



AGENDA Regular Meeting

BOARD OF DIRECTORS

August 18, 2016, 6:00 p.m.

Gonzales City Council Chambers
117 Fourth Street, Gonzales, California

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Board Directors

County: Fernando L. Armenta
County: Simon Salinas, Vice President
Salinas: Gloria De La Rosa
Salinas: Jyl Lutes, President
Salinas: Tony R. Barrera
Gonzales: Elizabeth Silva
Soledad: Richard J. Perez, Alternate Vice President
Greenfield: Avelina T. Torres
King City: Robert S. Cullen

Alternate Directors

County: John M. Phillips
Salinas: Joseph D. Gunter
Gonzales: Scott Funk
Soledad: Christopher K. Bourke
Greenfield: Raul C. Rodriguez
King City: Darlene Acosta

TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

GENERAL MANAGER/CAO COMMENTS

A. Announcement of Employee Appointments

DEPARTMENT MANAGER COMMENTS

BOARD DIRECTOR COMMENTS

PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

CONSENT AGENDA:

All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.

- 1-A. [Minutes of June 16, 2016, Regular Meeting](#)
- 1-B. [Minutes of July 13, 2016, Special Meeting](#)
2. [May 2016 Claims and Financial Reports](#)
3. [June 2016 Claims and Financial Reports](#)
4. [June-July 2016 Member and Interagency Activities Report and Upcoming Events](#)
5. [A Resolution Approving the 2016-19 Strategic Plan Goals and July-January 2017 Six-Month Objectives](#)
6. [Monterey Bay Community Power Project Update](#)
7. [June 2016 Quarterly Tonnage and Diversion Report](#)
8. [Report of Award of a Professional Service Agreement to CH2M Hill Engineers, Inc. for an Economic Benefits Analysis Study for all selected Project Scenarios of the Long Term Facility Needs Study in an Amount of \\$30,000.00](#)

PRESENTATION

9. [WALLY WASTE-NOT AWARDS](#)

- A. Receive Report from Mandy Brooks, Recycling Coordinator
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – None; Informational Only

10. [ANNUAL TONNAGE AND DIVERSION REPORT](#)

- A. Receive Report from Cesar Zuñiga, Operations Manager and Ray Hendricks, Finance Manager
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – None; Informational Only

CONSIDERATION

11. [CITIZENS ADVISORY GROUP MEMBERSHIP](#)

- A. Receive Report from Patrick Mathews, General Manager/CAO
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – Provide Direction

FUTURE AGENDA ITEMS

12. [AGENDA ITEMS – VIEW AHEAD SCHEDULE](#)

ADJOURNMENT

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This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, Friday August 12, 2016. The Salinas Valley Solid Waste Authority Board will next meet in regular session on, Thursday September 15, 2016. Staff reports for the Authority Board meetings are available for review at: ► Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000 ► Web Site: www.salinasvalleyrecycles.org ► Public Library Branches in Gonzales, Prunedale and Soledad ► City Halls of Salinas, Gonzales, Greenfield, King City & Soledad. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*

MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
JUNE 16, 2016

CALL TO ORDER

Vice President Salinas called the meeting to order at 6:00 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Fernando Armenta
County of Monterey	Simon Salinas, <i>Vice President</i>
City of Salinas	Gloria De La Rosa
City of Salinas	Tony Barrera
City of Salinas	Joseph Gunter, <i>alternate</i>
City of Gonzales	Elizabeth Silva
City of Soledad	Richard Perez, <i>Alt. Vice President</i>
City of Greenfield	Avelina Torres
City of King	Robert Cullen

The following Board Directors were absent:

City of Salinas Jyl Lutes, *President*

Staff Members Present:

R. Patrick Mathews, General Manager/CAO	Dave Meza, Authority Engineer, <i>left at 6:06 pm</i>
Susan Warner, Asst. GM/Diversion Manager	Elia Zavala, Clerk of the Board
Ray Hendricks, Finance Manager	Thomas Bruen, General Counsel

MEETING ANNOUNCEMENTS

Vice President Salinas announced the availability of translation services. No member from the public requested the service.

DEPARTMENT MANAGER COMMENTS

Finance Manager Hendricks announced that the Authority has once again received an award for its Comprehensive Annual Financial Report. Authority Engineer Meza announced his retirement effective June 30, 2016, and expressed appreciation for the Authority team.

GENERAL MANAGER COMMENTS

General Manager/CAO Mathews commented on an article provided pertaining to the benefits of clean fiber recovery. He also presented a proclamation commending Authority Engineer Meza for his service with the Authority.

BOARD DIRECTORS COMMENTS

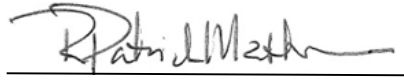
(6:05) The Board acknowledged Authority Engineer's service.

PUBLIC COMMENT

(6:05) None

CONSENT AGENDA (6:06)

1. Minutes of May 19, 2016, Meeting
2. April 2016 Claims and Financial Reports

ITEM NO. 1-A
Agenda Item

General Manager/CAO
 T. Bruen by ez
General Counsel Approval

3. May 2016 Member and Interagency Activities Report and Upcoming Events
4. Monterey Bay Community Power Project Update
5. Resolution No. 2016-22 Establishing the Investment Policy
6. Resolution No. 2016-23 Approving a Professional Services Agreement with CH2M HILL Engineers, Inc. for a Long-range Financial Model and Supplemental Appropriations in the Amount of \$65,000
7. Resolution No. 2016-24 Awarding the Purchase of a Used 2006 Water Truck to Prime Time Equipment for an Amount of \$61,987.91
8. Update on Developing a Wind Turbine Project at Johnson Canyon Landfill
9. Update on Landfill Gas Power and Solar Project Developments at the Crazy Horse and Johnson Canyon Landfills
10. Report on Cost Benefit Analysis for Processing Construction and Demolition Materials by Salinas Valley Recycles or Monterey Regional Waste Management District
11. Update on Uses for Excess Land Use
12. Resolution No. 2016-25 Approving a Two-Year Collection Service Agreement with PaintCare, Inc. for Hauling and Recycling of Latex and Oil-Based Paint and Paint-Related Products with One Optional One-year Extension

Public Comment: None

Board Comments: None

Motion: Alternate Vice President Perez made a motion to approve the consent agenda. Director Silva seconded the motion.

Votes: Motion carried 9, 0

Ayes: Armenta, Barrera, Cullen, De La Rosa, Gunter (alt), Perez, Salinas, Silva, Torres

Noes: None

Abstain: None

Absent: Lutes

PRESENTATION

13. STRATEGIC PLAN 2013-16 GOALS & OBJECTIVES REPORT

(6:06) General Manager/CAO Mathews provided an update status of the last six-month objectives, noting that most of the objectives were completed. The Board also received a summary of the tasks completed over the current three-year strategic period that concludes this June 2016.

Public Comment: None

Board Comments: **The Board inquired about staff's contact with County Board of Supervisor Phillips and City Councilwoman Craig to discuss future Authority plans. Staff indicated that an invitation will be sent as soon as the retreat agenda is finalized.**

14. SURVEY RESULTS FOR SUN STREET FACILITY ALTERNATIVES

(6:17) General Manager/CAO Mathews presented the quarterly survey results, which reflected 100% customer satisfaction and included a new question pertaining to facility alternatives should the Sun Street facility close. The majority of the customers did not want the facility to close, however the other options mentioned were to use the facilities at Madison Lane, Marina, and Johnson Canyon. Some did not know where they would go. Mr. Mathews also commented on a partnership opportunity with Goodwill which could provide an additional recycling service to the customers at the Sun Street facility.

Public Comment: None

Board Comments: The Board made brief comments and discussed self-haul customer options.

15. LONG TERM FACILITY NEEDS STUDY PUBLIC OUTREACH PLAN

(6:27) Assistant General Manager/Diversion Manager Warner presented the Public Outreach Plan and stated that staff is working with the consultant to finalize the sites layouts and project description. The Public Outreach Plan was presented to the Citizens Advisory Group for their input.

Public Comment: None

Board Comments: The Board expressed support for the outreach plan and encouraged public participation.

CONSIDERATION

16. COLLABORATIVE DISCUSSIONS WITH MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT UPDATE

(6:31) General Manager/CAO Mathews provided an update indicating that the Authority is currently waiting for a response with information from the District that this is essential to the completion of the Long Term Facility Needs environmental impact report and financial review. The District has requested a **confirmation of the Authority's intent to discuss further**. A draft confirmation letter to this effect was included in the staff report. The District has indicated that there is interest in meeting and discussing collaborative partnerships, but that it is not interested in a merger or consolidation of the two agencies.

Public Comment: None

Board Comments: The Board commented on service rates and residential awareness of traffic impacts.

Motion: Alternate Vice President Perez made a motion to accept staff recommendation and proceed with the collaborative discussions with the District.

Votes: Motion carried, 9-0

Ayes: Armenta, Barrera, Cullen, De La Rosa, Gunter (alt), Perez, Salinas, Silva, Torres

Noes: None

Abstain: None

Absent: Lutes

FUTURE AGENDA ITEMS

17. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(6:48) The Board reviewed the future agenda items.

ADJOURN

(6:48) Vice President Salinas adjourned the meeting.

APPROVED: _____
Simon Salinas, Vice President

Attest: _____
Elia Zavala, Clerk of the Board

MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
SPECIAL BOARD MEETING
JULY 13, 2016

CALL TO ORDER

President Lutes called the meeting to order at 8:30 a.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas, Vice President
County of Monterey	Fernando Armenta
City of Salinas	Jyl Lutes, President
City of Salinas	Gloria De La Rosa
City of Soledad	Richard Perez, Alternate Vice President
City of Greenfield	Avelina Torres
City of King	Robert Cullen

The following Board Directors were absent:

City of Salinas	Tony Barrera
City of Gonzales	Elizabeth Silva

Staff Members Present:

Patrick Mathews, General Manager/CAO
Susan Warner, Assist. GM/Diversion Manager
Ray Hendricks, Finance Manager

Brian Kennedy, Engineering & Environmental
Compliance Manager
Rose Gill, HR/Organizational Dev. Manager
Elia Zavala, Clerk of the Board

MEETING ANNOUNCEMENTS

Translation services were announced. No member from the public requested the service.

CONSENT ITEM

1. JUNE 2016 QUARTERLY CASH AND INVESTMENTS REPORT

(8:35) Finance Manager Hendricks provided a report and noted that staff will be looking at other investment options as the low rate Certificates of Deposit expire soon.

Motion: By consensus, the Board unanimously accepted the report.

STRATEGIC PLANNING

2. WORKGROUP OF SALINAS VALLEY RECYCLES (SVR) BOARD OF DIRECTORS AND SVR MANAGEMENT STAFF TO REVIEW THE MISSION STATEMENT, VISION STATEMENT, CORE VALUES, AND THE 2013-2016 THREE-YEAR GOALS, AND DEVELOP THE 2016-2019 THREE-YEAR GOALS AND IDENTIFY NEW SIX-MONTH OBJECTIVES FOR EACH GOAL

(8:36) Facilitator Marilyn Snider, of Snider and Associates, lead the strategic planning workshop.

A. Welcome, Purpose of the Workshop and Public Comment

President Lutes welcomed attendees to the Strategic Planning Retreat.

Public Comment: None

B. Opening Remarks and Introduction of the Facilitator and Recorder

General Manager/CAO Mathews gave a brief overview and commended all SVR staff for their engagement during this new goal setting period and their input in the development of the proposed objectives.

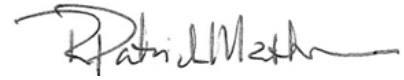
C. Role of Facilitator, Recorder, Group, and Public; Strategic Planning Elements; Agenda
Facilitator Snider outlined the attendees' roles and the retreat agenda elements.

D. Board of Directors and SVR Management Staff Strategic Planning Group Discussion

- Introductions of the Group; Teambuilding

ITEM NO. 1-B

Agenda Item



General Manager/CAO

N/A

General Counsel Approval

- Salinas Valley Recycles (SVR):
 - Mission/Purpose Statement
 - Vision Statement
 - Core Values/Guiding Principles
 - Three-Year Goals (2013-2016)After brief introductions, the group reviewed and reaffirmed the Mission Statement, Vision Statement, and the Core Values, and reviewed the 2013-16 Strategic Goals.
 - SVR Strengths/Accomplishments in the Past Three Years
The group listed strengths and accomplishments from the past three years (see Attachment A).
 - Current Internal Weaknesses/Challenges
The group listed internal weaknesses and challenges (see Attachment A).
 - External Factors/Trends that Will/Might Have an Impact on SVR in the Next Three Years – Positively/Negatively
The group developed a list (see Attachment A).
 - New 2016-2019 Three-Year Strategic Goals
The group reviewed the goals proposed by SVR management staff and made minor revisions.
 - Workgroup Break-out with Board of Directors and SVR Management Staff to Identify the Six-Month Strategic Objectives for Each of the Three-Year Goals
The group broke out into sub-groups to develop six-month objectives for each of goals. The objectives proposed by all SVR staff were considered and supported with some additions and revisions.
- E. Next Steps/Follow-Up Process for Monitoring Progress on Goals and Objectives
A list of scheduled actions was developed (see Attachment A), including the scheduling of the next Strategic Planning Retreat on Wednesday January 25, 2017.
- F. Summary of the Retreat
Facilitator Marilyn Snider, of Snider and Associates, provided a summary of the retreat.
- G. Closing Remarks
The Board of Directors and SVR management staff provided closing remarks, including **Director Armenta's announcement of leaving office and Assistant General Manager/Diversion Manager Warner's announcement of retirement.** The Board commended staff for their involvement and contributions in this process.

ADJOURN

(1:25) President Lutes adjourned the meeting.

Attest: _____ Elia Zavala, Clerk of the Board	APPROVED: _____ Jyl Lutes, President
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SALINAS VALLEY SOLID WASTE AUTHORITY (dba SALINAS VALLEY RECYCLES)

STRATEGIC PLANNING RETREAT

July 13, 2016 * 1441 Schilling Place, Salinas

Marilyn Snider, Facilitator—Snider and Associates (510) 531-2904
Gail Tsuboi, Graphic Recorder — Tsuboi Design (925) 376-9151

MISSION STATEMENT

To manage Salinas Valley solid waste as a resource, promoting sustainable, environmentally sound and cost effective practices through an integrated system of waste reduction, reuse, recycling, innovative technology, customer service and education.

VISION STATEMENT

- To reduce the amount of waste by promoting individual and corporate responsibility.
- To recover waste for its highest and best use while balancing rates and services.
- To transform our business from burying waste to utilizing waste as a resource.
- To eliminate the need for landfills.

CORE VALUES

not in priority order

- *Innovation*
- *Integrity*
- *Public Education*
- *Efficiency*
- *Fiscal Prudence*
- *Resourcefulness*
- *Customer Service*
- *Community Partnerships*

THREE-YEAR GOALS

2016 - 2019 * not in priority order

- ▶ Select and implement facilities (e.g., Salinas Area Materials Recovery Center) and programs that lead to achievement of at least 75% waste diversion
- ▶ Reduce landfill disposal fee dependence through self-funded programs and new revenue sources
- ▶ Promote the value of SVR services and programs to the community
- ▶ Maintain a high performance and flexible workforce

NEXT STEPS / FOLLOW-UP PROCESS

WHEN	WHO	WHAT
July 14, 2016	General Manager	Distribute the Strategic Planning Retreat record to meeting attendees and invitees, as well as the City Managers and County Administrator.
Within 48 hours of receipt	All	Read the retreat record.
July 14, 2016	Elia	Place the “Strengths & Accomplishments” on the website.
By July 20, 2016	General Manager (lead) and Management Team	Share the draft updated Strategic Plan with employees.
By July 31, 2016	Board Members	Share the updated Strategic Plan with their public agencies.
At the August 18, 2016 Board meeting	Board of Directors	Formally adopt the Strategic Plan.
Monthly	Board & General Manager	Monitor progress on the goals and objectives and revise objectives (add, amend and/or delete), as needed.
Monthly	Rose	Prepare and distribute the written updated Strategic Plan Objectives Monitoring Matrix to the Board and employees.
January 25, 2017 (Wednesday) 8:00/8:30 am - 1:30 pm	Board & Management Team	Strategic Planning Retreat to: - more thoroughly assess progress on the Goals and Objectives. - develop strategic Objectives for next six months.

S.W.O.T. ANALYSIS

Strengths – Weaknesses - Opportunities - Threats

STRENGTHS AND ACCOMPLISHMENTS OF THE SVSWA IN THE PAST THREE YEARS, INCLUDING PROGRESS ON THE GOALS AND OBJECTIVES FROM THE 2-29-16 STRATEGIC PLANNING RETREAT

Brainstormed Perceptions:

- We've stopped importing waste
- Served 968 households at the Gonzales Clothing Closet
- Improved operational efficiencies at facilities
- We're still focused on alternative ways of recovering and disposing waste
- Took over operations at Johnson Canyon Landfill
- We've done 78 outreach events this year to date
- Sun Street Transfer has become extremely popular with community and receiving more visits than ever
- We've gotten feedback – 100% customer satisfaction – from our surveys at the transfer station
- We began funding strategic reserves
- We've established a low-risk framework for a public-private partnership with Global Organics Recovery (for advanced waste recovery services)
- Obtained land for a future materials recovery center/transfer station
- We began the EIR preparation process for future facility needs
- Presented a Public Outreach Plan for each location to be studied in LTFN (long-term facility needs)
- Implemented recycling programs in 14 schools
- Received a CAFR (Comprehensive Annual Financial Report) Award from GFOA (Government Financial Officers Assn.)
- Presented another nicely done Annual Report
- Board considered cooperative ventures with MRWMD
- Good involvement and input from the Citizens Advisory Group
- Started setting aside funds for future equipment needs in order to avoid borrowing
- Started food waste composting at 6 schools
- Conducted 4 community tours of landfills or transfer stations
- Increased public awareness through advertising
- We analyzed the City Managers' Waste Study
- Transparency
- Approved and began implementing take-over of operations at Jolon Road Transfer Station
- We helped jurisdictions with implementation of construction and demolition of ordinances
- We have maintained a balanced budget
- We're maintaining a good safety program
- We have amazing and compassionate employees
- We gave 70 recycling presentations in the past year
- We conducted 74 waste assessments in the past year
- We have had at least one creek clean-up per year
- Completed the conceptual site plans for 4 future facilities
- Restructured our financial liabilities
- Educating the public on the new transfer station
- Conducted 22 multiple-family waste assessments
- Built a home composting training garden
- We have a highly engaged board
- Secured almost \$500,000 in grant funding in the past three years
- Actively participated in the study process for the Monterey Bay Community Power project
- Completed two teambuilding activities with all staff
- Implemented a job shadowing program
- Completed the Cellulose-to-Methane Digester Project with USDA
- Implemented a landfill gas energy project at Johnson Canyon
- Awarded 20 Wally Waste-Not Awards to schools
- We've begun developing income from our closed landfills
- We went through the closure process at Crazy Horse Landfill using internal staff, saving nearly \$2.5 million
- Implemented a mentoring program

- We've had good food at our board meetings
- We're buying used or rebuilt equipment that has saved us a lot of money
- Highly competent, qualified staff, in both English and Spanish

CURRENT INTERNAL WEAKNESSES/CHALLENGES OF THE SVSWA

Brainstormed Perceptions:

- Challenge of meeting the high cost of legacy liabilities
- Uncertainty regarding transfer station (a temporary solution has evolved into permanence)
- Lack of permanent facilities
- Not enough staff for public outreach
- Concerns over going back to importing out-of-county waste
- Sun Street is too crowded
- Retiring staff and board members
- Opposition of groups to facility locations
- Rate increases (balancing services and investments while keeping rates reasonable)
- Lack of current vehicle permits at Sun Street
- We've not made up our mind on relocation
- Lack a progressive financial plan

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A POSITIVE IMPACT ON SVSWA IN THE NEXT THREE YEARS

Brainstormed Perceptions:

- Partnership with the county for renewable energy
- More extended producer responsibility legislation
- Public-private partnership with Global Organic Energy
- Grant opportunities for bioenergy and organics processing
- Working with MRWMD
- Autoclave demonstration project
- Increased tonnage production
- Increased transportation revenue
- Our per capita costs for delivery of service are low

EXTERNAL FACTORS/TRENDS THAT WILL/MIGHT HAVE A NEGATIVE IMPACT ON SVSWA IN THE NEXT THREE YEARS

Brainstormed Perceptions:

- Resistance from groups and individuals regarding the location of the new Material Recovery Center
- Unfunded mandates
- Change of Authority Board members
- Presidential election
- Fire
- Climate change
- Sea level rise
- Natural disasters
- Floods
- Hazardous waste spill
- Negative impacts of the Regional Waste Study recommendation
- Public opposition to the growth of MRWMD's landfill
- Public resistance to increased rates
- Recession
- Overreliance on unstable foreign recycling companies
- Increased state fees
- Increased costs of benefits, e.g., medical insurance, CalPERS
- Drought
- Lack of transportation funding
- Major earthquake
- Changes in staff, e.g., retirements

STRATEGIC PLAN ELEMENTS

Marilyn Snider, Snider and Associates; Strategic Planning Facilitator

“SWOT” ANALYSIS

Assess the organization's:

- Internal **S**trengths - Internal **W**eaknesses
- External **O**pportunities - External **T**hreats

MISSION/PURPOSE STATEMENT

States WHY the organization exists and WHOM it serves

VISION STATEMENT

A vivid, descriptive image of the future—what the organization will BECOME

CORE VALUES

What the organization values, recognizes and rewards—strongly held beliefs that are freely chosen, publicly affirmed, and acted upon with consistency and repetition

THREE YEAR GOALS

WHAT the organization needs to accomplish (consistent with the Mission and moving the organization towards its Vision) – usually limited to 4 or 5 key areas

THREE YEAR KEY PERFORMANCE MEASURES

WHAT success will look like when the goal is achieved

SIX MONTH STRATEGIC OBJECTIVES

HOW the Goals will be addressed: By when, who is accountable to do what for each of the Goals

FOLLOW-UP PROCESS

Regular, timely monitoring of progress on the goals and objectives; includes setting new objectives every six months

**SALINAS VALLEY SOLID WASTE MANAGEMENT AUTHORITY
(dba SALINAS VALLEY RECYCLES)**

STRATEGIC GOALS 2016-2019

SIX-MONTH OBJECTIVES

July 13, 2016 – January 15, 2017

2016-2019 THREE-YEAR GOAL

A: SELECT AND IMPLEMENT FACILITIES (e.g., SALINAS-AREA MATERIALS RECOVERY CENTER) AND PROGRAMS THAT LEAD TO ACHIEVEMENT OF AT LEAST 75% WASTE DIVERSION						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the October 2016 Board meeting	Operations Manager	Prepare a cost-benefit analysis for processing construction and demolition material by SVR or MRWMD and present to the Board.				
2. At the October 2016 and January 2017 Board meetings and quarterly thereafter	General Manager	Provide to the Board quarterly progress reports on the Long Term Facility Needs Environmental Impact Report and other due diligence activities.				
3. At the Nov. 2016 Board meeting	Operations Manager and Engineering & Environmental Compliance Manager	Develop a Household Hazardous Waste Collection Program for South County and present to the Board.				
4. At the December 2016 Board meeting	Resource Recovery Manager and Operations Manager	Explore a Prescription Drug Collection Program and provide options to the Board.				
5. At the January 2017 Board meeting	Resource Recovery Manager	Develop a Needs Assessment Report for Board review on alternative outlets for recyclable/reusable materials.				
6. At the January 2017 Board meeting	Resource Recovery Manager	Provide an update to the Board on food-to-energy and composting opportunities.				
7. FUTURE OBJECTIVE _____	General Manager	Engage the stakeholders and the public in the Long Term Facility Needs Public Outreach Plan for the Environmental Impact Report and report the results to the Board.				

2016-2019 THREE-YEAR GOAL

B: REDUCE LANDFILL DISPOSAL FEE DEPENDENCE THROUGH SELF-FUNDED PROGRAMS AND NEW REVENUE SOURCES						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the October 2016 Board meeting	General Manager	Provide a progress report on alternative energy project development at SVR sites.				
2. At the November 2016 Board meeting	Finance Manager	Present a report to the Board on how each of the SVR programs and services are currently funded and provide a recommendation on how each may be self-funded.				
3. At the January 2017 Board meeting	Engineering and Environmental Compliance Mgr.	Conduct a water supply study at SVR sites to help determine potential excess land uses and make a report, with recommendation(s), to the Board for direction.				

2016-2019 THREE-YEAR GOAL

C: PROMOTE THE VALUE OF SVR SERVICES AND PROGRAMS TO THE COMMUNITY						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the August 2016 Board meeting	General Manager and Board	Determine the Citizen Advisory Group terms, future appointments and responsibilities.				
2. September 1, 2016	Resource Recovery Manager, with input from the Marketing Committee	Publish a press release announcing SVR's new Three-Year Strategic Plan.				
3. September 2016 and December 2016, and quarterly thereafter	Resource Recovery Manager, with input from the Marketing Committee	Conduct quarterly live radio talks about SVR services and programs.				
4. October 1, 2016	Operations Manager	Update entrance signs at all sites to promote SVR services.				
5. At the Nov. 2016 Board meeting	Human Resources Manager	Explore and make a recommendation to the Board on the concept of recruiting a communications major intern for social media projects such as creating videos and developing social media promotions to increase followers.				
6. At the Nov. 2016 Board meeting	Resource Recovery Manager, with input from the Marketing Committee	Analyze and present to the Board the results of a social media survey on how to increase public engagement on transfer station and landfill service options.				
7. November 15, 2016	Resource Recovery Manager, with input from the Marketing Committee	Explore and make a recommendation(s) to the Management Team regarding additional advertising opportunities, e.g., billboards, transit advertisements.				
8. January 15, 2017	Resource Recovery Manager, with input from the Marketing Committee	Develop a new television or radio commercial promoting facilities' services.				
9. January 15, 2017	Each Board Member	Attend at least one community event to promote SVR services and programs.				
10. FUTURE OBJECTIVE _____	General Manager	Present to the Board a plan for the engagement and survey of the community and stakeholders regarding the future SVR facility options and EIR.				

2016-2019 THREE-YEAR GOAL

D: MAINTAIN A HIGH PERFORMANCE AND FLEXIBLE WORKFORCE						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. Beginning in August 2016 and quarterly thereafter	General Manager	Conduct quarterly staff meetings at each facility to share SVR information and obtain feedback from employees.				
2. November 1, 2016	Operations Manager	Develop an Employee Communication System (e.g., to use in an emergency) and recommend to the Management Team for approval.				
3. At the November 2016 Board meeting	Human Resources Manager	Research and recommend to the Board for direction whether or not to implement an Employment Longevity Package.				
4. November 15, 2016	Human Resources Manager	Update the Employee Safety Training resources and collaborate on sharing with other agencies where and when appropriate.				
5. November 15, 2016	Human Resources Manager	Develop and recommend to the Management Team for approval an Employee Recognition Program.				



Report to the Board of Directors

ITEM NO. 2

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: August 18, 2016
From: Ray Hendricks, Finance Manager
Title: May 2016 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the May 2016 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of May for a summary of the Authority's financial position as of May 31, 2016. Following are highlights of the Authority's financial activity for the month of May.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of May 2016, FY 2015-16 operating revenues exceeded expenditures by \$651,703. Year to Date operating revenues exceeded expenditures by \$3,486,262.

Revenues (Consolidated Statement of Revenues and Expenditures)

After eleven months of the fiscal year (91.67% of the fiscal year), revenues total \$16,424,521 or 98.6% of the total annual revenues forecast of \$16,657,600. May Tipping Fees totaled \$1,102,578 and for the year to date totaled \$11,038,549 or 99.8% of the forecasted total of \$11,055,800.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of May 31 (91.67% of the fiscal year), year-to-date operating expenditures total \$12,938,259. This is 81.8% of the operating budget of \$15,822,599.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of May 2016, grant and capital project expenditures totaled \$40,264. The Long Range Facility Needs EIR accounted for \$17,286 of the total and the JCLF Flare Station Improvements accounted for \$10,496 of the total.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of May 2016 is attached for review and acceptance. May disbursements total \$1,030,536.54 of which \$391,735.54 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of May 2016.

Vendor	Service	Amount
VISION RECYCLING INC	MARCH C&D GRINDING	13,892.00
	GREENWASTE CONTAMINATION	1,000.00
	JCLF MARCH GREENWASTE PROCESSING	78,492.10
	APRIL SSTS GREENWASTE PROCESSING	76,552.91

Cash Balances

The Authority's cash position increased \$419,374 during May to \$17,558,293. Most of the cash balance is restricted, committed, or assigned as shown below:

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	\$ 3,493,996.92
State & Federal Grants	21,275.11
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	73,665.10
Employee Unreimbursed Medical Claims	6,142.70

Committed by Board Policy:

Expansion Fund (South Valley Revenues)	8,068,783.15
Designated for Capital Projects Reserve	763,581.08
Designated for Operating Reserve	254,527.02
Designated for Environmental Impairment Reserve	254,527.02
Salinas Rate Stabilization Fund	27,060.55

Assigned by Budget

Assigned for Capital Projects	2,270,284.81
Assigned for OPEB	179,500.00

Available for Operations

2,144,949.22

Total

\$ 17,558,292.68

ATTACHMENTS

1. May 2016 Consolidated Statement of Revenues and Expenditures
2. May 2016 Consolidated Grant and CIP Expenditures Report
3. May 2016 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending May 31, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,055,800	1,102,578	11,038,549	99.8 %	17,251	0	17,251
Tipping Fees - Surcharge	1,560,600	140,404	1,413,784	90.6 %	146,816	0	146,816
Tipping Fees - Diverted Materials	1,189,400	127,502	1,434,729	120.6 %	(245,329)	0	(245,329)
AB939 Service Fee	2,166,100	180,508	1,985,588	91.7 %	180,512	0	180,512
Charges for Services	124,500	0	102,263	82.1 %	22,237	0	22,237
Sales of Materials	309,500	6,734	200,538	64.8 %	108,962	0	108,962
Gas Royalties	220,000	56,636	189,388	86.1 %	30,612	0	30,612
Investment Earnings	31,700	948	45,877	144.7 %	(14,177)	0	(14,177)
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	227	13,803	0.0 %	(13,803)	0	(13,803)
Total Revenue	16,657,600	1,615,536	16,424,521	98.6 %	233,079	0	233,079
<u>Expense Summary</u>							
Executive Administration	422,150	23,424	286,904	68.0 %	135,246	115	135,132
Administrative Support	485,250	32,479	386,332	79.6 %	98,918	7,356	91,563
Human Resources Administration	364,000	21,480	303,413	83.4 %	60,587	3,395	57,193
Clerk of the Board	178,300	10,355	142,622	80.0 %	35,678	1,943	33,735
Finance Administration	572,320	38,878	462,131	80.7 %	110,189	2,211	107,978
Operations Administration	376,600	27,932	266,467	70.8 %	110,133	10,137	99,995
Resource Recovery	747,650	57,410	633,345	84.7 %	114,305	7,594	106,711
Marketing	75,000	6,410	63,721	85.0 %	11,279	10,509	770
Public Education	188,500	27,289	142,273	75.5 %	46,227	16,114	30,114
Household Hazardous Waste	713,300	76,810	553,685	77.6 %	159,615	9,218	150,396
C & D Diversion	160,000	13,892	145,297	90.8 %	14,703	0	14,703
Organics Diversion	642,100	155,045	570,637	88.9 %	71,463	15,462	56,001
Diversion Services	23,250	2,520	21,185	91.1 %	2,065	900	1,164



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending May 31, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	416,950	27,460	347,576	83.4 %	69,374	1,355	68,019
JR Transfer Station	755,600	27,078	644,707	85.3 %	110,893	60,233	50,660
ML Transfer Station	166,500	1,847	108,694	65.3 %	57,806	1,401	56,405
SS Disposal Operations	890,780	58,338	742,844	83.4 %	147,936	25,374	122,561
SS Transfer Operations	1,075,400	65,973	921,127	85.7 %	154,273	10,750	143,523
SS Recycling Operations	328,500	19,374	239,721	73.0 %	88,779	3,736	85,043
JC Landfill Operations	2,329,950	114,954	1,704,794	73.2 %	625,156	62,272	562,884
JC Recycling Operations	257,450	38,260	195,654	76.0 %	61,796	20,226	41,570
Crazy Horse Postclosure Maintenance	660,200	42,238	372,898	56.5 %	287,302	38,576	248,726
Lewis Road Postclosure Maintenance	236,500	12,781	131,748	55.7 %	104,752	13,182	91,570
Johnson Canyon ECS	324,100	26,590	223,916	69.1 %	100,184	32,453	67,732
Jolon Road Postclosure Maintenance	190,350	8,191	136,233	71.6 %	54,117	5,906	48,212
Sun Street ECS	183,600	7,977	131,555	71.7 %	52,045	26,029	26,016
Debt Service - Interest	1,684,330	0	1,684,260	100.0 %	70	0	70
Debt Service - Principal	1,184,769	0	1,184,761	100.0 %	8	0	8
Closure Set-Aside	189,200	18,849	189,761	100.3 %	(561)	0	(561)
Total Expense	15,822,599	963,834	12,938,259	81.8 %	2,884,340	386,444	2,497,896
Revenue Over/(Under) Expenses	835,001	651,703	3,486,262	417.5 %	(2,651,261)	(386,444)	(2,264,816)



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending May 31, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 180 - Expansion Fund</u>							
180 9023 Salinas Area MRC	21,415	591	27,684	129.3 %	(6,269)	5,915	(12,184)
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
180 9804 Long Range Facility Needs EIR	543,488	17,286	29,908	5.5 %	513,580	525,807	(12,227)
180 9805 Harrison Road	80,000	0	78,750	98.4 %	1,250	0	1,250
Total Fund 180 - Expansion Fund	744,903	17,877	136,341	18.3 %	608,561	531,722	76,839
<u>Fund 211 - State Grants</u>							
211 2610 Tire Amnesty Grant	25,669	0	3,318	12.9 %	22,351	2,300	20,051
211 2620 Cal Recycle - CCP	96,433	0	37,041	38.4 %	59,392	849	58,543
211 9206 HHW HD25-15-0003	95,523	983	70,909	74.2 %	24,614	0	24,614
211 9208 Tire Amnesty 2015-16	52,535	3,300	17,350	33.0 %	35,185	14,500	20,685
211 9248 Cal Recycle - 2014-15 CCP	62,809	0	3,300	5.3 %	59,509	3,300	56,209
Total Fund 211 - State Grants	332,969	4,283	131,917	39.6 %	201,051	20,949	180,102
<u>Fund 216 - Reimbursement Fund</u>							
216 9802 Autoclave Demonstration Unit	143,101	93	1,637	1.1 %	141,464	0	141,464
216 9804 Long Range Facility Needs EIR	267,688	5,969	10,038	3.7 %	257,650	257,650	0
Total Fund 216 - Reimbursement Fund	410,789	6,061	11,675	2.8 %	399,114	257,650	141,464
<u>Fund 221 - USDA Grant</u>							
221 9003 USDA Autoclave Studies	6,370	0	6,370	100.0 %	0	0	0
Total Fund 221 - USDA Grant	6,370	0	6,370	100.0 %	0	0	0
<u>Fund 800 - Capital Improvement Projects Fund</u>							
800 9010 JC Roadway Improvements	1,854,726	0	789	0.0 %	1,853,937	0	1,853,937
800 9102 Segunda Vida (Second Life) Start Up	6,989	0	5,842	83.6 %	1,147	390	758
800 9103 Closed Landfill Revenue Study	32,222	0	453	1.4 %	31,769	0	31,769
800 9254 JC Leachate Handling Sys	73,000	61	2,469	3.4 %	70,531	0	70,531
800 9255 JC LFG System Improvement	0	0	0	0.0 %	0	0	0



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending May 31, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9316 CH Corrective Action Program	50,000	0	0	0.0 %	50,000	0	50,000
800 9501 JC LFG System Improvements	120	344	1,499	1,252.2 %	(1,379)	0	(1,379)
800 9502 JC Flare Station Improvements	508,730	10,496	188,942	37.1 %	319,789	180,080	139,709
800 9504 JC Module 456B Liner Improvements	10,181	1,142	9,150	89.9 %	1,031	0	1,031
800 9506 JC Litter Control Barrier	0	0	0	0.0 %	0	0	0
800 9526 JC Equipment Replacement	30,900	0	0	0.0 %	30,900	0	30,900
800 9701 SSTS Equipment Replacement	213,888	0	212,628	99.4 %	1,260	0	1,260
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Projects	2,792,819	12,043	421,772	15.1 %	2,371,046	180,469	2,190,577
Total CIP Expenditures	4,287,848	40,264	708,076	16.5 %	3,579,773	990,790	2,588,982

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16221	ADRIANNA VILLEGAS OFFICE SUPPLIES	5/5/2016	61.96	61.96
16222	ALEXANDRA BRISTOW RECYCLERAMA PERFORMANCES	5/5/2016	1,602.62	1,602.62
16223	AMERICAN SUPPLY CO. SSTS JANITORIAL SUPPLIES	5/5/2016	176.76	176.76
16224	AT&T MOBILITY FINANCE INTERNET	5/5/2016	41.50	41.50
16225	BECKS SHOE STORE, INC. SSTS EMPLOYEE UNIFORM	5/5/2016	21.83	21.83
16226	BRANDY ELLEN ACEVEDO RECYCLERAMA PERFORMANCES	5/5/2016	5,423.56	5,423.56
16227	COMCAST MONTHLY INTERNET SERVICE	5/5/2016	177.51	177.51
16228	DESIREE LIZZETTE VALADEZ RECYCLERAMA PERFORMANCES	5/5/2016	162.32	162.32
16229	FRANCHISE TAX BOARD STATE TAX WITHHOLDING ORDER	5/5/2016	125.00	125.00
16230	GAVILAN CRANE & RIGGIN, INC. JCLF FACILITY MAINTENANCE	5/5/2016	1,000.00	1,000.00
16231	GONZALES ACE HARDWARE JCLF EQUIPMENT MAINTENANCE	5/5/2016	5.82	5.82
16232	GRAINGER JCLF FACILITY MAINTENANCE	5/5/2016	27.68	27.68
16233	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF EQUIPMENT MAINTENANCE	5/5/2016	28.37	28.37
16234	GUARDIAN SAFETY AND SUPPLY, LLC JCLF & SSTS SAFETY SUPPLIES	5/5/2016	111.90	111.90
16235	HERTZ EQUIPMENT RENTAL CORPORATION JCLF EQUIPMENT RENTAL	5/5/2016	414.26	414.26
16236	IVY CONTRERAS RECYCLERAMA PERFORMANCES AND PRODUCTION	5/5/2016	5,163.76	5,163.76
16237	JESSIE L. FLORES JR. SS TS VEHICLE BODY REPAIR STATE TAX WITHHOLDING	5/5/2016	500.00 (125.00)	375.00
16238	JOHN DAVID ACEVEDO II RECYCLERAMA PERFORMANCES	5/5/2016	2,412.48	2,412.48
16239	MICHAEL BAKER RECYCLERAMA PERFORMANCES	5/5/2016	1,690.98	1,690.98

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16240	MICHAEL DAVID ACEVEDO RECYCLERAMA PERFORMANCES	5/5/2016	1,260.50	1,260.50
16241	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	5/5/2016	5,959.32	5,959.32
16242	ROSE BACKFLOW SERVICES/JOAQUIN VASQUEZ SS TS BACKFLOW TESTING	5/5/2016	135.00	135.00
16243	SCS ENGINEERS PROFESSIONAL CONSULTING SERVICES	5/5/2016	17,000.00	17,000.00
16244	ADMANOR, INC BRANDING MARKETING CAMPAIGN RECYCLING EDUCATION OUTREACH HHW GRANT: MEDIA CAMPAIGN TIRE AMNESTY MEDIA MATCHING FUNDS	5/11/2016	6,193.00 2,330.50 807.50 3,205.00	12,536.00
16245	AECOM TECHNICAL SERVICES, INC. PROJECT DESIGN AND CEQA SERVICES	5/11/2016	18,087.25	18,087.25
16246	BECKS SHOE STORE, INC. OPERATIONS EMPLOYEE UNIFORM	5/11/2016	180.87	180.87
16247	CARDLOCK FUELS SYSTEM, INC. SS & JC EQUIPMENT FUEL	5/11/2016	5,063.95	5,063.95
16248	CLARK PEST CONTROL, INC PEST-AWAY SERVICE	5/11/2016	88.00	88.00
16249	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS EQUIPMENT MAINTENANCE	5/11/2016	644.36	644.36
16250	CSC OF SALINAS/YUMA SSTS EQUIPMENT MAINTENANCE	5/11/2016	11.28	11.28
16251	EAGLE STAR SECURITY FACILITY SECURITY SERVICES	5/11/2016	2,883.25	2,883.25
16252	ERNEST BELL D. JR APRIL JANITORIAL SERVICES	5/11/2016	2,100.00	2,100.00
16253	FIRST ALARM JCLF SAFETY ALARM SYSTEM	5/11/2016	37.84	37.84
16254	FRANK'S INDUSTRIAL SERVICES, INC. JCLF FACILITY MAINTENANCE	5/11/2016	1,082.00	1,082.00
16255	FULL STEAM STAFFING LLC JCLF & SSTS TEMP LABOR	5/11/2016	5,037.39	5,037.39
16256	GEOLOGIC ASSOCIATES, INC. MONTHLY GROUNDWATER MONITORING	5/11/2016	27,280.20	27,280.20
16257	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	5/11/2016	10,152.86	10,152.86
16258	**VOID**	5/11/2016	-	-

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16259	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS FACILITY MAINTENANCE	5/11/2016	57.29	57.29
16260	GREENWASTE RECOVERY INC. CARPET RECYCLING	5/11/2016	759.70	759.70
16261	GUARDIAN SAFETY AND SUPPLY, LLC JCLF & SSTS SAFETY SUPPLIES	5/11/2016	70.84	70.84
16262	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY MAINTENANCE	5/11/2016	237.42	237.42
16263	HERTZ EQUIPMENT RENTAL CORPORATION JCLF EQUIPMENT RENTAL	5/11/2016	1,145.82	1,145.82
16264	ID CONCEPTS, LLC LIVE-SCAN FINGER PRINT SERVICE	5/11/2016	57.25	57.25
16265	JULIO GIL SSTS EQUIPMENT MAINTENANCE	5/11/2016	1,088.50	1,088.50
16266	MALLORY CO. INC HHW SUPPLIES	5/11/2016	97.48	97.48
16267	OFFICE DEPOT DEPARTMENTS OFFICE SUPPLIES	5/11/2016	1,002.08	1,002.08
16268	PINNACLE MEDICAL GROUP VACCINE EMPLOYEE VACCINE	5/11/2016	118.00 118.00	236.00
16269	QUINN COMPANY JCLF EQUIPMENT MAINTENANCE	5/11/2016	3,430.73	3,430.73
16270	**VOID**	5/11/2016	-	-
16271	SCS FIELD SERVICES ALL SITES ROUTINE & NON ROUTINE ENVIRONMENTAL SERVICES	5/11/2016	23,092.32	23,092.32
16272	**VOID**	5/11/2016	-	-
16273	US BANK CORPORATE PAYMENT SYSTEM STAR12:ANNUAL TRAINING REGISTRATION AMAZON.COM:TRAINING MATERIALS CRRA: ANNUAL MEMBERSHIP APPLEBEE'S: EMPLOYEE DEVELOPMENT PROGRAM BAUDVILLE: EMPLOYEE SERVICE AWARDS CANDIDCULTUREPRESS: TRAINING MATERIALS CITY CLERKS ASSOCIATION: CONFERENCE LODGING CHILI'S GRILL & BAR: EMPLOYEE DEVELOPMENT PROGRAM EXPERIAN: NEW CUSTOMER CREDIT CHECK CVS: EARTH DAY SUPPLIES EL POLLO LOCO: EMPLOYEE DEVELOPMENT PROGRAM EMBASSY SUITES: LODGING FOR SWANA CONFERENCE BUSINESS MANAGMENT DAILY: ADMIN SUBSCRIPTION HUGHESNET.COM: JC INTERNET MO. CO. SHERRIF: FALSE FIRE ALARMS ARCMATE: SSTS LITTER ABATEMENT	5/11/2016	199.00 117.33 200.00 40.00 150.30 34.95 450.00 40.00 149.85 6.53 80.00 861.42 48.00 91.60 250.00 328.64	

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
	EVENTBRITE:MCBC MEETING		27.37	
	INTERMEDIA:MONTHLY EMAIL EXCHANGE HOSTING		279.42	
	SHAREFILE: FTP SUBSCRIPTION		32.95	
	AMAZON.COM: ADMIN OFFICE SUPPLIES		36.80	
	MICROSOFT365:MS OFFICE		32.41	
	ORCHARD SUPPLY: SSTS FACILITY MAINTENANCNE		69.97	
	ORCHARD SUPPLY: SSTS FACILITY MAINTENANCE		30.71	
	ACE HARDWARE: CHLF FACILITY MAINTENANCE		5.47	
	ACE HARDWARE: CHLF FACILITY MAINTENANCE		2.46	
	BARNES WELDING SUPPLY: JCLF FACILITY MAINTENANCE		36.05	
	SMART&FINAL: BD MTG SUPPLIES 4/21/16		21.47	
	FACEBOOK AD FOR MARKETING COMMITTEE		217.12	
	SOUTHWEST AIRLINES: CONFERENCE TRAVEL		225.96	
	MICROSOFT:ENG. TABLET		634.82	
	CALDERON BROTHERS TIRES: RR VEHICLE MAINTENANCE		10.00	
	HARBOR FREIGHT: SSTS EQUIPMENT MAINTENANCE		118.89	
	HRDQ: TRAINING MATERIALS		107.71	
	ACE HARDWARE: CHLF FACILITY MAINTENANCE		6.95	
				4,944.15
16274	**VOID**	5/11/2016	-	
				-
16275	**VOID**	5/11/2016	-	
				-
16276	**VOID**	5/11/2016	-	
				-
16277	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	5/11/2016	60.00	
				60.00
16278	ADMANOR, INC CCRMCMARKETING	5/18/2016	14,555.00	
				14,555.00
16279	AIR TOXICS LTD CH MODIFIED TO-15 & SUPPLIES	5/18/2016	1,085.00	
				1,085.00
16280	ALEXANDRA BRISTOW RECYCLERAMA PERFORMANCES	5/18/2016	293.12	
				293.12
16281	AMCON ENVIRONMENTAL, INC FACILITY MAINTENANCE SUPPLIES	5/18/2016	23,935.59	
				23,935.59
16282	AMERIC MACHINERY CORPORATION SKIP LOADER PURCHASE	5/18/2016	37,087.50	
				37,087.50
16283	AMERICAN SUPPLY CO. SSTS JANITORIAL SUPPLIES	5/18/2016	30.28	
				30.28
16284	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL & HAULING SERVICES	5/18/2016	55.00	
				55.00
16285	AT&T SERVICES INC ADMN TELEPHONE SERVICE HHW TELEPHONE SERVICE	5/18/2016	325.68 302.35	
				628.03
16286	BC LABORATORIES, INC SS STORMWATER TESTING	5/18/2016	5.00	
				5.00

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16287	BILL KORETOFF SSTS EQUIPMENT MAINTENANCE	5/18/2016	476.34	476.34
16288	BRANDY ELLEN ACEVEDO RECYCLERAMA PERFORMANCES AND PRODUCTION	5/18/2016	1,638.88	1,638.88
16289	CARDLOCK FUELS SYSTEM, INC. JCLF EQUIPMENT FUEL	5/18/2016	1,813.13	1,813.13
16290	CHRISTOPHER GIMINEZ WEBSITE SUPPORT	5/18/2016	50.75	50.75
16291	CITY OF GONZALES JC LF WATER JC HOSTING FEE	5/18/2016	109.71 20,833.33	20,943.04
16292	COSTCO WHOLESALE JCLF FACILITY SUPPLIES 3 REPLACEMENT COMPUTERS	5/18/2016	7.99 4,321.14	4,329.13
16293	CSC OF SALINAS/YUMA SSTS EQUIPMENT MAINTENANCE	5/18/2016	275.76	275.76
16294	DESIREE LIZZETTE VALADEZ RECYCLERAMA PERFORMANCES	5/18/2016	213.55	213.55
16295	ERIKA TRUJILLO ADVANCE EXCELTRAINING: MILEAGE REIMBURSEMENT	5/18/2016	133.92	133.92
16296	GC ENVIRONMENTAL, INC JCLF ENGINEERING SERVICES	5/18/2016	5,721.25	5,721.25
16297	GOLDEN STATE TRUCK & TRAILER REPAIR SS SCALEHOUSE CATWALK REPAIR SSTS EQUIPMENT MAINTENANCE	5/18/2016	624.40 757.15	1,381.55
16298	GRAINGER CH LF FACILIY MAINTENANCE	5/18/2016	50.13	50.13
16299	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS EQUIPMENT MAINTENANCE	5/18/2016	77.19	77.19
16300	HOME DEPOT SS & JC FACILITY MAINTENANCE	5/18/2016	601.74	601.74
16301	HOPE SERVICES APRIL SSTS DIVERSION SERVICES	5/18/2016	11,843.79	11,843.79
16302	IVY CONTRERAS RECYCLERAMA PERFORMANCES AND PRODUCTION	5/18/2016	1,475.36	1,475.36
16303	J. J. KELLER & ASSOCIATES, INC SSTS VEHICLE SUPPLIES	5/18/2016	124.17	124.17
16304	JOHN DAVID ACEVEDO II RECYCLERAMA PERFORMANCES	5/18/2016	689.28	689.28
16305	JOSE RAMIRO URIBE SSTS EQUIPMENT MAINTENANCE	5/18/2016	456.61	456.61

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16306	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	5/18/2016	457.79	457.79
16307	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES 2015-16	5/18/2016	180.00	180.00
16308	MICHAEL BAKER RECYCLERAMA PERFORMANCES	5/18/2016	496.54	496.54
16309	MICHAEL DAVID ACEVEDO RECYCLERAMA PERFORMANCES	5/18/2016	458.91	458.91
16310	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENC SSTS SEWER SEVICES	5/18/2016	637.96	637.96
16311	NEXIS PARTNERS, LLC ADMIN BUILDING RENT	5/18/2016	9,212.00	9,212.00
16312	OFFICE DEPOT ADMIN OFFICE SUPPLIES	5/18/2016	203.96	203.96
16313	PHILIP SERVICES CORP FEBRUARY HHW DISPOSAL FEBRUARY HHW DISPOSAL SUPPLIES	5/18/2016	15,175.47 3,750.00	18,925.47
16314	PINNACLE MEDICAL GROUP PRE-EMPLOYMENT PHYSICAL	5/18/2016	75.00	75.00
16315	PROBUILD COMPANY LLC SSTS EQUIPMENT MAINTENANCE	5/18/2016	4.68	4.68
16316	REPUBLIC SERVICES OF SALINAS MONTHLY TRANSPORTATION SURCHARGE	5/18/2016	1,847.22	1,847.22
16317	RONNIE G. REHN HHW FACILITY KEYS	5/18/2016	8.73	8.73
16318	SALINAS VALLEY CHAMBER OF COMMERCE SALINAS VALLEY CHAMBER: SPONSORSHIP	5/18/2016	350.00	350.00
16319	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	5/18/2016	200.00	200.00
16320	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	5/18/2016	675.58	675.58
16321	SWANA ANNUAL MEMBERSHIP	5/18/2016	250.00	250.00
16322	THOMAS M BRUEN APRIL LEGAL SERVICES	5/18/2016	2,407.16	2,407.16
16323	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	5/18/2016	137.28	137.28
16324	VISION RECYCLING INC MARCH C&D GRINDING GREENWASTE CONTAMINATION JC MARCH GREENWASTE PROCESSING	5/18/2016	13,892.00 750.00 78,492.10	93,134.10

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16325	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	5/18/2016	2,200.00	2,200.00
16326	ADVANCED COMPUTER TECHNOLOGY SOLUTIONS EXCEL LEVEL 1 TRAINING: OSCAR GARCIA	5/26/2016	250.00	250.00
16327	AMERICAN SUPPLY CO. SCALE HOUSE JANITORIAL SUPPLIES ADMIN JANITORIAL SUPPLIES	5/26/2016	24.55 426.20	450.75
16328	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL & HAULING SERVICES	5/26/2016	120.00	120.00
16329	AT&T MOBILITY FINANCE INTERNET	5/26/2016	83.00	83.00
16330	BAKER CORP 21K GAL SAFETY VAPOR TANK, PICK UP & FUEL SURCHG	5/26/2016	4,157.81	4,157.81
16331	BEST ENVIRONMENTAL JCLF SOURCE TEST	5/26/2016	6,000.00	6,000.00
16332	CARDLOCK FUELS SYSTEM, INC. SSTS & JCLF EQUIPMENT FUEL	5/26/2016	8,235.07	8,235.07
16333	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS EQUIPMENT MAINTENANCE	5/26/2016	127.47	127.47
16334	DATA FLOW CHECK STOCK	5/26/2016	249.32	249.32
16335	EAGLE STAR SECURITY FACILITY SECURITY SERVICES	5/26/2016	3,648.00	3,648.00
16336	EXPRESS SAFETY INC SSTS SAFETY SUPPLIES	5/26/2016	180.06	180.06
16337	FERGUSON ENTERPRISES INC #795 JCLF FACILITY MAINTENANCE	5/26/2016	1,237.29	1,237.29
16338	FIRST ALARM JCLF SAFETY ALARM SYSTEM	5/26/2016	35.00	35.00
16339	FULL STEAM STAFFING LLC JCLF TEMP LABOR	5/26/2016	5,056.31	5,056.31
16340	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT MAINTENANCE	5/26/2016	17,722.40	17,722.40
16341	**VOID**	5/26/2016	-	-
16342	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS DEPARTMENT SUPPLEIS SSTS EQUIPMENT MAINTENANCE JCLF EQUIPMENT MAINTENANCE	5/26/2016	43.21 12.33 44.09	99.63
16343	GREENWASTE RECOVERY INC. CARPET RECYCLING	5/26/2016	760.75	760.75

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16344	GUERITO SITES PORTABLE TOILET SERVICES	5/26/2016	1,028.00	1,028.00
16345	HARTFORD FIRE INSURANCE COMPANY ANNUAL SURETY INSURANCE RENEWAL	5/26/2016	2,750.00	2,750.00
16346	HERTZ EQUIPMENT RENTAL CORPORATION JCLF EQUIPMENT RENTALS	5/26/2016	600.19	600.19
16347	INFINITY STAFFING SERVICES, INC. SSTS TEMP LABOR	5/26/2016	423.00	423.00
16348	JOHNSON ASSOCIATES SSTS FACILITY MAINTENANCE	5/26/2016	124.29	124.29
16349	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	5/26/2016	14.39	14.39
16350	MANUEL PEREA TRUCKING, INC. SSTS FACILITY MAINTENANCE	5/26/2016	400.00	400.00
16351	MANUEL TINAJERO JCLF FACILITY MAINTENANCE	5/26/2016	900.00	900.00
16352	MONTEREY AUTO SUPPLY INC SSTS EQUIPMENT MAINTENANCE	5/26/2016	1,433.97	1,433.97
16353	MONTEREY COUNTY RESOURCE MANAGEMENT AGENCY JOHNSON CANYON LFG FLARE PROJECT PERMIT	5/26/2016	2,128.54	2,128.54
16354	MONTEREY COUNTY SURVEYORS HARRISON ROAD ALTA SURVEY	5/26/2016	2,700.00	2,700.00
16355	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	5/26/2016	275.48	275.48
16356	OFFICE DEPOT ADMIN OFFICE SUPPLIES	5/26/2016	970.13	970.13
16357	PACIFIC CREST ENGINEERING INC JC GEOTECHNICAL INVESTIGATION - POST REPORT	5/26/2016	483.75	483.75
16358	PACIFIC GAS AND ELECTRIC COMPANY SS TS EQUIPMENT AND VEHICLE FUEL	5/26/2016	217.37	217.37
16359	PACIFIC WASTE SERVICES JC SURVEYING SERVICES	5/26/2016	8,529.50	8,529.50
16360	PENINSULA MESSENGER LLC BANK COURIER SERVICES	5/26/2016	360.00	360.00
16361	PERENNIAL ENERGY, LLC JC SCOPE EGFS PROJECT	5/26/2016	448.12	448.12
16362	PHILIP SERVICES CORP MARCH HHW DISPOSAL MARCH HHW DISPOSAL SUPPLIES	5/26/2016	20,528.01 3,817.00	24,345.01

Salinas Valley Solid Waste Authority
Checks Issued Report for 5/1/2016 to 5/31/2016

Check #		Check Date	Amount	Check Total
16363	PURE WATER BOTTLING ALL SITES POTABLE WATER SERVICE	5/26/2016	508.72	508.72
16364	QUINN COMPANY JC & SS EQUIPMENT MAINTENACE	5/26/2016	3,761.82	3,761.82
16365	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	5/26/2016	69.98	69.98
16366	RODDY TREVINO DOT MEDICAL CERTIFICATE	5/26/2016	150.00	150.00
16367	RONNIE G. REHN SSTS DEPARTMENT SUPPLEIS	5/26/2016	58.38	58.38
16368	STURDY OIL COMPANY SSTS EQUIPMEN MAINTENANCE	5/26/2016	289.56	289.56
16369	THE OFFSET PROJECT SPECIAL EVENT RECYCLING	5/26/2016	1,102.00	1,102.00
16370	VALLEY PACIFIC PETROLEUM SERVICES, INC. JCLF EQUIPMENT FUEL	5/26/2016	1,931.88	1,931.88
16371	VISION RECYCLING INC GREENWASTE CONTAMINATION APRIL SS GREENWASTE PROCESSING	5/26/2016	250.00 76,552.91	76,802.91
16372	WASTE MANAGEMENT INC APRIL MADISON TRANSFERS	5/26/2016	27,078.00	27,078.00
16373	WEISENBACH SPECIALTY PRINTING INC. PUBLIC OUTREACH MATERIAL GIVEAWAYS	5/26/2016	2,292.72	2,292.72
16374	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	5/26/2016	1,100.00	1,100.00
16375	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	5/26/2016	307.00	307.00
DFT2016478	WAGEWORKS FSA ADMIN FEE	5/17/2016	128.00	128.00
	SUBTOTAL:			638,801.00
	PAYROLL DISBURSEMENTS			391,735.54
	GRAND TOTAL			<u><u>1,030,536.54</u></u>



ITEM NO. 3

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: August 18, 2016
From: Ray Hendricks, Finance Manager
Title: June 2016 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the June 2016 Claims and Financial Reports.

DISCUSSION & ANALYSIS

The total presented in this staff report are unaudited and not final. As part of the Fiscal Year close and audit, staff is still recording payments and adjustment to June 2016. Final totals will be presented in the FY 2015-16 Comprehensive Annual Financial Statements.

Please refer to the attached financial reports and checks issued report for the month of June for a summary of the Authority's financial position as of June 30, 2016. Following are highlights of the Authority's financial activity for the month of June.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of June 2016, FY 2015-16 operating revenues exceeded expenditures by \$358,687. Year to Date operating revenues exceeded expenditures by \$3,837,404.

Revenues (Consolidated Statement of Revenues and Expenditures)

After twelve months of the fiscal year (100.00% of the fiscal year), revenues total \$18,295,830 or 109.8% of the total annual revenues forecast of \$16,657,600. June Tipping Fees totaled \$1,155,862 and for the year to date totaled \$12,194,412 or 110.3% of the forecasted total of \$11,055,800.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of June 30 (100.00% of the fiscal year), year-to-date operating expenditures total \$14,458,426. This is 91.4% of the operating budget of \$15,822,599.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of June 2016, grant and capital project expenditures totaled \$97,705. The Long Range Facility Needs EIR accounted for \$31,175 of the total and the JCLF Flare Station Improvements accounted for \$46,140 of the total.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of June 2016 is attached for review and acceptance. June disbursements total \$1,132,667.61 of which \$445,843.99 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of June 2016.

Vendor	Service	Amount
WASTE MANAGEMENT INC	JRTS OPS & 05/16 MLTS TRANSFERS	152,141.70

Cash Balances

The Authority's cash position increased \$489,165.68 during June to \$18,047,412.18. Most of the cash balance is restricted, committed, or assigned as shown below:

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	\$ 3,511,177.92
State & Federal Grants	23,178.75
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	49,279.85
Employee Unreimbursed Medical Claims	3,365.60

Committed by Board Policy:

Expansion Fund (South Valley Revenues)	8,075,441.76
Designated for Capital Projects Reserve	763,581.08
Designated for Operating Reserve	254,527.02
Designated for Environmental Impairment Reserve	254,527.02
Salinas Rate Stabilization Fund	27,060.55

Assigned by Budget

Assigned for Capital Projects	2,295,436.11
Assigned for OPEB	179,500.00

Available for Operations

2,610,336.52

Total

\$ 18,047,412.18

ATTACHMENTS

1. June 2016 Consolidated Statement of Revenues and Expenditures
2. June 2016 Consolidated Grant and CIP Expenditures Report
3. June 2016 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending June 30, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,055,800	1,155,862	12,194,412	110.3 %	(1,138,612)	0	(1,138,612)
Tipping Fees - Surcharge	1,560,600	141,936	1,555,720	99.7 %	4,880	0	4,880
Tipping Fees - Diverted Materials	1,189,400	160,099	1,594,183	134.0 %	(404,783)	0	(404,783)
AB939 Service Fee	2,166,100	180,508	2,166,096	100.0 %	4	0	4
Charges for Services	124,500	31,803	127,212	102.2 %	(2,712)	0	(2,712)
Sales of Materials	309,500	139,922	340,461	110.0 %	(30,961)	0	(30,961)
Gas Royalties	220,000	0	189,388	86.1 %	30,612	0	30,612
Investment Earnings	31,700	1,323	47,200	148.9 %	(15,500)	0	(15,500)
Grants/Contributions	0	66,600	66,600	0.0 %	(66,600)	0	(66,600)
Other Non-Operating Revenue	0	755	14,558	0.0 %	(14,558)	0	(14,558)
Total Revenue	16,657,600	1,878,808	18,295,830	109.8 %	(1,638,230)	0	(1,638,230)
<u>Expense Summary</u>							
Executive Administration	422,150	37,134	324,038	76.8 %	98,112	30	98,082
Administrative Support	487,250	37,210	423,542	86.9 %	63,708	1,490	62,218
Human Resources Administration	362,750	34,519	337,978	93.2 %	24,772	3,419	21,353
Clerk of the Board	177,550	15,971	158,593	89.3 %	18,957	930	18,027
Finance Administration	572,320	46,023	508,154	88.8 %	64,166	492	63,674
Operations Administration	409,200	98,506	364,973	89.2 %	44,227	9,110	35,117
Resource Recovery	747,650	78,601	711,946	95.2 %	35,704	3,463	32,241
Marketing	75,000	8,837	72,558	96.7 %	2,442	1,672	770
Public Education	188,500	27,956	170,229	90.3 %	18,271	6,865	11,406
Household Hazardous Waste	712,300	84,458	638,144	89.6 %	74,156	3,430	70,726
C & D Diversion	160,000	14,135	159,432	99.6 %	568	0	568
Organics Diversion	642,100	77,538	648,175	100.9 %	(6,075)	15,462	(21,537)
Diversion Services	23,250	3,040	24,226	104.2 %	(976)	175	(1,151)



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending June 30, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	416,950	43,039	390,615	93.7 %	26,335	452	25,883
JR Transfer Station	732,200	120,466	670,784	91.6 %	61,416	0	61,416
ML Transfer Station	269,900	31,675	234,759	87.0 %	35,141	4,137	31,004
SS Disposal Operations	967,780	175,268	918,113	94.9 %	49,667	2,967	46,700
SS Transfer Operations	1,075,400	108,205	1,029,331	95.7 %	46,069	24	46,045
SS Recycling Operations	328,500	40,031	279,752	85.2 %	48,748	0	48,748
JC Landfill Operations	2,279,950	225,472	1,930,266	84.7 %	349,684	17,852	331,832
JC Recycling Operations	257,450	52,529	248,182	96.4 %	9,268	0	9,268
Crazy Horse Postclosure Maintenance	533,200	30,422	403,319	75.6 %	129,881	6,281	123,600
Lewis Road Postclosure Maintenance	217,400	19,636	151,385	69.6 %	66,015	3,785	62,230
Johnson Canyon ECS	331,600	41,835	265,751	80.1 %	65,849	31,455	34,394
Jolon Road Postclosure Maintenance	190,350	17,614	153,847	80.8 %	36,503	0	36,503
Sun Street ECS	183,600	32,820	164,374	89.5 %	19,226	0	19,226
Debt Service - Interest	1,684,330	0	1,684,260	100.0 %	70	0	70
Debt Service - Principal	1,184,769	0	1,184,761	100.0 %	8	0	8
Closure Set-Aside	189,200	17,181	206,942	109.4 %	(17,742)	0	(17,742)
Total Expense	15,822,599	1,520,121	14,458,426	91.4 %	1,364,173	113,491	1,250,681
Revenue Over/(Under) Expenses	835,001	358,687	3,837,404	459.6 %	(3,002,402)	(113,491)	(2,888,911)



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending June 30, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 180 - Expansion Fund							
180 9023 Salinas Area MRC	21,415	(6,269)	21,415	100.0 %	0	0	0
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
180 9804 Long Range Facility Needs EIR	543,488	31,475	59,945	11.0 %	483,543	495,714	(12,171)
180 9805 Harrison Road	80,000	0	78,750	98.4 %	1,250	0	1,250
Total Fund 180 - Expansion Fund	744,903	25,206	160,109	21.5 %	584,793	495,714	89,079
Fund 211 - State Grants							
211 2610 Tire Amnesty Grant	25,669	0	3,318	12.9 %	22,351	1,050	21,301
211 2620 Cal Recycle - CCP	96,433	0	37,041	38.4 %	59,392	2,719	56,673
211 9206 HHW HD25-15-0003	95,523	251	71,160	74.5 %	24,363	0	24,363
211 9208 Tire Amnesty 2015-16	52,535	4,400	21,750	41.4 %	30,785	10,100	20,685
211 9248 Cal Recycle - 2014-15 CCP	62,809	550	3,850	6.1 %	58,959	2,750	56,209
Total Fund 211 - State Grants	332,969	5,201	137,119	41.2 %	195,850	16,619	179,231
Fund 216 - Reimbursement Fund							
216 9802 Autoclave Demonstration Unit	143,101	0	1,637	1.1 %	141,464	0	141,464
216 9804 Long Range Facility Needs EIR	267,688	14,822	26,299	9.8 %	241,389	242,828	(1,439)
Total Fund 216 - Reimbursement Fund	410,789	14,822	27,936	6.8 %	382,853	242,828	140,025
Fund 221 - USDA Grant							
221 9003 USDA Autoclave Studies	6,370	0	6,370	100.0 %	0	0	0
Total Fund 221 - USDA Grant	6,370	0	6,370	100.0 %	0	0	0
Fund 800 - Capital Improvement Projects Fund							
800 9010 JC Roadway Improvements	1,854,726	0	789	0.0 %	1,853,937	0	1,853,937
800 9102 Segunda Vida (Second Life) Start Up	6,989	1,120	6,961	99.6 %	28	0	28
800 9103 Closed Landfill Revenue Study	32,222	0	453	1.4 %	31,769	0	31,769
800 9254 JC Leachate Handling Sys	73,000	0	2,469	3.4 %	70,531	0	70,531
800 9255 JC LFG System Improvement	0	0	0	0.0 %	0	0	0



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending June 30, 2016

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9316 CH Corrective Action Program	50,000	0	0	0.0 %	50,000	0	50,000
800 9319 CH LFG System Improvements	0	0	0	0.0 %	0	0	0
800 9401 LR LFG Replacement	0	0	0	0.0 %	0	0	0
800 9501 JC LFG System Improvements	120	(1,379)	120	100.0 %	0	0	0
800 9502 JC Flare Station Improvements	508,730	46,140	235,081	46.2 %	273,649	153,830	119,819
800 9504 JC Module 456B Liner Improvements	10,181	137	9,287	91.2 %	894	0	894
800 9506 JC Litter Control Barrier	0	0	0	0.0 %	0	0	0
800 9507 JC Corrective Action	0	0	0	0.0 %	0	0	0
800 9508 JC Drainage Modifications	0	0	0	0.0 %	0	0	0
800 9509 JC Groundwater Wells	0	0	0	0.0 %	0	0	0
800 9510 JC LFG System (Vertical Wells)	0	0	0	0.0 %	0	0	0
800 9511 JC LFG System (Horizontal Wells)	0	0	0	0.0 %	0	0	0
800 9526 JC Equipment Replacement	30,900	0	0	0.0 %	30,900	0	30,900
800 9601 JR Transfer Station Improvements	0	0	0	0.0 %	0	0	0
800 9602 JR Equipment Purchase	600,000	6,459	43,546	7.3 %	556,454	397,198	159,256
800 9701 SSTS Equipment Replacement	213,888	0	212,628	99.4 %	1,260	0	1,260
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Projects	3,392,819	52,475	511,335	15.1 %	2,881,484	551,028	2,330,456
Total CIP Expenditures	4,887,848	97,705	842,868	17.2 %	4,044,980	1,306,189	2,738,792

Salinas Valley Solid Waste Authority
Checks Issued Report for 6/1/2016 to 6/30/2016

Check #		Check Date	Amount	Check Total
16376	AGRI-FRAME, INC JCLF FACILITY MAINTENANCE	6/8/2016	147.48	147.48
16377	AT&T SERVICES INC ADMIN TELEPHONE SERVICE MONTHLY	6/8/2016	668.38	668.38
16378	BC LABORATORIES, INC CH STORMWATER TESTING	6/8/2016	2,118.00	2,118.00
16379	BECKS SHOE STORE, INC. HHW EMPLOYEE UNIFORM	6/8/2016	148.41	148.41
16380	CALIFORNIA WATER SERVICE SS TS MONTHLY WATER SERVICE	6/8/2016	665.29	665.29
16381	CARDLOCK FUELS SYSTEM, INC. SS & JC EQUIPMENT FUEL	6/8/2016	20,047.41	20,047.41
16382	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS EQUIPMENT MAINTENANCE	6/8/2016	340.87	340.87
16383	COMCAST MONTHLY INTERNET SERVICE	6/8/2016	177.51	177.51
16384	COSTCO WHOLESALE REPLACEMENT SCALEHOUSE COMPUTERS (2) SUPPLIES	6/8/2016	1,898.64 15.98	1,914.62
16385	CSC OF SALINAS/YUMA ALL SITES EQUIPMENT MAINTENANCE	6/8/2016	237.68	237.68
16386	EAGLE STAR SECURITY FACILITY SECURITY SERVICES	6/8/2016	1,216.00	1,216.00
16387	EDUARDO ARROYO SS TS FACILITY MAINTENANCE	6/8/2016	3,700.00	3,700.00
16388	ELIA ZAVALA 2016 CCAC CONFERENCE PERDIEM	6/8/2016	117.00	117.00
16389	EMILE ESTASSI SSTS FACILITY MAINTENANCE	6/8/2016	25,957.00	25,957.00
16390	FERGUSON ENTERPRISES INC #795 JCLF FACILITY MAINTENANCE	6/8/2016	120.04	120.04
16391	FULL STEAM STAFFING LLC JCLF & SSTS TEMP LABOR	6/8/2016	5,812.73	5,812.73
16392	GC ENVIRONMENTAL, INC JCLF ENGINEERING SERVICES	6/8/2016	9,664.54	9,664.54
16393	GEOLOGIC ASSOCIATES, INC. MONTHLY GROUNDWATER MONITORING	6/8/2016	8,380.81	8,380.81
16394	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	6/8/2016	10,852.91	10,852.91
16395	**VOID**	6/8/2016	-	-
16396	**VOID**	6/8/2016	-	-
16397	GRAINGER SSTS EQUIPMENT MAINTENANCE	6/8/2016	207.23	207.23
16398	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS EQUIPMENT MAINTENANCE	6/8/2016	67.36	67.36
16399	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SS & JC EQUIPMENT & FACILITY SUPPLIES	6/8/2016	2,701.87	2,701.87

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16400	HERTZ EQUIPMENT RENTAL CORPORATION CH, SS & JC EQUIPMENT RENTAL	6/8/2016	2,808.29	2,808.29
16401	HOME DEPOT ALL SITES FACILITY MAINTENANCE SUPPLIES	6/8/2016	440.89	440.89
16402	HRN PERFORMANCE SOLUTIONS EMPLOYEE EVALUATION SOFTWARE RENEWAL	6/8/2016	864.00	864.00
16403	INFINITY STAFFING SERVICES, INC. SSTS TEMP LABOR	6/8/2016	144.00	144.00
16404	JUAN TREVINO RETREAT FACILITY CLEANUP	6/8/2016	200.00	200.00
16405	JULIO GIL SSTS EQUIPMENT MAINTENANCE	6/8/2016	1,088.50	1,088.50
16406	MANUEL PEREA TRUCKING, INC. SSTS FACILITY MAINTENANCE	6/8/2016	780.41	780.41
16407	MICHAEL BAKER INTERNATIONAL, INC. CH CEQA	6/8/2016	26.25	26.25
16408	OFFICE DEPOT ADMIN OFFICE SUPPLIES	6/8/2016	314.77	314.77
16409	PERSONAL AWARDS INC OPERATIONS EMPLOYEE UNIFORMS	6/8/2016	5,346.52	5,346.52
16410	QUINN COMPANY JC & SS EQUIPMENT MAINTENANCE	6/8/2016	5,072.53	5,072.53
16411	SCS FIELD SERVICES ALL SITES ENVIRONMENTAL SERVICES	6/8/2016	18,860.60	18,860.60
16412	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	6/8/2016	152.11	152.11
16413	THOMAS M BRUEN MAY LEGAL CONSULTING SERVICES	6/8/2016	2,436.18	2,436.18
16414	TY BROOKS SS TS FACILITY MAINTENANCE	6/8/2016	2,081.25	2,081.25
16415	UNITED RENTALS (NORTHWEST), INC SSTS FACILITY IMPROVEMENTS	6/8/2016	522.61	522.61
16416	WASTE MANAGEMENT INC JR TRANSFER STATION OPERATIONS	6/8/2016	60,233.16	60,233.16
16417	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	6/8/2016	1,100.00	1,100.00
16418	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION FUEL PURCHASES	6/8/2016	3,561.70	3,561.70
16419	ADMANOR, INC BRANDING MARKETING CAMPAIGN RECYCLING EDUCATION OUTREACH TIRE AMNESTY MEDIA MATCHING FUNDS	6/16/2016	4,900.00 325.00 1,965.00	7,190.00
16420	AMERICAN SUPPLY CO. JANITORIAL SUPPLIES	6/16/2016	244.38	244.38
16421	ASSURED AGGREGATES CO., INC SSTS FACILITY MAINTENANCE	6/16/2016	5,206.61	5,206.61
16422	AT&T SERVICES INC JCLF & HHW TELEPHONE SERVICE MONTHLY	6/16/2016	448.37	448.37
16423	BECKS SHOE STORE, INC. JCLF EMPLOYEE UNIFORMS	6/16/2016	185.51	185.51

Salinas Valley Solid Waste Authority
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16424	BILL KORETOFF FACILITY MAINTENANCE SUPPLIES	6/16/2016	541.45	541.45
16425	BRANDY ELLEN ACEVEDO RECYCLERAMA PERFORMANCES	6/16/2016	955.55	955.55
16426	CALIFORNIA HIGHWAY ADOPTION CO. LITTER ABATEMENT SERVICES	6/16/2016	550.00	550.00
16427	CITY OF GONZALES JC LF WATER	6/16/2016	96.29	96.29
16428	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS EQUIPMENT MAINTENANCE	6/16/2016	41.86	41.86
16429	CSC OF SALINAS/YUMA JC & SS EQUIPMENT MAINTENANCE	6/16/2016	915.35	915.35
16430	ERNEST BELL D. JR MAY JANITORIAL SERVICES	6/16/2016	3,219.00	3,219.00
16431	EXPRESS SAFETY INC SSTS SAFETY SUPPLIES	6/16/2016	49.11	49.11
16432	FIRST ALARM JCLF & SSTS FACILITY ALARM SYSTEM	6/16/2016	70.00	70.00
16433	FULL STEAM STAFFING LLC JCLF TEMP LABOR	6/16/2016	4,760.41	4,760.41
16434	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	6/16/2016	2,851.63	2,851.63
16435	GREEN RUBBER - KENNEDY AG, LP JCLF DEPARTMENT SUPPLIES	6/16/2016	267.90	267.90
16436	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF FACILITY MAINTENANCE	6/16/2016	242.89	242.89
16437	GUERITO SITES PORTABLE TOILET SERVICES	6/16/2016	1,028.00	1,028.00
16438	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY MAINTENANCE	6/16/2016	28.33	28.33
16439	HERTZ EQUIPMENT RENTAL CORPORATION SSTS FACILITY IMPROVEMENTS	6/16/2016	87.30	87.30
16440	IVY CONTRERAS RECYCLERAMA PERFORMANCES AND PRODUCTION	6/16/2016	922.10	922.10
16441	JOHN DAVID ACEVEDO II RECYCLERAMA PERFORMANCES	6/16/2016	430.80	430.80
16442	JULIO GIL JRTS FACILITY MAINTENANCE	6/16/2016	4,743.33	4,743.33
16443	MANUEL PEREA TRUCKING, INC. SSTS FACILITY MAINTENANCE	6/16/2016	1,350.00	1,350.00
16444	MANUEL TINAJERO SSTS FACILITY MAINTENANCE	6/16/2016	1,380.00	1,380.00
16445	MASKELL PIPE & SUPPLY, INC JCLF FACILITY MAINTENANCE	6/16/2016	35.67	35.67
16446	MICHAEL BAKER RECYCLERAMA PERFORMANCES	6/16/2016	334.11	334.11
16447	MICHAEL DAVID ACEVEDO RECYCLERAMA PERFORMANCES	6/16/2016	321.23	321.23

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16448	MONTEREY AUTO SUPPLY INC SS & JC EQUIPMENT MAINTENANCE	6/16/2016	553.68	553.68
16449	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	6/16/2016	275.90	275.90
16450	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	6/16/2016	1,773.61	1,773.61
16451	PACIFIC CREST ENGINEERING INC JCLF ENGINEERING SERVICES	6/16/2016	2,132.18	2,132.18
16452	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	6/16/2016	6,595.48	6,595.48
16453	PENINSULA MESSENGER LLC BANK COURIER SERVICES	6/16/2016	360.00	360.00
16454	PERSONAL AWARDS INC OPERATIONS EMPLOYEE UNIFORMS	6/16/2016	1,260.84	1,260.84
16455	PROBUILD COMPANY LLC SSTS FACILITY MAINTENANCE	6/16/2016	194.74	194.74
16456	PURE WATER BOTTLING POTABLE WATER SERVICE	6/16/2016	298.70	298.70
16457	QUINN COMPANY JCLF EQUIPMENT MAINTENANCE	6/16/2016	1,147.43	1,147.43
16458	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	6/16/2016	69.98	69.98
16459	RONNIE G. REHN SSTS DEPARTMENT SUPPLIES	6/16/2016	11.35	11.35
16460	SCALES UNLIMITED JCLF SCALE MAINTENANCE	6/16/2016	1,903.00	1,903.00
16461	SCS FIELD SERVICES NON ROUTINE ENVIRONEMENTAL SERVICES	6/16/2016	7,454.96	7,454.96
16462	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	6/16/2016	200.00	200.00
16463	TRI-COUNTY FIRE PROTECTION, INC. JRTS EQUIPMENT SUPPLIES	6/16/2016	48.00	48.00
16464	TY CUSHION TIRE, LLC SSTS EQUIPMENT MAINTENANCE	6/16/2016	1,298.20	1,298.20
16465	UNITED RENTALS (NORTHWEST), INC SSTS EQUIPMENT RENTAL	6/16/2016	1,739.98	1,739.98
16466	US BANK CORPORATE PAYMENT SYSTEM AMAZON.COM: OFFICE SUPPLIES ORCHARD SUPPLY:SPECIAL EVENT SUPPLIES VALLEY SAW & GARDEN EQUIPMENT:FACILITY MAINTENANCE EL KORA:MENTOR/MENTEE PROGRAM C & D WORLD EXHIBITION CONFERENCE 2016: PARKING C&D CONFERENCE 2016: REGISTRATION FOR CESAR BOLT: JCLF EQUIPMETN MAINTENANCE SMART BUSINESS REPORTS: CREDIT CHECKS CSUS OFFICE OF WATER PROGRAMS:QISP TRAINING BRIAN EVERMAP: EMAIL STATEMENT PLUGIN LANDSEND: EMPLOYEE UNIFORMS TRACTOR SUPPLY: FACILITY MAINTENANCE GETABSTRACT: SUBSCRIPTION HRDQ STORE:TRAINING MATERIALS HYATTREGENCY: CCAC 2016 CONFERENCE LODGING SMART&FINAL:ICE FOR WATER SAMPLES HIGHESNET.COM:JC INTERNET ALTENO: TRANING LUNCH SUBWAY: BD MEETING 05.28.2016 REFRESHMENTS	6/16/2016	12.90 48.51 562.92 27.95 19.00 500.00 52.77 149.85 475.00 68.00 587.65 16.85 179.00 174.11 584.55 8.45 91.60 67.42 62.23	

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	INTERMEDIA:MONTHLY EMAIL EXCHANGE HOSTING		273.75	
	SHAREFILE SUBSCRIPTION		32.95	
	MS OFFICE: MONTHLY SUBSCRIPTION		312.27	
	CITY OF WATSONVILLE: PARKING		20.00	
	PRAIRIE SYSTEMS: PDF PLUGIN TO EMAIL TAGS		35.00	
	90 CENTS ONLY:SPECIAL EVENT SUPPLIES		19.72	
	PRUNDALDE AUTO SUPPLY: CHLF FACILITY MAINTENANCE		1.57	
	THE PERFECT WATER.COM: GROUND WATER REMEDIATION		217.13	
	TOUGH RUGGED LAPTOPS: QUINN SOFTWARE LAPTOP		923.94	
	AMAZON:REPLACEMENT SECURITY MONITOR		147.99	
	GINOS: EMPLOYEE COMMUNICATIONS RESERVATION REFUND		(200.00)	
	ROSS: LAPTOP CASES		23.99	
	SAFEWAY: BD MTG SUPPLIES 4/21/16		72.36	
	SAFEWAY: BD MTG SUPPLIES 5/19/16		24.21	
	FACEBOOK AD FOR MARKETING COMMITTEE		90.00	
	HARBOR FREIGHT TOOLS: SSTS FACILITY MAINTENANCE		16.35	
	AMAZON:SIGNATURE PAD SUPPLIES		10.94	
	TRACTOR SUPPLIES: JC FACILITY SUPPLIES		1,117.23	
	PARTYCITY: DEPARTMENT SUPPLIES		32.72	
	CVS PHARMACY: ADMIN SUPPLIES		11.97	
	VOSTI'S INC: JCLF FACILITY MAINTENANCE		147.07	
	LORMAN.COM:TRAINING WEBINAR		99.00	
	READY TO MANAGE: TRAINING SUPPLIES		495.00	
	ORCHARD SUPPLY HARDWAY: SSTS EQUIPMENT MAINTENANCE		1.95	
	ORCHARD SUPPLY: SSTS FACILITY MAINTENANCE		17.45	
	AMAZON.COM: WORK GEAR		56.49	
				7,689.81
16467	**VOID**	6/16/2016	-	-
16468	**VOID**	6/16/2016	-	-
16469	**VOID**	6/16/2016	-	-
16470	**VOID**	6/16/2016	-	-
16471	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	6/16/2016	119.03	119.03
16472	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING	6/16/2016	2,200.00	2,200.00
16473	AAA TARPS JCLF & SSTS FACILITY SUPPLIES	6/22/2016	19,535.00	19,535.00
16474	ADMANOR, INC CCRMC MARKETING	6/22/2016	17,385.00	17,385.00
16475	AMERIC MACHINERY CORPORATION SSTS EQUIPMENT PURCHASE	6/22/2016	32,777.00	32,777.00
16476	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL & HAULING SERVICES	6/22/2016	120.00	120.00
16477	CALIFORNIA RESOURCE RECOVERY ASSOCIATION CRRRA ANNUAL CONFERENCE	6/22/2016	685.00	685.00
16478	CARDLOCK FUELS SYSTEM, INC. SSTS EQUIPMENT FUEL	6/22/2016	6,642.28	6,642.28
16479	CITY OF GONZALES JC HOSTING FEE	6/22/2016	20,833.33	20,833.33
16480	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS EQUIPMENT FUEL	6/22/2016	230.48	230.48
16481	COMMUNITY ACTION PARTNERSHIP OF SAN LUIS OBISPO COUNTY, INC WALLY WASTENOT AWARD - SALINAS CHILD DEVELOPMENT C	6/22/2016	1,500.00	1,500.00

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16482	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTENANCE	6/22/2016	182.94	182.94
16483	DIOCESE OF MONTEREY PARISH & SCHOOL OPERATING CORP. WALLY WASTENOT AWARD - SACRED HEART SCHOOL	6/22/2016	1,500.00	1,500.00
16484	FIRST ALARM JCLF ALARM SYSTEM	6/22/2016	35.00	35.00
16485	FULL STEAM STAFFING LLC JCLF TEMP LABOR	6/22/2016	1,620.32	1,620.32
16486	GIRL SCOUTS OF CALIFORNIA'S CENTRAL COAST WALLY WASTENOT AWARD - GIRL SCOUTS ALISAL CENTER	6/22/2016	1,500.00	1,500.00
16487	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	6/22/2016	4,312.81	4,312.81
16488	**VOID**	6/22/2016	-	-
16489	GOLZ CONSTRUCTION INC. JC FLARE CONCRETE BASE	6/22/2016	31,450.00	31,450.00
16490	GONZALES ACE HARDWARE JCLF FACILITY SUPPLIES	6/22/2016	82.12	82.12
16491	GREEN VALLEY INDUSTRIAL SUPPLY, INC SS & JC EQUIPMENT MAINTENANCE	6/22/2016	225.15	225.15
16492	JAVIER RODRIGUEZ COMPOSTING WORKSHOPS	6/22/2016	908.34	908.34
16493	JODI L. BELL WALLY WASTENOT AWARD - WASHINGTON MIDDLE SCHOOL	6/22/2016	1,500.00	1,500.00
16494	JULIO GIL VEHICLE WRAP FOR FORD VAN	6/22/2016	2,352.39	2,352.39
16495	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	6/22/2016	279.94	279.94
16496	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES 2015-16	6/22/2016	180.00	180.00
16497	MONTEREY COUNTY HEALTH DEPARTMENT MO. CO. REGIONAL FEE JAN - MAR 2016	6/22/2016	28,764.39	28,764.39
16498	MONTEREY COUNTY OFFICE OF EDUCATION WALLY WASTENOT AWARD - SALINAS CHILD DEVELOPMENT C	6/22/2016	1,500.00	1,500.00
16499	MONTEREY COUNTY OFFICE OF EDUCATION WALLY WASTENOT AWARD - ALISAL HEAD START CENTER	6/22/2016	1,500.00	1,500.00
16500	NCM ODOR CONTROL SSTS FACILITY SUPPLIE	6/22/2016	11,710.43	11,710.43
16501	OFFICE DEPOT SSTS FACILITY SUPPLIES ADMIN OFFICE SUPPLIES	6/22/2016	32.68 30.16	62.84
16502	PINNACLE MEDICAL GROUP DOT - FERNANDO RODRIGUEZ	6/22/2016	130.00	130.00
16503	PROBUILD COMPANY LLC JCLF FACILITY MAINTENANCE	6/22/2016	80.95	80.95
16504	PURE WATER BOTTLING ADMIN POTABLE WATER SERVICE	6/22/2016	98.50	98.50
16505	QUINN COMPANY JCLF EQUIPMENT MAINTENANCE	6/22/2016	4,153.90	4,153.90

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16506	SALINAS CITY ELEMENTARY SCHOOL DISTRICT WALLY WASTENOT AWARD - DUAL IMMERSION ACADEMY SALI	6/22/2016	1,500.00	1,500.00
16507	SALINAS UNION HIGH SCHOOL DISTRICT WALLY WASTENOT AWARD - SALINAS HIGH SCHOOL	6/22/2016	1,500.00	1,500.00
16508	SANTA RITA UNION SCHOOL DISTRICT WALLY WASTENOT AWARD - BOLSA KNOLLS MIDDLE SCHOOL	6/22/2016	1,500.00	1,500.00
16509	STOCKMAN'S ENERGY INC. SITE COMMUNICATION CELLULAR NODES	6/22/2016	9,914.70	9,914.70
16510	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	6/22/2016	700.00	700.00
16511	TRI-COUNTY FIRE PROTECTION, INC. SSTS FACILITY MAINTENANCE	6/22/2016	48.00	48.00
16512	WASTE MANAGEMENT INC JR TRANSFER STATION OPERATIONS MAY MADISON TRANSFERS	6/22/2016	60,233.16 31,675.38	91,908.54
16513	ADMANOR, INC BRANDING MARKETING CAMPAIGN RECYCLING EDUCATION OUTREACH CCRMK MARKETING TIRE AMNESTY MEDIA MATCHING FUNDS	6/29/2016	3,847.00 2,937.50 7,000.25 1,654.00	15,438.75
16514	ALEXANDRA BRISTOW RECYCLERAMA PERFORMANCES	6/29/2016	335.90	335.90
16515	BILL KORETOFF SSTS EQUIPMENT MAINTENANCE	6/29/2016	367.92	367.92
16516	BRIGID MCGARTH MASSIE RESOURCE RECOVERY RETREAT	6/29/2016	985.00	985.00
16517	CALIFORNIA WATER SERVICE SS TS MONTHLY WATER SERVICE	6/29/2016	729.62	729.62
16518	CARDLOCK FUELS SYSTEM, INC. SSTS EQUIPMENT FUEL	6/29/2016	708.06	708.06
16519	COAST COUNTIES TRUCK & EQUIPMENT CO. PARTS RETURN SSTS EQUIPMENT MAINTENANCE SSTS EQUIPMENT MAINTENANCE	6/29/2016	(30.29) 869.42 150.06	989.19
16520	CONSOLIDATED FABRICATORS CORP JR EQUIPMENT PURCHASE	6/29/2016	6,410.83	6,410.83
16521	EAST BAY TIRE CO. JCLF EQUIPMENT MAINTENANCE	6/29/2016	821.68	821.68
16522	FEDEX OPERATIONS OVERNING SHIPPING	6/29/2016	63.03	63.03
16523	FULL STEAM STAFFING LLC JCLF & SSTS TEMP LABOR	6/29/2016	3,466.54	3,466.54
16524	GOLDEN STATE TRUCK & TRAILER REPAIR JC & SS EQUIPMENT MAINTENANCE	6/29/2016	970.68	970.68
16525	GONZALES ACE HARDWARE JCLF FACILITY SUPPLIES	6/29/2016	16.15	16.15
16526	GRAINGER SSTS FACILITY MAINTENANCE	6/29/2016	117.49	117.49
16527	GREEN RUBBER - KENNEDY AG, LP CHLF FACILITY MAINTENANCE	6/29/2016	33.53	33.53

Salinas Valley Solid Waste Authority
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16528	GREENWASTE RECOVERY INC. CARPET RECYCLING PROGRAM	6/29/2016	739.40	739.40
16529	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY MAINTENANCE PARTS RETURN	6/29/2016	297.15 (198.45)	98.70
16530	HERTZ EQUIPMENT RENTAL CORPORATION JCLF EQUIPMENT RENTAL	6/29/2016	383.57	383.57
16531	JULIO GIL OUTREACH AND ED	6/29/2016	152.78	152.78
16532	MARY CONSTANCE CLOAK SALINAS ADULT SCHOOL CLASSES	6/29/2016	1,625.00	1,625.00
16533	OFFICE DEPOT ALL SITES OFFICE SUPPLY SUPPLIES RETURN	6/29/2016	1,180.84 (106.34)	1,074.50
16534	OLPIN GROUP, INC HHW DEPARTMENT SUPPLIES	6/29/2016	2,447.90	2,447.90
16535	PACIFIC WASTE SERVICES JC SURVEYING SERVICES	6/29/2016	1,100.00	1,100.00
16536	PITNEY BOWES - POSTAGE POSTAGE METER REFILL	6/29/2016	732.20	732.20
16537	QUINN COMPANY JC & SS EQUIPMENT MAINTENANCE RETURN	6/29/2016	908.99 (228.22)	680.77
16538	RONNIE G. REHN SSTS FACILITY MAINTENANCE	6/29/2016	46.71	46.71
16539	SALINAS VALLEY FORD OPERATIONS VEHICLE PURCHASE	6/29/2016	42,801.64	42,801.64
16540	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY CHLF FACILITY MAINTENANCE	6/29/2016	3,820.77	3,820.77
16541	SCS FIELD SERVICES ALL SITES MAY ENVIRONMENTAL SERVICES	6/29/2016	18,523.00	18,523.00
16542	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	6/29/2016	280.00	280.00
16543	WEST COAST RUBBER RECYCLING, INC SS TIRE RECYCLING TIRE AMNESTY RECYCLING	6/29/2016	1,250.00 1,100.00	2,350.00
16544	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	6/29/2016	354.00	354.00
DFT2016527	WAGEWORKS FSA ADMIN FEE	6/17/2016	128.00	128.00
	SUBTOTAL:			686,823.62
	PAYROLL DISBURSEMENTS			445,843.99
	GRAND TOTAL			<u><u>1,132,667.61</u></u>



Report to the Board of Directors

ITEM NO. 4

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: August 18, 2016

From: Susan Warner, Diversion Manager/Assistant General Manager

Title: Member and Interagency Activities Report for June and July 2016 and Upcoming Events

RECOMMENDATION

Staff recommends the Board accept the report.

STRATEGIC PLAN RELATIONSHIP

This report relates to the 3-year goal to increase public access, involvement and awareness of Salinas Valley Recycles activities and is intended to keep the Board apprised of communication with our member agencies and regulators.

City of King

Staff continues to work with Waste Management and the City Manager on the final draft of the restated Franchise Services Agreement for consideration by the City Council. Both this agreement and the proposed renewal of the Tri-Cities Agreement are being proposed to run concurrent with the City of Salinas agreement with all agreements expiring on the same date. This will again provide the opportunity for all the Salinas Valley cities to consider collectively bidding their future waste/recycling hauling together and benefitting from the economies of scale and improved competitive environment.

City of Greenfield

The annual Community Cleanup Week at the Tri-Cities Disposal & Recycling yard was held from Monday, May 23 through Saturday, May 28, 2016. In addition to the flyer sent to all customers, CET temporary laborers delivered door hangers to all apartment complexes within the city limits. The total materials received were: Metal: 9.9 tons, Mattresses: 111 units, Trash: 39.4 tons, E-waste: 6.4 tons, Refrigerators/Freezers: 44 units, and Household Hazardous Waste: 1,683 pounds.

City of Soledad

The annual Community Cleanup Week at the city's corporation yard was conducted from Monday, May 11 through Saturday, May 16. This year the event was scheduled earlier in the year to provide more even spacing between this event and the first annual "Reuse, Recycle, & Cleanup Day" event which will be held at Soledad High School in the fall. The Soledad High School ROTC staffed the event and went door-to-door to all apartment complexes within the city limits and left door hangers to promote the event. Total materials received included: Metal: 15 tons, Refrigerator/Freezers: 21 units, Mattresses: 78 units, Trash: 35.1 tons, E-waste: 4.25 tons and Household Hazardous Waste: 3,673 pounds.

Johnson Canyon Landfill

The Recycling and E-waste collection event at Johnson Canyon Landfill held on June 12 was a great success, yielding a record number of 118 visitors to the site.

Jolon Road Transfer Station

SVR and Waste Management staff are close to completing terms of the lease agreement for the Corporation Yard at the Jolon Road landfill site in preparation for the transfer of operations the later part of August. Between existing staff relocating to Jolon Road and new hires, the staffing needs for the transfer station have been met and all required equipment is on-site or scheduled for delivery in August.

Sun Street Transfer Station

Sun Street Transfer Station has received an updated operating permit addressing the increased traffic due to increased public self-haul usage of the site.

Monterey County

Waste Management conducted two well organized and well attended recycling events in July. The collection in Chualar took place on July 16, and in Aromas on July 30. A similar event has held in San Ardo on June 4. Authority staff provided Household Hazardous Waste collection service and helped direct customers to the appropriate recycling container.

City of Salinas

Wally Waste Not in his Cowboy apparel rode in his recycled materials covered-wagon during the Como de Rodeo Parade on July 16.



Wally Waste Not Awards

The final compliance assessments and application reviews were completed for the nine schools which submitted applications for the 2016 Wally Waste Not Awards. Each of these schools finished the 26 requirements focusing on waste reduction and recycling efforts on the campus and in classrooms. The schools will be recognized at the August Board meeting.

Gonzales, Soledad and Greenfield

The Franchise Services draft agreement with Tri-cities Disposal is near completion and will be prepared for consideration by the City Councils in the near future. See comments above under King City for discussion of future service procurement opportunity.

Monterey County Environmental Health Bureau

Monthly inspections conducted at the Sun Street transfer station on July 1; the Johnson Canyon Landfill on July 29, and on July 13 at the Crazy Horse and Jolon Road landfills yielded no violations or areas of concern.

Future Events

Gonzales: 10/8 and 10/9 Weekend Clean Up Event

Greenfield: 8/28 Dia del Trabajador Agricola
10/22 Recycling and Clean Up Event

Salinas: 8/13 District 5 Clean Up Event
8/13 Composting Working at McShane's Nursery
9/10 District 4 Clean Up Event
10/22 Citywide Clean Up Events

11/3 Farm Day at the Rodeo Grounds
11/27 Holiday Parade of Lights

Soledad: 8/16 CAPSLO Annual Health Fair
10/1 Recycling and Clean Up Event

Sacramento: 8/7 Through 8/10 CA Resource Recovery Association Conference

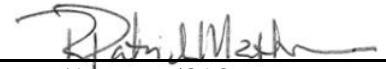


Report to the Board of Directors

ITEM NO. 5

N/A

Finance Manager/Controller-Treasurer



General Manager/CAO

N/A

Legal Counsel

Date: August 18, 2016

From: Patrick Mathews, General Manager/CAO

Title: A Resolution Approving the 2016-19 Strategic Plan Goals and Six-Month Objectives and the Six-Month Objectives July through January 2017

RECOMMENDATION

Staff recommends that the Board adopt the resolution.

STRATEGIC PLAN RELATIONSHIP

The recommended action will establish SVR's Strategic Plan for the next three years with specific measurable six-month objectives that will be reported to the Board each month.

FISCAL IMPACT

Funding for the implementation of the specific goals (3 year) and objectives (6 month) will be allocated as part of the budget process.

DISCUSSION & ANALYSIS

In preparation of a new three-year strategic period, 2016-19, SVR staff held workshops to **develop proposed goals and objectives for the Board's consideration at its July 13, 2016, Strategic Planning Retreat. The Board concurred with staff's recommendations with some revisions.** Below are the proposed goals for the 2016-19 Strategic Plan period:

- A. Select and Implement Facilities (e.g., Salinas-Area Materials Recovery Center) and Programs that Lead to Achievement of at least 75% Waste Diversion
- B. Reduce Landfill Disposal Fee Dependence through Self-Funded Programs and New Revenue Sources
- C. Promote the Value of Salinas Valley Recycles Services and Programs to the Community
- D. Maintain a High-Performance and Flexible Workforce

To help achieve each of the goals, various objectives were developed. Monthly progress reports on the objectives will be provided to the Board. The Board will meet again in six months to reviewed and re-evaluated the Strategic Plan and develop the next set of measurable six-month objectives.

BACKGROUND

In 2007 the Board adopted short and long term goals for the Authority. In 2009, the Board adopted a Mission, Vision and Core Values. In 2010, the Board adopted a three year Strategic Plan (2010-2013) with six-month objectives. The Board agreed that new goals would be established every three years along with 6-month objectives. The 2010-13 Strategic Period concluded June 2016. The 2016-19 Strategic Plan was developed at the **Board's July 13th retreat** and represents the start of a new three-year Strategic Planning period.

ATTACHMENT(S)

1. Resolution
2. Exhibit A – 2016-19 Strategic Plan and Six-month Objectives

RESOLUTION NO. 2016 -

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY
APPROVING THE 2016-19 STRATEGIC PLAN GOALS AND
JULY-JANUARY 2017 SIX-MONTH OBJECTIVES

WHEREAS, the Salinas Valley Solid Waste Authority Board of Directors met on July 13, 2016, to review and discuss the Authority's Strategic Plan and provided recommendations; and,

WHEREAS, the Board will on a monthly basis, monitor progress on the Goals and Objectives and make revisions as needed; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the 2016-19 Strategic Plan Goals and July-January Six-month Objectives, as attached hereto and marked "Exhibit A," is hereby approved.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 18th day of August 2016, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Jyl Lutes, President

ATTEST:

Elia Zavala, Clerk of the Board

**SALINAS VALLEY SOLID WASTE MANAGEMENT AUTHORITY
(dba SALINAS VALLEY RECYCLES)**

**STRATEGIC GOALS 2016-2019
SIX-MONTH OBJECTIVES**
July 13, 2016 – January 15, 2017

2016-2019 THREE-YEAR GOAL

A: SELECT AND IMPLEMENT FACILITIES (e.g., SALINAS-AREA MATERIALS RECOVERY CENTER) AND PROGRAMS THAT LEAD TO ACHIEVEMENT OF AT LEAST 75% WASTE DIVERSION						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the October 2016 Board meeting	Operations Manager	Prepare a cost-benefit analysis for processing construction and demolition material by SVR or MRWMD and present to the Board.		X		MRWMD provided some initial input into pricing for C&D processing
2. At the October 2016 and January 2017 Board meetings and quarterly thereafter	General Manager	Provide to the Board quarterly progress reports on the Long Term Facility Needs Environmental Impact Report and other due diligence activities.		X		
3. At the Nov. 2016 Board meeting	Operations Manager and Engineering & Environmental Compliance Manager	Develop a Household Hazardous Waste Collection Program for South County and present to the Board.		X		
4. At the December 2016 Board meeting	Resource Recovery Manager and Operations Manager	Explore a Prescription Drug Collection Program and provide options to the Board.		X		Participated in grant funding discussion with MRWMD
5. At the January 2017 Board meeting	Resource Recovery Manager	Develop a Needs Assessment Report for Board review on alternative outlets for recyclable/reusable materials.		X		
6. At the January 2017 Board meeting	Resource Recovery Manager	Provide an update to the Board on food-to-energy and composting opportunities.		X		
7. FUTURE OBJECTIVE	General Manager	Engage the stakeholders and the public in the Long Term Facility Needs Public Outreach Plan for the Environmental Impact Report and report the results to the Board.		X		Notice Of Preparation for EIR is under review with public Scoping meetings tentatively set for fall 2016

2016-2019 THREE-YEAR GOAL

B: REDUCE LANDFILL DISPOSAL FEE DEPENDENCE THROUGH SELF-FUNDED PROGRAMS AND NEW REVENUE SOURCES						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the October 2016 Board meeting	General Manager	Provide a progress report on alternative energy project development at SVR sites.		X		
2. At the November 2016 Board meeting	Finance Manager	Present a report to the Board on how each of the SVR programs and services are currently funded and provide a recommendation on how each may be self-funded.		X		
3. At the January 2017 Board meeting	Engineering and Environmental Compliance Mgr.	Conduct a water supply study at SVR sites to help determine potential excess land uses and make a report, with recommendation(s), to the Board for direction.		X		

2016-2019 THREE-YEAR GOAL

C: PROMOTE THE VALUE OF SVR SERVICES AND PROGRAMS TO THE COMMUNITY						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. At the August 2016 Board meeting	General Manager and Board	Determine the Citizen Advisory Group terms, future appointments and responsibilities.		X		Under discussion at the August Board Meeting
2. September 1, 2016	Resource Recovery Manager, with input from the Marketing Committee	Publish a press release announcing SVR's new Three-Year Strategic Plan.		X		Being prepared
3. September 2016 and December 2016, and quarterly thereafter	Resource Recovery Manager, with input from the Marketing Committee	Conduct quarterly live radio talks about SVR services and programs.		X		
4. October 1, 2016	Operations Manager	Update entrance signs at all sites to promote SVR services.		X		
5. At the Nov. 2016 Board meeting	Human Resources Manager	Explore and make a recommendation to the Board on the concept of recruiting a communications major intern for social media projects such as creating videos and developing social media promotions to increase followers.		X		Attending an intern meeting at CSUMB
6. At the Nov. 2016 Board meeting	Resource Recovery Manager, with input from the Marketing Committee	Analyze and present to the Board the results of a social media survey on how to increase public engagement on transfer station and landfill service options.		X		
7. November 15, 2016	Resource Recovery Manager, with input from the Marketing Committee	Explore and make a recommendation(s) to the Management Team regarding additional advertising opportunities, e.g., billboards, transit advertisements.		X		
8. January 15, 2017	Resource Recovery Manager, with input from the Marketing Committee	Develop a new television or radio commercial promoting facilities' services.		X		
9. January 15, 2017	Each Board Member	Attend at least one community event to promote SVR services and programs.		X		
10. FUTURE OBJECTIVE	General Manager	Present to the Board a plan for the engagement and survey of the community and stakeholders regarding the future SVR facility options and EIR.		X		Will be presented in advance of EIR release

2016-2019 THREE-YEAR GOAL

D: MAINTAIN A HIGH PERFORMANCE AND FLEXIBLE WORKFORCE						
SIX-MONTH OBJECTIVES			STATUS			COMMENTS
WHEN	WHO	WHAT	DONE	ON TARGET	REVISED	
1. Beginning in August 2016 and quarterly thereafter	General Manager	Conduct quarterly staff meetings at each facility to share SVR information and obtain feedback from employees.		X		
2. November 1, 2016	Operations Manager	Develop an Employee Communication System (e.g., to use in an emergency) and recommend to the Management Team for approval.		X		
3. At the November 2016 Board meeting	Human Resources Manager	Research and recommend to the Board for direction whether or not to implement an Employment Longevity Package.		X		Surveying other agencies.
4. November 15, 2016	Human Resources Manager	Update the Employee Safety Training resources and collaborate on sharing with other agencies where and when appropriate.		X		
5. November 15, 2016	Human Resources Manager	Develop and recommend to the Management Team for approval an Employee Recognition Program.		X		Conduct focus groups to receive feedback from employees



Report to the Board of Directors

ITEM NO. 6

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: June 16, 2016

From: Patrick Mathews, General Manager/CAO

Title: Monterey Bay Community Power Project Updates

RECOMMENDATION

Staff recommends that the Board accept this update report.

STRATEGIC PLAN RELATIONSHIP

Potential development of the Monterey Bay Community Power (MBCP) project would support Goal B to "Reduce Landfill Disposal Fee Dependence through Self-Funded Programs and New Revenue Sources" by supporting potential new local markets and demand for renewable energy that can be generated through waste recovery programs and closed landfill re-repurposing (e.g. solar fields).

FISCAL IMPACT

All MBCP project work is currently funded through grants and outside fund sources. There is no cash contribution from SVR, only dedication of a small amount of the General Manager's time each month to participate as a member of the Project Development Advisory Committee (PDAC), review consultant work products and assist with member agency presentations and community outreach efforts.

DISCUSSION & ANALYSIS

The Board received a presentation for the MBCP group at it April 21, 2016 meeting. The presentation provided an update to the Board on the outcomes of the due diligence work recently completed and the next steps in the process. The Monterey County Board of Supervisors received a similar presentation on May 3, 2016. This information will be used to assist each jurisdiction in the tri-county region in deciding whether to participate in the formation of a new community based, energy procurement organization.

There were no formal meetings of the PDAC in June as this month started the outreach program and many scheduled workshops and presentations to further the education process in advance of the participation decisions by all jurisdictions in fall 2016. The final meeting of the PDAC is August 11th as the project implementation has now been transferred to City Manager/CAO working groups

The first community wide workshop was held at the County of Monterey Board of Supervisors chambers on the morning of May 24, 2016. The next two community workshops were held in the Board of Supervisors chambers for Santa Cruz County and San Benito County on June 9, 2016. All meetings were well attended and many good questions were asked and answered by all the support, technical and PDAC members in attendance. Meetings of the

committees with City/County Managers, Attorneys and Senior Staff to review and finalize the governance and financing recommendations for the future agency have occurred. Additional presentations are scheduled for various city councils in advance of the decision whether to form the Joint Powers Agency.

BACKGROUND

All cities and counties in the tri-county region, along with several regional agencies such as SVR and the Monterey Regional Waste Management District all signed on to participate the Phase I feasibility study to determine the viability of creating a regional entity to pool electric loads and purchase power for resale, also known as Community Choice Energy. These entities may form under State Law, AB 117 (2002) in order to: buy and sell power locally, design power portfolios that further support renewable energy development and demand, and provide more local input over energy supplies for the community.

This project, if implemented, would provide local residents and businesses with another choice in their decision to purchase more renewable and cost competitive green electricity. Community Choice Energy projects such as this are considered by many to be the single most important local action that could significantly reduce greenhouse gas generation and assist local jurisdictions in compliance with AB 32.

ATTACHMENT(S)

1. August 11, 2016 MBCP Project Development Advisory Committee Agenda
2. May 2016 minutes for MBCP Project Development Advisory Committee

**Monterey Bay Community Power
Project Development Advisory Committee**

Agenda

**August 11, 2016 - 9:30am to 11:15am
Monterey Regional Waste Management District
14201 Del Monte Blvd., Marina, CA**

Estimated time allotment	Item Recommended Outcome <i>Action Item</i>	Lead Person --or-- <i>Presenter</i>
9:30am 5 minutes	1. Welcome, Introductions & Revisions to the Agenda <ul style="list-style-type: none"> ■ Start the meeting. ■ Roundtable introductions as needed. ■ Discuss/approve revisions to the agenda, if any. 	Nancy Gordon, Chair
5 min.	2. Minutes - 5.12.16 - PDAC Meeting <ul style="list-style-type: none"> ■ Review toward approval the meeting minutes, with amended documents approved by the PDAC. <i>Attached – pages 2-16 - Action Item</i> ■ May 12, 2016 - Meeting Highlights <i>Attached- page 17 - No action</i> ■ SCC- Board Report- FYI <i>Attached- page 18 - No action</i> 	Nancy Gordon
5 min.	3. Update regarding Special Study Sessions-Written Report	<i>Miller MaxField Communications Consultant</i>
5 min.	4. Status Report – Outreach Plan Implementation-Written Report	<i>Miller Maxfield, Communications Consultant</i>
20 min.	5. Status Report - County & City Partner Decision-Making Process	<i>Nancy Gordon Carol Johnson</i>
15 min.	6. Public Comment Receive input from the public on items not on today's agenda. Depending on the number of speakers, each speaker may be limited to 3 minutes. The PDAC cannot take action on any item, but may choose to place items on a future agenda.	Nancy Gordon

Monterey Bay Community Power
Phase 1 Technical Study Project
Project Development Advisory Committee
Meeting Minutes
May 12th, 2016 - 9:30am to 11:00am
Santa Cruz County Board of Supervisors
701 Ocean Street, Santa Cruz CA

1. Welcome, Introductions, Attendance Noted

- Nancy Gordon, Chair, called the meeting to order at 9:30 am.
- A quorum was present and attendance noted:
PDAC Members:
County of Santa Cruz- Nancy Gordon
Monterey Regional Waste Management District- Tim Flanagan
City of Watsonville- Nancy Lockwood
City of Santa Cruz- Ross Clark
City of Salinas - Chris Khan
Monterey County - Dan Bertoldi
City of Capitola- Rich Grunow
Salinas Valley Recycles- Patrick Mathews
Business Sector Representative- Larry Pearson (9:35 arrival)

MBCP Project Team Members:

Gine Johnson, Office of Supervisor Bruce McPherson
David Carlson, SC County Planning
Julia Holl, Office of Assembly member Mark Stone

2. Minutes of the 4.14.16 PDAC Meeting

Action Item: Approved the draft minutes. Motion by Patrick Mathews, 2nd by Tim Flanagan. All ayes except abstentions from Nancy Lockwood, Dan Bertoldi and Chris Khan who were not present at the 4/14 meeting.

3. Governance ad hoc Subcommittee Proposed Recommendations

- Tim Flanagan presented the committee's recommendations.
- A roundtable discussion ensued regarding Ross Clark's proposal at the April 14th PDAC meeting to form a technical advisory committee, with Ross acknowledging that the ad hoc committee's recommendation aligned with his proposal. Ross requested that the PDAC's final approved action include one technical advisory committee member to be appointed from each County and City CCE-JPA member.
- Discussion ensued regarding various PDAC members' concerns that the draft governance structure had the potential for one region to outvote other CCE-JPA member regions. There was a general discussion that a smaller board, closer to 11

members, might be more desirable than the 13 proposed members. Several PDAC members made the point that ultimately the PDAC was only making a recommendation and the early adoptive partners would need to do their own analysis to make their final determination based on what would be best for the entire region. It was agreed to leave the recommendation at 13 members.

- Nancy Gordon answered PDAC members' questions about the Governance and Finance ad hoc committees' purpose, timeframe and target attendees. She indicated that the purpose was to provide a forum for interested County and City partners to determine a formation recommendation to their respective governing bodies, the timeframe to be shortly after the special study sessions, (June 9th), and the target attendees to be County and City executive staff and/or the appointed representative(s). Ross Clark indicated that the SC City Council had empowered the Mayor to appoint a City Council member to represent the City in the discussions.
- Public testimony was given and staff asked those members of the public to submit their testimony in writing so it could be included in the meeting minutes.

Action: Motion to approve the Governance ad hoc Subcommittee recommendations with a friendly amendment to include one appointee from each CCE-JPA member to the technical advisory committee. Motion by Patrick Mathews, 2nd by Tim Flanagan. All ayes to approve the motion. *(See Attachment 1 to the minutes for the approved revisions to Sections I and III of the information packet.)*

4. Presentation by local labor union leaders regarding the Monterey Bay Central Labor Council (MBCLC) Resolution and Project Labor Agreements

- Andy Hartman made a presentation regarding Project Labor Agreements, *(See Attachment 2 to the minutes for the power point.)*
- Discussion ensued with both Andy Hartman and Glen Schaller responding. Key points that were made during the discussion:
 - PDAC members indicated their general support for the principles and potential benefits outlined in the MBCLC Resolution and the power point presentation.
 - That support was already reflected in the PDAC-approved "guiding principles" regarding the use of local, fairly compensated labor with benefits and local training programs.
 - It fell outside the scope of the PDAC's work to make a recommendation regarding PLAs. The information provided by the presenters regarding PLAs would be forwarded to the future CCE-JPA governing body to make a determination.

Action: Motion to accept the presentation by Patrick Mathews, 2nd by Larry Pearson. All ayes to approve the motion.

5. Consideration of Community Power Guiding Principles as recommended by Santa Cruz County Supervisor John Leopold

- Nancy Gordon presented the background of the request from the Santa Cruz County Board of Supervisors to review the list of guiding principles.
- The staff report outlined four possible additions to the list already approved by the PDAC on April 14th. A motion was made by Patrick Mathews to accept the staff recommendation. There was not a second for the motion. Several PDAC members pointed out that the principles proposed by the Supervisor were already included on the PDAC-approved list. Discussion ensued. It was agreed that the additions were unnecessary and could lead to confusion since they were already covered.
- Ross Clark made a new motion to amend the approved list. He proposed to replace "Strive to build out the local renewable generation infrastructure as soon as it is financially feasible" with "Support the rapid investment in local renewable energy generation to the maximum extent feasible while ensuring fiscal stability, rate parity and carbon reduction goals are met."

Action: Motion to accept this amendment to the approved list of "guiding principles" by Ross Clark, 2nd by Larry Pearson. All ayes to approve the motion. *(See Attachment 3 to the minutes for the approved revisions to Section I of the information packet.)*

6. Upcoming Meetings were announced

PDAC- Hosted Special Study Sessions:

June 9 – 9:30am to 12:00pm

Santa Cruz County Board of Supervisors Chambers

June 9th - 3:00pm to 5:30pm-

San Benito County Board of Supervisors Chambers

May 24th - 9:30am to noon –

Monterey County Board of Supervisors Chambers

Next Regular PDAC Meeting:

August 11th, 9am-noon- MRWMD Board Chambers

- Minutes of May 12, 2016 Special PDAC Meeting
- Update regarding Special Study Sessions
- Status report - Communications/Outreach Plan
- County & City partner decision-making process
- Future PDAC meetings and agendas

7. Public Comment for matters not on the agenda – No public comments.

8. Meeting adjourned at 12:25pm.

ATTACHMENT 1 - May 12, 2016 PDAC Meeting Minutes

Approved revisions to Section I, Summary Report and Recommendations:

- Governance – To meet the diverse needs of the Monterey Bay region, the PDAC recommends a governance structure that aligns with these principles:
 - Consistent with the best practices learned from the successes and challenges of established CCE governing boards as outlined in Section III, pages 18-19;
 - Equitably representative and aligned with population density and electricity usage within the region;
 - A manageable number of board members with the ability to scale to accommodate later members;
 - Primary members and alternates should be elected officials;
 - Industry technical experts without a conflict of interest should be advisory to the Board;
 - Structured similarly to an existing and well-accepted Monterey regional JPA board that has been serving the same partner counties and cities successfully for many years, the Monterey Bay Air Resources District.
 - Section III, page 21 summarizes the specific governance board and technical expert advisory committee structure recommended by the PDAC.

Approved revisions to Section III – pages 19 & 20:

Element	Currently practices of CCEs	PDAC Recommendation
Agency Purpose	CCE and energy related programs only.	CCE and energy related programs only.
Municipal Membership	Municipalities as full members. (Marin Clean Energy-MCE) Municipalities as participants. (Sonoma Clean Power-SCP)	Investigate further the pros and cons of each approach.
Board Composition	1 member per jurisdiction. (MCE & SCP) Primary Board member is an elected official. (MCE & SCP) Alternate is elected (MCE) or may be appointed (SCP).	Board of 13 primary members (with alternates) comprised of elected officials Recommended structure is automatically "scalable" to accommodate county & city members who do not initially join the CCE/JPA.
Board Voting	Majority vote with an option to call for a weighted vote (SCP). Majority and weighted vote combined (MCE).	Majority vote. Recommended structure is already weighted based on load size and population.
Joint Powers	Power to contract, employ, acquire and maintain public works, incur debt and issue bonds, invoke eminent domain under certain conditions, adopt rules and regulations.	Power to contract, employ, acquire and maintain public works, incur debt and issue bonds, invoke eminent domain under certain conditions, adopt rules and regulations.
Withdrawal of Membership	MCE – Municipal accounts only; may be a fee for departing load due to stranded costs. SCP- Option to remove all accounts with negotiated timing and payout agreement to cover stranded costs.	Option to remove all accounts with negotiated timing and payout agreement to cover stranded costs.
JPA Administration: Self-administered or outsourced?	MCP & SCP: Self-administered with option to contract for certain JPA functions.	Self-administered with outsourcing for certain "turn key" administrative functions that are readily available within the industry.
New county/city members joining the JPA after initial launch	Modest cost or no cost at the discretion of the JPA Board.	At the discretion of the governing board. Policies and guidelines should be established.

<p>JPA Committees: Permissive or Required?</p> <p><i>Technical Advisory Committee to the Board</i></p>	<p>MCE- Permissive at discretion of the Board.</p> <p>SCP – Operations and Rate Setting Committees included in JPA agreement.</p>	<p>Permissive at the discretion of the Board after the need is identified and each committee's function is defined. <i>Do not specify committee structure in the JPA agreement.</i></p> <p><i>However, a technical advisory committee of experts with no conflict of interest to assist the Board is highly recommended. Possible expert categories: energy procurement & industry experience; utility background; finance; environmental, clean tech or related policy and/or operational experience.</i></p>
<p>Cost Recovery for Advanced Start-Up Funds</p>	<p>Full cost recovery of start-up costs.</p>	<p>Full cost recovery of start-up costs, including all <i>unfunded</i> remaining Phase 1 activities as well as all Phase 2 formation work.</p>
<p>Board meeting frequency and location</p>	<p>Monthly meetings in one central location.</p>	<p>At the discretion of the governing board.</p>

Approved addition to Section III as page 21:

Recommended Governing Board Structure & Technical Advisory Committee Structure

Local Government Entity	# Members*	Appointed By
Monterey County	3	Monterey County Board of Sups
City of Salinas	1	Salinas City Council
Monterey Peninsula Cities	2	Monterey City Select Committee
Salinas Valley Cities	1	Monterey City Select Committee
Santa Cruz County	2	Santa Cruz County Board of Sups
Santa Cruz County Cities	2	Santa Cruz City Select Committee
San Benito County Supervisors	1	San Benito Board of Supervisors
San Benito County Cities	1	San Benito City Select Committee
Total:	13	

* Each primary member should have an appointed alternate*

Weighted Representation:	Votes	Population (2015)	Loads (year 3)
Monterey County:	7 (53.8%)	433,898 (56.6%)	1,998 MWh (62.0%)
Santa Cruz County:	4 (30.8%)	274,146 (35.8%)	941 MWh (29.2%)
San Benito County:	2 (15.4%)	58,792 (7.7%)	283 MWh (8.8%)
Totals:	13	766,836	3,222 MWh

Technical Advisory Committee Structure:

- Comprised of technical and industry experts without a conflict of interest.
- One appointment per each County and City CCE-JPA member.
- Advises on all aspects of the agency operations.
- Criteria for membership to be developed by the Governing Board.

Monterey Bay Community Power Presentation

Project Labor Agreements PLAs

Andy Hartmann
May 12, 2016

What is a PLA?

- A project labor agreement (PLA) is an agreement between a public awarding agency or a private entity and the local Building Trades Council.
- A PLA is a pre-hire agreement to set the terms and conditions for all workers on a project.
- A PLA includes objectives and goals of the awarding agency and the local Building Trades.

The Purpose of a PLA

The purpose of a PLA is to elevate the Labor component of a project into a working partnership with an awarding body. This provides a useful construction management tool for cost savings, a project on-time and on-budget, and a construction project of high quality. A PLA will ensure the greatest benefit for an awarding body by working together with the Building Trades to achieve mutual objectives and goals.

Objectives

- ☐ Local hire and steady access to a pool of highly qualified, skilled crafts persons
- ☐ Apprenticeship education and training
- ☐ Hiring minorities, women, and veterans
- ☐ Standardizing and maintaining work schedules, working hours, and holidays
- ☐ Prevailing wages with benefits
- ☐ Process to resolve labor issues

Level Playing Field

Conditions established through a PLA level the playing field to ensure that all contractors **MUST** compete under the same terms and conditions.

Local Opportunity

- ☐ Local hiring halls are used for providing project labor
- ☐ Local apprentices from local State authorized apprenticeship training programs are made available for work
- ☐ Minorities, women, and veterans are, not only encouraged, but recruited locally for careers in construction

Local PLA Utilization

PLA's utilized in the Monterey Bay:

- ☐ **Moss Landing Power Plant**
- ☐ **Santa Cruz County for Public Safety**
- ☐ **Santa Cruz County Metropolitan Transit District
Judy K. Souza Operations Building**
- ☐ **City of Watsonville**
- ☐ **Salinas Union High School District High School #5**

National PLA Utilization

Nationally, PLA's have been used by numerous Fortune 500 companies, including Wal-Mart, Toyota, and Boeing. Additionally, many cities, counties, and school districts have successfully used PLA's.

Components of a PLA

- ☐ **Employment of apprentices**
- ☐ **Fair wages with employer provided benefits**
- ☐ **Uniform holidays and schedules**
- ☐ **Job referral procedures maintained by local hiring halls with local employment goals**
- ☐ **Expedited dispute and grievance procedure for all workers**
- ☐ **No work stoppages, strikes, lockouts**
- ☐ **Comprehensive safety program**

The Benefits

- ☐ **Superior construction project**
- ☐ **Project on-time and on-budget**
- ☐ **Support and enhance the local economy**
- ☐ **Employ local skilled workers (Journeymen & Apprentices)**
- ☐ **Provide fringe benefits for workers**
- ☐ **Provide a safe working environment**
- ☐ **Prohibit work stoppages**
- ☐ **Additional Labor Compliance**

Thank You

We request that you make a recommendation to the JPA to explore a Project Labor Agreement with the Monterey/Santa Cruz Building & Construction Trades Council.

ATTACHMENT 3 – May 12, 2016 PDAC Meeting Minutes

Approved revisions to Section 1, Summary Report and Recommendations:

Guiding Principles– The PDAC recommends strategic and operational alignment with these principles:

- Serve community goals and local policy objectives, including greenhouse gas reductions and increased statewide and local renewable energy supply.
- Control and safeguard customer revenues to ensure long-term financial viability and local government ownership, even when power supply costs fluctuate.
- Offer competitive rates and choice in customer electricity services that does not include the use of unbundled renewable energy credits, coal or nuclear resources and prioritizes in-state renewable contracts as is financially viable and available.
- Support the rapid investment in local renewable energy generation to the maximum extent feasible while ensuring fiscal stability, rate parity and carbon reduction goals are met.
- Pursue long-term power procurement strategies and local power ownerships that hedge future market risk and incorporate diversity of energy suppliers, technologies and products.
- Plan for long-term financial viability through integrated resource planning, in-house fiscal management, transparent rate setting and policies that build program reserves. Building robust reserves enhances the agency's credit rating, lowers the cost of procurement and increases the viability of issuing future bonds for projects.
- Maintain a firewall between the assets and liabilities of the CCE agency and those of municipal general funds.
- Adhere to applicable statutory and regulatory compliance requirements.
- Implement effective risk management practices and ensure transparency and accountability to the local community and oversight agencies.



**Monterey Bay Community Power Project | Phase 1 Technical Study
Project Development Advisory Committee (PDAC)
May 12th, 2016 Meeting Highlights**

PDAC Governance Recommendations Approved

The PDAC approved their recommendations regarding governance principles and structure. The recommendations will be forwarded to the MBCP County and City partners as they begin their respective analysis and deliberations regarding joint powers agency formation.

Local Labor Leaders Present the Benefits of Project Labor Agreements

The PDAC received a presentation by local labor leaders Andy Hartman and Glen Schaller regarding the second resolution passed by the Monterey Bay Central Labor Council regarding the Monterey Bay Community Power Project. The PDAC accepted the report and stated the committee's intent to forward the information regarding Project Labor Agreements to the future joint powers governing board. It was noted that the PDAC had already approved a set of "guiding principles" that aligned with the use of local, fairly compensated labor with benefits and local training programs.

"Guiding Principles" Amended

The PDAC strengthened the language of the previously approved guiding principles to clarify the committee's recommendation regarding local build-out of renewable energy projects. The following statement was added to the list of principles: "Support the rapid investment in local renewable energy generation to the maximum extent feasible while ensuring fiscal stability, rate parity and carbon reduction goals are met."

Upcoming Special Study Sessions Announced

May 24th - 9:30am to noon

Monterey County Board of Supervisors Chambers

June 9th – 9:30am to 12:00pm

Santa Cruz County Board of Supervisors Chambers

June 9th - 3:00pm to 5:30pm

San Benito County Board of Supervisors Chambers

Agenda Confirmed for the August 11th, 2016 PDAC meeting from 9:30am to 11:15am:

Location: Monterey Regional Waste Management District 14201 Del Monte Blvd- Marina, CA

- Updates regarding the Special Study Sessions, Outreach Plan Implementation and County & City partner decision-making process
- Future PDAC meetings and agendas

Please check the Monterey Bay Community Power website: MBCommunityPower.org for updates.

May 12, 2016 PDAC Meeting Highlights



County of Santa Cruz

General Services Department

701 Ocean Street, Suite 330, Santa Cruz, CA 95060-4073
 Phone:(831) 454-2210 Fax:(831) 454-2710 TDD: (831) 454-2123
 Nancy Gordon, Director

Meeting Date: June 28, 2016
Date: June 21, 2016
To: The Board of Supervisors
From: Nancy Gordon, General Services Director
Subject: Report Back on PDAC review of Project Labor Agreements and Community Power Guiding Principles

On April 19, 2016 your Board directed staff to forward various proposals regarding the administration of the Community Choice Energy (CCE) project to the Project Development Advisory Committee (PDAC). These recommendations included consideration of suggested principles to review the possibility of requiring a project labor agreement with direction for a report back at the end of June 2016. The PDAC was also requested to meet with the Monterey Bay Building and Construction Trades Council (MBCTC) to discuss what a project labor agreement might look like to better inform the discussion when the JPA is created.

The PDAC held a specially noticed meeting to review the materials as requested by your Board. The meeting included a presentation by labor representatives Andy Hartman and Glen Schaller regarding project labor agreements. The information provided by the presenters regarding PLAs will be forwarded to the future CCE-JPA governing body to make a determination on their use in future projects, estimated to be 3-4 years away.

The Board also requested the PDAC to consider "Guiding Principles" as forwarded from the Board. It was determined after review that the guiding principles as proposed were already included in the PDAC approved list, and therefore no additions were necessary. A separate addition unrelated to the Community Power Guiding Principles suggestion was made following further discussion.

It is therefore RECOMMENDED that your Board accept and file this report on the Community Choice Energy Project Development Advisory Committee's review of Project Labor Agreements with the MBCTC and review of suggested Community Power Guiding Principles.

Submitted by:



**Monterey Bay Community Power Project | Phase 1 Technical Study
Project Development Advisory Committee (PDAC)
May 12th, 2016 Meeting Highlights**

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Please check the Monterey Bay Community Power website: MBCommunityPower.org for updates.

May 12, 2016 PDAC Meeting Highlights



Report to the Board of Directors

Date: August 18, 2016

From: Ray Hendricks, Finance Manager

Title: Tonnage and Diversion Report for the Quarter Ended June 30, 2016

ITEM NO. 7

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

RECOMMENDATION

Staff recommends that the Board accept this report.

STRATEGIC PLAN RELATIONSHIP

This is a routine information item.

FISCAL IMPACT

Tipping fees account for more than 80% of our revenue. For the quarter ending June 30, 2016, SVR received \$4.03 million in tipping fees.

DISCUSSION & ANALYSIS

Total Tons Landfilled

As illustrated in the table below, Salinas Valley Recycles landfilled a total of 49,043 tons of solid waste for the quarter ended June 30, 2016. This represents an 10.5% increase from the previous year's 44,393 for the same period.

<u>Service Area</u>	Apr-Jun 2016 Tonnage	Apr-Jun 2015 Tonnage	Change in Tonnage	% Change
Authority Service Area	48,907	44,364	4,543	10.2%
Out of District	136	29	107	364.3%
Total Landfilled	49,043	44,393	4,650	10.5%

Salinas Valley Recycles Service Area Tonnage

The following table summarizes tonnage accepted from Salinas Valley Recycles' service area for the quarter ended June 30, 2016:

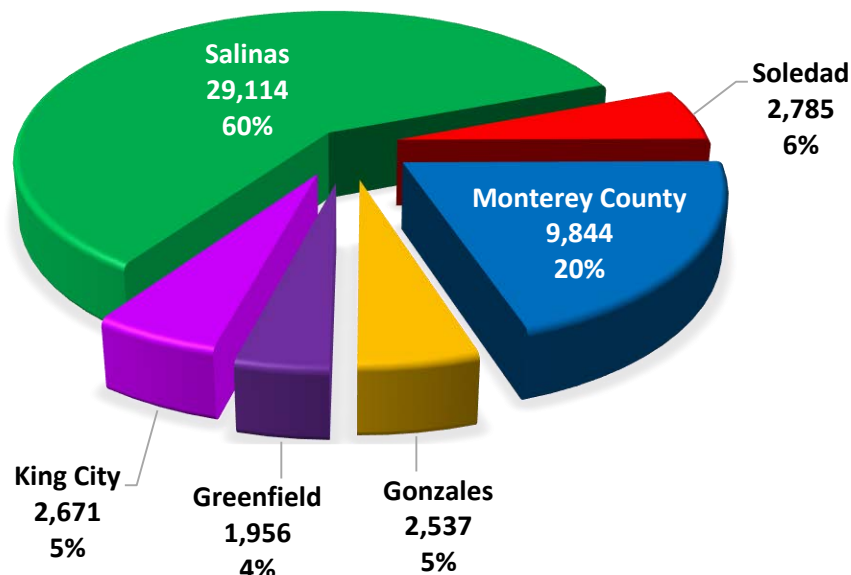
	Apr-June 2016		Apr-June 2015		Change in	%
	Tonnage	%	Tonnage	%	Tonnage	Change
Total Tons Accepted	64,248	100.0%	56,005	100.0%	8,243	14.7%
Less Diverted Materials	10,278	16.0%	7,545	13.5%	2,733	36.2%
Less C&D used for ADC	1,144	1.8%	1,423	2.5%	(279)	-19.6%
Less Beneficial Reuse	1,938	3.0%	1,390	2.5%	548	39.4%
Less JC market materials	735	1.1%	158	0.3%	577	365.0%
Less SS market materials	1,202	1.9%	1,088	1.9%	114	10.5%
Less HHW	45	0.1%	37	0.1%	8	21.1%
Total Diverted Materials	15,341	23.9%	11,641	20.8%	3,700	31.8%
Total Landfilled	48,907	76.1%	44,364	79.2%	4,543	10.2%

Compared to the corresponding quarter in 2015, the total tons accepted increased by 14.7% and diverted material increased by 31.8%, resulting in a net increase of 10.2% in tons landfilled.

Waste Origin

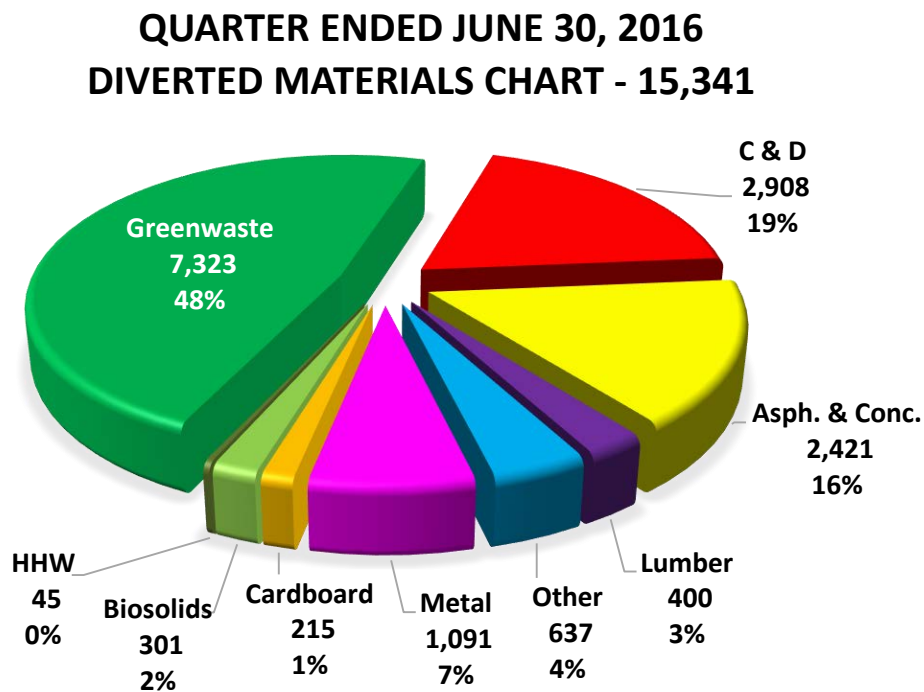
Of the 48,907 tons landfilled from our service area, the City of Salinas accounts for 60% of the waste and the County accounts for 20%.

QUARTER ENDED JUNE 30, 2016 AUTHORITY LANDFILLED WASTE ORIGIN - 48,907



Diverted Materials

The chart below illustrates that Salinas Valley Recycles diverted a grand total of 15,341 tons of materials for the quarter ended June 30, 2016. In addition to the 13,359 tons of diverted materials received at Johnson Canyon, 735 tons of recyclables were salvaged from the waste stream and sent directly to market. SVR also sent 1,202 tons of recyclable materials to market directly from the Sun Street Transfer Station, and approximately 45 tons of Household Hazardous Waste (HHW) materials. Total tons of diverted materials for the quarter ended June 30, 2016 has resulted in a net increase of 3,700 tons or 31.8% over the same quarter of the previous year.



ATTACHMENTS

None



Report to the Board of Directors

ITEM NO. 8

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: August 18, 2016

From: Ray Hendricks, Finance Manager

Title: Report on Selection of CH2M HILL Engineers, Inc. for an Economic Benefit Analysis

RECOMMENDATION

Staff recommends that the Board accept the report.

STRATEGIC PLAN RELATIONSHIP

The recommended action completes Objective No. 2, "Complete the RFP process and select vendors for the Long-Range Financial Study and Economic Impacts/Benefits Study for all selected CEQA project scenarios" under Goal B.

FISCAL IMPACT

This item was not included in the budget. In order to complete this work, additional appropriations in the amount of \$30,000 are needed from the expansion fund, and will be included in the FY 2016-17 Budget for Grants and Capital Improvement Projects scheduled to be presented to the board on September 15, 2016. Work is not scheduled to begin prior to the budget being adopted.

In order to allow for flexibility in changes to the scope of work, this project will be completed on a time and materials basis. Initial estimates for the scope of work is \$23,890. In addition to the consultant's time, staff time is also required to gather the information required to complete the study. A small contingency is being included in the estimated budget amount.

DISCUSSION & ANALYSIS

The proposed Economic Impact Study, together with the Environmental Impact Report of the Long-Term Facility Needs and Global OrganicS Energy Clean Fiber Organics Recovery System Project approved on November 19, 2015, and the Long-Range Financial Study approved on June 16, 2016, will provide the Board with the information necessary to make decisions on the long-term path of SVR.

BACKGROUND

In 2005, the Board of Directors set the goal to divert 75% of landfill waste from the waste stream by 2015. The State of California has since adopted a similar diversion goal of 75% diversion from landfills by 2020 as enacted by AB 341 in 2011.

At the July 30, 2015 retreat, SVR Board of Directors directed staff to prepare a Request for Proposals (RFP) for long range Financial Modeling of all the approved project options currently under environmental review. The RFP documents were approved by the Board at the December 17, 2015 Board Meeting. At the February 29, 2016 retreat,

SVR Board of Directors directed staff to release the RFP and select a vendor to complete the work. Staff received no proposals for this project by the April 28, 2016 RFP due date. Subsequently, staff requested a proposal from CH2M Hill Engineers, during the selection process for the Long-Range Financial Study.

ATTACHMENT(S)

1. Exhibit A – Scope of Work
2. Exhibit B – Fee Schedule

Resumes

Resumes for our project team are provided in **Appendix A**.

3. Project Understanding and Approach

The CH2M HILL team offers experienced and committed staff who have expertise in strategic planning and decision analysis, municipal budgeting and finance, municipal solid waste rate setting and analysis, long-term financial planning and forecasting, economic evaluation, and technical analysis.

CH2M HILL will work closely with SVSWA staff and its EIR and other technical consultants, if applicable, to clearly understand the five operational scenarios and associated cost and workforce estimates. **Critical assumptions to be used for data gathering and development of the economic model are detailed under the work plan tasks below.**

Quality Control and Assurance

CH2M has established internal policies to guide consistent application of project and quality management processes. The starting point is development of a specific Project Management Plan (PMP). The PMP documents and communicates to the entire project team information including: a description of project tasks; client contact information; document control; quality assurance plan and quality control procedures; project tracking procedures; scheduling; and project communication plan for interacting with the internal project team, the client, and key stakeholders.

4. Proposed Work Plan and Schedule

Our project manager, **Kevin McCarthy**, will be the primary point of contact for this project and will utilize his nine years of experience as an Executive Director of a solid waste authority to partner with SVSWA's Executive Director to ensure delivery of a successful project. He will ensure there is a clear understanding of project goals and expectations and the project is executed in a timely manner.

Periodic in person and phone meetings will be held throughout the project term to make sure project goals and expectations continue to be met. Close coordination with the EIR consultant is critical so we can adequately map out the project deliverables; the timing and quality of information derived from the concurrent EIR preparation is critical to the project success. CH2M will be relying on SVSWA and its EIR consultant for all cost and workforce estimates during both the construction and operational phase of each of the five project scenarios.

Task 1. Project Kick-Off Meeting

A project kick-off meeting will be held to ensure project goals and expectations are clearly captured and understood, refine the project schedule given the current information on the EIR preparation and availability of cost and workforce estimates for the five scenarios, define communication protocols and preferences, and review information to be provided by SVSWA.

Timeframe: July 2016 (or later depending upon client needs)

CH2M Resources: Kevin McCarthy and Fatuma Yusuf will attend the meeting with Dan Pitzler available via teleconference.

Authority Staff Resource Allocation: The SVSWA Executive Director and Finance Director should attend this meeting and other agreed upon future formal project meetings along with key consultant staff involved with the EIR preparation.

Critical Assumptions: SVSWA will make available at this meeting in hard copy and electronic format all relevant economic data which is identified under Task 2, Data Collection and Analysis.

Task 2. Data Collection and Analysis

Our team has performed numerous economic analyses to assess the regional economic impacts associated with a project implementation in terms of potential job and income creation. These analyses focus on quantifying, using Input/Output (I/O) economic modeling, the indirect and induced regional economic impacts arising from the construction and operation and maintenance (O&M) of proposed projects and their alternatives. The indirect and induced regional economic impacts are typically captured in terms of changes in income and employment that arise from direct expenditures. For this analysis, the IMPLAN (Impact analysis for PLANning) I/O model will be used.

Fatuma Yusuf recently utilized the IMPLAN model in evaluating the economic impacts associated with the US Bureau of Reclamation's *Coordinated Long-Term Operation of the Central Valley Project and State Water Project EIS* project and the National Geospatial-Intelligence Agency's (NGA) *Next NGA West Campus in the Greater St. Louis Metropolitan Area EIS*. For the US Bureau of Reclamation's project, Fatuma worked closely with other resource specialist to develop direct cost/benefit estimates associated with the alternatives that were evaluated for each of five regions served by either the Central Valley Project (CVP) or the State Water Project (SWP). She used these as input into the regional IMPLAN models to estimate the secondary (indirect and induced) employment and income changes associated with changes in irrigated agriculture and municipal and industrial water use in the five regions under several alternatives.

For the National Geospatial-Intelligence Agency (NGA), Fatuma evaluated the use of other regional economic impact analysis models in estimating the secondary (indirect and induced) regional employment and income associated with the construction and operation of a new NGA facility. The IMPLAN model was selected as the appropriate model to use in the evaluation of employment and income changes associated with the construction and operation of the new facility.

In order to ensure efficiency in our analysis methods, it is assumed that SVSWA will provide the following data in electronic form for each proposed new facility in each scenario:

- Total project cost
- Estimated percent labor and percent materials
- Estimated percent of local vs non-local for construction (local is assumed to be within Monterey County) labor and materials.
- Estimate of annual O&M costs
- Number of workers required for O&M
- Estimated percent of local vs non-local for O&M labor and materials.
- Start and end-date of project construction

CH2M is not budgeting for original research or technical analysis of the five project scenarios. Our budgeted hours for this task assume minimal review of the data provided by the EIR consultant. CH2M's data review will be limited to assessing whether the data seem to reflect reasonable operational and capital assumptions, but any adjustments to the data will be outside the scope of this project.

Timeframe: July – September 2016. Subject to change based on any changes in the EIR preparation schedule.

CH2M Resources: Fatuma Yusuf and Kevin McCarthy will be the primary resources for data collection and analysis tasks, including gathering data from the EIR consultant and SVSWA.

Authority Staff Resource Allocation: The SVSWA Executive Director and the EIR consultant will be required to provide requested cost and workforce information for the project. CH2M will endeavour to efficiently manage any questions we have regarding the data and will schedule short duration phone calls to review and address any data gaps or clarifying questions regarding the data.

Critical Assumptions: For completion of this task, CH2M assumes that SVSWA will have made available at the project kick-off meeting or soon thereafter (i.e., within 30 days) all requested data for each scenario.

Task 3. Economic Impact Analysis

Based on data obtained in Task 2, CH2M will evaluate the regional economic impacts associated with each of the five scenarios using an IMPLAN model of Monterey County.

The model will provide annual indirect and induced employment and incomes associated with each scenario. These changes will be evaluated using annual estimates of the direct construction and O&M expenditures for each scenario.

Timeframe: October 2016 to February 2017. Subject to change based on any changes in the EIR preparation schedule.

CH2M Resources: Fatuma Yusuf will develop the model data input needs and will build the Monterey County IMPLAN model using the 2014 IMPLAN county data. Review of data inputs will be provided by Dan Pitzler and Kevin McCarthy.

Authority Staff Resource Allocation: Authority staff will be asked to review TM documenting the analysis.

Critical Assumptions: SVSWA will provide in hard copy and electronic format all relevant direct cost and employment estimates (as noted above). The Authority and/or its EIR consultant will also provide O&M cost information for each project scenario.

Task 4. Reporting

Fatuma Yusuf will present the results of the analysis performed under Task 3 in a draft report, and will attend a meeting to discuss Authority comments on the draft. After incorporating Authority comments, CH2M will prepare a final report.

Timeframe: October 2016 – February 2017. Final report delivered to SVSWA in March 2017.

CH2M Resources: Fatuma Yusuf will be responsible for delivery of the draft and final report, with input from Dan Pitzler and Kevin McCarthy. The report will be reviewed by Kevin McCarthy. Fatuma Yusuf will attend the meeting to discuss the draft report, and Dan Pitzler and Kevin McCarthy will be available by telephone.

Authority Staff Resource Allocation: Authority staff will be asked to provide comments on the draft report.

Critical Assumptions: It is assumed that the Authority will provide one copy of consolidated comments on the draft report. The report will be up to 30 pages in length plus appendix tables of model results for each scenario.

5. Financial

CH2M will perform this work on a time and materials basis in accordance with the same terms and conditions presented in the “Agreement for Professional Services between Salinas Valley Solid Waste Authority and CH2M HILL Engineers, Inc.” dated June 16, 2016.

Project Milestones, Tasks, Assigned Staff, Time Allocation, Hourly Rates

<u>Task</u>	<u>Assigned Staff</u>	<u>Time Allocation</u>	<u>Hourly Rate</u>	<u>Task Costs</u>
Kick-Off Meeting	Kevin McCarthy	4 hours	\$215	\$860
	Fatuma Yusuf	8 hours	\$180	\$1,440
	Dan Pitzler	4 hours	\$215	\$860
<i>Milestones for this task:</i>	Project Kick-off meeting.			
Data Collection and Analysis	Kevin McCarthy	2 hours	\$215	\$430
	Fatuma Yusuf	24 hours	\$180	\$4,320
	Dan Pitzler	4 hours	\$215	\$860
<i>Milestones for this task:</i>	One internal conference and one project conference with SVSWA to review summary of data collected and identify any gaps or other data needs.			
Economic Impact Modeling	Fatuma Yusuf	40 hours	\$180	\$7,200
	Kevin McCarthy	2 hours	\$215	\$430
	Dan Pitzler	4 hours	\$215	\$860
<i>Milestones for this task:</i>	One project meeting to review draft results.			
Final Report	Fatuma Yusuf	16 hours	\$180	2,880
	Kevin McCarthy	4 hours	\$215	\$860
	Dan Pitzler	4 hours	\$215	\$860
<i>Milestones for this task:</i>	Attend SVSWA Board Meeting to make a presentation or assist with making a presentation on the final IMPLAN model and results.			
Project Administration:	Accounting	8 hours	\$70	\$560
Project Delivery Assistance	Technical Writing	4 hours	\$80	\$320
Expenses	Travel and IMPLAN Data			\$1150
GRAND TOTAL (Time-and-Materials Not to Exceed)				\$23,890



Report to the Board of Directors

Date: August 18, 2016
From: Mandy Brooks, Recycling Coordinator
Title: Wally Waste-Not Awards

ITEM NO. 9

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

A PRESENTATION WILL BE GIVEN
AT THE MEETING



Report to the Board of Directors

Date: August 18, 2016

From: Ray Hendricks, Finance Manager

Title: Annual Tonnage and Diversion Performance
Report for Fiscal Year 2015-16

ITEM NO. 10

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

A PRESENTATION WILL BE GIVEN
AT THE MEETING



Report to the Board of Directors

ITEM NO. 11

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: August 18, 2016

From: Patrick Mathews, General Manager/CAO

Title: Citizens Advisory Group Membership

RECOMMENDATION

Staff recommends continuing with the Citizens Advisory Group (CAG), reappointment of active members, and provide new appointments for vacant or absent CAG members.

STRATEGIC PLAN RELATIONSHIP

The CAG was established during the 2013-16 Strategic Plan Goals to "Increase Public Access, Involvement, and Awareness of SVR Activities," and "Complete Development of the Salinas Area Transfer Station and Materials Recovery Center."

In the new 2016-19 Strategic Plan, the Board has requested a review of the Group's terms, future appointments, and responsibilities under the goal to "Promote the value of SVR services and programs to the community."

FISCAL IMPACT

There is no fiscal impact.

DISCUSSION & ANALYSIS

Qualifying criteria - approved by the Board on August 22, 2013, as follows:

- 1) The appointee should be a resident of the appointing Board member's jurisdiction.
- 2) The appointee should have no direct contractual relationship with the Authority.
- 3) The Board should have final approval of all nominee appointments.

The CAG was created to have one appointee from each Authority Board Director. Below is a summary of the appointments to date and active status:

Appointments:

	By Director	Jurisdiction	Appointee	Appointment Date	Leave Date
1	Salinas	County of Monterey	Paula Getzelman	10/17/13	
2	Armenta	County of Monterey	Janet Barnes	08/21/14	
3	Lutes	City of Salinas	John Fair	9/26/13	
5	Silva	City of Gonzales	Robert Brandt	9/26/13	
6	Cullen	City of King	Daniel Raquinio	9/26/13	
	De La Rosa	City of Salinas	Joel Hernandez	9/26/13	9/22/14
	Barrera	City of Salinas	Victor Hernandez	9/26/13	8/12/14

Attendance – Six Meetings from September 2014 through June 2016

CAG Member	Sept 2014	Jan 2015	Aug 2015	Sept 2015	Dec 2015	June 2016	Meetings Attended
Paula Getzelman	1	1	1	1	1	1	6
John Fair	1	0	1	1	1	1	5
Janet Barnes	1	0	1	0	1	0	2
Robert Brandt	1	0	0	0	0	0	1
Daniel Raquinio	1	1	1	1	1	1	6
Total	5	2	4	3	4	3	

Outstanding Appointments:

Director PerezCity of Soledad
 Director TorresCity of Greenfield
 Director Barrera.....City of Salinas
 Director De La Rosa. City of Salinas

Staff believes that the next role for this group will be to provide review and comment for the Board on the three due diligence studies underway for the future SVR Facility needs assessment, including the environmental impact report, long-range financial analysis and economic benefits study. Their roles will be to review and comment on components of draft documents prior to full release and to assist in tailoring the outreach and education efforts throughout the project review process to maximize public participation and understanding.

The new goal to “Promote the Value of SVSWA Services and Programs to the Community” will also benefit from the input and guidance of the CAG.

BACKGROUND

The CAG has been instrumental in providing input and perspective on the activities of SVR. In particular, they have worked with staff to complete the Salinas Area Materials Recovery Center Site Selection process, which lead the Board to initiation of several project options currently being reviewed under the California Environmental Quality Act as well as preparation of full financial analyses and economic development benefits.

As you can see from the attendance record above, there has been a strong core of active attendees, but several have run into personal or business conflicts keeping them from attending the meetings regularly, with two resigning as a result. We are also still missing two appointees from the original recruitment effort.

	15-Sep	20-Oct	17-Nov	15-Dec	Jan	25-Jan
A					Election of Officers	
1	Minutes	Minutes	Minutes	Minutes	Minutes	SPECIAL MEETING 6-Month Strategic Planning Retreat
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	
3	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	
4	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	LTFN EIR Qtrly Update (sp)	
5	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Recyclables Alternative Outlets Plan & Resources Needs Assessmt (sp)	
6	FY16-17 Grants & CIP Budget (EC)	LTFN EIR Qtrly Update (sp)	QTE Sept Tonnage & Diversion Reports	Annual County Used Oil Report	Food-to-Energy/ Composting Opportunities (sp)	
7	Personnel Updates Diversion Manager	QTE Sept. Cash & Investments	Reserves Allocation	128 Sun St. Building Lease (exp 12/31/16)	Board member Public Outreach Participation (sp)	
8	2014-15 SVR Annual Report	QTE Sept Facilities Customer Survey Results	HHW Collection Program in SoCo (sp)	City of Gonzales Franchise Contract Administration (exp 12/31/16)	Water Supply Study for Potential Excess Land Uses (sp)	
9	Franchise Customer Rate Itemization	2017 Meetings Calendar	Student Intern with Communications Major (sp)	City of Greenfield Franchise Contract Administration (exp 12/31/16)		
10	Environmental Steward Award	CAG Annual Report	Social Media Survey - Future Community Service Options (sp)	City of Soledad Franchise Contract Administration (exp 12/31/16)		
11		Cost Benefit Analysis for C&D processing by SVR or MRWMD (sp)	Employee Longevity Plan (sp)	Prescription Drug Collection Program Options (sp)		
12		Progress Report on Alternative Energy Project Development (sp)	Audit Report (EC)	Elections Nominating Committee		
13		Annual Franchise Haulers Performance Report	Self-Funding Programs and Services (sp)	<i>GM Evaluation</i>		
14		Injury and Illness Prevention Program	<i>GM Evaluation</i>			
15						
16						

Consent

Presentation

Consideration

Closed Session

[Other] (Public Hearing, Recognition, Informational, etc.)
 (EC) Executive Committee
 (sp) Strategic Plan Item