APR-JUN 2013	7/23/2013	59,392.20 27,113.80	86,506.00
DFT201407	WAGEWORKS FSA MONTHLY ADMIN JUNE 2013	7/16/2013	50.00	50.00
Subtotal				1,945,394.21
Payroll disbursements				290,040.73
Total				2,235,434.94



**SalinasValleyRecycles.org**

SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Executive Committee

**ITEM NO. 3**

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

**Date:** September 11, 2013

**From:** Rose Gill, Administrative Manager

**Title:** A Resolution Approving the Revised Personnel Allocation and Salary Schedule Changing the Titles of Administrative Manager to Human Resources/Organizational Development Manager and Human Resources Technician to Human Resources Generalist

### RECOMMENDATION

Staff encourages the Executive Committee to forward this item to the Board with support for approval.

### STRATEGIC PLAN RELATIONSHIP

This goal does not relate to the current strategic plan but promotes the following Authority core values: Fiscal Prudence, Efficiency, and Resourcefulness.

### FISCAL IMPACT

No fiscal impact.

### DISCUSSION & ANALYSIS

Staff is proposing to change the titles and job descriptions of Administrative Manager to Human Resources/Organizational Development Manager and Human Resources Technician to Human Resources Generalist. The proposed job titles will reflect the current tasks and job responsibilities. The new proposed titles are best aligned to reflect current industry trends and business modernization.

### BACKGROUND

On June 20, 2013, the Board approved the current personnel allocation and it would need to be updated should the proposed changes be approved:

- Job Title Change of Administrative Manager to Human Resources/Organizational Development Manager
- Job Title Change of Human Resources Technician to Human Resources Generalist

### ATTACHMENT(S)

1. Resolution
2. Exhibit A - Revised Personnel Allocation effective September 26, 2013
3. Exhibit B - Salary Schedule
4. Exhibit C - Organizational Chart
5. Exhibits D, E - Revised Job Descriptions

## RESOLUTION NO. 2013 -

### **A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE REVISED PERSONNEL ALLOCATION AND SALARY SCHEDULE CHANGING THE TITLES OF ADMINISTRATIVE MANAGER TO HUMAN RESOURCES/ORGANIZATIONAL DEVELOPMENT MANAGER AND HUMAN RESOURCES TECHNICIAN TO HUMAN RESOURCES GENERALIST**

**WHEREAS**, on June 20, 2013, the Board of Directors adopted Resolution 2013-11 which includes a revised Personnel Allocation and Salary Schedule effective July 1, 2013; and,

**WHEREAS**, the Authority has identified further areas of improvement to better reflect current industry trends and business modernization; and,

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY** that the Personnel Allocation effective September 26, 2013, attached hereto and marked "Exhibit A" is hereby approved; and

**BE IT FURTHER RESOLVED** that the Salary Schedule effective September 26, 2013, attached hereto and marked "Exhibit B" is hereby approved; and,

**BE IT FURTHER RESOLVED** that the Organization Chart, effective September 26, 2013, attached hereto and marked "Exhibit C" is hereby approved; and

**BE IT FURTHER RESOLVED** that the job description for Human Resources/Organizational Development Manager, attached hereto and marked "Exhibit D" is hereby approved.

**BE IT FURTHER RESOLVED** that the job description for Human Resources Generalist, attached hereto and marked "Exhibit E" is hereby approved.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 26th day of September 2013, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Fernando Armenta, President

ATTEST:

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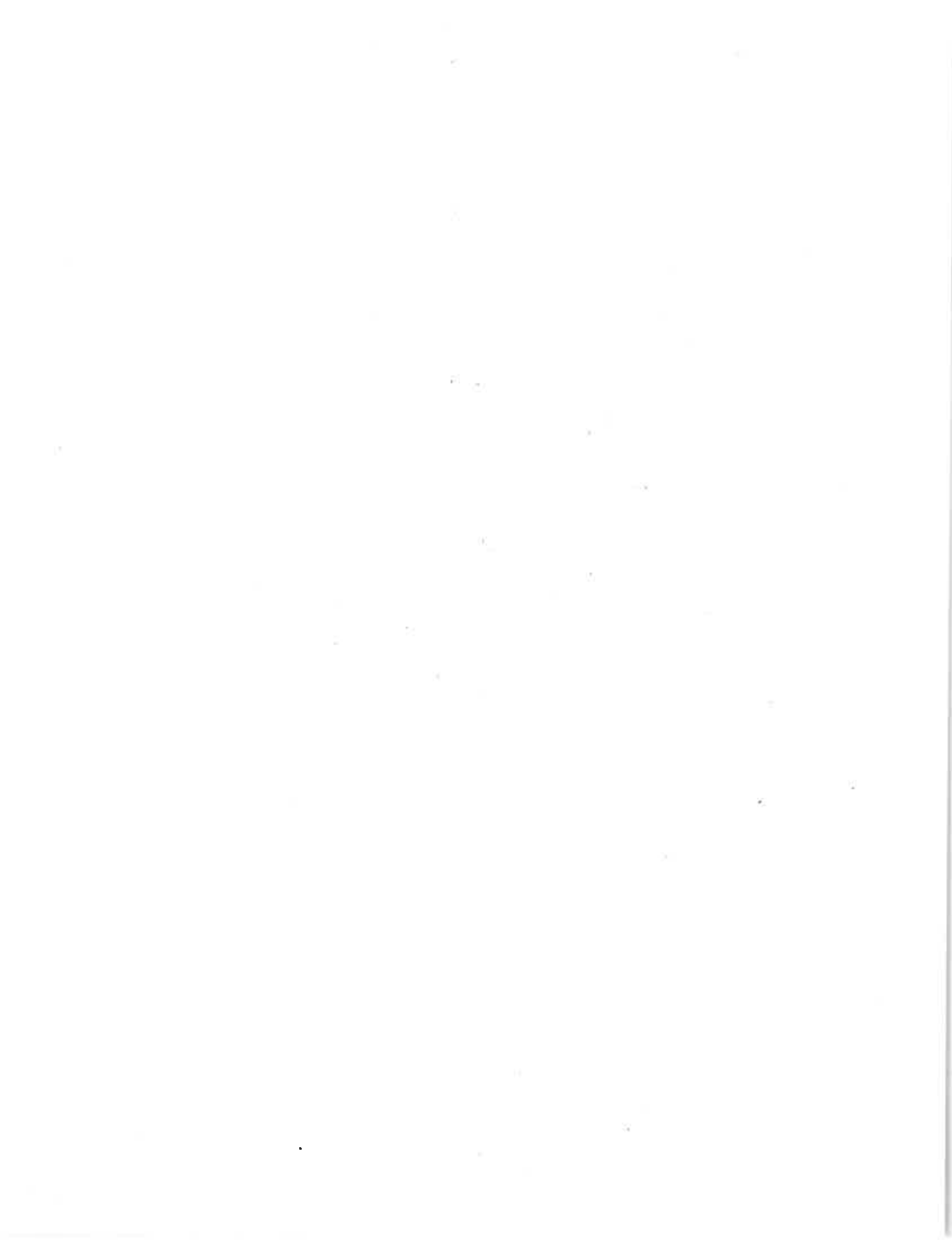
Elia Zavala, Clerk of the Board



## EXHIBIT A

## PERSONNEL ALLOCATION EFFECTIVE DATE: SEPTEMBER 26, 2013

Program and Position	11-12	12-13	12-13	13-14	13-14	13-14
		Approved 06/21/12	Approved 09/20/12	Approved 03/21/13	Approved 06/20/13	Proposed 09/26/13
<b>Administration</b>						
General Manager/CAO	1	1	1	1	1	1
Administrative Manager	1	1	1	1	1	0
Human Resources/Organizational Development Mgr						1
Administrative Support Assistant I	1	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5	0.5
Clerk of the Board	1	1	1	1	1	1
Human Resources Technician	1	1	1	1	1	0
Human Resources Generalist						1
<b>Total Administration</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>
<b>Finance</b>						
Accountant	1	1	1	1	1	1
Accounting Technician	1	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5	0.5
Business Services Supervisor	1	1	1	1	1	1
Finance Manager	1	1	1	1	1	1
<b>Total Finance</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b>Resource Recovery</b>						
Contracts & Grants Analyst	1	1	1	1	1	1
Diversion Manager	1	1	1	1	1	1
Recycling Coordinator	1	1	1	1	1	1
Resource Recovery Technician	2	2	2	2	2	2
<b>Total Resource Recovery</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Engineering</b>						
Authority Engineer	1	1	1	1	1	1
<b>Total Engineering</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Operations</b>						
Assistant GM of Engineering and Operations	1	1	1	0	0	0
Field Operations Supervisor II	1	1	0	0	0	0
Field Operations Supervisor I				1	1	1
Diversion Driver	1	1	1	1	0	0
Diversion Worker I	2	3	3	3	3	3
Diversion Worker II				1	1	1
Equipment Operator/Driver	4	4	4	4	5	5
Equipment Operator/Driver/Lead	1	1	1	1	1	1
HHW Maintenance Worker II	3	3	3	3	3	3
Household Hazardous Waste Technician	1	1	1	1	1	1
Operations Manager			1	1	1	1
Scalehouse Cashier	4	4	4	4	4	4
Solid Waste Technician II	1	1	1	1	0	0
Solid Waste Technician I					1	1
<b>Frozen Positions</b>						
Diversion Driver	3	3	3	3	3	3
Diversion Worker I	1	0	0	0	0	0
Diversion Worker II	1	1	1	0	0	0
<b>Total Operations</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Total Full Time Equivalents</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>



**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 26 2013**

EXHIBIT B

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
1.0	Hourly		7.742	7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.877
	Bi-Weekly		619.38	635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	790.15
	Monthly		1,342.00	1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,712.00
	Annual		16,104.00	16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,544.00
1.5	Hourly		7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.119
	Bi-Weekly		635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	793.85	809.54
	Monthly		1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,754.00
	Annual		16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,048.00
2.0	Hourly		8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.373
	Bi-Weekly		651.23	667.38	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	829.85
	Monthly		1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,798.00
	Annual		16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,576.00
2.5	Hourly		8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.633
	Bi-Weekly		667.38	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	850.62
	Monthly		1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,843.00
	Annual		17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,116.00
3.0	Hourly		8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.898
	Bi-Weekly		684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	871.85
	Monthly		1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,889.00
	Annual		17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,668.00
3.5	Hourly		8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.175
	Bi-Weekly		701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	894.00
	Monthly		1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,937.00
	Annual		18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,244.00
4.0	Hourly		8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.458
	Bi-Weekly		718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	916.62
	Monthly		1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,986.00
	Annual		18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,832.00
4.5	Hourly		9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.740
	Bi-Weekly		736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	939.23
	Monthly		1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,035.00
	Annual		19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,420.00
5.0	Hourly		9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.035
	Bi-Weekly		755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	962.77
	Monthly		1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,086.00
	Annual		19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,032.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
5.5	Hourly		9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.335
	Bi-Weekly		774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	986.77
	Monthly		1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,138.00
	Annual		20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,656.00
6.0	Hourly		9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.640
	Bi-Weekly		793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,011.23
	Monthly		1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,191.00
	Annual		20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,292.00
6.5	Hourly		10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	12.958
	Bi-Weekly		813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,036.62
	Monthly		1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,246.00
	Annual		21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	26,962.00
7.0	Hourly		10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.281
	Bi-Weekly		834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,062.46
	Monthly		1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,302.00
	Annual		21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,624.00
7.5	Hourly		10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.610
	Bi-Weekly		854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,088.77
	Monthly		1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,359.00
	Annual		22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,308.00
Student Intern	8.0	Hourly	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	13.956
		Bi-Weekly	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,116.46
		Monthly	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,419.00
		Annual	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,028.00
	8.5	Hourly	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.302
		Bi-Weekly	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,144.15
		Monthly	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,479.00
		Annual	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,748.00
	9.0	Hourly	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.660
		Bi-Weekly	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,172.77
		Monthly	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,541.00
		Annual	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,492.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (06/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
	9.5	Hourly	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.029
		Bi-Weekly	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,202.31
		Monthly	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,605.00
		Annual	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,260.00
	10.0	Hourly	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.404
		Bi-Weekly	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,232.31
		Monthly	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,670.00
		Annual	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,040.00
Diversion Worker I	10.5	Hourly	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.790
		Bi-Weekly	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,263.23
		Monthly	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,737.00
		Annual	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	32,844.00
	11.0	Hourly	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.183
		Bi-Weekly	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,294.62
		Monthly	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,805.00
		Annual	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,660.00
	11.5	Hourly	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.581
		Bi-Weekly	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,326.46
		Monthly	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,874.00
		Annual	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,488.00
	12.0	Hourly	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.008
		Bi-Weekly	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,360.62
		Monthly	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,948.00
		Annual	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,376.00
	12.5	Hourly	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.429
		Bi-Weekly	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,394.31
		Monthly	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,021.00
		Annual	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,252.00
	13.0	Hourly	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.867
		Bi-Weekly	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,429.38
		Monthly	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,097.00
		Annual	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,164.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
Diversion Worker II	13.5	Hourly	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.306
		Bi-Weekly	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,464.46
		Monthly	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,173.00
		Annual	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,076.00
	14.0	Hourly	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.767
		Bi-Weekly	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,501.38
		Monthly	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,253.00
		Annual	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,036.00
	14.5	Hourly	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.235
		Bi-Weekly	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,538.77
		Monthly	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,334.00
		Annual	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,008.00
	15.0	Hourly	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.725
		Bi-Weekly	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,578.00
		Monthly	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,419.00
		Annual	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,028.00
	15.5	Hourly	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.210
		Bi-Weekly	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,616.77
		Monthly	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,503.00
		Annual	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,036.00
	16.0	Hourly	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.717
		Bi-Weekly	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,657.38
		Monthly	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,591.00
		Annual	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,092.00
	16.5	Hourly	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.231
		Bi-Weekly	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,698.46
		Monthly	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,680.00
		Annual	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,160.00
	17.0	Hourly	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.767
		Bi-Weekly	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,741.38
		Monthly	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,773.00
		Annual	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,276.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
HHW Maintenance Worker I	17.5	Hourly	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.298
		Bi-Weekly	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,783.85
		Monthly	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,865.00
		Annual	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,380.00
	18.0	Hourly	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.863
		Bi-Weekly	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,829.08
		Monthly	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,963.00
		Annual	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,556.00
Diversion Driver	18.5	Hourly	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.435
		Bi-Weekly	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,874.77
		Monthly	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,062.00
		Annual	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,744.00
	19.0	Hourly	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.023
		Bi-Weekly	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,921.85
		Monthly	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,164.00
		Annual	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	49,968.00
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.617
		Bi-Weekly	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,969.38
		Monthly	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,267.00
		Annual	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,204.00
Administrative Assistant I	20.0	Hourly	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.235
		Bi-Weekly	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,018.77
		Monthly	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,374.00
		Annual	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,488.00
	20.5	Hourly	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.869
		Bi-Weekly	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,069.54
		Monthly	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,484.00
		Annual	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	53,808.00
Administrative Assistant II Equipment Operator/Driver	21.0	Hourly	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.515
		Bi-Weekly	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,121.23
		Monthly	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,596.00
		Annual	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,152.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
	21.5	Hourly	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.179
		Bi-Weekly	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,174.31
		Monthly	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,711.00
		Annual	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,632.00
	22.0	Hourly	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.860
		Bi-Weekly	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,228.77
		Monthly	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,829.00
		Annual	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	57,948.00
	22.5	Hourly	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.558
		Bi-Weekly	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,284.62
		Monthly	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,950.00
		Annual	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,400.00
Accounting Technician Equipment Operator Lead Human Resources Generalist Resource Recovery Tech	23.0	Hourly	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.267
		Bi-Weekly	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,341.38
		Monthly	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,073.00
		Annual	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	60,876.00
	23.5	Hourly	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.000
		Bi-Weekly	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,400.00
		Monthly	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,200.00
		Annual	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,400.00
	24.0	Hourly	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.750
		Bi-Weekly	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,460.00
		Monthly	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,330.00
		Annual	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	63,960.00
HHW Technician Solid Waste Technician I	24.5	Hourly	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.523
		Bi-Weekly	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,521.85
		Monthly	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,464.00
		Annual	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,568.00
	25.0	Hourly	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.313
		Bi-Weekly	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,585.08
		Monthly	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,601.00
		Annual	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,212.00



**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
Clerk of the Board	25.5	Hourly	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.121
		Bi-Weekly	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,649.69
		Monthly	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,741.00
		Annual	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	68,892.00
	26.0	Hourly	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	33.946
		Bi-Weekly	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,715.69
		Monthly	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,884.00
		Annual	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,608.00
	26.5	Hourly	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.794
		Bi-Weekly	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,783.54
		Monthly	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,031.00
		Annual	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,372.00
	27.0	Hourly	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.665
		Bi-Weekly	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,853.23
		Monthly	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,182.00
		Annual	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,184.00
	27.5	Hourly	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.554
		Bi-Weekly	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,924.31
		Monthly	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,336.00
		Annual	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,032.00
	28.0	Hourly	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.477
		Bi-Weekly	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	2,998.15
		Monthly	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,496.00
		Annual	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	77,952.00
	28.5	Hourly	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.412
		Bi-Weekly	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,072.92
		Monthly	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,658.00
		Annual	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	79,896.00
	29.0	Hourly	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.369
		Bi-Weekly	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,149.54
		Monthly	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,824.00
		Annual	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	81,888.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
Accountant Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Recycling Coordinator	29.5	Hourly	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.356
		Bi-Weekly	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,228.46
		Monthly	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	6,995.00
		Annual	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	83,940.00
	30.0	Hourly	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.371
		Bi-Weekly	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,309.69
		Monthly	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,171.00
		Annual	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,052.00
	30.5	Hourly	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.398
		Bi-Weekly	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,391.85
		Monthly	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,349.00
		Annual	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,188.00
	31.0	Hourly	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.460
		Bi-Weekly	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,476.77
		Monthly	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,533.00
		Annual	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,396.00
	31.5	Hourly	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.538
		Bi-Weekly	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,563.08
		Monthly	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,720.00
		Annual	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	92,640.00
	32.0	Hourly	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.658
		Bi-Weekly	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,652.62
		Monthly	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,914.00
		Annual	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	94,968.00
	32.5	Hourly	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	46.794
		Bi-Weekly	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,743.54
		Monthly	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,111.00
		Annual	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,332.00
	33.0	Hourly	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	47.971
		Bi-Weekly	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,837.69
		Monthly	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,315.00
		Annual	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	99,780.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
Human Resources/ Organizational Development Manager	33.5	Hourly	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.171
		Bi-Weekly	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,933.69
		Monthly	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,523.00
		Annual	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,276.00
	34.0	Hourly	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.394
		Bi-Weekly	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,031.54
		Monthly	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,735.00
		Annual	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	104,820.00
	34.5	Hourly	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.658
		Bi-Weekly	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,132.62
		Monthly	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,954.00
		Annual	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,448.00
Operations Manager	35.0	Hourly	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	52.944
		Bi-Weekly	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,235.54
		Monthly	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,177.00
		Annual	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,124.00
Finance Manager	35.5	Hourly	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.271
		Bi-Weekly	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,341.69
		Monthly	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,407.00
		Annual	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	112,884.00
	36.0	Hourly	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.627
		Bi-Weekly	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,450.15
		Monthly	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,642.00
		Annual	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	115,704.00
	36.5	Hourly	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.023
		Bi-Weekly	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,561.85
		Monthly	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,884.00
		Annual	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	118,608.00
	37.0	Hourly	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.448
		Bi-Weekly	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,675.85
		Monthly	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,131.00
		Annual	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	121,572.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
SEPTEMBER 11, 2013**

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
	37.5	Hourly	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	59.908
		Bi-Weekly	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,792.62
		Monthly	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,384.00
		Annual	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	124,608.00
Diversion Manager	38.0	Hourly	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.402
		Bi-Weekly	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,912.15
		Monthly	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,643.00
		Annual	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	127,716.00
	38.5	Hourly	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	62.931
		Bi-Weekly	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,034.46
		Monthly	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,908.00
		Annual	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	130,896.00
	39.0	Hourly	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.506
		Bi-Weekly	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,160.46
		Monthly	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,181.00
		Annual	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,172.00
Authority Engineer	39.5	Hourly	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.115
		Bi-Weekly	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,289.23
		Monthly	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,460.00
		Annual	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	137,520.00
	40.0	Hourly	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	67.771
		Bi-Weekly	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,421.69
		Monthly	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,747.00
		Annual	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	140,964.00
	40.5	Hourly	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.462
		Bi-Weekly	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,556.92
		Monthly	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,040.00
		Annual	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	144,480.00
	41.0	Hourly	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.204
		Bi-Weekly	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,696.31
		Monthly	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,342.00
		Annual	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,104.00

## Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
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41.5	Hourly	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	72.987
	Bi-Weekly	4,584.00	4,698.48	4,815.68	4,935.88	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,838.92
	Monthly	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,651.00
	Annual	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	151,812.00

42.0	Hourly	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	74.810
	Bi-Weekly	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	5,984.77
	Monthly	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	12,967.00
	Annual	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	155,604.00

42.5	Hourly	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	75.185	76.690
	Bi-Weekly	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	6,014.80	6,135.23
	Monthly	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	13,032.00	13,293.00
	Annual	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	156,384.00	159,516.00

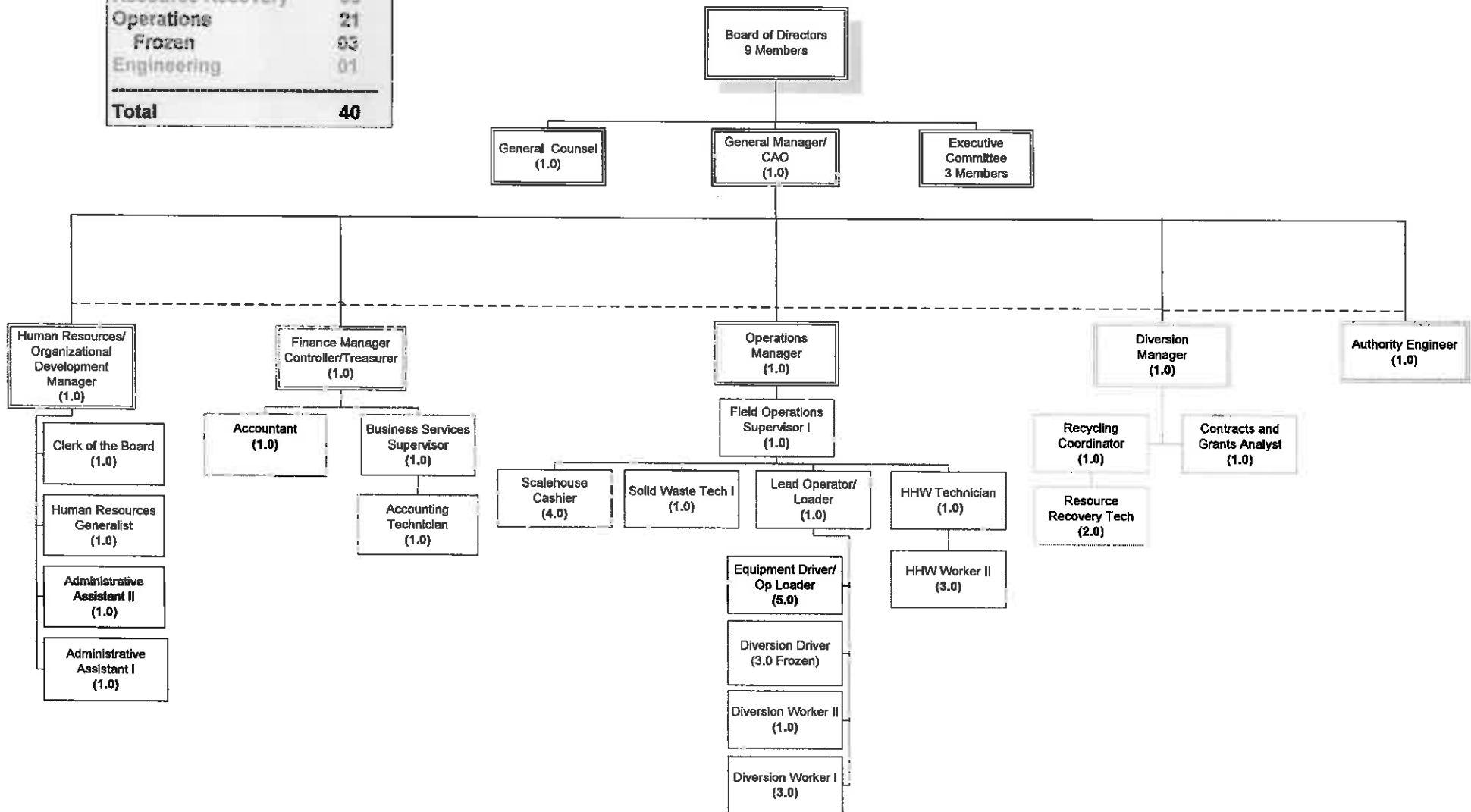
General Manager/CAO	N/A  (Board Approved Contract)	Hourly	80,792
		Bi-Weekly	6,463.36
		Monthly	14,003.71
		Annual	168,047.69

# Salinas Valley Solid Waste Authority Organizational Chart

Proposed Effective Date : September 26, 2013

EXHIBIT C

Administration	06
Finance	04
Resource Recovery	05
Operations	21
Frozen	03
Engineering	01
<b>Total</b>	<b>40</b>



**JOB DESCRIPTION**

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<b>JOB TITLE:</b>	Human Resources and Organizational Development Manager	<b>DEPARTMENT:</b>	Administration
<b>REPORTS TO:</b>	General Manager	<b>FLSA STATUS:</b>	Exempt
<b>PREPARED DATE:</b>	January 2004	<b>APPROVED DATE:</b>	March 18, 2004
<b>REVISION DATE:</b>	February 2011		
<b>REVISION DATE:</b>	July 2013	<b>APPROVED DATE:</b>	

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**SUMMARY**

Under General Manager direction, plans, organizes, directs, coordinates and manages the organizational development efforts, human resources, risk management and administrative support functions; develops and recommends policies to the General Manager, develops the Administration department budget and oversees the organizational development initiatives, human resources, risk management, safety and marketing programs. Assist leaders to translate the organizational vision into action. Enhance business performance through a focus on organizational design, alignment, and accountability; culture shift; senior team effectiveness; employee engagement, collaboration and core process.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*(Other duties may be assigned.)*

**Organizational Development** - Directs the needs assessment for training and staff development to enhance the effectiveness of employee performance in achieving the goals and objectives of the Authority; Identifies/incorporates best practices and lessons learned into program plans. Provides a broad range of consultative services to all employees regarding policies and procedures. Facilitates communication among employees and management. May guide managers and employees on problem solving, dispute resolution, regulatory compliance and litigation avoidance related to employment laws. Provides expertise in strategy development and execution, planning, and facilitation of employee relations efforts; assists with planning, implementation, and on-going maintenance of Labor Relations, Employee Relations, Equal Employment Opportunity, Diversity, and Compensation Programs. Consults with management and employees on Equal Employment Opportunity issues and challenges. Designs and develops Human Resources training programs for management and employees. Develops and maintains instructional programs; develops learning activities, audio-visual materials, instructor guides, and lesson plans. Reviews evaluations of training courses, objectives, and accomplishments. Makes assessments of effectiveness of training in terms of employee accomplishments and performance. Trains employees on Human Resources issues and practices. Consults with management on performance, organizational, and leadership matters. Conducts needs assessments to determine measures required to enhance employee job performance and overall company performance.

**Human Resources** - Identifies and administers legal requirements and uniform government reporting regulations affecting human resources functions and ensures policies, procedures, practices, equal employment opportunity and reporting are in compliance; develops recruitment and selection efforts to fill vacancies; conducts or coordinates recruitments, selection and background investigations; administers the employee evaluation system including investigation of problems and complaints; assists the General Manager with employer-employee relations, including compensation and benefit negotiations; maintains the Authority classification and compensation plan; develops and recommends personnel policies and policy revisions to the General Manager; analyzes training needs and develops or facilitates training programs; administers employee benefit program; researches and compiles data to prepares analytical, statistical and Board reports, manage payroll, payroll records and reporting; ensures salaries and benefits budgets are expended properly.

**Risk Management** - Oversees and administers the Authority's risk management, safety, worker's compensation. Reviews current insurance legislation to determine necessary changes in insurance requirements and coverage. Makes purchasing recommendations and manages various liability, property and specialty insurance policies. Safety Officer duties: provides information and assistance to Safety Committee; develops policies and procedures for loss prevention and risk control; provides assistance and guidance to departments regarding liability, risk issues and contract administration. Oversees administration of worker's compensation insurance program. Assists in development and implementation of safety training programs for compliance with OSHA regulations and other federal, state or local requirements. Reviews Authority request for proposals and contracts for insurance requirements and transference of risk.

## **SUPERVISORY RESPONSIBILITIES**

Directly supervises employees in the Administrative Division. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees, planning, assigning, and directing work, appraising performance, rewarding and disciplining employees, addressing complaints and resolving problems.

## **COMPETENCIES**

To perform the job successfully, an individual should demonstrate the following competencies:

### ***Accountability/ Planning/Organizing***

Holds self and others accountable for required work output and standards. Ensures that effective controls and contingency plans are in place. Projects/tasks within area of own accountability are completed on time and within budget. Structures his/her department/team in an organized, efficient manner. Coordinates team activities to make the best use of individual skills and specialties. Accurately identifies the resources and time scales needed to meet objectives. Puts plans into action effectively. Has contingency plans in place to counter unforeseen developments.

### ***Communication (Oral/Written)***

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

### ***Employee Development/Empowerment***

Provides challenging assignments so employees can learn through practical experience. Actively assists employees in the identification of their learning and development needs and strategies, for current and future positions. Recognizes and builds upon employees' strengths and abilities. Has a formal, written development plan in place for each direct report. Provides relevant learning opportunities for employees to become highly competent. Organizes and structures work for employees in a way that encourages ownership. Encourages and promotes decision making authority and accountability at all levels. Provides the time, resources and opportunities for employees to undergo identified learning activities. Enables employees to take calculated risks and learn from their mistakes in a non-critical environment.

### ***Financial Management***

Demonstrates a broad understanding of financial management principles. Understands the key financial indicators affecting the organization. Accurately estimates project plans and budgets, using cost-benefit thinking. Manages and controls budgets effectively; monitors expenditures rigorously. Identifies cost-effective approaches to business operations without sacrificing quality.



### ***Leadership Skills/Strategic Thinking/Visioning***

Establishes unit vision and direction and motivates/inspires team members to follow suit. Believes in self and has a sense of purpose. Has good problem-solving and decision-making skills. Has good communication skills (oral and written). Leads by example, and with confidence and authority; takes charge of difficult situations. Has the courage of his/her convictions, and is not afraid to make difficult or unpopular decisions if necessary. Fosters good morale within the team. Treats others with respect and dignity, and establishes good interpersonal relationships. Makes others feel appreciated, valued and included, and so gains their respect. Demands excellence and recognizes and rewards excellent performance. Constructively criticizes when required, so underperformers are re-motivated to do better. Not afraid to take calculated risks and learn from mistakes. Embraces and initiates change. Is fair and forthright. Identifies and keeps up to date on key national and international political, economical, social and technological trends that (may) affect the organization. Identifies and acts upon competitive threats and opportunities. Takes a long-term view of organizational issues and priorities. Formulates effective strategies consistent with the vision and mission of the organization. Involves, inspires and energizes others to commit to the vision and translating it into action. Uses the organization's strategies effectively to set realistic yet stretching goals. Develops and refines the vision and strategies to reflect constant and accelerating change. Continually seeks ways to improve the Authority, and encourages employees to do the same.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### ***Minimum Qualifications***

Five (5) years of work experience in the development and/or administration of personnel programs and administrative support services, including at least two (2) years of this experience must be in the public sector.

Also, a Professional Human Resources (PHR) is required and Senior Professional Human Resources (SPHR) must be obtained within 3 years of date of hire if no degree.

A Bachelor's degree from an accredited college or a Master's degree in public administration or a related field is equivalent to two (2) years of experience.

#### ***Desirable Experience and Knowledge Base***

- Thorough knowledge of principles and practices of public administration and personnel administration, including analysis, recruitment and selection, classification and compensation, equal employment opportunity, employer-employee relations, Fair Labor Standards Act, progressive disciplinary action, and policy and program development.
- Public sector budget development and expenditure control.
- Demonstrates research and evaluation methodologies relative to administrative and personnel services.
- Experience in accomplishing sound customer service practices and procedures.
- Knowledge of employee development and training principles.
- Proficiency in Word, Excel, and Outlook.
- Working knowledge of time card and performance management programs.

### **CERTIFICATES, LICENSES, REGISTRATIONS**

A current California driver's license.

### **OTHER QUALIFICATIONS**

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to ten pounds. Specific vision abilities required by this job include close vision.

**Work Environment** - The work environment is a typical office setting; however field visits are required on a periodic basis which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

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I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

\_\_\_\_\_  
Employee

\_\_\_\_\_  
Date

**JOB DESCRIPTION**

<b>JOB TITLE:</b>	Human Resources Generalist	<b>DEPARTMENT:</b>	Human Resources
<b>REPORTS TO:</b>	Organizational Development Manager	<b>FLSA STATUS:</b>	Confidential-Non-Exempt
<b>PREPARED DATE:</b>	June 2009	<b>APPROVED DATE:</b>	July 16, 2009
<b>REVISION DATE:</b>	May 2012	<b>APPROVED DATE:</b>	
<b>REVISION DATE:</b>	July 2013	<b>APPROVED DATE:</b>	

**SUMMARY**

Under general direction of the Organizational Development Manager, performs a wide variety of highly responsible and confidential tasks connected with Authority payroll and personnel in the areas including recruitment, selection, employee benefits, and payroll administration.

**ESSENTIAL DUTIES AND RESPONSIBILITIES**

*(Other duties and responsibilities may be assigned.)*

**Payroll** – Verify, balance and process payroll in a timely and accurate manner for all Authority employees. Process and maintain all payroll related reports, systems, and files. Review all payroll audit reports and various payroll and personnel documents for accuracy; balance payroll reconciliation and payroll related funds; maintain all payroll schedules. Prepare and balance all quarterly Federal and State reports. Verify, balance and process all year-end reports including payroll reconciliation, worker's compensation audit and issuance of W-2's. Review and oversee data entry of personnel actions in the employee master and electronic file. Review completed timecards for mathematical accuracy, proper pay codes, and general ledger accounts. Monitor and reconcile employee leave usage. Assist employees with individual payroll calculations and payroll related questions. Interpret policies, rules and regulations and respond to inquiries relating to payroll. Perform related duties as assigned.

**Human Resources** - In collaboration with the Organizational Development Manager, plan and coordinate recruitment vacancies, prepare advertisements and recruitment information; determine and place advertising in appropriate media; review and evaluate applications. Administer and score examinations, analyze results, recommend pass points and establish eligible lists. Assist employees and public with personnel information and interpretation of personnel policies and procedures. Assist in development and implementation of personnel policies and procedures. Coordinate and schedule the processing of all newly hired employees; conduct new hire orientation. Responsible for maintenance of confidential personnel files. Perform benefits administration to include claim resolutions, change reporting, approving invoices for payment, and communicating benefit information to employees. Process employees unpaid leave requests and COBRA administration. Coordinate safety meetings and other risk management duties as assigned. Participate in special employee/personnel projects. Maintain records on performance evaluations and merit increases. Maintain Human Resources Information System records and compiles reports from database. Maintain compliance with federal and state regulations concerning employment. Promote and maintain safety in the workplace. May be asked to represent the Authority at special events and attend meetings outside regular work hours and location as required. Perform related duties as assigned.

**QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Minimum Qualifications**

Three (3) years of increasingly responsible administrative, financial or statistical record keeping work experience, including six months experience in personnel, and/or safety and payroll activities, which would provide the required knowledge, skills and abilities. Bilingual English/Spanish is desirable.

**SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities. May provide direction to Administrative Support Level I and II staff.

**Desirable Experience and Knowledge Base**

- General purposes, methods, practices, and procedures of accounting, financial, and statistical record keeping systems.
- Principles and practices of public personnel administration
- Principles, methods and procedures utilized in recruitment, selection, examination, validations, equal opportunity, training, labor relations, and salary administration.
- Applicable federal and state laws and regulations
- Payroll development and reporting requirements.
- Sound customer service practices and procedures.
- Office methods, practices, and procedures.
- Correct English usage, spelling, grammar, and punctuation.
- Mathematics.

**Ability to:**

- Interpret personnel rules, laws and policies
- Communicate effectively, verbally and in writing
- Collect, compile and analyze information data
- Make mathematical calculations quickly and accurately.
- Use a computer and appropriate software to develop and maintain personnel database information.
- Establish and maintain effective working relationships.

**CERTIFICATES, LICENSES, REGISTRATIONS**

- A valid California driver's license is required.

**COMPETENCIES**

To perform the job successfully, an individual should demonstrate the following competencies:

***Communication (Oral/Written)***

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence.

Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

***Cost Consciousness***

Does not waste resources. Looks for methods to improve processes that have a positive impact on the bottom line.

***Customer Focus/Interpersonal Skills***

Seeks to understand the (complex) dynamics of the customer's business. Builds effective customer rapport/relationships and treats them as business partners. Makes customers feel appreciated for their business. Actively seeks and listens to customers' needs, suggestions and feedback. Takes a genuine interest in customers and demonstrates urgency, energy and enthusiasm in satisfying their needs. Is friendly, warm and sincere, and easily approachable. Is tactful, compassionate and sensitive, and treats others with respect and dignity. Is patient and understanding, listens empathetically to others and respects their opinions. Makes others feel

appreciated, valued and included, and is considerate of their needs and feelings. Is sensitive to cultural diversity, race, gender, and other individual differences.

***Flexibility/Adaptability/Initiative/Proactivity***

Is open to new ways of working, ideas and processes. Adapts quickly and effectively to new environments, people, and responsibilities. Readily adapts to stressful situations and factors outside of his/her control. Actively attempts to influence events and instigates action without having to be urged on. Adapts and improves working methods in order to achieve goals. Anticipates and responds to future needs and opportunities and seizes opportunities when they arise. Anticipates problems and pro-actively develops contingency plans accordingly. Keeps current on emerging job-relevant trends and issues.

***Functional Expertise***

Has the functional competence (skills & knowledge) to be effective in his/her job. Keeps specialist competence up to date with ongoing learning/studying. Actively seeks assignments and other on-the-job opportunities to improve self. Shares competence willingly with others.

***Teamwork***

Is committed to the team and its goals. Does fair share and is an effective contributor. Fills in for or assists fellow team members when necessary. Develops and maintains productive working relationships within the team. Willingly shares knowledge, skills and job-relevant information. Actively participates in team meetings without monopolizing it or reducing the importance of other team members. Encourages and considers others' ideas, opinions and suggestions. Actively involves self in team activities, and contributes positively towards team spirit and morale. Works effectively in cross-functional project teams (when required).

**OTHER QUALIFICATIONS**

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and or hear. The employee is frequently required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

**Work Environment** - The work environment a typical office setting, however field visits may be required on a periodic basis, which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels, and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

\*\*\*\*\*

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

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Employee

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Date



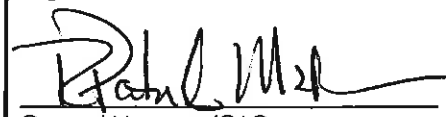


## Report to the Executive Committee

### ITEM NO. 4

  
Finance Manager/Controller-Treasurer

N/A  
Legal Counsel

  
General Manager/CAO

**Date:** September 11, 2013  
**From:** Jenny Mitchell, Contracts & Grants Analyst  
**Title:** Supplemental Appropriation of \$76,747 for CalRecycle's FY 13-14 Local Government Waste Tire Amnesty Grant

### RECOMMENDATION

Staff recommends that the Executive Committee support Board approval of this item.

### STRATEGIC PLAN RELATIONSHIP

The recommended action supports the Authority's Strategic Goal No. 4, Enhance Existing Facilities, Equipment and Public Services by providing residents with free waste tire collection/disposal opportunities at Authority facilities.

### FISCAL IMPACT

This grant is funded on a reimbursement basis for work completed. It does not require matching funds. However, the Authority has committed to absorb all additional costs that may be expended to successfully complete the program, should there be a need. Additional costs incurred during previous amnesty events were associated with media outreach, which was funded from the Resource Recovery public outreach budget.

The FY 2013-14 Budget was adopted in advance of notification of this grant award, therefore; the budget needs to be amended to include the revenue and its associated expenditures, which will be used as follows:

Grant Budget Items	Cost
Administration (Staff)	\$ 8,575
Personnel (Staff Tire Handling)	17,127
Contracts (Tire Hauler)	42,900
Materials (Signage)	500
Education (Media Campaign)	7,645
<b>Total Grant Funding</b>	<b>\$ 76,747</b>

Beginning September 2013 and over the next two years, the funding will be used to hold 12 Tire Amnesty collection events equally distributed between Sun Street Transfer Station, Johnson Canyon Landfill and Jolon Road Transfer Station. The first tire amnesty collection event for FY13-14 is scheduled to begin on September 16<sup>th</sup> at Jolon Road Transfer Station, followed by Johnson Canyon on October 7<sup>th</sup> and then Sun Street Transfer Station on October 28<sup>th</sup>. The site specific dates are listed in the attached flyer.

## DISCUSSION & ANALYSIS

The Authority's fees for tire disposal range from \$2.00 per auto/light duty tires up to \$150.00 per equipment tires. In a region where up to 20% of the population lives at or below poverty level, fees can discourage proper disposal and often lead to illegal dumping or stockpiling of waste tires.

The purpose of these events is to offer the public the opportunity to legally dispose of tires at no cost, thus reducing potential public and environmental health hazards resulting from illegal dumping and/or improper storage of waste tires. The events will also be used as educational opportunities to promote the proper disposal/recycling of waste tires.

Residents in the Authority's jurisdiction will be informed about the opportunity to take their tires to one of the Authority's three sites (1 landfill and 2 transfer stations) for free disposal. Residents will be notified through flyers, print ads, radio, email blasts, website information, and/or garbage and recycling bill inserts/newsletters.

These events are a very important resource and outlet for proper waste tire disposal in the Salinas Valley. By capitalizing on the successful aspects of previous events, and expanding those successes, the Authority has had the ability to significantly reduce the amount of waste tires that may have otherwise been illegally dumped, improperly stored or buried in the landfill.

## BACKGROUND

The Authority has a history of holding successful tire amnesty events with the assistance of waste tire amnesty grant funds. Since 2000, the Authority has held 26 very successful tire amnesty events as the result of previous Waste Tire Amnesty Grants. During these past events, the Authority collected and recycled a total of 186,050 tires at a total cost of \$268,929, or \$1.45 per tire (see table below). It is our intent to conduct 12 similar events over the 2-year grant term with FY13-14 funds, in hopes of collecting and recycling 39,000 tires at an estimated cost of \$1.99 per tire.

Year	Grant Amount	Funds Expended	Tires Collected	Disposal Cost
2010-2011	\$ 60,864	\$ 33,358	19,217	\$ 1.74
2008-2009	\$ 77,680	\$ 30,395	21,670	\$ 1.40
2005-2006	\$ 75,000	\$ 45,727	30,773	\$ 1.49
2002-2003	\$ 77,653	\$ 113,499	103,189	\$ 1.10
1999-2000	\$ 20,000	\$ 45,950	11,201	\$ 4.10
<b>Total</b>	<b>\$ 311,197</b>	<b>\$ 268,929</b>	<b>186,050</b>	<b>\$ 1.45</b>

## ATTACHEMENT(S)

1. Grant Agreement # TA1-13-27
2. Tire Amnesty Event Flyer



STATE OF CALIFORNIA - CALIFORNIA ENVIRONMENTAL PROTECTION AGENCY  
**GRANT AGREEMENT COVER SHEET**  
 CalRecycle 113 (Revised 4/12)

DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CalRecycle)

GRANT NUMBER <b>TA1-13-27</b>	
NAME OF GRANT PROGRAM <b>2013/14 Local Government Waste Tire Amnesty Grant</b>	
GRANTEE NAME <b>Salinas Valley Solid Waste Authority</b>	
TAXPAYER'S FEDERAL EMPLOYER IDENTIFICATION NUMBER	TOTAL GRANT AMOUNT NOT TO EXCEED <b>\$76,747.00</b>
TERM OF GRANT AGREEMENT <b>FROM July 1, 2013</b>	<b>to September 30, 2015</b>

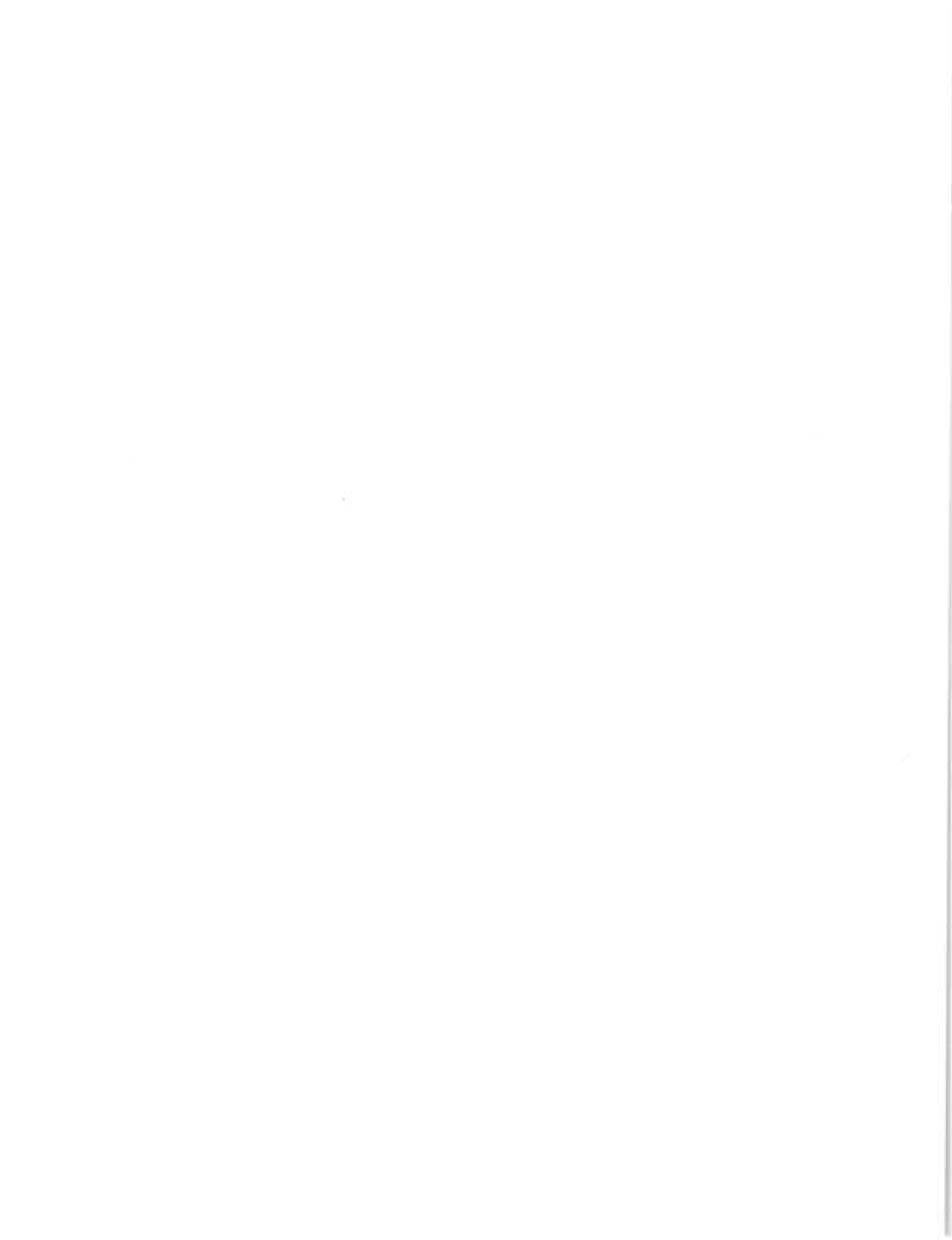
The Department of Resources Recycling and Recovery (CalRecycle) and Salinas Valley Solid Waste Authority (the "Grantee"), in mutual consideration of the promises made herein, agree to comply with the provisions of this Agreement, which consists of this Grant Agreement Cover Sheet and the following Exhibits, which are incorporated by this reference and made a part of this Agreement as if attached hereto.

- Exhibit A - Terms and Conditions  
 Exhibit B - Procedures and Requirements  
 Exhibit C - Application with revisions, if any, and any amendments

This Agreement is of no force or effect until signed by both parties. Grantee shall not commence performance until it receives written approval from CalRecycle.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

<b>CALRECYCLE</b>		GRANTEE'S NAME (PRINT OR TYPE) <b>Salinas Valley Solid Waste Authority</b>	
SIGNATURE OF CALRECYCLE'S AUTHORIZED SIGNATORY <i>Kelli Schneider</i>		SIGNATURE OF GRANTEE (AS AUTHORIZED IN RESOLUTION, LETTER OF COMMITMENT, OR LETTER OF DESIGNATION) <i>Jimmy Hutchins</i>	
TITLE <b>Deputy Director, CalRecycle</b>	DATE <b>7/23/13</b>	TITLE <b>Contracts &amp; Grants Analyst</b>	DATE <b>7-15-13</b>
		GRANTEE'S ADDRESS (INCLUDE STREET, CITY, STATE AND ZIP CODE) <b>128 Sun St. Ste. 101, Salinas, CA 93901</b>	
<b>CERTIFICATION OF FUNDING</b>			
AMOUNT ENCUMBERED BY THIS AGREEMENT <b>\$76,747.00</b>	PROGRAM CATEGORY (CODE AND NAME) <b>2013/14 Local Government Waste Tire Amnesty Grant</b>		FUND TYPE <b>TIRE</b>
AMOUNT ENCUMBERED FOR THIS AGREEMENT	OPTIONAL USE:		
TOTAL AMOUNT ENCUMBERED TO DATE <b>\$76,747.00</b>	ITEM <b>3870-101-0226</b>	CHAPTER <b>20</b>	STATUTE <b>2013</b>
	FISCAL YEAR <b>2013/14</b>		
	OBJECT OF EXPENDITURE (CODE AND TITLE) <b>7820-039001-702</b>		
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		TRAIL NO.	BR NO.
SIGNATURE OF CALRECYCLE ACCOUNTING OFFICER <i>Cynthia Hynd</i>		DATE <b>JUL 03 2013</b>	<b>OR 7/3/13</b>





# FREE TIRE RECYCLING

Drop off your old tires for FREE during  
Worn-out Wheels Weeks

September 16-28

## KING CITY

Jolon Road Transfer Station,  
52654 Jolon Road

October 7-20

## GONZALES

Johnson Canyon Landfill,  
31400 Johnson Canyon Road

October 28-  
November 23

## SALINAS

Sun Street Transfer Station,  
139 Sun Street

- Car and small truck tires with or without rims
- Residents only; no businesses
- Limit 9 tires per trip

*Recycling your worn out tires is another step toward a future without landfills.*

For hours, directions or more information, call SVSWA at:  
775-3000 or visit [SalinasValleyRecycles.org](http://SalinasValleyRecycles.org)



Funded by a Grant from CalRecycle.





# RECICLAJE GRATIS DE LLANTAS

**Recicle sus llantas usadas GRATIS  
Durante las semanas de llantas gastadas**

**Septiembre 16-28**

## **KING CITY**

Jolon Road Transfer  
Station,  
52654 Jolon Rd.

**Octubre 7-20**

## **GONZALES**

Johnson Canyon  
Landfill,  
31400 Johnson Canyon Rd.

**Octubre 28-  
Noviembre 23**

## **SALINAS**

Sun Street  
Transfer Station,  
139 Sun St.

- Llantas usadas de carros y camionetas con o sin rines.
- Los negocios NO pueden participar en este evento.
- Límite de 9 llantas por viaje.

*Reciclar sus llantas usadas es otro paso para un futuro sin basureros.*

**Para horarios, direcciones o más información llame  
a SVSWA al 775-3000 o visite [www.svswa.org](http://www.svswa.org).**



Financiado con una beca de CalRecycle.





**SalinasValleyRecycles.org**  
SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Executive Committee

### ITEM NO. 5

  
Finance Manager/Controller-Treasurer

N/A  
Legal Counsel

  
General Manager/CAO

**Date:** September 11, 2013  
**From:** Roberto Moreno, Finance Manager  
**Title:** Capital Improvements Budget Adjustments

### RECOMMENDATION

Staff recommends that the Executive Committee support approval of this item.

This will ensure that all capital improvement projects are properly budgeted.

### STRATEGIC PLAN RELATIONSHIP

The recommended action is routine in nature.

### FISCAL IMPACT

Supplemental appropriations of \$147,500 will be funded as follows:

\$122,500 from the JC Landfill Closure Fund surplus. It currently has a surplus of \$814,845.

\$ 25,000 from the FY 2012-13 operating surplus of approximately \$500,000.

### DISCUSSION & ANALYSIS

The proposed budget adjustments are necessary to ensure a balanced CIP Budget. The CIP budget was presented to the Board on February 21, 2013. After seven months some adjustments are necessary as follow:

- CH Closure Project - \$122,500 supplemental appropriation to cover additional costs for liner testing, liner repairs, drainage pipe work, sump removal, and additional construction quality control inspection of the cover system.
- CH 401/404 Permits - \$25,000 supplemental appropriation to cover additional permitting costs in order to work in the sedimentation basins and its drainage channels.
- Additional adjustments between projects as, shown on the attached worksheet, are recommended to cover increased costs for some projects.

The attached Capital Improvements Projects Budget worksheet summarizes all the appropriations involved in the CIP Budget and provides a CIP budget total. Following is a description of the various columns.

- Budget 2012-13 is the final CIP budget at June 30, 2013.
- Encumbrance Appropriation is the amount of encumbrances (P.O. issued) that is being carried over to 2013-14 per the Authority's financial policies.
- Carryover Appropriation is the unencumbered portion of the budget that is being carried over to 2013-14 per the Authority's financial policies.
- Preliminary CIP Budget is the budget presented to the Board on February 21, 2013.

SALINAS VALLEY SOLID WASTE AUTHORITY  
Capital Improvement Projects Budget  
FY 2013-14

		FY 2013-14				
Fund	Projects by Name	2012-13 Budget	Carryover Approp	Encumbrances Approp	Preliminary CIP Budget	Total CIP Budget
131	9301 CH Closure Preparation	34,618	2,771	3,022	-	5,793
131	9302 CH PH 1A Leachate Recirculation	33,841	(42)	-	-	-
131	9303 CH PH 1B Site Prep Work	161	(5,214)	-	-	5,214
131	9304 CH PH 1C Bench Preparation	-	(1,104)	-	-	1,104
131	9305 CH PH 1D Liner Termination	8,187	(919)	-	-	919
131	9306 CH PH 1E Liner Placement	1,443,629	13,774	-	-	(11,989)
131	9307 CH PH 1F Winterization	18,185	1,245	-	-	1,245
131	9308 CH PH 2A Module 1	627,113	(3,626)	-	-	3,626
131	9309 CH PH 2B Lower Access Road	2,468	-	-	-	-
131	9310 CH PH 2C Remaining LF Prep	(12,143)	(1,084)	-	-	1,084
131	9311 CH PH 2D Liner Placement	10,817	-	-	-	-
131	9312 CH PH 2E Complete Liner Work	397,021	8,662	280	-	8,942
131	9313 CH Closure Equipment Purchases	31,454	-	-	-	-
131	9314 CH Closure Quality Assurance	242,938	16,105	-	-	16,105
131	9315 CH Closure Contingency	1,015	331	-	-	122,500
131	CH Corrective Action Program	-	-	-	174,720	-
		2,839,304	30,899	3,302	174,720	122,500
						331,421
180	9003 USDA Autoclave Studies	167,375	124,315	-	-	124,315
180	9021 MRC/Autoclave CEQA	241,425	78,254	141,635	356,675	-
180	9801 Ameresco LFG Equipment	376,000	-	37,600	-	-
		784,800	202,569	179,235	356,675	-
						738,479
211	9019 Biodiesel Fuel Station	20,205	-	-	-	-
216	9022 Gasifier CEQA	663,195	-	-	-	-
		683,400	-	-	-	-
800	9012 Work St. Transfer Station	59,892	27,130	-	-	27,130
800	9101 Equipment Replacement	-	-	-	42,500	6,900
800	9701 SSTS Equipment Replacement (tires/Trailer)	-	-	-	110,000	-
800	9702 SSTS NPDS Improvements (St. Sweeper)	-	-	-	55,000	(6,900)
800	9703 SSTS Improvements (tipping pad)	-	-	-	55,000	-
800	9010 JC Roadway Improvements	2,291,923	2,263,568	16,646	(770,000)	-
800	9019 Biodiesel Fuel Station	(7,111)	-	-	-	-
800	9199 SSTS Improvements	(6,972)	-	-	-	-
800	9913 CH LFG to Energy Pilot	5,295	5,295	-	-	5,295
800	CH SCADA System	-	-	-	30,000	-
800	CH 401/404 Improvements	-	-	-	125,000	25,000
800	JC LFG System Improvement	-	-	-	75,000	-
800	JC Flare Station Improvements	-	-	-	200,000	-
800	JC Module 1 Horizontal Wells	-	-	-	310,000	-
800	JC Module 456B Liner Improvements	-	-	-	30,000	-
		2,343,027	2,295,993	16,646	262,500	25,000
		6,650,531	2,529,461	199,183	793,895	147,500
						3,670,039

# SVSWA Agenda Items - View Ahead

Item No. 6

2013					2014		
	26-Sep	17-Oct	21-Nov	19-Dec	Jan	13-Feb	Feb
A	Intro New Employees	Minutes	Minutes	Minutes	Election of Officers	<b>RETREAT</b>  <b>STRATEGIC PLAN</b>  <b>REVIEW GOALS &amp; 6-MONTH OBJECTIVES</b>	Minutes
1	Minutes	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Minutes		Claims/Financials (EC)
2	Claims/Financials (EC)	QTE Sept. Cash & Investments	QTE Sept. Tonnage & Diversion Report	Strategic Plan Monthly Progress Report	Claims/Financials (EC)		Award Bid for Tire Derived aggregate
3	Regulatory Compliance Status	Strategic Plan Monthly Progress Report	PSA w/___ for Groundwater Lab Services	2013 Officers Nominating Committee	QTE December Cash & Investments		Award bid for LFG Pipe
4	HR Title Changes (EC)	Annual County Used Oil Report	CH Closure Project Completion (sp1)	Lease w/MoCo for Cell Towers @ LR (sp)	Strategic Plan Monthly Progress Report		Award contract for JC flare replacement
5	Richard Casey Lease Amendment	SVSWA Recycling Video	Strategic Plan Monthly Progress Report	CH Gas Power Project Revenue Status (sp)	Employee Survey Results		USDA Digester Process Diversion Report (sp)
6	CH Gas Power Project Agmt Amendment	JC Landfill Operations RFP (sp)	Audit Report (EC)	Regional Landfill Truck Route Funding Rpt (sp)	Review Expanded Outreach Efforts		Completion of Bond Refinancing (sp)
7	Supplmntl Approp for Tire Amnesty Grant (EC)	Bond Refinance Documents	2014 Meetings Calendar (EC)	JC Landfill Ops Private vs. Public (sp)	Preliminary Budget FY13-14		Diversion Report Including Private Recyclr data (sp)
8	CIP Budget Adjustments (EC)	Increased C&D Diversion Plan (sp)	JC Roadway Imprvmt Update	In-house ECS Ops Plan (sp1)	GOE Funding Commitment for Autoclave (sp)		CAG 3-Meetings Report (sp)
9	RecycleRama Agreement Amendment	Final Salinas Area MRC site(s) to study (sp)	Salinas Area MRC Project Schedule (sp)	Admin Procedures Manual (sp1)	CH Turf/Pavmt Area Revenue Options (sp)		Review New & Current Public Messages (sp)
10	Strategic Plan Monthly Progress Report	SSTS Relocation Agmt w/City of Salinas (sp)			CH Acreage Area Revenue Options (sp)		
11	CAPSIO Recycling Program	MRC Siting/Land Swap/Acquisitn Plan (sp1)			JR Acreage Revenue Options (sp)		
12	Autoclave Demonstration Project						
13	Authority Annual Report						
14	CAG Appointments						
16	Real Property						

Consent
Presentation
Consideration
Closed Session

[Other] (Public Hearing, Recognition, Informational, etc.)

(EC) Executive Committee

(sp) Strategic Plan Item