

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
NOVEMBER 17, 2016**

CALL TO ORDER

President Lutes called the meeting to order at 6:01 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Fernando Armenta
County of Monterey	Simon Salinas, <i>Vice President</i>
City of Salinas	Jyl Lutes, <i>President</i>
City of Salinas	Gloria De La Rosa
City of Salinas	Joseph D. Gunter, <i>alternate</i>
City of Gonzales	Scott Funk, <i>alternate</i>
City of Soledad	Richard Perez, <i>Alt. Vice President</i>
City of Greenfield	Avelina Torrez
City of King	Robert Cullen

The following Board Directors were absent:

City of Salinas	Tony Barrera
City of Gonzales	Elizabeth Silva

Staff Members Present:

R. Patrick Mathews, General Manager/CAO	Brian Kennedy, Engineering & Environmental
Cesar Zuñiga, Asst. GM/Operations Manager	Compliance Manager
Ray Hendricks, Finance Manager	Erika J. Trujillo, Clerk of the Board
Rose Gill, HR/Organizational Dev. Manager	Thomas M. Bruen, General Counsel
Mandy Brooks, Resource Recovery Manager	

MEETING ANNOUNCEMENTS

President Lutes announced the availability of translation services. No member from the public requested the service.

GENERAL MANAGER COMMENTS

(6:02) General Manager/CAO Mathews announced the recent appointment of Erika J. Trujillo to Clerk of the Board.

DEPARTMENT MANAGER COMMENTS

Finance Manager Hendricks announced that the financial audit report was not ready for presentation, it will be presented at the December meeting.

BOARD DIRECTORS COMMENTS

(6:03) Director Torres thanked Recycling Coordinator Jenny Mitchell for the presentation at council meeting. She commended the Authority for keeping her community informed on current actions. Director Armenta commented that the December meeting will be his last meeting attending as a Director of the Board. He thanked the Board for collaborating with him during his term as a Board member.

PUBLIC COMMENT

(6:05) None

CONSENT AGENDA (6:07)

1. Minutes of October 20, 2016, Regular Meeting
2. September 2016 Claims and Financial Reports
3. October 2016 Member and Interagency Activities Report and Upcoming Events
4. Strategic Plan 2016-19 Goals & Objectives Monthly Progress Report
5. September 2016 Quarterly Tonnage and Diversion Report
6. Household Hazardous Waste Collection Plan for the Service Area

Public Comment: None

Board Comments: None

Motion: Director Simon made a motion to approve the consent agenda as presented. Director Perez seconded the motion.

Votes: Motion carried 9,0 for Item Nos. 2 through 6 with the exception of Item No. 1, Funk abstain.

Ayes: Perez, Lutes, Salinas, Armenta, De La Rosa, Gunter (alt), Cullen, Torres, Funk (alt)

Noes: None

Abstain: Funk (alt) from Item No. 1 only

Absent: Barrera, Silva

PRESENTATION

7. RESOURCE RECOVERY PROJECTS & ACTIVITIES BEYOND RECYCLING

(6:07) Resource Recovery Manager Brooks presented two new projects that staff have been working on over the past year. First project is Jardin del Sol located at the Sun Street Transfer Station, a demonstration garden that will be utilized to host composting workshops and demonstration space to show different home compost methods. Second project is the Fix-It Clinic, a community event hosted November 5, 2016 at the Salinas Recreation Center. The partnership between the City of Salinas Recreation and Community Services and the Authority introduced the idea of repairing items instead of discarding them.

Public Comment: None

Board Comments: The Board discussed the presentation and commented on the great work staff is doing. Director Armenta suggested inviting volunteers of the trades to be available to help for any future Fix-It Clinics.

CONSIDERATION

8. EMPLOYEE LONGEVITY PROGRAM

(6:20) Human Resources/Organizational Development Manager Gill presented longevity program options requested by the Board. Based on a review of other local agency programs, staff recommended implementing an increase in base salary of 2.5% at ten years, 2.5% at fifteen years, and 2.5% at twenty years.

Public Comment: None

Board Discussion: The Board discussed the options for the program, the fiscal impacts, and the importance of implementing a program. They commended staff for conducting a survey of local agencies, reviewing respective

longevity packages available to their employees and providing reasonable options.

Motion: Director Armenta made a motion to approve the implantation of the program as proposed. Director Salinas seconded the motion.

Votes: Motion carried 9,0

Ayes: Perez, Lutes, Salinas, Armenta, De La Rosa, Gunter (alt), Cullen, Torres, Funk (alt)

Noes: None

Abstain: None

Absent: Barrera, Silva

9. OPPORTUNITY FOR SHORT-TERM INVESTMENT IN MONTEREY BAY COMMUNITY POWER PROJECT STARTUP

(6:25) General Manager/CAO Mathews explained the opportunity for short-term investments with the startup of the Monterey Bay Community Power project. The development group is reaching out to jurisdictions inquiring about interest in investing. Startup capital will be needed for the first 16-18 months of formation. A potential 1-3 years' investment return from formation could offer a 2.5% - 3.5% return. There are current discussions between the interested jurisdictions and the agency regarding insurance for investors and how the JPA language will be formulated. Concrete guarantee for full reimbursement for investors if agency does not get off the ground is being requested from interested jurisdictions. The development group is also considering release of an RFP to financial institutions as well.

Public Comment: None

Board Discussion: The Board discussed the potential risks and the need for review by legal counsel and the Finance Manager. They would like consideration of the cost of review by legal counsel of the initial documents and the developed documents to be incorporated into the comparison of the return interest rate.

Motion: By consensus, the Board directed staff to obtain more information on the investment opportunity including cost of legal review.

10. NOMINATING COMMITTEE FOR ELECTION OF OFFICERS FOR 2017

(6:36) General Manager/CAO Mathews explained the elections process and requested election of two members for the nominating committee.

Public Comment: None

Board Comments: The Board discussed the item. Directors De La Rosa and Silva (by request through alternate) volunteered to be on the nominating committee.

Motion: By consensus, Directors De La Rosa and Silva were appointed to the nominating committee.

FUTURE AGENDA ITEMS

11. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(6:39) The Board reviewed the future agenda items on the December agenda. General Manager/CAO Mathews highlighted that several of the strategic items will be brought before the board in the December meeting as well as the Audit.

CLOSED SESSION

The following item was not discussed:

- 12.** Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

ADJOURN

(6:41) President Lutes adjourned the meeting.

Attest: 
Erika J. Trujillo, Clerk of the Board

APPROVED: 
Simón Salinas, Vice President