



## **SUPPLEMENTAL MATERIAL WAS ADDED TO THE BOARD OF DIRECTORS**

February 21, 2109  
AGENDA PACKET

### **Pertaining to the following Scheduled Items:**

02/20/2019

**ITEM NO. 10: REQUEST FOR FISCAL YEAR 2019-20 PRELIMINARY BUDGET DIRECTION**  
PowerPoint Presentation - Added

02/21/2019

**ITEM NO. 11: CONSIDERATION OF ACTIONS RELATED TO THE NOTICE OF WITHDRAWAL FROM THE CITY OF SALINAS**  
City of Salinas Letter, February 20, 2019 - Added

The "Supplemental Materials" have been added to the end of its corresponding agenda item in the agenda packet.



## AGENDA Regular Meeting

### BOARD OF DIRECTORS

February 21, 2019, 6:00 p.m.

Gonzales City Council Chambers  
117 Fourth Street, Gonzales, California

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

##### **Board Directors**

County: John M. Phillips  
County: Chris Lopez, *Alt. Vice President*  
Salinas: Gloria De La Rosa, *Vice President*  
Salinas: John Villegas  
Salinas: Christie Cromeenes  
Gonzales: Elizabeth Silva  
Soledad: Marisela Lara  
Greenfield: Andrew Tipton  
King City: Robert S. Cullen, *President*

##### **Alternate Directors**

County: Luis Alejo  
Salinas: Joseph D. Gunter  
Gonzales: Scott Funk  
Soledad: Carla Stewart  
Greenfield: Robert White  
King City: Darlene Acosta

#### TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

#### GENERAL MANAGER/CAO COMMENTS

#### DEPARTMENT MANAGER COMMENTS

#### BOARD DIRECTOR COMMENTS

#### PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

#### RECOGNITIONS

##### **A. NEW EMPLOYEE INTRODUCTION**

#### CONSENT AGENDA:

All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.

1. [Minutes of the January 24, 2019 Meeting](#)
2. [December 2018 Claims and Financial Reports](#)
3. [Member and Interagency Activity Report for January 2019 and Upcoming Events](#)
4. [Tonnage and Diversion Report for the Quarter Ended December 31, 2018](#)
5. [Mid-Year Adjustment to the Operating Budget for Fiscal Year 2018-19 Update](#)
6. [Progress Report on Collaborative Opportunities Between the Salinas Valley Solid Waste Authority and Monterey Regional Waste Management District](#)
7. [A Resolution Approving Amendment No. 8 to the Revised and Restated Agreement Between the Salinas Valley Solid Waste Authority and R. Patrick Mathews for Services as General Manager/Chief Administrative Officer \(GM/CAO\)](#)
8. [A Resolution Approving the Bid Award to Ferguson Enterprises for the Johnson Canyon Compost Facility Aeration Piping and Fittings in the Amount of \\$62,564.20](#)

## **PRESENTATION**

### **9. 2019 STRATEGIC PLAN UPDATE**

- A. Receive Report from Patrick Mathews, General Manager/CAO
- B. Board Discussion
- C. Public Comment
- D. Recommended Action – None; Informational Only

## **CONSIDERATION**

### **10. REQUEST FOR FISCAL YEAR 2019-20 PRELIMINARY BUDGET DIRECTION**

- A. Receive Report from C. Ray Hendricks, Finance and Administration Manager
- B. Board Discussion
- C. Public Comment
- D. Recommended Action – Provide Direction

### **11. CONSIDERATION OF ACTIONS RELATED TO THE NOTICE OF WITHDRAWAL FROM THE CITY OF SALINAS**

- A. Receive Report from Interim General Counsel James Sanchez
- B. Board Discussion
- C. Public Comment
- D. Recommended Action – Provide Input and Accept Report

## **FUTURE AGENDA ITEMS**

### **12. AGENDA ITEMS – VIEW AHEAD SCHEDULE**

## **CLOSED SESSION**

*Receive public comment from audience before entering into closed session:*

- 13.** Pursuant to **Government Code 54957(b)** to confer with General Manager/CAO Patrick Mathews and Asst. GM/Ops Manager Cesar Zuñiga, concerning the resignation of the Authority's General Counsel and the appointment/employment of counsel.
- 14.** Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and Interim General Counsel James Sanchez, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: and 2) Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas CA
- 15.** Pursuant to **Government Code Section 54956.9(d)** to confer with legal counsel regarding one item involving potential significant exposure to litigation associated with the City of Salinas notice of intention to withdraw.
- 16.** Pursuant to **Government Code Section 54956.9(d)** to confer with legal counsel regarding one item involving potential initiation of litigation associated with the City of Salinas Notice of intention to withdraw.

## **RECONVENE**

## **ADJOURNMENT**

.....  
This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, and the Authority's Website on **Friday, February 15, 2019**. The Salinas Valley Solid Waste Authority Board will next meet in regular session on, **Thursday, March 21, 2019**. Staff reports for the Authority Board meetings are available for review at: ▶ Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000 ▶ Web Site: [www.salinavalleyrecycles.org](http://www.salinavalleyrecycles.org) ▶ Public Library Branches in Gonzales, Prunedale and Soledad. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*

**MINUTES OF  
THE SALINAS VALLEY SOLID WASTE AUTHORITY  
BOARD MEETING  
JANUARY 24, 2019**

**CALL TO ORDER**

Vice President Cullen called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following Board Directors were present:

County of Monterey	Chris Lopez, Alt. Vice President
City of Salinas	Gloria De La Rosa, Vice President
City of Salinas	John Tony Villegas
City of Salinas	Christie Cromeenes
City of Gonzales	Elizabeth Silva
City of Soledad	Marisela Lara
City of King	Robert Cullen, President
City of Greenfield	Andrew Tipton

The following Board Directors were absent:

County of Monterey John M. Phillips

**Staff Members Present:**

Patrick Mathews, General Manager/CAO  
Cesar Zuñiga, Asst. GM/Operation Manager  
Ray Hendricks, Finance and Administration  
Manager  
Brian Kennedy, Engineering and Environmental  
Compliance Manager

Monica Ambriz, Human Resource Supervisor  
Erika J. Trujillo, Clerk of the Board  
Rosie Ramirez, Administrative Assistant  
James Sanchez, Interim General Counsel

**MEETING ANNOUNCEMENTS**

(6:01) Vice President Cullen announced the availability of translation services. No member from the public requested the service.

**GENERAL MANAGER COMMENTS**

(6:02) General Manager/CAO Mathews welcomed the new Board members. Mr. Mathews announced Item No. D would be postponed for February meeting.

**DEPARTMENT MANAGER COMMENTS**

(6:03) Asst. General Manager/Operation Manager Zuñiga commented on the flyer provided to the Board titled "Workforce Development Board Honors Clients" from the Monterey County's Workforce Development Board at its first award ceremony in which the Authority was awarded the Business Award and Employee Harold Dorsey was awarded the Adult Award.

**BOARD DIRECTORS COMMENTS**

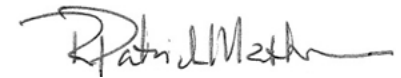
(6:04) Director Silva welcomed the new Board members. Director Cullen welcomed the new Board member, encouraged them to ask questions and work with Authority staff to familiarize themselves with the solid waste industry. Director Cullen provided a brief overview of the Strategic Planning Retreat schedule. Commented on looking at schedule a special meeting during the day to focus on the Strategic Planning as done in previous years.

**PUBLIC COMMENT**

(6:06) None

**ITEM NO. 1**

Agenda Item



General Manager/CAO

*J. Sanchez by et*

General Counsel Approval



## **ELECTION OF OFFICERS**

- A.** Nominating coming member Director Silva provided the recommendation for the 2019 Election of Officers as follows; Robert Cullen for President, Gloria De La Rosa for Vice President, and Chris Lopez for Alternate Vice President.

**Board Comments:** The Board discussed the process and rotation of the election of officers according the Authority Joint Powers Agreement.

**Public Comment:** None

**Motion:** Director Silva made a motion to nominating Director Cullen for President, Director De La Rosa for Vice President, and Director Lopez for Alt. Vice President. Director Villegas seconded the motion.

**Votes:** Motion carried 8,0

Ayes: Lopez, De La Rosa, Villegas, Cromeenes, Silva, Lara, Tipton, Cullen

Noes: None

Abstain: None

Absent: Phillips

## **RECOGNITIONS**

- B.** Director Tony Barrera, member since January 2011

- C.** Thomas Bruen, Authority General Counsel from 1997 to 2018

(6:09) General Manager/CAO Mathews presented proclamations to exiting Board member Barrera and departing General Counsel Thom Bruen.

- D.** New Employee Introduction – Postpone to February

(6:13) Item was differed to the February Board meeting.

**Board Comments:** The Board commented on the service provided by both Mr. Barrera and Mr. Bruen expressing their appreciation for their dedication to the Agency.

**Public Comment:** None

## **CONSENT AGENDA (6:13)**

1. Minutes of November 15, 2018, Meeting
2. November 2018 Claims and Financial Reports
3. December 2018 Quarterly Investments Report
4. Member and Interagency Activity Report for November and December 2018 and Upcoming Events
5. 2018 Fourth Quarter Customer Service Survey Results and Twelve-Month Comparison
6. Monterey County Health Department, Environmental Health Bureau, Calendar Year 2017 Used Motor Oil and Filter Recycling Program Annual Report
7. Resolution No. 2019-01 Awarding the Agreement for the Johnson Canyon Landfill Module 7 Construction Project (CIP 9527) to Wood Brothers Inc. in the Amount of \$3,679,090.50
8. Resolution No. 2019-02 Awarding the Contract for Construction Quality Assurance for the Johnson Canon Landfill Module 7 Construction Project (CIP 9527) to Geosyntec Consultants in the Amount of \$314,025

9. Resolution No. 2019-03 Approving Change Order No. 1 to the Contract with Randazzo Enterprises for the Johnson Canyon Landfill Grinding of Concrete Materials in the Amount of \$38,950, and Supplemental Appropriation of \$8,450
10. Resolution No. 2019-04 Approving a Memorandum of Understanding (MOU) with the County of Monterey for Litter Abatement Services for the Amount of \$100,000 for Calendar Year 2019
11. Resolution No. 2019-05 Declaring Surplus Property and Authorizing the General Manager/CAO to Dispose of Property

**Board Comments:** None

**Public Comment:** None

**Staff Comment:** General Manager Mathews commented on Items Nos 7 and 8, commending Engineering and Environmental Compliance Manager Kennedy for his thorough work with the process of both items resulting in a significant amount in saving for the Authority.

**Motion:** Director Silva made a motion to approve the consent agenda as presented. Director Villegas seconded the motion.

**Votes:** Motion carried 7,0

Ayes: De La Rosa, Villegas, Cromeenes, Silva, Lara, Tipton, Cullen

Noes: None

Abstain: Lopez

Absent: Phillips

## **PUBLIC HEARING**

### **12. RESOLUTION NO. 2019-06 APPROVING THE INITIAL STUDY AND NEGATIVE DECLARATION FOR THE CRAZY HORSE ORGANICS COLLECTION AND PROCESSING FACILITY PURSUANT TO CALIFORNIA ENVIRONMENTAL QUALITY ACT**

(6:15) Engineering and Environmental Compliance Manager Kennedy provided an overview of the project history, the process currently taking place and the upcoming actions needed.

**Public Hearing:** The Public Hearing was opened at 6:15 p.m. No member from the public made comments, the Public Hearing was closed at 6:16 p.m.

**Board Comments:** None

**Motion:** Director Silva made a motion to adopt the resolution. Director De La Rosa seconded the motion.

**Votes:** Motion carried 8,0

Ayes: Lopez, De La rosa, Villegas, Cromeenes, Silva, Lara, Tipton, Cullen

Noes: None

Abstain: None

Absent: Phillips

## **PRESENTATION**

### **13. 2018 EMPLOYEE SURVEY RESULTS**

(6:16) Human Resource Supervisor Ambriz presented a report of the survey and a three-year comparison on measured items such as moral, job attitude, and employee engagement. She explained the purpose and the process of the annual survey, indicating that the 2018 survey was opened for submittal right before the notice of the City of Salinas' One Year Notice of Intent to Withdrawal from the Authority and the announcement of the purchase of Madison Lange

Transfer Station by Republic Services. The results reflected a decrease in the employee morale for the second consecutive year. Comments within the survey indicated the notice from the City of Salinas and the purchase of Madison Lane are creating uncertainty and correlate with the decline in the morale. Mr. Ambriz explained the next steps that will be taken by the Management team to address concerns identified from the survey results.

**Board Comments:** The Board discussed the presentation.

**Public Comment:** None

**Motion:** None; Information only

**14. UPDATE ON THE CITY OF SALINAS' ONE YEAR NOTICE OF INTENTION TO WITHDRAW FROM THE JOINT POWERS AGREEMENT WITH THE SALINAS VALLEY SOLID WASTE AUTHORITY AND LONG-TERM FACILITY NEEDS PROJECT IMPLICATIONS**

(6:25) General Manager/CAO Mathews presented an overview of the City of Salinas' stated reasons for withdrawal and their stated financial options. He reviewed the status of the Authority's Strategic Plan Objectives that were developed at the October 2018 Board of Directors Retreat by the Board, detailing the deferred or on hold items due to impacts from the notice of withdrawal, the purchase of the Madison Lane Transfer by Republic Services, and absence of the Alisal Market Place developer for the sale of the Sun Street Transfer Station. Mr. Mathews presented the history of the actions taken by the City of Salinas leading up to the notice of withdrawal. He thoroughly explained current actions being taken and the next steps needed for the Authority to continue to meet state regulations and provide services to its jurisdiction. Mr. Mathews informed the Board of the next obligatory actions prompted by the notice of withdrawal, including the budget approval process deeming it important that the City of Salinas provide the Authority a conclusion as promptly as possible. He presented the Board with a draft letter addressed to the City of Salinas regarding the Authority responsibility to secure financial assurances from the City with its possible withdrawal.

**Interim General Counsel:**

Mr. Sanchez commented on the financial implications for both the City of Salinas and the Authority caused by the notice. He indicated time is critical and receiving the assurance from the City of Salinas in as prompt a time as possible is extremely important in order to meet the Authority's JPA obligations.

**Board Comments:** The Board discussed the presentation inquiring on an update from the City of Salinas representatives. The City of Salinas representatives indicated no discussions have taken place regarding the process or decision of the notice to withdrawal. Directors De La Rosa and Cromeenes indicated they would be addressing the status of the withdrawal with the Salinas City Council.

**Public Comment:** None

**Motion:** None; Information only

**CONSIDERATION**

**15. REQUEST FOR FISCAL YEAR 2019-20 PRELIMINARY BUDGET DIRECTION**

(7:04) Finance and Administration Manager Hendricks explained the process of the budget and the ideal timeline of the approval. He presented three budget options that detailed three operating options, the projected rate increase for each, and the potential impacts of employment loss for each. Option One, a status quo budget for all services except for the organics program; Option two, a budget that includes diverting all the City of Salinas and North Monterey County solid waste to the Monterey Regional Waste Management District as

proposed by the City of Salinas Memorandum of Understanding; and Option Three, a budget with the withdrawal of the City of Salinas from the Authority. Mr. Hendricks commented on the ongoing matter of the adjustment needed to the processing rate of Organics for the City of Salinas. It has been identified and indicated to the Republic Services and the City of Salinas that a rate adjustment for processing of organics to equalize the rates as mandated by the Authority JPA and avoid the member agencies to subsidize the shortfall is required. General Manager Mathews provided a history of the agreement signed in 2004 by the City of Salinas and Republic Services, waste hauler for the City of Salinas that locked in rates for Organics processing. Indicating the rates expiration rates would expire when the agreement was projected to expire in 2010. However, the City of Salinas extended the agreement for 15 years carrying over the discounted Organics rates. He reiterated that last year the City of Salinas indicated an internal review would be done to be able to address concerns the City of Salinas and the Authority, and that no information has been provided to-date.

**Board Comments:** The Board discussed the presentation inquiring about the impact of the City of Salinas potential withdrawal would have on the remaining member agencies rate payers, the Organics program, and the grants obtained with the commitment of the City of Salinas. Directors Cullen requested that the City of Salinas representatives discuss the potential withdrawal at their next Council Meeting. Director Villas requested a breakdown of the budget process timeline.

**Public Comment:** Steve McCaffery from Republic Services commented on his disapproval with Republic Services being in the middle of the rate stabilization discussions with the City of Salinas and the Authority.

**Motion:** By Consensus the Board requested that staff return in February with the Status Quo Preliminary Budget.

## **FUTURE AGENDA ITEMS**

### **16. AGENDA ITEMS – VIEW AHEAD SCHEDULE**

(8:01) The Board reviewed the future agenda items.

## **CLOSED SESSION**

(8:02) President Cullen invited public comment related to the following closed session item:

17. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and Interim General Counsel James Sanchez, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: and 2) Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas CA
18. Pursuant to **Government Code Section 54957.6** to provide direction to General Manager/CAO Patrick Mathews and Asst. GM/Ops Manager Cesar Zuñiga for labor negotiations; for all represented units.
19. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2018.

20. Pursuant to **Government Code 54957(b)** to confer with General Manager/CAO Patrick Mathews and Asst. GM/Ops Manger Cesar Zuñiga, concerning the resignation of the Authority's General Counsel and the appointment/employment of counsel.

**Public Comment:** None

(8:02) President Cullen adjourned the meeting into closed session to discuss Item Nos. 17, 18, 19, and 20.

**RECONVENE**

(8:41) President Cullen reconvened the meeting to open session. President Cullen reported the following action for **Item No. 20**;

**Motion:** By consensus the Board directed General Manager Mathews to prepare and release a Request for Proposal for General Counsel Services. Requesting a summary of all submittals be provided to the Board at the February 21 meeting and the top three to be interviewed by the Executive Committee at the March 7 meeting with a hiring recommendation to the Board at its March 21 meeting.

**ADJOURNED**

(8:42) President Cullen adjourned the meeting.

APPROVED: \_\_\_\_\_  
Robert Cullen, President

Attest: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



## Report to the Board of Directors

### ITEM NO. 2

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** February 21, 2019

**From:** C. Ray Hendricks, Finance and Administration Manager

**Title:** December 2018 Claims and Financial Reports

### RECOMMENDATIONS

The Executive Committee recommends acceptance of the December 2018 Claims and Financial Reports.

### DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of December for a summary of the Authority's financial position as of December 31, 2018. The following are highlights of the Authority's financial activity for the month of December.

#### Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of December 2018, operating revenues exceeded expenditures by \$767,885. Fiscal year 2018-19 to date operating revenues exceeded expenditures by \$1,436,647.

#### Revenues (Consolidated Statement of Revenues and Expenditures)

After six months of the fiscal year, (50.00% of the fiscal year), revenues total \$11,609,350 or 58.9% of the total annual revenues forecast of \$19,720,275. December Tipping Fees totaled \$1,222,372 and for the year to date totaled \$7,750,383, or 61.2% of the forecasted total of \$12,672,500.

#### Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of December 31, (50.00% of the fiscal year), year-to-date operating expenditures total \$10,172,703. This is 51.1% of the operating budget of \$19,913,000.

#### Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of December 2018, capital project expenditures totaled \$129,124. \$96,256 was for Johnson Canyon Module 7 Engineering & Construction. \$15,036 was for the JC LFG System Horizontal Wells.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of December 2018 is attached for review and acceptance. December disbursements total \$1,153,070.05 of which \$476,340.32 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of December 2018.

Vendor	Services	Amount
Cardlock Fuel Systems	All Sites Equipment & Vehicle Fuel	\$76,780.92
Vision Recycling	SS & JC Greenwaste Processing	\$70,951.45
Waste Management	Salinas Franchise Waste Transportation	\$54,044.55
Geologic Associates	JC Module Engineering Services	\$51,848.75

### Cash Balances

The Authority's cash position increased \$669,534.68 during December to \$ 28,038,872.56. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below.

#### Restricted by Legal Agreements:

Johnson Canyon Closure Fund	4,318,770.71
State & Federal Grants	(243,047.35)
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-
GEO Deposit (CEQA)	(16,064.59)

#### Funds Held in Trust:

Central Coast Media Recycling Coalition	110,864.03
Employee Unreimbursed Medical Claims	5,389.20

#### Committed by Board Policy:

AB939 Services	221,768.42
Designated for Capital Projects Reserve	2,969,712.87
Designated for Environmental Impairment Reserve	1,148,432.29
Designated for Operating Reserve	1,148,432.29
Expansion Fund (South Valley Revenues)	8,327,778.64

Assigned for Capital Projects	8,509,302.14
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Available for Operations:	1,537,533.91
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Total	<u><u>28,038,872.56</u></u>
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### **ATTACHMENTS**

1. December 2018 Consolidated Statement of Revenues and Expenditures
2. December 2018 Consolidated Grant and CIP Expenditures Report
3. December 2018 Checks Issued Report



# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending December 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Revenue Summary</u></b>							
Tipping Fees - Solid Waste	12,672,500	1,222,372	7,750,383	61.2 %	4,922,117	0	4,922,117
Tipping Fees - Surcharge	1,849,550	156,356	1,042,198	56.3 %	807,352	0	807,352
Tipping Fees - Diverted Materials	2,029,525	140,763	1,192,145	58.7 %	837,380	0	837,380
AB939 Service Fee	2,319,700	193,308	1,159,848	50.0 %	1,159,852	0	1,159,852
Charges for Services	144,000	6,495	83,269	57.8 %	60,731	0	60,731
Sales of Materials	265,000	1,180	100,512	37.9 %	164,488	0	164,488
Gas Royalties	240,000	72,921	143,316	59.7 %	96,684	0	96,684
Investment Earnings	200,000	6,643	135,235	67.6 %	64,765	0	64,765
Other Non-Operating Revenue	0	2,207	2,444	0.0 %	(2,444)	0	(2,444)
<b>Total Revenue</b>	<b>19,720,275</b>	<b>1,802,245</b>	<b>11,609,350</b>	<b>58.9 %</b>	<b>8,110,925</b>	<b>0</b>	<b>8,110,925</b>
<b><u>Expense Summary</u></b>							
Executive Administration	508,900	23,364	220,374	43.3 %	288,526	10,130	278,397
Administrative Support	465,100	32,212	254,705	54.8 %	210,395	85,851	124,544
Human Resources Administration	224,200	10,938	106,096	47.3 %	118,104	634	117,469
Clerk of the Board	195,400	8,264	94,352	48.3 %	101,048	2,908	98,140
Finance Administration	875,500	40,011	427,784	48.9 %	447,716	8,203	439,514
Operations Administration	536,700	36,626	253,879	47.3 %	282,821	9,819	273,002
Resource Recovery	1,120,700	60,774	544,497	48.6 %	576,203	5,735	570,469
Marketing	75,000	950	8,125	10.8 %	66,875	62,270	4,605
Public Education	227,000	21,606	62,994	27.8 %	164,006	56,046	107,960
Household Hazardous Waste	886,200	35,824	369,742	41.7 %	516,458	214,218	302,240
C & D Diversion	150,000	0	34,636	23.1 %	115,364	115,364	0
Organics Diversion	1,037,900	70,951	368,818	35.5 %	669,082	544,708	124,374
Diversion Services	15,000	0	7,650	51.0 %	7,350	1,950	5,400
JR Transfer Station	543,200	35,221	261,158	48.1 %	282,042	62,141	219,901





# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending December 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
JR Recycling Operations	195,000	6,963	74,555	38.2 %	120,445	1,922	118,523
ML Transfer Station	500,000	54,045	342,489	68.5 %	157,511	210,229	(52,717)
SS Disposal Operations	1,174,600	85,251	620,279	52.8 %	554,321	113,357	440,965
SS Transfer Operations	1,284,100	102,847	637,962	49.7 %	646,138	240,748	405,390
SS Recycling Operations	851,100	40,552	386,475	45.4 %	464,625	68,491	396,135
JC Landfill Operations	2,856,300	193,044	1,355,141	47.4 %	1,501,159	856,389	644,770
JC Recycling Operations	432,400	27,957	183,766	42.5 %	248,634	6,396	242,238
Crazy Horse Postclosure Maintenance	546,600	56,614	197,978	36.2 %	348,622	132,641	215,981
Lewis Road Postclosure Maintenance	243,400	5,399	75,346	31.0 %	168,054	54,032	114,023
Johnson Canyon ECS	333,300	40,074	147,767	44.3 %	185,533	94,707	90,826
Jolon Road Postclosure Maintenance	241,800	11,215	143,306	59.3 %	98,494	17,941	80,553
Sun Street ECS	191,500	7,500	36,582	19.1 %	154,918	42,225	112,693
Debt Service - Interest	1,550,600	0	796,764	51.4 %	753,836	0	753,836
Debt Service - Principal	2,383,200	0	1,993,616	83.7 %	389,584	0	389,584
Closure Set-Aside	268,300	26,157	165,868	61.8 %	102,432	0	102,432
Total Expense	19,913,000	1,034,359	10,172,703	51.1 %	9,740,297	3,019,052	6,721,245
Revenue Over/(Under) Expenses	(192,725)	767,885	1,436,647	-745.4 %	(1,629,372)	(3,019,052)	1,389,681



# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report

### For Period Ending December 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b>Fund 180 - Expansion Fund</b>							
180 9804 Long Range Facility Needs EIR	352,431	0	17,035	4.8 %	335,395	335,460	(65)
180 9806 Long Range Financial Model	55,620	9,476	15,903	28.6 %	39,717	11,332	28,385
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
<b>Total Fund 180 - Expansion Fund</b>	<b>508,051</b>	<b>9,476</b>	<b>32,939</b>	<b>6.5 %</b>	<b>475,112</b>	<b>346,792</b>	<b>128,320</b>
<b>Fund 211 - Grants</b>							
211 9213 Tire Amnesty 2017-18	21,032	5,400	12,210	58.1 %	8,823	741	8,081
211 9214 Organics Program 2016-17	1,146,717	2,405	313,752	27.4 %	832,965	14,490	818,475
211 9216 AB2766 Motor Vehicle Emission Re	379,335	0	0	0.0 %	379,335	0	379,335
211 9247 Cal Recycle - CCPP	72,858	0	934	1.3 %	71,925	0	71,925
211 9252 Cal Recycle - 2016-17 CCPP	26,196	0	6,144	23.5 %	20,052	0	20,052
211 9253 Cal Recycle - 2017-18 CCPP	21,782	550	1,100	5.1 %	20,682	0	20,682
<b>Total Fund 211 - Grants</b>	<b>1,667,921</b>	<b>8,355</b>	<b>334,139</b>	<b>20.0 %</b>	<b>1,333,782</b>	<b>15,231</b>	<b>1,318,550</b>
<b>Fund 216 - Reimbursement Fund</b>							
216 9802 Autoclave Demonstration Unit	141,499	0	0	0.0 %	141,499	0	141,499
216 9804 Long Range Facility Needs EIR	180,062	0	0	0.0 %	180,062	0	180,062
<b>Total Fund 216 - Reimbursement Fund</b>	<b>321,560</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>	<b>321,560</b>	<b>0</b>	<b>321,560</b>
<b>Fund 800 - Capital Improvement Projects Fu</b>							
800 9103 Closed Landfill Revenue Study	24,831	0	0	0.0 %	24,831	0	24,831
800 9104 Organics System Expansion Study	19,010	0	0	0.0 %	19,010	0	19,010
800 9105 Concrete Grinding	120,000	0	89,500	74.6 %	30,500	0	30,500
800 9106 Waste Composition Study	150,000	0	0	0.0 %	150,000	0	150,000
800 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
800 9319 CH LFG System Improvements	116,500	0	0	0.0 %	116,500	0	116,500
800 9401 LR LFG Replacement	5,000	0	0	0.0 %	5,000	0	5,000
800 9402 LFG Well Replacement	30,000	0	0	0.0 %	30,000	0	30,000



# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report

### For Period Ending December 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9506 JC Litter Control Barrier	61,343	0	6,963	11.4 %	54,380	0	54,380
800 9507 JC Corrective Action	225,000	0	0	0.0 %	225,000	0	225,000
800 9508 JC Drainage Modifications	200,000	0	2,524	1.3 %	197,476	0	197,476
800 9510 JC LFG System (Vertical Wells)	30,234	0	1,414	4.7 %	28,820	20,406	8,413
800 9511 JC LFG System (Horizontal Wells)	30,063	15,036	18,201	60.5 %	11,862	1,185	10,677
800 9526 JC Equipment Replacement	130,900	0	0	0.0 %	130,900	0	130,900
800 9527 JC Module 7 Engineering and Cons	4,933,506	96,256	294,644	6.0 %	4,638,862	65,589	4,573,273
800 9528 JC Roadway Improvements	2,218,937	0	0	0.0 %	2,218,937	0	2,218,937
800 9601 JR Transfer Station Improvements	83,399	0	0	0.0 %	83,399	0	83,399
800 9603 JR Well Replacement	75,000	0	0	0.0 %	75,000	0	75,000
800 9701 SSTS Equipment Replacement	222,575	0	46,484	20.9 %	176,091	0	176,091
800 9703 SSTS Improvements	41,014	0	13,221	32.2 %	27,793	0	27,793
<b>Total Fund 800 - Capital Improvement Proje</b>	<b>8,970,312</b>	<b>111,293</b>	<b>472,952</b>	<b>5.3 %</b>	<b>8,497,360</b>	<b>87,181</b>	<b>8,410,179</b>
<b>Total CIP Expenditures</b>	<b>11,467,844</b>	<b>129,124</b>	<b>840,029</b>	<b>7.3 %</b>	<b>10,627,814</b>	<b>449,205</b>	<b>10,178,610</b>

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21618	ADMANOR, INC MEDIA CAMPAIGN CCRM - MEDIA CAMPAIGN MEDIA - RECYCLING ED - ADMANOR TIRE RECYCLING AD	12/6/2018	427.50 20,234.01 491.35 522.50	21,675.36
21619	CALIFORNIA WATER SERVICE SS & JR WATER SERVICE	12/6/2018	376.50	376.50
21620	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	12/6/2018	38,481.59	38,481.59
21621	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	12/6/2018	1,675.45	1,675.45
21622	CSAA INSURANCE EXCHANGE INSURANCE DEDUCTIBLE PAYMENT	12/6/2018	4,579.09	4,579.09
21623	CSC OF SALINAS/YUMA SS & JR VEHICLE MAINTENANCE	12/6/2018	169.36	169.36
21624	EAST BAY TIRE CO. JC VEHICLE & EQUIPMENT MAINTENANCE	12/6/2018	4,613.98	4,613.98
21625	EDGES ELECTRICAL GROUP, LLC JC ORGANICS GRANT SUPPLIES EQUIPMENT MATERIAL RETURN JC ORGANICS GRANT CONSTRUCTION	12/6/2018	55.58 (58.14) 697.70	695.14
21626	FEDEX ADMIN & RR OVERNIGHT SHIPMENTS	12/6/2018	208.32	208.32
21627	FERGUSON ENTERPRISES INC #795 JC FACILITY IMPROVEMENTS	12/6/2018	600.69	600.69
21628	FULL STEAM STAFFING LLC JC CONTRACT LABOR	12/6/2018	2,535.86	2,535.86
21629	GABILAN OAKS, LLC 2018 END OF THE YEAR EMPLOYEE DINNER	12/6/2018	2,232.00	2,232.00
21630	GOLDEN STATE TRUCK & TRAILER REPAIR SS, JC & JR VEHICLE MAINTENANCE OPS ADM VEHICLE MAINTENANCE	12/6/2018	698.91 862.89	1,561.80
21631	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE JC ORGANICS GRANT SUPPLIES	12/6/2018	33.58 18.39	51.97
21632	GRAINGER SSTS FACILITY MAINTENANCE	12/6/2018	585.58	585.58
21633	GREEN RUBBER - KENNEDY AG, LP JCLF FACILITY MAINTENANCE	12/6/2018	998.52	998.52
21634	INFINITY STAFFING SERVICES, INC. JC CONTRACT LABOR	12/6/2018	7,481.25	7,481.25
21635	MANUEL PEREA TRUCKING, INC. JR VEHICLE MAINTENANCE	12/6/2018	827.06	827.06
21636	MARTA M. GRANADOS 2018-19 INTERPRETING SERVICES: PUBLIC MEETINGS	12/6/2018	180.00	180.00
21637	MCGILLOWAY, RAY, BROWN & KAUFMAN AUDIT SERVICES	12/6/2018	7,551.00	7,551.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21638	MISSION LINEN SUPPLY SUN STREET UNIFORM SUPPLIES	12/6/2018	69.72	69.72
21639	NEW PIG CORPORATION SS VEHICLE MAINTENANCE	12/6/2018	500.44	500.44
21640	OFFICE DEPOT FINISTRATION OFFICE SUPPLIES	12/6/2018	429.58	429.58
21641	PACIFIC GAS AND ELECTRIC COMPANY SS & HHW EQUIPMENT CNG FUEL	12/6/2018	322.45	322.45
21642	PITNEY BOWES GLOBAL POSTAGE MACHINE LEASE	12/6/2018	32.00	32.00
21643	QUINN COMPANY EQUIPMENT PARTS RETURN SSTS EQUIPMENT MAINTENANCE & RENTAL SS, JC & JR EQUIPMENT MAINTENANCE VEHICLE PARTS RETURN	12/6/2018	(1,186.19) 9,609.73 18,847.96 (4,550.80)	22,720.70
21644	**VOID**	12/6/2018	-	-
21645	RONNIE G. REHN KEY DUPLICATION	12/6/2018	2.73	2.73
21646	SALINAS NEWSPAPERS, INC. ORGANICS RECRUITMENT	12/6/2018	1,879.98	1,879.98
21647	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JC ORGANICS SUPPLIES	12/6/2018	654.85	654.85
21648	SKINNER EQUIPMENT REPAIR, INC. JC EQUIPMENT MAINTENANCE	12/6/2018	1,218.07	1,218.07
21649	STURDY OIL COMPANY JC EQUIPMENT MAINTENANCE	12/6/2018	310.06	310.06
21650	UNITED RENTALS (NORTHWEST), INC SS EQUIPMENT RENTAL	12/6/2018	24.02	24.02
21651	US BANK CORPORATE PAYMENT SYSTEM HEARTSMART.COM: AED BATTERY REPLACEMENTS AMAZON.COM: ADMIN STORAGE CONTAINERS AMAZON.COM: ADMINISTRATION WORK BOOTS AMAZON.COM: ADM OFFICE SUPPLIES AMAZON.COM: RR OFFICE SUPPLIES ASSOC. ENVIROMENTAL PROFESSIONALS: OPS MEMBERSHIP BART : PARKING FEE BART : SHUTTLE PASS BLR : ANNUAL SAFETY MEMBERSHIP SMART & FINAL : BOARD & CAG MEETINGS SNACKS SAFEWAY : BOARD & CAG MEETING SNACKS THEPERFECTIONWATER.COM : CH FACILITY MAINTENANCE SWANA : OPS ADMIN MEMBERSHIPS AMAZON : CH & LR FACILITY MAINTENANCE AMAZON : OPS ADMIN OFFICE SUPPLIES COSTCO: ADMIN OFFICE SUPPLIES EXPERIAN :CREDIT CHECKS QSEE.COM: SS, HHW & JC SECURITY SUPPLIES EAST MARKET SHELL: ADM VEHICLE SUPPLIES SMART & FINAL : EXECUTIVE COMMITTEE MEETING SNACKS AMAZON : SSTS EQUIPMENT SUPPLIES PARCELQUEST : CH FACILITY MAINTENANCE BARNES WELDING SUPPLY : SS FACILITY MAINTENANCE SUPPLIES HIGHVIS SUPPLY : SS SAFETY SUPPLIES	12/6/2018	119.80 41.08 144.16 26.19 19.99 150.00 3.00 10.70 1,195.00 7.26 99.12 431.77 750.00 45.80 19.99 78.98 99.90 436.90 4.24 20.34 48.80 149.95 24.37 284.70	

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
	INSTAGRAM : BOOSTED POSTS		6.94	
	HUGHESNET :JC & JR INTERNET SERVICE		171.61	
	HEARTSMART.COM: AED BATTERY REPLACEMENTS		119.80	
	AMAZON : SS & JC BREAKROOM SUPPLIES		63.22	
	AMAZON : SS FACILITY MAINTENANCE		171.07	
	AMAZON : CH & LR FACILITY MAINTENANCE		23.90	
	LUCID PRESS : SOFTWARE RENEWAL		480.00	
	WAVE STREET STUDIOS : MEETING SPACE RENTAL		500.00	
	INTERMEDIA : MONTHLY EXCHANGE SERVER HOSTING		307.72	
	COUNTY OF MONTEREY : JC ELECTRICAL PERMIT		288.65	
	MONTEREY BAY AQUARIUM : OUTREACH PROPS		52.83	
	CANNERY ROW GARAGE : PARKING FEE		10.00	
	MONTEREY STREET PARKING GARAGE : PARKING FOR MEETING		3.00	
	LOWES : SS FACILITY SUPPLIES		23.42	
	LOWE'S : SSTS FACILITY MAINTENANCE		81.16	
	AMAZON : JR FACILITY SUPPLIES		646.58	
	DOS VICTORIAS : RR RETREAT		60.16	
	LALLA OCEANSIDE GRILL: RR RETREAT LUNCH		239.02	
	WAVE STREET STUDIOS : RR RETREAT REFRESHMENTS		27.60	
	AMAZON : SS SAFETY SUPPLIES		37.06	
	SMART N FINAL : SS OFFICE SUPPLIES		18.99	
	AMAZON : SCALEHOUSE OFFICE SUPPLIES		43.41	
	AMAZON : SS & JC BREAKROOM SUPPLIES		63.22	
	HEARTSMART.COM : AED BATTERY REPLACEMENTS		119.80	
	AMAZON : JRTS OFFICE SUPPLIES		8.53	
	SURVEY MONKEY : ADMIN SUBSCRIPTIONS		87.00	
	SWANA MEETING : LODGING		200.59	
	VISTAPRINT : BUSINESS CARDS		57.01	
	MISSION LINEN SUPPLY : SS & HHW UNIFORM SUPPLIES		437.00	
	O'REILLY AUTO PARTS : WIPER BLADES		45.86	
	AUTOZONE : WINDSHIELD WIPERS		12.01	
				8,619.20
21652	**VOID**	12/6/2018	-	
21653	**VOID**	12/6/2018	-	-
21654	**VOID**	12/6/2018	-	-
21655	**VOID**	12/6/2018	-	-
21656	**VOID**	12/6/2018	-	-
21657	VALERIO VARELA JR SS VEHICLE MAINTENANCE	12/6/2018	3,525.00	3,525.00
21658	VALLEY FABRICATION, INC. SS FACILITY MAINTENANCE	12/6/2018	263.84	263.84
21659	VALVOLINE INC. SS VEHICLE MAINTENANCE	12/6/2018	203.09	203.09
21660	VEGETABLE GROWERS SUPPLY, INC. SSTS & JC SAFETY SUPPLIES	12/6/2018	175.65	175.65
21661	VERIZON WIRELESS SERVICES JR INTERNET SERVICE	12/6/2018	58.86	58.86
21662	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY	12/6/2018	1,800.00	1,800.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21663	A & G PUMPING, INC JRTS PORTABLE TOILETS JC SEPTIC SERVICE	12/13/2018	211.65 500.00	711.65
21664	ADMANOR, INC AD MANOR - MEDIA CAMPAIGN TIRE AMNESTY	12/13/2018	522.50 5,858.64	6,381.14
21665	AMERICAN SUPPLY CO. ALL SITES JANITORIAL SUPPLIES	12/13/2018	482.92	482.92
21666	ASBURY ENVIRONMENTAL SERVICES HHW ABOP DISPOSAL	12/13/2018	115.00	115.00
21667	AT&T INTERNET SERVICES JC INTERNET SERVICE	12/13/2018	70.00	70.00
21668	AT&T SERVICES INC ALL SITES TELEPHONE SERVICES	12/13/2018	362.68	362.68
21669	BLUE STRIKE ENVIRONMENTAL SPECIAL EVENT - RECYCLING CONTRACT	12/13/2018	6,120.00	6,120.00
21670	CALCON SYSTEMS, INC. SS NPDES IMPROVEMENTS	12/13/2018	1,391.50	1,391.50
21671	CALIFORNIA HIGHWAY ADOPTION CO. RR LITTER ABATEMENT	12/13/2018	550.00	550.00
21672	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	12/13/2018	21,687.14	21,687.14
21673	CITY OF GONZALES JC WATER SERVICES	12/13/2018	96.48	96.48
21674	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	12/13/2018	32.43	32.43
21675	CSC OF SALINAS/YUMA SS VEHICLE & EQUIPMENT MAINTENANCE	12/13/2018	397.12	397.12
21676	DOUGLAS NOLAN ROCK STEADY JUGGLING SCHOOL ASSEMBLY PROGRAM	12/13/2018	5,500.00	5,500.00
21677	EAST BAY TIRE CO. SS & JC VEHICLE MAINTENANCE	12/13/2018	263.43	263.43
21678	ENRIQUE CARRILLO JR. ALL SITES VEHICLE & EQUIPMENT MAINTENANCE	12/13/2018	4,095.00	4,095.00
21679	FERGUSON ENTERPRISES INC #795 SS & JC FACILITY MAINTENANCE JC FACILITY IMPROVEMENTS	12/13/2018	357.65 13,437.14	13,794.79
21680	FIRST ALARM ALL SITES SECURITY SERVICES	12/13/2018	1,651.50	1,651.50
21681	GEOLOGIC ASSOCIATES, INC. JC MODULE ENGINEERING SERVICES	12/13/2018	51,848.75	51,848.75
21682	GOLDEN STATE TRUCK & TRAILER REPAIR SS, JC & JR VEHICLE MAINTENANCE	12/13/2018	2,127.33	2,127.33

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21683	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE JC MATERIALS RETURN JCLF MAINTENANCE SUPPLIES MAINTENANCE SUPPLY RETURN	12/13/2018	174.14 (30.66) 32.45 (16.23)	159.70
21684	**VOID**	12/13/2018	-	-
21685	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE	12/13/2018	668.58	668.58
21686	GUARDIAN SAFETY AND SUPPLY, LLC ALL SITES SAFETY SUPPLIES	12/13/2018	45.38	45.38
21687	HOME DEPOT JC ORGANICS SUPPLIES ALL SITES FACILITY MAINTENANCE JC MATERIALS RETURN SSTS VEHICLE MAINTENANCE SUPPLIES RR FLOAT	12/13/2018	86.71 472.12 (14.75) 114.10 34.23	692.41
21688	**VOID**	12/13/2018	-	-
21689	HOPE SERVICES SSTS LITTER ABATEMENT	12/13/2018	8,124.90	8,124.90
21690	INFINITY STAFFING SERVICES, INC. SS & JC CONTRACT LABOR	12/13/2018	2,542.13	2,542.13
21691	ISCO MACHINERY, INC. JC EQUIPMENT RENTAL	12/13/2018	25,826.70	25,826.70
21692	JAVIER RODRIGUEZ COMPOSTING WORKSHOP	12/13/2018	120.00	120.00
21693	KING CITY HARDWARE INC. JRTS FACILITY MAINTENANCE	12/21/2018	(31.90)	(31.90)
21693	KING CITY HARDWARE INC. JRTS FACILITY MAINTENANCE	12/13/2018	100.67	100.67
21693	KING CITY HARDWARE INC. JRTS FACILITY MAINTENANCE	12/21/2018	(68.77)	(68.77)
21693	KING CITY HARDWARE INC. FACILITY SUPPLY RETURN	12/13/2018	(38.96)	(38.96)
21693	KING CITY HARDWARE INC. FACILITY SUPPLY RETURN	12/21/2018	38.96	38.96
21694	MISSION LINEN SUPPLY SS & JC & JR UNIFORMS	12/13/2018	606.32	606.32
21695	OFFICE DEPOT ALL SITES OFFICE SUPPLIES FINANCE OFFICE SUPPLIES	12/13/2018	586.57 113.41	699.98
21696	ONE STOP AUTO CARE/V & S AUTO CARE, INC OPS ADM VEHICLE MAINTENANCE	12/13/2018	52.21	52.21
21697	PACIFIC GAS AND ELECTRIC COMPANY ALL SITES ELECTRICAL SERVICES JR ELECTRICITY SS & HHW CNG FUEL	12/13/2018	6,907.15 456.74 159.93	7,523.82



**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21698	PENINSULA MESSENGER LLC ALL SITES COURIER SERVICES	12/13/2018	638.00	638.00
21699	PITNEY BOWES GLOBAL POSTAGE MACHINE LEASE	12/13/2018	415.43	415.43
21700	PROBUILD COMPANY LLC JC FACILITY MAINTENANCE	12/13/2018	702.84	702.84
21701	PURE WATER BOTTLING ALL SITES BOTTLED WATER	12/13/2018	354.20	354.20
21702	QUINN COMPANY EQUIPMENT RETURN SS, JC & JR EQUIPMENT MAINTENANCE	12/13/2018	(307.48) 1,039.26	731.78
21703	REPUBLIC SERVICES #471 OFFICE MONTHLY WASTE DISPOSAL	12/13/2018	74.36	74.36
21704	SALINAS NEWSPAPERS, INC. PUBLIC NOTICES: NOA RFB MODULE 7	12/13/2018	250.95	250.95
21705	SCALES UNLIMITED JC SCALE MAINTENANCE	12/13/2018	1,757.00	1,757.00
21706	SHRED-IT US JV LLC. MONTHLY RECORDS DISPOSAL	12/13/2018	75.75	75.75
21707	SPRINT NEXTEL SS & JR CELL PHONE SERVICES	12/13/2018	260.69	260.69
21708	SUPERIOR HYDROSEEDING, INC. JC HYDROSEED WINTERIZATION	12/13/2018	12,275.00	12,275.00
21709	TY CUSHION TIRE, LLC SS EQUIPMENT MAINTENANCE	12/13/2018	4,018.73	4,018.73
21710	VISION RECYCLING INC JC & SS GREENWASTE PROCESSING	12/13/2018	70,951.45	70,951.45
21711	WEST COAST RUBBER RECYCLING, INC TIRE DIVERSION	12/13/2018	1,800.00	1,800.00
21712	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL SITES EQUIPMENT FUEL	12/13/2018	2,261.39	2,261.39
21713	A & B FIRE PROTECTION & SAFETY, INC JR SAFETY SUPPLIES	12/20/2018	89.42	89.42
21714	ASBURY ENVIRONMENTAL SERVICES HHW ABOP DISPOSAL	12/20/2018	160.00	160.00
21715	BC LABORATORIES, INC ALL SITES LAB WATER ANALYSIS	12/20/2018	40.00	40.00
21716	BEST ENVIRONMENTAL JC LFG SYSTEM ENGINEERING	12/20/2018	10,500.00	10,500.00
21717	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	12/20/2018	16,612.19	16,612.19
21718	CH2M HILL, INC LONG RANGE FINANCIAL MODEL	12/20/2018	9,476.25	9,476.25
21719	CITY OF GONZALES MONTHLY HOSTING FEE	12/20/2018	20,833.33	20,833.33

**Salinas Valley Solid Waste Authority**  
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Check #	Name	Check Date	Amount	Check Total
21720	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	12/20/2018	41.77	41.77
21721	CONSTRUCTION & DEMOLITION RECYCLING ASSOCIATION 2019 AGENCY MEMBERSHIP DUES	12/20/2018	275.00	275.00
21722	CSC OF SALINAS/YUMA SS EQUIPMENT MAINTENANCE	12/20/2018	58.97	58.97
21723	EAST BAY TIRE CO. JC & ENGINEERING VEHICLE MAINTENANCE	12/20/2018	5,749.04	5,749.04
21724	EDGES ELECTRICAL GROUP, LLC JC FACILITY MAINTENANCE	12/20/2018	26.22	26.22
21725	EMILE ESTASSI CH FACILITY MAINTENANCE	12/20/2018	15,812.00	15,812.00
21726	FERGUSON ENTERPRISES INC #795 JC FACILITY MAINTENANCE	12/20/2018	182.79	182.79
21727	FIRST ALARM ALL SITES SECURITY SERVICES	12/20/2018	1,334.34	1,334.34
21728	FULL STEAM STAFFING LLC JC & JR CONTRACT LABOR	12/20/2018	2,243.43	2,243.43
21729	GOLDEN STATE TRUCK & TRAILER REPAIR SS, JC & JR VEHICLE MAINTENANCE	12/20/2018	33,714.86	33,714.86
21730	**VOID**	12/20/2018	-	-
21731	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE	12/20/2018	275.84	275.84
21732	GREEN RUBBER - KENNEDY AG, LP JC VEHICLE MAINTENANCE & SUPPLIES	12/20/2018	334.10	334.10
21733	GUARDIAN SAFETY AND SUPPLY, LLC ALL SITES SAFETY SUPPLIES	12/20/2018	272.66	272.66
21734	HERC RENTALS INC. JC EQUIPMENT RENTAL	12/20/2018	2,929.67	2,929.67
21735	INFINITY STAFFING SERVICES, INC. SS & JC CONTRACT LABOR	12/20/2018	2,738.25	2,738.25
21736	MALLORY CO. INC HHW SAFETY SUPPLIES	12/20/2018	49.16	49.16
21737	MISSION LINEN SUPPLY SS & JC, JR UNIFORMS	12/20/2018	175.02	175.02
21738	NEXIS PARTNERS, LLC MONTHLY ADMIN BUILDING RENT	12/20/2018	9,212.00	9,212.00
21739	OFFICE DEPOT ALL SITES OFFICE SUPPLIES FINANCE OFFICE SUPPLIES SUPPLIES RETURN	12/20/2018	1,533.82 54.77 (475.23)	1,113.36
21740	ONE STOP AUTO CARE/V & S AUTO CARE, INC RR VEHICLE MAINTENANCE HHW VEHICLE MAINTENANCE	12/20/2018	130.65 45.75	176.40

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 12/1/2018 to 12/31/2018**

Check #	Name	Check Date	Amount	Check Total
21741	OVERHEAD DOOR COMPANY OF SALINAS JC FACILITY MAINTENANCE	12/20/2018	660.85	660.85
21742	PINNACLE MEDICAL GROUP PRE-EMPLOYMENT PHYSICALS FINISTRATION	12/20/2018	145.00	145.00
21743	PITNEY BOWES - POSTAGE ADMIN POSTAGE	12/20/2018	260.60	260.60
21744	QUINN COMPANY SS, JC & JR EQUIPMENT MAINTENANCE PARTS RETURN JR VEHICLE MAINTENANCE	12/20/2018	4,471.66 (78.61) 242.73	4,635.78
21745	**VOID**	12/20/2018	-	-
21746	ROSSI BROS TIRE & AUTO SERVICE SS, JC & JR VEHICLE MAINTENANCE	12/20/2018	1,058.07	1,058.07
21747	SCALES UNLIMITED JC SCALE MAINTENANCE	12/20/2018	1,450.00	1,450.00
21748	SCS FIELD SERVICES JC, CH & LR ENGINEERING SERVICES ALL SITES ROUTINE ENGINEERING SERVICES	12/20/2018	925.00 20,147.50	21,072.50
21749	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	12/20/2018	120.00	120.00
21750	SKINNER EQUIPMENT REPAIR, INC. JC & JR EQUIPMENT MAINTENANCE	12/20/2018	7,049.50	7,049.50
21751	SOCIAL VOCATIONAL SERVICES, INC. JC LITTER ABATEMENT	12/20/2018	5,448.54	5,448.54
21752	STATE WATER RESOURCES CONTROL BOARD JR & CH PERMIT FEES	12/20/2018	39,813.00	39,813.00
21753	STURDY OIL COMPANY SS & JC EQUIPMENT MAINTENANCE	12/20/2018	530.66	530.66
21754	TELCO BUSINESS SOLUTIONS MONTHLY NETWORK SUPPORT	12/20/2018	242.00	242.00
21755	TRI-COUNTY FIRE PROTECTION, INC. JC SAFETY SUPPLIES	12/20/2018	15.00	15.00
21756	VITALITY MEDICAL, INC. GIVEAWAY- SHARP CONTAINERS	12/20/2018	2,688.79	2,688.79
21757	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TRANSPORTATION	12/20/2018	54,044.55	54,044.55
21758	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY	12/20/2018	1,800.00	1,800.00
21759	WESTERN EXTERMINATOR COMPANY ALL SITES VECTOR CONTROL	12/20/2018	69.50	69.50
Subtotal				<u>676,729.73</u>
Payroll Disbursements				476,340.32
Grand Total				<u><u>1,153,070.05</u></u>



## Report to the Board of Directors

### ITEM NO. 3

N/A

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: February 21, 2019

From: Mandy Brooks, Resource Recovery Manager

Title: Member and Interagency Activities Report for January 2019 and Upcoming Events

### RECOMMENDATION

Staff recommends the Board accept the report.

### STRATEGIC PLAN RELATIONSHIP

This report relates to the Strategic Plan Goal to promote the value of Salinas Valley Recycles' services and programs to the community. It is intended to keep the Board apprised of activities and communication with our member agencies and regulators.

### Monterey County Environmental Health Bureau (Local Enforcement Agency - LEA)

The monthly inspection for the Sun Street Transfer Station was conducted on January 7 with no violations or areas of concern observed or noted during the inspection. The LEA was notified that on January 18 Sun St. exceeded its permitted tonnage limits by approximately 4 tons. The exceedance was due to a large influx of self-haul customers; however, no customers were turned away.

The monthly inspection for the Johnson Canyon Landfill was conducted on January 23 with no areas of concern or violations noted. On February 12 the LEA issued a Letter of Compliance for the Johnson Canyon Landfill as the methane gas levels have been below state minimum standards of 5% for two consecutive months for the Southern Boundary Gas Probe 23. The Notice and Order has been lifted based on this demonstration; going forward the probe will continue to be monitored and tested on a quarterly basis.

The monthly inspection of the Jolon Road Transfer Station was completed on January 18 with no areas of concern or violations observed during the inspection.

### Gonzales Clothing Closet Stats

The Clothing Closet is a partnership between the Authority, The Salvation Army Service Extension, and the Gonzales Community Church to provide free clothing to families in need throughout the Salinas Valley. The table below summarizes the first month of 3Q FY18-19 totals for the Clothing Closet's distributions.

FY18-19 3Q	# of Volunteers	Hours	Clothing Items Distributed	# of Families Served	# of Family Members Served
Jan 2019	4	56	500	32	165
Feb 2019	-	-	-	-	-
Mar 2019	-	-	-	-	-
<b>TOTALS</b>	<b>4</b>	<b>56</b>	<b>500</b>	<b>32</b>	<b>165</b>

## **Clean Up Event**

No community cleanup events were scheduled or conducted in January. The 2019 community cleanup schedule is listed below by city/county area.

### **Current and Future Events with SVR Staff Participation**

*(Opportunities for Board Member Participation)*

Gonzales:	February	Waste Characterization Study, Johnson Canyon Landfill
	4/27	Spring Litter Abatement Event, Central Park
	6/22	Composting Workshop, Fairview Middle School
	6/22 & 6/23	Reuse, Recycle Clean Up Event, Fairview Middle School
	10/6	Carnival, St Theodore's Church
	10/12 & 10/13	Reuse, Recycle Clean Up Event, Fairview Middle School
	10/26	Fall Litter Abatement Event, Central Park
Greenfield:	4/13	Spring Litter Abatement Event, City Hall
	5/20- 5/25	Clean Up Week, Tri-Cities Disposal Corp Yard
	10/19	Reuse, Recycle & Clean Up Day, Memorial Hall
King City:	February	Waste Characterization Study, Jolon Rd Transfer Station
	2/14	CalRecycle Annual Site Visit
	2/21	South County Trashion Show, Salinas Valley Fairgrounds
	4/20	Spring Clean Up & ABOP Collection Event
	6/29	Summer Clean Up & ABOP Collection Event
	11/2	Fall Clean Up & ABOP Collection Event
Salinas:	February	Waste Characterization Study, Sun St & Madison Ln Transfer Stations
	2/23	Composting Workshop, Jardin El Sol Garden
	2/27	Composting & Recycling Presentation, New Republic School
	3/2	District 3 Neighborhood Cleanup, location TBD
	3/28	School Tour, Sun St Transfer Station
	4/5	Tour for Elkhorn School, Sun St Transfer Station
	4/6	District 6 Neighborhood Cleanup, location TBD
	4/12	Tour for Elkhorn School, Sun St Transfer Station
	4/13	Composting Workshop, Jardin El Sol Garden
	4/22	Tour for La Joya School, Sun St Transfer Station
	4/23	Tour for La Joya School, Sun St Transfer Station
	4/24	Tour for La Joya School, Sun St Transfer Station
	4/29	Tour for La Joya School, Sun St Transfer Station
	5/4	District 1 Neighborhood Cleanup, location TBD
	5/18	Composting Workshop, Natividad Creek Garden
	6/22	District 5 Neighborhood Cleanup, location TBD
	8/24	District 2 Neighborhood Cleanup, location TBD
	9/28	District 4 Neighborhood Cleanup, location TBD
	10/26	City-wide Community Cleanup, multiple locations
	11/9	Mayor Neighborhood Cleanup, location TBD
Soledad:	3/23	Spring Litter Abatement Event, Our Lady of Solitude
	5/13 – 5/18	Clean Up Week, Public Works Yard
	8/11	Fiesta Day, Our Lady of Solitude
	9/28	Reuse, Recycle & Clean Up Day, High School Parking Lot
	11/2	Fall Litter Abatement Event, City Hall

Monterey		
County:	2/19	AB 1826 Meeting, No. Monterey Co. Unified School District
	3/9	Pajaro Community Clean Up & ABOP Collection Event, Salinas Rd
	3/15	Recycling Presentation, Hesperia Hall, Lockwood
	3/23	Composting Workshop, Rancho Cielo Garden
	11/16	Pajaro Community Clean Up & ABOP Collection Event, Salinas Rd



## Report to the Board of Directors

### ITEM NO. 4

Finance and Administration Manager,  
Controller/Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** February 21, 2019  
**From:** Elia Zavala, Contracts & Grants Analyst  
**Title:** Tonnage and Diversion Report for the  
Quarter Ended December 31, 2018

### RECOMMENDATION

Staff recommends that the Board accept this report.

### STRATEGIC PLAN RELATIONSHIP

None. This is a routine information item.

### FISCAL IMPACT

Tipping fees account for 77.1% of the quarter revenue. For the quarter ending December 31, 2018, the Authority received \$4.56 million in tipping fees.

### DISCUSSION & ANALYSIS

#### TONNAGE LANDFILLED AND DIVERTED SUMMARY

The table below summarizes total tonnage processed and diverted by the Authority for the 4<sup>th</sup> quarter ended December 2018. Compared to the 4<sup>th</sup> quarter in 2017, the total tons processed increased by 10.5% and diverted material increased by 14.2%, resulting in a net increase of 8.9% tons landfilled. Notable changes are a 35.9% increase in diverted materials, followed by a decrease in beneficial reuse materials (mostly asphalt & concrete), which fluctuates depending on construction activity. The decrease in Johnson Canyon market materials is due to a change in collection schedule for metal, which usually occurs in December, but this time occurred in January 2019 and will be reflected in the next report.

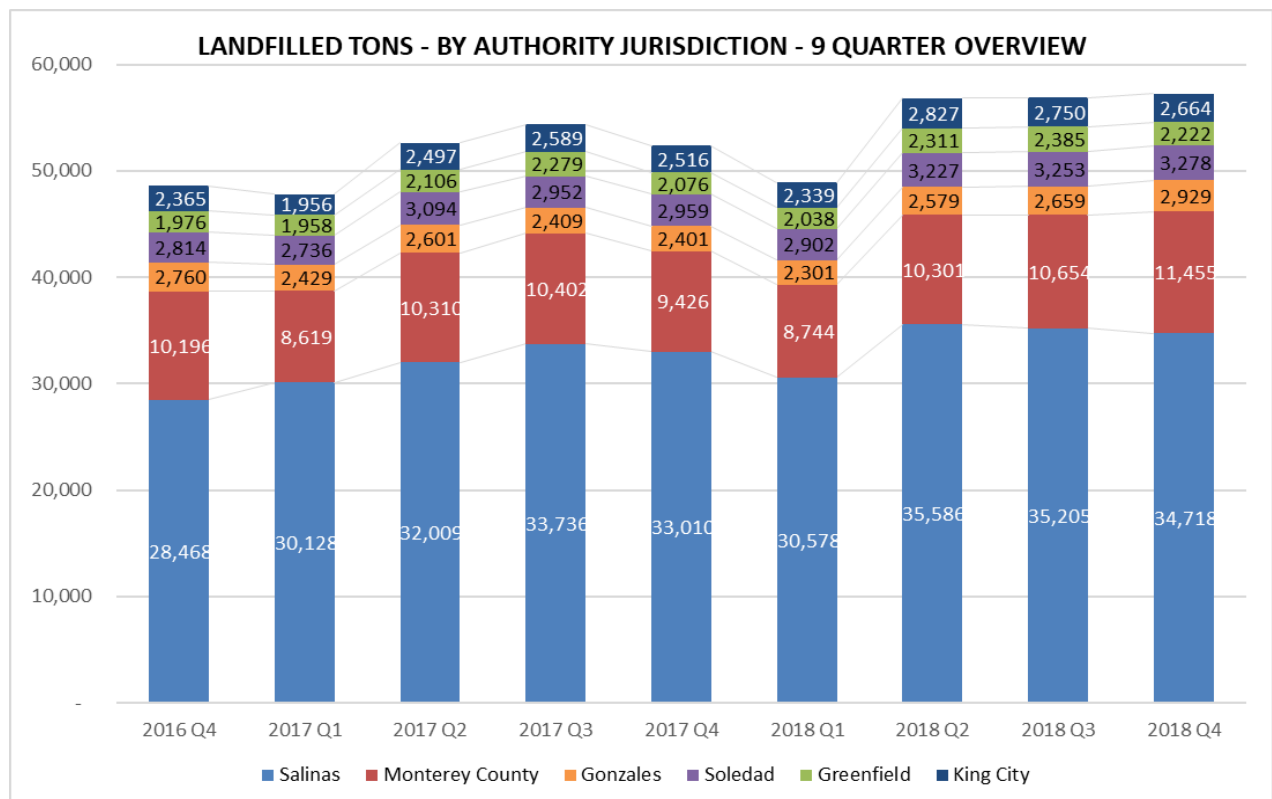
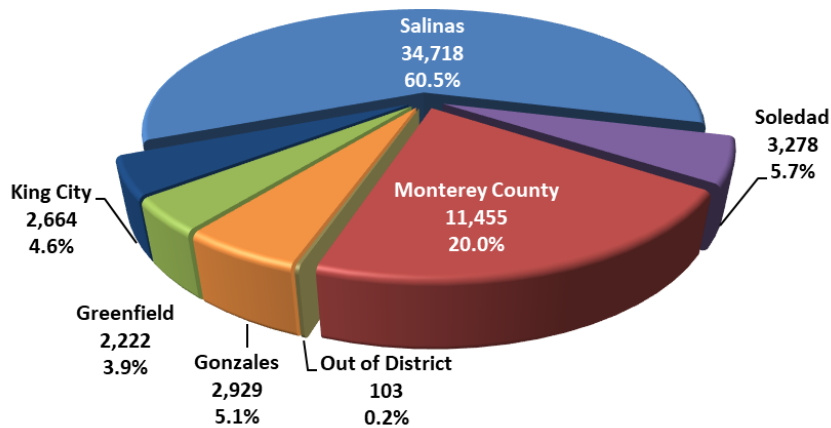
	Oct-Dec 2018		Oct-Dec 2017		Change in	
	Tonnage	%	Tonnage	%	Tonnage	% Change
Total Tons Processed	77,913		70,488		7,425	10.5%
Less Used for ADC	9,978	12.8%	8,567	12.2%	1,411	16.5%
Net Tons Processed	67,935		61,921		6,014	9.7%
Less Diverted Materials	7,687		5,658		2,029	35.9%
Less Beneficial Reuse	1,675		2,123		(448)	-21.1%
JC market materials	176		381		(205)	-53.8%
SS market materials	853		922		(69)	-7.5%
JR market materials	175		169		6	3.6%
Total Diverted Materials	10,566	13.6%	9,253	13.1%	1,313	14.2%
Total Landfilled	57,369	73.6%	52,668	74.7%	4,701	8.9%

### TONS LANDFILLED BY SERVICE AREA

The Authority landfilled 57,369 tons of solid waste in the quarter ended December 2018, of which 57,266 were from the Authority service area. The City of Salinas accounts for 60.5% and the County accounts for 20% of the waste from the Authority service area. The 103 tons from out of the service area came from Santa Cruz County (65 tons), western (non-Authority area) Monterey County (32 tons), San Benito County (4 tons), and Santa Clara County (2 tons). This quarter represents an 8.9% increase in landfilled waste from the previous year quarter.

Service Area	Oct-Dec 2018 Tonnage	Oct-Dec 2017 Tonnage	Change in Tonnage	% Change
Authority Service Area	57,266	52,388	4,878	9.3%
Out of District	103	280	-177	-63.1%
Total Landfilled	57,369	52,668	4,701	8.9%

**LANDFILLED TONS - 57,369  
BY ORIGIN FOR QUARTER ENDED December 31, 2018**

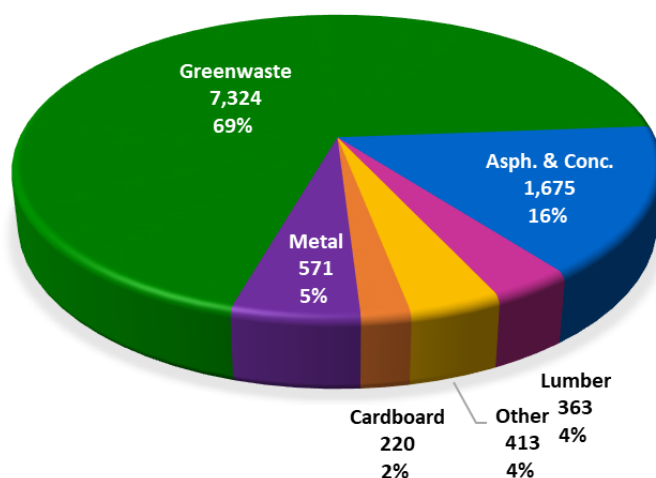




### **DIVERTED MATERIALS**

The chart below illustrates that the Authority diverted a total of 10,566 tons of materials for the quarter ended December 2018. Diversion does not include tons of construction & demolition material, biosolids, and overs (from green waste and wood waste processing) which are currently being used as Alternative Daily Cover (ADC) in the landfill. The chart includes 1,204 tons of recyclables salvaged from the waste stream at Authority facilities and sent directly to market (Johnson Canyon – 176 tons, Sun Street - 853, and Jolon Road - 175 tons). The total tons of diverted materials for the quarter ended December 30, 2018, has resulted in an increase of 1,313 tons or 14.2% over the same quarter of the previous year total of 9,253.

**QUARTER ENDED DECEMBER 31, 2018  
DIVERTED MATERIALS CHART - 10,566**



The table below provides a year-over-year comparison of diverted materials by category for the same quarter. As mentioned above, the amount of asphalt & concrete is dependent on the amount of construction activity for that particular quarter. The decrease in metal is due to scheduling, as the current metal collection occurred in January 2019, therefore it is not reflected in the October-December 2018 data.

	2018 4Q	2017 4Q	% Diff
Greenwaste	7,324	5,257	39.3%
Asphalt & Concrete	1,675	2,123	-21.1%
Metal	571	751	-24.0%
Lumber	363	400	-9.3%
Cardboard	220	209	5.3%
*Other	413	513	-19.5%
	10,566	9,253	14.2%

*\* Includes Mattresses, Tires, Mixed Rec, etc.*

### **ATTACHMENTS**

None



## Report to the Board of Directors

### ITEM NO. 5

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** February 21, 2019

**From:** C. Ray Hendricks, Finance and Administration Manager

**Title:** Mid-Year Adjustment to the Operating Budget for Fiscal Year 2018-19 Update

### RECOMMENDATION

The Executive Committee recommends that the Board accept this report.

### FISCAL IMPACT

There is no fiscal impact for this item.

### DISCUSSION & ANALYSIS

Since the budget process relies on estimates, it is constantly monitored by staff. Unknowns such as changes in the anticipated tonnage for materials or unexpected cost increases such as fuel and/or maintenance can have a substantial effect on the budget. The last two years have included increases for Green Waste Processing, Construction and Demolition Processing, the use of Madison Lane for transfer of Salinas materials to Johnson Canyon Landfill, fuel, and vehicle maintenance. All due to increases in tonnage or unanticipated price increases.

This year staff is not requesting any mid-year budget adjustments. All necessary adjustments have already been approved by the Board as part of the CIP Budget and carryover appropriations. There is a need for additional staffing, but staff has elected to defer the request at this time due to the issued Notice of Intent to Withdraw received from the City of Salinas and in lieu use temporary labor at this time.

Over the past year staff has let the Board know of a need for additional driver/operator and scale house staffing for Johnson Canyon and Jolon Road, as well as the need for an additional Solid Waste Technician to assist with on-going maintenance and environmental compliance activities at the three closed landfills that the Authority is responsible for. A plan for these additional bodies was to be brought forth during the FY 2018-19 mid-year budget process or FY 2019-20 Budget.

Due to the uncertainty with the pending withdrawal of the City of Salinas, staff is deferring the request for new positions. Staff is instead requesting \$181,800 in funding for additional temporary labor as part of the FY 2019-20 budget to supplement staffing needs. This will minimize potential layoffs, since current positions can be shifted to fill these staffing needs. Temporary labor is not ideal for these high-risk positions. Therefore, if there is a resolution to the City of Salinas withdrawal, staff will shift the temporary labor budget to permanent staffing and request the allocations at a later time.

**BACKGROUND**

The FY 2018-19 budget was approved on March 15, 2018. This included operating revenues of \$19,720,275, an operating budget of \$18,860,000, a CIP allocation of \$800,000, and \$60,275 scheduled for reserves. The \$11,566,000 CIP and Grant Budget approved on September 20, 2018 included carryover appropriations, CIPs funded through FY 2018-19 revenues, and supplemental appropriations of \$1,630,991 for additional CIPs from FY 2017-18 surplus revenues. Most of the additional allocation (\$1,250,000) was for the construction of the new cell at Johnson Canyon, which will provide 5-6 years of capacity at the current fill rate. At the November 15, 2018 meeting, the Board approved an additional \$1,053,000 from FY 2017-18 surplus revenue to be allocated for funding the first six months of the Monterey County Litter Program, and to pay down our Unfunded Actuarial Liability for the CalPERS retirement program.

**ATTACHMENT(S)**

None



## Report to the Board of Directors

### ITEM NO. 6

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** February 21, 2019

**From:** R. Patrick Mathews, General Manager/CAO

**Title:** Progress Report on the Collaborative MOU with Monterey Regional Waste Management District (MRWMD)

### RECOMMENDATION

Staff recommends that the Board accept the referenced report, Attachment 1.

### FISCAL IMPACT

There is no fiscal impact for this item at this time. Future program decisions will likely result in some rate increases to-be-determined as inter-agency agreements are negotiated and considered for approval.

### STRATEGIC PLAN

This item is follow-up progress report for the Strategic Plan Action approved by the Board on October 18, 2018 to develop a Collaborative MOU with MRWMD to consider cost-effective ways to share countywide waste and recycling related infrastructure.

### DISCUSSION & ANALYSIS

Two MOU related meetings have been held between management staff of both agencies as well as the Salinas City Manager and the County Administrative Officer. Draft minutes from these meetings are included as Attachment 2.

The purpose of these meetings are to identify and propose feasible and cost effective actions that will further collaborative efforts between the agencies. Base on these deliberations, we have identified a few initial areas of collaboration that can occur in the upcoming fiscal year: Authority acceptance and processing of District greenwaste stream, District acceptance and processing of Authority mixed construction and Demolition wastes and select industrial wastes, and continued joint efforts on public education and outreach.

Additional areas of future collaboration requiring further study include District expansion of anaerobic digester capacity to process source-separated foodwaste (either on-site or using excess digester capacity at Monterey One Water), joint regional franchise procurement and management, and mixed commercial and multi-family waste processing.

### BACKGROUND

The Collaborative MOU between the two agencies was respectively executed in November 2018. Regular meetings between the two agency General Mangers has been

expanded to include all management staff, the Salinas City Manager and the County CAO. These meetings will continue through the completion of formal agreements.

**ATTACHMENT(S)**

1. Progress Report on the Collaborative MOU between SVSWA and MRWMD
2. Minutes of Collaboration meetings of January 10 and January 31, 2019

# Update on Collaborative Opportunities between Salinas Valley Solid Waste Authority (Authority) and Monterey Regional Waste Management District (District) 2-21-19

## Goals

- Cost control for Ratepayers
- Meet State solid waste and recycling mandates
- Eliminate redundancies in the county-wide solid waste system

## BACKGROUND

### Needs (Mandates & Public Demands) vs. Desires (Above & Beyond Mandates)

Needs represent those actions, programs and costs associated with *meeting State mandates* to reduce/recover/recycle specific materials, to improve participation and services for specific waste generation sectors, and to support public and business service demands. High profile Need drivers include, but are not limited to:

- AB 939 – 50% waste diversion mandate for each jurisdiction, or a minimum documented good faith effort to comply. From the Table below, only the unincorporated County is facing challenges to comply with the 50% diversion mandate. However, due to storm related circumstances from 2017 and their ongoing “good faith efforts” to support recycling and education efforts in their communities, this decline in diversion below the AB 939 50% target may not result in actions by the State.

SB1016 Measurement: Pounds Disposed per Person per Day Based on Population													
	Target Per Capita Disposal Rate	Annual Per Capita Disposal Rate 2007	Annual Per Capita Disposal Rate 2008	Annual Per Capita Disposal Rate 2009	Annual Per Capita Disposal Rate 2010	Annual Per Capita Disposal Rate 2011	Annual Per Capita Disposal Rate 2012	Annual Per Capita Disposal Rate 2013	Annual Per Capita Disposal Rate 2014	Annual Per Capita Disposal Rate 2015	Annual Per Capita Disposal Rate 2016	Annual Per Capita Disposal Rate 2017	Estimated Diversion Rates based on 2017 Per Capita Disposal Rates
Carmel-by-the-Sea	15.9	11.6	10.6	8	8.6	7.5	7.5	7.6	7.4	7.8	8.5	10.2	67.9%
Del Rey Oaks	5.7	4.6	4.1	3.7	3.8	4	4	3.8	3.9	4.4	4.5	5.3	53.5%
Marina	6.9	5.8	4.6	4.5	4	3.8	3.5	3.4	3.6	3.8	5.3	6.3	54.3%
Monterey	11	7.8	6.9	5.9	5.9	5.5	5.6	5.8	5.7	6.0	6.9	7.5	65.9%
Monterey County	7.2	6.5	6.7	5.5	6.1	5.5	5.5	6.1	5.9	6.6	7.3	7.7	46.5%
Pacific Grove	6.1	4.5	4.3	3.7	4.2	3.6	3.3	3.3	3.5	3.7	3.9	4.1	66.4%
Sand City*	9	7.4	6.6	5.8	5.3	5.2	4.9	4.8	4.8	8.5	7.6	8.9	50.6%
Seaside	5.2	4.4	4	3.9	3.9	3.9	3.6	3.8	3.7	3.5	4	4.3	58.7%
Salinas Valley Solid Waste Authority	6.2	---	---	---	---	---	---	3.5	3.8	3.8	3.9	4.3	65.3%
Waste Generation = Diversion + Disposal (averaged from 2003-2006)													
Target Per Capita Disposal Rate = 50% of Waste Generation (averaged from 2003-2006). If Annual Per Capita Disposal Rates do not exceed the Target Rate, then the AB 939 50% waste diversion goal is met.													
Lbs disposed per person per day = actual disposal tonnage at Monterey Peninsula Landfill / population.													
*Sand City has a small population and large employment base, numbers shown reflect Per Capita Disposal Rate based on Employment, not population per capita rate.													
Access Annual info at	<a href="https://www2.calrecycle.ca.gov/LGCentral/AnnualReporting/DisposalRateCalculator">https://www2.calrecycle.ca.gov/LGCentral/AnnualReporting/DisposalRateCalculator</a>												

- AB 341 – Requires all commercial businesses to participate in jurisdiction provided recycling services or self-report their independent recycling to the jurisdiction or its administrator for State reporting purposes. This bill also set a Statewide goal of achieving 75% waste diversion by 2020. This is a “goal” and not a “requirement” and does not set any specific mandates for individual jurisdictions to meet this goal.
- AB 1594 – Eliminates the use of organic material as a form of “Alternative Daily Cover (ADC)” for landfills and the diversion benefits associated with this practice.
- AB 1826 – Requires all businesses generating 2 cubic yards or more garbage per week to implement some form of organics recycling program or participate in a locally provided organics collection system by 2020 to reduce these materials from going to landfills.
- SB 1383 – Requires jurisdictions to implement organics reduction programs, strategies and/or infrastructure to specifically reduce organic materials going to landfills by 50% in 2020, and by 75% in 2025 to reduce greenhouse gas production from landfill. Unlike AB 939, there is no “Good Faith Effort” condition in the draft laws, making this mandate especially challenging. This has been a primary area of program focus for the Authority and the District for the last several years.

*Desires* represent those actions, programs and costs associated with *going above and beyond the State mandates* to achieve higher recycling levels than required, reduce greenhouse gasses beyond current systems, and to provide expanded public and business services not specifically mandated by law.

### **Three Elements of a Decision**

- Benefits: Understanding how the Decision improves to delivery of services, controls costs, is sustainable long term (environmentally and fiscally) and complies with State mandates.
- Impacts: Understanding how the Decision may impact the environment, communities, areas of social/economic concern, and long-short term financial sustainability.
- Costs: Understand the cost impacts directly effecting Ratepayers both Countywide and by Authority and District services areas. Consider reasonable alternatives or phased-in system changes to control Ratepayer costs and while still meeting minimum “Needs”.

### **Benefits**

- Increasing recycling and resource recovery countywide
- New Authority and District systems can help member agencies meet State Mandates
- Sharing of resources can reduce infrastructure redundancy and control costs
- New infrastructure can strategically position both agencies to better respond to any new mandates imposed by the State in the future

### **Impacts**

- Changing traffic to Authority and/or District facilities can concentrate waste handling related impacts to adjacent communities and increase transportation Greenhouses gasses.
- Limiting the number and locations for providing public services can result in increased illegal dumping or litter along transportation corridors.

### **Costs**

- Substantial differences exist in system costs between Authority and District.
- 
- Major or abrupt sharing of some system resources requiring significant redistribution of wastes and resulting revenues to the District will likely have more significant impacts on Authority ratepayers than District ratepayers due to the system cost differences. Staff has presented the cost impacts of a more aggressive redistribution of waste with results indicating tipping fee increase in the range of 46%-56%.
- Staff continues to recommend a more measured and validated process for sharing resources to both determine the cost increase needed and value-added results for each type of waste stream committed to advanced or mixed waste technology processing.

### **Meetings, participants and summary outcomes**

- Regular scheduled communications between both agencies General Managers continue with an emphasis on collaboration and opportunities for shared services and resources.
- Two formal meetings have been held with senior management from the Authority and District, with Both the Salinas City Manager and County Administrative Officer (CAO) participating (draft minutes attached).
- CAO, Dr. Bauman led the discussions and provided feedback on the areas of collaboration and next steps outlined below.
- Based on the inter-agency communications and meetings several areas of mutual agreement have come forward and a tentative understanding of next steps has been developed.

### **Initial Areas of Collaboration Identified**

- Organics (yardwaste/Ag waste) – The Authority is completing construction of the first phase of its expanded Organics Processing Facility at the Johnson Canyon Landfill and is in the permitting phase for adding a chip and grind operation at its closed Crazy Horse



Landfill (Phase 2). The Phase 2 projects would be receiving, grinding and shipping facilities only, provide compost and mulch feedstocks to others area facilities/composters, and reduce transportation costs and impacts for North County franchise and possibly District operations. A similar facility may be considered at the Jolon Road Landfill in the future as product market demands increase.

Through these meetings, the District has indicated an interest in utilizing the Authority's new organics processing capacity for its greenwaste program which currently receives approximately 40,000 tons per year. Authority staff is evaluating the infrastructure, transportation and processing needs to assist the District with this effort.

- Organics (foodwaste) – The District has been working with Monterey One Water (M1W) to potentially utilize excess anaerobic digester capacity at the wastewater plant. These types of existing digesters can and have been successfully utilized for processing higher energy value foodwaste into methane and other useable byproducts in other communities. Energy from such a partnership can be utilized to produce electricity for the regional wastewater plant that also serves the City of Salinas. If viable, this could provide a more cost-effective path for managing this unique waste stream without the need for investing in new digestion facilities. District staff is estimating the cost of such a large and fully enclosed anaerobic digestion and/or composting facility could cost up to \$50 million to construct.

The District's current pilot Anaerobic Digester is at capacity (5-6 thousand tons/year) and the operating contract is set to expire this year. Approximately 500-700 tons per year of foodwaste collected in the Salinas pilot program currently is directed to this facility but collection cannot be expanded further until added digestion capacity becomes available or is built. The Authority Organics processing facility has the permits and capacity to handle some of this material until the digestion capacity is secured or built, but this is not Authority staff's preferred recommendation.

- Construction/Industrial Waste – The Authority has long been interested in using the District's expanded C&D facility to assist builders and owners in meeting the new CalGreen mandates and achieving the LEED certification requirements for managing construction waste. The Authority can provide these services, but only if the builders/contractors separate the various construction waste streams before bringing them to an Authority facility (i.e. woodwaste, metals, cardboard, etc...). We do not have the technology in place to provide separation services if these materials arrive mixed together. However, the District does have this capacity and interest in processing these materials for the Authority. This waste stream processing may also be expanded to include certain highly recyclable loads of industrial materials that would be cost effective for processing at the District.

- Public Education – Both agencies remain committed to working together on various public education and outreach programs to maintain common messages across the community and in the tri-counties region. Examples of current collaborative work includes membership in the Central Coast Recycling Media Coalition that collectively pools funds for regional advertising and promotional activities around recycling in the Monterey Bay area. Both agencies have also collaborated on the “Don’t Rush to Flush” medicine and pharmaceutical collection program and the recent smart-phone application, “What Goes Where”, that provides updated information on how and where to recycle all kinds of materials in Monterey County. This application is updated frequently as markets and services change so that the user has the most up-to-date information at their fingertips.

## **Next Steps**

### Timing for Agreements (est. April-June 2019)

- Infrastructure expansion – The District has completed expansion and upgrades to their C&D processing line and is capable of accepting our C&D materials at this time, pending rate setting and approval by the Board. The Authority’s Organics expansion project is under construction and should be fully operational by summer 2019 and capable of accepting some (est. 15,000 tons) of the District’s 40,000 tons per year of organics on a direct exchange basis for C&D industrial materials, with full capacity build out completed by year-end to accept the full 40,000 tons per year.
- Budget Adjustments/Rate Setting – As stated above, these changes in materials flows will likely come with some modest rate impacts that will need to be addressed in the Authority’s 2019-20 budget and rates setting prior to executing agreements.

### Draft Agreements

- Terms, conditions of acceptance, liability/indemnification – Authority and District staff have agreed to begin drafting agreements for the above processing arrangements. In lieu of drafting individual agreements for each waste stream or area of collaboration, Authority staff is proposing to draft a more encompassing agreement generically referred to as a “Waste Exchange Agreement” (Agreement) that would provide the platform for the above initial areas of collaboration/infrastructure sharing with ability to amend the agreement as new opportunities are collectively identified.
- Transportation routing and cost sharing – To maximize the efficiency of the movement of materials under the initial agreement activities and to minimize cost impacts (Organics to the Authority facility, and C&D/Industrial materials to

the District), we have proposed that transportation be maximized through back hauling, meaning that when the District sends a truck load of organics to the Authority for processing, we fill that empty truck with C&D/Industrial materials going back to the District for processing. Once this is in place, we can also look at direct hauling of select high recovery loads to both facilities (where cost-effective and feasible) and utilization of the Crazy Horse Organics facility (when fully operational) as a receiving site for the rest of the District organics.

## **Future Areas of Collaboration**

- Regional Franchise Management and/or procurement (*Desire*) – The group discussion on this concept, raised by the County CAO, has been an area of interest for the Authority staff for many years. Because all of the various jurisdictional franchises across the County expire on differing dates, the initial actions would need to include extending all existing franchises to co-terminate on the same date and jointly preparing and issuing a county-wide franchise services request for proposal (RFP). This would be based on the longest remaining franchise term which is the Peninsula Cities (excluding City of Monterey) franchise with GreenWaste Recovery which expires in 2030. Extension to this co-terminating date would have to occur in the near-term as each franchise comes to expiration

The regional agreement would either be executed by all jurisdictional parties, or by the two solid waste agencies to minimize oversight and management of the agreement countywide. Management and oversight would be a joint effort by committee of the Authority and District whether we jointly hold the agreement or administer it on behalf of our members.

- Foodwaste and Anaerobic Digestion Infrastructure organics (*Need*) – While the Authority can agree to commit to continued delivery of current pilot collected foodwaste (outlined above), future expansion, whether using existing wastewater infrastructure or developing new infrastructure, will require an ongoing collaborative effort of both agencies and is part of the State Mandated programs we both must address.
- Mixed Waste Processing for Commercial and Multi-Family Facilities (*Desire and Need*) – Processing mixed wastes through an advanced materials recovery system can further increase diversion of wastes from landfills but can also be a more expensive endeavor for rate payers. The Authority has and continues to look at these advanced processes to determine what the value-added benefit is compared to the increased costs. Under current regulations, this is not a mandated *Need* but it certainly may be *Desired* by a community for many reasons. The one potential exception to this statement is the

County of Monterey dropping below the AB 939 50% diversion mandate. While the State may decide, based on unique circumstances, that the County has made a “Good Faith Effort” to comply, both the Authority and District infrastructure improvements should have a positive impact on the County diversion numbers with selective movement of certain waste streams to both facilities.

- SVR Waste Composition, underway, will provide valuable information of source and recyclables in the waste stream by jurisdiction and service sector. This will provide the data needed to evaluate the value-added benefits and rate payer costs of moving to more advanced processing of mixed landfill wastes in the near future.
- District Mixed Waste Processing Performance was estimated during design, but market conditions have changed, and this part of the District’s new system will not be put into full operation until sometime in fiscal year 2019-20. This performance data and future rate estimates for this service are critical to estimating Ratepayer impacts (and supporting the increases) prior to committing any portion of this waste stream to the District or other advanced technology system proposal (such as the Clean Fiber and Organics Recovery proposal from Global Organics Energy, GOE)
- Cost-Benefit analysis is very important to understand not just the cost impacts to rate payers, but also the value-added benefits, such as increased landfill life, new jobs, sustainability, constrained market compatibility, greenhouse gas reductions, etc...

# Attachment No. 1

## **SOLID WASTE MANAGEMENT COLLABORATION MEETING**

January 10, 2019

1-3 p.m.

Monterey Regional Waste Management District Board Room  
14201 Del Monte Boulevard, Monterey County, CA

### **MEETING NOTES**

#### **Attendees**

- City of Salinas: Ray Corpuz, Jim Sandoval
- County of Monterey: Lew Bauman
- Monterey Regional Waste Management District: Tim Flanagan, Guy Petrabor, Jeff Lindenthal, Peter Skinner, Tim Brownell
- Salinas Valley Solid Waste Authority: Patrick Mathews, Cesar Zuñiga, Brian Kennedy, Mandy Brooks, Ray Hendricks

#### **Discussion**

Representatives from the City of Salinas, the County of Monterey, Salinas Valley Solid Waste Authority and the Monterey Regional Waste Management District met to explore opportunities for collaboration between the Authority and the District outlined in the Memorandum of Understanding Between Monterey Regional Waste Management District (District) and Salinas Valley Solid Waste Authority (Authority). Dr. Bauman from the County and Mr. Corpuz from the City of Salinas reiterated their respective organizations' desire to address the potential for beneficial use of existing and planned solid waste and resource recovery infrastructure to improve community services and help control costs for all Monterey County ratepayers.

At Dr. Bauman's suggestion, the group agreed to address in sequence the bullet point items identified under the section of the MOU titled "Opportunities, Agreements, and Actions Needed for Consideration of Various Interagency Partnerships." Extensive discussion ensued on three of the first four topics. Highlights are as follows:

- District utilization of Authority yard waste (organics) composting services: The Authority is developing facilities for composting yard waste, for which permits have been acquired with a limit of 75,000 tons per year of composting. The Authority estimates a current need of approximately 35,000 tons per year and anticipates an emerging need to compost and estimated 10,000 or more tons per year of agricultural culls from within the Authority's jurisdiction. The District currently processes approximately 35,000 to 40,000 tons of yard waste per year. Mr. Mathews noted that meeting the full composting needs of all parties would likely require investment to expand its processing capacities, or providing support to other private regional composters.
- Utilization of Monterey One Water or other entity for processing source separated food waste: The group discussed the different options and considerations related to processing clean vs dirty food waste. The group also discussed the longer-term requirements, and likely investment needs, related food waste management as mandated by state legislation SB 1383. Currently, commercial food waste collected in Salinas on a pilot basis is processed by the District. The parties agreed that the focus of food waste processing was likely to remain on commercial waste generation.

- Authority utilization of District for C&D processing: Mr. Mathews noted that approximately 90% of the C&D material handled by the Authority is source-separated wood waste and that C&D waste from the Authority's jurisdiction that is not source-separated is already being directed to the District for process and receipt of green building certifications.

### **Agreements**

The Authority and District leadership agreed to work together to draft formal agreements addressing processing of yard waste by the Authority and the processing of food waste and C&D waste by the District.

### **Next Steps**

The group agreed to re-convene in approximately 3 weeks to review progress on these actions.

ATTACHMENT NO. 2

MRWMD PREPARED MINUTES SUBJECT TO CONSIDERATION OF FINAL COMMENT

**SOLID WASTE MANAGEMENT  
COLLABORATION MEETING**

January 31, 2019

2-4 p.m.

Monterey Regional Waste Management District Board Room  
14201 Del Monte Boulevard, Monterey County, CA

**MEETING NOTES**

**Attendees**

- City of Salinas: Ray Corpuz, Jim Sandoval
- County of Monterey: Lew Bauman
- Monterey Regional Waste Management District: Tim Flanagan, Guy Petraborg, Jeff Lindenthal, Peter Skinner, Tim Brownell
- Salinas Valley Solid Waste Authority: Patrick Mathews, Cesar Zuñiga, Brian Kennedy, Mandy Brooks

**Discussion**

After reviewing the agenda, Dr. Bauman proposed that the parties approach potential collaboration opportunities assuming the organizations remain in their current state; specifically, that the City of Salinas remains as a member of the Authority. The parties then discussed collaboration opportunities across the four major waste streams: Organic materials, Construction & Demolition material (C&D), Recyclable materials (Single Stream) and municipal solid waste (MSW).

**Organics**

Mr. Mathews reiterated the Authority's plans to expand organics processing capacity by opening a "chip & ship" yard waste processing facility at the closed Crazy Horse landfill. This material would then be shipped to Johnson Canyon Landfill site and other existing compost operators in the region. He stated the Authority expects to reach organics capacity at Johnson Canyon site quickly due to an increase in material expected to be delivered by the agricultural industry. The parties agreed that one area of possible collaboration may involve the District shipping yard waste to the Authority for processing, using trucking capacity available from the delivery of C&D & select Industrial Waste from the Authority to the District (see C&D below).

**C&D & Select Industrial Waste**

C&D loads that are source-separated and contain predominately wood products are currently being processed by the Authority. Mr. Mathews stated that Authority customers requiring material separation and those seeking diversion certification (LEED or CalGreen) on mixed C&D waste are currently directed to the District. For material requiring greater separation and diversion that is received by the Authority, the parties may choose to ship it from the Johnson Canyon site to the District for processing. The available back-haul capacity could then be utilized for the transfer of some District organic material to the Authority for further processing (see Organics above).

**Single Stream**

Under current agreements, haulers within the Authority's jurisdiction determine where to process the single stream materials they collect. Currently, most of this material is delivered to the District for processing. The parties agreed that it may be in the best interest of all Monterey County ratepayers to direct such materials to be processed at the District's Material Recovery Facility.

**Commented [RPM1]:** SVR agrees with the current direction of Salinas, King City and eastern unincorporated county single stream materials to the District, but cannot speak on behalf of our other cities or the City of Monterey who are using another long-standing materials recovery facility in the County that is also a partner franchisee for some of our member agencies. None of our member agencies using this facility have indicated a need or desire to redirect single stream to the District, but may consider this at the time they renew, extend or bid their future franchise services.

## MRWMD PREPARED MINUTES SUBJECT TO CONSIDERATION OF FINAL COMMENT

### MSW

The parties discussed that processing of MSW in the District's MRF will be driven by the diversion requirements of various jurisdictions. Mr. Mathews noted that if Authority jurisdictions have the need for such processing, the Authority would consider contracting directly with the District for such service. Mr. Mathews expressed that if member agencies desire to go above and beyond the mandates (need), then costs, impacts and benefits would have to be considered by its ratepayers prior to any commitment. SVR has indicated and presented to its Board a more immediate need to increase diversion of C&D and some select industrial wastes for all its member agencies as stated above.

The District General Manager reiterated they would be open to accepting waste for processing from Salinas and North Monterey County at existing gate rates paid by District member agencies. District staff commented on the need for diversion presented by the State CalGreen requirement for 65% C&D diversion and the CalRecycle SB1016 measurement. SVR staff concurred that use of the District's MRF for selective waste stream recycling can assist with increasing diversion levels. Current SB1016 per capita disposal rates show disposal is trending up around the County and for Calendar year 2016 and 2017 Monterey County has exceeded the target per capita disposal rate.

SVR staff added that processing of Agriculture waste through their new debagger system and composting programs scheduled to begin later this year will also assist in reaching the diversion levels required for the Unincorporated area of the county to remain in compliance with AB 939 target diversion levels.

### Other Collaboration

The parties noted that the Authority and the District currently collaborate extensively in the area of public outreach and education. Examples of such county-wide collaboration include the development and promotion of the 'What Goes Where' app, the development and implementation of the pharmaceuticals and sharps collection program and participation in a variety of activities related to litter and illegal dumping control. Regionalizing Franchise Contract Management Services provided by the two agencies was discussed as another potential area of collaboration.

### **Next Steps**

The parties agreed that the Authority and the District would jointly draft a document that summarizes the areas of potential collaboration. This document will be circulated prior to the next scheduled meeting. The parties further agreed that contracts for such collaborations would be developed only at the time that such activities required that specific commitments – such as pricing, volumes and terms of agreement – be documented.

### Next meeting:

March 4, 2019 2pm-4pm  
County of Monterey, Administration Office  
168 W. Alisal Street, 3rd Floor





## Report to the Board of Directors

### ITEM NO. 7

Finance Manager/Controller-Treasurer

*R. Cullen by et*

President, Salinas Valley Solid Waste  
Authority & Executive Committee Chair

*J. Sanches by et*

General Counsel

**Date:** February 21, 2019

**From:** Rob Cullen, Executive Committee Chair

**Title:** A Resolution Approving Amendment No. 8 to the Revised and Restated Agreement Between the Salinas Valley Solid Waste Authority and R. Patrick Mathews for Services as General Manager/Chief Administrative Officer (GM/CAO)

### RECOMMENDATION

Executive Committee recommends that the Board adopt the resolution.

### STRATEGIC PLAN RELATIONSHIP

This is an administrative item and does not relate to the Board's Strategic Plan.

### FISCAL IMPACT

Funding for this item is included in the current budget.

### DISCUSSION & ANALYSIS

On January 10, 2019, the Executive Committee reviewed and discussed the Board member evaluations with the GM/CAO and forwarded the evaluations to the Board for consideration in closed session at its January 24, 2019 meeting. The Board and Executive Committee have considered General Manager's length of employment that qualifies him for 2.5% Longevity pay effective on his 10-year hire anniversary, June 23, 2018. The results of the GM/CAOs 2018 Board evaluations indicated a recommended additional 2.5% merit increase, however, the Executive Committee and General Manager agreed to a recommendation for no additional merit increase under section 3(b) of the Employment Agreement. The Executive Committee recommends Board approval of this amendment to the GM/CAO's Employment Agreement.

### BACKGROUND

The Board and Executive Committee considered the length of service that qualified him for a 2.5% Longevity pay increase under the Board's November 16, 2016 Longevity Program. The Board and Executive Committee also considered the results of the GM/CAOs 2018 Board evaluations in accordance with section 3(b) of the Employment Agreement with a recommended 2.5% merit increase but agreed to recommend only the 2.5% longevity pay for this period, effective June 23, 2018.

The term of the original contract was from June 23, 2008, through December 31, 2012, with Board approval of two subsequent four-year extensions for the periods of January 1, 2013 through December 31, 2016 and January 1, 2017 through December 31, 2020.

**ATTACHMENT(S)**

1. Resolution
2. Exhibit A - Amendment No. 8

**RESOLUTION NO. 2019 -**

**A RESOLUTION APPROVING AMENDEMENT NO. 8 TO THE EMPLOYMENT AGREEMENT BETWEEN THE SALINAS VALLEY SOLID WASTE AUTHORITY AND R. PATRICK MATHEWS FOR SERVICES AS GENERAL MANAGER AND CHIEF ADMINISTRATIVE OFFICER.**

**BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY**, that the President of the Board of Director is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to execute Amendment No. 8 to the Employment Agreement with R. Patrick Mathews, attached hereto and marked "Exhibit A" for services as General Manager and Chief Administrative Officer.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 21st day of February 2019, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Robert Cullen, President

ATTEST:

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Erika J. Trujillo, Clerk of the Board

**EXHIBIT A**

**AMENDMENT NO. 8 TO THE EMPLOYEMENT AGREEMENT  
BETWEEN THE SALINAS VALLEY SOLID WASTE AUTHORITY  
AND R. PATRICK MATHEWS FOR SERVICES AS GENERAL MANAGER AND CHIEF ADMINISTRATIVE  
OFFICER**

This amendment is made and entered into this 21st day of February 2019, by and between the Salinas Valley Solid Waste Authority, a joint powers authority organized under the laws of the State of California (hereinafter "Authority"), and R. Patrick Mathews ("Employee").

The Authority and Employee entered into an Agreement on April 17, 2008. All terms of the aforementioned agreement will continue in force, including those in Amendment No. 1 entered into on May 1, 2009, and Amendment No. 2 entered into on April 16, 2009, and Amendment No. 3 entered into on April 21, 2011, Amendment No. 4 entered into August 16, 2012, Amendment No. 5 entered into June 19, 2014, Amendment No. 6 entered into March 17, 2016, and Amendment No. 7 entered into February 15, 2018 with the exception of the following amendments:

**Section 3. "Compensation and Benefits" is amended to include the following additional language:**

**Adds sub-section (o) language:**

(o) Longevity. *Effective on the June 23, 2018 (Employee's 10-year hire anniversary),*

*Employee shall receive 2.5% of his base salary for Longevity.*

IN WITNESS WHEREOF, the parties hereto have duly executed and delivered this Amendment as of the day and year first below written.

**EMPLOYEE**

\_\_\_\_\_  
R. Patrick Mathews

\_\_\_\_\_  
Date:

**SALINAS VALLEY SOLID WASTE AUTHORITY**

\_\_\_\_\_  
Robert Cullen, President

\_\_\_\_\_  
Date:

Attest:

\_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



## Report to the Board of Directors

### ITEM NO. 8

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** February 21, 2019

**From:** Brian Kennedy, Engineering and Environmental Compliance Manager

**Title:** A Resolution Approving the Bid Award to Ferguson Enterprises for the Johnson Canyon Compost Facility Aeration Piping and Fittings in the Amount of \$62,564.20.

### RECOMMENDATION

Staff recommends that the Board adopt the resolution.

### STRATEGIC PLAN RELATIONSHIP

The recommended action will assist the Authority in supporting the goal to Achieve 75% Diversion, by providing materials towards the construction of the Johnson Canyon Landfill Composting Facility which will divert organic materials from the landfill as required by new State laws.

### FISCAL IMPACT

The purchase of the pipe and fittings will be funded by grant funding received from CalRecycle and established in the Capital Improvement Projects 9214. CalRecycle awarded the Authority \$1,341,865 in grant funds, which includes \$268,373 in performance payments. This grant is funded on a reimbursement basis for work completed.

### DISCUSSION & ANALYSIS

On November 30, 2017 the Authority was awarded a grant from CalRecycle for infrastructure improvements for organics processing. Included in the grant proposal is control air conveyance and distribution piping to provide air for the aerated static pile composting process.

On January 16, 2019, staff solicited bids for the purchase of new aeration piping and fittings. Bids were due January 31, 2019. A total of four bids were received. The selection of the equipment was based on material meeting specifications and overall cost.

The bids were opened on January 31, 2019 with the complete results including material, delivery, discounts, and sales tax noted below. Please note that the bid totals were corrected for proper sales tax rates and discounts:

Bidder	Total Cost
Green Rubber, Kennedy Ag	\$87,823.02
R & B Company	\$84,104.88
Ferguson Enterprises	\$62,564.20
Core and Main	\$66,557.88

(NOTE: Bid totals were corrected for proper sales tax rates and discounts for prompt payment)

## **BACKGROUND**

With the aid of a grant from CalRecycle, the Authority is preparing for the expansion of the current organics recycling operation to achieve the levels of diversion and greenhouse gas emission reductions required by various state mandates. Per the Mandatory Commercial Organics Recycling Program (AB 1826), Short-Lived Climate Pollutants and Methane Emissions Reduction Strategy (SB 1383), as well as the California Global Warming Solutions Act (AB 32), disposal of organic materials (including food scraps) in landfills will effectively be eliminated by 2025. As part of this grant, the Authority is procuring materials required to construct the composting facility to provide the needed infrastructure to comply with these State mandates.

## **ATTACHMENTS**

1. Resolution

## RESOLUTION NO. 2019 -

### **A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE BID AWARD TO FERGUSON ENTERPRISES FOR THE JOHNSON CANYON COMPOST FACILITY AERATION PIPING AND FITTINGS IN THE AMOUNT OF \$62,564.20**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY** that the General Manager/CAO is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to purchase aeration piping and fittings for the Johnson Canyon Compost Facility Aeration Piping and Fittings in the amount of \$62,564.20, as attached hereto and marked "Exhibit A".

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 21<sup>th</sup> day of February 2019, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

---

Robert Cullen, President

ATTEST:

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Erika J. Trujillo, Clerk of the Board

# Exhibit A

## AUTHORITY BID FORM

The undersigned offers and agrees to furnish all work, materials, equipment or incidentals which are subject to this Request for Bids at the prices stated, and in conformance with all plans, specifications, requirements, conditions and instructions of Authority's Request for Bids. Delivery is to Johnson Canyon Landfill, 31400 Johnson Canyon Road, Gonzales, Ca. 93926. **PLEASE PROVIDE MATERIAL SPECIFICATION SHEETS OF PROPOSED MATERIALS WITH BIDS.**

### PIPE

Material	Diameter	Feet	Price Per Foot	Price Total
HDPE DR 17	4"	2520	2.64	6,652.80
HDPE DR 17	6"	2360	5.16	12,177.60
HDPE DR 17	8"	2380	8.40	19,992.00
HDPE DR 17	10"	1040	12.77	13,280.80
ABS - ASTM D2661	4"	1460	1.48	2,160.80
ABS - ASTM D2661	6"	410	4.20	1,722.00

PIPE TOTAL 55,986.00

### FITTINGS

Material/Style	Amount	Price Each	Price Total
Elbow 90 4" IPS DR 17 Butt Fusion	60 ea.	10.52	631.20
Fernco 1055-1010	60 ea.	22.56	1,353.60
Fernco 1056-44	12 ea.	4.56	54.72
Sch 40 Sanitary Tee 4.00 ABS	72 ea.	12.05	867.60
Sch 40 Sweep 90 4.00 ABS	12 ea.	8.68	624.96
Sch 40 Cleanout #105 4.00 ABS	24 ea.	7.66	183.84
Sch 40 Flush Plug #110 4.00 ABS	24 ea.	5.06	121.44

FITTINGS TOTAL 3,837.36

9.25%

~~7.50%~~ Sales Tax \$ 5,533.66

Delivery \$ 0

Total Bid \$ 65,356.72



### Standard Terms and Conditions

- A. Any exceptions to, or deviations from specifications, conditions, or requirements as noted in this request: CHECK ONE: ( ) None ( ) Detailed Statement Attached (on company letterhead)
- B. Warranty offered, if any: Full explanation of standard parts and labor warranty, and duration (copy of warranty form must be attached).
- C. Delivery: All equipment will be delivered and fully operational within 15 calendar days after notice of award.
- D. Cash discount offered for prompt payment: 2 %, 30 days
- E. Invoicing. The Authority will only pay by original invoice. No invoices for partial shipments shall be authorized for payment 'Without prior approval by the Authority. Invoices in triplicate must be made to the Authority and forwarded promptly to the requesting department. Invoices must show purchase order number, name of requesting department, description of items purchased, unit prices, and all applicable taxes and shipping charges.
- F. Controlling Law. The Contract shall only be governed and construed in accordance with the laws of the State of California and proper venue for legal action regarding the contract shall be the Authority.
- G. Taxes, Charges, and Extras
- Unless otherwise definitely specified, the prices bid herein do not include Sales, Use, or other taxes. Phrases on any offer reading "Full Contract Price" or "Lump Sum Price" shall require prospective vendor to include such taxes, as may be valid and applicable, in the offered price. No additional tax charges shall be allowable when these phrases are used.
  - No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, cost of bonds, or for any other purpose, except taxes legally payable by the Authority, will be paid by the Authority unless expressly included and itemized in the offer.
  - The Authority does not pay Federal excise taxes. Do not include these taxes in your price; but do indicate the amount of any such tax. The Authority will furnish an exemption certificate in lieu of such tax.
- H. Award.
- Unless the prospective vendor specifies otherwise in his offer or the RFB states otherwise, the Authority may accept any item or group of items of any offer.
  - The Authority reserves the right to reject any or all offers and to waive informalities and minor irregularities in offers received.
  - A written Purchase Order mailed, or otherwise furnished, to the awarded vendor within the time for acceptance specified, results in a binding contract without further action by either party. The contract shall be interpreted, construed and given effect in all respects according to the laws of the State of California.
- I. Alteration or Variation of Terms. It is mutually understood and agreed that no alteration or variation of the terms of this request or purchase order shall be valid unless made or confirmed in writing and signed by the parties hereto, and that no oral understanding or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made or confirmed in writing between the parties hereto shall be binding on any of the parties hereto.
- J. Assignability. A contract is not assignable by Vendor either in whole or in part.
- K. Compliance with Statute. Vendor hereby warrants that all applicable Federal and State statutes and regulations or local ordinances will be complied with in connection with the sale and delivery of the property furnished.
- L. Samples. Samples of items, when required, must be furnished free of charge to the Authority and, if not destroyed by tests, may upon request made at the time the sample is furnished, be returned at the prospective vendor's expense.
- M. Rights and Remedies the Authority for Default.
- In the event any item furnished by the Vendor in the performance of the contract or purchase order should fail to conform to specifications therefore, or to the sample submitted by the Vendor with his offer, the Authority may reject the same, and it shall thereupon become the duty of the Vendor to reclaim and remove the same, without expense to the Authority, and

immediately to replace all such rejected items with others conforming to such specifications or samples; providing that should the Vendor fail, neglect or refuse so to do the Authority shall have the right to purchase in the open market, in lieu thereof, a corresponding quantity of any such items and to deduct from any monies due or that may thereafter become due to the Vendor the difference between the prices named in the contract or purchase order and the actual cost thereof to the Authority. In the event the Vendor shall fail to make prompt delivery as specified of any item, the same conditions as to the rights of the Authority to purchase in the open market and to reimbursement set forth above shall apply, except when delivery is delayed by fire, strike, freight embargo, or Act of God or the government.

- Cost of delivery of an item which does not meet specifications, will be the responsibility of the Vendor.
- The rights and remedies of the Authority provided above shall not be exclusive and are in addition to any other rights and remedies provided by the law or under the contract.

N. Discounts

- Terms of less than 30 days for cash discount will be considered as net.
  - In connection with any discount offered, time will be computed from date of complete delivery of the supplies or equipment as specified, or from date correct invoices are received in the office of the requesting department if the latter date is later than the date of delivery. Payment is deemed to be made, for the purpose of earning the discount, on the date of mailing the Authority warrant or check.
- O. Force Majeure. Contractor shall not be liable for any delays with respect to the contract due to causes beyond its reasonable control, such as acts of God, epidemics, war, terrorism or riots.
- P. Severability. Should any part of the contract be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the validity of the remainder of the contract which shall continue in full force and effect; provided that the remainder of the contract can, absent the excised portion, be reasonably interpreted to give the effect to the intentions of the parties.

I declare under penalty of perjury that this bid are complete and true and that I have not been a party with any other respondent to offer a fixed cost in conjunction with this Request for Bids.

Executed in SALINAS, California, on 1/25, 2019

SIGNATURE PSMM TITLE DIRECTOR OF RES TRADE

PRINTED NAME OF PERSON WHO'S SIGNATURE APPEARS PAUL M. MAZZER

NAME OF FIRM Ferguson

ADDRESS 807 Eden ST CITY ZIP SALINAS 93901

TELEPHONE 831-424-4706 EMAIL ADDRESS PAUL.MAZZER@Ferguson.com

DATE 1/25/19



## Report to the Board of Directors

**Date:** February 21, 2019  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** 2019 Strategic Plan Update

### ITEM NO. 9

N/A

Finance and Administration  
Manager/Controller-Treasurer

N/A

General Manager/CAO

N/A

General Counsel

**THE ATTACHED PRESENTATION WILL  
BE PRESENTED AT THE MEETING**

# 2019 Strategic Plan Update



Salinas Valley Recycles  
Executive Committee Meeting  
February 21, 2019

1

## Strategic Plan Actions History

- ▶ October 2018: SVR Board unanimously approves Strategic Plan including use of Madison Lane TS as relocation site and finalizing MOU with MRWMD
- ▶ November 13, 2018: City Managers/County CAO/Agencies revise and support final MOU version
- ▶ November 15, 2018: MOU with MRWMD and EIR project description for Madison Lane TS were scheduled for presentation and approval by Board per Strategic Plan direction
- ▶ November 15, 2018: SVR approves MOU, defers EIR for long term facilities, no buyer for Sun St. property identified by Salinas
- ▶ November 30, 2018: MRWMD approves MOU

2

2

## Strategic Plan Objectives - October 2018

- ▶ FINALIZE A COLLABORATIVE MOU WITH MRWMD TO EXPLORE SHARED USE OF INFRASTRUCTURE - **COMPLETED NOV 2018**
  - ▶ Collaborative MOU recommended by CMs, CAO and GMs, AND approved by both Boards in Nov.
  - ▶ See Consent Agenda Item No. 6 for update
- ▶ PRESENT NEW EIR PROJECT DESCRIPTION FOR MULTIPLE USE OPTIONS FOR MLTS AT NOVE 2019 BOARD MTG. - **COMPLETED Nov 2018, BUT DEFERRED DUE TO REPUBLIC SERVICES PENDING PURCHASE OF MLTS AND SALINAS NOTICE OF WITHDRAWAL**
  - ▶ LTFN Project EIR deferred due to Salinas Withdrawal, and
  - ▶ Republic Services completed purchase of MLTS 12-29-18
- ▶ RESTART LONG-TERM FACILITIES EIR AND FINANCIAL IMPACT ANALYSIS TO CLOSE SUN STREET TS AND RELOCATE TO MLTS - **DEFERRED & ON HOLD INDEFINATELY DUE TO ISSUES ABOVE**
  - ▶ Cannot complete EIR as Board directed in Strategic Plan
  - ▶ Status of MLTS and future role of SVR remains unclear
  - ▶ Salinas withdrawal intent unclear
- ▶ IDENTIFY BUYER FOR SUN STREET TS - **DEFERRED & ON HOLD PENDING CITY IDENTIFICATION OF DEVELOPER/BUYER FOR ALISAL MARKET PLACE**
  - ▶ Salinas City Manager email on evening of Nov. Board mtg creates uncertainty on SSTS sale with Bristol Groups prior exit from AMP project in 2016
  - ▶ No definitive replacement Alisal Market Place Developer identified by City

3

3



## QUESTIONS?

4

4



## Report to the Board of Directors

### ITEM NO. 10

Finance and Administration  
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** February 21, 2019

**From:** C. Ray Hendricks, Finance and Administration  
Manager

**Title:** FY 2019-20 Preliminary Budget Direction

### RECOMMENDATION

The Executive Committee recommends forwarding item to the Board of Directors for discussion.

### DISCUSSION & ANALYSIS

Staff brought to the Executive Committee and the Board a request for direction. After reviewing the options, the Board directed staff to move forward with a status quo budget. An additional request was made to summarize the calendar of actions related to budget adoption through final franchisee rate setting. The calendar of budget and rate setting activities is included as Attachment 2. The impacts of alternate scenarios can be adjusted for at a later time if they come to fruition. Following are the key increases and a few options to balance the budget.

### Budget Summary

FY 2019-20 includes the final payment of the Capital Purchase Lease that was used to purchase required equipment when the Authority took over operations of Johnson Canyon Landfill. It also includes the final repayment of an internal loan taken to purchase equipment when the Authority took over operations of Jolon Road Transfer Station. The amounts used to pay these loans are scheduled to be transferred to CIP for future capital equipment replacement needs on a Pay-As-You-Go basis. This will allow the Authority to replace the equipment purchased with these loans with cash on hand rather than having to take out additional debt.

Additionally, the new cell being constructed is estimated to cost \$5,000,000 for 1,100,000 tons and 6 years of interim capacity. This includes engineering, construction, quality assurance, staff time, and equipment costs used to begin construction of the cell. In order for the Authority to fund future cells on a Pay-As-You-Go basis, we will need to set aside \$5/ton over the life of the cell being constructed this year. Setting aside money on a per ton basis will allow the Authority to adjust for increases and decreases in tonnage as necessary. The money set aside will be allocated to CIP after the end of the fiscal year, similar to fund surpluses allocated to Module 7 construction in prior years.

With the continued and sustained increase of solid waste tonnage, the budget can be balanced with no increase to solid waste tipping fees. A \$100,000 increase to AB939 fees is recommended to support the new Monterey County Litter Program. Previously, scheduled increases to the organics program tipping fees are included in the budget. The \$313,300 subsidy for Salinas organics is included in the budget as an AB939 increase. However, if a resolution to the Salinas discounted organics contract is made, this increase will not be necessary. Salinas would require an adjustment to equalize their rate. Other increases to ancillary services have a minimal impact on the budget.

Below is a consolidated summary of the budget. All comparisons are being made to the originally approved budget. The adjusted budget includes adjustments funded through the use of one-time surpluses.

	2018-19 BUDGET PRIOR TO ADJUSTMENTS	2018-19 BUDGET AFTER ADJUSTMENTS	2019-20 PROPOSED STATUS QUO
<b><u>Revenue Summary</u></b>			
Operating Revenues	\$ 19,720,275	\$ 19,720,275	\$ 20,369,805
Use of One Time Surplus	-	2,683,991	-
Total Revenue	19,720,275	22,404,266	20,369,805
<b><u>Expense Summary</u></b>			
Operating Expenditures	14,926,200	15,979,200	14,988,900
Debt Service	3,933,800	3,933,800	3,350,100
CIP Allocation	550,000	930,991	1,080,000
New Cell Set Aside (CIP)	250,000	1,500,000	950,000
Total Expenditure Budget	19,660,000	22,343,991	20,369,000
Balance Used for Reserves	\$ 60,275	\$ 60,275	\$ 805

### **Revenue Increases (\$649,530)**

Following is a summary of options that will balance the budget. For reference, the current cost-of-living index for All Urban Consumers in the Greater Bay Area is running approximately **4.5%** for the previous 12 months through December 2018.

#### FY 2018-19 Projected Operating Revenue Increase

5,000-ton increase in solid waste tonnage projection	342,500
AB939 Increase or Salinas Organics Program Increase	313,300
AB939 fee (in lieu of tipping fee)	100,000
Net all other Revenue Increases/(Decreases)	(106,270)
Total Revenue Increase ( <b>3.2%</b> increase over prior year)	649,530

#### Increasing the projected tonnage by 5,000 tons

This would increase the budgeted revenue by **\$342,500**. The Authority has sustained several years of increasing tonnage since 2013. Staff remains cognizant of the effects a future recession could have on the Authority's tonnage, however the sustained increases in tonnage over the last several years provides a comfort level that a conservative tonnage projection of 190,000 is reasonable. Increases in tonnage will increase some tonnage related fees and closure funding expense, but amounts are minimal and are incorporated in the budget.

#### Increase tipping fees for Expanded Organics Program

On September 21, 2017, the Board approved the expanded organics program to include the addition of Agricultural and food waste composting. A phased-in rate increase over a three-year period was recommended to buffer the impact to rate payers. This will also allow the Authority to run the operations for a couple of years to determine the final cost of the program.

Following is the schedule of rate increases approved in concept when the organics program was considered by the Board in September 2017.

	Mixed Organics	Wood Waste
FY 2018-19	38.25	36.25
FY 2019-20	43.00	39.00
FY 2020-21	48.00	42.00

The Authority worked with Republic Services to end the discounted green waste contract signed in 2004. However, the City of Salinas rejected the methodology used to phase in the rates pending further review, which was to be completed by the end of 2018. The difference between the scheduled tipping fee and Republic's discounted rate is expected to increase the subsidy to a total **\$313,300** for FY 2019-20. The subsidy for Salinas organics is included in the budget as an AB939 increase. However, if a resolution to the Salinas discounted organics contract is made, this increase will not be necessary other than for Salinas to equalize their rate. Deferring the increase is not sustainable in the long run as it depletes reserves and/or reduces funds available for other programs. The Joint Powers Agreement requires all members to pay equalized rates for services.

#### Increase AB939 Fees by \$100,000

After the FY 2018-19 Budget was approved, Monterey County requested assistance in funding their litter program. FY 2017-18 surplus funds were used to fund the first half year of the program, with a tipping fee increased planned to fund it going forward. Currently AB939 Services are still partially funded by tipping fees. Increasing AB939 fees by **\$100,000** instead of tipping fees for this item partially reduces this subsidy, while still funding this program. Please note, the MOU with Monterey County is set to expire in December 2019 pending Salinas' withdrawal decision, and only \$50,000 for the first half of FY 2019-20 is committed through the agreement at this time.

#### Other Revenue Adjustments

Decreases due to Salinas ending the franchise contract management agreement with the Authority and no longer collecting transportation surcharge for Salinas franchise waste being delivered to Madison Lane, are mostly offset by several increases from other Authority revenue sources. The net impact of all these revenues is a **decrease of \$106,270**.



## **Budgeted Expenditure Increases (\$709,000)**

FY 2019-20 Projected Budget Increase	
Expanded Organics Program	\$ 269,600
Payroll Increases	86,700
Mo.Co. Litter Program	100,000
Contract Labor	181,800
All Other Increases / (Decreases)	(571,200)
Debt Service	(583,700)
CIP Budget	530,000
New Cell Construction/Set-Aside	700,000
Total Increase ( <b>3.6%</b> increase over prior year)	<u>\$ 709,000</u>

### **Expanded Organics Processing**

On September 21, 2017, the Board approved the expanded organics program to meet the levels of diversion and greenhouse gas emission reductions required by various state mandates, including the Global Warming Solutions Act (Assembly Bill (AB) 32), the Mandatory Commercial Organics Recycling Program (AB 1826), and Short-Lived Climate Pollutants and Methane Emissions Reduction Strategy (Senate Bill 1383), which effectively eliminates the disposal of organic materials (including food scraps) in landfills by 2025 with interim reduction mandates.

An Organics grant in the amount \$1.34 million was awarded and accepted from CalRecycle to fund the infrastructure needed for the new organics program. Construction is currently in progress, and the program is expected to be up and running in the next few months. The increase in cost of the program for the first full year is **\$269,600** and includes the second half of two diversion workers approved in FY 2018-19 to operate the de-packaging equipment, a capital replacement reserve (pay-as-you go funding) for the de-packaging machine and skid loader, materials and supplies, equipment maintenance, site maintenance, and operations and agency overhead allocations.

### **Payroll Increase**

The net increase to payroll is scheduled to be **\$86,700**. Increases are due to annual merit increases, as well as a 3% COLA scheduled from the currently approved MOU. The Payroll increases are partially offset by decreased medical premiums and decreases in other payroll costs.

Description	Payroll Budget Increases
COLA (MOU)	\$ 156,400
Merit Increases	115,000
Health Premiums (MOU)	(138,300)
Net All Other Increases/(Decreases)	<u>(46,400)</u>
Net Payroll Increases	<u>\$ 86,700</u>

### **Mo. Co. Litter Program**

After the FY 2018-19 Budget was approved, Monterey County requested **\$100,000** to assist the funding of their litter program. FY 2017-18 surplus funds were used to fund the first half year of the program, with a tipping fee increased planned to fund it going forward. Currently AB939 Services are still partially funded by tipping fees. Staff is recommending an increase AB939 fees instead of tipping fees for this item. It will partially reduce the tipping fee subsidy, while still funding this program.

### Contract Labor

Over the past year staff has let the Board know of a need for additional driver/operator and scale house staffing for Johnson Canyon and Jolon Road, as well as the need for an additional Solid Waste Technician to assist with on-going maintenance and environmental compliance activities at the three closed landfills that the Authority is responsible for. A plan for these additional bodies was to be brought forth during the FY 2018-19 mid-year budget process or FY 2019-20 Budget.

Due to the uncertainty with the pending withdrawal of the City of Salinas, staff is deferring the request for new positions. Staff will instead supplement staffing with **\$181,800** in additional temporary labor. This will minimize potential layoffs, since current positions can be shifted to fill these needs. Temporary labor is not ideal for these high-risk positions. Therefore, if there is a resolution to the City of Salinas withdrawal, staff will shift the temporary labor budget to permanent staffing and request the allocations at a later time.

### Debt Service

Debt Service is scheduled to **decrease \$583,700** in FY 2019-20. When the Authority took over the operations of Johnson Canyon Landfill it took a \$3.6 million Capital Lease Loan to purchase the initial equipment needed for operations. The final payment is scheduled for August 1, 2019. The money currently used for Capital Lease payments will be used to fund future capital equipment needs on a Pay-As-You-Go basis to reduce or eliminate the need for additional future debt. The increase in CIP Budget of **\$530,000** is due to the shift of these funds from debt service to capital equipment replacement CIP.

The following table shows the schedule for all outstanding debt service including interest. Scheduled debt service payments for FY 2019-20 are \$3,350,000.

<b>Fiscal Year</b>	<b>Bond Payment</b>	<b>Capital Lease</b>	<b>Total Debt Service</b>
2018-19	3,135,978	797,594	3,933,572
<b>2019-20</b>	<b>3,134,015</b>	<b>215,938</b>	<b>3,349,952</b>
2020-21	3,136,699		3,136,699
2021-22	3,133,956		3,133,956
2022-23	3,135,730		3,135,730
2023-24	3,136,791		3,136,791
2024-25	3,137,000		3,137,000
2025-26	3,130,838		3,130,838
2026-27	3,132,688		3,132,688
2027-28	2,942,613		2,942,613
2028-29	2,750,975		2,750,975
2029-30	2,752,550		2,752,550
2030-31	2,751,838		2,751,838
2031-32	2,748,563		2,748,563

### New Cell Construction

The new cell being constructed is estimated at \$5,000,000 for 1,100,000 tons and 6 years of interim capacity. This includes engineering, construction, quality assurance, staff time, and equipment costs used to begin construction of the cell. In order for Authority to fund future cells with cash on hand (pay-as-you-go), we will need to set aside \$5/ton over the life of the cell being constructed this year. Setting aside money on a per ton basis will allow the Authority to adjust for increases and decreases in tonnage as necessary. Budgeted tonnage for FY 2019-20 is 190,000 tons. The estimated set aside is \$950,000, an increase of **\$700,000** to what was allocated to CIP in the original FY 2018-19 budget. An additional \$1,250,000 was allocated using FY 2017-18 surpluses. The money set aside will be allocated to CIP after the end of the fiscal year.

### Operational Decreases

The remaining **\$571,200 in decreases** is due mainly to Republic Services purchase of Madison Lane Transfer Station. The Authority collected a transportation surcharge from Republic to pay Waste Management for transporting franchise solid waste that could not be handled by Sun Street Transfer Station. Both the revenue and expenditures for this item have been removed from the budget. Republic will pay a transportation surcharge for material delivered to Sun Street Transfer Station, and tipping fees only for materials delivered directly to Johnson Canyon Landfill.

## **ALTERNATIVE BUDGETS CONSIDERED**

### **Salinas Proposed MOU**

Two of the key components of the Salinas MOU is to find a permanent facility for continuing Sun Street Transfer Station Operations and reduce the operation to a public facility only with all Salinas and North County franchise waste being directly hauled to Monterey Regional Waste Management District's Landfill. Under the worst-case scenario, implementing all of the MOU recommendations would save the Authority some operational costs at both Johnson Canyon and Sun Street, mainly by eliminating four full time positions, and through a reduction of fees, fuel, and maintenance costs on equipment.

However, other hybrid ideas requiring changes in programs, facilities and/or implementing/phasing in some of the MOU recommendations are under discussion and could likely result in lesser cost impacts to Authority ratepayers. The following cost impact summary reflects worst-case, full MOU implementation.

The Authority would also have a decrease of \$1,278,000 in transportation fees, which offsets most of the savings at Sun Street. Adding in the tipping fees for tonnage directed to Monterey Regional at their current tipping fee of \$62/ton would have a net increase of \$6,028,600 to the budget.

At the current rate of \$62/ton, if allocated equally over the 190,000 Authority tons, an increase of \$31.73 per ton (46.3%) would be necessary to fund this change. Monterey Regional budget documents propose a need to further increase its \$62/ton rate by an added 10% for each of the next two years, which if implemented, could increase these fees by an additional \$1,400,000, or an estimated \$7.37/ton. Increases could be applied as a combination of per ton tipping fees and AB939 Services fees.

Operational Savings	\$ (1,945,400)
Decrease in Revenue	1,278,000
MRWMD Tipping Fees Salinas (\$62/ton)	5,828,000
MRWMD Tipping Fees North County	<u>868,000</u>
Net Increase	<u>6,028,600</u>
Per Ton (190,000)	100.23
Increase (46.3%)	\$ 31.73

The MOU also includes an increase in the Authority's organics program. The Authority's program is still being implemented and will be up and running in the coming months. However, since the program's tipping fees are currently set to only cover expected costs, increase in revenue from additional tonnage would have a similar increase in expenditures having a relatively small impact to the Authority's bottom line.

### **Salinas Withdrawal**

The Authority has received a one-year notice from Salinas for its intent to withdraw from the agency, effective December 7, 2019. Following is a summary of what the budget would look like if Sun Street was closed and Salinas withdraws. A total of 22 full time positions would be eliminated from operations as well as the office, along with 5 Hope Services positions that are used to support Sun Street Operations.

The operating budget could be higher or lower, depending on which positions are eliminated. North County waste would have to be direct hauled to Johnson Canyon, and no public or AB 939 services would be provided for the City of Salinas. The impact to the remaining 80,000-member agency tons would be an increase of \$38.41 per ton (56.1%). Increases could be applied as a combination of per ton tipping fees and AB939 Services fees.

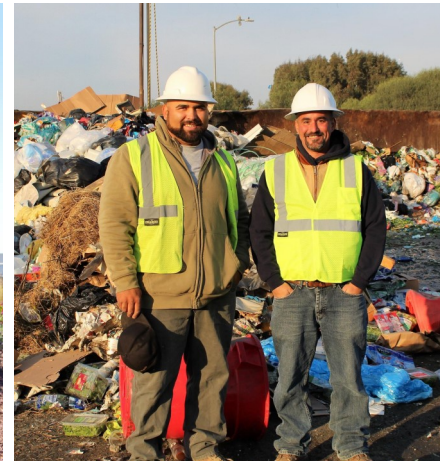
Operating Expenditures	13,052,100
CIP Budget/Set-Asides	<u>1,480,000</u>
Total Budget	14,532,100
Salinas Liability Payment	(2,900,000)
Non-Solid Waste Revenues	<u>(3,079,375)</u>
Net Solid Waste Revenue Needed	<u>8,552,725</u>
Per Ton (80,000 remaining)	\$ 106.91
Increase (56.1%)	\$ 38.41

### **BACKGROUND**

The budget process begins in January with a budget direction presentation. The feedback provided by the Board is incorporated into the Preliminary Budget presented in February, with a rate hearing and final budget being presented in March. This allows franchise waste haulers to begin their scheduled rate setting process in April.

### **ATTACHMENT(S)**

1. Preliminary Budget
2. Calendar of Budget and Rate Setting Activities



**Salinas Valley Solid Waste Authority**  
**DRAFT Annual Budget**  
**Fiscal Year 2019-20**  
**\$19,289,000**



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# **SALINAS VALLEY SOLID WASTE AUTHORITY**

## **Budget Document**

**Fiscal Year  
2019-20**



Prepared by:  
The Authority's Finance Division

C. Ray Hendricks  
Finance & Administration  
Manager / Treasurer / Controller

---

128 Sun St., Suite 101  
Salinas, CA 93901



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SALINAS VALLEY SOLID WASTE AUTHORITY

Budget

FY 2019-20

Table of Contents

	<u>Page</u>
<b>BUDGET MESSAGE .....</b>	<b>01</b>
<b>LIST OF PRINCIPAL OFFICIALS .....</b>	<b>23</b>
<b>SALINAS VALLEY SOLID WASTE AUTHORITY SERVICE AREA .....</b>	<b>25</b>
<b>ORGANIZATION CHART .....</b>	<b>27</b>
<b>BUDGET SUMMARIES</b>	
TWO-YEAR BUDGET COMPARISON .....	29
BUDGET BY CATEGORY .....	31
BUDGET BY PROGRAM .....	33
FULL COST OF SERVICES BY PROGRAM .....	35
FULL COST OF SERVICES BY MAJOR CATEGORIES.....	37
BUDGET BY CATEGORY WITH LINE ITEM DETAIL.....	39
<b>OPERATING BUDGET WORKSHEETS</b>	
EXECUTIVE ADMINISTRATION (1110).....	43
ADMINISTRATIVE SUPPORT (1120).....	43
HUMAN RESOURCES ADMINISTRATION (1130) .....	45
CLERK OF THE BOARD (1140).....	46
FINANCE ADMINISTRATION (1200).....	48
OPERATIONS ADMINISTRATION (1300) .....	48
RESOURCE RECOVERY (2100) .....	49
MARKETING (2150).....	50
PUBLIC EDUCATION (2200) .....	50
HOUSEHOLD HAZARDOUS WASTE (2300).....	51
C&D DIVERSION (2400).....	53
ORGANICS DIVERSION (2500) .....	53
DIVERSION SERVICES (2600) .....	54
JOLON ROAD TRANSFER STATION (3600).....	58
JOLON ROAD RECYCLING OPERATIONS (3630) .....	52
MADISON LANE TRANSFER STATION (3650).....	60
SUN STREET DISPOSAL OPERATIONS (3710).....	60

SALINAS VALLEY SOLID WASTE AUTHORITY

Budget

FY 2019-20

Table of Contents

	<u>Page</u>
SUN STREET TRANSFER OPERATIONS (3720).....	62
SUN STREET RECYCLING OPERATIONS (3730) .....	52
JOHNSON CANYON LANDFILL OPERATIONS (4500) .....	56
JOHNSON CANYON RECYCLING OPERATIONS (4530).....	52
CRAZY HORSE POSTCLOSURE (5300).....	54
LEWIS ROAD POSTCLOSURE (5400).....	55
JOHNSON CANYON LANDFILL ENVIRONMENTAL CONTROL SYSTEMS (5500) .....	57
JOLON ROAD POSTCLOSURE (5600) .....	60
SUN STREET ENVIRONMENT CONTROL SYSTEMS (5700) .....	63
DEBT SERVICE – INTEREST (6100) .....	63
DEBT SERVICE – PRINCIPAL (6200) .....	63
CLOSURE SET-ASIDE (6605).....	58
CELL CONSTRUCTION SET-ASIDE (6606) .....	58

**APPENDICES**

A. RESOLUTION 2014-11 FINANCIAL POLICIES 04/17/14.....	65
B. RESOLUTION 2019-XX APPROVING FEES AND RATES EFFECTIVE 07/1/19 .....	89
C. RESOLUTION 2018-XX APPROVING FY 2018-19 BUDGET & PERSONNEL ALLOCATION EFFECTIVE 07/01/19.....	91
D. PERSONNEL ALLOCATION .....	93
E. PROPOSED SALARY SCHEDULE EFFECTIVE 07/01/19 .....	95
F. DEBT SERVICE SCHEDULE - REVENUE BONDS, SERIES 2014A .....	105
G. DEBT SERVICE SCHEDULE - REVENUE BONDS, SERIES 2014B.....	107
H. EQUIPMENT LEASE PURCHASE AGREEMENT PAYMENT SCHEDULE .....	109
I. LANDFILL TONNAGE HISTORY.....	111
J. PROJECTED LANDFILLED TONNAGE .....	113
K. DEBT SERVICE COVERAGE RATIO CALCULATIONS .....	115



March 21, 2019

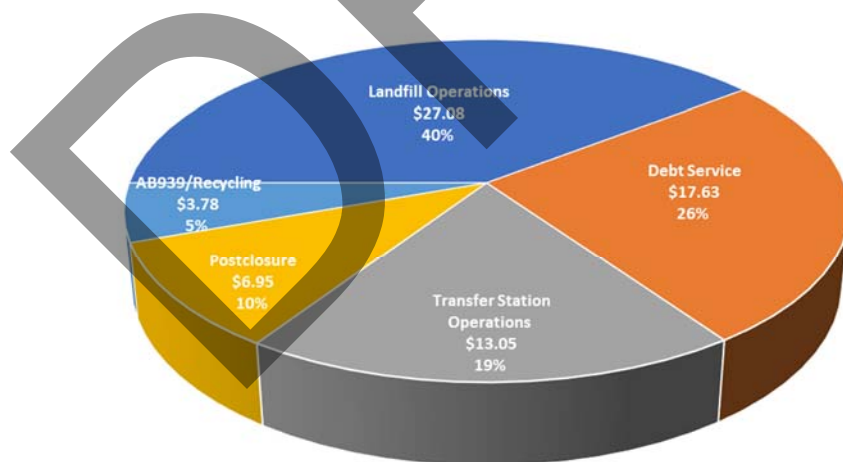
Salinas Valley Solid Waste Authority (Authority) Board Members:

We are pleased to present the Operating Budget for Fiscal Year 2019-20. The \$19,289,000 operating budget represents a 3.1% decrease over the FY 2018-19 budget. The budget is financed by \$20,369,805 in operating revenues, which would generate an operating surplus of \$1,080,805. The proposed use of this surplus is \$1,080,000 in Capital Improvement Projects (CIPs) of which, \$120,000 is a repayment to the Capital Improvement Reserves used to purchase new equipment for Jolon Road Transfer Station operations in FY 2016-17. The remaining \$805 will be allocated to reserves designated in the Board approved Financial Policies.

The combined Operating Budget and Capital allocation represents an estimated **\$77.15 per capita** annual expenditure for the Authority's delivery of community services to our member agencies (service population of approximately 264,000).

The Capital Improvement Projects requires budget allocations of \$1,080,000 that will be funded from the \$1,080,805 in operating budget surplus mentioned above.

The \$68.50/ton tipping fee will not increase this year and is used to fund operations, as well as liabilities from our closed landfills. The following chart shows how the tipping fee is being spent after the capital improvement projects and administrative overhead have been allocated to the appropriate category.



## **Achieving a Balanced Budget**

To achieve a balanced budget, this document incorporates the following items:

- No increase to the solid waste tipping fee
- Projected 5,000-ton increase of landfilled tonnage (2.7%)
- Increase in organics program tipping fees that will be phased in over 3 years
- A \$413,300 total increase to AB939 fees

The Board also requested staff provided an estimate of the budget impacts related to two recent actions by the City of Salinas.

1. In April 2018, the City proposed an alternative Memorandum of Understanding (MOU) with Monterey Regional Waste Management District (District) that, if all recommendations were to be implemented, would result in a significant redistribution of waste tonnage and revenue from the Authority to the District for both landfilling and materials recovery. An outline budget was prepared for full implementation of this scenario (worst case scenario) but must be noted that partial or phased implementation of some MOU recommendations (hybrid approach) would likely result in lesser cost impacts.

If all recommendations were implemented, the worst-case cost impacts would result in an estimated \$31.73/ton increase over our status quo rate of \$68.50, or a 46% increase in costs. District staff have presented to their Board a need to further increase their tipping fees an additional 10% per year for the next two years to support ongoing operational and capital needs and growth. If applied, these increases could further drive up the Authority rate impacts by an estimated \$7.37/ton, or an additional 11% increase in costs.

2. In November 2018, the City submitted its 1-year notice of intent to withdraw from the Authority. An outline budget was prepared for this scenario and would result in an estimated \$38.41/ton increase over our status quo rate of \$68.50, or a 56% increase in costs for all the remaining Authority members after the Salinas withdrawal.

Work and discussions are continuing with all member agencies and the District to consider other hybrid scenarios, programs adjustments and cost controlling measures to reduce these worst-case cost impacts.

Beginning on the following page is a summary of the proposed budget followed by a discussion of how it was developed.

Row Labels	FY 2018-19 BUDGET	Proposed FY 2019-20 Budget	Sum of Increase / (Decrease)	Sum of % Increase / (Decrease)
<u>Revenues</u>				
51.1 - Tipping Fees - Solid Waste	12,672,500	13,015,000	342,500	2.7%
51.2 - Tipping Fees - Surcharge	1,849,550	1,421,775	(427,775)	-23.1%
51.3 - Tipping Fees - Diverted Materials	2,029,525	2,236,430	206,905	10.2%
51.4 - AB939 Service Fee	2,319,700	2,733,000	413,300	17.8%
52.1 - Charges for Services	144,000	63,300	(80,700)	-56.0%
53.1 - Sales of Materials	265,000	267,800	2,800	1.1%
53.2 - Gas Royalties	240,000	265,000	25,000	10.4%
54.1 - Investment Earnings	200,000	367,500	167,500	83.8%
Total Revenues	19,720,275	20,369,805	649,530	3.3%
<u>Expenditures</u>				
1110 - Executive Administration	508,900	474,900	(34,000)	-6.7%
1120 - Administrative Support	465,000	414,900	(50,100)	-10.8%
1130 - Human Resources Administration	224,400	208,400	(16,000)	-7.1%
1140 - Clerk of the Board	195,400	178,100	(17,300)	-8.9%
1200 - Finance Administration	875,400	756,000	(119,400)	-13.6%
1300 - Operations Administration	536,700	487,300	(49,400)	-9.2%
2100 - Resource Recovery	1,069,200	950,400	(118,800)	-11.1%
2150 - Marketing	75,000	75,000	-	0.0%
2200 - Public Education	228,500	227,000	(1,500)	-0.7%
2300 - Household Hazardous Waste	886,200	859,600	(26,600)	-3.0%
2400 - C & D Diversion	150,000	150,000	-	0.0%
2500 - Organics Diversion	1,037,900	1,307,500	269,600	26.0%
2600 - Diversion Services	10,000	10,000	-	0.0%
3600 - JR Transfer Station	543,200	498,500	(44,700)	-8.2%
3630 - JR Recycling Operations	195,000	162,100	(32,900)	-16.9%
3650 - ML Transfer Station	500,000	-	(500,000)	-100.0%
3710 - SS Disposal Operations	1,174,600	1,144,200	(30,400)	-2.6%
3720 - SS Transfer Operations	1,284,100	1,165,500	(118,600)	-9.2%
3730 - SS Recycling Operations	851,100	705,000	(146,100)	-17.2%
4500 - JC Landfill Operations	2,906,300	2,916,100	9,800	0.3%
4530 - JC Recycling Operations	437,400	430,400	(7,000)	-1.6%
5300 - Crazy Horse Postclosure Maintenance	546,600	571,400	24,800	4.5%
5400 - Lewis Road Postclosure Maintenance	243,400	237,300	(6,100)	-2.5%
5500 - Johnson Canyon ECS	333,300	356,200	22,900	6.9%
5600 - Jolon Road Postclosure Maintenance	241,800	256,700	14,900	6.2%
5700 - Sun Street ECS	191,500	161,400	(30,100)	-15.7%
6100 - Debt Service - Interest	1,550,600	1,452,400	(98,200)	-6.3%
6200 - Debt Service - Principal	2,383,200	1,897,700	(485,500)	-20.4%
6605 - Closure Set-Aside	268,300	285,000	16,700	6.2%
6606 - Cell Construction Set-Aside	-	950,000	950,000	N/A
Total Expenditures	19,913,000	19,289,000	(624,000)	-3.1%
Operating Budget Surplus	(192,725)	1,080,805	1,273,530	
Use of One Time Surplus	2,683,991	-	(2,683,991)	
Less CIP Allocations	(2,310,991)	(960,000)	1,350,991	
Jolon Road Equipment Repayment	(120,000)	(120,000)	-	
	60,275	805	(59,470)	

## **FY 2017-18 BUDGET AT A GLANCE**

### **Operating Revenues**

Operating revenues are proposed to increase by \$649,530, a 3.3% increase. The major reasons for the increase are as follows:

\$ 342,500	5,000-ton increase in solid waste tonnage projection
\$ 413,300	Increase in AB939 Fees
<u>\$ (106,270)</u>	Miscellaneous Revenue Adjustments
<u>\$ 649,530</u>	Net increase in revenues

#### **Increasing the projected tonnage by 5,000 tons**

This would increase the budgeted revenue by \$342,500. The Authority has sustained several years of increasing tonnage since 2013. Staff remains cognizant of the effects a future recession could have on the Authority's tonnage, however the sustained increases in tonnage over the last several years provides a comfort level that a conservative tonnage projection of 190,000 is reasonable. Increases in tonnage will increase some tonnage related fees and closure funding expense, but amounts are minimal and are incorporated in the budget.

#### **Increase AB939 Fees by 17.8% (\$413,300 total)**

After the FY 2018-19 Budget was approved, Monterey County requested assistance in funding their litter program. FY 2017-18 surplus funds were used to fund the first half year of the program, with a tipping fee increased planned to fund it going forward. Currently AB939 Services are still partially funded by tipping fees. Increasing AB939 fees by \$100,000 instead of tipping fees for this item partially reduces this subsidy, while still funding this program.

The FY 2018-19 Budget included the first step of phasing out the discounted rate for City of Salinas Organics. However, City of Salinas staff did not approve of the methodology used to pass through the rates to its residents. The Authority Board decided to defer decision on an AB939 fee to allow City of Salinas staff time to incorporate this increase as part of an overall rate study. A resolution to this has not been brought forward by City of Salinas Staff. The \$313,300 shortfall is not sustainable in the long run without an increase and must be addressed through an additional AB939 services fee increase. However, if a resolution to the City of Salinas discounted organics contract is made, this additional increase will not be necessary for the other member agencies except the City of Salinas. Resolution of this matter will bring the City of Salinas into compliance with the JPA requirement for equalized rates for all members.

Miscellaneous Revenue Adjustments (\$ 106,270 decrease)

Decreases due to Salinas ending the franchise contract management agreement with the Authority and no longer collecting transportation surcharge for Salinas franchise waste being delivered to Madison Lane, are mostly offset by several increases from other Authority revenue sources. The net impact of all these revenues is a decrease of \$106,270.

Increase tipping fees for Expanded Organics Program

On September 21, 2017, the Board approved the expanded organics program to meet new State mandates for organics diversion from landfills which will include the addition of food and recovered agricultural waste composting. A phased-in rate increase over a three-year period was recommended to buffer the impact to rate payers. This will also allow the Authority to run the operations for a couple of years and evaluate the program and long-term needs for new waste streams such as cannabis and agricultural cull wastes that may increase system processing demands. Some of the phased in rate adjustment is funded through operational incentive payments from the State as part of the \$1.34 million grant to expand organics recovery required under AB 1826 and SB 1383.

The Authority worked with Republic Services to phase out the discounted greenwaste contract (signed in 2004) to allow for full and equitable funding of the program by all members, as envisioned under the Agency's Joint Powers Agreement, Section 15, "Equalization of Rates". However, City of Salinas Staff rejected the methodology used to allocate these fees to its rate payers. Following is the schedule of rate increases approved in concept when the organics program was considered by the Board in September 2017.

	Franchise Organics	Wood Waste
FY 2017-18	33.50	33.50
FY 2018-19	38.25	36.25
FY 2019-20	43.00	39.00
FY 2020-21	48.00	42.00

Operating Expenditures

The proposed operating budget of \$19,289,000 reflects a decrease of \$624,000 (-3.1%) over the current appropriations.

The budget includes the final payment of the Capital Purchase Lease that was used to purchase required equipment when the Authority took over operations of Johnson Canyon Landfill. It also includes the final repayment of an internal loan taken to purchase equipment when the Authority took over operations of Jolon Road Transfer Station. The amounts used to pay these loans are scheduled to be transferred to CIP

for future capital equipment replacement needs on a Pay-As-You-Go basis. This will allow the Authority to replace the equipment purchased with these loans with cash on hand rather than having to take out additional debt.

Additionally, the new cell being constructed is estimated to cost \$5,000,000 for 1,100,000 tons and 6 years of interim capacity. This includes engineering, construction, quality assurance, staff time, and equipment costs used to begin construction of the cell. In order for the Authority to fund future cells on a Pay-As-You-Go basis, we will need to set aside \$5/ton over the life of the cell being constructed this year. Setting aside money on a per ton basis will allow the Authority to adjust for increases and decreases in tonnage as necessary.

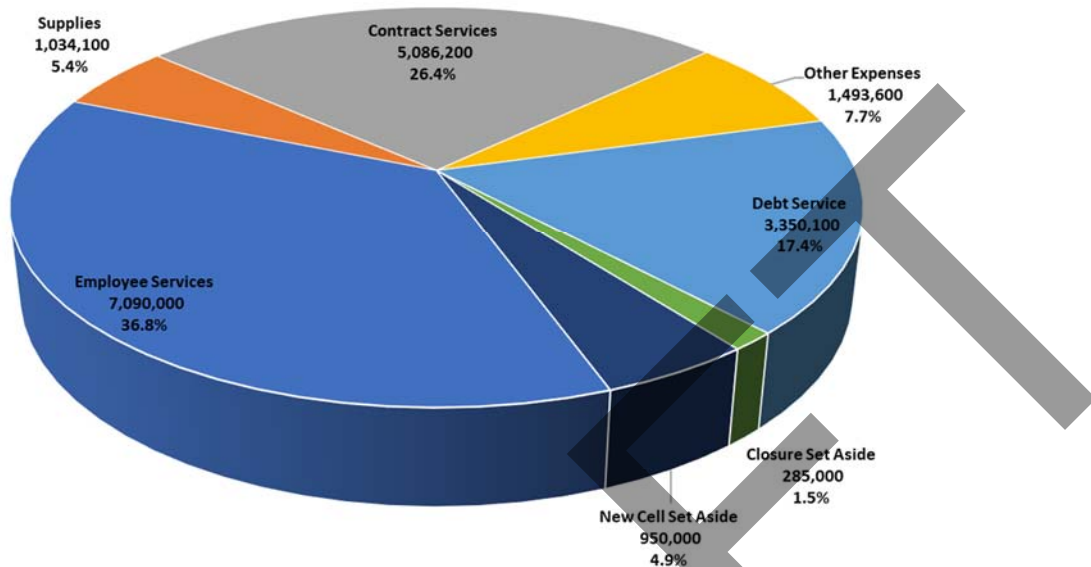
### **OPERATING EXPENDITURES BUDGET HIGHLIGHTS**

Following is a comparison of the operating budget expenditures by category.

<b>Category</b>	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Sum of Increase / (Decrease)</b>	<b>Sum of % Increase / (Decrease)</b>
Employee Services	7,893,000	7,090,000	(803,000)	-10.2%
Supplies	1,043,000	1,034,100	(8,900)	-0.9%
Contract Services	5,144,850	5,086,200	(58,650)	-1.1%
Other Expenses	1,630,050	1,493,600	(136,450)	-8.4%
Debt Service	3,933,800	3,350,100	(583,700)	-14.8%
Closure Set Aside	268,300	285,000	16,700	6.2%
New Cell Set Aside	-	950,000	950,000	
	<u>19,913,000</u>	<u>19,289,000</u>	<u>(624,000)</u>	-3.1%



### Total FY 2019-20 Budget



### **Employee Services - \$7,090,000 (36.8%)**

Employee Services accounts for 36.8% of the budget. The proposed budget contains 55 full time positions, and 1 half time position. Please refer to Appendix D for the complete personnel allocation.

Employee services are budgeted to decrease 10.2% (\$803,000) in 2019-20 to \$7,090,000 due to:

1. Decrease in amount budgeted for CalPERS UAL Paydown
2. Full year of two new Diversion Workers
3. Annual Cost of Living Adjustments
4. Annual Merit Increases
5. Decreases in Health Premiums
6. Decreases in other employee benefits/taxes

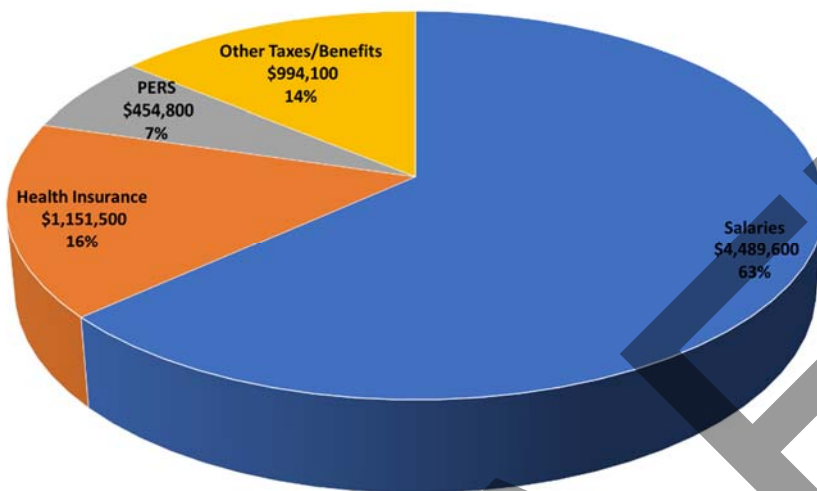
The FY 2018-19 budget included a \$1,003,000 supplemental appropriation to pay down CalPERS Unfunded Actuarial Liability. Surplus funds from FY 2017-18 were used for this allocation.

Two diversion workers were approved effective January 1, 2019 for the expanded organics program in the FY 2018-19 budget. The additional six months of funding (first full year) for these positions is \$113,300. The additional amount includes changes in all salaries, benefits, and taxes for these two employees.

The 3.0% Cost of Living Adjustment (COLA) increase for 53.5 employees in FY 2019-20 is \$156,400. Scheduled annual merit increases for 53.5 employees in FY 2019-20 total \$115,000. The Health Premiums budget is decreasing a total of \$138,300 due to net

changes in CalPERS medical rates. Other changes in taxes and benefits for employees total a net decrease of \$46,400.

Below is chart for Employee Services:



**Supplies - \$1,034,100 (5.4%)**

The supplies budget will decrease \$8,900. The majority of our supply budget, \$633,800 (61.3%) is for fuel used to operate equipment and trucks at the landfill and transfer stations.

**Contract Services (Business Partnerships) - \$5,086,200 (26.4%)**

Contract Services pays for regulatory compliance and environmental monitoring, as well as processing and other services.

Contract services are budgeted to decrease \$58,650 (1.1%) to \$5,086,200. This is due to a full year of the updated organics program and increases in contract labor to ensure adequate staffing levels at the sites. Madison Lane has been purchased by Republic Services. The Authority collected a transportation surcharge from Republic to pay Waste Management for transporting franchise solid waste that could not be handled by Sun Street Transfer Station. Both the revenue and expenditures for this item have been removed from the budget. Republic will pay a transportation surcharge for material delivered to Sun Street Transfer Station, and tipping fees only for materials delivered directly to Johnson Canyon Landfill

Following is a summary of the major expenses in this category:

- Vision Recycling (organics contractor) will be compensated \$1,102,000 for processing organics and wood waste at Johnson Canyon Landfill. This is the single largest recycling program for the Authority. This program keeps over 35,000 tons of organic material from the landfill and is expected to increase

significantly over the coming years due to program changes to address new organics recovery mandates under AB 1826 and SB 1383.

- Contract labor at the various sites will total \$375,000. This will ensure flexibility in staffing in order to ensure safety and customer service at the sites.
- The City of Gonzales will continue to receive \$250,000 in mitigation fees for hosting the landfill near its city limits.

#### **Other Expenses - \$1,493,600 (7.7%)**

This category covers other expenses not included in the above categories. Most of the expenses included in this category are regulatory or for mitigation related activities:

- California Integrated Waste Management Fees - \$285,000. All landfills are required to pay the State a regulatory fee based on tonnage landfilled.
- Phillip Services will be compensated \$215,000 for Household Hazardous Waste (HHW) hauling, recycling and disposal. This is one of the mandated services paid by AB939 fees.
- Monterey County Environmental Health Bureau Regional Fees - \$112,800. The Monterey County Environmental Health Bureau expects to receive \$496,080 in total fees from the Authority and Monterey Regional Waste Management District (MRWMD) based proportionally on tonnage landfilled at each site. Ending importation of waste to Authority landfills and increases in outside waste import to the MRWMD has shifted a larger share of this regulatory fee to the MRWMD.
- Monterey County Environmental Health Bureau, Local Enforcement Agency (LEA) - \$72,300. The Monterey County Environmental Health Bureau LEA charges various permit fees for active and closed landfill permit activities. In total, the Authority expects to pay \$185,100 to Monterey County Environmental Health.
- The State Water Resources Control Board will receive \$96,200 in fees for providing regulatory oversight under California Code of Regulations Title 27.

### **Debt Service - \$3,350,100 (17.4%)**

At \$3,350,100, Debt Service is the third largest expense category at 17.4% of the budget.

The refinancing of the 2002 Revenue Bonds and the Salinas Installment Purchase Agreement for the Crazy Horse Landfill in January 2014 resulted in a short-term decrease. Beginning in FY 2018-19, bond debt service increased as scheduled to \$3.1 million, the amount of debt service being paid prior to the refinancing. It will continue at \$3.1 million until 2027-28 after which debt service will decrease to \$2.8 million through FY 2031-32 when all bonded debt is paid in full.

The debt service payments were structured so the savings from the refinancing would be taken upfront over the first few years instead of spreading out the savings annually over the life of the bond issue to provide funding to complete underfunded or deferred capital improvements at our four landfills.

Following is a summary of the Authority's bond debt service requirements for the next five fiscal years:

Fiscal Year Ended June 30,	2014A (AMT)		2014B (Taxable)		Total Debt Service Requirement
	Principal	Interest	Principal	Interest	
<b>2020</b>	1,330,000	1,371,375	355,000	77,640	<b>3,134,015</b>
<b>2021</b>	1,400,000	1,303,125	370,000	63,574	<b>3,136,699</b>
<b>2022</b>	1,470,000	1,231,375	385,000	47,581	<b>3,133,956</b>
<b>2023</b>	1,545,000	1,156,000	405,000	29,730	<b>3,135,730</b>
<b>2024</b>	1,630,000	1,076,625	420,000	10,166	<b>3,136,791</b>

For full Bond Debt Service schedules see:

Appendix F - 2014 Alternately Minimally Taxed (AMT) Bonds

Appendix G - 2014 Taxable Bonds

An Equipment Lease-Purchase loan was used to buy the initial start-up equipment for the operations at Johnson Canyon Landfill. After the Equipment Lease-Purchase loan is fully paid, a CIP budget will begin to be established to allow cash funding (Pay-As-You-Go) for future equipment replacement needs. Landfill operations require many pieces of heavy equipment. The final payment of \$215,938 is scheduled during FY 2019-20. An additional \$600,000 has been allocated to the Capital Equipment Replacement CIP. An additional \$200,000 will be added to this allocation in FY 2020-21 after the loan is paid in full.

### **Closure Set Aside - \$285,000 (1.5%)**

The calculation of closure and post-closure amounts is based on Governmental Accounting Standards Board Statement No. 18 (GASB 18). GASB 18 states very clearly, how the costs of closure and post-closure maintenance are calculated and allocated to accounting periods. The Authority follows the GASB 18 methodology to determine the budgeted amount for closure costs. The California Department of Resources Recycling and Recovery (CalRecycle) governs the funding of liabilities for landfill closure and post-closure.

During FY 2014-15 staff prepared and submitted revised Engineer's cost estimates for closure reflecting a rate of \$1.40 per ton. To ensure adequate funding, costs are checked annually to ensure the State's mandated inflation rates for closure costs are remaining consistent with actual engineering and industry cost estimates.

#### Closure Funding Requirement

By the time a landfill stops accepting waste, it is required to have reserved sufficient funds to pay for the closure of the landfill. Closure costs are determined and funded annually based on landfill capacity used. Even though the funds will not be spent until the landfill is closed, the annual required funding amount is considered an expense for the period when the landfill capacity was used. The Authority therefore budgets to set-aside sufficient funds to cover the expense of closure for each fiscal year, as mandated by the State.

#### Closure Funding Calculations

The calculation of closure funding is based on a per ton basis. The Johnson Canyon Landfill Closure amount is calculated at \$1.50 per ton based on the unfunded liability as of June 30, 2018.

#### **New Cell Construction Set Aside - \$950,000 (4.9%)**

The new cell being constructed is estimated at \$5,000,000 for 1,100,000 tons and 6 years of interim capacity. This includes engineering, construction, quality assurance, staff time, and equipment costs used to begin construction of the cell. In order for the Authority to fund future cells with cash on hand (pay-as-you-go), we will need to set aside \$5/ton over the life of the cell being constructed this year. Setting aside money on a per ton basis will allow the Authority to adjust for increases and decreases in tonnage as necessary. At the budgeted tonnage of 190,000, the estimated set aside for FY 2019-20 will be \$950,000, or a \$700,000 increase over the current CIP allocation of \$250,000.

### **Capital Improvement Projects (CIP)**

The following Projects are to be budgeted in FY 2019-20

Equipment Replacement	800,000
Jolon Road Equipment Purchase/Replacement (Repayment)	120,000
Johnson Canyon LFG System Improvements	60,000
Crazy Horse Flare Enclosure	30,000
Jolon Road Transfer Station Improvements	25,000
Jolon Road Transfer Station Replacement Well	25,000
Concrete Grinding	<u>20,000</u>
Total Operating Surplus Allocations	<u>1,080,000</u>

#### **Equipment Replacement/Repayment (\$920,000)**

The Authority operates two transfer stations, one landfill, and maintains three closed landfills. To replace necessary equipment, money is set aside every year. The Board approved the Sun Street Equipment replacement plan on August 22, 2013. A Capital Purchase Lease Loan was taken when the Authority took over operations of Johnson Canyon Landfill with annual payments of \$800,000. An internal loan was taken when the Authority took over operations of Jolon Road Transfer Station with annual payments of \$120,000. Both loans are scheduled for final payments in FY 2019-20. The amounts used to pay these loans are scheduled to be transferred to CIP for future capital equipment replacement needs on a Pay-As-You-Go basis. This will allow the Authority to replace the equipment purchased with these loans with cash on hand rather than having to take out additional debt.

#### **Crazy Horse Flare Enclosure (\$30,000)**

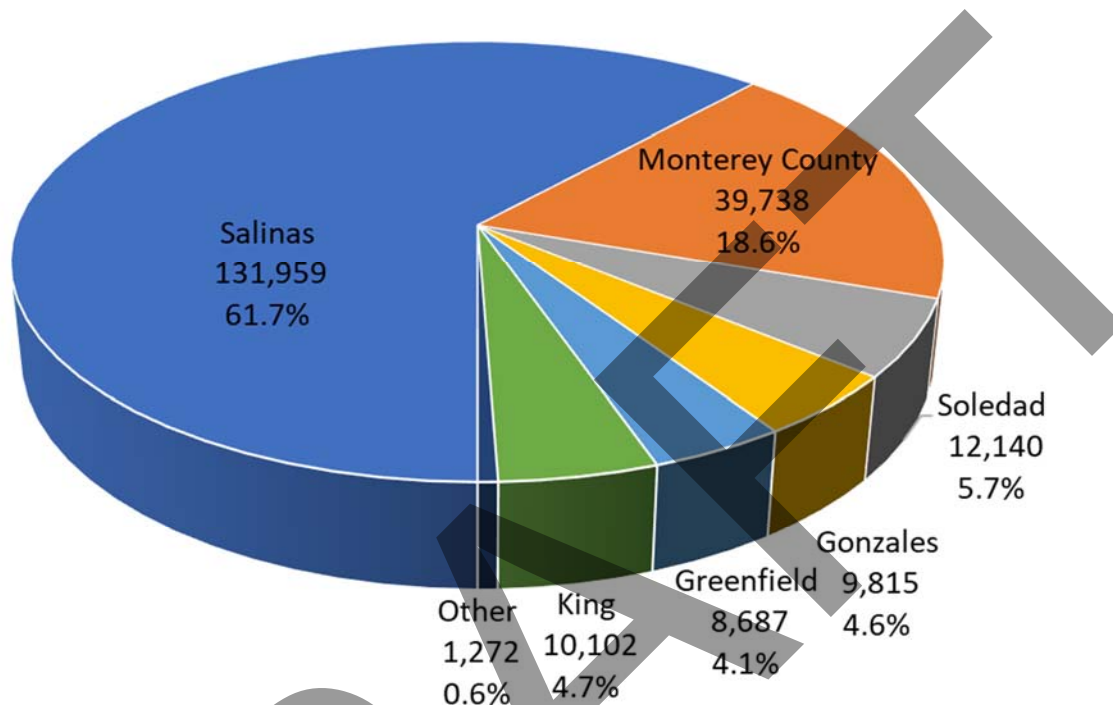
The Crazy Horse Landfill flare station is currently not secured with a fence. An 8ft fence would enclose the flare station for security purposes. This will minimize the possibility of vandalism and ensure the Environmental Control system remain operational at all times.

#### **Jolon Road Transfer Station (\$50,000)**

The existing water supply well at the Jolon Road Transfer Station produces a low flow rate of water that is non-potable due to the shallow nature of the well. As concluded by the water supply study performed by staff last year, this well needs to be replaced to supply adequate water for use as site dust control, domestic use, and to have capacity in the event of a fire event. Improvements to the road are also necessary for this site. Improvements are currently partially funded, with an additional \$50,000 being allocated for FY 2019-20

## **SOLID WASTE ORIGIN**

The chart below shows the origin of the solid waste landfilled from the Authority service area for FY 2017-18. The origin of waste has historically been about the same.



## **LANDFILL CAPACITY**

The Authority owns and operates the Johnson Canyon Landfill located outside of Gonzales. Our remaining capacity at June 30, 2018 is estimated 7.71 million tons. Thanks to ending waste importation and improved recycling and operational efforts, the remaining capacity is approximately 36 years at last year's fill rate, with an expected increase of several years once the expanded organics diversion program is fully operational.

### Johnson Canyon Landfill Rate of Fill

In FY 2017-18, 213,714 tons of solid waste were buried at Johnson Canyon Landfill. Based on current year to date information for FY 2018-19, over 200,000 tons are conservatively expected to be received for landfilling, all from the Authority service area. The budget for FY 2019-20 requires 190,000 tons of solid waste. The life of the landfill could be further extended if mandatory recycling and new diversion programs are implemented to reduce landfill tonnage. If advanced waste processing and/or conversion technology is contracted for or implemented in the near future, it would have a more dramatic impact on buried tonnage, further extending the landfill capacity and life, and reducing the annual closure fund contribution by spreading these mandatory payments over a longer accrual period.

### Johnson Canyon Landfill Capital Improvements

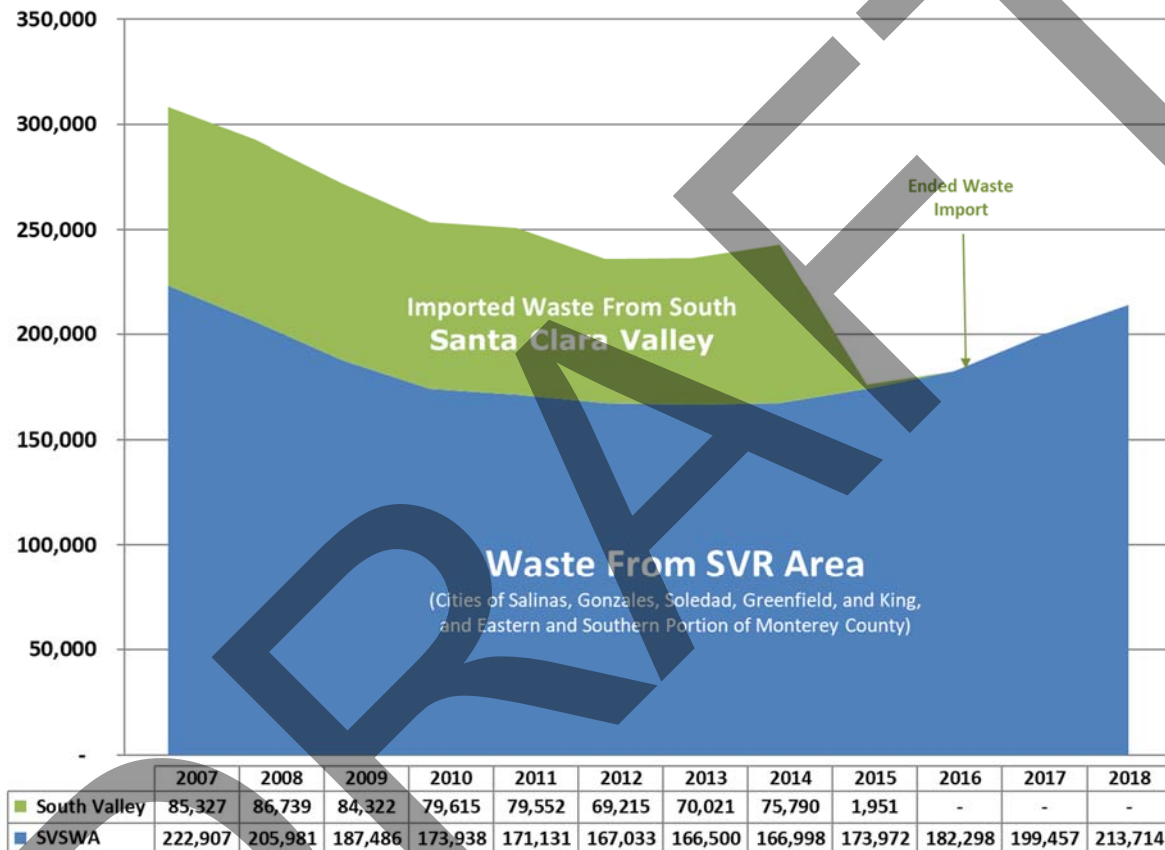
In order to fully utilize the permitted capacity, Johnson Canyon Landfill will require capital improvements totaling \$17,500,000 over the next 30+ years. At this time, the Authority cannot anticipate all the improvements, as changes in technology and State/Federal mandates are expected to influence the amount of waste that must to be landfilled. MRWMD has also expressed interest in accepting Authority waste or waste recovery residues under contract for disposal in its Monterey Peninsula Landfill, which has an excess of 100 years of capacity. The Authority's long-range facilities studies to this effect are currently underway.



## REVENUES AND TONNAGE

### Landfilled Tonnage

The following chart shows that as of June 30, 2017, solid waste tonnage landfilled has stabilized and showing a modest projected increase. After a fluctuation of less than 500 tons between 2012 and 2014, the Authority saw its first substantial tonnage increase in more than ten years in 2015. Tonnage has increased moderately every year since. Tonnage is expected to flatten out or decrease in 2019 due to the potential for a new recession but still remain above 2016 tonnage.



Below is a summary of Solid Waste accepted at the scale house. Self-Haul and Franchise tonnage have been reallocated due to the staff run operations at Jolon Road in order to better project tonnages. This is followed with a brief discussion of the different types of tonnages.

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2019-20 Budget
<b>Total Franchise Waste</b>	152,918	163,898	166,419	160,900	158,900
<b>Total Self Haul</b>	26,180	24,291	35,204	24,100	31,100
<b>Total Solid Waste Tons</b>	<b>179,098</b>	<b>188,189</b>	<b>201,623</b>	<b>185,000</b>	<b>190,000</b>
<b>Percent Change</b>	4.9%	5.1%	7.1%	-8.2%	2.7%

- Year-to-date projected tonnage for 2018-19 is 200,000

#### Franchise Solid Waste Tonnage

For FY 2017-18 staff prepared the budget based on 158,900 tons of franchise waste. Current projections for FY 2018-19 show a slight decrease from FY 2017-18 totals. Staff is conservatively estimating 158,900 tons for franchise waste in FY 2019-20, a decrease of 1.2% of tons over the FY 2018-19 budget.

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2019-20 Budget
<b>CITY OF SALINAS</b>	91,518	96,838	97,601	95,800	94,000
<b>MONTEREY COUNTY</b>	32,367	34,791	36,668	34,000	34,800
<b>CITY OF KING</b>	7,643	8,485	8,875	8,400	8,100
<b>CITY OF SOLEDAD</b>	6,836	7,136	7,472	7,100	7,000
<b>CITY OF GREENFIELD</b>	6,233	6,604	6,747	6,500	6,400
<b>TRI-CITIES DISPOSAL</b>	5,130	6,631	5,605	5,700	5,400
<b>CITY OF GONZALES</b>	3,191	3,412	3,451	3,400	3,200
<b>TOTAL FRANCHISE TONS</b>	<b>152,918</b>	<b>163,898</b>	<b>166,419</b>	<b>160,900</b>	<b>158,900</b>
	2.6%	7.2%	1.5%	-3.3%	-1.2%

- Year-to-date projected Franchise tonnage for 2018-19 is 162,000

### Self-Haul Solid Waste Tonnage

The second largest source of income for the Authority is self-haul solid waste. These customers bring their own solid waste to Authority facilities. These customers can go wherever they choose and not subject to inter-agency flow control agreements. Staff is conservatively estimating 31,100 tons for self-haul waste in FY 2019-20, an increase of 29.0% tons over the FY 2018-19 budget. Closure of the Sun Street Transfer Station without an equivalent replacement facility to serve Salinas area Self-haul customers would effect services, rates and revenues of the Authority.

	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Budget	2018-19 Budget
<b>Self-Haul</b>	<b>25,810</b>	<b>24,291</b>	<b>35,204</b>	<b>24,100</b>	<b>31,100</b>
	19.4%	-5.9%	44.9%	-31.5%	29.0%

- Year-to-date projected self-haul tonnage for 2017-18 is 38,000

### Transportation Surcharge

The Transportation Surcharge is used to partially offset the costs for the handling and transporting of franchise waste to Johnson Canyon Landfill from Authority operated transfer stations. The surcharge was originally \$6.00 per ton in FY 2009-10. It decreased to \$5.00 per ton in FY 2010-11 to offset a \$1.00 per ton tipping fee increase. Beginning in FY 2012-13, the surcharge was increased by \$3.00 per ton every year with the goal of eventually fully funding this franchise specific service benefit and reducing required subsidy from other revenue sources. The surcharge for FY 2019-20 remains at \$17.75 per ton. The surcharge will result in \$1,421,775 in direct service related fees that will be used to cover the cost of transferring franchise waste from Sun Street and Jolon Road Transfer Stations to the Johnson Canyon Landfill.

### EXPANSION FUND – (RECOLOGY SOUTH VALLEY TONNAGE)

The Expansion Fund was used to account for revenue from the sale of landfill capacity to Recology South Santa Clara Valley Disposal (Recology South Valley). All revenues from this contract ceased on December 31, 2014. The Authority has chosen to end the importation of solid waste to more sustainably finance its operations and extend the life of the last remaining operational landfill. By taking this critical step towards more sustainable funding of services, the Authority is closer to achieving its Vision of “A Future Without Landfills.”

At June 30, 2019, the Expansion Fund is projected to have an available fund balance of \$7,977,123 after remaining appropriations for Capital Improvement Projects. The only revenue expected to be received in the Expansion Fund is accrued interest on the remaining balance.

The Expansion Fund, per current Board policy, is to be used for developing 50 years of sustainable landfill capacity, including future infrastructure investments that reduce landfill dependence and extends the current life of Johnson Canyon Landfill.

## **REVENUE BOND RATE COVENANT**

Pursuant to the Master Indenture for the 2014 Refunding Revenue Bonds, the Authority agreed “to fix, prescribe and collect rates, fees and charges and manage the operation of the System for each fiscal year so as to yield Net Revenues during such fiscal year equal to at least one hundred fifteen percent (115%) of the Annual Debt Service in such fiscal year.” After paying for operations, the Authority must have available 115% of the amount of debt service. This ensures the bondholders that there is a 15% cushion to make debt service payments in the event changes are necessary during the year, which would affect revenues or expenditures. For FY 2019-20, the budgeted debt service coverage ratio is 161%.

## **LIABILITIES**

One of the primary reasons that the Authority was formed was to manage the long-term landfill liabilities of its member agencies. As of June 30, 2018, the Authority holds \$92.8 million in long-term liabilities related to its landfills, both opened and closed on behalf of all its member agencies. The chart below shows how these liabilities would be broken down based on FY 2016-18 franchise waste buried at the Johnson Canyon Landfill.

Salinas Valley Recycles  
Liabilities Allocated by Tonnage Landfilled  
All Totals as of June 30, 2018

	<b>FYE 2016-18 Franchise Tons Landfilled</b>	<b>Percent of Landfilled</b>	<b>Johnson Canyon Closure Payable</b>	<b>Estimated Post Closure Maintenance (Closed Landfills)**</b>	<b>Johnson Canyon Post Closure Liability at 06-30-2018</b>	<b>Debt Service Principal</b>	<b>Debt Service Interest</b>	<b>Corrective Action</b>	<b>Total Liabilities</b>
City of Salinas	285,957	61.4%	7,319,945	14,352,977	312,187	18,988,834	7,511,835	8,456,517	56,942,294
County of Monterey	103,826	22.3%	2,657,744	5,211,316	113,349	6,894,515	2,727,416	3,070,414	20,674,754
City of King	25,003	5.4%	640,028	1,254,970	27,296	1,660,312	656,806	739,406	4,978,819
City of Soledad	21,444	4.6%	548,925	1,076,334	23,411	1,423,978	563,315	634,157	4,270,119
City of Greenfield	19,584	4.2%	501,312	982,975	21,380	1,300,466	514,454	579,151	3,899,740
City of Gonzales	10,055	2.2%	257,389	504,688	10,977	667,697	264,136	297,353	2,002,241
	<u>465,869</u>		<u>11,925,343</u>	<u>23,383,261</u>	<u>508,601</u>	<u>30,935,802</u>	<u>12,237,962</u>	<u>13,776,998</u>	<u>92,767,967</u>

\*\*Total Unfunded Estimated Cost for Closing Johnson Canyon Landfill @ 06-30-2018

\*\*FY 2017-18 Closure Expense - Carried forward for remaining years in Pledge of Revenue for each site

## **PROJECTIONS**

In order to make financial decisions, it is important to see what expenses for operations and Capital Improvement Projects needs are for the next few years. In order to project Authority rates, staff used the following assumption:

- Tonnage remains flat at 190,000 tons
- First full-year implementation of new organics program on July 1, 2019 with phased in rate adjustments through FY 2020/2021
- AB939 Increases are applied in lieu of Salinas organics increases
- No other changes to services
- CPI increases of 2% to the Operating Budget for the next 5 years

Debt service coverage of 115% is required to meet our bond covenants. As shown below, our debt service coverage is expected to be near 165% in FY 2019-20, and just over 175% in subsequent years.

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate
Landfilled Tonnage	185,000	190,000	190,000	190,000	190,000	190,000
Estimated Tipping fee	68.50	68.50	68.50	68.50	68.50	68.50
AB939 Service Fee	2,319,700	2,733,000	3,113,000	3,350,500	3,540,500	3,778,000
<b>Total Revenues</b>	<b>19,720,275</b>	<b>20,369,805</b>	<b>20,847,450</b>	<b>21,159,675</b>	<b>21,424,500</b>	<b>21,736,825</b>
<b>Total Expenditures</b>	<b>15,724,000</b>	<b>15,204,900</b>	<b>15,288,700</b>	<b>15,594,500</b>	<b>15,906,400</b>	<b>16,224,600</b>
<b>Net Revenues</b>	<b>3,996,275</b>	<b>5,380,905</b>	<b>5,558,750</b>	<b>5,565,175</b>	<b>5,518,100</b>	<b>5,512,225</b>
<b>Debt Service on 2014 Bond</b>	<b>3,136,000</b>	<b>3,134,100</b>	<b>3,136,700</b>	<b>3,134,000</b>	<b>3,135,800</b>	<b>3,136,900</b>
<b>Net Income After Debt Service*</b>	<b>860,275</b>	<b>2,030,805</b>	<b>2,421,950</b>	<b>2,431,175</b>	<b>2,382,400</b>	<b>2,375,325</b>
<b>*Allocation for CIP and Reserve funding per Board fiscal policies</b>						
<b>Debt Coverage Ratio</b>	<b>186%</b>	<b>165%</b>	<b>177%</b>	<b>178%</b>	<b>176%</b>	<b>176%</b>

Capital Improvements are constantly needed at landfills and transfer stations. Both monitoring and disposal equipment must be constantly upgraded and/or replaced. A capital lease loan was taken out in order to purchase equipment needed to operate Johnson Canyon Landfill. The final payment is scheduled to occur in FY 2019-20. In FY 2016-17 the Board directed staff to borrow funds from capital reserves to fund initial equipment purchases needed to operate the transfer station at Jolon Road. Repayment of these funds are budgeted at \$120,000 per year. Once both loans are repaid, the funds will be allocated to a Capital Equipment Replacement CIP in order to have cash available when the equipment purchased requires replacement (Pay-As-You-Go).

Following is a summary of capital needs expected to be funded over the next five years.

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2022-23 Estimate
New Cell Construction	250,000	950,000	950,000	950,000	950,000	950,000
Equipment Purchase/Replacement	220,000	920,000	1,120,000	1,120,000	1,120,000	1,120,000
JC Landfill Improvements	255,000	60,000	80,000	110,000	75,000	225,000
Transfer Station Improvements	75,000	50,000	225,000	225,000	25,000	25,000
Closed Landfill Improvements	-	30,000	-	-	-	-
Concrete Grinding Set Aside		20,000	20,000	20,000	20,000	20,000
<b>Total CIP's and Set Asides Funded From Operations</b>	<b>800,000</b>	<b>2,030,000</b>	<b>2,395,000</b>	<b>2,425,000</b>	<b>2,190,000</b>	<b>2,340,000</b>

The following summary shows expected funding of reserves from budgeted operating surpluses. The use of CIP reserves in FY 2016-17 for the initial Jolon Road equipment purchases will be repaid over four years from the CIP budget and is included in the projections.

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2022-23 Estimate
Net Income After Debt Service*	860,275	2,030,805	2,421,950	2,431,175	2,382,400	2,375,325
<b>Total CIP's and Set Asides Funded From Operations</b>	<b>800,000</b>	<b>2,030,000</b>	<b>2,395,000</b>	<b>2,425,000</b>	<b>2,190,000</b>	<b>2,340,000</b>
<b>Budgeted Surplus for Reserves</b>	<b>60,275</b>	<b>805</b>	<b>26,950</b>	<b>6,175</b>	<b>192,400</b>	<b>35,325</b>

## CONCLUSION

The budget as presented funds all required operating expenditures, debt service payments, and transfers, leaving an operating budget net income of \$2,030,805, which will fund necessary capital improvements and fund Board designated reserves.

The Board's approval of refinancing the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement has allowed the Authority to fund much needed and previously deferred Capital Improvement Projects and provides for continued funding for most anticipated future Capital needs on a Pay-As -You-Go basis. We will continue to work on ways to handle the solid waste disposal needs of the Salinas Valley in the most economical way possible while continuing to strive for a "Future without Landfills".

Respectfully submitted,



R. Patrick Mathews  
General Manager/CAO



C. Ray Hendricks  
Finance and Administration  
Manager/Treasurer/CFO





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## List of Principal Officials

**Robert Cullen, City of King**  
President

**Gloria De La Rosa, City of Salinas**  
Vice President

**Chris Lopez, County of Monterey**  
Alternate Vice President

**Christie Cromeenes, City of Salinas**  
Board Member

**Marisela Lara, City of Soledad**  
Board Member

**John M. Phillips, County of Monterey**  
Board Member

**Liz Silva, City of Gonzales**  
Board Member

**Andrew Tipton, City of Greenfield**  
Board Member

**John Tony Villegas, City of Salinas**  
Board Member

**James Sanchez**  
Interim General Counsel

**R. Patrick Mathews**  
General Manager /  
Chief Administrative Officer

**Cesar Zuniga**  
Assistant General Manager /  
Operations Manager

**Mandy Brooks**  
Resource Recovery Manager

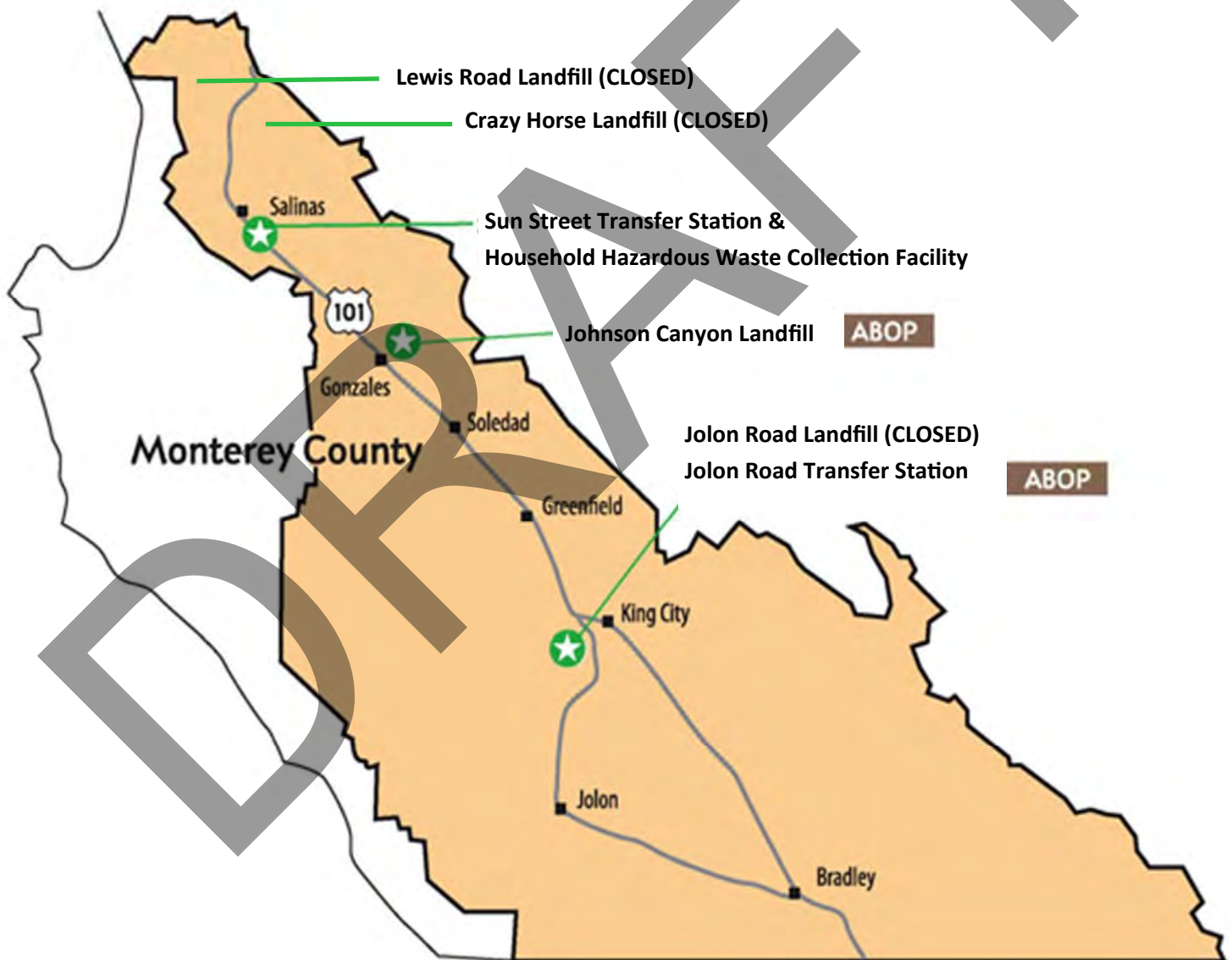
**C. Ray Hendricks**  
Finance & Administration  
Manager / Treasurer / Controller

**Brian Kennedy**  
Engineering & Environmental  
Compliance Manager



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## Service Area

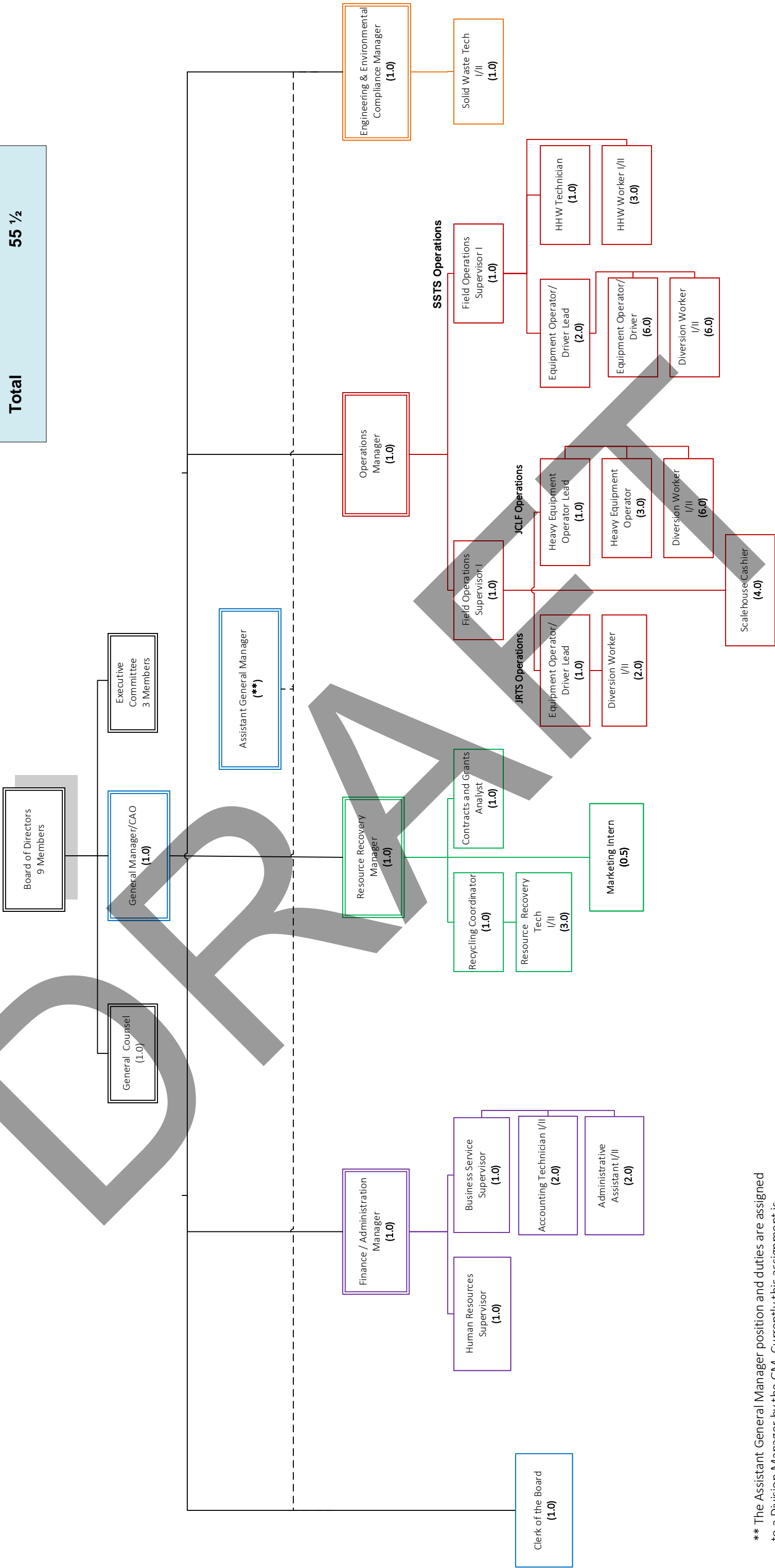




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Salinas Valley Solid Waste Authority  
Organizational Chart  
Effective Date: July 1, 2019

Executive Administration	2
Finance & Administration	7
Resource Recovery	6½
Operations	38
Engineering	2
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Total	55 ½



\*\* The Assistant General Manager position and duties are assigned to a Division Manager by the GM. Currently this assignment is being held by the Operations Manager.



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**Salinas Valley Solid Waste Authority  
Two-Year Budget Comparison  
FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
<u>Revenues</u>				
51.1 - Tipping Fees - Solid Waste	12,672,500	13,015,000	342,500	2.7%
51.2 - Tipping Fees - Surcharge	1,849,550	1,421,775	(427,775)	-23.1%
51.3 - Tipping Fees - Diverted Materials	2,029,525	2,236,430	206,905	10.2%
51.4 - AB939 Service Fee	2,319,700	2,733,000	413,300	17.8%
52.1 - Charges for Services	144,000	63,300	(80,700)	-56.0%
53.1 - Sales of Materials	265,000	267,800	2,800	1.1%
53.2 - Gas Royalties	240,000	265,000	25,000	10.4%
54.1 - Investment Earnings	200,000	367,500	167,500	83.8%
Total Revenues	19,720,275	20,369,805	649,530	3.3%
<u>Expenditures</u>				
1110 - Executive Administration	508,900	474,900	(34,000)	-6.7%
1120 - Administrative Support	465,000	414,900	(50,100)	-10.8%
1130 - Human Resources Administration	224,400	208,400	(16,000)	-7.1%
1140 - Clerk of the Board	195,400	178,100	(17,300)	-8.9%
1200 - Finance Administration	875,400	756,000	(119,400)	-13.6%
1300 - Operations Administration	536,700	487,300	(49,400)	-9.2%
2100 - Resource Recovery	1,069,200	950,400	(118,800)	-11.1%
2150 - Marketing	75,000	75,000	-	0.0%
2200 - Public Education	228,500	227,000	(1,500)	-0.7%
2300 - Household Hazardous Waste	886,200	859,600	(26,600)	-3.0%
2400 - C & D Diversion	150,000	150,000	-	0.0%
2500 - Organics Diversion	1,037,900	1,307,500	269,600	26.0%
2600 - Diversion Services	10,000	10,000	-	0.0%
3600 - JR Transfer Station	543,200	498,500	(44,700)	-8.2%
3630 - JR Recycling Operations	195,000	162,100	(32,900)	-16.9%
3650 - ML Transfer Station	500,000	-	(500,000)	-100.0%
3710 - SS Disposal Operations	1,174,600	1,144,200	(30,400)	-2.6%
3720 - SS Transfer Operations	1,284,100	1,165,500	(118,600)	-9.2%
3730 - SS Recycling Operations	851,100	705,000	(146,100)	-17.2%
4500 - JC Landfill Operations	2,906,300	2,916,100	9,800	0.3%
4530 - JC Recycling Operations	437,400	430,400	(7,000)	-1.6%
5300 - Crazy Horse Postclosure Maintenance	546,600	571,400	24,800	4.5%
5400 - Lewis Road Postclosure Maintenance	243,400	237,300	(6,100)	-2.5%
5500 - Johnson Canyon ECS	333,300	356,200	22,900	6.9%
5600 - Jolon Road Postclosure Maintenance	241,800	256,700	14,900	6.2%
5700 - Sun Street ECS	191,500	161,400	(30,100)	-15.7%
6100 - Debt Service - Interest	1,550,600	1,452,400	(98,200)	-6.3%
6200 - Debt Service - Principal	2,383,200	1,897,700	(485,500)	-20.4%
6605 - Closure Set-Aside	268,300	285,000	16,700	6.2%
6606 - Cell Construction Set-Aside	-	950,000	950,000	N/A
Total Expenditures	19,913,000	19,289,000	(624,000)	-3.1%
Operating Budget Surplus	(192,725)	1,080,805	1,273,530	
Use of One Time Surplus	2,683,991	-	(2,683,991)	
Less CIP Allocations	(2,310,991)	(960,000)	1,350,991	
Jolon Road Equipment Repayment	(120,000)	(120,000)	-	
Balance Used for Reserves	60,275	805	(59,470)	



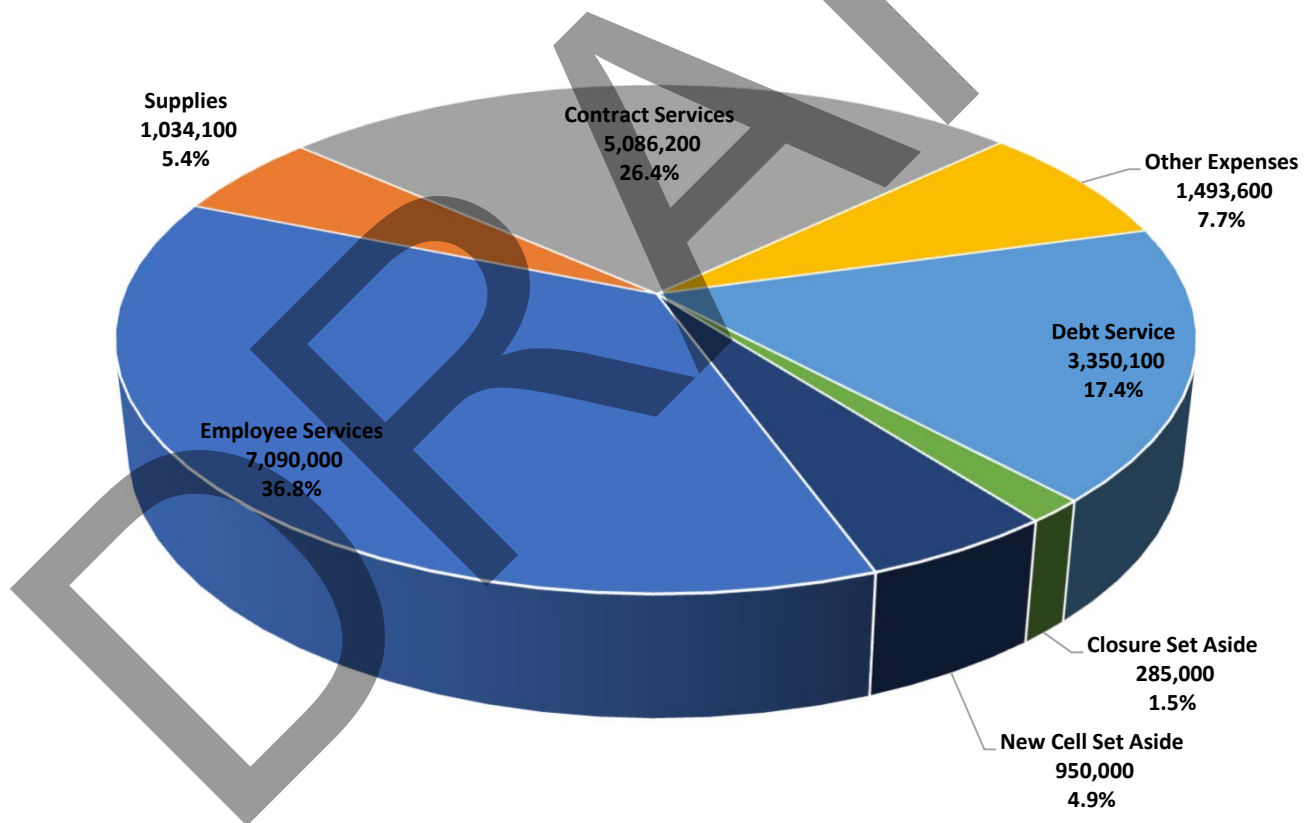
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**Salinas Valley Solid Waste Authority  
Budget By Category  
FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
Employee Services	7,893,000	7,090,000	(803,000)	-10.2%
Supplies	1,043,000	1,034,100	(8,900)	-0.9%
Contract Services	5,144,850	5,086,200	(58,650)	-1.1%
Other Expenses	1,630,050	1,493,600	(136,450)	-8.4%
Debt Service	3,933,800	3,350,100	(583,700)	-14.8%
Closure Set Aside	268,300	285,000	16,700	6.2%
New Cell Set Aside	-	950,000	950,000	
	<u>19,913,000</u>	<u>19,289,000</u>	<u>(624,000)</u>	<u>-3.1%</u>

**Total FY 2019-20 Budget  
\$19,289,000**





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**Salinas Valley Solid Waste Authority  
Operating Budget By Category  
FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
1110 - Executive Administration	508,900	474,900	(34,000)	-6.7%
1120 - Administrative Support	465,000	414,900	(50,100)	-10.8%
1130 - Human Resources Administration	224,400	208,400	(16,000)	-7.1%
1140 - Clerk of the Board	195,400	178,100	(17,300)	-8.9%
1200 - Finance Administration	875,400	756,000	(119,400)	-13.6%
1300 - Operations Administration	536,700	487,300	(49,400)	-9.2%
2100 - Resource Recovery	1,069,200	950,400	(118,800)	-11.1%
2150 - Marketing	75,000	75,000	-	0.0%
2200 - Public Education	228,500	227,000	(1,500)	-0.7%
2300 - Household Hazardous Waste	886,200	859,600	(26,600)	-3.0%
2400 - C & D Diversion	150,000	150,000	-	0.0%
2500 - Organics Diversion	1,037,900	1,307,500	269,600	26.0%
2600 - Diversion Services	10,000	10,000	-	0.0%
3600 - JR Transfer Station	543,200	498,500	(44,700)	-8.2%
3630 - JR Recycling Operations	195,000	162,100	(32,900)	-16.9%
3650 - ML Transfer Station	500,000	-	(500,000)	-100.0%
3710 - SS Disposal Operations	1,174,600	1,144,200	(30,400)	-2.6%
3720 - SS Transfer Operations	1,284,100	1,165,500	(118,600)	-9.2%
3730 - SS Recycling Operations	851,100	705,000	(146,100)	-17.2%
4500 - JC Landfill Operations	2,906,300	2,916,100	9,800	0.3%
4530 - JC Recycling Operations	437,400	430,400	(7,000)	-1.6%
5300 - Crazy Horse Postclosure Maintenance	546,600	571,400	24,800	4.5%
5400 - Lewis Road Postclosure Maintenance	243,400	237,300	(6,100)	-2.5%
5500 - Johnson Canyon ECS	333,300	356,200	22,900	6.9%
5600 - Jolon Road Postclosure Maintenance	241,800	256,700	14,900	6.2%
5700 - Sun Street ECS	191,500	161,400	(30,100)	-15.7%
6100 - Debt Service - Interest	1,550,600	1,452,400	(98,200)	-6.3%
6200 - Debt Service - Principal	2,388,200	1,897,700	(485,500)	-20.4%
6605 - Closure Set-Aside	268,300	285,000	16,700	6.2%
6606 - Cell Construction Set-Aside	-	950,000	950,000	N/A
<b>Total Operating Budget</b>	<b>19,913,000</b>	<b>19,289,000</b>	<b>(624,000)</b>	<b>-3.1%</b>



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**Salinas Valley Solid Waste Authority**  
**Cost of Services by Program**  
**FY 2019-20**

Row Labels	Proposed 2019-20 Budget	Operations Allocation	Overhead Allocation	Debt Service Allocation	CIP Allocations	Net Cost of Services
1110 - Executive Administration	474,900		(474,900)			-
1120 - Administrative Support	414,900		(414,900)			-
1130 - Human Resources Administration	208,400		(208,400)			-
1140 - Clerk of the Board	178,100		(178,100)			-
1200 - Finance Administration	756,000		(756,000)			-
1300 - Operations Administration	487,300	(487,300)	-			-
2100 - Resource Recovery	950,400		152,427			1,102,827
2150 - Marketing	75,000		12,029			87,029
2200 - Public Education	227,000		36,407			263,407
2300 - Household Hazardous Waste	859,600	38,318	144,010			1,041,928
3630 - JR Recycling Operations	162,100	7,226	27,157			196,483
3730 - SS Recycling Operations	705,000	31,426	118,110			854,536
4530 - JC Recycling Operations	430,400	19,185	72,106			521,691
2400 - C & D Diversion	150,000	6,686	25,130			181,816
2500 - Organics Diversion	1,307,500	58,283	219,047			1,584,830
2600 - Diversion Services	10,000	446	1,675		20,000	32,121
3600 - JR Transfer Station	498,500	22,221	83,514		170,000	774,236
3710 - SS Disposal Operations	1,144,200	51,004	191,690			1,386,893
3720 - SS Transfer Operations	1,165,500	51,953	195,258		200,000	1,612,711
5700 - Sun Street ECS	161,400	7,195	27,040			195,634
4500 - JC Landfill Operations	2,916,100	129,988	488,539	1,465,566	660,000	5,660,192
5500 - Johnson Canyon ECS	356,200	15,878	59,675			431,753
6605 - Closure Set-Aside	285,000					285,000
6606 - Cell Construction Set-Aside	950,000					950,000
5300 - Crazy Horse Postclosure Maintenance	571,400	25,471	95,727	1,356,752	30,000	2,079,350
5400 - Lewis Road Postclosure Maintenance	237,300	10,578	39,755	361,048		648,681
5600 - Jolon Road Postclosure Maintenance	256,700	11,443	43,005	166,734		477,882
6100 - Debt Service - Interest	1,452,400			(1,452,400)		-
6200 - Debt Service - Principal	1,897,700	-	-	(1,897,700)	-	-
Grand Total	19,289,000	(0)	(0)	-	1,080,000	20,369,000



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**Salinas Valley Solid Waste Authority  
Full Cost of Services by Major Category  
FY 2019-20**

	<b>2018-19 Budget</b>	<b>Proposed 2019-20 Budget</b>
<b><u>Transfer Stations</u></b>		
3600 - JR Transfer Station	784,444	774,236
3650 - ML Transfer Station	611,602	-
3710 - SS Disposal Operations	1,436,775	1,386,893
3720 - SS Transfer Operations	1,745,716	1,612,711
5700 - Sun Street ECS	234,244	195,634
<b>Total Transfer Stations</b>	<b><u>4,812,781</u></b>	<b><u>3,969,474</u></b>
<b><u>Landfills</u></b>		
4500 - JC Landfill Operations	5,617,554	5,660,192
5500 - Johnson Canyon ECS	407,694	431,753
6605 - Closure Set-Aside	268,300	285,000
6606 - Cell Construction	1,500,000	950,000
<b>Total Landfills</b>	<b><u>7,793,548</u></b>	<b><u>7,326,945</u></b>
<b><u>Postclosure Maintenance</u></b>		
5300 - Crazy Horse Postclosure Maintenance	2,278,039	2,079,350
5400 - Lewis Road Postclosure Maintenance	727,739	648,681
5600 - Jolon Road Postclosure Maintenance	493,558	477,882
<b>Total Postclosure Maintenance</b>	<b><u>3,499,336</u></b>	<b><u>3,205,914</u></b>
<b><u>AB939 Programs</u></b>		
2100 - Resource Recovery	1,399,691	1,102,827
2150 - Marketing	87,661	87,029
2200 - Public Education	267,073	263,407
2300 - Household Hazardous Waste	1,084,003	1,041,928
3630 - JR Recycling Operations	238,525	196,483
3730 - SS Recycling Operations	1,041,069	854,536
4530 - JC Recycling Operations	535,029	521,691
<b>Total AB939 Programs</b>	<b><u>4,653,050</u></b>	<b><u>4,067,900</u></b>
<b><u>Recycling Programs</u></b>		
2400 - C & D Diversion	183,481	181,816
2500 - Organics Diversion	1,269,563	1,584,830
2600 - Diversion Services	132,232	32,121
<b>Total Recycling Programs</b>	<b><u>1,585,276</u></b>	<b><u>1,798,768</u></b>
<b>Grand Total</b>	<b><u>22,343,991</u></b>	<b><u>20,369,000</u></b>

\* Full Cost of Services includes agency overhead and distribution of debt service

\*\* FY 2018-19 Budget includes use of \$2,683,991 from FY 2017-18 surplus to fund Cell Construction, CIPs, and paydown CalPERS UAL



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**Salinas Valley Solid Waste Authority**  
**Operating Budget By Category with Line Item Detail**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
<b>61.0 - Personnel Services</b>				
61110 - Regular Pay	4,033,200	4,184,400	151,200	3.7%
61115 - Board Member Stipends	17,400	17,400	-	0.0%
61120 - Paid Time Off	145,900	161,000	15,100	10.3%
61130 - Safety Awards	8,900	9,000	100	1.1%
61300 - Overtime - Regular	264,500	287,800	23,300	8.8%
61400 - Education Assistance	106,000	110,000	4,000	3.8%
61410 - Wellness Program	26,500	27,500	1,000	3.8%
61700 - Flexible Leave	92,200	97,800	5,600	6.1%
61705 - Management Leave	21,800	23,200	1,400	6.4%
61815 - Auto Allowance	31,200	31,200	-	0.0%
61816 - Cell Phone	12,700	13,000	300	2.4%
61822 - PERS Employer Classic	218,000	235,000	17,000	7.8%
61824 - OPEB Expense	133,700	150,000	16,300	12.2%
61825 - Medicare	64,600	67,300	2,700	4.2%
61826 - FICA	2,100	2,200	100	4.8%
61827 - PERS - 1959 Survivor Benefit	2,600	4,000	1,400	53.8%
61828 - PERS Employer PEPPA	93,600	115,800	22,200	23.7%
61829 - PERS Unfunded Liability Payment	1,128,100	100,000	(1,028,100)	-91.1%
61830 - Health Insurance - Admin Fees	4,000	4,000	-	0.0%
61831 - Health Insurance	1,187,800	1,142,500	(45,300)	-3.8%
61832 - Health Insurance - Retired	4,000	5,000	1,000	25.0%
61833 - Long-Term Disability	21,900	27,200	5,300	24.2%
61834 - Unemployment	19,600	18,500	(1,100)	-5.6%
61836 - Life Insurance	11,000	11,000	-	0.0%
61837 - Insurance - Workers Compensation	241,700	245,200	3,500	1.4%
<b>61.0 - Personnel Services Total</b>	<b>7,893,000</b>	<b>7,090,000</b>	<b>(803,000)</b>	<b>-10.2%</b>
<b>62.0 - Supplies</b>				
61837 - Insurance - Workers Compensation	2,800	3,000	200	7.1%
62100 - Office Supplies & Materials	30,100	32,600	2,500	8.3%
62120 - Reproduction Costs	2,500	2,500	-	0.0%
62130 - Copier/Printer Supplies	10,000	6,000	(4,000)	-40.0%
62140 - Janitorial Supplies	7,000	6,000	(1,000)	-14.3%
62230 - Rolling Stock Supplies	4,290	3,600	(690)	-16.1%
62230 - Vehicle Supplies	10,300	10,800	500	4.9%
62290 - Other Repair & Maintenance Supplies	68,500	73,500	5,000	7.3%
62330 - Fuel	172,510	128,800	(43,710)	-25.3%
62335 - Biodiesel Fuel	459,600	502,000	42,400	9.2%
62510 - Uniforms	16,500	12,800	(3,700)	-22.4%
62800 - Special Dept Supplies	128,600	128,600	-	0.0%
62801 - Graffiti Removal Supplies	2,000	1,000	(1,000)	-50.0%
62802 - MoCo Clean Up Vouchers	2,500	5,000	2,500	100.0%
62810 - Software/License Renewals	30,200	30,900	700	2.3%
62840 - Safety Supplies	28,500	28,100	(400)	-1.4%
62850 - Small Tools	20,300	6,800	(13,500)	-66.5%
62910 - Minor Capital Outlay	42,800	41,000	(1,800)	-4.2%
62915 - Minor Computer Equipment	4,000	11,100	7,100	177.5%
<b>62.0 - Supplies Total</b>	<b>1,043,000</b>	<b>1,034,100</b>	<b>(8,900)</b>	<b>-0.9%</b>
<b>63.0 - Contractual Services</b>				
62810 - Software/License Renewals	100	100	-	0.0%
63250 - Exterminator Service	6,500	6,200	(300)	-4.6%
63261 - Vector Control	1,000	1,000	-	0.0%
63270 - Garbage/Recycling Pickup	1,500	1,100	(400)	-26.7%
63410 - Vehicle Maintenance	362,000	376,300	14,300	4.0%
63416 - Building Alarm Service	25,200	15,500	(9,700)	-38.5%
63418 - Security Service	12,500	12,500	-	0.0%
63430 - Equipment Maintenance	440,000	466,100	26,100	5.9%
63431 - Equip Maintenance - Copier	3,000	1,800	(1,200)	-40.0%
63440 - Equipment Rental	49,600	62,600	13,000	26.2%

**Salinas Valley Solid Waste Authority**  
**Operating Budget By Category with Line Item Detail**  
**FY 2019-20**

	<b>FY 2018-19</b>	<b>Proposed</b>		
	<b>BUDGET</b>	<b>FY 2019-20</b>	<b>Increase /</b>	<b>% Increase /</b>
		<b>Budget</b>	<b>(Decrease)</b>	<b>(Decrease)</b>
63510 - Legal Services	110,000	110,000	-	0.0%
63520 - Recruitment Services	4,400	2,900	(1,500)	-34.1%
63522 - HR Investigations, Testing	7,100	8,200	1,100	15.5%
63530 - Audit Services	30,000	30,000	-	0.0%
63535 - Actuarial Services	15,000	18,000	3,000	20.0%
63538 - Consulting Services	20,000	20,000	-	0.0%
63540 - Consulting Engineer	50,800	50,000	(800)	-1.6%
63542 - Eng. Services - Surveying	32,800	28,500	(4,300)	-13.1%
63543 - Aerial Topography	8,500	8,500	-	0.0%
63544 - Eng. Services - Leachate	52,950	52,400	(550)	-1.0%
63545 - Eng. Services - GW Monitoring	106,900	106,900	-	0.0%
63546 - TO-15 Testing	500	500	-	0.0%
63548 - Eng. Services - LFG System	194,200	194,200	-	0.0%
63549 - Eng Services - LFG Surface Monitoring	25,000	25,000	-	0.0%
63551 - GHG Monitoring (AB32)	26,500	26,500	-	0.0%
63553 - Eng. Services - GW Cap - Non Routine	3,000	3,000	-	0.0%
63554 - Eng. Services - Leachate - Non Routine	11,650	11,700	50	0.4%
63555 - Eng. Services - GW Monitoring - Non Routine	4,000	4,000	-	0.0%
63555 - Eng. Services - GW Monitoring - Non Routine	4,100	4,100	-	0.0%
63558 - Eng. Services - LFG System - Non Routine	72,700	75,000	2,300	3.2%
63560 - Custodial Service	34,600	35,500	900	2.6%
63561 - Eng. Services - Flare Remote Monitoring	11,100	11,100	-	0.0%
63565 - Records Management Disposal Service	500	500	-	0.0%
63570 - Bank of NY - Service Fees	7,000	7,000	-	0.0%
63571 - Bond Continuing Disclosure Services	2,000	2,000	-	0.0%
63580 - Safety Program/Consulting	1,500	1,500	-	0.0%
63586 - Vehicle Safety Inspection	4,500	4,500	-	0.0%
63588 - Credit Reports	2,000	2,000	-	0.0%
63590 - Other Professional Services	5,500	5,000	(500)	-9.1%
63592 - Facility Maintenance	182,000	180,500	(1,500)	-0.8%
63593 - Landscape Maintenance	10,300	10,500	200	1.9%
63594 - Credit Card Fees	16,000	20,500	4,500	28.1%
63596 - Bank Fees	8,500	6,000	(2,500)	-29.4%
63597 - Litter Abatement	137,000	137,000	-	0.0%
63598 - FSA Service Fees	1,300	2,300	1,000	76.9%
63599 - EAP Service Fee	4,900	5,100	200	4.1%
63600 - Other Contractual Services	20,000	20,000	-	0.0%
63604 - Courier Service	7,600	7,600	-	0.0%
63605 - Mo.Co. Litter Abatement Program	50,000	100,000	50,000	100.0%
63613 - Contract Labor	193,200	375,000	181,800	94.1%
63615 - Hauling Services	2,600	2,600	-	0.0%
63624 - Tires Diversion Fees	10,000	10,000	-	0.0%
63652 - E-Waste Hauling	10,000	50,000	40,000	400.0%
63671 - Network Support	20,000	20,000	-	0.0%
63672 - Laserfiche Support	7,500	7,000	(500)	-6.7%
63673 - Paradigm Support	18,000	18,300	300	1.7%
63674 - Plan-It Support	200	200	-	0.0%
63675 - Website Hosting Service	1,000	1,000	-	0.0%
63676 - INCODE Off Site Backup	2,000	2,000	-	0.0%
63677 - INCODE Support	20,000	20,000	-	0.0%
63679 - Employee Evaluations Software Support	1,150	1,200	50	4.3%
63680 - Symantec Support	2,500	-	(2,500)	-100.0%
63711 - Media Campaign	90,000	90,000	-	0.0%
63719 - School Assembly Program	53,500	50,000	(3,500)	-6.5%
63720 - Watershed Litter & Recycling Education	30,000	30,000	-	0.0%
63722 - Community Events	10,000	10,000	-	0.0%
63750 - Public Outreach	30,000	30,000	-	0.0%
63760 - Interpreting Services	2,500	2,500	-	0.0%
63810 - Leachate Storage	5,000	4,000	(1,000)	-20.0%

**Salinas Valley Solid Waste Authority**  
**Operating Budget By Category with Line Item Detail**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
63811 - RWQCB Studies	2,000	2,000	-	0.0%
63812 - Lab Water Analysis	46,500	48,000	1,500	3.2%
63815 - Site Grading	2,000	2,000	-	0.0%
63817 - NPDES - Permitting	4,100	5,600	1,500	36.6%
63818 - Lab Water Analysis - 5 year	16,700	18,200	1,500	9.0%
63959 - Scale Maintenance & Repair	22,500	22,500	-	0.0%
63960 - Contingencies	79,100	75,000	(4,100)	-5.2%
<b>63.0 - Contractual Services Total</b>	<b>2,869,850</b>	<b>3,178,300</b>	<b>308,450</b>	<b>10.7%</b>
63.1 - Operating Contracts				
63616 - Madison Lane Transfer Station Services	500,000	-	(500,000)	-100.0%
63628 - Greenwaste Processing @ JC	945,700	1,102,000	156,300	16.5%
63630 - C&D Recycling (ST Goal)	150,000	150,000	-	0.0%
63636 - Diversion Assistance Fee-SS	94,500	94,500	-	0.0%
63850 - Gonzales Host Fees	250,000	250,000	-	0.0%
<b>63.1 - Operating Contracts Total</b>	<b>1,940,200</b>	<b>1,596,500</b>	<b>(343,700)</b>	<b>-17.7%</b>
63.2 - Utilities				
63116 - Cell Phones	6,600	5,000	(1,600)	-24.2%
63120 - Telephone	15,500	14,700	(800)	-5.2%
63125 - Internet Services	6,000	6,000	-	0.0%
63126 - Exchange Hosting Services	3,800	4,300	500	13.2%
63127 - Network Access	2,000	2,000	-	0.0%
63140 - Postage	5,000	5,200	200	4.0%
63150 - Overnight Shipments	2,000	1,400	(600)	-30.0%
63210 - Water	39,300	31,200	(8,100)	-20.6%
63220 - Sewer	15,500	15,500	-	0.0%
63230 - Gas & Electricity	109,700	93,700	(16,000)	-14.6%
63240 - Portable Toilet	16,500	16,700	200	1.2%
<b>63.2 - Utilities Total</b>	<b>221,900</b>	<b>195,700</b>	<b>(26,200)</b>	<b>-11.8%</b>
63.3 - Building Rent				
63320 - Building Rent	86,400	86,400	-	0.0%
63322 - Building Maintenance Fees	25,000	28,300	3,300	13.2%
63440 - Equipment Rental	1,500	1,500	-	0.0%
<b>63.3 - Building Rent Total</b>	<b>112,900</b>	<b>116,200</b>	<b>3,300</b>	<b>2.9%</b>
64.0 - Other Expenses				
63595 - Returned Check Expense	500	1,000	500	100.0%
63603 - NPDES Improvements	25,900	25,000	(900)	-3.5%
63715 - Give Aways	20,000	20,000	-	0.0%
63721 - Wally Waste Not Award	20,000	22,000	2,000	10.0%
63817 - NPDES - Permitting	26,500	26,500	-	0.0%
64100 - Advertising/Public Notices	5,000	5,000	-	0.0%
64110 - Advertising - Recruitments	5,000	10,000	5,000	100.0%
64200 - Conferences/Meetings	42,800	45,500	2,700	6.3%
64201 - Travel Expense - General Manager	2,000	-	(2,000)	-100.0%
64210 - Board Meeting Supplies	3,000	3,000	-	0.0%
64220 - Board Retreat	10,000	7,500	(2,500)	-25.0%
64240 - Employee Recognition	6,500	6,500	-	0.0%
64250 - Training	23,600	28,000	4,400	18.6%
64310 - Association Memberships	7,500	8,600	1,100	14.7%
64312 - Agency Memberships	10,000	11,000	1,000	10.0%
64320 - Publications & Trade Journals	5,050	4,900	(150)	-3.0%
64700 - Refunds & Reimbursement	1,000	1,000	-	0.0%
64903 - Fees & Permits	500	500	-	0.0%
64904 - Property Taxes	2,000	2,000	-	0.0%
64905 - Mo.Co. LEA Fees	5,900	5,900	-	0.0%
66520 - Equipment	32,400	-	(32,400)	-100.0%
66530 - Office Equipment	4,000	4,000	-	0.0%
<b>64.0 - Other Expenses Total</b>	<b>259,150</b>	<b>237,900</b>	<b>(21,250)</b>	<b>-8.2%</b>
64.4 - Insurance				
63960 - Contingencies	6,500	6,500	-	0.0%

**Salinas Valley Solid Waste Authority**  
**Operating Budget By Category with Line Item Detail**  
**FY 2019-20**

	<b>FY 2018-19</b>	<b>Proposed FY 2019-20</b>	<b>Increase /</b>	<b>% Increase /</b>
	<b>BUDGET</b>	<b>Budget</b>	<b>(Decrease)</b>	<b>(Decrease)</b>
64411 - Insurance - Commercial Auto	20,100	22,000	1,900	9.5%
64412 - Insurance - Crime	6,700	7,000	300	4.5%
64413 - Insurance - Environmental Impairment Liability	61,800	67,900	6,100	9.9%
64414 - Insurance - General Liability	110,900	122,100	11,200	10.1%
64415 - Insurance - Public Officials and Employment Liabil	20,000	22,300	2,300	11.5%
64416 - Insurance - Property Damage	29,400	32,300	2,900	9.9%
64417 - Insurance - Excess Liability	27,700	30,400	2,700	9.7%
64418 - Insurance - Surety Bond	5,600	5,600	-	0.0%
64419 - Insurance - Cyber Liability	9,600	10,200	600	6.3%
64420 - Insurance - Deductible	7,500	7,500	-	0.0%
64422 - Insurance - Earthquake	12,700	14,000	1,300	10.2%
<b>64.4 - Insurance Total</b>	<b>318,500</b>	<b>347,800</b>	<b>29,300</b>	<b>9.2%</b>
<b>64.5 - Hazardous Waste</b>				
63651 - HHW Hauling & Disposal	160,000	180,000	20,000	12.5%
63653 - ABOP Disposal	5,000	2,500	(2,500)	-50.0%
63654 - Freon Removal	2,500	2,000	(500)	-20.0%
63655 - HHW Disposal Supplies	35,600	35,000	(600)	-1.7%
<b>64.5 - Hazardous Waste Total</b>	<b>203,100</b>	<b>219,500</b>	<b>16,400</b>	<b>8.1%</b>
<b>64.9 - Taxes and Permits</b>				
63905 - Fees & Permits	3,700	3,800	100	2.7%
64417 - Insurance - Excess Liability	29,800	32,800	3,000	10.1%
64903 - Fees & Permits	1,700	100	(1,600)	-94.1%
64904 - Property Taxes	28,400	25,500	(2,900)	-10.2%
64905 - Mo.Co. LEA Fees	74,600	66,400	(8,200)	-11.0%
64906 - Mo.Co. Regional Fees	130,000	112,800	(17,200)	-13.2%
64910 - SBOE - CIWMB Fees	375,000	285,000	(90,000)	-24.0%
64920 - MBUAPCD-Air Board Fees	48,100	44,500	(3,600)	-7.5%
64925 - SWRCB Fees	104,000	96,200	(7,800)	-7.5%
64927 - MRWPA Fees (Stormwater Discharge)	50,000	15,000	(35,000)	-70.0%
64930 - CA-Discharge Fees	-	2,100	2,100	N/A
64943 - Fees and Permits	4,000	3,700	(300)	-7.5%
<b>64.9 - Taxes and Permits Total</b>	<b>849,300</b>	<b>687,900</b>	<b>(161,400)</b>	<b>-19.0%</b>
<b>65.0 - Debt Service</b>				
65230 - 2014A Rev Bonds Principal	1,265,000	1,330,000	65,000	5.1%
65240 - 2014B Rev Bonds Principal	345,000	355,000	10,000	2.9%
65250 - Equipment Lease/Purchase	773,200	212,700	(560,500)	-72.5%
<b>65.0 - Debt Service Total</b>	<b>2,383,200</b>	<b>1,897,700</b>	<b>(485,500)</b>	<b>-20.4%</b>
<b>65.1 - Interest Expense</b>				
65130 - 2014A Rev Bonds Interest	1,436,300	1,371,400	(64,900)	-4.5%
65140 - 2014B Rev Bonds Interest	89,800	77,700	(12,100)	-13.5%
65150 - Capital One Eq Lease Interest	24,500	3,300	(21,200)	-86.5%
<b>65.1 - Interest Expense Total</b>	<b>1,550,600</b>	<b>1,452,400</b>	<b>(98,200)</b>	<b>-6.3%</b>
<b>67.0 - Closure/Postclosure</b>				
69520 - Transfers Out - Closure Costs	268,300	285,000	16,700	6.2%
<b>67.0 - Closure/Postclosure Total</b>	<b>268,300</b>	<b>285,000</b>	<b>16,700</b>	<b>6.2%</b>
<b>69.0 - Other Financing Uses</b>				
69525 - Transfers Out - New Cell Construction	-	950,000	950,000	N/A
<b>69.0 - Other Financing Uses Total</b>	<b>-</b>	<b>950,000</b>	<b>950,000</b>	<b>N/A</b>
<b>Total Operating Budget</b>	<b>19,913,000</b>	<b>19,289,000</b>	<b>(624,000)</b>	<b>-3.1%</b>

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
105 - Administration Fund				
1110 - Executive Administration				
61.0 - Personnel Services				
61110 - Regular Pay	214,600	231,900	17,300	8.1%
61120 - Paid Time Off	8,300	9,000	700	8.4%
61400 - Education Assistance	2,000	2,000	-	0.0%
61410 - Wellness Program	500	500	-	0.0%
61705 - Management Leave	6,200	6,700	500	8.1%
61815 - Auto Allowance	7,200	7,200	-	0.0%
61816 - Cell Phone	1,300	1,300	-	0.0%
61822 - PERS Employer Classic	18,100	21,400	3,300	18.2%
61824 - OPEB Expense	7,300	8,600	1,300	17.8%
61825 - Medicare	3,300	3,800	500	15.2%
61827 - PERS - 1959 Survivor Benefit	100	100	-	0.0%
61829 - PERS Unfunded Liability Payment	62,200	5,300	(56,900)	-91.5%
61831 - Health Insurance	31,300	26,400	(4,900)	-15.7%
61833 - Long-Term Disability	1,100	1,500	400	36.4%
61834 - Unemployment	400	400	-	0.0%
61836 - Life Insurance	600	600	-	0.0%
61837 - Insurance - Workers Compensation	900	1,000	100	11.1%
61.0 - Personnel Services Total	365,400	327,700	(37,700)	-10.3%
62.0 - Supplies				
62810 - Software/License Renewals	500	500	-	0.0%
62915 - Minor Computer Equipment	1,000	1,500	500	50.0%
62.0 - Supplies Total	1,500	2,000	500	33.3%
63.0 - Contractual Services				
63510 - Legal Services	85,000	85,000	-	0.0%
63540 - Consulting Engineer	25,000	25,000	-	0.0%
63590 - Other Professional Services	5,000	5,000	-	0.0%
63598 - FSA Service Fees	100	200	100	100.0%
63599 - EAP Service Fee	100	100	-	0.0%
63.0 - Contractual Services Total	115,200	115,300	100	0.1%
63.2 - Utilities				
63126 - Exchange Hosting Services	200	200	-	0.0%
63.2 - Utilities Total	200	200	-	0.0%
64.0 - Other Expenses				
64200 - Conferences/Meetings	5,000	6,000	1,000	20.0%
64201 - Travel Expense - General Manager	2,000	-	(2,000)	-100.0%
64250 - Training	2,000	5,000	3,000	150.0%
64310 - Association Memberships	2,000	2,000	-	0.0%
64312 - Agency Memberships	10,000	11,000	1,000	10.0%
64320 - Publications & Trade Journals	2,000	2,000	-	0.0%
64.0 - Other Expenses Total	23,000	26,000	3,000	13.0%
64.4 - Insurance				
64412 - Insurance - Crime	200	200	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	400	500	100	25.0%
64418 - Insurance - Surety Bond	2,800	2,800	-	0.0%
64419 - Insurance - Cyber Liability	200	200	-	0.0%
64.4 - Insurance Total	3,600	3,700	100	2.8%
1110 - Executive Administration Total	508,900	474,900	(34,000)	-6.7%
1120 - Administrative Support				
61.0 - Personnel Services				
61110 - Regular Pay	128,300	121,700	(6,600)	-5.1%
61120 - Paid Time Off	5,000	4,700	(300)	-6.0%
61130 - Safety Awards	300	300	-	0.0%
61300 - Overtime - Regular	3,400	3,100	(300)	-8.8%
61400 - Education Assistance	4,000	4,000	-	0.0%
61410 - Wellness Program	1,000	1,000	-	0.0%
61700 - Flexible Leave	3,700	3,600	(100)	-2.7%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61822 - PERS Employer Classic	5,500	-	(5,500)	-100.0%
61824 - OPEB Expense	6,400	4,500	(1,900)	-29.7%
61825 - Medicare	2,000	2,000	-	0.0%
61827 - PERS - 1959 Survivor Benefit	200	-	(200)	-100.0%
61828 - PERS Employer PEPPRA	4,400	8,500	4,100	93.2%
61829 - PERS Unfunded Liability Payment	37,000	2,800	(34,200)	-92.4%
61831 - Health Insurance	49,600	37,800	(11,800)	-23.8%
61833 - Long-Term Disability	1,000	800	(200)	-20.0%
61834 - Unemployment	700	700	-	0.0%
61836 - Life Insurance	400	300	(100)	-25.0%
61837 - Insurance - Workers Compensation	700	600	(100)	-14.3%
<b>61.0 - Personnel Services Total</b>	<b>253,600</b>	<b>196,400</b>	<b>(57,200)</b>	<b>-22.6%</b>
<b>62.0 - Supplies</b>				
62100 - Office Supplies & Materials	14,500	17,500	3,000	20.7%
62120 - Reproduction Costs	2,500	2,500	-	0.0%
62130 - Copier/Printer Supplies	10,000	6,000	(4,000)	-40.0%
62140 - Janitorial Supplies	2,500	1,500	(1,000)	-40.0%
62230 - Vehicle Supplies	1,000	1,500	500	50.0%
62330 - Fuel	2,500	2,000	(500)	-20.0%
62800 - Special Dept Supplies	1,500	1,600	100	6.7%
62810 - Software/License Renewals	1,500	2,200	700	46.7%
62915 - Minor Computer Equipment	-	3,100	3,100	N/A
<b>62.0 - Supplies Total</b>	<b>36,000</b>	<b>37,900</b>	<b>1,900</b>	<b>5.3%</b>
<b>63.0 - Contractual Services</b>				
63250 - Exterminator Service	1,500	1,200	(300)	-20.0%
63270 - Garbage/Recycling Pickup	1,500	1,100	(400)	-26.7%
63410 - Vehicle Maintenance	1,000	3,300	2,300	230.0%
63416 - Building Alarm Service	1,000	800	(200)	-20.0%
63430 - Equipment Maintenance	2,000	2,100	100	5.0%
63431 - Equip Maintenance - Copier	3,000	1,800	(1,200)	-40.0%
63560 - Custodial Service	15,000	15,000	-	0.0%
63598 - FSA Service Fees	200	200	-	0.0%
63599 - EAP Service Fee	200	300	100	50.0%
<b>63.0 - Contractual Services Total</b>	<b>25,400</b>	<b>25,800</b>	<b>400</b>	<b>1.6%</b>
<b>63.2 - Utilities</b>				
63120 - Telephone	9,500	8,500	(1,000)	-10.5%
63126 - Exchange Hosting Services	600	800	200	33.3%
63140 - Postage	5,000	5,200	200	4.0%
63150 - Overnight Shipments	500	300	(200)	-40.0%
63210 - Water	1,000	1,200	200	20.0%
63230 - Gas & Electricity	13,400	13,400	-	0.0%
<b>63.2 - Utilities Total</b>	<b>30,000</b>	<b>29,400</b>	<b>(600)</b>	<b>-2.0%</b>
<b>63.3 - Building Rent</b>				
63320 - Building Rent	86,400	86,400	-	0.0%
63322 - Building Maintenance Fees	25,000	28,300	3,300	13.2%
<b>63.3 - Building Rent Total</b>	<b>111,400</b>	<b>114,700</b>	<b>3,300</b>	<b>3.0%</b>
<b>64.0 - Other Expenses</b>				
64200 - Conferences/Meetings	-	1,500	1,500	N/A
64250 - Training	2,500	2,700	200	8.0%
<b>64.0 - Other Expenses Total</b>	<b>2,500</b>	<b>4,200</b>	<b>1,700</b>	<b>68.0%</b>
<b>64.4 - Insurance</b>				
64411 - Insurance - Commercial Auto	200	200	-	0.0%
64412 - Insurance - Crime	400	400	-	0.0%
64413 - Insurance - Environmental Impairment Liability	100	100	-	0.0%
64414 - Insurance - General Liability	100	100	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	1,200	1,300	100	8.3%
64416 - Insurance - Property Damage	2,400	2,600	200	8.3%
64417 - Insurance - Excess Liability	100	100	-	0.0%
64419 - Insurance - Cyber Liability	600	600	-	0.0%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64422 - Insurance - Earthquake	1,000	1,100	100	10.0%
64.4 - Insurance Total	6,100	6,500	400	6.6%
1120 - Administrative Support Total	465,000	414,900	(50,100)	-10.8%
1130 - Human Resources Administration				
61.0 - Personnel Services				
61110 - Regular Pay	88,700	98,000	9,300	10.5%
61120 - Paid Time Off	3,500	3,800	300	8.6%
61130 - Safety Awards	100	100	-	0.0%
61300 - Overtime - Regular	2,300	2,500	200	8.7%
61400 - Education Assistance	2,000	2,000	-	0.0%
61410 - Wellness Program	500	500	-	0.0%
61700 - Flexible Leave	2,600	2,900	300	11.5%
61816 - Cell Phone	800	-	(800)	-100.0%
61822 - PERS Employer Classic	7,500	9,100	1,600	21.3%
61824 - OPEB Expense	3,000	3,700	700	23.3%
61825 - Medicare	1,400	1,600	200	14.3%
61827 - PERS - 1959 Survivor Benefit	100	100	-	0.0%
61829 - PERS Unfunded Liability Payment	26,200	2,300	(23,900)	-91.2%
61830 - Health Insurance - Admin Fees	4,000	4,000	-	0.0%
61831 - Health Insurance	28,200	19,200	(9,000)	-31.9%
61833 - Long-Term Disability	500	700	200	40.0%
61834 - Unemployment	400	400	-	0.0%
61836 - Life Insurance	300	300	-	0.0%
61837 - Insurance - Workers Compensation	400	500	100	25.0%
61.0 - Personnel Services Total	172,500	151,700	(20,800)	-12.1%
62.0 - Supplies				
62810 - Software/License Renewals	500	400	(100)	-20.0%
62840 - Safety Supplies	-	100	100	N/A
62915 - Minor Computer Equipment	1,000	1,000	-	0.0%
62.0 - Supplies Total	1,500	1,500	-	0.0%
63.0 - Contractual Services				
63510 - Legal Services	20,000	20,000	-	0.0%
63520 - Recruitment Services	2,500	1,000	(1,500)	-60.0%
63522 - HR Investigations, Testing	2,000	3,000	1,000	50.0%
63580 - Safety Program/Consulting	1,500	1,500	-	0.0%
63598 - FSA Service Fees	100	200	100	100.0%
63599 - EAP Service Fee	100	200	100	100.0%
63679 - Employee Evaluations Software Support	1,150	1,200	50	4.3%
63.0 - Contractual Services Total	27,350	27,100	(250)	-0.9%
63.2 - Utilities				
63126 - Exchange Hosting Services	200	200	-	0.0%
63.2 - Utilities Total	200	200	-	0.0%
64.0 - Other Expenses				
64110 - Advertising - Recruitments	5,000	10,000	5,000	100.0%
64200 - Conferences/Meetings	5,000	5,000	-	0.0%
64240 - Employee Recognition	5,000	5,000	-	0.0%
64250 - Training	5,000	5,000	-	0.0%
64310 - Association Memberships	1,000	1,000	-	0.0%
64320 - Publications & Trade Journals	1,050	1,000	(50)	-4.8%
64.0 - Other Expenses Total	22,050	27,000	4,950	22.4%
64.4 - Insurance				
64412 - Insurance - Crime	200	200	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	400	500	100	25.0%
64419 - Insurance - Cyber Liability	200	200	-	0.0%
64.4 - Insurance Total	800	900	100	12.5%
1130 - Human Resources Administration Total	224,400	208,400	(16,000)	-7.1%
1140 - Clerk of the Board				
61.0 - Personnel Services				
61110 - Regular Pay	76,500	82,700	6,200	8.1%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61115 - Board Member Stipends	17,400	17,400	-	0.0%
61120 - Paid Time Off	3,000	3,200	200	6.7%
61130 - Safety Awards	100	100	-	0.0%
61300 - Overtime - Regular	2,000	2,100	100	5.0%
61400 - Education Assistance	2,000	2,000	-	0.0%
61410 - Wellness Program	500	500	-	0.0%
61700 - Flexible Leave	2,300	2,400	100	4.3%
61824 - OPEB Expense	2,600	3,100	500	19.2%
61825 - Medicare	1,500	1,600	100	6.7%
61826 - FICA	1,100	1,100	-	0.0%
61827 - PERS - 1959 Survivor Benefit	100	100	-	0.0%
61828 - PERS Employer PEPRA	5,300	5,800	500	9.4%
61829 - PERS Unfunded Liability Payment	22,500	1,900	(20,600)	-91.6%
61831 - Health Insurance	21,400	19,200	(2,200)	-10.3%
61833 - Long-Term Disability	400	600	200	50.0%
61834 - Unemployment	400	400	-	0.0%
61836 - Life Insurance	200	200	-	0.0%
61837 - Insurance - Workers Compensation	800	800	-	0.0%
<b>61.0 - Personnel Services Total</b>	<b>160,100</b>	<b>145,200</b>	<b>(14,900)</b>	<b>-9.3%</b>
<b>62.0 - Supplies</b>				
62810 - Software/License Renewals	400	500	100	25.0%
62915 - Minor Computer Equipment	1,000	1,000	-	0.0%
<b>62.0 - Supplies Total</b>	<b>1,400</b>	<b>1,500</b>	<b>100</b>	<b>7.1%</b>
<b>63.0 - Contractual Services</b>				
63250 - Exterminator Service	1,000	1,000	-	0.0%
63565 - Records Management Disposal Service	500	500	-	0.0%
63598 - FSA Service Fees	100	200	100	100.0%
63599 - EAP Service Fee	100	100	-	0.0%
63672 - Laserfiche Support	7,500	7,000	(500)	-6.7%
63760 - Interpreting Services	2,500	2,500	-	0.0%
<b>63.0 - Contractual Services Total</b>	<b>11,700</b>	<b>11,300</b>	<b>(400)</b>	<b>-3.4%</b>
<b>63.2 - Utilities</b>				
63126 - Exchange Hosting Services	300	300	-	0.0%
<b>63.2 - Utilities Total</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>0.0%</b>
<b>64.0 - Other Expenses</b>				
64100 - Advertising/Public Notices	5,000	5,000	-	0.0%
64200 - Conferences/Meetings	1,600	1,500	(100)	-6.3%
64210 - Board Meeting Supplies	3,000	3,000	-	0.0%
64220 - Board Retreat	10,000	7,500	(2,500)	-25.0%
64250 - Training	1,000	1,000	-	0.0%
64310 - Association Memberships	500	900	400	80.0%
<b>64.0 - Other Expenses Total</b>	<b>21,100</b>	<b>18,900</b>	<b>(2,200)</b>	<b>-10.4%</b>
<b>64.4 - Insurance</b>				
64412 - Insurance - Crime	200	200	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	400	500	100	25.0%
64419 - Insurance - Cyber Liability	200	200	-	0.0%
<b>64.4 - Insurance Total</b>	<b>800</b>	<b>900</b>	<b>100</b>	<b>12.5%</b>
<b>1140 - Clerk of the Board Total</b>	<b>195,400</b>	<b>178,100</b>	<b>(17,300)</b>	<b>-8.9%</b>
<b>1200 - Finance Administration</b>				
<b>61.0 - Personnel Services</b>				
61110 - Regular Pay	388,500	387,100	(1,400)	-0.4%
61120 - Paid Time Off	14,700	14,900	200	1.4%
61130 - Safety Awards	200	200	-	0.0%
61300 - Overtime - Regular	6,100	6,100	-	0.0%
61400 - Education Assistance	8,000	8,000	-	0.0%
61410 - Wellness Program	2,000	2,000	-	0.0%
61700 - Flexible Leave	7,100	7,000	(100)	-1.4%
61705 - Management Leave	4,000	4,200	200	5.0%
61815 - Auto Allowance	6,000	6,000	-	0.0%



**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61816 - Cell Phone	2,000	2,000	-	0.0%
61822 - PERS Employer Classic	32,700	29,800	(2,900)	-8.9%
61824 - OPEB Expense	10,800	14,300	3,500	32.4%
61825 - Medicare	6,100	6,200	100	1.6%
61827 - PERS - 1959 Survivor Benefit	200	200	-	0.0%
61828 - PERS Employer PEPR	-	4,600	4,600	N/A
61829 - PERS Unfunded Liability Payment	109,100	8,800	(100,300)	-91.9%
61831 - Health Insurance	95,000	69,500	(25,500)	-26.8%
61832 - Health Insurance - Retired	1,000	2,000	1,000	100.0%
61833 - Long-Term Disability	1,700	2,500	800	47.1%
61834 - Unemployment	1,500	1,300	(200)	-13.3%
61836 - Life Insurance	1,000	1,000	-	0.0%
61837 - Insurance - Workers Compensation	1,700	1,600	(100)	-5.9%
<b>61.0 - Personnel Services Total</b>	<b>699,400</b>	<b>579,300</b>	<b>(120,100)</b>	<b>-17.2%</b>
<b>62.0 - Supplies</b>				
62100 - Office Supplies & Materials	2,000	2,000	-	0.0%
62800 - Special Dept Supplies	1,500	1,500	-	0.0%
62810 - Software/License Renewals	5,000	5,000	-	0.0%
62910 - Minor Capital Outlay	1,000	1,000	-	0.0%
62915 - Minor Computer Equipment	1,000	2,000	1,000	100.0%
<b>62.0 - Supplies Total</b>	<b>10,500</b>	<b>11,500</b>	<b>1,000</b>	<b>9.5%</b>
<b>63.0 - Contractual Services</b>				
63430 - Equipment Maintenance	1,000	1,000	-	0.0%
63530 - Audit Services	30,000	30,000	-	0.0%
63535 - Actuarial Services	15,000	18,000	3,000	20.0%
63538 - Consulting Services	20,000	20,000	-	0.0%
63570 - Bank of NY - Service Fees	7,000	7,000	-	0.0%
63571 - Bond Continuing Disclosure Services	2,000	2,000	-	0.0%
63588 - Credit Reports	2,000	2,000	-	0.0%
63596 - Bank Fees	8,500	6,000	(2,500)	-29.4%
63598 - FSA Service Fees	200	300	100	50.0%
63599 - EAP Service Fee	400	400	-	0.0%
63671 - Network Support	20,000	20,000	-	0.0%
63674 - Plan-It Support	200	200	-	0.0%
63675 - Website Hosting Service	1,000	1,000	-	0.0%
63676 - INCODE Off Site Backup	2,000	2,000	-	0.0%
63677 - INCODE Support	20,000	20,000	-	0.0%
63680 - Symantec Support	2,500	-	(2,500)	-100.0%
63960 - Contingencies	1,300	-	(1,300)	-100.0%
<b>63.0 - Contractual Services Total</b>	<b>133,100</b>	<b>129,900</b>	<b>(3,200)</b>	<b>-2.4%</b>
<b>63.2 - Utilities</b>				
63125 - Internet Services	4,000	4,000	-	0.0%
63126 - Exchange Hosting Services	400	600	200	50.0%
63127 - Network Access	2,000	2,000	-	0.0%
63150 - Overnight Shipments	500	100	(400)	-80.0%
<b>63.2 - Utilities Total</b>	<b>6,900</b>	<b>6,700</b>	<b>(200)</b>	<b>-2.9%</b>
<b>64.0 - Other Expenses</b>				
63595 - Returned Check Expense	500	1,000	500	100.0%
64200 - Conferences/Meetings	10,000	10,000	-	0.0%
64250 - Training	3,000	5,000	2,000	66.7%
64310 - Association Memberships	1,000	1,500	500	50.0%
64320 - Publications & Trade Journals	1,000	1,000	-	0.0%
64700 - Refunds & Reimbursement	1,000	1,000	-	0.0%
66530 - Office Equipment	4,000	4,000	-	0.0%
<b>64.0 - Other Expenses Total</b>	<b>20,500</b>	<b>23,500</b>	<b>3,000</b>	<b>14.6%</b>
<b>64.4 - Insurance</b>				
64412 - Insurance - Crime	400	400	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	1,200	1,300	100	8.3%
64418 - Insurance - Surety Bond	2,800	2,800	-	0.0%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64419 - Insurance - Cyber Liability	600	600	-	0.0%
64.4 - Insurance Total	5,000	5,100	100	2.0%
1200 - Finance Administration Total	875,400	756,000	(119,400)	-13.6%
1300 - Operations Administration				
61.0 - Personnel Services				
61110 - Regular Pay	274,400	288,800	14,400	5.2%
61120 - Paid Time Off	10,600	11,200	600	5.7%
61400 - Education Assistance	4,000	4,000	-	0.0%
61410 - Wellness Program	1,000	1,000	-	0.0%
61705 - Management Leave	8,000	8,400	400	5.0%
61815 - Auto Allowance	12,000	12,000	-	0.0%
61816 - Cell Phone	2,500	2,600	100	4.0%
61822 - PERS Employer Classic	13,100	14,800	1,700	13.0%
61824 - OPEB Expense	9,300	10,700	1,400	15.1%
61825 - Medicare	4,200	4,700	500	11.9%
61827 - PERS - 1959 Survivor Benefit	100	200	100	100.0%
61828 - PERS Employer PEPR	8,200	9,100	900	11.0%
61829 - PERS Unfunded Liability Payment	79,400	6,500	(72,900)	-91.8%
61831 - Health Insurance	49,600	52,500	2,900	5.8%
61832 - Health Insurance - Retired	1,000	1,000	-	0.0%
61833 - Long-Term Disability	1,400	1,800	400	28.6%
61834 - Unemployment	700	700	-	0.0%
61836 - Life Insurance	700	700	-	0.0%
61837 - Insurance - Workers Compensation	1,200	1,200	-	0.0%
61.0 - Personnel Services Total	481,400	431,900	(49,500)	-10.3%
62.0 - Supplies				
62100 - Office Supplies & Materials	1,200	1,200	-	0.0%
62230 - Rolling Stock Supplies	1,300	1,300	-	0.0%
62330 - Fuel	13,000	13,000	-	0.0%
62800 - Special Dept Supplies	2,000	2,000	-	0.0%
62810 - Software/License Renewals	4,000	4,000	-	0.0%
62840 - Safety Supplies	1,000	1,000	-	0.0%
62.0 - Supplies Total	22,500	22,500	-	0.0%
63.0 - Contractual Services				
63410 - Vehicle Maintenance	1,500	1,500	-	0.0%
63430 - Equipment Maintenance	2,500	2,500	-	0.0%
63540 - Consulting Engineer	5,000	5,000	-	0.0%
63598 - FSA Service Fees	100	100	-	0.0%
63599 - EAP Service Fee	200	200	-	0.0%
63.0 - Contractual Services Total	9,300	9,300	-	0.0%
63.2 - Utilities				
63116 - Cell Phones	1,000	1,000	-	0.0%
63126 - Exchange Hosting Services	300	300	-	0.0%
63150 - Overnight Shipments	1,000	1,000	-	0.0%
63.2 - Utilities Total	2,300	2,300	-	0.0%
64.0 - Other Expenses				
64200 - Conferences/Meetings	11,000	11,000	-	0.0%
64240 - Employee Recognition	1,500	1,500	-	0.0%
64250 - Training	4,000	4,000	-	0.0%
64310 - Association Memberships	2,500	2,500	-	0.0%
64320 - Publications & Trade Journals	500	500	-	0.0%
64.0 - Other Expenses Total	19,500	19,500	-	0.0%
64.4 - Insurance				
64411 - Insurance - Commercial Auto	200	200	-	0.0%
64412 - Insurance - Crime	300	300	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	800	900	100	12.5%
64419 - Insurance - Cyber Liability	400	400	-	0.0%
64.4 - Insurance Total	1,700	1,800	100	5.9%
1300 - Operations Administration Total	536,700	487,300	(49,400)	-9.2%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
105 - Administration Fund Total	2,805,800	2,519,600	(286,200)	-10.2%
106 - AB939 Fund				
2100 - Resource Recovery				
61.0 - Personnel Services				
61110 - Regular Pay	569,900	593,400	23,500	4.1%
61120 - Paid Time Off	21,400	22,200	800	3.7%
61130 - Safety Awards	1,000	1,000	-	0.0%
61300 - Overtime - Regular	10,900	11,100	200	1.8%
61400 - Education Assistance	12,000	12,000	-	0.0%
61410 - Wellness Program	3,000	3,000	-	0.0%
61700 - Flexible Leave	12,500	12,800	300	2.4%
61705 - Management Leave	3,600	3,900	300	8.3%
61815 - Auto Allowance	6,000	6,000	-	0.0%
61816 - Cell Phone	2,500	3,000	500	20.0%
61822 - PERS Employer Classic	41,400	47,000	5,600	13.5%
61824 - OPEB Expense	19,700	21,300	1,600	8.1%
61825 - Medicare	8,800	9,400	600	6.8%
61826 - FICA	1,000	1,100	100	10.0%
61827 - PERS - 1959 Survivor Benefit	300	400	100	33.3%
61828 - PERS Employer PEPR	4,300	6,000	1,700	39.5%
61829 - PERS Unfunded Liability Payment	158,600	13,000	(145,600)	-91.8%
61831 - Health Insurance	151,300	136,100	(15,200)	-10.0%
61832 - Health Insurance - Retired	2,000	2,000	-	0.0%
61833 - Long-Term Disability	3,000	3,700	700	23.3%
61834 - Unemployment	2,300	2,100	(200)	-8.7%
61836 - Life Insurance	1,400	1,400	-	0.0%
61837 - Insurance - Workers Compensation	2,800	2,800	-	0.0%
61.0 - Personnel Services Total	1,039,700	914,700	(125,000)	-12.0%
62.0 - Supplies				
62100 - Office Supplies & Materials	2,600	2,600	-	0.0%
62230 - Rolling Stock Supplies	890	800	(90)	-10.1%
62330 - Fuel	1,510	1,500	(10)	-0.7%
62800 - Special Dept Supplies	1,800	1,800	-	0.0%
62802 - MoCo Clean Up Vouchers	2,500	5,000	2,500	100.0%
62810 - Software/License Renewals	2,000	2,000	-	0.0%
62910 - Minor Capital Outlay	1,500	1,500	-	0.0%
62915 - Minor Computer Equipment	-	2,500	2,500	N/A
62.0 - Supplies Total	12,800	17,700	4,900	38.3%
63.0 - Contractual Services				
63410 - Vehicle Maintenance	500	500	-	0.0%
63430 - Equipment Maintenance	500	500	-	0.0%
63590 - Other Professional Services	500	-	(500)	-100.0%
63598 - FSA Service Fees	200	200	-	0.0%
63599 - EAP Service Fee	600	600	-	0.0%
63.0 - Contractual Services Total	2,300	1,800	(500)	-21.7%
63.2 - Utilities				
63126 - Exchange Hosting Services	800	800	-	0.0%
63.2 - Utilities Total	800	800	-	0.0%
64.0 - Other Expenses				
64200 - Conferences/Meetings	6,700	8,000	1,300	19.4%
64250 - Training	1,500	1,500	-	0.0%
64310 - Association Memberships	400	600	200	50.0%
64320 - Publications & Trade Journals	500	400	(100)	-20.0%
64.0 - Other Expenses Total	9,100	10,500	1,400	15.4%
64.4 - Insurance				
64411 - Insurance - Commercial Auto	400	400	-	0.0%
64412 - Insurance - Crime	700	800	100	14.3%
64415 - Insurance - Public Officials and Employment Liabil	2,300	2,500	200	8.7%
64419 - Insurance - Cyber Liability	1,100	1,200	100	9.1%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64.4 - Insurance Total	4,500	4,900	400	8.9%
2100 - Resource Recovery Total	1,069,200	950,400	(118,800)	-11.1%
2150 - Marketing				
63.0 - Contractual Services				
63711 - Media Campaign	65,000	65,000	-	0.0%
63722 - Community Events	10,000	10,000	-	0.0%
63.0 - Contractual Services Total	75,000	75,000	-	0.0%
2150 - Marketing Total	75,000	75,000	-	0.0%
2200 - Public Education				
62.0 - Supplies				
62800 - Special Dept Supplies	30,000	30,000	-	0.0%
62.0 - Supplies Total	30,000	30,000	-	0.0%
63.0 - Contractual Services				
63600 - Other Contractual Services	20,000	20,000	-	0.0%
63711 - Media Campaign	25,000	25,000	-	0.0%
63719 - School Assembly Program	53,500	50,000	(3,500)	-6.5%
63720 - Watershed Litter & Recycling Education	30,000	30,000	-	0.0%
63750 - Public Outreach	30,000	30,000	-	0.0%
63.0 - Contractual Services Total	158,500	155,000	(3,500)	-2.2%
64.0 - Other Expenses				
63715 - Give Aways	20,000	20,000	-	0.0%
63721 - Wally Waste Not Award	20,000	22,000	2,000	10.0%
64.0 - Other Expenses Total	40,000	42,000	2,000	5.0%
2200 - Public Education Total	228,500	227,000	(1,500)	-0.7%
2300 - Household Hazardous Waste				
61.0 - Personnel Services				
61110 - Regular Pay	292,300	293,500	1,200	0.4%
61120 - Paid Time Off	11,300	11,300	-	0.0%
61130 - Safety Awards	800	800	-	0.0%
61300 - Overtime - Regular	7,500	7,400	(100)	-1.3%
61400 - Education Assistance	8,000	8,000	-	0.0%
61410 - Wellness Program	2,000	2,000	-	0.0%
61700 - Flexible Leave	8,500	8,500	-	0.0%
61816 - Cell Phone	700	700	-	0.0%
61822 - PERS Employer Classic	24,600	27,100	2,500	10.2%
61824 - OPEB Expense	9,900	10,800	900	9.1%
61825 - Medicare	4,600	4,700	100	2.2%
61827 - PERS - 1959 Survivor Benefit	200	300	100	50.0%
61829 - PERS Unfunded Liability Payment	83,900	6,600	(77,300)	-92.1%
61831 - Health Insurance	105,800	102,200	(3,600)	-3.4%
61833 - Long-Term Disability	1,500	1,900	400	26.7%
61834 - Unemployment	1,400	1,300	(100)	-7.1%
61836 - Life Insurance	800	800	-	0.0%
61837 - Insurance - Workers Compensation	29,200	28,000	(1,200)	-4.1%
61.0 - Personnel Services Total	593,000	515,900	(77,100)	-13.0%
62.0 - Supplies				
62100 - Office Supplies & Materials	1,900	1,900	-	0.0%
62230 - Rolling Stock Supplies	2,100	1,500	(600)	-28.6%
62330 - Fuel	5,600	4,800	(800)	-14.3%
62510 - Uniforms	1,000	1,000	-	0.0%
62800 - Special Dept Supplies	4,000	4,000	-	0.0%
62801 - Graffiti Removal Supplies	2,000	1,000	(1,000)	-50.0%
62810 - Software/License Renewals	200	200	-	0.0%
62840 - Safety Supplies	7,500	7,500	-	0.0%
62910 - Minor Capital Outlay	4,800	3,000	(1,800)	-37.5%
62.0 - Supplies Total	29,100	24,900	(4,200)	-14.4%
63.0 - Contractual Services				
63416 - Building Alarm Service	700	700	-	0.0%
63430 - Equipment Maintenance	7,500	8,500	1,000	13.3%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
63522 - HR Investigations, Testing	1,200	1,200	-	0.0%
63592 - Facility Maintenance	2,000	2,000	-	0.0%
63598 - FSA Service Fees	100	300	200	200.0%
63599 - EAP Service Fee	400	400	-	0.0%
63613 - Contract Labor	2,300	-	(2,300)	-100.0%
63652 - E-Waste Hauling	10,000	50,000	40,000	400.0%
63673 - Paradigm Support	4,500	4,800	300	6.7%
<b>63.0 - Contractual Services Total</b>	<b>28,700</b>	<b>67,900</b>	<b>39,200</b>	<b>136.6%</b>
<b>63.2 - Utilities</b>				
63120 - Telephone	3,800	4,000	200	5.3%
63126 - Exchange Hosting Services	200	300	100	50.0%
63230 - Gas & Electricity	18,400	18,400	-	0.0%
<b>63.2 - Utilities Total</b>	<b>22,400</b>	<b>22,700</b>	<b>300</b>	<b>1.3%</b>
<b>64.0 - Other Expenses</b>				
64200 - Conferences/Meetings	3,500	2,500	(1,000)	-28.6%
64250 - Training	1,500	1,000	(500)	-33.3%
64310 - Association Memberships	100	100	-	0.0%
<b>64.0 - Other Expenses Total</b>	<b>5,100</b>	<b>3,600</b>	<b>(1,500)</b>	<b>-29.4%</b>
<b>64.4 - Insurance</b>				
64411 - Insurance - Commercial Auto	300	300	-	0.0%
64412 - Insurance - Crime	500	500	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	1,500	1,700	200	13.3%
64419 - Insurance - Cyber Liability	700	800	100	14.3%
<b>64.4 - Insurance Total</b>	<b>3,000</b>	<b>3,300</b>	<b>300</b>	<b>10.0%</b>
<b>64.5 - Hazardous Waste</b>				
63651 - HHW Hauling & Disposal	160,000	180,000	20,000	12.5%
63653 - ABOP Disposal	5,000	2,500	(2,500)	-50.0%
63654 - Freon Removal	2,500	2,000	(500)	-20.0%
63655 - HHW Disposal Supplies	35,600	35,000	(600)	-1.7%
<b>64.5 - Hazardous Waste Total</b>	<b>203,100</b>	<b>219,500</b>	<b>16,400</b>	<b>8.1%</b>
<b>64.9 - Taxes and Permits</b>				
64905 - Mo.Co. LEA Fees	1,800	1,800	-	0.0%
<b>64.9 - Taxes and Permits Total</b>	<b>1,800</b>	<b>1,800</b>	<b>-</b>	<b>0.0%</b>
<b>2300 - Household Hazardous Waste Total</b>	<b>886,200</b>	<b>859,600</b>	<b>(26,600)</b>	<b>-3.0%</b>
<b>3630 - JR Recycling Operations</b>				
<b>61.0 - Personnel Services</b>				
61110 - Regular Pay	85,100	92,200	7,100	8.3%
61120 - Paid Time Off	3,300	3,600	300	9.1%
61130 - Safety Awards	400	200	(200)	-50.0%
61300 - Overtime - Regular	12,900	13,900	1,000	7.8%
61400 - Education Assistance	4,000	4,000	-	0.0%
61410 - Wellness Program	1,000	1,000	-	0.0%
61700 - Flexible Leave	2,500	2,700	200	8.0%
61816 - Cell Phone	-	300	300	N/A
61824 - OPEB Expense	2,900	3,400	500	17.2%
61825 - Medicare	1,500	1,700	200	13.3%
61827 - PERS - 1959 Survivor Benefit	-	200	200	N/A
61828 - PERS Employer PEPR	5,900	6,500	600	10.2%
61829 - PERS Unfunded Liability Payment	24,300	2,100	(22,200)	-91.4%
61831 - Health Insurance	38,800	17,300	(21,500)	-55.4%
61833 - Long-Term Disability	500	700	200	40.0%
61834 - Unemployment	700	700	-	0.0%
61836 - Life Insurance	300	300	-	0.0%
61837 - Insurance - Workers Compensation	9,200	9,500	300	3.3%
<b>61.0 - Personnel Services Total</b>	<b>193,300</b>	<b>160,300</b>	<b>(33,000)</b>	<b>-17.1%</b>
<b>63.0 - Contractual Services</b>				
63599 - EAP Service Fee	200	200	-	0.0%
<b>63.0 - Contractual Services Total</b>	<b>200</b>	<b>200</b>	<b>-</b>	<b>0.0%</b>
<b>64.4 - Insurance</b>				

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64412 - Insurance - Crime	300	300	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	800	900	100	12.5%
64419 - Insurance - Cyber Liability	400	400	-	0.0%
64.4 - Insurance Total	1,500	1,600	100	6.7%
3630 - JR Recycling Operations Total	195,000	162,100	(32,900)	-16.9%
3730 - SS Recycling Operations				
61.0 - Personnel Services				
61110 - Regular Pay	324,600	301,100	(23,500)	-7.2%
61120 - Paid Time Off	12,500	11,600	(900)	-7.2%
61130 - Safety Awards	1,200	1,300	100	8.3%
61300 - Overtime - Regular	49,200	45,200	(4,000)	-8.1%
61400 - Education Assistance	14,000	12,000	(2,000)	-14.3%
61410 - Wellness Program	3,500	3,000	(500)	-14.3%
61700 - Flexible Leave	9,400	8,700	(700)	-7.4%
61822 - PERS Employer Classic	13,500	15,400	1,900	14.1%
61824 - OPEB Expense	11,000	11,100	100	0.9%
61825 - Medicare	5,600	5,400	(200)	-3.6%
61827 - PERS - 1959 Survivor Benefit	-	500	500	N/A
61828 - PERS Employer PEPRA	11,300	9,500	(1,800)	-15.9%
61829 - PERS Unfunded Liability Payment	92,900	6,800	(86,100)	-92.7%
61831 - Health Insurance	113,400	88,500	(24,900)	-22.0%
61833 - Long-Term Disability	1,900	2,200	300	15.8%
61834 - Unemployment	2,500	1,900	(600)	-24.0%
61836 - Life Insurance	1,000	800	(200)	-20.0%
61837 - Insurance - Workers Compensation	35,100	31,000	(4,100)	-11.7%
61.0 - Personnel Services Total	702,600	556,000	(146,600)	-20.9%
62.0 - Supplies				
62800 - Special Dept Supplies	2,600	2,500	(100)	-3.8%
62840 - Safety Supplies	2,500	2,500	-	0.0%
62.0 - Supplies Total	5,100	5,000	(100)	-2.0%
63.0 - Contractual Services				
63599 - EAP Service Fee	600	600	-	0.0%
63613 - Contract Labor	40,000	40,000	-	0.0%
63.0 - Contractual Services Total	40,600	40,600	-	0.0%
63.1 - Operating Contracts				
63636 - Diversion Assistance Fee-SS	94,500	94,500	-	0.0%
63.1 - Operating Contracts Total	94,500	94,500	-	0.0%
64.4 - Insurance				
64412 - Insurance - Crime	800	900	100	12.5%
64415 - Insurance - Public Officials and Employment Liabil	2,600	2,900	300	11.5%
64419 - Insurance - Cyber Liability	1,200	1,300	100	8.3%
64.4 - Insurance Total	4,600	5,100	500	10.9%
64.9 - Taxes and Permits				
63905 - Fees & Permits	3,700	3,800	100	2.7%
64.9 - Taxes and Permits Total	3,700	3,800	100	2.7%
3730 - SS Recycling Operations Total	851,100	705,000	(146,100)	-17.2%
4530 - JC Recycling Operations				
61.0 - Personnel Services				
61110 - Regular Pay	161,300	178,700	17,400	10.8%
61120 - Paid Time Off	6,300	6,900	600	9.5%
61130 - Safety Awards	800	700	(100)	-12.5%
61300 - Overtime - Regular	24,400	26,900	2,500	10.2%
61400 - Education Assistance	8,000	8,000	-	0.0%
61410 - Wellness Program	2,000	2,000	-	0.0%
61700 - Flexible Leave	4,700	5,200	500	10.6%
61824 - OPEB Expense	5,500	6,600	1,100	20.0%
61825 - Medicare	2,800	3,200	400	14.3%
61827 - PERS - 1959 Survivor Benefit	100	300	200	200.0%
61828 - PERS Employer PEPRA	11,100	12,500	1,400	12.6%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61829 - PERS Unfunded Liability Payment	46,900	4,100	(42,800)	-91.3%
61831 - Health Insurance	64,100	78,900	14,800	23.1%
61833 - Long-Term Disability	1,000	1,300	300	30.0%
61834 - Unemployment	1,400	1,300	(100)	-7.1%
61836 - Life Insurance	500	500	-	0.0%
61837 - Insurance - Workers Compensation	21,700	18,400	(3,300)	-15.2%
61.0 - Personnel Services Total	362,600	355,500	(7,100)	-2.0%
62.0 - Supplies				
62290 - Other Repair & Maintenance Supplies	4,000	4,000	-	0.0%
62335 - Biodiesel Fuel	25,000	32,000	7,000	28.0%
62800 - Special Dept Supplies	7,500	7,500	-	0.0%
62850 - Small Tools	7,500	800	(6,700)	-89.3%
62.0 - Supplies Total	44,000	44,300	300	0.7%
63.0 - Contractual Services				
63410 - Vehicle Maintenance	2,000	2,500	500	25.0%
63430 - Equipment Maintenance	5,000	5,000	-	0.0%
63440 - Equipment Rental	3,000	-	(3,000)	-100.0%
63592 - Facility Maintenance	3,000	1,000	(2,000)	-66.7%
63599 - EAP Service Fee	300	300	-	0.0%
63613 - Contract Labor	4,500	9,500	5,000	111.1%
63960 - Contingencies	10,000	10,000	-	0.0%
63.0 - Contractual Services Total	27,800	28,300	500	1.8%
63.2 - Utilities				
63116 - Cell Phones	800	-	(800)	-100.0%
63.2 - Utilities Total	800	-	(800)	-100.0%
64.4 - Insurance				
64412 - Insurance - Crime	400	400	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	1,200	1,300	100	8.3%
64419 - Insurance - Cyber Liability	600	600	-	0.0%
64.4 - Insurance Total	2,200	2,300	100	4.5%
4530 - JC Recycling Operations Total	437,400	430,400	(7,000)	-1.6%
106 - AB939 Fund Total	3,742,400	3,409,500	(332,900)	-8.9%
107 - Recycling Fund				
2400 - C & D Diversion				
63.1 - Operating Contracts				
63630 - C&D Recycling (ST Goal)	150,000	150,000	-	0.0%
63.1 - Operating Contracts Total	150,000	150,000	-	0.0%
2400 - C & D Diversion Total	150,000	150,000	-	0.0%
2500 - Organics Diversion				
61.0 - Personnel Services				
61110 - Regular Pay	92,200	87,600	(4,600)	-5.0%
61120 - Paid Time Off	-	3,400	3,400	N/A
61130 - Safety Awards	-	300	300	N/A
61300 - Overtime - Regular	-	13,200	13,200	N/A
61400 - Education Assistance	-	4,000	4,000	N/A
61410 - Wellness Program	-	1,000	1,000	N/A
61700 - Flexible Leave	-	2,600	2,600	N/A
61824 - OPEB Expense	-	3,300	3,300	N/A
61825 - Medicare	-	1,600	1,600	N/A
61827 - PERS - 1959 Survivor Benefit	-	200	200	N/A
61828 - PERS Employer PEPRA	-	6,200	6,200	N/A
61829 - PERS Unfunded Liability Payment	-	2,000	2,000	N/A
61831 - Health Insurance	-	69,300	69,300	N/A
61833 - Long-Term Disability	-	700	700	N/A
61834 - Unemployment	-	700	700	N/A
61836 - Life Insurance	-	300	300	N/A
61837 - Insurance - Workers Compensation	-	9,100	9,100	N/A
61.0 - Personnel Services Total	92,200	205,500	113,300	122.9%
63.1 - Operating Contracts				

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
63628 - Greenwaste Processing @ JC	945,700	1,102,000	156,300	16.5%
63.1 - Operating Contracts Total	945,700	1,102,000	156,300	16.5%
2500 - Organics Diversion Total	1,037,900	1,307,500	269,600	26.0%
2600 - Diversion Services				
63.0 - Contractual Services				
63624 - Tires Diversion Fees	10,000	10,000	-	0.0%
63.0 - Contractual Services Total	10,000	10,000	-	0.0%
2600 - Diversion Services Total	10,000	10,000	-	0.0%
107 - Recycling Fund Total	1,197,900	1,467,500	269,600	22.5%
131 - Crazy Horse Closure Fund				
5300 - Crazy Horse Postclosure Maintenance				
61.0 - Personnel Services				
61110 - Regular Pay	33,300	45,500	12,200	36.6%
61300 - Overtime - Regular	1,600	2,400	800	50.0%
61400 - Education Assistance	-	2,000	2,000	N/A
61410 - Wellness Program	-	500	500	N/A
61822 - PERS Employer Classic	1,200	4,200	3,000	250.0%
61824 - OPEB Expense	-	900	900	N/A
61825 - Medicare	600	200	(400)	-66.7%
61828 - PERS Employer PEPPRA	1,400	-	(1,400)	-100.0%
61829 - PERS Unfunded Liability Payment	-	1,600	1,600	N/A
61831 - Health Insurance	8,600	9,000	400	4.7%
61833 - Long-Term Disability	200	100	(100)	-50.0%
61834 - Unemployment	200	200	-	0.0%
61836 - Life Insurance	100	200	100	100.0%
61837 - Insurance - Workers Compensation	3,400	4,400	1,000	29.4%
61.0 - Personnel Services Total	50,600	71,200	20,600	40.7%
62.0 - Supplies				
62290 - Other Repair & Maintenance Supplies	15,000	25,000	10,000	66.7%
62810 - Software/License Renewals	100	100	-	0.0%
62.0 - Supplies Total	15,100	25,100	10,000	66.2%
63.0 - Contractual Services				
63440 - Equipment Rental	5,000	5,500	500	10.0%
63540 - Consulting Engineer	10,800	10,000	(800)	-7.4%
63542 - Eng. Services - Surveying	7,000	7,000	-	0.0%
63544 - Eng. Services - Leachate	18,600	18,600	-	0.0%
63545 - Eng. Services - GW Monitoring	62,000	62,000	-	0.0%
63548 - Eng. Services - LFG System	64,800	64,800	-	0.0%
63549 - Eng Services - LFG Surface Monitoring	7,600	7,600	-	0.0%
63551 - GHG Monitoring (AB32)	11,000	11,000	-	0.0%
63553 - Eng. Services - GW Cap - Non Routine	3,000	3,000	-	0.0%
63554 - Eng. Services - Leachate - Non Routine	6,000	6,000	-	0.0%
63555 - Eng. Services - GW Monitoring - Non Routine	4,000	4,000	-	0.0%
63558 - Eng. Services - LFG System - Non Routine	39,900	40,000	100	0.3%
63561 - Eng. Services - Flare Remote Monitoring	4,200	4,200	-	0.0%
63592 - Facility Maintenance	44,500	45,000	500	1.1%
63613 - Contract Labor	8,500	8,500	-	0.0%
63812 - Lab Water Analysis	31,500	32,000	500	1.6%
63817 - NPDES - Permitting	3,500	5,000	1,500	42.9%
63818 - Lab Water Analysis - 5 year	13,500	15,000	1,500	11.1%
63.0 - Contractual Services Total	345,400	349,200	3,800	1.1%
63.2 - Utilities				
63230 - Gas & Electricity	34,000	20,000	(14,000)	-41.2%
63.2 - Utilities Total	34,000	20,000	(14,000)	-41.2%
64.0 - Other Expenses				
64904 - Property Taxes	2,000	2,000	-	0.0%
64905 - Mo.Co. LEA Fees	5,900	5,900	-	0.0%
64.0 - Other Expenses Total	7,900	7,900	-	0.0%
64.4 - Insurance				



**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64413 - Insurance - Environmental Impairment Liability	10,400	11,400	1,000	9.6%
64414 - Insurance - General Liability	18,700	20,600	1,900	10.2%
64416 - Insurance - Property Damage	3,300	3,700	400	12.1%
64417 - Insurance - Excess Liability	9,700	10,700	1,000	10.3%
64422 - Insurance - Earthquake	1,500	1,600	100	6.7%
<b>64.4 - Insurance Total</b>	<b>43,600</b>	<b>48,000</b>	<b>4,400</b>	<b>10.1%</b>
<b>64.9 - Taxes and Permits</b>				
64920 - MBUAPCD-Air Board Fees	20,000	20,000	-	0.0%
64925 - SWRCB Fees	30,000	30,000	-	0.0%
<b>64.9 - Taxes and Permits Total</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>	<b>0.0%</b>
<b>5300 - Crazy Horse Postclosure Maintenance Total</b>	<b>546,600</b>	<b>571,400</b>	<b>24,800</b>	<b>4.5%</b>
<b>131 - Crazy Horse Closure Fund Total</b>	<b>546,600</b>	<b>571,400</b>	<b>24,800</b>	<b>4.5%</b>
<b>141 - Lewis Road Closure Fund</b>				
<b>5400 - Lewis Road Postclosure Maintenance</b>				
<b>61.0 - Personnel Services</b>				
61110 - Regular Pay	26,500	21,100	(5,400)	-20.4%
61300 - Overtime - Regular	1,100	600	(500)	-45.5%
61822 - PERS Employer Classic	700	2,000	1,300	185.7%
61825 - Medicare	500	100	(400)	-80.0%
61828 - PERS Employer PEPPA	1,400	-	(1,400)	-100.0%
61831 - Health Insurance	6,500	4,300	(2,200)	-33.8%
61833 - Long-Term Disability	200	100	(100)	-50.0%
61834 - Unemployment	200	100	(100)	-50.0%
61836 - Life Insurance	100	100	-	0.0%
61837 - Insurance - Workers Compensation	2,700	2,100	(600)	-22.2%
<b>61.0 - Personnel Services Total</b>	<b>39,900</b>	<b>30,500</b>	<b>(9,400)</b>	<b>-23.6%</b>
<b>62.0 - Supplies</b>				
62290 - Other Repair & Maintenance Supplies	6,000	6,000	-	0.0%
62810 - Software/License Renewals	100	100	-	0.0%
<b>62.0 - Supplies Total</b>	<b>6,100</b>	<b>6,100</b>	<b>-</b>	<b>0.0%</b>
<b>63.0 - Contractual Services</b>				
63430 - Equipment Maintenance	1,500	1,500	-	0.0%
63542 - Eng. Services - Surveying	5,000	5,000	-	0.0%
63545 - Eng. Services - GW Monitoring	13,500	13,500	-	0.0%
63548 - Eng. Services - LFG System	50,400	50,400	-	0.0%
63551 - GHG Monitoring (AB32)	5,000	5,000	-	0.0%
63555 - Eng. Services - GW Monitoring - Non Routine	4,000	4,000	-	0.0%
63558 - Eng. Services - LFG System - Non Routine	15,000	15,000	-	0.0%
63561 - Eng. Services - Flare Remote Monitoring	4,200	4,200	-	0.0%
63613 - Contract Labor	1,500	1,500	-	0.0%
63615 - Hauling Services	600	600	-	0.0%
63812 - Lab Water Analysis	5,000	5,000	-	0.0%
63815 - Site Grading	2,000	2,000	-	0.0%
63817 - NPDES - Permitting	100	100	-	0.0%
63960 - Contingencies	5,000	5,000	-	0.0%
<b>63.0 - Contractual Services Total</b>	<b>112,800</b>	<b>112,800</b>	<b>-</b>	<b>0.0%</b>
<b>63.2 - Utilities</b>				
63230 - Gas & Electricity	5,600	5,600	-	0.0%
<b>63.2 - Utilities Total</b>	<b>5,600</b>	<b>5,600</b>	<b>-</b>	<b>0.0%</b>
<b>63.3 - Building Rent</b>				
63440 - Equipment Rental	1,500	1,500	-	0.0%
<b>63.3 - Building Rent Total</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>0.0%</b>
<b>64.4 - Insurance</b>				
64413 - Insurance - Environmental Impairment Liability	8,100	8,900	800	9.9%
64414 - Insurance - General Liability	14,500	16,000	1,500	10.3%
64416 - Insurance - Property Damage	1,000	1,100	100	10.0%
64417 - Insurance - Excess Liability	7,500	8,300	800	10.7%
64422 - Insurance - Earthquake	400	500	100	25.0%
<b>64.4 - Insurance Total</b>	<b>31,500</b>	<b>34,800</b>	<b>3,300</b>	<b>10.5%</b>

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64.9 - Taxes and Permits				
64904 - Property Taxes	2,800	2,800	-	0.0%
64905 - Mo.Co. LEA Fees	3,200	3,200	-	0.0%
64920 - MBUAPCD-Air Board Fees	10,000	10,000	-	0.0%
64925 - SWRCB Fees	30,000	30,000	-	0.0%
64.9 - Taxes and Permits Total	46,000	46,000	-	0.0%
5400 - Lewis Road Postclosure Maintenance Total	243,400	237,300	(6,100)	-2.5%
141 - Lewis Road Closure Fund Total	243,400	237,300	(6,100)	-2.5%
150 - Johnson Cyn Project Fund				
4500 - JC Landfill Operations				
61.0 - Personnel Services				
61110 - Regular Pay	429,300	501,200	71,900	16.7%
61120 - Paid Time Off	19,600	22,600	3,000	15.3%
61130 - Safety Awards	1,400	1,200	(200)	-14.3%
61300 - Overtime - Regular	48,000	58,700	10,700	22.3%
61400 - Education Assistance	14,000	16,000	2,000	14.3%
61410 - Wellness Program	3,500	4,000	500	14.3%
61700 - Flexible Leave	14,700	16,900	2,200	15.0%
61816 - Cell Phone	900	1,100	200	22.2%
61822 - PERS Employer Classic	13,400	15,900	2,500	18.7%
61824 - OPEB Expense	16,100	18,500	2,400	14.9%
61825 - Medicare	7,200	8,100	900	12.5%
61827 - PERS - 1959 Survivor Benefit	400	500	100	25.0%
61828 - PERS Employer PEPR	18,600	23,000	4,400	23.7%
61829 - PERS Unfunded Liability Payment	137,100	13,200	(123,900)	-90.4%
61831 - Health Insurance	120,800	146,400	25,600	21.2%
61833 - Long-Term Disability	2,400	3,200	800	33.3%
61834 - Unemployment	2,200	2,200	-	0.0%
61836 - Life Insurance	1,100	1,200	100	9.1%
61837 - Insurance - Workers Compensation	45,200	50,600	5,400	11.9%
61.0 - Personnel Services Total	895,900	904,500	8,600	1.0%
62.0 - Supplies				
62100 - Office Supplies & Materials	3,300	3,300	-	0.0%
62140 - Janitorial Supplies	2,000	2,000	-	0.0%
62230 - Vehicle Supplies	2,500	5,000	2,500	100.0%
62290 - Other Repair & Maintenance Supplies	10,000	5,000	(5,000)	-50.0%
62330 - Fuel	35,000	15,000	(20,000)	-57.1%
62335 - Biodiesel Fuel	194,000	195,000	1,000	0.5%
62510 - Uniforms	5,200	3,000	(2,200)	-42.3%
62800 - Special Dept Supplies	64,200	64,200	-	0.0%
62810 - Software/License Renewals	4,500	4,500	-	0.0%
62840 - Safety Supplies	7,700	7,500	(200)	-2.6%
62850 - Small Tools	7,500	2,500	(5,000)	-66.7%
62910 - Minor Capital Outlay	35,000	35,000	-	0.0%
62.0 - Supplies Total	370,900	342,000	(28,900)	-7.8%
63.0 - Contractual Services				
63250 - Exterminator Service	1,000	1,000	-	0.0%
63410 - Vehicle Maintenance	25,000	20,000	(5,000)	-20.0%
63416 - Building Alarm Service	2,100	2,000	(100)	-4.8%
63430 - Equipment Maintenance	300,000	325,000	25,000	8.3%
63440 - Equipment Rental	25,000	30,000	5,000	20.0%
63520 - Recruitment Services	1,900	1,900	-	0.0%
63522 - HR Investigations, Testing	1,000	1,000	-	0.0%
63540 - Consulting Engineer	10,000	10,000	-	0.0%
63542 - Eng. Services - Surveying	19,400	15,000	(4,400)	-22.7%
63543 - Aerial Topography	8,500	8,500	-	0.0%
63560 - Custodial Service	8,800	8,500	(300)	-3.4%
63592 - Facility Maintenance	40,000	40,000	-	0.0%
63593 - Landscape Maintenance	7,300	7,500	200	2.7%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
63594 - Credit Card Fees	4,000	4,000	-	0.0%
63597 - Litter Abatement	73,000	73,000	-	0.0%
63598 - FSA Service Fees	100	300	200	200.0%
63599 - EAP Service Fee	700	700	-	0.0%
63604 - Courier Service	2,200	2,200	-	0.0%
63605 - Mo.Co. Litter Abatement Program	50,000	100,000	50,000	100.0%
63613 - Contract Labor	71,900	155,500	83,600	116.3%
63615 - Hauling Services	2,000	2,000	-	0.0%
63673 - Paradigm Support	4,500	4,500	-	0.0%
63959 - Scale Maintenance & Repair	7,500	7,500	-	0.0%
63960 - Contingencies	17,800	15,000	(2,800)	-15.7%
<b>63.0 - Contractual Services Total</b>	<b>683,700</b>	<b>835,100</b>	<b>151,400</b>	<b>22.1%</b>
63.1 - Operating Contracts				
63850 - Gonzales Host Fees	250,000	250,000	-	0.0%
<b>63.1 - Operating Contracts Total</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>0.0%</b>
63.2 - Utilities				
63125 - Internet Services	800	800	-	0.0%
63126 - Exchange Hosting Services	200	200	-	0.0%
63210 - Water	12,300	7,500	(4,800)	-39.0%
63230 - Gas & Electricity	300	300	-	0.0%
63240 - Portable Toilet	10,000	10,000	-	0.0%
<b>63.2 - Utilities Total</b>	<b>23,600</b>	<b>18,800</b>	<b>(4,800)</b>	<b>-20.3%</b>
64.0 - Other Expenses				
64250 - Training	1,300	1,500	200	15.4%
<b>64.0 - Other Expenses Total</b>	<b>1,300</b>	<b>1,500</b>	<b>200</b>	<b>15.4%</b>
64.4 - Insurance				
64411 - Insurance - Commercial Auto	12,100	13,300	1,200	9.9%
64412 - Insurance - Crime	900	1,000	100	11.1%
64413 - Insurance - Environmental Impairment Liability	10,600	11,700	1,100	10.4%
64414 - Insurance - General Liability	19,100	21,000	1,900	9.9%
64415 - Insurance - Public Officials and Employment Liabil	3,000	3,300	300	10.0%
64416 - Insurance - Property Damage	1,400	1,500	100	7.1%
64417 - Insurance - Excess Liability	9,900	10,800	900	9.1%
64419 - Insurance - Cyber Liability	1,400	1,500	100	7.1%
64420 - Insurance - Deductible	2,500	2,500	-	0.0%
64422 - Insurance - Earthquake	600	700	100	16.7%
<b>64.4 - Insurance Total</b>	<b>61,500</b>	<b>67,300</b>	<b>5,800</b>	<b>9.4%</b>
64.9 - Taxes and Permits				
64904 - Property Taxes	23,900	21,700	(2,200)	-9.2%
64905 - Mo.Co. LEA Fees	38,400	34,900	(3,500)	-9.1%
64906 - Mo.Co. Regional Fees	130,000	112,800	(17,200)	-13.2%
64910 - SBOE - CIWMB Fees	375,000	285,000	(90,000)	-24.0%
64920 - MBUAPCD-Air Board Fees	18,100	14,500	(3,600)	-19.9%
64925 - SWRCB Fees	30,000	22,200	(7,800)	-26.0%
64930 - CA-Discharge Fees	-	2,100	2,100	N/A
64943 - Fees and Permits	4,000	3,700	(300)	-7.5%
<b>64.9 - Taxes and Permits Total</b>	<b>619,400</b>	<b>496,900</b>	<b>(122,500)</b>	<b>-19.8%</b>
<b>4500 - JC Landfill Operations Total</b>	<b>2,906,300</b>	<b>2,916,100</b>	<b>9,800</b>	<b>0.3%</b>
5500 - Johnson Canyon ECS				
61.0 - Personnel Services				
61110 - Regular Pay	34,800	44,500	9,700	27.9%
61120 - Paid Time Off	-	2,700	2,700	N/A
61300 - Overtime - Regular	1,700	2,400	700	41.2%
61400 - Education Assistance	-	2,000	2,000	N/A
61410 - Wellness Program	-	500	500	N/A
61700 - Flexible Leave	-	2,100	2,100	N/A
61822 - PERS Employer Classic	2,500	2,300	(200)	-8.0%
61824 - OPEB Expense	-	900	900	N/A
61825 - Medicare	600	300	(300)	-50.0%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61828 - PERS Employer PEPRA	500	1,500	1,000	200.0%
61829 - PERS Unfunded Liability Payment	-	1,600	1,600	N/A
61831 - Health Insurance	8,600	8,700	100	1.2%
61833 - Long-Term Disability	200	100	(100)	-50.0%
61834 - Unemployment	200	200	-	0.0%
61836 - Life Insurance	100	200	100	100.0%
61837 - Insurance - Workers Compensation	3,600	4,400	800	22.2%
61.0 - Personnel Services Total	52,800	74,400	21,600	40.9%
62.0 - Supplies				
62290 - Other Repair & Maintenance Supplies	25,000	25,000	-	0.0%
62.0 - Supplies Total	25,000	25,000	-	0.0%
63.0 - Contractual Services				
63544 - Eng. Services - Leachate	30,550	30,000	(550)	-1.8%
63545 - Eng. Services - GW Monitoring	17,200	17,200	-	0.0%
63546 - TO-15 Testing	500	500	-	0.0%
63548 - Eng. Services - LFG System	75,500	75,500	-	0.0%
63549 - Eng Services - LFG Surface Monitoring	17,400	17,400	-	0.0%
63551 - GHG Monitoring (AB32)	10,500	10,500	-	0.0%
63554 - Eng. Services - Leachate - Non Routine	5,150	5,200	50	1.0%
63555 - Eng. Services - GW Monitoring - Non Routine	100	100	-	0.0%
63558 - Eng. Services - LFG System - Non Routine	17,700	20,000	2,300	13.0%
63561 - Eng. Services - Flare Remote Monitoring	2,700	2,700	-	0.0%
63613 - Contract Labor	5,000	5,000	-	0.0%
63810 - Leachate Storage	5,000	4,000	(1,000)	-20.0%
63812 - Lab Water Analysis	5,500	6,000	500	9.1%
63960 - Contingencies	10,000	10,000	-	0.0%
63.0 - Contractual Services Total	202,800	204,100	1,300	0.6%
63.2 - Utilities				
63120 - Telephone	2,200	2,200	-	0.0%
63230 - Gas & Electricity	24,000	24,000	-	0.0%
63.2 - Utilities Total	26,200	26,200	-	0.0%
64.0 - Other Expenses				
63817 - NPDES - Permitting	26,500	26,500	-	0.0%
64.0 - Other Expenses Total	26,500	26,500	-	0.0%
5500 - Johnson Canyon ECS Total	333,300	356,200	22,900	6.9%
6605 - Closure Set-Aside				
67.0 - Closure/Postclosure				
69520 - Transfers Out - Closure Costs	268,300	285,000	16,700	6.2%
67.0 - Closure/Postclosure Total	268,300	285,000	16,700	6.2%
6605 - Closure Set-Aside Total	268,300	285,000	16,700	6.2%
6606 - Cell Construction Set-Aside				
69.0 - Other Financing Uses				
69525 - Transfers Out - New Cell Construction	-	950,000	950,000	N/A
69.0 - Other Financing Uses Total	-	950,000	950,000	N/A
6606 - Cell Construction Set-Aside Total	-	950,000	950,000	N/A
150 - Johnson Cyn Project Fund Total	3,507,900	4,507,300	999,400	28.5%
160 - Jolon Road Project Fund				
3600 - JR Transfer Station				
61.0 - Personnel Services				
61110 - Regular Pay	153,400	158,900	5,500	3.6%
61120 - Paid Time Off	5,600	5,800	200	3.6%
61130 - Safety Awards	400	600	200	50.0%
61300 - Overtime - Regular	15,300	15,800	500	3.3%
61400 - Education Assistance	4,000	4,000	-	0.0%
61410 - Wellness Program	1,000	1,000	-	0.0%
61700 - Flexible Leave	4,200	4,300	100	2.4%
61822 - PERS Employer Classic	12,500	13,800	1,300	10.4%
61824 - OPEB Expense	4,900	5,900	1,000	20.4%
61825 - Medicare	2,700	2,600	(100)	-3.7%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61827 - PERS - 1959 Survivor Benefit	100	200	100	100.0%
61828 - PERS Employer PEPR	500	800	300	60.0%
61829 - PERS Unfunded Liability Payment	41,500	5,700	(35,800)	-86.3%
61831 - Health Insurance	52,400	36,500	(15,900)	-30.3%
61833 - Long-Term Disability	1,000	1,100	100	10.0%
61834 - Unemployment	800	700	(100)	-12.5%
61836 - Life Insurance	500	400	(100)	-20.0%
61837 - Insurance - Workers Compensation	16,100	15,900	(200)	-1.2%
<b>61.0 - Personnel Services Total</b>	<b>316,900</b>	<b>274,000</b>	<b>(42,900)</b>	<b>-13.5%</b>
<b>62.0 - Supplies</b>				
62100 - Office Supplies & Materials	1,600	1,600	-	0.0%
62230 - Vehicle Supplies	2,000	1,000	(1,000)	-50.0%
62330 - Fuel	31,000	15,000	(16,000)	-51.6%
62335 - Biodiesel Fuel	25,000	45,000	20,000	80.0%
62510 - Uniforms	3,000	1,500	(1,500)	-50.0%
62800 - Special Dept Supplies	5,000	5,000	-	0.0%
62810 - Software/License Renewals	3,500	3,500	-	0.0%
62840 - Safety Supplies	2,500	2,500	-	0.0%
62850 - Small Tools	500	500	-	0.0%
<b>62.0 - Supplies Total</b>	<b>74,100</b>	<b>75,600</b>	<b>1,500</b>	<b>2.0%</b>
<b>63.0 - Contractual Services</b>				
63410 - Vehicle Maintenance	25,000	28,000	3,000	12.0%
63416 - Building Alarm Service	2,600	2,000	(600)	-23.1%
63430 - Equipment Maintenance	20,000	20,000	-	0.0%
63440 - Equipment Rental	5,000	5,000	-	0.0%
63522 - HR Investigations, Testing	1,000	500	(500)	-50.0%
63592 - Facility Maintenance	15,000	15,000	-	0.0%
63594 - Credit Card Fees	4,000	4,000	-	0.0%
63598 - FSA Service Fees	-	100	100	N/A
63599 - EAP Service Fee	200	200	-	0.0%
63604 - Courier Service	2,200	2,200	-	0.0%
63613 - Contract Labor	24,500	25,000	500	2.0%
63673 - Paradigm Support	4,500	4,500	-	0.0%
63959 - Scale Maintenance & Repair	7,500	7,500	-	0.0%
63960 - Contingencies	5,000	5,000	-	0.0%
<b>63.0 - Contractual Services Total</b>	<b>116,500</b>	<b>119,000</b>	<b>2,500</b>	<b>2.1%</b>
<b>63.2 - Utilities</b>				
63116 - Cell Phones	1,800	1,500	(300)	-16.7%
63125 - Internet Services	700	700	-	0.0%
63210 - Water	11,200	7,500	(3,700)	-33.0%
63230 - Gas & Electricity	4,000	2,000	(2,000)	-50.0%
63240 - Portable Toilet	2,500	2,500	-	0.0%
<b>63.2 - Utilities Total</b>	<b>20,200</b>	<b>14,200</b>	<b>(6,000)</b>	<b>-29.7%</b>
<b>64.0 - Other Expenses</b>				
64903 - Fees & Permits	500	500	-	0.0%
<b>64.0 - Other Expenses Total</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>0.0%</b>
<b>64.4 - Insurance</b>				
64411 - Insurance - Commercial Auto	1,100	1,200	100	9.1%
64412 - Insurance - Crime	300	300	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	800	900	100	12.5%
64419 - Insurance - Cyber Liability	400	400	-	0.0%
64420 - Insurance - Deductible	2,500	2,500	-	0.0%
<b>64.4 - Insurance Total</b>	<b>5,100</b>	<b>5,300</b>	<b>200</b>	<b>3.9%</b>
<b>64.9 - Taxes and Permits</b>				
64905 - Mo.Co. LEA Fees	9,900	9,900	-	0.0%
<b>64.9 - Taxes and Permits Total</b>	<b>9,900</b>	<b>9,900</b>	<b>-</b>	<b>0.0%</b>
<b>3600 - JR Transfer Station Total</b>	<b>543,200</b>	<b>498,500</b>	<b>(44,700)</b>	<b>-8.2%</b>
<b>160 - Jolon Road Project Fund Total</b>	<b>543,200</b>	<b>498,500</b>	<b>(44,700)</b>	<b>-8.2%</b>
<b>161 - Jolon Road Closure Fund</b>				

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
5600 - Jolon Road Postclosure Maintenance				
61.0 - Personnel Services				
61110 - Regular Pay	27,700	30,600	2,900	10.5%
61300 - Overtime - Regular	1,200	1,300	100	8.3%
61822 - PERS Employer Classic	2,400	1,000	(1,400)	-58.3%
61825 - Medicare	500	100	(400)	-80.0%
61828 - PERS Employer PEPRA	-	1,500	1,500	N/A
61831 - Health Insurance	6,500	6,100	(400)	-6.2%
61833 - Long-Term Disability	200	100	(100)	-50.0%
61834 - Unemployment	200	200	-	0.0%
61836 - Life Insurance	100	100	-	0.0%
61.0 - Personnel Services Total	38,800	41,000	2,200	5.7%
62.0 - Supplies				
61837 - Insurance - Workers Compensation	2,800	3,000	200	7.1%
62290 - Other Repair & Maintenance Supplies	7,500	7,500	-	0.0%
62.0 - Supplies Total	10,300	10,500	200	1.9%
63.0 - Contractual Services				
62810 - Software/License Renewals	100	100	-	0.0%
63261 - Vector Control	1,000	1,000	-	0.0%
63440 - Equipment Rental	4,500	5,000	500	11.1%
63542 - Eng. Services - Surveying	1,400	1,500	100	7.1%
63544 - Eng. Services - Leachate	3,800	3,800	-	0.0%
63545 - Eng. Services - GW Monitoring	14,200	14,200	-	0.0%
63548 - Eng. Services - LFG System	3,500	3,500	-	0.0%
63554 - Eng. Services - Leachate - Non Routine	500	500	-	0.0%
63558 - Eng. Services - LFG System - Non Routine	100	-	(100)	-100.0%
63592 - Facility Maintenance	12,500	12,500	-	0.0%
63811 - RWQCB Studies	2,000	2,000	-	0.0%
63812 - Lab Water Analysis	2,500	2,500	-	0.0%
63817 - NPDES - Permitting	500	500	-	0.0%
63818 - Lab Water Analysis - 5 year	3,200	3,200	-	0.0%
63.0 - Contractual Services Total	49,800	50,300	500	1.0%
64.4 - Insurance				
63960 - Contingencies	6,500	6,500	-	0.0%
64413 - Insurance - Environmental Impairment Liability	32,100	35,300	3,200	10.0%
64414 - Insurance - General Liability	57,700	63,500	5,800	10.1%
64.4 - Insurance Total	96,300	105,300	9,000	9.3%
64.9 - Taxes and Permits				
64417 - Insurance - Excess Liability	29,800	32,800	3,000	10.1%
64904 - Property Taxes	100	100	-	0.0%
64905 - Mo.Co. LEA Fees	4,700	4,700	-	0.0%
64925 - SWRCB Fees	12,000	12,000	-	0.0%
64.9 - Taxes and Permits Total	46,600	49,600	3,000	6.4%
5600 - Jolon Road Postclosure Maintenance Total	241,800	256,700	14,900	6.2%
161 - Jolon Road Closure Fund Total	241,800	256,700	14,900	6.2%
170 - Transfer Stations Fund				
3650 - ML Transfer Station				
63.1 - Operating Contracts				
63616 - Madison Lane Transfer Station Services	500,000	-	(500,000)	-100.0%
63.1 - Operating Contracts Total	500,000	-	(500,000)	-100.0%
3650 - ML Transfer Station Total	500,000	-	(500,000)	-100.0%
3710 - SS Disposal Operations				
61.0 - Personnel Services				
61110 - Regular Pay	315,700	360,000	44,300	14.0%
61120 - Paid Time Off	9,200	14,600	5,400	58.7%
61130 - Safety Awards	1,000	1,000	-	0.0%
61300 - Overtime - Regular	30,900	37,200	6,300	20.4%
61400 - Education Assistance	10,000	8,000	(2,000)	-20.0%
61410 - Wellness Program	2,500	2,000	(500)	-20.0%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
61700 - Flexible Leave	11,300	11,000	(300)	-2.7%
61816 - Cell Phone	2,000	2,000	-	0.0%
61822 - PERS Employer Classic	22,600	29,200	6,600	29.2%
61824 - OPEB Expense	14,200	13,300	(900)	-6.3%
61825 - Medicare	5,200	5,500	300	5.8%
61827 - PERS - 1959 Survivor Benefit	400	300	(100)	-25.0%
61828 - PERS Employer PEPPRA	4,100	3,100	(1,000)	-24.4%
61829 - PERS Unfunded Liability Payment	120,800	10,100	(110,700)	-91.6%
61831 - Health Insurance	104,400	126,400	22,000	21.1%
61833 - Long-Term Disability	1,800	2,200	400	22.2%
61834 - Unemployment	1,500	1,600	100	6.7%
61836 - Life Insurance	900	900	-	0.0%
61837 - Insurance - Workers Compensation	33,000	36,000	3,000	9.1%
<b>61.0 - Personnel Services Total</b>	<b>691,500</b>	<b>664,400</b>	<b>(27,100)</b>	<b>-3.9%</b>
<b>62.0 - Supplies</b>				
62100 - Office Supplies & Materials	3,000	2,500	(500)	-16.7%
62140 - Janitorial Supplies	2,500	2,500	-	0.0%
62230 - Vehicle Supplies	800	800	-	0.0%
62290 - Other Repair & Maintenance Supplies	1,000	1,000	-	0.0%
62330 - Fuel	8,100	2,500	(5,600)	-69.1%
62335 - Biodiesel Fuel	45,600	50,000	4,400	9.6%
62510 - Uniforms	4,300	4,300	-	0.0%
62800 - Special Dept Supplies	8,500	8,500	-	0.0%
62810 - Software/License Renewals	5,400	5,400	-	0.0%
62840 - Safety Supplies	4,800	5,500	700	14.6%
62850 - Small Tools	4,800	3,000	(1,800)	-37.5%
62910 - Minor Capital Outlay	500	500	-	0.0%
<b>62.0 - Supplies Total</b>	<b>89,300</b>	<b>86,500</b>	<b>(2,800)</b>	<b>-3.1%</b>
<b>63.0 - Contractual Services</b>				
63250 - Exterminator Service	3,000	3,000	-	0.0%
63410 - Vehicle Maintenance	9,500	5,500	(4,000)	-42.1%
63416 - Building Alarm Service	18,800	10,000	(8,800)	-46.8%
63418 - Security Service	12,500	12,500	-	0.0%
63430 - Equipment Maintenance	100,000	100,000	-	0.0%
63440 - Equipment Rental	5,000	15,000	10,000	200.0%
63522 - HR Investigations, Testing	500	500	-	0.0%
63560 - Custodial Service	10,800	12,000	1,200	11.1%
63592 - Facility Maintenance	65,000	65,000	-	0.0%
63593 - Landscape Maintenance	3,000	3,000	-	0.0%
63594 - Credit Card Fees	8,000	12,500	4,500	56.3%
63598 - FSA Service Fees	100	200	100	100.0%
63599 - EAP Service Fee	400	400	-	0.0%
63604 - Courier Service	3,200	3,200	-	0.0%
63613 - Contract Labor	20,000	20,000	-	0.0%
63673 - Paradigm Support	4,500	4,500	-	0.0%
63959 - Scale Maintenance & Repair	7,500	7,500	-	0.0%
63960 - Contingencies	30,000	30,000	-	0.0%
<b>63.0 - Contractual Services Total</b>	<b>301,800</b>	<b>304,800</b>	<b>3,000</b>	<b>1.0%</b>
<b>63.2 - Utilities</b>				
63116 - Cell Phones	1,000	500	(500)	-50.0%
63125 - Internet Services	500	500	-	0.0%
63126 - Exchange Hosting Services	600	600	-	0.0%
63210 - Water	14,800	15,000	200	1.4%
63220 - Sewer	500	500	-	0.0%
63230 - Gas & Electricity	10,000	10,000	-	0.0%
63240 - Portable Toilet	4,000	4,200	200	5.0%
<b>63.2 - Utilities Total</b>	<b>31,400</b>	<b>31,300</b>	<b>(100)</b>	<b>-0.3%</b>
<b>64.0 - Other Expenses</b>				
64250 - Training	1,300	1,300	-	0.0%

**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64.0 - Other Expenses Total	1,300	1,300	-	0.0%
64.4 - Insurance				
64411 - Insurance - Commercial Auto	1,900	2,100	200	10.5%
64412 - Insurance - Crime	500	500	-	0.0%
64413 - Insurance - Environmental Impairment Liability	500	500	-	0.0%
64414 - Insurance - General Liability	800	900	100	12.5%
64415 - Insurance - Public Officials and Employment Liabil	1,500	1,700	200	13.3%
64416 - Insurance - Property Damage	21,300	23,400	2,100	9.9%
64417 - Insurance - Excess Liability	500	500	-	0.0%
64419 - Insurance - Cyber Liability	700	800	100	14.3%
64420 - Insurance - Deductible	2,500	2,500	-	0.0%
64422 - Insurance - Earthquake	9,200	10,100	900	9.8%
64.4 - Insurance Total	39,400	43,000	3,600	9.1%
64.9 - Taxes and Permits				
64903 - Fees & Permits	1,700	100	(1,600)	-94.1%
64904 - Property Taxes	1,600	900	(700)	-43.8%
64905 - Mo.Co. LEA Fees	16,600	11,900	(4,700)	-28.3%
64.9 - Taxes and Permits Total	19,900	12,900	(7,000)	-35.2%
3710 - SS Disposal Operations Total	1,174,600	1,144,200	(30,400)	-2.6%
3720 - SS Transfer Operations				
61.0 - Personnel Services				
61110 - Regular Pay	299,400	244,900	(54,500)	-18.2%
61120 - Paid Time Off	11,600	9,500	(2,100)	-18.1%
61130 - Safety Awards	1,200	1,200	-	0.0%
61300 - Overtime - Regular	45,100	36,800	(8,300)	-18.4%
61400 - Education Assistance	10,000	8,000	(2,000)	-20.0%
61410 - Wellness Program	2,500	2,000	(500)	-20.0%
61700 - Flexible Leave	8,700	7,100	(1,600)	-18.4%
61822 - PERS Employer Classic	5,700	-	(5,700)	-100.0%
61824 - OPEB Expense	10,100	9,100	(1,000)	-9.9%
61825 - Medicare	5,200	4,400	(800)	-15.4%
61827 - PERS - 1959 Survivor Benefit	300	400	100	33.3%
61828 - PERS Employer PEPRA	15,900	17,200	1,300	8.2%
61829 - PERS Unfunded Liability Payment	85,700	5,600	(80,100)	-93.5%
61831 - Health Insurance	127,200	84,000	(43,200)	-34.0%
61833 - Long-Term Disability	1,800	1,800	-	0.0%
61834 - Unemployment	1,800	1,300	(500)	-27.8%
61836 - Life Insurance	800	600	(200)	-25.0%
61837 - Insurance - Workers Compensation	32,300	25,200	(7,100)	-22.0%
61.0 - Personnel Services Total	665,300	459,100	(206,200)	-31.0%
62.0 - Supplies				
62230 - Vehicle Supplies	4,000	2,500	(1,500)	-37.5%
62330 - Fuel	75,800	75,000	(800)	-1.1%
62335 - Biodiesel Fuel	170,000	180,000	10,000	5.9%
62510 - Uniforms	3,000	3,000	-	0.0%
62810 - Software/License Renewals	2,500	2,500	-	0.0%
62840 - Safety Supplies	2,500	1,500	(1,000)	-40.0%
62.0 - Supplies Total	257,800	264,500	6,700	2.6%
63.0 - Contractual Services				
63410 - Vehicle Maintenance	297,500	315,000	17,500	5.9%
63522 - HR Investigations, Testing	1,400	2,000	600	42.9%
63586 - Vehicle Safety Inspection	4,500	4,500	-	0.0%
63599 - EAP Service Fee	400	400	-	0.0%
63613 - Contract Labor	15,000	110,000	95,000	633.3%
63.0 - Contractual Services Total	318,800	431,900	113,100	35.5%
63.2 - Utilities				
63116 - Cell Phones	2,000	2,000	-	0.0%
63.2 - Utilities Total	2,000	2,000	-	0.0%
64.0 - Other Expenses				



**Salinas Valley Solid Waste Authority**  
**Budget Worksheets**  
**FY 2019-20**

	<b>FY 2018-19 BUDGET</b>	<b>Proposed FY 2019-20 Budget</b>	<b>Increase / (Decrease)</b>	<b>% Increase / (Decrease)</b>
64250 - Training	500	-	(500)	-100.0%
66520 - Equipment	32,400	-	(32,400)	-100.0%
64.0 - Other Expenses Total	32,900	-	(32,900)	-100.0%
64.4 - Insurance				
64411 - Insurance - Commercial Auto	3,900	4,300	400	10.3%
64412 - Insurance - Crime	600	600	-	0.0%
64415 - Insurance - Public Officials and Employment Liabil	1,900	2,100	200	10.5%
64419 - Insurance - Cyber Liability	900	1,000	100	11.1%
64.4 - Insurance Total	7,300	8,000	700	9.6%
3720 - SS Transfer Operations Total	1,284,100	1,165,500	(118,600)	-9.2%
5700 - Sun Street ECS				
61.0 - Personnel Services				
61110 - Regular Pay	16,700	21,000	4,300	25.7%
61300 - Overtime - Regular	900	1,100	200	22.2%
61822 - PERS Employer Classic	600	2,000	1,400	233.3%
61825 - Medicare	300	100	(200)	-66.7%
61828 - PERS Employer PEPR	700	-	(700)	-100.0%
61831 - Health Insurance	4,300	4,200	(100)	-2.3%
61833 - Long-Term Disability	100	100	-	0.0%
61834 - Unemployment	100	100	-	0.0%
61836 - Life Insurance	100	100	-	0.0%
61837 - Insurance - Workers Compensation	1,700	2,100	400	23.5%
61.0 - Personnel Services Total	25,500	30,800	5,300	20.8%
63.0 - Contractual Services				
63440 - Equipment Rental	2,100	2,100	-	0.0%
63510 - Legal Services	5,000	5,000	-	0.0%
63597 - Litter Abatement	64,000	64,000	-	0.0%
63812 - Lab Water Analysis	2,000	2,500	500	25.0%
63.0 - Contractual Services Total	73,100	73,600	500	0.7%
63.2 - Utilities				
63220 - Sewer	15,000	15,000	-	0.0%
63.2 - Utilities Total	15,000	15,000	-	0.0%
64.0 - Other Expenses				
63603 - NPDES Improvements	25,900	25,000	(900)	-3.5%
64.0 - Other Expenses Total	25,900	25,000	(900)	-3.5%
64.9 - Taxes and Permits				
64925 - SWRCB Fees	2,000	2,000	-	0.0%
64927 - MRWPA Fees (Stormwater Discharge)	50,000	15,000	(35,000)	-70.0%
64.9 - Taxes and Permits Total	52,000	17,000	(35,000)	-67.3%
5700 - Sun Street ECS Total	191,500	161,400	(30,100)	-15.7%
170 - Transfer Stations Fund Total	3,150,200	2,471,100	(679,100)	-21.6%
190 - Debt Service				
6100 - Debt Service - Interest				
65.1 - Interest Expense				
65130 - 2014A Rev Bonds Interest	1,436,300	1,371,400	(64,900)	-4.5%
65140 - 2014B Rev Bonds Interest	89,800	77,700	(12,100)	-13.5%
65150 - Capital One Eq Lease Interest	24,500	3,300	(21,200)	-86.5%
65.1 - Interest Expense Total	1,550,600	1,452,400	(98,200)	-6.3%
6100 - Debt Service - Interest Total	1,550,600	1,452,400	(98,200)	-6.3%
6200 - Debt Service - Principal				
65.0 - Debt Service				
65230 - 2014A Rev Bonds Principal	1,265,000	1,330,000	65,000	5.1%
65240 - 2014B Rev Bonds Principal	345,000	355,000	10,000	2.9%
65250 - Equipment Lease/Purchase	773,200	212,700	(560,500)	-72.5%
65.0 - Debt Service Total	2,383,200	1,897,700	(485,500)	-20.4%
6200 - Debt Service - Principal Total	2,383,200	1,897,700	(485,500)	-20.4%
190 - Debt Service Total	3,933,800	3,350,100	(583,700)	-14.8%
Total Operating Budget	19,913,000	19,289,000	(624,000)	-3.1%



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## RESOLUTION NO. 2014 - 11

### A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY ADOPTING THE REVISED FINANCIAL POLICIES

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY**, that the Financial Policies attached hereto as Exhibit "A" are hereby adopted.

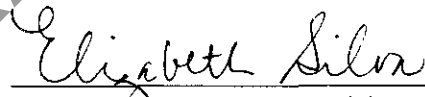
**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at the regular meeting duly held on the 17<sup>th</sup> day of April 2014 by the following vote:

AYES: BOARD MEMBERS: ARMENTA, BARRERA, CULLEN, DE LA ROSA, LUTES,  
PEREZ, RODRIGUEZ, SALINAS, SILVA

NOES: BOARD MEMBERS: NONE

ABSENT: BOARD MEMBERS: MORENO

ABSTAIN: BOARD MEMBERS: NONE

  
Elizabeth Silva, President

ATTEST:

  
Elia Zavala, Clerk of the Board

# Salinas Valley Solid Waste Authority

## Financial Policies

### SUMMARY

The SVSWA Board of Directors recognizes their fiduciary responsibility by virtue of their appointment to the Board. In an effort to promote transparency in the fiscal affairs of the Authority and to promote fiscal accountability, it hereby adopts the following financial policies to guide the Authority's finances:

1. Revenues: The Authority will maintain a revenue system that will assure a reliable, equitable, predictable revenue stream to support Authority services.
2. Expenditures: The Authority shall assure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.
3. Fund Balance/Reserves: The Authority shall maintain a fund balance at a level sufficient to protect the Authority's creditworthiness as well as its financial position from unforeseeable occurrences or emergencies.
4. Capital Expenditures and Improvements: The Authority shall annually review the state of its capital assets, setting priorities for its replacement and renovation based on needs, funding, alternatives and availability of resources.
5. Debt: The Authority shall utilize debt financing only to provide needed capital equipment and improvements while minimizing the impact of debt payments on current revenues.
6. Investments: The Authority's cash will be invested in such a manner so as to ensure the absolute safety of principal and interest, meet the liquidity needs of the Authority, and achieve the highest possible yield.
7. Grants: The Authority shall seek, apply for and effectively administer federal, state and foundation grants that address the Authority's current priorities and policy objectives.
8. Closure Funding: The Authority shall properly fund all closure and postclosure costs in accordance with California Integrated Waste Management Board (CIWMB) requirements.
9. Fiscal Monitoring: Authority staff shall prepare and present to the Board regular reports that analyze, evaluate and forecast the Authority's financial performance and economic condition.
10. Accounting, Auditing and Financial Reporting: The Authority's accounting, auditing and financial reporting shall comply with prevailing local, state, and federal regulations, as well as current professional principles and practices as promulgated by authoritative bodies.

# Salinas Valley Solid Waste Authority

## Financial Policies

11. Internal Controls: The Authority shall establish and maintain an internal control structure designed to provide reasonable assurance that Authority assets are safeguarded and that the possibilities for material errors in the Authority's financial records are minimized.
12. Operating Budget: The Authority's operating budget will implement the policy decisions of the Board. It will provide a clear picture of the Authority's resources and their use.
13. Capital Assets: The Authority will capitalize all capital assets in accordance with Generally Accepted Accounting Principles so as to maintain proper control of all capital assets.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 1 - REVENUES

The Authority will maintain a revenue system that will assure a reliable, equitable, predictable revenue stream to support Authority services.

#### A. User Fees

The Authority shall establish and collect fees to recover the costs of handling specific items that benefit only specific users. The Authority Board shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the Authority shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

#### B. Tipping Fees

Tipping fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. Tipping Fees are not expected to cover depreciation/depletion.

#### C. One Time Revenues

One-time revenues shall be used only for one-time expenditures.

#### D. Revenue Estimates

The Authority shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and thus avoid mid-year service reductions.

#### E. Revenue Collection and Administration

The Authority shall pursue to the full extent allowed by state law all delinquent ratepayers and others overdue in payments to the Authority. Since a revenue should exceed the cost of producing it, the Authority shall strive to control and reduce administrative collection costs.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 2 - EXPENDITURES

The Authority shall assure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

A. Current Funding Basis

The Authority shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues.

B. Avoidance of Operating Deficits

The Authority shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Reserves Policy. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

C. Maintenance of Capital Assets

Within the resources available each fiscal year, the Authority shall maintain capital assets and infrastructure at a sufficient level to protect the Authority's investment, to minimize future replacement and maintenance costs, and to continue current service levels.

D. Periodic Program Reviews

The General Manager shall undertake periodic staff and third-party reviews of Authority programs for both efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternative approaches to service delivery. Programs which are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

E. Purchasing

The Authority shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall use competitive bidding whenever possible to attain the best possible price on goods and services.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 3 - FUND BALANCE/RESERVES

The Authority shall maintain a fund balance at a level sufficient to protect the Authority's creditworthiness as well as its financial position from unforeseeable emergencies.

#### A. Operating Reserve

The Authority shall strive to maintain an Operating Reserve equal to fifteen percent (15%) of the current year operating expenditures, to provide sufficient reserves for unforeseen occurrences and revenue shortfalls. Operating expenditures for reserve purposes is defined as the total budget less capital project expenditures.

#### B. Funding the Reserves

After completion of the annual audit, any undesignated fund balance will be allocated to reserves using the following methodology:

1. Operating Reserve (20%)
2. Capital Projects Reserve (60%)
3. Environmental Impairment Reserve (20%)

Any allocation outside of the prescribed methodology or transfers between reserves must be approved by the Board.

#### C. Capital Projects Reserve

Due to the capital intensive nature of the Authority's landfill operations the Authority will develop a Capital Projects Reserve for the purpose of funding future capital projects and replacement of existing capital infrastructure in accordance with the Capital Improvements Financial Policies. The target amount of the reserve will be based on the capital needs of the Authority.

#### E. Use of Operating Reserve

The Operating Reserve shall be used only for its designated purpose - emergencies, non-recurring expenditures, or major capital purchases that can not be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective, restoration recommendations will accompany the decision to utilize said reserve.

#### F. Environmental Impairment Reserve



# Salinas Valley Solid Waste Authority

## Financial Policies

Due to the potential release of contaminants that exists with all Municipal Solid Waste landfills, the Authority will strive to fund an Environmental Impairment Reserve for the purpose of responding to a release in a timely manner. The funds can also be used for mitigation or corrective action measures required by CalRecycle.

G. Annual Review of Reserves

As part of the annual budget process, the Authority will review the target amount and the status of each of the reserves. This will be taken into account as part of the budget development. The goal is to reach the Operating and Environmental Impairment Reserve amounts within a five year period but in no case later than 10 years.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 4 - CAPITAL EXPENDITURES AND IMPROVEMENTS

The Authority shall annually review the state of its capital assets, setting priorities for their replacement and renovation based on needs, funding, alternatives and availability of resources.

#### A. Capital Improvement Plan

The Authority shall prepare a 10-Year Capital Improvement Plan (CIP) which will detail the Authority's capital needs financing requirements. The CIP will be reviewed and approved every two (2) years before discussions of the operating budget take place. It will include budget financing for the first two years. The CAO will develop guidelines for what projects to include in the CIP. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance and replacement costs shall be fully disclosed. The CIP will be in conformance with and support the Authority's major planning documents and 3-year Strategic Plans..

#### B. Capital Improvement Budget

The CIP will be the basis for which projects will be included in the following year's budget. Appropriations will be approved annually using the following criteria:

1. Linkage with needs identified in the Authority's planning documents.
2. Cost/benefit analysis identifying all economic or financial impacts of the project.
3. Identification of available funding resources.

CIP funding will be based on the following priorities:

1. Projects that comply with regulatory requirements.
2. Projects that maintain health and safety standards.
3. Projects that maintain and preserve existing facilities.
4. Projects that replace existing facilities that can no longer be maintained.
5. Projects that improve operations.

#### C. Capital Expenditure Financing

Projects will be financed using the following preferred order:

1. Use current revenues;
2. Use the Capital Projects Reserve;
3. Borrow money through debt issuance.

Debt financing includes revenue bonds, certificates of obligation, lease/purchase agreements, and other obligations permitted to be issued or incurred under California law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

#### D. Capital Projects Reserve Fund

# Salinas Valley Solid Waste Authority

## Financial Policies

A Capital Projects Reserve Fund shall be established and maintained to accumulate funds transferred from the undesignated fund balance. This fund shall only be used to pay for non-routine and one-time capital expenditures such as land and building purchases or construction and maintenance projects with a 10-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of residents, employees and the environment, and protecting the existing assets of the Authority.

### E. Capital Projects Management

The Authority will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:

1. Conceptual/schematic proposal
2. Preliminary design and cost estimate
3. Engineering and final design
4. Bid administration
5. Acquisition/construction
6. Project closeout

Each project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 5 - DEBT

The Authority shall utilize debt financing only to provide needed capital equipment and improvements while minimizing the impact of debt payments on current revenues.

#### A. Use of Debt Financing

The issuance of long-term debt will be only for the acquisition of land, capital improvements or equipment.

Debt financing is not considered appropriate for current operations, maintenance expenses, or for any recurring purposes.

#### B. Conditions for Debt Issuance

The Authority may use long-term debt to finance major equipment acquisition or capital project only if it is established through a cost/benefit analysis that the financial and community benefits of the financing exceed the financing costs. Benefits would include, but not be limited to, the following:

1. Present value benefit: The current cost plus the financing cost is less than the future cost of the project.
2. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring the project.
3. Equity benefit: Financing provides a method of spreading the cost of a facility back to the users of the facility over time.
4. Community benefit: Debt financing of the project enables the Authority to meet an immediate community need.

Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.

#### C. Debt Structure

The Authority's preference is to issue fixed-rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.

Bond proceeds, for debt service, will be held by an independent bank acting as trustee or paying agent.

# Salinas Valley Solid Waste Authority

## Financial Policies

The Authority's minimum bond rating objective for all debt issues is a Moody's and Standard & Poor's rating of A (upper medium grade). Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

The Authority may retain the following contract advisors for the issuance of debt:

1. Financial Advisor - To be selected, when appropriate, by negotiation to provide financial analysis and advice related to the feasibility and structure of the proposed debt.
2. Bond Counsel - To be selected by negotiation for each debt issue.
3. Underwriters - To be selected by negotiation or competitive bid for each bond issue based upon the proposed structure for each issue.

### D. Call Provisions

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the Authority. When possible, all bonds shall be callable only at par.

### E. Debt Refunding

Authority staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 3.5% of the refunded maturities.

### F. Interest Earnings

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

### G. Lease/Purchase Agreements

Over the lifetime of a lease, the total cost to the Authority will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 6 - INVESTMENTS

The Authority's cash will be invested in such a manner so as to insure the absolute safety of principal and interest, meet the liquidity needs of the Authority, and achieve the highest possible yield after meeting the first two requirements.

A. Investment Policy

The Authority Treasurer is both authorized and required to promulgate a written Statement of Investment Policy which shall be presented to the Board annually.

B. Interest Earnings

Interest earned from investments shall be distributed to the operating funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 7 - GRANTS

The Authority shall seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the Authority's current priorities and policy objectives.

A. Grant Guidelines

The Authority shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by the Board. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. Indirect Costs

The Authority shall recover full indirect costs unless the funding agency does not permit it. The Authority may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

C. Grant Review

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the Authority's policy objectives. Departments shall seek Board approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the CAO and then, at the earliest feasible time, seek formal Board approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

D. Grant Program Termination

The Authority shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 8 - CLOSURE FUNDING

The Authority shall properly fund all closure and postclosure costs in accordance with CIWMB requirements.

A. Closure Funding

In accordance with CIWMB requirements, the Authority shall annually set aside sufficient funds to fully fund all accrued closure costs liability. These funds will be held in a separate Closure Fund restricted specifically for this purpose.

B. Postclosure Funding

In accordance with the Financial Assurances, the Authority shall fund postclosure costs from future revenues when those costs are incurred. The Authority will not pre-fund postclosure costs in its operating budget. The Authority has entered into Pledge of Revenue with the CIWMB for this purpose.

C. Closure Funding Calculations

The Authority shall, as part of the budget process, annually recalculate the closure costs on a per ton basis. Funds will be transferred on a monthly basis to the Closure funds based on tonnage land-filled. Post closure expense incurred as a result of current fiscal year solid waste disposal will be recorded as an expense on the Authority's financial statements with a corresponding liability.



# Salinas Valley Solid Waste Authority

## Financial Policies

### 9 - FISCAL MONITORING

Authority staff shall prepare and present to the Board regular reports that analyze, evaluate and forecast the Authority's financial performance and economic condition.

A. Financial Status and Performance Reports

Monthly reports comparing expenditures and revenues to current budget, noting the status of fund balances, and outlining any remedial actions necessary to maintain the Authority's financial position shall be prepared for review by the Board.

B. Five-year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the Authority's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the Authority, economic conditions, and the outlook for the upcoming budget year. The document shall provide insight into the Authority's financial position and alert the Board to potential problem areas requiring attention.

C. Semi-Annual Status Report on Capital Projects

A summary report on the contracts awarded, capital projects completed and the status of the Authority's various capital projects will be prepared at least semi-annually and presented to the Board.

D. Compliance with Board Policy Statements

The Financial Policies will be reviewed annually by the Board and updated, revised or refined as deemed necessary. Policy statements adopted by the Board are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 10 - ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

The Authority's accounting, auditing and financial reporting shall comply with prevailing local, state, and federal regulations, as well as current professional principles and practices as promulgated by authoritative bodies.

A. Conformance to Accounting Principles

The Authority's accounting practices and financial reporting shall conform to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. Popular Reporting

In addition to issuing a comprehensive annual financial report (CAFR) in conformity with GAAP, the Authority shall supplement its CAFR with a simpler, "popular" report designed to assist those residents who need or desire a less detailed overview of the Authority's financial activities. This report should be issued no later than six months after the close of the fiscal year.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 11 - INTERNAL CONTROLS

The Authority shall establish and maintain an internal control structure designed to provide reasonable assurance that Authority assets are safeguarded and that the possibilities for material errors in the Authority's financial records are minimized.

A. Proper Authorizations

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

B. Separation of Duties

Job duties will be adequately separated to reduce, to an acceptable level, the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. Proper Recording

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded and that all financial reports may be relied upon as accurate, complete and up-to-date.

D. Access to Assets and Records

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

E. Independent Checks

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

F. Costs and Benefits

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 12 - OPERATING BUDGET

The Authority's operating budget will implement the policy decisions of the Board. It will provide a clear picture of the Authority's resources and their use.

#### A. Budget Format

The budget shall provide a complete financial plan of all Authority funds and activities for the ensuing fiscal year and shall be in such form as the Chief Administrative Officer deems desirable or that the Board may require.

The budget shall begin with a clear general summary of its contents. It shall show in detail all estimated revenues, all carry-over fund balances and reserves, and all proposed expenditures, including debt service, for the ensuing fiscal year.

The total of proposed expenditures shall not exceed the total of estimated revenues plus the un-appropriated fund balance, exclusive of reserves, for any fund.

The budget will be organized on a program/service level format.

The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.

#### B. Estimated Revenues

The Authority will annually update its revenue forecast to enhance the budgetary decision-making process.

In its budget projections, the Authority will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.

If appropriate reductions are insufficient, the Board may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

#### C. Appropriations

In evaluating the level of appropriations for program enhancements, or reductions, the Authority will apply the following principles in the priority order given:

1. Essential services, which provide for the health and safety of residents will be funded to maintain current dollar levels.
2. The budget will provide for adequate ongoing maintenance of facilities and equipment.
3. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.

# Salinas Valley Solid Waste Authority

## Financial Policies

4. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the Authority Board's established service level priorities and, when possible, shall be accomplished through normal attrition.
5. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.

Prior to the Authority Board making any supplemental appropriation, the CAO or Finance Manager shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Board action up to the amount of any excess.

Appropriations may be reduced any time during the fiscal year by the Authority Board upon recommendation of the CAO. When appropriation reductions are recommended, the CAO shall provide specific recommendations to the Board, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.

The CAO may transfer appropriations between divisions, and division managers may transfer appropriations between programs and accounts within their individual divisions, but only the Board by resolution may appropriate funds from reserves or fund balances.

All appropriations, except for Capital Improvement Program and Grant Programs appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.

The Authority will endeavor to budget an appropriated contingency account in all Divisions operating budget equal to one percent of the total Operating Budget to meet changing operational requirements during the fiscal year.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 13 - CAPITAL ASSETS

The Authority will capitalize all capital assets in accordance with Generally Accepted Accounting Principles so as to maintain proper control of all capital assets.

A. Overview – The Finance Division will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the Authority in line with these policies.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.
- i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.
- ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The Authority uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association (GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

B. Capitalization – Generally all capital assets with an original cost of \$25,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). Infrastructure Assets with an original cost of \$150,000 or more will be capitalized. This capitalization policy addresses financial reporting, not control. The Authority follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost \$25,000 or more.
2. The asset must have a useful life of two (2) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten items purchased for \$10,000 each will not be capitalized even though the total (\$100,000) exceeds the threshold of \$25,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset

# Salinas Valley Solid Waste Authority

## Financial Policies

functional.

5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds \$5,000.
7. Capital projects will be capitalized as "construction in progress" until completed. Personal computers will not be capitalized:

### C. Leased Assets-

Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.

Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:

- a. Ownership is transferred by the end of the lease term
- b. The lease contains a bargain purchase option
- c. The lease term is greater than or equal to 75 percent of the asset's service life
- d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

- D. Capital Asset Recording - It is the responsibility of the Finance Division to record, monitor and inventory all fixed assets. Each division will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions or retired fixed assets.

- E. Acquisition of Capital Assets - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, donations, and gifts.

When a capital asset is acquired the funding source will be identified.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

- ❖ Bond Proceeds
- ❖ State Grants

- F. Measuring the Cost and/or Value - Capital assets are recorded at their "historical cost", which is the original cost of the assets. Donations accepted by the Authority will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

# Salinas Valley Solid Waste Authority

## Financial Policies

Sales Tax  
Freight charges  
Legal and title fees  
Closing costs  
Appraisal and negotiation fees  
Surveying fees  
Land-preparation costs  
Demolition costs  
Relocation costs  
Architect and accounting fees  
Insurance premiums and interest costs during construction

- G. Establishing Cost in the Absence of Historical Records - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal date to the estimated date acquired. When necessary the Authority will use whichever method gives the most reasonable amount based on available information.
- H. Recording Costs Incurred After Acquisition - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset's functionality (effectiveness or efficiency), or that extend a capital asset's expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.
- I. Disposition or Retirement of Fixed Assets - It is the Authority's policy that divisions wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Division. The Authority will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auctions will be conducted by the Finance Division. The original cost less depreciation will then be removed from the Authority's capital asset management system.
- J. Transfer of Assets - The transfer of fixed assets between divisions requires notification to the Finance Department.
- K. Depreciation - In accordance with GASB Statement No. 34 the Authority will record depreciation expense on all capital assets, except for inexhaustible assets. The Authority will use straight-line depreciation using the half-year convention or mid month as appropriate. Depreciation will be calculated for half a year in the year of acquisition and the year of disposition. Depreciation will be calculated over the estimated useful life of the asset.
- L. Recommended Lives - The Authority follows GFOA Recommended Practices when establishing recommended lives for capitalized assets. In accordance with GASB 34 the Authority will rely on "general guidelines obtained from professional or industry organizations." In particular the Authority will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it



# Salinas Valley Solid Waste Authority

## Financial Policies

may be changed. The following is a summary for the estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Buildings	20 to 50 years
Improvements	15 to 45 years
Infrastructure	20 to 50 years
Equipment and Machinery	5 to 20 years

- M. Control of Assets – In accordance with GFOA Recommended Practice the Authority will exercise control over the non-capitalized tangible capital-type items by establishing and maintaining adequate control procedures at the division level. The Authority's capitalization threshold of \$5,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each division to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.
- N. Maintenance Schedules - The Authority shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.
- O. Maintenance Funding - The Authority shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the Authority General Fund. The Authority shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.
- Q. Inventorying – The Authority will follow the GFOA recommended practice of performing a physical inventory of its capitalized capital assets, either simultaneously or on a rotating basis, so that all capital assets are physically accounted for at least once every five years.
- R. Tagging – The Authority will tag only moveable equipment with a value of \$5,000 or higher. Rolling stock items will not be tagged. They will be identified by the VIN number. The Finance department will be responsible for tagging equipment.



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*The Approved Fees & Rates Effective 07/01/19 will be provided in the Final Budget Document.*





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*Draft Resolution approving 2019-20 budget will be provided in the Final Budget Document.*





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**SALINAS VALLEY SOLID WASTE AUTHORITY  
PERSONNEL ALLOCATION  
PROPOSED DATE 07/01/2019**

Program and Position	16-17 Approved 8/22/16	16-17 Approved 11/01/16	17-18 Approved 03/16/17	17-18 Approved 08/17/17	18-19 Approved 07/01/18	18-19 Approved 08/16/18	19-20 Proposed 07/01/19
<b>Executive Administration</b>							
General Manager/CAO	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant General Manager	**	**	**	**	**	**	**
Clerk of the Board	1.0	1.0	1.0	1.0	1.0	1.0	1.0
<b>Total Executive Administration</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Finance and Administration</b>							
Finance and Administration Manager	-	-	-	1.0	1.0	1.0	1.0
Finance Manager	1.0	1.0	1.0	-	-	-	-
Human Resources/Organizational Development Mgr.	1.0	1.0	1.0	-	-	-	-
Accountant	1.0	1.0	1.0	1.0	1.0	1.0	-
Business Services Supervisor	-	-	-	-	1.0	1.0	1.0
Human Resources Supervisor	-	-	-	1.0	1.0	1.0	1.0
Accounting Technician I/II	-	1.0	1.0	1.0	1.0	2.0	2.0
Accounting Technician I	1.0	-	-	-	-	-	-
Human Resources Generalist	1.0	1.0	1.0	-	-	-	-
Administrative Support Assistant I/II	-	3.0	3.0	3.0	3.0	2.0	2.0
Administrative Support Assistant II	2.0	-	-	-	-	-	-
Administrative Support Assistant I	1.0	-	-	-	-	-	-
<b>Total Finance and Administration</b>	<b>8.0</b>	<b>8.0</b>	<b>8.0</b>	<b>7.0</b>	<b>8.0</b>	<b>8.0</b>	<b>7.0</b>
<b>Resource Recovery</b>							
Diversion Manager	1.0	-	-	-	-	-	-
Resource Recovery Manager	-	1.0	1.0	1.0	1.0	1.0	1.0
Contracts & Grants Analyst	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Recycling Coordinator	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Resource Recovery Technician I/II	-	2.0	2.0	3.0	3.0	3.0	3.0
Resource Recovery Technician I	2.0	-	-	-	-	-	-
Marketing Intern	-	0.5	0.5	0.5	0.5	0.5	0.5
<b>Total Resource Recovery</b>	<b>5.0</b>	<b>5.5</b>	<b>5.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>	<b>6.5</b>
<b>Engineering</b>							
Engineering and Environmental Compliance Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Solid Waste Technician I/II	-	1.0	1.0	1.0	1.0	1.0	1.0
Solid Waste Technician I	1.0	-	-	-	-	-	-
<b>Total Engineering</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>
<b>Operations</b>							
Operations Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Field Operations Supervisor I	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Household Hazardous Waste Technician	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Operator/Driver/Lead	2.0	2.0	2.0	2.0	3.0	3.0	3.0
Heavy Equipment Operator/Lead	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Operator/Driver	6.0	6.0	7.0	7.0	6.0	6.0	6.0
Heavy Equipment Operator	3.0	3.0	3.0	3.0	3.0	3.0	3.0
HHW Maintenance Worker II	3.0	-	-	-	-	-	-
HHW Maintenance Worker I/II	-	3.0	3.0	3.0	3.0	3.0	3.0
Scalehouse Cashier	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Diversion Worker I/II	-	11.0	12.0	12.0	14.0	14.0	14.0
Diversion Worker II	3.0	-	-	-	-	-	-
Diversion Worker I	8.0	-	-	-	-	-	-
<b>Total Operations</b>	<b>34.0</b>	<b>34.0</b>	<b>36.0</b>	<b>36.0</b>	<b>38.0</b>	<b>38.0</b>	<b>38.0</b>
<b>Frozen Positions</b>							
Business Services Supervisor	1.0	1.0	1.0	1.0	-	-	-
Diversion Driver	2.0	2.0	2.0	2.0	-	-	-
<b>Total Frozen Positions</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Full Time Equivalents</b>	<b>54.0</b>	<b>54.5</b>	<b>56.5</b>	<b>56.5</b>	<b>56.5</b>	<b>56.5</b>	<b>55.5</b>

\*\* The Assistant General Manager position and duties are assigned to a Division Manager by the GM.  
Currently this assignment is being held by the Operations Manager.



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SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1.0	Hourly	9,272	9,504	9,742	9,986	10,236	10,492	10,754	11,023	11,299	11,581	11,871	12,168
	Bi-Weekly	741.76	760.32	779.36	798.88	818.88	839.36	860.32	881.84	903.92	926.48	949.68	973.44
	Monthly	1,607.15	1,688.61	1,730.91	1,774.24	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81
	Annual	19,285.76	19,768.32	20,263.36	20,770.88	21,290.88	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44
1.5	Hourly	9,504	9,742	9,986	10,236	10,492	10,754	11,023	11,299	11,581	11,871	12,168	12,472
	Bi-Weekly	760.32	779.36	798.88	818.88	839.36	860.32	881.84	903.92	926.48	949.68	973.44	997.76
	Monthly	1,647.36	1,688.61	1,730.91	1,774.24	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81
	Annual	19,768.32	20,263.36	20,770.88	21,290.88	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76
2.0	Hourly	9,742	9,986	10,236	10,492	10,754	11,023	11,299	11,581	11,871	12,168	12,472	12,784
	Bi-Weekly	779.36	798.88	818.88	839.36	860.32	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72
	Monthly	1,688.61	1,730.91	1,774.24	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89
	Annual	20,263.36	20,770.88	21,290.88	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72
2.5	Hourly	9,986	10,236	10,492	10,754	11,023	11,299	11,581	11,871	12,168	12,472	12,784	13,040
	Bi-Weekly	798.88	818.88	839.36	860.32	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32
	Monthly	1,730.91	1,774.24	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36
	Annual	20,770.88	21,290.88	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32
3.0	Hourly	10,236	10,492	10,754	11,023	11,299	11,581	11,871	12,168	12,472	12,784	13,040	13,366
	Bi-Weekly	818.88	839.36	860.32	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56
	Monthly	1,774.24	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21
	Annual	21,290.88	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56
3.5	Hourly	10,492	10,754	11,023	11,299	11,581	11,871	12,168	12,472	12,784	13,040	13,366	13,701
	Bi-Weekly	839.36	860.32	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,099.28
	Monthly	1,818.61	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45
	Annual	21,823.36	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44
4.0	Hourly	10,754	11,023	11,299	11,581	11,871	12,168	12,472	12,784	13,040	13,366	13,701	14,043
	Bi-Weekly	860.32	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96
	Monthly	1,864.03	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08
	Annual	22,368.32	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,399.52
4.5	Hourly	11,023	11,299	11,581	11,871	12,168	12,472	12,784	13,040	13,366	13,701	14,043	14,394
	Bi-Weekly	881.84	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,156.48
	Monthly	1,910.65	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27
	Annual	22,927.84	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,399.52	30,181.60
5.0	Hourly	11,299	11,581	11,871	12,168	12,472	12,784	13,040	13,366	13,701	14,043	14,394	14,754
	Bi-Weekly	903.92	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,156.48	1,184.64
	Monthly	1,958.49	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,568.80
	Annual	23,501.92	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,399.52	30,181.60	30,988.80
5.5	Hourly	11,581	11,871	12,168	12,472	12,784	13,040	13,366	13,701	14,043	14,394	14,754	15,124
	Bi-Weekly	926.48	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,156.48	1,184.64	1,213.20
	Monthly	2,007.37	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,568.80	2,630.88
	Annual	24,088.48	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,399.52	30,181.60	30,988.80	31,811.84

Page 95 of 118

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION	SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
6.0	Hourly	11,871	12,168	12,472	12,784	13,104	13,432	13,768	14,112	14,465	14,827	15,124
	Bi-Weekly	949.68	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,209.92
	Monthly	2,057.64	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,621.49
	Annual	24,691.68	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,457.92
6.5	Hourly	12,168	12,472	12,784	13,104	13,432	13,768	14,112	14,465	14,827	15,198	15,502
	Bi-Weekly	973.44	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,240.16
	Monthly	2,109.12	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,687.01
	Annual	25,309.44	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,244.16
7.0	Hourly	12,472	12,784	13,104	13,432	13,768	14,112	14,465	14,827	15,198	15,578	15,890
	Bi-Weekly	997.76	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,271.20
	Monthly	2,161.81	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,754.27
	Annual	25,941.76	26,590.72	27,256.32	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,051.20
7.5	Hourly	12,784	13,104	13,432	13,768	14,112	14,465	14,827	15,198	15,578	15,967	16,286
	Bi-Weekly	1,022.72	1,048.32	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,302.88
	Monthly	2,215.89	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,822.91
	Annual	26,590.72	27,256.32	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	33,874.88
8.0	Hourly	13,104	13,432	13,768	14,112	14,465	14,827	15,198	15,578	15,967	16,366	16,693
	Bi-Weekly	1,048.32	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,335.44
	Monthly	2,271.36	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,893.45
	Annual	27,256.32	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,721.44
8.5	Hourly	13,432	13,768	14,112	14,465	14,827	15,198	15,578	15,967	16,366	16,775	17,111
	Bi-Weekly	1,074.56	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,368.88
	Monthly	2,328.21	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,965.91
	Annual	27,938.56	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,590.88
9.0	Hourly	13,768	14,112	14,465	14,827	15,198	15,578	15,967	16,366	16,775	17,194	17,538
	Bi-Weekly	1,101.44	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,403.04
	Monthly	2,386.45	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,039.92
	Annual	28,637.44	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,479.04
9.5	Hourly	14,112	14,465	14,827	15,198	15,578	15,967	16,366	16,775	17,194	17,624	17,976
	Bi-Weekly	1,128.96	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,438.08
	Monthly	2,446.08	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,115.84
	Annual	29,352.96	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,390.08
10.0	Hourly	14,465	14,827	15,198	15,578	15,967	16,366	16,775	17,194	17,624	18,065	18,426
	Bi-Weekly	1,157.20	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,474.08
	Monthly	2,507.27	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,193.84
	Annual	30,087.20	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,326.08
10.5	Hourly	14,827	15,198	15,578	15,967	16,366	16,775	17,194	17,624	18,065	18,517	18,887
	Bi-Weekly	1,186.16	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,510.96
	Monthly	2,570.01	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,273.75
	Annual	30,840.16	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,284.96

Student Intern

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION	SALARY RANGE	STEP										
		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
11.0	Hourly	15.198	15.578	15.967	16.366	16.775	17.194	17.624	18.065	18.517	18.980	19.360
	Bi-Weekly	1,215.84	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,548.80
	Monthly	2,634.32	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,355.73
	Annual	31,611.84	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,268.80
11.5	Hourly	15.578	15.967	16.366	16.775	17.194	17.624	18.065	18.517	18.980	19.455	19.844
	Bi-Weekly	1,246.24	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,587.52
	Monthly	2,700.19	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,439.63
	Annual	32,402.24	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,275.52
12.0	Hourly	15.967	16.366	16.775	17.194	17.624	18.065	18.517	18.980	19.455	19.941	20.340
	Bi-Weekly	1,277.36	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,627.20
	Monthly	2,767.61	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,525.60
	Annual	33,211.36	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,307.20
12.5	Hourly	16.366	16.775	17.194	17.624	18.065	18.517	18.980	19.455	19.941	20.440	20.849
	Bi-Weekly	1,309.28	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,667.92
	Monthly	2,836.77	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,613.83
	Annual	34,041.28	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,365.92
13.0	Hourly	16.775	17.194	17.624	18.065	18.517	18.980	19.455	19.941	20.440	20.951	21.370
	Bi-Weekly	1,342.00	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,709.60
	Monthly	2,907.67	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,704.13
	Annual	34,892.00	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,449.60
13.5	Hourly	17.194	17.624	18.065	18.517	18.980	19.455	19.941	20.440	20.951	21.475	21.905
	Bi-Weekly	1,375.52	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,752.40
	Monthly	2,980.29	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,796.87
	Annual	35,763.52	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,562.40
14.0	Hourly	17.624	18.065	18.517	18.980	19.455	19.941	20.440	20.951	21.475	22.012	22.452
	Bi-Weekly	1,409.92	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,796.16
	Monthly	3,054.83	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,891.68
	Annual	36,657.92	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,700.16
14.5	Hourly	18.065	18.517	18.980	19.455	19.941	20.440	20.951	21.475	22.012	22.562	23.013
	Bi-Weekly	1,445.20	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,841.04
	Monthly	3,131.27	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	3,988.92
	Annual	37,575.20	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	47,867.04
15.0	Hourly	18.517	18.980	19.455	19.941	20.440	20.951	21.475	22.012	22.562	23.126	23.589
	Bi-Weekly	1,481.36	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,850.08	1,887.12
	Monthly	3,209.61	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,088.76
	Annual	38,515.36	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,065.12
15.5	Hourly	18.980	19.455	19.941	20.440	20.951	21.475	22.012	22.562	23.126	23.704	24.178
	Bi-Weekly	1,518.40	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,850.08	1,896.32	1,934.24
	Monthly	3,289.87	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,190.85
	Annual	39,478.40	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,290.24

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	16.0	Hourly	19,455	19,941	20,440	20,951	21,475	22,012	22,562	23,126	23,704	24,297	24,783
		Bi-Weekly	1,556.40	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,982.64
		Monthly	3,372.20	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,295.72
		Annual	40,466.40	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,548.64
	16.5	Hourly	19,941	20,440	20,951	21,475	22,012	22,562	23,126	23,704	24,297	24,904	25,402
		Bi-Weekly	1,595.28	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,032.16
		Monthly	3,456.44	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,403.01
		Annual	41,477.28	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	52,836.16
	17.0	Hourly	20,440	20,951	21,475	22,012	22,562	23,126	23,704	24,297	24,904	25,527	26,038
		Bi-Weekly	1,635.20	1,676.08	1,718.00	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,083.04
		Monthly	3,542.93	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,513.25
		Annual	42,515.20	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,159.04
HHW Maintenance Worker I	17.5	Hourly	20,951	21,475	22,012	22,562	23,126	23,704	24,297	24,904	25,527	26,165	26,688
		Bi-Weekly	1,676.08	1,718.00	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,135.04
		Monthly	3,631.51	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,625.92
		Annual	43,578.08	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,511.04
	18.0	Hourly	21,475	22,012	22,562	23,126	23,704	24,297	24,904	25,527	26,165	26,819	27,355
		Bi-Weekly	1,718.00	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,188.40
		Monthly	3,722.33	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,741.53
		Annual	44,668.00	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	56,898.40
	18.5	Hourly	22,012	22,562	23,126	23,704	24,297	24,904	25,527	26,165	26,819	27,489	28,039
		Bi-Weekly	1,760.96	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,243.12
		Monthly	3,815.41	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,860.09
		Annual	45,784.96	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,321.12
	19.0	Hourly	22,562	23,126	23,704	24,297	24,904	25,527	26,165	26,819	27,489	28,176	28,740
		Bi-Weekly	1,804.96	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,299.20
		Monthly	3,910.75	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	4,981.60
		Annual	46,928.96	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	59,779.20
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	23,126	23,704	24,297	24,904	25,527	26,165	26,819	27,489	28,176	28,880	29,458
		Bi-Weekly	1,850.96	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,356.64
		Monthly	4,008.51	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,106.05
		Annual	48,102.08	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,272.64
Administrative Assistant I	20.0	Hourly	23,704	24,297	24,904	25,527	26,165	26,819	27,489	28,176	28,880	29,602	30,194
		Bi-Weekly	1,896.32	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,415.52
		Monthly	4,108.69	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,233.63
		Annual	49,304.32	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	62,803.52
	20.5	Hourly	24,297	24,904	25,527	26,165	26,819	27,489	28,176	28,880	29,602	30,342	30,949
		Bi-Weekly	1,943.76	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,475.92
		Monthly	4,211.48	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,364.49
		Annual	50,537.76	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,373.92

98 of 118

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Equipment Operator/Driver Heavy Equipment Operator	21.0	Hourly	24,904	25,527	26,165	26,819	27,489	28,176	28,880	29,602	30,342	31,101	31,723
		Bi-Weekly	1,992.32	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,537.84
		Monthly	4,316.69	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,498.65
		Annual	51,800.32	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	65,983.84
	21.5	Hourly	25,527	26,165	26,819	27,489	28,176	28,880	29,602	30,342	31,101	31,879	32,517
		Bi-Weekly	2,042.16	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,601.36
		Monthly	4,424.68	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,636.28
		Annual	53,096.16	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,635.36
Administrative Assistant II	22.0	Hourly	26,165	26,819	27,489	28,176	28,880	29,602	30,342	31,101	31,879	32,676	33,330
		Bi-Weekly	2,093.20	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,666.40
		Monthly	4,535.27	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,777.20
		Annual	54,423.20	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,326.40
	22.5	Hourly	26,819	27,489	28,176	28,880	29,602	30,342	31,101	31,879	32,676	33,493	34,163
		Bi-Weekly	2,145.52	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,733.04
		Monthly	4,648.63	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,921.59
		Annual	55,783.52	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,059.04
Accounting Technician I Equipment Operator Lead Heavy Equipment Operator Lead Resource Recovery Tech I Solid Waste Technician I	23.0	Hourly	27,489	28,176	28,880	29,602	30,342	31,101	31,879	32,676	33,493	34,330	35,017
		Bi-Weekly	2,199.12	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,801.36
		Monthly	4,764.76	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,069.61
		Annual	57,177.12	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	72,835.36
	23.5	Hourly	28,176	28,880	29,602	30,342	31,101	31,879	32,676	33,493	34,330	35,188	35,892
		Bi-Weekly	2,254.08	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,871.36
		Monthly	4,883.84	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,099.25	6,221.28
		Annual	58,606.08	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	73,191.04	74,655.36
	24.0	Hourly	28,880	29,602	30,342	31,101	31,879	32,676	33,493	34,330	35,188	36,068	36,789
		Bi-Weekly	2,310.40	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,943.12
		Monthly	5,005.87	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,376.76
		Annual	60,070.40	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	73,191.04	75,021.44	76,521.12
HHW Technician	24.5	Hourly	29,602	30,342	31,101	31,879	32,676	33,493	34,330	35,188	36,068	36,970	37,709
		Bi-Weekly	2,368.16	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,016.72
		Monthly	5,131.01	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,536.23
		Annual	61,572.16	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	73,191.04	75,021.44	76,897.60	78,434.72
Accounting Technician II Resource Recovery Tech II Solid Waste Technician II	25.0	Hourly	30,342	31,101	31,879	32,676	33,493	34,330	35,188	36,068	36,970	37,894	38,652
		Bi-Weekly	2,427.36	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,092.16
		Monthly	5,259.28	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,699.68
		Annual	63,111.36	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	73,191.04	75,021.44	76,897.60	78,819.52	80,396.16

Page 99

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Clerk of the Board	25.5	Hourly	31,101	31,879	32,676	33,493	34,330	35,188	36,068	36,970	37,894	38,841	39,618
		Bi-Weekly	2,488.08	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,169.44
		Monthly	5,390.84	5,525.69	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,867.12
		Annual	64,690.08	66,308.32	67,966.08	69,665.44	71,406.40	73,191.04	75,021.44	76,897.60	78,819.52	80,789.28	82,405.44
	26.0	Hourly	31,879	32,676	33,493	34,330	35,188	36,068	36,970	37,894	38,841	39,812	40,608
	Bi-Weekly	2,550.32	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,248.64	
	Monthly	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,248.65	
	Annual	68,308.32	69,966.08	71,623.84	73,281.60	74,939.36	76,597.12	78,254.88	79,912.64	81,570.40	83,228.16	84,885.92	
	26.5	Hourly	32,676	33,493	34,330	35,188	36,068	36,970	37,894	38,841	39,812	40,807	41,623
	Bi-Weekly	2,614.08	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,329.84	
	Monthly	5,663.84	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,248.65	
	Annual	67,966.08	69,665.44	71,406.40	73,191.04	75,021.44	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	86,857.84	
	27.0	Hourly	33,493	34,330	35,188	36,068	36,970	37,894	38,841	39,812	40,807	41,827	42,664
	Bi-Weekly	2,679.44	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,413.12	
	Monthly	5,805.45	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,395.09	
	Annual	69,665.44	71,406.40	73,191.04	75,021.44	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	88,741.12	
	27.5	Hourly	34,330	35,188	36,068	36,970	37,894	38,841	39,812	40,807	41,827	42,873	43,730
	Bi-Weekly	2,746.40	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,498.40	
	Monthly	5,950.53	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,579.87	
	Annual	71,406.40	73,191.04	75,021.44	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	90,958.40	
	28.0	Hourly	35,188	36,068	36,970	37,894	38,841	39,812	40,807	41,827	42,873	43,945	44,824
	Bi-Weekly	2,815.04	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,585.92	
	Monthly	6,099.25	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,769.49	
	Annual	73,191.04	75,021.44	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,233.92	
	28.5	Hourly	36,068	36,970	37,894	38,841	39,812	40,807	41,827	42,873	43,945	45,044	45,945
	Bi-Weekly	2,885.44	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,675.60	
	Monthly	6,251.79	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	7,963.80	
	Annual	75,021.44	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	95,565.60	
	29.0	Hourly	36,970	37,894	38,841	39,812	40,807	41,827	42,873	43,945	45,044	46,170	47,093
	Bi-Weekly	2,957.60	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,767.44	
	Monthly	6,408.13	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,162.79	
	Annual	76,897.60	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	97,953.44	
	29.5	Hourly	37,894	38,841	39,812	40,807	41,827	42,873	43,945	45,044	46,170	47,324	48,270
	Bi-Weekly	3,031.52	3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,861.60	
	Monthly	6,568.29	6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,366.80	
	Annual	78,819.52	80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,401.60	
	Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Human Resources Supervisor Recycling Coordinator												

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
30.0	Hourly		38,841	39,812	40,807	41,827	42,873	43,945	45,044	46,170	47,324	48,507	49,477
	Bi-Weekly		3,107.28	3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,958.16
	Monthly		6,732.44	6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,576.01
	Annual		80,789.28	82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	102,912.16
30.5	Hourly		39,812	40,807	41,827	42,873	43,945	45,044	46,170	47,324	48,507	49,720	50,714
	Bi-Weekly		3,184.96	3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,057.12
	Monthly		6,900.75	7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,790.43
	Annual		82,808.96	84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	105,485.12
31.0	Hourly		40,807	41,827	42,873	43,945	45,044	46,170	47,324	48,507	49,720	50,963	51,982
	Bi-Weekly		3,264.56	3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,158.56
	Monthly		7,073.21	7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,010.21
	Annual		84,878.56	87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,122.56
31.5	Hourly		41,827	42,873	43,945	45,044	46,170	47,324	48,507	49,720	50,963	52,237	53,282
	Bi-Weekly		3,346.16	3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,262.56
	Monthly		7,250.01	7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,235.55
	Annual		87,000.16	89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	110,826.56
32.0	Hourly		42,873	43,945	45,044	46,170	47,324	48,507	49,720	50,963	52,237	53,543	54,614
	Bi-Weekly		3,429.84	3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,369.12
	Monthly		7,431.32	7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,466.43
	Annual		89,175.84	91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	113,597.12
32.5	Hourly		43,945	45,044	46,170	47,324	48,507	49,720	50,963	52,237	53,543	54,882	55,980
	Bi-Weekly		3,515.60	3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,478.40
	Monthly		7,617.13	7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,703.20
	Annual		91,405.60	93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	116,438.40
33.0	Hourly		45,044	46,170	47,324	48,507	49,720	50,963	52,237	53,543	54,882	56,254	57,379
	Bi-Weekly		3,603.52	3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,590.32
	Monthly		7,807.63	8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,945.69
	Annual		93,691.52	96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,348.32
33.5	Hourly		46,170	47,324	48,507	49,720	50,963	52,237	53,543	54,882	56,254	57,660	58,813
	Bi-Weekly		3,693.60	3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,705.04
	Monthly		8,002.80	8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,194.25
	Annual		96,033.60	98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,932.80	122,331.04
34.0	Hourly		47,324	48,507	49,720	50,963	52,237	53,543	54,882	56,254	57,660	59,102	60,284
	Bi-Weekly		3,785.92	3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,728.16	4,822.72
	Monthly		8,202.83	8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,244.35	10,449.23
	Annual		98,433.92	100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,932.80	122,932.16	125,390.72
34.5	Hourly		48,507	49,720	50,963	52,237	53,543	54,882	56,254	57,660	59,102	60,580	61,792
	Bi-Weekly		3,880.56	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,728.16	4,846.40	4,943.36
	Monthly		8,407.88	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,244.35	10,500.53	10,710.61
	Annual		100,894.56	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,932.80	122,932.16	126,006.40	128,527.36

Page 101 of 118

SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION		SALARY RANGE	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Engineering and Environmental Compliance Manager Finance and Administration Manager Operations Manager Resource Recovery Manager	Hourly	49,720	50,963	52,237	53,543	54,882	56,254	57,660	59,102	60,580	62,095	63,647	65,238
	Bi-Weekly	3,977.60	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04
	Monthly	8,618.13	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92
	Annual	103,417.60	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04
	Hourly	50,963	52,237	53,543	54,882	56,254	57,660	59,102	60,580	62,095	63,647	65,238	66,869
	Bi-Weekly	4,077.04	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52
	Monthly	8,833.59	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63
	Annual	106,003.04	108,652.96	111,369.44	114,154.56	117,008.32	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	138,909.44
	Hourly	52,237	53,543	54,882	56,254	57,660	59,102	60,580	62,095	63,647	65,238	66,869	68,541
	Bi-Weekly	4,178.96	4,283.44	4,390.56	4,500.32	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48
	Monthly	9,054.41	9,280.79	9,512.88	9,750.69	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44
	Annual	111,369.44	114,154.56	117,008.32	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37
Assistant General Manager	Hourly	54,882	56,254	57,660	59,102	60,580	62,095	63,647	65,238	66,869	68,541	70,255	71,969
	Bi-Weekly	4,390.56	4,500.32	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80
	Monthly	9,512.88	9,750.69	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91
	Annual	114,154.56	117,008.32	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80
	Hourly	56,254	57,660	59,102	60,580	62,095	63,647	65,238	66,869	68,541	70,255	72,011	73,811
	Bi-Weekly	4,500.32	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80	5,896.96
	Monthly	9,750.69	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91
	Annual	117,008.32	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80	152,978.08
	Hourly	57,660	59,102	60,580	62,095	63,647	65,238	66,869	68,541	70,255	72,011	73,811	75,656
	Bi-Weekly	4,612.80	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80	5,896.96	6,042.40
	Monthly	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,109.36
	Annual	119,932.80	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80	152,978.08	156,584.64
	Hourly	59,102	60,580	62,095	63,647	65,238	66,869	68,541	70,255	72,011	73,811	75,656	77,501
	Bi-Weekly	4,728.16	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80	5,896.96	6,042.40	6,192.96
	Monthly	9,994.40	10,244.35	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,109.36
	Annual	122,932.16	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80	152,978.08	156,584.64	160,240.00
	Hourly	60,580	62,095	63,647	65,238	66,869	68,541	70,255	72,011	73,811	75,656	77,501	79,396
	Bi-Weekly	4,846.40	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80	5,896.96	6,042.40	6,192.96	6,348.48
	Monthly	10,500.53	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,109.36	13,426.81	13,744.27
	Annual	126,006.40	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80	152,978.08	156,584.64	160,240.00	163,945.60
	Hourly	62,095	63,647	65,238	66,869	68,541	70,255	72,011	73,811	75,656	77,501	79,396	81,341
	Bi-Weekly	4,967.60	5,091.76	5,219.04	5,349.52	5,486.48	5,620.40	5,756.80	5,896.96	6,042.40	6,192.96	6,348.48	6,504.96
	Monthly	10,763.13	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,109.36	13,426.81	13,744.27	14,061.73
	Annual	129,157.60	132,385.76	135,695.04	139,087.52	142,481.91	145,932.37	149,428.80	152,978.08	156,584.64	160,240.00	163,945.60	167,651.20



SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
EFFECTIVE July 1, 2019

POSITION	SALARY RANGE	STEP										STEP 11
		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	
40.0	Hourly	63,647	65,238	66,869	68,541	70,255	72,011	73,811	75,656	77,547	79,486	81,076
	Bi-Weekly	5,091.76	5,219.04	5,349.52	5,483.28	5,620.40	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,486.08
	Monthly	11,032.15	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,083.17
	Annual	132,385.76	135,695.04	139,087.52	142,565.28	146,130.40	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	168,638.08
40.5	Hourly	65,238	66,869	68,541	70,255	72,011	73,811	75,656	77,547	79,486	81,473	83,102
	Bi-Weekly	5,219.04	5,349.52	5,483.28	5,620.40	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,517.84	6,648.16
	Monthly	11,307.92	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,121.99	14,404.35
	Annual	135,695.04	139,087.52	142,565.28	146,130.40	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	169,463.84	172,852.16
41.0	Hourly	66,869	68,541	70,255	72,011	73,811	75,656	77,547	79,486	81,473	83,510	85,180
	Bi-Weekly	5,349.52	5,483.28	5,620.40	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,517.84	6,680.80	6,814.40
	Monthly	11,590.63	11,880.44	12,177.53	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,121.99	14,475.07	14,764.53
	Annual	139,087.52	142,565.28	146,130.40	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	169,463.84	173,700.80	177,174.40
41.5	Hourly	68,541	70,255	72,011	73,811	75,656	77,547	79,486	81,473	83,510	85,598	87,310
	Bi-Weekly	5,483.28	5,620.40	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,517.84	6,680.80	6,847.84	6,984.80
	Monthly	11,880.44	12,177.53	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,121.99	14,475.07	14,836.99	15,133.73
	Annual	142,565.28	146,130.40	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	169,463.84	173,700.80	178,043.84	181,604.80
42.0	Hourly	70,255	72,011	73,811	75,656	77,547	79,486	81,473	83,510	85,598	87,738	89,493
	Bi-Weekly	5,620.40	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,517.84	6,680.80	6,847.84	7,019.04	7,159.44
	Monthly	12,177.53	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,121.99	14,475.07	14,836.99	15,207.92	15,512.12
	Annual	146,130.40	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	169,463.84	173,700.80	178,043.84	182,495.04	186,145.44
42.5	Hourly	72,011	73,811	75,656	77,547	79,486	81,473	83,510	85,598	87,738	89,931	91,730
	Bi-Weekly	5,760.88	5,904.88	6,052.48	6,203.76	6,358.88	6,517.84	6,680.80	6,847.84	7,019.04	7,194.48	7,338.40
	Monthly	12,481.91	12,793.91	13,113.71	13,441.48	13,777.57	14,121.99	14,475.07	14,836.99	15,207.92	15,588.04	15,899.87
	Annual	149,782.88	153,526.88	157,364.48	161,297.76	165,330.88	169,463.84	173,700.80	178,043.84	182,495.04	187,056.48	190,798.40
General Manager/CAO	N/A (Board Approved Contract)	Hourly										95,950
		Bi-Weekly										7,676.00
		Monthly										16,631.33
		Annual										199,576.00



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**Bond Deb Service  
Salinas Valley Solid Waste Authority  
Refunding Revenue Bonds  
Series 2014A (AMT)**

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Fiscal Year Ended</b>	<b>Fiscal Year Total</b>
8/1/2019	1,330,000	702,312.50	2,032,312.50		
2/1/2020	-	669,062.50	669,062.50	6/30/2020	2,701,375.00
8/1/2020	1,400,000	669,062.50	2,069,062.50		
2/1/2021	-	634,062.50	634,062.50	6/30/2021	2,703,125.00
8/1/2021	1,470,000	634,062.50	2,104,062.50		
2/1/2022	-	597,312.50	597,312.50	6/30/2022	2,701,375.00
8/1/2022	1,545,000	597,312.50	2,142,312.50		
2/1/2023	-	558,687.50	558,687.50	6/30/2023	2,701,000.00
8/1/2023	1,630,000	558,687.50	2,188,687.50		
2/1/2024	-	517,937.50	517,937.50	6/30/2024	2,706,625.00
8/1/2024	2,155,000	517,937.50	2,672,937.50		
2/1/2025	-	464,062.50	464,062.50	6/30/2025	3,137,000.00
8/1/2025	2,265,000	464,062.50	2,729,062.50		
2/1/2026	-	401,775.00	401,775.00	6/30/2026	3,130,837.50
8/1/2026	2,395,000	401,775.00	2,796,775.00		
2/1/2027	-	335,912.50	335,912.50	6/30/2027	3,132,687.50
8/1/2027	2,335,000	335,912.50	2,670,912.50		
2/1/2028	-	271,700.00	271,700.00	6/30/2028	2,942,612.50
8/1/2028	2,270,000	271,700.00	2,541,700.00		
2/1/2029	-	209,275.00	209,275.00	6/30/2029	2,750,975.00
8/1/2029	2,400,000	209,275.00	2,609,275.00		
2/1/2030	-	143,275.00	143,275.00	6/30/2030	2,752,550.00
8/1/2030	2,535,000	143,275.00	2,678,275.00		
2/1/2031	-	73,562.50	73,562.50	6/30/2031	2,751,837.50
8/1/2031	2,675,000	73,562.50	2,748,562.50	6/30/2032	2,748,562.50
	<u>26,405,000</u>	<u>10,455,562.50</u>	<u>36,860,562.50</u>		<u>36,860,562.50</u>



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**Bond Deb Service  
Salinas Valley Solid Waste Authority  
Refunding Revenue Bonds  
Series 2014B (Taxable)**

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Fiscal Year Ended</b>	<b>Fiscal Year Total</b>
8/1/2019	355,000	42,082.30	397,082.30		
2/1/2020	-	35,557.40	35,557.40	6/30/2020	432,639.70
8/1/2020	370,000	35,557.40	405,557.40		
2/1/2021	-	28,016.80	28,016.80	6/30/2021	433,574.20
8/1/2021	385,000	28,016.80	413,016.80		
2/1/2022	-	19,564.13	19,564.13	6/30/2022	432,580.93
8/1/2022	405,000	19,564.13	424,564.13		
2/1/2023	-	10,166.10	10,166.10	6/30/2023	434,730.23
8/1/2023	420,000	10,166.10	430,166.10	6/30/2024	430,166.10
	<u>1,935,000</u>	<u>228,691.16</u>	<u>2,163,691.16</u>		<u>2,163,691.16</u>



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**EQUIPMENT LEASE PURCHASE AGREEMENT  
PAYMENT SCHEDULE**

<b>Period Ending</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>	<b>Fiscal Year Ended</b>	<b>Fiscal Year Total</b>
8/1/2019	212,662.55	3,275.00	215,937.55	6/30/2020	215,937.55
	<u>212,662.55</u>	<u>3,275.00</u>	<u>215,937.55</u>		<u>215,937.55</u>

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SALINAS VALLEY SOLID WASTE AUTHORITY  
Landfilled Tonnage History

Fiscal Year	Service Area			South Valley
	Tonnage	Annual % Change	Cummulative % Change	
1997-98	248,415			
1998-99	250,065	0.7%	0.7%	
1999-00	250,912	0.3%	1.0%	
2000-01	246,489	-1.8%	-0.8%	
2001-02	216,524	-12.2%	-12.8%	
2002-03	219,583	1.4%	-11.6%	
2003-04	227,207	3.5%	-8.5%	23,622.0
2004-05	234,709	3.3%	-5.5%	84,571.0
2005-06	235,866	0.5%	-5.1%	89,536.0
2006-07	222,907	-5.5%	-10.3%	85,327.0
2007-08	205,981	-7.6%	-17.1%	86,739.0
2008-09	187,486	-9.0%	-24.5%	84,322.0
2009-10	173,938	-7.2%	-30.0%	79,615.0
2010-11	171,131	-1.6%	-31.1%	79,552.0
2011-12	167,033	-2.4%	-32.8%	69,215.0
2012-13	166,500	-0.3%	-33.0%	70,021.0
2013-14	166,998	0.3%	-32.8%	75,790.0
2014-15	173,971	4.2%	-30.0%	1,951.0
2015-16	182,298	4.8%	-26.6%	0.0
2016-17	199,457	9.4%	-19.7%	0.0
2017-18	213,714	7.1%	-14.0%	-



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SALINAS VALLEY SOLID WASTE AUTHORITY  
Projected Landfilled Tonnage

Fiscal Year	Service Area	
	Service Area	% Change
2019-20	190,000	
2020-21	190,000	0.0%
2021-22	190,000	0.0%
2022-23	190,000	0.0%
2023-24	190,000	0.0%
2024-25	190,000	0.0%



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**Salinas Valley Recycles**  
**Debt Service Coverage Ratio Calculations**  
**FY 2019-20**

<b>Revenues</b>	<b>Proposed 2019-20 Budget</b>
51.1 - Tipping Fees - Solid Waste	13,015,000
51.2 - Tipping Fees - Surcharge	1,421,775
51.3 - Tipping Fees - Diverted Materials	2,236,430
51.4 - AB939 Service Fee	2,733,000
52.1 - Charges for Services	63,300
53.1 - Sales of Materials	267,800
53.2 - Gas Royalties	265,000
54.1 - Investment Earnings	367,500
Total Revenues (A)	<u>20,369,805</u>
<b><u>Operating Expenditures</u></b>	
Administration	1,569,600
AB939 Services	3,409,500
Recycling Programs	1,467,500
Transfer Stations	2,969,600
Landfill Operations	4,507,300
Postclosure Maintenance	1,065,400
Debt Service	216,000
Total Operating Expenditures (B)	<u>15,204,900</u>
Net Revenues (C)(A-B)	5,164,905
Debt Service for Bonds (D)	<u>3,134,100</u>
Debt Service Coverage Ratio (E)(C/D)	165%
Total Expenditures (F)(B+D)	<u>18,339,000</u>
Net Income After Debt Service (G)(A-F)	<u>2,030,805</u>



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*Promoting a Future Without Landfills*

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**SalinasValleyRecycles**





## **SVSWA Calendar of Budget and Rate Setting Activities**

<b>January</b> Board Meeting	SVSWA Board receives report and discusses/provides direction for preparing draft Budget for upcoming fiscal year
<b>February</b> Board Meeting	SVSWA Board receives draft Budget and discusses/provides direction for final budget preparation and rate setting
<b>March</b> Board Meeting	SVSWA Board holds public rate hearing for any needed rate adjustments and receives final Budget for adoption
<b>April</b>	<p>With SVSWA rate adjustments set in March, City Franchise Haulers prepare and submit proposed Refuse and Recycling Collection rate adjustments for hauler's cost of living, fuel, SVSWA disposal/processing, and franchise fees for July 1 of upcoming fiscal year.</p> <p>SVSWA/City staff review, comment and recommend final customer Refuse and Recycling Collection rates for May City Council hearings.</p>
<b>May</b> City Council Meetings	<p>Franchise Refuse and Recycling Collection rate hearings scheduled for City Councils to ratify proposed rates.</p> <p>Adoption must occur prior to end of May to allow minimum 30-day customer notices of rate increases</p>
<b>June</b>	On or before June 1, Franchise must provide direct notices to all customers of new year Refuse and Recycling Collection rate adjustments, effective July 1
<b>July</b>	July 1, new Refuse and Recycling Collection rates become effective



**SalinasValley  
Recycles.org**  
SALINAS VALLEY  
SOLID WASTE AUTHORITY

ITEM No. 10

# FY 2019-20

## Preliminary Budget


February 21, 2019

Published 02/20/2019

1

## Budget Assumptions

- Status Quo
  - No additional diversion or services other than increased organics program approved in September 2017.
  - No Madison Lane Transfer Revenues and Expenses



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SOLID WASTE AUTHORITY

2

## FY 2019-20 Projected Total Budget Increase

Expanded Organics Processing (full year) Includes 2 Diversion Workers (6 months)	269,600
Payroll Increases	86,700
Mo.Co. Litter Program	100,000
Contract Labor	181,800
All Other Increases / (Decreases)	(571,200)
Debt Service	(583,700)
CIP Budget	530,000
New Cell Construction/Set-Aside	<u>700,000</u>
Total Increase	\$ 709,000



3

## Payroll Budget Increases

COLA (MOU)	\$ 156,400
Merit Increases	115,000
Health Premiums	(138,300)
Net All Other Increases/(Decreases)	<u>( 46,400)</u>
Total Payroll Increases	86,700



Does not include new employees for Organics Program

4

## Debt Service Schedule

FY	Bond Payments	Capital Lease	Total Debt Service
2014-15	1,920,876	414,901	2,335,776
2015-16	1,908,648	960,373	2,869,021
2016-17	1,907,820	797,594	2,705,415
2017-18	2,051,271	797,594	2,848,866
2018-19	3,135,978	797,594	3,933,572
2019-20	3,134,015	212,663	3,346,678
2020-21	3,136,699	0	3,136,699

Capital Lease budget will be allocated to fund future Equipment Replacement  
Final Bond Payment Scheduled for 08/01/2031



5

## CIP Budget

Johnson Canyon Module Construction (Estimated Set-Aside)	\$ 950,000
Equipment Replacement/Repayment	920,000
JC LFG System Improvements	60,000
CH Flare Enclosure	30,000
Jolon Road Transfer Station Improvements	25,000
Jolon Road Well	25,000
Concrete Grinding	20,000
Total CIP/Set Aside	<u>\$ 2,030,000</u>



6

## Projected Revenue Increase

5,000-ton increase in solid waste tonnage projection	\$ 342,500
AB939 fee or Salinas Organics Program Increase	313,300
AB939 fee (in lieu of tipping fee)	100,000
Net all other Revenue Increases/(Decreases)	<u>(106,270)</u>
Total Revenue Increase	\$ 649,400



7

## Rate Changes

	<u>Per Ton</u>
Greenwaste- Self Haul	\$ 39.00
Yardwaste- Franchise	\$ 43.00
Wood waste	\$ 39.00
Clean Fill Dirt (In Service Area) (per ton landfill cost)	\$ 20.00
Clean Fill Dirt (Out of Service Area) to garbage rate	\$ 32.00
Sludge	\$ 32.00
	<u>Total Amount</u>
AB939 Increase for MoCo Litter Program	\$100,000
AB939 Fee or Salinas Organics Increase	\$313,300



8

# Budget Summary

	2018-19 BUDGET PRIOR TO ADJUSTMENTS	2018-19 BUDGET AFTER ADJUSTMENTS	2019-20 PROPOSED STATUS QUO
<b><u>Revenue Summary</u></b>			
Operating Revenues	\$ 19,720,275	\$ 19,720,275	\$ 20,369,805
Use of One Time Surplus	-	2,683,991	-
Total Revenue	19,720,275	22,404,266	20,369,805
<b><u>Expense Summary</u></b>			
Operating Expenditures	14,926,200	15,979,200	14,988,900
Debt Service	3,933,800	3,933,800	3,350,100
CIP Allocation	550,000	930,991	1,080,000
New Cell Set Aside (CIP)	250,000	1,500,000	950,000
Total Expenditure Budget	19,660,000	22,343,991	20,369,000
Balance Used for Reserves	\$ 60,275	\$ 60,275	\$ 805



9

# 5 Year Operating Projections

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2023-24 Estimate
Landfilled Tonnage	185,000	190,000	190,000	190,000	190,000	190,000
Estimated Tipping fee	68.50	68.50	68.50	68.50	68.50	68.50
AB939 Service Fee	2,319,700	2,733,000	3,113,000	3,350,500	3,540,500	3,778,000
Total Revenues	19,720,275	20,369,805	20,847,450	21,159,675	21,424,500	21,736,825
Total Expenditures	15,724,000	15,204,900	15,288,700	15,594,500	15,906,400	16,224,600
Net Revenues	3,996,275	5,380,905	5,558,750	5,565,175	5,518,100	5,512,225
Debt Service on 2014 Bond	3,136,000	3,134,100	3,136,700	3,134,000	3,135,800	3,136,900
Net Income After Debt Service*	860,275	2,030,805	2,421,950	2,431,175	2,382,400	2,375,325
*Allocation for CIP and Reserve funding per Board fiscal policies						
Debt Coverage Ratio	186%	165%	177%	178%	176%	176%



10

## 5 Year Capital Plan

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2022-23 Estimate
New Cell Construction	250,000	950,000	950,000	950,000	950,000	950,000
Equipment Purchase/Replacement	220,000	920,000	1,120,000	1,120,000	1,120,000	1,120,000
JC Landfill Improvements	255,000	60,000	80,000	110,000	75,000	225,000
Transfer Station Improvements	75,000	50,000	225,000	225,000	25,000	25,000
Closed Landfill Improvements	-	30,000	-	-	-	-
Concrete Grinding Set Aside		20,000	20,000	20,000	20,000	20,000
<b>Total CIP's and Set Asides Funded From Operations</b>	<b>800,000</b>	<b>2,030,000</b>	<b>2,395,000</b>	<b>2,425,000</b>	<b>2,190,000</b>	<b>2,340,000</b>



11

## Projected Reserves

Description	2018-19 Budget	2019-20 Proposed	2020-21 Estimate	2021-22 Estimate	2022-23 Estimate	2022-23 Estimate
Net Income After Debt Service*	860,275	2,030,805	2,421,950	2,431,175	2,382,400	2,375,325
<b>Total CIP's and Set Asides Funded From Operations</b>	<b>800,000</b>	<b>2,030,000</b>	<b>2,395,000</b>	<b>2,425,000</b>	<b>2,190,000</b>	<b>2,340,000</b>
<b>Budgeted Surplus for Reserves</b>	<b>60,275</b>	<b>805</b>	<b>26,950</b>	<b>6,175</b>	<b>192,400</b>	<b>35,325</b>



12

## Additional Administrative Tasks

- End 2004 Discounted Greenwaste Contract with Republic to complete rate setting transition for Expanded Organics Program, to meet State Mandates



13

## Salinas and North County to MRWMD

(with all MOU recommendations implemented)

Operational Savings	\$ (1,945,400)
Decrease in Revenue	1,278,000
MRWMD Tipping Fees Salinas (\$62/ton)	5,828,000
MRWMD Tipping Fees North County	<u>868,000</u>
Net Increase	<u>6,028,600</u>
Per Ton (190,000)	100.23
Increase (46.3%)	\$ 31.73



Eliminate 4 full time positions

14



## Salinas Withdrawal

Operating Expenditures	13,052,100
CIP Budget/Set-Asides	<u>1,480,000</u>
Total Budget	14,532,100
Salinas Liability Payment	(2,900,000)
Non-Solid Waste Revenues	<u>(3,079,375)</u>
Net Solid Waste Revenue Needed	<u>8,552,725</u>
Per Ton (80,000 remaining)	\$ 106.91
Increase (56.1%)	\$ 38.41



Eliminate 22 full time positions  
and 5 Hope Services

15

## Summary

Budget	Tipping Fee
• Status Quo	\$ 68.50
• Salinas Proposed MOU	\$ 100.23
• Salinas Withdrawal	\$ 106.91

- Solid Waste Increases are in Addition to Organics  
AB939 and other rate changes shown in Status Quo  
Budget



16

## Residential Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Status Quo	Status Quo Additional AB939 for Salinas Organics	Salinas Proposed MOU (worst case)	Salinas Withdrawal
Republic	32 gal	\$ .31	\$ .20	\$ 2.88	\$ 2.86
Tri Cities	48 gal	\$ .27	\$ .48	\$ 3.46	\$ 4.26
WM- County	35 gal	\$ .15	\$ .31	\$ 3.31	\$ 4.10
WM- King City	35 gal	\$ .10	\$ .31	\$ 3.90	\$ 4.85

- Does not include the following
  - Franchise Fees (10%-26%)
  - Increases due to Direct Haul or Madison Lane
  - Hauler CPI Increases
  - Increases for Curbside Recycling & Processing



17

## Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Status Quo	Status Quo Additional AB939 for Salinas Organics	Salinas Proposed MOU (worst case)	Salinas Withdrawal
Republic	1 cy	\$ 1.04	\$ .66	\$ 9.67	\$ 9.61
Tri Cities	1 cy	\$ .46	\$ 1.66	\$ 19.05	\$ 23.70
WM- County	1 cy	\$ .88	\$ 1.80	\$ 19.34	\$ 23.96
WM- King City	1 cy	\$ .43	\$ 1.30	\$ 16.38	\$ 20.37

- Does not include the following
  - Franchise Fees (10%-26%)
  - Increases due to Direct Haul or Madison Lane
  - Hauler CPI Increases
  - Increases for Curbside Recycling & Processing



18

## Commercial Rates (Estimate) SVSWA Related Increases Only

Hauler	Service Level	Status Quo	Status Quo	Salinas	Salinas
			Additional AB939 for Salinas Organics	Proposed MOU (worst case)	Withdrawal
Republic	3 cy	\$ 3.10	\$ 1.98	\$ 28.79	\$ 28.59
Tri Cities	3 cy	\$ 1.39	\$ 4.98	\$ 57.18	\$ 71.12
WM- County	3 cy	\$ 2.04	\$ 4.15	\$ 44.68	\$ 55.34
WM- King City	3 cy	\$ .98	\$ 2.93	\$ 37.04	\$ 46.06

- Does not include the following
  - Franchise Fees (10%-26%)
  - Increases due to Direct Haul or Madison Lane
  - Hauler CPI Increases
  - Increases for Curbside Recycling & Processing



19



20



# Lozano Smith

ATTORNEYS AT LAW

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Telephone: (831) 646-1501; Facsimile: (831) 646-1801

## MEMORANDUM

**DATE:** February 15, 2019 **CLIENT/MATTER:** 3363-01

**TO:** Salinas Valley Solid Waste Authority Board of Directors

**FROM:** Jim Sanchez  
Interim General Counsel

**RE:** **Voting Procedures and Conflict of Interest Opinion Regarding City of Salinas's Intent to Withdraw from Joint Powers Authority**

### INTRODUCTION

This memorandum is provided at the request of Salinas Valley Solid Waste Authority ("SVSWA" or "Authority") General Manager, Patrick Mathews and was discussed with the Board Executive Committee on February 7, 2019. It provides an overview of voting procedures under the SVSWA Joint Powers Agreement No. A-07261 ("JPA") and applicable voting and deliberation limitations triggered once a member invokes a notice of intent to withdraw its membership under JPA, Section 19. The City of Salinas ("Salinas") has provided the December 6, 2018 notice of intent to withdraw from the JPA ("withdrawal notice"). The withdrawal notice has created concern about participation from the Salinas Board Members on items relevant to their withdrawal given the likelihood of disagreement on the multiple issues that must be addressed in order to affect the withdrawal.

### ISSUE

What are the procedural voting limitations imposed on Board Members from Salinas once Salinas provided a notice of intent to withdraw from the JPA?

### SHORT ANSWER

Once Salinas provided a notice of intent to withdraw it triggered a one-year legal process through which the remaining Board Members are to exercise due diligence to prepare for the significant impacts of the possible withdrawal. The considerations include preparing for a restructured organization, perhaps a downsizing of staff, financial considerations, and the

potential for litigation concerning the possible withdrawal.

JPA Section 19(b) expressly states that once Salinas provided the notice of intent, the remaining members are to meet and prepare appropriate JPA amendments to reflect the changed membership/structure. Additionally, the direct conflicts created by the impending withdrawal, particularly including potential litigation and discussions related to strategies to ensure the Authority is properly protected during the withdrawal process, necessitate the Salinas Board Members recuse themselves from any action, or deliberations concerning the notice of intent to withdraw or negotiations/actions related to that legal process. The Salinas Board Members should also not be apprised of information discussed in closed sessions regarding the withdrawal.

### **FACTUAL BACKGROUND**

SVSWA is a joint powers authority made up of the following local governments: Monterey County, and the cities of Gonzales, Greenfield, King City, Salinas, and Soledad. The Authority is responsible for providing secure long-term solid waste disposal and resource recovery service to all of its members.

The Salinas City Council has a mayor and six councilmembers, three of whom serve on the SVSWA Board, which consists of nine members sent from the member agencies. Thus, representatives from the City of Salinas constitute one third of the nine members of the Board. Any affirmative vote by the Board must include one vote from a Salinas representative. (JPA Section 4)

Consistent with Section 19 of the JPA, the December 6, 2018 withdrawal notice triggered a formal legal process over a one-year period.

Pursuant to JPA Section 19(a), a party may withdraw:

[S]o long as all revenue bonds or other forms of indebtedness issues pursuant hereto, and the interest thereon, shall have been paid or adequate provision for such payment shall have been made . . . . The Party withdrawing from the Agreement will retain its fair share of financial liability for closure and post-closure and site remediation costs based on the tons of material it has contributed to the Authority's solid waste system and as determined by the Authority in its sole discretion.

Subsection (b) provides:

Upon receipt of a Party's one year notice of intention to withdraw, the members who will be remaining in the Authority shall meet and prepare appropriate amendments to this Agreement to reflect the changed membership status. Such amendments shall become effective upon the date of the Party's withdrawal.

As provided in subsection (a), the City of Salinas's share of liabilities, which includes revenue

bonds pursuant to the JPA, are required to be paid, or alternatively, adequate provision for such payment must be made. In 2014 the Authority issued \$31,390,000 in revenue bonds to refund prior outstanding bonds, to make an installment purchase for a landfill, and to cover the cost of bond issuance. The Official Statement from the Salinas Valley Solid Waste Authority Board of Directors<sup>1</sup> (“Official Statement”) addressed the potential withdrawal of members and contemplated the adverse legal effect of a member withdrawal. According to the Official Statement:

The actual withdrawal of a member would likely be the subject of litigation and could have a material adverse impact on the finances and operations of the Authority and a negative impact on the ratings of any Authority bonds and the market price of such bonds.

The Board recognized the likelihood of litigation and pre-litigation posture associated with a member withdrawal when it affirmed the Official Statement in the 2014 bond issuance. Accordingly, the withdrawal notice requires the remaining members to ensure that adequate financial provisions are made for the withdrawing member’s bonded indebtedness and other financial liabilities.<sup>2</sup> Additionally, the Authority will need to prepare for significant waste stream and revenue reduction and notify its bondholders of the implications of the withdrawal and how the Authority will operate and continue to meet its obligations.

## ANALYSIS

### **A. The JPA removes Salinas Board Members from taking action on JPA amendments to effectuate their withdrawal but is less clear on whether the Salinas Board Members are removed from deliberating and/or taking action on items relevant to their withdrawal**

The JPA establishes procedures to be undertaken when a member agency communicates a notice of withdrawal to the Authority. Section 19(b) requires the **remaining** members to meet and prepare appropriate amendments to the JPA so that it reflects the changed membership status. Such amendments will become effective upon the date of the member’s withdrawal. This meeting and preparation period is intended to last for one year.

Here, the Salinas City Council provided the Authority with the withdrawal notice on December 6, 2018. Accordingly, the meeting and preparation period for the remaining members of the Board is expected to last until December 7, 2019. The JPA indicates that the Board’s meetings and preparation relevant to the withdrawal notice are conducted outside of the presence of the member who is withdrawing. Therefore, it can be argued that the three Salinas Board Members, cannot participate in the deliberation of items, or vote on Board actions relevant to their membership withdrawal.

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<sup>1</sup> See, e.g. “Withdrawal of Members,” pg. 44 or the Official Statement to the Salinas Valley Solid Waste Authority Board of Directors. (url: <http://cdiacdocs.sto.ca.gov/2014-0151.pdf>)

<sup>2</sup> Salinas must provide both an annual bond debt service payment of approximately \$2,900,000 and an ongoing multi-million dollar guarantee of environmental liabilities for the SVSWA landfills.

The Salinas Board Members may object to this argument on the basis that subsection (b) merely pertains to “housekeeping items,” such as editing the list of Board Members to omit the names of the withdrawing city council members from Salinas. Furthermore, JPA Section 4 requires a vote of a Salinas Board Member to act.

Subsection (b) specifically states the purpose of the meeting is to address changes to the JPA, i.e. *the contract*, so that it reflects the changed membership status. Subsection (b) is silent on whether the independent meetings should also include deliberations and formal Board action on administrative items in preparation for the member withdrawal. Therefore, standing alone, subsection (b) is insufficient to compel the abstention of the Salinas Board Members from deliberation and action on items responsive to their withdrawal notice. However, as noted below, the totality of the circumstances must be considered and the pre-litigation posture initiated by the withdrawal notice and the common law conflicts presented would necessitate Salinas Board Member removal on all considerations related to the withdrawal notice.

**B. The Common Law Conflict of Interest Doctrine requires the Salinas Board Members be removed from deliberating and/or taking action on items relevant to their withdrawal**

There are three aspects of conflict of interest law in California. A government conflict of interest can exist under: (1) Cal. Gov. Code § 1090 pertaining to government contracts,<sup>3</sup> (2) the Political Reform Act, pertaining to a derivative financial interest,<sup>4</sup> and (3) the common law conflict of interest doctrine, pertaining to issues created from “dual-loyalties.”

The issue presented in this Memorandum neither concerns the personal financial interests of Board Members relevant to a government contract nor a derivative financial interest for a Board Member. However, given that the Board is comprised of city council members from its member agencies, the challenge of “dual-loyalty” is present when the interests of the member agency conflict with the interests of the Board. Therefore, analysis under the common law conflict of interest doctrine is appropriate.

**1. The Common Law Conflict of Interest Doctrine applies to “special” interests.**

“A public officer is impliedly bound to exercise the powers conferred on him with disinterested skill, zeal, and diligence and primarily for the benefit of the public.”<sup>5</sup> “Public officers are obligated . . . to discharge their responsibilities with integrity and fidelity.”<sup>6</sup> Based on these tenets, the common law conflict of interest doctrine prohibits public officials from placing themselves in a position where their personal interests conflict with their official duties.<sup>7</sup> A common law conflict of interest extends to non-economic or “special” interests.<sup>8</sup> Accordingly, a special interest may constitute a conflict under the common law doctrine if the interest is

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<sup>3</sup> Cal. Gov. Code § 1090 prohibits public officials from acting on a contract in which they have a financial interest.

<sup>4</sup> Like § 1090, The Political Reform Act seeks to ensure that public officials perform their duties in an impartial manner, free from bias caused by financial interest.

<sup>5</sup> *Noble v. City of Palo Alto* (1928) 89 Cal.App.47, 51

<sup>6</sup> *Terry v. Bender* (1956) 143 Cal.App.2d 198, 206

<sup>7</sup> *In re Norma J. Torres* (2009) 92 Ops.Cal.Atty.Gen. 19

<sup>8</sup> *Id.*

potentially significant enough to create a dual loyalty within the public official.<sup>9</sup> The premise behind the common law conflict of interest doctrine is that a public official cannot serve two masters at the same time.<sup>10</sup> The doctrine is less concerned with financial conflicts and, instead, seeks to forestall the mere appearance or possibility of impropriety.<sup>11</sup> The totality of the circumstances and context are essential to examining a potential common law conflict issue.

**2. Case law supports the premise that a Board Member on a joint powers authority must recuse himself or herself if the member has interests adverse to the board.**

If a dispute between member agencies poses a threat of litigation, a closed session may be called to plan and prepare for the dispute. When this occurs, there is need to exclude representatives from the member agency involved in the dispute with the joint powers authority.

For example, there is authority to exclude a council member from a closed session when that council member has taken a position which is adverse to a city,<sup>12</sup> and to deny access to closed session notes by a council member who is excluded from the closed session due to a financial conflict of interest.<sup>13</sup> Such cases demonstrate that when special conflicts are presented there is legal basis to exclude a voting member of a joint powers authority from a closed session and to deny excluded members access to closed session material and records.

In *DeGrassi, supra*, a member of the Glendora City Council sought indemnity for attorneys' fees and damages from the city for alleged civil rights violations by the individual council member. The 9th Circuit Court of Appeals held that exclusion from a closed session called to discuss her request for indemnification was appropriate although it did infringe upon Ms. Degrassi's First Amendment speech rights. In authorizing exclusion of an elected representative, the court balanced the need for a public entity to engage in frank and open communication with its legal counsel versus a public official's right to free speech pursuant to the First Amendment. The court held that Councilmember DeGrassi was properly excluded from the closed session because of her status as a potential litigant. In so holding, the court cited to *Pickering v. Board of Education* (1968) 391 U.S. 563, 570, finding a sufficiently great interest in confidentiality overrides a public employee's First Amendment rights. The court determined that the exclusion of a public official from a closed session presented only a "minor intrusion" on the right to speak because the public official still retains a right to speak out in public or directly with other members of the council.

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<sup>9</sup> *Id.*

<sup>10</sup> *Clark v. City of Hermosa Beach* (1996) 48 Cal.App.4th 1152, 1170-1171.

<sup>11</sup> See, *Clark v. City of Hermosa Beach* (1996) 48 Cal.App.4th 1152, 1170-1171; citing *Noble v. City of Palo Alto* (1928) 89 Cal.App. 47, 51, 264 P. 529, citations omitted; *Witt v. Morrow* (1977) 70 Cal.App.3d 817, 823. (Emphasis added.) ["A public officer is impliedly bound to exercise the powers conferred on him with disinterested skill, zeal, and diligence and primarily for the benefit of the public. . . . Actual injury is not the principle the law proceeds on. Fidelity in the agent is what is aimed at, and as a means of securing it the law will not permit him to place himself in a position in which he may be tempted by his own private interests to disregard those of his principal. . . . [T]he common law doctrine against conflicts of interest . . . prohibits public officials from placing themselves in a position where their private, personal interests may conflict with their official duties."]

<sup>12</sup> *DeGrassi v. City of Glendora* (1999) 207 F.3d 636.

<sup>13</sup> *Hamilton v. Los Gatos* (1989) 213 Cal.App.3d 1050.



The issue of access with respect to the Brown Act was discussed in *Hamilton, supra*. Robert Hamilton excused himself from a closed session at which the Town Council discussed pending and anticipated litigation regarding a downtown parking assessment district. Councilmember Hamilton owned property within the district and so recused himself from the closed session. After the closed session, he requested copies of the closed session tape. The Town refused and he filed a writ. The trial court held that Hamilton had, due to his conflict and recusal, no greater right to closed session material than any member of the public. The Court of Appeal agreed. In denying access to the material, the court reasoned in part, that “[t]he disqualified member’s mere presence, or knowledge thereafter, might also subtly influence the decisions of other council members who must maintain an ongoing relationship with him.”<sup>14</sup>

While *DeGrassi* and *Hamilton* involve a city council member excluded from a closed session and denied access to related materials relevant to the city council deliberation, they stand for the proposition that a member of a governing board who has taken a legal position on behalf of his or her member agency that is adverse to the joint powers authority, may be excluded from a closed session and denied access to non-public material when discussion of the actual or potential dispute with the member agency is undertaken. Exclusion of representatives from member agencies is essential to allow for open and frank discussion of the issues and potential exposure to litigation.

More on point is the California Attorney General’s published opinion to *The Hon. Mark Stone* (2018) 18 Cal.Daily.Op.Serv. 3274 (“*Stone Opinion*”). In the *Stone Opinion*, the Attorney General was asked to reconcile two questions: (1) Whether a city council member who is also an attorney can advocate on behalf of a client’s interest when those interest are adverse to the city?; and (2) May a city council member who is also an attorney participate in a governmental decision concerning a client’s interest when those interests are adverse to the city? The Attorney General reconciled both questions under the common law conflict of interest doctrine and, with respect to both issues, answered in the negative.

The Attorney General recognized in the *Stone Opinion* the potential for the following examples of unlawful conflict of interest conduct:

- a. The attorney-council member may be tempted to use his influence of public office to gain advantages and concessions in contract terms for the benefit of his client.
- b. The city employees representing the city in a contract negotiation, who are subject to the council’s jurisdiction, may be reluctant to oppose the attorney-council member in his contract demands; or they may be tempted to slant their evaluations and analyses of the mater to favor the attorney-council member. And;
- c. There is always a possibility that the attorney-council member would seek to influence the vote of other council members not strictly on the merits but by reason of his client’s interests.

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<sup>14</sup> 213 Cal.App.3d at 1058

In the *Stone Opinion*, the Attorney General reasoned, “it is highly possible that representation in such cases would be viewed with suspicion that the attorney using his position and influence with the city for the purpose of extracting favorable or special treatment for his clients, in furtherance of their interests and his own.” In such cases, “even the appearance of such impropriety could operate to weaken the public’s confidence in the integrity and fidelity of its public officials.”<sup>15</sup> Furthermore, the Attorney General recognized that, at minimum, the attorney’s dual loyalty was prohibited because of an unlawful special interest—*i.e.* even if the attorney represented the client *pro bono*, the attorney’s representation affected his reputation and the resources of his law practice. Thus, the Attorney General found that a city council member’s “representation of the client, at the expense of the best interests of the city, would insidiously undermine public confidence in the integrity of municipal government.”<sup>16</sup>

Accordingly, the Attorney General concluded that the attorney-council member was prohibited from participating in an official decision involving the client’s adverse interest, and that the attorney-council member could not advocate on behalf of the client.

**3. *Salinas’s notice of withdrawal from the authority creates adverse legal interests between the City of Salinas and the Authority.***

A city council member owes a fiduciary duty and a duty of loyalty to the city and the residents of the city.<sup>17</sup> The Salinas council members also control all litigation and legal matters in which Salinas has an interest (Salinas City Charter Section 7.3(a)). Salinas has a mayor and six councilmembers, three of which serve on the SVSWA Board, which consists of nine members. Because the Salinas City Council formally approved the withdrawal notice, by default, the Salinas city council members have taken the first step in concluding that it is in the best interest for the City of Salinas to withdraw from the JPA and, therefore, relinquish their membership on the Board.

The withdrawal notice triggered a formal legal process and potential litigation over a one-year period. The legal process requires all revenue bonds or other forms of indebtedness to be paid or adequate provision for such payment must be made. Furthermore, Salinas retains its share of financial liability for closure and post-closure and site remediation costs based on the tons of material it contributed to the Authority’s solid waste system. Accordingly, Salinas must provide both an annual bond debt service payment of approximately \$2,900,000 and an ongoing multi-million dollar guarantee of environmental liabilities for the Authority’s landfills. Additionally, in preparation for the membership withdrawal, the Authority will need to prepare for the significant waste stream and revenue reduction.

Legal issues were foreseen with respect to membership withdrawal during the bond issuance process in 2014 when the Board approved the Official Statement comment: “*The actual withdrawal of a Member would likely be the subject of litigation and could have a material adverse impact on the finances and operations of the Authority and a negative impact on the*

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<sup>15</sup> *The Hon. Mark Stone* (2018) 18 Cal. Daily Op. Serv. 3274

<sup>16</sup> *Id.*; citing *City and County of San Francisco v. Cobra Solutions, Inc.* (2006) 38 Cal.4th 839, 854.

<sup>17</sup> *Berka v. Woodward* (1899) 125 Cal. 119.

*ratings of any Authority bonds and the market price of such bonds.”* It is clear, therefore, that Salinas’s withdrawal from the Authority creates legal and fiduciary interests adverse and conflicting with the Authority’s legal and fiduciary interests.

- 4.     *The Salinas Board Members should not be allowed to participate in any action or deliberate on items pertaining to the City of Salinas’s Withdrawal Notice, and the Salinas Board Members should not be privy to closed session discussions.***

Here, the legal premises established in *DeGrassi* and *Hamilton* necessitate the recusal of the Salinas Board Members from matters pertaining to the City of Salinas’s membership withdrawal from the Authority. *DeGrassi* and *Hamilton*, stand for the proposition that a member of a governing board who has taken a legal position on behalf of his or her member agency that is adverse to the authority, may be excluded from a deliberative process or vote, excluded from a closed session, and denied access to non-public material when discussion of the actual or potential dispute with the member agency is undertaken. This is essential to allow for open and frank discussion of the issues and potential exposure of the joint powers authority to litigation.

The Salinas Board Members represent the City of Salinas like the attorney-council member in the *Stone Opinion* represented his client. Like in the *Stone Opinion*, the Salinas council members hold a fiduciary and loyalty duty to both the Authority and the City of Salinas. When those interests are adversarial they “insidiously undermine public confidence in the integrity of municipal government.”

Moreover, like in the *Stone Opinion*, the Attorney General recognized the very likely potential for the following unlawful conflict of interest conduct:

- a.     The Salinas Board Members may be tempted to use their influence as public officers from Salinas to gain advantages and concessions in contract terms for the benefit of Salinas.
- b.     The Authority’s employees representing the Authority in withdrawal negotiations with Salinas may be reluctant to oppose the Salinas members’ demands; or they may be tempted to slant their evaluations and analyses of the matter to favor the Salinas members. And;
- c.     There is a possibility that the Salinas members would seek to influence the vote of other Board Members not strictly on the merits but by reason of the City of Salinas’s interests. Particularly, where, as here, a Salinas member’s vote is required for Authority action.

Thus, in accord with the Attorney General’s reasoning in the *Stone Opinion*, it is highly possible that Salinas Board Member engagement on matters involving the withdrawal notice would be viewed with the suspicion that the Salinas Board Members are using their position and influence with the Authority for the purpose of extracting favorable or special treatment in furtherance of the interest of the City of Salinas. As noted above, even the appearance of such impropriety

could operate to weaken the public's confidence in the integrity and fidelity in the Authority and its Board. Additionally, Salinas's council members would be privy to and control Salinas legal strategies related to the withdrawal and would be placed in a legally untenable position of also having access to Authority confidential information, legal advice and legal strategy related to the withdrawal. Based upon the conflict of interest law governing this issue and the totality of the facts of this case, the Salinas Board Members may not participate in any action or deliberation related to the withdrawal notice, or be privy to information discussed in closed sessions about the withdrawal notice.

**5. *The Salinas Board Members cannot use the argument of "legal necessity" to justify their continued participation in matters related to the withdrawal notice.***

Section 5 of the JPA provides that five members of the Authority Board shall constitute a quorum for the transaction of business. However, according to Section 4 of the JPA, pertaining to "Votes," any affirmative vote by the Board must include one vote from a Salinas representative. Based upon this contractual arrangement, the Salinas board Members may argue that an overriding legal necessity requires participation of at least one of their members in decisions concerning the withdrawal notice.

Under the common law conflict of interest doctrine, express statutory provisions pertaining to Section 1090 and the Political Reform Act ("PRA") can exempt conflict of interest considerations.<sup>18</sup> The PRA exempts conflicts of interest where the public official's "participation is legally required for [a] decision to be made."<sup>19</sup> This is generally referred to as the "rule of necessity."

The rule of necessity permits a public officer to carry out the essential duties of his/her office despite a conflict of interest where he/she is the only one who may legally act. The rule ensures that essential government functions are performed even where a conflict of interest exists.<sup>20</sup> To apply, however, there must exist "no alternative source of decision"<sup>21</sup> and the agency or public official must "disclose the legal basis for concluding that there is no alternative source of decision."<sup>22</sup> An alternative source of decision exists when an agency can convene a quorum without the affected public official(s).<sup>23</sup>

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<sup>18</sup> 67 Ops.Cal.Atty.Gen. 369, 381 (1984); followed in 92 Ops.Cal.Atty.Gen. 19, (2009)

<sup>19</sup> § 87101; Cal.Code Regs., tit. 2, § 18705, subd. (a).

<sup>20</sup> *Olson v. Cory* (1980) 27 Cal.3d 532, 537, ["[A] judge is not disqualified from adjudicating a cause because of personal financial interest if there is no other judge or court available to hear and resolve the cause."]; *Caminetti v. Pac. Mutual L. Ins. Co.* (1943) 22 Cal.2d 344, 366–367, 139 P.2d 908; *Gonsalves v. City of Dairy Valley* (1968) 265 Cal.App.2d 400, 404, 71 Cal.Rptr. 255 ["The rule is well settled that where an administrative body has a duty to act upon a matter which is before it and is the only entity capable to act in the matter, the fact that the members may have a personal interest in the result of the action taken does not disqualify them to perform their duty. It is a rule of necessity which has been followed consistently."]; 70 Ops.Cal.Atty.Gen. 45, 48 (1987). *Eldridge v. Sierra View Local Hospital Dist.* (1990) 224 Cal.App.3d 311, 321–322.

<sup>21</sup> 2 Cal.Code Regs. § 18705, subd. (a).

<sup>22</sup> *Id.* subd. (b)(3); see *Kunec v. Brea Redevelopment Agency* (1997) 55 Cal.App.4th 511, 523, 64 Cal.Rptr.2d 143 [so requiring].

<sup>23</sup> Cal.Code.Regs., tit. 2, § 18705, subd. (c)(2) [Exception does not apply "if a quorum can be convened of other members of the agency who are not disqualified"]; *Eldridge*, at p. 322, 273 Cal.Rptr. 654 [noting the same]; cf. *Brown v. Fair Political Practices Comm.* (2000) 84 Cal.App.4th 137, 145, 100 Cal.Rptr.2d 606 [decision

Here, the rule of necessity does not apply because the Salinas Board Members cannot show there is “no alternative source of a decision.” In this case, six out of the nine Board Members are not from Salinas which means a quorum can be established without representatives from Salinas. Section 4 of JPA pertains to votes, not quorums, which is a critical distinction as the rule of necessity pertains to the establishment of a quorum. Therefore, because the Salinas Board Members are not required to establish a quorum, they cannot rely on the rule of necessity to justify inclusion in discussions and decisions related to the withdrawal notice.

## **CONCLUSION**

As noted above, based upon the common law governing conflicts of interest the Salinas Board Members may not participate in any Authority action or deliberation related to the withdrawal notice, receive confidential Authority information related to the withdrawal notice, or be privy to information discussed in Authority closed sessions related to the withdrawal notice.

## **LIMITS ON LEGAL ADVICE REGARDING CONFLICTS OF INTEREST**

Please note that there are limits on this legal advice. This advice is intended to allow the Authority to determine the best course of action. As a matter of legal ethics and the attorney-client relationship, no individual Board Member or employee can be our client.<sup>24</sup> These limits are particularly important for us to point out in conflict of interest and ethics areas because public employees have personal obligations to follow ethics and conflict of interest rules. Individual Board Members or employees are encouraged to seek their own legal counsel for advice on conflict of interest issues if they believe it necessary. We also note that even the advice of an attorney does not provide immunity from conflict of interest liability. Obtaining a formal opinion from the Fair Political Practices Commission regarding section 1090 or the Act is one avenue to ensure legal compliance.

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regarding a city's redevelopment plan cannot be made without participation of city's mayor, who is an “integral part” of proposing and approving city ordinances]; see also *Santa Clarita Organization for Planning & the Environment v. Abercrombie* (2015) 240 Cal.App.4th 300, 315–316.

<sup>24</sup> CA State Bar, Rules of Professional Conduct 1.13.





## City of Salinas

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Christopher A. Callihan, City Attorney

February 20, 2019

### Via Electronic Mail and Hand-Delivery

Board of Directors  
Salinas Valley Solid Waste Authority

**Re: Voting Procedures and Conflict of Interest Opinion Regarding City of Salinas's Intent to Withdraw from Joint Powers Authority**

Dear Board of Directors:

This letter is written with regard to item number 11 on your February 21, 2019, Regular Meeting Agenda. The City of Salinas (the "City") understands that item number 11 was included on the Salinas Valley Solid Waste Authority (the "Authority") Board's agenda out of a "concern about participation from the Salinas Board Members on items relevant to their withdrawal given the likelihood of disagreement on the multiple issues that must be addressed in order to affect the withdrawal." It is not clear to the City where those concerns originated or why there is a sudden urgency with respect to these concerns. The City apologizes for the late timing of this letter; however, neither the City Manager nor myself were made aware of these concerns or the possibility that the City's representatives on the Authority Board (the "Salinas Board Members") would potentially be precluded from participating in Board matters until we received an email from the General Manager/CAO on Friday February 15, 2019, at 3:00 P.M. No explanation or information was offered by the General Manager/CAO other than a link to the Board's Agenda.

The City disagrees with the conclusion presented in the Memorandum that "based upon the common law governing conflicts of interest the Salinas Board Members may not participate in any Authority action or deliberation related to the withdrawal notice, receive confidential Authority information related to the withdrawal notice, or be privy to information discussed in Authority closed sessions related to the withdrawal notice."<sup>1</sup> Some could argue that *every* item that comes before the Authority Board during the next several months is "related" or "relevant" to Salinas's possible withdrawal and therefore related to the Authority's "due diligence to prepare for the significant impacts of the possible withdrawal." Such a conclusion would mean the Salinas Board Members would be precluded from *every* item that comes before the Authority

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<sup>1</sup> The term "Memorandum" refers to the February 15, 2019 Memorandum by the Authority Board's Interim General Counsel and included as an attachment to the Authority Board's February 21, 2019 Regular Agenda at item no. 11.



Board. Certainly, such a conclusion is untenable, but is a conceivable result that some could reach given the broad and misplaced conclusions reached in the Memorandum. And, it raises the question of whom makes the determination whether a matter is “related” or “relevant” to Salinas’s possible withdrawal? If the Authority Board makes that determination, then presumably the Salinas Board Members would be required to participate in that discussion and action and under Section 4 of the Joint Powers Agreement any such determination (which would lead to the compelled exclusion of the Salinas Board Members) would require the vote from at least one of the Salinas members.<sup>2</sup>

The City therefore opposes any attempts to preclude the Salinas Board Members from any open session or closed session matters that come before the Authority Board. Given the lack of communication on this issue, the lack of urgency with respect to matters which may be related to the City’s potential withdrawal from the Authority, and the disagreement regarding the existence of a conflict of interest, the City respectfully requests that any matters which may be related to the City’s potential withdrawal, whether considered in open session or closed session, which may be determined by the opinions of the General Manager/CAO or Interim General Counsel to be matters on which the Salinas Board Members would be precluded from participating, be continued and not considered by the Authority Board. Additional discussion regarding the issue should be had among the City and Authority administrations and representatives to resolve any disagreements over the issue.

#### Ripeness of the Issues

On December 6, 2018, the City issued a one-year notice of intention to withdraw from the Authority pursuant to Section 19(a) of the Joint Powers Agreement. The City’s withdrawal would thus be effective December 6, 2019, unless the City opted during the one-year period to rescind the notice and remain a member of the Authority. In approving the Resolution authorizing the issuance of the notice of intention to withdraw, the City Council noted that on August 7, 2018, it had supported the collaboration between the Authority and the Monterey Regional Waste Management District (MRWMD) on solid waste issues and made clear that the City’s notice of intention to withdraw was parallel to the collaboration between the Authority and the MRWMD; the City’s withdrawal was intended as “a back-up plan to assure compliance with the new [diversion and recycling regulations] and to expedite relocation of the Sun Street Transfer Station, in case regional consensus on the MOU fails.”<sup>3</sup>

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<sup>2</sup> References herein to the “Joint Powers Agreement” are to the Joint Powers Agreement between the City of Salinas, the City of Gonzales, the City of Greenfield, the City of King, the City of Soledad, and the County of Monterey Creating the Salinas Valley Solid Waste Authority (as amended in 2009).

<sup>3</sup> References herein to “the MOU” are to the Memorandum of Understanding between Monterey Regional Waste Management District (District) and Salinas Valley Solid Waste Authority (Authority) with respect to diverting organic waste and recyclables, among other regional solid waste-related issues.



The City understands that the collaboration between the Authority and the MRWMD continues and remains optimistic that the Authority will move the Sun Street Transfer Station out of the City's current or planned future limits. If the collaborative efforts between the two agencies is successful and the Sun Street Transfer Station is moved out of the City's current or planned future limits, that could obviate the need for the City's withdrawal from the Authority meaning the City could within the remaining time of the one-year notice period choose to remain a member of the Authority.

The City does not question the remaining members' authority to "meet and prepare appropriate amendments to [the Joint Powers Agreement] to reflect the changed membership status" but notes that such changes would not become effective until the date of the City's withdrawal, should the City actually withdraw. The City agrees with the Interim General Counsel that standing alone subdivision (b) of Section 19 of the Joint Powers Agreement "is insufficient to compel the abstention of the Salinas Board Members from deliberation and action on items responsive to Salinas's withdrawal notice." The City disagrees, however, that "the pre-litigation posture initiated by the withdrawal notice and the common law conflicts presented would necessitate Salinas Board Member removal on all considerations related to the withdrawal notice."

#### County of Monterey's July 12, 2012 Notice of Intent to Withdraw

As some of the Authority Board members may recall, the County of Monterey similarly issued a notice of intention to withdraw from the Authority on July 12, 2012, citing concerns "regarding the direction of the Salinas Valley Solid Waste Authority with respect to its finances, and the collection and disposal of waste within its jurisdictional boundaries." The County further noted that "attempts at discussing these important issues at the staff level [had] not been fruitful" thereby necessitating their notice of intent to withdraw. Following the County's issuance of its notice of intent, meetings among representatives of the County and the Authority, as well as their respective staffs, continued for nearly a year thereafter, until the County rescinded its notices of intent to withdraw.<sup>4</sup> The City is not aware that during that time any of the County Board Members were compelled to recuse themselves or were otherwise precluded from participation in matters before the Authority Board that pertained to the County's potential withdrawal, or otherwise. That begs the question why Salinas Board Members are faced with compelled exclusion from participation in such matters when County representatives in a similar position and presumably with similar issues were not so precluded. Certainly, if the issuance of a notice of intent to withdraw creates "adverse legal interests" between the City and the SVSWA, those same adverse legal interests would have existed when the County issued its notice of intent to withdraw. Yet, to our understanding, the County Board Members were not similarly met with the threat of compelled exclusion from Authority matters. If our understanding in this regard is incorrect, please let us know.

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<sup>4</sup> No such meetings have as yet been scheduled among the City and the Authority's representatives.



Conflicts of Interest; Lack of Conflict Between the City of Salinas and SVSWA

The City appreciates the discussion presented in the Memorandum, however, without more disagrees that the Salinas Board Members should be precluded from participation in *any* Authority matters; the issues raised and the conclusions reached in the Memorandum are misplaced and mostly irrelevant to the issues present here.

The conclusion that the Salinas Board Members must be precluded from discussions and actions of the Authority Board, particularly in closed session, is in part premised upon the existence of a dispute between the City and the Authority: "If a dispute between member agencies poses a threat of litigation, a closed session may be called to plan and prepare for the dispute." The City is not aware of an existing or potential dispute "*between member agencies*" which comprise the Authority. The Memorandum states the issue in another way: "a member of a governing board who has taken a legal position on behalf of his or her member agency that is adverse to the joint powers authority" should be precluded due to a conflict of interest. No dispute presently exists between the City and the Authority. The City is not presently aware of the potential for a dispute between the City and the Authority. The individual Salinas Board Members have not taken a position adverse to the Authority. In authorizing the issuance of a notice of intent to withdraw from the Authority, the City Council directed the City Manager to exercise a right available to *all* members of the Authority under the Joint Powers Agreement. The City's notice did nothing more than put the remaining members of the Authority Board on notice that the City *may potentially* withdraw from the Authority. The exercise of this contractual right by Salinas, the County of Monterey, or any other member of the Authority is not "adverse" to the Authority and does not in and of itself create an actual or potential dispute. There is no reason to believe that all the members of the Authority could not be in complete harmony regarding the City's withdrawal and the effects of that withdrawal. No discussion of the effects has occurred, hence no indication that the relative positions of the City and the remaining members of the Authority with respect to the City's possible withdrawal are inapposite or adverse. If an actual dispute arises, the City and the remaining members of the Authority may be at odds such that a conflict of interest may arise thereby necessitating recusal. Unless and until a real controversy or dispute arises, the discussion of compelled exclusion is premature.<sup>5</sup>

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<sup>5</sup> The City notes that the authorities cited in the Memorandum can be distinguished from the present situation: DeGrassi v. City of Glendora (1999) 207 F.3d 636 involved a City Council member who was sued for slander as a result of comments made in her capacity as a Council member. DeGrassi sought indemnity from the City. The City Council member was the subject of actual litigation and was properly excluded from closed session discussions related to her claim against the City for indemnity. An actual dispute existed between DeGrassi and the city and the City Council member's personal financial interests were at issue. Such issues do not exist in the present situation. Moreover, DeGrassi and Pickering v. Board of Education (1968) 391 U.S. 563 (upon which the Memorandum also relies) were primarily set in the context of a dispute regarding the First Amendment rights of elected public officials.



As discussed above, it is not clear how the determination will be made whether a matter is “related” or “relevant” to Salinas’s possible withdrawal from the Authority. For example, item number 10 on the Authority’s Board’s February 21, 2019 Agenda requests budget direction from the Authority Board for the fiscal year 2019-2020 budget. If Salinas’s withdrawal becomes effective, Salinas would not be a member of the Authority after December 7, 2019. Would the Salinas Board Members be precluded from participation in budget planning for a budget covering a period of time following Salinas’s withdrawal?

Similarly, there are four closed session items on the Authority Board’s February 21, 2019 Agenda. With regard to the first two closed session items: Would the Salinas Board Members be precluded from participating in the discussion related to the possible terms and conditions of acquisition, lease, exchange or sale of property? Would the Salinas Board Members be precluded from participating in the decision whether to appoint/employ legal counsel who would presumably be representing the Authority in litigation?

The other two closed session items are litigation-related matters brought forward under California Government Code Section 54956.9 (presumably subdivisions (d)(2) and (d)(4), respectively, though it is not clear from the agenda). If either of these two litigation-related closed session matters are purportedly related to the City’s possible withdrawal, the City submits that any such closed session discussions are not ripe for discussion or action and should not be considered by the Authority Board, certainly not to the exclusion of the Salinas Board Members. To the City’s knowledge, no claim has been filed with the Authority related to the City’s possible withdrawal, nor is the City aware that actual litigation has been filed against the Authority or any of its members with respect to the City’s possible withdrawal.

Similarly, the City is not aware of existing facts and circumstances which create a significant exposure to litigation against the Authority or any of its members at this time as a result of Salinas’s possible withdrawal. The City has in no way intimated or acted to initiate litigation against the Authority or any of its members. Additionally, much ado was made in the Memorandum over one sentence in the Official Statement regarding a member’s possible withdrawal; however, that statement makes clear that the likelihood of such litigation does not arise until “[t]he actual withdrawal of a member.”<sup>6</sup> As discussed at length in this letter, Salinas

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Hamilton v. Los Gatos (1989) 213 Cal. App. 3d 1050 is equally irrelevant and unpersuasive. Hamilton involved a Council member with a direct *financial* conflict of interest that arose from his ownership of property which was the subject of a closed session discussion.

The Memorandum’s discussion of “legal necessity” is similarly misplaced. The rule of necessity applies when a public official has a financial conflict of interest under Section 1090 and/or Government Code Section 87100, neither of which is applicable to the present issue.

<sup>6</sup> The Official Statement from the Salinas Valley Solid Waste Authority Board of Directors includes the following statement: “The actual withdrawal of a member would likely be the subject of litigation and



has not *actually withdrawn* and there is the possibility that Salinas does not withdraw from the Authority. A closed session discussion related to litigation on this basis is premature; the City has not actually withdrawn, the City has met and has acknowledged its current and future financial obligations under the Joint Powers Agreement, and the City is not aware that any bondholder or other interested party with standing to do so has taken action to create facts and circumstances that would suggest a significant exposure to litigation against the Authority presently exist as a result of the City's possible withdrawal from the Authority.

The City is also not aware that the Authority has decided to initiate litigation or is deciding whether to initiate litigation related to the City's possible withdrawal from the Authority. Presumably, such a closed session discussion would be centered around the initiation of litigation or the decision whether to initiate litigation against the City of Salinas. Again, any such discussion would be premature as no dispute presently exists between the City and the Authority, the Authority has not initiated litigation against the City, and there are no existing facts and circumstances which would give rise to the question whether the Authority should initiate litigation against the City. Query whether the Authority Board or its General Manager/CAO were similarly concerned in July 2012 when the County submitted its notice of intent to withdraw. There is no indication that the Authority Board held litigation-related closed session discussions, to the exclusion of the County Board Members, following the County's issuance of its notice of intent to withdraw. Nor is there any indication that the Authority was otherwise similarly posturing to litigate against the County as a result of its having issued a notice of intent to withdraw.

#### Interim Legal Counsel's Potential Conflict of Interest

The Authority Board's Interim General Counsel served as the Salinas City Attorney for several years and in that capacity represented the City of Salinas on matters pertaining the SVSWA. Given his prior position as the Salinas City Attorney, the City questions whether the Interim General Counsel would be precluded from serving as the Authority Board's legal counsel, particularly as it pertains to matters in which the City and the Authority would be adverse to each other. Additional research and discussion should be had regarding this issue of concern.

#### Conclusion

Based on the foregoing, the City respectfully requests that any matters related to the City's potential withdrawal from the Authority, whether in open session or closed session, be postponed pending resolution of the questions whether an actual dispute exists between the City and the Authority and whether the Salinas Board Members have a conflict of interest which would preclude their participation in such matters. The City will make itself available to discuss these issues and concerns, with a goal of resolution.

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could have a material adverse impact on the ratings of any Authority bonds and the market price of such bonds."

February 20, 2019

Page 7

Please let me know if you have any questions.

Sincerely,



Christopher A. Callihan

City Attorney

cc: Salinas City Council  
City Manager  
Public Works Director  
City Engineer

General Manager/CAO, SVSWA  
Interim Legal Counsel, SVSWA

# SVR Agenda Item - View Ahead 2019

Item No. 12

	Mar	Apr	May	Jun	Jul	Aug
A						
1	Minutes	Minutes	Minutes	Minutes	MEETINGS RECESS	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)		May Claims/Financials (EC)
3	Member Agencies Activities Report	QTE March Cash & Investments	Member Agencies Activities Report	Member Agencies Activities Report		June Claims/Financials (EC)
4	Public Hearing: Rate & Fee Sched (EC)	Member Agencies Activities Report	1st Qtr. Tonnage & Diversion Report	Real Property Negotiations (EC)		QTE June Cash & Investments (EC)
5	FY 19-20 Proposed Budget (EC)	Board Policy Updates (EC)	Strategic Plan Update			Member Agencies Activities Report
6	Consideration of Actions Related to the COS Notice of Withdrawal	Real Property Negotiations (EC)	CAG Update			Strategic Plan Update
7	Real Property Negotiations (EC)		CH Solar Project Update & Lease Option (EC)			2nd Qtr. Tonnage & Diversion Report
8	Legal Counsel Selection (EC)		Real Property Negotiations (EC)			
9	Potential Exposure to Litigation (EC)					
10	Potential Initiation of Litigation (EC)					
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Consent
Presentation
Consideration
Closed Session
[Other] (Public Hearing, Recognition, Informational, etc.)
(EC) Executive Committee
(sp) Strategic Plan Item