

## AGENDA Regular Meeting

#### BOARD OF DIRECTORS

Thursday, September 26, 2013, 6:00 p.m.

Gonzales City Council Chambers 117 Fourth Street, Gonzales, California

#### **CALL TO ORDER**

#### **PLEDGE OF ALLEGIANCE**

#### **ROLL CALL**

#### **Board Directors**

County: Louis Calcagno

County: Fernando Armenta, President

Salinas: Gloria De La Rosa

Salinas: Jyl Lutes, Alternate Vice President

Salinas: Tony R. Barrera

Gonzales: Elizabeth Silva, Vice President

Soledad: Richard J. Perez Greenfield: Annie Moreno King City: Robert S. Cullen

## Alternate Directors County: Simo

County: Simon Salinas Salinas: Joe Gunter Gonzales: Scott Funk

Soledad: Christopher Bourke Greenfield: Raul Rodriguez King City: Carlos Victoria

#### **GENERAL MANAGER/CAO COMMENTS**

#### **DEPARTMENT MANAGER COMMENTS**

#### **BOARD DIRECTOR COMMENTS**

#### PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

#### **CONSENT AGENDA:**

All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.

- 1. Minutes of August 22, 2013 Meeting
- 2. July 2013 Claims and Financial Reports
- 3. A Resolution Approving the Revised Personnel Allocation and Salary Schedule
  Changing the Titles of Administrative Manager to Human
  Resources/Organizational Development Manager and Human Resources
  Technician to Human Resources Generalist
- 4. Supplemental Appropriation of \$76,747 for CalRecycle's FY 13-14 Local Government Waste Tire Amnesty Grant
- 5. Capital Improvements Budget Adjustments
- 6. Three-Year Regulatory Compliance Report

7. A Resolution Approving Amendment No. 1 to the Professional Services Agreement for the RecycleRama School Assembly Program Authorizing the Assignment of the Agreement to Contreras Productions

#### **PRESENTATIONS**

- 8. Recognition to Community Action Partnership of San Luis Obispo (CAPSLO) for Successful Implementation of Recycling Programs
  - A. Receive a Presentation from Diversion Manager Susan Warner
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action None, Informational Only
- 9. Strategic Plan Monthly Progress Report
  - A. Receive a Presentation from Administrative Manager Rose Gill
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action None, Informational Only
- 10. <u>Steam Autoclave Project Update</u>
  - A. Receive a Presentation from Diversion Manager Susan Warner
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action None, Informational Only
- 11. Authority Annual Report Fiscal Year 2012-13
  - A. Receive a Presentation from Administrative Assistant II Ernesto Natera
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action None, Informational Only
- 12. Standard & Poor's Rating Services Affirms Authority's A+ Rating
  - A. Receive a Presentation from Finance Manager Roberto Moreno
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action None, Informational Only

#### **CONSIDERATION**

- 13. Appointments to the Citizens Advisory Group
  - A. Receive Report from General Manager/CAO Patrick Mathews
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action Approve Appointments

#### **FUTURE AGENDA ITEMS**

#### 14. Agenda Items - View Ahead

#### **CLOSED SESSION**

15. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators

- will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
- 16. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.

#### **RECONVENE**

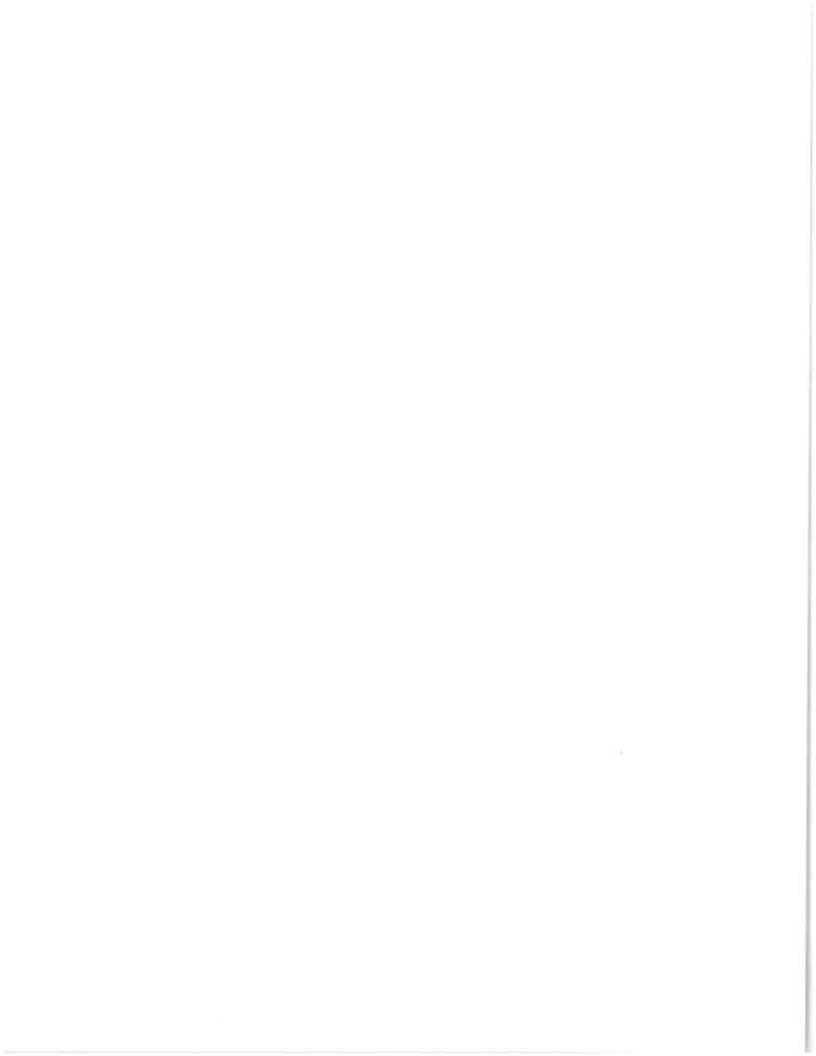
#### **ADJOURNMENT**

This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun Street, Suite 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, **Friday**, **September 20**, **2013**. The Salinas Valley Solid Waste Authority Board will next meet in special session on **Thursday**, **October 17**, **2013**. Staff reports for the Authority Board meetings are available for review at:

- ▶ Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000
- ▶ Web Site: <a href="https://www.salinasvalleyrecycles.org">www.salinasvalleyrecycles.org</a> ▶ Public Library Branches in Gonzales, Prunedale and Soledad
- ▶ City Halls of Salinas, Gonzales, Greenfield, King City & Soledad

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Spanish interpretation will be provided at the meeting. Se proporcionará interpretación a Español.



# MINUTES OF THE SALINAS VALLEY SOLID WASTE AUTHORITY BOARD MEETING AUGUST 22, 2013

DRAFT

**CALL TO ORDER** 

President Armenta called the meeting to order at 6:03 p.m.

**ROLL CALL** 

County of Monterey Fernando Armenta, President County of Monterey Simon Salinas (alternate)

City of Salinas Tony Barrera

City of Gonzales Elizabeth Silva, Vice President

City of Soledad Richard Perez
City of Greenfield Annie Moreno
City of King Robert Cullen

ITEM NO. 1
Agenda Item

T. Bruen by ez

General Counsel Approval

General Manager/CAO

The following Board Directors were absent:

County of Monterey Louis Calcagno

City of Salinas Gloria De La Rosa

**Staff Members Present:** 

Patrick Mathews, General Manager/CAO

Roberto Moreno, Finance Manager

David Meza, Authority Engineer
Elia Zavala, Clerk of the Board

Susan Warner, Diversion Manager Jenny Mitchell, Contracts & Grants Analyst

Cesar Zuniga, Operations Manager Scott Gordon, General Counsel

<u>Translation services were available.</u> Three individuals from the public required the service.

#### PRESIDENT COMMENTS:

President Armenta acknowledged the attendance of Alternate Director Simon Salinas, the Authority's second President, and the attendance of Legal Counsel Scott Gordon and interpreter Martha Granados.

#### **GENERAL MANAGER COMMENTS**

(6:04) General Manager/CAO Mathews announced/commented the following:

- Fort Hunter Liggett will be hosting the first commercial waste gasifier project in the United States.
- The Authority is a finalist for Monterey County Business Council's Best Places to Work in Monterey County. The winners will be announced August 23.
- There will be an opening ceremony for the Johnson Canyon Gas Power Project on September 12 at 10:00 a.m.

#### **DEPARTMENT MANAGER COMMENTS**

6:08 Operations Manager Zuñiga acknowledged Vice President Silva's attendance at the Employee Communications dinner. He also commented on the Authority's new carpet recycling program.

Diversion Manager Warner commented on the free tire recycling grant received from CalRecycle and on the home composting workshops.

#### **BOARD COMMENTS**

Director Barrera stated that he had a letter signed by him and Salinas City Council members De La Rosa and Lutes requesting that a discussion of the Sun Street and Work Street properties be placed on the agenda. General Manager/CAO Mathews stated that the item was scheduled on closed session.

#### **PUBLIC COMMENT**

(6:09) None

#### **CONSENT AGENDA** (6:10)

- 1. Minutes of April 30, June 20, and July 31, 2013 Meetings
- 2. May 2013 Claims and Financial Reports
- 3. June 2013 Claims and Unaudited Financial Reports
- 4. June 2013 Quarterly Investments Report
- Resolution No. 2013-23 Approving the 2013-16 Strategic Plan Goals and Six-Month Objectives
- 6. Quarter-ended June 30, 2013 Tonnage and Diversion Report
- Approval of a Supplemental Appropriation of \$63,444 for CalRecycle's FY 12-13 HD20-12-14 Household Hazardous Waste Grant
- 8. Resolution No. 2013-24 Awarding the Purchase of one Walking Floor Transfer Trailer to Western Trailers for an Amount of \$79,918 plus Applicable Taxes and Permits
- **9.** Resolution No. 2013-25 Rejecting All Bids Received for the Crazy Horse Landfill Concrete Thrust Block Work Project

Public Comment: None Board Comments: None

**Motion:** Director Cullen made a motion approve the consent agenda as

presented. Vice President Silva seconded the motion.

**Votes:** Motion carried 7, 0

Ayes: Armenta, Barrera, Cullen, Moreno, Perez, Salinas (alt), Silva

Noes: None Abstain: None

Absent: Calcagno, De La Rosa, Lutes

#### **PRESENTATIONS**

#### 10. 2012-13 ANNUAL TONNAGE & DIVERSION PERFORMANCE REPORT

(6:12) Operations Manager Zuñiga provided a report on the tonnage of waste received and diverted from the landfill. He reported that the waste received has stayed almost the same as last year.

Public Comment: None

Board Comments: The Board inquired on the difference in transfer cost between the facilities.

Staff stated that Joion Road has a higher transfer cost as a result of a settlement agreement; significant cost savings are anticipated when that

contract expires. The Board also inquired about the diversion rate at the Sun Street Transfer Station over previous years.

#### 11. COMMUNITY CHOICE [ELECTRICAL] AGGREGATION PROJECT UPDATE

(6:21) General Manager/CAO Mathews provided an update on the project. He encouraged each Board Director to take this item to their respective jurisdictions to discuss and see if they are interested in participating in the feasibility study at no cost. The project steering committee will need to know by October who will be participating.

Public Comment: Jose Morales, Gonzales resident, inquired about the contamination the

City's proposed wind turbines would produce. He added that he is a participant in an excellent solar panel project that does not produce any

contamination.

Juan Antonio Perea, Gonzales resident, stated that he also participates in the solar panel project and expressed his satisfaction with it emphasizing

its low cost and no contamination.

Board Comments: The Board discussed the project timeline. Alternate Director Salinas stated

that the County of Monterey is participating in the feasibility study and the

study is critical in determining if this type of project is beneficial to

Monterey County at this time.

#### 12. 2012 Franchise Haulers Performance Report

(6:39) The Authority provides contract administration services to member agencies in contract with franchise waste haulers Tri-Cities Disposal and Republic Services. Contracts & Grants Analyst Mitchell report that the waste haulers are fulfilling their contracts and will continue to increase efforts to achieve higher recycling rates.

Public Comment: None

Board Comments: The Board discussed the presentation and inquired about the assistance

to the prison facilities and agriculture processing companies, and about staff's presence in community clean-up and educational events. Staff responded that because of employment turnover in the prisons, progress has been slow but staff is now working through CalRecycle on the subject.

For businesses, staff conducts waste assessments and provides

recommendations for improvements. Staff affirmed their presence in

various forms of community events through the year.

#### CONSIDERATION

CITIZENS ADVISORY GROUP SELECTION CRITERIA – CONTINUED FROM JULY 31

(6:49) General Manager/CAO Mathews provided a report listing the proposed group appointees characteristics and qualification criteria.

Public Comment: None

**Board Comments:** Support was expressed for the proposed qualification criteria.

**Motion:** Alternate Director Salinas made a motion approve the updated Citizens

Advisory Group selection criteria and characteristics as presented.

Alternate Vice President Silva seconded the motion.

**Votes:** Motion carried 7, 0

Ayes:

Armenta, Barrera, Cullen, Moreno, Perez, Salinas (alt), Silva

Noes:

None None

Abstain: Absent:

Calcagno, De La Rosa, Lutes

#### RESOLUTION NO. 2013-26 APPROVING AN EQUIPMENT REPLACEMENT PLAN

(6:54) Operations Manager Zuniga presented the equipment replacement plan as directed by the Board at the January Board strategic planning retreat for future equipment replacement.

Public Comment: None

**Board Comments:** None

Motion:

Director Barrera made a motion adopt Resolution No. 2013-26 as

presented. Director Cullen seconded the motion.

Votes:

Motion carried 7, 0

Ayes:

Armenta, Barrera, Cullen, Moreno, Perez, Salinas (alt), Silva

Noes:

None

Abstain: Absent:

None Calcagno, De La Rosa, Lutes

15. AUTHORIZE SENDING BOND REFINANCING RESOLUTIONS TO MEMBER AGENCIES FOR APPROVAL

(6:55) Finance Manager Moreno presented a conceptual plan to make progress in the Authority's efforts to achieve savings with the refinancing of the 2002 Revenue Bonds. The inability to refinance due to the County's withdrawal notice has caused a loss of \$1.7 million in potential savings. Staff projects that \$2 million can still be achieved if the refinancing occurs promptly. Therefore, a plan was proposed to complete other actions required to refinance while the County issue gets resolved. The longer it takes to refinance, the more the savings will diminish, and at some point, it may not be worth refinancing due to the rising interest rates. The proposed resolutions would require each member agency to reaffirm their membership in the Authority and its commitment to its Waste Delivery Agreement.

Public Comment: None

**Board Comments:** The Board discussed the report and inquired about any predetermined

use for the potential savings, the consequences if one member agency did not approve the resolutions, and the County's current standing on its withdrawal intent. Staff responded that the Board has not determined the use for those monies, if one member agency does not approve the resolutions, the refinance will not go forward, and that the County staff will provide an update as soon as the Board of Supervisors resumes from recess. Alternate Director Salinas stated that he will request to expedite the County and Authority subcommittee meeting on the subject.

Motion:

Director Barrera made a motion authorize staff to submit the resolutions to all the member agencies for adoption. Alternate Vice President Silva

seconded the motion.

Votes:

Motion carried 7, 0

Aves:

Armenta, Barrera, Cullen, Moreno, Perez, Salinas (alt), Silva

Noes:

None

Abstain:

None

Absent:

Calcagno, De La Rosa, Lutes

#### **FUTURE AGENDA ITEMS**

#### 16. AGENDA ITEMS - VIEW AHEAD

(7:11) The Board made no comments on the future agenda items.

#### **CLOSED SESSION**

(7:12) President Armenta adjourned the meeting to closed session to discuss the following:

- 17. Conference with Authority legal counsel on one item of pending or threatened litigation where legal counsel believes there is significant exposure to litigation pursuant to Government Code 54956.9(b). One case.
- 18. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Torn Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
- 19. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.

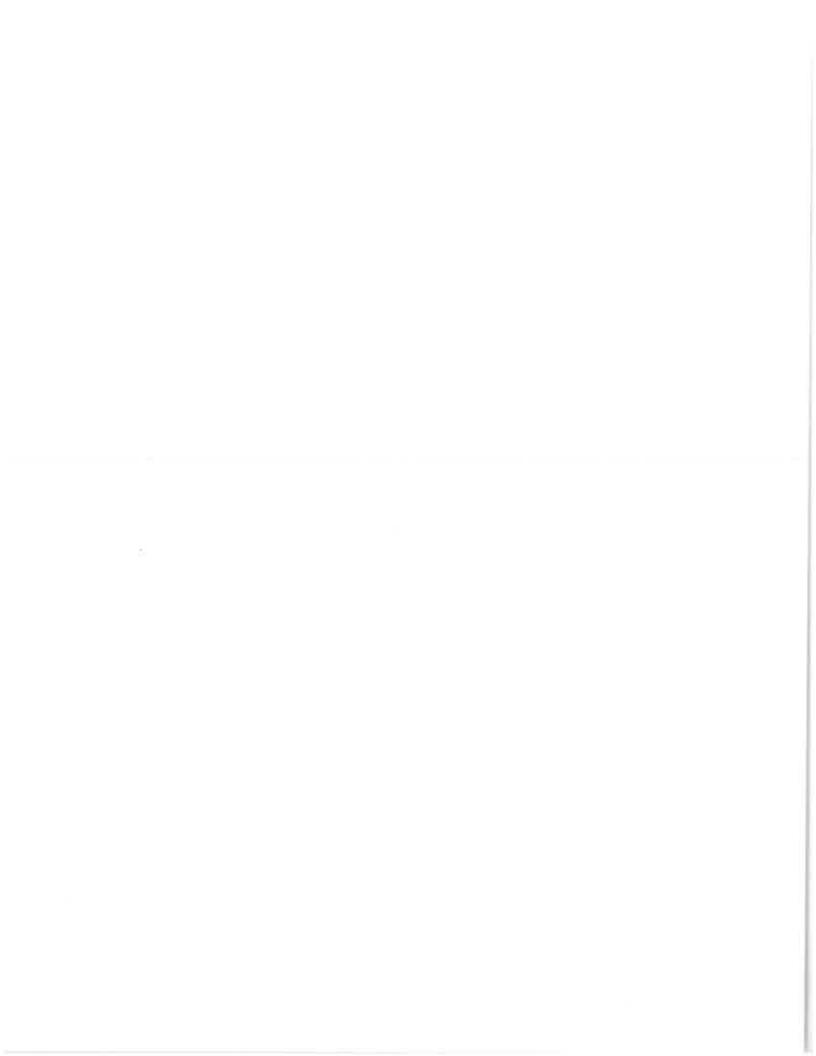
#### **RECONVENE**

(8:09) President Armenta reconvened the meeting to open session with no reportable action taken in closed session.

#### **ADJOURN**

(8:09) President Armenta adjourned the meeting.

	APPROVED:	
		Fernando Armenta, President
ATTEST:		
Elia Zavala, Clerk of the Board		





## Report to the Board of Directors

Date:

September 26, 2013

From:

Roberto Moreno, Finance Manager

Title:

July 2013 Claims and Financial Reports

ITEM NO. 2

Finance Manager/Controller-Treasurer

General Manager/CAO

Board President

#### **RECOMMENDATION**

Staff recommends acceptance of the July 2013 Claims and Financial Reports.

#### **DISCUSSION & ANALYSIS**

Please refer to the attached financial reports and checks issued report for the month of July for a discussion of the Authority's financial position as of July 31, 2013. Following are highlights of the Authority's financial activity for the month of July.

#### Results of Operations

For the month of July 2013, FY 2013-14 operating revenue exceeded expenses by \$936,800.

#### <u>Revenues</u>

As of July 31, after one month (8.33% of the fiscal year) revenues total \$1,503,504. This is 8.82% of the estimated revenue total of \$17,055,300. For the month and year-to-date solid waste tipping fees are \$1,050,567 (9.43%).

#### Operating Expenditures

As of July 31 (8.33% of the fiscal year) year-to-date operating expenditures total \$566,704. This is 3.71% of the operating budget of \$15,262.720. Expenditures during July are typically at their lowest since the fiscal year is just starting and much of the bills paid pertain to the prior fiscal year.

#### Capital Project Expenditures

For the month of July 2013, capital project expenditures totaled \$4,458. The USDA Autoclave Studies accounted for \$4,327 of the total. July project expenditures are typically at their lowest since the fiscal year is just starting and much of the bills paid pertain to the prior fiscal year.

As soon as FY 2012-13 is closed the entire capital projects budget will be recorded.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of July 2013 is attached for review and acceptance. The July checks issued total \$2,235,434.94 of which \$290,040.73 was paid from the payroll checking account for payroll and payroll related benefits. Selected major payments to vendors are listed below.

<u>Name</u>	<u>Service</u>	<u>Amount</u>
MOCO HEALTH DEPT	1ST RESPONDER, SW DISPOSAL & OTHER FEES	51,762.00
	REGIONAL FEES APR - JUN 2013	39,383.27
COAST OIL COMPANY, LLC	BIODIESEL & DIESEL FUEL	36,800.47
GOLDEN ST TRK & TRLR REPAIR	TRK RETROFIT, CONTAINER DOOR, EQUIP & SITE R&M	37,267.75
RECOLOGY WASTE SOLUTIONS INC	JC JUN & JUL BASIC SVC & EXTENDED HRS	331,480.00
	JC COMPACTION INCENTIVE FY 2012-13	833,430.94
SCS FIELD SERVICES	CHLF GAS BLOWER, CLOSURE SUPPORT & OM&M	59,364.98
ADMANOR INC	MKTG, MEDIA OUTREACH/EDUCATION	30,408.45
PHILIP SERVICES CORP	HHW HAULING, DISPOSAL & SUPPLIES	33,400.76
VISION RECYCLING INC	C&D, ORGANICS & GRINDING	62,101.53
WASTE MANAGEMENT INC	JRTS OPS & DELIVERIES TO MLTS	75,404.83
CA STATE BOARD OF EQUALIZATION	BOE FEES JCLF & SV TONNAGE	86,506.00

#### **Cash Balances**

The Authority's cash position decreased \$786,487.51 during July to \$13,599,205.60. While operating revenues exceeded expenditures, the cash position decreased because during July the Authority paid Recology Waste Solutions \$833,430.94 as the compaction incentive for the prior fiscal year. Most of the cash balance is restricted as shown below:

Restricted by Legal Agreements:		
Crazy Horse Closure Fund	\$	63,050.89
Johnson Canyon Closure Fund		2,789,698.57
Bond Debt Service Reserve		2,820,700.00
State & Federal Grants		167,852.18
Restricted by Board policy:		
Expansion Fund (South Valley Revenues)		6,174,210.19
Salinas Transportation Surcharge		216,777.33
Salinas Rate Stabilization Fund		47,415.03
Funds Held in Trust:		
Central Coast Media Recycling Coalition		40,291.71
Employee Unreimbursed Medical Claims		3,031.34
Unrestricted - Assigned:		
Operations and Capital Projects		1,276,178.36
	\$ <u>_</u>	13,599,205.60

#### **ATTACHMENTS**

- 1. July 2013 Consolidated Statement of Revenues and Expenditures
- 2. July 2013 Consolidated CIP Expenditures Report
- 3. July 2013 Checks Issued Report



### Salinas Valley Solid Waste Authority Consolidated Statement of Revenues and Expenditure For Period Ending July 31, 2013

SOUD WASTE AUTHORITY	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Revenue Summary							
Tipping Fees - Solid Waste	11,141,800	1,050,567	1,050,567	9.43%	10,091,233	0	10,091,233
Tipping Fees - Surcharge	1,034,000	96,144	96,144	9.30%	937,856	0	937,856
AB939 Service Revenues	2,176,000	154,154	154,154	7.08%	2,021,846	0	2,021,846
Tipping Fees - South Valley	2,318,800	203,375	203,375	8.77%	2,115,425	0	2,115,425
Charges for Services	117,000	0	0	0.00%	117,000	0	117,000
Sales of Materials	187,500	0	0	0.00%	187,500	0	187,500
Investment Earnings	80,200	(736)	(736)	-0.92%	80,936	0	80,936
Total Revenue	17,055,300	1,503,504	1,503,504	8.82%	15,551,796	0	15,551,796
Expense Summary							
Administration	2,164,900	153,941	153,941	7.11%	2,010,959	163,788	1,847,171
Resource Recovery	1,588,420	90,816	90,816	5.72%	1,497,604	321,756	1,175,848
Scalehouses Operations	371,650	19,983	19,983	5.38%	351,667	4,093	347,574
Transfer Stations Operations	2,639,650	75,758	75,758	2.87%	2,563,892	899,882	1,664,011
Landfills Operations	3,712,300	211,186	211,186	5.69%	3,501,114	2,580,606	920,509
Postclosure Maintenance	936,200	12,450	12,450	1.33%	923,750	280,394	643,356
Environmental Control Systems	430,800	2,571	2,571	0.60%	428,229	182,834	245,395
Debt Service - Interest	1,979,200	0	0	0.00%	1,979,200	1,979,115	85
Debt Service - Principal	1,162,600	0	0	0.00%	1,162,600	1,162,506	94
Closure Set-Aside	277,000	0	0	0.00%	277,000	0	277,000
Total Expense	15,262,720	566,704	566,704	3.71%	14,696,016	7,574,972	7,121,043
Revenue Over/(Under) Expenses	1,792,580	936,800	936,800	52.26%	855,780	(7,574,972)	8,430,752



## Salinas Valley Solid Waste Authority Consolidated CIP Expenditure Report For Period Ending July 31, 2013

SOUD WASTE AUTHORITY	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 180 - Expansion Fund							
180 9003 USDA Autoclave Studies	0	4,327	4,327	0.00%	(4,327)	3,744	(8,071)
180 9021 Autoclave CEQA	0	131	131	0.00%	(131)	0	(131)
Total Fund 180 - Expansion Fund	0	4,458	4,458	N/A	(4,458)	3,744	(8,202)
Fund 800 - Capital Improvement Projects Fund							
800 9101 Equipment Replacement	42,500	0	0	0.00%	42,500	0	42,500
800 9701 SSTS Equipment Replacement	115,000	0	0	0.00%	115,000	0	115,000
800 9702 SSTS NPDES Improvements	55,000	0	0	0.00%	55,000	0	55,000
800 9703 SSTS Improvements	55,000	0	0	0.00%	55,000	0	55,000
Total Fund 800 - Capital Improvement Projects Fund	267,500	0	0	0.00%	267,500	0	267,500
Total CIP Expenditures	267,500	4,458	4,458	5.40%	263,042	3,744	259,298

Check#	Name	Check Date	Amount	Check Total
11434	FIRST ALARM	7/1/2013		
	BLDG ALARM SERVICES 07.01.13 - 09.30.13		758.64	
11435	HRN PERFORMANCE SOLUTIONS	7/1/2013		758.64
11400	PERFORMANCE PRO ONLINE RENEWAL FEE FY 2013-14	77 1720 13	592.92	
				592.92
11436	MONTEREY COUNTY HEALTH DEPARTMENT	7/1/2013		
	CH 1ST RESPONDER, CLOSED WASTE DIS FEES 2013-14		2,707.00	
	CH 1ST RESPONDER, SMALL VOL TS FEES 2013-14		2,203.00	
	JC 1ST RESPONDER, SW DISPOSAL FEES 2012-13		23,616.00	
	JC HAZ MAT FACILITY FEES 2013-14		555.00	
	JR CLOSED SW DISPOSAL FEE FY 2013-14		2,662.00	
	JR HAZWASTE, 1ST RESPONDER FEES 2013-14		555.00	
	JR TS 1ST RESPONDER, LRG VOL PERMIT FEES 2013-14		7,649.00	
	LR CLOSED SOLID WASTE DISPOSAL FEE 2013-14		2,662.00	
	SS HHW PERMIT FEES 2013-14		1,504.00	
	SS TS 1ST RESPONDER, LRG VOL TS PER FEE 2013-14		7,649.00	
				51,762.00
11437	MONTEREY REGIONAL COMPLAINCE SERVICE	7/1/2013		
	DOT COMPLIANCE SAFETY PROGRAM FY 2013-14		624.00	
11438	NEVIC DARTNERS II C	7/1/2013		624.00
11430	NEXIS PARTNERS, LLC COMMON AREAS ADM BLDG JULY 2013	11 112013	1 515 00	
	RENT ADM BLDG JULY 2013		1,515.00	
	RENT ADM BLDG JOLY 2013		7,194.00	8,709.00
11439	SWANA	7/1/2013		0,709.00
	SWANA MEMBERSHIP RENEWAL CESAR ZUNIGA FY 2013-14		225.00	
	SWANA MEMBERSHIP RENEWAL PATRICK MATHEWS FY 2013-14		360.00	
				585.00
11440	SWANA LEGISLATIVE TASK FORCE	7/1/2013		
	LEGISLATIVE TASK FORCE SERVICE FY 2013-14		1,000.00	
				1,000.00
11441	STATE COMPENSATION INSURANCE FUND	7/3/2013		
	Worker's Comp Initial Premiums		22,016.00	
				22,016.00
11441	STATE COMPENSATION INSURANCE FUND	7/3/2013		
	Worker's Comp Initial Premiums		(22,016.00)	
				(22,016.00)
11442	TYLER TECHNOLOGIES, INC INCODE DIVISION	7/3/2013		
	CUSTOM REPORT, LF FIN, ACCU4GL, ACUSERVER		(1,496.62)	
	INCODE VX MAINTENANCE FY 2013-14		19,003.56	
				17,506.94
11443	Hartford Fire Insurance Company	7/3/2013		
	BONDING INSURANCE RENEWAL FOR GM		2,780.00	
				2,780.00
11444	A-1 SWEEPING	7/9/2013		
	SWEEP YARD & EXTERIOR STREET @ SUN ST JUNE 2013		774.00	
				774.00

Check #	Name	Check Date	Amount	Check Total
11445	ACME CAR WASH	7/9/2013		
	Car Wash Vouchers		991.65	
11446	AT&T SERVICES INC	7/9/2013		991.65
11440	HHW PHONE SERVICE THRU 06.23.13	11912013	180.60	
	LR TELEPHONE SERVICE 8317610775940 THRU 06.19.13		16.09	
	SCALE HOUSE PHONE SERVICE THRU 06.23.13		75.00	
	SOLE HOUSE THOME SERVICE THROUGHT		70.00	271.69
11447	BECKS SHOE STORE, INC.	7/9/2013		2, 1.00
	SAFETY SHOES FOR JOSE ABUNIS		169.83	
	SAFETY SHOES FOR MANUEL ALDERETTE		174.42	
	SAFETY SHOES FOR OCTAVIO GONZALES		165.24	
				509.49
11448	CALIFORNIA HIGHWAY ADOPTION CO.	7/9/2013		
	HWY 101 LITTER ABATEMENT JUNE 2013		550.00	
				550.00
11449	COAST COUNTIES TRUCK & EQUIPMENT CO.	7/9/2013		
	TRK#3 DECKPLATE HOLDDOWN LEVER		136.92	
				136.92
11450	COAST OIL COMPANY, LLC	7/9/2013		
	BIO-DIESEL FUEL USAGE 06.24.13		1,478.82	
	SS TS VEHICLE DIESEL/BIODIESEL USE JUNE 2013		32,445.07	
44454	OOO OF CALINACATINA	7/0/0040		33,923.89
11451	CSC OF SALINAS/YUMA	7/9/2013	207.60	
	29 2-WIRE HYD HOSES, HOSE ENDS CRIMP CHGS		397.69	207.60
11452	F.A.S.T. SERVICES	7/9/2013		397.69
11702	BD Mtg Translation Services 06.20.13	11912010	180.00	
	DD Milg Translation dervices 00.20.10		100.00	180.00
11453	GOLDEN STATE TRUCK & TRAILER REPAIR	7/9/2013		100.00
	TRUCK RETROFIT & CONTAINER DOOR		20,000.00	
	FABRICATE BORN DOOR & INSTALL FOR CONTAINER		1,850.00	
	SS TS CAL SPA STEEL FOR SUMP		5,292.00	
	TRK001 GREASED TRUCK & TRAILER		235.00	
	TRK002 GREASED TRUCK & TRAILER		235.00	
	TRK004 GREASED TRUCK & TRAILER		235.00	
	TRLR 002 HYDRAULIC HOSES REPLACED, ADDED SEALANT		235.00	
				28,082.00
11454	GRAINGER	7/9/2013		
	CH FILTER CARTRDIGE		259.63	
				259.63
11455	GREEN RUBBER - KENNEDY AG, LP	7/9/2013		
	CH 6X4 RED BUSH. SXS PVC S40, 2" MALE ADPATER S80		73.98	
		W 10 10 0 4 0		73.98
11456	HOME DEPOT	7/9/2013	40	
	3/4" X 75' HOSE		48.57	
	4 EA 24" ROUGH SURFACE PUSHBROOMS		164.01	
	CH LFG PAINT & SS TS SUPPLIES		308.88	
	JC - 24' EXT LADDER, 4LB HAMMER		301.29	

Check #	Name	Check Date	Amount	Check Total
	SS ABS PIPE, COUPLINGS, SCEWS, QWICK CAPS, ETC		33.63	
	CH LFG PAINT & SS TS SUPPLIES		144.64	
44.457	HODE CERT HOLD			1,001.02
11457	HOPE SERVICES	7/9/2013		
	SS MATTRESS/BOX SPRING RECYCLING 06.18.13		337.50	337.50
11458	INCREMENTUM	7/9/2013		337.50
	Laserfiche Quick Fields & Audit Trail		2,689.20	
				2,689.20
11459	JOSE RAMIRO URIBE	7/9/2013		
	TR001 RR OUTER TIRE REPAIR		95.74	
	TRK001 RL OUTER TIRE REPAIR		95.74	
	TRK002 RL OUTER TIRE REPAIR		85.00	
11460	KETTLE CREEK CORPORATION	7/0/2042		276.48
11460		7/9/2013	40 500 00	
	6 Recycling Cart Corrals for City of Gonzales		13,532.90	42 E22 00
11461	LAMAR BROS TIRE SERVICE, INC.	7/9/2013		13,532.90
11-01	LOADER TIRE REPAIRS	11012010	174.30	
			174.00	174.30
11462	LUMBERMENS INC	7/9/2013		17-1.00
	CH 12 2X4 8' & 22 1X6 8' WHITEWOOD, PRIME SEALER		297.47	
	JC 59 EA 1X2X39" STAKES		18.36	
				315.83
11463	MANUEL PEREA TRUCKING, INC.	7/9/2013		
	TEMPORARY Driver Operator		2,085.75	
				2,085.75
11464	OFFICE DEPOT	7/9/2013		
	Batteries		37.86	
	Cabinet & Bookcase		359.12	
	Copier		323.99	
	Drafting Chair		205.19	
	HDMI Cables		23.65	
	Janitorial Supplies		92.30	
	Laminates		7.73	
	Office Supplies		148.10	
	paper		8.63	
	Paper Towels		54.71	
	Powershred		701.99	
	Storage Boxes		73.26	
	VGA Cords		33.30	0.000.00
1465	**Void**	7/9/2013		2,069.83
1-100	VOIG	119/2013	_	
			_	32
1466	PACIFIC GAS AND ELECTRIC COMPANY	7/9/2013		
	CH ELECTRIC SERVICES THRU 06.24.13	·	3,265.90	
	LR ELECTRICAL SERVICES THRU 06.18.13		384.82	

Check #	Name	Check Date	Amount	Check Total
11467	PERSONAL AWARDS INC	7/9/2013		
	SS TS EMPLOYEE SHIRTS & JACKET		3,221.49	
11468	PLACEMENT PROS	7/9/2013		3,221.49
11-00	CH CONTRACT Labor 06.23.13	11912013	362.16	
	011 0011 11A01 Eason 00.25.10		302.10	362.16
11469	PURE WATER BOTTLING	7/9/2013		302.10
	ADM, SS, SCHSE, & CH WATER SERVICES FY 2012-13	770,2010	70.25	
				70.25
11469	PURE WATER BOTTLING	7/9/2013		, 5.25
	VOID		(70.25)	
				(70.25)
11470	QUINN COMPANY	7/9/2013		
	950G BOLT, SEAL, HYD OIL ADD, 50W SHAFT, STRAP		1,993.51	
	950K OIL, FUEL TRANS HYD ELEMENTS, O-RING, KITS,		464.83	
				2,458.34
11471	RECOLOGY WASTE SOLUTIONS, INC	7/9/2013		
	JC BASIC SERVICE JUN 2013		163,034.00	
	JC EXTENDED HOURS JUN 2013		2,706.00	
44470	000 FIELD 0FD #0F0	7/0/0040		165,740.00
11472	SCS FIELD SERVICES	7/9/2013		
	LR LFG Services THRU MAY 31, 2013		3,691.00	0.004.00
11473	SMOKEY KEY SERVICE	7/9/2013		3,691.00
11475	Keys for Operations	119/2013	54.00	
	Noyo for Operations		54.00	54.00
11474	STURDY OIL COMPANY	7/9/2013		34.00
	55 GAL 15-40 76 GUARDOL ECT CJ		723.58	
			1 40.00	723,58
11475	TAYLOR CORPORATION	7/9/2013		. = 2.00
	22 ACHIEVEMENT PINS		296.99	
				296.99
11476	US BANK CORPORATE PAYMENT SYSTEM	7/9/2013		
	Dell.com - (2) Replacement Bulbs for Projector		630.69	
	AllHdd.com - (5) HP 300 Hard Drive for Sever		1,380.81	
	FRED PRYOR SEMINARS 1 YR SUB UNLIMITED TRAINNG		199.00	
	Amazon.com-101 Tough Conversations to have with em		19.54	
	itunes - App to open zipped file		0.99	
	Mikes Pizza - Board Meeting Supplies		81.67	
	Old Town Cafe - CalRecycle Mtg		57.15	
	Office Supplies - Carbon Monoxide Detector		50.71	
	C & N TRACTORS CH SAND SPREADER REPAIR		271.26	
	Amazon - Clear 65 gallon liners PayPal Conflict Resolution Training		34.99 130.74	
	WP-Mind Tools Ltd - Credit Card Hold for training		120.74	
	GINO'S - DEPOSIT FOR EMPLOYEE DINNER MTG 8.2.2013		1.00 200.00	
	PayPal - Event Registration Top 10 tips		200.00 55.00	
	·		JJ.JU	
	TESTS & MEASUREMENTS INC		480.60	

Check #	Name	Check Date	Amount	Check Total
	CHEVRON, N. MAIN, SALINAS - HONDA PILOT CAR WASH		8.00	
	TIRE & WHEEL WORLD		169.52	
	INTERMEDIA EXCHANGE SERVICE JUNE 2013		239.78	
	HUGHESNET.COM THRU JUNE 2013		86.38	
	MARRIOTT SPRINGHILL SUITES TRIMBLE MEETING		91.63	
	New Metal Frame/Case for Tent for Outreach Events		666.00	
	Smart & Final - Office Supplies		11.38	
	SHRM - Professional Membership		180.00	
	Memory4less.com - RAM for Server		506.74	
	Cellphoneshop - Replacement Cellphone Supplies		68.35	
	MARRIOTT COURTYARD RWQCB BOARD MEETING		167.99	
	ENVIRO SAFETY - GLOVES, HARD HATS & SH		358.32	
	homedepot - Scalehouse supplies		26.87	
	Office Supplies - Scotch Blue Tape and Stencils		15.62	
	homedepot:supplies Screw Anchors		34.23	
	HP.com - Service Kit for HP Printer		134.95	
	Sharefile: June FTP		32.95	
	Smart & Final: EC Mtg Refreshments 6/5/13		6.67	
	Lowes.com: Stencils for Sun Street Signs		29.71	
	Amazon.com-The essential guide to workplace invest		63.67	
	RedRobin - Windows 8 Training EN & RH		33.67	
				7,575.82
11477	**Void**	7/9/2013		
			72	
				-
11478	**Void**	7/9/2013		
			-	
				-
11479	**Void**	7/9/2013		
			章	
				58
11480	WEISENBACH SPECIALTY PRINTING INC.	7/9/2013		
	Giveaways Pens and Pencils		1,770.00	
				1,770.00
11481	WEST COAST RUBBER RECYCLING, INC	7/9/2013		
	48' TRAILER FILLED W/JUNK TIRES		950.00	
				950.00
11482	COAST COUNTIES TRUCK & EQUIPMENT CO.	7/10/2013		
	TRK#002 DRIVER'S WINDOW 5-PIN SWITCH		41.29	
				41.29
11483	GOLDEN STATE TRUCK & TRAILER REPAIR	7/10/2013		
	16094 LEFT SIDE HEADLIGHT REPLACED		135.00	
	16094 TIRE SWAP X3 RT SIDE		37.00	
	DOCK FENCE FABRICATION TO MAKE IT REMOVABLE		415.00	
	STRAIGHTEN BENT PART OF CONTAINER & WELDED CRACKS		210.00	
	TRK001 REPLACE BOTH ER & SERVICE COILED AIR LINES		135.00	
	TRK002 PRESSURE SENSOR & UP/DOWN WINDOW SWITCH		182.50	
	TRLR001 NEW BOLTS ON CENTER CROSSMEMBER INSTALLED		135.00	
				1,249.50

Check #	Name	Check Date	Amount	Check Total
11484	GUERITO	7/10/2013	-	
	JC PORTABLE TOILET SERVICES JULY, 2013		110.00	
	SS PORTABLE TOILET SERVICES JULY, 2013		220.00	
				330.00
11485	INCREMENTUM	7/10/2013		
	LASERFICHE SUPPORT PLAN FY 2013-2014		3,220.00	
				3,220.00
11486	JULIO GIL	7/10/2013		
	logo decal for 2 RR vehicles		430.80	
	MANDY PROCKO	7/40/0040		430.80
11487	MANDY BROOKS	7/10/2013	50.00	
	WRIGGLEY WORM BIN		52.68	50.00
44400	MIGUAEL OUNA	7/40/0040		52.68
11488	MICHAEL SILVA	7/10/2013	00.00	
	Mike Silva Per Diem TA2013-0715 SKILLPATH SEMINAR		36.00	36.00
11489	NETDIDE INTERNET CEDVICES	7/10/2013		36.00
11409	NETPIPE INTERNET SERVICES INTERNET SERVICES JULY 2013	11 10/20 13	300.00	
	INTERNET SERVICES JULY 2013		300.00	300.00
11490	PURE WATER BOTTLING	7/10/2013		300.00
11430	ADM BOTTLED WATER DELIVERY SERVICE JULY 2013	77 10/2010	49.75	
	JC BOTTLED WATER DELIVERIES JULY 2013IES		20.50	
	SS TS BOTTLED WATER DELIVERIES JULY 2013		53.27	
				123.52
11491	QUINN COMPANY	7/10/2013		
	950K 3 EA COUPLINGS		19.67	
	950K GP SENSOR & SEAL-O-RING		157.19	
	C15 GP PRESSURE SENSOR		297.10	
				473.96
11492	AON RISK INSURANCE SERVICES WEST, INC.	7/16/2013		
	WORKER'S COMP INITIAL PREMIUMS FY 2013-14		22,016.00	
				22,016.00
11493	ADMANOR, INC	7/17/2013		
	BRANDING MEDIA & MARKETING SERVICES JUNE 2013		12,186.16	
	CCRMC JUNE 2013 MEDIA & MARKETING SERVICES		9,112.00	
	RECYCLING OUTREACH/EDUCATION JUNE 2013		9,110.29	
				30,408.45
11494	ASSURED AGGREGATES CO., INC	7/17/2013		
	SS TS FACILITY MAINTENANCE - BASE ROCK		3,175.69	
				3,175.69
11495	CALIFORNIA DEPARTMENT OF JUSTICE	7/17/2013		
	DOJ BACKGROUND EMPLOYMENT		32.00	
44.55	000700 WHOLEOM F	714710040		32.00
11496	COSTCO WHOLESALE	7/17/2013	74.54	
	Office Supplies		71.34	
	Replacement Laptop		576.34 4.15	
	Auto Supplies - Service Pack		4.15	
	Auto Supplies - Tires for Honda Pilot		683.77	1 225 60
				1,335.60

Check #	Name	Check Date	Amount	Check Total
11497	DOCTORS ON DUTY	7/17/2013		_
	PERSONNEL PHYSICALS FY 2012-13		382.52	
				382.52
11498	DON CHAPIN INC	7/17/2013	252.00	
	CH WATER TRUCK & SUPPLY WATER, JUNE 2013		252.00	050.00
11499	EDUARDO ARROYO	7/17/2013		252.00
11488	CH LABOR TO PAINT PVC PIPES & MATERIALS	77 17720 13	4,200.00	
	OT EASON TO FAIRT FOR IT ES & MATERIALS		4,200.00	4,200.00
11500	EDWARDS TRUCK CENTER, INC	7/17/2013		4,200.00
	SS TS VEH MAINTENANCE SUPPLIES -7X16 SS WEST COAST	.,,20.10	21.36	
	SS VEH MAIN SUP - TOWER HALF - 4 CONTACT, SENSORS		68.40	
	·			89.76
11501	ERIC PALMER	7/17/2013		
	Commerical Recycling Video Production		800.00	
				800.00
11502	GOLDEN STATE TRUCK & TRAILER REPAIR	7/17/2013		
	SS TS CAL SPA SUMP UPGRADE, MAN HOLE BY PLASTIC BI		3,000.00	
	SS TS VEHICLE MAIN/SUPPLIES		1,500.00	
	RO001 REPLACED TRANSMISSION & XY SHIFTER		1,980.00	
				6,480.00
11503	GRAINGER	7/17/2013	07.00	
	HARD HAT & SAFETY GLASSES		37.36	67.00
11504	HOPE SERVICES	7/17/2013		37.36
11304	SS LITTER ABATEMENT JUNE 2013	771772013	5,008.71	
	SS DIVERSION ACTIVITIES JUNE 2013		5,516.84	
	SS MATTRESS/BOX SPRING RECYCLING 06.27.13		356.25	
			000.20	10,881.80
11505	JOSE RAMIRO URIBE	7/17/2013		,
	16094 BOOT PATCH FRONT LEFT TIRE		95.74	
	16094 RT REAR OUTER TIRE REPAIR		85.00	
				180.74
11506	JUAN C. RUIZ	7/17/2013		
	TRANSPORT JD310 FROM JC TO SS		500.00	
				500.00
11507	MONTEREY AUTO SUPPLY INC	7/17/2013		
	16094 F/L INNER TIRE REPAIR		112.00	
	5671 L/R INNER TIRE REPAIRS		39.00	
	TRK 001 A H703 TIRE, L/R OUTER TIRE REPLACED		508.79	
44500	MONTEDEV DEGIONAL WATER BOLLLITION CONTROL ACENOV	7/47/0040		659.79
11508	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY	7/17/2013	26.20	
	MRWPCA & CITY SERVICE FEE THRU 07.31.13		26.29	26.29
11509	NEXTEL OF CALIFORNIA INC	7/17/2013		20.29
11008	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICES JUNE, 2013	17 17720 13	456.44	
	CELL PHONE SERVICES MAY, 2013		808.32	
			JUU.UE	1,264.76
11510	ORCHARD SUPPLY HARDWARE LLC	7/17/2013		,,_0 ,,, 0

Check #	Name	Check Date	Amount	Check Total
	OFFICE SUPPLIES 2 EA SNAP HOOKS		7.75	
	HHW DISPOSAL SUPPLIES		675.00	
	FLEX REPAIR, TRAP ADPATER, JB WATERWELD		16.17	
44544	PACIFIC MUNICIPAL CONSULTANTS	7/17/2013		698.92
11511	CH CLOSURE CEQA JUNE 2013	11112013	305.20	
	CH GLOSORE GERA JONE 2015		505.20	305.20
11512	PAPE MATERIAL HANDLING, INC	7/17/2013		
	CH BEARING, RING RETAIN, TETHER ASSEM		242.65	
	RETURN OF PARTS NEVER PICKED UP		(226.30)	
				16.35
11513	PHILIP SERVICES CORP	7/17/2013		
	HHW Disposal HAULING APRIL 2013		10,294.62	
	HHW Disposal HAULING MAY 2013		17,609.14	
	HHW Supplies APRIL 2013		1,795.00	
	HHW Supplies MAY 2013		3,702.00	
				33,400.76
11514	RBF CONSULTING	7/17/2013		
	CONSULTING SERVICE WORK ST PROJECT MAY 2013		4,500.00	
				4,500.00
11515	SALINAS CALIFORNIAN	7/17/2013		
	SOLID WASTE TECHNICIAN I JOB ANNOUNCEMENT		286.75	000.75
11516	CCALECTINI INVITED	7/17/2013		286.75
11516	SCALES UNLIMITED JCQUARTERLY PM & CERTIFICATES	1111/2013	970.00	
	SS QUARTERLY PM & CERTIFICATES		940.00	
	35 QUANTERET FIN & CENTIFICATES		9-0.00	1,910.00
11517	SCS FIELD SERVICES	7/17/2013		1,010.00
11011	CH CLOSURE SUPPORT		3,588.50	
	CH LANDFILL GAS BLOWER REPAIR		13,478.00	
	CH LEACHATE OM&M JUNE 2013		1,400.00	
	CH NR LEACHATE OM&M JUNE 2013		318.64	
	CH NR OM&M JUNE 2013		2,082.40	
	CH SEM PRE-TEST JUNE 2013		3,200.00	
	JC NR LEACHATE OM&M JUNE 2013		5,548.93	
	JC NR LFG JUNE 2013		402.67	
	LR LFG OM&M JUNE 2013		3,691.00	
	LR NR LFG OM&M JUNE 2013		927.34	
	TASK 2A - CH LFG OMM JUNE 2013		4,712.00	
	TASK 2E CH GROUNDWATER CAP JUNE 2013		1,344.00	
	TASK 3A JC LFG OMM JUNE 2013		3,539.00	
	TASK 3E JC LEACHATE OMM JUNE 2013		2,195.00	
	TASK 4A JR LFG OMM JUNE 2013		712.00	
	TASK 4C JR LEACHATE OMM JUNE 2013		782.00	
44845		7/47/0040		47,921.48
11518	**Void**	7/17/2013		
			-	0.254
11519	STURDY OIL COMPANY	7/17/2013		30-2
שוטוו	STORD FOR GOWENIN	11112010		

Check #	Name	Check Date	Amount	Check Total
	1 TRK/TRLR WASH & 2 STEAM		130.00	
11520	THOMAS M BRUEN	7/17/2013		130.00
11020	LEGAL SERVICES RENDRED JUNE 2013	771772010	6,017.00	
			, -	6,017.00
11521	VALLEY PACIFIC PETROLEUM SERVICES, INC.	7/17/2013		
	DIESEL FUEL USAGE THRU 06.30.13		430.16	
11522	VERIZON WIRELESS SERVICES, LLC	7/17/2013		430.16
11022	ADMIN Cellphone Service JUNE 2013	771772013	38.01	
	Network Card JUNE 2013		81.02	
				119.03
11523	VISION RECYCLING INC	7/17/2013		
	C&D MISC CONTRACT SERVICE JUNE 2013		125.00	
	JC RGANICS PROGRAM JUNE 2013		39,779.54	
	SS ORGANICS PROGRAM JUNE 2013		12,516.99	52,421.53
11524	WASTE MANAGEMENT INC	7/17/2013		52,421.53
	BFI WASTE DELIVERED TO MADISON - JUNE 2013	<i>77</i> 111 2 1 4	17,625.73	
	Jolon Road Operation Contract JUNE 2013		57,779.10	
				75,404.83
11525	WESTERN EXTERMINATOR COMPANY	7/17/2013		
	JC SHOP EXTERMINATOR SERVICE, JUNE 2013		51.00	
	SS EXTERMINATOR SERVICE, JUNE 2013 STORAGE CONTAINER EXTERMINATOR SERVICE, JUNE 2013		221.00 53.00	
	STORAGE CONTAINEN EXTERNITIVATION SERVICE, SOME 2013		33.00	
				325.00
11526	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION	7/17/2013		
	Fuel Expenses JUNE 2013		1,810.03	
44507	A CTOURE DIRECT IDENTIFICATION COMPANY	7/49/2042		1,810.03
11527	A SECURE DIRECT IDENTIFICATION COMPANY DOJ BACKGROUND PRE-EMPLOYMENT	7/18/2013	25.00	
	DOS BACKGROOME I RE-EMIFECTMENT		20.00	25.00
11528	CITY OF GONZALES	7/18/2013		20.00
	GONZALES HOSTING FEES JULY 2013		20,833.33	
				20,833.33
11529	COAST COUNTIES TRUCK & EQUIPMENT CO.	7/18/2013		
	17236 2 EA RED LIGHT TRK002 MUDFLAP		38.02 24.90	
	TRROUZ MODELAF		24.90	62.92
11530	COAST OIL COMPANY, LLC	7/18/2013		02.02
	BIO-DIESEL FUEL USAGE 07.05.13		1,459.89	
				1,459.89
11531	CSC OF SALINAS/YUMA	7/18/2013		
	5 BRASS ADAPTERS		5.13	- 40
11532	FERGUSON ENTERPRISES INC #588	7/18/2013		5.13
11332	RR FLOAT SUPPLIES/MATERIALS	11 10/20 13	41.58	
	4 EA 6 DUAL WALL N12 HDPE BOE SNAP COUP		35.77	
	<i>y</i> =		=	

Check #	Name	Check Date	Amount	Check Total
	4 EA BRAN ACTIVATE CBN FILTER		377.83	455.40
11533	GOLDEN STATE TRUCK & TRAILER REPAIR	7/18/2013		455.18
11000	950K REPLACED ZERK FITTINGS	771072010	184.00	
	CONTAINER CRACKS WELDED		203.50	
	RO001 PTO PUMP REPLACED, 5 GALS AW-68 HYD OIL		853.75	
	·			1,241.25
11534	GREEN RUBBER - KENNEDY AG, LP	7/18/2013		
	2 8X2 SADDLE PVC, 1 WELD-ION GLUE GRAY & PRIMER		424.93	
	2 EA CAMLOCK FITTINGS 20F & 20D, ROLL SHOP TOWELS		83.86	
				508.79
11535	HOPE SERVICES	7/18/2013		
	JC MATTRESS/BOX SPRING HAULING SERVICE 07.05.13		246.00	
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.02.13		276.00	
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.11.13		348.00	
	IAAN TUURA URIRE	7/40/0040		870.00
11536	JOSE RAMIRO URIBE	7/18/2013	DE 00	
	TRK001 R/L OUTER TIRE REPAIRED		85.00	85.00
11537	LUMBERMENS INC	7/18/2013		83.00
11557	6X1 5/8, 8X21/2, 8X3 GOLD BUGL CRS #1, #2 PHIL BIT	7710/2010	23.39	
	5X1 5/6, 6X2 1/2, 6X3 GOLD BOOL ONG #1, #21 (112 51)		20.00	23.39
11538	MICHAEL SILVA	7/18/2013		25.55
11000	Mileage for Compumaster Training TA# 2013-0726		55.31	
	Mileage for Skillpath Training TA#2013-0715		61.36	
				116.67
11539	MONTEREY BAY OFFICE PRODUCTS	7/18/2013		
	Office Equipment Maintenance THRU 9.16.13		26.85	
				26.85
11540	MONTEREY SANITARY SUPPLY, INC.	7/18/2013		
	Janitorial Supplies 07.08.13		302.88	
				302.88
11541	NEXIS PARTNERS, LLC	7/18/2013		
	COMMON AREAS ADM BLDG AUGUST 2013		1,515.00	
	RENT ADM BLDG AUGUST 2013		7,194.00	
		-11010010		8,709.00
11542	ONHOLD EXPERIENCE	7/18/2013	227.00	
	On Hold Service JUL - SEPT 2013		207.00	007.00
44540	OLUMBI OOMBAAN	7/18/2013		207.00
11543	QUINN COMPANY	11 10/20 13	30.03	
	2 EA SPACER ASSEMBLIES 950K SUPPLIES - BOLTS, ELBOWS, FERRULES		137.49	
	VEHICLE SUPPLIES SEAL-O-RINGS		16.56	
	TRK001 6 PT STUDS, BOLT, HEX WASHER NUT, FLANGE NU		218.36	
	TRK001 2 EA BUTTON, O-RINGS		38.02	
	SS TS VEHICLE MAINTENANCE/SUPPLIES		46.67	
				487.13
11544	REPUBLIC SERVICES #471	7/18/2013		
	96 GALLON GARBAGE CART SERVICE THRU 07.31.13		64.87	

Check #	Name	Check Date	Amount	Check Total
44-4-	CTURRY OF CONTRACT	W140/0040		64.87
11545	STURDY OIL COMPANY	7/18/2013	500.00	
	4 TRK/TRLR WASHES, 8 STEAM CLEANING 5 GAL SP A/W 68 HYDRAULIC OIL		520.00 47.05	
	3 GAL OF AWY OF HYDINOLIC CIL		47.05	567.05
11546	VALLEY PACIFIC PETROLEUM SERVICES, INC.	7/18/2013		3332
	DIESEL FUEL USAGE 07.15.13		1,242.09	
				1,242.09
11547	ALEXANDRA BRISTOW	7/30/2013		
	RecycleRama THRU 07.17.13		282.06	
				282.06
11548	AT&T SERVICES INC	7/30/2013		
	ADM TEL/INTERNET SERV C602224173777 THRU 07.12.13		334.37	
	ADM TELEPHONE 8317701023355 SERVICES THRU 07.14.13		323.12	
	CH TELEPHONE SERVICES THRU 07.11.13		106.73	
	JC TELEPHONE SERVICES THRU 07.18.13		145.97	
	LR TELEPHONE SERVICES THRU 07.19.13		16.00	026 40
11549	BRANDY ELLEN ACEVEDO	7/30/2013		926.19
11070	RecycleRama THRU 07.17.13	113012013	1,282.78	
	rosyddiana rriid dr. rr. id		1,202.70	1,282.78
11550	CALIFORNIA WATER SERVICE	7/30/2013		1,202.10
	SS WATER SERVICES THRU 07.12.13		786.46	
				786.46
11551	CENTRAL COAST MEDIA COALITION	7/30/2013		
	FY 2013-2014 CONTRIBUTION TO CCMC		20,000.00	
				20,000.00
11552	CHICOECO, INC	7/30/2013		
	reusable bags giveaways REPLACE 13-01351		3,900.00	
				3,900.00
11553	COAST OIL COMPANY, LLC	7/30/2013		
	EQUIPMENT BIO-DIESEL FUEL 07.15.13		1,416.69	4 440 00
11554	CONCERN, ENDLOYER ASSISTANCE PROOPAN	7/00/0040		1,416.69
11554	CONCERN: EMPLOYEE ASSISTANCE PROGRAM Concern EAP FY 2013-14	7/30/2013	4,100.00	
	Concent EAF F1 2013-14		4, 100.00	4,100.00
11555	CULTURAL COMMITTEE OF SALINAS	7/30/2013		4,100.00
	EL GRITO GOLD SPONSORSHIP FY 2013-14	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	3,000.00	
			.,	3,000.00
11556	DAVE S. DEERING	7/30/2013		•
	Custodial Service - SS 07.15.13		790.00	
	Custodial Services - ADM 07.19.13		655.00	
				1,445.00
11557	FEDEX	7/30/2013		
	Overnight Shipments ADM & HHW		36.79	
				36.79
11558	FERGUSON ENTERPRISES INC #588	7/30/2013		
	1 EA ELL'S,TEES, NIPPLE, GAL BV		56.11	
	20 STRUT CLAMPS, 60 STRUTS, 30 3/8 NUTS, 15 CLAMPS		269.46	

Check #	Name	Check Date	Amount	Check Total
	40 3/4 X 10 L HARD COP TUBES, 10 GALV STRUTS, ETC		378.79	
	JC ECS 20 6X20 FT PVC PIPES, 2 COUP, 1 1X6 SWAB		354.79	
				1,059.15
11559	GOLDEN STATE TRUCK & TRAILER REPAIR	7/30/2013		
	TRLR001 REWELD FRAME ON TRAILER TARP		215.00	
				215.00
11560	GREEN RUBBER - KENNEDY AG, LP	7/30/2013		
	FLANGES, BALL VALVES, COUPLINGS, ADAPTERS, ETC		284.96	
				284.96
11561	HOPE SERVICES	7/30/2013		
	SS MATTRESS/BOX SPRING HAULING SERVICE 07.16.13		228.00	
		<b>=</b> (0.0   0.0 4.0		228.00
11562	IVY CONTRERAS	7/30/2013	4 400 55	
	RecycleRama THRU 07.17.13		1,406.25	4 400 05
44500	MOCH LOWAY DAY DEGINERAL A KALIFIAAN	7/00/0040		1,406.25
11563	MCGILLOWAY, RAY, BROWN & KAUFMAN	7/30/2013	0.775.00	
	15% PROGRESS BILLING AUDIT SERVICES FY ENDING 2013		2,775.00	0.775.00
44504	OFFICE DEDOT	7/30/2013		2,775.00
11564	OFFICE DEPOT  1 BOX BUSINESS CARDS	113012013	66.95	
	2 EA 5 TAB INDEX MAKERS		32.40	
	8 BOXES BUSINESS CARDS		177.12	
	CALENDAR, 3 DZ LTR/LGL, 5 DOORSTOPS, 4 PKS LABELS		107.12	
	CROSSCUT 6 SHEET SHREDDER		30.75	
	EASEL PAD, PENS, KLEENEX, PAPER TOWELS,ETC		138.41	
	EAGLET AD, TERO, RELEIGEN, TAI ER TOTTEGE, ETO		100.41	552.81
11565	PACIFIC GAS AND ELECTRIC COMPANY	7/30/2013		002.01
11000	ELECTRICAL SERVICES FY 2013-14		31.71	
	SS HHW ELECTRICAL SERVICES THRU 07.23.13		1,222.81	
	JC ELECTRICAL SERVICES THRU 07.17.13 4500		44.85	
	JC ELECTRICAL SERVICES THRU 07.18.13 ECS		1,182.13	
	ELECTRICAL SERVICES THRU 07.18.13		376.21	
	SS HHW ELECTRICAL SERVICES THRU 07.23.13		350.61	
				3,208.32
11566	PITNEY BOWES GLOBAL	7/30/2013		
	Postage machine lease JULY 2013		298.48	
				298.48
11567	RECOLOGY WASTE SOLUTIONS, INC	7/30/2013		
	JC LANDFILL EXTENDED HRS JULY 2013		2,706.00	
	JC LANDFILL OPS JULY 2013		163,034.00	
				165,740.00
11568	ROBERT B GOMEZ	7/30/2013		
	RecycleRama THRU 07.17.13		345.28	
				345.28
11569	SALINAS CALIFORNIAN #1078	7/30/2013		
	CH CONCRETE THRUST BLOCK WORK		108.90	
				108.90
11570	SALINAS WINDUSTRIAL	7/30/2013		
	2 EA 2" 2633 TIDEFLEX CHK VLV & FREIGHT		1,050.49	

Check #	Name	Check Date	Amount	Check Total
44574	CTURRY OU COMPANY	7/30/2013		1,050.49
11571	STURDY OIL COMPANY	7730/2013	177.60	
	55 GAL DIESEL EXHAUST FLUID		177.00	177.60
11572	US BANK CORPORATE PAYMENT SYSTEM	7/31/2013		177.00
	PayPal		970.00	
	GOTOMEETING ANNUAL PLAN FY 2013-14		468.00	
	Amazon.com - book store RG		49.06	
	SWANA WASTECON		734.00	
	Norther California Human Resources Association		75.00	
	NBF:Office Supplies		241.84	
	CALIFORNIA SPECIAL DISTRICT		725.00	
	ReadyToManage.com		133.00	
	CALCPA: Governmental A&A		30.00	
	INTERMEDIA EXCHANGE SERVICE JULY 2013		239.78	
	HUGHESNET.NET JULY 2013		91.54	
	GLOBAL INDUSTRIAL.COM		1,059.37	
	Institute of Organization Development		3,000.00	
	REFUND OF OVERCHARGE GFOA ANNUAL CONFERENCE		(45.00)	
	KELLY MOORE PAINTS		69.44	
	BuildASign.com		260.64	
	SOUTHWEST AIRLINES		187.80	
	APPLE ITUNES - TASK APPLICATION		4.99	
	RocKhurst University		199.00	
	Prograssive Business Executive Education		199.00	
	WP - MIND TOOLS LTD SUBSCRIPTION JULY 2013		27.00	
				8,719.46
11575	HOME DEPOT	7/31/2013		
	SS SUMP UPGRADES FOR CAL-SPA SWPPP		183.46	
		7/04/0040		183.46
11576	HOME DEPOT	7/31/2013	05.47	
	SS 4 2X3 8' STUDS, 1 2X4 96" STUD, 3 1X4 8FT BOARD		65.17	
	CH LFG PIPE PAINT		216.57	204.74
44877	LIO DANIK OODDODATE DAYMENT OVOTEM	7/04/0049		281.74
11577	US BANK CORPORATE PAYMENT SYSTEM	7/31/2013	452.00	
	ALLHDD.COM 72 GB Drives for Server		152.00 35.00	
	PAYPAL - NICHOLAS GOODENOW ASCE JUNE COATAL MTG		100.93	
	Cellphoneshop.net Bluetooth Headsets for Drivers  APPLE I-TUNES E-BOOK - HOW TO SAY ANYTHING TO ANYO		9,99	
			108.45	
	OIL CAN HENRY'S F150 SERVICE OPS TRUCK		130.00	
	ALLHDD.com -Hard Drives for Server MONTEREY BAY COMPUTER WORKS		892.67	
	ServerTechsolutions.com Server Hard Drives		71.98	
	Jobs Available Subscrition Renewal		45.00	
	The UPS Store CH material		24.56	
	THE OT O OLOTE OTT MALERIAL		27.00	1,570.58
11578	RECOLOGY WASTE SOLUTIONS, INC	7/31/2013		.,5, 0.00
11010	JC COMPACTION INCENTIVE FY 2012-13		833,430.94	
			,	833,430.94

Check #	Name	Check Date	Amount	Check Total
11579	GEOLOGIC ASSOCIATES, INC.	7/31/2013		
	ALL SITES GROUNDWATER MONITOR JUNE 2013		5,746.88	
	CH NR GRDWTR MONITORING & REPORTING, JUNE 2013		3,576.25	
				9,323.13
11580	LUMBERMENS INC	7/31/2013		
	INV 5975931 CR TAKEN TWICE SO WE OWE ON THIS ONE		72.51	
	INV 5985637 CR TAKEN TWICE SO WE OWE ON THIS ONE		104.90	
				177.41
11581	MONTEREY COUNTY HEALTH DEPARTMENT	7/31/2013		
	REGIONAL FEES APR-JUN 2013		39,383.27	
				39,383.27
11582	RECOLOGY WASTE SOLUTIONS, INC	7/31/2013		
	JC DIVERSION FEES JUNE 2013		8,008.00	
	JC DIVERSION FEES - METAL JUNE 2013		491.52	
	JC DIVERSION FEES - WOOD JUNE 2013		368.83	
				8,868.35
11583	SALINAS WINDUSTRIAL	7/31/2013		·
	Crazy Horse Digester Supplies		8,483.84	
			•	8,483.84
11584	SCALES UNLIMITED	7/31/2013		•
	SS 90 DAY PM SERVICE ON 03.07.13		940.00	
				940.00
11585	SCS FIELD SERVICES	7/31/2013		
	CH NR LFG OM&M, MARCH 2013		7,091.00	
	CH CLOSURE SUPPORT, MARCH 2013		661.50	
				7,752.50
11586	VISION RECYCLING INC	7/31/2013		
	JC OUTSIDE GRINDING 06.19 - 06.21.13		9,680.00	
			.,	9,680.00
162612890	DICA STATE BOARD OF EQUALIZATION	7/23/2013		0,000.00
	BOE FEES JOHNSON CANYON APR-JUN 2013		59,392.20	
	BOE FEES SOUTH VALLEY APR-JUN 2013		27,113.80	
				86,506.00
DFT20140	7 WAGEWORKS	7/16/2013		55,555,55
D. 1201.0	FSA MONTHLY ADMIN JUNE 2013		50.00	
			33.33	50.00
			_	30.00
	Subtotal			1,945,394.21
	Payroll disbursemets			290,040.73
				0.005 404.04
	Total		=	2,235,434.94



## Report to the Board of Directors

Date:

September 26, 2013

From:

Rose Gill, Administrative Manager

Title:

A Resolution Approving the Revised Personnel

Allocation and Salary Schedule Changing the Titles of Administrative Manager to Human Resources/Organizational Development Manager and Human Resources Technician to

**Human Resources Generalist** 

# Finance Manager/Controller-Treasurer Par IV2 General Manager/CAO Board President

ITEM NO. 3

#### **RECOMMENDATION**

Staff encourages the Executive Committee to forward this item to the Board with support for approval.

#### STRATEGIC PLAN RELATIONSHIP

This goal does not relate to the current strategic plan but promotes the following Authority core values: Fiscal Prudence, Efficiency, and Resourcefulness.

#### FISCAL IMPACT

No fiscal impact.

#### **DISCUSSION & ANALYSIS**

Staff is proposing to change the titles and job descriptions of Administrative Manager to Human Resources/Organizational Development Manager and Human Resources Technician to Human Resources Generalist. The proposed job titles will reflect the current tasks and job responsibilities. The new proposed titles are best aligned to reflect current industry trends and business modernization.

#### **BACKGROUND**

On June 20, 2013, the Board approved the current personnel allocation and it would need to be updated should the proposed changes be approved:

- Job Title Change of Administrative Manager to Human Resources/Organizational Development Manager
- Job Title Change of Human Resources Technician to Human Resources Generalist

#### ATTACHMENT(S)

- 1. Resolution
- 2. Exhibit A Revised Personnel Allocation effective September 26, 2013
- 3. Exhibit B Salary Schedule
- 4. Exhibit C Organizational Chart
- 5. Exhibits D, E Revised Job Descriptions

#### **RESOLUTION NO. 2013 -**

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING THE REVISED PERSONNEL ALLOCATION AND SALARY SCHEDULE CHANGING THE TITLES OF ADMINISTRATIVE MANAGER TO HUMAN RESOURCES/ORGANIZATIONAL DEVELOPMENT MANAGER AND HUMAN RESOURCES TECHNICIAN TO HUMAN RESOURCES GENERALIST

**WHEREAS**, on June 20, 2013, the Board of Directors adopted Resolution 2013-11 which includes a revised Personnel Allocation and Salary Schedule effective July 1, 2013; and,

**WHEREAS**, the Authority has identified further areas of improvement to better reflect current industry trends and business modernization; and,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY that the Personnel Allocation effective September 26, 2013, attached hereto and marked "Exhibit A" is hereby approved; and

**BE IT FURTHER RESOLVED** that the Salary Schedule effective September 26, 2013, attached hereto and marked "Exhibit B" is hereby approved; and,

**BE IT FURTHER RESOLVED** that the Organization Chart, effective September 26, 2013, attached hereto and marked "Exhibit C" is hereby approved; and

**BE IT FURTHER RESOLVED** that the job description for Human Resources/Organizational Development Manager, attached hereto and marked "Exhibit D" is hereby approved.

**BE IT FURTHER RESOLVED** that the job description for Human Resources Generalist, attached hereto and marked "Exhibit E" is hereby approved.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 26th day of September 2013, by the following vote:

Elia Zavala, (	Clerk of the Board	
ATTEST:		Fernando Armenta, President
ABSTAIN:	BOARD MEMBERS:	
ABSENT:	BOARD MEMBERS:	
NOES:	BOARD MEMBERS:	
AYES:	BOARD MEMBERS:	

PERSONNEL ALLOCATION EFFECTIVE DATE: SEPTEMBER 26, 2013

Administration	PERSONNEL ALLOCATIO		CTIVE DATE: SEPTEMBER 26, 2013				
Administration	Program and Position	11-12	12-13	12-13		13-14	13-14
General Manager(CAO							Proposed 09/26/13
Administrative Manager	Administration						
Human Resources/Organizational Development Mgr   1	General Manager/CAO	-					1
Administrative Support Assistant   1		1	1	1	1	1	0
Administrative Support Assistant   1	Human Resources/Organizational Development Mgr						1
Clerk of the Board		1	1	1	1	1	1
Clerk of the Board	Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5	0.5
Human Resources Generalist	Clerk of the Board	1	1	1	1	1	1
Total Administration   5.5   5.5   5.5   5.5   5.5   5.5   5.5   5.5	Human Resources Technician	1	1	1	1	1	0
Accountant	Human Resources Generalist						1
Accountant	Total Administration	5.5	5.5	5.5	5.5	5.5	5.5
Accounting Technician	Finance						
Administrative Support Assistant II	Accountant	1	1	11	1	1	1
Administrative Support Assistant II		1	1	1	1	1	1
Business Services Supervisor		0.5	0.5	0.5	0.5	0.5	0.5
Finance Manager		1	1	1	1	1	1
Total Finance   4.5		1	1	1	1	1	1
Contracts & Grants Analyst		4.5	4.5	4.5	4.5	4.5	4.5
Diversion Manager	Resource Recovery						
Recycling Coordinator	Contracts & Grants Analyst	1	1	1	1	1	1
Resource Recovery Technician   2   2   2   2   2   2   2   2   2	Diversion Manager	1	1	1	1	1	1
Resource Recovery Technician   2   2   2   2   2   2   2   2   2	Recycling Coordinator	1	1	1	1	1	1
Engineering	Resource Recovery Technician	2	2	2	2	2	2
Authority Engineer 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Total Resource Recovery	5	5	5	5	5	5
Authority Engineer	Engineering						
Total Engineering   1		1	1	1	1	1	1
Operations							
Assistant GM of Engineering and Operations							
Field Operations Supervisor         1	Operations						
Field Operations Supervisor	Assistant GM of Engineering and Operations	1	1	1	0	0	0
Diversion Driver	Field Operations Supervisor II	1	1	0	0	0	0
Diversion Worker   2   3   3   3   3   3   3   3   3   3	Field Operations Supervisor I					11	11
Diversion Worker II	Diversion Driver	1					
Equipment Operator/Driver  Equipment Operator/Driver/Lead  Equipment Operator/Driver/Lead  I	Diversion Worker I	2	3	3		3	3
Equipment Operator/Driver/Lead         1 <td< td=""><td>Diversion Worker II</td><td></td><td></td><td></td><td></td><td></td><td>•</td></td<>	Diversion Worker II						•
HHW Maintenance Worker II		4					
Household Hazardous Waste Technician	Equipment Operator/Driver/Lead						
Operations Manager         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         0							
Scalehouse Cashier         4         1	Household Hazardous Waste Technician	1	1				
Solid Waste Technician							
Solid Waste Technician		4	4				
Frozen Positions         3		1	1	1	1		
Diversion Driver         3	Solid Waste Technician I		-			1	1
Diversion Driver         3	Frozen Positions						
Diversion Worker II         1         1         1         0         0         0           Total Operations         24         24         24         24         24         24		3			3	3	3
Total Operations 24 24 24 24 24 24 24 24	Diversion Worker I	1	0	0	0	0	0
		11	1	1	0	0	0
T. (-1.5. II Time F. (-1.1.1.4)		24	24	24	24	24	24
. Lotal Full lime Equivalents   40   40   40   40   40   40	Total Full Time Equivalents	40	40	40	40	40	40

#### SALINAS VALLEY SOLID WASTE AUTHORITY SALARY SCHEDULE SEPTEMBER 26, 2013

EXHIBIT 8

Rev (09/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
		Harraka	7740	= 000		T							
	1.0	Hourty Bi-Weekly	7.742 619.38	7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.877
	1.0			635,08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	790.15
		Monthly Annual	1,342.00 16,104,00	1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,712.00
		Arinuau	16,104,00	16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632,00	20,136.00	20,544.00
		Hourly	7.938	8,140	8.342	8.550	8.763	8.983	0.000	0.400	0.004		40.44
	1,5	Bi-Weekly	635.08	651.23	667.38	684.00	701.08	718.62	9,208 736,62	9.438	9,681 774,46	9.923	10.119
	1.0	Monthly	1,376.00	1,411.00	1,446.00	1,482,00	1,519.00	1,557.00	1,596.00	755.08		793.85	809.5
		Annual	16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	1,636.00	1,678.00	1,720,00	1,754.0
		Ailliadi	10,012.00	10,352.00	17,002.00	17,704.00	10,220.00	10,004.00	19, 132.00	19,632.00	20,136.00	20,640.00	21,048.0
		Hourly	8,140	8.342	8.550	8.763	8.983	9,208	9.438	9,681	9.923	10,171	10,37
	2.0	Bi-Weekly	651,23	667.36	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	829.8
		Monthly	1,411,00	1,446.00	1,482,00	1,519.00	1,557,00	1,596,00	1,636,00	1,678,00	1,720.00	1,763,00	1,798.0
		Annual	16,932.00	17,352,00	17,784.00	18,228.00	18,684.00	19,152.00	19,632,00	20,136.00	20,640,00	21,156.00	21,576.0
		7,,,,,,	10,002100	11,002,001	,	10,220.00	10,004.00	10,102.00	12,032.00	20,130.00	20,040,00	21,150.00	21,510.0
		Hourly	8.342	8.550	8.763	8,983	9,208	9,438	9,681	9.923	10.171	10.425	10.63
	2,5	BI-Weekly	667,38	684.00	701.04	718.64	736,64	755.04	774,48	793.84	813.68	834.00	850.6
		Monthly	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,843.0
		Annual	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,116.0
	-					, , , , , ,	.,,	7-2-1-1				2.,000.000	,
		Hourty	8.550	8,763	8.983	9.208	9.438	9.681	9.923	10.171	10,425	10.685	10.89
	3.0	Bi-Weekly	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	871.8
		Monthly	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852,00	1,889.0
		Annual	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,668.0
		Hourly	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.17
	3,5	BI-Weekly	701.04	718.64	736.64	755.04	774.48	793,84	813.68	834.00	854.80	876,48	894.0
		Monthly	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,937.0
		Annual	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,244.0
		l llamet.	0.000	6,000	2 422	'a sa. I	1						
	1 40	Hourty	8.983	9.208	9,438	9.681	9,923	10.171	10.425	10.685	10.956	11,233	11,45
	4.0	Bi-Weekly	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	916.6
		Monthly	1,557,00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,986.0
		Annual	18,684.00	19,152.00	19,632,00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,832.0
	-	Hourly	9,208	9.438	9.681	9.923	40 474	40 405	40.000	40.000	44 1		
	4.5	Bl-Weekly	736.64	755.04	774,48	793.84	10.171	10.425	10.685	10.956	11.233	11.510	11.74
	4,5						813.68	834.00	854.80	876.48	898.64	920.80	939.2
		Monthly Annual	1,596.00 19,152.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,035.0
		Milliual	19,102.00	19,632,00	20,136.00	20,640,00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940,00	24,420.0
		Hourly	9.438	9,681	9,923	10,171	10.425	10,685	10.956	11,233	11.510	11.798	42.02
	5.0	Bi-Weekly	755.04	774,48	793.84	813,68	834.00	854.80	876.48				12.03
	""	Monthly	1,636,00	1,678.00	1,720.00	1,763,00	1,807,00	1,852.00	1,899,00	898.64	920.80	943.84	962.7
		Annual	19,632.00	20,136.00	20,640.00	21,156.00			,	1,947.00	1,995.00	2,045.00	2,086.0
		Andual	13,032.00	20,130.00	20,040.00	41,100.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,032.0

POSITION	SALARY		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	KANGE											2.50%	2%
	-	<u></u>								-			
		Hourly	9.681	0.022	40 474	40.405	40.000	40.000	44.000	44 =46 [	44 === [	10.0001	
	5.5	BI-Weekty	774,48	9.923 793.84	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.335
	5.5	Monthly			813.68	834.00	854,80	876.48	898,64	920.80	943.84	967,36	986.77
			1,678.00 20,136.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,138.00
		Annual	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,656.00
		Hourly	9.923	10.171	10,425	10.685	10.956	11.233	44 540 ]	44.700	40.000	40,000	40.040
	6.0	Bi-Weekly	793.84	813.68	834.00	854.80			11,510	11.798	12.092	12.392	12.640
	8.0						876.48	898.64	920.80	943.84	967.36	991.36	1,011.23
	1 :	Monthly Annual	1,720.00 20,640.00	1,763.00 21,156.00	1,807.00 21,684.00	1,852.00 22,224,00	1,899,00	1,947.00 23,364.00	1,995.00	2,045.00	2,096.00	2,148,00	2,191,00
		Amiliai	20,640.00	21,156.00	21,004,00	22,224,00	22,788.00	23,364.00	23,940.00	24,540,00	25,152,00	25,776,00	26,292.00
		Hourly	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	12.958
	6.5	Bi-Weekly	813.68	834.00	854,80	876.48	898,64	920.80	943.84	967.36	991,36	1,016.32	1,036,62
	0.5	Monthly	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,246.00
	1	Annual	21,156.00	21,684.00	22,224.00	22,788.00	23,364,00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	26.952.00
		Attilidat	21,100,00	21,007.00	22,224.00	22,700.00	23,304,00	20,540.00	27,070,00	20,102.00	20,770.00	20,727.00	20,332.00
		Hourly	10,425	10.685	10.956	11,233	11.510	11,798	12.092	12.392	12.704	13.021	13.281
	7.0	Bi-Weekly	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,062.46
	""	Monthly	1,807,00	1,852,00	1,899,00	1,947.00	1,995.00	2,045.00	2,096,00	2,148.00	2,202.00	2,257.00	2,302.00
		Annual	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,624.00
						20,00 1.00 [	20,0 10100	_ 1,0 10100		20,170100	20,121,00	21,00 H00	21,02 1100
		Hourly	10.685	10.956	11.233	11.510	11,798	12.092	12,392	12,704	13.021	13.344	13,610
	7.5	Bi-Weekly	854.80	876.48	898.64	920.80	943,84	967.36	991,36	1,016,32	1,041,68	1,067.52	1,088.77
		Monthly	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257,00	2,313.00	2,359.00
		Annual	22,224.00	22,788.00	23,364,00	23,940.00	24,540.00	25,152.00	25,776,00	26,424,00	27,084.00	27,756.00	28,308.00
												2.,	
		Hourly	10,956	11.233	11.510	11,798	12.092	12.392	12,704	13.021	13.344	13.685	13,956
Student Intern	8.0	Bi-Weekly	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,116.46
1		Monthly	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313,00	2,372,00	2,419.00
		Annual	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,028.00
	-			•									•
		Hourly	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.302
	8,5	Bi-Weekly	898,64	920,80	943.84	967,36	991.36	1,016.32	1,041.68	1,067,52	1,094.80	1,121.52	1,144,15
		Monthly	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,479.00
		Annual	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,748,00
			_		-								
		Hourly	11.510	11,798	12.092	12.392	12,704	13.021	13.344	13,685	14.019	14.371	14.660
	9.0	Bi-Weekly	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,172.77
		Monthly	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,541.00
		Annual	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,492.00

POSITION	SALARY		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	RANGE	<u> </u>										2.50%	2%
			·										
		Hourly	11.798	12.092	12.392	42.704	42.004	40.044	40.00	44.040	44.004	44.55	
	9.5	Bi-Weekly	943.84	967,36		12,704	13.021	13.344	13.685	14.019	14.371	14.735	15.029
	3.5	Monthly	2,045,00	2,096.00	991.36 2,148.00	1,016.32 2,202.00	1,041.68 2,257.00	1,067,52	1,094.80	1,121.52	1,149.68	1,178.80	1,202.3
		Annual	24,540.00	25,152.00	25,776.00			2,313.00	2,372,00	2,430.00	2,491.00	2,554.00	2,605.00
		Allitual	24,640.00	20, 192.00	25,176.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,260.00
		Hourly	12.092	12,392	12.704	13.021	13,344	13.685	14.019	14,371	14.735	15,104	15.404
	10.0	BI-Weekly	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121,52	1,149.68	1,178.80	1,208.32	1,232,3
	""	Monthly	2,096.00	2,148,00	2,202,00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554,00	2,618,00	2,670.0
		Annual	25,152,00	25,776,00	26,424.00	27,084.00	27,756,00	28,464.00	29,160.00	29,892.00	30,648,00	31,416.00	32,040.0
		Admiddi	10,102,00	20,110.00	20,424.00	27,004.00	27,730,00	20,704.00	23,100.00	23,052.00	30,048,00	31,410,00	32,040.0
	T	Hourly	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.79
Diversion Worker I	10,5	Bi-Weekly	991.36	1,016,32	1,041.68	1,067,52	1,094.80	1,121,52	1,149,68	1,178.80	1,208,32	1,238.32	1,263,2
		Monthly	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,737.0
	1	Annual	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892,00	30,648,00	31,416.00	32,196.00	32,844.0
													· ·
		Hourly	12.704	13.021	13.344	13.685	14.019	14,371	14.735	15.104	15.479	15.865	16,18
	11.0	Bi-Weekly	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,294.6
		Monthly	2,202.00	2,257.00	2,313,00	2,372.00	2,430.00	2,491,00	2,554.00	2,618.00	2,683.00	2,750,00	2,805,0
		Annual	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,660.0
							•						
		Hourly	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.58
	11.5	BI-Weekly	1,041,68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208,32	1,238.32	1,269.20	1,300.64	1,326,4
		Monthly	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,874.0
		Annual	27,084.00	27,756.00	28,464.00	29,160.00	29,892,00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,488.0
											•	•	
		Hourly	13,344	13.685	14.019	14,371	14.735	15,104	15,479	15.865	16,258	16.673	17.00
	12.0	Bi-Weekly	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,360.6
	]	Monthly	2,313.00	2,372,00	2,430.00	2,491.00	2,554.00	2,618.00	2,683,00	2,750.00	2,818.00	2,890.00	2,948.0
		Annual	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,376.0
		Hourly	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.42
	12.5	Bi-Weekly	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300,64	1,333.84	1,367.04	1,394,3
		Monthly	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,021.0
		Annual	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,252,0
		Hourly	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.86
	13.0	Bi-Weekly	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,429.3
		Monthly	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,097.0
		Annual	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,164.0

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
		Hourly	14,371	14.735	15,104	15,479	15.865	16.258	16,673	17.088	17,515	17.948	18,30
Diversion Worker II	13.5	Bi-Weekly	1,149.68	1,178,80	1,208,32	1,238.32	1,269,20	1,300.64	1,333.84	1,367.04			
	15.5	Monthly	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	1,401.20 3,036.00	1,435,84 3,111.00	1,464.4
		Annual	29,892,00	30,648.00	31,416.00	32,196,00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	3,173.0 38,076.0
		7 (1111)			01,410,00	02,100.00	00,000.00	33,010.00	3-1,000.00	35,544.00	30,432.00	37,332.00	30,070.0
		Hourty	14,735	15.104	15.479	15.865	16.258	16,673	17.088	17.515	17,948	18.398	18.76
	14.0	Bi-Weekly	1,178.80	1,208.32	1,238.32	1,269,20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,501.3
		Monthly	2,554,00	2,618.00	2,683.00	2,750,00	2,818.00	2,890,00	2,962.00	3,036.00	3,111,00	3,189.00	3,253.0
		Annual	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680,00	35,544.00	36,432.00	37,332.00	38,268.00	39,036.0
								, , , ,		,		,	,
		Hourly	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.23
	14.5	Bi-Weekly	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367,04	1,401.20	1,435.84	1,471.84	1,508,80	1,538,7
		Monthly	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,334.0
		Annual	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432,00	37,332.00	38,268.00	39,228,00	40,008,0
				•			•					•	
		Hourly	15,479	15.865	16.258	16,673	17.088	17,515	17.948	18.398	18.860	19,338	19.72
	15.0	Bi-Weekly	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,578.0
		Monthly	2,683,00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352,00	3,419.0
		Annual	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,028.0
		Hourly	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.21
	15.5	Bi-Weekly	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,616.7
	1	Monthly	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,503.0
		Annual	33,000.00	33,816.00	34,680,00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,036.0
		Hourty	16.258	16,673	17.088	17.515	17.948	18.398	18,860	19.338	19.812	20,313	20.7
	16.0	Bi-Weekly	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,657
		Monthly	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,591.0
		Annual	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,092.0
		I Harrette I	40.000	47 000 T	49.040	4=0.01	40.000			4			
	46.5	Hourly	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.2
	16,5	Bi-Weekly	1,333.84	1,367.04	1,401.20	1,435.84	1,471,84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,698.
	1	Monthly	2,890.00	2,962.00	3,036.00	3,111,00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,680,0
		Annual	34,680.00	35,544.00	36,432.00	37,332.00	38,268,00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,160.0
		House, 1	47.000	47 545	47.040	40.000	40.000	40.000	40.015				
	47.0	Hourly	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.7
	17.0	Bl-Weekly	1,367.04	1,401.20	1,435.84	1,471.84	1,508,80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,741.3
		Monthly	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,773.0
		Annual	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,276.0

POSITION	SALARY		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
POSITION	RANGE	ļ	- 1				- T 1	0	0.12, /	0.12.0	31279	2.50%	2%
					""							2.30 /6	276
				<u> </u>							<del></del> .		
		Hourly	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21,340	21.860	22.29
HHW Maintenance Worker (	17,5	Bi-Weekly	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584,96	1,625.04	1,665.20	1,707,20	1,748,80	1.783.8
		Monthly	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521,00	3,608.00	3,699.00	3,789.00	3,865.0
		Annual	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,380.0
-													,
		Hourly	17.948	18.398	18.860	19.338	19,812	20.313	20.815	21,340	21.860	22,413	22.8
	18.0	Bi-Weekly	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1.829.
		Monthly	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789,00	3,885.00	3,963.
		Annual	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296,00	44,388.00	45,468.00	46,620.00	47,556.
				_									
Diversion Driver		Hourly	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.4
	18.5	Bi-Weekly	1,471.84	1,508.80	1,547,04	1,584.96	1,625.04	1,665,20	1,707.20	1,748.80	1,793.04	1,837,84	1,874.
		Monthly	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,062,
		Annual	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620,00	47,784.00	48,744.
							-						
		Hourly	18,860	19.338	19,812	20.313	20.815	21,340	21.860	22,413	22.973	23,550	24.0
	19.0	Bi-Weekly	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,921.
	1	Monthly	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,164.
		Annual	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	49,968.
		Hourly	19.338	19.812	20.313	20.815	21,340	21.860	22.413	22.973	23.550	24.133	24.6
HHW Maintenance Worker	19.5	Bi-Weekly	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,969.
Scalehouse Cashler		Monthly	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,267.
	<u> </u>	Annual	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,204
<del> </del>		l Harrier I	40.040		20 04 1								
Administrative Assistant	20.0	Hourly	19.812	20.313	20,815	21.340	21.860	22,413	22,973	23.550	24.133	24,738	25.2
Administrative Assistant I	20.0	Bi-Weekly	1,584,96	1,625.04	1,665.20	1,707,20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,018
		Monthly	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,374
		Annual	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,488
		1 116. 7 1			21.010								
	20.5	Hourly	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.8
	20.5	Bi-Weekly	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,069
		Monthly	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,484
		Annual	42,252.00	43,296,00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456,00	52,752.00	53,808
		Hourty	20.815	21.340	94 000	00.445	I						
Administrative Assistant	21,0	Bi-Weekly	1,665,20		21,860	22.413	22.973	23,550	24,133	24.738	25.362	25.996	26.
Equipment Operator/Driver	21,0		,	1,707,20	1,748.80	1,793.04	1,837,84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,121.
Ederbuttetir Obstatot/DUASt		Monthly Annual	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,596.
	<u> </u>	Amuai	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,152.

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11
												2.50%	2%
										<del></del> -			
		Hourly	21,340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.000	00.010.	
	21.5	Bi-Weekly	1,707,20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979,04	2,028.96	25,996 2,079.68	26.648	27.179
		Monthly	3,699.00	3,789.00	3,885.00	3,982,00	4,082.00	4,183.00	4,288,00	4,396,00		2,131.84	2,174,31
		Annual	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	4,506.00 54,072.00	4,619.00 55,428.00	4,711.00
				io jicono	10,020,00	41,104.00	10,307.00	30,130.00	31,430.00	92,792.00	54,072.00	55,426.00	56,532.00
		Hourly	21.860	22,413	22.973	23,550	24.133	24,738	25.362	25.996	26,648	27.312	27 860
	22.0	Bi-Weekly	1,748.80	1,793.04	1,837.84	1,884.00	1.930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	27,860 2,228,77
		Monthly	3,789,00	3,885.00	3,982,00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00			
		Annual	45,468,00	46,620.00	47,784,00	48,984.00	50,196.00	51,456,00	52,752.00	54,072,00	4,619.00 55,428.00	4,734.00 56,808.00	4,829.00 57,948.00
			10,100.00	10,020100	***********	10,001,00	00,130.00	01,430,00	52,752.00	34,072,00	33,420.00	50,808,00	57,546.00
		Hourly	22,413	22,973	23.550	24.133	24.738	25.362	25,996	26.648	27.312	27.998	28.558
	22,5	Bl-Weekly	1,793,04	1,837,84	1,884.00	1,930.64	1,979.04	2,028,96	2,079.68	2,131,84	2,184.96	2,239,84	2,284,62
		Monthly	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,950.00
		Annual	46,620,00	47,784,00	48,984.00	50,196,00	51,456.00	52,752.00	54,072.00	55,428.00	56,808,00	58,236.00	59,400.00
								3,. 323	0 1,01 2,00 }	00/120100	00,000,00	00,200.00	00,100,00
Accounting Technician		Hourly	22.973	23,550	24.133	24,738	25,362	25.996	26,648	27.312	27,998	28.696	29,267
Equipment Operator Lead	23.0	Bi-Weekly	1,837.84	1,884.00	1,930,64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295,68	2,341.38
Human Resources Generalist		Monthly	3,982.00	4.082.00	4,183.00	4,288.00	4,396,00	4,506.00	4,619,00	4,734.00	4,853.00	4,974.00	5,073.00
Resource Recovery Tech		Annual	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	60,876.00
				,,,,,,,,,,,	,		,	0.1,012.00	00,120100	00,000.00	00,200,00	55,000.00	00,070.00
		Hourly	23,550	24,133	24,738	25.362	25,996	26.648	27.312	27.998	28.696	29,412	30,000
	23,5	BI-Weekly	1,884.00	1,930,64	1,979.04	2,028,96	2,079,68	2,131.84	2,184,96	2.239.84	2.295.68	2,352,96	2,400.00
	1	Monthly	4,082,00	4,183,00	4,288,00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,200.00
	l .	Annual	48,984.00	50,196,00	51,456,00	52,752.00	54,072.00	55,428,00	56,808.00	58,236.00	59,688.00	61,176,00	62,400.00
					,	,			00,000,000	,	00,000,00	01,110,00	02,400.00
		Hourly	24.133	24,738	25,362	25.996	26,648	27.312	27,998	28.696	29,412	30.144	30.750
	24.0	Bi-Weekly	1,930.64	1,979.04	2,028,96	2,079,68	2,131,84	2,184.96	2,239,84	2,295,68	2,352,96	2,411.52	2,460.00
		Monthly	4,183.00	4,288,00	4,396,00	4,506.00	4,619.00	4,734.00	4,853,00	4,974.00	5,098.00	5,225.00	5,330.00
		Annual	50,196.00	51,456.00	52,752.00	54,072,00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	63,960.00
										00,000.00	01,110100	02,700,007	00,000,00
		Hourly	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30,144	30.906	31.523
HHW Technician	24.5	Bi-Weekly	1,979.04	2,028.96	2,079.68	2,131,84	2,184.96	2,239,84	2.295.68	2,352,96	2,411.52	2,472,48	2,521.85
Solid Waste Technician I		Monthly	4,288.00	4,396,00	4,506.00	4,619.00	4,734.00	4,853,00	4,974.00	5,098.00	5,225,00	5,357.00	5,464.00
		Annual	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688,00	61,176.00	62,700.00	64.284.00	65,568.00
						,	1		55,555,64	,		07/207.00	00,000.00
		Hourly	25.362	25.996	26.648	27.312	27.998	28.696	29,412	30.144	30.906	31.679	32.313
	25.0	Bi-Weekly	2,028,96	2,079.68	2,131,84	2,184.96	2,239,84	2,295.68	2.352.96	2,411.52	2,472,48	2,534,32	2,585,08
	į	Monthly	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,601.00
	l	Annual	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61.176.00	62,700.00	64,284.00	65,892.00	57,212.00
			1	,	,			40,0000	01,110.00	0711 00:00	07,207,00	00,032.00	01,212.00

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
			<del></del>										
	1	Hourly	25,996	26.648	27.312	27.998	28.696	20 442	20.444	20.000	24 672	20 (00 )	
Clerk of the Board	25.5	Bi-Weekly	2,079.68	2,131,84	2,184.96	2,239.84	2,295,68	29.412	30.144	30.906	31.679	32.469	33.12
	10.0	Monthly	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	2,352.96	2,411.52	2,472.48	2,534,32	2,597.52	2,649.6
	1	Annual	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,741.0
		Ainidai	34,072.00	33,428.00	30,000.00	58,259.00	39,000.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	68,892.6
		Hourly	26.648	27,312	27,998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	33.94
	26.0	Bi-Weekly	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,715.0
		Monthly	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357,00	5,491.00	5,628.00	5,769.00	5,884.0
		Annual	55,428.00	56,808.00	58,236,00	59,688.00	61,176.00	62,700.00	64,284,00	65,892.00	67,536,00	69,228.00	70,608.0
						·		, , , , , , , , , , , , , , , , , , , ,	,,			***************************************	70,000
		Hourly	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.79
	26.5	Bi-Weekly	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597,52	2,662.64	2,729.04	2,783.
		Monthly	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,031.0
		Annual	56,808.00	58,236.00	59,688.00	61,176,00	62,700.00	64,284,00	65,892.00	67,536,00	69,228,00	70,956.00	72,372,
				· · · · · · · · · · · · · · · · · · ·									
		Hourty	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.60
	27.0	BI-Weekly	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,853.2
		Monthly	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061,00	6,182.6
		Annual	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,184.0
		Hourly	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.5
	27.5	Bi-Weekly	2,295.68	2,352.96	2,411.52	2,472,48	2,534.32	2,597,52	2,662.64	2,729.04	2,797.36	2,867.04	2,924.
	1	Monthly	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,336.
		Annual	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732,00	74,544.00	76,032.
		T 11 1	00.440.1	*****									
		Hourly	29.412	30.144	30,906	31.679	32,469	33.283	34.113	34.967	35.838	36,744	37.4
	28.0	BI-Weekly	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	2,998.
		Monthly	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,496.
		Annual	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	77,952.
		Hourly	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	26 744	27.050	00.4
	28,5	Bi-Weekly	2,411.52	2,472,48	2,534.32	2,597.52	2,662,64	2,729.04	2,797.36	2,867,04	36.744	37.656	38,4
		Monthly	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	2,939.52	3,012.48	3,072.
	-	Annual	62,700,00	64,284.00	65,892.00	67,536,00	69,228.00	70,956.00	72,732,00	74,544.00	6,369.00	6,527.00	6,658.
			,,	- 1,20 1.00	401002.00	01,000,00	00,220.00	10,500.00	12,132,00	14,344.00	76,428.00	78,324.00	79,896.
		Hourly	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.3
	29.0	Bi-Weekly	2,472,48	2,534.32	2,597,52	2,662,64	2,729.04	2,797,36	2,867.04	2,939,52	3,012.48	3.087.68	3,149.
	1	Monthly	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	
	1	Annual	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	6,824. 81,888.
		, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,	00,002.00	01,000,00	00,220.00	1 0,000.00	12,132,100	14,544.00	10,420.00	10,324.00	00,200.00	01,000.

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
Accountant		Hourly	31.679	32,469	33.283	24 442	04.007	07.000		I	20 -22 [		
usiness Services Supervisor	29.5	BI-Weekly	2,534,32	2,597.52	2,662.64	34.113 2,729,04	34.967	35.838	36.744	37.656	38.596	39.565	40.
Contracts & Grants Analyst	23,5	Monthly	5,491.00				2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,22
leid Operations Supervisor I				5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	6,99
Recycling Coordinator		Annual	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	83,94
recycling Coordinator	1												
		Hourly	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.
	30.0	Bi-Weekly	2,597.52	2,662,64	2,729.04	2,797,36	2,867.04	2,939,52	3,012.48	3,087.68	3,165.20	3,244,64	3,30
		Monthly	5,628.00	5,769.00	5,913.00	6,061,00	6,212,00	6,369.00	6,527.00	6,690.00	6,858.00	7,030,00	7,17
		Annual	67,536,00	69,228,00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296,00	84,360.00	86,05
			5.,,555.55			7-1,70-100	7.4)04.4100	70,120.00	70,02-400	00,200.00	02,200,00	04,500.00	00,00
		Hourly	33.283	34,113	34.967	35,838	36.744	37,656	38.596	39.565	40,558	41.567	42
	30.5	Bi-Weekly	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,39
		Monthly	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,34
		Annual	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,18
		-											*
		Hourly	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.
	31.0	BI-Weekly	2,729.04	2,797.36	2,867.04	2,939.52	3,012,48	3,087.68	3,165,20	3,244.64	3,325,36	3,408.48	3,47
		Monthly	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,53
		Annual	70,956,00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,39
									,			30,000	
		Hourly	34.967	35,838	36.744	37,656	38.596	39,565	40,558	41,567	42,606	43,667	44
	31.5	Bi-Weekly	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244,64	3,325.36	3,408.48	3,493.36	3,56
		Monthly	6,061.00	6,212.00	6,369.00	6,527,00	6,690.00	6,858.00	7,030.00	7,205,00	7,385.00	7,569,00	7,72
		Annual	72,732.00	74,544.00	76,428,00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	92,64
				,	,	10,021100	00,200.00 ]	02,200.00	04,000.00	50,400.00	00,020.00	30,020.00 [	32,04
		Hourly	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44,763	45
	32.0	Bi-Weekly	2,867,04	2,939.52	3,012,48	3,087,68	3,165.20	3,244.64	3,325,36	3,408.48	3,493,36	3,581.04	3,65
		Monthly	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,91
		Annual	74,544.00	76,428.00	78,324,00	80,280.00	82,296.00	84,360,00	86,460.00	88,620,00	90,828.00	93,108.00	94,96
							,				10,00007	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	0.1100
		Hourly	36.744	37,656	38.596	39.565	40,558	41.567	42.606	43.667	44.763	45,877	46
	32.5	Bi-Weekly	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493,36	3,581.04	3,670,16	3,74
		Monthly	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569,00	7,759.00	7,952.00	8,11
		Annual	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,33
		Hourly	37.656	38,596	39.565	40.558	41,567	42.606	43,667	44.763	45,877	47.031	47
	33.0	Bi-Weekly	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,83
		Monthly	6,527.00	6,690.00	6,858.00	7,030,00	7,205.00	7,385,00	7,569.00	7,759.00	7,952.00	8,152.00	8,31
		Annual	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620,00	90,828.00	93,108.00	95,424.00	97,824,D0	99,78

	SALARY	I	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	OTEDA	OTTO -		-	I	
POSITION	RANGE	l i	31.51	31CF 2	SIEFS	SIEF4	SIEFS	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
·	TOTAL											2,50%	2%
						<del></del>					_		
		Hourly	38,596	39.565	40.558	41,567	42.606	43.667	44.763	45.877	47.031	48,208	49.17
Human Resources/	33.5	Bi-Weekly	3.087.68	3,165.20	3,244,64	3,325,36	3,408.48	3,493.36	3,581.04	3,670,16	3,762.48	3,856,64	3,933.6
Organizational Development		Monthly	6,690.00	6,858.00	7.030.00	7,205.00	7,385,00	7,569.00	7,759.00	7,952.00	8.152.00	8,356.00	8,523.0
Manager		Annual	80,280,00	82,296,00	84,360.00	86,460.00	88,620.00	90,828.00	93,108,00	95,424.00	97,824.00	100.272.00	102,276.0
	·		30,2000		0.,000.00		00,020.00	00,020.00	50,100,00	30,727.00	37,824.00	100,272.00	102,270.
		Hourly	39,565	40.558	41,567	42.606	43.667	44.763	45.877	47.031	48,208	49.408	50.3
	34.0	Bi-Weekly	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670,16	3,762.48	3.856.64	3.952.64	4,031.
		Monthly	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356,00	8,564.00	8,735.
		Annual	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	104,820.
	}	Hourly	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.6
	34.5	Bi-Weekly	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762,48	3,856.64	3,952.64	4,051,36	4,132.
		Monthly	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,954.
		Annual	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,448.
									•				
		Hourly	41.567	42.606	43.667	44,763	45.877	47.031	48.208	49,408	50.642	51.906	52,9
Operations Manager	35.0	Bi-Weekly	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,235
		Monthly	7,205,00	7,385.00	7,569,00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,177
		Annual	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,124.
		Hourly	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.2
Finance Manager	35.5	Bi-Weekty	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,341
		Monthly	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,407
		Annual	88,620,00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964,00	110,676.00	112,884
		Hourly	43.667	44.763	45.877	47,031	48.208	49.408	50.642	51.906	53.210	54,537	55.0
	36.0	Bi-Weekly	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,450
		Monthly	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564,00	8,778.00	8,997.00	9,223.00	9,453.00	9,642
	L	Annual	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	115,704
		1 1											
		Hourly	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53,210	54.537	55.904	57.
	36.5	BI-Weekly	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,561
		Monthly	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453,00	9,690.00	9,884
		Annual	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	118,608
		Househa 1	45.877	47.024	40 900 T	40 400 [	F0.64-1	F4 656		=4===1			
	37.0	Hourly Bi-Weekly		47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.
	37.0		3,670.16	3,762.48	3,856,64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,675
		Monthly	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,131
		Annual	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	121,572

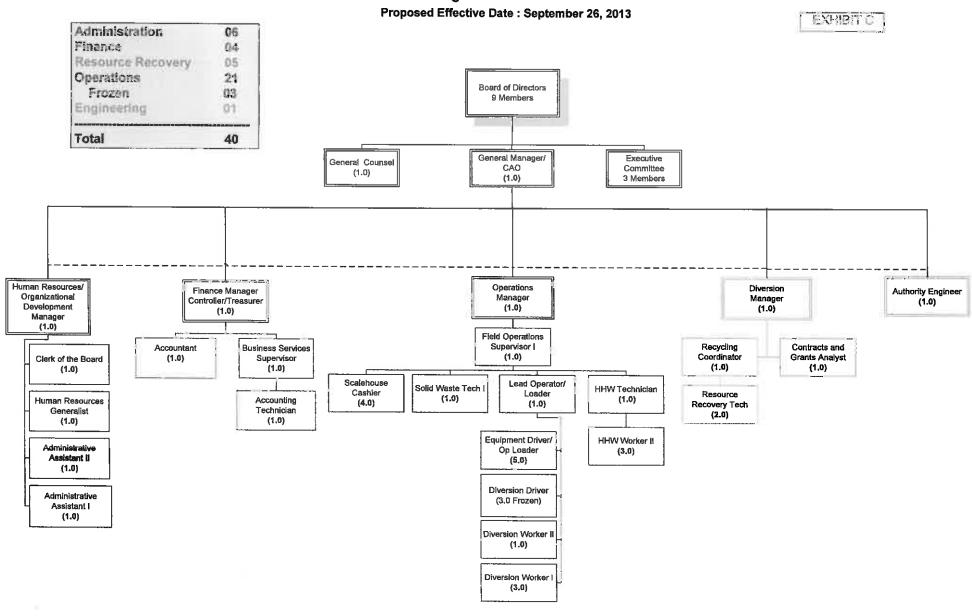
POSITION	SALARY		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	RANGE										5.4. 5	2.50%	2%
												2.0070	270
		Hourly	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	59.908
	37.5	Bi-Weekly	3,762.48	3,856.64	3,952,64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698,48	4,792.62
		Monthly	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932,00	10,180,00	10,384.00
		Annual	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160,00	124,608.00
											.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,,,,,,,	,
		Hourly	48.208	49.408	50,642	51.906	53.210	54.537	55,904	57.300	58,731	60.196	61,402
Diversion Manager	38.0	Bi-Weekly	3,856.64	3,952.64	4,051.36	4,152.48	4,256,80	4,362.96	4,472.32	4,584.00	4,698,48	4,815.68	4,912.15
		Monthly	8,356.00	8,564.00	8,778,00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180,00	10,434.00	10,643,00
		Annual	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280,00	119,184.00	122,160.00	125,208.00	127,716.00
	_								· ·		,	,	,
		Hourly	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	62.931
	38.5	Bi-Weekty	3,952.64	4,051.36	4,152.48	4,256.80	4,362,96	4,472.32	4,584.00	4,698,48	4,815.68	4,935,68	5,034,46
	1	Monthly	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,908.00
	L	Annual	102,768.00	105,336.00	107,964.00	110,676.00	113,436,00	116,280.00	119,184.00	122,160,00	125,208.00	128,328,00	130,896.00
										,			,
		Hourly	50.642	51.906	53,210	54.537	55,904	57,300	58.731	60,196	61.696	63,242	64.506
	39.0	Bi-Weekly	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698,48	4,815.68	4.935.68	5,059.36	5,160.46
		Monthly	8,778.00	8,997.00	9,223,00	9,453.00	9,690,00	9,932,00	10,180.00	10,434.00	10,694.00	10,962.00	11,181.00
		Annual	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328,00	131,544.00	134,172.00
							.,		,	120,200.00		101,011100	10-1,11 2100
		Hourly	51.906	53.210	54.537	55.904	57,300	58.731	60.196	61.696	63.242	64.817	66.115
Authority Engineer	39.5	Bi-Weekly	4,152,48	4,256.80	4,362.96	4,472.32	4,584.00	4,698,48	4,815,68	4,935,68	5,059,36	5,185.36	5,289,23
		Monthly	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,460.00
		Annual	107,964,00	110,676.00	113,436.00	116,280,00	119,184.00	122,160.00	125,208,00	128,328.00	131,544.00	134,820,00	137,520.00
												10 1,020,00	,
	1	Hourty	53,210	54.537	55.904	57,300	58,731	60.196	61.696	63,242	64.817	66,444	67,771
	40.0	Bi-Weekly	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185,36	5,315.52	5,421.69
		Monthly	9,223,00	9,453.00	9,690.00	9,932.00	10,180,00	10,434.00	10,694,00	10,962,00	11,235,00	11,517.00	11,747,00
	L	Annual	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	140,964.00
										,			
		Hourly	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64,817	66,444	68.100	69.462
	40.5	Bi-Weekly	4,362,96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185,36	5,315,52	5,448.00	5,556,92
		Monthly	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962,00	11,235.00	11,517,00	11,804,00	12,040.00
		Annual	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544,00	134,820,00	138,204.00	141,648,00	144,480,00
										,	,2566	2-7,0-10,000	1 1 1, 10 0,00
		Hourly	55.904	57.300	58.731	60.196	61.696	63,242	64.817	66.444	68,100	69.808	71.204
	41.0	Bi-Weekly	4,472,32	4,584.00	4,698.48	4,815,68	4.935.68	5,059,36	5,185,36	5,315.52	5,448,00	5,584,64	5,696,31
		Monthly	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,342.00
		Annual	116,280.00	119,184.00	122,160.00	125,208,00	128,328.00	131,544.00	134.820.00	138,204.00	141,648.00	145,200.00	
				,	.==,		120,020.00	10110-1-100	107,020.00	130,204.00	141,040.00	140,200.00	148,104.00

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10 2.50%	STEP 11 2%
							<u>.</u>						
		Hourly	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	72.9
	41.5	Bi-Weekty	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315,52	5,448.00	5,584.64	5,724,48	5,838
	1	Monthly	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,651
		Annual	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	151,812
												,	-
		Hourly	58.731	60.196	61.696	63,242	64.817	66.444	68,100	69.808	71,556	73.344	74.
	42.0	Bi-Weekly	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584,64	5,724.48	5,867,52	5,984
		Monthly	10,180.00	10,434.00	10,694.00	10,962.00	11,235,00	11,517.00	11,804.00	12,100.00	12,403,00	12,713.00	12,967
		Annual	122,160,00	125,208.00	128,328,00	131,544.00	134,820.00	138,204,00	141,648.00	145,200,00	148,836.00	152,556.00	155,604
												· · ·	
		Hourly	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	75.185	76.
	42.5	Bi-Weekly	4,815.68	4,935.68	5,059.36	5,185.36	5,315,52	5,448.00	5,584,64	5,724.48	5,867,52	6,014.80	6,13
		Monthly	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	13,032.00	13,29
		Annual	125,208.00	128,328,00	131,544,00	134,820,00	138,204.00	141,648,00	145,200.00	148,836,00	152,556.00	156,384,00	159,51

	l .	Hourly
General Manager/CAO	N/A.	Bi-Weekly
	(Bourd Approved	Monthly
	Contract)	Annual

80,792
6,463.36
14,003.71
168,047.69

### Salinas Valley Solid Waste Authority Organizational Chart







#### JOB DESCRIPTION

**Human Resources and** 

Organizational Development

JOB TITLE:

Manager

DEPARTMENT:

Administration

**REPORTS TO:** 

General Manager

**FLSA STATUS:** 

Exempt

PREPARED DATE:

January 2004

APPROVED DATE:

REVISION DATE:

February 2011

March 18, 2004

**REVISION DATE:** 

July 2013

APPROVED DATE:

#### <u>SUMMARY</u>

Under General Manager direction, plans, organizes, directs, coordinates and manages the organizational development efforts, human resources, risk management and administrative support functions; develops and recommends policies to the General Manager, develops the Administration department budget and oversees the organizational development initiatives, human resources, risk management, safety and marketing programs. Assist leaders to translate the organizational vision into action. Enhance business performance through a focus on organizational design, alignment, and accountability; culture shift; senior team effectiveness; employee engagement, collaboration and core process.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Other duties may be assigned.)

Organizational Development - Directs the needs assessment for training and staff development to enhance the effectiveness of employee performance in achieving the goals and objectives of the Authority: Identifies/incorporates best practices and lessons learned into program plans. Provides a broad range of consultative services to all employees regarding policies and procedures. Facilitates communication among employees and management. May guide managers and employees on problem solving, dispute resolution, regulatory compliance and litigation avoidance related to employment laws. Provides expertise in strategy development and execution, planning, and facilitation of employee relations efforts; assists with planning, implementation, and on-going maintenance of Labor Relations, Employee Relations, Equal Employment Opportunity, Diversity, and Compensation Programs. Consults with management and employees on Equal Employment Opportunity issues and challenges. Designs and develops Human Resources training programs for management and employees. Develops and maintains instructional programs; develops learning activities, audio-visual materials, instructor guides, and lesson plans. Reviews evaluations of training courses, objectives, and accomplishments. Makes assessments of effectiveness of training in terms of employee accomplishments and performance. Trains employees on Human Resources issues and practices. Consults with management on performance, organizational, and leadership matters. Conducts needs assessments to determine measures required to enhance employee job performance and overall company performance.

Human Resources - Identifies and administers legal requirements and uniform government reporting regulations affecting human resources functions and ensures policies, procedures, practices, equal employment opportunity and reporting are in compliance; develops recruitment and selection efforts to fill vacancies; conducts or coordinates recruitments, selection and background investigations;; administers the employee evaluation system including investigation of problems and complaints; assists the General Manager with employer-employee relations, including compensation and benefit negotiations; maintains the Authority classification and compensation plan; develops and recommends personnel policies and policy revisions to the General Manager; analyzes training needs and develops or facilitates training programs; administers employee benefit program; researches and compiles data to prepares analytical, statistical and Board reports, manage payroll, payroll records and reporting; ensures salaries and benefits budgets are expended properly.

Risk Management - Oversees and administers the Authority's risk management, safety, worker's compensation. Reviews current insurance legislation to determine necessary changes in insurance requirements and coverage. Makes purchasing recommendations and manages various liability, property and specialty insurance policies. Safety Officer duties: provides information and assistance to Safety Committee; develops policies and procedures for loss prevention and risk control; provides assistance and guidance to departments regarding liability, risk issues and contract administration. Oversees administration of worker's compensation insurance program. Assists in development and implementation of safety training programs for compliance with OSHA regulations and other federal, state or local requirements. Reviews Authority request for proposals and contracts for insurance requirements and transference of risk.

#### SUPERVISORY RESPONSIBILITIES

Directly supervises employees in the Administrative Division. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include training employees, planning, assigning, and directing work, appraising performance, rewarding and disciplining employees, addressing complaints and resolving problems.

#### **COMPETENCIES**

To perform the job successfully, an individual should demonstrate the following competencies:

#### Accountability/ Planning/Organizing

Holds self and others accountable for required work output and standards. Ensures that effective controls and contingency plans are in place. Projects/tasks within area of own accountability are completed on time and within budget. Structures his/her department/team in an organized, efficient manner. Coordinates team activities to make the best use of individual skills and specialties. Accurately identifies the resources and time scales needed to meet objectives. Puts plans into action effectively. Has contingency plans in place to counter unforeseen developments.

#### Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

#### Employee Development/Empowerment

Provides challenging assignments so employees can learn through practical experience. Actively assists employees in the identification of their learning and development needs and strategies, for current and future positions. Recognizes and builds upon employees' strengths and abilities. Has a formal, written development plan in place for each direct report. Provides relevant learning opportunities for employees to become highly competent. Organizes and structures work for employees in a way that encourages ownership. Encourages and promotes decision making authority and accountability at all levels. Provides the time, resources and opportunities for employees to undergo identified learning activities. Enables employees to take calculated risks and learn from their mistakes in a non-critical environment.

#### Financial Management

Demonstrates a broad understanding of financial management principles. Understands the key financial indicators affecting the organization. Accurately estimates project plans and budgets, using cost-benefit thinking. Manages and controls budgets effectively; monitors expenditures rigorously. Identifies cost-effective approaches to business operations without sacrificing quality.

#### Leadership Skills/Strategic Thinking/Visioning

Establishes unit vision and direction and motivates/inspires team members to follow suit. Believes in self and has a sense of purpose. Has good problem-solving and decision-making skills. Has good communication skills (oral and written). Leads by example, and with confidence and authority; takes charge of difficult situations. Has the courage of his/her convictions, and is not afraid to make difficult or unpopular decisions if necessary. Fosters good morale within the team. Treats others with respect and dignity, and establishes good interpersonal relationships. Makes others feel appreciated, valued and included, and so gains their respect. Demands excellence and recognizes and rewards excellent performance. Constructively criticizes when required, so underperformers are re-motivated to do better. Not afraid to take calculated risks and learn from mistakes. Embraces and initiates change, Is fair and forthright, Identifies and keeps up to date on key national and international political, economical, social and technological trends that (may) affect the organization. Identifies and acts upon competitive threats and opportunities. Takes a long-term view of organizational issues and priorities. Formulates effective strategies consistent with the vision and mission of the organization. Involves, inspires and energizes others to commit to the vision and translating it into action. Uses the organization's strategies effectively to set realistic yet stretching goals. Develops and refines the vision and strategies to reflect constant and accelerating change. Continually seeks ways to improve the Authority, and encourages employees to do the same.

#### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Minimum Qualifications

Five (5) years of work experience in the development and/or administration of personnel programs and administrative support services, including at least two (2) years of this experience must be in the public sector.

Also, a Professional Human Resources (PHR) is required and Senior Professional Human Resources (SPHR) must be obtained within 3 years of date of hire if no degree.

A Bachelor's degree from an accredited college or a Master's degree in public administration or a related field is equivalent to two (2) years of experience.

Desirable Experience and Knowledge Base

- Thorough knowledge of principles and practices of public administration and personnel administration, including analysis, recruitment and selection, classification and compensation, equal employment opportunity, employer-employee relations, Fair Labor Standards Act, progressive disciplinary action, and policy and program development.
- Public sector budget development and expenditure control.
- Demonstrates research and evaluation methodologies relative to administrative and personnel services.
- Experience in accomplishing sound customer service practices and procedures.
- Knowledge of employee development and training principles.
- Proficiency in Word, Excel, and Outlook.
- Working knowledge of time card and performance management programs.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

A current California driver's license.

#### OTHER QUALIFICATIONS

**Physical Demands** - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand and walk. The employee must occasionally lift and/or move up to ten pounds. Specific vision abilities required by this job include close vision.

**Work Environment** - The work environment is a typical office setting; however field visits are required on a periodic basis which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

************
I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.
Employee
Date

**EXHIBIT E** 



#### **JOB DESCRIPTION**

JOB TITLE: Human Resources Generalist

Human Resources/Organizational

evelopment Menager

REPORTS To: Development Manager

PREPARED DATE: June 2009

REVISION DATE: May 2012

REVISION DATE: July 2013

DEPARTMENT:

Administration

FLSA STATUS: Confidential-

Non-Exempt

APPROVED DATE:

July 16, 2009

APPROVED DATE:

#### **SUMMARY**

Under general direction of the Organizational Development Manager, performs a wide variety of highly responsible and confidential tasks connected with Authority payroll and personnel in the areas including recruitment, selection, employee benefits, and payroll administration.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Other duties and responsibilities may be assigned.)

Payroll – Verify, balance and process payroll in a timely and accurate manner for all Authority employees. Process and maintain all payroll related reports, systems, and files. Review all payroll audit reports and various payroll and personnel documents for accuracy; balance payroll reconciliation and payroll related funds; maintain all payroll schedules. Prepare and balance all quarterly Federal and State reports. Verify, balance and process all year-end reports including payroll reconciliation, worker's compensation audit and issuance of W-2's. Review and oversee data entry of personnel actions in the employee master and electronic file. Review completed timecards for mathematical accuracy, proper pay codes, and general ledger accounts. Monitor and reconcile employee leave usage. Assist employees with individual payroll calculations and payroll related questions. Interpret policies, rules and regulations and respond to inquiries relating to payroll. Perform related duties as assigned.

Human Resources - In collaboration with the Organizational Development Manager, plan and coordinate recruitment vacancies, prepare advertisements and recruitment information; determine and place advertising in appropriate media; review and evaluate applications. Administer and score examinations, analyze results, recommend pass points and establish eligible lists. Assist employees and public with personnel information and interpretation of personnel policies and procedures. Assist in development and implementation of personnel policies and procedures. Coordinate and schedule the processing of all newly hired employees; conduct new hire orientation. Responsible for maintenance of confidential personnel files. Perform benefits administration to include claim resolutions, change reporting, approving invoices for payment, and communicating benefit information to employees. Process employees unpaid leave requests and COBRA administration. Coordinate safety meetings and other risk management duties as assigned. Participate in special employee/personnel projects. Maintain records on performance evaluations and merit increases. Maintain Human Resources Information System records and compiles reports from database. Maintain compliance with federal and state regulations concerning employment. Promote and maintain safety in the workplace. May be asked to represent the Authority at special events and attend meetings outside regular work hours and location as required. Perform related duties as assigned.

#### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### Minimum Qualifications

Three (3) years of increasingly responsible administrative, financial or statistical record keeping work experience, including six months experience in personnel, and/or safety and payroll activities, which would provide the required knowledge, skills and abilities. Bilingual English/Spanish is desirable.

#### **SUPERVISORY RESPONSIBILITIES**

This job has no supervisory responsibilities. May provide direction to Administrative Support Level I and II staff.

#### Desirable Experience and Knowledge Base

- General purposes, methods, practices, and procedures of accounting, financial, and statistical record keeping systems.
- Principles and practices of public personnel administration
- Principles, methods and procedures utilized in recruitment, selection, examination, validations, equal opportunity, training, labor relations, and salary administration.
- Applicable federal and state laws and regulations
- Payroll development and reporting requirements.
- Sound customer service practices and procedures.
- · Office methods, practices, and procedures.
- Correct English usage, spelling, grammar, and punctuation.
- Mathematics.

#### Ability to:

- Interpret personnel rules, laws and policies
- Communicate effectively, verbally and in writing
- · Collect, compile and analyze information data
- Make mathematical calculations quickly and accurately.
- Use a computer and appropriate software to develop and maintain personnel database information.
- Establish and maintain effective working relationships.

#### **CERTIFICATES, LICENSES, REGISTRATIONS**

A valid California driver's license is required.

#### COMPETENCIES

To perform the job successfully, an individual should demonstrate the following competencies:

#### Communication (Oral/Written)

Expresses views in a fluent, clear, logical manner, with enthusiasm and confidence. Communicates openly and honestly, and promotes an open exchange of ideas. Is an effective listener – listens openly without interrupting. Keeps people well informed in respect of key organizational and departmental issues, in a timely manner. Delivers information effectively in a variety of written formats including reports, letters, memos, emails, etc.

#### Cost Consciousness

Does not waste resources. Looks for methods to improve processes that have a positive impact on the bottom line.

#### Customer Focus/Interpersonal Skills

Seeks to understand the (complex) dynamics of the customer's business. Builds effective customer rapport/relationships and treats them as business partners. Makes customers feel appreciated for their business. Actively seeks and listens to customers' needs, suggestions and feedback. Takes a genuine interest in customers and demonstrates urgency, energy and enthusiasm in satisfying their needs. Is friendly, warm and sincere, and easily approachable. Is tactful, compassionate and sensitive, and treats others with respect and dignity. Is patient and understanding, listens empathetically to others and respects their opinions. Makes others feel

appreciated, valued and included, and is considerate of their needs and feelings. Is sensitive to cultural diversity, race, gender, and other individual differences,

#### Flexibility/Adaptability/Initiative/Proactivity

Is open to new ways of working, ideas and processes. Adapts guickly and effectively to new environments, people, and responsibilities. Readily adapts to stressful situations and factors outside of his/her control. Actively attempts to influence events and Instigates action without having to be urged on. Adapts and improves working methods in order to achieve goals. Anticipates and responds to future needs and opportunities and seizes opportunities when they arise. Anticipates problems and pro-actively develops contingency plans accordingly. Keeps current on emerging job-relevant trends and issues.

#### Functional Expertise

Has the functional competence (skills & knowledge) to be effective in his/her job. Keeps specialist competence up to date with ongoing learning/studying. Actively seeks assignments and other onthe-job opportunities to improve self. Shares competence willingly with others.

#### Teamwork

Is committed to the team and its goals. Does fair share and is an effective contributor. Fills in for or assists fellow team members when necessary. Develops and maintains productive working relationships within the team. Willingly shares knowledge, skills and job-relevant information. Actively participates in team meetings without monopolizing it or reducing the importance of other team members. Encourages and considers others' ideas, opinions and suggestions. Actively involves self in team activities, and contributes positively towards team spirit and morale. Works effectively in cross-functional project teams (when required).

#### OTHER QUALIFICATIONS

Physical Demands - The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk and or hear. The employee is frequently required to sit. The employee is occasionally required to stand; walk; use hands to finger, handle, or feel and reach with hands and arms. The employee must occasionally lift and/or move up to 10 pounds. Specific vision abilities required by this job include close vision and ability to adjust focus.

Work Environment - The work environment a typical office setting, however field visits may be required on a periodic basis, which may involve outdoor weather conditions, fumes, airborne particles, loud noise levels, and unpleasant odors. The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. \*\*\*\*\*\*

I acknowledge that I have received, read, and sought clarification of any questions I have about the content of this job description. I further understand that, in order for the Authority to retain necessary flexibility to meet organizational needs, this job description may be modified from time to time.

Employee	
Date	



Report to the Board of Directors

**Date:** September 26, 2013

From: Jenny Mitchell, Contracts & Grants Analyst

**Title:** Supplemental Appropriation of \$76,747 for

CalRecycle's FY 13-14 Local Government

Waste Tire Amnesty Grant

# Finance Manager/Controller-Treasurer Part Wester General Manager/CAO Board President

#### **RECOMMENDATION**

Staff recommends that the Executive Committee support Board approval of this item.

#### STRATEGIC PLAN RELATIONSHIP

The recommended action supports the Authority's Strategic Goal No. 4, Enhance Existing Facilities, Equipment and Public Services by providing residents with free waste tire collection/disposal opportunities at Authority facilities.

#### **FISCAL IMPACT**

This grant is funded on a reimbursement basis for work completed. It does not require matching funds. However, the Authority has committed to absorb all additional costs that may be expended to successfully complete the program, should there be a need. Additional costs incurred during previous amnesty events were associated with media outreach, which was funded from the Resource Recovery public outreach budget.

The FY 2013-14 Budget was adopted in advance of notification of this grant award, therefore; the budget needs to be amended to include the revenue and its associated expenditures, which will be used as follows:

Grant Budget Items	Cost	
Administration (Staff)	\$	8,575
Personnel (Staff Tire Handling)		17,127
Contracts (Tire Hauler)		42,900
Materials (Signage)		500
Education (Media Campaign)		7,645
Total Grant Funding	\$	76,747

Beginning September 2013 and over the next two years, the funding will be used to hold 12 Tire Amnesty collection events equally distributed between Sun Street Transfer Station, Johnson Canyon Landfill and Jolon Road Transfer Station. The first tire amnesty collection event for FY13-14 is scheduled to begin on September 16th at Jolon Road Transfer Station, followed by Johnson Canyon on October 7th and then Sun Street Transfer Station on October 28th. The site specific dates are listed in the attached flyer.

#### **DISCUSSION & ANALYSIS**

The Authority's fees for tire disposal range from \$2.00 per auto/light duty tires up to \$150.00 per equipment tires. In a region where up to 20% of the population lives at or below poverty level, fees can discourage proper disposal and often lead to illegal dumping or stockpiling of waste tires.

The purpose of these events is to offer the public the opportunity to legally dispose of tires at no cost, thus reducing potential public and environmental health hazards resulting from illegal dumping and/or improper storage of waste tires. The events will also be used as educational opportunities to promote the proper disposal/recycling of waste tires.

Residents in the Authority's jurisdiction will be informed about the opportunity to take their tires to one of the Authority's three sites (1 landfill and 2 transfer stations) for free disposal. Residents will be notified through flyers, print ads, radio, email blasts, website information, and/or garbage and recycling bill inserts/newsletters.

These events are a very important resource and outlet for proper waste tire disposal in the Salinas Valley. By capitalizing on the successful aspects of previous events, and expanding those successes, the Authority has had the ability to significantly reduce the amount of waste tires that may have otherwise been illegally dumped, improperly stored or buried in the landfill.

#### **BACKGROUND**

The Authority has a history of holding successful tire amnesty events with the assistance of waste tire amnesty grant funds. Since 2000, the Authority has held 26 very successful tire amnesty events as the result of previous Waste Tire Amnesty Grants. During these past events, the Authority collected and recycled a total of 186,050 tires at a total cost of \$268,929, or \$1.45 per tire (see table below). It is our intent to conduct 12 similar events over the 2-year grant term with FY13-14 funds, in hopes of collecting and recycling 39,000 tires at an estimated cost of \$1.99 per tire.

Year	Grant Amount			Funds pended	Tires Collected	sposal Cost
2010-2011	\$	60,864	\$	33,358	19,217	\$ 1.74
2008-2009	\$	77,680	\$	30,395	21,670	\$ 1.40
2005-2006	\$	75,000	\$	45,727	30,773	\$ 1.49
2002-2003	\$	77,653	\$	113,499	103,189	\$ 1.10
1999-2000	\$3	20,000	\$_	45,950	11,201	\$ 4.10
Total	\$	311,197	\$	268,929	186,050	\$ 1.45

#### ATTACHEMENT(\$)

- 1. Grant Agreement # TA1-13-27
- 2. Tire Amnesty Event Flyer

	TA1-13-27	
The of Green Telegraph		
2013/14 Local Government Waste Tire Amor	ssty Grant	
Salines Valley Solid Wasto Authority		
TO MEAVER SITE OF THE ENGINEER OF THE CATTON NUMBER	TOTAL CRAIT MICKING NOT TO EXCEPT	
	\$76,747.00	
TERM OF GRAYT ACHIEVEN		
FROM. July 1, 2013	To. September 30, 2015	1 1

The Department of Resources Recycling and Recovery (CaiRecycle) and <u>Sainas Valley Solid Waste Authority</u> (the "Grantee"), in mutual consideration of the promises made herein, agree to comply with the provisions of this Agreement, which consists of this Grant Agreement Cover Sheet and the following Exhibits, which are incorporated by this reference and made a part of this Agreement as if attached hereto:

Exhibit A - Terms and Conditions

Exhibit 8 - Procedures and Requirements

Exhibit C - Application with revisions, if any, and any amendments

This Agreement is of no force or effect until signed by both purties. Grantee shall not commence performance until it receives written approval from Califeoyole.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto-

CALRECYCLE	Salinas Valley Solid Waste Authority				
SECULIAR SECURIO OCCESSAULIONICO DE NECONO.  LUCIA SULVALORIO DE NECONO.	insw	Jum	TEST SECTION AND THE PLANTS	ot or letter of debignations	
Deputy Director, CalRecycle	177313	Contracts & (			
				nas, CA 93901	
	CERTIFICA	TION OF FUNDING			
7 HOURT END, MEETED BY THIS ASKED LAN 376,747 00	PAONESHO-USAGE 2013/14 Lo	e klain aut (IIII.) ocul Government Winste Tire	Amnesty Great	TIRE	
PRIOR AT CONTRACTORY SHEET FOR THIS LIGHTS LINE	(07/10 (AL USE)	M	**************************************	Austrus et allemin alla fra dels austria est austria est de la companya de la com	
TOTAL ARCUNT ENGLISHERS TO DATE	3970-101-0226	Ch49125 20	912101E	FISCAL YEAR 2013/14	
	7820-G3501-792				
I hereby certify uson my own personal knowledge : the period and purpose of the expenditure stated a		e available for TENNO	9 6	· No	
THE REPORT OF THE PARTY OF THE PARTY OF THE PARTY.	رمده ادب	Nyme	ארב JUL.	0 3 2013	

6147/3/13



Car and small truck tires with or without rims

· Residents only; no businesses

Limit 9 tires per trip

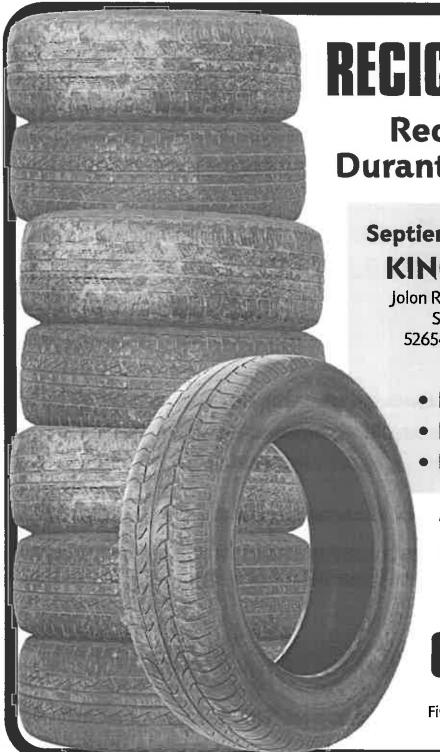
Recycling your worn out tires is another step toward a future without landfills.

For hours, directions or more information, call SVSWA at 775-3000 or visit Salinas Valley Recycles.org

Cal Recycle 7

Funded by a Grant from CalRecycle.





## RECICLAJE GRATIS DE LLANTAS

Recicle sus llantas usadas GRATIS Durante las semanas de llantas gastadas

Septiembre 16-28
KING CITY

Jolon Road Transfer Station, 52654 Jolon Rd. Octubre 7-20
GONZALES

Johnson Canyon Landfill, 31400 Johnson Canyon Rd. Octubre 28-Noviembre 23

SALINAS

Sun Street Transfer Station, 139 Sun St.

- Llantas usadas de carros y camionetas con o sin rines.
- Los negocios NO pueden participar en este evento.
- Límite de 9 llantas por viaje.

Reciclar sus llantas usadas es otro paso para un futuro sin basureros.

Para horarios, direcciones o más información llame a SVSWA al 775-3000 o visite www.svswa.org.

Cal Recycle

Financiado con una beca de CalRecycle.





#### Report to the Board of Directors

Date:

September 26, 2013

From:

Roberto Moreno, Finance Manager

Title:

Capital Improvements Budget Adjustments

ITEM NO. 5

Finance Manager/Controller-Treasurer

Ram Il Westh

General Manager/CAO

<u>Signature not available</u> Board President

#### RECOMMENDATION

The Executive Committee recommends approval of this item.

This will ensure that all capital improvement projects are properly budgeted.

#### STRATEGIC PLAN RELATIONSHIP

The recommended action is routine in nature.

#### **FISCAL IMPACT**

Supplemental appropriations of \$147,500 will be funded as follows:

\$122,500 from the JC Landfill Closure Fund surplus. It currently has a surplus of \$814,845.

\$ 25,000 from the FY 2012-13 operating surplus of approximately \$500,000.

#### **DISCUSSION & ANALYSIS**

The proposed budget adjustments are necessary to ensure a balanced CIP Budget. The CIP budget was presented to the Board on February 21, 2013. After seven months some adjustments are necessary as follow:

- CH Closure Project \$122,500 supplemental appropriation to cover additional costs for liner testing, liner repairs, drainage pipe work, sump removal, and additional construction quality control inspection of the cover system.
- CH 401/404 Permits \$25,000 supplemental appropriation to cover additional permitting costs in order to work in the sedimentation basins and its drainage channels.
- Additional adjustments between projects, as shown on the attached worksheet, are recommended to cover increased costs for some projects.

The attached Capital Improvements Projects Budget worksheet summarizes all the appropriations involved in the CIP Budget and provides a CIP budget total. Following is a description of the various columns.

- Budget 2012-13 is the final CIP budget at June 30, 2013.
- Encumbrance Appropriation is the amount of encumbrances (P.O. issued) that is being carried over to 2013-14 per the Authority's financial policies.
- Carryover Appropriation is the unencumbered portion of the budget that is being carried over to 2013-14 per the Authority's financial policies.
- Preliminary CIP Budget is the budget presented to the Board on February 21, 2013.

- Proposed Adjustments represents the adjustments that staff is recommending as described above.
- Total CIP Budget is the combined total of all the columns described above.

#### **BACKGROUND**

The CIP budget was originally presented to the Board on February 21, 2013.

#### ATTACHMENT(S)

1. Capital Improvement Projects Budget FY 2013-14

#### SALINAS VALLEY SOLID WASTE AUTHORITY Capital Improvement Projects Budget FY 2013-14

FY 2013-14

		_			FT 2013-14		
		2012-13	Carryover	Encumbrances	Preliminary	Proposed	Total CIP
Fund	Projects by Name	Budget	Approp	Approp	CIP Budget	Adjustments	Budget
131	9301 CH Closure Preparation	34,618	2,771	3,022	8	-	5,793
131	9302 CH PH 1A Leachate Recirculation	33,841	(42)	送	-	42	<del>(</del> ()
131	9303 CH PH 1B Site Prep Work	161	(5,214)		-	5,214	-
131	9304 CH PH 1C Bench Preparation	3	(1,104)	7	25	1,104	•()
131	9305 CH PH 1D Liner Termination	8,187	(919)	20	25	919	10
131	9306 CH PH 1E Liner Placement	1,443,629	13,774	2	75	(11,989)	1,785
131	9307 CH PH 1F Winterization	18,185	1,245		3	- [	1,245
131	9308 CH PH 2A Module 1	627,113	(3,626)	2	<u> </u>	3,626	-11
131	9309 CH PH 2B Lower Access Road	2,468	-	2	22	-	41
131	9310 CH PH 2C Remaining LF Prep	(12,143)	(1,084)	-	\$	1,084	-
131	9311 CH PH 2D Liner Placement	10,817		-	-	5787	-
131	9312 CH PH 2E Complete Liner Work	397,021	8,662	280	-	-	8,942
131	9313 CH Closure Equipment Purchases	31,454	-	-	\$	123	-
131	9314 CH Closure Quality Assurance	242,938	16,105	*	40	.000	16,105
131	9315 CH Closure Contingency	1,015	331	9	<del>2</del> 6	122,500	122,831
131	CH Corrective Action Program	34	3		174,720	<u> </u>	174,720
		2,839,304	30,899	3,302	174,720	122,500	331,421
		467.075	424.245			0.50	124 215
180	9003 USDA Autoclave Studies	167,375	124,315	441 625	356 675	100.3	124,315
180	9021 MRC/Autoclave CEQA	241,425	78,254	141,635	356,675	1	576,564
180	9801 Ameresco LFG Equipment	376,000	-	37,600			37,600
		784,800	202,569	179,235	356,675	-	738,479
211	9019 Biodiesel Fuel Station	20,205	12	93		-	-
216	9022 Gasifier CEQA	663,195	-	¥	-	- 1	
		683,400	-		*1	-	
131	9308 CH PH 2A Module 1	627,113	(3,626)	-	-	3,626	_
131	9309 CH PH 2B Lower Access Road	2,468		*	÷5	-	-
131	9310 CH PH 2C Remaining LF Prep	(12,143)	(1,084)	*	*:	1,084	-
131	9311 CH PH 2D Liner Placement	10,817	(4)	93	¥8	3.90	-
131	9312 CH PH 2E Complete Liner Work	397,021	8,662	280	*:	-	8,942
131	9313 CH Closure Equipment Purchases	31,454		-	÷	-	-
131	9314 CH Closure Quality Assurance	242,938	16,105	-	63	£80	16,105
131	9315 CH Closure Contingency	1,015	331	-	45	122,500	122,831
131	CH Corrective Action Program	-	-		174,720	- 80	174,720
	•	2,839,304	30,899	3,302	174,720	122,500	331,421
							40.045
180	9003 USDA Autoclave Studies	167,375	124,315			30	124,315
180	9021 MRC/Autoclave CEQA	241,425	78,254	141,635	356,675	-	576,564
180	9801 Ameresco LFG Equipment	376,000		37,600			37,600
		784,800	202,569	179,235	356,675	-	738,479
211	9019 Biodiesel Fuel Station	20,205	*	*		_	<del>-</del>
216	9022 Gasifier CEQA	663,195	-	-	-	-	-
210	JOEL JOHNS GEOGRA	683,400	¥			- I.	_===
		303,700					



#### Report to the Board of Directors

Date:

September 26, 2013

From:

David Meza, Authority Engineer

Title:

Three-Year Regulatory Compliance Report

ITEM NO. 6

Finance Manager/Controller-Treasurer

N/A

Legal Counse

General Manager/CAO

#### **RECOMMENDATION**

Staff recommends accepting the Three-Year Regulatory Compliance Report.

#### STRATEGIC PLAN RELATIONSHIP

This is an informational item.

#### FISCAL IMPACT

All of SVSWA activities receive regulatory oversight. The following explains the cost of operating the facilities using the 2012-2013 fiscal year as an example.

The three main operations that receive regulatory oversight include the Johnson Canyon Landfill with an operating budget of \$3.4 million, the Jolon Road Transfer Station with an operating budget of \$701,910, and the Sun Street Transfer Station with an operating budget of \$929,598.

The SVSWA also operates the Household Hazardous Waste (HHW) Programs and the Environmental Control Systems (ECS) for these facilities. The HHW Facility and the ECS are also monitored closely. For the 2012-2013 fiscal year, the SVSWA spent \$1,883,330 to operate the HHW Programs and the environmental control systems which are noted below.

Sun Street HHW Facility	\$646,160
Crazy Horse Landfill ECS	\$466,490
Lewis Road Landfill ECS	\$160,210
Johnson Canyon Landfill ECS	\$249,300
Jolon Road Landfill ECS	\$98,670
Sun Street Transfer Station ECS	\$262,500

#### **DISCUSSION & ANALYSIS**

The purpose of this report is to highlight how facility operations are geared to address the heavy amount of regulatory regulations that is required for this industry and how well the SVSWA is doing in complying with the regulations. It also highlights the SVSWA commitment to address issues in a timely manner. This kind of disclosure is not common among public or private agencies and this only highlights the SVSWA's commitment to be transparent.

The SVSWA operates under several permits as overseen by a number of agencies. All permits require SVSWA to submit reports on a regular basis (i.e., once per quarter) and SVSWA informs the regulatory agencies of an occurrence that results in a permit violation.

The following is a three-year summary of permit activity and violations:

Sun Street Transfer Station Household Hazardous Waste Facility. Monterey County Health Department with oversight from the Department of Toxic Services regularly inspects this facility. The SVSWA reports to Monterey County annually. There have been no violations recorded in over ten years.

Sun Street Transfer Station: Monterey County Health Department with oversight from CalRecycle regularly inspects this facility. The SVSWA reports to Monterey County annually. Four (4) Notice of Violations were recorded pertaining to accepting tonnage over the permit limit (February, August, October 2011, and July 2012). Other violations were administrative in nature. They pertained to completing Business Response Plan using the revised format. In addition, this facility received a threat from a third party special interest group citing the facility did not comply with the Clean Water Law regarding stormwater management. No violations were issued as a result of the interest group's claim. However, the SVSWA did implement several improvements to its stormwater management system as a result of this threatened litigation.

Johnson Canyon Landfill: Monterey County Health Department with oversight from CalRecycle regularly inspects this facility. The SVSWA reports to Monterey County quarterly. In addition, the landfill receives inspections from the Regional Water Quality Control Board and the Monterey Bay Unified Air Pollution Control District. The SVSWA issues semi-annual and annual reports to these agencies.

For the Johnson Canyon Landfill, very few violations have been recorded. Here is a summary.

- One (1) Notice of Violation (administrative in nature) was recorded pertaining to accepting tonnage over the permit limit (August 2010).
- The SVSWA contracts out the compost operation and works to assure that operation complies with the permit. However, the SVSWA received one (1) Notice of Violation relating to a fire at the chip and grind operation (July 2013).
- Two (2) Notice of Violations were issued by the Monterey Bay Unified Air Pollution Control District. One pertained to failure to submit a copy of the USEPA Annual Certification Report to the District (March 2012). The other violation pertained to the landfill gas to energy project operation. That violation was related to construction activities where recording equipment was not correctly installed resulting in the recording of false data for the LFG flare operation for a brief period (June 2013).

Crazy Horse Landfill. Monterey County Health Department with oversight from CalRecycle regularly inspects this facility. The SVSWA reports to Monterey County quarterly. In addition, the landfill receives inspections from the Regional Water Quality Control Board and Monterey Bay Unified Air Pollution Control District. The SVSWA issues semi-annual and annual reports to these agencies.

For the Crazy Horse Landfill, a few violations were received. One is for a gas monitoring probe that did not meet the State minimum standards (January 2010). Another violation pertained to a drainage pipe failure (December 2012). The other violation is for failure to

manage the leachate system per the permit requirements (February 2013). As with other issues, the SVSWA continues to work with the agencies with the goal to resolve the issues and put in-place additional safeguards and/or protocols to prevent reoccurrence in the future.

Jolon Road Landfill. Monterey County Health Department with oversight from CalRecycle inspects this facility on a quarterly basis. The SVSWA reports to Monterey County quarterly. In addition, the landfill receives inspections from the Regional Water Quality Control Board. The SVSWA issues semi-annual and annual reports to this agency. The closed Jolon Road Landfill experienced rodents damaging the landfill cover. Both the Water Board and the Health Department issued a violation to address the rodent issue (October/November 2012). The LEA also issued a violation for rodent control in October 2011. The issue has been resolved where rodent control is now part of our on-going maintenance program.

Jolon Road Transfer Station. Monterey County Health Department with oversight from CalRecycle regularly inspects this facility. The SVSWA reports to Monterey County quarterly. In addition, the transfer station receives inspections from the Regional Water Quality Control Board. The SVSWA issues semi-annual and annual reports to this agency. Two violations received for exceeding the permitted tonnage limit (May 2010 and April 2013).

Lewis Road Landfill. Monterey County Health Department with oversight from CalRecycle regularly inspects this facility. The SVSWA reports to Monterey County quarterly. In addition, the landfill receives inspections from the Regional Water Quality Control Board, and the Monterey Bay Unified Air Pollution Control District. The SVSWA issues semi-annual and annual reports to this agency. No violations recorded at this landfill.

In summary there are no environmental or regulatory issues that have not been addressed in a timely manner. The SVSWA works towards assuring its facilities comply with its permits, but at times there are incidents that result in a violation. All issues were addressed in a timely fashion and steps have been taken to avoid similar issues in the future.

#### **BACKGROUND**

The SVSWA operates its facilities with oversight of several regulatory agencies. This report provides a brief summary of violations that occurred over the last three years.

#### ATTACHMENT(S)

1. None



#### Report to the Board of Directors

Date: September 26, 2013

From: Mandy Brooks, Recycling Coordinator

Susan Warner, Diversion Manager

**Title:** A Resolution Approving Amendment No. 1 to

the Professional Services Agreement for the RecycleRama School Assembly Program Authorizing the Assignment of the Agreement

to Contreras Productions

#### **RECOMMENDATION**

Staff recommends that the Board adopt the resolution.

RecycleRama School Assembly Program continues to assist the Authority in meeting the Public Education component of our AB 939 enhanced services provided to member agencies.

#### STRATEGIC PLAN RELATIONSHIP

The recommended action will assist the Authority in supporting the Strategic Plan Objective to Achieve 75% Diversion by 2015 and compliance with AB939 mandates.

#### **FISCAL IMPACT**

The 2013-14 budget includes \$60,000 for the RecycleRama Program in account 106-6-2200-63719.

The original agreement's payment structure allowed for a monthly compensation for two key personnel. In November 2012, the agreement was amended with change order No. 1 to reallocate the monthly compensation for three key personnel. Due to the withdrawal of one of those key personnel, the payment structure will revert back to two key personnel and the maximum monthly compensation will be reduced from \$3,750 to \$2,343.75. This will be an estimated annual cost savings of \$16,875 based on the current budget.

#### **DISCUSSION & ANALYSIS**

The current agreement with Anne Marie Hunter dba Hunter Productions will terminate on June 30, 2014. Due to unforeseen circumstances Hunter Productions' Principal (Producer, Director, and Choreographer) is no longer able to fulfill the obligations of the agreement (see Exhibit B), and as such, Ivy Contreras, the Co-Principal (Co-Director) will be assuming ownership and changing the name of the company to Contreras Productions.

The Co-Director has been part of the RecycleRama production since the inception of the program and staff is very confident in Contreras Productions' abilities to continue to

ITEM NO. 7

Finance Manager/Controller-Treasurer

T. Bruen by mb

General Manager/CAO

provide the same level of service as Hunter Productions. All other requirements of the agreement will remain intact.

During this past year, RecycleRama conducted 47 performances at elementary and middle schools and at YMCA and Boys & Girls Club events throughout the Salinas Valley.

#### **BACKGROUND**

Since 2006, the Salinas Valley Solid Waste Authority (SVSWA) has worked with Hunter Productions to develop an interactive Elementary, Middle, and High School Assembly Program, known as "RecycleRama".

In the 2012/2013 school year, two new scripts where developed and performances were offered to all schools in the Authority service area. The 47 RecycleRama performances were performed at a total of 25 schools and local venues; 17 elementary and middles schools, and 8 other (YMCA's, Community Centers, Adult schools, etc.) serving approx. 6,900 students in the 2012/2013 school year.

#### **ATTACHMENTS**

- 1. Resolution
- 2. Exhibit A Amendment No. 1
- 3. Exhibit B- Hunter Productions Letter

#### **RESOLUTION NO. 2013 -**

#### A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING AMENDMENT NO.1 TO PROFESSIONAL SERVICES AGREEMENT FOR THE RECYCLERAMA SCHOOL ASSEMBLY PROGRAM **AUTHORIZING THE ASSIGNMENT OF THE AGREEMENT TO CONTRERAS PRODUCTIONS**

WHEREAS, the Salinas Valley Solid Waste Authority entered into a two-year Agreement with Anne Marie Hunter dba Hunter Productions on June 21, 2012, for the RecycleRama School Assembly Program; and,

WHEREAS, Hunter Productions has assigned this Agreement to Ivy Contreras dba Contreras Productions, subject to the Authority's consent to such assignment; and,

WHEREAS, Contreras Productions has been an integral part of the Program since 2006 and will be able to continue to offer the same quality of service; and

WHEREAS, the Authority has agreed to consent to the assignment of the Agreement from Hunter Productions to Contreras Productions;

BE IT FURTHER RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the General Manager/CAO is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to execute Amendment No. 1 to Professional Services Agreement for the RecycleRama School Assembly Program authorizing the assignment of the Agreement to Contreras Productions as attached hereto and marked "Exhibit A."

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 26th day of September 2013, by the following vote:

. . . . . . .

Elia Zavala, (	Clerk of the Board	
AΠEST:		Fernando Armenta, President
ABSTAIN:	BOARD MEMBERS:	
ABSENT:	BOARD MEMBERS:	
NOES:	BOARD MEMBERS:	
AYES:	BOARD MEMBERS:	



#### **EXHIBIT A**

#### AMENDMENT NO. 1

This Amendment No. 1 is made and entered into this 26<sup>th</sup> day of September 2013 (hereinafter "Amendment"), by and between Salinas Valley Solid Waste Authority, a joint powers authority organized under the laws of the State of California with offices located at 128 Sun Street, #101, Salinas, California 93901 (hereinafter "Authority"), Anne Marie Hunter dba Hunter Productions of Salinas, California (hereinafter "Hunter") and Ivy Contreras dba Contreras Productions of Salinas, California (hereinafter "Contreras").

- A. WHEREAS, the Authority entered into a two-year Agreement dated June 21, 2012 ("Agreement") with Hunter; and,
- B. WHEREAS, **Hunter** is no longer able to perform the obligations of the **Agreement**; and,
- C. WHEREAS, Contreras has been assigned the Agreement by Hunter, subject to the Authority's consent; and,
- D. WHEREAS, Contreras has obtained the necessary insurance requirements to fulfill the existing Agreement and a business license with the City of Salinas on July 23, 2013; and.
- E. WHEREAS, the Authority has agreed to consent to the assignment of the Agreement from Hunter to Contreras, and,

NOW THEREFORE, in consideration of the mutual agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged as follows:

- 1. <u>Amendment to the Initial Paragraph of the Agreement.</u> Delete the entire initial paragraph of the Agreement and replace it with the following:
  - "This agreement, made and entered into this 21st\_day of June 2012 by and between the Salinas Valley Solid Waste Authority, a joint powers authority organized under the laws of the State of California (hereinafter "SVSWA"), and Ivy Contreras (referred to herein as "Contractor") doing business as Contreras Productions."
- 2. <u>Amendment to Section 3. Key Personnel of the Agreement.</u> Delete the entire section labeled "Anne Marie Hunter- Producer, Director, Choreographer a. d." of the Agreement and replace it with the following:
  - "Ivy Contreras- Supervisor and Coordinator of events between talent, schools and SVSWA

- a. Ivy Contreras will continue as the supervisor and coordinator of events between talent, schools, and SVSWA and to connect with independent contractor performers and direct them into the existing shows as needed. Any new performers will be set up as independent contractors/vendors for SVSWA once their information is provided to SVSWA. Contreras Productions will continue the existing systematic tracking of performers' hours of rehearsal and performance. Contreras Productions will submit the billing information as instructed by SVSWA, and the expectation is that the turnaround of payment to actors will be done in and expeditious fashion.
- b. The number of actors used to provide our service will be not less than four (4). Contreras Productions will keep actors on the roster in order to fill the cast required as well as have backup actors to accommodate the many schedules we need to track. Ivy will audition any new actors, gather their payment information, and provide to SVSWA.
- c. Two new scripts were written in FY 12-13; one for the lower school grades and one for the high school grades, which can also be used for middle school with adjustments that are age appropriate. Separate assessment questions were also designed for lower, middle and high school, and were specific to both of the new scripts. These assessments were based on the California Standards in theatre, dance, and science, specific to each of the grade levels. The scripts and assessment questions will remain in use for FY 13-14. All scripts will remain the property of Contreras Productions, with the performance of said scripts provided to SVSWA as a service."
- 3. <u>Amendment to Section 3. Key Personnel of the Agreement.</u> Delete the entire section labeled "Ivy Contreras or Brandy Contreras Supervisor and Coordinator of events between talent, schools and SVSWA a. and b." of the Agreement and replace it with the following:

#### "Brandy Acevedo – Administrative and Production Services

- a. Brandy Acevedo will work as the coordinator of the day to day workings of this project. Brandy will coordinate with actors and Ivy and will communicate on which roles individual actors will play. Contreras Production's focus will be to keep the cost of each show down, while still keeping the integrity of the show as we continue to focus on the state standards communicated during each performance. Contreras Productions will track and submit hours of work from the performers to SVSWA bimonthly.
- b. Brandy will provide a pre-show activity handout for the lower schools, as well as meet with individual teachers to discuss what SVSWA services are available to their school. Brandy will continue to bring handouts which include lists of SVSWA services, as well as the Recycle Rama Flyer and other handouts which include pre-show activities. In addition, the after performance California Standard based activities and discussion questions will be provided at the end of every performance. These are tailored to the various age groups."
- 4. <u>Amendment to Section 4. Consideration and Payment of the Agreement.</u> Delete the entire section and replace it with the following:

"Commencing November 1, 2012, SVSWA agrees to pay Ivy Contreras \$1,406.25 per month for her above work description.

Commencing November 1, 2012, SVSWA agrees to pay Brandy Acevedo \$937.50 per month for her above work description.

SVSWA shall pay the above amounts to:

Ivy Contreras 1 Longfellow Court Salinas, CA 93906

Brandy Acevedo 606 St. Edwards Ave Salinas, CA 93905

SVSWA shall pay the independent contractor performers who have rehearsed the show and performed it upon receipt of payment request. Rehearsals are compensated at \$25 each, per performer. Performances are compensated at \$50 each, per performer, plus \$0.415 cents per mile for travel.

Contreras Production will purchase general liability insurance to cover its performance under this Agreement for the term of this Agreement. Contreras Productions shall cause the SVSWA to be named as an additional insured under said policy, and shall provide the SVSWA with a certificate of insurance which evidences the SVSWA as an additional insured. The reasonable cost of the annual premium for this general liability insurance for Contreras Productions services to SVSWA, covered by Contractor's agent will be reimbursed by the SVSWA.

The SVSWA will reimburse Contreras Productions up to \$1,200 to cover replacement of costumes, props, music score and reproduction, and set elements. Hunter Productions anticipates that the following items will need replacement due to wear:

Stage props

All purchases will be pre-paid by Contreras Productions, with receipts and recap of expenditures supplied to back up the check request to SVSWA.

The SVSWA's total obligation to pay and/or reimburse Contreras Productions and its principals and agents for their productions, services, mileage, materials, insurance and other performance under this Agreement shall not exceed \$60,000."

- 5. <u>Amendment to the entire Agreement.</u> The entire Agreement and all other associated agreements, change orders and exhibits contemplated by the Parties shall be amended, such that the words 'Hunter Productions' shall be replaced with the words 'Contreras Productions'.
- 6. <u>Consent to Assignment.</u> Hunter hereby assigns and delegates to Contreras all obligations, duties and rights of Hunter under the Agreement, and Contreras hereby accepts, assumes and agree to perform all such obligations and rights. The Authority

hereby consents to the foregoing Assignment of the **Agreement** by **Hunter** to **Contreras**, effective as of the date of the Authority's execution of this Amendment.

IN WITNESS WHEREOF, the parties hereto have duly executed this Amendment No. 1 as of the day and year first written above.

THE AUTHORITY:
SALINAS VALLEY SOLID WASTE AUTHORITY
By: Patrick Mathews, General Manager/CAO
HUNTER:
HUNTER PRODUCTIONS
By: Anne Marie Hunter, dba Hunter Productions
CONTRERAS:
CONTRERAS PRODUCTIONS
By:

July 31, 2013

AUG 02 2013



Dear Susan Warner,

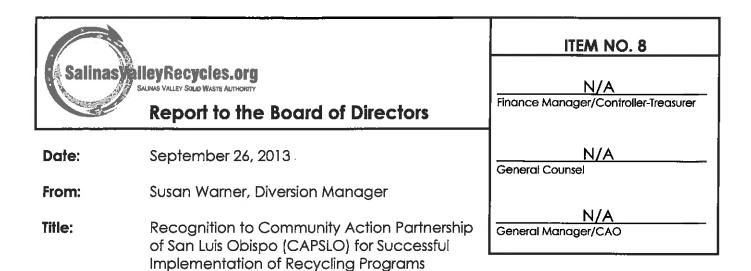
SVSWA

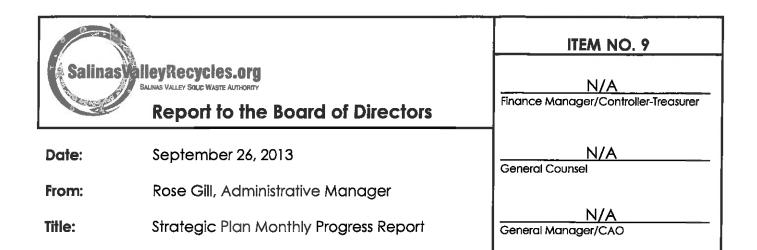
Anne Marie Hunter of Hunter Productions can no longer perform the duties she was required to do as part of her RecycleRama contract with the Salinas Valley Solid Waste Authority (SVSWA) due to health reasons. We are asking to end Anne Marie's portion of the contract with SVSWA. We think this is the best option for her and for the company. We hope you will understand and thank you for your time.

Sincerely,

Anne Marie Hunter
Hunter Productions
c/o Alison Hunter

POA





		ITEM NO. 10
Salinas	AlleyRecycles.org	N/A
	Report to the Board of Directors	Finance Manager/Controller-Treasurer
Date:	September 26, 2013	N/A General Counsel
From:	Susan Warner, Diversion Manager	
Title:	Steam Autoclave Project Update	N/A General Manager/CAO

150 77		ITEM NO. 11
Salinas	SValley Recycles.org SALMAS VALLEY SOUD WASTE ALTHORITY	N/A
The state of the s	Report to the Board of Directors	Finance Manager/Controller-Treasurer
Date:	September 26, 2013	N/A General Counsel
From:	Ernesto Natera, Administrative Assistant II	
Title:	2012-13 Authority Annual Report	N/A General Manager/CAO



#### Report to the Board of Directors

Date: September 26, 2013

**From:** Roberto Moreno, Finance Manager

**Title:** Standard & Poor's Rating Services Affirms

Authority's A+ Rating

# Finance Manager/Controller-Treasurer N/A Legal Counsel General Manager/CAO

ITEM NO. 12

#### **RECOMMENDATION**

Staff recommends acceptance of this report.

#### STRATEGIC PLAN RELATIONSHIP

The recommended action is routine in nature.

#### FISCAL IMPACT

Acceptance of this report has no fiscal impact. The S&P rating means that the Authority can refinance with an A+ rating generating potentially \$2 million in savings.

#### **DISCUSSION & ANALYSIS**

On September 3, 2013 Standard & Poor's Ratings Services affirmed the Authority's 'A+' rating on the 2002 Revenue Bonds, with a stable outlook. It is important to take note of S&P's rationale for this rating.

According to the attached rating report S&P based its rating on the Authority's:

- Strong liquidity position;
- Adoption of a significant rate increase in fiscal 2014 which should boost revenues and improve debt service coverage (DSC); and
- Low competition due to agreements with members requiring delivery of waste to the authority's facilities.

The strengths noted above were offset by their view of the Authority's:

- Decline in DSC over the past three years, though coverage on revenue bonds remains good; and
- Rate resistance from Monterey County, one of its members, which has provided a
  notice of intent to withdraw from the Authority, though the withdrawal has not
  taken place.

The attached S&P rating report contains a lot more detail on their rating. Staff is pleased that S&P affirmed the A+ rating with a stable outlook. Staff will continue working with the County to resolve the County's Notice of Intent to Withdraw so that the refinancing of the 2002 revenue bonds can proceed, before interest rise again.

#### ATTACHMENT(S)

S&P Rating Report



## RatingsDirect\*

#### Summary:

## Salinas Valley Solid Waste Authority, California; Solid Waste/Resource Recovery

#### **Primary Credit Analyst:**

Robert L. Hannay, CFA, San Francisco (1) 415-371-5038; robert.hannay@standardandpoors.com

#### **Secondary Contact:**

Corey A Friedman, Chicago (1) 312-233-7010; corey.friedman@standardandpoors.com

#### **Table Of Contents**

Rationale

Outlook

Related Criteria And Research

#### Summary.

## Salinas Valley Solid Waste Authority, California; Solid Waste/Resource Recovery

#### Credit Profile

#### Salinas Vy Solid Waste Auth Solid Waste

Unenhanced Rating

A+(SPUR)/Stable

Affirmed

Many issues are enhanced by bond insurance.

#### Rationale

Standard & Poor's Ratings Services affirmed its 'A+' rating on the Salinas Valley Solid Waste Authority, Calif.'s series 2002 revenue bonds. The outlook is stable.

The rating is based on our view of the authority's:

- Strong liquidity position;
- Adoption of a significant rate increase in fiscal 2014 which should boost revenues and improve debt service coverage (DSC); and
- · Low competition due to agreements with members requiring delivery of waste to the authority's facilities.

These strengths are offset by our view of the authority's:

- · Decline in DSC over the past three years, though coverage on revenue bonds remains good; and
- Rate resistance from Monterey County, one of its members, which has provided a notice of intent to withdraw from the authority, though the withdrawal has not taken place.

The bonds are secured by the net revenues of the authority's solid waste system. The bonds also have a reserve, funded at about \$2.8 million. A rate covenant requires the authority to generate DSC of at least 1.15x. As of June 30, 2013, the authority had \$33.1 million in revenue bonds outstanding, in addition to a \$3.3 million subordinate-lien installment purchase agreement.

The authority was formed in 1997 through an agreement between the county and cities of Salinas, Gonzales, Greenfield, Soledad, and King City to acquire and manage the landfill assets of each member and manage regional solid waste disposal. The system provides solid waste disposal services to the waste sheds of the cities and the eastern and southern unincorporated areas of Monterey County. Each member makes its own arrangements for collection with its service area. Under a waste delivery agreement with the authority, members agree to deliver all non-recycled waste to the authority.

The system has one active landfill (Johnson Canyon), two transfer stations, and three closed landfills. Post-closure maintenance costs for the three closed landfills are covered by the authority on a pay-as-you-go basis. In its 2012 financial audit, the authority estimated that the Johnson Canyon landfill has 28 years of remaining capacity. The

authority sets aside money annually for future closure costs associated with Johnson Canyon.

The authority generates the largest portion of its revenue from landfill tipping fees. Currently, the fee is \$67 per ton for contract haulers. This fee represents an increase of about 5% for fiscal 2013. Tonnage has declined over the past five years, with fiscal 2012 tonnage at 236,248, 19% below fiscal 2008. Management attributes the decline, in part, to the recession. Starting in fiscal 2014, the authority began charging a flat \$1.7 million fee allocated to the members based on waste flows. We view this fixed fee as providing some stability to revenues.

In August 2012, the county provided the authority a notice of intent to withdraw from the authority and terminate its waste delivery agreement. We understand the notice is due, in part, to higher tipping fees at the authority's landfill compared with a nearby system. The county represents about 20% of the authority's waste stream. Under the agreement establishing the authority, all debt service must be paid or provisions for the payment must be made before a member can withdraw. In addition, the withdrawing member also retains financial responsibility for landfill closure liabilities based on past waste deliveries. We understand that the authority and county are currently negotiating a resolution to the county's issues and the county currently remains a member of the authority.

The authority's financial performance has been relatively stable, in our view, though DSC has declined between 2010 and 2012 based on audited financial data. Operating revenue totaled \$15.3 million in fiscal 2012, up 1.3% from 2011. Operating expenses excluding depreciation, amortization, and noncash landfill closure expenses were up 5.0% in fiscal 2012, totaling \$11.8 million. Net revenues, including nonoperating revenue, provided DSC of 1.34x in fiscal 2012, as calculated by Standard & Poor's, down from 1.53x in 2011 and 1.55x in 2010. Coverage of all debt service, including the installment payment agreement, was 1.17x in 2012, down from 1.34x in fiscal 2011 and 1.36x in 2010. Based on unaudited financial information, coverage improved in fiscal 2013 to 1.37x on the revenue bonds and 1.20x for total debt service.

The authority's liquidity position is strong, in our view. Unrestricted cash and investments totaled \$8.6 million as of June 30, 2012, representing about 249 days of operating expenses on hand. As of June 30, 2013, unrestricted cash was slightly higher at \$8.7 million based on unaudited financials.

The authority is planning about \$1.6 million in capital spending in fiscal 2014 and \$10.5 million in fiscal 2015. However, the 2015 total includes \$9.5 million for a transfer station relocation, the scope and timing of which is still uncertain. According to the authority, it has no current new money debt plans.

#### Outlook

The stable outlook reflects our anticipation that the authority will set rates to provide at least adequate DSC and maintain a good-to-strong liquidity position. If rates are not set to keep pace with operating expenses, debt service, and capital costs, we could lower the rating. Given the recent decline in DSC and rate resistance from the county, we do not anticipate raising the rating over the next two years.

#### Related Criteria And Research

USPF Criteria: Solid Waste System Financings, June 15, 2007

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McGRAW-HILL



#### Report to the Board of Directors

Date:

September 26, 2013

From:

Patrick Mathews, General Manager/CAO

Title:

Appointments to the Citizens Advisory Group

ITEM NO. 13

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

#### **RECOMMENDATION**

Staff recommends that the Board review the Citizens Advisory Group nominees and make the appointments.

#### STRATEGIC PLAN RELATIONSHIP

The recommended action helps support the following Strategic Plan Goal/Objective: **Goal D:** Increase Public Access, Involvement, and Awareness of SVSWA Activities **Objective No. 2:** By February 1, the Citizens Advisory Group to hold at least three meetings and report its progress to the Board.

#### FISCAL IMPACT

There is no fiscal impact.

#### **DISCUSSION & ANALYSIS**

At the August 22 meeting, the Board approved the following qualifying criteria for the selection of appointments to the Citizens Advisory Group (CAG).

#### Qualifying criteria:

- 1. The appointee should be a resident of the appointing Board member's jurisdiction.
- 2. The appointee should have no direct contractual relationship with the Authority.
- 3. The Board should have final approval of all nominee appointments.

To this date, only three members have submitted completed appointment applications. The three applicants fulfill the qualifying criteria. See "Attachment 1" for an update of the appointment nominations made to date.

#### **BACKGROUND**

On February 21, 2013 the Authority Board through resolution encouraged the formation of a Citizens Advisory Group containing representatives of the community, for review of proposed major capital projects requiring review through an environmental impact report and other significant Authority activities. Examples of such projects would be the proposed Plasco Gasification Project or the Salinas Work Street Materials Recovery Center.

On May 16, 2013 the Authority Board approved the implementation plan which included desired appointee characteristics and the objective for CAG appointments to be made by June 20. At the June meeting, the Board postponed the item and directed staff to

further develop appointee selection criteria and to present it for consideration at a special meeting on July 31 held in Salinas. On July 31, the item was continued to August 22, at the request of Asamblea de Poder Popular de Gonzales so that they can have an opportunity to comment on the item. At the August 22 meeting, the item was approved without receiving any opposition from the Gonzales community group. The Board scheduled the approval of the appointments for the September meeting.

#### ATTACHMENT(S)

1. List of Appointment Nominees to Citizens Advisory Group

#### **ATTACHMENT 1**

## Citizens Advisory Group Nominations & Qualification Verification

	Appointing Director	Jurisdict <b>ion</b>	Nominee	Application Received	Meets Qualifications	Staff Comments
1	Gloria De La Rosa	City of Salinas	Joel Hernandez	6/20/13	YES	
2	Jyl Lutes	City of Salinas	John Fair	6/19/13	YES	
3	Tony Barrera	City of Salinas	David-Brown	6/18/13	NO	Residence is NOT within member's jurisdiction.
			*Victor Hernandez		YES	Information provided by telephone. Application picked up but not returned.
4	Robert Cullen	City of King	Daniel Raquinio	6/19/13	YES	
5	Liz Silva	City of Gonzales	*Robert Brandt			Name provided via email. Application not received.
6	Annie Moreno	City of Greenfield				
7	Richard Perez_	City of Soledad				
8	Fernando Armenta	County of Monterey				
9	Lou Calcagno	County of Monterey				

<sup>\*</sup> Incomplete status.

NOTE: Qualifying criteria was approved 8/22/2013 after receipt of some applications.

### SVSWA Agenda Items - View Ahead

Item No. 14

	2013 2014					
Γ	17-Oct	21-Nov	19-Dec	Jan	I3-Feb	Feb
1	Minutes	Minutes	Mmutes	Election of Officers	RETREAT STRATEGIC	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Minutes	PLAN REVIEW	Claims/Financials (EC)
3	QIE Sept Cash & Investments	QTE Sept Tonnage & Diversion Report	Strategie Plan Monthly Progress Report	Claims/Financials (EC)	GOALS & 6-MONTH OBJECTIVES	Award Bid for Tire Derived aggregate
4	Strategic Plan Monthly Progress Report	PSA w/ for Groundwater Lab Services	2013 Officers Nominating Committee	QIF December Cash & Investments		Award bid for LFG Pips
5	Annual County Used Oil Report	CH Closure Project Completion (sp1)	Lease w/MoCo for Cell Towers @ LR (sp)	Strategic Plan Monthly Progress Report		Award contract for JC flare replacement
6	Richard Casey Lease Amendment	Strategic Plan Monthly Progress Report	CH Gas Power Project Revenue Status (sp)	Employee Survey Results		USDA Digester Process Diversn Report (sp)
7	CH Gas Power Project Agmt Amendment	2014 Meetings Calendar (EC)	Regional Landfill Truck Route Funding Rpt (sp)	Review Expanded Outreach Efforts		Completion of Bond Refinancing (sp)
8	SVSWA Recycling Video	JC Roadway Imprvmt Update	Admin Procedures Manual (spl)	Preliminary Budget FY13-14		Diversion Report Including Private Recyclr data (sp)
9	Audit Report (EC)	Salinas Area MRC Project Schedule (sp)		GOE Funding Commitment for Autoclave (sp)		CAG 3-Meetings Report (sp)
10	Fund Balance/Reserve s Allocation (EC)			CH Turi/Pavmt Area Revenue Options (sp)		Review New & Current Public Messages (sp)
11	Bond Refinance Documents			CH Acrage Area Revenue Options (sp)		JC Landfill Ops Private vs. Public (sp)
12	JC Landfill Operations RFP (sp)			JR Acrage Revenue Options (sp)		In-house ECS Ops Plan (sp1)
	Increased C&D					

Consent
Presentation
Consideration
Closed Session

Diversion Plan (sp) Final Salinas Area

MRC site(s) to study (sp) SSTS Relocation Agmt w/City of Salinas (sp)

14

[Other] (Public Hearing, Recognition, Informational, etc.)
(EC) Executive Committee

(sp) Strategic Plan Item