



SUPPLEMENTAL MATERIAL WAS ADDED TO THE BOARD OF DIRECTORS

January 21, 2021
AGENDA PACKET

Pertaining to the following Scheduled Items:

[01/19/2021](#)

- ITEM NO. 11 A RESOLUTION APPROVING A REVISED STAFF PERSONNEL ALLOCATION ADDING ONE ADDITIONAL SOLID WASTE TECHNICIAN I/II EFFECTIVE JANUARY 21, 2021**
Power Point Presentation Added
- ITEM NO 12. REQUEST FOR FISCAL YEAR 2021-22 PRELIMINARY BUDGET DIRECTION**
Power Point Presentation Added

[01/21/2021](#)

- ITEM NO 12. REQUEST FOR FISCAL YEAR 2021-22 PRELIMINARY BUDGET DIRECTION**
Power Point Presentation Slides 13 thru 18 Revised
Public Comment Email dated 1/20/2021 Added
General Manager Email Correspondence dated 1/12/2021 Added

The "Supplemental Materials" have been added to the end of its corresponding agenda item in the agenda packet.



AGENDA Regular Meeting

BOARD OF DIRECTORS

January 21, 2021 6:00 p.m.

ZOOM Meeting ID No. **817 9719 9124**

Passcode: **601290**

Important Notice on Page 2

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Directors

County: John M. Phillips
County: Chris Lopez, *Alt. Vice President*
Salinas: Christie Cromeenes
Salinas: Kimbley Craig
Salinas: Anthony Rocha
Gonzales: Elizabeth Silva
Soledad: Ben Jimenez, Jr.
Greenfield: Andrew Tipton
King City: Robert S. Cullen, *President*

Alternate Directors

County: Luis Alejo
Salinas: Orlando Osornio
Gonzales: Scott Funk
Soledad: Carla Strobridge
Greenfield: Robert White
King City: Darlene Acosta

TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

Translation Services will be available by calling in to 1(425) 436-6345 Access Code: 444666

GENERAL MANAGER/CAO COMMENTS

DEPARTMENT MANAGER COMMENTS

BOARD DIRECTOR COMMENTS

PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

ELECTIONS OF OFFICERS

A. 2021 ELECTION OF OFFICERS – PRESIDENT, VICE PRESIDENT, AND ALTERNATE VICE PRESIDENT

- A. Receive a Report from the Nominating Committee
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – Conduct Elections

CONSENT AGENDA:

All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.

1. [Minutes of the November 19, 2020 Meeting](#)
2. [November 2020 Claims and Financial Reports](#)
3. [December 2020 Quarterly Investment Report](#)
4. [Member and Interagency Activities Report for November and December 2020](#)
5. [Monterey County Health Department, Environmental Health Bureau, Calendar Year 2019 Used Motor Oil and Filter Recycling Program Annual Report](#)
6. [A Resolution Approving the Salinas Valley Solid Waste Authority Advisory Committee Bylaws](#)
7. [A Resolution Approving an Adjustment to the Operation Budget for Fiscal Year 2020-21](#)

8. [A Resolution Approving Change Order No. 3 to the Agreement with Geo-Logic Associates in the Amount of \\$59,936 for Solid Waste Consulting and Engineering Services for the Johnson Canyon Landfill](#)
9. [A Resolution Approving the Revised Salary Schedule effective January 1, 2021](#)

PRESENTATION

10. **2020 EMPLOYEE SURVEY RESULTS**
 - A. Receive Report from Monica Ambriz, Human Resource Supervisor
 - B. Board Discussion
 - C. Public Comment
 - D. Recommended Action – None; Informational Only

CONSIDERATION

11. **A RESOLUTION APPROVING A REVISED STAFF PERSONNEL ALLOCATION ADDING ONE ADDITIONAL SOLID WASTE TECHNICIAN I/II EFFECTIVE JANUARY 21, 2021**
 - A. Receive Report from Ray Hendricks, Finance and Administration Manager
 - B. Board Discussion
 - C. Public Comment
 - D. Recommended Action – Adopt Resolution
12. **REQUEST FOR FISCAL YEAR 2021-22 PRELIMINARY BUDGET DIRECTION**
 - A. Receive Report from Ray Hendricks, Finance and Administration Manager
 - B. Board Discussion
 - C. Public Comment
 - D. Recommended Action – Provide Input and Direction
13. **UPDATE ON SUN STREET TRANSFER STATION RELOCATION PROJECT AND ON THE CITY OF SALINAS' ONE YEAR NOTICE OF INTENT TO WITHDRAWAL FROM THE JOINT POWERS AGREEMENT WITH THE SALINAS VALLEY SOLID WASTE AUTHORITY**
 - A. Receive Report from Board President and Patrick Mathews, General Manager/CAO
 - B. Board Discussion
 - C. Public Comment
 - D. Recommended Action – Provide Input and Direction

FUTURE AGENDA ITEMS

14. **AGENDA ITEMS – VIEW AHEAD SCHEDULE**

CLOSED SESSION

Receive public comment from audience before entering into closed session:

15. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA; **2)** Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California

RECONVENE

ADJOURNMENT

Important Notice

Due to State, County and local orders and recommendations on protocols to contain the spread of COVID-19, all of the Board members will be attending remotely from various locations. Members of the public interested in observing the meeting may do so on our YouTube channel <https://www.youtube.com/user/svswa831>.

To make a general public comment, or comment on a specific item on the agenda, you may do so by submitting your comment via email by 5 p.m. on Thursday, January 21, 2021 to the Clerk of the Board at comment@svswa.org. Comments should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 5 p.m. will be made part of the record if received prior to the end of the meeting. To assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the item number (i.e. Item No. 10).

To make a general comment or to comment on a specific agenda item as it is being heard, you may do so by participating via ZOOM. Join with computer audio at: <https://us02web.zoom.us/j/81944231168?pwd=MFY2WmJGVzFVSGlXSzVkek00azFJQT09>. When you are ready to make a public comment, please Raise your Hand or

Participate by phone by dialing any of the numbers listed below and entering the meeting ID number and passcode:

+1 669 900 9128	+1 253 215 8782	+1 346 248 7799
+1 301 715 8592	+ 1 312 626 6799	+ 1 646 558 8656
Enter Meeting ID: 817 9719 9124#		Passcode: 601290
To Raise your Hand press *9		To Mute and Unmute yourself press *6

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus by maintaining appropriate social distancing with a 6-foot distance between individuals and the limited space available there will be no observation room available for the public.

This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, and the Authority's Website on **Thursday, January 14, 2021**. The Salinas Valley Solid Waste Authority Board will next meet in regular session on, **Thursday, February 18, 2021**. Staff reports for the Authority Board meetings are available for review at: ▶ Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000 ▶ Web Site: www.salinavalleyrecycles.org. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*



Report to the Board of Directors

ITEM NO. A

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

Authority General Counsel

Date: January 21, 2021
From: Patrick Mathews, General Manager/CAO
Title: 2021 Election of Officers

RECOMMENDATION

Staff recommends that the Board follow the procedure documented in the Authority Code and elect officers for calendar year 2021

STRATEGIC PLAN RELATIONSHIP

This is a routine annual item and does not relate to the Board's strategic plan

FISCAL IMPACT

None

DISCUSSION & ANALYSIS

The Nominating Committee was appointed at the November 2020 meeting (Director Philips and Director Silva). The Nominating Committee members are providing the recommendation for the election as permitted by the Authority Code, for the 2021 Authority Officers as follows:

Monterey County Representative for President: *Chris Lopez*

City of Salinas Representative for Vice President: *Christie Cromeenes*

South County City Representative for Alternate Vice President: *Andrew Tipton*

Election Procedures:

At the Board meeting, the Board President opens nominations for President. The Nominating Committee nominates an individual, with a second provided by another Board Member. When nominations have concluded, the President will close the nomination for President. The President will then be elected by majority vote through a show of hands.

The procedure is then repeated for the office of Vice President and Alternate Vice President.

In the event of a tie vote for any office, the election will be repeated until a majority vote is determined.

BACKGROUND

The Joint Powers Authority Agreement and Authority Code provides for the election by the Authority Board for the office of President, Vice President, and Alternate Vice President for a term of one year commencing upon election at the regular meeting held in January and ending upon election of a successor at the regular meeting the following January. A

Board Member may serve no more than two consecutive terms. Authority Code Sections 2.01.010 and 2.01.011 specify that each elected Office shall rotate between a representative from the City of Salinas, a south county city (i.e., Gonzales, Greenfield, King City, and Soledad) and the County of Monterey but shall not be from the same member agency's legislative body. The Authority Code further allows a discretionary appointment of the Immediate Past President to the Executive Committee for a transitional period.

ATTACHMENT(S)

1. Elected Officers History

Officers of the Salinas Valley Solid Waste Authority

TERM	PRESIDENT	VICE PRESIDENT	ALTERNATE VICE PRESIDENT
2021			
2020	Robert Cullen South County	Gloria De La Rosa City of Salinas	Chris Lopez County of Monterey
2019	Robert Cullen South County	Gloria De La Rosa City of Salinas	Chris Lopez County of Monterey
2018	Simon Salinas County of Monterey	Rob Cullen South County	Gloria De La Rosa City of Salinas
2017	Simon Salinas County of Monterey	Rob Cullen South County	Gloria De La Rosa City of Salinas
2016	Jyl Lutes ¹ City of Salinas	Simon Salinas County of Monterey	Richard Perez ² City of Soledad
2015	Elizabeth Silva City of Gonzales	Jyl Lutes City of Salinas	Simon Salinas County of Monterey
2014	Elizabeth Silva City of Gonzales	Jyl Lutes City of Salinas	Simon Salinas County of Monterey
2013	Fernando Armenta County of Monterey	Elizabeth Silva City of Gonzales	Jyl Lutes City of Salinas
2012	Fernando Armenta County of Monterey	Elizabeth Silva City of Gonzales	Dennis Donohue City of Salinas
2011	Gloria De La Rosa City of Salinas	Fernando Armenta County of Monterey	Elizabeth Silva City of Gonzales
2010	Gloria De La Rosa City of Salinas	Richard Ortiz ³ City of Soledad	Fernando Armenta County of Monterey
2009	Lou Calcagno Monterey County	Gloria De La Rosa City of Salinas	Richard Ortiz City of Soledad
2008	George Worthy City of Gonzales	Lou Calcagno Monterey County	Gloria De La Rosa City of Salinas
2007	George Worthy City of Gonzales	Lou Calcagno Monterey County	Gloria De La Rosa City of Salinas
2006	Janet Barnes City of Salinas	George Worthy City of Gonzales	Lou Calcagno Monterey County
2005	Janet Barnes City of Salinas	George Worthy City of Gonzales	Lou Calcagno Monterey County
2004	Fernando Armenta Monterey County	Janet Barnes City of Salinas	George Worthy City of Gonzales
2003	Fernando Armenta Monterey County	Janet Barnes City of Salinas	N/A
2002	Zeke Bañales ⁴ City of Greenfield	Fernando Armenta Monterey County	N/A
2001	Jan Collins ⁵ City of Salinas	Zeke Bañales City of Greenfield	N/A

¹ Was not re-elected to City Council

² Was not re-elected to City Council

³ Was not re-elected to City Council

⁴ Was not re-elected to City Council

⁵ Declined second term – leaving office at end of year

2000	Simon Salinas ⁶ County of Monterey	Jan Collins City of Salinas	N/A
1999	Gary Gerbrandt City of Soledad	Simon Salinas County of Monterey	N/A
1998	Gary Gerbrandt City of Soledad	Simon Salinas County of Monterey	N/A
1997	Juan Olivarez City of Salinas	Fabian Barrera City of Soledad	N/A

⁶ Left office of County Supervisor

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
NOVEMBER 19, 2020**

128 Sun Street, Suite 101, Salinas CA
(Board of Directors and several staff attended remotely from various locations)

CALL TO ORDER

President Cullen called the meeting to order at 6:02 p.m.

ROLL CALL

The following Board Directors were present (via Teleconference):

County of Monterey	John M. Phillips
County of Monterey	Chris Lopez, Alt. Vice President (logged in at 6:12 p.m.)
City of Salinas	Gloria De La Rosa, Vice President (logged off at 6:45 p.m.)
City of Salinas	Christie Cromeenes
City of Salinas	John "Tony" Villegas
City of Gonzales	Elizabeth Silva
City of Greenfield	Andrew Tipton
City of King	Robert Cullen, President

The following Board Directors were absent:

City of Soledad	Marisela Lara
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Staff Member Present (at location):

Rosie Ramirez, Administration Assistant
Erika J. Trujillo, Clerk of the Board

Via Teleconference

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Asst. GM/Operations Manager
Ray Hendricks, Finance and Administration Manager
Mandy Brooks, Resource Recovery Manager
Brian Kennedy, Engineering and Environmental Compliance Manager
Estela Gutierrez, Resource Recovery Technician
Roy Santos, General Counsel

MEETING ANNOUNCEMENTS

(6:01) President Cullen announced the following:

- To make general public comment or comments on a specific agenda item member participating via ZOOM members from the public must click the raise hand button and for members participating via telephone must press *9 to raise hand.
- There where no emailed Comments received prior to the deadline to read into the record.
- Spanish translation services were available by calling in to 1 (425) 436-6345 and using Access Code: 444666.

(6:02) Clerk of the Board Trujillo announced the availability of translation services in Spanish.

GENERAL MANAGER COMMENTS

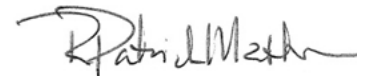
(6:03) General Manager/CAO Mathews indicated the Authority continues to be clear of COVID-19 cases within the Agency.

DEPARTMENT MANAGER COMMENTS

(6:05) None

ITEM NO. 1

Agenda Item



General Manager/CAO

R. Santos by E.T.

General Counsel Approval

BOARD DIRECTORS COMMENTS

(6:06) None

PUBLIC COMMENT

(6:07) None

RECOGNITIONS

(6:08) President Cullen presented a proclamation to exiting Board member De La Rosa and Villegas. Board members and staff thanked the exiting Board members for their service.

CONSENT AGENDA (6:37)

1. Minutes of the October 15, 2020 Regular Meeting
2. September 2020 Claims and Financial Reports
3. Member and Interagency Activities Report for October 2020 and Upcoming Events
4. Tonnage and Diversion Report for the Quarter Ended September 30, 2020
5. Resolution No. 2020-40 Approving the Allocation of Cash Balances for Fiscal Year 2019-20, and Supplemental Appropriation to Fund a 115 Trust for CalPERS Unfunded Actuarial Liability
6. Resolution No. 2020-41 Authorizing the Purchase of One Used 2019 Caterpillar 623k Scraper for the Johnson Canyon Landfill from Quinn Caterpillar of Salinas for an Amount of \$682,812.50
7. Resolution No. 2020-42 Declaring Surplus Property and Authorizing the General Manager/CAO to Dispose of Property
8. Resolution No 2020-43 Approving the California Employers' Pension Prefunding Trust Program Agreement with CalPERS

Public Comment: None

Motion: Alternate President Lopez made a motion to approve the consent agenda as presented. Vice President De La Rosa seconded the motion.

Votes: Motion carried 8,0

Ayes: Cromeenes, Cullen, De La Rosa, Lopez, Phillips, Tipton, Silva, Villegas

Noes: None

Abstain: None

Absent: Lara

PRESENTATION

9. RECYCLING RECOGNITION

(6:39) Mandy Brooks, Resource Recovery Manager provided a brief history of Monterey Mushroom commitment to reduce waste. She introduced Estela Gutierrez, Resource Recovery Technician with the Authority, Karina Alcala with Monterey County Environmental Health Department, and Kristin Skromme with Waste Management. The three agencies collaborated with Monterey Mushroom to implement a Sustainable Recycling Program. The accomplishments of the implementation of the program were highlighted and Monterey Mushroom was presented with a Certificate of Recognition for its leadership in sustainability, stewardship to the environment, and the community.

Board Discussion: The Board commended Monterey Mushrooms for their accomplishments.

Public Comment: Grant Leonard, Authority Advisory Committee member commended Monterey Mushroom for their leadership and accomplishments.

Motion: None; Information Only

(6:45) Vice President De La Rosa logged off.

10. SB 1383 PROGRAM PLANNING AND ORGANICS PRODUCTS MARKETING FINAL REPORTS

(7:00) Mandy Brooks, Resource Recovery Manager provided a history on the purpose of the SB 1383 Program Planning and Organics Production Marketing reports. Mrs. Brooks introduced Tracie Bills, from SCS Engineers and Rachel Oster, from Diversion Strategies, and Theo Fehsenfeld and Jeff Gage, from Green Mountain Technology who presented the findings of the reports. The program planning and marketing reports will be utilized by the Authority and the member agencies to meet the new State mandates and to ensure the production of high quality marketable organic products.

Board Comment: The Board discussed the report.

Public Comment: None

Motion: None; Informational Only

11. UPDATE ON THE GLORIA/IVERSON/JOHNSON CANYON ROAD IMPROVEMENT PROJECT

(7:34) Cesar Zuñiga, Asst. General Manager/Operations Manager provided a brief history on the collaboration between the County of Monterey, the City of Gonzales, and the Authority during the process of the project. He introduced Randy Ishii, Monterey County Chief of Public Works who presented a detailed report on the project and its completion.

Board Comment: The Board discussed the report.

Public Comment: Grant Leonard, Authority Advisory Committee member commended staff on the project recommending that the project be submitted for the Transportation Agency for Monterey County Excellence award.

Motion: None; Informational Only

CONSIDERATION

12. DEMONSTRATION OF THE AGRICULTURE PLASTICS TO TRANSPORTATION FUEL PROJECT

(7:45) General Manager/CAO Mathews introduced Michael Brown and provided a brief history on the previous partnership with the Authority. Mr. Brown provided a report on the PLASTIKFUEL technology that has been operating in Mexico for three years which converts dirty waste plastic into finished certified, drop-in fuel, such as diesel and gasoline. Mr. Brown presented a demonstration video of the San Bernardino pilot plant that outlined the process. He reviewed the proposal being presented to the Authority to lease property at the Crazy Horse Landfill for a demonstration project supported by local agricultural interests.

Board Comment: The Board discussed the report.

Public Comment: Tannis Thorlakson from Driscoll, Julie Conti, Vice President of Plastikfuel, Andrew Jolin, Steven Johnson former General Manager of the Authority, Grant Leonard member of the Authority Advisory Committee commented on their support for the project.

Motion: By consensus the Board directed staff to gather additional information and present to the Board prior to moving forward.

13. APPOINTMENT OF NOMINATING COMMITTEE FOR THE 2021 ELECTION OF OFFICERS

(8:50) General Manager/CAO Mathews explained the nomination process and rotation for the election of offices based on the Authority Code. He explained in detail each of the options

available and the reason for the change in the rotation due to the election results. President Cullen requested two volunteers for the Nominating Committee.

Board Comment: The Board discussed the report. Director Phillips and Director Silva Volunteered to be in the Nominating committee.

Public Comment: None

Motion: By Consensus the Board elected Director Phillips and Silva to form the Nominating Committee.

14. UPDATE ON SUN STREET TRANSFER STATION RELOCATION PROJECT AND ON THE CITY OF SALINAS' ONE YEAR NOTICE OF INTENT TO WITHDRAWAL FROM THE JOINT POWERS AGREEMENT WITH THE SALINAS VALLEY SOLID WASTE AUTHORITY

(9:02) General Manager/CAO Mathews reported that weekly meetings continue between staff from Republic Services, the City of Salinas Interim City Manager, Public Works Director, and Authority staff to discuss details on the a collaborative relocation project. President Cullen indicated he has no information related to this item. Director Cromeenes indicated progress has been made and the Authority staff will be contacted and will be provided with further information.

Board Comment: The Board discussed the report.

Public Comment: None

Motion: None; Informational Only

FUTURE AGENDA ITEMS

15. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(9:07) The Board reviewed the future agenda items.

CLOSED SESSION

(9:09) President Cullen indicated Items Nos. 16 and 17 would be discussed during closed session.

16. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California

17. Pursuant to Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2020

(9:09) President Cullen adjourned the meeting into closed to session to discuss Items Nos. 16 and 17.

RECONVENED

(10:05) President Cullen reconvened the meeting to open session with no reportable actions taken in closed session.

ADJOURNED

(10:06) President Cullen adjourned the meeting.

APPROVED: _____
_____, President

Attest: _____
Erika J. Trujillo, Clerk of the Board



Report to the Board of Directors

ITEM NO. 2

Finance and Administration
Manager/Controller/Treasurer

General Manager/CAO

N/A

Authority General Counsel

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration Manager

Title: November 2020 Claims and Financial Reports

RECOMMENDATIONS

Staff requests that the Executive Committee recommends acceptance of the November 2020 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of November for a summary of the Authority's financial position as of November 30, 2020. The following are highlights of the Authority's financial activity for the month of November.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of November 2020, operating revenues exceeded expenditures by \$785,179.

Revenues (Consolidated Statement of Revenues and Expenditures)

	November 2020 Budget	November 2020 Actual	Over/(Under) Budget 2020
Tipping Fees - Solid Waste	1,147,099	1,296,524	149,425
Tipping Fees - Diverted Materials	226,432	238,143	11,711
Total Revenue	1,748,866	1,898,130	149,264

Solid Waste revenues for November were \$149,425 or 13.0% over budgeted amounts.

Diverted Material revenues for November were \$11,711 or 5.2% over budgeted amounts.

November total revenue was 149,264 or 8.5% over budgeted amounts.

	November 2020 YTD Budget	November 2020 YTD Actual	Over/(Under) YTD Budget
Tipping Fees - Solid Waste	5,956,294	6,863,465	907,171
Tipping Fees - Diverted Materials	1,161,626	1,653,329	491,703
Total Revenue	9,190,770	10,520,949	1,330,179

Solid Waste revenues year to date as of November were \$907,171 or 15.2% over budgeted amounts. Diverted Material revenues year to date as of November were \$491,703 or 42.3% over budgeted amounts. Year to date total revenue as of November was \$1,330,179 or 14.5% over budgeted amounts.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of November 30, 2020 (40.5% of the fiscal year), year-to-date operating expenditures totaled \$8,457,379. This is 43.8% of the operating budget of \$19,307,200.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of November 2020, capital project expenditures totaled \$1,017,617. \$825,000 was for JC Roadway Improvements, \$107,489 was for Organics Program, \$22,180 was for SS Equipment Replacement, \$19,914 was for JC Module Engineering and Construction, \$14,044 was for Organics System Expansion Study.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of November 2020 is attached for review and acceptance. November disbursements total \$2,035,611.97 of which \$542,142.25 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of November 2020.

Vendor	Services	Amount
Mo. Co. Resource Management Agency	Johnson Canyon Roadway Improvements	\$825,000.00
Vision Recycling	Oct. Greenwaste Processing	\$119,152.78
ClearSpan Fabric Structures International	Fabric Cover Structure – Organics Program.	\$103,789.00
Clean Earth Environmental Solutions	May – Aug. HHW Disposal & Disposal Supplies	\$95,400.82

Cash Balances

The Authority's cash position increased \$458,841.25 during November to \$30,921,508.68. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below.

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	5,006,538.34
State & Federal Grants	(135,826.22)
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	69,598.27
Employee Unreimbursed Medical Claims	10,201.60

Committed by Board Policy:

AB939 Services	44,320.31
Designated for Capital Projects Reserve	4,959,528.33
Designated for Environmental Impairment Reserve	1,851,462.97
Designated for Operating Reserve	2,870,580.00
Expansion Fund (South Valley Revenues)	8,649,712.66

Assigned for Post Closure and Capital Improvements

Crazy Horse Post Closure	944,229.55
Lewis Road Post Closure	229,842.19
Jolon Road Post Closure	138,292.05
Johnson Canyon Post Closure	1,532,739.00
Capital Improvement Projects	5,526,905.36

Available for Operations:

(776,615.73)

Total

30,921,508.68

ATTACHMENTS

1. November 2020 Consolidated Statement of Revenues and Expenditures
2. November 2020 Consolidated Grant and CIP Expenditures Report
3. November 2020 Checks Issued Report

Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending November 30, 2020

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	13,700,000	1,296,524	6,863,465	50.1 %	6,836,535	0	6,836,535
Tipping Fees - Surcharge	1,267,200	107,621	626,717	49.5 %	640,483	0	640,483
Tipping Fees - Diverted Materials	2,680,200	238,143	1,653,329	61.7 %	1,026,871	0	1,026,871
AB939 Service Fee	2,815,000	227,750	1,138,750	40.5 %	1,676,250	0	1,676,250
Charges for Services	131,800	13,662	57,443	43.6 %	74,357	0	74,357
Sales of Materials	360,000	14,430	75,287	20.9 %	284,713	0	284,713
Gas Royalties	290,000	0	61,888	21.3 %	228,112	0	228,112
Investment Earnings	400,000	0	44,070	11.0 %	355,930	0	355,930
Total Revenue	21,644,200	1,898,130	10,520,950	48.6 %	11,123,250	0	11,123,250
<u>Expense Summary</u>							
Executive Administration	478,300	28,374	160,353	33.5 %	317,947	54,683	263,264
Administrative Support	444,200	29,794	175,771	39.6 %	268,429	84,832	183,597
Human Resources Administration	228,300	12,273	67,823	29.7 %	160,477	7,333	153,144
Clerk of the Board	199,400	11,159	67,793	34.0 %	131,607	1,536	130,071
Finance Administration	796,200	118,993	301,678	37.9 %	494,522	6,823	487,699
Operations Administration	565,100	31,488	163,021	28.8 %	402,079	9,752	392,326
Resource Recovery	996,600	63,662	347,964	34.9 %	648,636	3,858	644,778
Marketing	75,600	589	14,878	19.7 %	60,722	52,210	8,512
Public Education	223,300	12,841	56,318	25.2 %	166,982	72,391	94,591
Household Hazardous Waste	847,900	68,947	225,069	26.5 %	622,831	17,484	605,346
C & D Diversion	447,200	0	26,291	5.9 %	420,909	60,352	360,557
Organics Diversion	1,468,900	135,717	611,846	41.7 %	857,054	570,239	286,815
Diversion Services	24,000	0	11,250	46.9 %	12,750	12,750	0
JR Transfer Station	642,400	34,024	179,385	27.9 %	463,015	81,468	381,547
JR Recycling Operations	168,700	8,815	53,545	31.7 %	115,155	7	115,148

Salinas Valley Solid Waste Authority
Consolidated Statement of Revenues and Expenditure
For Period Ending November 30, 2020

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
SS Disposal Operations	1,126,900	71,096	531,729	47.2 %	595,171	146,078	449,093
SS Transfer Operations	1,288,100	81,479	477,636	37.1 %	810,464	214,425	596,039
SS Recycling Operations	803,100	49,793	266,231	33.2 %	536,869	6,175	530,695
JC Landfill Operations	3,125,000	158,421	1,272,469	40.7 %	1,852,531	798,394	1,054,137
JC Recycling Operations	460,700	38,105	161,362	35.0 %	299,338	28,502	270,836
Johnson Canyon ECS	306,500	21,490	111,931	36.5 %	194,569	102,052	92,518
Sun Street ECS	134,000	13,773	42,872	32.0 %	91,128	21	91,106
Debt Service - Interest	1,366,800	0	704,620	51.6 %	662,180	0	662,180
Debt Service - Principal	1,770,000	0	1,770,000	100.0 %	0	0	0
Closure Set-Aside	320,000	29,605	158,920	49.7 %	161,080	0	161,080
Cell Construction Set-Aside	1,000,000	92,515	496,624	49.7 %	503,376	0	503,376
Total Expense	19,307,200	1,112,951	8,457,379	43.8 %	10,849,821	2,331,366	8,518,456
Revenue Over/(Under) Expenses	2,337,000	785,179	2,063,571	88.3 %	273,429	(2,331,366)	2,604,795

Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report

For Period Ending November 30, 2020

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 131 - Crazy Horse Post-Closure Fund</u>							
131 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
131 9319 CH LFG System Improvements	146,500	0	0	0.0 %	146,500	0	146,500
131 9321 CH Postclosure Maintenance	715,184	9,854	170,662	23.9 %	544,522	113,208	431,314
Total Fund 131 - Crazy Horse Post-Closure Fu	1,114,684	9,854	170,662	15.3 %	944,022	113,208	830,814
<u>Fund 141 - Lewis Road Post-Closure Fund</u>							
141 9402 LR LFG Well Replacement	35,000	0	0	0.0 %	35,000	0	35,000
141 9403 LR Postclosure Maintenance	275,450	4,863	80,800	29.3 %	194,650	49,596	145,054
Total Fund 141 - Lewis Road Post-Closure Fur	310,450	4,863	80,800	26.0 %	229,650	49,596	180,054
<u>Fund 161 - Jolon Road Post-Closure Fund</u>							
161 9604 JR Postclosure Maintenance	307,019	2,250	168,727	55.0 %	138,292	12,379	125,913
Total Fund 161 - Jolon Road Post-Closure Fur	307,019	2,250	168,727	55.0 %	138,292	12,379	125,913
<u>Fund 180 - Expansion Fund</u>							
180 9804 Long Range Facility Needs EIR	335,395	0	0	0.0 %	335,395	0	335,395
180 9806 Long Range Financial Model	28,388	0	0	0.0 %	28,388	0	28,388
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
Total Fund 180 - Expansion Fund	463,783	0	0	0.0 %	463,783	0	463,783
<u>Fund 211 - Grants</u>							
211 9214 Organics Program 2016-17	52,679	3,700	52,679	100.0 %	0	0	0
211 9220 Tire Amnesty 2019-20	72,084	6,426	19,176	26.6 %	52,907	1,800	51,107
211 9247 Cal Recycle - CCPP	41,628	0	21,371	51.3 %	20,256	0	20,256
211 9256 Cal Recycle - 2018-19 CCPP	4,839	0	2,390	49.4 %	2,449	0	2,449
211 9257 Cal Recycle - 2019-20 CCPP	21,170	3,500	3,500	16.5 %	17,670	0	17,670
Total Fund 211 - Grants	192,400	13,626	99,117	51.5 %	93,283	1,800	91,483

Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report

For Period Ending November 30, 2020

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
216 9802 Autoclave Demonstration Unit	141,499	0	0	0.0 %	141,499	0	141,499
216 9804 Long Range Facility Needs EIR	180,062	0	0	0.0 %	180,062	0	180,062
Total Fund 216 - Reimbursement Fund	321,560	0	0	0.0 %	321,560	0	321,560
<u>Fund 800 - Capital Improvement Projects Fund</u>							
800 9104 Organics System Expansion Study	55,394	14,044	26,470	47.8 %	28,924	15,185	13,739
800 9105 Concrete Grinding	45,000	0	0	0.0 %	45,000	0	45,000
800 9107 Scale House Software Upgrade	100,000	0	0	0.0 %	100,000	0	100,000
800 9108 Emergency Generators	200,000	0	0	0.0 %	200,000	0	200,000
800 9214 Organics Program 2016-17	727,767	103,789	404,566	55.6 %	323,201	23,060	300,141
800 9501 JC LFG System Improvements	179,177	2,095	108,934	60.8 %	70,242	767	69,475
800 9506 JC Litter Control Barrier	31,971	0	10,702	33.5 %	21,269	0	21,269
800 9507 JC Corrective Action	225,000	0	0	0.0 %	225,000	0	225,000
800 9509 JC Groundwater Well	250,000	0	0	0.0 %	250,000	0	250,000
800 9526 JC Equipment Replacement	1,089,462	0	0	0.0 %	1,089,462	0	1,089,462
800 9527 JC Module Engineering and Construc	1,241,950	19,914	27,233	2.2 %	1,214,717	0	1,214,717
800 9528 JC Roadway Improvements	2,218,937	825,000	1,760,356	79.3 %	458,581	463,794	(5,213)
800 9601 JR Transfer Station Improvements	308,399	0	27,736	9.0 %	280,663	0	280,663
800 9602 JR Equipment Purchase	120,000	0	0	0.0 %	120,000	0	120,000
800 9603 JR Well Replacement	150,000	0	0	0.0 %	150,000	0	150,000
800 9701 SSTS Equipment Replacement	464,468	22,180	22,180	4.8 %	442,288	305,900	136,388
800 9703 SSTS Improvements	10,934	0	0	0.0 %	10,934	0	10,934
Total Fund 800 - Capital Improvement Projects	7,418,459	987,023	2,388,178	32.2 %	5,030,281	808,706	4,221,575
Total CIP Expenditures	10,128,355	1,017,617	2,907,483	28.7 %	7,220,871	985,689	6,235,182

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
25922	ADMANOR, INC MEDIA - TIRE AMNESTY RECYCLING PUBLIC ED SVR MARKETING/BRANDING	11/5/2020	826.00 4,904.26 588.50	6,318.76
25923	ALESHIRE & WYNDER, LLP MONTHLY LEGAL SERVICES	11/5/2020	3,381.00	3,381.00
25924	AT&T SERVICES INC ALL SITES TELEPHONE SERVICES	11/5/2020	1,108.44	1,108.44
25925	CHICOECO, INC FACE MASKS	11/5/2020	4,865.25	4,865.25
25926	CLARK PEST CONTROL, INC ADMIN PEST CONTROL	11/5/2020	93.00	93.00
25927	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC. MAY-JULY HHW DISPOSAL SERVICE & SUPPLIES	11/5/2020	62,646.27	62,646.27
25928	COMCAST MONTHLY INTERNET SERVICE	11/5/2020	285.94	285.94
25929	DATAFLOW BUSINESS SYSTEMS INC. MONTHLY COPIER MAINTENANCE	11/5/2020	39.77	39.77
25930	DOUGLAS NOLAN SCHOOL ASSEMBLY PROGRAM	11/5/2020	4,650.00	4,650.00
25931	ENRIQUE CARRILLO JR. ALL SITES TIRE REPAIR	11/5/2020	6,319.68	6,319.68
25932	F.A.S.T. SERVICES CLERK INTERPRETING SERVICES	11/5/2020	225.00	225.00
25933	MAESTRO HEALTH FSA SERVICE FEES	11/5/2020	150.00	150.00
25934	ODOR NO MORE, INC. SS SPECIAL DEPT SUPPLIES	11/5/2020	10,473.30	10,473.30
25935	PARADIGM SOFTWARE, LLC PARADIGM OFFICE SERVER TRANSFER	11/5/2020	1,260.00	1,260.00
25936	SAUL CARDENAS-IBARRA JCL CHILDREN' VIDEO	11/5/2020	1,050.00	1,050.00
25937	TELCO BUSINESS SOLUTIONS MONTHLY NETWORK SUPPORT	11/5/2020	245.35	245.35
25938	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	11/5/2020	5,400.00	5,400.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
25939	PACIFIC GAS AND ELECTRIC COMPANY CNG VEHICLE FUEL	11/16/2020	8,093.99	8,093.99
25940	A & G PUMPING, INC ALL SITES PORTABLE TOILETS	11/18/2020	415.13	415.13
25941	ADMANOR, INC CCRMC - MEDIA CAMPAIGN	11/18/2020	11,004.13	11,004.13
25942	ALBERT MALDONADO 2019-20 ANNUAL REPORT	11/18/2020	617.95	617.95
25943	ASBURY ENVIRONMENTAL SERVICES HHW HAULING & DISPOSAL	11/18/2020	175.00	175.00
25944	CALIFORNIA DEPARTMENT OF JUSTICE NEW EMPLOYEE FINGERPRINTS	11/18/2020	59.00	59.00
25945	CENTRAL COAST RECYCLING MEDIA COALITION CCRMC CONTRIBUTION	11/18/2020	13,500.00	13,500.00
25946	CENTRAL COAST VNA AND HOSPICE INC. ONSITE FLU SHOTS	11/18/2020	495.00	495.00
25947	CITY OF GONZALES MONTHLY HOSTING FEE	11/18/2020	20,833.33	20,833.33
25948	CLARK PEST CONTROL, INC ADMIN PEST CONTROL	11/18/2020	93.00	93.00
25949	CLEAN EARTH ENVIRONMENTAL SOLUTIONS, INC. HHW DISPOSAL SERVICE & SUPPLIES	11/18/2020	32,754.55	32,754.55
25950	CLEARSPAN FABRIC STRUCTURES INTERNATIONAL, INC FABRIC COVER STRUCTURE - ORGANICS PROGRAM	11/18/2020	103,789.00	103,789.00
25951	COAST COUNTIES TRUCK & EQUIPMENT CO. SS VEHICLE MAINTENANCE	11/18/2020	1,487.09	1,487.09
25952	CONSTRUCTION & DEMOLITION RECYCLING ASSOCIATION 2021 ANNUAL AGENCY MEMBERSHIP	11/18/2020	275.00	275.00
25953	CSC OF SALINAS/YUMA ALL SITES VEHICLE MAINTENANCE	11/18/2020	24.39	24.39
25954	FULL STEAM STAFFING LLC JC CONTRACT LABOR	11/18/2020	9,611.69	9,611.69
25955	GEOLOGIC ASSOCIATES, INC. JC ENGINEERING SERVICES	11/18/2020	19,914.00	19,914.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
25956	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/18/2020	12,274.53	12,274.53
25957	GONZALES ACE HARDWARE ALL SITES FACILITY & VEHICLE MAINTENANCE	11/18/2020	277.57	277.57
25958	GONZALES TIRE & AUTO SUPPLY JC VEHICLE MAINTENANCE	11/18/2020	101.75	101.75
25959	GOVERNMENT FINANCE OFFICERS ASSOCIA REVIEW FEE FOR CAFR AWARD	11/18/2020	460.00	460.00
25960	GREEN LINE LIQUID WASTE HAULERS SSTS FACILITY MAINTENANCE	11/18/2020	5,040.00	5,040.00
25961	GREEN RUBBER - KENNEDY AG, LP JC IMPROVEMENTS	11/18/2020	227.76	227.76
25962	GREEN VALLEY INDUSTRIAL SUPPLY, INC SS FACILITY MAINTENANCE	11/18/2020	7.92	7.92
25963	JT HOSE & FITTINGS ALL SITES EQUIPMENT MAINTENANCE	11/18/2020	1,734.64	1,734.64
25964	KING CITY HARDWARE INC. JR FACILITY MAINTENANCE	11/18/2020	212.59	212.59
25965	LIEBERT CASSIDY WHITMORE LEGAL SERVICES	11/18/2020	304.00	304.00
25966	MAESTRO HEALTH FSA SERVICE FEES	11/18/2020	150.00	150.00
25967	MALLORY CO. INC HHW SAFETY SUPPLIES	11/18/2020	634.05	634.05
25968	MCGILLOWAY, RAY, BROWN & KAUFMAN AUDIT SERVICES	11/18/2020	21,151.25	21,151.25
25969	MCMASTER-CARR SUPPLY COMPANY SS FACILITY MAINTENANCE	11/18/2020	63.65	63.65
25970	MISSION LINEN SUPPLY ALL SITES UNIFORMS	11/18/2020	484.49	484.49
25971	MONTEREY COUNTY HEALTH DEPARTMENT QUARTERLY COUNTY REGIONAL FEE	11/18/2020	27,614.68	27,614.68
25972	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS MONTHLY SEWER SERVICE	11/18/2020	2,140.93	2,140.93

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
25973	NEXIS PARTNERS, LLC MONTHLY ADMIN BUILDING RENT	11/18/2020	9,212.00	9,212.00
25974	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	11/18/2020	1,013.35	1,013.35
25975	ONE STOP AUTO CARE/V & S AUTO CARE, INC ALL SITES VEHICLE MAINTENANCE	11/18/2020	627.97	627.97
25976	PINNACLE MEDICAL GROUP, INC. A PROFESSIONAL CORPORATION PRE-EMPLOYMENT PHYSICAL AL	11/18/2020	75.00	75.00
25977	PITNEY BOWES - POSTAGE ADM POSTAGE	11/18/2020	320.99	320.99
25978	PROBUILD COMPANY LLC ALL SITES FACILITY MAINTENANCE	11/18/2020	3,486.21	3,486.21
25979	QUINN COMPANY ALL SITES EQUIPMENT & VEHICLE MAINTENANCE EQUIPMENT PARTS RETURN	11/18/2020	2,457.37 (1,494.13)	963.24
25980	REPUBLIC SERVICES #471 TRASH & RECYCLING SERVICES	11/18/2020	78.25	78.25
25981	RODOLFO RAMIREZ AYALA ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/18/2020	3,220.00	3,220.00
25982	**VOID**	11/18/2020	-	-
25983	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JC FACILITY MAINTENANCE	11/18/2020	655.29	655.29
25984	SCS ENGINEERS JC ENGINEERING SERVICES	11/18/2020	14,044.00	14,044.00
25985	SCS FIELD SERVICES ALL SITES ROUTINE & NON ROUTINE ENGINEERING SERVICES	11/18/2020	21,072.50	21,072.50
25986	SKINNER EQUIPMENT REPAIR, INC. ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/18/2020	640.00	640.00
25987	SOLEDAD TIRE & WHEEL SERVICE, INC. JC & SS VEHICLE MAINTENANCE	11/18/2020	471.09	471.09
25988	SOUTHERN COUNTIES OIL CO., A CA LIMITED PARTNERSHIP SS & JR BIODIESEL FUEL	11/18/2020	3,438.19	3,438.19
25989	STERICYCLE, INC ADM SHREDDING SERVICES	11/18/2020	90.34	90.34

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
25990	TELCO BUSINESS SOLUTIONS MONTHLY NETWORK SUPPORT	11/18/2020	245.35	245.35
25991	TRI-COUNTY FIRE PROTECTION, INC. JC SAFETY SUPPLIES	11/18/2020	520.30	520.30
25992	ULINE, INC. SS SAFETY SUPPLIES	11/18/2020	262.06	262.06
25993	VALERIO VARELA JR ALL SITES VEHICLE & EQUIPMENT MAINTENANCE	11/18/2020	10,000.00	10,000.00
25994	**VOID**	11/18/2020	-	-
25995	VALLEY FABRICATION, INC. SS FACILITY MAINTENANCE	11/18/2020	653.06	653.06
25996	VEGETABLE GROWERS SUPPLY, INC. JC SAFETY SUPPLIES	11/18/2020	36.07	36.07
25997	VOSTI'S INC JC EQUIPMENT MAINTENANCE	11/18/2020	207.98	207.98
25998	WESTERN EXTERMINATOR COMPANY ALL SITES EXTERMINATOR SERVICE	11/18/2020	73.50	73.50
25999	US BANK CORPORATE PAYMENT SYSTEM COSTCO: WEBCAM FOR WEBINARS/TRAININGS OCCUPATIONAL SAFETY: 40-HOUR HAZWOPER TRAINING ARLO NETGEAR: CH FACILITY MAINTENANCE BAUDVILLE: EMPLOYEE OF THE YEAR NAME PLATE AMAZON: ADMIN OFFICE COVID SMALL CLEANING CLOTHES EXPERIAN: CREDIT CHECKS AMAZON: JC ORGANICS FACILITY MAINTENANCE SALUDPPE: JC & SS JANITORIAL SUPPLIES CABLE WAREHOUSE: JC & SS SUPPLIES AMAZON: ALL SITES COVID SUPPLIES FALSE ALARM REDUCTION PROGRAM:ANNUAL RENEWAL HARBOR FREIGHT: OPS ADMIN SUPPLIES INDUSTRIAL SCIENTIFIC: LFG GAS MONITORING TRAK 4 INC: JC SOFTWARE SUBSCRIPTION TRAK 4 INC: SS SUBSCRIPTIONS HD SUPPLY: JC & SS JANITORIAL SUPPLIES ATT.COM: INTERNET ATT.COM: JC INTERNET SERVICE AMAZON: RR SUPPLIES AMAZON: ALL SITES COVID SUPPLIES INTERMEDIA: MONTHLY EXCHANGE SERVER HOSTING SURVEYMONKEY: FINANCE SOFTWARE ZOOM: FINANCE NETWORK SUPPORT USCC: ANNUAL COMPOSTING CONFERENCE AMAZON: JC ECS SUPPLIES	11/19/2020	120.15 259.95 19.98 26.02 20.08 99.90 109.24 148.28 86.32 45.84 456.75 57.85 1,345.03 83.88 167.76 107.83 129.69 70.00 26.21 198.25 391.68 99.00 124.97 199.00 568.21	

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
	HARBOR FREIGHT: JC SUPPLIES		344.00	
	SMART & FINAL: ADMINISTRATIVE OFFICE SUPPLIES		24.92	
	SOLUTIONS PEST & LAWN: JR & JC FACILITY MAINT		1,175.42	
	AMAZON: JC MAINTENANCE SUPPLIES		130.58	
	OCCUPATIONAL SAFETY: 40-HOUR HAZWOPER PO		259.95	
	PERFECT WATER TECHNOLOGIES: JC SUPPLIES		29.51	
	PERFECT WATER TECHNOLOGIES: CHLF SUPPLIES		410.21	
	AMAZON: CAMERA COVERS		7.64	
				7,344.10
26000	**VOID**	11/19/2020	-	-
26001	**VOID**	11/19/2020	-	-
26002	**VOID**	11/19/2020	-	-
26003	AMERICAN SUPPLY CO. ALL SITES JANITORIAL SUPPLIES	11/25/2020	317.41	317.41
26004	AT&T SERVICES INC ALL SITES TELEPHONE SERVICES	11/25/2020	734.62	734.62
26005	BC LABORATORIES, INC CH LAB WATER	11/25/2020	1,794.26	1,794.26
26006	BECKS SHOES AND REPAIR ALL SITES SAFETY SUPPLIES	11/25/2020	989.33	989.33
26007	COAST COUNTIES TRUCK & EQUIPMENT CO. SS VEHICLE MAINTENANCE	11/25/2020	162.56	162.56
26008	COUNTY OF MONTEREY RESOURCE MANAGEMENT AGENCY JC ROADWAY IMPROVEMENTS	11/25/2020	825,000.00	825,000.00
26009	DATAFLOW BUSINESS SYSTEMS INC. MONTHLY COPIER MAINTENANCE	11/25/2020	228.11	228.11
26010	ERNEST BELL D. JR ALL SITES JANITORIAL SERVICES	11/25/2020	4,055.00	4,055.00
26011	FERGUSON ENTERPRISES INC #795 JC IMPROVEMENTS	11/25/2020	273.13	273.13
26012	FULL STEAM STAFFING LLC JC CONTRACT LABOR	11/25/2020	2,420.31	2,420.31
26013	GLOBAL EQUIPMENT COMPANY INC. SS FACILITY MAINTENANCE	11/25/2020	452.94	452.94

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
26014	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/25/2020	10,364.77	10,364.77
26015	**VOID**	11/25/2020	-	-
26016	GONZALES ACE HARDWARE ALL SITES FACILITY & VEHICLE MAINTENANCE	11/25/2020	298.26	298.26
26017	**VOID**	11/25/2020	-	-
26018	GONZALES TIRE & AUTO SUPPLY SS VEHICLE MAINTENANCE	11/25/2020	170.48	170.48
26019	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE	11/25/2020	535.58	535.58
26020	HOPE SERVICES SSTS LITTER ABATEMENT	11/25/2020	12,220.60	12,220.60
26021	MISSION LINEN SUPPLY ALL SITES UNIFORMS	11/25/2020	99.69	99.69
26022	MONTEREY CITY DISPOSAL SERVICE, INC. MIXED RECYCLING DIVERSION FEES	11/25/2020	225.00	225.00
26023	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	11/25/2020	849.93	849.93
26024	PENINSULA MESSENGER LLC ALL SITES COURIER SERVICE	11/25/2020	746.00	746.00
26025	PITNEY BOWES - POSTAGE ADM POSTAGE	11/25/2020	357.79	357.79
26026	PURE WATER BOTTLING ALL SITES WATER SERVICE	11/25/2020	517.45	517.45
26027	ROSSI BROS TIRE & AUTO SERVICE ALL SITES VEHICLE & EQUIPMENT MAINTENANCE	11/25/2020	1,378.36	1,378.36
26028	**VOID**	11/25/2020	-	-
26029	SCOTT JOHNSON ALL SITES VEHICLE MAINTENANCE	11/25/2020	953.81	953.81
26030	SECURITY SHORING & STEEL PLATES, INC. SS EQUIPMENT RENTAL	11/25/2020	411.00	411.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 11/1/2020 to 11/30/2020

Check #	Vendor	Check Date	Amount	Check Total
26031	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	11/25/2020	160.00	160.00
26032	TRI-COUNTY FIRE PROTECTION, INC. SS SAFETY SUPPLIES	11/25/2020	55.93	55.93
26033	TY CUSHION TIRE, LLC 950M EQUIPMENT TIRES	11/25/2020	22,180.38	22,180.38
26034	ULINE, INC. GONZALES CLOTHING CLOSET SUPPLIES	11/25/2020	783.36	783.36
26035	VALERIO VARELA JR ALL SITES VEHICLE & EQUIPMENT MAINTENANCE	11/25/2020	1,700.00	1,700.00
26036	VALLEY FABRICATION, INC. JC FACILITY MAINTENANCE JC ORGANICS FACILITY MAINTENANCE	11/25/2020	128.37 109.85	238.22
26037	VISION RECYCLING INC OCT. ORGANICS PROCESSING	11/25/2020	119,152.78	119,152.78
26038	WESTERN EXTERMINATOR COMPANY SS & JC EXTERMINATOR SERVICE	11/25/2020	358.00	358.00
	Subtotal			1,493,469.72
	Payroll Disbursements			542,142.25
	Grand Total			<u>2,035,611.97</u>



Report to the Board of Directors

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration Manager

Title: December 2020 Quarterly Investments Report

ITEM NO. 3

Finance and Administration Manager/
Controller/Treasurer

General Manager/CAO

N/A

Authority General Counsel

RECOMMENDATION

Staff recommends that the Board accepts the December 2020 Quarterly Investments Report.

The investment policy requires that the Treasurer render an investment report to the Board of Directors at the first regular Board Meeting occurring after the end of each calendar quarter.

STRATEGIC PLAN RELATIONSHIP

This agenda item is a routine operational item and does not relate to the Authority's strategic plan.

FISCAL IMPACT

None

DISCUSSION & ANALYSIS

The vast majority, \$29,500,607.34 (96.72%), of the Authority's investment portfolio is invested in the State's Local Agency Investment Fund (LAIF). For the month ended December 31, 2020, the LAIF effective yield was 0.540%. LAIF is invested as part of the State's Pooled Money Investment Account (PMIA) with a total of \$103.0 Billion as of November 20, 2020. The Authority's LAIF investment of \$29,500,607.34 represents .029% of the PMIA. Attached is a summary of the PMIA portfolio as of December 31, 2020.

ATTACHMENT(S)

1. December 31, 2020 Cash and Investments Report
2. December 31, 2020 PMIA Portfolio Composition and Average Monthly Yields

SALINAS VALLEY SOLID WASTE AUTHORITY

Cash and Investments Report

December 31, 2020

Issuer/Investment	Rate	Balance	Maturity	Moody's Rating
Investments Managed by Authority Treasurer:				
Petty Cash	-	\$ 1,600.00	N/A	N/A
General Checking Account	-	785,604.04	Same day	Aa2
Payroll Checking account	-	10,000.00	Same day	Aa2
General Deposit Account	-	1,000.00	Same day	Aa2
Scalehouse Deposit Account	-	42,740.15	Same day	Aa2
FSA Checking Account	-	10,049.40	Same day	Aa2
LAIF	0.540%	29,500,607.34	Same day	N/A
LAIF - FMV Adjustment		150,340.94		
		<u>\$ 30,501,941.87</u>		

The Authority has sufficient liquidity to meet expenditure requirements for the next 6 months.





PMIA/LAIF Performance Report as of 01/08/21



PMIA Average Monthly Effective Yields⁽¹⁾

Dec	0.540
Nov	0.576
Oct	0.620

Quarterly Performance Quarter Ended 09/30/20

LAIF Apportionment Rate ⁽²⁾ :	0.84
LAIF Earnings Ratio ⁽²⁾ :	0.00002309407394024
LAIF Fair Value Factor ⁽¹⁾ :	1.004114534
PMIA Daily ⁽¹⁾ :	0.65%
PMIA Quarter to Date ⁽¹⁾ :	0.80%
PMIA Average Life ⁽¹⁾ :	169

Pooled Money Investment Account Monthly Portfolio Composition ⁽¹⁾ 11/30/20 \$103.0 billion

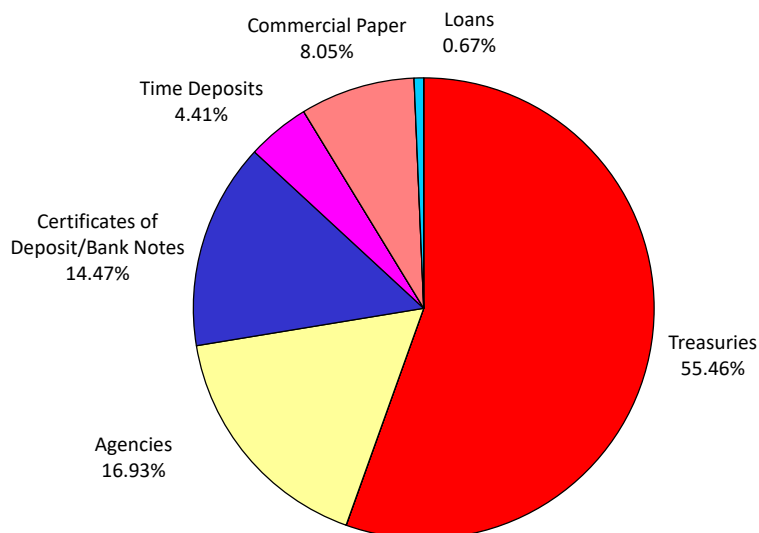


Chart does not include 0.01% of mortgages. Percentages may not total 100% due to rounding.

Daily rates are now available here. [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

⁽¹⁾ State of California, Office of the Treasurer

⁽²⁾ State of California, Office of the Controller



Report to the Board of Directors

Date: January 21, 2021

From: Mandy Brooks, Resource Recovery Manager

Title: Member and Interagency Activities Report for November & December 2020

ITEM NO. 4

N/A

Finance and Administration Manager/
Controller/Treasurer

General Manager/CAO

N/A

Authority General Counsel

RECOMMENDATION

Staff recommends that the Board accept this item. The report is intended to keep the Board apprised of activities and communications with member agencies and regulators.

STRATEGIC PLAN RELATIONSHIP

Promote the Value of SVR Services and Programs to the Community.
The Authority provides a wide array of recycling and waste recovery services and programs to the public including local businesses, schools, multifamily complexes and participates in numerous community events and cleanups. Providing monthly reports highlighting these activities ensures that the strategic plan goal is being met.

FISCAL IMPACT

This agenda item is a routine operational item and does not have a direct budget impact.

DISCUSSION & ANALYSIS

Monterey County Environmental Health Bureau (Local Enforcement Agency - LEA)

Sun Street Transfer Station: The monthly inspections for the Sun Street Transfer Station (SSTS) were conducted on November 23 and December 22. No areas of concern or violations were noted for the inspections. The LEA was notified on November 19 that the transfer station exceeded its permitted tonnage on 11/18/2020 by 14.17 tons. Tonnage exceedances were due to increased waste from homeless encampments, C&D projects, and expired commodity from ag packing facilities with no customers being turned away.

Johnson Canyon Landfill & Composting Facility: The monthly inspections for the Johnson Canyon Landfill and Composting Facility were conducted on November 24 and December 9 and no areas of concern or violations were noted for the inspections.

Jolon Road Transfer Station: The monthly inspections for Jolon Road Transfer Station were conducted on November 24 and December 15. No areas of concern or violations were noted for the inspections.

The quarterly inspections for Crazy Horse Landfill (closed) and Lewis Road Landfill (closed) were conducted on December 15. No violations or areas of concern were observed at either facility during the inspections.

Monterey Regional Waste Management District

The Authority and MRWMD are partnering with Blue Strike Environmental to begin Edible Food Recovery audits starting in Jan 2021 to document the existing food recovery network and identify gaps and needs of local food pantries and feeding organizations. Edible food recovery is a large component of SB 1383 requirements and a regional approach will ensure effective program implementation across the entire county.

Gonzales Clothing Closet

Due to the December re-issued Stay at Home order for Monterey County, the clothing closet was closed Dec 11, 2020 thru Jan 11, 2021. The operating hours will continue to be Tuesday and Wednesday from 3:30pm to 5:30pm. They are operating indoors at 25% capacity with mandatory masks, social distancing, and disinfection and cleaning policies in place. The table below includes stats for the last four months of 2020 and **totals for the 2020 calendar year (CY)**.

CY 2020	# of Volunteers	Hours	Clothing Items Distributed	# of Families Served	# of Family Members Served
Sept 2020	3	67	152	7	28
Oct 2020	2	24	57	3	15
Nov 2020	4	74.5	251	10	40
Dec 2020	3	61	175	9	43
Monthly Totals	3 (Avg)	226.5	635	29	126
CY TOTALS	5	463	2,718	160	715

Clean Up Events

Three community cleanup events were conducted in Salinas in Sept, Oct and Nov by Republic Services. The results from the events are highlighted below.

- **Salinas, Districts 4, 5 & 6:** Republic Services conducted a joint City Council Districts clean up on Sept. 26th at Madison Lane Transfer Station and collected 8.25 tons of trash and 7.53 tons of recyclable materials resulting in a 48% diversion rate for the event.
- **Salinas, Citywide:** Republic Services conducted the annual citywide clean up on Oct. 24th at the Madison Lane Transfer Station and collected approximately 8.2 tons of trash and 12.74 tons of recyclable materials resulting in a 61% diversion rate for the event.
- **Salinas, Districts 1, 2 & 3:** Republic Services conducted a joint City Council Districts clean up on Nov 7th at Madison Lane Transfer Station and collected 3.28 tons of trash and 4.46 tons of recyclable materials resulting in a 58% diversion rate for the event.

FY 20-21 Current and Future Events with SVR Staff Participation

Due to Monterey County's re-issued Shelter in Place order and the current State Stay-at-home order for COVID-19, most events have been cancelled or postponed

Gonzales: None
Greenfield: None
King City: None
Salinas: None
Soledad: 12/5/20 Float in Holiday Parade
Mo. Co.: None

BACKGROUND

Established in November 2014 as part of the FY 14-15 Strategic Plan 3-year goal to increase public access, involvement, and awareness of Salinas Valley Recycles activities, the monthly report keeps the Board apprised of communications with member agencies and regulators. In addition, the report has evolved over the years to also include a current and future event list to inform Board members and the public of community events and cleanups occurring in each member agency's service area.

ATTACHMENT(S)

None



Report to the Board of Directors

ITEM NO. 5

N/A

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

Authority General Counsel

Date: January 21, 2021
From: Janna Faulk, Recycling Coordinator
Title: Monterey County Health Department,
Environmental Health Bureau, Calendar Year 2019
Used Motor Oil and Filter Recycling Program Annual
Report

RECOMMENDATION

Staff recommends that the Board accept the report.

STRATEGIC PLAN RELATIONSHIP

The recommended action will assist the Authority in supporting the Strategic Plan Goal to Implement 75% Diversion of Waste from Landfills by continuing to partner with the Monterey County Health Department, Environmental Health Bureau (MCEHB) to educate the public and commercial customers on how and where to properly recycle used motor oil and oil filters.

FISCAL IMPACT

There is no fiscal impact to the Authority for MCEHB to provide these services.

A total of \$138,266 was awarded to MCEHB from the California Department of Resources Recycling and Recovery's (CalRecycle) 10th Cycle of the Used Oil Payment Program (OPP) funding. This funding was allocated to MCEHB to administer the program as the Lead Agency. MCEHB uses the funding to provide countywide used oil and oil filter recycling services and education.

DISCUSSION & ANALYSIS

When the member cities assigned their funds to MCEHB, the Authority's Board required a series of goals and objectives from MCEHB including an annual report for the Board. The attached report was received on November 10, 2020 and covers the period of January 1, 2019 through December 31, 2019.

The purpose of the report is to describe the tasks and accomplishments performed in order to maintain and enhance existing used motor oil and used oil filter recycling services available to the residents located within the Authority's service area.

CY 2019

Program Highlights:

- Residential Drop-off Centers: A total of 88,430 gallons of used oil and 5,000 used oil filters were collected at the 29 Certified Collection Centers countywide. Of that, 79% of the used oil (70,190 gallons) and 80% of the filters (4,000) came from the Authority's service area. This represents an approximate increase of 3% in used oil

collected in the Authority's service area compared to CY 2018. Eleven of the drop off locations did not report filter counts for 2019 thus, comparing the oil filter collection numbers to 2018 is not an accurate statistic of program results.

- Residential Curbside Collection: A total of 27,569 gallons of used oil and 9,737 used oil filters were collected from the Authority's service area. This represents an approximate 41% increase in used oil and decrease of 1% in used oil filters collected in the Authority's service area compared to CY 2018.
- Filter Exchange Events: Eight filter exchange events were incorporated into South County community clean up events. MCEHB staff provided vouchers for a free filter from a local auto store in exchange for a used oil filter dropped off for recycling at the event. Numbers of vouchers provided and redeemed was not available in the report.
- Agricultural Oil and Filter Drop off Program: A total of 50,864 gallons of used oil and 22,600 filters were collected from Agricultural Oil & Filter Collection Centers, all of which are located within the Authority's service area. This represents a 10% increase in used oil and a 0.4% increase in used oil filters collected compared to calendar year 2018.

In the upcoming year, MCEHB plans to promote the used oil and filter recycling program through direct education, outreach and media advertisements. MCEHB also plans to increase the usage of the new Instagram account as an outlet for providing used oil and filter recycling education.

BACKGROUND

Since 1994, MCEHB has provided a comprehensive countywide Used Motor Oil & Filter Recycling Program. By utilizing the State's Oil Payment Program (OPP) funding from CalRecycle, MCEHB has established services and developed programs to serve the needs of the residential, agricultural and marina communities throughout Monterey County. MCEHB maintains these services on an ongoing basis. By acting as the Lead Agency and combining funding from each jurisdiction, an economy of scale is created which greatly benefits the Cities and County, allowing for uniform promotion of the programs through various media outlets.

The CalRecycle OPP funding is a non-competitive payment process available to local governments (city or county) in which payment is calculated and allocated to recipients on a per capita basis using the Department of Finance's population statistics. Each funding cycle is a 2-year term that must be applied for annually. The application process requires MCEHB to submit an adopted Resolution or Letter of Commitment stating that it is applying as a Regional Lead. Each of the Cities must also submit a Letter of Authorization that authorizes MCEHB to apply for OPP funding, implement the program, and administer the OPP funds on its behalf. A new Letter of Authorization is required from each City for each application cycle in order to receive the funding allocated for the specific payment cycle. Each City can choose to manage the program or allocate it to MCEHB or another agency it may choose to designate.

ATTACHMENTS

1. Monterey County Used Oil & Filter Recycling Program Annual Report, CY 2019

County of Monterey

***Monterey County
Used Oil & Filter Recycling
Program Annual Report to
the Salinas Valley Solid
Waste Authority***

Administrator

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

Executive Summary

Since 1994, the Monterey County Health Department, Environmental Health Bureau (MCEHB) has effectively administered the Countywide Used Oil & Filter Recycling Program on behalf of all the cities and unincorporated area of Monterey County.

The MCEHB ensures the proper disposal and recycling of used oil and used oil filters to prevent, or at least minimize, illegal dumping by implementing simple, convenient solutions to dispose and recycle used oil and used oil filters for residents, farmers, and boaters in Monterey County through:

- A curbside collection program
- Take back events
- Collection at Certified Collection Centers (CCC) and non-certified collection centers

MCEHB, in partnership with Waste Management, the franchise hauler, conduct a variety of education and outreach activities to:

- Educate the Monterey County community regarding the proper disposal of used oil and used oil filters
- Distribute residential oil and filter collection kits and clean boater collection kits and other educational materials
- Promote the various free and convenient outlets for proper disposal of used oil and filters
- Increase participation in the programs
- Services are also advertised using radio, newspaper, website, and other sources.

As the administrators of the program, MCEHB staff conducts annual site visits with each of the CCC's and supplies haulers providing curbside collection in Monterey County with an adequate inventory of used oil containers and filter bags. The program also ensures the collection equipment located at various collection centers are in good working condition. Lastly, MCEHB ensures compliance with all requirements by preparing and submitting reports to CalRecycle and other agencies regarding the progress and success of the program.

While MCEHB administers the program for the entire Monterey County, this report focuses on data and activities conducted within the SVSWA service area during the 2019 calendar year.

MCEHB will continue to promote the residential and agricultural programs through direct education and outreach, as well as media advertisements. In the upcoming year, MCEHB plans to increase advertisements through utilization on our social media outlets.

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

1. Residential Drop-off Centers Program: Calendar Year 2019

The data for this report comes from three sources. CalRecycle provides data from CCC's to MCEHB for centers that apply for a rebate through the program. Data from other CCC sites is captured from invoices paid by MCEHB from Bayside Oil, Inc., the County's contracted used oil hauler and by direct phone calls to the CCC's. This allows MCEHB to capture unreported used oil collection data. Calling the centers directly also allows MCEHB an opportunity to provide technical assistance and support to the CCC's.

There is a total of 29 CCC sites in Monterey County that collected a total of 88,430 gallons of used oil and 5,000 filters in 2019. Table 1a includes data collected from 19 CCC's in the SVSWA service area. A total of 70,190 gallons of used oil and 4,000 oil filters were collected from residential drop-off centers in the Salinas Valley Solid Waste Authority (SVSWA) area. The data shows that the gallons of used oil collected at CCC sites increased by 2.68% and number of filters decreased by 76% compared to 2018. However, the decrease in filters collected could be attributed to the fact that the Auto Zone Collection number provided hit a major decrease and O'Reilly Auto Parts stores did not report filter data.

MCEHB incorporated 8 filter exchange events in 2019. MCEH staff hosted tables at three of the South County cities Community Clean as well as tabled at Certified Collection Centers. Staff were onsite to provide do-it-yourselfers who brought in a used oil filter for recycling, a voucher to receive a FREE new filter at the local auto store, answer questions and hand out giveaways, dates of the events are listed in Section 4. Staff also attended the Agricultural Expo and Environmental Compliance Workshop to provide education on proper disposal and recycling of used oil and used oil filters, increase awareness of the CCC's around the County and provide rags, funnels, used oil recycling kits and filter wrenches.

Methodology

CalRecycle provides MCEHB staff with collection center data annually for the previous calendar year. MCEHB staff also visits each center at least annually to verify State certification requirements, help answer questions, and provide additional resources to centers as needed.

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

Table 1a. Residential Drop-off Collection Data for 2019 Calendar Year

Drop-off Center	City/Area	Used Oil			Filters		
		2017	2018	2019	2017	2018	2019
*AutoZone #5509	Gonzales	2,690	3,370	3,500	1,750	1,500	500
*AutoZone #5510	King City	3,140	2,600	2,500	1,750	1,250	500
*AutoZone #6290	Soledad	1,870	1,855	2,555	1,750	1,250	250
*AutoZone #5512	Salinas	8,210	7,110	7,665	3,250	3,000	500
*AutoZone #5513	Prunedale	4,250	3,895	3,680	3,250	2,250	250
*AutoZone # 5514	Salinas	8,893	9,940	8,585	0	2500	500
*AutoZone #3744	Salinas	9,760	9,650	9,770	3,250	3,000	1,250
*AutoZone #6281	Salinas	915	2,105	2,940	500	1,750	250
Bridgestone Firestone Store	Salinas	20	0		0	0	0
Jiffy Lube #2330	Salinas		0		500	0	0
O'Reilly Auto Parts # 2702	Salinas	4,390	4,675	4,345	1,000	0	0
O'Reilly Auto Parts # 2991	Salinas	4,470	4,850	4,690	500	0	0
O'Reilly Auto Parts # 3133	King City	2,920	3,350	4,245	750	0	0
O'Reilly Auto Parts # 2554	Salinas	2,440	2,520	2,300	750	0	0
O'Reilly Auto Parts # 3538	Salinas	4,935	5,770	6,145	500	0	0
O'Reilly Auto Parts # 3566	Soledad	3,150	3,270	3,550	750	0	0
O'Reilly Auto Parts # 4731	Greenfield	3,285	3,400	3,720	750	0	0
Oil Can Henry's	Salinas	0	0		0	0	0
Ownes Chevron	King City	0	0		0	0	0
Total		65,338	68,360	70,190	21,000	16,500	4,000
Difference			3,022	1,830		-4,500	-12,500
Percent Difference			5%	2.68%		-21%	-76%

State approved formula for converting drums to number of filters. (55-gallon drum crushed filters= 750 filters & 55-gallon drum uncrushed filters= 250 filters). This calculation is used to compare the total number of filters collected to other facilities and by year.

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

Filter Collection at Drop-off Centers

Chart 1b. Gallons of used oil collected from residential CCC sites in SVSWA area

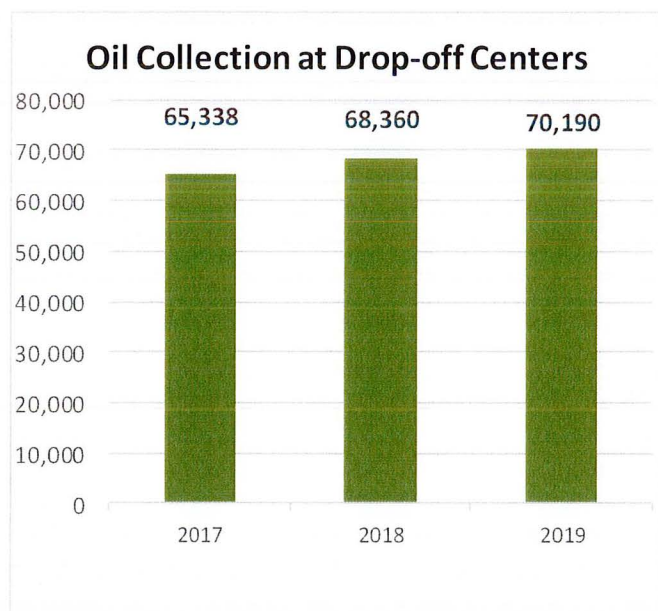
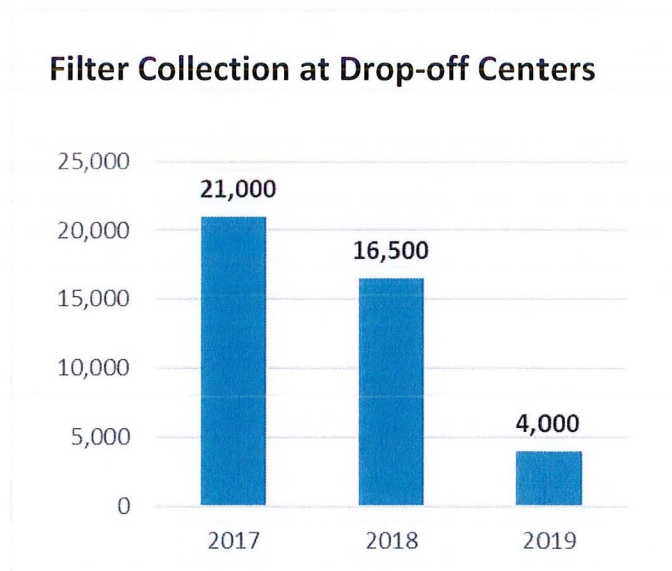


Chart 1c. Number of filters collected from residential CCC sites in SVSWA area



Residential Curbside Collection Program: Calendar Year 2019

A total of 27,569 gallons of used oil and 9,737 filters were collected throughout Monterey County in SVSWA region. Table 2a includes a breakdown of the data reported to MCEHB from Republic Services of Salinas, Tri-Cities Disposal and Waste Management, the three solid waste haulers that provide collection services in the SVSWA service area. MCEHB ensures all franchise haulers in Monterey County are provided with supply of oil containers and filter bags. During the 2019 calendar year, MCEHB coordinated with Rancho Cielo staff to ensure assembly and transportation of oil containers.

There was a slight 41% increase in used oil collected and a slight 1% decrease in filters collected compared to the collection data from 2018. MCEHB promotes collection of used oil and filters via curbside through radio in both English and Spanish radio, newspaper, and tabling. At tabling events MCEHB provides used oil and filter collection kit that includes a 2.5-gallon container, filter bag, rag, filter wrench, filter drainers, oil funnel and education handouts.

Methodology

MCEHB receives oil and filter collection data from Waste Management on a monthly basis and collects data directly from Bayside Oil, the County's contracted oil hauler. MCEHB provides containers, filter bags and technical assistance to the franchise haulers as necessary.

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

Table 2a. Curbside Oil & Filter Collection in SVSWA area Calendar Year Comparisons

		Used Oil			Filters		
Hauler	City/Area	2017	2018	2019	2017	2018	2019
Republic Services of Salinas	Salinas	9,821	6,805	15,180	1,000	1,000	1,000
Tri-Cities Disposal	Soledad	2,856	2,808	2,848	2,834	2,745	2,806
Tri-Cities Disposal	Gonzales	1,581	1,418	1301	1,637	1,384	1326
Tri-Cities Disposal	Greenfield	4,273	4,275	4130	4,321	3,948	3641
Tri-Cities Disposal	CSD of Spreckles	8	9	5	10	7	4
Waste Management, Inc.	King City	260	1,407	1,110	57	221	236
Waste Management, Inc.	Unincorporated Monterey County	2,480	2,811	2,995	506	569	724
	Total	21,279	19,533	27,569	10,365	9,874	9,737
			(1,746)	8,036		(491)	-137
	Percent Difference		-8%	41%		-5%	-1%

Chart 2b. Gallons of used oil collected through residential curbside in SVSWA

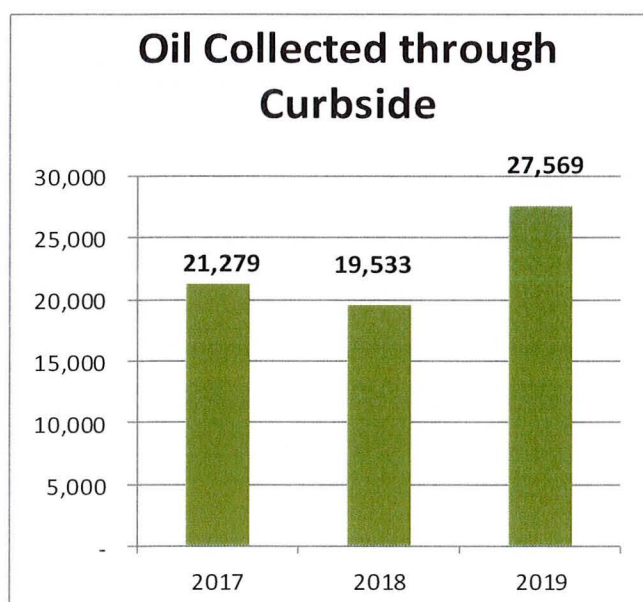
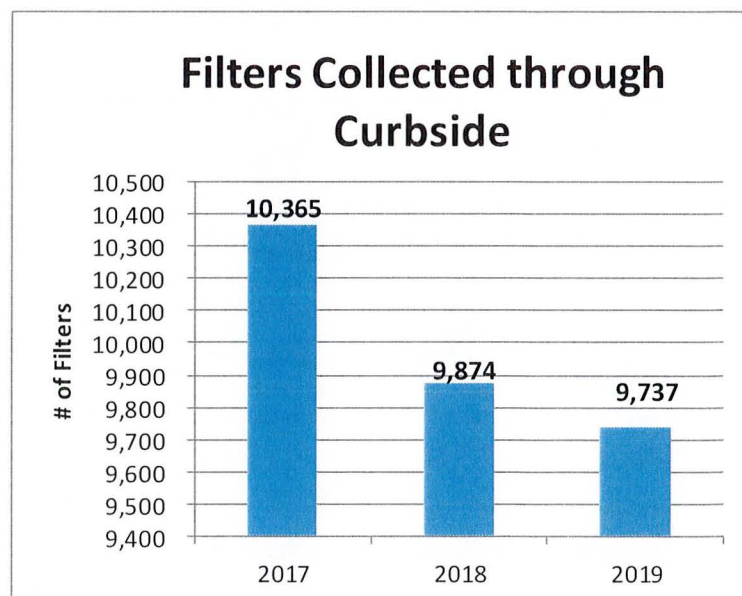


Chart 2c. Number of filters collected through residential curbside in SVSWA



**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

3. Agricultural Oil and Filter Drop off Program: Calendar Year 2019

A total of 50,864 gallons of used oil and 22,600 filters were collected from Agricultural Oil & Filter Collection Centers (Ag Centers) in Monterey County. Table 3a below includes data from the three Agricultural CCC sites serving small farmers in Monterey County, all of which are located within the SVSWA service area. The data below shows a 10% increase in used oil and a .4% increase in used oil filters collected compared to calendar year 2018. The collection center in King City closed its doors in 2019.

MCEHB also published advertisements in Monterey County Herald highlighting these collection centers to increase awareness of this program.

Methodology

MCEHB collects data directly from Bayside Oil, the County's contracted oil hauler.

**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

Table 3a. Agricultural Oil & Filter Collection Calendar Year Comparisons

	Used Oil			Filters		
Ag Center	2017	2018	2019	2017	2018	2019
Sturdy Oil, Salinas	22,110	45,585	50,864	16,250	22,500	22,600
Monterey County Ag Commissioner, King City	275	0	0	500	0	0
Mo.Co. Public Works Yard	0	690	0	0	0	0
Total	22,385	46,275	50,864	16,750	22,500	22,600
Difference		23,890	4,589		5,750	100
Percent Difference		107%	10%		34%	0.4%

State approved formula for converting drums to number of filters. (55-gallon drum crushed filters= 750 filters & 55-gallon drum uncrushed filters= 250 filters). This calculation is used to compare the total number of filters collected to other facilities and through the year

Chart 3b. Gallons of used oil collected from agricultural centers

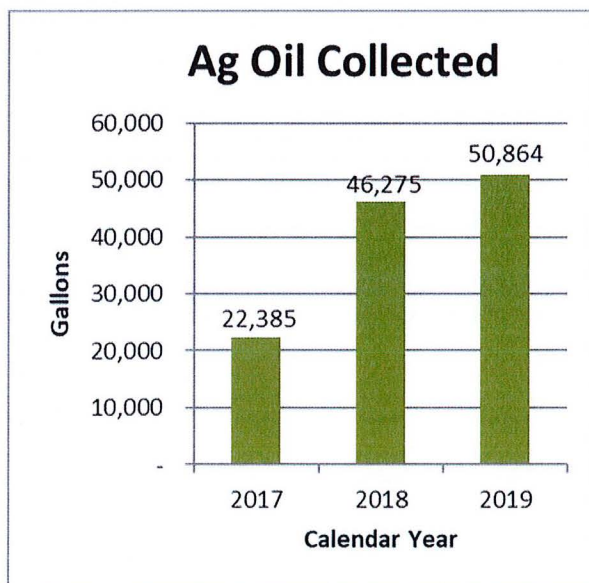
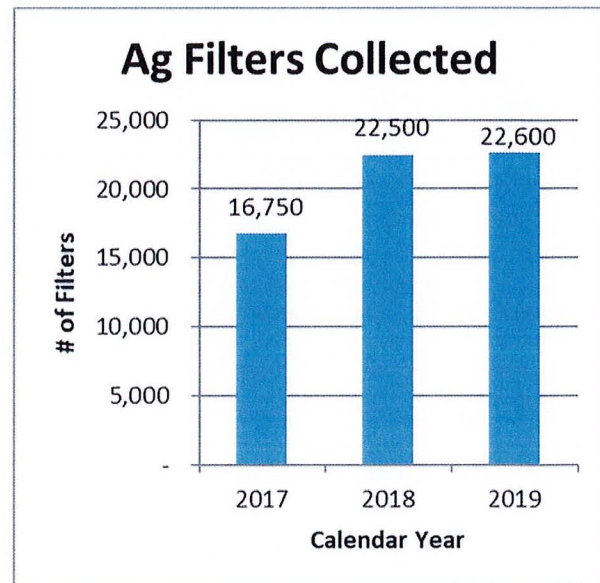


Chart 3c. Number of filters collected from agricultural centers



**Monterey County Used Oil & Filter Recycling Program
Annual Report to the Salinas Valley Solid Waste Authority
Calendar Year 2019**

4. Education and Outreach

4A. Used Oil & Filter Recycling Community Outreach

Date	Event	Location
March 23, 2019	Filter Exchange Event	Salinas
April 13, 2019	Filter Exchange Event	King City
May 18, 2019	Filter Exchange Event	Soledad
May 25, 2019	Filter Exchange Event	Greenfield
June 8, 2019	Filter Exchange Event	Salinas
September 28, 2019	Filter Exchange Event	Soledad
October 12, 2019	Filter Exchange Event	Gonzales
November 11, 2019	Filter Exchange Event	Greenfield

- Conducted site visits to **19** Certified Collection Centers within the SVSWA

MCEH staff participated in community events such as: AG Expo, Gabilan Resource Fair, Chualar Community Meeting, Dia Del Trajabador, Hazardous Waste Conference, Gonzales Community Clean Up, Soledad Reuse, Recycle & Clean Up Day and Greenfield Reuse, Recycle & Clean Up Day. Information about the program is also posted on the Monterey County Health Department website. In 2020, MCEH staff plans to establish an additional social media platform (Instagram) as a way to educate residents about proper oil and filter disposal.

4B. Media during this Reporting Period

Paid for 16 advertisements in local newspapers including the Soledad Bee, King City Rustler, Greenfield News, Gonzales Tribune.
Paid for 815 radio ads both in English and Spanish radio iHeart Radio on the Total Traffic & Weather Network focusing on the residential and curbside collection programs. Advertisements are played on KDON 102.5, KION 101.1FM, KOCN 105.1, KTOM 92.7 and La Preciosa KPRC

4C. Work to be completed during next reporting period

MCEHB will continue to promote the residential and agricultural programs through direct education and outreach, as well as media advertisements. In the upcoming year, MCEHB plans to increase the usage of our new Instagram account as an outlet for providing used oil and filter recycling education.



Report to the Board of Directors

ITEM NO. 6

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

Roy C. Santos by E.T.

Authority General Counsel

Date: January 21, 2021

From: Patrick Mathews, General Manager/CAO

Title: A Resolution Approving the Salinas Valley Solid Waste Authority Advisory Committee Bylaws

RECOMMENDATION

Staff and the Advisory Committee recommend that the Board approve the resolution.

STRATEGIC PLAN RELATIONSHIP

This action supports the Authority's core values of "Public Education" and "Community Partnerships".

FISCAL IMPACT

This agenda item is an administrative item and does not have a direct budget impact.

DISCUSSION & ANALYSIS

At the October 27, 2020 meeting the Advisory Committee discussed the development of bylaws to establish suitable parliamentary procedures. After meeting with the Authority General Counsel, the attached bylaws were developed. The drafted bylaws were reviewed and recommended for approval by the Advisory Committee on December 14, 2020.

BACKGROUND

At its May 16, 2019 Board meeting and at the recommendation of the Executive Committee, the Board of Directors approved moving forward with reconstruction of its Advisory Committee (replacing the Citizen's Advisory Committee) and Authorized the Executive Committee to review and select the final appointees from applications received from the ten identified stakeholders. At the September 19, 2019 Board of Directors meeting the nominees were appointed by the Board of Directors.

ATTACHMENT(S)

1. Resolution
2. Exhibit A – Salinas Valley Solid Waste Authority Advisory Committee Bylaws

RESOLUTION NO. 2021 -

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE SALINAS VALLEY SOLID WASTE AUTHORITY ADVISORY COMMITTEE BYLAWS

WHEREAS, on May 16, 2019, the Board of Directors approved the formation of the Advisory Committee; and,

WHEREAS, on September 19, 2019 the Advisory Committee nominees where approved by the Board of Directors and the Committee was formed; and,

WHEREAS, to establish suitable parliamentary procedures bylaws where developed.

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the Salinas Valley Solid Waste Authority Advisory Committee Bylaws, attached hereto and marked "Exhibit A", are hereby approved.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 21st day of January 2021, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

, President

ATTEST:

APPROVED AS TO FORM:

Erika J. Trujillo, Clerk of the Board

Roy Santos, Authority General Counsel

Salinas Valley Solid Waste Authority Advisory Committee Bylaws

These Bylaws shall govern the operation and management of the Salinas Valley Solid Waste Authority (Authority) Advisory Committee (Committee).

ARTICLE I. PURPOSE AND DUTIES

The role of the Committee will be to review the activities, programs, and long-range planning efforts proposed by the Authority to meet State regulations and provided feedback to the Board of Directors and staff, including but not limited to; Long Range Facilities Planning, Public Service Needs, New Program Planning and Implementation, Capital Improvements, Budgeting and Rate Setting, Legislative Advocacy, and Marketing and Public Education Activities.

ARTICLE II. MEMBERS

Section 1. Members will be appointed from and by organizations identified as representing major business interests in the Authority's region. This is an advisory committee and voluntary in its structure. Appointees may be staff, officials or members of your organization interested in local and statewide recycling and waste management issues affecting your industry. Appointments shall be approved by the Authority Board of Directors.

Section 2. Appointee Terms. The appointment term will be for 2 years with no limit on reappointments terms.

ARTICLE III. OFFICERS

Section 1. The officers are Chairperson, Vice-Chairperson, and Secretary

Section 2. Chairperson. The Chairperson will be the President of the Board of Directors or its designee and will preside at meetings of the Committee.

Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson will preside at meetings. In the absence of both the Chairperson and the Vice-Chairperson, the Committee members present (provided a quorum is present) shall designate an acting Chairperson for the meeting.

Section 4. Election of Vice-Chairperson shall be done annually, during the first held meeting of the year.

Section 5. If the office of Vice-Chairperson becomes vacant, the Committee shall elect a new Vice-Chairperson at the first held meeting by the Committee after the vacancy.

Section 6. Secretary. An Authority staff member will be selected by the General Manager to serve as the Secretary and will carry out the administrative details of the committee. S/he will keep the records of the committee, will record all votes, and will prepare the agenda and the minutes of the meetings. S/he will serve as technical advisor to the committee and will provide the necessary research and fact-finding services.

Section 7. Term of Office. No person shall serve for longer than two consecutive terms.

ARTICLE IV. MEETINGS

Section 1. Regular meetings. Regular meeting shall be held in the Authority's Administration Office, 128 Sun Street, Suite 101, Salinas, California 93901, unless otherwise designated in advance by the Secretary. Regular meetings shall be held on such days and at such times as may be determined by the committee, unless there is no business to discuss, at which time the Secretary shall post a notice of cancellation in full conformity with the Brown Act.

Section 2. Special Meetings. Subject to proper notice, special meetings may be called by the Chairperson, or in his/her absence, by the Vice-Chairperson for the transaction of business. Only those matters listed in the agenda notice of a special meeting may be discussed at that meeting and such meetings shall be conducted in full conformity with the Brown Act.

Section 3. Occurrence. Meetings will occur 4 to 6 times per year and will run an average of 2 hours. Some preparatory reading materials may be required.

Section 4. Attendance Requirements. Each member will be required to attend a minimum of 75% of all scheduled regular and special meetings held within a calendar year. Further, a member shall be absent from no more than three consecutive regular and special meetings. A violation of either of these attendance requirements will invoke enforcement procedures, which may include the committee making a recommendation to the Board of Directors and the appointing Stakeholder that the appointee be removed from the membership or recommending that the member be removed and an alternate appointment be made.

Section 5. Quorum. A majority of the appointed members of the Committee constitute a quorum. No action shall be taken except by the affirmative vote of the majority of the members present. In the event any member or members abstain from the determination of an item, said member or member shall be counted as present for the purpose of determining a quorum.

When the Secretary received notice from individual members prior to the meeting which indicates that a quorum will not be present, the secretary may cancel the meeting on behalf of the Committee.

Section 6. Minutes. All official actions shall be entered in the minutes of each meeting, said minutes to be prepared by the Secretary.

Section 7. Manner of Voting. Voting on matters coming before the Committee will be by roll call, and the vote entered into the minutes.

Section 8. Rules of Order and Procedure. Robert's Rules of Order, or those rules of order and procedure used by the Board of Directors, will provide guidelines for those aspects of proceedings not specifically provided for in these Bylaws, however, action by the Committee will not be invalidated because of a technical violation of these rules. The Chairperson will have the final say on interpretation, subject to override by a majority of the members present if there is a disagreement over a particular procedure.

Section 9. Agenda. An agenda will be prepared by the Secretary who has authority over the scheduling of agenda items and will be adhered to with the exceptions that items may be taken out of order for the convenience of those in attendance. The agenda will be published and distributed to interested parties at least seventy-two hours in advance of all meetings and in full conformity with the Brown Act.

Article V. Subcommittees

Subcommittees of the committee may be established to pursue the goals and the programs of the body. No more than four members may serve on each committee and no more than three subcommittees shall be established at one given time. Subject to the approval of the committee can set their own rules and meeting schedule. Subcommittees will report to the body regularly with updates and/or recommendations and an accounting of time spent by the members on work items.

Article VI. Committee Member Participation

Section 1. Reports. At a minimum a biannual report shall be prepared and presented by one of the Committee members to the Board of Directors on items being analyzed by the Committee providing their input. If it is deemed necessary by the Committee, the reports can be conducted more frequently.

Section 2. Board Meeting Participation. Committee members shall alternate to attend the Authority's Board of Directors monthly meetings.



Report to the Board of Directors

ITEM NO. 7

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

Roy C. Santos by E.T.

Authority General Counsel

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration Manager

Title: A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2020-21

RECOMMENDATION

The Executive Committee recommends approval of this item to the Board of Directors. The budget adjustments will ensure that the budget reflects current activity.

FISCAL IMPACT

The net fiscal impact of the recommended budget adjustments is a zero net change to fund balance for the fiscal year.

DISCUSSION & ANALYSIS

Based on activity during the first six months, staff recommends the following budget adjustments:

- Increase estimated revenues by \$565,600
- Increase operating appropriations by \$510,300
- Increase in Capital Improvements Project appropriations by \$55,300

Increase estimated tipping fee revenues by \$565,600

Increase in Solid Waste Tonnage	685,000
Increase in Organics Tonnage	582,700
Other Tipping Fee Adjustments	43,200
Deferred Rate Increases	(315,300)
Sales of Materials	(180,000)
Investment Earnings	<u>(250,000)</u>
Total Revenue Adjustments	<u><u>565,600</u></u>

The budget was written with an estimated 200,000 tons of solid waste for FY 2020-21. Tonnages continue to exceed budgeted amounts. Increasing the budgeted tonnage to 210,000 for FY 2020-21 will increase the budgeted revenue by **\$685,000**.

Tonnage for the organics continue to increase budget amounts. The budget was written for an expected 35,000 tons. The estimate is being increased to 50,000 tons to ensure an adequate budget for processing. This increases the projected revenues for organics by **\$582,700**. However, there are increased and offsetting processing costs that will be addressed in the additional appropriations.

There are several tipping fees that are being readjusted. The net effect of all these adjustments is an addition **\$43,200**.

During the FY 2020-21 Budget approval process, the Board decided to defer planned and some previously approved rate increases due to concerns over the economic impacts of the shutdowns that had just begun due to the COVID-19 outbreaks. These deferred rate increases require a reduction of **(\$315,300)** to the revenue estimate.

Sales of Materials have drastically dropped since the FY 2020-21 Budget was written. The updated estimates require a reduction of **(\$180,000)** to the revenue budget.

The vast majority of the Authority's investment portfolio is invested in the State's Local Agency Investment Fund (LAIF). LAIF invests the funds mostly in treasuries of varying maturity lengths. Recent cuts the interest rates have greatly reduced our investment earnings. The current estimates for FY 20120-21 is \$150,000 a decrease of **(\$250,000)** from the initial \$400,000 budget.

Increase operating appropriations by \$510,300

Organics Processing	444,300
Increased Set Asides	<u>66,000</u>
Total Revenue Adjustments	<u><u>510,300</u></u>

The increased tonnage for organics will require an estimated **\$444,300** in additional costs for processing to be paid to our vendor, Vision Recycling.

Increases in tonnage projections also require increases to the set asides for Johnson Canyon Landfill closure, post-closure, and new cell construction in the amount of \$66,000.

Increase Capital Improvement appropriations by \$55,300

CIP 9501 – JC LFG System Improvements: In September 2020, California Air Resources Board (CARB) and the Monterey Bay Air Resources Board (MBARB) performed a joint inspection of the Johnson Canyon Landfill operations. They found elevated emission levels around some of the landfill gas wells. In order to correct the issue, staff contracted with SCS Engineers to excavate the soil around specific wells and install a bentonite plug around each well to serve as a barrier and prevent surface emissions. Staff has also determined that the collection system piping requires upsizing to ensure sufficient capacity is available to process the collected landfill gas produced by the landfill as waste decomposes and is extracted. Staff includes funds in the budget annually for LFG improvements. However, an additional **\$50,000 in** required in this fiscal year to complete the work required to be in compliance with CARB and MBARB regulations.

CIP 9528 - JC Roadway Improvements: As a condition of the Johnson Canyon Landfill's 2007 Conditional Use Permit from the County of Monterey and as conditioned in the 2007 MOU between the Authority and the City of Gonzales, the Authority agreed to provide \$2.3 million in funding to improve the primary landfill access route. The CUP requires the County to improve this roadway section to "heavy truck traffic" standards to support refuse vehicles and transfer trucks, in addition to other heavy agricultural vehicles and produce transportation trucks that use portions of this route. This project was completed in partnership with the County, the City of Gonzales and the Authority. An additional **\$5,300** is needed to contribute the funds committed for this project.

BACKGROUND

The FY 2020-21 budget is doing well due to constant monitoring by management staff. Sustained increases in solid waste tonnages will help offset losses in revenues from sales of materials, investment earnings, and deferred rate increases. However, the additional tonnage for solid waste comes with additional costs to set asides for future landfill cell construction and eventual closure. Continued increases in tonnage to the organics program provide additional revenue but come with additional, off-setting costs for processing from our vendor.

ATTACHMENT(S)

1. Resolution
2. FY 2020-21 Mid-Year Budget Adjustments

RESOLUTION NO. 2021 –

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING AN ADJUSTMENT TO THE OPERATING BUDGET FOR FISCAL YEAR 2020-21

WHEREAS, on March 26, 2020, the Board of Directors of the Salinas Valley Solid Waste Authority approved the FY 2020-21 operating budget; and,

WHEREAS, on April 16, 2020, the Board of Directors of the Salinas Valley Solid Waste Authority approved the FY 2020-21 rate schedule with no adjustments to the FY 2019-20 rates, except for those needed to establish new services; and,

WHEREAS, increases in tonnage require other adjustments to the operating budget; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Salinas Valley Solid Waste Authority, that an adjustment to the Operating Budget for Fiscal Year 2020-21, attached hereto as "Exhibit A" is hereby approved; and,

BE IT FURTHER RESOLVED, that a Supplemental Appropriation of \$55,300 to the Capital Improvements Budget is hereby approved; and,

BE IT FURTHER RESOLVED, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 21st day of January 2021, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

, President

ATTEST:

APPROVED AS TO FORM:

Erika J. Trujillo, Clerk of the Board

Roy C. Santos, Authority General Counsel

Salinas Valley Solid Waste Authority
FY 2020-21 Budget with Adjustments

	Beginning Budget	Adjustments	Current Budget
<u>Revenues</u>			
Tipping Fees - Solid Waste	13,700,000	685,000	14,385,000
Tipping Fees - Surcharge	1,267,200	(51,400)	1,215,800
Tipping Fees - Diverted Materials	2,680,200	444,000	3,124,200
AB939 Service Fee	2,815,000	(82,000)	2,733,000
Charges for Services	131,800	-	131,800
Sales of Materials	360,000	(180,000)	180,000
Gas Royalties	290,000	-	290,000
Investment Earnings	400,000	(250,000)	150,000
Total Revenues	<u>21,644,200</u>	<u>565,600</u>	<u>22,209,800</u>
<u>Operating Expenditures</u>			
1110 - Executive Administration	478,300	-	478,300
1120 - Administrative Support	444,200	-	444,200
1130 - Human Resources Administration	228,300	-	228,300
1140 - Clerk of the Board	199,400	-	199,400
1200 - Finance Administration	796,200	-	796,200
1300 - Operations Administration	565,100	-	565,100
2100 - Resource Recovery	994,600	-	994,600
2150 - Marketing	75,600	-	75,600
2200 - Public Education	225,300	-	225,300
2300 - Household Hazardous Waste	847,900	-	847,900
2400 - C & D Diversion	447,200	-	447,200
2500 - Organics Diversion	1,468,900	444,300	1,913,200
2600 - Diversion Services	24,000	-	24,000
3600 - JR Transfer Station	642,400	-	642,400
3630 - JR Recycling Operations	168,700	-	168,700
3710 - SS Disposal Operations	1,126,900	-	1,126,900
3720 - SS Transfer Operations	1,288,100	-	1,288,100
3730 - SS Recycling Operations	803,100	-	803,100
4500 - JC Landfill Operations	3,125,000	-	3,125,000
4530 - JC Recycling Operations	460,700	-	460,700
5500 - Johnson Canyon ECS	306,500	-	306,500
5700 - Sun Street ECS	134,000	-	134,000
6100 - Debt Service - Interest	1,366,800	-	1,366,800
6200 - Debt Service - Principal	1,770,000	-	1,770,000
6605 - Closure Set-Aside	320,000	16,000	336,000
6606 - Cell Construction Set-Aside	1,000,000	50,000	1,050,000
Total Operating Expenditures	<u>19,307,200</u>	<u>510,300</u>	<u>19,817,500</u>
Revenues Over/(Under) Expenses	2,337,000	55,300	2,392,300
Use of One Time Surplus	170,000	-	170,000
Less Post Closure Allocation	(1,055,000)	-	(1,055,000)
Less CIP/Repayments Budget Allocation	(1,445,000)	(55,300)	(1,500,300)
Balance Used for Reserves	<u>7,000</u>	<u>-</u>	<u>7,000</u>



Report to the Board of Directors

ITEM NO. 8

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

Roy C. Santos by E.T.

Authority General Counsel

Date: January 21, 2021

From: Brian Kennedy – Engineering and Environmental Compliance Manager

Title: A Resolution Approving Change Order No. 3 to the Agreement with Geo-Logic Associates in the Amount of \$59,936 for Solid Waste Consulting and Engineering Services for the Johnson Canyon Landfill

RECOMMENDATION

Staff requests that the Board adopt the resolution.

STRATEGIC PLAN RELATIONSHIP

The agreement is not related to any strategic plan goals but is a crucial part of the day to day and long-term operations and compliance at the Johnson Canyon Landfill.

FISCAL IMPACT

CIP 9527 has sufficient funding to cover this contract change order.

DISCUSSION & ANALYSIS

Professional Services related to Johnson Canyon Landfill including the design and engineering of Module VII and long-term planning were awarded to Geo-Logic Associates (GLA) in February 2018 in the amount \$262,123.00. Two contract change orders totaling \$95,920 have subsequently been approved by the Board to cover costs associated with related projects including the organics stormwater detention basin, organics processing stockpile development, and additional work to complete the landfill master planning and permitting work originally in the contract.

During the master plan development, GLA explored the issue of how to deal with the nearly 2.8 million cubic yards of excess soil at Johnson Canyon Landfill that will result due to the excavation of future landfill modules. GLA has proposed using the soil for an alternative landfill closure method known as an evapo-transpirative or "ET" cover in which a thick soil layer is utilized in the place of the traditional synthetic flexible membrane cover. This will not only utilize the vast majority of the soil overburden, but it will also save the Authority a significant amount of money in closure costs, as well as facilitating the ability to close portions of the landfill as they have reached their design limits, known as "rolling closure". A draft cover design report was submitted to the Regional Water Quality Control Board which concurred with the alternative closure design. This contract extension provides funds to prepare the closure project plans and specifications as well as the Construction Quality Assurance (CQA) documents which will guide the Authority or contractor in the final closure construction. Awarding this change order to GLA will be the most cost-effective decision as these documents will be generated by the engineering firm that has already produced the master plan and preliminary work on the closure design.

BACKGROUND

Like many landfills, Johnson Canyon is constructed incrementally in lined sections, or cells. To meet Federal, State and local design and compliance mandates, these modules are constructed in such a way as to minimize risks to the environment. Construction includes engineered and compacted subgrades, synthetic liners, covers, and other design factors that necessitate the use of highly specialized and experienced consulting engineers to interpret the regulation and gain approval from appropriate agencies for the design. In addition to site development services, these consulting firms produce cost estimates, design and construction documents, construction quality assurance manuals, long term planning, and assist in procurement of construction contractors.

ATTACHMENT(S)

- 1) Resolution
- 2) Exhibit A - Change Order No. 3
- 3) Scope of Work & Cost Estimate

RESOLUTION NO. 2021-

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING CHANGE ORDER NO. 3 TO THE AGREEMENT WITH GEO-LOGIC ASSOCIATES IN THE AMOUNT OF \$58,936 FOR SOLID WASTE CONSULTING AND ENGINEERING SERVICES FOR THE JOHNSON CANYON LANDFILL

WHEREAS, on February 15, 2018, the Board of Directors of the Salinas Valley Solid Waste Authority adopted Resolution No. 2018-02, awarding the agreement to Geo-Logic Associates for Solid Waste Consulting and Engineering Services for the Johnson Canyon Landfill in the amount of \$262,123.00; and,

WHEREAS, during the project period it was determined that there is a need for additional work to design items such as compost stormwater detention ponds, soil stockpiles, and master planning which resulted in two subsequent change orders totaling \$95,920; and,

WHEREAS, the master plan work revealed a final closure cover design which will enable the Authority to close the landfill and best manage the site soil overburden in an extremely cost-effective manner; and,

WHEREAS, Geo-Logic Associates is uniquely qualified to perform this work as they are the engineering firm that has designed multiple recent related projects at the Johnson Canyon Landfill.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY that the Chief Administration Officer is hereby authorized and directed for and on behalf of the Salinas Valley Solid Waste Authority to execute Change Order No. 3 in the amount of \$58,936, with Geo-Logic Associates for solid waste consulting and engineering services as attached hereto and marked "Exhibit A".

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority this 2^{1st} day of January 2021 by the following vote:

AYES: BOARD MEMBERS:
NOES: BOARD MEMBERS:
ABSENT: BOARD MEMBERS:
ABSTAIN: BOARD MEMBERS:

, President

ATTEST:

APPROVED AS TO FORM:

Erika J. Trujillo, Clerk of the Board

Roy C. Santos, Authority General Counsel

**AGREEMENT CHANGE ORDER NO. 3**Date: 1-21-2021 Vendor No. _____ P.O. No.: _____Project Title: Solid Waste Consulting and Engineering ServicesTo Contractor: Geo-Logic Associates Project No.: 9527

You are hereby directed to make the herein described changes from the approved contract or do the following described work not included in the approved contract.

NOTE: This change order is not effective until approved by the Board of Directors on _____.

The changes or interpretations described and noted herein are hereby authorized. The signed original of this order is on file at the office of the Diversion Manager.

Change requested by: Brian Kennedy – Engineering and Environmental Compliance Manager

1. **Reason for change:** Additional Consulting and Engineering support needed for Johnson Canyon Landfill
2. **Description of change:** Development of Johnson Canyon Landfill site closure documents
3. **Change in Re-allocation of Payments:**

	Original Agreement	Change Order
Agreement Amount	\$ 262,123	\$ 58,936
Change Order #1		\$ 17,744
Change Order #2		\$ 78,176
Total Compensation		\$ 416,979

All other payments remain per the original agreement.

4. **Time of completion will be adjusted as follows:** 0 days

Approval Recommended:

Engineering and Environmental Compliance Manager _____ Date _____

Approval Recommended:

General Manager/CAO _____ Date _____

We, the undersigned Contractor, have given careful consideration to the change proposed and hereby agree, if this proposal is approved, that we will provide all equipment, furnish all material, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the prices shown above.

Accepted:Date _____ Contractor Geo-Logic Associates

By: _____ Title _____

12/18/2020

**SALINAS VALLEY SOLID WASTE AUTHORITY
JOHNSON CANYON LANDFILL - PARTIAL FINAL CLOSURE DESIGN
COST SUMMARY**

Task 1 - Partial Final Closure and Post-Closure Maintenance Plan	\$28,308
Task 2 - Construction Drawings & Quantity Calculations	\$13,244
Task 3 - Technical Specifications	\$4,348
Task 4 - CQA Manual	\$5,820
Task 5 - Meetings & Regulatory Support	\$7,216
Total =	\$58,936

Task 1 - Partial Final Closure and Post-Closure Maintenance Plan				
Personnel	Units	No. of Units	Rate per Unit	Subtotal Cost
Principal Professional I	hrs	16	\$242	\$3,872
Project Professional III	hrs	80	\$184	\$14,720
Staff Professional	hrs	80	\$115	\$9,200
Administrative Assistant	hrs	4	\$79	\$316
Reproduction/Shipping	lump sum	1	\$200	\$200
Task 1 Total				\$28,308

Task 2 - Construction Drawings & Quantity Calculations				
Personnel	Units	No. of Units	Rate per Unit	Subtotal Cost
Principal Professional I	hrs	4	\$242	\$968
Project Professional III	hrs	40	\$184	\$7,360
Staff Professional	hrs	40	\$115	\$4,600
Administrative Assistant	hrs	4	\$79	\$316
Task 2 Total				\$13,244

Task 3 - Technical Specifications				
Personnel	Units	No. of Units	Rate per Unit	Subtotal Cost
Principal Professional I	hrs	2	\$242	\$484
Project Professional III	hrs	16	\$184	\$2,944
Staff Professional	hrs	8	\$115	\$920
Task 3 Total				\$4,348

Task 4 - CQA Manual				
Personnel	Units	No. of Units	Rate per Unit	Subtotal Cost
Principal Professional I	hrs	2	\$242	\$484
Project Professional III	hrs	24	\$184	\$4,416
Staff Professional	hrs	8	\$115	\$920
Task 4 Total				\$5,820

Task 5 - Meetings & Regulatory Support				
Personnel	Units	No. of Units	Rate per Unit	Subtotal Cost
Principal Professional I	hrs	16	\$242	\$3,872
Project Professional III	hrs	16	\$184	\$2,944
Travel Expenses	each	1	\$400	\$400
Task 5 Total				\$7,216



Report to the Board of Directors

ITEM NO. 9

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

Roy C. Santos by E.T.

Authority General Counsel

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration
Manager

Title: A Resolution Approving the Revised Salary
Schedule effective January 1, 2021

RECOMMENDATION

Staff recommends that the Board adopt the Resolution.

FISCAL IMPACT

The current budget includes the adjustments included in this salary schedule.

DISCUSSION & ANALYSIS

On April 16, 2020, the Board of Directors of the Salinas Valley Solid Waste Authority approved Amendment No. 10 to the Revised and Restated Agreement Between the Salinas Valley Solid Waste Authority and R. Patrick Mathews for Services as General Manager/Chief Administrative Officer (GM/CAO). The amendment includes a 4% COLA increase, as well a reduction in the Authority portion of the health insurance premiums provided. Both are effective January 1, 2021.

The current salary schedule, which was effective July 1, 2020, was approved by the Board as part of the annual budget process on March 26, 2020. CalPERS requires that all salary adjustments be included in a salary schedule approved by the Board. The General Manager's review process begins at the end of the calendar year with any salary increases effective on January 1, which requires a subsequent adjustment to the Salary Schedule.

The only change to the attached salary schedule is the 4% COLA included in the contract approved on April 16, 2020.

BACKGROUND

The Salary Schedule is approved annually as part of the annual budget process. The General Manager Contract calls for annual increases effective January 1, which requires a subsequent approval to the salary schedule in order to include his updated salary as required by CalPERS.

ATTACHMENT(S)

1. Resolution
2. Salary Schedule effective January 1, 2021

RESOLUTION NO. 2021 –

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE REVISED SALARY SCHEDULE EFFECTIVE JANUARY 1, 2021

WHEREAS, on March 26, 2020, the Board of Directors of the Salinas Valley Solid Waste Authority approved the Salary Schedule effective July 1, 2021 and,

WHEREAS, on April 16, 2020, the Board of Directors of the Salinas Valley Solid Waste Authority approved Amendment No. 10 to the Revised and Restated Agreement Between the Salinas Valley Solid Waste Authority and R. Patrick Mathews for Services as General Manager/Chief Administrative Officer (GM/CAO), which includes a COLA increase effective January 1, 2021; and,

WHEREAS, CalPERS requires that all salary adjustments be included on a Salary Schedule approved by the Board in a public meeting; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Salinas Valley Solid Waste Authority Salary Schedule effective January 1, 2021, attached hereto and marked "Exhibit A" is hereby approved.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 21st day of January 2021, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

, President

ATTEST:

APPROVED AS TO FORM:

Erika J. Trujillo, Clerk of the Board

Roy C. Santos, Authority General Counsel

Exhibit A

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1.0	Hourly		9.476	9.713	9.956	10.205	10.460	10.722	10.990	11.265	11.547	11.836	12.073
	Bi-Weekly		758.08	777.04	796.48	816.40	836.80	857.76	879.20	901.20	923.76	946.88	965.84
	Monthly		1,642.51	1,683.59	1,725.71	1,768.87	1,813.07	1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,092.65
	Annual		19,710.08	20,203.04	20,708.48	21,226.40	21,756.80	22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,111.84
1.5	Hourly		9.713	9.956	10.205	10.460	10.722	10.990	11.265	11.547	11.836	12.132	12.375
	Bi-Weekly		777.04	796.48	816.40	836.80	857.76	879.20	901.20	923.76	946.88	970.56	990.00
	Monthly		1,683.59	1,725.71	1,768.87	1,813.07	1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,145.00
	Annual		20,203.04	20,708.48	21,226.40	21,756.80	22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,740.00
2.0	Hourly		9.956	10.205	10.460	10.722	10.990	11.265	11.547	11.836	12.132	12.435	12.684
	Bi-Weekly		796.48	816.40	836.80	857.76	879.20	901.20	923.76	946.88	970.56	994.80	1,014.72
	Monthly		1,725.71	1,768.87	1,813.07	1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,198.56
	Annual		20,708.48	21,226.40	21,756.80	22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,382.72
2.5	Hourly		10.205	10.460	10.722	10.990	11.265	11.547	11.836	12.132	12.435	12.746	13.001
	Bi-Weekly		816.40	836.80	857.76	879.20	901.20	923.76	946.88	970.56	994.80	1,019.68	1,040.08
	Monthly		1,768.87	1,813.07	1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,253.51
	Annual		21,226.40	21,756.80	22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,042.08
3.0	Hourly		10.460	10.722	10.990	11.265	11.547	11.836	12.132	12.435	12.746	13.065	13.326
	Bi-Weekly		836.80	857.76	879.20	901.20	923.76	946.88	970.56	994.80	1,019.68	1,045.20	1,066.08
	Monthly		1,813.07	1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,309.84
	Annual		21,756.80	22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,718.08
3.5	Hourly		10.722	10.990	11.265	11.547	11.836	12.132	12.435	12.746	13.065	13.392	13.660
	Bi-Weekly		857.76	879.20	901.20	923.76	946.88	970.56	994.80	1,019.68	1,045.20	1,071.36	1,092.80
	Monthly		1,858.48	1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,367.73
	Annual		22,301.76	22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,412.80
4.0	Hourly		10.990	11.265	11.547	11.836	12.132	12.435	12.746	13.065	13.392	13.727	14.002
	Bi-Weekly		879.20	901.20	923.76	946.88	970.56	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,120.16
	Monthly		1,904.93	1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,427.01
	Annual		22,859.20	23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,124.16
4.5	Hourly		11.265	11.547	11.836	12.132	12.435	12.746	13.065	13.392	13.727	14.070	14.351
	Bi-Weekly		901.20	923.76	946.88	970.56	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,148.08
	Monthly		1,952.60	2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,487.51
	Annual		23,431.20	24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,850.08
5.0	Hourly		11.547	11.836	12.132	12.435	12.746	13.065	13.392	13.727	14.070	14.422	14.710
	Bi-Weekly		923.76	946.88	970.56	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,176.80
	Monthly		2,001.48	2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,549.73
	Annual		24,017.76	24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,596.80
5.5	Hourly		11.836	12.132	12.435	12.746	13.065	13.392	13.727	14.070	14.422	14.783	15.079
	Bi-Weekly		946.88	970.56	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,206.32
	Monthly		2,051.57	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,613.69
	Annual		24,618.88	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,364.32

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	6.0	Hourly	12.132	12.435	12.746	13.065	13.392	13.727	14.070	14.422	14.783	15.153	15.456
		Bi-Weekly	970.56	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,236.48
		Monthly	2,102.88	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,679.04
		Annual	25,234.56	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,148.48
	6.5	Hourly	12.435	12.746	13.065	13.392	13.727	14.070	14.422	14.783	15.153	15.532	15.843
		Bi-Weekly	994.80	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,267.44
		Monthly	2,155.40	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,746.12
		Annual	25,864.80	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	32,953.44
	7.0	Hourly	12.746	13.065	13.392	13.727	14.070	14.422	14.783	15.153	15.532	15.920	16.238
		Bi-Weekly	1,019.68	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,299.04
		Monthly	2,209.31	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,814.59
		Annual	26,511.68	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,775.04
	7.5	Hourly	13.065	13.392	13.727	14.070	14.422	14.783	15.153	15.532	15.920	16.318	16.644
		Bi-Weekly	1,045.20	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,331.52
		Monthly	2,264.60	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,884.96
		Annual	27,175.20	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,619.52
Student Intern	8.0	Hourly	13.392	13.727	14.070	14.422	14.783	15.153	15.532	15.920	16.318	16.726	17.061
		Bi-Weekly	1,071.36	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,364.88
		Monthly	2,321.28	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,957.24
		Annual	27,855.36	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,486.88
	8.5	Hourly	13.727	14.070	14.422	14.783	15.153	15.532	15.920	16.318	16.726	17.144	17.487
		Bi-Weekly	1,098.16	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,398.96
		Monthly	2,379.35	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,031.08
		Annual	28,552.16	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,372.96
	9.0	Hourly	14.070	14.422	14.783	15.153	15.532	15.920	16.318	16.726	17.144	17.573	17.924
		Bi-Weekly	1,125.60	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,433.92
		Monthly	2,438.80	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,106.83
		Annual	29,265.60	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,281.92
	9.5	Hourly	14.422	14.783	15.153	15.532	15.920	16.318	16.726	17.144	17.573	18.012	18.372
		Bi-Weekly	1,153.76	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,469.76
		Monthly	2,499.81	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,184.48
		Annual	29,997.76	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,213.76
	10.0	Hourly	14.783	15.153	15.532	15.920	16.318	16.726	17.144	17.573	18.012	18.462	18.831
		Bi-Weekly	1,182.64	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,506.48
		Monthly	2,562.39	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,264.04
		Annual	30,748.64	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,168.48
	10.5	Hourly	15.153	15.532	15.920	16.318	16.726	17.144	17.573	18.012	18.462	18.924	19.302
		Bi-Weekly	1,212.24	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,544.16
		Monthly	2,626.52	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,345.68
		Annual	31,518.24	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,148.16

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Diversion Worker I	11.0	Hourly	15.532	15.920	16.318	16.726	17.144	17.573	18.012	18.462	18.924	19.397	19.785
		Bi-Weekly	1,242.56	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,582.80
		Monthly	2,692.21	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,429.40
		Annual	32,306.56	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,152.80
	11.5	Hourly	15.920	16.318	16.726	17.144	17.573	18.012	18.462	18.924	19.397	19.882	20.280
		Bi-Weekly	1,273.60	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,622.40
		Monthly	2,759.47	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,515.20
		Annual	33,113.60	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,182.40
	12.0	Hourly	16.318	16.726	17.144	17.573	18.012	18.462	18.924	19.397	19.882	20.379	20.787
		Bi-Weekly	1,305.44	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,662.96
		Monthly	2,828.45	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,603.08
		Annual	33,941.44	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,236.96
	12.5	Hourly	16.726	17.144	17.573	18.012	18.462	18.924	19.397	19.882	20.379	20.888	21.306
		Bi-Weekly	1,338.08	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,704.48
		Monthly	2,899.17	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,693.04
		Annual	34,790.08	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,316.48
	13.0	Hourly	17.144	17.573	18.012	18.462	18.924	19.397	19.882	20.379	20.888	21.410	21.838
		Bi-Weekly	1,371.52	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,747.04
		Monthly	2,971.63	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,785.25
		Annual	35,659.52	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,423.04
	13.5	Hourly	17.573	18.012	18.462	18.924	19.397	19.882	20.379	20.888	21.410	21.945	22.384
		Bi-Weekly	1,405.84	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,790.72
		Monthly	3,045.99	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,879.89
		Annual	36,551.84	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,558.72
	14.0	Hourly	18.012	18.462	18.924	19.397	19.882	20.379	20.888	21.410	21.945	22.494	22.944
		Bi-Weekly	1,440.96	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,835.52
		Monthly	3,122.08	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,976.96
		Annual	37,464.96	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,723.52
Diversion Worker II	14.5	Hourly	18.462	18.924	19.397	19.882	20.379	20.888	21.410	21.945	22.494	23.056	23.517
		Bi-Weekly	1,476.96	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,881.36
		Monthly	3,200.08	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,076.28
		Annual	38,400.96	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	48,915.36
	15.0	Hourly	18.924	19.397	19.882	20.379	20.888	21.410	21.945	22.494	23.056	23.632	24.105
		Bi-Weekly	1,513.92	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,928.40
		Monthly	3,280.16	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,178.20
		Annual	39,361.92	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,138.40
	15.5	Hourly	19.397	19.882	20.379	20.888	21.410	21.945	22.494	23.056	23.632	24.223	24.707
		Bi-Weekly	1,551.76	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,976.56
		Monthly	3,362.15	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,282.55
		Annual	40,345.76	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,390.56

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	16.0	Hourly	19.882	20.379	20.888	21.410	21.945	22.494	23.056	23.632	24.223	24.829	25.326
		Bi-Weekly	1,590.56	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,026.08
		Monthly	3,446.21	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,389.84
		Annual	41,354.56	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,678.08
	16.5	Hourly	20.379	20.888	21.410	21.945	22.494	23.056	23.632	24.223	24.829	25.450	25.959
		Bi-Weekly	1,630.32	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,076.72
		Monthly	3,532.36	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,499.56
		Annual	42,388.32	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	53,994.72
	17.0	Hourly	20.888	21.410	21.945	22.494	23.056	23.632	24.223	24.829	25.450	26.086	26.608
		Bi-Weekly	1,671.04	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,128.64
		Monthly	3,620.59	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,612.05
		Annual	43,447.04	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,344.64
HHW Maintenance Worker I	17.5	Hourly	21.410	21.945	22.494	23.056	23.632	24.223	24.829	25.450	26.086	26.738	27.273
		Bi-Weekly	1,712.80	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,181.84
		Monthly	3,711.07	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,727.32
		Annual	44,532.80	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	56,727.84
	18.0	Hourly	21.945	22.494	23.056	23.632	24.223	24.829	25.450	26.086	26.738	27.406	27.954
		Bi-Weekly	1,755.60	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,236.32
		Monthly	3,803.80	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,845.36
		Annual	45,645.60	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,144.32
	18.5	Hourly	22.494	23.056	23.632	24.223	24.829	25.450	26.086	26.738	27.406	28.091	28.653
		Bi-Weekly	1,799.52	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,292.24
		Monthly	3,898.96	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,966.52
		Annual	46,787.52	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,598.24
	19.0	Hourly	23.056	23.632	24.223	24.829	25.450	26.086	26.738	27.406	28.091	28.793	29.369
		Bi-Weekly	1,844.48	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,349.52
		Monthly	3,996.37	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,090.63
		Annual	47,956.48	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,087.52
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	23.632	24.223	24.829	25.450	26.086	26.738	27.406	28.091	28.793	29.513	30.103
		Bi-Weekly	1,890.56	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,408.24
		Monthly	4,096.21	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,217.85
		Annual	49,154.56	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,614.24
Administrative Assistant I	20.0	Hourly	24.223	24.829	25.450	26.086	26.738	27.406	28.091	28.793	29.513	30.251	30.856
		Bi-Weekly	1,937.84	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,468.48
		Monthly	4,198.65	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,348.37
		Annual	50,383.84	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,180.48
	20.5	Hourly	24.829	25.450	26.086	26.738	27.406	28.091	28.793	29.513	30.251	31.007	31.627
		Bi-Weekly	1,986.32	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,530.16
		Monthly	4,303.69	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,482.01
		Annual	51,644.32	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	65,784.16

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Equipment Operator/Driver Heavy Equipment Operator	21.0	Hourly	25.450	26.086	26.738	27.406	28.091	28.793	29.513	30.251	31.007	31.782	32.418
		Bi-Weekly	2,036.00	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,593.44
		Monthly	4,411.33	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,619.12
		Annual	52,936.00	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,429.44
	21.5	Hourly	26.086	26.738	27.406	28.091	28.793	29.513	30.251	31.007	31.782	32.577	33.229
		Bi-Weekly	2,086.88	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,658.32
		Monthly	4,521.57	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,759.69
		Annual	54,258.88	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,116.32
Administrative Assistant II	22.0	Hourly	26.738	27.406	28.091	28.793	29.513	30.251	31.007	31.782	32.577	33.391	34.059
		Bi-Weekly	2,139.04	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,724.72
		Monthly	4,634.59	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,903.56
		Annual	55,615.04	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	70,842.72
	22.5	Hourly	27.406	28.091	28.793	29.513	30.251	31.007	31.782	32.577	33.391	34.226	34.911
		Bi-Weekly	2,192.48	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,792.88
		Monthly	4,750.37	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,051.24
		Annual	57,004.48	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,614.88
Accounting Technician I Equipment Maintenance Technician I Equipment Operator Lead Heavy Equipment Operator Lead Resource Recovery Tech I Solid Waste Technician I	23.0	Hourly	28.091	28.793	29.513	30.251	31.007	31.782	32.577	33.391	34.226	35.082	35.784
		Bi-Weekly	2,247.28	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,862.72
		Monthly	4,869.11	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,202.56
		Annual	58,429.28	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,430.72
	23.5	Hourly	28.793	29.513	30.251	31.007	31.782	32.577	33.391	34.226	35.082	35.959	36.678
		Bi-Weekly	2,303.44	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,934.24
		Monthly	4,990.79	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,357.52
		Annual	59,889.44	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,290.24
	24.0	Hourly	29.513	30.251	31.007	31.782	32.577	33.391	34.226	35.082	35.959	36.858	37.595
		Bi-Weekly	2,361.04	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,007.60
		Monthly	5,115.59	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,516.47
		Annual	61,387.04	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,197.60
HHW Technician	24.5	Hourly	30.251	31.007	31.782	32.577	33.391	34.226	35.082	35.959	36.858	37.779	38.535
		Bi-Weekly	2,420.08	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,082.80
		Monthly	5,243.51	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,679.40
		Annual	62,922.08	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,152.80
Accounting Technician II Equipment Maintenance Technician II Resource Recovery Tech II Solid Waste Technician II	25.0	Hourly	31.007	31.782	32.577	33.391	34.226	35.082	35.959	36.858	37.779	38.723	39.497
		Bi-Weekly	2,480.56	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,159.76
		Monthly	5,374.55	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,846.15
		Annual	64,494.56	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,153.76

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Clerk of the Board	25.5	Hourly	31.782	32.577	33.391	34.226	35.082	35.959	36.858	37.779	38.723	39.691	40.485
		Bi-Weekly	2,542.56	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,238.80
		Monthly	5,508.88	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,017.40
		Annual	66,106.56	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,208.80
	26.0	Hourly	32.577	33.391	34.226	35.082	35.959	36.858	37.779	38.723	39.691	40.683	41.497
		Bi-Weekly	2,606.16	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,319.76
		Monthly	5,646.68	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,192.81
		Annual	67,760.16	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,313.76
	26.5	Hourly	33.391	34.226	35.082	35.959	36.858	37.779	38.723	39.691	40.683	41.700	42.534
		Bi-Weekly	2,671.28	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,402.72
		Monthly	5,787.77	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,372.56
		Annual	69,453.28	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,470.72
	27.0	Hourly	34.226	35.082	35.959	36.858	37.779	38.723	39.691	40.683	41.700	42.743	43.598
		Bi-Weekly	2,738.08	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,487.84
		Monthly	5,932.51	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,556.99
		Annual	71,190.08	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	90,683.84
	27.5	Hourly	35.082	35.959	36.858	37.779	38.723	39.691	40.683	41.700	42.743	43.812	44.688
		Bi-Weekly	2,806.56	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,575.04
		Monthly	6,080.88	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,745.92
		Annual	72,970.56	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	92,951.04
	28.0	Hourly	35.959	36.858	37.779	38.723	39.691	40.683	41.700	42.743	43.812	44.907	45.805
		Bi-Weekly	2,876.72	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,664.40
		Monthly	6,232.89	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,939.53
		Annual	74,794.72	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,274.40
	28.5	Hourly	36.858	37.779	38.723	39.691	40.683	41.700	42.743	43.812	44.907	46.030	46.951
		Bi-Weekly	2,948.64	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,756.08
		Monthly	6,388.72	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,138.17
		Annual	76,664.64	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	97,658.08
	29.0	Hourly	37.779	38.723	39.691	40.683	41.700	42.743	43.812	44.907	46.030	47.181	48.125
		Bi-Weekly	3,022.32	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,850.00
		Monthly	6,548.36	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,341.67
		Annual	78,580.32	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,100.00
Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Human Resources Supervisor Recycling Coordinator	29.5	Hourly	38.723	39.691	40.683	41.700	42.743	43.812	44.907	46.030	47.181	48.361	49.328
		Bi-Weekly	3,097.84	3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,946.24
		Monthly	6,711.99	6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,550.19
		Annual	80,543.84	82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	102,602.24

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
30.0	Hourly		39.691	40.683	41.700	42.743	43.812	44.907	46.030	47.181	48.361	49.570	50.561
	Bi-Weekly		3,175.28	3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,044.88
	Monthly		6,879.77	7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,763.91
	Annual		82,557.28	84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,166.88
30.5	Hourly		40.683	41.700	42.743	43.812	44.907	46.030	47.181	48.361	49.570	50.809	51.825
	Bi-Weekly		3,254.64	3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,146.00
	Monthly		7,051.72	7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	8,983.00
	Annual		84,620.64	86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	107,796.00
31.0	Hourly		41.700	42.743	43.812	44.907	46.030	47.181	48.361	49.570	50.809	52.079	53.121
	Bi-Weekly		3,336.00	3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,249.68
	Monthly		7,228.00	7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,207.64
	Annual		86,736.00	88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	110,491.68
31.5	Hourly		42.743	43.812	44.907	46.030	47.181	48.361	49.570	50.809	52.079	53.381	54.449
	Bi-Weekly		3,419.44	3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,355.92
	Monthly		7,408.79	7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,437.83
	Annual		88,905.44	91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,253.92
32.0	Hourly		43.812	44.907	46.030	47.181	48.361	49.570	50.809	52.079	53.381	54.716	55.810
	Bi-Weekly		3,504.96	3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,464.80
	Monthly		7,594.08	7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,673.73
	Annual		91,128.96	93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,084.80
32.5	Hourly		44.907	46.030	47.181	48.361	49.570	50.809	52.079	53.381	54.716	56.084	57.206
	Bi-Weekly		3,592.56	3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,576.48
	Monthly		7,783.88	7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,915.71
	Annual		93,406.56	95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	118,988.48
33.0	Hourly		46.030	47.181	48.361	49.570	50.809	52.079	53.381	54.716	56.084	57.486	58.636
	Bi-Weekly		3,682.40	3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,690.88
	Monthly		7,978.53	8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,163.57
	Annual		95,742.40	98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	121,962.88
33.5	Hourly		47.181	48.361	49.570	50.809	52.079	53.381	54.716	56.084	57.486	58.923	60.101
	Bi-Weekly		3,774.48	3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,808.08
	Monthly		8,178.04	8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,417.51
	Annual		98,136.48	100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,010.08
34.0	Hourly		48.361	49.570	50.809	52.079	53.381	54.716	56.084	57.486	58.923	60.396	61.604
	Bi-Weekly		3,868.88	3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,928.32
	Monthly		8,382.57	8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,678.03
	Annual		100,590.88	103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,136.32
34.5	Hourly		49.570	50.809	52.079	53.381	54.716	56.084	57.486	58.923	60.396	61.906	63.144
	Bi-Weekly		3,965.60	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,051.52
	Monthly		8,592.13	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,944.96
	Annual		103,105.60	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,339.52

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE: January 1, 2021

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Engineering and Environmental Compliance Manager Finance and Administration Manager Operations Manager Resource Recovery Manager	35.0	Hourly	50.809	52.079	53.381	54.716	56.084	57.486	58.923	60.396	61.906	63.454	64.723
		Bi-Weekly	4,064.72	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,177.84
		Monthly	8,806.89	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,218.65
		Annual	105,682.72	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	134,623.84
	35.5	Hourly	52.079	53.381	54.716	56.084	57.486	58.923	60.396	61.906	63.454	65.040	66.341
		Bi-Weekly	4,166.32	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,307.28
		Monthly	9,027.03	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,499.11
		Annual	108,324.32	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	137,989.28
	36.0	Hourly	53.381	54.716	56.084	57.486	58.923	60.396	61.906	63.454	65.040	66.666	67.999
		Bi-Weekly	4,270.48	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,439.92
		Monthly	9,252.71	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,786.49
		Annual	111,032.48	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	141,437.92
	36.5	Hourly	54.716	56.084	57.486	58.923	60.396	61.906	63.454	65.040	66.666	68.333	69.700
		Bi-Weekly	4,377.28	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,576.00
		Monthly	9,484.11	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,081.33
		Annual	113,809.28	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	144,976.00
Assistant General Manager	37.0	Hourly	56.084	57.486	58.923	60.396	61.906	63.454	65.040	66.666	68.333	70.041	71.442
		Bi-Weekly	4,486.72	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,715.36
		Monthly	9,721.23	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,383.28
		Annual	116,654.72	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	148,599.36
	37.5	Hourly	57.486	58.923	60.396	61.906	63.454	65.040	66.666	68.333	70.041	71.792	73.228
		Bi-Weekly	4,598.88	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,858.24
		Monthly	9,964.24	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,692.85
		Annual	119,570.88	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	152,314.24
	38.0	Hourly	58.923	60.396	61.906	63.454	65.040	66.666	68.333	70.041	71.792	73.587	75.059
		Bi-Weekly	4,713.84	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,004.72
		Monthly	10,213.32	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,010.23
		Annual	122,559.84	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,122.72
	38.5	Hourly	60.396	61.906	63.454	65.040	66.666	68.333	70.041	71.792	73.587	75.427	76.936
		Bi-Weekly	4,831.68	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,154.88
		Monthly	10,468.64	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,335.57
		Annual	125,623.68	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,026.88
	39.0	Hourly	61.906	63.454	65.040	66.666	68.333	70.041	71.792	73.587	75.427	77.313	78.859
		Bi-Weekly	4,952.48	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,308.72
		Monthly	10,730.37	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,668.89
		Annual	128,764.48	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,026.72
	39.5	Hourly	63.454	65.040	66.666	68.333	70.041	71.792	73.587	75.427	77.313	79.246	80.831
		Bi-Weekly	5,076.32	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,466.48
		Monthly	10,998.69	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,010.71
		Annual	131,984.32	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,128.48

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
40.0	Hourly	65.040	66.666	68.333	70.041	71.792	73.587	75.427	77.313	79.246	81.227	82.852	
	Bi-Weekly	5,203.20	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,628.16	
	Monthly	11,273.60	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,361.01	
	Annual	135,283.20	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	172,332.16	
40.5	Hourly	66.666	68.333	70.041	71.792	73.587	75.427	77.313	79.246	81.227	83.258	84.923	
	Bi-Weekly	5,333.28	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,660.64	6,793.84	
	Monthly	11,555.44	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,431.39	14,719.99	
	Annual	138,665.28	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	173,176.64	176,639.84	
41.0	Hourly	68.333	70.041	71.792	73.587	75.427	77.313	79.246	81.227	83.258	85.339	87.046	
	Bi-Weekly	5,466.64	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,660.64	6,827.12	6,963.68	
	Monthly	11,844.39	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,431.39	14,792.09	15,087.97	
	Annual	142,132.64	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	173,176.64	177,505.12	181,055.68	
41.5	Hourly	70.041	71.792	73.587	75.427	77.313	79.246	81.227	83.258	85.339	87.472	89.221	
	Bi-Weekly	5,603.28	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,660.64	6,827.12	6,997.76	7,137.68	
	Monthly	12,140.44	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,431.39	14,792.09	15,161.81	15,464.97	
	Annual	145,685.28	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	173,176.64	177,505.12	181,941.76	185,579.68	
42.0	Hourly	71.792	73.587	75.427	77.313	79.246	81.227	83.258	85.339	87.472	89.659	91.452	
	Bi-Weekly	5,743.36	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,660.64	6,827.12	6,997.76	7,172.72	7,316.16	
	Monthly	12,443.95	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,431.39	14,792.09	15,161.81	15,540.89	15,851.68	
	Annual	149,327.36	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	173,176.64	177,505.12	181,941.76	186,490.72	190,220.16	
42.5	Hourly	73.587	75.427	77.313	79.246	81.227	83.258	85.339	87.472	89.659	91.900	93.738	
	Bi-Weekly	5,886.96	6,034.16	6,185.04	6,339.68	6,498.16	6,660.64	6,827.12	6,997.76	7,172.72	7,352.00	7,499.04	
	Monthly	12,755.08	13,074.01	13,400.92	13,735.97	14,079.35	14,431.39	14,792.09	15,161.81	15,540.89	15,929.33	16,247.92	
	Annual	153,060.96	156,888.16	160,811.04	164,831.68	168,952.16	173,176.64	177,505.12	181,941.76	186,490.72	191,152.00	194,975.04	
General Manager/CAO	N/A (Board Approved Contract)	Hourly										104,777	
	Bi-Weekly										8,382.19		
	Monthly										18,161.42		
	Annual										217,937.00		



Report to the Board of Directors

Date: January 21, 2021
From: Monica Ambriz, Human Resource Manager
Title: 2020 Employee Survey Results

ITEM NO. 10

N/A

Finance and Administration Manager/
Controller/Treasurer

N/A

General Manager/CAO

N/A


Authority General Counsel

A PRESENTATION WILL BE GIVEN AT THE MEETING

Attachments

1. PowerPoint Presentation

ITEM No. 10



**SalinasValley
Recycles.org**
SALINAS VALLEY
SOLID WASTE AUTHORITY

2020 Employee Survey


By: Monica Ambriz
Human Resources Supervisor

Published on 01/14/2021

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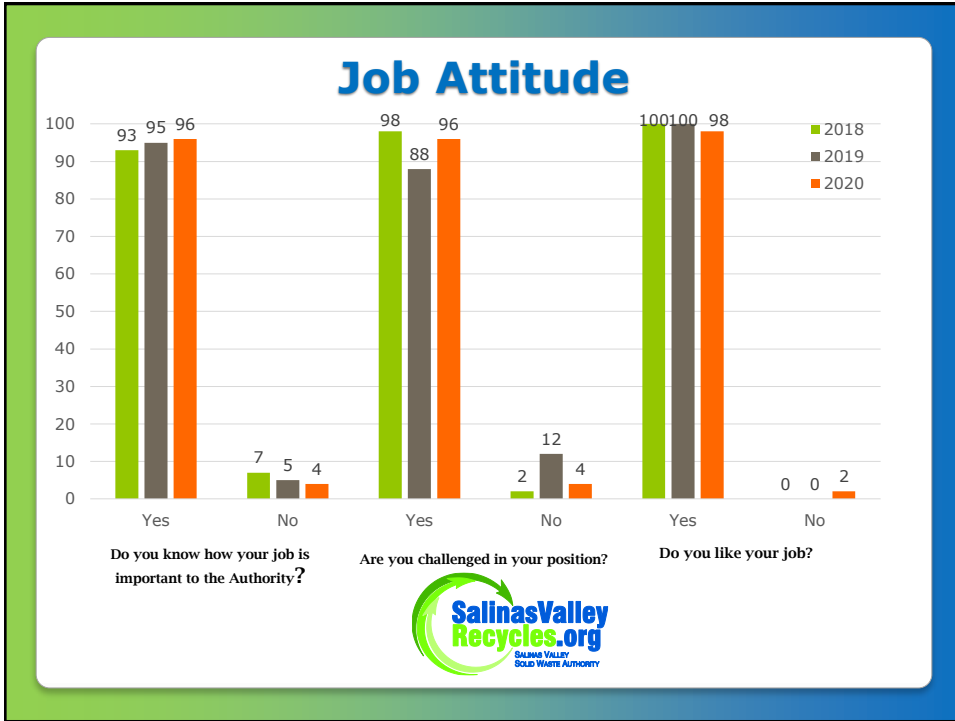
Goal of Survey

- Measure employees:
 - Job Satisfaction
 - Morale
 - Our Organization
 - Engagement
 - Benefits
- Collect ideas for improvement
- Determine any trends

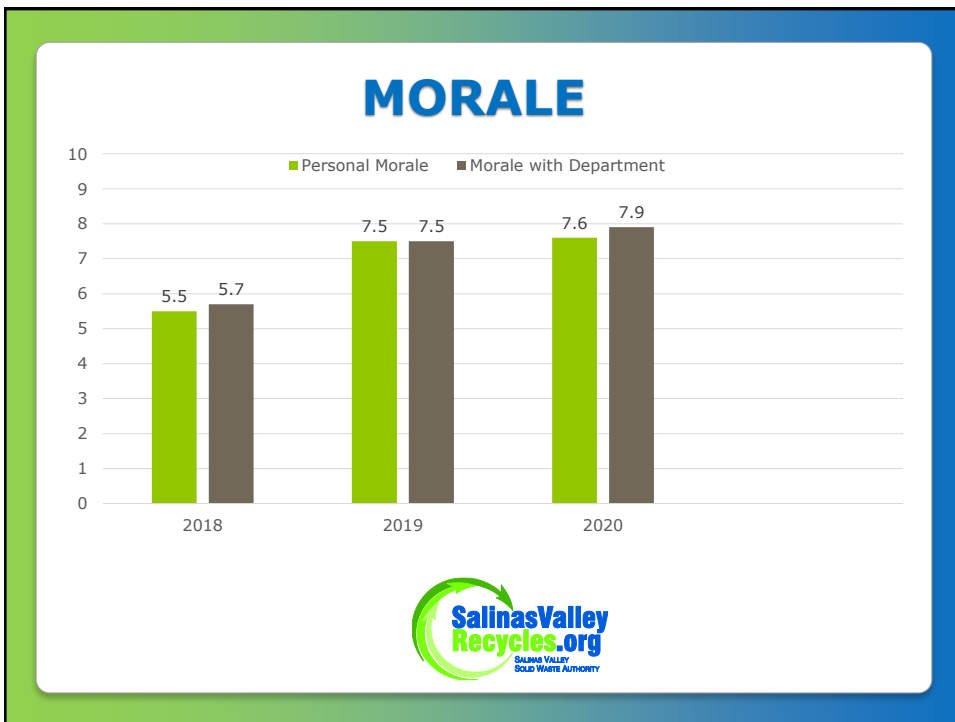


**SalinasValley
Recycles.org**
SALINAS VALLEY
SOLID WASTE AUTHORITY

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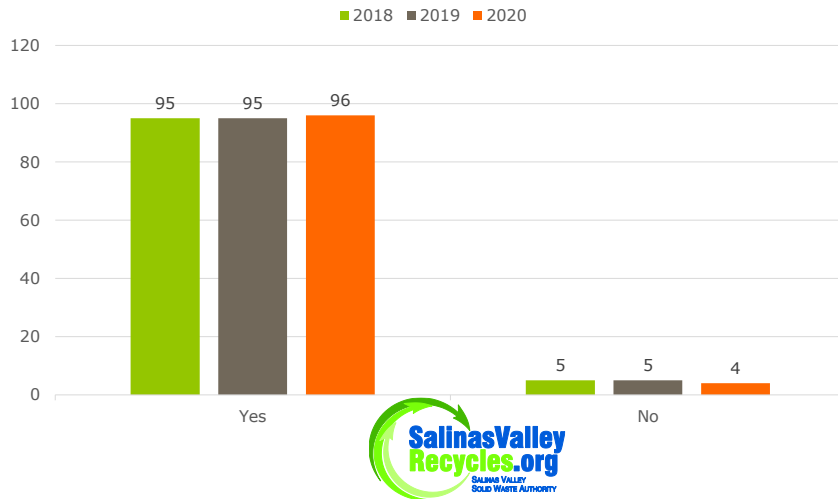


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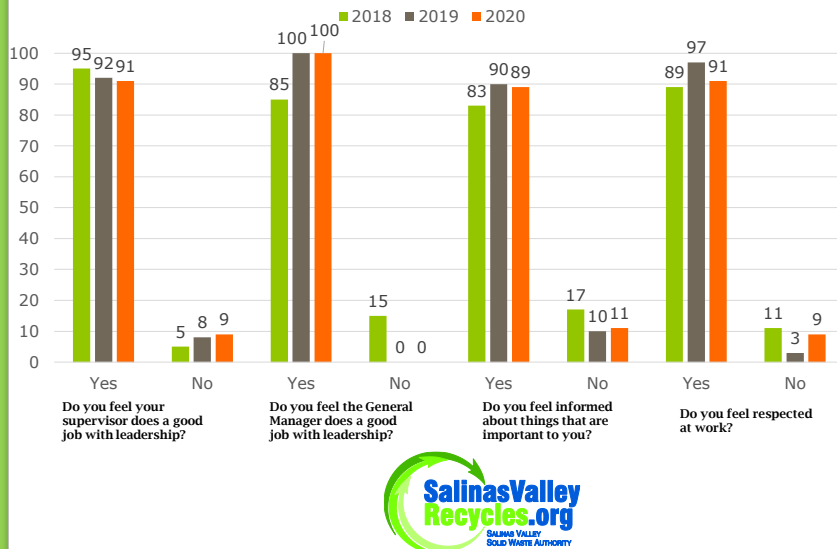
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DO YOU KNOW THE MISSION, VISION & GOALS OF AUTHORITY

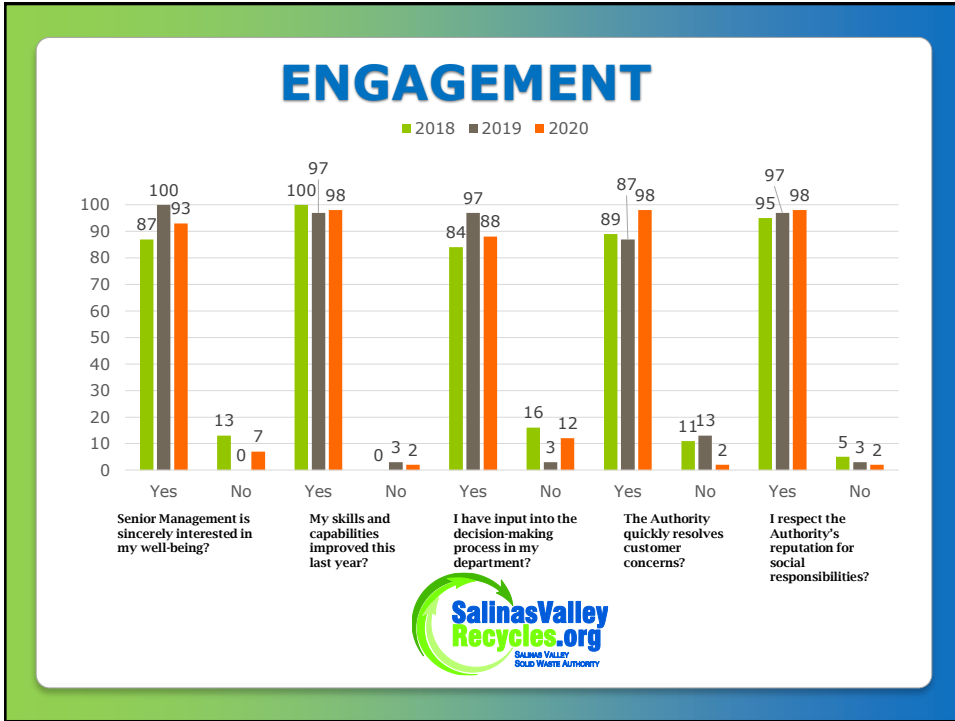


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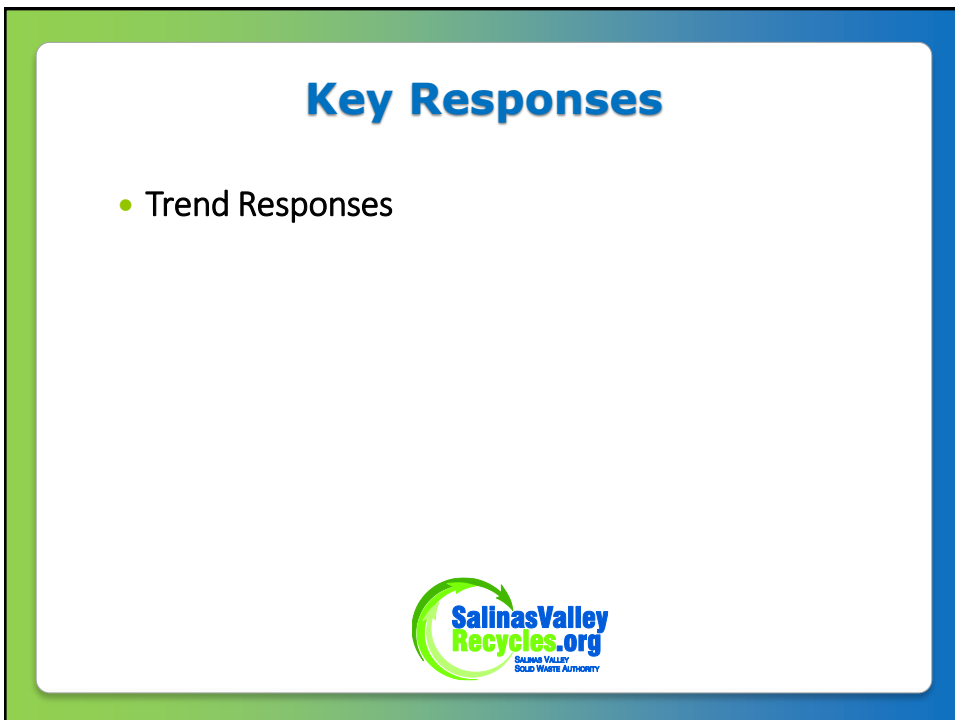
GENERAL ATTITUDE



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Next Steps

- Each department will meet with their respective managers to gather initiatives for improvement
- Managers and staff to continue with recommending improvements
- Use the survey as benchmark for improving next years responses





Report to the Board of Directors

ITEM NO. 11

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

Roy C. Santos by E.T.

Authority General Counsel

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration Manager

Title: A Resolution Approving a Revised Personnel Allocation Adding One Additional Solid Waste Technician I/II Effective January 21, 2021

RECOMMENDATION

Staff recommends that the Board adopt the Resolution.

FISCAL IMPACT

Depending on the step needed to hire a qualified applicant, the position has an annual cost between \$130,000 and \$160,000 for salary and benefits. The funding for the requested position is included in the approved budgets for Post Closure and Capital Improvement Projects. The additional position will allow staff to complete various projects at a cost savings when compared to contractors. There is no impact to the Operating Budget.

DISCUSSION & ANALYSIS

The Solid Waste Technician I/II works primarily on the required maintenance for the three closed landfills, as well as other Capital Improvement Projects and management/maintenance of environmental control systems. An additional allocation is needed to assist with projects that are behind schedule as well as future projects that would result in savings if done inhouse.

The primary project expected to be completed with the addition of the Solid Waste Technician I/II is Construction Quality Assurance (CQA) for the placement of up to 600,000 cubic yards of soil as part of the rolling closure of the Johnson Canyon Landfill and future module development.

The updated closure plan for Johnson Canyon is still in the process of being approved by regulatory agencies, but this is expected by late spring of 2021. Typically, the CQA component of the project is provided by a third party and is usually billed at a cost of up to \$125 per hour for staffing, travel, and incidental costs. Having staff on hand to complete much of this work would provide the Authority some savings as well as the flexibility of completing the work as needed without requiring travel to the sites, since it will take several years to complete. It is estimated that the rolling closure for Modules 1-6 will require moving over 600,000 cubic yards of soil.

The soil that is used for the landfill closure emanates from the excavation of future landfill modules. At the rate charged by the contractor during construction of Module 7, the cost for moving the 850,000 yards of soil for the construction of module 8 would be close to \$4.25 Million. Staff estimates that it would require approximately 42,500 trips or 8,500-man hours to move the soil with internal resources. This is the equivalent of a full-time employee over the next three to four years. Even with the additional cost for fuel and equipment maintenance, it is expected that the additional position could potentially save the Authority close to \$2 Million.

In addition to those long-term projects, staff has an immediate need to complete several projects that are behind schedule due to a lack of bandwidth from the current staff. Following is a partial list of the initial post closure maintenance projects that the additional position will assist in completing along with the estimated hours required to complete the tasks.

- Crazy Horse LFG well boot replacement – estimated hours – 400
- Crazy Horse LFG system improvements and replacement – estimated hours 100
- Crazy Horse Landfill turf maintenance – estimated annual hours 100
- Lewis Road LFG wellhead replacement – estimated hours – 100
- Johnson Canyon litter fence – estimate hours 200
- Jolon Road Landfill cover maintenance annual estimated hours – 120

BACKGROUND

Whenever possible, staff completes projects with staff to achieve the maximum savings and flexibility as possible to its customers and member agencies. Long term projections for projects show a larger workload than what is possible with the available staff.

ATTACHMENT(S)

1. Resolution
2. Personnel Allocation effective January 21, 2021

RESOLUTION NO. 2021 –

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE REVISED PERSONNEL ALLOCATION BY ADDING ONE ADDITIONAL SOLID WASTE TECHNOICIAN I/II EFFECTIVE JANUARY 21, 2021

WHEREAS, the Solid Waste Technicians I/II work primarily on the required maintenance for the three closed landfills, as well as other Capital Improvement Projects and management/maintenance of environmental control systems; and,

WHEREAS, the Authority has identified additional staffing needs to complete several projects related to Post Closure and Capital Improvements; and,

WHEREAS, the Authority can achieve cost savings with the addition of one Solid Waste Technician I/II position.

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Salinas Valley Solid Waste Authority, that the Personnel Schedule attached here and marked "Exhibit A" adding one additional Solid Waste Technician I/II effective January 21, 2021 is hereby approved.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 21st day of January 2021, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

, President

ATTEST:

APPROVED AS TO FORM:


Erika J. Trujillo, Clerk of the Board

Roy C. Santos, Authority General Counsel

SALINAS VALLEY SOLID WASTE AUTHORITY
PERSONNEL ALLOCATION
PROPOSED EFFECTIVE DATE 01/21/2021

Program and Position	17-18 Effective 08/28/17	18-19 Effective 07/01/18	18-19 Effective 08/16/18	19-20 Effective 07/01/19	19-20 Effective 12/01/19	20-21 Effective 07/01/20	20-21 Proposed 01/21/21
Executive Administration							
General Manager/CAO	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant General Manager	**	**	**	**	**	**	**
Clerk of the Board	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Total Executive Administration	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Finance and Administration							
Finance and Administration Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Finance Manager	-	-	-	-	-	-	-
Human Resources/Organizational Development Mgr.	-	-	-	-	-	-	-
Accountant	1.0	1.0	1.0	-	-	-	-
Business Services Supervisor	-	1.0	1.0	1.0	1.0	1.0	1.0
Human Resources Supervisor	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Accounting Technician I/II	1.0	1.0	2.0	2.0	2.0	2.0	2.0
Human Resources Generalist	-	-	-	-	-	-	-
Administrative Support Assistant I/II	3.0	3.0	2.0	2.0	2.0	2.0	2.0
Total Finance and Administration	7.0	8.0	8.0	7.0	7.0	7.0	7.0
Resource Recovery							
Resource Recovery Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Contracts & Grants Analyst	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Recycling Coordinator	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Resource Recovery Technician I/II	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Marketing Intern	0.5	0.5	0.5	0.5	0.5	0.5	0.5
Total Resource Recovery	6.5	6.5	6.5	6.5	6.5	6.5	6.5
Engineering							
Engineering and Environmental Compliance Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Solid Waste Technician I/II	1.0	1.0	1.0	1.0	2.0	2.0	3.0
Total Engineering	2.0	2.0	2.0	2.0	3.0	3.0	4.0
Operations							
Operations Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Field Operations Supervisor I	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Household Hazardous Waste Technician	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Maintenance Technician I/II	-	-	-	-	-	1.0	1.0
Equipment Operator/Driver/Lead	2.0	3.0	3.0	3.0	3.0	3.0	3.0
Heavy Equipment Operator/Lead	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Operator/Driver	7.0	6.0	6.0	6.0	6.0	7.0	7.0
Heavy Equipment Operator	3.0	3.0	3.0	3.0	4.0	4.0	4.0
Scalehouse Cashier	4.0	4.0	4.0	4.0	5.0	5.0	5.0
HHW Maintenance Worker I/II	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Diversion Worker I/II	12.0	14.0	14.0	14.0	15.0	15.0	15.0
Total Operations	36.0	38.0	38.0	38.0	41.0	43.0	43.0
Frozen Positions							
Business Services Supervisor	1.0	-	-	-	-	-	-
Diversion Driver	2.0	-	-	-	-	-	-
Total Frozen Positions	3.0	-	-	-	-	-	-
Total Full Time Equivalents	56.5	56.5	56.5	55.5	59.5	61.5	62.5

** The Assistant General Manager position and duties are assigned to a Division Manager by the GM.
Currently this assignment is being held by the Operations Manager.



ITEM No. 11

SalinasValley Recycles.org

SALINAS VALLEY
SOLID WASTE AUTHORITY

Revised Staff Allocation

January 21, 2021

Published 01/19/2021

1

New Position

- Solid Waste Technician I/II
 - Salary and Benefits (\$130,000 to \$160,000)
 - Funded Through Current CIP and Post Closure Budgets
 - Current Projects Behind Schedule
 - Crazy Horse LFG well boot replacement
 - Crazy Horse LFG system improvements and replacement
 - Crazy Horse Landfill turf maintenance
 - Lewis Road LFG wellhead replacement
 - Johnson Canyon litter fence
 - Jolon Road Landfill cover maintenance
 - Future Projects
 - CQA for the Johnson Canyon Rolling Closure Project

2





Report to the Board of Directors

ITEM NO. 12

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

Authority General Counsel

Date: January 21, 2021

From: C. Ray Hendricks, Finance and Administration Manager

Title: Request for FY 2021-22 Preliminary Budget Direction

RECOMMENDATION

The Executive Committee recommends forwarding item to the Board of Directors for discussion.

DISCUSSION & ANALYSIS

Staff would like feedback from the Board on the increases and potential ways to maintain a balanced budget. Following are the key increases and staff recommendations for a balanced the budget.

Budget Summary

With the continued and sustained increase of solid waste tonnage, the budget can be balanced with no increase to solid waste tipping fees, increases to diversion program tipping fees, and a \$267,000 increase to AB939 fees. Other increases to ancillary services have a minimal impact on the budget.

The Proposed Budget is balanced but requires adjustments to the diversion rates to sustain our maturing programs and new State mandates. The Organics and Construction and Demolition (C&D) rates are used to fund programs implemented for additional wood waste and organics recovery and require adjustments in order to become as close to self-funded as possible. These are our two largest diversion programs. They are meant to reduce landfilled tonnage, which is where funding for operations, debt service, and closed landfill maintenance comes from. It is imperative that these programs at least remain self-funded.

When these programs were established, the Board approved a phased in approach to the rate increases necessary to fully fund these programs. However, the initial shutdowns due to the COVID-19 virus led to concerns over the economy and the Board chose to defer any rate adjustments for the FY 2020-21 budget cycle. These revenues were addressed in the mid-year budget cycle, but the budget requires these deferred increases along with additional adjustments for FY 21/22 in order to be balanced. Following is a summary of the rate increases needed to balance the budget.

	2019-20 RATES	2020-21 DEFERRED INCREASE	2021-22 PROPOSED INCREASE	2021-22 PROPOSED RATES	TOTAL INCREASE %
SOLID WASTE RATE	68.50	-	-	68.50	.0%
GREENWASTE- SELF HAUL	39.00	3.00	6.00	48.00	23.1%
GREENWASTE- FRANCHISE	43.00	5.00	2.00	50.00	16.3%
C&D	58.00	4.00	6.50	68.50	18.1%
SLUDGE	32.00	4.00	-	36.00	12.5%
WOODWASTE	39.00	3.00	6.00	48.00	23.1%
TRANSPORTATION SURCHARGE	17.75	0.75	0.25	18.75	5.6%
CLEAN FILL DIRT	20.00	4.00	44.50	68.50	242.5%
AB939	2,733,000	82,000	185,000	3,000,000	9.8%

The FY 2020-21 Proposed Budget included the third phased-in increase to the organics program fees approved by the Board in September 2017, as well as increases to the C&D rate for the initial staff implementation of the Organics/Wood Waste Recovery Line. However, the Board decided to defer any increases at the April 16, 2020 Board meeting due to concerns over the effect on the economy because of the local shutdowns caused by the COVID-19 pandemic. These deferred increases have been included in the FY 2021-22 Proposed budget, as well additional increases needed to fund these programs. The Budget also assumes an equalization of organics processing rates for all member agencies.

Absent the equalization of rates, an additional adjustment of **\$460,000** will be needed to address the revenue shortfall. The majority of the AB939 increase is for the initial implementation of the mandated SB 1383 programs.

The Authority used \$170,000 from FY 2019-20 surpluses to fund a deposit into the California Employers' Pension Prefunding Trust Program (CEPPT) to partially fund the shortfall in CalPERS investments expected to create an unfunded liability in FY 2021-22.

Following is a consolidated summary of the budget that includes the proposed mid-year budget adjustments. The budget document will compare 2021-22 with all the adjustments approved by the Board. However, the discussion compares the Budget without the use of one-time funds so that we can compare the ongoing operating needs year over year.

	2020-21 (ORIGINAL BUDGET)	2020-21 (WITH MID YEAR ADJUSTMENTS)	2021-22 PROPOSED
BUDGETED REVENUE			
OPERATING REVENUES	21,644,200	22,209,800	23,271,850
USE OF ONE TIME SURPLUS	-	170,000	-
TOTAL BUDGETED REVENUE	<u>21,644,200</u>	<u>22,379,800</u>	<u>23,271,850</u>
BUDGETED EXPENDITURES			
OPERATING EXPENDITURES	15,000,400	15,630,700	16,341,000
ESTIMATED SET ASIDE (NEW CELL)	1,000,000	1,050,000	1,050,000
DEBT SERVICE	3,136,800	3,136,800	3,134,000
POST CLOSURE	1,055,000	1,055,000	1,070,000
CIP/REPAYMENT ALLOCATION	<u>1,445,000</u>	<u>1,500,300</u>	<u>1,670,000</u>
TOTAL BUDGETED EXPENDITURES	<u>21,637,200</u>	<u>22,372,800</u>	<u>23,265,000</u>
BALANCE USED FOR RESERVES	<u>7,000</u>	<u>7,000</u>	<u>6,850</u>

Revenue Increases (\$1,062,050)

Revenues are projected to increase 4.8%. The following table summarizes the projected increases.

EQUALIZED ORGANICS RATES	460,000	2.1%
FY 2019-20 DEFERED RATE INCREASES*	315,300	1.4%
FY 2020-21 RATE INCREASES/ TONNAGE ADJUSTMENTS	101,750	0.5%
INCREASES FOR NEW PROGRAMS	<u>185,000</u>	<u>0.8%</u>
TOTAL REVENUE INCREASES	<u>1,062,050</u>	<u>4.8%</u>

Following is a summary of recommendations that will balance the budget.

Equalized Organics Rates	\$ 460,000
Organics Fee Increases	318,000
AB939 fee	267,000
Transportation Surcharge	136,000
C&D Tonnage Decreases	(190,700)
All Other Revenue Changes	71,750
Total Revenue Increase	\$ 1,062,050

Increase tipping fees for Expanded Organics Program

On September 21, 2017, the Board approved the expanded organics program to include the addition of Agricultural and food waste composting. A phased-in rate increase over a three-year period was recommended to buffer the impact to rate payers. This was also done to allow the Authority to run the operations for a couple of years to determine the final cost of the program. The total rate increases proposed for FY 2021-22 will produce an additional **\$778,000** in revenue. The rate does require the equalization of rates for all of its member agencies. Absent the equalization of rates, the increases will result in **\$318,000** in additional revenue. The **\$460,000** shortfall would have to be addressed with a separate increase.

Following is the schedule of rate increases approved in concept when the organics program was considered by the Board in September 2017.

	Mixed Organics	Wood Waste
FY 2018-19	38.25	36.25
FY 2019-20	43.00	39.00
FY 2020-21	48.00	42.00

AB939 Fees

AB939 services continues to be supplemented by tipping fees. Staff is recommended a 3% increase to these fees in FY 2020-21, which would have resulted in an additional \$82,000 in revenue. For FY 2021-22, staff is recommending an increase of **\$267,000**. Most of the increase (\$202,000) is needed for the initial implementation of the required SB 1383 programs. In order to reduce impacts, the deferred amount is being reduced. However, since this program is still being supplemented from tipping fees, future increase will be applied to AB939 programs until the fees fully fund the programs.

Transportation Surcharge

Staff recommended an increase to the transportation charge to \$18.50/ton for FY 2020-21 in order to recover the incremental cost of transporting franchise waste from Authority transfer stations. This deferred rate is needed along with an addition \$.25/ton. These increases, along with additional tonnage that is being transported from the Jolon Road Transfer Station, will result in an additional **\$136,000** in revenue from surcharges for transportation revenue.

Construction and Demolition

Processing materials through the Organics/C&D sort line for expanded wood waste recovery is more costly than the previous process of just grinding to make landfill cover material. Use of this material for landfill cover is no longer considered a diversion activity and woodwaste now requires advanced separation to create clean materials for the organics processing operation, as mandated under SB 1383. Staff recommended Increasing the rate for C&D from \$58.00 per ton to \$62.00 per ton in FY 2020-21, with an additional increase in FY 2021-22 needed to fully fund the program. The expected tonnage for Construction and Demolition has decreased. Even with an increase to \$68.50 to cover the cost of the programs, expected revenues from the program are expected to be a **decrease of \$190,700**.

Other Revenue Adjustments

The net impact of all other revenues is an increase of **\$71,750**.

Budgeted Expenditure Increases (\$877,500)

Payroll Increase	\$ 332,900
Insurance	239,600
SB 1383 Implementation	208,000
Organics Recovery Operations	49,200
Fuel	32,500
State and Regional Fees	30,500
All Other Increases / (Decreases)	<u>(15,200)</u>
Total Operating Budget Increase	877,500
Total CIP Budget Increase	184,700
Total Increases Funded from Operations	\$ 1,062,200

Payroll Increase

The Authority used \$170,000 in fund balance to partially prefund expected CalPERS UAL at 06-30-2021. Absent these expenditures, the net increase to payroll is scheduled to be **\$332,900**. Increases are due to estimated annual merit increases, as well as a 3% COLA scheduled from the currently approved MOU and expected Health Insurance Premium increases. Following is a summary of the payroll budget adjustments.

DESCRIPTION	PAYROLL BUDGET INCREASES
COLA (MOU)	169,800
MERIT INCREASES	92,200
HEALTH INSURANCE PREMIUMS	88,400
NET ALL OTHER INCREASES/(DECREASES)	<u>(17,500)</u>
TOTAL PAYROLL INCREASES	332,900
PERS UNFUNDED LIABILITY REDUCTION	<u>(170,000)</u>
NET PAYROLL INCREASES	<u><u>\$ 161,300</u></u>

In addition to the scheduled increases, staff is requesting two new staff allocations not included in the totals above. An equipment Maintenance Technician I/II, and a Resource Recovery Technician needed to assist with the implementation of SB 1383 programs.

The Equipment Maintenance Technician would be in charge of routine maintenance of the equipment at all Authority facilities. Having a technician on site reduces equipment downtime and increases in-house expertise to troubleshoot equipment. The estimated first year salary and benefits for this position is \$151,000. However, there is no impact to the budget since savings from the use of contract maintenance will offset any increase in salary and equipment needed for this position. The Board approved the addition of an Equipment Maintenance Technician for FY 2020-21. However, with our large fleet of equipment, there is more work required than can be completed with one person.

The Resource Recovery Technician's annual salary and benefits is \$116,400. The position will be responsible for assisting member agencies with SB 1383 program implementation and tracking including:

- Conducting outreach to single-family residential and Multi-Family dwellings on new curbside food scraps collection program (commingling with green waste)
- Implementing commercial food scraps collection program (including City/County facilities)
- Providing organics technical assistance services for businesses, schools, multifamily complexes, etc.
- Increasing education and outreach for organics program, including carpet, textiles, clean wood, food and food-soiled paper for bulky item collection.
- Developing SB 1383 & food waste prevention outreach materials
- Developing Food Recovery outreach materials
- Enhancing or expanding the existing edible food recovery program
- Assisting with developing organics outreach and provide technical assistance to schools.
- Assisting with establishing an edible food recovery program for schools.
- Assisting member agencies with upcoming State mandated SB 1383 compliance monitoring

Insurance Increases

After the FY 2020-21 budget was approved, staff was informed that the Authority's insurance premiums would have above average increases to Property (\$131,767), Commercial Auto (\$82,453), and Liability (\$24,755). In order to maintain a balanced budget, staff reduced several operations budgets. An increase of **\$239,600** restores these budgets and plans for nominal increases to the FY 2021-22 insurance premiums.

SB 1383 Implementation

The initial cost of implementing SB 1383 is **\$208,000**. This includes the position discussed above, supplies needed, as well as \$50,000 for an annual organics contamination and capacity studies. The studies are the minimum required at this time by SB 1383. However, the results of the studies are major components of the long-term requirements.

Expanded Organics Processing

On September 21, 2017, the Board approved the expanded organics program to meet the levels of diversion and greenhouse gas emission reductions required by various state mandates, including the Global Warming Solutions Act (Assembly Bill (AB) 32), the Mandatory Commercial Organics Recycling Program (AB 1826), and Short-Lived Climate Pollutants and Methane Emissions Reduction Strategy (Senate Bill 1383), which effectively eliminates the disposal of organic materials (including food scraps) in landfills by 2025 with interim reduction mandates. An Organics grant in the amount \$1.34 million was awarded and accepted from CalRecycle to fund the infrastructure needed for the new organics program.

The increase in cost of the Organics Processing services is **\$49,200**. Increased tonnage was addressed in the FY 2020-21 mid-year budget adjustment. However, the vendor that processes the material has a contracted CPI adjustment, which requires additional funds to be allocated for this program.

Operational Adjustments

Increases to the cost and amount of fuel needed to run the operations require an additional **\$32,500**. Increases in State and Regional Fees require an additional **\$30,500**. The remaining changes in the Operating Budget result in a net **decrease of \$25,200**. Staff continually looks at the budget to see where savings can be found to offset increases needed in other areas of the operation.

Debt Service

The only outstanding Authority debt are the 2014 Bonds used to refinance outstanding debt used for improvements to the landfills as well as the purchase of Crazy Horse Landfill. Debt Service Payments will remain relatively unchanged until FY 2027-28, with final Debt Service Payment scheduled for August 1, 2031.

The following table shows the schedule for all outstanding debt service including interest. Scheduled debt service payments for FY 2021-22 are \$3,134,000.

Fiscal Year	2014A (AMT)	2014B (Taxable)	Total Debt Service
2020-21	2,703,125	433,574	3,136,699
2021-22	2,701,375	432,581	3,133,956
2022-23	2,701,000	434,730	3,135,730
2023-24	2,706,625	430,166	3,136,791
2024-25	3,137,000		3,137,000
2025-26	3,130,838		3,130,838
2026-27	3,132,688		3,132,688
2027-28	2,942,613		2,942,613
2028-29	2,750,975		2,750,975
2029-30	2,752,550		2,752,550
2030-31	2,751,838		2,751,838
2031-32	2,748,563		2,748,563

CIP/Post-Closure Budget

The CIP Budget is expected to increase by **\$184,700**. The Authority tries to fund known capital from operations on a pay-as-you-go basis. For some projects, this requires allocating funds to CIPs over several years. Debt taken to fund equipment for the Johnson Canyon and Jolon Road were paid off in FY 2019-20. The amounts have now been allocated to the Capital Replacement Budget. Additionally, the construction of the new organics program has been completed and is currently in operation. The capital replacement budget includes \$250,000 in funding in order to ensure that we have funds set aside (pay-as-you-go funding) to replace heavy equipment and the de-packaging machine in the future, as well as any continued improvements needed for the organics recovery and composting site. The Johnson Canyon Road Improvement Project was completed during FY 2020-21. In order to ensure that adequate funds are set aside for future improvement needs at all of our sites, \$100,000 per year is being funded going forwards. Following is a summary of the Capital Expenditure Allocation for FY 2020-21

	FY 2020-21 Approved CIP Allocation	FY 2021-22 Proposed CIP Allocation	Change
<i>Equipment Replacement</i>	1,120,000	1,120,000	-
<i>Post Closure Maintenance (3 sites)</i>	1,055,000	1,070,000	15,000
<i>Organics Recovery Program</i>	200,000	250,000	50,000
<i>JC Landfill Improvements</i>	150,000	150,000	-
<i>Roadway Maintenance/Improvements</i>	5,300	100,000	94,700
<i>JR Transfer Station Improvements</i>		25,000	25,000
<i>Concrete Grinding</i>	<u>25,000</u>	<u>25,000</u>	<u>-</u>
<i>Total CIP Allocation</i>	2,555,300	2,740,000	184,700
<i>Estimated New Cell Set Aside @\$5.00/ton (Included in Operating Budget)</i>	<u>1,050,000</u>	<u>1,050,000</u>	<u>-</u>
<i>Total CIP/Set Asides</i>	<u><u>3,605,300</u></u>	<u><u>3,790,000</u></u>	<u><u>184,700</u></u>

BACKGROUND

The budget process begins in January with a budget direction presentation. The feedback provided by the Board is incorporated into the Preliminary Budget presented in February, with a rate hearing and final budget being presented in March. This allows franchise waste haulers to begin their scheduled rate setting process in April.


ATTACHMENT(S)

1. Two Year Budget Comparison

Salinas Valley Solid Waste Authority
FY 2021-22 Two-Year Budget Comparison

	FY 2020-21 Mid Year Budget	FY 2021-22 Proposed Budget	Increase / (Decrease)	% Change
<u>Revenues</u>				
Tipping Fees - Solid Waste	14,385,000	14,385,000	-	0.0%
Tipping Fees - Surcharge	1,215,800	1,486,800	271,000	22.3%
Tipping Fees - Diverted Materials	3,124,200	3,648,250	524,050	16.8%
AB939 Service Fee	2,733,000	3,000,000	267,000	9.8%
Charges for Services	131,800	131,800	-	0.0%
Sales of Materials	180,000	180,000	-	0.0%
Gas Royalties	290,000	290,000	-	0.0%
Investment Earnings	150,000	150,000	-	0.0%
Total Revenues	<u>22,209,800</u>	<u>23,271,850</u>	<u>1,062,050</u>	4.8% *
			-	
<u>Operating Expenditures</u>				
1110 - Executive Administration	478,300	490,100	11,800	2.5%
1120 - Administrative Support	444,200	456,100	11,900	2.7%
1130 - Human Resources Administration	228,300	237,800	9,500	4.2%
1140 - Clerk of the Board	199,400	200,200	800	0.4%
1200 - Finance Administration	796,200	809,700	13,500	1.7%
1300 - Operations Administration	565,100	588,400	23,300	4.1%
2100 - Resource Recovery	994,600	1,231,500	236,900	23.8%
2150 - Marketing	75,600	75,600	-	0.0%
2200 - Public Education	225,300	225,300	-	0.0%
2300 - Household Hazardous Waste	847,900	830,300	(17,600)	-2.1%
2400 - C & D Diversion	447,200	453,100	5,900	1.3%
2500 - Organics Diversion	1,913,200	1,975,500	62,300	3.3%
2600 - Diversion Services	24,000	30,000	6,000	25.0%
3600 - JR Transfer Station	642,400	683,700	41,300	6.4%
3630 - JR Recycling Operations	168,700	174,400	5,700	3.4%
3710 - SS Disposal Operations	1,126,900	1,204,100	77,200	6.9%
3720 - SS Transfer Operations	1,288,100	1,352,600	64,500	5.0%
3730 - SS Recycling Operations	803,100	780,800	(22,300)	-2.8%
4500 - JC Landfill Operations	3,125,000	3,245,700	120,700	3.9%
4530 - JC Recycling Operations	460,700	476,700	16,000	3.5%
5500 - Johnson Canyon ECS	306,500	344,500	38,000	12.4%
5700 - Sun Street ECS	134,000	138,900	4,900	3.7%
6100 - Debt Service - Interest	1,366,800	1,279,000	(87,800)	-6.4%
6200 - Debt Service - Principal	1,770,000	1,855,000	85,000	4.8%
6605 - Closure Set-Aside	336,000	336,000	-	0.0%
6606 - Cell Construction Set-Aside	1,050,000	1,050,000	-	0.0%
Grand Total	<u>19,817,500</u>	<u>20,525,000</u>	<u>707,500</u>	3.6%
			-	
Revenues Over/(Under) Expenses	2,392,300	2,746,850	354,550	14.8%
Use of One Time Surplus	170,000	-	(170,000)	-100.0%
Less Post Closure Allocation	(1,055,000)	(1,070,000)	(15,000)	1.4%
Less CIP/Repayments Budget Allocation	<u>(1,500,300)</u>	<u>(1,670,000)</u>	<u>(169,700)</u>	11.3%
Balance Used for Reserves	<u>7,000</u>	<u>6,850</u>	<u>(150)</u>	-2.1%

* 4.8% Revenue Increase breakdown is as follows: Organics rate equalization (2.1%), FY 2020-21 deferred rate increases (1.4%), FY 2021-22 Rate Increases (1.3%)



ITEM No. 12

FY 2021-22

Request for Budget Direction


January 21, 2021

Published 01/19/2021

1

Budget Assumptions

- Increased organics program approved in September 2017
- Implementation of SB 1383 Requirements
- Equalization of Organics Rates for all Member Agencies
- Implementation of Organics/Wood Waste Recovery Sort Line
- No Other Program Changes



2

Mid-Year Budget Adjustment

- Organics (Processing Only) \$ 444,300
- Increased Set Asides \$ 66,000
- **Total Operating Expenditure Increases** **\$ 510,300**

- JC LFG System Improvements (CIP 9501) \$ 50,000
- JC Roadway Improvements (CIP 9528) \$ 5,300
- **Total Expenditure Budget Increases** **\$ 565,600**



3

Budget Summary

	2020-21 (Original Budget)	2020-21 (With Mid Year Adjustments)	2021-22 Proposed
<u>Budgeted Revenue</u>			
Operating Revenues	21,644,200	22,209,800	23,271,850
Use of One Time Surplus	-	170,000	-
Total Budgeted Revenue	<u>21,644,200</u>	<u>22,379,800</u>	<u>23,271,850</u>
<u>Budgeted Expenditures</u>			
Operating Expenditures	15,000,400	15,630,700	16,341,000
Estimated Set Aside (New Cell)	1,000,000	1,050,000	1,050,000
Debt Service	3,136,800	3,136,800	3,134,000
Post Closure	1,055,000	1,055,000	1,070,000
CIP/Repayment Allocation	1,445,000	1,500,300	1,670,000
Total Budgeted Expenditures	<u>21,637,200</u>	<u>22,372,800</u>	<u>23,265,000</u>
Balance Used for Reserves	<u>7,000</u>	<u>7,000</u>	<u>6,850</u>



4

Payroll Budget Increases

COLA (MOU)	169,800
Merit Increases	92,200
Health Insurance Premiums	88,400
Net All Other Increases/(Decreases)	<u>(17,500)</u>
Total Payroll Increases	\$ 332,900
PERS Unfunded Liability Payment	<u>(170,000)</u>
Net Payroll Increases	<u>161,300</u>



5

New Position

- Equipment Maintenance Technician
 - Salary and Benefits \$ 151,000
 - Paid from savings in Vehicle Maintenance
 - Reduce equipment downtime
 - Maintain efficiencies
 - Reduce cost associated with contracted work
 - In-house expertise to troubleshoot equipment



6

New Position

- Resource Recovery Technician

- Salary and Benefits

\$ 116,400

- Paid from increase in AB 939 Fees
 - Conducting outreach to single-family residential and Multi-Family dwellings on new curbside food scraps collection program (commingling with green waste)
 - Implementing commercial food scraps collection program (including City/County facilities)
 - Providing organics technical assistance services for businesses, schools, multifamily complexes, etc.
 - Increasing education and outreach for organics program, including carpet, textiles, clean wood, food and food-soiled paper for bulky item collection.
 - Developing SB 1383 & food waste prevention outreach materials
 - Developing Food Recovery outreach materials
 - Enhancing or expanding the existing edible food recovery program
 - Assisting with developing organics outreach and provide technical assistance to schools.
 - Assisting with establishing an edible food recovery program for schools.
 - Assisting member agencies with upcoming State mandated SB 1383 compliance monitoring



7

FY 2019-20 Projected Total Budget Increase

Payroll Increases (Net)	332,900
Insurance	239,600
SB 1383 Implementation	208,000
Organics Program	49,200
Fuel	32,500
State and Regional Fees	30,500
All Other Increases / (Decreases)	<u>(15,200)</u>
Total Operating Budget Increase	\$ 877,500



8

Debt Service Schedule

FY	Bond 2014A	Bond 2014B	Capital Lease	Total Debt Payments
2014-15	1,487,418	433,458	414,901	2,335,777
2015-16	1,475,125	433,523	960,373	2,869,021
2016-17	1,475,125	432,695	797,594	2,705,414
2017-18	1,616,500	434,771	797,594	2,848,865
2018-19	2,701,250	434,728	797,594	3,933,572
2019-20	2,701,375	432,640	212,663	3,346,678
2020-21	2,703,125	433,574	-	3,136,699
2021-22	2,701,375	432,581	-	3,133,956
2022-23	2,701,000	434,730	-	3,135,730
2023-24	2,706,625	430,166	-	3,136,791
2024-25	3,137,000	-	-	3,137,000
2025-26	3,130,838	-	-	3,130,838
2026-27	3,132,688	-	-	3,132,688
2027-28	2,942,613	-	-	2,942,613
2028-29	2,750,975	-	-	2,750,975
2029-30	2,752,550	-	-	2,752,550
2030-31	2,751,838	-	-	2,751,838
2031-32	2,748,563	-	-	2,748,563



9

CIP/Post Closure Budget

	FY 2020-21 Approved CIP Allocation	FY 2021-22 Proposed CIP Allocation	Change
Equipment Replacement	1,120,000	1,120,000	-
Post Closure Maintenance (3 sites)	1,055,000	1,070,000	15,000
Organics Recovery Program	200,000	250,000	50,000
JC Landfill Improvements	150,000	150,000	-
Roadway Maintenance/Improvements	5,300	100,000	94,700
JR Transfer Station Improvements		25,000	25,000
Concrete Grinding	25,000	25,000	-
Total CIP Allocation	2,555,300	2,740,000	184,700
Estimated New Cell Set Aside @\$5.00/ton (Included in Operating Budget)			
	1,050,000	1,050,000	-
Total CIP/Set Asides	3,605,300	3,790,000	184,700



10

Projected Revenue Increase

Organics - Salinas	460,000
Organics	318,000
AB939 fee	267,000
Transportation Surcharge	136,000
Construction and Demolition	(190,700)
All Other Revenue Changes	71,750
Total Revenue Increase	\$ 1,062,050



11

Rate Changes

	2019-20 RATES	2020-21 DEFERRED INCREASE	2021-22 PROPOSED INCREASE	2021-22 PROPOSED RATES	TOTAL INCREASE %
SOLID WASTE RATE	68.50	-	-	68.50	.0%
GREENWASTE- SELF HAUL	39.00	3.00	6.00	48.00	23.1%
GREENWASTE- FRANCHISE	43.00	5.00	2.00	50.00	16.3%
C&D	58.00	4.00	6.50	68.50	18.1%
SLUDGE	32.00	4.00	-	36.00	12.5%
WOODWASTE	39.00	3.00	6.00	48.00	23.1%
TRANSPORTATION SURCHARGE	17.75	0.75	0.25	18.75	5.6%
CLEAN FILL DIRT	20.00	4.00	44.50	68.50	242.5%
AB939	2,733,000	82,000	185,000	3,000,000	9.8%



12

Residential Rates (Estimate)

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	32 gal	\$.38	\$.08	\$.09	\$.55
Tri Cities	48 gal	\$.28	\$.00	\$.19	\$.47
WM- County**	35 gal	\$.12	**	\$.07	\$.19
WM- King City	35 gal	\$.11	\$.12	\$.14	\$.37

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



13

Residential Rates Disposal Portion (Estimate)

Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	32 gal	\$ 11.31	\$.55	6.6%
Tri Cities	48 gal	\$ 10.43	\$.47	4.5%
WM- County	35 gal	\$ 12.56	\$.19	1.6%
WM- King City	35 gal	\$ 11.66	\$.37	3.2%

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14

Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	1 cy	\$ 1.28	\$.27	\$.31	\$ 1.86
Tri Cities	1 cy	\$.00	\$.00	\$ 1.12	\$ 1.12
WM- County	1 cy	\$.70	**	\$.42	\$ 1.12
WM- King City	1 cy	\$.47	\$.51	\$.58	\$ 1.56

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15

Residential Rates Disposal Portion (Estimate)

Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	1 cy	\$ 28.37	\$ 1.86	6.6%
Tri Cities	1 cy	\$ 50.56	\$ 1.12	2.2%
WM- County	1 cy	\$ 63.14	\$ 1.12	1.6%
WM- King City	1 cy	\$ 49.02	\$ 1.56	3.2%

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16

Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	3 cy	\$ 3.81	\$.82	\$.91	\$ 5.54
Tri Cities	3 cy	\$.00	\$.00	\$ 3.35	\$ 3.35
WM- County	3 cy	\$ 1.62	**	\$.98	\$ 2.60
WM- King City	3 cy	\$ 1.07	\$ 1.15	\$ 1.31	\$ 3.53

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17

Residential Rates Disposal Portion (Estimate)

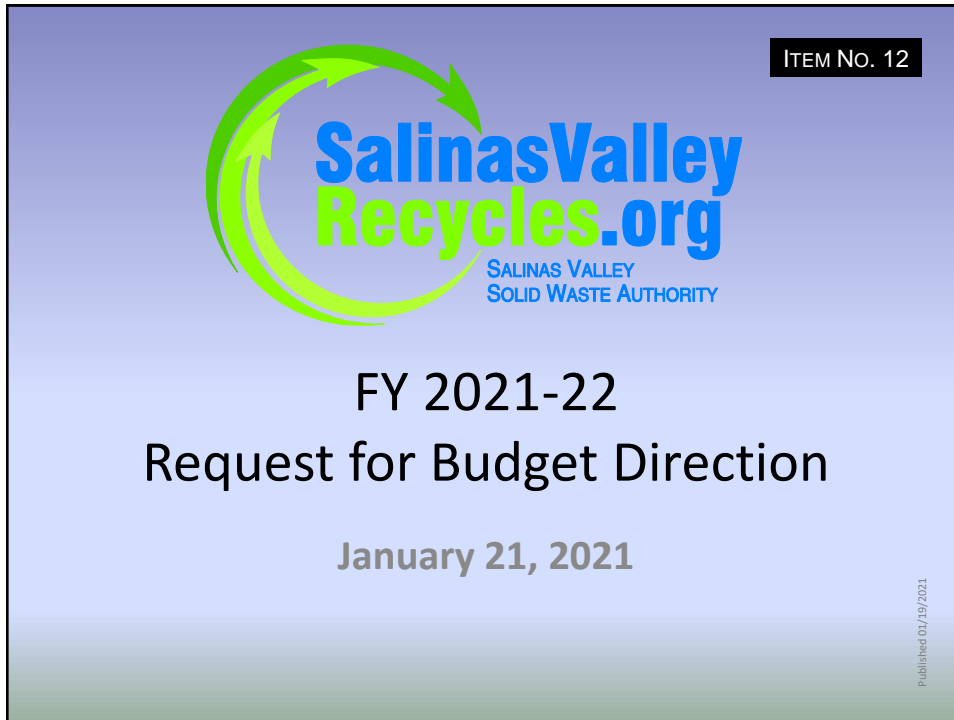
Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	3 cy	\$ 84.45	\$ 5.54	6.6%
Tri Cities	3 cy	\$ 151.71	\$ 3.35	2.2%
WM- County	3 cy	\$ 165.15	\$ 2.60	1.6%
WM- King City	3 cy	\$ 110.86	\$ 3.53	3.2%

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18






1

Budget Assumptions

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2024-25	3,137,000	-	-	3,137,000
2025-26	3,130,838	-	-	3,130,838
2026-27	3,132,688	-	-	3,132,688
2027-28	2,942,613	-	-	2,942,613
2028-29	2,750,975	-	-	2,750,975
2029-30	2,752,550	-	-	2,752,550
2030-31	2,751,838	-	-	2,751,838
2031-32	2,748,563	-	-	2,748,563



9

CIP/Post Closure Budget

	FY 2020-21 Approved CIP Allocation	FY 2021-22 Proposed CIP Allocation	Change
Equipment Replacement	1,120,000	1,120,000	-
Post Closure Maintenance (3 sites)	1,055,000	1,070,000	15,000
Organics Recovery Program	200,000	250,000	50,000
JC Landfill Improvements	150,000	150,000	-
Roadway Maintenance/Improvements	5,300	100,000	94,700
JR Transfer Station Improvements		25,000	25,000
Concrete Grinding	25,000	25,000	-
Total CIP Allocation	2,555,300	2,740,000	184,700
Estimated New Cell Set Aside @\$5.00/ton (Included in Operating Budget)	1,050,000	1,050,000	-
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10

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AB939 fee	267,000
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All Other Revenue Changes	71,750
Total Revenue Increase	\$ 1,062,050



11

Rate Changes

	2019-20 RATES	2020-21 DEFERRED INCREASE	2021-22 PROPOSED INCREASE	2021-22 PROPOSED RATES	TOTAL INCREASE %
SOLID WASTE RATE	68.50	-	-	68.50	.0%
GREENWASTE- SELF HAUL	39.00	3.00	6.00	48.00	23.1%
GREENWASTE- FRANCHISE	43.00	5.00	2.00	50.00	16.3%
C&D	58.00	4.00	6.50	68.50	18.1%
SLUDGE	32.00	4.00	-	36.00	12.5%
WOODWASTE	39.00	3.00	6.00	48.00	23.1%
TRANSPORTATION SURCHARGE	17.75	0.75	0.25	18.75	5.6%
CLEAN FILL DIRT	20.00	4.00	44.50	68.50	242.5%
AB939	2,733,000	82,000	185,000	3,000,000	9.8%



12

Residential Rates (Estimate)

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	32 gal	\$.38	\$.08	\$.09	\$.55
Tri Cities	48 gal	\$.28	\$.00	\$.19	\$.47
WM- County**	35 gal	\$.12	**	\$.15	\$.27
WM- King City	35 gal	\$.11	\$.12	\$.14	\$.37

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



Revised on 1/21/2021

13

Residential Rates Disposal Portion (Estimate)

Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	32 gal	\$ 11.31	\$.55	6.6%
Tri Cities	48 gal	\$ 10.43	\$.47	4.5%
WM- County	35 gal	\$ 12.56	\$.27	2.2%
WM- King City	35 gal	\$ 11.66	\$.37	3.2%

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control



Revised on 1/21/2021

14

Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	1 cy	\$ 1.28	\$.27	\$.31	\$ 1.86
Tri Cities	1 cy	\$.00	\$.00	\$ 1.12	\$ 1.12
WM- County	1 cy	\$.70	**	\$.86	\$ 1.56
WM- King City	1 cy	\$.47	\$.51	\$.58	\$ 1.56

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



Revised on 1/21/2021

15

Residential Rates Disposal Portion (Estimate)

Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	1 cy	\$ 28.37	\$ 1.86	6.6%
Tri Cities	1 cy	\$ 50.56	\$ 1.12	2.2%
WM- County	1 cy	\$ 71.50	\$ 1.56	2.2%
WM- King City	1 cy	\$ 49.02	\$ 1.56	3.2%

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



Revised on 1/21/2021

16

Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Organics			Total Increase*
		Fee Increases	Transport Increase	AB939 Increase	
Republic	3 cy	\$ 3.81	\$.82	\$.91	\$ 5.54
Tri Cities	3 cy	\$.00	\$.00	\$ 3.35	\$ 3.35
WM- County	3 cy	\$ 1.62	**	\$ 1.99	\$ 3.60
WM- King City	3 cy	\$ 1.07	\$ 1.15	\$ 1.31	\$ 3.53

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



Revised on 1/21/2021

17

Residential Rates Disposal Portion (Estimate)

Hauler	Service Level	FY 2020-21		
		Disposal Rate	Total Increase*	% Increase
Republic	3 cy	\$ 84.45	\$ 5.54	6.6%
Tri Cities	3 cy	\$ 151.71	\$ 3.35	2.2%
WM- County	3 cy	\$ 165.15	\$ 3.60	2.2%
WM- King City	3 cy	\$ 110.86	\$ 3.53	3.2%

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- ** Minimal use of SVSWA transfer services



Revised on 1/21/2021

18



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From: [Mccaffrey, Stephen](#)
To: [Comment](#)
Cc: [Patrick Mathews](#); [Mandy Brooks](#); [Erika Trujillo](#); [Quinonez, Luis](#); [Mccaffrey, Stephen](#); [Urquidez, Christina](#)
Subject: FW: For Public Comment Item #12 1/20/2021 Board Meeting
Date: Wednesday, January 20, 2021 4:51:30 PM

Please see below for our public comment for the 1/21 Board meeting.

Please acknowledge receipt of this email.

Thank you

Please note that for Agenda Item #12, the proposed Green Waste rates do not reflect the current Agreement between Republic Services and the Waste Authority. The Agreement sets the rates with an annual CPI adjustment. If the proposed budget does not take into account the Agreement, then there will be unnecessary delays to the process which may result in a delay of the jurisdiction's annual rate adjustment. We respectfully request that the budget include the proper pricing for Republic Services and the City of Salinas for Green Waste.

Luis D. Quiñonez

General Manager

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We'll handle it from here.®



From: [Patrick Mathews](#)
To: [Erika Trujillo](#)
Subject: Fwd: SVSWA Green Waste Tip Fee
Date: Thursday, January 21, 2021 9:32:28 AM

From the desk of Patrick Mathews

Begin forwarded message:

From: Patrick Mathews <patrickm@svswa.org>
Date: January 12, 2021 at 9:53:00 AM PST
To: "McCaffrey, Stephen" <SMccaffrey@republicservices.com>
Cc: Ray Hendricks <rayh@svswa.org>, "Quinonez, Luis" <LQuinonez@republicservices.com>, Jim Pia <jimp@ci.salinas.ca.us>, David Jacobs <davidj@ci.salinas.ca.us>
Subject: RE: SVSWA Green Waste Tip Fee

Good morning Steve,

As we have for the last several years (since 2013), we start with the assumption that the City of Salinas will allow Republic Services and SVR to mutually terminate the old agreement that requires an ongoing, substantial subsidy to continue processing Salinas organics. Republic has on several occasions stated that it will allow for the full equalization of organics processing related rates and terminate the existing contract, if the City of Salinas agrees to allow for the full pass through of costs to the ratepayer. To-date this has not happened. Under the current regulatory environment, this is neither financially sustainable nor appropriate, however, we remain confident that Salinas will accept this need to have these new and significant programs appropriately funded by their ratepayers. Ray has and will continue to present this as our starting assumption with the caveat that if the rates are not allowed to be equalized, as required under the JPA, that other rates (tipping fees and/or AB 939 fees) will have to be adjusted to provide for the growing subsidy needs for Republic and the City. Nothing has changed in our ongoing approach to maintain a more sustainable financial system and charge equalized rates for all our member agencies. This specific issue will remain a point of discussion for the Board to address, as has been our past practice. I don't anticipate this will delay approval of our budget and rates as we are still 2-3 months out from finalizing both and hopeful the City will address this rate setting responsibility in short order. Thanks for you input. P-

Patrick Mathews
 General Manager/CAO, Salinas Valley Recycles
Gerente General/Jefe de Administración

128 Sun Street, Suite 101
Salinas, CA 95060
(831) 775-3000

From: Mccaffrey, Stephen <SMccaffrey@republicservices.com>

Sent: Tuesday, January 12, 2021 9:08 AM

To: Patrick Mathews <patrickm@svswa.org>

Cc: Ray Hendricks <rayh@svswa.org>; Quinonez, Luis
<LQuinonez@republicservices.com>

Subject: FW: SVSWA Green Waste Tip Fee

Patrick

We were in attendance for your Executive Committee Meeting last Thursday. We saw that in the presentation of the Preliminary Budget that the tipping fee Republic pays for green waste has been increased substantially. Since our agreement has not changed, we expect the rate to be adjusted per the contract. Can you please have the correction made prior to the Board Meeting later this month? As we have seen in the past, this causes unnecessary delays to each jurisdiction in the rate setting process under the franchise agreements. Please give me a call if you have any questions.

Thank you



We'll handle it from here.*





Report to the Board of Directors

Date: January 21, 2021

From: Patrick Mathews, General Manager/CAO

Title: Update on Sun Street Transfer Station Relocation Project and on the City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority

ITEM NO. 13

N/A

Finance and Administration Manager/
Controller/Treasurer

N/A

General Manager/CAO

N/A

Authority General Counsel

**AN UPDATE WILL BE GIVEN
AT THE MEETING**

SVR Agenda Item - View Ahead 2021

	Feb	Mar	Apr	May	Jun	Jul
A						
1	Minutes	Minutes	Minutes	Minutes	Minutes	MEETINGS RECESS
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	
3	Member Agencies Activities Report	Member Agencies Activities Report	March 31 Cash & Investments Report	Member Agencies Activities Report	Member Agencies Activities Report	
4	4th Qtr. Tonnage & Diversion Report	Public Hearing: Rate & Fee Sched (EC)	Member Agencies Activities Report	1st Qtr. Tonnage & Diversion Report	Board Policy Updates (EC)	
5	FY 21-22 Preliminary Budget (EC)	FY 21-21 Proposed Budget (EC)	Wally-Waste-Not Awards	FY Investment Policy (EC)		
6	Update on Sun St. Transfer Station Relocation Project & the City of Salinas Notice of Withdrawal (EC)	Update on Sun St. Transfer Station Relocation Project & the City of Salinas Notice of Withdrawal (EC)				
7	<i>Real Property Negotiations</i>	<i>Real Property Negotiations</i>				
8						
9						
10						
11						
12						

Consent

Presentation

Consideration

Closed Session

【Other】(Public Hearing, Recognition, Informational, etc.)

(EC) Executive Committee

(sp) Strategic Plan Item