



AGENDA Regular Meeting

BOARD OF DIRECTORS

August 17, 2017, 6:00 p.m.

Gonzales City Council Chambers
117 Fourth Street, Gonzales, California

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Directors

County: Simon Salinas, *President*
County: John M. Phillips
Salinas: Gloria De La Rosa, *Alt. Vice-President*
Salinas: Tony R. Barrera
Salinas: Kimbley Craig
Gonzales: Elizabeth Silva
Soledad: Christopher K. Bourke
Greenfield: Avelina T. Torres
King City: Robert S. Cullen, *Vice President*

Alternate Directors

County: Luis Alejo
Salinas: Joseph D. Gunter
Gonzales: Scott Funk
Soledad: Carla Stewart
Greenfield: Yanely Martinez
King City: Darlene Acosta

TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

GENERAL MANAGER/CAO COMMENTS

DEPARTMENT MANAGER COMMENTS

BOARD DIRECTOR COMMENTS

PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

CONSENT AGENDA:

All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.

- 1-A. [Minutes of June 15, 2017, Regular Meeting](#)
- 1-B. [Minutes of July 24, 2017, Special Meeting](#)
2. [May 2017 Claims and Financial Reports](#)
3. [June 2017 Claims and Financial Reports](#)
4. [June 2017 Member and Interagency Activity Report](#)
5. [A Resolution Approving the 2016-19 Strategic Plan Goals and Six-Month Objectives through January 2018](#)
6. [Tonnage and Diversion Report for the Quarter Ended June 30, 2017](#)
7. [2017 Second Quarter Customer Service Results and Twelve-Month Comparison](#)
8. [A Resolution Awarding the Purchase of a New 2018 Demolition End Dump Trailer to Midco Truck and Trailer for an Amount of \\$56,154](#)

PRESENTATION

9. [WALLY-WASTE-NOT AWARDS](#)
 - A. Receive Report from Mandy Brooks, Resource Recovery Manager
 - B. Public Comment
 - C. Board Discussion
 - D. Recommended Action – None; Informational Only
10. [ANNUAL TONNAGE AND DIVERSION REPORT](#)
 - A. Receive a report from Cezar Zuñiga, Asst. General Manage/Operations Manager and Ray Hendrick, Finance Manager
 - B. Public Comment
 - C. Board Discussion
 - D. Recommended Action – None; Informational only
11. [CALENVIROSCREEN – DESIGNATION ON DISADVANTAGED COMMUNITIES](#)
 - A. Receive Report from Patrick Mathews, General Manager/CAO
 - B. Public Comment
 - C. Board Discussion
 - D. Recommended Action – None; Informational only

CONSIDERATION

12. [A RESOLUTION APPROVING THE REVISED PERSONNEL ALLOCATION, SALARY SCHEDULE, AND THE NEW AND REVISED JOB DESCRIPTIONS, REFLECTING THE REORGANIZATION OF THE ADMINISTRATION DEPARTMENT, RESOURCE RECOVERY DEPARTMENT, AND MANAGEMENT STAFFING EFFECTIVE AUGUST 28, 2017](#)
 - A. Receive Report from Patrick Mathews, General Manager/CAO
 - B. Public Comment
 - C. Board Discussion
 - D. Recommended Action – Adopt Resolution
13. [DISCUSSION ON THE SCHEDULING AND FACILITATION OF THE BOARD'S FUTURE STRATEGIC PLANNING RETREATS](#)
 - A. Receive Report from Patrick Mathews, General Manager/CAO
 - B. Public Comment
 - C. Board Discussion
 - D. Recommended Action – Provide Direction

FUTURE AGENDA ITEMS

14. [AGENDA ITEMS – VIEW AHEAD SCHEDULE](#)

ADJOURNMENT

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This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, Thursday, August 10, 2017. The Salinas Valley Solid Waste Authority Board will next meet in regular session on, Thursday, September 21, 2017. Staff reports for the Authority Board meetings are available for review at: ► Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000 ► Web Site: www.salinasvalleyrecycles.org ► Public Library Branches in Gonzales, Prunedale and Soledad. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*

MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
JUNE 15, 2017

CALL TO ORDER

President Salinas called the meeting to order at 6:00 p.m.

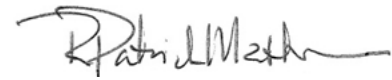
ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas
City of Gonzales	Elizabeth Silva
City of Soledad	Christopher K. Bourke
City of Salinas	Kimbley Craig
City of Salinas	Gloria De La Rosa, <i>Alt. Vice President</i>
City of Salinas	Tony Barrera
City of King	Robert Cullen, Vice President

ITEM NO. 1-A

Agenda Item



General Manager/CAO

T. Bruen by et

General Counsel Approval

The following Board Directors were absent:

City of Greenfield	Avelina Torres
County of Monterey	John M. Phillips

Staff Members Present:

Patrick Mathews, General Manager/CAO	Mayra Ramirez, Marketing Intern
Cesar Zuñiga, Asst. GM/Operations Manager	Erika J. Trujillo, Clerk of the Board
Ray Hendricks, Finance Manager	Thomas Bruen, General Counsel
Mandy Brooks, Resource Recovery Manager	
Brian Kennedy, Engineering & Environmental Compliance Manager	

MEETING ANNOUNCEMENTS

(6:00) None

GENERAL MANAGER COMMENTS

(6:01) General Manager/CAO Mathews reminded the Board of the upcoming retreat scheduled for July 24, informing them there will be a tour of the landfill scheduled at 11 a.m. He presented to the Board the article from WasteDive, *ISRI: Rumors of Chinese scrap import ban being taken 'very seriously'*, to the Board explaining staff will be tracking this closely as this could have an impact on the Authority service costs if recycling revenues drop. He went on to remind the Board that WasteDive has a monthly email newsletter they can subscribe to, encouraging them to register if they have not yet done so.

DEPARTMENT MANAGER COMMENTS

(6:03) Resource Recovery Manager Brooks reminded the Board of the interagency activity report included in each month's Agenda packet that lists all of the upcoming events for each member agency. Stating the King City clean up, the Gonzales two-day cleanup, and the compost workshop are coming up.

BOARD DIRECTORS COMMENTS

(6:04) Director Cullen explained that the King City cleanup event will be July 1, and it will be a city wide cleanup event in partnership with King City in Bloom a local chapter of the national organization America in Bloom. Collection services of Antifreeze, Batteries, Oil, and Paint will be

provided by the Authority. He described the positive results seen since the creation of the King City in Bloom in the community. Director Silva expressed gratitude to the staff from the Household Hazardous Waste department for being so helpful. She commented on her attendance of the public meeting at the Marina Library, informing the group that the attendance was very low, with only two members from the public attending. Director Barrera expressed his concerns with the lack of public participation. He informed the group of his efforts to promote the Authority services by passing out reusable bags at an event. Director Craig expressed concerns regarding the late distribution of the supplemental material, requesting supplemental material to be sent out at a minimum of 24 hours prior to the meeting. She thanked General Manager Mathews for reaching out to her regarding holding another public information meeting in North Salinas. Director Bourke thanked the Clerk of the Board for the information and application on the Citizens Advisory Group.

PUBLIC COMMENT

(6:10) None

CONSENT AGENDA (6:11)

1. Minutes of May 18, 2017, Regular Meeting
2. April 2017 Claims and Financial Reports
3. May 2017 Member and Interagency Activity Report
4. Resolution No. 2017-16 Approving Amendment No. 1 Authorizing an Extension to the Professional Service Agreement with AECOM for Preparation of Design and Environmental Review for the Long-Term Facility Needs Study and the Global Organics Energy Clean Fiber and Organics Recovery System to December 31, 2018
5. Resolution No. 2017-17 Approving the Agreement to Participate in the California Public Employees Retirement System (CalPERS) Prefunding Plan: California Employers' Retiree Benefit Trust (CERBT), to Prefund Other Post-Employment Benefits (OPEB) and Designating Certain Positions the Delegation of Authority to Request OPEB Disbursements
6. Progress Report on Alternative Energy Projects Development
7. Resolution No. 2017-18 Approving A Three Year Professional Services Agreement with Geo-Logic Associates to Provide Groundwater Monitoring Services in an Amount Not to Exceed \$284,166
8. Resolution No. 2017-19 Establishing the Investment Policy

Public Comment: None

Board Comments: None

Motion: Director Craig made a motion to approve the consent agenda as presented. Director Silva seconded the motion.

Votes: Motion carried 7,0

Ayes: Salinas, Cullen, Silva, Barrera, Craig, Bourke, Martinez (alt)

Noes: None

Abstain: None

Absent: De La Rosa, Torrez, Phillips

PUBLIC HEARING

9. RESOLUTION NO. 2017-20 APPROVING DISPOSAL AND SERVICE FEES EFFECTIVE JULY 1, 2017

(6:12) Finance Manger Hendricks presented the proposed Disposal and Service Fees Schedule. Explaining in detail the revisions made to correct the calculation error that was found on the Disposal and Services Fee Schedule that was approved in March.

Public Hearing: The Public Hearing was opened at 6:13 p.m. No member of the public made comments, the Public Hearing was closed at 6:14 p.m.

Board Comments: None
Motion: Director Barrera made a motion to adopt Resolution No. 2017-20. Director Silva seconded the motion.
Votes: Motion carried 7, 0
Ayes: Salinas, Cullen, Silva, Barrera, Craig, Bourke, Martinez (alt)
Noes: None
Abstain: None
Absent: De La Rosa, Torrez, Phillips

PRESENTATION

10. STRATEGIC PLAN 2016-19 GOALS & OBJECTIVES REPORT

(6:14) General Manager/CAO Mathews provided an update on the status of last six-month objectives, noting that most had been completed and evaluating the ones pending.

Public Comment: None
Board Comments: The Board discussed the presentation.
Motion: No motion was needed; presentation only.

11. SOCIAL MEDIA PROGRESS REPORT

(6:24) Recycling Coordinator Mitchell introduced Marketing Intern Mayra Ramirez, who was hired as part of the Strategic Goal **Objectives to "Promote the Value of Salinas Valley Recycles Services,"** to help increase **the Authority's social media presence.** Ms. Ramirez presented the progress made by reviewing the statistics of the Authorities social media accounts, demonstrating a gain of 84 followers on Instagram, an increase of 8% in followers on Facebook, and 25% on Twitter. She also reported on the development of promotional materials, and production of a monthly email newsletter targeting none social media users.

Public Comment: None
Board Comments: The Board discussed the presentation and commended Ms. Ramirez on the presentation and on the achievements.
Staff Comment: General Manager/CAO Mathews thanked Ms. Ramirez for her work and wished her well on her future endeavors.
Motion: No motion was needed; this was an informational item.

12. CALIFORNIA ENVIRONMENTAL QUALITY ACT FEEDBACK SURVEY

(6:44) Resource Recovery Manager Brooks presented the results of the bilingual Public Feedback Survey that was released in the month of May in conjunction with the public information meetings. The 16-question survey was based on the California Environmental Quality Act categories, asking the public to rate the importance of each category. The results of the surveys received showed Waste Reduction, Recycling and Landfilling, was the most important to the public, with Hydrology and water quality coming in second. From the comments given 11% expressed concerns for the current transfer station located on Sun Street and over 73% expressed positive feedback of the facility, the Authority staff, and services being provided.

Public Comment: None
Board Discussion: The Board discussed the presentation.
Motion: No motion was needed; this was an informational item.

13. DE-PACKAGING EQUIPMENT RESEARCH

(6:54) Resource Recovery Manager Brooks presented videos on the De-Packaging machine currently being considered by staff for the possible organics recycling program. This will help

comply with Assembly Bill 1826, targeting organics recycling from the commercial sectors. The video demonstrated the step by step process of the de-packaging system.

Public Comment: Doug Kenyon, General Manager of Republic Services commented on the equipment and expressed his support for the acquisition of it.

Board Discussion: The Board discussed the video presented inquiring about the cost of the equipment and the maintenance needed. Expressing appreciation to staff for presenting the video to allow them to get a better understanding of the equipment.

Motion: No motion was needed; this was an informational item.

FUTURE AGENDA ITEMS

14. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(7:22) The Board reviewed the future agenda items. General Manager/CAO Mathews reminded the Board once again of the upcoming July Board retreat and Landfill tour scheduled for July 24.

ADJOURN

(7:24) President Salinas adjourned the meeting.

APPROVED: _____
Simón Salinas, President

Attest: _____
Erika J. Trujillo, Clerk of the Board

MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
SPECIAL BOARD MEETING
JULY 24, 2017

CALL TO ORDER

President Salinas called the meeting to order at 12:17 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas, <i>President</i>
County of Monterey	John M. Phillips (<i>arrived 12:44 p.m.</i>)
City of Salinas	Gloria De La Rosa, <i>Alt. Vice President</i>
City of Salinas	Kimbley Craig (<i>arrived 12:56 p.m.</i>)
City of Gonzales	Elizabeth Silva
City of Soledad	Christopher K. Bourke
City of Greenfield	Avelina Torres
City of King	Robert Cullen, <i>Vice President</i>
City of King	Darlene Acosta (<i>alternate</i>)

The following Board Directors were absent:

City of Salinas Tony Barrera

Staff Members Present:

Patrick Mathews, General Manager/CAO
Cesar Zuñiga, Asst. GM/Operations
Manager
Ray Hendricks, Finance Manager

Brian Kennedy, Engineering & Environmental
Compliance Manager
Linda Vasquez, Administrative Assistant II
Mike Silva, Field Operations Supervisor I
Erika J. Trujillo, Clerk of the Board

MEETING ANNOUNCEMENTS

Translation services were announced. No member from the public requested the service.

PUBLIC COMMENT

(12:18) None

CONSENT AGENDA (12:18)

1. June 2017 Quarterly Cash and Investment Report
2. Citizens Advisory Group Appointment

Public Comment: None

Board Comments: None

Motion: Director Silva made a motioned to approve the consent agenda as presented. Director Torres seconded the motion.

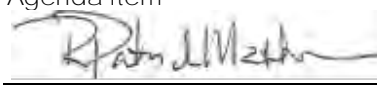
Votes: Motion carried 6, 0

Ayes: Salinas, De La Rosa, Silva, Bourke, Torres, Cullen

Noes: None

Abstain: None

Absent: Barrera, Craig, Phillips

ITEM NO. 1-B
Agenda Item

General Manager/CAO
N/A
General Counsel Approval

STRATEGIC PLANNING

3. BOARD OF DIRECTORS AND MANAGEMENT STAFF WORKGROUP TO REVIEW, AND REVISE IF NEEDED, THE MISSION STATEMENT, VISION STATEMENT, CORE VALUES, AND THREE-YEAR GOALS (2016-19) AND IDENTIFY NEW SIX-MONTH OBJECTIVES
(12:19) Facilitator Marilyn Snider, of Snider and Associates lead the strategic planning workshop.
 - A. Welcome and Purpose of the Retreat
President Simón Salinas welcomed attendees to the Strategic Planning Retreat.
 - B. Opening Remarks and Introduction of the Facilitator and Recorder
General Manager/CAO Mathews welcomed attendees.
 - C. Role of Facilitator, Recorder, Group, and Public; Strategic Planning Elements; Agenda
Facilitator Snider outlined the attendees' roles and the retreat agenda elements.
 - D. Verbal Update on Long Term Facility Needs (LTFN) Project Environmental Impact Report (EIR) and Other Due Diligence Studies/Activities
(12:22) General Manager/CAO Mathews reported the following related to the EIR and Other Due Diligences Studies/Activities:
 - *Some of the EIR Administrative Chapters have been received and are currently under internal review. They will be going to the Citizens Advisory Group for review in the upcoming weeks.*
 - *Scoping responses to the EIR where received. They will be part of the draft EIR, responses are currently being worked on by the consultants.*
 - *A direct response from the Monterey Regional Waste Management District (MRWMD) was received regarding their offer of services related to the EIR, and the Authority has responded with clarifying questions and information requests to support the LTFN studies.*
 - *The analysis on regional landfill waste capacity for Monterey County collectively between MRWMD and the Authority is underway and will be included in the LTFN studies.*
 - *Comparison of effective operational rates is being conducted to also be included in the LTFN studies.*
 - *Traffic analysis began last week.*
 - *One more public information meeting is being scheduled as requested by Director Craig. Staff is working with a local community coordinator to find a location and date.*
 - *Authority Management staff participated in Hazardous/Emergency training hosted by the Federal Emergency Management Agency.*
 - E. Public Comment
None
 - F. Board of Directors and SVR Management Staff Strategic Planning Group Discussion
 - *Introductions of the Group*
 - *Salinas Valley Recycles (SVR):
Mission/Purpose Statement
Vision Statement
Core Values/Guiding Principles
Three-Year Goals (2016-2019)
The Group reviewed and reaffirmed the Mission Statement, Vision Statement, and the Core Values, and reviewed the 2013-16 Strategic Goals.*
 - *Strengths/ Accomplishments since the January 25, 2017, Strategic Planning Retreat
The Group listed strengths and accomplishment from the past six months. (see attachment A)*

- Review the Three-Year Goals and Revise if Needed
The Group reviewed the Goals making no revisions.
 - Identify Six-Month Strategic Objectives, Including Those Proposed by Staff, for Each of the Three-Year Goals
The group reviewed the objectives proposed by staff making some minor revision and developing new ones.
- G. Next Steps/Follow-Up Process for Monitoring Progress on Goals and Objectives
A list of scheduled actions was developed (see Attachment A). The Board discussed future strategic planning processes and selected a tentative date for the next Strategic Planning retreat of Monday, January 29, 2017.
- H. Summary of the Retreat and Closing Remarks
The Board of Directors and SVR management staff provided closing remarks, including General Manager Mathews distributing the article by Waste Dive: *What comes next after China's scrap ban surprise?* to the Group.

ADJOURN

(2:54) President Salinas adjourned the meeting.

APPROVED: _____
Simón Salinas, President

Attest: _____
Erika J. Trujillo, Clerk of the Board

SALINAS VALLEY RECYCLES
STRATEGIC PLANNING RETREAT

24 July 2017 • La Gloria Elementary School, Gonzales

Marilyn Snider, Facilitator—Snider and Associates (510) 531-2904
Gail Tsuboi, Graphic Recorder — Tsuboi Design (925) 376-9151

MISSION STATEMENT

To manage Salinas Valley solid waste as a resource, promoting sustainable, environmentally sound and cost effective practices through an integrated system of waste reduction, reuse, recycling, innovative technology, customer service and education.

VISION STATEMENT

To reduce the amount of waste by promoting individual and corporate responsibility.
To recover waste for its highest and best use while balancing rates and services.
To transform our business from burying waste to utilizing waste as a resource.
To eliminate the need for landfills.

CORE VALUES

not in priority order

- ♦ *Innovation*
- ♦ *Integrity*
- ♦ *Public Education*
- ♦ *Efficiency*
- ♦ *Fiscal Prudence*
- ♦ *Resourcefulness*
- ♦ *Customer Service*
- ♦ *Community Partnerships*

THREE-YEAR GOALS

2016 - 2019 * not in priority order

- ▶ **□ Select and implement facilities (e.g., Salinas Area Materials Recovery Center) and programs that lead to achievement of at least 75% waste diversion**
- ▶ **□ Reduce landfill disposal fee dependence through self-funded programs and new revenue sources**
- ▶ **□ Promote the value of SVR services and programs to the community**
- ▶ **□ Maintain a high performance and flexible workforce**

NEXT STEPS/FOLLOW UP PROCESS

WHEN	WHO	WHAT
Tuesday, July 25, 2017	Erika Trujillo	Distribute the Strategic Planning Retreat record to meeting attendees and invitees, as well as the City Managers and County Administrator.
Within 48 hours of receipt	All Recipients	Read the retreat record.
By Friday, July 28, 2017	Erika Trujillo	Place the “Strengths & Accomplishments” on the website.
At the August 4, 2017 All-Staff Meeting	General Manager (lead) and Management Team	Share the draft Strategic Plan with employees.
At the August 17, 2017 Board meeting	Board of Directors	Formally adopt the Strategic Plan.
By September 1, 2017	Board Members	Share the updated Strategic Plan with their public agencies.
Monthly	Board & General Manager	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Erika Trujillo	Prepare and distribute the written Strategic Plan Objectives Grid update to the Board and all employees.
January 29, 2018 (Monday) 8:00/8:30 am – 1:00 pm	Board & Management Team	Strategic Planning Retreat to: - more thoroughly assess progress on the goals and objectives. - develop strategic objectives for next six months.

STRENGTHS AND ACCOMPLISHMENTS OF SVSWA SINCE THE JANUARY 25, 2017 STRATEGIC PLANNING RETREAT

Brainstormed Perceptions:

- Increased social media engagement, thanks to our intern
- Continuing to fund our reserves to approx. \$2.2M (Capital Fund: \$1+M; Environmental: \$600K; Operations: \$6M)
- Kicked off CEQA for our long term facilities needs
- Waste Management handled at lot of increased yard waste after last winter's storms
- Our grant application for de-bagging of agricultural foodwaste has been accepted for review; we have been declared eligible for over \$1 million
- Scheduled our annual all-staff meeting, to include safety, recognition, Strategic Plan update
- We have the most volunteer members of the Citizen Advisory Group
- District is exploring new technology
- We are in the process of redistributing HR work to the management and staff
- Established Hazardous Household Waste events for each member city
- We have a very low per capita cost for delivery of services
- We gave public recognition awards for Earth Day and community gardens
- The general manager has monthly lunch meetings with small groups of staff to give them opportunities to share their likes and dislikes
- Completed extensions of South Valley Cities' garbage and collection contracts
- We handled a lot of additional tonnage due to storms with our current staff; all staff worked overtime
- More public awareness of what we do
- Recognized for our financial reporting
- All managers have completed CEQA training
- Senior staff participated in regional emergency management training
- Board members have participated in a lot of community outreach and clean-up events
- Participated in the launch of Monterey Bay Community Power
- Established a Homebound Senior Collection Program
- Conducted a public survey on the long-term facility needs project

STRATEGIC PLAN ELEMENTS

Marilyn Snider, Snider and Associates; Strategic Planning Facilitator

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

THREE YEAR KEY PERFORMANCE MEASURES

WHAT success will look like when the goal is achieved

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

SALINAS VALLEY SOLID WASTE MANAGEMENT AUTHORITY (SALINAS VALLEY RECYCLES)

SIX-MONTH STRATEGIC OBJECTIVES


July 24, 2017 – January 15, 2018

THREE-YEAR GOAL: <i>SELECT AND IMPLEMENT FACILITIES (e.g., SALINAS AREA MATERIALS RECOVERY CENTER) AND PROGRAMS THAT LEAD TO ACHIEVEMENT OF AT LEAST 75% WASTE DIVERSION</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the September 21, 2017 Board meeting and quarterly thereafter	General Manager	Provide to the Board progress reports on the long-term facility needs Environmental Impact Report (EIR), and other due diligence activities.				
2. At the September 21, 2017 Board meeting	Resource Recovery Mgr., with input from the Board	Identify future public outreach efforts, areas of impact, and funding designated for EIR and long-term facilities needs studies public meetings and engagement.				
3. At the October 19, 2017 Board meeting	General Manager and Resource Recovery Mgr.	Present to the Board for consideration a draft plan for the Second Phase of public engagement and feedback regarding the future SVR facility options, EIR and due diligence study outcomes.				
4. By the November 16, 2017 Board meeting	Asst. General Manager Resource Recovery Mgr.	Present to the Board for consideration an implementation plan and funding structure for expanding residential, commercial and agricultural foodwaste recovery programs to comply with State Mandates of AB 876, AB 1826, and SB 1383.				

THREE-YEAR GOAL: <i>REDUCE LANDFILL DISPOSAL FEE DEPENDENCE THROUGH SELF-FUNDED PROGRAMS AND NEW REVENUE SOURCES</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By the November 16, 2017 Board meeting	General Manager Finance Manager	Present to the Board for information an overview of available State and Federal grants and low interest loan programs available for funding future long-term and permanent facility infrastructure needs.				
2. By the December 21, 2017 Board meeting	Finance Manager	Present to the Board for information an update on the progress of establishing self-funding programs to reduce landfill tipping fee dependence.				
3. By the January 18, 2018 Board meeting	Asst. General Manager	Present to the Board for consideration an update and revised costs for options to improve and self-fund construction and demolition recovery efforts.				

THREE-YEAR GOAL: <i>PROMOTE THE VALUE OF SVR SERVICES AND PROGRAMS TO THE COMMUNITY</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. November 1, 2017	Marketing Committee (Resource Recovery Manager-lead)	Hire a new Intern for Marketing and Social Media Outreach projects, to continue developing promotions, memes, and videos to maintain and increase followers.				
2. By the January 18, 2018 Board meeting	Six Board Members (Rob Cullen, Liz Silva, Kimbley Craig, Tony Barrera, John Phillips, Chris Bourke)	Attend at least one community event to promote SVR services and programs and report the results to the Board.				
3. By the January 18, 2018 Board meeting	Marketing Committee (Recycling Coordinator – lead)	Present to the Board for information the results of a market research study on target audiences to help realign SVR's marketing and branding strategy to best focus resources that enable the most effective methods of public outreach.				

THREE-YEAR GOAL: <i>MAINTAIN A HIGH PERFORMANCE AND FLEXIBLE WORKFORCE</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Monthly	General Manager	Continue internal small-group employee informational meetings, with potential attendance by Board members.				
2. By the August 17, 2017 Board meeting	General Manager	Present to the Board for consideration changes to the Personnel Organizational Structure to achieve savings and provide for additional regulatory mandates and programmatic service needs.				
3. By October 1, 2017	Finance Manager	Conduct a staff teambuilding retreat to integrate Finance and Administration staff, contingent on Board approval of the Personnel Organizational Structure changes.				
4. At the November 2, 2017 Board Executive Committee meeting	Management and Staff Personnel Committee	Present to the General Manager and Board Executive Committee for input an updated succession plan to address current and future agency needs.				
5. By the November 16, 2017 Board meeting	Assistant General Manager	Expand the current emergency plan to include natural disaster preparedness for all staff and report the results to the Board.				
6. By December 1, 2017	General Manager	Complete 360 Feedback Process for Managers (all staff evaluate their managers).				

 <p>Report to the Board of Directors</p>	ITEM NO. 2
	
	<p>Finance Manager/Controller-Treasurer</p>
	
<p>General Manager/CAO</p>	
<p>Date: August 17, 2017</p>	
<p>From: Ray Hendricks, Finance Manager</p>	
<p>Title: May 2017 Claims and Financial Reports</p>	<p>N/A</p>
	<p>General Counsel</p>

RECOMMENDATION

The Executive Committee recommends acceptance of the May 2017 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of May for a summary of the Authority's financial position as of May 31, 2017. Following are highlights of the Authority's financial activity for the month of May.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of May 2017, FY 2016-17 operating revenues exceeded expenditures by \$817,562. Year-to-Date operating revenues exceeded expenditures by \$5,245,941. A portion of this amount is allocated for the \$2,084,000 in new CIPs approved to be funded in FY 2016-17.

Revenues (Consolidated Statement of Revenues and Expenditures)

After eleven months of the fiscal year, (91.67% of the fiscal year), revenues total \$18,806,616 or 106.0% of the total annual revenues forecast of \$17,745,600. May Tipping Fees totaled \$1,235,108 and for the year-to-date totaled \$12,367,780 or 106.2% of the forecasted total of \$11,645,600.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of May 31, (91.67% of the fiscal year), year-to-date operating expenditures total \$13,560,674. This is 84.0% of the operating budget of \$16,148,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of May 2017, capital project expenditures totaled \$40,811. \$16,390 of the total was for the Long-Range Facility Needs EIR. The \$17,795 negative amount in CIP 9602 is for reclassification of amounts to another CIP and operating accounts.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of May 2017 is attached for review and acceptance. May disbursements total \$1,162,225.00 of which \$426,160.96 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of May 2017.

Vendor	Description	Amount
SCS FIELD SERVICES	ALL SITES ROUTINE ENVIRONMENTAL SVCS	51,080.25
	ALL SITES ENGINEERING SVCS NONROUTINE	1,676.25
	CH ENGINEERING SERVICES	1,367.65
	ALL SITES ROUTINE ENVIRONMENTAL SVCS	15,925.75
	NON ROUTINE ENVIRONMENTAL MONITORING	4,502.43
VISION RECYCLING INC	MAY JC & SS GREEN WASTE PROCESSING	105,533.80
	C&D GRINDING SERVICES	45,316.08

Cash Balances

The Authority's cash position increased \$573,729.52 during May to \$21,456,610.36. Most of the cash balance is restricted, committed, or assigned as shown below:

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	\$ 3,809,570.63
State & Federal Grants	64,062.79
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-
GEO Deposit (CEQA)	(19,192.98)

Funds Held in Trust:

Central Coast Media Recycling Coalition	89,959.58
Employee Unreimbursed Medical Claims	(1,336.03)

Committed by Board Policy:

AB939 Services	755,483.46
Designated for Capital Projects Reserve	1,018,128.87
Designated for Environmental Impairment Reserve	593,903.31
Designated for Operating Reserve	593,903.31
Expansion Fund (South Valley Revenues)	7,901,652.39
Salinas Rate Stabilization Fund	24,324.06

Assigned by Budget

Assigned for Capital Projects	3,519,631.63
Assigned for OPEB	291,400.00

Available for Operations

2,815,119.34

Total	<u>\$ 21,456,610.36</u>
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ATTACHMENTS

1. May 2017 Consolidated Statement of Revenues and Expenditures
2. May 2017 Consolidated Grant and CIP Expenditures Report
3. May 2017 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending May 31, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,645,600	1,235,108	12,367,780	106.2 %	(722,180)	0	(722,180)
Tipping Fees - Surcharge	1,751,000	176,654	1,723,159	98.4 %	27,841	0	27,841
Tipping Fees - Diverted Materials	1,434,400	237,600	1,942,401	135.4 %	(508,001)	0	(508,001)
AB939 Service Fee	2,228,900	185,742	2,043,162	91.7 %	185,738	0	185,738
Charges for Services	124,500	23,892	96,619	77.6 %	27,881	0	27,881
Sales of Materials	309,500	43,013	258,723	83.6 %	50,777	0	50,777
Gas Royalties	220,000	51,320	194,154	88.3 %	25,846	0	25,846
Investment Earnings	31,700	5,595	137,946	435.2 %	(106,246)	0	(106,246)
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	453	42,671	0.0 %	(42,671)	0	(42,671)
Total Revenue	17,745,600	1,959,375	18,806,616	106.0 %	(1,061,016)	0	(1,061,016)
<u>Expense Summary</u>							
Executive Administration	430,500	24,606	288,414	67.0 %	142,086	469	141,617
Administrative Support	510,290	39,030	397,384	77.9 %	112,906	5,907	106,999
Human Resources Administration	364,760	26,234	308,869	84.7 %	55,891	1,100	54,791
Clerk of the Board	184,050	11,732	131,842	71.6 %	52,208	2,220	49,988
Finance Administration	620,750	40,720	460,627	74.2 %	160,123	1,993	158,130
Operations Administration	325,500	21,605	245,140	75.3 %	80,360	495	79,865
Resource Recovery	829,450	52,890	661,101	79.7 %	168,349	12,868	155,481
Marketing	75,000	4,345	54,909	73.2 %	20,091	20,091	0
Public Education	203,700	11,794	110,776	54.4 %	92,924	50,776	42,148
Household Hazardous Waste	734,700	73,641	560,215	76.3 %	174,485	4,794	169,692
C & D Diversion	139,000	45,316	116,179	83.6 %	22,821	0	22,821
Organics Diversion	796,200	105,534	689,167	86.6 %	107,033	62,529	44,504
Diversion Services	19,000	1,100	13,383	70.4 %	5,617	4,192	1,425



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending May 31, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	542,150	47,384	463,269	85.5 %	78,881	623	78,257
JR Transfer Station	411,300	29,316	355,821	86.5 %	55,479	2,248	53,231
JR Recycling Operations	98,000	8,164	71,568	73.0 %	26,432	0	26,432
ML Transfer Station	370,000	41,565	337,829	91.3 %	32,171	62,171	(30,000)
SS Disposal Operations	864,200	57,611	762,274	88.2 %	101,926	15,704	86,221
SS Transfer Operations	1,071,000	94,571	928,765	86.7 %	142,235	18,729	123,506
SS Recycling Operations	543,600	50,636	416,459	76.6 %	127,141	1,839	125,302
JC Landfill Operations	2,317,400	182,476	1,880,530	81.1 %	436,870	36,765	400,105
JC Recycling Operations	366,300	19,816	231,981	63.3 %	134,319	551	133,768
Crazy Horse Postclosure Maintenance	552,100	48,511	463,653	84.0 %	88,447	16,120	72,327
Lewis Road Postclosure Maintenance	202,200	23,986	160,785	79.5 %	41,415	4,447	36,968
Johnson Canyon ECS	283,700	41,743	221,406	78.0 %	62,294	20,679	41,615
Jolon Road Postclosure Maintenance	194,450	4,518	159,204	81.9 %	35,246	2,589	32,657
Sun Street ECS	155,100	7,573	110,452	71.2 %	44,648	127	44,521
Debt Service - Interest	1,653,300	0	1,653,122	100.0 %	178	0	178
Debt Service - Principal	1,052,300	0	1,052,293	100.0 %	7	0	7
Closure Set-Aside	238,000	25,397	253,256	106.4 %	(15,256)	0	(15,256)
Total Expense	16,148,000	1,141,814	13,560,674	84.0 %	2,587,326	350,027	2,237,299
Revenue Over/(Under) Expenses	1,597,600	817,562	5,245,941	328.4 %	(3,648,341)	(350,027)	(3,298,315)



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending May 31, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 180 - Expansion Fund</u>							
180 9804 Long Range Facility Needs EIR	531,664	16,390	88,836	16.7 %	442,828	420,196	22,632
180 9805 Harrison Road	75,000	0	76,250	101.7 %	(1,250)	0	(1,250)
180 9806 Long Range Financial Model	95,000	0	34,739	36.6 %	60,261	21,316	38,945
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
Total Fund 180 - Expansion Fund	801,664	16,390	199,825	24.9 %	601,839	441,512	160,327
<u>Fund 211 - State Grants</u>							
211 9206 HHW HD25-15-0003	23,870	1,255	7,272	30.5 %	16,597	4,767	11,830
211 9208 Tire Amnesty 2015-16	23,193	5,500	15,690	67.6 %	7,504	0	7,504
211 9209 Tire Derived Aggregate 5-15-0004	66,373	0	0	0.0 %	66,373	0	66,373
211 9247 Cal Recycle - CCP	95,345	0	33,337	35.0 %	62,008	0	62,008
211 9248 Cal Recycle - 2014-15 CCP	19,517	0	18,762	96.1 %	755	0	755
Total Fund 211 - State Grants	228,299	6,755	75,062	32.9 %	153,237	4,767	148,470
<u>Fund 216 - Reimbursement Fund</u>							
216 9802 Autoclave Demonstration Unit	141,499	87	2,141	1.5 %	139,358	0	139,358
216 9804 Long Range Facility Needs EIR	274,569	6,463	52,401	19.1 %	222,168	222,350	(182)
Total Fund 216 - Reimbursement Fund	416,067	6,550	54,542	13.1 %	361,526	222,350	139,176
<u>Fund 800 - Capital Improvement Projects Fund</u>							
800 9103 Closed Landfill Revenue Study	31,769	0	0	0.0 %	31,769	0	31,769
800 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
800 9319 CH LFG System Improvements	116,500	0	0	0.0 %	116,500	0	116,500
800 9401 LR LFG Replacement	67,500	193	4,847	7.2 %	62,653	0	62,653
800 9502 JC Flare Station Improvements	274,996	0	274,996	100.0 %	0	0	0
800 9506 JC Litter Control Barrier	47,000	20,007	24,899	53.0 %	22,101	5,229	16,872
800 9507 JC Corrective Action	100,000	0	0	0.0 %	100,000	0	100,000
800 9508 JC Drainage Modifications	35,000	0	0	0.0 %	35,000	0	35,000



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending May 31, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9509 JC Groundwater Wells	150,000	13	9,980	6.7 %	140,020	0	140,020
800 9510 JC LFG System (Vertical Wells)	30,000	0	0	0.0 %	30,000	0	30,000
800 9511 JC LFG System (Horizontal Wells)	30,000	0	24,679	82.3 %	5,321	0	5,321
800 9526 JC Equipment Replacement	80,900	0	0	0.0 %	80,900	0	80,900
800 9527 JC Module 7 Engineering and Constr	350,000	0	0	0.0 %	350,000	0	350,000
800 9528 JC Roadway Improvements	2,218,937	0	0	0.0 %	2,218,937	0	2,218,937
800 9529 JC Leachate Handling Sys	55,531	0	0	0.0 %	55,531	0	55,531
800 9601 JR Transfer Station Improvements	82,000	6,300	80,638	98.3 %	1,362	0	1,362
800 9602 JR Equipment Purchase	556,454	(17,795)	508,457	91.4 %	47,997	0	47,997
800 9701 SSTS Equipment Replacement	191,260	2,397	141,030	73.7 %	50,230	0	50,230
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Projects	4,682,909	11,115	1,069,526	22.8 %	3,613,383	5,229	3,608,154
Total CIP Expenditures	6,128,939	40,811	1,398,954	22.8 %	4,729,986	673,858	4,056,128

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18215	ACE HARDWARE CORPORATION SSTS FACILITY MAINTENANCE	5/4/2017	8.66	8.66
18216	ADRIANNA VILLEGAS TRAINING PER DIEM	5/4/2017	21.38	21.38
18217	AMERICAN SUPPLY CO. ADMIN JANITORIAL	5/4/2017	80.30	80.30
18218	AT&T MOBILITY FINANCE INTERNET	5/4/2017	83.65	83.65
18219	AT&T SERVICES INC TELEPHONE SERVICES	5/4/2017	677.92	677.92
18220	CALIFORNIA WATER SERVICE JR WATER	5/4/2017	135.08	135.08
18221	CARDLOCK FUELS SYSTEM, INC. JC DIESEL	5/4/2017	5,279.45	5,279.45
18222	CASCADE NETS INC LITTER FENCE PROJECT SUPPLIES	5/4/2017	11,989.00	11,989.00
18223	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	5/4/2017	899.35	899.35
18224	COMCAST INTERNET SERVICE	5/4/2017	366.64	366.64
18225	CSC OF SALINAS/YUMA SSTS VEHICLE MAINTENANCE	5/4/2017	807.75	807.75
18226	CUTTING EDGE SUPPLY JC VEHICLE MAINTENANCE	5/4/2017	281.51	281.51
18227	EAST BAY TIRE CO. JC VEHICLE MAINTENANCE	5/4/2017	24.50	24.50
18228	EDUARDO ARROYO JR SCALEHOUSE ADDITION	5/4/2017	8,235.00	8,235.00
18229	ERNEST BELL D. JR JANITORIAL SERVICES ALL SITES	5/4/2017	2,400.00	2,400.00
18230	ERNESTO NATERA REPLACEMENT TIRES FOR FORD ESCAPE	5/4/2017	521.48	521.48
18231	FIRST ALARM SSTS ALARM SERVICES	5/4/2017	335.00	335.00
18232	GEOLOGIC ASSOCIATES, INC. JC, LW, JR ENGINEERING SERVICES	5/4/2017	5,339.75	5,339.75

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18233	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	5/4/2017	1,806.14	1,806.14
18234	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE	5/4/2017	11.95	11.95
18235	GRAINGER JRTS FACILITY MAINTENANCE	5/4/2017	103.37	103.37
18236	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE	5/4/2017	109.78	109.78
18237	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF LITTER FENCE PROJECT SUPPLIES	5/4/2017	5,228.93	5,228.93
18238	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 CH FACILITY MAINTENANCE	5/4/2017	4,179.83	4,179.83
18239	HOME DEPOT JC & SSTS VEHICLE MAINTENANCE	5/4/2017	746.77	746.77
18240	HYDROTURF, INC LEWIS ROAD MAINTENANCE	5/4/2017	713.87	713.87
18241	LIEBERT CASSIDY WHITMORE LEGAL SERVICES	5/4/2017	774.50	774.50
18242	MANUEL PEREA TRUCKING, INC. SSTS EQUIPMENT TRANSPORTATION	5/4/2017	1,500.00	1,500.00
18243	MICHAEL SILVA TRAINING PER DIEM	5/4/2017	18.00	18.00
18243	MICHAEL SILVA TRAINING PER DIEM	5/11/2017	(18.00)	(18.00)
18244	MONICA AMBRIZ TRAINING PER DIEM	5/4/2017	12.00	12.00
18245	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	5/4/2017	736.36	736.36
18246	ONHOLD EXPERIENCE TELEPHONE HOLD SERVICE	5/4/2017	207.00	207.00
18247	OVERHEAD DOOR COMPANY OF SALINAS SSTS FACILITY MAINTENANCE	5/4/2017	350.80	350.80
18248	PARADIGM SOFTWARE, LLC ADDITIONAL PARADIGM LICENSE - MOBILE DEVICE	5/4/2017	7,631.25	7,631.25
18249	PHILIP SERVICES CORP HHW HAULING AND DISPOSAL	5/4/2017	10,209.87	10,209.87

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18250	PITNEY BOWES - POSTAGE ADMIN POSTAGE	5/4/2017	480.66	480.66
18251	PROBUILD COMPANY LLC ADMIN FACILITY SIGN MAINT	5/4/2017	110.57	110.57
18252	QUINN COMPANY ALL SITES EQUIPMENT MAINTENANCE	5/4/2017	13,765.85	13,765.85
18253	**VOID**	5/4/2017	-	-
18254	RONNIE G. REHN SSTS FACILITY SUPPLIES	5/4/2017	7.08	7.08
18255	SCS FIELD SERVICES ALL SITES ROUTINE ENVIRONMENTAL	5/4/2017	17,145.75	17,145.75
18256	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	5/4/2017	304.57	304.57
18257	US BANK CORPORATE PAYMENT SYSTEM SEWING MACHINE OUTLET: TARP SEWING MACHINE AMAZON: REPLACEMENT KHMI KVM SWITCH 16 PORTS ORCHARD SUPPLY: ADMIN SIGNAGE REPAIR ALPHA AUTO: VEHICLE ANTENA MOUNT REPAIR AMAZON.COM: EMPLOYEE RECOGNITION SUPPLIES AMAZON.COM: STATIONARY SUPPLIES AMAZON: OFFICE SUPPLIES AMAZON: HR TRAINING MATERIALS BLR: WEBINAR TRAINING BP: DEPACKAGING TRAVEL VALLEY SAW & GARDEN EQUIPMENT: SSTS SUPPLIES VALLEY SAW & GARDEN: SS FENCE REPAIR SUPPLIES ULINE.COM: CLOTHING CLOSET SUPPLIES ATLANTIC SUPPLY: JC WELL REHAB COMPLIANCE SIGNS.COM: GENDER NEUTRAL SIGNS MOUNTAIN MIKES: ORGANICS GRANT APPLICATION REVIEW WALMART: EC MEETING REFRESHMENTS 3/2/17 INTERMEDIA: EMAIL EXCHANGE SERVER SMART & FINAL: JC EMPLOYEE RECOGNITION MCMASTER: SS FENCE REPAIR SUPPLIES MCMASTER: SS FENCE REPAIR SUPPLIES MCMASTER: SS FENCE REPAIR SUPPLIES MCMASTER-CARR: SSTS FENCE REPAIR SUPPLIES CHICK-FIL-A: HAZWOPPER TRAINING MEAL HARBOR FREIGHT TOOLS:HHW SUPPLIES ORCHARD SUPPLY:HHW SUPPLIES HOME DEPOT: HHW SUPPLIES BEES LIGHTING: JC REPLACEMENT LIGHTS SWANA: CERTIFICATION RENEWAL EMEDCO:SAFETY SIGNS HARBOR FREIGHT: HHW SUPPLIES SSTS PORTABLE TRANSACTIONS TABLET NATIONAL PELRA: WEBINAR TRAINING NATIONAL PELRA: HR MEMBERSHIP	5/4/2017	744.43 388.00 32.42 38.11 219.68 24.90 6.59 32.77 149.00 18.35 432.17 32.61 100.27 149.95 157.50 25.59 34.36 285.74 91.55 143.11 186.66 95.82 494.02 9.34 30.44 28.25 136.03 806.68 250.00 422.50 73.99 1,459.41 89.00 175.00	

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
	NATIONAL PELRA: HR PUBLICATION		264.00	
	EXPERIAN:CREDIT CHECKS		149.85	
	SUPER MAX: SSTS SUPPLIES		4.69	
	PRUNEDALE AUTO: SSTS SUPPLIES		29.71	
	ALPHA AUTO:VEHICLE LIGHTS REPAIR		63.15	
	LA PLAZA BAKERY: MARCH BOARD MEETING		89.32	
	HARBOR FREIGHT: SSTS SAFTEY SUPPLIES		52.22	
	HUGHES.NET: SCALEHOUSE INTERNET SERVICE		171.57	
	SEACLIFF INN: LODGING FOR CONFERENCE		85.69	
	SEACLIFF INN: LODGING FOR CONFERENCE		85.69	
	VITALITY MEDICAL: SHARP CONTAINERS		1,972.05	
	SJ INTERNATIONAL: DE-PACKING TRAVEL		30.00	
	SMART N FINAL: OFFICE SUPPLIES		11.98	
	ORCHARD SUPPLY: SS TS SUPPLIES		16.24	
	HARBOR FREIGHT TOOLS: TARPS AND BUNGIE CORDS		176.33	
	SUBWAY: HAZWOPPER TRAINING MEAL		13.04	
	AMAZON: SUN STREET TRANSACTION TABLET CASE & COVER		86.78	
	AMAZON: TABLET COVER WITH SHOULDER STRAP		68.63	
	HARBOR FREIGHT: SS TS TOOLS		50.06	
				10,785.24
18258	**VOID**	5/4/2017	-	-
18259	**VOID**	5/4/2017	-	-
18260	**VOID**	5/4/2017	-	-
18261	**VOID**	5/4/2017	-	-
18262	**VOID**	5/4/2017	-	-
18263	VEGETABLE GROWERS SUPPLY, INC. JC SAFETY GEAR	5/4/2017	20.30	20.30
18264	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	5/4/2017	81.02	81.02
18265	WEST COAST RUBBER RECYCLING, INC JR TIRE RECYCLING	5/4/2017	1,100.00	1,100.00
18266	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL SITES FUEL	5/4/2017	3,356.57	3,356.57
18267	ACE HARDWARE CORPORATION CH FACILITY MAINTENANCE	5/9/2017	7.99	7.99

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18268	ADMANOR, INC SVR MEDIA CAMPAIGNS CCRMC MARKETING HHW GRANT MEDIA CAMPAIGN DIVERSION MEDIA CAMPAIGN TIRE AMNESTY MEDIA CAMPAIGN	5/9/2017	4,345.00 1,448.20 1,255.30 1,311.50 1,675.50	10,035.50
18269	AIR TOXICS LTD CH LFG SERVICES	5/9/2017	1,113.00	1,113.00
18270	AMERICAN SUPPLY CO. SSTS JANITORIAL SUPPLIES	5/9/2017	82.70	82.70
18271	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	5/9/2017	9,256.98	9,256.98
18272	CARLON'S FIRE EXTINGUISHER SALES & SERVICE ADM ANNUAL EQUIPMENT MAINTENANCE	5/9/2017	198.50	198.50
18273	COAST COUNTIES TRUCK & EQUIPMENT CO. TRUCK MAINTENANCE	5/9/2017	2,143.21	2,143.21
18274	CSC OF SALINAS/YUMA SSTS VEHICLE MAINTENANCE	5/9/2017	403.88	403.88
18275	DOUGLAS NOLAN SCHOOL ASSEMBLY PROGRAM	5/9/2017	3,750.00	3,750.00
18276	EAST BAY TIRE CO. JC FACILITY VEHICLE MAINT	5/9/2017	285.50	285.50
18277	FERGUSON ENTERPRISES INC #795 JC FACILITY MAINTENANCE	5/9/2017	195.72	195.72
18278	FULL STEAM STAFFING LLC ALL SITES TEMP LABOR CONTRACT	5/9/2017	15,291.71	15,291.71
18279	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS & JC VEHICLE MAINTENANCE	5/9/2017	1,664.11	1,664.11
18280	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS VEHICLE MAINTENANCE	5/9/2017	44.36	44.36
18281	HOPE SERVICES SSTS CONTRACT LABOR SERVICES	5/9/2017	11,279.80	11,279.80
18282	JOSE RAMIRO URIBE SSTS VEHICLE MAINTENCE	5/9/2017	255.00	255.00
18283	KING CITY HARDWARE INC. JR FACILITY MAINTENANCE SUPPLIES	5/9/2017	1.00	1.00
18284	MARTA M. GRANADOS FY16-17 BD MEETING INTERPRETER	5/9/2017	180.00	180.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18285	MICHAEL SILVA CONFLICT & CONFRONTATION: TRAINING DIEM	5/9/2017	18.00	18.00
18286	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE CELL PHONE SERVICE CELL PHONE SERVICE	5/9/2017	184.38 32.98 90.12	307.48
18287	PACIFIC GAS AND ELECTRIC COMPANY GAS AND ELECTRIC ALL SITES	5/9/2017	6,199.17	6,199.17
18288	PENINSULA MESSENGER LLC ALL SITES CAURIER SERVICES	5/9/2017	620.00	620.00
18289	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JR FACILITY MAINTENANCE	5/9/2017	344.39	344.39
18290	SCS FIELD SERVICES ALL SITES ENGINEERING SERVICES NON ROUTINE	5/9/2017	1,676.25	1,676.25
18291	VEGETABLE GROWERS SUPPLY, INC. JC SAFETY GEAR	5/9/2017	209.96	209.96
18292	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	5/9/2017	2,200.00	2,200.00
18293	ACE HARDWARE CORPORATION CH FACILITY MAINTENANCE	5/18/2017	16.65	16.65
18294	ALBERT MALDONADO LTFN PROJECT: OUTREACH MATERIALS	5/18/2017	874.54	874.54
18295	AMERICAN SUPPLY CO. SSTS JANITORIAL SUPPLIES	5/18/2017	163.76	163.76
18296	AON RISK INSURANCE SERVICES WEST, INC . SS TS VEHICLE INSURANCE	5/18/2017	1,402.00	1,402.00
18297	ASBURY ENVIRONMENTAL SERVICES HHW ABOP DISPOSAL	5/18/2017	80.00	80.00
18298	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	5/18/2017	7,801.52	7,801.52
18299	CITY OF GONZALES JC LF WATER JC HOSTING FEE	5/18/2017	108.76 20,833.33	20,942.09
18300	CITY OF SEASIDE WORKSHOP RENTAL FEE	5/18/2017	59.50	59.50
18301	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	5/18/2017	636.96	636.96

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18302	COSTCO WHOLESALE RR CLEANUP SUPPLIES & ADMIN SUPPLIES HHW REPLACEMENT COMPUTER	5/18/2017	173.11 890.30	1,063.41
18303	COUNTY OF MONTEREY JC MONTEREY COUNTY DEP REGIONAL FEE	5/18/2017	27,663.99	27,663.99
18304	CSC OF SALINAS/YUMA VEHICLE MAINTENANCE SUPPLIES	5/18/2017	423.14	423.14
18305	FERGUSON ENTERPRISES INC #795 JC MAINTENANCE SUPPLIES	5/18/2017	86.04	86.04
18306	FULL STEAM STAFFING LLC SS & JC CONTRACT LABOR	5/18/2017	4,465.14	4,465.14
18307	GASB - GOVERNMENTAL ACCOUNTING STANDARDS BOARD GASB SUBSCRIPTION	5/18/2017	252.00	252.00
18308	GOLDEN STATE TRUCK & TRAILER REPAIR JC & SSTS VEHICLE MAINTENANCE	5/18/2017	12,692.03	12,692.03
18309	**VOID**	5/18/2017	-	-
18310	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE	5/18/2017	168.72	168.72
18311	GONZALES TIRE & AUTO SUPPLY SSTS VEHICLE MAINTENANCE	5/18/2017	77.37	77.37
18312	GORDON CHIN EMPLOYEE APPRECIATION - STAFF INFORMATIONAL MTG	5/18/2017	87.10	87.10
18313	GOVERNMENT FINANCE OFFICERS ASSOCIA ANNUAL MEMBERSHIP	5/18/2017	160.00	160.00
18314	GRAINGER ADM BUILDING MAINTENANCE	5/18/2017	558.05	558.05
18315	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE SUPPLIES	5/18/2017	2,393.73	2,393.73
18316	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS VEHICLE MAINTENANCE	5/18/2017	222.06	222.06
18317	HARTFORD FIRE INSURANCE COMPANY SURETY BOND	5/18/2017	2,750.00	2,750.00
18318	JAVIER RODRIGUEZ COMPOSTING WORKSHOPS	5/18/2017	840.00	840.00
18319	KING CITY HARDWARE INC. JRTS SUPPLIES	5/18/2017	67.73	67.73

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18320	MANUEL PEREA TRUCKING, INC. CH & SSTS VEHICLH MAINTENANCE	5/18/2017	650.00	650.00
18321	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SSTS SEWER SERVICES	5/18/2017	1,805.67	1,805.67
18322	NEXIS PARTNERS, LLC JUNE ADMIN BUILDING MAINTENANCE FEES JUNE ADMIN BUILDING RENT	5/18/2017	2,018.00 7,194.00	9,212.00
18323	OFFICE DEPOT BATTERY BACKUP FOR SERVER	5/18/2017	1,221.19	1,221.19
18324	PACIFIC GAS AND ELECTRIC COMPANY HHW & SSTS ELECTRICITY SERVICES	5/18/2017	162.56	162.56
18325	PERSONAL AWARDS INC SSTS SAFETY SUPPLIES	5/18/2017	2,046.42	2,046.42
18326	PHILIP SERVICES CORP HHW DISPOSAL HHW DISPOSAL SUPPLIES	5/18/2017	8,945.30 2,805.00	11,750.30
18327	PROBUILD COMPANY LLC SCALE HOUSE MAINTENANCE & SSTS FACILITY MAINT	5/18/2017	238.25	238.25
18328	PURE WATER BOTTLING ALL SITES POTABLE WATER SERVICE	5/18/2017	402.90	402.90
18329	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	5/18/2017	71.46	71.46
18330	ROSSI BROS TIRE & AUTO SERVICE SS TIRE REPAIR	5/18/2017	2,163.62	2,163.62
18331	**VOID**	5/18/2017	-	-
18332	SALINAS NEWSPAPERS, INC. ANNUAL SUBSCRIPTION	5/18/2017	154.04	154.04
18333	SCOTT W GORDON ADMIN & CEQA LEGAL SERVICES	5/18/2017	2,612.50	2,612.50
18334	SCS FIELD SERVICES ALL SITES ROUTINE ENVIRONMENTAL SERVICES	5/18/2017	33,934.50	33,934.50
18335	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSALS	5/18/2017	160.00	160.00
18336	SOLID WASTE ASSOCIATION OF NORTH AMERICA ANNUAL MEMBERSHIP	5/18/2017	484.00	484.00
18337	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	5/18/2017	80.00	80.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18338	THOMAS M BRUEN MONTHLY LEGAL SERVICES	5/18/2017	1,102.08	1,102.08
18339	UNITED RENTALS (NORTHWEST), INC SSTS EQUIPMENT RENTAL	5/18/2017	1,061.79	1,061.79
18340	US BANK CORPORATE PAYMENT SYSTEM	5/18/2017		
	SMART&FINAL: APRIL EC MEETING		15.01	
	SMART AND FINAL: ADMINISTRATION SUPPLIES		17.97	
	AMAZON.COM: ADMIN OFFICE SUPPLIES		91.07	
	AMAZON.COM: DISPLAY EASEL CEQA SUPPLIES		16.29	
	AMAZON.COM: DISPLAY EASEL: CEQA SUPPLIES		33.27	
	AMAZON: DISPLAY EAZELS (11)		179.19	
	ATLANTIS:LODGING FOR CONFERENCE		936.60	
	BAUDVILLE INC: EMPLOYEE SERVICE AWARDS		329.80	
	BJ RIGOBERTO: EMPLOYEE APPRECIATION SUPPLIES		469.00	
	SUBWAY: BOARD MEETING REFRESHMENTS 4/20/17		94.56	
	SAFEWAY: BOARD MEETING REFRESHMENTS 4/20/17		56.89	
	AMAZON: SSTS JANITORIAL SUPPLIES		20.90	
	AMAZON:CASH BAG FOR SUN STREET SCALE		8.53	
	COMPLIANCE SIGNS.COM: ALL SITE OFFICE SUPPLIES		167.00	
	LUCKY: APRIL EC MEETING		25.96	
	SSTS FACILITY MAINTENANCE		26.66	
	FRED PRYORS SEMINARS: TRAINING FOR ADRIANNA		49.00	
	TRACTOR SUPPLY: LR & JC FACILITY MAINTENANCE		15.04	
	TRACTOR SUPPLY: LR & JC FACILITY MAINTENANCE		50.24	
	HARBOR FREIGHT TOOLS: CLEANUP SUPPLIES		31.38	
	HOMEDEPOT: ADM OFFICE SUPPLIES		32.67	
	EMEDCO:JC & JR SAFETY SIGNS		551.81	
	LUCID SOFTWARE:MONTHLY LUCIDPRESS SUBSCRIPTION		50.00	
	INTERNATIONAL PUBLIC MANAGEMENT:ANNUAL RENEWAL		278.00	
	MONTEREY TIDES: ADMINISTRATION RETREAT		147.35	
	INTERMEDIA:MONTHLY EMAIL EXCHANGE		300.27	
	SHAREFILE: SUBSCRIPTION		65.90	
	LA QUINTA INN & SUITES: LODGING FOR CONFERENCE		206.13	
	LA QUINTA INN & SUITES: LODGING FOR CONFERENCE		206.13	
	MICROSOFT:OFFICE 365 NEW USER MM		44.75	
	ORCHARD SUPPLY HARDWARE: JC WELL REHAB		12.85	
	PRIORITY PARKING: PARKING FOR BAC MEETING		16.67	
	SURVEYMONKEY: QTR. MEMBERSHIP		78.00	
	AMAZON: SSTS SAFETY GEAR		23.03	
	SMARTSIGN:JC SAFETY SIGN		164.50	
	HUGHESNET:SCALEHOUSE INTERNET SERVICE		171.61	
	SHRM: ANNUAL PROFESSIONAL MEMBERSHIP		199.00	
	SKILLPATH SEMINARS - ANNUAL TRAINING PASS		249.00	
	SMART N FINAL: CLEANUP SUPPLIES		24.52	
	SMART N FINAL: EMPLOYEE APPRECIATION SUPPLIES		44.25	
	SMART N FINAL: SUPPLIES		4.91	
	ORCHARD:SSTS FACILITY MAINTENANCE		0.79	
	VALLEY SAW & GARDE:JC FACILITY MAINTENANCE SUPPLY		72.90	
	SWENSON SILACCI: SYMPATHY ARRANGEMENT TOM PAROLA		119.60	
	THE CALIFORNIAN: ADMIN SUBSCRIPTION RENEWAL		12.54	
	ATLANTIS HOTEL:CONFERENCE LODGING		374.64	
	FASTRACK: CONFERENCE TRAVEL		30.00	
	AMAZON: JC RADIOS		470.87	
				6,587.05

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18341	**VOID**	5/18/2017	-	-
18342	**VOID**	5/18/2017	-	-
18343	**VOID**	5/18/2017	-	-
18344	**VOID**	5/18/2017	-	-
18345	WEISENBACH SPECIALTY PRINTING INC. EVENT DISTRIBUTION MATERIAL	5/18/2017	758.80	758.80
18346	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	5/18/2017	369.50	369.50
18347	A & G PUMPING, INC JR PORTABLE TOILETS	5/24/2017	105.83	105.83
18348	AECOM TECHNICAL SERVICES, INC. PROJECT DESIGN AND CEQA SERVICES	5/24/2017	16,915.22	16,915.22
18349	AMCON ENVIRONMENTAL, INC JC FACILITY MAINTENANCE SUPPLIES	5/24/2017	19,629.66	19,629.66
18350	AT&T MOBILITY INTERNET SERVICE	5/24/2017	42.35	42.35
18351	AT&T SERVICES INC ADMIN TELEPHONE SERVICES	5/24/2017	312.04	312.04
18352	CALIFORNIA WATER SERVICE WATER SERVICE	5/24/2017	978.12	978.12
18353	CARDLOCK FUELS SYSTEM, INC. ALL SITES FUEL	5/24/2017	7,569.50	7,569.50
18354	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	5/24/2017	961.59	961.59
18355	CSC OF SALINAS/YUMA PARTS RETURN SSTS, JC EQUIPMENT MAINTENANCE	5/24/2017	(14.10) 2,051.47	2,037.37
18356	EAST BAY TIRE CO. JC VEHICLE MAINTENANCE	5/24/2017	154.00	154.00
18357	EXPRESS SAFETY INC SSTS SAFETY GEAR	5/24/2017	73.66	73.66
18358	FULL STEAM STAFFING LLC SSTS & JC LABOR CONTRACT	5/24/2017	4,427.65	4,427.65

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18359	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES VEHICLE MAINTENANCE	5/24/2017	6,018.26	6,018.26
18360	GORDON CHIN LUNCH WITH THE GM	5/24/2017	85.49	85.49
18361	GREEN RUBBER - KENNEDY AG, LP JC FACILITY SUPPLIES	5/24/2017	118.54	118.54
18362	GUERITO SITES PORTABLE TOILET SERVICES	5/24/2017	1,028.00	1,028.00
18363	JUAN CAMACHO TRAINING PER DIEM	5/24/2017	12.00	12.00
18364	MANUEL TINAJERO CH FACILITY MAINTENANCE	5/24/2017	900.00	900.00
18365	MARTA M. GRANADOS TRANSLATION SERVICES: PUBLIC INFO MEETING	5/24/2017	180.00	180.00
18366	MICHAEL SILVA TRAINING PER DIEM	5/24/2017	12.00	12.00
18367	NETPIPE INTERNET SERVICES MANAGED IT SERVICES	5/24/2017	225.00	225.00
18368	OFFICE DEPOT OPS & ADMIN OFFICE SUPPLIES	5/24/2017	3,296.87	3,296.87
18369	**VOID**	5/24/2017	-	-
18370	PHILIP SERVICES CORP HHW DISPOSAL SUPPLIES HHW DISPOSAL	5/24/2017	2,269.00 15,689.65	17,958.65
18371	PINNACLE MEDICAL GROUP DMV/DOT MEDICAL	5/24/2017	130.00	130.00
18372	PITNEY BOWES - POSTAGE ADMIN POSTAGE	5/24/2017	335.52	335.52
18373	RETURNS R US, INC. PHARMACEUTICAL TAKE BACK KITS	5/24/2017	300.00	300.00
18374	ROSSI BROS TIRE & AUTO SERVICE JR VEHICLE MAINTENANCE	5/24/2017	90.52	90.52
18375	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY CH FACILITY MAINTENANCE	5/24/2017	2,234.31	2,234.31
18376	SCS FIELD SERVICES ALL SITES ROUTINE ENVIRONMENTAL SERVICES NON ROUTINE ENVIRONMENTAL MONITORING	5/24/2017	15,925.75 4,502.43	20,428.18

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18377	SKINNER EQUIPMENT REPAIR, INC. JC VEHICLE MAINTENANCE JC VEHICLE MAINTENANCE- WATER TRUCK	5/24/2017	1,163.22 15,418.86	16,582.08
18378	SOUTH COUNTY NEWSPAPER PUBLICATION- JOB ANNOUNCEMENT	5/24/2017	228.00	228.00
18379	STURDY OIL COMPANY JC VEHICLE MAINTENANCE	5/24/2017	152.90	152.90
18380	VALLEY FABRICATION, INC. SSTS FACILITY MAINTENANCE	5/24/2017	220.25	220.25
18381	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	5/24/2017	81.02	81.02
18382	VISION RECYCLING INC MAY JC & SS GREEN WASTE PROCESSING	5/24/2017	105,533.80	105,533.80
18383	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TO MADISON LANE	5/24/2017	41,564.76	41,564.76
18384	WEST COAST RUBBER RECYCLING, INC TIRE RECYCLING - AMNESTY	5/24/2017	1,100.00	1,100.00
18385	WESTERN TRAILER COMPANY SSTS VEHICLE MAINTENANCE	5/24/2017	532.70	532.70
18386	AAA TARPS JC FACILITY SUPPLIES-DAILY TARPS	5/31/2017	3,792.00	3,792.00
18387	ACE HARDWARE CORPORATION CH FACILITY MAINTENANCE	5/31/2017	44.89	44.89
18388	ALBERT MALDONADO ADMIN ANNUAL REPORT	5/31/2017	955.83	955.83
18389	AMCON ENVIRONMENTAL, INC SSTS FACILITY MAINTENANCE SUPPLIES	5/31/2017	2,721.10	2,721.10
18390	AT&T SERVICES INC ADMIN TELEPHONE SERVICE	5/31/2017	1,012.16	1,012.16
18391	CALIFORNIA RESOURCE RECOVERY ASSOCIATION CRRRA ANNUAL CONFERENCE REGISTRATIONS & MEMBERSHIP	5/31/2017	2,775.00	2,775.00
18392	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS CONFERENCE REGISTRATION	5/31/2017	110.00	110.00
18393	CALIFORNIA WATER SERVICE JC CONSTRUCTION METER	5/31/2017	140.11	140.11
18394	CARDLOCK FUELS SYSTEM, INC. JC DIESEL FUEL	5/31/2017	3,410.15	3,410.15

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18395	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	5/31/2017	301.94	301.94
18396	COMCAST ADMIN INTERNENT SERVICES	5/31/2017	178.62	178.62
18397	CSC OF SALINAS/YUMA SSTS VEHICLE MAINTENANCE	5/31/2017	747.72	747.72
18398	CUTTING EDGE SUPPLY JC EQUIPMENT MAINTANCE	5/31/2017	308.45	308.45
18399	EAC MONTEREY BAY C/O APMA TRAINING REGISTRATION	5/31/2017	45.00	45.00
18400	FIRST ALARM SSTS BUILDING ALARM	5/31/2017	43.50	43.50
18401	FULL STEAM STAFFING LLC JC & SSTS CONTRACTED WORK	5/31/2017	4,385.75	4,385.75
18402	GEOLOGIC ASSOCIATES, INC. ALL SITES, GROUNDWATER MONTORING SERVICES	5/31/2017	9,019.50	9,019.50
18403	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	5/31/2017	23,272.35	23,272.35
18404	GONZALES ACE HARDWARE JC EQUIPMENT MAINTENANCE	5/31/2017	165.40	165.40
18405	GONZALES CHAMBER OF COMMERCE GONZALES CITY CHAMBER ANNUAL FEE	5/31/2017	75.00	75.00
18406	GRAINGER JC SAFETY SUPPLIES	5/31/2017	283.14	283.14
18407	GREEN RUBBER - KENNEDY AG, LP JC OPS FACILITY MAIN	5/31/2017	76.07	76.07
18408	HERC RENTALS INC. JC EQUIPMENT RENTAL	5/31/2017	1,398.41	1,398.41
18409	INTERSTATE BATTERIES SSTS VEHICLE MAINTENANCE	5/31/2017	242.24	242.24
18410	JESUS GUIDO LID FOR THE WORM BIN	5/31/2017	562.42	562.42
18411	JOHNSON ASSOCIATES SSTS EQUIPMENT MAINTENANCE	5/31/2017	65.00	65.00
18412	MANUEL PEREA TRUCKING, INC. HAULING SERVICES& VEHICLE MAINTENANCE	5/31/2017	1,689.53	1,689.53

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2017 to 5/31/2017

Check #	Name	Check Date	Amount	Check Total
18413	MARTA M. GRANADOS TRANSLATION SERVICES: PUBLIC INFORMATION MEETINGS	5/31/2017	360.00	360.00
18414	OFFICE DEPOT OPS & ADMIN OFFICE SUPPLIES	5/31/2017	477.76	477.76
18415	RONNIE G. REHN SSTS FACILITY MAINTENANCE	5/31/2017	7.10	7.10
18416	SCS FIELD SERVICES CH ENGINEERING SERVICES	5/31/2017	1,367.65	1,367.65
18417	SHARPS SOLUTIONS, LLC HHW SHARPS DISPOSALS	5/31/2017	120.00	120.00
18418	STURDY OIL COMPANY VEHICLE MAINTENANCE	5/31/2017	465.06	465.06
18419	THE OFFSET PROJECT SPECIAL EVENT RECYCLING	5/31/2017	2,484.86	2,484.86
18420	VISION RECYCLING INC C&D GRINDING SERVICES	5/31/2017	45,316.08	45,316.08
18421	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY TIRE RECYCLING	5/31/2017	2,200.00	2,200.00
18422	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL DEPTS FUEL	5/31/2017	3,181.59	3,181.59
	Subtotal			736,064.04
	Payroll Disbursements			426,160.96
	Grand Total			1,162,225.00



Report to the Board of Directors

ITEM NO. 3

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: August 17, 2017

From: Ray Hendricks, Finance Manager

Title: June 2017 Claims and Financial Reports

RECOMMENDATION

The Executive Committee recommends acceptance of the June 2017 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of June for a summary of the Authority's financial position as of June 30, 2017. Following are highlights of the Authority's financial activity for the month of June.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of June 2017, FY 2016-17 operating revenues exceeded expenditures by \$224,864. Year-to-Date operating revenues exceeded expenditures by \$5,470,805. A portion of this amount is allocated for the \$2,084,000 in new CIPs approved to be funded in FY 2016-17.

Revenues (Consolidated Statement of Revenues and Expenditures)

After twelve months of the fiscal year, (100.00% of the fiscal year), revenues total \$20,805,742 or 117.2% of the total annual revenues forecast of \$17,745,600. June Tipping Fees totaled \$1,242,031 and for the year-to-date totaled \$13,609,811 or 116.9% of the forecasted total of \$11,645,600.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of June 30, (100.00% of the fiscal year), year-to-date operating expenditures total \$15,334,937. This is 95.0% of the operating budget of \$16,148,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of June 2017, capital project expenditures totaled \$38,375. \$16,600 of the total was for the Long-Range Facility Needs EIR. The \$14,635 negative amount in CIP 9247 is for reclassification of amounts to other CIP's and operating accounts.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of June 2017 is attached for review and acceptance. June disbursements total \$957,546.38 of which \$417,009.06 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of June 2017.

VENDOR	DESCRIPTION	AMOUNT
WASTE MANAGEMENT INC	SALINAS FRANCHISE WASTE TO MLTS	51,405.88
VISION RECYCLING INC	MAYSSTS & JCLF GREENWASTE PROCESSING	95,801.98
	GREENWASTE CONTAMINATION	1,000.00
	JC C&D GRINDING SERVICES	32,026.50

Cash Balances

The Authority's cash position increased \$767,295.61 during June to \$22,223,905.97. Most of the cash balance is restricted, committed, or assigned as shown below:

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	\$ 3,835,184.63
State & Federal Grants	61,332.72
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-
GEO Deposit (CEQA)	9,425.03

Funds Held in Trust:

Central Coast Media Recycling Coalition	73,437.91
Employee Unreimbursed Medical Claims	(615.89)

Committed by Board Policy:

AB939 Services	708,451.34
Designated for Capital Projects Reserve	1,018,128.87
Designated for Environmental Impairment Reserve	593,903.31
Designated for Operating Reserve	593,903.31
Expansion Fund (South Valley Revenues)	7,890,452.99
Salinas Rate Stabilization Fund	24,324.06

Assigned by Budget

Assigned for Capital Projects	3,623,526.19
Assigned for OPEB	291,400.00

Available for Operations

3,501,051.50

Total

\$ 22,223,905.97

ATTACHMENTS

1. June 2017 Consolidated Statement of Revenues and Expenditures
2. June 2017 Consolidated Grant and CIP Expenditures Report
3. June 2017 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending June 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,645,600	1,242,031	13,609,811	116.9 %	(1,964,211)	0	(1,964,211)
Tipping Fees - Surcharge	1,751,000	174,633	1,897,792	108.4 %	(146,792)	0	(146,792)
Tipping Fees - Diverted Materials	1,434,400	242,643	2,185,044	152.3 %	(750,644)	0	(750,644)
AB939 Service Fee	2,228,900	185,742	2,228,904	100.0 %	(4)	0	(4)
Charges for Services	124,500	0	96,619	77.6 %	27,881	0	27,881
Sales of Materials	309,500	62,135	320,858	103.7 %	(11,358)	0	(11,358)
Gas Royalties	220,000	0	194,154	88.3 %	25,846	0	25,846
Investment Earnings	31,700	46,694	184,640	582.5 %	(152,940)	0	(152,940)
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	45,248	87,919	0.0 %	(87,919)	0	(87,919)
Total Revenue	17,745,600	1,999,126	20,805,742	117.2 %	(3,060,142)	0	(3,060,142)
<u>Expense Summary</u>							
Executive Administration	430,500	34,008	322,422	74.9 %	108,078	0	108,078
Administrative Support	510,290	41,792	439,177	86.1 %	71,113	255	70,858
Human Resources Administration	364,760	15,703	324,571	89.0 %	40,189	0	40,189
Clerk of the Board	184,050	16,662	148,503	80.7 %	35,547	1,607	33,940
Finance Administration	620,750	52,274	512,900	82.6 %	107,850	163	107,687
Operations Administration	317,900	32,591	277,731	87.4 %	40,169	712	39,457
Resource Recovery	829,450	92,937	754,038	90.9 %	75,412	157	75,255
Marketing	75,000	12,852	67,761	90.3 %	7,239	0	7,239
Public Education	202,500	76,751	187,527	92.6 %	14,973	0	14,973
Household Hazardous Waste	726,700	97,744	657,958	90.5 %	68,742	552	68,190
C & D Diversion	148,300	32,027	148,206	99.9 %	94	0	94
Organics Diversion	796,200	250,884	940,052	118.1 %	(143,852)	0	(143,852)
Diversion Services	20,200	1,250	14,633	72.4 %	5,567	0	5,567



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending June 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	541,250	62,088	525,358	97.1 %	15,892	0	15,892
JR Transfer Station	411,300	48,903	404,725	98.4 %	6,575	887	5,688
JR Recycling Operations	98,000	10,832	82,400	84.1 %	15,600	0	15,600
ML Transfer Station	400,000	102,496	440,326	110.1 %	(40,326)	0	(40,326)
SS Disposal Operations	886,600	136,291	898,565	101.3 %	(11,965)	6,237	(18,203)
SS Transfer Operations	1,098,000	157,550	1,086,316	98.9 %	11,684	0	11,684
SS Recycling Operations	581,600	97,001	513,460	88.3 %	68,140	0	68,140
JC Landfill Operations	2,285,100	230,162	2,110,693	92.4 %	174,407	1,249	173,159
JC Recycling Operations	349,800	35,218	267,199	76.4 %	82,601	0	82,601
Crazy Horse Postclosure Maintenance	536,100	42,569	506,221	94.4 %	29,879	0	29,879
Lewis Road Postclosure Maintenance	198,000	16,921	177,706	89.8 %	20,294	5,958	14,337
Johnson Canyon ECS	283,700	31,167	252,572	89.0 %	31,128	0	31,128
Jolon Road Postclosure Maintenance	178,450	3,410	162,615	91.1 %	15,835	0	15,835
Sun Street ECS	129,900	13,652	124,104	95.5 %	5,796	0	5,796
Debt Service - Interest	1,653,300	0	1,653,122	100.0 %	178	0	178
Debt Service - Principal	1,052,300	0	1,052,293	100.0 %	7	0	7
Closure Set-Aside	238,000	28,529	281,785	118.4 %	(43,785)	0	(43,785)
Total Expense	16,148,000	1,774,263	15,334,937	95.0 %	813,063	17,777	795,286
Revenue Over/(Under) Expenses	1,597,600	224,864	5,470,805	342.4 %	(3,873,205)	(17,777)	(3,855,429)



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending June 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 180 - Expansion Fund							
180 9804 Long Range Facility Needs EIR	531,664	16,600	105,436	19.8 %	426,228	405,364	20,864
180 9805 Harrison Road	75,000	0	76,250	101.7 %	(1,250)	0	(1,250)
180 9806 Long Range Financial Model	95,000	0	34,739	36.6 %	60,261	21,316	38,945
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
Total Fund 180 - Expansion Fund	801,664	16,600	216,425	27.0 %	585,239	426,680	158,559
Fund 211 - State Grants							
211 9206 HHW HD25-15-0003	23,870	2,919	10,191	42.7 %	13,679	0	13,679
211 9208 Tire Amnesty 2015-16	23,193	2,200	17,890	77.1 %	5,304	0	5,304
211 9209 Tire Derived Aggregate 5-15-0004	66,373	0	0	0.0 %	66,373	0	66,373
211 9247 Cal Recycle - CCPP	95,345	(14,635)	18,703	19.6 %	76,642	0	76,642
211 9248 Cal Recycle - 2014-15 CCPP	19,517	755	19,517	100.0 %	0	0	0
211 9251 Cal Recycle - 2015-16 CCPP	60,769	13,517	13,517	22.2 %	47,252	0	47,252
Total Fund 211 - State Grants	289,068	4,756	79,817	27.6 %	209,250	0	209,250
Fund 216 - Reimbursement Fund							
216 9802 Autoclave Demonstration Unit	141,499	928	3,069	2.2 %	138,430	0	138,430
216 9804 Long Range Facility Needs EIR	274,569	9,918	62,319	22.7 %	212,249	214,984	(2,735)
Total Fund 216 - Reimbursement Fund	416,067	10,847	65,388	15.7 %	350,679	214,984	135,695
Fund 800 - Capital Improvement Projects Fund							
800 9103 Closed Landfill Revenue Study	31,769	0	0	0.0 %	31,769	0	31,769
800 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
800 9319 CH LFG System Improvements	116,500	0	0	0.0 %	116,500	0	116,500
800 9401 LR LFG Replacement	67,500	274	5,121	7.6 %	62,379	0	62,379
800 9502 JC Flare Station Improvements	274,996	0	274,996	100.0 %	0	0	0
800 9506 JC Litter Control Barrier	50,000	5,899	30,797	61.6 %	19,203	0	19,203
800 9507 JC Corrective Action	100,000	0	0	0.0 %	100,000	0	100,000



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending June 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9508 JC Drainage Modifications	35,000	0	0	0.0 %	35,000	0	35,000
800 9509 JC Groundwater Wells	150,000	0	9,980	6.7 %	140,020	0	140,020
800 9510 JC LFG System (Vertical Wells)	30,000	0	0	0.0 %	30,000	0	30,000
800 9511 JC LFG System (Horizontal Wells)	30,000	0	24,679	82.3 %	5,321	0	5,321
800 9526 JC Equipment Replacement	80,900	0	0	0.0 %	80,900	0	80,900
800 9527 JC Module 7 Engineering and Cons	350,000	0	0	0.0 %	350,000	0	350,000
800 9528 JC Roadway Improvements	2,218,937	0	0	0.0 %	2,218,937	0	2,218,937
800 9529 JC Leachate Handling Sys	55,531	0	0	0.0 %	55,531	0	55,531
800 9601 JR Transfer Station Improvements	82,000	0	80,638	98.3 %	1,362	0	1,362
800 9602 JR Equipment Purchase	556,454	0	508,457	91.4 %	47,997	0	47,997
800 9701 SSTS Equipment Replacement	191,260	0	141,030	73.7 %	50,230	0	50,230
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Proje	4,685,909	6,172	1,075,698	23.0 %	3,610,211	0	3,610,211
Total CIP Expenditures	6,192,708	38,375	1,437,328	23.2 %	4,755,380	641,664	4,113,716

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18423	ADMANOR, INC SVR MEDIA CAMPAIGNS CCRMCMARKETING SERVICES - APRIL MEDIA & MARKETING HHW GRANT MEDIA CAMPAIGN DIVERSION MEDIA CAMPAIGN TIRE AMNESTY MEDIA CAMPAIGN	6/8/2017	6,106.50 16,521.67 682.00 893.00 2,715.50 772.00	27,690.67
18424	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL SERVICES	6/8/2017	80.00	80.00
18425	AT&T SERVICES INC HHW TELEPHONE SERVICES	6/8/2017	329.92	329.92
18426	BC LABORATORIES, INC CH LAB ANALYSIS	6/8/2017	1,875.00	1,875.00
18427	CALIFORNIA RESOURCE RECOVERY ASSOCIATION CRRRA ANNUAL MEMBERSHIP	6/8/2017	200.00	200.00
18428	CARDLOCK FUELS SYSTEM, INC. SSTS BIODIESEL FUEL	6/8/2017	7,963.83	7,963.83
18429	CLARK PEST CONTROL, INC ADMIN PEST CONTROL	6/8/2017	98.00	98.00
18430	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	6/8/2017	561.23	561.23
18431	CSC OF SALINAS/YUMA JC EQUIPMENT MAINTENANCE	6/8/2017	1,171.45	1,171.45
18432	DON CHAPIN INC CH FACILITY MAINTENANCE	6/8/2017	330.00	330.00
18433	EAST BAY TIRE CO. JC & SS VEHICLE MAINTENANCE	6/8/2017	903.77	903.77
18434	ELIA ZAVALA CRRRA ANNUAL CONFERENCE DIEM	6/8/2017	188.00	188.00
18435	ERIKA TRUJILLO CCAC WORKSHOP: PER DIEM	6/8/2017	74.00	74.00
18436	ERNEST BELL D. JR ADMIN/SSTS/JC JANITORIAL SERVICES	6/8/2017	2,482.50	2,482.50
18437	ESTELA GUTIERREZ CRRRA ANNUAL CONFERENCE DIEM	6/8/2017	188.00	188.00
18438	FEDEX ADMIN OVERNIGHT SHIPMENTS	6/8/2017	46.35	46.35
18439	FERNANDO AVALOS PADILLA LIVESCAN ADMIN FEE	6/8/2017	5.00	5.00
18440	FULL STEAM STAFFING LLC SSTS & JC CONTRACT LABOR	6/8/2017	4,387.95	4,387.95
18441	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	6/8/2017	6,024.44	6,024.44

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18442	GREEN RUBBER - KENNEDY AG, LP JC SAFETY SUPPLIES	6/8/2017	78.02	78.02
18443	GREEN VALLEY INDUSTRIAL SUPPLY, INC JC FACILITY MAINTENANCE	6/8/2017	630.39	630.39
18444	GUILLERMINA GUTIERREZ CRRRA ANNUAL CONFERENCE DIEM	6/8/2017	188.00	188.00
18445	HOME DEPOT ALL SITES FACILITY MAINTENANCE	6/8/2017	1,019.76	1,019.76
18446	J. S. COLE CO. SSTS EQUIPMENT RENTAL	6/8/2017	6,190.11	6,190.11
18447	JENNY MITCHELL CCRA ANNUAL CONFERENCE DIEM	6/8/2017	188.00	188.00
18448	JULIO GIL RATE BANNERS	6/8/2017	199.93	199.93
18449	OFFICE DEPOT ADMIN OFFICE SUPPLIES	6/8/2017	986.92	986.92
18450	PACIFIC GAS AND ELECTRIC COMPANY ALL SITES PGE SERVICES	6/8/2017	6,005.17	6,005.17
18451	RETURNS R US, INC. PHARMACEUTICAL TAKE BACK KITS	6/8/2017	600.00	600.00
18452	TOYOTA MATERIAL HANDLING HHW EQUIPMENT MAINTENANCE	6/8/2017	1,828.48	1,828.48
18453	VALLEY FABRICATION, INC. SSTS FACILITY MAINTENANCE	6/8/2017	296.23	296.23
18454	WESTERN TRAILER COMPANY SSTS VEHICLE MAINTENANCE	6/8/2017	501.11	501.11
18455	A & G PUMPING, INC JR PORTABLE TOILETS	6/14/2017	105.83	105.83
18456	AMERICAN SUPPLY CO. HHW JANITORIAL SUPPLIES	6/14/2017	406.96	406.96
18457	CARDLOCK FUELS SYSTEM, INC. SSTS & JC DIESEL	6/14/2017	19,070.95	19,070.95
18458	CITY OF GONZALES JC LF WATER	6/14/2017	124.25	124.25
18459	CLINTON HENDRICKS LCW TRAINING DIEM	6/14/2017	12.00	12.00
18460	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINT	6/14/2017	367.49	367.49
18461	COSTCO WHOLESALE ADMIN OFFICE SUPPLIES REPLACEMENT COMPUTER REPLACEMENT COMPUTER	6/14/2017	147.12 995.25 890.30	2,032.67

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18462	CSC OF SALINAS/YUMA VEHICLE MAINTENANCE	6/14/2017	370.74	370.74
18463	FERGUSON ENTERPRISES INC #795 JC & JR FACILITY REPAIRS	6/14/2017	385.39	385.39
18464	FIRST ALARM SSTS BUILDING ALARM	6/14/2017	70.00	70.00
18465	FLEETMATICS, USA LLC JC VEHICLE MAINTENANCE	6/14/2017	200.00	200.00
18466	FULL STEAM STAFFING LLC SSTS & JC CONTRACTED LABOR	6/14/2017	3,578.73	3,578.73
18467	GONZALES ACE HARDWARE JC & JRTS FACILITY MAINTENANCE SUPPLIES	6/14/2017	321.34	321.34
18468	**VOID**	6/14/2017	-	-
18469	GONZALES TIRE & AUTO SUPPLY JRS & SSTS EQUIPMENT MAINTENANCE	6/14/2017	764.22	764.22
18470	GREEN RUBBER - KENNEDY AG, LP SSTS FACILITY MAINTENANCE & SUPPLIES	6/14/2017	1,457.57	1,457.57
18471	GREEN VALLEY INDUSTRIAL SUPPLY, INC FACILITIES MAINTENANCE SUPPLIES	6/14/2017	683.86	683.86
18472	HERC RENTALS INC. JC EQUIPMENT RENTAL	6/14/2017	1,910.62	1,910.62
18473	HYDROTURF, INC JC & LW FACILITY MAINTENANCE	6/14/2017	32.76	32.76
18474	KING CITY HARDWARE INC. JR FACILITY MAINTENANCE	6/14/2017	159.13	159.13
18475	MARTA M. GRANADOS TRANSLATION SERVICES: PUBLIC INFO MEETING	6/14/2017	360.00	360.00
18476	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	6/14/2017	307.65	307.65
18477	OFFICE DEPOT ADMIN OFFICE SUPPLIES	6/14/2017	1,043.71	1,043.71
18478	ONE STOP AUTO CARE/V & S AUTO CARE, INC ADMIN & RR VEHICLE MAINTENANCE	6/14/2017	49.45	49.45
18479	PACIFIC GAS AND ELECTRIC COMPANY HHW & SSTS ENERGY SERVICES	6/14/2017	129.92	129.92
18480	PENINSULA MESSENGER LLC BANK CARRIER SERVICES ALL SITES	6/14/2017	620.00	620.00
18481	PITNEY BOWES GLOBAL POSTAGE MACHINE QTR LEASE	6/14/2017	297.95	297.95

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18482	PROBUILD COMPANY LLC SSTS FACILITY MAINTENANCE	6/14/2017	4.89	4.89
18483	QUINN COMPANY SSTS & HHW EQUIPMENT MAINTENANCE	6/14/2017	6,680.31	6,680.31
18484	**VOID**	6/14/2017	-	-
18485	SCALES UNLIMITED JC SCALEHOUSE MAINTENANCE	6/14/2017	2,456.12	2,456.12
18486	THOMAS M BRUEN LEGAL SERVICES	6/14/2017	1,761.13	1,761.13
18487	TRI-COUNTY FIRE PROTECTION, INC. SSTS FIRE EXTINGUISHERS SERVICE	6/14/2017	89.59	89.59
18488	US BANK CORPORATE PAYMENT SYSTEM WALMART:RR SUPPLIES SMART&FINAL: SCOPING MEETING SUPPLIES AMAZON.COM: THERAML COFFEE CARAFE ASAPORG: PACE CERTIFICATION FOR ADRIANNA ASAPORG: PACE STUDY GUIDE BLR: HR WEBINAR REGISTRATION MIKES PIZZA: BOARD MEETING REFRESHMENTS SMART&FINAL: BOARD MEETING REFRESHMENTS EL POLLO LOCO: CAG WORKSHOP REFRESHMENTS 4/25/17 SMART&FINAL: CAG WORKSHOP REFRESHMENTS 4/25/17 MCMaster-CARR: SS EQUIPMENT SUPPLIES CITY OF MONTEREY: PARKING FOR MS TRAINING CRRA: 2017 ANNUAL MEMBERSHIP CRRA: ANNUAL MEMBERSHIP SMART&FINAL: EC MEETING 5/4/17 SUPPLIES INTERMEDIA: MONTHLY EXCHANGE SERVER AMAZON: INSTANT EASELS LUCID SOFTWARE:MONTHLY SUBSCRIPTION SHAREFILE SUBSCRIPTION EXPERIAN:CREDIT CHECKS CAL STORMWATER: ASSOCIATION MEMBERSHIP VALLEY SAW:GEAR BOX ASSEMBLY HR ASSOCIATION: OSHA RECORD KEEPING WEBINAR POLLO LOCO: LONG RANGE FACILITY NEEDS FRESH WATER SYSTEMS: WATER FILTERS SMART&FINAL: PUBLIC INFORMATION MEETINGS AMAZON:REPLACEMENT HARD DRIVE FOR SERVER HUGHESNET: SCALEHOUSE INTERNET SERVICE SMART N FINAL: ADMIN OFFICE SUPPLIES PERFECT WATER TECH:WATER FILTERS CH SMART&FINAL: PUBLIC INFORMATION MEETINGS SWENSON SILACCI: SYMPATHY ARRANGEMENT DAVE ROEL VISTA PRINT: MARKETING BUSINESS CARDS FILTERWATER.COM:WATER FILTERS	6/14/2017	112.75 20.04 27.90 349.00 50.00 149.00 79.70 27.76 37.29 12.97 187.27 15.00 200.00 200.00 27.75 364.93 29.54 50.00 32.95 199.80 55.00 142.02 149.00 21.84 94.25 14.86 906.16 171.61 17.97 467.39 15.28 48.74 31.65 138.00	4,447.42
18489	**VOID**	6/14/2017	-	-
18490	**VOID**	6/14/2017	-	-

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18491	**VOID**	6/14/2017	-	-
18492	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TO MADISON LANE	6/14/2017	51,405.88	51,405.88
18493	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL SITES FUEL	6/14/2017	3,358.27	3,358.27
18494	AAA TARPS SSTS VEHICLE MAINTENANCE	6/22/2017	1,402.00	1,402.00
18495	AMERICAN SUPPLY CO. HHW JANITORIAL SUPPLIES	6/22/2017	85.38	85.38
18496	BECKS SHOES AND REPAIR SSTS SAFETY UNIFORM	6/22/2017	366.17	366.17
18497	CARDLOCK FUELS SYSTEM, INC. JC CLEAR DIESEL	6/22/2017	2,002.09	2,002.09
18498	CITY OF GONZALES JC HOSTING FEE	6/22/2017	20,833.33	20,833.33
18499	CORIX WATER PRODUCTS SSTS VEHICLE MAINTENANCE	6/22/2017	242.49	242.49
18500	CSC OF SALINAS/YUMA SSTS VEHICLE MAINTENANCE	6/22/2017	699.02	699.02
18501	EAST BAY TIRE CO. HHW VEHICLE MAINTENANCE	6/22/2017	83.00	83.00
18502	FIRST ALARM JR BUILDING ALARM	6/22/2017	90.00	90.00
18503	FULL STEAM STAFFING LLC JC & SSTS CONTRACTED LABOR	6/22/2017	3,530.22	3,530.22
18504	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	6/22/2017	2,281.88	2,281.88
18505	GORDON CHIN LUNCH WITH GM	6/22/2017	89.86	89.86
18506	GREEN RUBBER - KENNEDY AG, LP JR FACILITY MAINTENANCE	6/22/2017	69.69	69.69
18507	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS FACILITY MAINTENANCE	6/22/2017	217.14	217.14
18508	GUERITO SSTS & JC PORTABLE TOILETS	6/22/2017	1,028.00	1,028.00
18509	HYDROTURF, INC CH FACILITY MAINTENANCE	6/22/2017	42.38	42.38
18510	JULIO GIL ALL SITES UNIFORMS	6/22/2017	1,623.81	1,623.81

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18511	KELLY-MOORE PAINT COMPANY INC. SSTS EQUIPMENT MAINTENANCE	6/22/2017	231.99	231.99
18512	LANDS END BUSINESS OUTFITTERS ADMINISTRATION TRAINING GEAR	6/22/2017	229.44	229.44
18513	MARTA M. GRANADOS FY16-17 BD MEETING INTERPRETER	6/22/2017	180.00	180.00
18514	MAYRA MARTINEZ BOARD MEETING MILEAGE REIMBURSEMENT	6/22/2017	19.01	19.01
18515	NETPIPE INTERNET SERVICES MANAGED IT SERVICES	6/22/2017	225.00	225.00
18516	OFFICE DEPOT SSTS OFFICE SUPPLIES	6/22/2017	87.75	87.75
18517	ONE STOP AUTO CARE/V & S AUTO CARE, INC ADMIN VEHICLE MAINTENANCE	6/22/2017	119.27	119.27
18518	PINNACLE MEDICAL GROUP PRE EMPLOYMENT PHYSICAL	6/22/2017	180.00	180.00
18519	QUINN COMPANY PARTS RETURN SSTS VEHICLE MAINTENANCE	6/22/2017	(1,682.63) 2,064.92	382.29
18520	RAMON N VALLEJO FERNANDO AVALOS PADILLAS	6/22/2017	57.00	57.00
18521	REPUBLIC SERVICES #471 ADMIN GARBAGE SERVICE	6/22/2017	71.46	71.46
18522	RHINO POWER INDUSTRIAL EQUIPMENT LLC SSTS EQUIPMENT TOOLS	6/22/2017	6,828.12	6,828.12
18523	RODDY TREVINO DMV PHYSICAL	6/22/2017	90.00	90.00
18524	RONNIE G. REHN SSTS SMALL TOOLS	6/22/2017	176.99	176.99
18525	ROSSI BROS TIRE & AUTO SERVICE SSTS VEHICLE MIANTENANCE	6/22/2017	7,774.95	7,774.95
18526	**VOID**	6/22/2017	-	-
18527	**VOID**	6/22/2017	-	-
18528	SALINAS NEWSPAPERS, INC. LEGAL: FEES & RATES 2017-18	6/22/2017	331.72	331.72
18529	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JR FACILITY MAINTENANCE	6/22/2017	359.89	359.89
18530	SHARPS SOLUTIONS, LLC HHW BIOZARD DISPOSAL	6/22/2017	120.00	120.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18531	SOUTH COUNTY NEWSPAPER LEGAL: FEES & RATES 2017-18	6/22/2017	540.00	540.00
18532	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	6/22/2017	310.06	310.06
18533	VALLEY FABRICATION, INC. SSTS FACILITY MAINTENANCE	6/22/2017	1,286.97	1,286.97
18534	VISION RECYCLING INC MAY SS GREENWASTE PROCESSING	6/22/2017	27,339.81	27,339.81
18535	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	6/22/2017	369.50	369.50
18536	Y & K MARKETING LLC. WORM BINS BULK ORDER	6/22/2017	1,650.00	1,650.00
18537	3KING CITY UNION SCHOOL DISTRICT WALLY WASTENOT AWARD - KING CITY ARTS MAGNET	6/29/2017	1,950.00	1,950.00
18538	AECOM TECHNICAL SERVICES, INC. PROJECT DESIGN AND CEQA SERVICES	6/29/2017	11,548.06	11,548.06
18539	AT&T SERVICES INC ADMIN TELEPHONE SERVICES	6/29/2017	354.21	354.21
18540	BAGLEY ENTERPRISES, INC SSTS TANK INSPECTION	6/29/2017	680.00	680.00
18541	BC LABORATORIES, INC JR WATER LAB ANALYSIS	6/29/2017	1,650.00	1,650.00
18542	CALIFORNIA WATER SERVICE SSTS WATER UTILITY SERVICE	6/29/2017	126.69	126.69
18543	CARDLOCK FUELS SYSTEM, INC. JC DIESEL	6/29/2017	1,642.75	1,642.75
18544	CITY OF GONZALES BOARD OF DIRECTORS MEETING SUPPLIES	6/29/2017	567.43	567.43
18545	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS TRUCK MAINTENANCE	6/29/2017	596.86	596.86
18546	COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC WALLY WASTENOT AWARD - LA PAZ MIGRANT & SEASONAL H	6/29/2017	1,950.00	1,950.00
18547	COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC WALLY WASTENOT AWARD - PRIMAVERA MIGRANT AND SEASO	6/29/2017	1,950.00	1,950.00
18548	EAST BAY TIRE CO. JC VEHICLE MAINTENANCE	6/29/2017	24.50	24.50
18549	EDGES ELECTRICAL GROUP, LLC SSTS FACILITY MAINTENANCE	6/29/2017	299.73	299.73
18550	EXPRESS SAFETY INC SSTS SAFETY SUPPLIES	6/29/2017	698.89	698.89

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18551	FEDEX OVERNIGHT SHIPMENTS	6/29/2017	64.53	64.53
18552	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS, HHW VEHICLE MAINTENANCE	6/29/2017	1,879.04	1,879.04
18553	GORDON CHIN HHW HAZWOPER TRAINING	6/29/2017	91.18	91.18
18554	GRAINGER SSTS FACILITY SUPPLIES	6/29/2017	375.18	375.18
18555	GREEN RUBBER - KENNEDY AG, LP PARTS RETURN CH FACILITY CONTAINMENT MAINTENANCE	6/29/2017	(121.99) 11,507.22	11,385.23
18556	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS VEHICLE MAINTENANCE	6/29/2017	89.48	89.48
18557	HERC RENTALS INC. JC EQUIPMENT RENTAL	6/29/2017	1,215.75	1,215.75
18558	HOME DEPOT ALL SITES FACILITY MAINTENANCE SUPPLIES	6/29/2017	2,601.94	2,601.94
18559	**Void**	6/29/2017	-	-
18560	**Void**	6/29/2017	-	-
18561	HOPE SERVICES SSTS CONTRACTED LABOR SSTS CONTRACTED LABOR	6/29/2017	6,606.74 5,801.04	12,407.78
18562	HYDROTURF, INC Irrigation System Supplies	6/29/2017	196.40	196.40
18563	JOHN E. STEINBECK PARENT TEACHER ORGANIZATION, INC WALLY WASTENOT AWARD - JOHN E. STEINBECK PTO	6/29/2017	1,950.00	1,950.00
18564	JULIO GIL JC, SSTS, HHW, JR UNIFORMS	6/29/2017	957.04	957.04
18565	KING CITY HARDWARE INC. CHLF MAINTENANCE	6/29/2017	84.54	84.54
18566	MALLORY CO. INC HHW SAFETY SUPPLIES	6/29/2017	636.60	636.60
18567	MANUEL PEREA TRUCKING, INC. SSTS TRANSPORTATION SERVICES	6/29/2017	950.00	950.00
18568	MARTA M. GRANADOS FY16-17 BD Meeting Interpreter	6/29/2017	180.00	180.00
18569	MC CORMICK & CO. INC REFUND AR CREDIT BALANCE	6/29/2017	457.58	457.58
18570	MONTAGE HEALTH FOUNDATION INSTALLATION AND DISPOSAL MEDICAL BINS	6/29/2017	6,200.00	6,200.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18571	MONTEREY BAY OFFICE PRODUCTS REPLACEMENT SCANNER	6/29/2017	1,159.14	1,159.14
18572	MONTEREY COUNTY OFFICE OF EDUCATION WALLY WASTENOT AWARD - LA JOYA HEAD START	6/29/2017	1,950.00	1,950.00
18573	NCM ODOR CONTROL SSTS FACILITY MAINTENANCE	6/29/2017	11,587.50	11,587.50
18574	NETPIPE INTERNET SERVICES MANAGED IT SERVICES	6/29/2017	225.00	225.00
18575	OFFICE DEPOT ADMIN OFFICE SUPPLIES	6/29/2017	665.26	665.26
18576	ONE STOP AUTO CARE/V & S AUTO CARE, INC OPS & ADMIN VEHICLE MAINTENANCE	6/29/2017	899.04	899.04
18577	O'NEILL SEA ODYSSEY Enhanced School Education Program	6/29/2017	30,000.00	30,000.00
18578	PITNEY BOWES - POSTAGE ADMIN POSTAGE	6/29/2017	430.92	430.92
18579	PROBUILD COMPANY LLC SSTS FACILITY MAINTENANCE SUPPLIES	6/29/2017	374.55	374.55
18580	PURE WATER BOTTLING JR PORTABLE WATER SERVICE	6/29/2017	35.25	35.25
18581	ROBERTO RODRIGUEZ - FLOREZ WALLY WASTENOT AWARD - JESSE G. SANCHEZ ELEMENTARY	6/29/2017	1,950.00	1,950.00
18582	ROSARIO DELGADILLO WALLY WASTENOT AWARD - CESAR CHAVEZ ELEMENTARY	6/29/2017	1,950.00	1,950.00
18583	SALINAS UNION HIGH SCHOOL DISTRICT WALLY WASTENOT AWARD - ALISAL HIGH SCHOOL	6/29/2017	1,950.00	1,950.00
18584	SALINAS UNION HIGH SCHOOL DISTRICT WALLY WASTENOT AWARD - SALINAS ADULT SCHOOL- THE P	6/29/2017	1,950.00	1,950.00
18585	SALINAS UNION HIGH SCHOOL DISTRICT WALLY WASTENOT AWARD - NORTH SALINAS HIGH SCHOOL	6/29/2017	1,950.00	1,950.00
18586	SCS FIELD SERVICES ALL SITES ROUTINE ENVIRONMENTAL SERVICES	6/29/2017	13,494.00	13,494.00
18587	SECO PACKING LLC REFUND AR CREDIT BALANCE	6/29/2017	251.19	251.19
18588	SOUTH COUNTY NEWSPAPER PUBLICATION YELLOW PAGES	6/29/2017	429.00	429.00
18589	STURDY OIL COMPANY SSTS EQUIPMENT MIANTENANCE	6/29/2017	1,671.70	1,671.70
18590	TYLER TECHNOLOGIES, INC. - INCODE DIVISION AP CHECK SIGNATURE TEMPLATE CHANGE	6/29/2017	138.00	138.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2017 to 6/30/2017

Check #	Name	Check Date	Amount	Check Total
18591	VISION RECYCLING INC	6/29/2017		
	GREENWASTE CONTAMINATION		1,000.00	
	JC C&D GRINDING SERVICES		32,026.50	
	JC GREENWASTE PROCESSING		68,462.17	
				101,488.67
18592	**Void**	6/29/2017	-	-
18593	WEST COAST RUBBER RECYCLING, INC	6/29/2017		
	JR TIRE AMNESTY RECYCLING		1,100.00	
	SS TIRE AMNESTY TIRE RECYCLING		1,100.00	
				2,200.00
DFT2017092	PENSKE TRUCK LEASING CO., LP	6/28/2017		
	2012 FREIGHTLINER TRUCK		36,000.00	
				<u>36,000.00</u>
	Subtotal			540,537.32
	Payroll Disbursements			<u>417,009.06</u>
	Grand Total			<u>957,546.38</u>



Report to the Board of Directors

ITEM NO. 4

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: August 17, 2017

From: Mandy Brooks, Resource Recovery Manager

Title: Member and Interagency Activities Report for June and July 2017 and Upcoming Events

RECOMMENDATION

Staff recommends the Board accept the report.

STRATEGIC PLAN RELATIONSHIP

This report relates to the goal to promote the value of Salinas Valley Recycles' services and programs to the community, and is intended to keep the Board apprised of activities and communication with our member agencies and regulators.

Monterey County Environmental Health Bureau (Local Enforcement Agency - LEA)

The monthly inspections for the Sun Street Transfer Station were conducted on June 30 and July 25 with no areas of concern or violations. The LEA noted the homeless encampment on the south-west side of the facility on the abandoned railroad tracks of the Union Pacific easement. Southern Pacific has been notified of the recurring problem on their easement.

The monthly inspections of the Johnson Canyon Landfill were conducted on June 20 and July 31. There were no areas of concern or violations noted for the July 31 inspection. During the June 20 inspection, Johnson Canyon received an Area of Concern due to tonnage exceedances. The LEA was notified that Johnson Canyon Landfill exceeded its permitted tonnage limit on two separate days during the month of June but no customers were turned away. The exceedances were due to large quantities of imported soil and concrete which will be used on-site as beneficial reuse for road-base and alternative daily cover for the landfill.

The monthly inspections of the Jolon Road Transfer Station and Landfill (closed) were completed on June 20 and July 20, with no areas of concern or violations noted. On June 16, the LEA was notified that a small fire started at the C&D pile, which spread to the green waste pile at Jolon Road Transfer Station. Staff immediately contacted CAL-Fire and began fire suppression activities. The fire burned approximately 30 - 50 Square feet of material but with the assistance of CAL-fire, staff was able to fully extinguish the fire. Staff remained on site and monitored the piles to ensure suppression. The fire was caused by a solvent soaked rag inappropriately thrown into someone's greenwaste load.



Solid Waste Facilities Permit Revision:

Staff received notification from the LEA on July 21, 2017 that the Johnson Canyon Landfill facilities permit revision and Negative Declaration for the analysis of potential odor and vector impacts of adding food waste as a feedstock for the composting operation has been reviewed and submitted to CalRecycle for approval. CalRecycle now has 60 days in which to concur or reject the facility permit application to complete the revision process.

King City Franchise Agreement

Staff worked with the City Manager and Waste Management to finalize the Revised & Restated Franchise Agreement between King City and Waste Management to address the commercial recycling and ancillary rate caps, scheduled rate adjustments, franchise fee adjustments, special transportation related rate adjustments, and other minor language clean-up. The City Council approved the Revised & Restated agreement at the June 27, 2017 City Council meeting.

Community Clean Up Events

Results from three clean up events in June and July:

- Gonzales: 2-day Reduce, Reuse and Recycle event on June 24 & 25 produced over 9.6 tons of recyclable materials, many reusable, donatable items including a mini-van full of clothing, 1.2 tons of ABOP materials, and 16 tons of trash.
- Salinas: District 1 Clean up on June 17 collected 2.7 tons of trash and over 10.2 tons of recyclable materials resulting in a 79% diversion rate for the event.
- King City: Recycle Event on July 1 collected 5.5 tons of trash and over 15.3 tons of recyclable materials resulting in a 74% diversion rate for the event.

Wally Waste Not Awards

The final applications for the 2017 Wally Waste Not Awards were received and reviews were finalized for ten (10) schools that submitted completed applications. Each school will receive \$1,950 for completing the 26 requirements focusing on reducing, reusing, recycling, rot (compost) and revealing their efforts on the campus and in classrooms. The schools will be recognized at the August Board meeting.

Gonzales Clothing Closet

During the months of June and July, the Gonzales Clothing Closet's **4 volunteers distributed 669** items to 68 clients, representing 319 family members served. The Clothing Closet is a partnership between SVR, The Salvation Army, and the Gonzales Community Church to provide free clothing to families in need.

Future Events with SVR Participation

Gonzales:	8/12 10/4 10/7 & 10/8	Qrtly ABOP Collection Event, Gonzales Shopping Center Johnson Canyon Landfill Tour, Hartnell Environmental Science Class Weekend Recycling & Clean Up Event, Fairview Middle School
Greenfield:	8/16 8/26 8/27 10/21	CAPSLO Annual Health Fair Event, Greenfield Qrtly ABOP Collection Event, TBD Dia Del Trabajador Agricola Event, Patriot Park Recycling & Clean Up Event, Greenfield Memorial Hall
King City	10/25	Recycling Presentation, Hartnell Class King City Campus
Salinas:	8/4 8/19 9/9 9/10 10/4 10/7 10/8	Waste Assessment at Carl's Jr. District 5 Clean Up Event District 3 Clean Up Event Zero Waste Stations for Touch A Truck Event, Sports Complex City of Salinas Health & Wellness Fair, Sherwood Hall Santa Rita Creek Fair Bi-national Health Week, Closter Park

	10/14	Salinas City-Wide Clean Up Event
	11/4	District 6 Clean Up Event
Soledad:	8/13	Fiesta Event, Our Lady of Solitude Church
	9/30	Recycling & Clean Up Event, Soledad High School Parking Lot
Monterey		
County:	8/4	Waste Assessment at JLoehr Vineyards (Greenfield area)
	8/5	San Lucas Cleanup Event, San Lucas School Elementary
	8/26	Composting Workshop, McShane's Nursery
	9/16	Qrtly ABOP Collection Event, Prunedale Shopping Center
	10/28	San Ardo Cleanup Event, County Public Works Site, San Ardo
San Diego:	8/20 - 8/23	CA Resource Recovery Association Annual Conference

 <p>Report to the Board of Directors</p>	ITEM NO. 5
	 <p>Finance Manager/Controller-Treasurer</p>
	 <p>General Manager/CAO</p>
	<p>N/A</p> <p>Legal Counsel</p>

Date: August 17, 2017

From: Patrick Mathews, General Manager/CAO

Title: A Resolution Approving the 2016-19 Strategic Plan Goals and Six-Month Objectives through January 2018

RECOMMENDATION

Staff recommends that the Board adopt the resolution.

STRATEGIC PLAN RELATIONSHIP

The Authority's Strategic Plan is reviewed and re-evaluated every six months by the Board.

FISCAL IMPACT

Funding for the implementation of the specific goals and objectives have or will be allocated as part of the budget process.

DISCUSSION & ANALYSIS

On July 24, 2017, the Board met to review the current Strategic Plan goals and objectives. At that meeting, new six-month objectives were developed for each of the goals, as outlined in Attachment 2. The 2016-19 Strategic Plan Goals remain as follows:

- A. Select and Implement Facilities (e.g., Salinas-Area Materials Recovery Center) and Programs that Lead to Achievement of at least 75% Waste Diversion
- B. Reduce Landfill Disposal Fee Dependence through Self-Funded Programs and New Revenue Sources
- C. Promote the Value of Salinas Valley Recycles Services and Programs to the Community
- D. Maintain a High-Performance and Flexible Workforce

Progress reports on the 2016-19 Strategic Plan Goals and six-month Objectives will be provided monthly to the Board. The Board will tentatively meet again on January 29, 2018, to review and re-evaluate the Strategic Plan and develop the next set of measurable six-month objectives.

BACKGROUND

In 2007 the Board adopted short and long term goals for the Authority. In 2009, the Board adopted a Mission, Vision and Core Values. In 2010, the Board adopted a three-year Strategic Plan (2010-2013) with six-month objectives. The Board agreed that new goals would be established every three years along with 6-month objectives. The 2013-16 a new set of goals were established for the next Strategic Period which concluded June 2016. The 2016-19 Strategic Plan was developed at the Board's July 13, 2016, retreat and represented the start of a new three-year Strategic Planning period. Progress reports are provided to the Board every month.

ATTACHMENT(S)

1. Resolution
2. Exhibit A – 2016-2019 Strategic Plan Goals and Six-month Objectives through January 2018

RESOLUTION NO. 2017 -

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING
2016-19 STRATEGIC PLAN GOALS AND
SIX-MONTH OBJECTIVES THROUGH JANUARY 2018

WHEREAS, on July 13, 2016, the Salinas Valley Solid Waste Authority Board of Directors held a Strategic Planning Retreat and provided recommendations for the 2016-19 Strategic Plan that were subsequently approved at its August 18, 2016, regular meeting; and,

WHEREAS, on a monthly basis, the Authority Board of Directors reviews the progress on the Goals and Objectives; and,

WHEREAS, every six months the Authority Board of Directors holds a strategic planning session to review and discuss the current Strategic Plan Goals and Objectives and provides further recommendations; and,

WHEREAS, on July 24, 2017, the Authority Board of Directors met to review and reevaluate the Strategic Plan Goals and Six-month Objectives and provided further recommendations; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the 2016-19 Strategic Plan Goals and new Six-month Objectives are hereby approved, as attached hereto and marked "Exhibit A."

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 17th day of August 2017, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Simón Salinas, President

ATTEST:

Erika J. Trujillo, Clerk of the Board

SALINAS VALLEY SOLID WASTE MANAGEMENT AUTHORITY (SALINAS VALLEY RECYCLES)

SIX-MONTH STRATEGIC OBJECTIVES

July 24, 2017 – January 15, 2018

THREE-YEAR GOAL: <i>SELECT AND IMPLEMENT FACILITIES (e.g., SALINAS AREA MATERIALS RECOVERY CENTER) AND PROGRAMS THAT LEAD TO ACHIEVEMENT OF AT LEAST 75% WASTE DIVERSION</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. At the September 21, 2017 Board meeting and quarterly thereafter	General Manager	Provide to the Board progress reports on the long-term facility needs Environmental Impact Report (EIR), and other due diligence activities.		X		
2. At the September 21, 2017 Board meeting	Resource Recovery Mgr., with input from the Board	Identify future public outreach efforts, areas of impact, and funding designated for EIR and long-term facilities needs studies public meetings and engagement.		X		
3. At the October 19, 2017 Board meeting	General Manager and Resource Recovery Mgr.	Present to the Board for consideration a draft plan for the Second Phase of public engagement and feedback regarding the future SVR facility options, EIR and due diligence study outcomes.		X		
4. By the November 16, 2017 Board meeting	Asst. General Manager Resource Recovery Mgr.	Present to the Board for consideration an implementation plan and funding structure for expanding residential, commercial and agricultural foodwaste recovery programs to comply with State Mandates of AB 876, AB 1826, and SB 1383.		X		

THREE-YEAR GOAL: <i>REDUCE LANDFILL DISPOSAL FEE DEPENDENCE THROUGH SELF-FUNDED PROGRAMS AND NEW REVENUE SOURCES</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By the November 16, 2017 Board meeting	General Manager Finance Manager	Present to the Board for information an overview of available State and Federal grants and low interest loan programs available for funding future long-term and permanent facility infrastructure needs.		X		
2. By the December 21, 2017 Board meeting	Finance Manager	Present to the Board for information an update on the progress of establishing self-funding programs to reduce landfill tipping fee dependence.		X		
3. By the January 18, 2018 Board meeting	Asst. General Manager	Present to the Board for consideration an update and revised costs for options to improve and self-fund construction and demolition recovery efforts.		X		

THREE-YEAR GOAL: <i>PROMOTE THE VALUE OF SVR SERVICES AND PROGRAMS TO THE COMMUNITY</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. November 1, 2017	Marketing Committee (Resource Recovery Manager-lead)	Hire a new Intern for Marketing and Social Media Outreach projects, to continue developing promotions, memes, and videos to maintain and increase followers.		X		
2. By the January 18, 2018 Board meeting	Six Board Members (Rob Cullen, Liz Silva, Kimbley Craig, Tony Barrera, John Phillips, Chris Bourke)	Attend at least one community event to promote SVR services and programs and report the results to the Board.		X		
3. By the January 18, 2018 Board meeting	Marketing Committee (Recycling Coordinator – lead)	Present to the Board for information the results of a market research study on target audiences to help realign SVR's marketing and branding strategy to best focus resources that enable the most effective methods of public outreach.		X		

THREE-YEAR GOAL: <i>MAINTAIN A HIGH PERFORMANCE AND FLEXIBLE WORKFORCE</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. Monthly	General Manager	Continue internal small-group employee informational meetings, with potential attendance by Board members.		X		
2. By the August 17, 2017 Board meeting	General Manager	Present to the Board for consideration changes to the Personnel Organizational Structure to achieve savings and provide for additional regulatory mandates and programmatic service needs.		X		Reviewed and recommended by the Executive Committee, included in the August 17, 2017 agenda
3. By October 1, 2017	Finance Manager	Conduct a staff teambuilding retreat to integrate Finance and Administration staff, contingent on Board approval of the Personnel Organizational Structure changes.		X		
4. At the November 2, 2017 Board Executive Committee meeting	Management and Staff Personnel Committee	Present to the General Manager and Board Executive Committee for input an updated succession plan to address current and future agency needs.		X		
5. By the November 16, 2017 Board meeting	Assistant General Manager	Expand the current emergency plan to include natural disaster preparedness for all staff and report the results to the Board.		X		
6. By December 1, 2017	General Manager	Complete 360 Feedback Process for Managers (all staff evaluate their managers).		X		



Report to the Board of Directors

ITEM NO. 6

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: August 17, 2017

From: Elia Zavala, Contracts & Grants Analyst

Title: Tonnage and Diversion Report for the Quarter Ended June 30, 2017

RECOMMENDATION

Staff recommends that the Board accept this report.

STRATEGIC PLAN RELATIONSHIP

None. This is a routine information item.

FISCAL IMPACT

Landfill disposal fees account for 65% of our revenue. For the quarter ending June 30, 2017, SVR received \$3.58 million in landfill disposal fees.

DISCUSSION & ANALYSIS

TONNAGE LANDFILLED AND DIVERTED SUMMARY

The table below summarizes total tonnage accepted, landfilled, and diverted by Salinas Valley Recycles for the quarter ended June 30, 2017. Compared to the corresponding quarter in 2016, the total tons accepted increased by 14.2% and diverted material increased by 35.6%, resulting in a net increase of 7.5% in tons landfilled. The increase in Alternative Daily Cover (ADC) is due to a reduction of operational biomass plants in Northern California to which Overs (residuals from pre-processed wood waste and green waste for compost) would be shipped for processing. The delivery of material to a biomass plant is not currently financially feasible due their limited capacity and distance. This material is now being used as ADC. Construction & Demolition (C&D) material is also being used as ADC, until a better diversion outlet for the material is found.

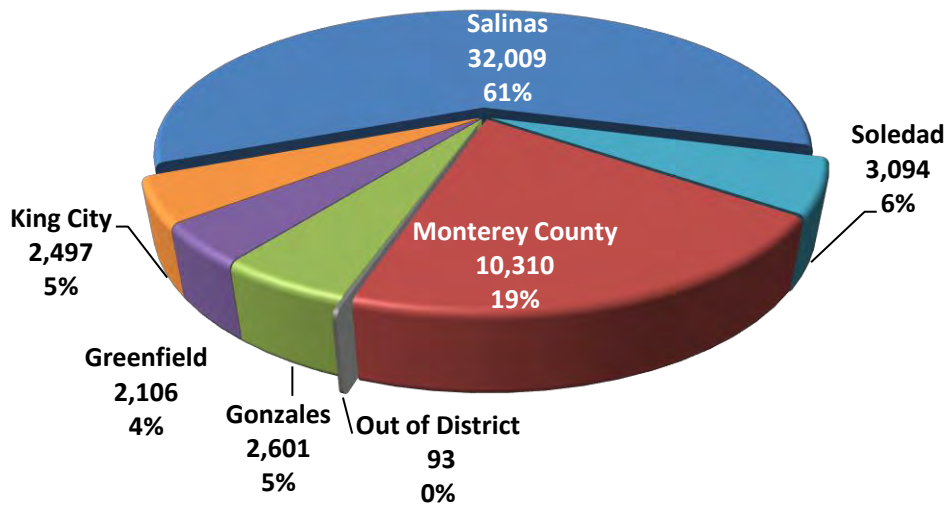
	Apr-Jun 2017		Apr-Jun 2016		Change in	
	Tonnage	%	Tonnage	%	Tonnage	% Change
Total Tons Accepted	73,446		64,339		9,107	14.2%
Less Diverted Materials	9,107		10,277		(1,170)	-11.4%
Less Used for ADC	5,778		1,144		4,634	405.1%
Less Beneficial Reuse	4,150		1,938		2,212	114.1%
Less JC market materials	411		735		(324)	-44.1%
Less SS market materials	1,111		1,202		(91)	-7.6%
Less JR market materials	179		-		179	
Total Diverted Materials	20,736	28.2%	15,296	23.8%	5,440	35.6%
Total Landfilled	52,710	71.8%	49,043	76.2%	3,667	7.5%

TONS LANDFILLED BY SERVICE AREA

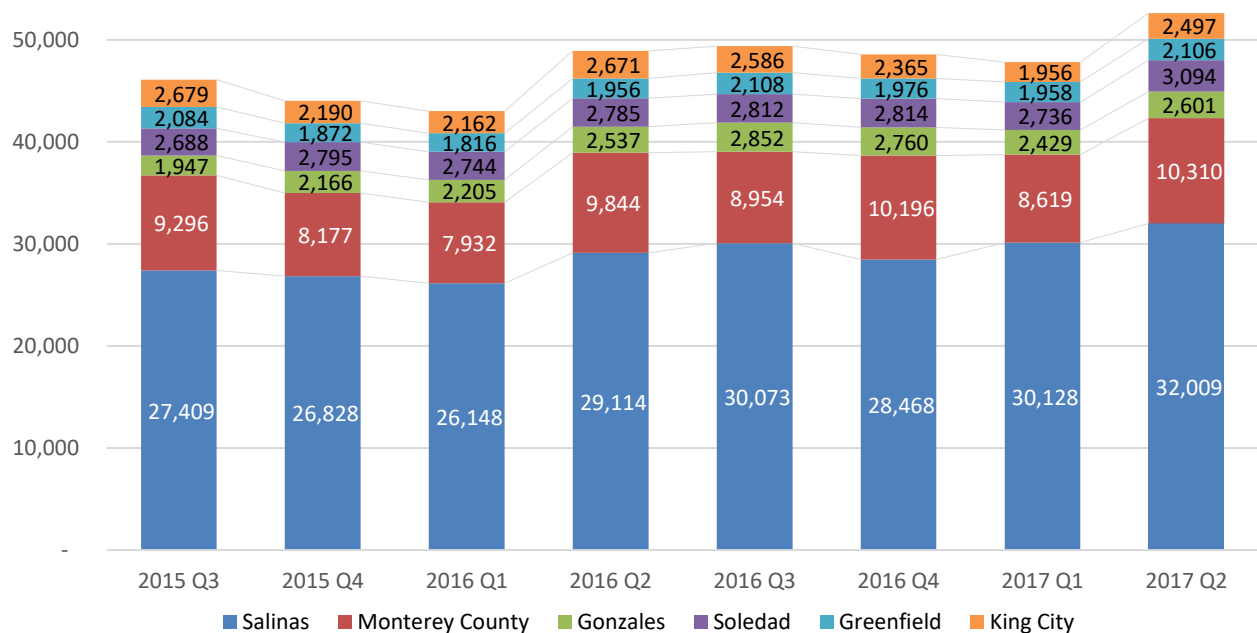
Salinas Valley Recycles landfilled a total of 52,710 tons of solid waste for the quarter ended June 30, 2017. This represents a 7.5% increase from the previous year's total of 49,043 for the same period. Of the 52,617 tons landfilled from the Authority service area, the City of Salinas accounts for 61% of the waste and the County accounts for 19%.

<u>Service Area</u>	Jan-Mar 2017 Tonnage	Jan-Mar 2016 Tonnage	Change in Tonnage	% Change
Authority Service Area	52,617	48,907	3,710	7.6%
Out of District	93	136	-43	-31.4%
Total Landfilled	52,710	49,043	3,667	7.5%

**LANDFILLED TONS - 52,710
BY ORIGIN FOR QUARTER ENDED JUNE 30, 2017**



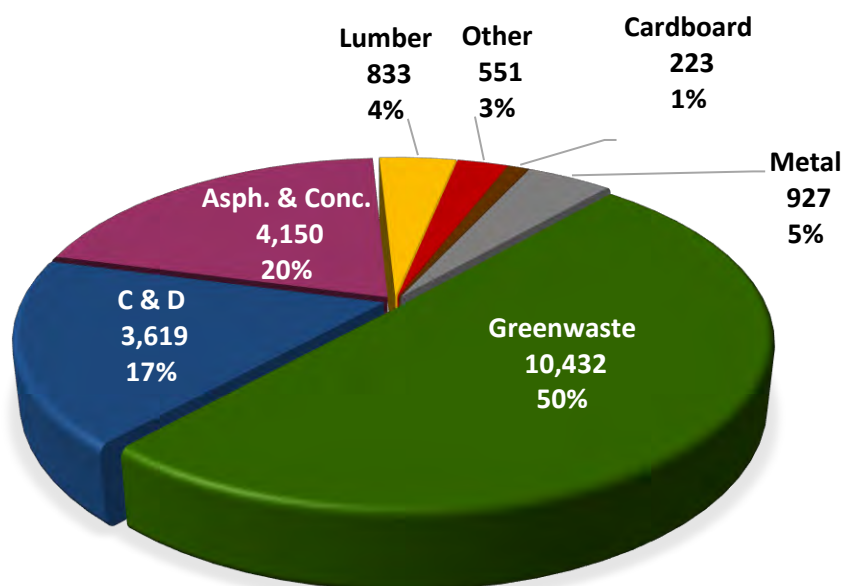
LANDFILLED TONS - 8 QUARTER OVERVIEW BY JURISDICTION



DIVERTED MATERIALS

The chart below illustrates that Salinas Valley Recycles diverted a grand total of 20,735 tons of materials for the quarter ended June 30, 2017. Included in the diverted material tons are 411 tons of recyclables salvaged from the waste stream at Johnson Canyon and sent directly to market. SVR also sent 1,111 tons of recyclable materials from the Sun Street Transfer Station, and 179 tons of recyclable materials from the Jolon Road Transfer Station directly to market. Total tons of diverted materials for the quarter ended June 30, 2017 has resulted in a net increase of 5,440 tons or 35.6% over the same quarter of the previous year.

DIVERTED TONS - 20,735 QUARTER ENDED JUNE 30, 2017



ATTACHMENTS
None



Report to the Board of Directors

ITEM NO. 7

N/A

Finance Manager/Controller-Treasurer

Patricia M. Math

General Manager/CAO

N/A

Legal Counsel

Date: August 17, 2017

From: Ray Hendricks/Finance Manager

Title: 2017 Second Quarter Customer Service Results and
Twelve Month Comparison

RECOMMENDATION

Staff recommends that the Board accept the Second Quarter customer service report.

STRATEGIC PLAN RELATIONSHIP

This item evolved into a routine report after the February-July 2015 six-month period of the 2013-16 Strategic Plan, under the Goal to "Increase public access, involvement and awareness of SVR activities." This item also reflects on one of the Authority's key core value of "Customer Service."

FISCAL IMPACT

No fiscal impact.

DISCUSSION & ANALYSIS

As demands for service grow, it is imperative that SVR continue to measure customer service to achieve greater efficiency and effectiveness. SVR is focused on whether customers' needs are being met satisfactorily.

BACKGROUND

In 2010, a customer service survey was conducted. It was redone in 2014 and in 2015, and is currently scheduled on a quarterly basis.

The purpose of the Sun Street Transfer Station survey is to document:

- where the customers come from
- the quality of service provided by SVR
- how often customers use our services, whether it's weekly, monthly or yearly
- marketing and public outreach communication efforts

The questions asked:

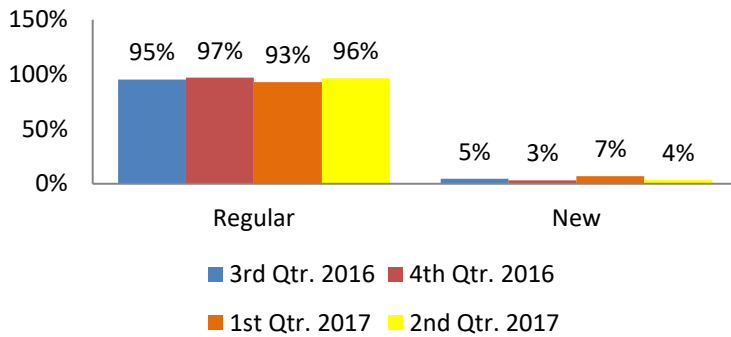
1. Is this your first time as the Sun Street Transfer Station?
2. If yes, how did you hear about the Sun Street Transfer Station?
3. If no, how often do you visit the Sun Street Transfer Station?
4. What services do you use?
5. Are you pleased with our services?

Comments: 100% of the Customers surveyed during the Third, Fourth Quarter of 2016, and First, Second Quarter of 2017 are pleased with our services.

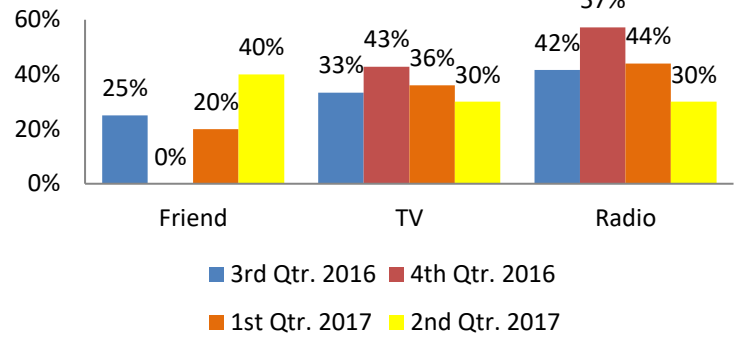
6. Would you like to see any improvements? What type? *No improvements.*
7. What Salinas city district are you recycling from?

SUN STREET MATERIALS RECOVERY CENTER
Second Quarter 2017 Customer Service Survey Results and Twelve Month Comparison

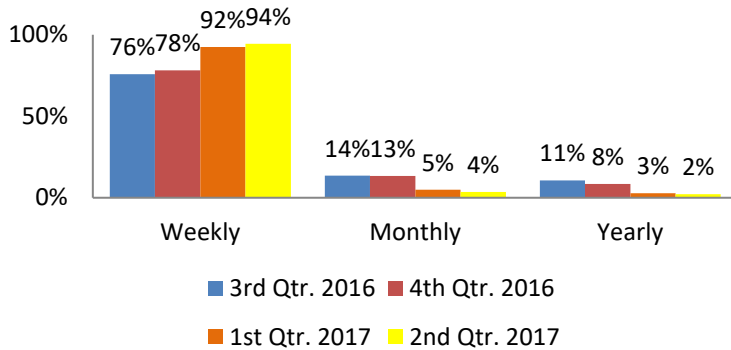
1. Is this your first time at the Sun Street Transfer Station?



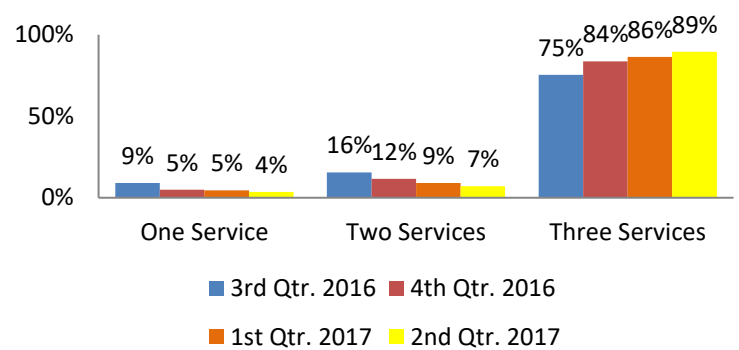
2. How did you (new customer) hear about the Sun Street Transfer Station?



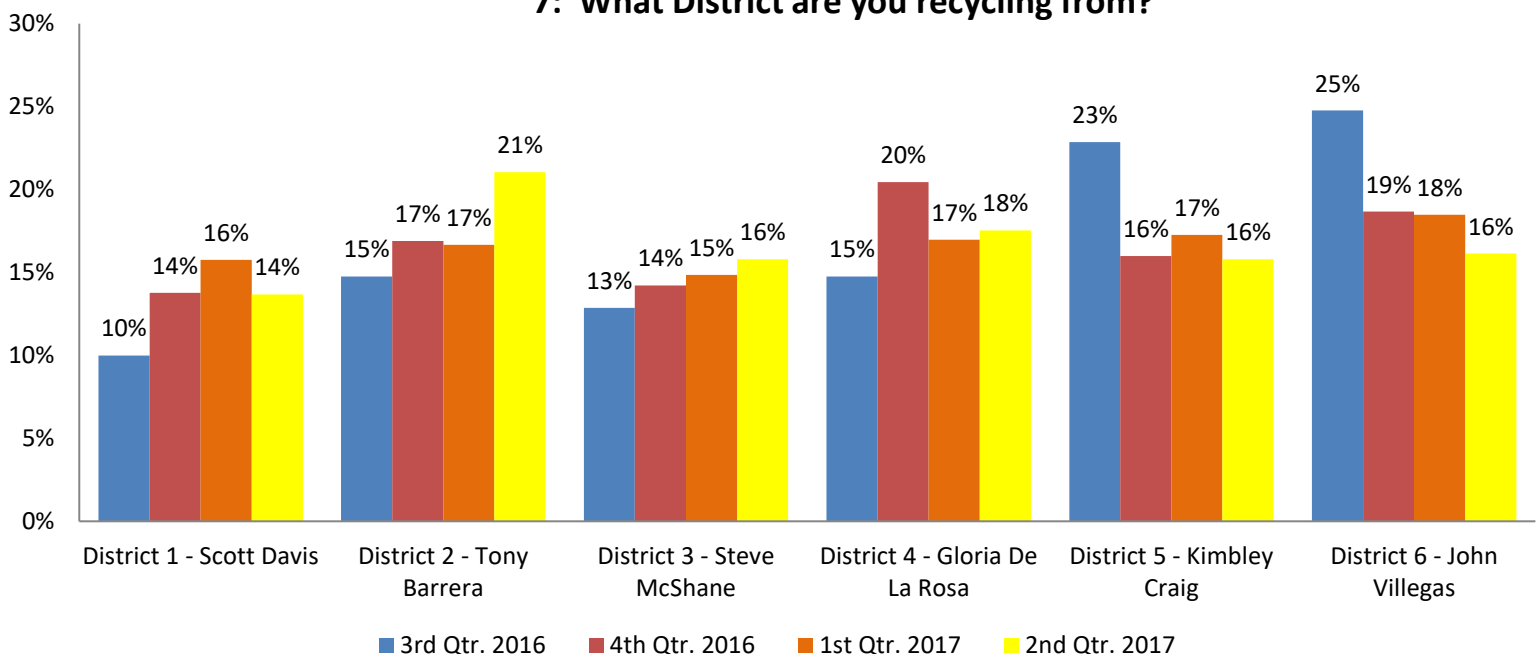
3. How often do you visit the Sun Street Transfer Station?



4. How many services do you use?



7: What District are you recycling from?



 <p>Report to the Board of Directors</p>	ITEM NO. 8
	
	<p>Finance Manager/Controller-Treasurer</p>
	
<p>General Manager/CAO</p>	
<p>N/A</p>	
<p>Legal Counsel</p>	

Date: August 17, 2017

From: Cesar Zuñiga, Operations Manager / Assistant General Manager

Title: A Resolution Awarding the Purchase of A New 2018 Demolition End Dump Trailer to Midco Truck and Trailer for an Amount of \$56,154

RECOMMENDATION

Staff recommends adoption of the resolution awarding the purchase of one (1) New Demolition End Dump Trailer for the Transfer Operations at all facilities to Midco Truck and Trailer, for an amount of \$56,154.

STRATEGIC PLAN RELATIONSHIP

The purchase of the new demolition end up trailer supports Goal A: Select and Implement Facilities and Programs That Lead to Achievement of At Least 75% Waste Diversion. The new trailer will be used to transfer construction and demolition materials from the transfer stations to the Johnson Canyon Landfill. It will also be used to move recyclable materials from all facilities to recycling markets for processing.

FISCAL IMPACT

Funding for this purchase is included in the 2017-2018 CIP Budget. There is currently \$350,229 within Capital Improvement Project (CIP) 9701 for the purchase of the required equipment for the Sun Street Transfer Station operations. The existing budgeted amount is sufficient to cover the purchase of the proposed demolition end dump trailer.

DISCUSSION & ANALYSIS

The Sun Street Transfer Station continues to see an increase in the amount of construction of demolition (C&D) material being delivered to the facility. The state mandates imposed by CalRecycle mandates local jurisdictions have a C&D ordinance that mandates the recycling of these materials generated by construction projects. The facility has increased its intake of C&D materials from 3,866 tons in FY 2015/16 to 5,368 in FY 2016/17.

The Jolon Road Transfer Station has also implemented a C&D program and accepted 601 tons of material in FY 2016/17.

The amount of material received at the Sun Street and Jolon Road Transfer Stations justifies the need for a dedicated demolition end dump trailer. The demolition end dump trailer is an all metal trailer that is specifically designed to haul harsh materials such as wood, metal, roofing, concrete, and asphalt. The purchase of the demolition end dump trailer

will minimize damage received by the aluminum refuse hauling trailers, which are not ideal for moving such materials as C&D.

Staff initially searched for a used trailer, but was unsuccessful locating one in acceptable condition. Staff then solicited quotes for the purchase of a new demolition trailer. Three quotes were received by August 4, 2017.

Below are the Quotes received:

Dealer	Trailer	Trailer Cost	Auto Tarp	Total Bid Cost	Cost Per Cubic Yard
Midco Truck and Trailer	2018 CPS Trailer (87cy)	\$56,154	Included in Price	\$56,154*	\$645
Utility Trailer	2018 Elliptical Trailer (65cy)	\$54,816	Included in Price	\$54,816*	\$843
Alamo City Trailer Sales	2018 Armor Lite Trailer (83cy)	\$55,785	Included in Price	\$55,785*	\$672

*Vendors are from out of state and price does not include California sales tax.

Staff requests that the Board award the purchase contract of One (1) New 2018 demolition end dump trailer to Midco Truck and Trailer at a cost of \$56,154. Midco is not the lowest bidder, but offers the best deal in regards to hauling capacity. The lowest bidder, Utility Trailer, offer a 65-cubic yard capacity trailer, while Alamo City Trailer Sales is offering an 83-cubic yard trailer. Staff believes that the purchase of a demolition end dump trailer from Midco Truck and Trailer is the best overall deal based on a larger 87-cubic yard capacity and purchase price. The State of California sales tax will be paid upon registering the trailer in California.

BACKGROUND

On January 1, 2008, the Authority assumed the operations of the Sun Street Transfer Station (SSTS). The facility currently serves the local franchise hauler, Republic Waste Services, and City of Salinas residents. On September 1, 2016, the Authority assumed the operations of the Jolon Road Transfer Station, which serves the City of King and the surrounding Unincorporated areas of Monterey County.

Both facilities have implemented recycling programs that are mandated by CalRecycle to continue to reduce the amount of materials that are disposed of in a landfill. All Authority facilities have diversion programs that target materials such as construction and demolition, which is made up of asphalt, concrete, metal, roofing materials, and wood. The collection of these materials at transfer stations, require they be transported to the landfill for final processing.

ATTACHMENT(S)

1. Resolution
2. Exhibit A –Midco Truck and Trailer Proposal

RESOLUTION NO. 2017 -

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY
AWARDING THE PURCHASE OF ONE NEW 2018 DEMOLITION END DUMP TRAILER
TO MIDCO TRUCK AND TRAILER FOR AN AMOUNT OF \$56,154

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY that the General Manager/CAO is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to purchase a Demolition End Dump Trailer from Midco Truck and Trailer, **as attached hereto and marked "Exhibit A,"** and to carry out all responsibilities necessary.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 17th day of August 2017, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

Simón Salinas, President

Erika J. Trujillo, Clerk of the Board



Exhibit A

Buyers Order / Invoice
Midco Sales LLC
1200 S Akimel Lane
Chandler, AZ 85226
(480) 999-0607

Ref #
8/7/2017
Sales Person: Jim Kerwin
Email: Jim@midcosales.com
Cell: 602-292-3670

Customer: Salinas Valley Solid Waste Authority
Address: PO BOX 2159, 128 Sun Street-Suite 101
Salinas , CA 93901
E-Mail: cesar@svswa.org
Contact: Cesar Zuniga
Phone 831-775-3020
Cell 831-206-7918
Fax 0

Description of Purchase

Year	2018		
Make/Model	CPS 38' End Dump		
Stock/Unit #	0	VIN	0 Unit Price \$51,555.00

Specs:

40' length	Top rail: 10" X 4" X 1/4" formed with integral shedder
102" width	Longitudinal: 1/4" formed steel to middle brace
100" Height	Body braces: 1/4" 50W steel
Half-round	6" X 4" X 3/16" 70W steel tube draft arm
Frameless	Front & rear ladder
Single point suspension	Jost 2-speed landing gear
Chassis: 1/4" 80W bogie pod	Hub piloted 25K axles : 1ABS 1NON ABS
Bulkhead: 3/16" AR450 steel	22.5HP tires
Rear steel fenders	Steel wheels
1/4" AR450 steel sides and floor	Gate: 100" HRS Barn door assembly kit 3/16" AR450 Hardox 9 panel
	Cramaro Electric flip tarp

Total Optional Equipment & Accessories

\$-

Itemized Charges & Fees

Title and license Fees	\$0.00
Dealer Admin Fee	\$399.00
Freight	\$4,200.00
Total Itemized Charges & Fees	\$4,599.00

Selling Price Summary

Sales Price	\$51,555.00
N/A	\$-
N/A	\$-
Trade-In	\$-
Net Selling Price	\$51,555.00
Optional Equipment & Accessories	\$-
Itemized Charges & Fees	\$4,599.00
FET	\$-
Sales Tax 7.8%	\$-
Total Amount Due	\$56,154.00
Down Payment	\$-
Balance or Amount Financed	\$56,154.00

Trade Information:

Trade One:	
Pay off:	\$0.00
Allowance:	\$0.00
Equity	\$0.00

Loan Information

Finance Company	0
Address	0
	,

Delivery Date: Immediate delivery
F.O.B. Location: Salinas, CA
Deposit Taken:
Quote Expiration:

Manager Signature Date

Buyer Signature Date



Report to the Board of Directors

Date: August 17, 2017
From: Mandy Brooks, Recycling Coordinator
Title: Wally Waste-Not Awards

ITEM NO. 9

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

A PRESENTATION WILL BE GIVEN
AT THE MEETING



Report to the Board of Directors

Date: August 17, 2017

From: Cezar Zuñiga, Asst. General
Manager/Operations Manager and
Ray Hendricks, Finance Manager

Title: Annual Tonnage and Diversion Performance
Report for Fiscal Year 2016-17

ITEM NO. 10

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

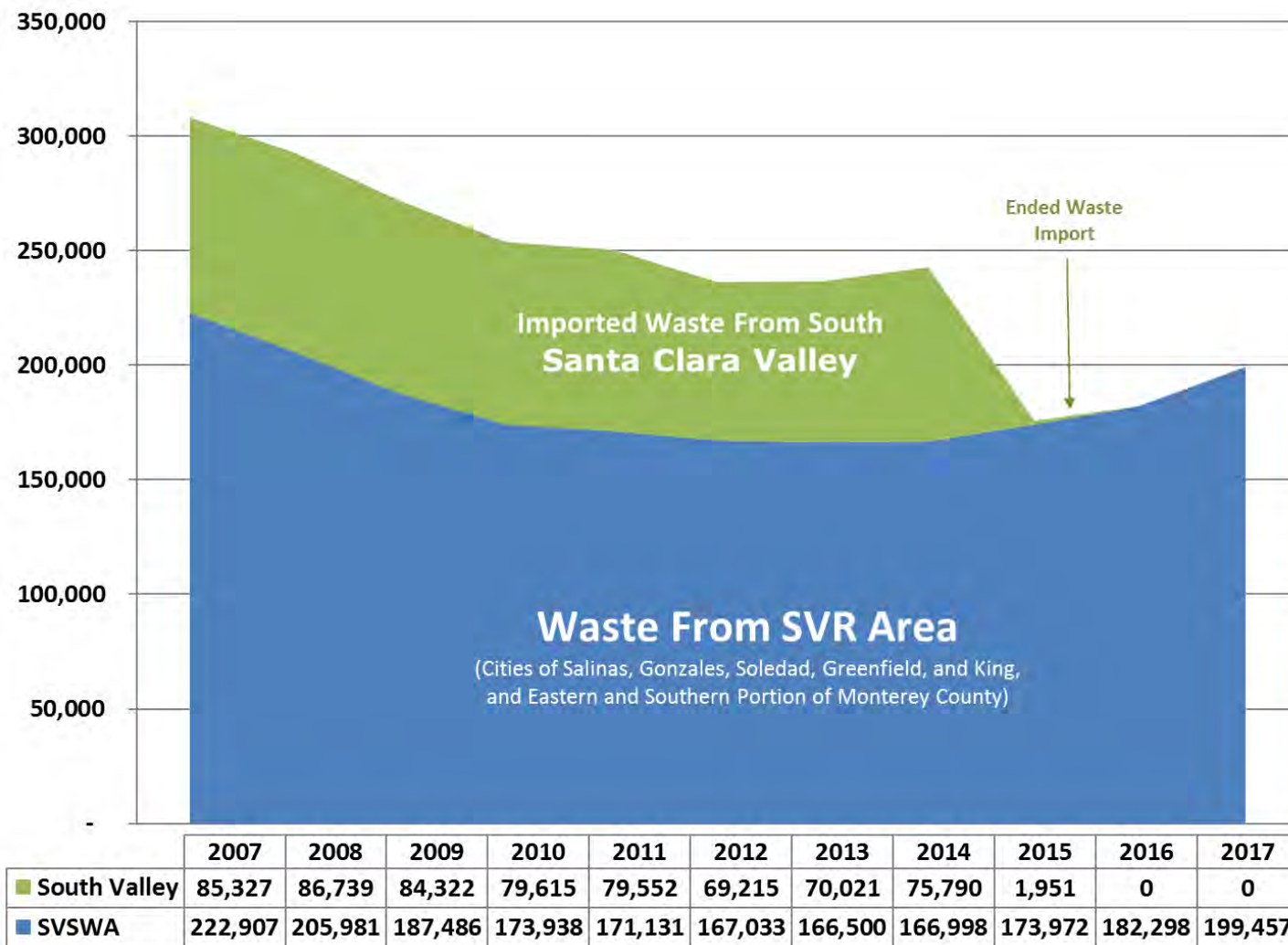
A PRESENTATION WILL BE GIVEN
AT THE MEETING



Annual Tonnage & Operations Report For FY 2016-17

Salinas Valley Solid Waste Authority
Board of Directors Meeting
August 17, 2017

Historical Landfilled Tonnage



Authority Service Area Tons Processed

277,138 Tons

	Salinas	Monterey County	Soledad	King City	Greenfield	Gonzales	Total
Total Received	158,938	61,082	15,501	12,036	14,434	15,156	277,138
Less C&D (Used for ADC)	5,997	892	465	373	333	462	8,523
Less Biosolids (Used for ADC)	-	-	602	-	1,565	-	2,167
Less Dirt (Used onsite)	2,420	14,841	113	25	975	482	18,857
Net Tonnage Received	142,104	29,614	13,140	11,239	8,687	13,259	218,043
Diverted Greenwaste	22,660	5,714	1,955	1,553	1,657	1,416	34,954
Diverted Other	4,872	1,260	818	861	1,613	1,946	11,370
Diverted Wood Waste	2,130	193	86	61	44	134	2,649
Diverted HHW	193	11	4	7	3	12	229
Total Diverted	29,855	7,178	2,863	2,482	3,316	3,509	49,202
% Diverted	21.0%	24.2%	21.8%	22.1%	38.2%	26.5%	22.6%
Solid Waste Landfilled	120,666	38,170	11,458	9,156	8,244	10,694	198,388

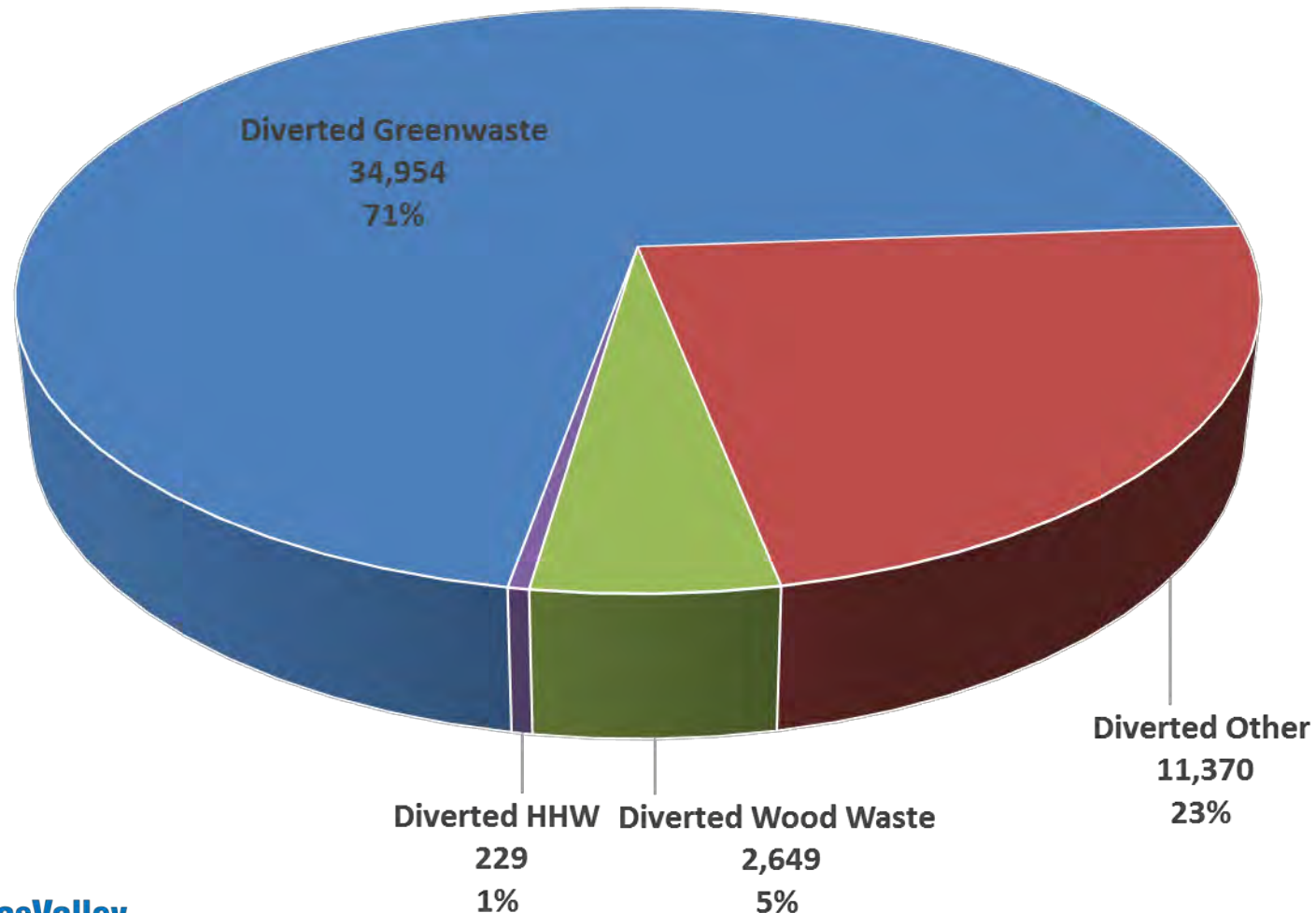


*Data includes inbound tons.

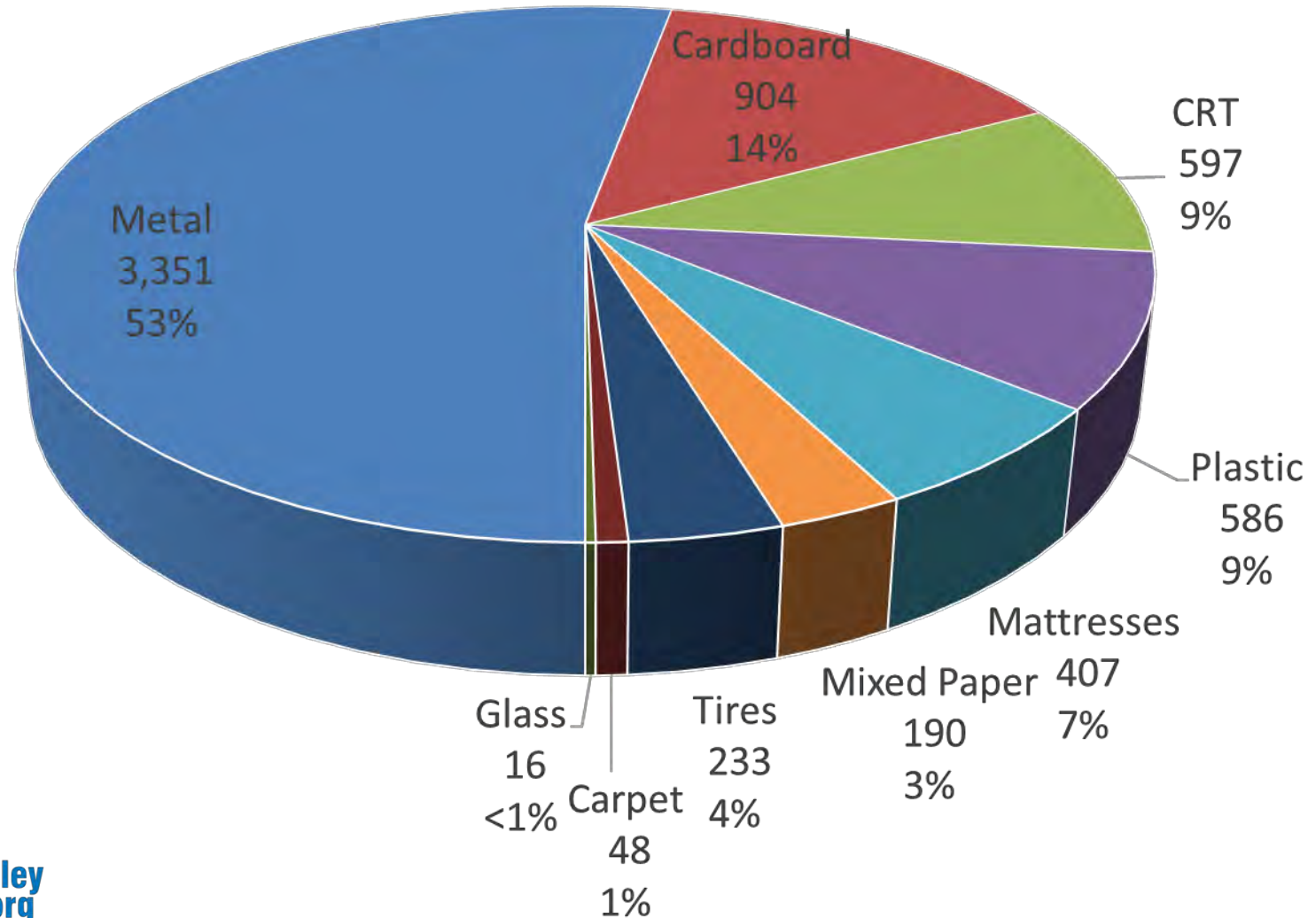
Facilities not operated by SVSWA are allocated based on tonnage received at Johnson Canyon

Diverted Tonnage by Commodity

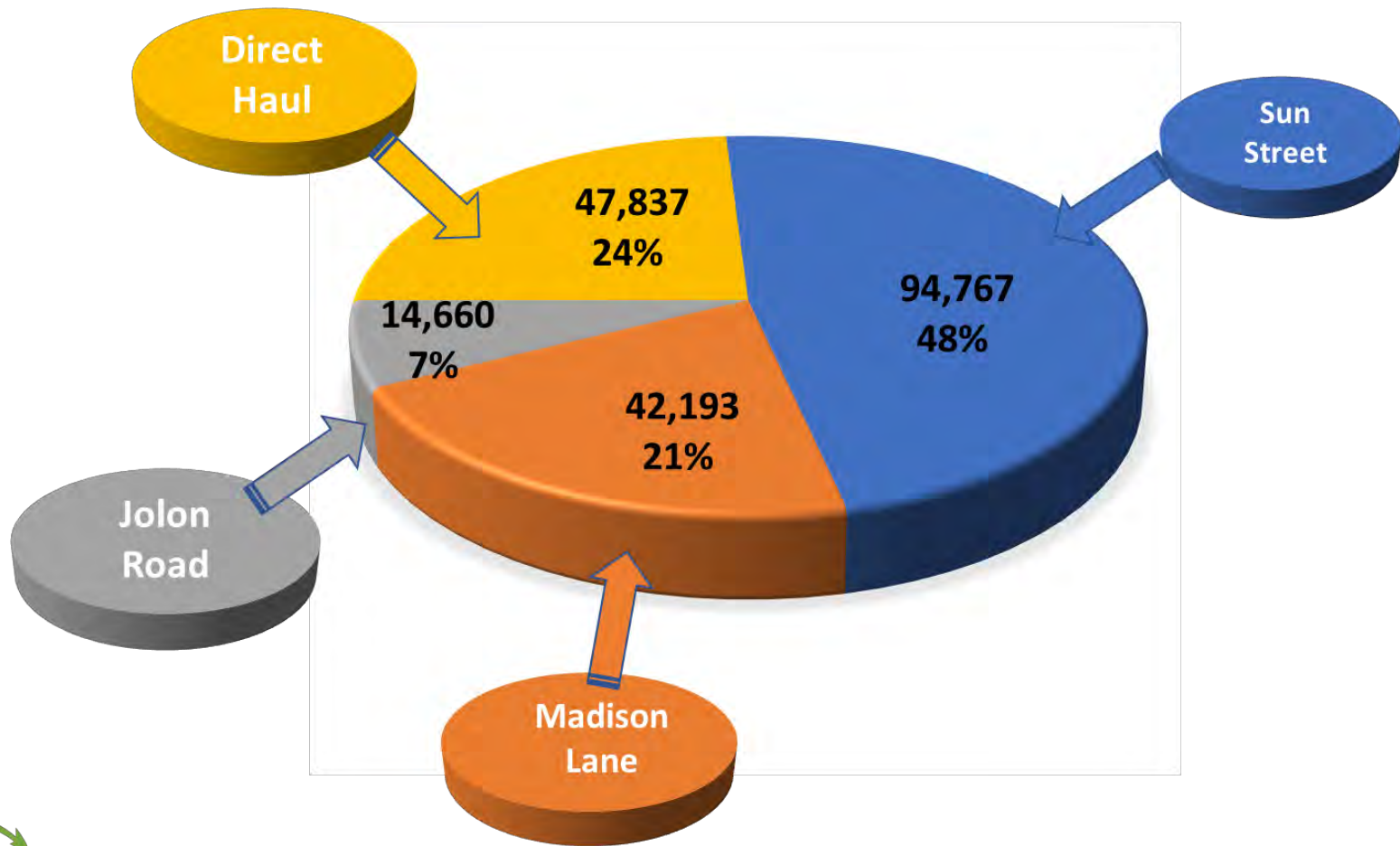
49,202 tons Accepted



Additional Diversion 6,331 Tons

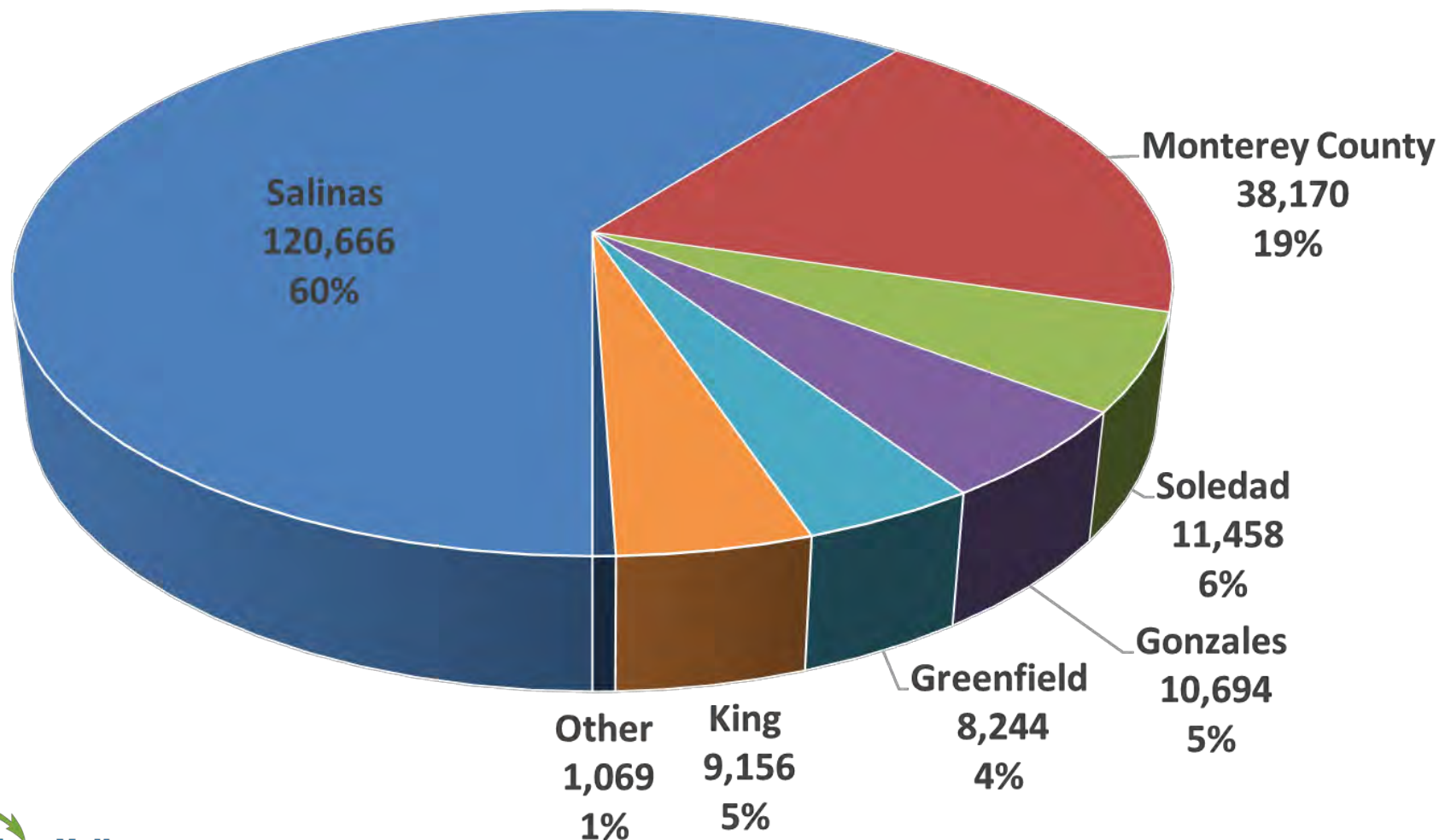


Authority Service Area Waste Delivery 199,457 Tons Landfilled



Tons Landfilled Origin

199,457 Tons



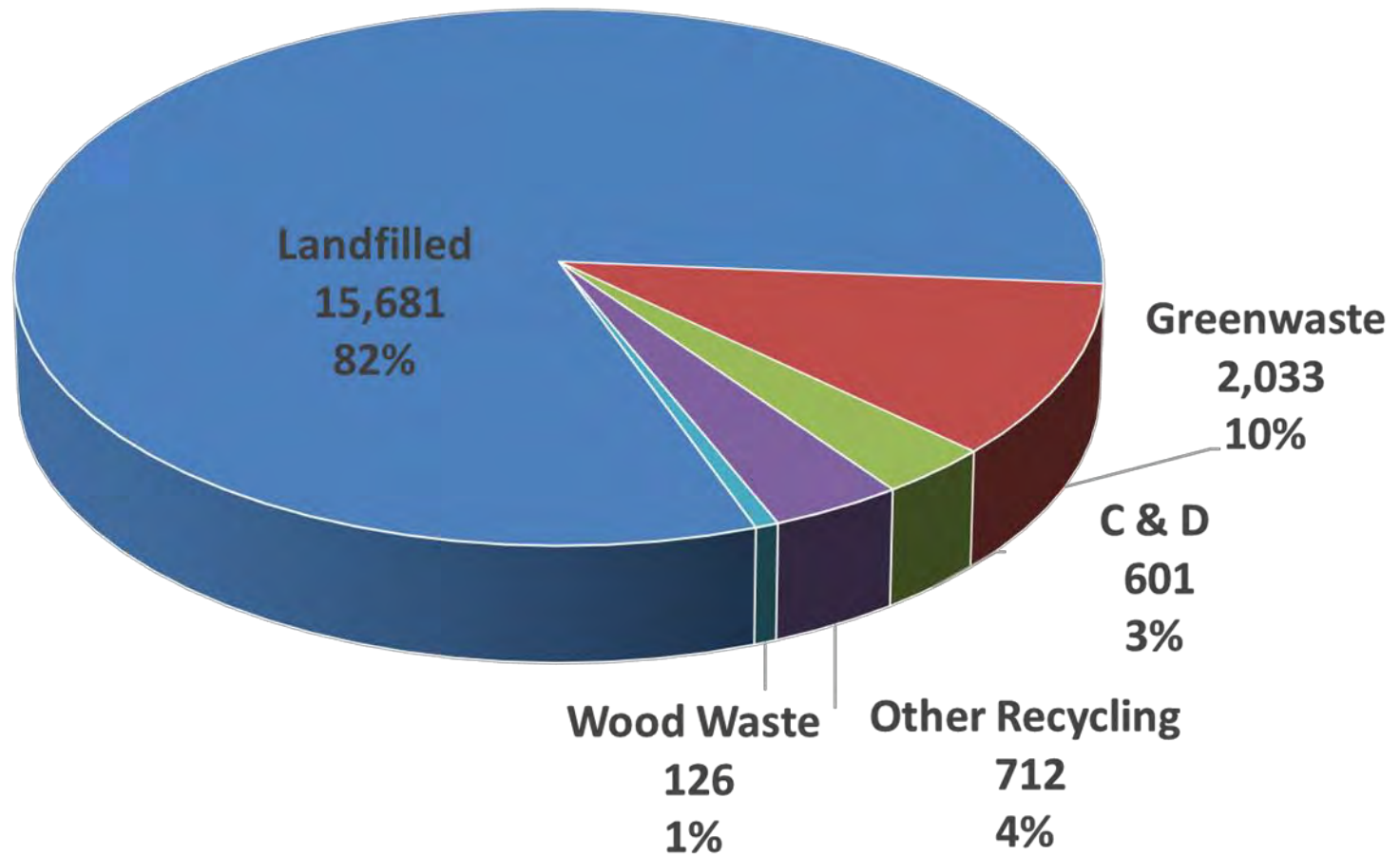
Jolon Road Transfer Station

Authority Operations Begin 09-01-16

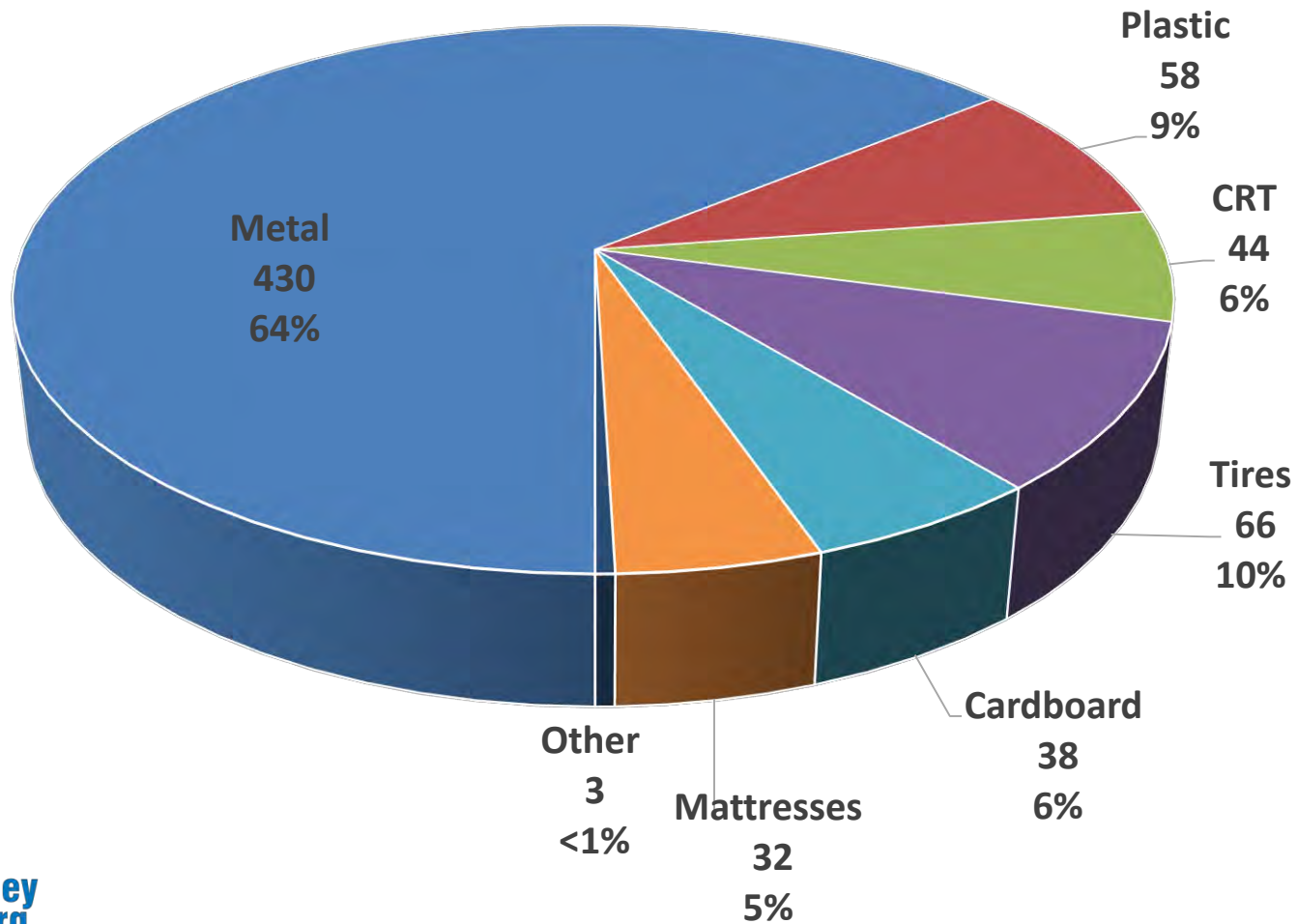


Jolon Road Tons Accepted by Commodity

19,154 Tons



Jolon Road Additional Diversion 671 Tons



Jolon Road Transfer Station Operations

	FY 2015-16	FY 2016-17
Total AB939 Costs		82,400
Total SVSWA Costs*	8,219	498,000
Total Waste Management Costs	722,798	120,466
Equipment Purchase**	<u>0</u>	<u>201,500</u>
Total Jolon Road Costs	731,017	902,366
Less Transportation Surcharge	<u>0</u>	<u>(219,037)</u>
Net Authority Cost	\$ 731,017	\$ 683,329
Tonnage Processed	17,295	19,153
Cost Per Ton	\$42.27	\$35.68



*Includes 25% of scale house staff expenditures

** Total Equipment CIP 600,000. 201,500 paid using FY 2016-17 operating income.
\$398,500 borrowed from CIP reserves to be paid back over 3.5 years.

Jolon Road Transfer Station Improvements

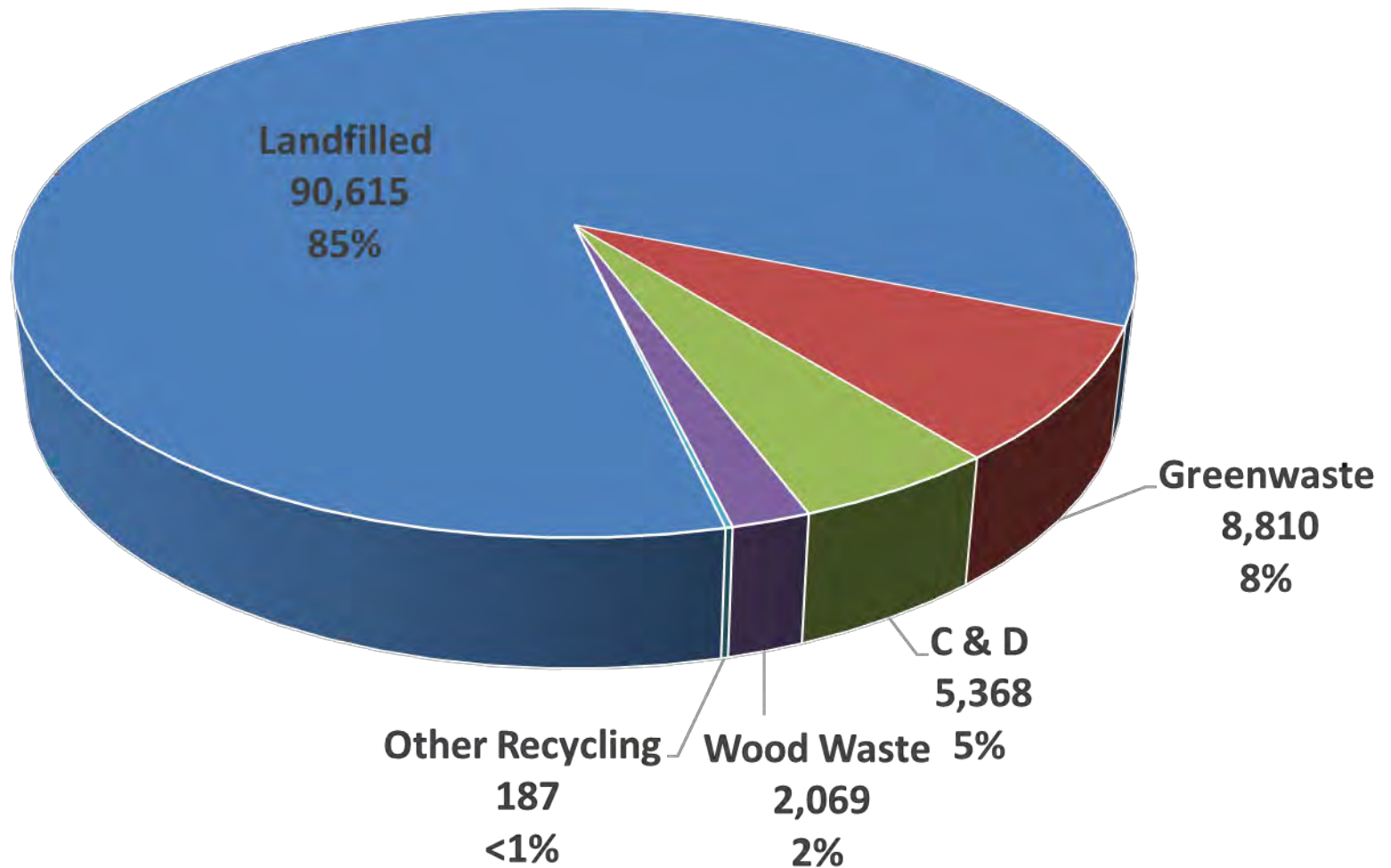
- Construction and Demolition Diversion
- Concrete and Asphalt Recycling
- Rigid Plastic Diversion
- Re-furbished Main Haul Road
- Repaired Tipping Pad & Litter Fence

Sun Street Transfer Station



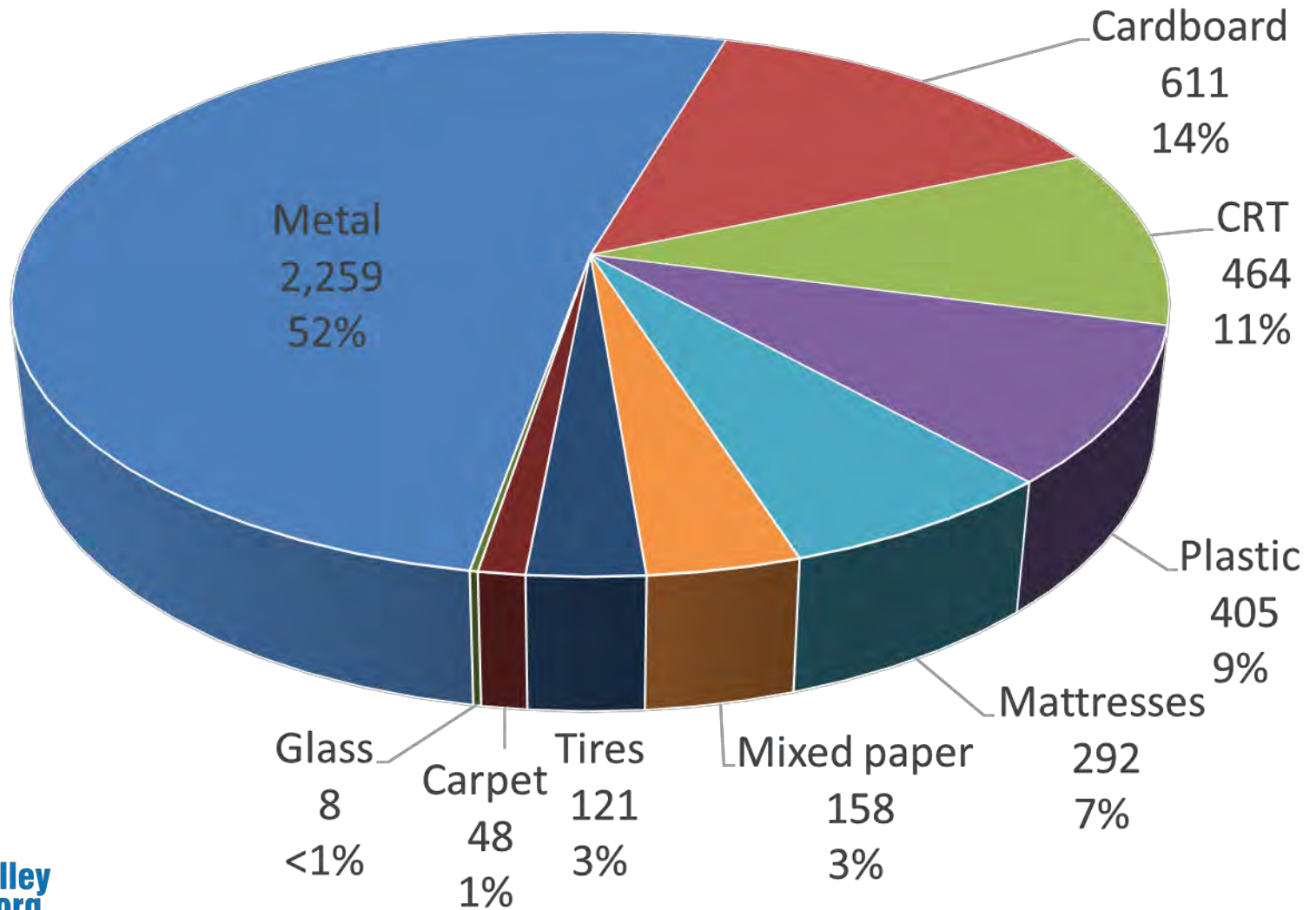
Sun Street Tons Accepted by Commodity

107,050 Tons



Sun Street Additional Diversion

4,366 Tons



Salinas Transfer Station Operations

	FY 2015-16	FY 2016-17
Total AB939 Costs	\$ 315,789	\$ 513,460
Total Sun Street Operating Costs	961,864	896,492
Total Sun Street Transfer Costs	1,084,258	1,087,784
Total Madison Lane Transfer Costs	272,512	440,326
Equipment Purchase	213,888	141,030
Environmental Control Systems	<u>171,536</u>	<u>124,104</u>
Total Sun Street Costs	3,019,847	3,203,196
Less Transportation Surcharge	<u>(1,555,720)</u>	<u>(1,678,755)</u>
Net Authority Cost	\$ 1,464,127	\$ 1,524,441
Authority Landfill Tonnage	103,177	107,050
Cost Per Ton	\$14.19	\$14.24

Transfer Stations

Transportation Safety Record



Sun Street & Jolon Road Transfer Station Transportation Safety Record

- Had 6,604 Transfer Truck trips to and from Johnson Canyon without an accident.
- A total of 101 loads from all three sites to and from Castroville without an accident.
- Combined Safe driving highway miles :
338,933

Sun Street Transfer Station

- Processed 84,070 inbound customer trips, an increase of 10,465 trips (14%) compared to FY 2015-16 and 39,961 trips (91%) compared to 2010-2011.

Fiscal Year	Inbound Trips	% Increased
2016-17	84,070	14%
2015-16	73,605	17%
2014-15	63,036	10%
2013-14	57,230	13%
2012-13	50,503	7%
2011-12	47,174	7%
2010-11	44,109	

Johnson Canyon Landfill

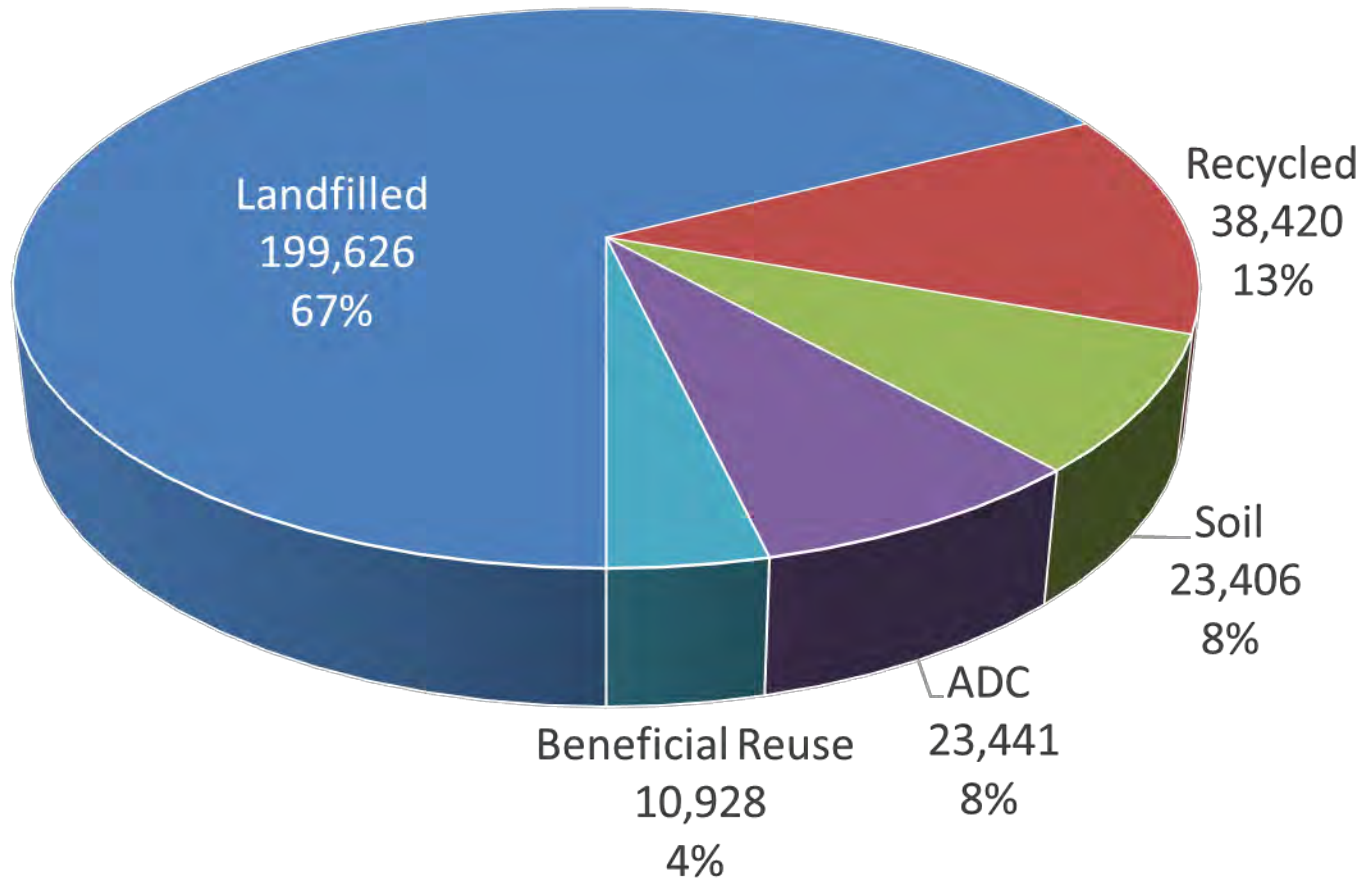


Johnson Canyon Landfill Operations

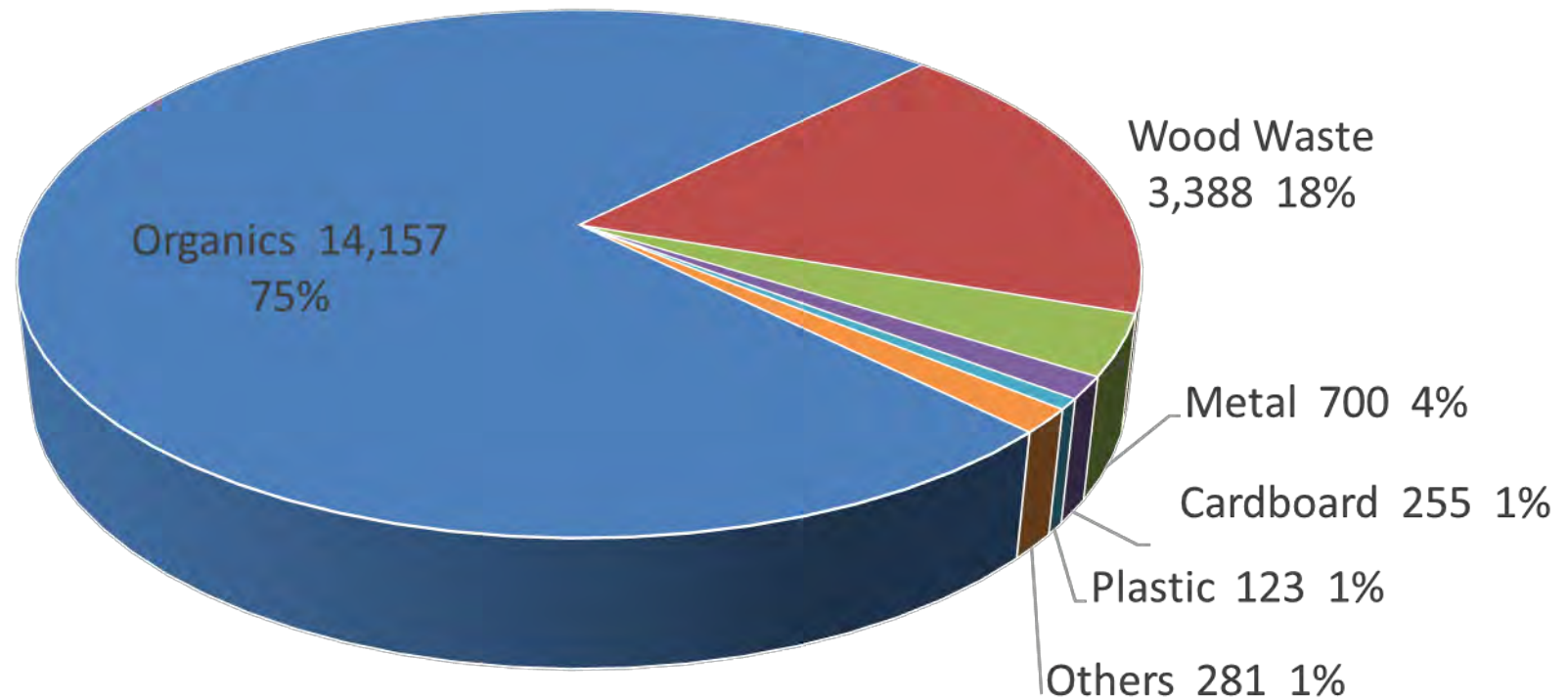
	FY 2015-16	FY 2016-17
Total Authority Landfill AB939 Costs	248,781	267,199
Total Authority Landfill Operating Costs	1,345,096	1,424,462
Equipment Purchase	960,373	847,594
Fees/Insurance/Taxes/Closure	1,001,680	1,071,897
Environmental Control Systems	<u>295,021</u>	<u>252,813</u>
Total Landfill Operations Costs	3,850,951	3,863,965
Less LFG sales revenue	<u>(257,004)</u>	<u>(258,212)</u>
Net Authority Costs	3,593,947	3,605,753
Authority Landfill Tonnage	182,298	199,626
Cost Per Ton	\$19.71	\$18.06

Johnson Canyon Landfill

295,820 Tons Accepted



Johnson Canyon Additional Diversion 18,904 Tons



Johnson Canyon Landfill Operations

- FY 2016-17 Density was 1,794 lbs / cy.
Compared to previous Recology Agreement would have resulted in a density payment of \$1,316,362.88.
- Processed 20,115 self-haul inbound customer trips, an increase of 3,825 trips (23%) compared to FY 2016-17.

Johnson Canyon Landfill Operations



Vendor	2016-17 Proposed Cost	SVR Actual Cost of Operations	Difference	Overall Contract Savings (2015- Current)
Waste Connections	\$3,624,794	\$2,589,913	(\$1,034,881)	\$2,032,146
Recology	\$3,624,143	\$2,589,913	(\$1,034,230)	\$2,258,644
SVR	\$3,109,086	\$2,589,913	(\$519,173)	(\$1,032,160)

Johnson Canyon Landfill Operations

Diversion Activities

Commodity	2014-15	2015-16	2016-17	+/-
E-waste	70.26	103.41	93.81	-9.60
Metal	244.13	665.01	705.00	39.99
Cardboard	195.39	233.44	255.13	21.69
Plastic	110	110.07	122.64	12.57
Salvaged Wood	188.66	157.47	74.85	-82.62
Salvaged C&D	135.37	326.72	89.05	-237.67
Mattresses			83.05	83.05
Paper			31.45	31.45
Glass			4.61	4.61
Total	943.81	1,596.12	1,459.59	

Household Hazardous Waste Facility



HHW Operations

	<u>2015-16</u>	<u>2016-17</u>
Total lbs. of HHW Accepted	1,564,775	1,737,413
Facility Participants	8,807	9,460
Operating Cost	\$ 685,653	\$ 676,739
Cost Per lbs.	\$0.44	\$0.39



HHW Operations

Have taken on numerous new task since 2010:

- Appliance Certification – removal of Freon, gear oil, and mercury switches for all sites (\$25,000 annually)
- Weekend Clean up events with Franchise Haulers
- South County and North County Quarterly Collection Events
- Homebound Senior Collection Program
- E-waste bulky and coordination

SVR Superheroes!!

Questions?





Report to the Board of Directors

Date: August 17, 2017

From: Patrick Mathews, General Manger/CAO

Title: CalEnviroScreen – Designation on
Disadvantaged Communities

ITEM NO. 11

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

A PRESENTATION WILL BE GIVEN
AT THE MEETING



CAL ENVIRO SCREEN 3.0

What is CalEnviroScreen 3.0

- Created by the Office of Environmental Health Hazard Assessment (OEHHA), on behalf of the California Environmental Protection Agency (CalEPA)
- CalEPA uses **CalEnviroScreen** 3.0 to designate disadvantaged communities (DAC) pursuant to Senate bill 535 adopted April 2017.
- **CalEnviroScreen** is a screening methodology that can be used to help identify California communities that are disproportionately burdened by socio-economic factors and multiple sources of pollution.



DAC Ranking System

Pollution Burden

Exposures

- Ozone Concentrations
- PM2.5 Concentrations
- Diesel PM Emissions
- Drinking Water Contaminants
- Pesticide Use
- Toxic Releases from Facilities
- Traffic Density

Environmental Effects

- Cleanup Sites
- Groundwater Threats
- Hazardous Waste
- Impaired Water Bodies
- Solid Waste Sites and Facilities

Population Characteristics

Sensitive Populations

- Asthma Rate
- Cardiovascular Disease
- Low Birth-Weight Infants

Socioeconomic Factors

- Educational Attainment
- Housing Burden
- Linguistic Isolation
- Poverty
- Unemployment

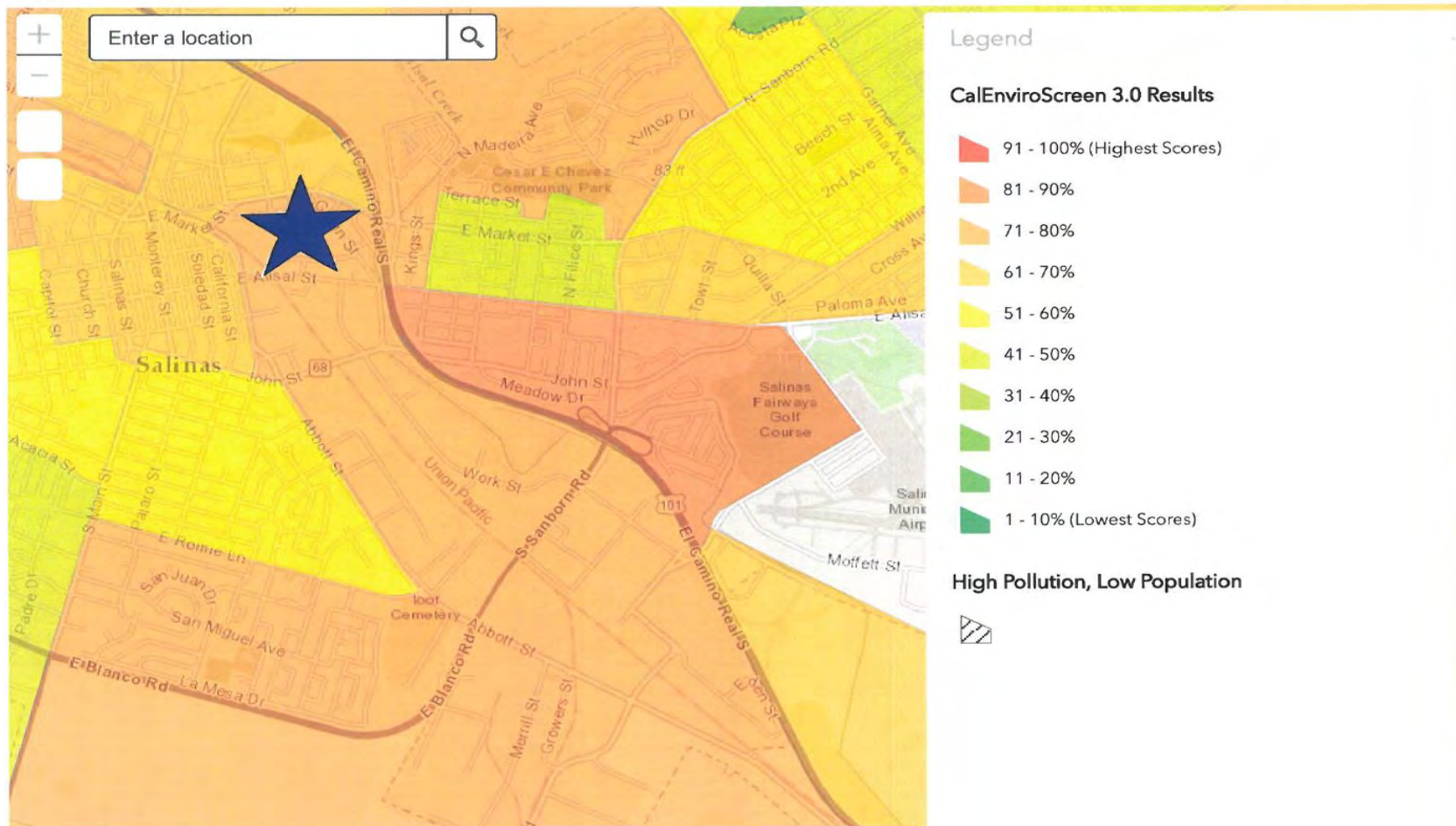
Sun Street Transfer Station



CalEnviroScreen 3.0 Results

from OEHA

CalEnviroScreen Website



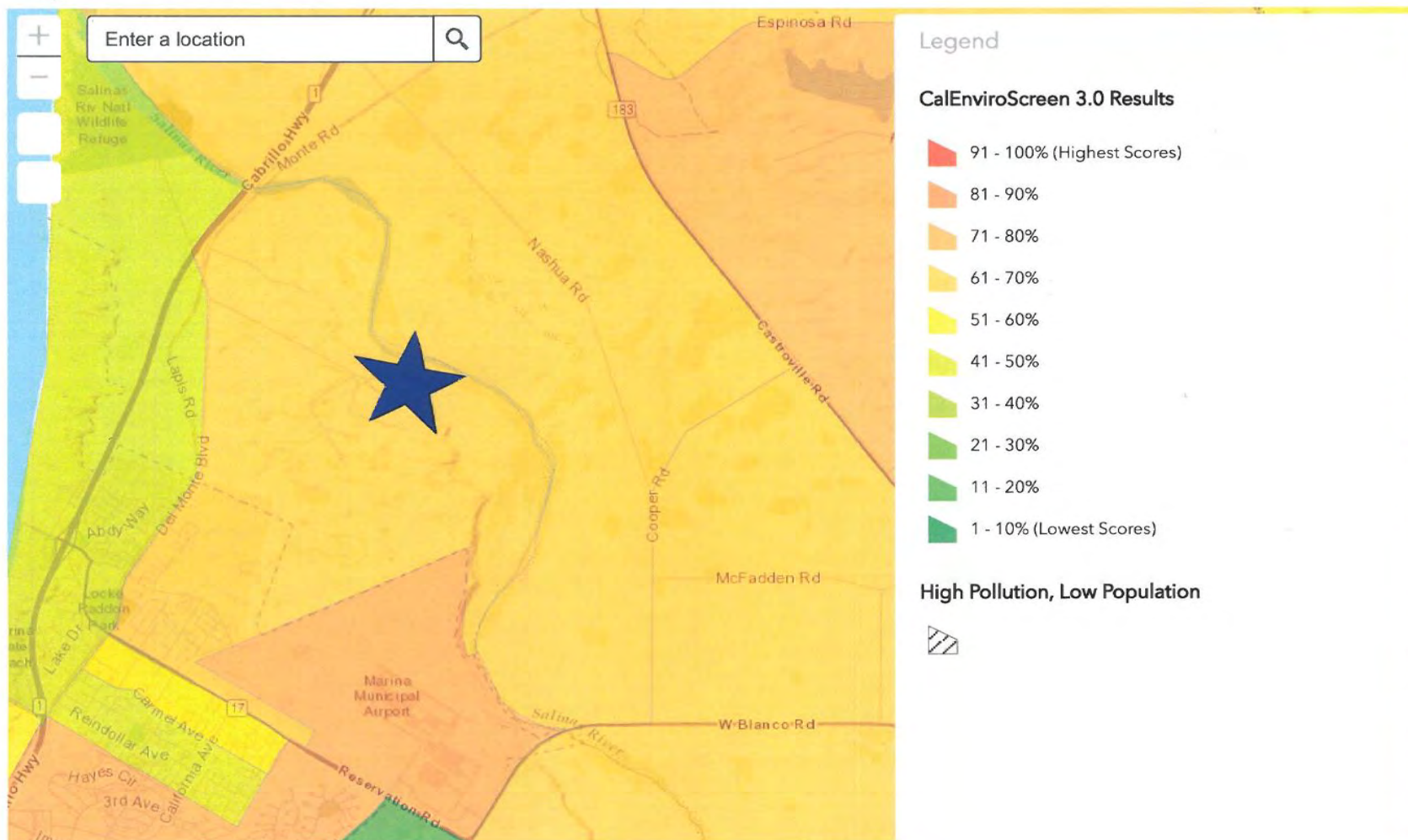
Monterey Regional Waste Management District



CalEnviroScreen 3.0 Results

from OEHA

CalEnviroScreen Website



<http://oehha.maps.arcgis.com/apps/MapSeries/index.html?appid=8dad35dcd2274285874e60871c404edc>

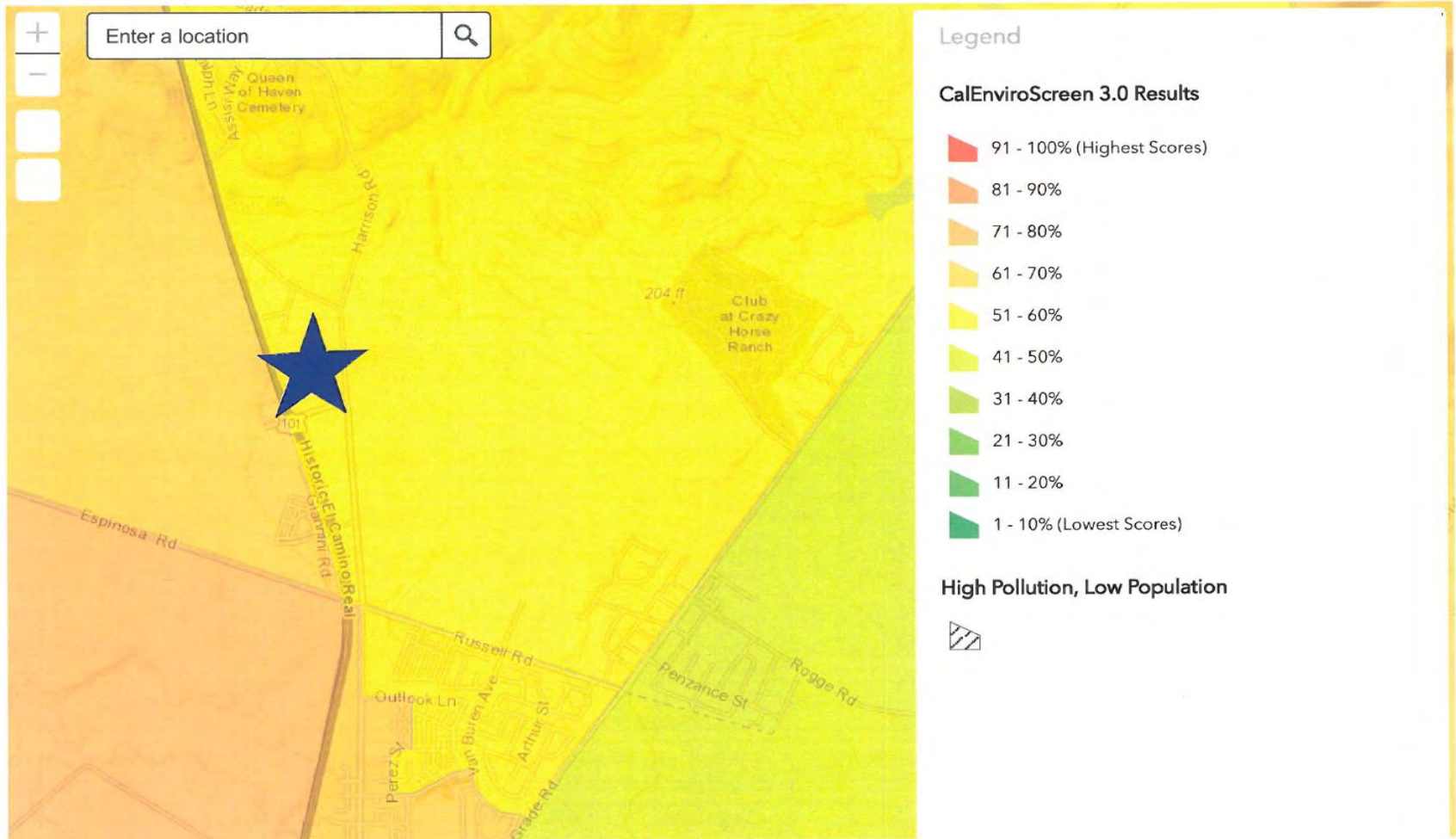
Harrison/Sala Road



CalEnviroScreen 3.0 Results

from OEHHA

CalEnviroScreen Website



<http://oehha.maps.arcgis.com/apps/MapSeries/index.html?appid=8dad35dcd2274285874e60871c404edc>

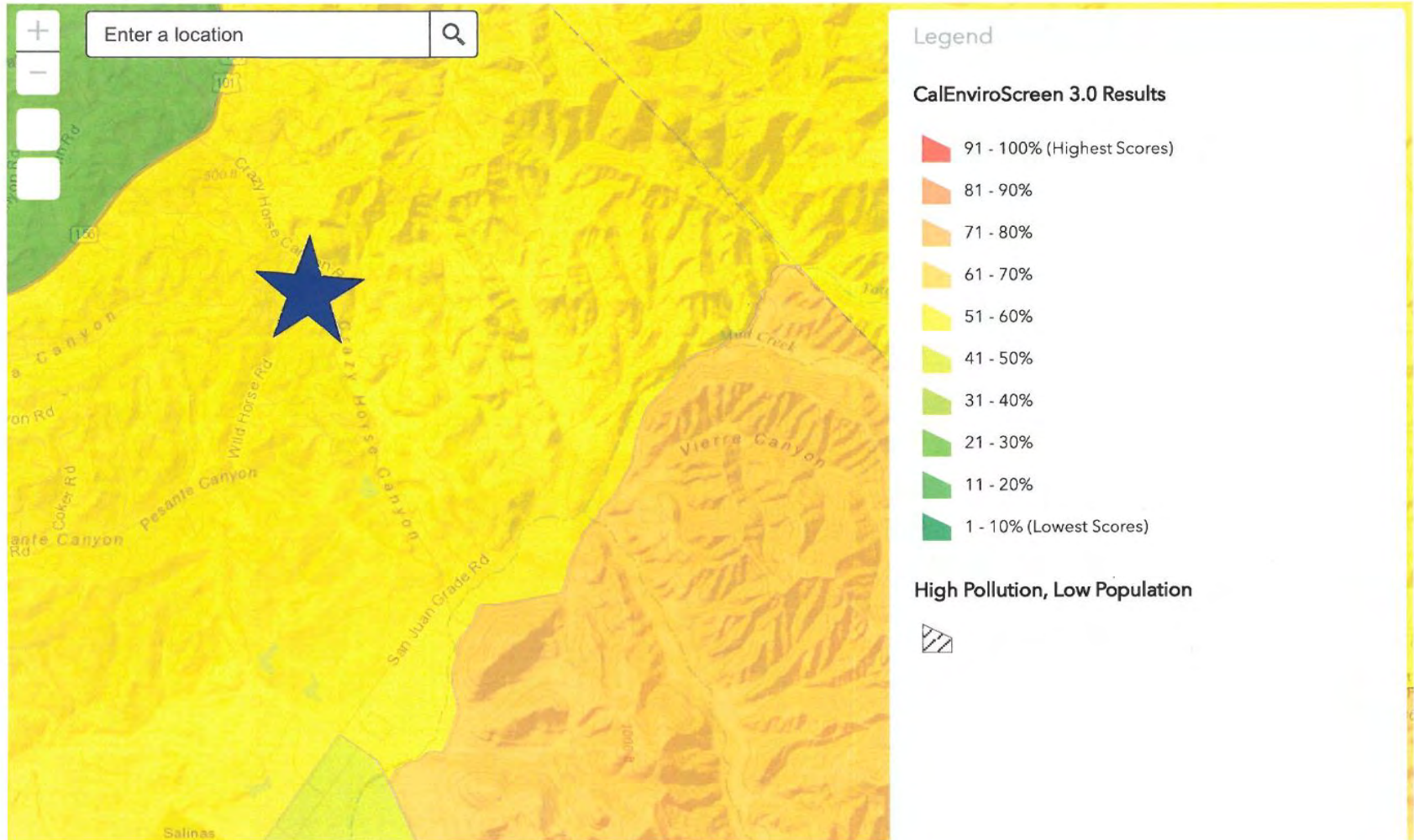
Crazy Horse Landfill



CalEnviroScreen 3.0 Results

from OEHA

CalEnviroScreen Website



<http://oehha.maps.arcgis.com/apps/MapSeries/index.html?appid=8dad35dcd2274285874e60871c404edc>

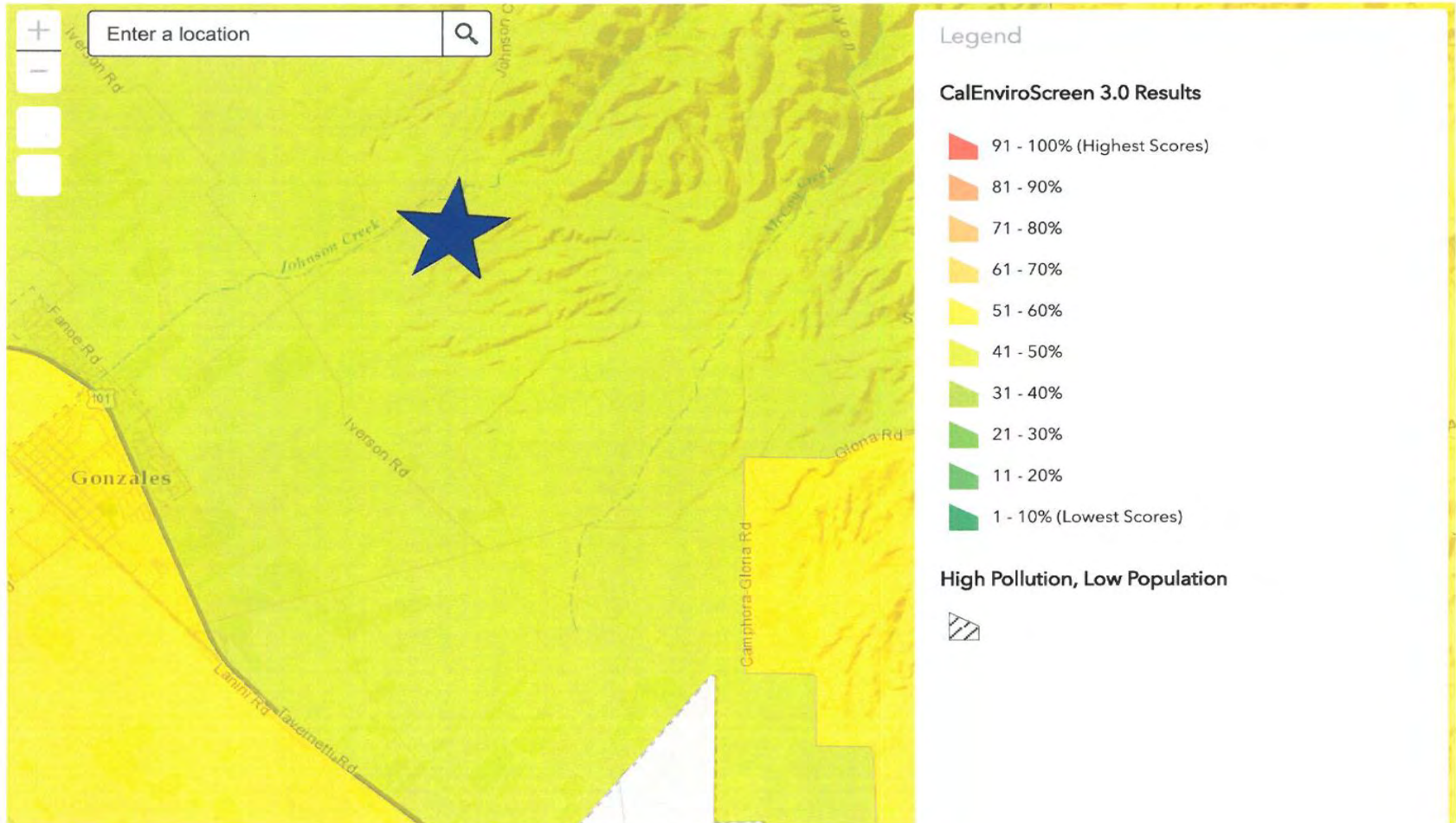
Johnson Canyon Landfill



CalEnviroScreen 3.0 Results

from OEHHA

CalEnviroScreen Website



Other DAC Considerations

- Impacts along transportation corridors
- Cumulative impacts of concentrating activities at a site
- Other reasonably foreseeable future projects near sites
- Growth induced land use conflicts
- Future climate change challenges



QUESTIONS?



Project Site Census Tract Data - CalEnviroScreen 3.0

Project Site:	<u>Sun Street</u>	<u>MWRMD</u>	<u>Harrison Road</u>	<u>Crazy Horse</u>	<u>Johnson Canyon</u>
Census Tract:	6053014500	6053014302	6053010501	6053010501	6053014800
Population:	4,410	4,024	6,339	6,339	6,112
Overall Disadvantaged Community Score:	76 - 80%	61 - 65%	51 - 55%	51 - 55%	46 - 50%

Ozone:	11	17	17	17	26
PM 2.5:	4	4	4	4	2
Diesel:	24	9	6	6	5
Pesticides:	98	99	97	97	88
Toxic Releases:	5	5	6	6	4
Traffic:	43	30	43	43	34
Drinking Water:	73	84	100	100	99
Cleanups:	74	69	72	72	30
Groundwater Threats:	96	87	39	39	22
Hazardous Waste:	88	49	0	0	0
Impaired Water:	99	98	86	86	98
Solid Waste:	80	98	83	83	98
Pollution Burden Percentile:	81	73	58	58	48

Asthma:	92	56	58	58	36
Low Birth Weight:	86	56	49	49	45
Cardiovascular Rate:	59	45	35	35	30
Education:	58	60	56	56	84
Linguistic Isolation:	38	42	62	62	80
Poverty:	47	61	39	39	68
Unemployment:	39	18	70	70	18
Housing Burden:	28	38	1	1	20
Population Characteristics Percentile:	66	47	45	45	43

CalEnviroScreen 3.0 Factsheet



OEHHA
Office of Environmental Health
Hazard Assessment



CalEPA
California Environmental
Protection Agency



What is CalEnviroScreen?

CalEnviroScreen is a science-based mapping tool that helps identify California communities that are most affected by many sources of pollution, and that are often especially vulnerable to pollution's effects. CalEnviroScreen uses environmental, health, and socioeconomic information to produce a numerical score for each census tract in the state.

The results are depicted on maps so that different communities can be compared to one another. A census tract with a high score is one that experiences higher pollution burden and vulnerability than census tracts with low scores. CalEnviroScreen ranks census tracts based on data that are available from state and federal government sources. CalEnviroScreen 3.0 is the most current version and was released in January 2017.

Who developed CalEnviroScreen?

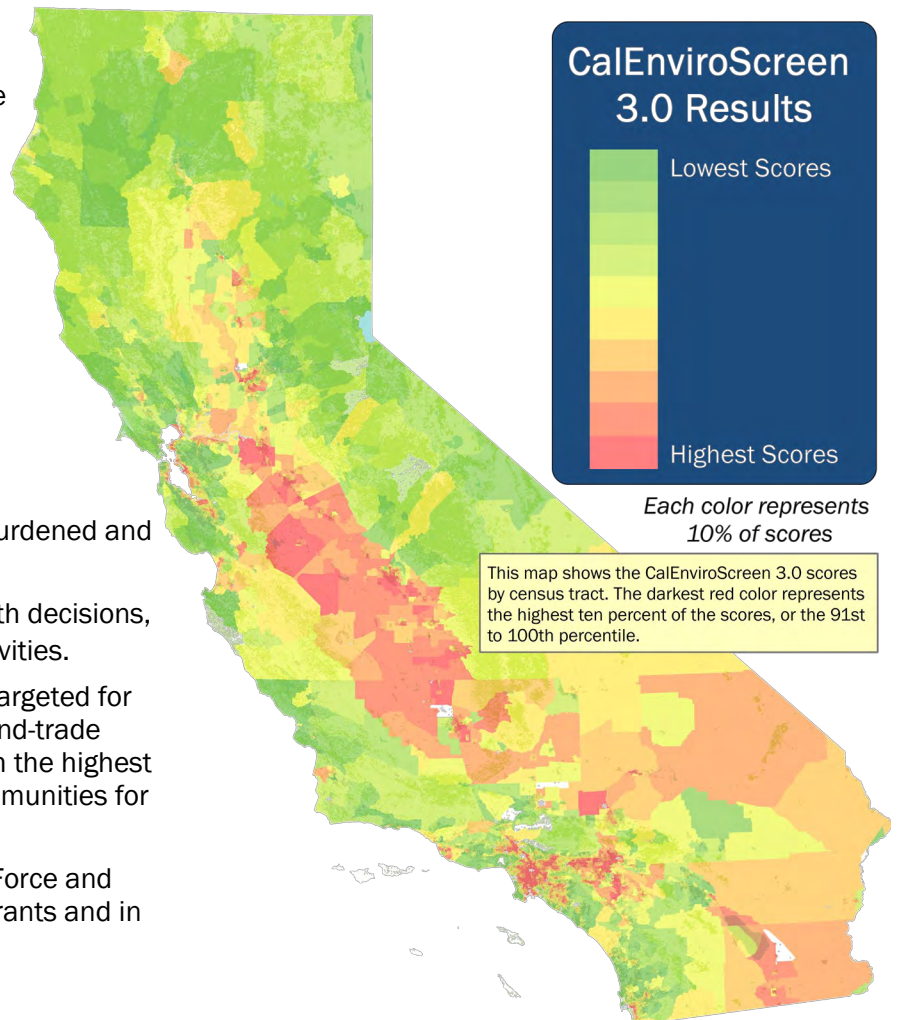
- ◊ Office of Environmental Health Hazard Assessment (OEHHA)
- ◊ California Environmental Protection Agency (CalEPA)

Uses of CalEnviroScreen

- ◊ To identify California's most environmentally burdened and vulnerable communities.
- ◊ To assist CalEPA's boards and departments with decisions, such as prioritizing resources and cleanup activities.
- ◊ Disadvantaged communities in California are targeted for investment of proceeds from the State's cap-and-trade program. CalEPA designated census tracts with the highest CalEnviroScreen scores as disadvantaged communities for investing cap-and-trade proceeds.
- ◊ Used by CalEPA's Environmental Justice Task Force and other state entities as guidance in allocating grants and in other decisions.

The CalEnviroScreen Model

- ◊ Is made up of a suite of 20 statewide indicators of pollution burden and population characteristics associated with increased vulnerability to pollution's health effects.
- ◊ Uses a weighted scoring system to derive average pollution burden and population characteristics scores for each census tract.
- ◊ Calculates a final CalEnviroScreen score for a given census tract relative to the other tracts in the state by multiplying the pollution burden and population characteristics components together.
- ◊ The score measures the relative pollution burdens and vulnerabilities in one census tract compared to others and is not a measure of health risk.





CalEnviroScreen 3.0

Data Used in CalEnviroScreen

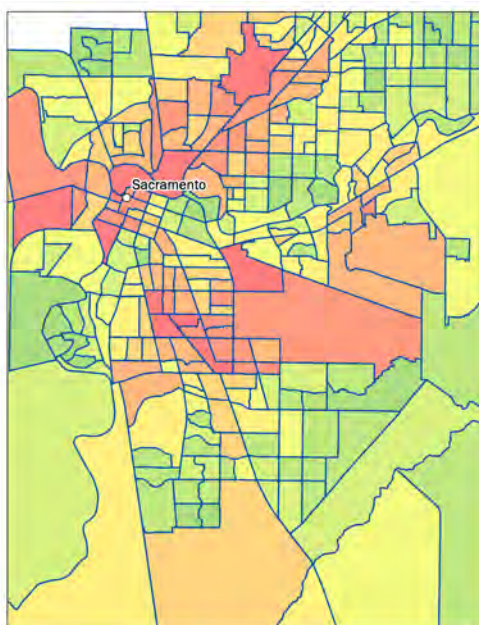
Indicators in CalEnviroScreen are measures of either environmental conditions, in the case of **pollution burden** indicators, or health and vulnerability factors for **population characteristic** indicators.

CalEnviroScreen indicators fall into four broad groups:

Exposures	Contact with pollution
Environmental Effects	Adverse environmental conditions caused by pollution
Sensitive Populations	Populations with biological traits that may magnify the effects of pollution exposures
Socioeconomic Factors	Community characteristics that result in increased vulnerability to pollution

Geographic Scale

Census tracts from the US Census Bureau (2010 census) are used to represent the locations of communities across California. The average size of a census tract is around **4,000 people** and represents a relatively fine scale of analysis. Below are the results by census tract in the Sacramento area.



Focus of CalEnviroScreen

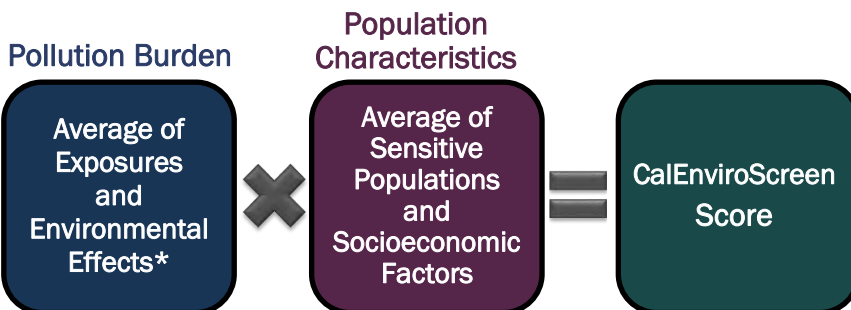
"...exposures, public health or environmental effects from the combined emissions and discharges, in a geographic area, including environmental pollution from all sources, whether single or multi-media, routinely, accidentally, or otherwise released. Impacts will take into account sensitive populations and socioeconomic factors, where applicable and to the extent data are available."

Definition of "cumulative impacts" adopted by CalEPA in 2005

Indicators

Pollution Burden	Population Characteristics
Exposures <ul style="list-style-type: none"> Ozone PM2.5 Diesel PM Pesticide Use Traffic Drinking Water Contaminants Toxic Releases from Facilities 	Sensitive Populations <ul style="list-style-type: none"> Asthma Cardiovascular Disease Low Birth-Weight Infants
Environmental Effects <ul style="list-style-type: none"> Solid Waste Sites and Facilities Cleanup Sites Groundwater Threats Impaired Water Bodies Hazardous Waste Generators and Facilities 	Socioeconomic Factors <ul style="list-style-type: none"> Poverty Unemployment Educational Attainment Linguistic Isolation Housing Burdened Low Income Households

CalEnviroScreen Formula



*The Environmental Effects component is weighted one-half when combined with the Exposures component.

How to learn more and access the tool:

Website: <http://oehha.ca.gov/calenviroscreen>

Email: CalEnviroScreen@oehha.ca.gov

The CalEnviroScreen 3.0 report (in English and Spanish), maps and additional data:

<https://oehha.ca.gov/calenviroscreen/report/calenviroscreen-30>



Report to the Board of Directors

ITEM NO. 12

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: August 17, 2017

From: Patrick Mathews, General Manager/CAO

Title: A Resolution Approving the Revised Personnel Allocation, Salary Schedule, and the New and Revised Job Descriptions, Reflecting the Reorganization of the Administration Department, Resource Recovery Department, and Management Staffing Effective August 28, 2017

RECOMMENDATION

The Executive Committee recommends adoption of the Resolution approving the Reorganization of the Administration Department, Resource Recovery Department and Management staffing, with related labor cost savings.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support the Authority's Goals to Maintain a High Performance and Flexible Workforce and Promote the Value of Salinas Valley Recycles Services and Programs to the Community. At its July 24th retreat, the Board developed a specific 6-month objective under the High Performance and Flexible Workforce goal to: **"Present to the Board for consideration changes to the Personnel Organizational Structure to achieve savings and provide for additional regulatory mandates and programmatic service needs"**. This action will also reduce overall agency costs and assist in increasing and improving waste recovery activities in our commercial sector.

FISCAL IMPACT

The proposed Reorganization Plan would create an estimated \$56,000 savings in Fiscal Year 2017-18 budget and not increase total SVR staffing levels.

Eliminate HR Manager	\$(197,760)
Eliminate HR Generalist	\$(123,552)
Add HR Supervisor (Step 2)	\$136,051
Increase Outside Labor Law Contract Assistance	\$17,000
Add Resource Recovery Technician I/II (Step 3)	\$112,264
FY 2017-18 Estimated Savings:	\$55,997

DISCUSSION & ANALYSIS

With the departure of our Human Resources/Organizational Development (HR/OD) Manager, the management team took this event as an opportunity to reassess options for reorganization, cost savings and staff resource improvements. After careful thought and three months of operating under an interim structure without an HR manager, staff

recommended to the Executive Committee the following permanent organizational changes:

1. Eliminate the HR/OD Manager position. The original HR/OD Management structure can always be re-established in the future, if it becomes warranted.
2. Eliminate the HR Generalist position and reclassify this position to HR Supervisor. The new job description for this proposed position is included as Attachment No. 4c. This is recommended due to the added responsibilities placed on this position to absorb many of the HR/OD Manager's duties. This position would be placed into the Supervisors Salary Schedule benchmark (Attachment No. 3).
3. **Modify the Finance Manager's** job description (Attachment No. 4a) to Finance and Administration Manager with duty modifications. This is recommended due to this position absorbing the supervision of the front office Administrative Assistant I/II staff and the proposed HR Supervisor, who also processes payroll in addition to some new HR/OD duties. The Finance and Administration Manager position will also be designated as the Risk Manager (previously under the HR/OD Manager) for processing and oversight of insurance and risk management programs.
4. Modify the Operations Manager job description (Attachment No. 4b) to be designated as Safety Officer (previously under the HR/OD Manager). This is a natural assignment decision as this position oversees the higher risk areas of our operations at the public facilities where safety is the highest priority.
5. Clerk of the Board will move under the supervision of the General Manager/CAO. Again, as the CAO is officially designated as the Clerk of the Board under Authority Code, this is a natural change in organizational structure.
6. Increase our retention with Liebert, Cassidy and Whitmore from \$3,000 to \$20,000 per year to accommodate any future significant personnel matters that may require assistance from a labor professional or legal assistance.
7. New Resource Recovery Technician I/II Position: An additional Resource Recovery staff position is needed to implement new AB 939 related programs and regulations necessary to achieve the following waste reduction and recycling state mandates and SVR's Strategic Plan Objective for the 3-yr Goal to "Select and Implement Facilities and Programs that Lead to Achievement of at Least 75% Waste Diversion".

The existing waste reduction and recycling laws, mandates and policies in CA include:

- AB 939 - requires 50% diversion of waste (now represented in pounds per person per day instead of a percentage),
- AB 341 - mandatory commercial recycling for businesses and multifamily complexes and established a broader paradigm shift in setting a 75% statewide diversion goal, and
- AB 1826 requires businesses, including multifamily complexes, schools, etc., to divert organic waste and requires local jurisdictions to implement organic waste recycling programs to divert this waste away from landfills.

Both AB 341 and AB 1826 pertain to businesses & multi-facility facilities and in conjunction with AB 939, require jurisdictions to provide outreach and education, and monitoring and progress reporting on an annual basis. More recently two new laws were passed that specifically address organic waste:

- AB 876 addresses organics infrastructure planning by requiring counties and regional agencies to estimate the amount of organic waste in their areas over a 15-year period and an estimate of how much additional facility capacity will be needed to process that material, and to identify locations for new or expanded facilities.

- SB 1383, Short-Lived Climate Pollutants (SLCP) and Methane Emissions, requires the reduction of organic waste disposal below 2014 levels by: 50% by 2020; 75% by 2025 as well as diverting 20% of edible food from the landfill for human consumption by 2025. SB 1383 is the most ambitious disposal reduction mandate since the passage of AB 939 and achieving these levels of diversion would effectively eliminate the disposal of organic materials in landfills in California.

With the added focus on organics reduction and organics recycling program implementation, an additional Resource Recovery staff is needed to assist in meeting these new, unfunded State mandates. SVR will need to annually identify and track this information **and document it in the Regional Agency's Electronic Annual Report to CalRecycle** including, reporting the number of businesses & multi-family facilities that fall under the thresholds (by regulation, the thresholds change over time through 2020-21), the number that are not recycling organics, tonnage reporting, program implementation & monitoring, and outreach & education activities related to the laws. The additional staff will provide the on-going regulatory tracking, public outreach and education for these innovative programs for residents, businesses, multifamily complexes, schools, etc., and establish and create the necessary behavioral change (which take place over time with repeated exposure) to help ensure program success.

As SVR services approximately 60% of the county population, is the future population growth area in Monterey County, and has a service area of 2,400 square miles, the addition of a third Resource Recovery Technician I/II is critical for meeting our broad responsibilities for programmatic, outreach and education obligations and mandates well into the future. A list of the revised Resource Recovery staff assignments (including the proposed new position) to meet existing and new mandates and programmatic needs is included as Attachment No. 5.

BACKGROUND

At the June 1, 2017, Executive Committee meeting, staff outlined the interim and a potentially permanent staffing reorganization plan to address the departure of our Human Resources Manager in May 2017. After considering the options outlined by staff, the Executive Committee expressed support and directed staff to prepare the implementing actions for final review of the Executive Committee at its August 3rd meeting.

ATTACHMENT(S)

1. Resolution
2. Resolution Exhibit A – Revised Personnel Allocation Plan
3. Resolution Exhibit B – Revised Salary Schedule
4. Resolution Exhibit C – Revised Job Descriptions
 - a. Revised Job Description for Finance and Administration Manager
 - b. Revised Job Description for Operations Manager
 - c. New Job Description for Human Resources Supervisor
5. Resource Recovery Programmatic Staff Assignments
6. Organizational Chart

RESOLUTION NO. 2017-

A RESOLUTION APPROVING THE REVISED PERSONNEL ALLOCATION, SALARY SCHEDULE, AND THE NEW AND REVISED JOB DESCRIPTIONS REFLECTING THE REORGANIZATION OF THE ADMINISTRATION DEPARTMENT, RESOURCE RECOVERY DEPARTMENT, AND MANAGEMENT STAFFING EFFECTIVE AUGUST 28, 2017

WHEREAS, the departure of the Authority's Human Resource/Organizational Development (HR/OD) Manager offered an opportunity to reconsider its organizational structure; and

WHEREAS, on June 1, 2017, the Executive Committee considered staff's interim organizational changes (excluding the new positions) to address the HR/OD Manager departure and recommended further review and consideration of these as permanent changes; and

WHEREAS, the Authority has identified additional staffing needs for new and expanded program and regulatory mandates related to the recent implementation of AB 341, AB 1826, AB 876, and SB 1383, among others; and

WHEREAS, the Authority can achieve labor costs savings and meet these new regulatory mandates through a combination of organizational changes and program re-assignments.

THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY that the Personnel Allocation effective August 28, 2017, attached hereto and marked "Exhibit A" is hereby approved; and,

BE IT FURTHER RESOLVED that the Salary Schedule effective August 28, 2017, attached hereto and marked "Exhibit B" is hereby approved; and,

BE IT FURTHER RESOLVED that the Job Descriptions effective August 28, 2017, attached hereto and marked "Exhibit C" are hereby approved; and,

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority this 17th day of August, 2017 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Simón Salinas, President

ATTEST:

Erika Trujillo, Clerk of the Board

**SALINAS VALLEY RECYCLES
PERSONNEL ALLOCATION
EFFECTIVE DATE 08/28/2017**

Program and Position	15-16	15-16	16-17	16-17	16-17	17-18	17-18
	Approved 09/17/15	Approved 11/19/15	Approved 07/01/16	Approved 8/22/16	Approved 11/01/16	Approved 03/16/17	Proposed 08/17/17
Administration							
General Manager/CAO	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Assistant General Manager	-	1.0	**	**	**	**	**
Human Resources/Organizational Development Mgr	1.0	1.0	1.0	1.0	1.0	1.0	-
Human Resources Generalist	1.0	1.0	1.0	1.0	1.0	1.0	-
Human Resources Supervisor	-	-	-	-	-	-	1.0
Clerk of the Board	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Administrative Support Assistant II	2.0	2.0	2.0	2.0	-	-	-
Administrative Support Assistant I	1.0	1.0	1.0	1.0	-	-	-
Administrative Support Assistant I/II	-	-	-	-	3.0	3.0	3.0
Total Administration	7.0	8.0	7.0	7.0	7.0	7.0	6.0
Finance							
Finance Manager	1.0	1.0	1.0	1.0	1.0	1.0	-
Finance/Administration Manager	-	-	-	-	-	-	1.0
Business Services Supervisor	-	-	-	-	-	-	-
Accountant	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Accounting Technician I	1.0	1.0	1.0	1.0	-	-	-
Accounting Technician I/II	-	-	-	-	1.0	1.0	1.0
Total Finance	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Resource Recovery							
Diversion Manager	1.0	-	1.0	1.0	-	-	-
Resource Recovery Manager	-	-	-	-	1.0	1.0	1.0
Recycling Coordinator	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Contracts & Grants Analyst	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Resource Recovery Technician I	2.0	2.0	2.0	2.0	-	-	-
Resource Recovery Technician I/II	-	-	-	-	2.0	2.0	3.0
Marketing Intern	-	-	-	-	0.5	0.5	0.5
Total Resource Recovery	5.0	4.0	5.0	5.0	5.5	5.5	6.5
Engineering							
Authority Engineer	1.0	1.0	-	-	-	-	-
Engineering and Environmental Compliance Manager	-	1.0	1.0	1.0	1.0	1.0	1.0
Total Engineering	1.0	2.0	1.0	1.0	1.0	1.0	1.0
Operations							
Operations Manager	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Field Operations Supervisor I	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Solid Waste Technician I	1.0	1.0	1.0	1.0	-	-	-
Solid Waste Technician I/II	-	-	-	-	1.0	1.0	1.0
Household Hazardous Waste Technician	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Operator/Driver/Lead	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Heavy Equipment Operator/Lead	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Equipment Operator/Driver	5.0	5.0	5.0	6.0	6.0	7.0	7.0
Heavy Equipment Operator	3.0	3.0	3.0	3.0	3.0	3.0	3.0
HHW Maintenance Worker II	3.0	3.0	3.0	3.0	-	-	-
HHW Maintenance Worker I/II	-	-	-	-	3.0	3.0	3.0
Scalehouse Cashier	4.0	4.0	4.0	4.0	4.0	4.0	4.0
Diversion Worker I	6.0	6.0	6.0	8.0	-	-	-
Diversion Worker II	2.0	2.0	2.0	3.0	-	-	-
Diversion Worker I/II	-	-	-	-	11.0	12.0	12.0
Total Operations	31.0	31.0	31.0	35.0	35.0	37.0	37.0
Frozen Positions							
Business Services Supervisor	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Diversion Driver	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Total Frozen Positions	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Total Full Time Equivalents	50.0	51.0	50.0	54.0	54.5	56.5	56.5

** The Assistant General Manager position and duties are assigned to a Division Manager by the GM. Currently this assignment is being held by the Operations Manager.

Exhibit B

SALINAS VALLEY SOLID WASTE AUTHORITY SALARY SCHEDULE EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1.0	Hourly		8.740	8.959	9.183	9.413	9.648	9.889	10.136	10.389	10.649	10.915	11.133
	Bi-Weekly		699.20	716.72	734.64	753.04	771.84	791.12	810.88	831.12	851.92	873.20	890.64
	Monthly		1,514.93	1,552.89	1,591.72	1,631.59	1,672.32	1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,929.72
	Annual		18,179.20	18,634.72	19,100.64	19,579.04	20,067.84	20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,156.64
1.5	Hourly		8.959	9.183	9.413	9.648	9.889	10.136	10.389	10.649	10.915	11.188	11.412
	Bi-Weekly		716.72	734.64	753.04	771.84	791.12	810.88	831.12	851.92	873.20	895.04	912.96
	Monthly		1,552.89	1,591.72	1,631.59	1,672.32	1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,978.08
	Annual		18,634.72	19,100.64	19,579.04	20,067.84	20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,736.96
2.0	Hourly		9.183	9.413	9.648	9.889	10.136	10.389	10.649	10.915	11.188	11.468	11.697
	Bi-Weekly		734.64	753.04	771.84	791.12	810.88	831.12	851.92	873.20	895.04	917.44	935.76
	Monthly		1,591.72	1,631.59	1,672.32	1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,027.48
	Annual		19,100.64	19,579.04	20,067.84	20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,329.76
2.5	Hourly		9.413	9.648	9.889	10.136	10.389	10.649	10.915	11.188	11.468	11.755	11.990
	Bi-Weekly		753.04	771.84	791.12	810.88	831.12	851.92	873.20	895.04	917.44	940.40	959.20
	Monthly		1,631.59	1,672.32	1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,078.27
	Annual		19,579.04	20,067.84	20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	24,939.20
3.0	Hourly		9.648	9.889	10.136	10.389	10.649	10.915	11.188	11.468	11.755	12.049	12.290
	Bi-Weekly		771.84	791.12	810.88	831.12	851.92	873.20	895.04	917.44	940.40	963.92	983.20
	Monthly		1,672.32	1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,130.27
	Annual		20,067.84	20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,563.20
3.5	Hourly		9.889	10.136	10.389	10.649	10.915	11.188	11.468	11.755	12.049	12.350	12.597
	Bi-Weekly		791.12	810.88	831.12	851.92	873.20	895.04	917.44	940.40	963.92	988.00	1,007.76
	Monthly		1,714.09	1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,183.48
	Annual		20,569.12	21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,201.76
4.0	Hourly		10.136	10.389	10.649	10.915	11.188	11.468	11.755	12.049	12.350	12.659	12.912
	Bi-Weekly		810.88	831.12	851.92	873.20	895.04	917.44	940.40	963.92	988.00	1,012.72	1,032.96
	Monthly		1,756.91	1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,238.08
	Annual		21,082.88	21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,856.96
4.5	Hourly		10.389	10.649	10.915	11.188	11.468	11.755	12.049	12.350	12.659	12.975	13.235
	Bi-Weekly		831.12	851.92	873.20	895.04	917.44	940.40	963.92	988.00	1,012.72	1,038.00	1,058.80
	Monthly		1,800.76	1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,294.07
	Annual		21,609.12	22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,528.80
5.0	Hourly		10.649	10.915	11.188	11.468	11.755	12.049	12.350	12.659	12.975	13.299	13.565
	Bi-Weekly		851.92	873.20	895.04	917.44	940.40	963.92	988.00	1,012.72	1,038.00	1,063.92	1,085.20
	Monthly		1,845.83	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,351.27
	Annual		22,149.92	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,215.20

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	5.5	Hourly	10.915	11.188	11.468	11.755	12.049	12.350	12.659	12.975	13.299	13.631	13.904
		Bi-Weekly	873.20	895.04	917.44	940.40	963.92	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,112.32
		Monthly	1,891.93	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,410.03
		Annual	22,703.20	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	28,920.32
	6.0	Hourly	11.188	11.468	11.755	12.049	12.350	12.659	12.975	13.299	13.631	13.972	14.251
		Bi-Weekly	895.04	917.44	940.40	963.92	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,140.08
		Monthly	1,939.25	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,470.17
		Annual	23,271.04	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,642.08
	6.5	Hourly	11.468	11.755	12.049	12.350	12.659	12.975	13.299	13.631	13.972	14.321	14.607
		Bi-Weekly	917.44	940.40	963.92	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,168.56
		Monthly	1,987.79	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,531.88
		Annual	23,853.44	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,382.56
	7.0	Hourly	11.755	12.049	12.350	12.659	12.975	13.299	13.631	13.972	14.321	14.679	14.973
		Bi-Weekly	940.40	963.92	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,197.84
		Monthly	2,037.53	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,595.32
		Annual	24,450.40	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,143.84
	7.5	Hourly	12.049	12.350	12.659	12.975	13.299	13.631	13.972	14.321	14.679	15.046	15.347
		Bi-Weekly	963.92	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,227.76
		Monthly	2,088.49	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,660.15
		Annual	25,061.92	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	31,921.76
Student Intern	8.0	Hourly	12.350	12.659	12.975	13.299	13.631	13.972	14.321	14.679	15.046	15.422	15.730
		Bi-Weekly	988.00	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,258.40
		Monthly	2,140.67	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,726.53
		Annual	25,688.00	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,718.40
	8.5	Hourly	12.659	12.975	13.299	13.631	13.972	14.321	14.679	15.046	15.422	15.808	16.124
		Bi-Weekly	1,012.72	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,289.92
		Monthly	2,194.23	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,794.83
		Annual	26,330.72	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,537.92
	9.0	Hourly	12.975	13.299	13.631	13.972	14.321	14.679	15.046	15.422	15.808	16.203	16.527
		Bi-Weekly	1,038.00	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,322.16
		Monthly	2,249.00	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,864.68
		Annual	26,988.00	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,376.16
	9.5	Hourly	13.299	13.631	13.972	14.321	14.679	15.046	15.422	15.808	16.203	16.608	16.940
		Bi-Weekly	1,063.92	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,355.20
		Monthly	2,305.16	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,936.27
		Annual	27,661.92	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,235.20

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	10.0	Hourly	13.631	13.972	14.321	14.679	15.046	15.422	15.808	16.203	16.608	17.023	17.363
		Bi-Weekly	1,090.48	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,389.04
		Monthly	2,362.71	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,009.59
		Annual	28,352.48	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,115.04
	10.5	Hourly	13.972	14.321	14.679	15.046	15.422	15.808	16.203	16.608	17.023	17.449	17.798
		Bi-Weekly	1,117.76	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,423.84
		Monthly	2,421.81	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,084.99
		Annual	29,061.76	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,019.84
	11.0	Hourly	14.321	14.679	15.046	15.422	15.808	16.203	16.608	17.023	17.449	17.885	18.243
		Bi-Weekly	1,145.68	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,459.44
		Monthly	2,482.31	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,162.12
		Annual	29,787.68	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	37,945.44
Diversion Worker I	11.5	Hourly	14.679	15.046	15.422	15.808	16.203	16.608	17.023	17.449	17.885	18.332	18.699
		Bi-Weekly	1,174.32	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,495.92
		Monthly	2,544.36	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,241.16
		Annual	30,532.32	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	38,893.92
	12.0	Hourly	15.046	15.422	15.808	16.203	16.608	17.023	17.449	17.885	18.332	18.790	19.166
		Bi-Weekly	1,203.68	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,533.28
		Monthly	2,607.97	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,322.11
		Annual	31,295.68	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	39,865.28
	12.5	Hourly	15.422	15.808	16.203	16.608	17.023	17.449	17.885	18.332	18.790	19.260	19.645
		Bi-Weekly	1,233.76	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,571.60
		Monthly	2,673.15	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,405.13
		Annual	32,077.76	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	40,861.60
	13.0	Hourly	15.808	16.203	16.608	17.023	17.449	17.885	18.332	18.790	19.260	19.742	20.137
		Bi-Weekly	1,264.64	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,610.96
		Monthly	2,740.05	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,490.41
		Annual	32,880.64	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	41,884.96
Diversion Worker II	13.5	Hourly	16.203	16.608	17.023	17.449	17.885	18.332	18.790	19.260	19.742	20.236	20.641
		Bi-Weekly	1,296.24	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,651.28
		Monthly	2,808.52	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,577.77
		Annual	33,702.24	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	42,933.28
	14.0	Hourly	16.608	17.023	17.449	17.885	18.332	18.790	19.260	19.742	20.236	20.742	21.157
		Bi-Weekly	1,328.64	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,692.56
		Monthly	2,878.72	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,667.21
		Annual	34,544.64	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,006.56

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	14.5	Hourly	17.023	17.449	17.885	18.332	18.790	19.260	19.742	20.236	20.742	21.261	21.686
		Bi-Weekly	1,361.84	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,734.88
		Monthly	2,950.65	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,758.91
		Annual	35,407.84	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,106.88
	15.0	Hourly	17.449	17.885	18.332	18.790	19.260	19.742	20.236	20.742	21.261	21.793	22.229
		Bi-Weekly	1,395.92	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,778.32
		Monthly	3,024.49	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,853.03
		Annual	36,293.92	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,236.32
	15.5	Hourly	17.885	18.332	18.790	19.260	19.742	20.236	20.742	21.261	21.793	22.338	22.785
		Bi-Weekly	1,430.80	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,822.80
		Monthly	3,100.07	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,949.40
		Annual	37,200.80	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,392.80
	16.0	Hourly	18.332	18.790	19.260	19.742	20.236	20.742	21.261	21.793	22.338	22.896	23.354
		Bi-Weekly	1,466.56	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,868.32
		Monthly	3,177.55	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,048.03
		Annual	38,130.56	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,576.32
	16.5	Hourly	18.790	19.260	19.742	20.236	20.742	21.261	21.793	22.338	22.896	23.468	23.937
		Bi-Weekly	1,503.20	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,914.96
		Monthly	3,256.93	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,149.08
		Annual	39,083.20	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	49,788.96
	17.0	Hourly	19.260	19.742	20.236	20.742	21.261	21.793	22.338	22.896	23.468	24.055	24.536
		Bi-Weekly	1,540.80	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,962.88
		Monthly	3,338.40	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,252.91
		Annual	40,060.80	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,034.88
HHW Maintenance Worker I	17.5	Hourly	19.742	20.236	20.742	21.261	21.793	22.338	22.896	23.468	24.055	24.656	25.149
		Bi-Weekly	1,579.36	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,011.92
		Monthly	3,421.95	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,359.16
		Annual	41,063.36	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,309.92
	18.0	Hourly	20.236	20.742	21.261	21.793	22.338	22.896	23.468	24.055	24.656	25.272	25.777
		Bi-Weekly	1,618.88	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,062.16
		Monthly	3,507.57	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,468.01
		Annual	42,090.88	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,616.16
Diversion Driver	18.5	Hourly	20.742	21.261	21.793	22.338	22.896	23.468	24.055	24.656	25.272	25.904	26.422
		Bi-Weekly	1,659.36	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,113.76
		Monthly	3,595.28	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,579.81
		Annual	43,143.36	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	54,957.76

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	19.0	Hourly	21.261	21.793	22.338	22.896	23.468	24.055	24.656	25.272	25.904	26.552	27.083
		Bi-Weekly	1,700.88	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,166.64
		Monthly	3,685.24	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,694.39
		Annual	44,222.88	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,332.64
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	21.793	22.338	22.896	23.468	24.055	24.656	25.272	25.904	26.552	27.216	27.760
		Bi-Weekly	1,743.44	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,220.80
		Monthly	3,777.45	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,811.73
		Annual	45,329.44	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	57,740.80
Administrative Assistant I	20.0	Hourly	22.338	22.896	23.468	24.055	24.656	25.272	25.904	26.552	27.216	27.896	28.454
		Bi-Weekly	1,787.04	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,276.32
		Monthly	3,871.92	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,932.03
		Annual	46,463.04	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,184.32
	20.5	Hourly	22.896	23.468	24.055	24.656	25.272	25.904	26.552	27.216	27.896	28.593	29.165
		Bi-Weekly	1,831.68	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,333.20
		Monthly	3,968.64	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,055.27
		Annual	47,623.68	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,663.20
Equipment Operator/Driver Heavy Equipment Operator	21.0	Hourly	23.468	24.055	24.656	25.272	25.904	26.552	27.216	27.896	28.593	29.308	29.894
		Bi-Weekly	1,877.44	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,391.52
		Monthly	4,067.79	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,181.63
		Annual	48,813.44	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,179.52
	21.5	Hourly	24.055	24.656	25.272	25.904	26.552	27.216	27.896	28.593	29.308	30.041	30.642
		Bi-Weekly	1,924.40	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,451.36
		Monthly	4,169.53	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,311.28
		Annual	50,034.40	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	63,735.36
Administrative Assistant II	22.0	Hourly	24.656	25.272	25.904	26.552	27.216	27.896	28.593	29.308	30.041	30.792	31.408
		Bi-Weekly	1,972.48	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,512.64
		Monthly	4,273.71	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,444.05
		Annual	51,284.48	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,328.64
	22.5	Hourly	25.272	25.904	26.552	27.216	27.896	28.593	29.308	30.041	30.792	31.562	32.193
		Bi-Weekly	2,021.76	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,575.44
		Monthly	4,380.48	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,580.12
		Annual	52,565.76	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	66,961.44
Accounting Technician I Equipment Operator Lead Heavy Equipment Operator Lead Resource Recovery Tech I Solid Waste Technician I	23.0	Hourly	25.904	26.552	27.216	27.896	28.593	29.308	30.041	30.792	31.562	32.351	32.998
		Bi-Weekly	2,072.32	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,639.84
		Monthly	4,490.03	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,719.65
		Annual	53,880.32	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,635.84

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	23.5	Hourly	26.552	27.216	27.896	28.593	29.308	30.041	30.792	31.562	32.351	33.160	33.823
		Bi-Weekly	2,124.16	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,705.84
		Monthly	4,602.35	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,862.65
		Annual	55,228.16	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,351.84
	24.0	Hourly	27.216	27.896	28.593	29.308	30.041	30.792	31.562	32.351	33.160	33.989	34.669
		Bi-Weekly	2,177.28	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,773.52
		Monthly	4,717.44	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,009.29
		Annual	56,609.28	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,111.52
HHW Technician	24.5	Hourly	27.896	28.593	29.308	30.041	30.792	31.562	32.351	33.160	33.989	34.839	35.536
		Bi-Weekly	2,231.68	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,842.88
		Monthly	4,835.31	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,159.57
		Annual	58,023.68	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	73,914.88
Accounting Technician II Resource Recovery Tech II Solid Waste Technician II	25.0	Hourly	28.593	29.308	30.041	30.792	31.562	32.351	33.160	33.989	34.839	35.710	36.424
		Bi-Weekly	2,287.44	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,913.92
		Monthly	4,956.12	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,313.49
		Annual	59,473.44	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	75,761.92
Clerk of the Board	25.5	Hourly	29.308	30.041	30.792	31.562	32.351	33.160	33.989	34.839	35.710	36.603	37.335
		Bi-Weekly	2,344.64	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	2,986.80
		Monthly	5,080.05	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,471.40
		Annual	60,960.64	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	77,656.80
	26.0	Hourly	30.041	30.792	31.562	32.351	33.160	33.989	34.839	35.710	36.603	37.518	38.268
		Bi-Weekly	2,403.28	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,061.44
		Monthly	5,207.11	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,633.12
		Annual	62,485.28	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,597.44
	26.5	Hourly	30.792	31.562	32.351	33.160	33.989	34.839	35.710	36.603	37.518	38.456	39.225
		Bi-Weekly	2,463.36	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,138.00
		Monthly	5,337.28	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,799.00
		Annual	64,047.36	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,588.00
	27.0	Hourly	31.562	32.351	33.160	33.989	34.839	35.710	36.603	37.518	38.456	39.417	40.205
		Bi-Weekly	2,524.96	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,216.40
		Monthly	5,470.75	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	6,968.87
		Annual	65,648.96	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	83,626.40
	27.5	Hourly	32.351	33.160	33.989	34.839	35.710	36.603	37.518	38.456	39.417	40.402	41.210
		Bi-Weekly	2,588.08	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,296.80
		Monthly	5,607.51	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,143.07
		Annual	67,290.08	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	85,716.80

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	28.0	Hourly	33.160	33.989	34.839	35.710	36.603	37.518	38.456	39.417	40.402	41.412	42.240
		Bi-Weekly	2,652.80	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,379.20
		Monthly	5,747.73	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,321.60
		Annual	68,972.80	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	87,859.20
	28.5	Hourly	33.989	34.839	35.710	36.603	37.518	38.456	39.417	40.402	41.412	42.447	43.296
		Bi-Weekly	2,719.12	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,463.68
		Monthly	5,891.43	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,504.64
		Annual	70,697.12	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,055.68
	29.0	Hourly	34.839	35.710	36.603	37.518	38.456	39.417	40.402	41.412	42.447	43.508	44.378
		Bi-Weekly	2,787.12	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,550.24
		Monthly	6,038.76	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,692.19
		Annual	72,465.12	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,306.24
Accountant Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Human Resources Supervisor Recycling Coordinator	29.5	Hourly	35.710	36.603	37.518	38.456	39.417	40.402	41.412	42.447	43.508	44.596	45.488
		Bi-Weekly	2,856.80	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,639.04
		Monthly	6,189.73	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,884.59
		Annual	74,276.80	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	94,615.04
	30.0	Hourly	36.603	37.518	38.456	39.417	40.402	41.412	42.447	43.508	44.596	45.711	46.625
		Bi-Weekly	2,928.24	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,730.00
		Monthly	6,344.52	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,081.67
		Annual	76,134.24	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	96,980.00
	30.5	Hourly	37.518	38.456	39.417	40.402	41.412	42.447	43.508	44.596	45.711	46.854	47.791
		Bi-Weekly	3,001.44	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,823.28
		Monthly	6,503.12	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,283.77
		Annual	78,037.44	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,405.28
	31.0	Hourly	38.456	39.417	40.402	41.412	42.447	43.508	44.596	45.711	46.854	48.025	48.986
		Bi-Weekly	3,076.48	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,918.88
		Monthly	6,665.71	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,490.91
		Annual	79,988.48	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	101,890.88
	31.5	Hourly	39.417	40.402	41.412	42.447	43.508	44.596	45.711	46.854	48.025	49.226	50.211
		Bi-Weekly	3,153.36	3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,016.88
		Monthly	6,832.28	7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,703.24
		Annual	81,987.36	84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,438.88

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
32.0	Hourly		40.402	41.412	42.447	43.508	44.596	45.711	46.854	48.025	49.226	50.457	51.466
	Bi-Weekly		3,232.16	3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,117.28
	Monthly		7,003.01	7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,920.77
	Annual		84,036.16	86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,049.28
32.5	Hourly		41.412	42.447	43.508	44.596	45.711	46.854	48.025	49.226	50.457	51.718	52.752
	Bi-Weekly		3,312.96	3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,220.16
	Monthly		7,178.08	7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,964.45	9,143.68
	Annual		86,136.96	88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	109,724.16
33.0	Hourly		42.447	43.508	44.596	45.711	46.854	48.025	49.226	50.457	51.718	53.011	54.071
	Bi-Weekly		3,395.76	3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,325.68
	Monthly		7,357.48	7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,372.31
	Annual		88,289.76	90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	112,467.68
33.5	Hourly		43.508	44.596	45.711	46.854	48.025	49.226	50.457	51.718	53.011	54.336	55.423
	Bi-Weekly		3,480.64	3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,433.84
	Monthly		7,541.39	7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,606.65
	Annual		90,496.64	92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,279.84
34.0	Hourly		44.596	45.711	46.854	48.025	49.226	50.457	51.718	53.011	54.336	55.694	56.808
	Bi-Weekly		3,567.68	3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,544.64
	Monthly		7,729.97	7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,846.72
	Annual		92,759.68	95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,160.64
34.5	Hourly		45.711	46.854	48.025	49.226	50.457	51.718	53.011	54.336	55.694	57.086	58.228
	Bi-Weekly		3,656.88	3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,658.24
	Monthly		7,923.24	8,121.36	8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,092.85
	Annual		95,078.88	97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,114.24
Engineering and Environmental Compliance Manager Finance and Administration Manager Operations Manager Resource Recovery Manager	35.0	Hourly	46.854	48.025	49.226	50.457	51.718	53.011	54.336	55.694	57.086	58.513	59.683
	Bi-Weekly		3,748.32	3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,774.64
	Monthly		8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,645.05
	Annual		97,456.32	99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,140.64
35.5	Hourly		48.025	49.226	50.457	51.718	53.011	54.336	55.694	57.086	58.513	59.976	61.176
	Bi-Weekly		3,842.00	3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,894.08
	Monthly		8,324.33	8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,603.84
	Annual		99,892.00	102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,246.08
36.0	Hourly		49.226	50.457	51.718	53.011	54.336	55.694	57.086	58.513	59.976	61.475	62.705
	Bi-Weekly		3,938.08	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,016.40
	Monthly		8,532.51	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,868.87
	Annual		102,390.08	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	130,426.40

SALINAS VALLEY SOLID WASTE AUTHORITY
SALARY SCHEDULE
EFFECTIVE August 28, 2017

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	36.5	Hourly	50.457	51.718	53.011	54.336	55.694	57.086	58.513	59.976	61.475	63.012	64.272
		Bi-Weekly	4,036.56	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,141.76
		Monthly	8,745.88	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,140.48
		Annual	104,950.56	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	133,685.76
Assistant General Manager	37.0	Hourly	51.718	53.011	54.336	55.694	57.086	58.513	59.976	61.475	63.012	64.587	65.879
		Bi-Weekly	4,137.44	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,270.32
		Monthly	8,964.45	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,419.03
		Annual	107,573.44	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,028.32
	37.5	Hourly	53.011	54.336	55.694	57.086	58.513	59.976	61.475	63.012	64.587	66.202	67.526
		Bi-Weekly	4,240.88	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,402.08
		Monthly	9,188.57	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,704.51
		Annual	110,262.88	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	140,454.08
	38.0	Hourly	54.336	55.694	57.086	58.513	59.976	61.475	63.012	64.587	66.202	67.857	69.214
		Bi-Weekly	4,346.88	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,537.12
		Monthly	9,418.24	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	11,997.09
		Annual	113,018.88	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	143,965.12
	38.5	Hourly	55.694	57.086	58.513	59.976	61.475	63.012	64.587	66.202	67.857	69.553	70.944
		Bi-Weekly	4,455.52	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,675.52
		Monthly	9,653.63	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,296.96
		Annual	115,843.52	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	147,563.52
	39.0	Hourly	57.086	58.513	59.976	61.475	63.012	64.587	66.202	67.857	69.553	71.292	72.718
		Bi-Weekly	4,566.88	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,817.44
		Monthly	9,894.91	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,604.45
		Annual	118,738.88	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,253.44
	39.5	Hourly	58.513	59.976	61.475	63.012	64.587	66.202	67.857	69.553	71.292	73.074	74.535
		Bi-Weekly	4,681.04	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,962.80
		Monthly	10,142.25	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,919.40
		Annual	121,707.04	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,032.80
	40.0	Hourly	59.976	61.475	63.012	64.587	66.202	67.857	69.553	71.292	73.074	74.901	76.399
		Bi-Weekly	4,798.08	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,111.92
		Monthly	10,395.84	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,242.49
		Annual	124,750.08	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	158,909.92
	40.5	Hourly	61.475	63.012	64.587	66.202	67.857	69.553	71.292	73.074	74.901	76.774	78.309
		Bi-Weekly	4,918.00	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,141.92	6,264.72
		Monthly	10,655.67	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,307.49	13,573.56
		Annual	127,868.00	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	159,689.92	162,882.72

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
41.0	Hourly	63.012	64.587	66.202	67.857	69.553	71.292	73.074	74.901	76.774	78.693	80.267	
	Bi-Weekly	5,040.96	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,141.92	6,295.44	6,421.36	
	Monthly	10,922.08	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,307.49	13,640.12	13,912.95	
	Annual	131,064.96	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	159,689.92	163,681.44	166,955.36	
41.5	Hourly	64.587	66.202	67.857	69.553	71.292	73.074	74.901	76.774	78.693	80.660	82.273	
	Bi-Weekly	5,166.96	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,141.92	6,295.44	6,452.80	6,581.84	
	Monthly	11,195.08	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,307.49	13,640.12	13,981.07	14,260.65	
	Annual	134,340.96	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	159,689.92	163,681.44	167,772.80	171,127.84	
42.0	Hourly	66.202	67.857	69.553	71.292	73.074	74.901	76.774	78.693	80.660	82.677	84.331	
	Bi-Weekly	5,296.16	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,141.92	6,295.44	6,452.80	6,614.16	6,746.48	
	Monthly	11,475.01	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,307.49	13,640.12	13,981.07	14,330.68	14,617.37	
	Annual	137,700.16	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	159,689.92	163,681.44	167,772.80	171,968.16	175,408.48	
42.5	Hourly	67.857	69.553	71.292	73.074	74.901	76.774	78.693	80.660	82.677	84.744	86.439	
	Bi-Weekly	5,428.56	5,564.24	5,703.36	5,845.92	5,992.08	6,141.92	6,295.44	6,452.80	6,614.16	6,779.52	6,915.12	
	Monthly	11,761.88	12,055.85	12,357.28	12,666.16	12,982.84	13,307.49	13,640.12	13,981.07	14,330.68	14,688.96	14,982.76	
	Annual	141,142.56	144,670.24	148,287.36	151,993.92	155,794.08	159,689.92	163,681.44	167,772.80	171,968.16	176,267.52	179,793.12	
General Manager/CAO	N/A (Board Approved Contract)	Hourly										91.38	
	Bi-Weekly										7,310.40		
	Monthly										15,839.20		
	Annual										190,070.40		



JOB DESCRIPTION

JOB TITLE:	Finance and Administration Manager	DEPARTMENT:	Finance
REPORTS TO:	General Manager	FLSA STATUS:	Exempt
PREPARED DATE:	September 2004	APPROVED DATE:	October 21, 2004
REVISION DATE:	February 2011		
REVISION DATE:	June 2016		

SUMMARY

Under the direction of the General Manager, plans, organizes, directs and manages the Authority's finance, accounting, purchasing, payroll, budgeting and management information system (MIS) functions, the organizational development efforts, human resources, risk management and administrative support functions; develops and maintains the Authority's financial reporting system; advises and consults on fiscal issues personally or through subordinates; develops and recommends policies to the General Manager, oversees human resources, and risk management. Assists leaders to translate the organizational vision into action. Enhance business performance through a focus on organizational design, alignment, and accountability; culture shift; senior team effectiveness; employee engagement, collaboration and core process.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Other duties may be assigned.)

Finance and Budgeting - Oversees and directs treasury, budgeting, audit, tax, accounting, purchasing, real estate, long range financial forecasting, and insurance activities for the Authority. Directs and coordinates the establishment of budget programs, tax reporting, cost accounting procedures and statistical and routine reports. Oversees administration of outstanding debt; directs investment of funds; develops and maintains fiscal services and reporting; directs fiscal planning and internal controls; develops fiscal projections; prepares fiscal year budget; oversees collections and disbursement of funds and revenues; analyzes and seeks approval for fund transfers; develops, administers and ensures compliance with revenue sharing and grants; represents the Authority on finance functions to the public, other agencies and the Board of Directors.

Accounting Functions - Liaises with external auditors; develops, maintains and prepares reports on financial records; oversees payroll functions; develops and prepares complex financial reports and statements; ensures proper collection and disbursement of Authority funds.

Procurement Function - Prepares instructions regarding purchasing systems and procedures; develops a system to evaluate vendor quotations that utilizes appropriate negotiation and purchasing techniques to ensure quality, price, delivery, and service; designs, implements,

manages, and monitors procurement reporting systems to meet purchasing requirements; authorizes purchase orders and change notices; reviews purchase order claims and contracts for conformance to Authority policy.

Computerized Information System - Directs the development and utilization of centralized computer and information systems; directs procurement of computer equipment and services; directs procedures and computer application systems necessary to maintain proper records and to afford adequate accounting controls and services; appraises the organization's financial position and issues periodic reports on organization's financial stability, liquidity, and growth;

Human Resources - Identifies and administers legal requirements and uniform government reporting regulations affecting human resources functions and ensures policies, procedures, practices, equal employment opportunity and reporting are in compliance; develops recruitment and selection efforts to fill vacancies; conducts or coordinates recruitments, selection and background investigations; administers the employee evaluation system including investigation of problems and complaints; assists the General Manager with employer-employee relations, including compensation and benefit negotiations; maintains the Authority classification and compensation plan; develops and recommends personnel policies and policy revisions to the General Manager; administers employee benefit program; researches and compiles data to prepare analytical, statistical and Board reports, manage payroll, payroll records and reporting; ensures salaries and benefits budgets are expended properly.

Risk Management - Oversees and administers the Authority's risk management, insurance, and worker's compensation programs. Reviews current insurance legislation to determine necessary changes in insurance requirements and coverage. Makes purchasing recommendations and manages various liability, property and specialty insurance policies. Safety Officer duties: provides information and assistance to Safety Committee; develops policies and procedures for loss prevention and risk control; aids and guidance to departments regarding liability, risk issues and contract administration. Oversees administration of worker's compensation insurance program. Assists in development and implementation of safety training programs for compliance with OSHA regulations and other federal, state or local requirements. Reviews Authority request for proposals and contracts for insurance requirements and transference of risk.

General Responsibilities - Prepares proposals and enforces contract provisions related to finance or information technology functions. Evaluates the performance and outcomes of all supervised staff; develops and recommends policies and policy revisions to the General Manager.

SUPERVISORY RESPONSIBILITIES

Directly supervises employees in the Finance Division. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

Accountability/ Planning/Organizing

Holds self and others accountable for required work output and standards. Ensures that effective controls and contingency plans are in place. Projects/tasks within area of own accountability are completed on time and within budget. Structures his/her department/team in an organized, efficient manner. Co-ordinates team activities to make the best use of individual skills and specialties. Accurately identifies the resources and time scales needed to meet objectives. Puts plans into action effectively. Has contingency plans in place to counter unforeseen developments.

Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

Employee Development/Empowerment

Provides challenging assignments so employees can learn through practical experience and making mistakes. Actively assists employees in the identification of their learning and development needs and strategies, for current and future positions. Recognizes and builds upon employees' strengths and abilities. Has a formal, written development plan in place for each direct report. Provides relevant learning opportunities for employees to become highly competent. Organizes and structures work for employees in a way that encourages ownership. Encourages and promotes decision making authority and accountability at all levels. Provides the time, resources and opportunities for employees to undergo identified learning activities. Enables employees to take calculated risks and learn from their mistakes in a non-critical environment.

Financial Management

Demonstrates a broad understanding of financial management principles. Understands the key financial indicators affecting the organization. Accurately estimates project plans and budgets, using cost-benefit thinking. Manages and controls budgets effectively; monitors expenditures rigorously. Identifies cost-effective approaches to business operations without sacrificing quality.

Leadership Skills/Strategic Thinking/Visioning

Establishes unit vision and direction and motivates/inspires team members to follow suit. Believes in self and has a sense of purpose. Has good problem-solving and decision-making skills. Has good communication skills (oral and written). Leads by example, and with confidence and authority; takes charge of difficult situations. Has the courage of his/her convictions, and is not afraid to make difficult or unpopular decisions if necessary. Fosters good morale within the team. Treats others with respect and dignity, and establishes good interpersonal relationships. Makes others feel appreciated, valued and included, and so gains their respect. Demands excellence and recognizes and rewards excellent performance. Constructively criticizes when required, so underperformers are re-motivated to do better. Not afraid to take calculated risks

and learn from mistakes. Embraces and initiates change. Is fair and forthright. Identifies and keeps up to date on key national and international political, economical, social and technological trends that (may) affect the organization. Identifies and acts upon competitive threats and opportunities. Takes a long-term view of organizational issues and priorities. Formulates effective strategies consistent with the vision and mission of the organization. Involves, inspires and energizes others to commit to the vision and translating it into action. Uses the organization's strategies effectively to set realistic yet stretching goals. Develops and refines the vision and strategies to reflect constant and accelerating change. Continually seeks ways to expand and grow the business, and encourages employees to do the same.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

Minimum Qualifications

Any combination of education and experience equivalent to a Bachelor's degree from an accredited college or university with a field of concentration in accounting, finance or business and at least five (5) years related experience and/or training of which one year must have been in the public sector and at least two (2) years in management or supervisory level work. A Master's degree in accounting, finance, business or a related field is equivalent to one (1) of experience.

Desirable Qualifications and Knowledge Base

- Principles of public finance and finance administration
- Thorough knowledge of principles and practices of public administration and personnel administration, including analysis, recruitment and selection, classification and compensation, equal employment opportunity, employer-employee relations, Fair Labor Standards Act, progressive disciplinary action, and policy and program development.
- Demonstrates research and evaluation methodologies relative to administrative and personnel services.
- Experience in accomplishing sound customer service practices and procedures.
- Knowledge of employee development and training principles.
- Principles, methods and practices of accounting, auditing and financial record keeping.
- Budget development, administration and expenditure control.
- Laws, rules, ordinances and legislative processes controlling Authority financial functions and reporting.
- Computerized fiscal record keeping and management systems.
- Purchasing methods, policies and procedures.
- Research and evaluation methodologies.
- Contract and grant development and administration.
- Principles of supervision, management and general administration.
- Working knowledge of Microsoft Office and payroll systems.

CERTIFICATES, LICENSES, REGISTRATIONS

- A valid California driver's license is required.
- Must be able to qualify for a corporate surety bond.

OTHER QUALIFICATIONS

Physical Demands - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment - The work environment a typical office setting, however field visits may be required on a periodic basis, which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels, and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

Employee

Date



JOB DESCRIPTION

JOB TITLE:	Operations Manager	DEPARTMENT:	Field Operations
REPORTS TO:	General Manager/CAO	FLSA STATUS:	Exempt
PREPARED DATE:	August 2012	APPROVED DATE:	September 20, 2012
REVISED DATE:	July 2013		
REVISED DATE:	June 2017		

SUMMARY

Under direction from the General Manager/CAO, coordinates the activities of the Authority's transfer or convenience stations, and Landfills collection facilities including ability to organize, coordinate, and manage field operations functions. Oversees and manages Landfill, Household Hazardous Waste, Scalehouse operations, environmental control systems, and safety programs.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Other duties may be assigned.)

Waste Management – Manages, organizes, and directs the programs/projects/activities of the operation and administration of the Transfer/Convenience Stations and Landfill facilities. Organizes and manages transfer/convenience stations, and Landfill facilities including on-site assessments for solid waste data. Ensures operations are aligned with organizational goals as related to operations and compliance. Monitors contract administration and projects including contractor performance. Oversees proper compliance with specifications on the use of transfer sties; and ensures proper operations compliance with health and safety codes. Manages the maintenance activities of all HHW, Transfer Station, Scalehouse and Landfill Facilities. Assists with the development of diversion activities and programs. Schedules and completes removal and installation of the Landfill gas collection system to assist with landfill fill sequencing.

Environmental Regulations – Inspects solid waste facilities and environmental control systems to ensure compliance with regulatory laws. Develops and submits reports required by regulatory agencies including RWQCB, MBUAPCD, and CalRecycle. Assists General Manager to implement new regulatory requirements.

Construction Compliance – Oversees and monitors contractor practices to ensure compliance with solid waste regulations, contract agreements, and proper operating practices. Recommends design alterations; provides plan review and comments. Observes and analyzes maintenance and capital improvement projects during construction. Provides construction management assistance with CIP's.

Site Maintenance – Inspects solid waste operations and sites including landfills, transfer stations, household hazardous waste facilities to ensure proper operations, including liners, gas collection, destruction systems, drainage structures, ground water and landfill gas probes and sampling wells, leachate collection, storage and removal and re-injection system. Oversees basic maintenance and repairs of pumps and wells.

Project Management – Recommends in-house repairs and projects to improve overall operations and assist with budget savings. Develops cost estimates and schedules projects. Reviews and comments on environmental reports prepared by consultants and provides recommendations to department manager(s). Schedules and maintains on-going operation meetings with contractors.

Financial - Monitors the financial functions and activities of Transfer/Convenience Stations and Landfill facilities.

Safety- Analyzes department safety data and develops long and short-term strategies to improve adverse accident and injury trends. Assists in the development of safety standards for occupations and jobs within the divisions, including written Occupational Safety & Health Standards. Conducts safety audits of jobs and work environments, which involve hazards and/or potential accidents. Implements appropriate safety suggestions.

General Responsibilities - Prepares proposals and enforces contract provisions related to operations and municipal disposal functions. Develops and administers portions of division budget. Evaluates the performance and outcomes of all supervised staff. Develops and recommends policies and policy revisions to the General Manager.

SUPERVISORY RESPONSIBILITIES

Supervises staff in the Field Operations Division to include scalehouse and household hazardous waste operations. Responsible for the coordination, and evaluation of the transfer stations. Carries out supervisory responsibilities in accordance with the organization's policies, procedures, and applicable laws. Responsibilities include training employees; planning, assigning, and directing work; appraising performance; recommending rewards or discipline of employees; addressing complaints and resolving problems.

COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

Accountability/ Planning/Organizing

Holds self and others accountable for required work output and standards. Ensures that effective controls and contingency plans are in place. Projects/tasks within area of own accountability are completed on time and within budget. Structures his/her department/team in an organized, efficient manner. Coordinates team activities to make the best use of individual skills and specialties. Accurately identifies the resources and time scales needed to meet objectives. Puts plans into action effectively. Has contingency plans in place to counter unforeseen developments.

Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates

openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

Employee Development/Empowerment

Provides challenging assignments so employees can learn through practical experience and making mistakes. Actively assists employees in the identification of their learning and development needs and strategies, for current and future positions. Recognizes and builds upon employees' strengths and abilities. Has a formal, written development plan in place for each direct report. Provides relevant learning opportunities for employees to become highly competent. Organizes and structures work for employees in a way that encourages ownership. Encourages and promotes decision making authority and accountability at all levels. Provides the time, resources and opportunities for employees to undergo identified learning activities. Enables employees to take calculated risks and learn from their mistakes in a non-critical environment.

Risk Management - Oversees and administers the Authority's safety program; Provides information and assistance to Safety Committee; Assists in development and implementation of safety training programs for compliance with OSHA regulations and other federal, state or local requirements.

Safety Officer – Oversees the Authority's internal Safety Committee, evaluates all job site incidents, exposures and accidents, recommends corrective actions to improve employee and customer safety, works directly with Finance and Administration Manager to assure all local, State and Federal safety reporting is filed correctly and on time, and oversees all safety training exercises and activities for Authority staff.

Financial Management

Demonstrates a broad understanding of financial management principles. Understands the key financial indicators affecting the organization. Accurately estimates project plans and budgets, using cost-benefit thinking. Manages and controls budgets effectively; monitors expenditures rigorously. Identifies cost-effective approaches to business operations without sacrificing quality.

Leadership Skills/Strategic Thinking/Visioning

Establishes unit vision and direction and motivates/inspires team members to follow suit. Believes in self and has a sense of purpose. Has good problem-solving and decision-making skills. Has good communication skills (oral and written). Leads by example, and with confidence and authority; takes charge of difficult situations. Has the courage of his/her convictions, and is not afraid to make difficult or unpopular decisions if necessary. Fosters good morale within the team. Treats others with respect and dignity, and establishes good interpersonal relationships. Makes others feel appreciated, valued and included, and so gains their respect. Demands excellence and recognizes and rewards excellent performance. Constructively criticizes when required, so underperformers are re-motivated to do better. Not afraid to take calculated risks and learn from mistakes. Embraces and initiates change. Is fair and forthright. Identifies and keeps up to date on key national and international political, economical, social and technological trends that (may) affect the

organization. Identifies and acts upon competitive threats and opportunities. Takes a long-term view of organizational issues and priorities. Formulates effective strategies consistent with the vision and mission of the organization. Involves, inspires and energizes others to commit to the vision and translating it into action. Uses the organization's strategies effectively to set realistic yet stretching goals. Develops and refines the vision and strategies to reflect constant and accelerating change. Continually seeks ways to expand and grow the business, and encourages employees to do the same.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications

Six (6) years of work experience in public works maintenance, construction, and operations work or a related field, including at least two (2) years in a supervisory position. A High School diploma is required; a Bachelor's Degree from an accredited college or university is preferred. Four years of experience can substitute for college years. Bilingual in English/Spanish desirable.

Desirable Experience and Knowledge Base:

- Principles and practices of general administration including analysis, and fiscal planning and control
- Basic knowledge of engineering and construction principles applicable to the planning, design and construction of Authority facilities.
- Laws, rules, ordinances and legislative process' controlling solid waste management functions, programs and operations.
- Cost estimating and contract administration.
- Employee relations' practices.
- Principles of supervision, management and general administration.
- Familiarity with Occupational Safety & Health Standards
- Spreadsheet software and Word Processing software.
- Apply mathematical concepts to measuring materials and costs
- Reads, understands and interprets engineering plans and specifications.
- Basic knowledge of the principles of solid waste facility operations.
- Knowledge of sound customer service practices and procedures.
- Working knowledge of Microsoft Office and CAD.
- Principles of solid waste facility operations.
- Principles of inspection and construction monitoring.
- Soil mechanics and geology.
- Applicable County, State, and Federal laws, codes, and ordinances related to the proper operation of solid waste management and landfill facilities.
- Methods, materials, tools, and equipment used in the repair and maintenance of solid waste management, landfill, and related public works systems.

- Field and laboratory water and soil testing procedures.
- Utilization of computers and computerized information systems.
- Sound customer service practices and procedures.
- Leachate and groundwater system operations and maintenance.
- Operations of office equipment
- Operation of surveying equipment
- Review construction plans and specifications for feasibility and compliance with local, state, and federal regulations.
- Detect discrepancies between approved specifications and actual construction.
- Read, understand, and interpret laws, rules, regulations, and policies, which impact the operation of landfills and associated facilities.
- Identify malfunctions and problems with landfill systems such as leachate control, groundwater control, storm water run-off and related systems.
- Identify and initiate corrective actions for landfill operations, which are not in compliance with applicable laws, contract agreements, or sound operating principles.
- Oversee basic maintenance and repairs of pumps and wells.
- Collect and analyze or transmit samples of soils, groundwater, surface water, and other landfill materials.
- Collect data and assist with the preparation of comprehensive technical reports.
- Effectively represent Authority policies, programs, and services with employees, contractors, representatives of other agencies, and the public.
- Provide minor construction maintenance

SCALEHOUSE OPERATIONS

- Laws, rules and regulations regarding the weighing of vehicles and use of solid waste landfill facilities.
- Budget development and expenditure control.
- Sound customer service practices and procedures.
- Principles of supervision, training and employee evaluation.
- Recordkeeping procedures.
- Cashiering techniques and practices.
- Safe work practices and procedures.
- Operation of computerized scale and fee computation equipment.
- Plan, organize, and supervise the Authority's scale operation.
- Provide supervision, training, and work evaluations for assigned staff.
- Organize and coordinate accounting functions of the Scale Operations.
- Operate computerized scale and fee computation equipment.
- Gather, organize, evaluate, and analyze a variety of information.
- Direct the preparation and prepare a variety of reports.
- Perform a variety of complex customer service assignments.
- Use a computer and software applications.
- Effectively represent Authority policies, programs, and services with employees, the public, and representatives of other agencies.

CERTIFICATES, LICENSES, REGISTRATIONS

- A valid California driver's license is required. Class A is preferred

- Continued possession of a valid California Driver's license and compliance with established Authority vehicle operation standards, including on-going insurability to drive Authority vehicles, are conditions of employment.
- Possession of a SWANA (Solid Waste Association of North America) Recycling or Transfer station Program Manager and Manager of Landfill Operations Certificate.
- Possession of Hazardous Materials Operator 40 hour certification within one year of hire.

OTHER QUALIFICATIONS

Physical Demands - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Work is performed both indoors and outdoors in varying temperature, weather and humidity conditions. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to walk; sit; use hands to finger, handle, or feel; reach with hands and arms and talk or hear. The employee is occasionally required to stand and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and distance vision. Employee must be able to wear personal protective equipment including ear and eye protection, respirator. Tyvex or coveralls, gloves, hardhat, rain protection, and steel toe boots.

Work Environment - The work environment includes landfills, convenience stations, transfer stations and household hazardous waste collection facilities with frequent travel between sites. While performing the duties of this job, the employee is occasionally exposed to grease, oils, fumes or airborne chemicals, toxic or caustic chemicals, loud noise levels, moving equipment, electrical current, hazardous waste materials and outdoor weather conditions. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

Employee

Date



Job Description

JOB TITLE:	Human Resources Supervisor	DEPARTMENT:	Administration
REPORTS TO:	Finance Manager	FLSA STATUS:	Confidential- Non-Exempt
PREPARED DATE:	June 2017	APPROVED DATE:	

SUMMARY

Under general direction of the Finance Manager, performs a wide variety of highly responsible and confidential tasks connected with Authority payroll and personnel in the areas including recruitment, selection, employee benefits, and payroll administration.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Other duties and responsibilities may be assigned.)

Payroll – Verify, balance and process payroll in a timely and accurate manner for all Authority employees. Process and maintain all payroll related reports, systems, and files. Review all payroll audit reports and various payroll and personnel documents for accuracy; balance payroll reconciliation and payroll related funds; maintain all payroll schedules. Prepare and balance all quarterly Federal and State reports. Verify, balance and process all year-end reports including payroll reconciliation, worker's compensation audit and issuance of W-2's. Review and oversee data entry of personnel actions in the employee master and electronic file. Review completed timecards for mathematical accuracy, proper pay codes, and general ledger accounts. Monitor and reconcile employee leave usage. Assist employees with individual payroll calculations and payroll related questions. Interpret policies, rules and regulations and respond to inquiries relating to payroll. Perform related duties as assigned.

Human Resources - In collaboration with the Finance Manager, plan and coordinate recruitment vacancies, prepare advertisements and recruitment information; determine and place advertising in appropriate media; review and evaluate applications. Administer and score examinations, analyze results, recommend pass points and establish eligible lists. Administers the employee evaluation system including investigation of problems and complaints. Assist employees and public with personnel information and interpretation of personnel policies and procedures. Assist in development and implementation of personnel policies and procedures. Coordinate and schedule the processing of all newly hired employees; conduct new hire orientation. Responsible for maintenance of confidential personnel files. Perform benefits administration to include claim resolutions, change reporting, approving invoices for payment, and communicating benefit information to employees. Process employees unpaid leave requests and COBRA administration. Coordinate safety meetings and other risk management duties as assigned. Participate in special employee/personnel projects. Maintain records on performance evaluations and merit increases. Maintain Human Resources Information System records and compiles reports from database. Maintain compliance with federal and state regulations concerning employment. Promote and maintain safety in the workplace. May be asked to represent the Authority at special events and attend meetings outside regular work hours and location as required. Perform related duties as assigned.

Organizational Development - Designs and develops Human Resources training programs for management and employees. Develops and maintains instructional programs; develops learning activities, audio-visual materials, instructor guides, and lesson plans. Reviews evaluations of training courses, objectives, and accomplishments. Makes assessments of effectiveness of training in terms of employee accomplishments and performance. Trains employees on Human Resources issues and practices. Consults with management on performance, organizational, and leadership matters. Conducts needs assessments to determine measures required to enhance employee job performance and overall company performance.

Risk Management - Oversees and administers the Authority's worker's compensation. Oversees administration of worker's compensation insurance program.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Minimum Qualifications

Three (3) years of increasingly responsible administrative, financial or statistical record keeping work experience, including six months experience in personnel, and/or safety and payroll activities, which would provide the required knowledge, skills and abilities. Bilingual English/Spanish is desirable.

SUPERVISORY RESPONSIBILITIES

This position has no direct supervisory responsibilities.

Desirable Experience and Knowledge Base

- General purposes, methods, practices, and procedures of accounting, financial, and statistical record keeping systems.
- Principles and practices of public personnel administration.
- Principles, methods and procedures utilized in recruitment, selection, examination, validations, equal opportunity, training, labor relations, and salary administration.
- Applicable federal and state laws and regulations.
- Payroll development and reporting requirements.
- Sound customer service practices and procedures.
- Office methods, practices, and procedures.
- Correct English usage, spelling, grammar, and punctuation.
- Mathematics.

Ability to:

- Interpret personnel rules, laws and policies.
- Communicate effectively, verbally and in writing.
- Collect, compile and analyze information data.
- Make mathematical calculations quickly and accurately.
- Use a computer and appropriate software to develop and maintain personnel database information.
- Establish and maintain effective working relationships.

CERTIFICATES, LICENSES, REGISTRATIONS

- A valid California driver's license is required.

COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

Cost Consciousness

Does not waste resources. Looks for methods to improve processes that have a positive impact on the bottom line.

Customer Focus/Interpersonal Skills

Seeks to understand the (complex) dynamics of the customer's business. Builds effective customer rapport/relationships and treats them as business partners. Makes customers feel appreciated for their business. Actively seeks and listens to customers' needs, suggestions and feedback. Takes a genuine interest in customers and demonstrates urgency, energy and enthusiasm in satisfying their needs. Is friendly, warm and sincere, and easily approachable. Is tactful, compassionate and sensitive, and treats others with respect and dignity. Is patient and understanding, listens empathetically to others and respects their opinions. Makes others feel appreciated, valued and included, and is considerate of their needs and feelings. Is sensitive to cultural diversity, race, gender, and other individual differences.

Flexibility/Adaptability/Initiative/Proactivity

Is open to new ways of working, ideas and processes. Adapts quickly and effectively to new environments, people, and responsibilities. Readily adapts to stressful situations and factors outside of his/her control. Actively attempts to influence events and instigates action without having to be urged on. Adapts and improves working methods in order to achieve goals. Anticipates and responds to future needs and opportunities and seizes opportunities when they arise. Anticipates problems and pro-actively develops contingency plans accordingly. Keeps current on emerging job-relevant trends and issues.

Functional Expertise

Has the functional competence (skills & knowledge) to be effective in his/her job. Keeps specialist competence up to date with ongoing learning/studying. Actively seeks assignments and other on-the-job opportunities to improve self. Shares competence willingly with others.

Teamwork

Is committed to the team and its goals. Does fair share and is an effective contributor. Fills in for or assists fellow team members when necessary. Develops and maintains productive working relationships within the team. Willingly shares knowledge, skills and job-relevant information. Actively participates in team meetings without monopolizing it or reducing the importance of other team members. Encourages and considers others' ideas, opinions and suggestions. Actively involves self in team activities, and contributes positively towards team spirit and morale. Works effectively in cross-functional project teams (when required).

OTHER QUALIFICATIONS

Physical Demands - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and or hear. The employee is frequently required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment - The work environment a typical office setting, however field visits may be required on a periodic basis, which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels, and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job.

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

Employee

Date



RESOURCE RECOVERY TEAM PROGRAM DELEGATION

Effective 08/28/2017

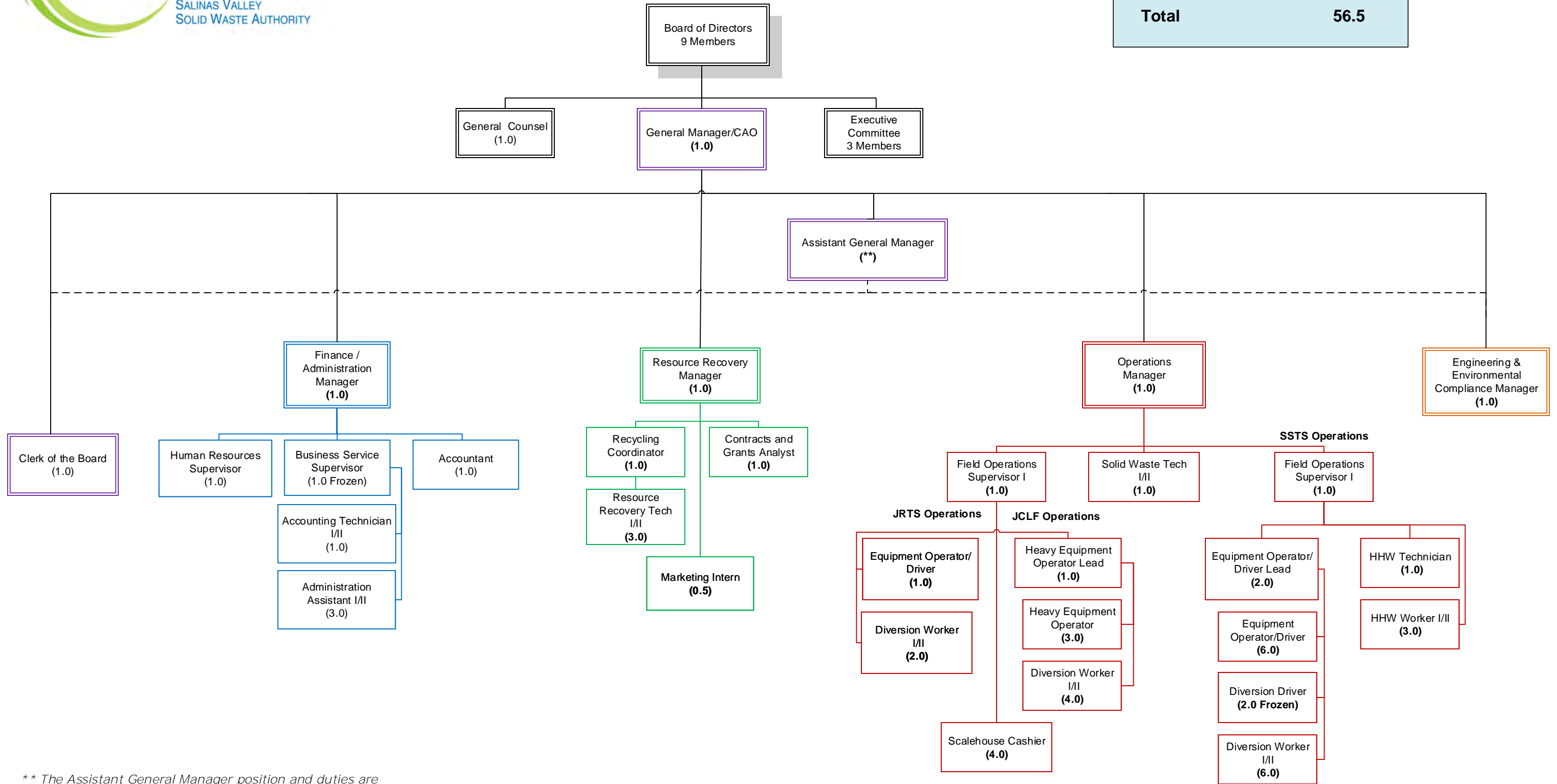
AB 939 PROGRAMS	RR TECH I/II Estela	RR TECH I/II Guille	RR TECH I/II NEW	RECYCLING CORD. Jenny	CONTRACTS/ GRANTS Elia
Regional Agency Electronic Annual Report (EAR) Submittal				X	
Annual Site Visits with CalRecycle				X	
City Government Programs- EPP				X	
Special Events		X (SECONDARY)	X (PRIMARY)		
C&D Programs			X (PRIMARY)	X (SECONDARY)	
SARP (City of Salinas)		X (SECONDARY)	X (PRIMARY)	X (SECONDARY)	
Monthly Coordination Mtg (Salinas, Republic, CalRecycle)				X (PRIMARY)	X (SECONDARY)
Recyclable Materials Bids (metal, plastic, cardboard, etc.)				X	
Mattresses Recycling Program (MRC)				X	
Carpet Recycling Program (CARE)				X	
Electronic Waste Recycling Program				X	
AB 341 PROGRAMS	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
Commercial WA		X (PRIMARY)	X (SECONDARY)		
Commercial Recycling Outreach and Education (presentations, trainings, etc.)					
		X (PRIMARY)	X (SECONDARY)		
Commercial Recycling Implementation		X (PRIMARY)	X (SECONDARY)		
Tracking AB 341 progress		X (PRIMARY)	X (SECONDARY)	X (SECONDARY)	
AB 1826 PROGRAMS	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
Commercial WM		X (SECONDARY)	X (PRIMARY)		
Commercial Organics Recycling Outreach and Education (presentations, trainings, etc.)		X (SECONDARY)	X (PRIMARY)		
Commercial Organics Recycling Implementation		X (SECONDARY)	X (PRIMARY)		
Tracking AB 1826 progress		X (SECONDARY)	X (PRIMARY)	X (SECONDARY)	
SCHOOL PROGRAMS	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
School WA	X				
School Recycling Outreach and Education (presentations, trainings, etc.)	X				
School Recycling Implementation	X				
Tracking School Program Progress	X (PRIMARY)			X (SECONDARY)	
Wally-Waste-Not Awards	X (PRIMARY)	X (SECONDARY)	X (SECONDARY)	X (SECONDARY)	
Rock Steady Juggling Contract	X (PRIMARY)			X (SECONDARY)	
OUTREACH & EDUCATION	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
CCRM (Treasurer)	X (SECONDARY)			X (PRIMARY)	
El Sol Jardin (Garden)	X (PRIMARY)	X		X	
Composting Workshops	X (PRIMARY)	X (SECONDARY)	X (SECONDARY)	X (SECONDARY)	
Community Events/Boothing	X	X	X	X	
Brochures (Recycling, Composting, HHW)	X	X			
Battery Drop-off List		X			
Labels (Recycling, Composting, Food Scraps)	X		X		
Promotional Items		X	X		
ADMIN/BRANDING	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
Marketing Committee- Chair				X	
Maintain -Update Website, Social Media, etc.	X (SECONDARY)			X (PRIMARY)	
Monthly Recycling Articles				X	
AdManor Contracts				X	
FRANCHISE/CONTRACTS/REPORTING	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
City of Salinas/Republic					X
King City/WM					X
Gon, Sol, Gre/Tri-Cities					X
QDR-BOE					X
Qrtly Tonnage Reports					X
GRANTS	RR TECH I/II	RR TECH I/II	RR TECH I/II NEW	RECYCLING CORD.	CONTRACTS/ GRANTS
Tire Amnesty Grant				X (SECONDARY)	X (PRIMARY)
CCPP Fundings				X (SECONDARY)	X (PRIMARY)
HHW Grant				X (SECONDARY)	X (PRIMARY)
TDA Grant					X
MBRAD or CalRecycle Organics Grants (?)					X



Organizational Chart

Effective Date: August 28, 2017

Finance/Administration	09
Resource Recovery	06.5
Operations	37
Engineering	01
Frozen	03
<hr/>	
Total	56.5



** The Assistant General Manager position and duties are assigned to a Division Manager by the GM. Currently this assignment is being held by the Operations Manager.



**2017-18
PROPOSED
ORGANIZATIONAL
CHANGES**

Organizational Changes

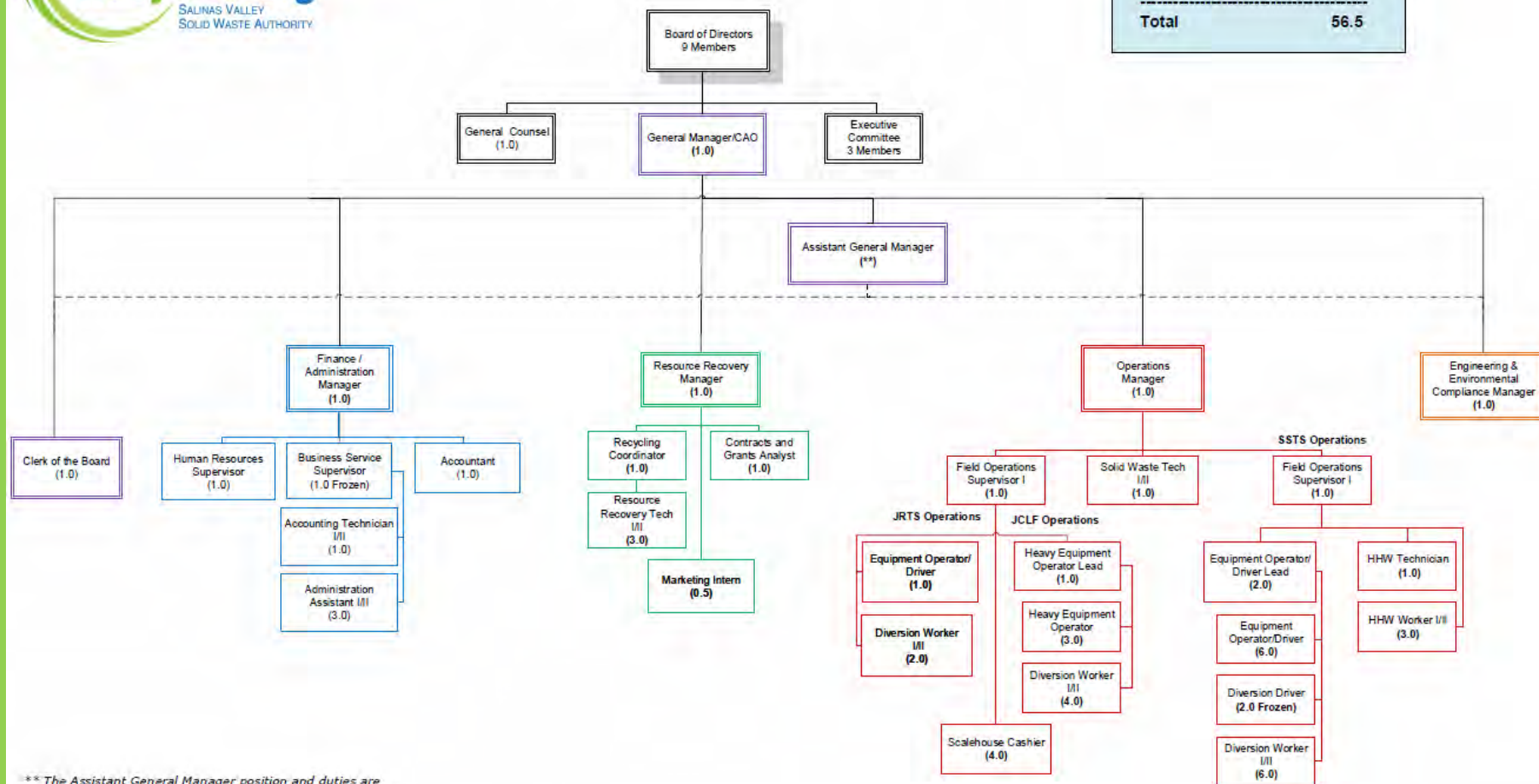
<u>Actions</u>	<u>Cost/(Savings)</u>
Eliminate HR Manager	\$(197,760)
Eliminate HR Generalist	\$(123,552)
Add HR Supervisor (Step 2)	\$136,051
Increase Outside Labor Law Contract Assistance	\$17,000
Add Resource Recovery Technician I/II (Step 3)	\$112,264
<hr/>	
<i>FY 2017-18 Estimated Savings:</i>	<i>(\$55,997)</i>



Organizational Chart

Effective Date: August 28, 2017

Finance/Administration	09
Resource Recovery	06.5
Operations	37
Engineering	01
Frozen	03
Total	56.5



** The Assistant General Manager position and duties are assigned to a Division Manager by the GM. Currently this assignment is being held by the Operations Manager.

QUESTIONS





Report to the Board of Directors

ITEM NO. 13

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: August 17, 2017

From: Patrick Mathews, General Manager/CAO

Title: Discussion on the Scheduling and Facilitation of the Board's Future Strategic Planning Retreats

RECOMMENDATION

Provide direction to staff on the future scheduling and facilitation of the Board's Strategic planning retreats.

STRATEGIC PLAN RELATIONSHIP

This item does not specifically address SVRs approved Strategic Planning Goals and Objectives, but does involve discussion around the process and scheduling of the Board's future Strategic Planning retreats.

FISCAL IMPACT

This item has minimal fiscal impact to SVR. Funding for the facilitation, supplies and food for two Strategic Planning retreats per year are **included in each year's budget**. If the Board was to limit facilitation services to only one meeting per year, as one option listed below suggests, SVR would save approximately \$4,500-\$5,000 per fiscal year.

DISCUSSION & ANALYSIS

During the July 24, 2017, Strategic Planning retreat, the Board requested that the Executive Committee discuss the issue of retreat scheduling and facilitation and return the item to the full Board for further discussion and consideration. The Executive Committee, at their August 3, 2017 meeting, discussed the issues and recommended forwarding their respective positions and ideas to the Board for further discussion and consideration.

The Executive Committee requested staff forward their respective or group positions on these issues:

1. Saturday retreats – The Executive Committee members were not in favor of scheduling retreats on Saturdays and were supportive of maintaining the current scheduling structure.
2. Facilitation - No concerns were raised over the continued use of Marilyn Snider of Snider & Associates and all three members expressed appreciation for the very structured and efficient way Ms. Snider has conducted our retreats.
3. Process and Scheduling - President Salinas and Vice-President Cullen both recommended no changes in the current process or scheduling and support leaving the process as-is with Ms. Snider as facilitator. Alternate Vice-President De La Rosa recommended we use Ms. Snider to facilitate only one full Strategic Planning meeting per year and have staff present a mid-year update with proposed 6-month objectives for the second half of the year. The staff update and proposed objectives would be done in conjunction with an existing Board meeting, time permitting, or a designated Special Meeting.

BACKGROUND

During and after the July 24, 2017 Board Strategic Planning retreat, concerns were raised with the General Manager and Board President regarding both the timing and facilitation of the Strategic Planning retreats. The Board and Executive Committee requested further discussion of alternative times for the Strategic Planning retreats, specifically holding retreats on Saturdays instead of weekdays, and to discuss whether changes to our current facilitator, Marilyn Snider, were warranted.

Marilyn Snider informed the Board at its July 2017 retreat that she does not conduct retreat facilitation on Saturdays. She also recommends morning meetings over afternoons or evenings due to her experience with later daytime/evening meetings having lower levels of attention and enthusiasm when people are more likely to be tired and less engaged after partial workdays. She previously recommended and the Board adopted the current structure of meetings every 6-months to keep the Board fully engaged with staff and each other in the ongoing agency strategic planning process.

SVR Agenda Item

	Sep	Oct	Nov	I-Dec	Jan	29-Jan
A					Election of Officers	
1	Minutes	Minutes	Minutes	Minutes	Minutes	RETREAT STRATEGIC PLAN 6-MONTH OBJECTIVES
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	
3	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	
4	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	QTE December Cash & Investments	
5	LTFN EIR Qtrly Update (sp)	QTE September Cash & Investments	3rd Qtr Tonnage & Diversion Report	Annual County Used Oil Report	QTE Dec. Facilities Customer Survey	
6	New FY Grants & CIP Budget (EC)	QTE September Facilities Customer Survey	Fund Balance Reserves (EC)	Reserves Allocation (EC)	LTFN EIR Qtrly Update (sp)	
7	The Compost Story	Annual County Used Oil Report	Expand Emergency Preparedness Plan - All Staff (sp)	Audit Report (EC)	Election of Officers	
8	2016-2017 SVR Annual Report	COI Code updates	Audit Report Previous FY (EC)	Self-Funding Programs (EC) (sp)	Board member Public Outreach Participation (sp)	
9	Board Policy Updates (EC)	BD/EC Meetings Schedule	New Officers Nominating Committee	<i>GM Evaluation</i>	Mid-Year Budget Adjustments (EC)	
10	Public Outreach Discussion (sp)	CAG Annual Report	Foodwaste Recovery Program Plan (sp)		4th Qtr Facilities Customer Survey	
11	<i>Management and Non Management MOUs</i>	Annual Franchise Haulers Performance Rpt	Grants/Loans Programs LT & Permanent Facility (sp)		Annual Employee Survey Results	
12		Second Phase Public Engagement Plan (sp)	Updated Succession Plan (EC) (sp)		Strategic Plan Update	
13			<i>GM Evaluation</i>		Market Research Study Results (sp)	
14					FY 16-17 Budget Direction (EC)	
15					C&D Recycling Program (EC) (sp)	
16						
17						

Consent
Presentation
Consideration
<i>Closed Session</i>

[Other] (Public Hearing, Recognition, Informational, etc.)
(EC) Executive Committee
(sp) Strategic Plan Item