



Agenda EXECUTIVE COMMITTEE

Wednesday April 3, 2013

4:00 p.m.

Conference Room

128 Sun Street, Suite 101, Salinas, California

CALL TO ORDER

ROLL CALL

President	Fernando Armenta (County of Monterey)
Vice President	Elizabeth Silva (City of Gonzales)
Alternate Vice President	Jyl Lutes (City of Salinas)

GENERAL MANAGER COMMENTS

DEPARTMENT MANAGER COMMENTS

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda.
Speakers are limited to three minutes.

CONSIDERATION ITEMS

1. [Minutes of March 6, 2013 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval
2. [February 2013 Claims and Financial Reports](#)
 - A. Receive a report from Finance Manager Roberto Moreno
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
3. [Supplemental Appropriation for Crazy Horse Landfill Closure Project](#)
 - A. Receive a report from Administrative Manager Rose Gill
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
4. [A Resolution Establishing a Succession Planning Program](#)
 - A. Receive a report from Administrative Manager Rose Gill
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval

5. [Response to Rate Increase Public Hearing Questions & Comments](#)
 - A. Receive a report from Finance Manager Roberto Moreno
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Receive Report/Provide Direction

FUTURE AGENDA ITEMS

6. [Agenda Items – View Ahead](#)

CLOSED SESSION

7. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
8. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.
9. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

RECONVENE

ADJOURNMENT

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Friday, March 30, 2013**. The Executive Committee will next meet on regular session on **Wednesday, May 1, 2013, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE MEETING
March 6, 2013

draft

CALL TO ORDER

President Armenta called the meeting to order at 4:06 p.m.

Committee Members Present

Fernando Armenta President
Elizabeth Silva Vice President
Jyl Lutes Alternate Vice President

Staff Members Present

Patrick Mathews, General Manager/CAO
Roberto Moreno, Finance Manager
Susan Warner, Diversion Manager
Rose Gill, Administrative Manager

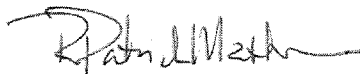
David Meza, Authority Engineer
Cesar Zuniga, Operations Superintendent
Elia Zavala, Clerk of the Board

ITEM NO. 1

Agenda Item

T. Bruen by ez

General Counsel Approval



General Manager/CAO

GENERAL MANAGER COMMENTS

None

DEPARTMENT MANAGER COMMENTS

None

COMMITTEE MEMBER COMMENTS

Vice President Silva mentioned that she saw a waste transfer truck using the 5th Street southern highway off-ramp and asked why. Staff explained that this detour was temporary as the off-ramp at Gloria Road was closed by Caltrans for construction.

PUBLIC COMMENT

None

CONSIDERATION ITEMS

1. Minutes of February 6, 2013 Meeting

(4:09)

Public Comment: None

Committee Action: Vice President Silva made a motion to approve the minutes as presented. Alternate Vice President Lutes seconded the motion. The motion passed unanimously.

2. January 2012 Claims and Financial Reports

(4:09) Finance Manager Moreno provided the financial report for the month of January indicating that finances are on track.

Public Comment: None

Committee Discussion: The Committee received the report.

Committee Action: Alternate Vice President Lutes made a motion to recommend Board approval. Vice President Silva seconded the motion. The motion passed unanimously.

3. A Resolution Approving the Revised Personnel Allocation, Classification Plan and Salary Schedule, Unfreezing the Diversion II Position, Filling the Field Operations Field Supervisor I Position, and Changing the Title of Operations Superintendent to Operations Manager Effective July 1, 2013

(4:13) Administrative Manager Gill provided a report in the change in personnel allocation.

Public Comment: None

Committee Discussion: The Committee expressed support for the recommended changes.

Committee Action: Vice President Silva made a motion to forward this item to the Board for consideration. Alternate Vice President seconded the motion. The motion passed unanimously.

INFORMATIONAL ITEM

4. Public Outreach Update on the Proposed Rate Increase

(4:16) Finance Manager Moreno and General Manager/CAO Mathews reported on the public outreach efforts on the proposed rate increase in efforts to achieve the Board's goal to achieve a sustainable finance plan. This includes an AB939 service fee that would end reliance on revenue from outside the County to fund operations. The service fee would raise about \$1.7 million of the \$2 million that the agency will lose anytime between now and the end of 2014 when the contract ends. A plan is being developed to come up with the remaining difference. Staff commented that they have been notified that the Cities of Gilroy and Morgan Hill are shopping for a lower tipping fee price.

Public Comment: None

Committee Discussion: The Committee discussed the public outreach efforts.

Action: None, informational only

FUTURE AGENDA ITEMS

5. Agenda Items – View Ahead

(4:32) General Manager/CAO Mathews reviewed the items on the March and April meetings.

CLOSED SESSION

(4:33) President Armenta adjourned the meeting to closed session to discuss the following:

- 6.** Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Assistant General Manager Jose Gamboa, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
- 7.** Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Assistant General Manager Jose Gamboa, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The

Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.

8. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

RECONVENE

President Armenta reconvened the meeting to open session with no reportable action taken in closed session.

ADJOURNMENT

President Armenta adjourned the meeting.

APPROVED: _____
Fernando Armenta, President

ATTEST: _____
Elia Zavala, Clerk of the Board



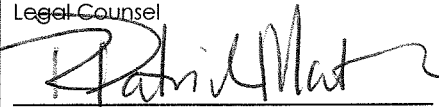
SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

Report to the Executive Committee

ITEM NO. 2


Finance Manager/Controller-Treasurer

N/A
Legal Counsel

General Manager/CAO

Date: April 3, 2013
From: Roberto Moreno, Finance Manager
Title: February 2013 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the February 2013 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of February for a discussion of the Authority's financial position as of February 28, 2013. Following are highlights of the Authority's financial activity for the month of February.

Results of Operations

For the month of February 2013, operating expenses exceeded revenues by \$763,141. Year to date operating revenues exceed operating expenditures by \$476,305.

Revenues

Revenues for the month of February totaled \$1,087,345. As of February 28, after eight months (66.7%) of the fiscal year, revenues total \$10,547,310. This is 65.3% of the estimated revenues of \$16,152,500. Year-to-date solid waste tipping fees are \$7,495,450. This is 66.6% of the estimated \$11,254,500 in solid waste tipping fees.

Operating Expenditures

Expenditures for the month of February totaled \$1,850,486. As of February 28, (66.7% of the fiscal year) year-to-date operating expenditures total \$10,071,004. This is 62.9% of the operating budget of \$15,998,700.

All operating programs are within trend line projections except for principal and interest on the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement which are now fully paid for the year.

Capital Project Expenditures

For the month of February 2013, capital project expenditures totaled \$378,386. The Crazy Horse Landfill closure project accounted for \$233,546 of the total.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of February 2013 is attached for review and acceptance. The February claims checks issued total \$2,203,451.10 of which \$292,822.99 was paid from the payroll checking account for payroll and payroll related benefits. Selected major payments to vendors are listed below.

Vendor	Amount	Services
Ameresco	112,800.00	EPC Agreement
Bank of New York Mellon	872,664.39	Bonds Interest Payment
City of Salinas	192,548.57	IPA Installment Payment
Recology Waste Solutions, Inc.	9,072.07	Diversioin Assistance Fees, Dec 2012
	8,913.96	Diversioin Assistance Fees, Jan 2013
	165,740.00	JC Basic Facility & Extended Hours Feb 2013
San Benito Supply	101,447.12	CH Closure Project Jan 2013
Vision Recycling, Inc.	44,049.09	SVSWA Organics Program Jan 2013
Waste Management, Inc.	5,263.32	Republic Waste Delivered To MLTS Jan 2013
	56,762.89	JR Operations Jan 2013

Cash Balances

The Authority's cash position decreased \$1,054,969.60 during February to \$13,362,057.96 due primarily to the \$872,664.39 interest payment on the 2002 Revenue Bonds. Most of the cash balance is restricted as shown below:

Restricted by Legal Agreements:

Crazy Horse Closure Fund	461,450.54
Johnson Canyon Closure Fund	2,676,190.83
Bond Debt Service Reserve	2,820,700.00
State & Federal Grants	103,635.26

Restricted by Board policy:

Expansion Fund (South Valley Revenues)	6,072,181.20
Salinas Transportation Surcharge	114,506.18
Salinas Rate Stabilization Fund	47,415.03

Funds Held in Trust:

Central Coast Media Recycling Coalition	79,567.60
Employee Unreimbursed Medical Claims	5,314.17

Unrestricted - Assigned:

Operations and Capital Projects	981,097.15
	<u>13,362,057.96</u>

ATTACHMENTS

1. February 2013 Consolidated Statement of Operating Revenues and Expenditures
2. February 2013 Consolidated CIP Expenditures Report
3. February 2013 Checks Issued Report



Salinas Valley Solid Waste Authority
Consolidated Statement of Operating Revenues and Expenditure
For Period Ending February 28, 2013

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Revenue Summary							
Tipping Fees - Solid Waste	11,254,500	729,751	7,495,450	66.6%	3,759,050	-	3,759,050
Tipping Fees - Surcharge	725,600	48,709	480,743	66.3%	244,857	-	244,857
Tipping Fees - Diverted Materials	1,001,800	80,945	718,590	71.7%	283,210	-	283,210
Tipping Fees - South Valley	2,340,900	195,080	1,560,641	66.7%	780,259	-	780,259
Charges for Services	117,000	3,750	59,310	50.7%	57,690	-	57,690
Sales of Materials	572,500	18,909	189,741	33.1%	382,759	-	382,759
Investment Earnings	80,200	8,467	36,208	45.1%	43,992	-	43,992
Miscellaneous/Other	60,000	1,734	6,626	11.0%	53,374	-	53,374
Total Revenue	16,152,500	1,087,345	10,547,310	65.3%	5,625,395	-	5,625,395
Expense Summary							
Administration	2,353,160	170,485	1,466,097	62.3%	887,063	62,986	824,078
Resource Recovery	2,348,290	165,191	1,231,245	52.4%	1,117,045	566,837	550,208
Scalehouses Operations	342,490	25,329	209,057	61.0%	133,433	4,699	128,733
Transfer Stations Operations	2,732,180	171,203	1,633,364	59.8%	1,098,816	307,330	791,487
Landfills Operations	3,569,290	190,287	1,794,053	50.3%	1,775,237	1,266,619	508,618
Postclosure Maintenance	725,370	34,130	407,099	56.1%	318,271	151,633	166,638
Environmental Control Systems	510,800	28,648	190,039	37.2%	320,761	142,321	178,440
Debt Service - Interest	2,037,120	1,005,075	2,037,063	100.0%	57	872,664	(872,608)
Debt Service - Principal	1,103,000	60,138	1,102,988	100.0%	12	-	12
Closure Set-Aside	277,000	-	-	0.0%	277,000	-	277,000
Total Expense	15,998,700	1,850,486	10,071,004	62.9%	5,927,696	3,375,090	2,552,606
Revenue Over/(Under) Expenses	153,800	(763,141)	476,305				



**Salinas Valley Solid Waste Authority
Consolidated CIP Expenditure Report
For Period Ending February 28, 2013**

			CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 131 - Crazy Horse Closure Fund									
131	9227	CH Landfill Closure	-	-	-	0.0%	-	-	-
131	9301	CH Closure Preparation	73,934	-	14,618	19.8%	59,316	16,500	42,816
131	9302	CH PH 1A Leachate Recirculation	33,841	710	33,841	100.0%	-	-	-
131	9303	CH PH 1B Site Prep Work	5,021	22	142	2.8%	4,879	4,879	-
131	9304	CH PH 1C Bench Preparation	-	-	-	0.0%	-	-	-
131	9305	CH PH 1D Liner Termination	8,187	269	8,187	100.0%	-	-	-
131	9306	CH PH 1E Liner Placement	1,456,484	109,417	1,361,809	93.5%	94,675	54,034	40,641
131	9307	CH PH 1F Winterization	20,772	414	14,469	69.7%	6,302	-	6,302
131	9308	CH PH 2A Module 1	658,524	67,969	621,240	94.3%	37,284	28,000	9,284
131	9309	CH PH 2B Lower Access Road	2,468	253	2,468	100.0%	-	-	-
131	9310	CH PH 2C Remaining LF Prep	(12,143)	-	(12,143)	100.0%	-	-	-
131	9311	CH PH 2D Liner Placement	10,817	1,294	10,817	100.0%	-	-	-
131	9312	CH PH 2E Complete Liner Work	258,943	12,224	121,065	46.8%	137,878	456	137,422
131	9313	CH Closure Equipment Purchases	31,505	-	31,454	99.8%	51	-	51
131	9314	CH Closure Quality Assurance	219,938	40,811	197,899	90.0%	22,039	9,933	12,106
131	9315	CH Closure Contingency	1,015	162	603	59.4%	412	412	-
Total Fund 131 - Crazy Horse Closure Fund			<u>2,769,306</u>	<u>233,546</u>	<u>2,406,471</u>	<u>86.9%</u>	<u>362,835</u>	<u>114,214</u>	<u>248,621</u>
Fund 180 - Expansion Fund									
180	9003	USDA Autoclave Studies	167,375	-	2,203	1.3%	165,172	-	165,172
180	9021	Autoclave CEQA	240,875	13,305	13,305	5.5%	227,571	148,336	79,235
180	9801	Ameresco JCL LFG Equipment	376,000	112,800	338,400	90.0%	37,600	37,600	-
Total Fund 180 - Expansion Fund			<u>784,250</u>	<u>126,105</u>	<u>353,908</u>	<u>45.1%</u>	<u>430,342</u>	<u>185,936</u>	<u>244,407</u>
Fund 211 - State Grants									
211	2620	DOC Grant	112,906	550	29,498	26.1%	83,408	16,054	67,353
211	9019	Biodiesel Fuel Station	20,205	11,478	20,205	100.0%	-	-	-
Total Fund 211 - State Grants			<u>133,111</u>	<u>12,028</u>	<u>49,703</u>	<u>37.3%</u>	<u>83,408</u>	<u>16,054</u>	<u>67,353</u>
Fund 216 - Plasco Reimbursement									
216	9022	Gasifier CEQA	663,195	-	-	0.0%	663,195	472,945	190,250
Total Fund 216 - Plasco Reimbursement			<u>663,195</u>	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>663,195</u>	<u>472,945</u>	<u>190,250</u>



**Salinas Valley Solid Waste Authority
Consolidated CIP Expenditure Report
For Period Ending February 28, 2013**

			CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 800 - Capital Projects Fund									
800	9010	JC Roadway Improvements	-	16,984	16,984	0.0%	(16,984)	11,416	(28,400)
800	9012	Work St Transfer Station	59,892	1,202	32,337	54.0%	27,556	-	27,556
800	9019	Biodiesel Fuel Station	-	(11,478)	(7,493)	0.0%	7,493	1,000	6,493
800	9101	Equipment Replacement	-	-	-	0.0%	-	-	-
800	9199	Sun Street Transfer Station Expansio	-	-	6,547	0.0%	(6,547)	-	(6,547)
800	9701	SSTS Equipment Replacement	-	-	-	0.0%	-	-	-
800	9702	SSTS NPDES Improvements	-	-	-	0.0%	-	-	-
800	9703	SSTS Improvements	-	-	-	0.0%	-	-	-
800	9913	CH LFG to Energy Project	5,295	-	-	0.0%	5,295	-	5,295
Total Fund 800 - Capital Projects Fund			<u>65,187</u>	<u>6,707</u>	<u>48,374</u>	74.2%	<u>16,814</u>	<u>12,416</u>	<u>4,398</u>
Total CIP Expenditures			<u><u>4,415,050</u></u>	<u><u>378,386</u></u>	<u><u>2,858,455</u></u>	64.7%	<u><u>1,556,594</u></u>	<u><u>801,565</u></u>	<u><u>755,029</u></u>

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10790	AMCON ENVIRONMENTAL, INC 50 X 50P ALTERNATE DAILY COVER & FREIGHT	02/06/2013	1,105.08	1,105.08
10791	AMERESCO EPC AGREEMENT FINAL INVOICE	02/06/2013	112,800.00	112,800.00
10792	AT&T SERVICES INC HHW & SCALE HOUSE PHONE SERVICE THRU 01.23.13	02/06/2013	243.33	243.33
10793	CALIFORNIA HIGHWAY ADOPTION CO. HWY 101 LITTER ABATEMENT JAN 2013	02/06/2013	550.00	550.00
10794	COAST OIL COMPANY, LLC CH DIESEL FUEL USAGE THRU 01.28.13	02/06/2013	820.38	820.38
10795	COUNTY OF MONTEREY / HR--TRAINING County of Monterey/ HR Training	02/06/2013	300.00	300.00
10796	ESTELA GUTIERREZ ALBA Module 1: ABT 101 Hartnell Fees for AIBA Farmer Education Program	02/06/2013	260.00 217.00	477.00
10797	EVERGREEN OIL INC HHW Disposal 01.21.13	02/06/2013	60.00	60.00
10798	FERGUSON ENTERPRISES INC #588 CH CLOSURE 9312 SUPPLIES	02/06/2013	4,051.32	4,051.32
10799	GEOLOGIC ASSOCIATES, INC. CH CLOSURE CONSTRUCTION PROJECT DEC 2012	02/06/2013	18,810.00	18,810.00
10800	GOLDEN STATE TRUCK & TRAILER REPAIR 950K/950G SWAP TIRES FROM K TO G & AIR TIRES ON k 950G REPLACED EXHAUST MANIFOLD, NEW BOLTS & GASKET PS9000 REPLACED LEFT SIDE LEAF SPRING TRK004 REPLACED AXLE GASKET X3 RT SIDE	02/06/2013	950.00 826.00 1,221.82 2,675.27	5,673.09
10801	**Void**	02/06/2013	-	-
10802	HERTZ EQUIPMENT RENTAL CORPORATION CH LOADER RENTAL 12.27.12 - 01.24.13 CH ROLLER RIDE 01.08.13 - 01.14.13 CH ROLLER RIDE 01.10 - 01.18.13 SS ROLLER RIDE 01.08.13 - 01.14.13	02/06/2013	2,143.93 2,333.03 2,718.50 525.00	7,720.46
10803	HOME DEPOT 2 EA BEHR BASE PAINT, TELESCOPIC POLE, BAGS, ETC	02/06/2013	64.62	64.62

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10804	HOPE SERVICES SS MATTRESS/BOX SPRING RECYCLING 01.22.13	02/06/2013	793.75	793.75
10805	LUMBERMENS INC 280 60# QUIKRETE #1103 SAND/TOPPING RETURNED STUDS, PRIMED WHITEWOOD, PRIMER/SEALER RETURN GR449HDGD 2 1/4X.148 HG SMTH 1	02/06/2013	24,815.14 (297.47) (72.51)	24,445.16
10806	**Void**	02/06/2013	-	-
10807	NETPIPE INTERNET SERVICES INTERNET SERVICES FEB 2013	02/06/2013	300.00	300.00
10808	ONE STOP AUTO CARE 2005 FORD F-150 FUEL FILTER, BALL JOINT, 4-WHL ALG	02/06/2013	624.94	624.94
10809	ORCHARD SUPPLY HARDWARE LLC 2 EA GOOF OFF, 1 EA SHOE HANDLE BRUSHA	02/06/2013	18.11	18.11
10810	PACIFIC GAS AND ELECTRIC COMPANY CH ELECTRIC SERVICES THRU 01.23.13	02/06/2013	151.58	151.58
10811	QUINN COMPANY 950G RINGS, GASKETS, LOCKNUT, O-RING	02/06/2013	57.70	57.70
10812	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY CH CLOSURE PROJECT AS OF 01.22.13 CIP 9308 SUPPLIES & OPERATORS AS OF 01.15.13	02/06/2013	59,055.77 42,391.35	101,447.12
10813	**Void**	02/06/2013	-	-
10814	**Void**	02/06/2013	-	-
10815	SCALES UNLIMITED JC SCALE SCALE MAINTENANCE 12-19-12	02/06/2013	925.00	925.00
10816	SCS FIELD SERVICES CH NR LFG OMM & CLOSURE SUPPORT DEC 2012 JR NR LFG OM&M DEC 2012 CH NR LFG OMM & CLOSURE SUPPORT DEC 2012	02/06/2013	3,672.27 1,463.50 756.58	5,892.35
10817	STURDY OIL COMPANY 4 STEAM CLEANS, 2 TRK/TRLR WASHES	02/06/2013	437.60	437.60
10818	URS CORPORATION WORK STREET CONCEPTUAL DESIGN THRU 12.28.12	02/06/2013	435.00	435.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10819	US BANK CORPORATE PAYMENT SYSTEM CALCHAMBER 2013 COMPLIANCE POSTERS L. A. HEARN CH EROSION SUPPLIES HD SUPPLY CH 6 EA 3'X100' 10' OC SILT FENCE, 30 SA FREIGHTQUOTE.COM O-KEEFE CONTROLS La Plaza Bakery EC Items 01-09-2013 INTERMEDIA EXCHANGE SERVICE JAN 2013 INTERMEDIA EXCHANGE SERVICE JAN 2013 Walgreens Items for board retreat 1.18.2013 JC INTERNET SERVICE 01.01.13 - 01.31.13 SkillPath Seminar Jenny Mitchell 2 day training Sharefile.com: FTP Monthly Service JAN 2013 Smart & Final office supplies Amazon organizational development book Rain Data Collector for SWPPP Target: Sun Street Supplies Target: Sun Street Supplies VEGETABLE GROWERS SUPPLY CREDIT MED GRN NEESE RET COPY MAT WORK STREET 350 EA 3060 OVERSIZE PLANS	02/06/2013	135.03 187.50 129.31 137.00 532.14 45.00 20.88 218.90 8.61 79.99 432.90 32.95 12.73 55.61 216.09 43.18 56.10 (31.93) 73.44	2,385.43
10820	**Void**	02/06/2013	-	-
10821	VALLEY PACIFIC PETROLEUM SERVICES, INC. SS TS VEHICLE & EQUIP FUEL THRU 01.31.13	02/06/2013	1,558.48	1,558.48
10822	VERIZON WIRELESS SERVICES, LLC Cellphone Service DEC 2012	02/06/2013	119.37	119.37
10823	WASTE & RECYCLING NEWS SUBSCRIPTION RENEWAL THRU MARCH 3014	02/06/2013	49.00	49.00
10824	A-1 SWEEPING SWEEP YARD & EXTERIOR STREET @ SUN ST JAN 2013	02/13/2013	684.00	684.00
10825	AGRICULTURE & LAND BASED TRAINING ASSOCIATION Module 2: ABT 105 ALBA Farmer Education Program	02/13/2013	260.00	260.00
10826	AMCON ENVIRONMENTAL, INC 1 50 X 50P ALTERNATIVE DAILY COVER, FREIGHT	02/13/2013	1,167.62	1,167.62
10827	ANNE MARIE HUNTER RecycleRama THRU 01.30.13	02/13/2013	1,125.00	1,125.00
10828	ASSURED AGGREGATES CO., INC CH 240.84 TONS CONCRETE SAND IN-FILL 01.08.13 CH CAD 3 ROCK SLINGER 10.75 HRS 01.21-01.22-13	02/13/2013	3,849.58 1,773.75	5,623.33

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10829	BC LABORATORIES, INC CH DETENTION BASIN B WATER EPA CH GRDWTR ANALYTICAL SERVICES THRU 01.17.13	02/13/2013	114.00 1,479.00	1,593.00
10830	BECKS SHOE STORE, INC. 1 PAIR SAFETY SHOES AA	02/13/2013	169.83	169.83
10831	BRANDY ELLEN ACEVEDO RecycleRama THRU 01.30.13	02/13/2013	980.86	980.86
10832	BULOS FRANCIS SALIBA RecycleRama THRU 01.30.13	02/13/2013	225.00	225.00
10833	CDW GOVERNMENT Weight Ticket Printer Replacement	02/13/2013	318.84	318.84
10834	COAST OIL COMPANY, LLC BIO-DIESEL & DIESEL FUEL USAGE JAN 2012	02/13/2013	23,126.08	23,126.08
10835	COSTCO WHOLESALE Board Mtg Supplies LATE FEE CREDIT ADJUSTMENT Office Supplies OFFICE SUPPLIES	02/13/2013	31.86 (25.00) 26.37 65.55	98.78
10836	CSC OF SALINAS/YUMA LOADER SUPPLIES HOSES, HOSE WRAPS & ENDS	02/13/2013	838.14	838.14
10837	ELIA ZAVALA Dec ABCEA Lunch Meeting & Jan NCCCA Division Mtg	02/13/2013	55.00	55.00
10838	F.A.S.T. SERVICES 1/18/13 Board Retreat Translation Services	02/13/2013	450.00	450.00
10839	FERGUSON ENTERPRISES INC #588 SS TS BACKFLOWER CAGER	02/13/2013	1,725.52	1,725.52
10840	FORRER SUPPLY CO INC JC 200 12" SDR 17 IPS PIPE X 40' STICK, ELBOWS CH 2 TEEM002 W" MOLDED TEES JC MOLDED FLANGE ADAPTERS 12" & 10"	02/13/2013	4,814.32 15.38 140.44	4,970.14
10841	GFOA - GOVERNMENT FINANCE OFFICERS ASSOCIATION MEMBERSHIP RENEWAL 04.01.13 - 03.31.14	02/13/2013	160.00	160.00
10842	GOLDEN STATE TRUCK & TRAILER REPAIR CIP 9306 210LE X1 RT SIDE TIRE REPAIRED CIP 9312 950G GRABBERS INSTALLED ON TINK	02/13/2013	188.23 590.00	778.23

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10843	GREEN RUBBER - KENNEDY AG, LP BRASS VALL VALVE FULL PORT 1 1/2"	02/13/2013	50.32	50.32
10844	HERTZ EQUIPMENT RENTAL CORPORATION CH 4 WHEEL CART RENTAL 01.02.13 - 01.30.13 JC FORKLIFT RENTAL 01.31.13 - 02.01.13	02/13/2013	713.21 1,560.83	2,274.04
10845	HOPE SERVICES SS MATTRESS/BOX SPRING RECYCLING 01.23.13	02/13/2013	700.00	700.00
10846	INFINITY STAFFING SERVICES, INC. SS TS CONTRACT DRIVERS WK ENDING 01.27.13	02/13/2013	1,120.50	1,120.50
10847	IVY CONTRERAS Recyclerama THRU 01.30.13	02/13/2013	1,125.00	1,125.00
10848	JOSEPH A. FRAUSTO RecycleRama THRU 01.30.13	02/13/2013	225.00	225.00
10849	MARILYN M. SNIDER 1/18/13 Board Retreat Facilitator	02/13/2013	2,720.80	2,720.80
10850	MICHELLE R. SORENSEN 1/18/13 Board Retreat Catering	02/13/2013	750.00	750.00
10851	OFFICE DEPOT 1 HP 35A BLACK TONER, 2 BX JUMBO PAPER CLIPS, MARKERS	02/13/2013	716.21	716.21
10852	PLACEMENT PROS SS CONTRACT EMPLOYEE WK ENDING 01.27.13	02/13/2013	165.99	165.99
10853	QUINN COMPANY 104 IN HOSE STK, 2 COUPLINGS & SEAL O RINGS 2 RINGS, 1 ELBOW & COUPLING 3 BOLTS 3 GASKETS, 4 STUDS, 12 HEX BOLTS, RING MANIFOLD	02/13/2013	107.36 469.86 3.96 684.66	1,265.84
10854	RECOLOGY WASTE SOLUTIONS, INC Wood Waste & Diversion ASST FEES DEC 2012	02/13/2013	9,072.07	9,072.07
10855	REPUBLIC SERVICES #471 TRASH CART SERVICE FEB 2013	02/13/2013	60.22	60.22
10856	RICHGELS ENVIRONMENTAL SERVICES CH AREA BE OUTLET SITE VISIT	02/13/2013	2,474.37	2,474.37
10857	ROBERT B GOMEZ Recyclerama THRU 01.30.13	02/13/2013	230.86	230.86

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10858	ROGER L. THOMPSON DRAPERY & DRAPERY HARDWARE SOUND EQUIPMENT	02/13/2013	1,244.16 10,724.40	11,968.56
10859	STURDY OIL COMPANY 55 GAL 15-40 GUARDOL ECT CJ	02/13/2013	723.58	723.58
10860	THOMAS M BRUEN LEGAL SERVICES RENDERED JAN 2013	02/13/2013	7,105.50	7,105.50
10861	URS CORPORATION JC Roadway Proj Engineering Services THRU 12.14.12 MRC ENGINEERING SERVICES THRU 12.14.12	02/13/2013	11,655.00 13,304.50	24,959.50
10862	VERIZON WIRELESS SERVICES, LLC Cellphone Service JAN 2013	02/13/2013	119.39	119.39
10863	VISION RECYCLING INC JC Organics Program JAN 2013	02/13/2013	44,049.09	44,049.09
10864	VOLLMAR NATURAL LANDS CONSULTING CH BIO ASSESSMENT, SEDIMENT BASIN B	02/13/2013	5,000.00	5,000.00
10865	WASTE MANAGEMENT INC BFI WASTE DELIVERED TO MADISON - JAN 2013 JOLON ROAD OPERATIONS JAN 2013	02/13/2013	5,263.32 56,762.89	62,026.21
10866	WILLDAN FINANCIAL SERVICES FY 2011/12 ANNUAL CONTINUING DISCLOSURE SERVICES	02/13/2013	1,600.00	1,600.00
10867	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION Fuel Expenses JAN 2013	02/13/2013	1,639.52	1,639.52
DFT201373	WAGEWORKS FSA MONTHLY ADMIN FEES JAN 2013	02/19/2013	50.00 -	50.00
10868	BARTELL ASSOCIATES, LLC ONGOING WORK ON OPEB VALUATION	02/20/2013	4,000.00	4,000.00
10869	BC LABORATORIES, INC CH GRDWTR ANALYTICAL SERVICES THRU 01.21.13 LR GRDWTR ANALYTICAL SERVICES THRU 01.16.13	02/20/2013	955.00 1,428.00	2,383.00
10870	CITY OF GONZALES CITY OF GONZALES HOSTING FEES FEBRUARY 2013	02/20/2013	20,833.33	20,833.33
10871	CSC OF SALINAS/YUMA 4 HYD HOSES, HOSE ENDS, HOSE ASSY	02/20/2013	102.80	102.80

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10872	DAVE S. DEERING Janitorial Services Administrative Building 02.15.	02/20/2013	655.00	655.00
10873	EDUARDO ARROYO CONSTRUCT & PAINT 2 BOOTHS FOR SS	02/20/2013	1,250.00	1,250.00
10874	EDWARDS TRUCK CENTER, INC Vehicle Maintenance SENSOR PRESSURE	02/20/2013	255.43	255.43
10875	FERGUSON ENTERPRISES INC #588 400 6X100 SGL WALL COR PIPE, 6 6X6 WALL COUP	02/20/2013	767.19	767.19
10876	GEOLOGIC ASSOCIATES, INC. CH R2 REPORTING	02/20/2013	955.50	955.50
10877	GOLDEN STATE TRUCK & TRAILER REPAIR CH CLOSURE 950G REPAIR CAL SPA Steel 8x10 #17235 COUPLER ASSYMBLY, I-BEAM, KINGPIN REPAIR 210LE HYDRAULIC HOSE & OIL REPLACED	02/20/2013	343.11 6,480.00 4,173.50 1,641.08	12,637.69
10878	GREEN RUBBER - KENNEDY AG, LP JC LFG POLYAIR 1/2", 1/4", 3/8" WORMGEAR CLAMP, ET RETURN 1 BRASS BALL VALVE FULL PORT 2" SS FAC MAIN SUPPLIES PRESURE WASHERS, BUSHINGS, ET	02/20/2013	631.50 (72.98) 104.04	662.56
10879	HERTZ EQUIPMENT RENTAL CORPORATION 4" PUMP TRASH, ACCESSORIES 02.07.13 - 02.11.13 LOADER RENTAL 1.24.13 - 2.12.13 MUD VACUUM TRAILER 500 GAL 02.14.13	02/20/2013	824.53 2,148.93 290.26	3,263.72
10880	HOPE SERVICES SS MATTRESS/BOX SPRING RECYCLING 02.05.13	02/20/2013	312.50	312.50
10881	INFINITY STAFFING SERVICES, INC. SS TS CONTRACT DRIVERS WK ENDING 02.03.13	02/20/2013	1,336.50	1,336.50
10882	JULIO GIL 4' X 8' FULL COLOR 1/2" MDO SIGN	02/20/2013	829.44	829.44
10883	MALLORY CO. INC 1 BX EA LRG & XL POWDER FREE GLOVE NITRILE	02/20/2013	241.18	241.18
10884	MANUEL TINAJERO SS TS 6 MONTHS GROUNDS MAINTENANCE	02/20/2013	1,380.00	1,380.00
10885	MONTEREY AUTO SUPPLY INC TRLR 5671 L/R/O TIRE REPLACED WITH RECAP	02/20/2013	1,334.73	1,334.73

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10886	MONTEREY BAY UNIFIED AIR POLLUTION CONTROL BOARD CH FLARE PERMIT, HYDROCARBON & FUEL ANALYSES LR FLARE PERMIT, HYDROCARBON & FUEL ANALYSES	02/20/2013	2,907.00 2,907.00	5,814.00
10887	MONTEREY COUNTY HEALTH DEPARTMENT JC FIVE YEAR PERMIT REVIEW	02/20/2013	1,647.00	1,647.00
10888	NEXIS PARTNERS, LLC RENT & COMMON AREAS MARCH 2013	02/20/2013	8,709.00	8,709.00
10889	OFFICE DEPOT 1 STEREO UNVLS HEADSET Scalehouse Supplies	02/20/2013	16.19 64.75	80.94
10890	PACIFIC MUNICIPAL CONSULTANTS CH LANDFILL CLOSURE CEQA ENGINEERING SERVICES	02/20/2013	14,412.56	14,412.56
10891	PHILIP SERVICES CORP HHW Disposal DEC 2012 HHW Supplies DEC 2012	02/20/2013	8,486.92 2,126.00	10,612.92
10892	RECOLOGY WASTE SOLUTIONS, INC Diversion Services at JC Landfill NOV 2012	02/20/2013	8,913.96	8,913.96
10893	SALINAS FALSE ALARM REDUCTION PROGAM Salinas Alarm Permit	02/20/2013	40.00	40.00
10894	SCS FIELD SERVICES ALL SITES GRDWTR MONITORING SERVICES JAN 2013	02/20/2013	23,225.00	23,225.00
10895	SMOKEY KEY SERVICE Facility Supplies - 20 MASTER PADLOCKS	02/20/2013	501.90	501.90
10896	STURDY OIL COMPANY SS TS 1TRK/2TRLR WASH & STEAM CLEANING FEB 2013	02/20/2013	234.77	234.77
10897	SWT ENGINEERING, INC. Engineering Services THRU 02.03.13	02/20/2013	2,352.00	2,352.00
10898	URS CORPORATION JC Roadway Project Engineer Services THRU 01.18.13	02/20/2013	5,328.75	5,328.75
10899	WESTERN EXTERMINATOR COMPANY JC SHOP, CONTAINER & SS RODENT CONTROL SERVICE JAN 2013	02/20/2013	325.00	325.00
10900	ADMANOR, INC BRANDING JAN 2013 CCRMCMEDIA & MARKETING SERVICES JAN 2013 RECYCLING OUTREACH/EDUCATION JAN 2013	02/27/2013	11,324.00 8,015.00 1,948.75	21,287.75

Salinas Valley Solid Waste Authority
Checks Issued Report for 2/1/2013 to 2/28/2013

Check #	Name	Check Date	Amount	Check Total
10901	AT&T SERVICES INC ADMINISTRATION TELEPHONE SERVICE FY 2012-13 CH 6632796173 PH SERVICE THRU 02.10.13	02/27/2013	334.47 106.81	441.28
10902	CITY OF SALINAS IPA INSTALLMENT PAYMENT - INTEREST 03.01.13 IPA INSTALLMENT PAYMENT - PRINCIPAL 03.01.13	02/27/2013	132,410.63 60,137.94	192,548.57
10903	COAST COUNTIES TRUCK & EQUIPMENT CO. TRK003 SCREW - SHOULDER 3/8"X1"	02/27/2013	416.64	416.64
10904	CSC OF SALINAS/YUMA TEFLON HOSE, JICS, O-RING, ETC	02/27/2013	179.51	179.51
10905	DAVE S. DEERING Janitorial Services 2012-13	02/27/2013	1,240.00	1,240.00
10906	GOLDEN STATE TRUCK & TRAILER REPAIR 17235 X5 LF SIDE OUTER TIRE REPAIR	02/27/2013	193.23	193.23
10907	GUERITO CH, JC, SS TS PORTABLE TOILET SERVICE 02.14.13	02/27/2013	355.00	355.00
10908	JULIO GIL Central Coast Sign Factory	02/27/2013	250.40	250.40
10909	LIEBERT CASSIDY WHITMORE LCW	02/27/2013	364.00	364.00
10910	PURE WATER BOTTLING BOTTLED WATER SERVICE 02.01.13	02/27/2013	195.75	195.75
10911	RECOLOGY WASTE SOLUTIONS, INC JC BASIC SERVICE & EXTENDED HOURS FEB 2013	02/27/2013	165,740.00	165,740.00
10912	VALLEY PACIFIC PETROLEUM SERVICES, INC. SS TS VEHICLE & EQUIP FUEL THRU 02.15.13	02/27/2013	495.41 -	495.41
Total			<u>1,037,963.72</u>	1,037,963.72
BNY Bonds Interest Payment		02/01/2013		872,664.39
Payroll Disbursements				<u>292,822.99</u>
Total Disbursements				<u>2,203,451.10</u>



SalinasValleyRecycles.org


SALINAS VALLEY SOLID WASTE AUTHORITY

Report to the Executive Committee

ITEM NO. 3


Finance Manager/Controller-Treasurer

N/A
Legal Counsel


General Manager/CAO

Date: April 3, 2013
From: Roberto Moreno, Finance Manager
Title: Supplemental Appropriation for Crazy Horse Landfill Closure Project

RECOMMENDATION

Staff recommends that the Executive Committee support this item.

The supplemental appropriation is necessary to complete the Crazy Horse Landfill project.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support Goal A – Develop and Implement a Sustainable Finance Plan, by ensuring that the budget is balanced.

FISCAL IMPACT

The supplemental appropriation will be funded from the remaining available fund balance of \$73,930 in the Crazy Horse Closure Fund.

DISCUSSION & ANALYSIS

The Crazy Horse Closure Project is almost complete. However there is some outstanding work that remains to be completed for which there is no appropriation is left. The work to be completed is as follows:

\$25,000 to perform the leak detection survey and subsequent repair work

\$15,000 to complete the LFG collection work

\$30,000 to complete the CQA for the leak detection survey and subsequent work

\$70,000 total supplemental appropriation

Source of Funds

The Crazy Horse Closure Fund has \$73,930 as of February 28, 2013 that has not been budgeted in the Crazy Horse Closure Project. These funds are the result of investment earnings that have not been budgeted.

BACKGROUND

This has been an ongoing project.

ATTACHMENT(S)

1. CHL Closure CIP Expenditures Report 02-28-13



Salinas Valley Solid Waste Authority

CHL Closure CIP Expenditure Reports

For Period Ending February 28, 2013

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
131 9227 CH Landfill Closure	0	0	0	0.00	0	0	0
131 9301 CH Closure Preparation	34,618	0	14,618	42.23	20,000	16,500	3,500
131 9302 CH PH 1A Leachate Recirculation	33,841	710	33,841	100.00	0	0	0
131 9303 CH PH 1B Site Prep Work	161	22	142	87.70	20	4,879	(4,860)
131 9304 CH PH 1C Bench Preparation	0	0	0	0.00	0	0	0
131 9305 CH PH 1D Liner Termination	8,187	269	8,187	100.00	0	0	0
131 9306 CH PH 1E Liner Placement	1,418,629	109,417	1,361,809	95.99	56,820	53,074	3,746
131 9307 CH PH 1F Winterization	18,185	414	14,469	79.57	3,716	0	3,716
131 9308 CH PH 2A Module 1	626,113	67,969	621,240	99.22	4,873	1,975	2,898
131 9309 CH PH 2B Lower Access Road	2,468	253	2,468	100.00	0	0	0
131 9310 CH PH 2C Remaining LF Prep	(12,143)	0	(12,143)	100.00	0	0	0
131 9311 CH PH 2D Liner Placement	10,817	1,294	10,817	100.00	0	0	0
131 9312 CH PH 2E Complete Liner Work	383,021	12,224	121,065	31.61	261,956	0	261,956
131 9313 CH Closure Equipment Purchases	31,454	0	31,454	100.00	0	0	0
131 9314 CH Closure Quality Assurance	212,938	40,811	197,899	92.94	15,039	3,966	11,072
131 9315 CH Closure Contingency	1,015	162	603	59.43	412	412	0
Total CIP Expenditures	2,769,306	233,546	2,406,471	86.90	362,835	80,807	282,029



SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

Report to the Executive Committee

Date: April 3, 2013
From: Rose Gill, Administrative Manager
Title: A Resolution Establishing a Succession Planning Program

ITEM NO. 4

N/A

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

RECOMMENDATION

Staff encourages the Executive Committee to forward this item to the Board with support for approval.

STRATEGIC PLAN RELATIONSHIP

The recommended action would complete Objective 2: Develop and present to the Board for action a formal succession policy to include career development by April 30, 2013, under Goal E: Promote and Maintain a High Performance, Efficient and Flexible Workforce.

FISCAL IMPACT

No Fiscal impact with the exception of Manager's time.

DISCUSSION & ANALYSIS

Twenty percent of Authority staff is currently eligible for retirement (age 55 is the CalPERS retirement age). The average age of staff is 42. The average age of management staff is 51. The average age of Operations and Sun Street Transfer Station employees is 41. At the direction of the Board, staff developed a Succession Planning Program that addresses career development. Staff recommends starting the program with a single position and build upon it over the next several years.

The program includes four key phases.

Phase I: Identify key/critical position.

To be considered a critical position, the following factors should be considered: does the position require specialized or unique expertise that is difficult to replace in the open market; is the position the only one of its kind in a particular location; and, does the position perform a critical task that would stop or hinder vital functions of the Agency if left vacant.

Phase II: Conduct position analysis.

In this phase, it is important to identify specific skill sets needed for each position identified. As part of this phase, staff will identify what the existing and potential "bench strength" we have within the organization. Questions to be asked may include: what competencies will be required, what are the skill set gaps not possessed by current staff, what strategies will be used to address the gaps.

For instance, we could have several Operators who are interested in competing for an Operations Supervisor position. Our Phase II analysis would evaluate what skills they currently possess and areas that could be improved in order to effectively compete for the position. For example, do they possess supervisory skills, an understanding of solid waste operations, or a Manager of Transfer Station and Manager of Landfill Operations Certification? If not, we make available the training and mentoring necessary after hire (6 to 12 months to obtain certification according to the Authority policy).

Phase III: Develop Succession Plan.

The succession plan is the culmination of Phase 1 and 2. Strategies to overcome gaps are outlined to include target completion dates, responsible parties and resources required. We have enclosed an example of our Succession Management Plan form (Attachment A) and an Individual Learning Plan (Attachment B) that will be used to assist employees in their development. We have also included an example and sample of how a Learning Objective would be accomplished.

Phase IV: Monitor/Evaluate Plan.

Succession plans usually cover a 3 to 5 year period. These plans should be evaluated at least annually. Staff would complete this evaluation by indicating status/progress update on the Succession Management Evaluation Form (Attachment C). Each Authority department would submit their succession plans to Administrative Manager.

BACKGROUND

In January 2013, the Board reapproved the Strategic Goal, *"To Promote and Maintain a High Performance, Efficient and Flexible Workforce"* and included a new objective: To develop a formal succession policy that addresses career development by April 30, 2013.

ATTACHMENT(S)

- A. Succession Management Plan
- B. Individual Learning Plan
- C. Succession Management Evaluation Form

RESOLUTION NO. 2013-

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY ESTABLISHING A SUCCESSION PLANNING PROGRAM

WHEREAS, on January 24, 2013, the Board of Directors approved Strategic Plan Goals and Objectives, which include the development of a succession policy that includes career development; and,

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that a Succession Planning Program consisting of the following four key phases is hereby approved:

- Phase I: Identify key/critical position
- Phase II: Conduct position analysis
- Phase III: Develop succession plan
- Phase IV: Monitor/evaluate plan

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 18th day of April 2013, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Fernando Armenta, President

ATTEST:

Elia Zavala, Clerk of the Board

Succession Management Plan

Instructions: The department manager completes Steps One and Two on this Form and distributes to all staff reporting directly to him or her. Each of these staff members then works with their supervisor to complete an Individualized Learning Plan (Steps Three and Four). Evaluation of the program (Step Five) is reported on the Succession Management Evaluation Form by the manager. These completed Evaluation forms shall be submitted through the chain of command and ultimately packaged for Human Resources to review.

Step One: *Identify a Key Position for Succession* _____

Step Two: *Identify Competencies, Responsibilities, Duties, Tasks, and Essential Job Functions of this Position. Then list specific examples of how these competencies, functions, etc. are exhibited in this job. (Use additional pages as necessary).*

Competency, Responsibility, Duty, Task, Essential Job Function	Behavioral Examples

Signature of Manager

Date

Step Three: *Employee completes an Individualized Learning Plan with the assistance of their supervisor.*

Step Four: *Employee assesses ability by verifying that he/she has closed developmental gaps with assistance of their supervisor. This information is also recorded on the Individualized Learning Plan.*

Step Five: *Evaluate Program by monitoring developmental activity in your areas of influence, meeting with your manager to discuss internally filled positions and the success of the employees working in those positions.*



ATTACHMENT B

Individual Learning Plan

Directions: Use this Individual Learning Plan to help develop the skills for higher-level positions. Work with your manager to reach agreement on objectives, strategies, etc.

Employee's Name: _____	Job Title: _____
Department: _____	Years in Position: _____

Manager's Name: _____	Job Title: _____
Department: _____	Years in Position: _____

Today's Date: _____ Plan Covering _____ to _____

Below list the competencies, activities, responsibilities, duties, tasks, or essential job functions for a higher-level position in which you have developmental needs and to which you aspire.



ATTACHMENT B

Learning Objective	Methods and strategies to meet the Objectives	Resources needed to achieve objective (information, money, training, equipment, time, etc.)	Deadline or Benchmark Dates	How success of each learning objective will be measured	Verified? Yes/No
Example: I want to learn more about the budget process, including preparation and presentation	I will participate in the budget process, interview the Director of Finance, and attend department budget meetings.	Time to attend budget meetings (no fee)	6 months to go through entire budget cycle including department preparation, budget reviews and BOD approval.	I will meet with the department head after budget cycle to discuss and evaluate. Next year I will make a department budget presentation at the department staff meeting.	

Succession Management Evaluation Form

Name: _____ **Department:** _____

To aid you in assessing the appropriate grade for your department, managers should review and discuss the following questions:

1. How successful has my department been in developing staff in the skill areas of higher level positions? What evidence do I have of this development?
2. Has staff expressed an interest in competing for future higher level position openings? If not, why not? What can I do about this?
3. In the next five years, who in my department may be eligible to retire or might leave for reasons other than retirement?
4. What knowledge, skills, and abilities is my department in danger of losing? What is the importance of this knowledge? What can I do about this?
5. Does my department have unique circumstances such as no senior/lead positions? How can I still develop others for higher level positions given these challenges?
6. Are there potential viable candidates in positions *not* reporting directly to an upper manager (lower level employees)? What can I do to help these employees develop? How can I ensure fairness and equity for other employees at the same level who might *not* be viable candidates for upper management positions?

On the following pages, you are asked to assess your department's succession management readiness by giving your department a grade of A, B, C, D, or F. Be honest! There is an expectation that there will be few, if any, "A" grades among departments. The purpose of this readiness assessment is to develop strategies that will yield viable internal candidates for all upper management positions, not to create false competition between departments or their leaders. Regardless of the grade you assign your department, be prepared to back up this grade with evidence of development in higher-level management areas and/or of interest among managers in moving into those higher-level positions.

Instructions: Review the criteria, then place a check next to grade that most closely fits your department's situation.

_____ **A Grade of "A"** fits the following criteria:

- ☐ You have identified viable internal candidates for *all* key positions for succession in your department.
- ☐ These candidates for have expressed an *interest* in upward mobility.
- ☐ These candidates have *developed* in the competency and skill areas necessary for the position.
- ☐ You have *strategies* in place in the event the viable candidates are unable to move into the position(s).

Comments:

_____ **A Grade of "B"** fits the following criteria:

- ☐ You have identified viable internal candidates for *some* key positions for succession in your department, but not all.
- ☐ Those viable candidates have expressed an *interest* in upward mobility, but they are not yet developed to the level where they could move into the position, **OR**
- ☐ Those viable candidates have *developed* (or are rapidly developing) in the competency and skill areas necessary for the position, but are unsure of their interest in the position.
- ☐ You have implemented *strategies* to address the concerns above.

Comments:

_____ **A Grade of “C”** fits the following criteria:

- ☐ You have identified *only a few* viable internal candidates for *some* key positions for succession in your department.
- ☐ You have some candidates at the early stages of *development*, yet they are unsure of their interest in a position **AND**
- ☐ You have candidates who have expressed an *interest in* a position, but who are unlikely to develop in the competency and skill areas necessary for the position.
- ☐ You have begun to implement a *plan* to address the concerns above.

Comments:

_____ **A Grade of “D”** fits the following criteria:

- ☐ There are *no* viable internal candidates for *any* key positions for succession in your department.
- ☐ You have no viable candidates who are *interested* in upward mobility.
- ☐ You have no viable candidates who have begun *development in* the competency and skill areas necessary for a position.
- ☐ You have begun to formulate *strategies* to address the concerns above, but have not begun to implement those strategies.

Comments:

_____ A Grade of “F” fits the following criteria:

- ☐ There are *no* viable internal candidates for *any* key positions for succession in your department.
- ☐ You have no viable candidates who are *interested* in upward mobility.
- ☐ You have no viable candidates who have *developed* in the competency and skill areas necessary for the position.
- ☐ You have no *strategies* developed to address the concerns above.

Comments:

If your grade is “B” or below, describe below the specific *steps you will take in the next year* to address the areas of concern:

If your grade, is “A”, describe the *steps you have taken* to get your department to this superior level of readiness for succession. (This information can be used to assist other departments).



SalinasValleyRecycles.org
SALINAS VALLEY SOLID WASTE AUTHORITY

Report to the Executive Committee

ITEM NO. 5

Finance Manager/Controller-Treasurer

N/A
Legal Counsel

General Manager/CAO

Date: April 3, 2013
From: Roberto Moreno, Finance Manager
Title: Response to Rate Increase Public Hearing Questions & Comments

RECOMMENDATION

Staff recommends the Executive Committee receive the report and provide further direction, if necessary.

STRATEGIC PLAN RELATIONSHIP

The recommended action supports Goal A - Develop and Implement a Sustainable Finance Plan by clearing up any confusion that exists concerning the Authority's proposed rate increase for FY 2013-14.

FISCAL IMPACT

This report in itself has no fiscal impact. The fiscal impact will be based on the approval of the proposed rate increase.

DISCUSSION & ANALYSIS

At the March 21 Board meeting the Board decided to delay for 30 days the approval of the Authority rates for FY 2013-14. The proposed rates prepare the Authority for the end of waste importation and the associated revenues. The 30-day delay was granted at the request of Rene Mendez, Gonzales City Manager, representing the city managers/county administrative officer. The Board granted the 30 day delay to allow time to clear up any misunderstandings concerning the Authority's proposed rate increase.

The rest of this report is devoted to providing a response to all questions and comments presented at the public hearing. The questions and comments along with staff's response are grouped by topic.

Questions about the numbers

1. John Ramirez, Director of the Monterey County Environmental Health Bureau, asked for an explanation of the difference between the County tonnage of 33,050 out of the 147,700 total tons projected to be received by the SVSWA shown on 2/21/13 and the 30,930 out of the 144,959 shown on the 3/21/13 presentation, and the 166,500 estimated tons mentioned in the staff report.

Staff Response:

The slide presented on 2/21/13 showing 147,700 tons referred to Projected Franchise Tonnage for FY 2013-14. The 144,959 tons shown on 3/21/13 refer to Actual FY 2011-12 Franchise Tonnage. Staff decided that if an allocation was to be made it had to be based on Actual tons received not Projected tons which would make the allocation process subject to arguments. The

166,500 represents the total projected landfill tons for FY 2013-14 which includes Franchise tons of 147,700 along with self-haul tons.

2. Felipe Melchor, Soledad resident and Waste Management employee, stated that he noted a discrepancy in the numbers displayed by the Authority presentation on slide 6 (attachment 1) and actual costs being billed on his garbage bill in Soledad. He is billed for Garbage Collection \$13.93 and Garbage Disposal \$9.49.

Staff Response:

Mr. Melchor's garbage bill of \$13.93 for collection and \$9.49 for disposal equals \$23.42, which is the total monthly bill shown on the presentation. The \$9.49 that shows on his garbage bill for disposal includes the City of Soledad's 20% franchise fee (\$1.58) on top of the \$7.91 collected for disposal. The difference is clearly demonstrated in the official rate schedule approved by the Soledad City Council, a copy of which is attached (attachment 2).

The presentation stated that \$7.91 represented only the Disposal portion of the rate. Staff explained there is a Collection Cost and a Franchise Fee that is different for each jurisdiction and which is added to the disposal cost.

It appears that the questions concerning the accuracy of the numbers presented are the result of misunderstandings. The Authority numbers are correct as presented. The Authority is addressing only the disposal costs since the Authority is not responsible for collection or franchise fees.

Questions about future rate increases

Mr. Ramirez referred to the projected tip fee increases presented at the February 21 Board meeting (attachment 3). What would cause the tipping fee to decrease in 2015 and how much revenue is the SVSWA projecting to generate with the future tip fee increases?

Staff Response:

The estimated tipping fee decrease in FY 2014-15 is due to the fact that the proposed increase of \$3/ton on the Salinas Transportation Surcharge in FY 2014-15 would more than offset the estimated 3% CPI increase in Authority operations.

The reason for the estimated increases in tipping fees in FY 2015-16 and 2016-17 is to cover the estimated additional cost of the Autoclave processing. Bear in mind that this is a very rough estimate. No contracts have been signed. There are a lot of steps that need to take place before the Authority will proceed with the autoclave processing. These numbers were put out there in response to a Board request to see what the future may look like. The future rate increases are all rough estimates.

Future revenue projections are based on tipping fees and estimated tons. Based on FY 2013-14 estimated total tons of 166,500 a \$1.00 per ton increase would generate \$166,500.

Questions and Comments about AB939 Fees

1. Mr. Ramirez stated that the waste hauler provides public education services to unincorporated area customers; therefore, the County's portion of the proposed AB939 Fee should be adjusted accordingly.

Staff Response:

All of the waste haulers provide public education funding and in some cases a public outreach plan to the communities they serve as a requirement of their respective franchise agreements. The Joint Powers Agreement includes the provision of AB939 services to achieve compliance for all members. Any member may elect to augment those services by utilizing funding from waste haulers, such as the City of Gonzales' sustainability and Gonzales Grows Green (G3) initiative.

AB939 costs have always been part of the tipping fee, yet no single jurisdiction paid more or less based on the contributions made by waste haulers.

When the Authority Board and each of the member cities agreed to AB939 Enhanced Services in 2000, the County declined because it wanted to complete its annual compliance reporting and did not wish assistance with franchise agreement enforcement. No consideration was given to increasing the tip fee for the cities or lowering the County's portion because the Authority's policy is to have equalized tipping fees.

2. Felipe Melchor asked what is the intent of billing the hauler and not the jurisdiction for AB939 services?

Staff Response:

The reason for billing the hauler instead of the jurisdiction is that the AB939 services have been part of the tipping fee up to now and as such the franchise hauler has been billing the customers for AB939 services. The franchise haulers already have a billing mechanism in place for the majority of customers, whereas the jurisdictions do not.

Monterey Regional Waste Management District is proposing the same approach in their regional franchise agreement (attachment 4) with the hauler paying the fee. This is an approach being used by many jurisdictions in California already.

3. Felipe Melchor asked what happens if a flat fee is implemented and hauler brings in more or less tons than estimated.

Staff Response:

We view the haulers liability for an AB939 fee no different than their liability for the tipping fee. Whereas the franchise haulers pay the Authority a specific amount per ton delivered they do not collect from the franchise customer based on actual tons received. Each hauler develops an estimate of how much tonnage they think each customer class will generate and create their rates based on that. Then, depending on how much garbage customers actually throw away, they either make some extra money or they try to be more efficient in order to be more profitable. It is a cost of doing business. We view the AB939 fee the same way.

If the haulers are hesitant to take on the AB939 fee and they want to be made whole (ensure no risk to them) the Authority could agree to a true-up calculation at the end of each year for a minimum of three years while the haulers adjust to the new fee. The true-up methodology would have to be the same for all franchise haulers. In order for this to work the haulers would have to provide all necessary information so that the Authority can ensure the accuracy of any under collected or over collected amounts.

4. Felipe Melchor stated that it is tough to digest the loss of revenue from South Santa Clara County cities and to put burden on AB939 when AB939 has been around for several years and everybody has been dealing with it.

Staff Response:

The loss of revenue from imported waste has been a long standing issue discussed by the Board for the last three years. Therefore the rate setting actions should not be unexpected. The expected loss of revenue from South Santa Clara County must be recovered. The two choices are an increase in tipping fees (which includes funding for AB939 services as it has been since the Authority's inception), or a separate AB939 Services Fee which makes up most of the loss of revenue and is the first step toward the Authority's financial sustainability. The AB939 Services Fee provides a stable funding source for the Authority to assist its member agencies in compliance with both AB939 and the AB341 mandates, which are not dependent on incoming tonnage.

5. Doug Kenyon stated that AB939 services are not services that the Hauler provides, but are being asked to include in rate structure, bill the customer and become the collection agent for Hauler, Authority and City. Will it be attached to Hauler's portion of the bill, or just the disposal portion of the bill? If services benefit the community as a whole, the jurisdiction should pay the costs.

Staff Response:

Staff agrees it is not the hauler's responsibility to comply with the provisions of AB939. By statute it is the responsibility of each city and county to comply. However, the hauler has been providing the revenue for these services in the tipping fees. All haulers working in California should be aware of the AB 939 fee structures that exist in most communities. It is precisely because the hauler already bills and collects from the customers that the Authority is proposing to charge the AB939 Fee to them.

Ideally, the AB939 Service Fee should stand out as a line item on the customer's bill along with disposal fees, franchise fees and collection services. It is our hope that in the future this will be done by all franchise haulers so that customers understand exactly what they are paying for. At this point we envision the AB939 fee as being part of the disposal portion of the bill. Should a jurisdiction choose to pay for the AB939 services directly that would be fine, but that is not a decision that Authority Board can make. We are willing to work with any jurisdiction that may wish to do this. In the meantime the plan is to bill the franchise haulers.

Questions about the Salinas Transportation Surcharge

Gary Petersen stated he does not clearly understand the \$3.00 per ton surcharge to city of Salinas. He would like to have a clear understanding.

Staff Response:

The Salinas Transportation Surcharge came about as an attempt to balance the Authority's budget while keeping tipping fee increases to a minimum amount. Attached is page 5 of the Path Report (attachment 5) presented to the Board at the Board Retreat on 10/15/12, which briefly explains the reason for the surcharge and staff's proposal to increase it gradually until it covers the entire cost of transporting Republic garbage to the landfill, or until a new Materials Recovery Center is completed to serve all member jurisdictions, whichever comes first. A more detail response with a lengthy history has been provided to Mr. Petersen.

Other Questions/Comments

1. John Ramirez asked that all requests regarding recycling in the unincorporated area be directed to Environmental Health.

Staff Response:

All requests received during this outreach campaign have been forwarded to the appropriate agency depending on the area where the person lives. All requests for recycling service within unincorporated areas are always forwarded to Waste Management. Waste assessments have been collaborative based on direction from Environmental Health staff. Requests for RecycleRama performances are honored regardless of where the school is located within the Authority's jurisdiction.

2. Felipe Melchor stated that the Board has been challenged various times to consider 3rd party operation of landfill and transfer stations.

Staff Response:

The Authority's history shows that the Authority has always opted for the most cost effective operations. As such, of the three existing open facilities, two are operated by third parties. Waste Management is contracted to operate the Jolon Road transfer station and Recology operates the Johnson Canyon landfill. Recology also operated the Sun Street Transfer Station for three years, but staff felt that an in-house operation would be more efficient and cost effective, and that has been the case. Due to lack of permitted capacity at Sun Street Transfer Station the Authority also contracts with Waste Management for use of the Madison Lane Transfer Station to handle overflow tonnage from Republic Services. The Authority has always believed that a mix of public and private operations and partnerships provide the best level of service to the public.

While Waste Management has brought up the use of Madison Lane Transfer Station as the next Salinas Transfer Station several times, no concrete proposals have been presented for Board consideration. The siting concerns and environmental impacts that resulted in the Authority abandoning this option in 2002 have not changed.

3. Felipe Melchor commented that the Presentation shows Madison Lane closing in 2016. Waste Management has no intent of closing Madison lane.

Staff Response:

The February 21 rates presentation stated on one slide that in 2016 "County rates could be reduced if Madison Lane is no longer used as a transfer station". This statement did not refer to any plans to close Madison Lane. It had reference to the fact that if the Autoclave Process is to be established in 2016 and all waste would be delivered to the Autoclave in Salinas, than there would be no need for the County to pay for the use of Madison Lane as a transport facility since the garbage would be direct hauled to Salinas. The transfer of residual material would be an Authority-wide cost to be paid by all ratepayers. The County could then save the approximately \$15-\$16 per ton it pays for the use of Madison Lane for the transfer of franchise waste to the landfill. The Authority supports the continued operation of Madison Lane at this time.

4. Gary Petersen stated that he has contacted Republic and City's finance department to try and determine final curbside cost to citizens. He has not yet been able to arrive at that number.

Staff Response:

Determining the garbage rate for the customer is a multi-step process which begins with the Authority setting its rates. The franchise haulers will then use the Authority rates to calculate how much they need to collect from the customers to pay the Authority. In addition to the Authority's cost they also calculate the amount of any additional increases they are entitled to

under the franchise agreement and present that to the governing body of their jurisdiction for consideration. There may be some negotiations involved before the final rates are agreed to. It all begins with the Authority first setting its rates.

Doug Kenyon with Republic Services has requested many times that the Authority set its rates earlier in the process so he can provide the final service cost calculations (including Republic's annual cost-of-living adjustments) to the City and Authority by April 1. Based on Mr. Kenyon's comments from the February budget discussion, the Board directed staff to move up the rate approval hearing to support his request.

5. Gary Petersen City of Salinas is deeply invested in relocation of Sun Street transfer station. He noted that it was brought up in various discussions in the February meeting, but not at today's meeting.

Staff Response:

The relocation of the Sun Street Transfer Station (SSTS) was not brought up because staff did not want the discussion to be sidetracked from the main purpose of replacing the \$2 million in revenue from Recology South Valley contract that will be lost in the near future. This action is critical to the Authority, regardless of any project considerations. However, the relocation of SSTS is very much a part of the reason for wanting to replace the \$2 M in revenue right now, so that these funds can be accumulated for the relocation of SSTS. Without the additional revenue there may not be enough funds to relocate.

The Recology South Valley monies were never meant for operations. They were dedicated by Board action for landfill expansion. The Authority accumulated \$6 million before the funds started to be used for operations. If that revenue continues to be spent on operations instead of being saved for capital improvements, such as a location for the autoclave system which would negate landfill expansion, there will not be adequate funding for relocation to Work Street without a supplemental source such as bond financing.

Request for 30 day extension by Rene Mendez, city manager's representative

Mr. Mendez requested 30 days to allow the City Managers and County Administrative Officer to "recommend a framework, basically an RFP and an approach, to take a good hard look at solid waste county-wide".

Staff Response:

The Authority welcomes input from the City manager/CAO group on how the Authority can be improved to better serve its member agencies, especially if there is a revenue source previously unrecognized. The Authority has hired a consultant to assist in identifying areas where revenues and/or programs can be modified to improve financial performance and public services.

As the Authority looks to the future it is good to keep in mind how it got here. The background section below provides a brief history of how the Authority arrived at this point in time.

BACKGROUND

The solid waste authority was formed to solve several problems. The Crazy Horse Landfill was reaching capacity and Salinas needed more landfill capacity; the County had three landfill sites that had landfill capacity, but were underfunded resulting in a subsidy at levels between \$1 and \$2 million dollars per year from the County General Fund. The South County cities had no influence on how the landfills were operated or what rate was charged. The Authority followed a logical path to develop a long term solid waste management plan, which commenced with approval of the Regional Facilities EIR in 2002 and the Project Description in 2003. This strategy was also in alignment with the County's

Siting Plan 2002 General Plan to make Johnson Canyon the regional landfill site. To further preserve capacity and to accomplish the 75% diversion from landfills goal established in 2005, alternatives to landfilling were studied leading to the Board's decision to focus on non-combustion technologies to create energy from solid waste. At this time staff is working to complete the necessary technical and environmental planning to allow a steam autoclave for advanced recovery of paper fiber and organics (60-70% of landfilled waste) to be located at the future Work Street transfer station, and the Plasco plasma gasification project has been suspended at Plasco's request.

In 2000, the Authority entered into a contract with Norcal (now Recology) to operate the landfill and transfer stations. When this contract was restated in 2003, it included the importation of waste from South Santa Clara County at a reduced tipping fee. The initial term of the contract for imported waste ends December 31, 2013, and has been extended to December 2014. Recology will continue to operate the Johnson Canyon landfill as long as the imported waste contract is in place, up to a final expiration date at the end of 2017.

The decision to cease using the \$2 million in revenue from this imported waste has been made. What remains is how to recover the revenue, either by a \$12 per ton tipping fee increase or the imposition of an AB 939 fee assessed to franchise haulers in the amount of \$1,731,980 annually. The very real possibility that this revenue will be lost to the Authority before the terminate date exists based on two factors. The first is the letter received by Recology indicated it has received unsolicited quotes from landfill sites closer than Johnson Canyon at a lesser cost; and the expiration of the Morgan Hill franchise agreement at the end of 2015. The city may direct its waste to any destination and is not constrained by an agreement between a franchise hauler and a landfill site.

ATTACHMENT(S)

1. Slide 6 from 3/21/13 Rate presentation – Estimated Impact on Residential Customers
2. City of Soledad Garbage Collection and Disposal Rates for FY 2012-2013
3. Estimated Impact on Residential Disposal Portion of Rates
4. MRWMD Model Franchise Agreement AB939 Fees
5. Page 5, Path to a Sustainable Future Without Landfills report

Estimated Impact on Residential Customers

Jurisdiction	Waste Hauler	Typical Container Size	Monthly Bill	Disposal Portion	Proposed Disposal Increase
Salinas	Republic Services	32 Gallon	\$ 20.87	\$ 4.90	\$ 0.98
County	Waste Management	35 Gallon	\$ 26.96	\$ 5.22	\$ 0.62
Gonzales	Tri-Cities Disposal	48 Gallon	\$ 23.35	\$ 7.91	\$ 1.42
Soledad	Tri-Cities Disposal	48 Gallon	\$ 23.42	\$ 7.91	\$ 1.42
Greenfield	Tri-Cities Disposal	48 Gallon	\$ 23.42	\$ 7.91	\$ 1.42
King City	King City Disposal	35 Gallon	\$ 18.73	\$ 7.29	\$ 0.49



Garbage Collection and Disposal Rates for FY 2012-2013

Description of Service	TCDR Service Fees	Franchise Fee (City) 20%	Total Collection Fee	Landfill Disposal Fee	Franchise Fee (City) 20%	Total Disposal Fee	Total Garbage Fee	2011 Garbage Fee	% Increase Vs.. 2011
Residential Weekly Cart Service									
48 Gallon Cart	\$11.61	\$2.32	\$13.93	\$7.91	\$1.58	\$9.49	\$23.42	\$22.36	4.74%
64 Gallon Cart	\$15.12	\$3.02	\$18.14	\$15.84	\$3.17	\$19.01	\$37.15	\$35.54	4.53%
96 Gallon Cart	\$18.64	\$3.73	\$22.37	\$23.75	\$4.75	\$28.50	\$50.87	\$48.71	4.43%
Residential Cart Service -Additional Charges									
Bulky Goods (per Pick-up)(1)	\$17.72	\$3.54	\$21.26	TBD	20%	TBD	TBD	\$20.62	3.10%
Call Back (per trip)	\$5.90	\$1.18	\$7.08				\$7.08	\$6.86	3.21%
Overloaded Cart	\$5.90	\$1.18	\$7.08				\$7.08	\$6.86	3.21%
Extra Can or Bag (each)	\$11.82	\$2.36	\$14.18	\$1.22	\$0.24	\$1.46	\$15.64	\$15.15	3.23%
Cart Replacement (each)	\$23.62	\$4.72	\$28.34				\$28.34	\$28.87	-1.84%
Commercial & Multiple Dwelling Weekly Cart Service (2)(3)									
48 Gallon Cart	\$10.85	\$2.17	\$13.02	\$7.91	\$1.58	\$9.49	\$22.51	\$21.48	4.80%
64 Gallon Cart	\$14.01	\$2.80	\$16.81	\$15.84	\$3.17	\$19.01	\$35.82	\$34.24	4.61%
96 Gallon Cart	\$17.21	\$3.44	\$20.65	\$23.75	\$4.75	\$28.50	\$49.15	\$47.04	4.49%
Commercial Cart Service -Additional Charges									
Long Walk Service (4)	\$15.00	\$3.00	\$18.00				\$18.00	N/A	New
Enclosure or Key/Lock Charge	\$12.18	\$2.44	\$14.62				\$14.62	\$14.17	3.18%
Call Back (Cart Service)(per trip)	\$5.90	\$1.18	\$7.08				\$7.08	\$6.86	3.21%
Extra Can or Bag (each)	\$11.82	\$2.36	\$14.18	\$1.22	\$0.24	\$1.46	\$15.64	\$15.15	3.23%
Commercial & Multiple Dwelling Bin Service (5)									
One Cubic Yard Bin									
1 Pickup Per Week (1cy)	\$78.91	\$15.78	\$94.69	\$39.59	\$7.92	\$47.51	\$142.20	\$132.60	7.24%
2 Pickup Per Week (1cy)	\$149.73	\$29.95	\$179.68	\$79.20	\$15.84	\$95.04	\$274.72	\$256.45	7.12%
3 Pickup Per Week (1cy)	\$213.62	\$42.72	\$256.34	\$118.78	\$23.76	\$142.54	\$398.88	\$376.61	5.91%
Extra Pick-Up (1cy) (each)	\$20.68	\$4.14	\$24.82	\$9.13	\$1.83	\$10.96	\$35.78	\$34.51	3.68%
Two Cubic Yard Bin									
1 Pickup Per Week (2cy)	\$113.07	\$22.61	\$135.68	\$79.20	\$15.84	\$95.04	\$230.72	\$215.83	6.90%
2 Pickup Per Week (2cy)	\$215.58	\$43.12	\$258.70	\$158.38	\$31.68	\$190.06	\$448.76	\$420.17	6.80%
3 Pickup Per Week (2cy)	\$307.96	\$61.59	\$369.55	\$237.59	\$47.52	\$285.11	\$654.66	\$613.28	6.75%
Extra Pick-Up (2cy) (each)	\$29.60	\$5.92	\$35.52	\$18.27	\$3.65	\$21.92	\$57.44	\$55.37	3.74%
Three Cubic Yard Bin									
1 Pickup Per Week (3cy)	\$160.00	\$32.00	\$192.00	\$118.78	\$23.76	\$142.54	\$334.54	\$313.21	6.81%
2 Pickup Per Week (3cy)	\$304.76	\$60.95	\$365.71	\$237.59	\$47.52	\$285.11	\$650.82	\$609.74	6.74%
3 Pickup Per Week (3cy)	\$435.53	\$87.11	\$522.64	\$356.37	\$71.27	\$427.64	\$950.28	\$890.77	6.68%
Extra Pick-Up (3cy) (each)	\$41.70	\$8.34	\$50.04	\$27.40	\$5.48	\$32.88	\$82.92	\$79.90	3.78%
Four Cubic Yard Bin									
1 Pickup Per Week (4cy)	\$205.41	\$41.08	\$246.49	\$158.38	\$31.68	\$190.06	\$436.55	\$408.91	6.76%
2 Pickup Per Week (4cy)	\$390.85	\$78.17	\$469.02	\$316.77	\$63.35	\$380.12	\$849.14	\$795.89	6.69%
3 Pickup Per Week (4cy)	\$560.47	\$112.09	\$672.56	\$475.14	\$95.03	\$570.17	\$1,242.73	\$1,165.32	6.64%
Extra Pick-Up (4cy) (each)	\$53.75	\$10.75	\$64.50	\$36.56	\$7.31	\$43.87	\$108.37	\$104.42	3.78%
Six Cubic Yard Bin									
1 Pickup Per Week (6cy)	\$278.77	\$55.75	\$334.52	\$237.59	\$47.52	\$285.11	\$619.63	\$596.38	3.90%
2 Pickup Per Week (6cy)	\$532.23	\$106.45	\$638.68	\$475.14	\$95.03	\$570.17	\$1,208.85	\$1,163.50	3.90%
3 Pickup Per Week (6cy)	\$761.00	\$152.20	\$913.20	\$712.72	\$142.54	\$855.26	\$1,768.46	\$1,701.93	3.91%
Extra Pick-Up (6cy) (each)	\$66.40	\$13.28	\$79.68	\$54.82	\$10.96	\$65.78	\$145.46	\$140.07	3.85%

Estimated Impact on Residential Disposal Portion of Rates

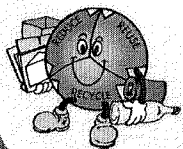
FYE June 30,	Changes to Customer Disposal Rate				
	Republic 32 Gal.	Tri-Cities 48 Gal.	Unincorp. 35 Gal.	King City Disp. 35 Gal.	
2013	\$ -	\$ -	\$ -	\$ -	
2014	\$ 0.98	\$ 1.42	\$ 0.81	\$ 1.13	
2015	\$ 0.13	\$ (0.12)	\$ (0.07)	\$ (0.09)	
2016	\$ -	\$ 1.65	\$ 0.95	\$ 1.32	
2017	\$ 0.79	\$ 1.42	\$ 0.81	\$ 1.13	
2018	\$ 0.13	\$ 0.24	\$ 0.14	\$ 0.19	
2019	\$ 0.13	\$ 0.24	\$ 0.14	\$ 0.19	

2014 - Rate increase due to ending Recology South Valley revenues to fund operations \$2M

2016 - Rate increase necessary to fund use of Autoclave to achieve 75% diversion goal.

2016 - County rates could be reduced if Madison Lane is no longer used as a transfer station.

2016 - Republic rate reflects elimination of transportation surcharge for use of Salinas transfer station.



7.3 AB 939 FEE

The Contractor shall pay an AB 939 Fee to Agency each quarter. The amount of the AB 939 Fee shall be \$XXX,XXX in Rate Period One and shall be paid in equal quarterly installments. Agency shall use the AB 939 Fee to offset expenses for Agency and/or the MRWMD programs, pilot studies, education and outreach campaigns, reporting, compliance, or other activities involved in compliance with the Act. The Agency shall retain the sole right to set priorities for the use of its AB 939 Fee. This fee shall be a pass-through cost.

7.4 HHW FEE

The Contractor shall pay an HHW Fee to Agency each quarter in the amount of \$X.XX per month per Residential dwelling unit served under this Agreement. This fee shall only be included in the calculation of Single-Family and Multi-Family Residential Rates. Agency shall use the HHW Fee to offset expenses for Household Hazardous Waste programs and facilities which benefit all Residents of Agency.

7.5 VEHICLE IMPACT FEE

Contractor shall pay a Vehicle Impact Fee to Agency each quarter. The amount of the Vehicle Impact Fee shall be \$XXX,XXX in Rate Period One and shall be paid in equal quarterly installments. This fee is to reimburse the Agency for street maintenance costs incurred because of Collection vehicles traveling on Agency streets.

7.6 LITTER ABATEMENT FEE

Contractor shall pay a Litter Abatement Fee to Agency each quarter. The amount of the Litter Abatement Fee shall be \$XXX,XXX in Rate Period One and shall be paid in equal quarterly installments. This fee is to reimburse the Agency for the cost of street sweeping, servicing public litter and Recycling Containers, and other activities related to minimizing or abating litter within Agency or complying with Agency's National Pollutant Discharge Elimination System permit requirements regarding eliminating Solid Waste from storm water run-off.

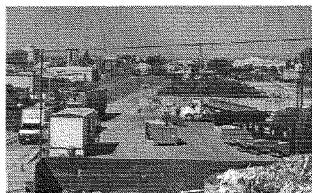
7.7 ADJUSTMENT TO FEES

Agency may set other fees or adjust the fees established in this Article from time-to-time during the Term of this Agreement and such adjustments shall be included in the adjustment of Rates as described in Exhibit E.

The amounts of the Administrative Fee, AB 939 Fee, Vehicle Impact Fee, and Litter Abatement Fee for subsequent Rate Periods shall be adjusted annually in accordance with the adjustment method described in Exhibit E, or shall be the amount specified by the Agency.

7.8 PAYMENT SCHEDULE AND LATE FEES

Within thirty (30) calendar days of the end of each calendar quarter, during the Term of this Agreement, Contractor shall remit to Agency all fees as described in this Article. Such fees shall be remitted to Agency and sent or delivered to the Agency Contract Manager. If such remittance is not paid to Agency



Scalehouse, recycling and greenwaste areas at Sun Street Transfer Station

3 Implementing a New Revenue Structure

As is evident by the need for increasing rates, the Authority must take a look at developing a new methodology for generating revenue that fairly apportions the costs of operations among the various users. Before implementing a new methodology, the Authority first should determine whether it should continue paying for certain items not directly related to its mission.

3.1 Stop Subsidizing Transportation of Franchise Waste to the Landfill

The first step the Authority can take to reduce or minimize rate increases is to stop paying for the transportation of franchise waste to the landfill. The Authority subsidizes the transportation of Republic Services waste to Johnson Canyon Landfill. It also funds operation of the Jolon Road Transfer Station which is used primarily by Waste Management to move South County and King City refuse to Johnson Canyon Landfill. Currently 88% of all the waste received at Jolon Road is Waste Management franchise waste.

Tri-Cities Disposal customers pay for the direct hauling of waste from Greenfield, Soledad and Gonzales to Johnson Canyon Landfill. Waste Management imposes a surcharge of approximately \$15.00 per ton on waste delivered to Madison Lane Transfer station to cover the cost of handling and transferring the waste to Johnson Canyon Landfill.

Republic Services pays a transportation surcharge of \$8.00 per ton on all franchise waste to cover part of the cost of transferring their waste. Five dollars is to pay for Madison Lane Transfer Station and \$3.00 is for Sun Street Transfer Station. Waste Management charges the Authority \$19.40 per ton for Republic Services waste that they handle and transport at Madison Lane because the Authority does not have the permit capacity at Sun Street to accommodate all of their tonnage. In order to cover the full cost of handling Republic Services waste at Sun Street, staff recommends increasing the transportation surcharge by \$3.00 per ton per year for each of the next three years to bring their surcharge to \$17.00 per ton in FY 2015-16. The Authority's cost to handle waste at Sun Street in 2011-12 was \$18.70.

**Republic Services
Transportation Surcharge**

Fiscal Year	Surcharge Rate
2009-10	\$ 6.00
2010-11	\$ 5.00
2011-12	\$ 5.00
2012-13	\$ 8.00
2013-14	\$ 11.00
2014-15	\$ 14.00
2015-16	\$ 17.00

To the left is a table showing the proposed transportation surcharge. Every \$1.00 increase in tipping fees, results in approximately a 10 cent increase per month on Salinas 32 gallon cart customers.

Additionally, staff proposes that effective September 1, 2016, when the Agreement with Waste Management for Jolon Road Transfer Station comes to an end, the Authority convert Jolon Road Transfer Station into a Convenience Station for self-haul customers only. Waste Management may continue to use the Jolon Road Transfer Station under a lease agreement.

The two changes discussed above would save the Authority \$1.5 million (\$9.00 per ton), \$900,000 at SSTS and \$600,000 at Jolon Road. All franchise haulers would then be responsible for hauling or paying to have their waste delivered to the landfill, or future Materials Recovery Facility. The Authority could then concentrate all its resources on its core mission – providing waste disposal capacity, not transporting garbage.

SVSWA Agenda Items - View Ahead

Item No. 6

2013

	18-Apr	16-May	20-Jun	19-Jul Retreat	22-Aug	26-Sep
1	Minutes	Minutes	Minutes	RETREAT STRATEGIC PLAN GOALS & 6-MONTH OBJECTIVES REVIEW	Minutes	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)		Claims/Financials (EC)	Claims/Financials (EC)
3	QTE March Cash & Investments	QTE March Tonnage & Diversion Reports	FY Investment Policy (EC)		Updated Strategic Plan Approval	Strategic Plan Monthly Progress Report
4	SCS Field Services	Hope Services Mattresses/Divrsn/ Litter Abatement	Management MOU (CalPers Pension Reform)		QTE June Tonnage & Diversion Report	MRC Siting/Land Swap/Acquisition Plan (sp)
5	Supplemental Appropriations (EC)	CH Closure Project Completion (sp)	Non-management MOU (CalPERS Pension Reform)		QTE June Cash & Investments (EC)	
6	Rate Increase Q&A (EC)	RFB for JC LFG Expansion	Strategic Plan Monthly Progress Report		Regulatory Compliance Status	
7	Strategic Plan Monthly Progress Report	Strategic Plan Monthly Progress Report	Equipment Replacement Program (sp)		2011 Franchise Haulers Performance Rept	
8	Estancia Winery Recognition	FY 2013-14 Budget Document (EC)			Annual SSTS Report	
9	Adopt Rates FY 13-14	Citizens Advisory Committee (EC)			Admin Procedures Manual (sp)	
10	Succession Policy (sp) (EC)				Intro Ord No. 10 Local Suppliers Preference	
11	<i>Real Property GM Performance</i>					

Consent
Presentation
Consideration
<i>Closed Session</i>

[Other] (Public Hearing, Recognition, Informational, etc.)
(EC) Executive Committee
 (sp) Strategic Plan Item