

**MINUTES OF  
THE SALINAS VALLEY SOLID WASTE AUTHORITY  
BOARD MEETING  
DECEMBER 15, 2016**

**CALL TO ORDER**

Vice President Salinas called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following Board Directors were present:

County of Monterey	Fernando Armenta
County of Monterey	Simon Salinas, <i>Vice President</i>
City of Salinas	Kimbley Craig
City of Salinas	Gloria De La Rosa
City of Salinas	Joseph D. Gunter, <i>alternate</i>
City of Gonzales	Elizabeth Silva
City of Soledad	Christopher K. Bourke, <i>alternate</i>
City of King	Robert Cullen

The following Board Directors were absent:

City of Salinas	Tony Barrera
City of Greenfield	Avelina Torres

Staff Members Present:

R. Patrick Mathews, General Manager/CAO	Brian Kennedy, Engineering & Environmental
Cesar Zuñiga, Asst. GM/Operations Manager	Compliance Manager
Ray Hendricks, Finance Manager	Erika J. Trujillo, Clerk of the Board
Rose Gill, HR/Organizational Dev. Manager	Scott W. Gordon, General Counsel
Mandy Brooks, Resource Recovery Manager	

**MEETING ANNOUNCEMENTS**

President Salinas announced the availability of translation services. No member from the public requested the service.

**RECOGNITIONS** (6:02)

- A. A PROCLAMATION HONORING DIRECTOR FERNANDO ARMENTA**  
General Manager/CAO Mathews presented Mr. Armenta with a proclamation honoring his 19 years of service with the Authority.
- B. A PROCLAMATION HONORING DIRECTOR RICARD PEREZ**  
Mr. Perez was not present to receive his proclamation.
- C. A PROCLAMATION HONORING DIRECTOR JYL LUTES**  
Mrs. Lutes was not present to receive her proclamation.

**Public Comment:** None

**Board Comments:** Director Armenta thanked staff, board, community, haulers, and everyone he encountered during his services. The Board thanked Mr. Armenta for his service and commended him for his dedication, leadership, support, friendship, amongst other qualities, and wished him well in his retirement.

### **GENERAL MANAGER COMMENTS**

(6:17) General Manager/CAO Mathews welcomed City of Salinas newly appointed Board Director Kimbley Craig. Mathews presented an article in the Waste Advantage magazine featuring Salinas Valley Solid Waste Authority. He reminded the Board of the Retreat scheduled on January 25, informing them that the location is to be determined. Mathews provided an update on the Long Range Facility Studies, the release of the Notice of Preparation with regulators is expected to begin late January early February. The public informational meetings are expected to take place late February early March. He also encouraged the Board if they are not already registered for the WasteDive newsletters online to register, to help them stay informed on the Solid Waste industry news outside of Monterey County.

### **DEPARTMENT MANAGER COMMENTS**

Operations Manager/General Manager Assistant Zuniga, commented on the second year anniversary of the takeover of the operations management at the Johnson Canyon Landfill as well as the two-year anniversary of not importing waste. He expressed his appreciation for Director Armenta's service. Finance Manager Hendricks thanked Director Armenta for his service. Recourse Recovery Manager Brooks thanked Director Armenta for his leadership during his service. Human Recourses/Organizational Developer Manager Gill wished Director Armenta well in his future endeavors.

### **BOARD DIRECTORS COMMENTS**

(6:23) Director Salinas welcomed newly appointed Board Director Kimbley Craig, as well as Soledad alternate Director Bourke.

### **PUBLIC COMMENT**

(6:24) None

### **CONSENT AGENDA** (6:24)

1. Minutes of November 17, 2016, Regular Meeting
2. October 2016 Claims and Financial Reports
3. November 2016 Member and Interagency Activities Report and Upcoming Events
4. Strategic Plan 2016-19 Goals & Objectives Monthly Progress Report
5. Monterey County Health Department, Environmental Health Bureau, Calendar Year 2015 Used Motor Oil and Filter Recycling Program Annual Report
6. Results of Social Media Survey on Increasing Public Engagement on Transfer Station and Landfill Service Options
7. A Resolution Approving an Inter-Agency Agreement with the City of Gonzales for Waste/Recycling Contract Administration Services
8. A Resolution Approving an Inter-Agency Agreement with the City of Greenfield for Waste/Recycling Contract Administration Services
9. A Resolution Approving an Inter-Agency Agreement with the City of Soledad for Waste/Recycling Contract Administration Services
10. Prescription Drug Collection Program Report
11. A Resolution Approving the Allocation of Cash Balances for Fiscal Year 2015-16, and Supplemental Appropriation for CIP 9527 – JC Module 7 Engineering and Construction
12. Johnson Canyon Landfill Solid Waste Facilities Permit Revision Update
13. Resolutions Approving Service Agreements for Equipment Maintenance Services with Golden State Truck and Trailer for \$200,000, Quinn Company for \$300,000, and Skinner Equipment Repair for \$75,000

**Public Comment:** None

**Board Comments:** None

**Motion:** Director Gunter (alt) made a motion to approve the consent agenda as presented. Director Cullen seconded the motion.

**Votes:** Item No. 1 Motion carried 6, 0 (Bourke and Craig Abstain)  
Item No. 2 through 13 Motion carried 7, 0 (Craig abstain).

**Ayes:** Armenta, Salinas, De La Rosa, Gunter (alt), Silva, Bourke (alt) (Item Nos. 2 through 13), Cullen

**Noes:** None

**Abstain:** Bourke (alt) from Item No. 1 only, Craig from Item Nos. 1 through 13

**Absent:** Barrera, Torres

## **PRESENTATION**

### **14. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2016**

(6:26) Finance Manager Hendricks and Patricia Kaufman, of McGilloway, Ray, Brown & Kaufman presented the annual comprehensive financial report. The report highlighted a 50.2% reduction in the net deficit. This year again the Authority did not receive a management letter from the auditors, meaning that there were no internal weaknesses or material deficiencies. Auditor Kaufman reported that the process went as scheduled and all Governmental Accounting Standards (GASB) were implemented. She commended staff for the prompt response for information needed and competence.

**Public Comment:** None

**Board Comments:** The Board discussed the report, noting the deficit change, and questioning the deficit total amount. Mathews explained that when the Authority was formed it was given four landfills with no funds for closure and has since then closed three of the landfills. He further explained closed landfills are no longer considered assets and post closure liabilities are for a minimum fifteen years.

**Motion:** By consensus, the Board accepted the report.

### **15. LONG TERM FACILITY NEEDS PROJECT PUBLIC OUTREACH MATERIAL**

(6:50) Resource Recovery Manager Brooks presented the draft of the Public Outreach Material, produced as part of the Outreach Program. This is part of the first phase in the media plan in the effort to inform people in a simplistic manner of the five Project Scenarios being studied in the Long Term Facility Needs study and educate them on the Clean Fiber and Organics Recovery System. There will be 85,000 copies produced to be circulated in the local newspapers and handed at the public meetings. It will be translated into Spanish and three-one minute videos for Social media and website will also be produced. In phase two, the results of the study will be published in a similar format. She also explained the draft was reviewed by the Citizens Advisory Group at their December meeting, provided input that will be considered for the final draft.

**Public Comment:** Gary Petersen, Director Public Works for the City of Salinas expressed his concerns of moving ahead with the project and the distribution of this material to the public. Jeff Lindenthal, Director of Communications and Sustainability for Monterey Regional Waste District provided comment regarding some wording and description within the material.

**Board Discussion:** The Board reviewed the material and inquired on the quantity being produced, expectation of release to the public, frequency of distribution, and area of distribution. Staff stated the quantities were obtained from

the newspaper distribution information, they are expecting to release to the public shortly before the public meetings are held, distributing around the vicinity of the five Project Scenarios being studied, and a onetime distribution only. The Board provided comment regarding the publication of the material and suggestions. Requesting from staff to bring back the final draft at the January 19<sup>th</sup> Board meeting.

#### **16. 2017 OFFICE NOMINATIONS**

(7:25) Director De La Rosa reported the Nominating Committee's recommendation to appoint Simon Salinas for President, Robert Cullen for Vice president, and Gloria De La Rosa for Alternate Vice President

**Public Comment:** None

**Board Discussion:** Director Cullen thanked the Board for the nomination.

**Motion:** Director Gunter (alt) made a motion to accept the Nominating Committee's recommendation for the 2017 Officers as follows; Simón Salinas for President, Robert Cullen for Vice president, and Gloria De La Rosa for Alternate Vice President. Director Armenta seconded the motion.

**Votes:** Motion carried 8,0

Ayes: Armenta, Salinas, De La Rosa, Craig, Gunter (alt), Silva, Bourke (alt), Cullen

Noes: None

Abstain: None

Absent: Barrera, Torres

#### **FUTURE AGENDA ITEMS**

#### **17. AGENDA ITEMS – VIEW AHEAD SCHEDULE**

(7:25) The Board reviewed the future agenda items.

#### **CLOSED SESSION**

(7:27) Public Comment: None

Vice President Salinas adjourned the meeting to closed session to discuss the following:

**18.** Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

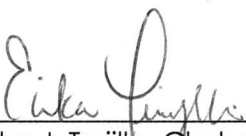
#### **RECONVENE**

(7:48) Vice President Salinas reconvened the meeting and reported out that the Board met in closed session pursuant to Government Code section 54957 (b) pertaining the General Manager/Chief Administrative Officer's Performance Evaluation. The Board provided direction to the Executive Committee, with no action taken in closed session and no vote was taken.

#### **ADJOURN**

(7:50) Vice President Salinas adjourned the meeting.

Attest:

  
Erika J. Trujillo, Clerk of the Board

APPROVED:

  
Simón Salinas, Vice President