



## **A G E N D A - Amended Regular Meeting**

**BOARD OF DIRECTORS**  
**Thursday, June 20, 2013, 6:00 p.m.**  
Gonzales City Council Chambers  
117 Fourth Street, Gonzales, California

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### **CALL TO ORDER**

### **PLEDGE OF ALLEGIANCE**

### **ROLL CALL**

#### **Board Directors**

County: Louis Calcagno  
County: Fernando Armenta, President  
Salinas: Gloria De La Rosa  
Salinas: Jyl Lutes  
Salinas: Tony Barrera  
Gonzales: Elizabeth Silva, Vice President  
Soledad: Richard J. Perez  
Greenfield: Annie Moreno  
King City: Robert S. Cullen

#### **Alternate Directors**

County: Simon Salinas  
Salinas: Joe Gunter  
Gonzales: Scott Funk  
Soledad: Christopher Bourke  
Greenfield: Raul Rodriguez  
King City: Carlos Victoria

### **GENERAL MANAGER/CAO COMMENTS**

### **DEPARTMENT MANAGER COMMENTS**

### **BOARD DIRECTOR COMMENTS**

#### **A. ANNOUNCEMENTS OF APPOINTMENTS TO THE CITIZENS ADVISORY GROUP BY MEMBERS OF THE BOARD OF DIRECTORS**

### **PUBLIC COMMENT**

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

### **CONSENT AGENDA:**

*All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.*

1. **Minutes of May 16, 2013 Meeting**
2. **April 2013 Claims and Financial Reports**
3. **A Resolution Establishing the Investment Policy for Fiscal Year 2013-14**
4. **A Resolution Approving a Three-Year Services Agreement with McGilloway, Ray, Brown & Kaufman for Audit Services**
5. **A Resolution Revising the Regular Board of Directors and Executive Committee Meetings Calendar for Year 2013, Rescheduling the Strategic Planning Retreat to July 31, 2013**

## **PRESENTATION**

6. **Household Hazardous Waste Collection Program**
  - A. Receive a presentation from HHW Technician David Roel
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action – None, Informational Only
7. **Safety Committee Report**
  - A. Receive a Presentation from Accountant J.D. Black
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action – None, Informational Only

## **\* CONSIDERATION OF ADDITION TO AGENDA**

### **Government Code Section 54954.2(b)(2)**

Upon a determination by a two-thirds vote of the members of the board present at the meeting, or, if less than two-thirds of the members are present, a unanimous vote of those members present, that there is a need to take immediate action, and that the need for action came to the attention of the district subsequent to the agenda being posted.

*The board shall call for public comment prior to voting to add any item to the agenda after posting.*

8. **Request for Proposals from the Cities of Morgan Hill and Gilroy for Long-term Landfill Capacity for their Contracted Municipal Solid waste – Responses of Intent to Submit Due June 27, 2013**
  - 1 Receive Report from General Manager Patrick Mathews
  - 2 Public Comment
  - 3 Board Vote to Add Item to Agenda
  - 4 Recommended Action – Vote to Add Item and Provide Direction

## **CONSIDERATION**

9. **A Resolution Approving FY 2013-14 Final Budget, Personnel Allocation, and Salary Schedule**
  - A. Receive Report from Finance Manager Roberto Moreno
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action – Adopt Resolution
10. **Proposal for a Comprehensive Study of Integrated Waste Management in Monterey County**
  - A. Receive Report from General Manager/CAO Patrick Mathews
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action – Provide Direction
11. **County of Monterey Rescission of its Notice of Withdrawal**
  - A. Receive Report from General Manager/CAO Patrick Mathews
  - B. Public Comment
  - C. Board Discussion
  - D. Recommended Action – Provide Direction

## **FUTURE AGENDA ITEMS**

12. **Agenda Items – View Ahead**

## CLOSED SESSION

13. Conference with Authority legal counsel on one item of pending or threatened litigation where legal counsel believes there is significant exposure to litigation pursuant to Government Code 54956.9(b). One case.

## RECONVENE

## ADJOURNMENT

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This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun Street, Suite 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, **Friday, June 14, 2013**. The Salinas Valley Solid Waste Authority Board will next meet in special session on **Wednesday, July 31, 2013**. Staff reports for the Authority Board meetings are available for review at:

- ▶ Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000
- ▶ Web Site: [www.salinavalleyrecycles.org](http://www.salinavalleyrecycles.org) ▶ Public Library Branches in Gonzales, Prunedale and Soledad
- ▶ City Halls of Salinas, Gonzales, Greenfield, King City & Soledad

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II).

Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*





CORPORATION YARD  
UTILITIES AND MAINTENANCE  
100 EDES COURT  
MORGAN HILL, CA 95037-5301  
408-776-7333  
FAX 408-779-6282  
WWW.MORGAN-HILL.CA.GOV

June 18, 2013

Salinas Valley Solid Waste Authority  
Attn. Roberto Moreno, Finance Manager  
128 Sun Street, Suite 101  
P. O. Box. 2159  
Salinas, CA 93902-2159



RECEIVED

JUN 19 2013

SVSWA

Re: Cities of Morgan Hill and Gilroy San Martin Transfer Station Agreement for Landfill  
Capacity Request for Proposals

Dear Mr. Moreno:

The Cities of Morgan Hill and Gilroy are requesting proposals for long-term landfill capacity for their contracted municipal solid waste. Enclosed is the Request for Proposals detailing our interests. Three (3) copies of sealed proposals are to be received by 3 pm, Tuesday, July 16, 2013 at the City of Morgan Hill Corporation Yard, 100 Edes Court, Morgan Hill, CA 95037.

Proposer shall respond by email to Anthony Eulo, City of Morgan Hill, [anthony.eulo@morganhill.ca.gov](mailto:anthony.eulo@morganhill.ca.gov) on or before 2 pm Thursday, June 27, 2013 expressing proposer's intent to (or intent not to) submit a proposal. If no response is received, the firm will be considered non-responsive to this Request for Proposal and any proposal received may be rejected.

Any questions concerning this Request for Proposals can be emailed to me at [anthony.eulo@morganhill.ca.gov](mailto:anthony.eulo@morganhill.ca.gov) before 5 pm on July 16, 2013. Questions received and subsequent clarifications will be forwarded to all proposers who have expressed intent to submit proposals.

Yours truly,

**Anthony Eulo**  
**Program Administrator**

c: Rick Mauck Professional Consulting Services

# CITIES OF MORGAN HILL & GILROY SAN MARTIN TRANSFER STATION AGREEMENT FOR LANDFILL CAPACITY REQUEST FOR PROPOSALS

## A. OVERVIEW

The Cities of Morgan Hill and Gilroy are requesting proposals for long term (no less than 15 years, nor more than 25 year term) landfill capacity for their contracted municipal solid waste ("MSW") Garbage portion, and the self hauled public MSW tonnage received at the San Martin Transfer Station (14070 Llagas Ave., San Martin, California). This subject tonnage to be directed to the Proposer's permitted landfill facility starting no sooner than Jan 1, 2014 and no later than Jan 1, 2015. No "put or pay" or minimum guaranteed payment clause proposals will be considered. Three (3) copies of sealed proposals are to be received by 3 PM, Tuesday, July 16, 2013 at the City of Morgan Hill, Public Works office at 100 Edes Court, Morgan Hill, CA 95037.

## B. ANNUAL TONNAGES DELIVERED FOR DISPOSAL

The Cities of Morgan Hill and Gilroy have comprehensive recycling and diversion programs in-place, and make no guarantees as to any future tonnage amounts to be delivered to the Proposer. The following is a record of recent tonnages received at the San Martin Transfer Station that were transferred for landfill disposal.

Period (Fiscal Year)	Annual tonnage (by Generator)				Transfer Loads (21 tons/ea)
	Gilroy	Morgan Hill	Self Haul (Public)	TOTAL Tonnage	
2008-09	31,764	21,595	21,900	75,259	3,584
2009-10	29,995	20,773	23,780	74,548	3,550
2010-11	29,093	22,221	28,230	79,545	3,788
2011-12	27,432	22,272	19,116	68,820	3,277
2012-13 (10 mos.)	23,476	19,093	14,498	57,067	2,717

While all of these materials are currently hauled to the same landfill, the Cities of Morgan Hill and Gilroy will not be able to direct all of the "self haul" component to the selected landfill. While it is entirely possible that Recology will work to send all of this waste to the selected landfill, it is not certain at this time.

### **C. PROPOSER'S GENERAL INFORMATION REQUIRED TO BE SUBMITTED**

1. Company information, ownership, structure, financial wherewithal, and contact information.
2. Representation, Guarantees, and Warranties of Proposer, including Guarantee of Term to provide landfill capacity. Proposer shall also be able to provide satisfactory indemnification of the Cities of Morgan Hill and Gilroy, and their Council and staff concerning this agreement.

#### **CITIES OF MORGAN HILL & GILROY SAN MARTIN TRANSFER STATION AGREEMENT FOR LANDFILL CAPACITY REQUEST FOR PROPOSALS**

3. Landfill disposal facility description, site drawings (plan and profiles), operational history, organizational chart, and site specific requirements.
4. Description of all facility permits, requirements, conditions, and contacts, plus details of any facility violations.
5. Description of current annual tonnage received at the landfill (past 3 years minimum), in-place densities, permitted capacity remaining (cubic yards, tonnage, and calculation detail), and remaining landfill life (including assumptions and calculations).
6. Discussion of any planned or future site expansion(s).
7. Describe any MSW landfill diversion activities which would be applied to the MSW this proposal would deliver.

### **D. PROPOSER'S COMPENSATION REQUIRED AND PROPOSAL CONDITIONS**

1. Proposer shall respond by email to Anthony Eulo, City of Morgan Hill, [Anthony.eulo@morganhill.ca.gov](mailto:Anthony.eulo@morganhill.ca.gov) on or before 2 PM Thursday, June 27, 2013 expressing Proposer's intent to (or intent not to) submit a proposal. If no response, firm will be considered non-responsive to this Request for Proposal, and any proposal received may be rejected.
2. Initial Base Tipping Fee per ton delivered.
3. Any adjustment formulae, or specific term(s) to be applied to Base Tipping Fee for life of agreement.
4. No "put or pay" or minimum guaranteed payment clause proposals will be considered.
5. Proposer shall demonstrate the ability to, and be able to provide guarantees and financial assurances to operate and provide the landfill capacity offered in a manner that meets all required regulations and permits.

6. Proposer shall not offer a term of agreement which exceeds the life of the Proposer's landfill for which capacity is offered. Proposer shall offer a stated length of term of agreement to provide landfill capacity for the described Cities of Morgan Hill and Gilroy's, and public self-haul tonnage at Proposer's landfill. Term(s) offered shall be no less than fifteen (15) years, and can be up to a maximum of 25 years).

7. Proposal terms shall remain valid for at least 120 calendar days after submittal.

**CITIES OF MORGAN HILL & GILROY SAN MARTIN TRANSFER STATION  
AGREEMENT FOR LANDFILL CAPACITY REQUEST FOR PROPOSALS**

**E. Other**

1. Three (3) copies of sealed proposals are to be received by 3 PM, Tuesday, July 16, 2013 at the City of Morgan Hill, Public Works office at 100 Edes Court, Morgan Hill, CA 95037.

2. Cities of Morgan Hill and Gilroy may choose to negotiate with any, all, or none of Proposers to develop an agreement for the subject long term landfill capacity desired.

3. Direct any questions concerning this Request for Proposals shall be emailed to: Anthony Eulo, City of Morgan Hill, [Anthony.eulo@morganhill.ca.gov](mailto:Anthony.eulo@morganhill.ca.gov).

Questions received and subsequent clarifications will be forwarded to all Proposers who have expressed intent to submit proposals.



**MINUTES OF  
THE SALINAS VALLEY SOLID WASTE AUTHORITY  
BOARD MEETING  
MAY 16, 2013**

DRAFT

**CALL TO ORDER**

President Armenta called the meeting to order at 6:01 p.m.

**ROLL CALL**

City of Salinas	Gloria De La Rosa
City of Salinas	Tony Barrera
City of Salinas	Joseph Gunter (alternate)
City of Gonzales	Elizabeth Silva, Vice President
City of Soledad	Christopher Bourke (alternate)
City of Greenfield	Annie Moreno
City of King	Carlos Victoria (alternate)

**ITEM NO. 1**

Agenda Item

**T. Bruen by ez**

General Counsel Approval



General Manager/CAO

The following Board Directors were absent:

County of Monterey	Louis Calcagno
City of Salinas	Jyl Lutes, Alternate Vice President
City of Soledad	Richard Perez
City of King	Robert Cullen

Staff Members Present:

Patrick Mathews, General Manager/CAO	David Meza, Authority Engineer
Roberto Moreno, Finance Manager	Cesar Zuniga, Operations Superintendent
Susan Warner, Diversion Manager	Elia Zavala, Clerk of the Board
Rose Gill, Administrative Manager	Thomas Bruen, General Counsel

Translation services were available. No person from the public required the service.

**GENERAL MANAGER COMMENTS**

General Manager/CAO Mathews commented on the following:

- An Article from Waste & Recycling News, *Zero waste doesn't mean zero haulers.*
- The Community Choice Aggregation Group is moving forward with a feasibility study. He encouraged all member agencies to contact him for more information.

**DEPARTMENT MANAGER COMMENTS**

Authority Engineer Meza invited the Board to a ceremony to celebrate the completion of the Crazy Horse Landfill Closure Project scheduled for June 21 at the landfill.

Diversion Manager Warner announced that the Authority was awarded two grants, 1) for household hazardous waste collection events and 2) for tire derived aggregate to be used as liners for landfill wells.

**BOARD COMMENTS**

Director Barrera commended Diversion Manager Warner for her presentation given at the joint meeting with the County Board of Supervisors.

Directors Barrera and Director De La Rosa expressed interest in attending the Crazy Horse Landfill closure event.

**PUBLIC COMMENT**

(6:12) Roman Barba, Gonzales resident, commented on a recent incident President Armenta had with local politician Jose Castañeda. He supported Mr. Castañeda's holding his two elected seats if he is doing his job.

**CONSENT AGENDA** (6:13)

1. Minutes of April 18, 2013 Meeting
2. March 2013 Claims and Financial Reports
3. March 2013 Quarterly Tonnage and Diversion Report
4. Resolution No. 2013-15 Approving a Three-Year Service Agreement with Hope Services for Hauling and Recycling of Mattresses and Box Springs Not to Exceed \$35,000 each Year
5. Resolution No. 2013-16 Approving a One-year Services Agreement with Hope Services for Materials Processing and Litter Abatement at the Sun Street Transfer Station for an Amount not to Exceed \$125,000
6. Resolution No. 2013-17 Authorizing the Release of a Request for Bids for the Johnson Canyon Landfill Gas Well Installation Project
7. Report on the Monterey Bay Area Managers Group Proposal for a Comprehensive Study of Solid Waste Management in Monterey County
8. Citizen's Advisory Group Implementation Plan

**Public Comment:** None

**Board Comments:** None

**Motion:** Director Barrera made a motion approve the consent agenda as presented. Director De La Rosa seconded the motion.

**Votes:** Motion carried 6, 0, 2

Ayes: Armenta, Barrera, De La Rosa, Moreno, Silva, Victoria (alt)

Noes: None

Abstain: Bourke (alt), Gunter (alt)

Absent: Calcagno, Cullen, Lutes, Perez

**PRESENTATIONS**

**9. STRATEGIC PLAN PROGRESS REPORT**

(6:15) Administrative Manager Gill provided a report with the progress to date.

**Public Comment:** None

**Board Comments:** None

**Motion:** Director Barrera made a motion accept the report. Vice President Silva seconded the motion.

**Votes:** Motion carried 8, 0

Ayes: Armenta, Barrera, Bourke (alt), De La Rosa, Gunter (alt), Moreno, Silva, Victoria (alt)

Noes: None

Abstain: None

Absent: Calcagno, Cullen, Lutes, Perez

**10. NEXT STEPS FOR REFINANCING OF 2002 REVENUE BONDS AND INSTALLMENT PURCHASE AGREEMENT**

(6:19) Finance Manager Moreno outlined a list of actions that need to occur in order to move forward with refinancing the revenue bonds and achieve the lowest rates possible. These actions include 1) the approval of the proposed budget that complies with bond covenants debt service requirements and provides for a debt-service coverage ratio of about 1.4 to maintain an A+ credit rating, 2) the County's rescission of its notice of intent to withdraw, and 3) the re-approval of the waste delivery agreements, amongst others. Bond underwriters from De La Rosa & Company were present.

**Public Comment:** None

**Board Comments:** Director De La Rosa clarified that she has no relationship with the bond underwriters De La Rosa and Company. The Board discussed the Authority's current credit rating and likely degrading if rated under the current circumstances and the issues and impacts surrounding the refinance. Director Bourke stated that his jurisdiction recently passed increases to its residents and he could not justify the Authority's propose rate increase that would result in a net increase in savings. President Armenta requested that questions concerning the rate increase be raised during the next agenda item.

**Motion:** Alternate Director Gunter made a motion to accept the report. Director De La Rosa seconded the motion.

**Votes:** Motion carried 8, 0

Ayes: Armenta, Barrera, Bourke (alt), De La Rosa, Gunter (alt), Moreno, Silva, Victoria (alt)

Noes: None

Abstain: None

Absent: Calcagno, Cullen, Lutes, Perez

**CONSIDERATION**

**11. RESOLUTION NO. 2013-18 APPROVING SERVICE FEES EFFECTIVE JULY 1, 2013 FOR RECYCLING, RESOURCE RECOVERY, AND DISPOSAL AT AUTHORITY LANDFILLS AND TRANSFER STATIONS AND ADMINISTRATIVE SERVICES**

(6:30) Finance Manager Moreno presented the proposed budget, which includes no increases to the tipping fee for franchise or self haul customers. The proposed budget includes an AB939 Service Fee and a \$3.00 increase on the Salinas franchise hauler transportation surcharge. The revenues from the AB939 Service Fee will replace most of the revenue received from the imported waste contract. That contract will expire December 2014 or sooner. The proposed budget also establishes a 1.4 debt coverage ratio, which is needed in order to maintain an A+ credit rating needed for optimal refinancing savings.

General Manager/CAO Mathews responded to Alternate Director Bourke's question during the previous item and stated that the Authority is proactively addressing the known fact that revenue from imported waste will end soon. The proposed budget establishes a sustainable revenue model that ends the agency's dependence on that revenue for operations. The revenues received during the limited remaining term of the contract will be placed in capital reserves for use at the Board's discretion.

General Counsel Bruen commented on a conversation he had with County Counsel in which County Counsel expressed his concerns that the County Board of Supervisors could see the proposed rate increase as inconsistent with the proposed county-wide solid waste study. His response to County Counsel was that it was staff's position that a rate increase

was needed at this time, so that the Authority would not default on its legally binding bond covenants and because Authority member agencies needed to adjust their hauling rates. He added that he forgot to mention to County Counsel that the increase was also needed to maintain an A+ credit rating to finance the bonds. County Counsel requested that these reasons be placed on the record.

**Public Comment:** Roman Barba stated that Director Calcagno had expressed to him that he was not pleased with the direction this agency was heading. He spoke against the rate increase.

Ray Bullick, Monterey County Health Department Director, was concerned that if the Board acted on this item at this meeting, it could negatively affect the County's consideration of rescinding its notice of intent to withdraw. It was his understanding that at the joint meeting, the County Board of Supervisors directed its staff (Environmental Health Bureau) to draft a letter to potentially rescind its withdraw notice with conditions, including that there be no further increases and putting a hold on capital projects.

**Board Comments:** Alternate Director Victoria suggested conducting town hall meetings in addition to direct mailers in the future.

Director Barrera expressed concern that the Board's approval of the rate increase could hinder the County to rescind its notice of withdrawal. General Manager/CAO Mathews stated that the Authority never agreed to postpone its rate increase; however, it has put on hold its discussions with the City of Salinas on proposed capital projects. The proposed solid waste study has yet to be accepted by all county cities and there are many unknowns about it at this time. The Authority needs to move forward with the rate increase regardless of the study.

Alternate Director Bourke inquired about the bond coverage ratio. John Kim from De La Rosa and Company provided an explanation on the current credit rating based on a 2010 assessment with 2008 data and how the current status impacts the agency's re-rating at the time of refinancing.

Alternate Director Gunter questioned if there was an agreement at the joint meeting and if that agreement would be broken if the Board took action at this meeting. General Counsel Bruen responded that he was at the joint meeting and he did not hear that there was an agreement. There was a comment made by one County Supervisor who did not indicate that was part of the resolution. He added that in a conversation with Assistant County Counsel Girard, he confirmed that the Authority is not increasing its debt in the refinance; it is simply a refinance of the face value of the bonds. Mr. Bruen said Mr. Girard was satisfied with that representation regarding the proposed refinancing.

Alternate Director Victoria asked when was the last time the Authority increased its rates. Staff responded that last year there was a \$3.00 franchise tipping fee increase.

President Armenta spoke about the Board's responsibility to this agency and its constituents. He deliberated on the joint meeting with the County Board of Supervisors expressing his concern with efforts being made by a member of this Board to pull out from this agency or shut it

down. He stated that the Board needs to work collaboratively towards the Authority's intent and mission. He was concerned that going against staff recommendation will cause the Authority to shut down in the near future and face bankruptcy with all member agencies being held with that financial responsibility.

Vice President Silva expressed support for staff recommendation and noted that two years ago, she and Director Cullen were outvoted in passing a minimal rate increase to avoid this large increase..

#### **Board Comments:**

**Motion:** Director De La Rosa made a motion to adopt Resolution No. 2013-18 as presented. Alternate Vice President Lutes seconded the motion.

**Votes:** Motion carried 8, 0

Ayes: Armenta, Barrera, Bourke (alt), De La Rosa, Gunter (alt), Moreno, Silva, Victoria (alt)

Noes: None

Abstain: None

Absent: Calcagno, Cullen, Lutes, Perez

#### **FUTURE AGENDA ITEMS**

##### **12. AGENDA ITEMS – VIEW AHEAD**

(7:03) The Board reviewed the future agenda items. There was Board consensus to schedule the July 31 strategic planning retreat from 8:00 a.m. to 1:00 p.m.

#### **CLOSED SESSION**

(7:06) President Armenta adjourned the meeting to closed session to discuss the following:

13. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition or lease of APN 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas and Matthew Ottone and Ottone-Salinas, Inc., the owners of the property.
14. Pursuant to Government Code Section 54956.8 to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, Finance Manager Roberto Moreno, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of a sale or exchange of APN 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California. The Authority's negotiators will negotiate with the City of Salinas, Cooley Development and Bristol Alisal Marketplace, LLC, and their affiliates.
15. Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

#### **RECONVENE**

(7:33) President Armenta reconvened the meeting to open session. General Counsel Bruen reported that the Board ranked the General Manager's performance review as "Exceeds Job Standards" for an eligible 5% merit increase. At the request of General Manager/CAO Mathews, the Board granted Mr. Mathews a 2% merit increase, consistent with the cost of living adjustment SVSWA employees are scheduled to received on July 1, 2013.

**ADJOURN**

(7:34) President Armenta adjourned the meeting.

APPROVED: \_\_\_\_\_  
Fernando Armenta, President

Attest:

\_\_\_\_\_  
Elia Zavala, Clerk of the Board



SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

### ITEM NO. 2

  
Finance Manager/Controller-Treasurer

  
General Manager/CAO

  
Board President

**Date:** June 20, 2013  
**From:** Roberto Moreno, Finance Manager  
**Title:** April 2013 Claims and Financial Reports

### RECOMMENDATION

The Executive Committee recommends acceptance of the April 2013 Claims and Financial Reports.

### DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of April for a discussion of the Authority's financial position as of April 30, 2013. Following are highlights of the Authority's financial activity for the month of April.

#### Results of Operations

For the month of April 2013, operating revenue exceeded expenses by \$524,712. Year to date operating revenues exceed operating expenditures by \$1,247,163.

#### Revenues

Revenues for the month of April totaled \$1,335,766. As of April 30, after ten months (83.3%) of the fiscal year, revenues total \$13,037,289. This is 80.61% of the estimated revenues of \$16,172,705. Year-to-date solid waste tipping fees are \$9,246,183. This is 82.16% of the estimated \$11,254,500 in solid waste tipping fees.

#### Operating Expenditures

Expenditures for the month of April totaled \$811,054. As of April 30, (83.3% of the fiscal year) year-to-date operating expenditures total \$11,790,126. This is 73.18% of the operating budget of \$16,111,606.

All operating programs are within trend line projections except for principal and interest on the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement which are now fully paid for the year.

#### Capital Project Expenditures

For the month of April 2013, capital project expenditures totaled \$62,820. The Crazy Horse Landfill closure project accounted for \$56,696 of the total.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of April 2013 is attached for review and acceptance. The April claims checks issued total \$887,099.36 of which \$281,591.48 was paid from the payroll checking account for payroll and payroll related benefits. Selected major payments to vendors are listed below.

Vendor	Services	Amount
RECOLOGY WASTE SOLUTIONS, INC	JC BASIC SVC, EXTD HRS & DIVERS 03-13	\$175,312.74
CA STATE BOE	INTEGRATED WASTE MANAGEMENT FEE	73,244.00
	JR TRANSFER STATION OPS FY 2012-13	57,165.16
	JC ORGANICS PROGRAM 03-13	50,165.67
COAST OIL COMPANY, LLC	SSTS DIESEL/BIO-DIESEL 03-26-13/04-15-13	23,740.16
	CH, JC, LR OMM 03-13	23,312.79
GEOLOGIC ASSOCIATES, INC.	CH CLOSURE CQA THRU 01-13	23,165.00
SCS FIELD SERVICES, INC	CH CLOSURE NR ENGINEERING SERVICES	21,841.20
CITY OF GONZALES	HOSTING FEES 04-13	20,833.33
WASTE MANAGEMENT, INC	BFI WASTE DELIVERED TO MLTS 03-13	3,239.01
	CH NR LFG OM&M BLOWER REPAIR	1,265.32
VISION RECYCLING, INC	MOVING C & D GRINDS 03-13	1,125.00
	WATER SVC	785.19
	MISC M&R	535.40

#### Cash Balances

The Authority's cash position increased \$349,071.27 during April to \$13,652,973.91. Most of the cash balance is restricted as shown below:

#### Restricted by Legal Agreements:

Crazy Horse Closure Fund	\$ 100,092.82
Johnson Canyon Closure Fund	2,719,094.11
Bond Debt Service Reserve	2,820,700.00
State & Federal Grants	102,560.20

#### Restricted by Board policy:

Expansion Fund (South Valley Revenues)	6,061,707.14
Salinas Transportation Surcharge	180,621.23
Salinas Rate Stabilization Fund	47,415.03

#### Funds Held in Trust:

Central Coast Media Recycling Coalition	59,543.26
Employee Unreimbursed Medical Claims	2,731.93

#### Unrestricted - Assigned:

Operations and Capital Projects	<u>1,558,508.19</u>
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\$ 13,652,973.91

#### **ATTACHMENTS**

1. April 2013 Consolidated Statement of Revenues and Expenditures
2. April 2013 Consolidated CIP Expenditures Report
3. April 2013 Checks Issued Report



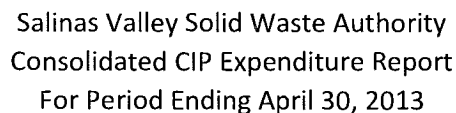


# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending April 30, 2013

	CURRENT BUDGET	MTD REV/EXP	YTD REV/EXP	% OF BUDGET	REMAINING BALANCE	YTD ENCUMBRANCES	UNENCUMBERED BALANCE
<b>Revenue Summary</b>							
Tipping Fees - Solid Waste	11,254,500	947,141	9,246,183	82.16%	2,008,317	0	2,008,317
Tipping Fees - Surcharge	725,600	61,220	594,496	81.93%	131,104	0	131,104
Tipping Fees - Diverted Materials	1,001,800	88,310	896,183	89.46%	105,617	0	105,617
Tipping Fees - South Valley	2,340,900	195,080	1,950,802	83.34%	390,098	0	390,098
Charges for Services	117,000	18,405	77,715	66.42%	39,285	0	39,285
Sales of Materials	572,500	16,469	219,517	38.34%	352,983	0	352,983
Investment Earnings	80,200	7,705	45,875	57.20%	34,325	0	34,325
Grants	20,205	0	0	0.00%	20,205	0	20,205
Miscellaneous/Other	60,000	1,437	6,518	10.86%	53,482	0	53,482
<b>Total Revenue</b>	<b>16,172,705</b>	<b>1,335,766</b>	<b>13,037,289</b>	<b>80.61%</b>	<b>3,135,416</b>	<b>0</b>	<b>3,135,416</b>
<b>Expense Summary</b>							
Administration	2,353,160	175,604	1,853,935	78.78%	499,225	33,475	465,750
Resource Recovery	2,461,196	135,335	1,589,354	64.58%	871,842	398,610	473,232
Scalehouses Operations	342,490	24,615	256,219	74.81%	86,271	5,820	80,451
Transfer Stations Operations	2,732,180	163,673	1,971,959	72.18%	760,221	277,601	482,620
Landfills Operations	3,568,290	268,697	2,146,447	60.15%	1,421,843	1,003,174	418,669
Postclosure Maintenance	725,370	25,294	477,926	65.89%	247,444	98,059	149,385
Environmental Control Systems	511,800	17,836	354,234	69.21%	157,566	96,913	60,653
Debt Service - Interest	2,037,120	0	2,037,063	100.00%	57	0	57
Debt Service - Principal	1,103,000	0	1,102,988	100.00%	12	0	12
Closure Set-Aside	277,000	0	0	0.00%	277,000	0	277,000
<b>Total Expense</b>	<b>16,111,606</b>	<b>811,054</b>	<b>11,790,126</b>	<b>73.18%</b>	<b>4,321,480</b>	<b>1,913,652</b>	<b>2,407,828</b>
<b>Revenue Over/(Under) Expenses</b>	<b>61,099</b>	<b>524,712</b>	<b>1,247,163</b>				

Fund 216 - Plasco Reimbursement



Salinas Valley Solid Waste Authority  
Consolidated CIP Expenditure Report  
For Period Ending April 30, 2013

	CURRENT BUDGET	MTD REV/EXP	YTD REV/EXP	% OF BUDGET	REMAINING BALANCE	YTD ENCUMBRANCES	UNENCUMBERED BALANCE
216 9022 Gasifier CEQA	663,195	0	0	0.00%	663,195	472,945	190,250
Total Fund 216 - Plasco Reimbursement	663,195	0	0	0.00%	663,195	472,945	190,250
Fund 800 - Capital Projects Fund							
800 9010 JC Roadway Improvements	0	4,536	25,162	0.00%	(25,162)	3,238	(28,400)
800 9012 Work St Transfer Station	59,892	256	32,763	54.70%	27,130	0	27,130
800 9019 Biodiesel Fuel Station	0	0	(7,111)	0.00%	7,111	0	7,111
800 9101 Equipment Replacement	0	0	0	0.00%	0	0	0
800 9199 Sun Street Transfer Station Expansion	0	0	6,972	0.00%	(6,972)	0	(6,972)
800 9701 SSTs Equipment Replacement	0	0	0	0.00%	0	0	0
800 9702 SSTs NPDES Improvements	0	0	0	0.00%	0	0	0
800 9703 SSTs Improvements	0	0	0	0.00%	0	0	0
800 9913 CH LFG to Energy Project	5,295	0	0	0.00%	5,295	0	5,295
Total Fund 800 - Capital Projects Fund	65,187	4,791	57,786	88.65%	7,402	3,238	4,164
Total CIP Expenditures	4,372,143	62,820	3,202,248	73.24%	1,169,896	709,643	460,252

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11065	AT&T SERVICES INC PHONE SERVICES THRU 03.23.13	4/3/2013	1,282.36	1,282.36
11066	CALIFORNIA HIGHWAY ADOPTION CO. HWY 101 LITTER ABATEMENT APRIL 2013	4/3/2013	550.00	550.00
11067	CALIFORNIA WATER SERVICE SS TS WATER SERVICES THRU 03.15.13	4/3/2013	518.08	518.08
11068	COAST COUNTIES TRUCK & EQUIPMENT CO. CORE INJECTOR RETURNED TRK002 COMPRESSOR & SUPPLIES	4/3/2013	(486.49) 524.16	37.67
11069	COAST OIL COMPANY, LLC SSTS EQUIP BIO-DIESEL FUEL USAGE 03.26.13	4/3/2013	1,504.74	1,504.74
11070	CSC OF SALINAS/YUMA 1 1/4" FILTER ELEMENT	4/3/2013	92.67	92.67
11071	DOCTORS ON DUTY FIRST AID & HEB B VACCINE	4/3/2013	261.00	261.00
11072	GOLDEN STATE TRUCK & TRAILER REPAIR 17236 OLD DOOR ON TRAILER REPLACED	4/3/2013	261.82	261.82
11073	HOPE SERVICES SS MATTRESS/BOX SPRING RECYCLING 03.20.13	4/3/2013	550.00	550.00
11074	INTERNATIONAL PUBLIC MANAGEMENT ASSOCIATION - HR IPMA-HR MEMBERSHIP DUES	4/3/2013	149.00	149.00
11075	JULIO GIL Central Coast Sign Factory 5 E-waste Signs	4/3/2013	641.30	641.30
11076	LIEBERT CASSIDY WHITMORE PROFESSIONAL SERVICES RENDERED THRU 02.28.13	4/3/2013	196.00	196.00
11077	MICHAEL BALLIET SYSTEM OPTIMIZATION CONSULTING SERVICES	4/3/2013	16,875.00	16,875.00
11078	MONTEREY BAY OFFICE PRODUCTS CONTRACT, OVERAGE & FREIGHT CHARGES JAN-MAR 13	4/3/2013	810.35	810.35
11079	PACIFIC GAS AND ELECTRIC COMPANY ELECTRIC SERVICES THRU 03.24.13	4/3/2013	5,081.08	5,081.08

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11080	QUINN COMPANY 1 EA BOLT & NUT	4/3/2013	22.59	22.59
11081	Ray Hendricks - Petty Cash Custodian EXECUTIVE COMMITTEE SUPPLIES	4/3/2013	75.44	75.44
11082	SCS FIELD SERVICES CH CLOSURE NR ENGINEERING SERVICES CH NR LFG OM&M BLOWER REPAIR	4/3/2013	21,841.20 1,265.32	23,106.52
11083	STURDY OIL COMPANY 4 TRK/TRLR WASH, 8 STEAM MARCH 2013	4/3/2013	1,354.71	1,354.71
11084	A-1 SWEEPING SWEEP YARD & EXTERIOR STREET @ SUN ST MAR 2013	4/10/2013	774.00	774.00
11085	BECKS SHOE STORE, INC. SAFETY SHOES FOR OG	4/10/2013	169.83	169.83
11086	CALABRO PLUMBING & TRUE VALUE 6 EA BOLTS, NUTS, LOCK WASHERS, WASHERS, SCREWS	4/10/2013	12.95	12.95
11087	CDW GOVERNMENT Toner for Color Printer	4/10/2013	1,297.45	1,297.45
11088	COAST COUNTIES TRUCK & EQUIPMENT CO. TRK003 OIL, FUEL/WATER, AIR FILTERS	4/10/2013	124.08	124.08
11089	COAST OIL COMPANY, LLC SS TS DIESEL/BIO-DIESEL USAGE MAR 2013	4/10/2013	19,140.41	19,140.41
11090	F.A.S.T. SERVICES BD Mtg Translation Services 03.21.13	4/10/2013	180.00	180.00
11091	FEDEX overnight shipments	4/10/2013	128.93	128.93
11092	GEOLOGIC ASSOCIATES, INC. CH CLOSURE CQA THRU 01.31.13	4/10/2013	23,165.00	23,165.00
11093	GOLDEN STATE TRUCK & TRAILER REPAIR 16094 AIR COMPRESSOR LEAK REPAIRED, FAN BELT REPL 17235 TIRE REPAIR CH 210LE JOHN DEERE FLUID FILTERS REPLACED & LUBED 210LE LUBE, REPLACE OIL, FUEL, TRANS & HYD FILTERS 950K REPLACE OIL, FUEL, HYD FILTERS & DIFF OIL RO001 DRIVER'S SIDE BROKEN SEAT REPAIRED RO001 LEFT & RIGHT REAR BRAKES REPLACED TRK001 REPLACE SERVICE HOSE FROM V1 TO V2 WITH NEW TRK003 REPLACED X5 LF INNER & X4 RT INNER TIRES TRK003 X2 RT/LT TIRES REPAIRED	4/10/2013	1,090.00 88.23 383.40 428.40 500.00 115.00 792.93 134.73 110.00 180.00	

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
	TRK003 X4, X5 RT SIDE BRAKES/DRUMS REPLACED, ETC		347.50	
	TRK004 RT OUTER TIRE PATCHED		78.23	
				4,248.42
11094	**Void**	4/10/2013	0.00	
				0.00
11095	GRAINGER	4/10/2013		
	FILTER REGULATOR, PRESSURE GAUGE, FILTER, BRACKETS		278.41	
				278.41
11096	HERTZ EQUIPMENT RENTAL CORPORATION	4/10/2013		
	TRASH PUMP, DISCHG HOSES, SUCT 02.18.13 - 02.20.13		683.46	
				683.46
11097	HOME DEPOT	4/10/2013		
	2 EA 23 1/2" X 35 1/2" VINYL WINDOWS		213.90	
	6 EA 24" PLY LEAF RAKES		38.62	
	CH ANCHOR FRAME, ANCHOR SLEEVE, LAG SCREWS, ETC		375.10	
	CH SUPPLIES BOX GR SAE, TOOL SET		108.43	
	CH 9312 SUPPLIES VARIOUS ITEMS		312.34	
	CH CIP 9312 SUPPLIES ANCHOR WEDGES		51.56	
	CH PIPE SUPPORT CLEANUP SUPPLIES		192.73	
	CH LAG SCREWS, TAPE, ANCHORS, WEDGE ANCHORS, ETC		330.18	
				1,622.86
11098	HOPE SERVICES	4/10/2013		
	JC MATTRESS/BOX SPRING RECYCLING 03.28.13		206.25	
				206.25
11099	MONTEREY AUTO SUPPLY INC	4/10/2013		
	17235 RT REAR TIRE REPLACED		264.72	
				264.72
11100	MONTEREY SANITARY SUPPLY, INC.	4/10/2013		
	Janitorial Supplies 03.27.13		100.06	
				100.06
11101	NETPIPE INTERNET SERVICES	4/10/2013		
	INTERNET SERVICES APRIL 2013		300.00	
				300.00
11102	NEXTEL OF CALIFORNIA, INC	4/10/2013		
	Cellphone Service MAR 2013		406.67	
				406.67
11103	OFFICE DEPOT	4/10/2013		
	Office Supplies 2 ELECTRIC STAPLERS		29.66	
	Scalehouse Supplies BATTERIES, TOWELS, TISSUE		35.75	
	CLASP ENV, TONER, STENO PADS, BATTERIES, PENS		115.29	
	Scalehouse Supplies COUNTERFEIT DETECTOR PENS		23.16	
	Office Supplies WRLS KEYBOARD/MOUSE		61.61	
				265.47

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11104	ONE STOP AUTO CARE F-150 Repairs	4/10/2013	955.46	955.46
11105	ORCHARD SUPPLY HARDWARE LLC SS TS SUPPLIES 4 EZ REACHERS & ZINSCO SING POLE	4/10/2013	161.95	161.95
11106	PLACEMENT PROS CH CLOSURE CIP 9307 CONTRACT LABORERS 03.10.13	4/10/2013	324.44	324.44
11107	PURE WATER BOTTLING BOTTLED WATER SERVICE 04.01.13	4/10/2013	126.50	126.50
11108	QUINN COMPANY 950K 2 EA HYD OIL ADDITIVE, 4 EA TDTO-502 5 GAL 950K FILTERS, ELEMENTS, O-RINGS, HYD BREATHER KIT	4/10/2013	507.75 463.28	971.03
11109	ROSE BACKFLOW SERVICES SS TS 3 BACKFLOW TESTS	4/10/2013	135.00	135.00
11110	SALINAS CALIFORNIAN #1078 Public Notice: Rates Public Hearing 3/21	4/10/2013	363.00	363.00
11111	SALINAS FALSE ALARM REDUCTION PROGAM FALSE ALARM 03.11.13	4/10/2013	60.00	60.00
11112	SALINAS VALLEY CHAMBER OF COMMERCE Earth Day Mixer Sponsorship	4/10/2013	150.00	150.00
11113	SCS ENGINEERS CH ON-CALL GHG REGULATORY ISSUES CARP & EPA	4/10/2013	525.00	525.00
11114	STURDY OIL COMPANY SS TS 55 GAL 15-40 GROL CJ-4	4/10/2013	723.58	723.58
11115	TRI-COUNTY FIRE PROTECTION, INC. JC SCALE HOUSE FIRE EXTINGUISHER SERVICE MAINTENAN	4/10/2013	43.50	43.50
11116	URS CORPORATION JC Roadway Project Eng Services ENDING 03.15.13 MRC ENGINEERING SERVICES ENDING 03.15.13	4/10/2013	4,535.75 1,333.25	5,869.00
11117	US BANK CORPORATE PAYMENT SYSTEM NCCIPMA-HR AMERICAN AIRLINES - TYLER CONNECT 2013 Foodsco:Board Meeting Supplies FIRST AWAKENINGS - BREAKFAST WITH SUBA La Plaza Bakery GFOA REGISTRATION FEES RM Apple iTunes: Agenda Packet Apps ELECTRICAL DISTRIBUTORS Apple iTunes: Agenda Packet Apps	4/10/2013	338.00 439.75 5.67 67.36 49.00 735.00 4.99 185.12 9.99	

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
	INTERMEDIA EXCHANGE SERVICE MARCH 2013		239.78	
	HUGHESNET.COM 03.11.13-04.11.13		11.55	
	Apple:Ipad		606.84	
	HUGHESNET.COM 03.11.13-04.11.13		79.99	
	Doorbell Dining-Monterey Bay		284.32	
	Docstoc Premium Subscription		19.95	
	Sharefile.com: FTP Monthly Service MAR 2013		32.95	
	HomeDepot: Office Supplies		39.40	
	Ross: EC Mtg Refreshments 3/6/13		9.97	
	ENVIROSAFETY PRODUCTS		160.62	
	Land's End		33.42	
	Amazon:Standing Desk for HHW		343.95	
	Safeway Store		36.61	
	Smart & Final		9.29	
	SWANA-Western Symposium		450.00	
	Smart & Final		8.09	
	Fred Pryor Seminars		368.00	
	ENVIROSUPPLY		1,326.82	
	City of Walnut Creek NCCCA parking		3.00	
	.			5,899.43
11118	**Void**	4/10/2013	0.00	
				0.00
11119	**Void**	4/10/2013	0.00	
				0.00
11120	VALLEY PACIFIC PETROLEUM SERVICES, INC. SS TS EQUIPMENT DIESEL FUEL THUR 03.31.13	4/10/2013	337.88	
				337.88
11121	VISION RECYCLING INC MOVING C & D GRINDS MAR 2013	4/10/2013	1,125.00	
				1,125.00
11122	WASTE MANAGEMENT INC BFI WASTE DELIVERED TO MADISON - MARCH 2012	4/10/2013	3,239.01	
				3,239.01
11123	WESTERN EXTERMINATOR COMPANY RODENT CONTROL SERVICE FY 2012-13	4/10/2013	272.00	
				272.00
11124	BARTEL ASSOCIATES, LLC ONGOING WORK ON OPEB VALUATION FEB 2013	4/17/2013	2,000.00	
				2,000.00
11125	CALIFORNIA LIVE FLOORS, INC, 8 DECK SLATS, SUBDECKING, BEARINGS, ETC	4/17/2013	5,818.92	
				5,818.92



**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11126	COAST OIL COMPANY, LLC SSTS EQUIP BIO-DIESEL FUEL USAGE 04.04.13	4/17/2013	1,559.17	1,559.17
11127	DAVE S. DEERING Janitorial Services 04.10.13	4/17/2013	1,445.00	1,445.00
11128	EDUARDO ARROYO RELOCATE/SECURE LOCKERS, REMOVE/INSTALL BATH WINDO	4/17/2013	2,000.00	2,000.00
11129	FERGUSON ENTERPRISES INC #588 10 1 1/4 RIGID STRUT CLMPs, 2 RSR CLMPs 14 W PVC S40 SOC CAPS, 6 1 1/2 PVC S40 SOC CAPS	4/17/2013	25.77 17.85	43.62
11130	GOLDEN STATE TRUCK & TRAILER REPAIR 210LE EXHAUST REINSTALLED/WELDED 2200 BOBCAT NEW HINGES FOR TRUNK DOOR INSTALLED EXPANDED METAL ON FENCE NEXT TO METAL PILE F250 EVAP SYSTEM LEAK FUEL CAP TIGHTENED DOWN TIGER SPREADER L & R/S PANELS & BEARINGS REPLACED TRK001 FIX FLAT TIRE TRK002 WATER RESERVOIR REPLACED/4 GAL COOLANT,	4/17/2013	155.00 95.00 5,000.00 270.00 1,391.23 76.46 396.63	7,384.32
11131	GRAINGER Closure Supplies	4/17/2013	158.87	158.87
11132	GREEN RUBBER - KENNEDY AG, LP BALL VALVES, FITTINGS, HOSE OCUPLING NIPPPLES, ETC LCRS FITTINGS, BALL VALVES, BLUE NITRILE, ETC	4/17/2013	1,211.94 617.81	1,829.75
11133	JONES LANG LASALLE CREDIT REFUND PER CUSTOMER'S REQUEST	4/17/2013	441.50	441.50
11134	LUMBERMENS INC 1 BOX 2 1/2" FINSH NAILS 100 SAFETY CAP FOR REBAR, FUEL SURCHARGE 16 EA 1/4 X 3 1/4 RED HEAD WEDGE, ETC 20 2X4 8' STUDS, 6 1/2 4X8 DRYWALLS, ETC 3 2X12 20 GRN LUMBER 3 2X12 20' LUMBER 50 WEDGE ANCHORS, ANGLES, HX WASHERS, ETC 56 FENCE POST CONCRETE MIXES, ETC RETURN OF LUMBER, PRIME & SEALER, ETC RETURN OF LUMBER, PRIME & SEALER, ETC RETURN OF LUMBER, PRIME & SEALER, ETC SMTHSET LITE, DRWALL CORNERS, DRYWALL	4/17/2013	15.00 74.18 111.84 165.34 104.90 175.40 338.20 450.70 (104.90) (1,050.00) (297.27) 22.53	5.92

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11135	MANUEL PEREA TRUCKING, INC. BASIN ENLARGEMENT DIRT HAULING FR SS TO JC Equipment Transportation	4/17/2013	4,450.00 600.00	5,050.00
11136	OFFICE DEPOT BINDER CLIPS, STICKY BACK TAPE, BATH TISSUE, SPLEN BUSINESS CARDS FOR CZ NETWORK, HDMI CABLES, HDMI EXT ADAPTER	4/17/2013	81.38 76.36 115.10	272.84
11137	PAPE MATERIAL HANDLING, INC 2 SPRING LATCHES, FREIGHT & HANDLING	4/17/2013	51.79	51.79
11138	RECOLOGY WASTE SOLUTIONS, INC JC BASIC SERVICE & EXTENDED HOURS MAR 2013 Diversion Services at JC MAR 2013 REMOVED ROAD CROSSING/DOWN DRAIN S.E.S. GAS SERV REMOVED SIGN FROM THE ROAD WATER FOR ELECTRIC POWER PLANT CONSTRUCTION WATER FOR S.E.S. TEST LINES	4/17/2013	165,740.00 9,572.74 493.28 42.12 684.40 100.79	176,633.33
11139	REPUBLIC SERVICES #471 TRASH CART SERVICE APR 2013	4/17/2013	60.22	60.22
11140	SWT ENGINEERING, INC. TO PROVIDE SS TS SWPPP MAR 2013	4/17/2013	1,460.81	1,460.81
11141	THOMAS M BRUEN LEGAL SERVICES RENDERED MARCH 2013	4/17/2013	3,583.85	3,583.85
11142	TOYOTA MATERIAL HANDLING FORKLIFT REPAIR	4/17/2013	141.37	141.37
11143	VERIZON WIRELESS SERVICES, LLC Cellphone Service MARCH 2013 Network Card MAR 2013	4/17/2013	38.01 81.02	119.03
11144	VISION RECYCLING INC JC Organics Program MAR 2013	4/17/2013	50,165.67	50,165.67
11145	WASTE MANAGEMENT INC JOLON ROAD OPERATIONS FY 2012-13	4/17/2013	57,165.16	57,165.16
11146	ADMANOR, INC CCRM MEDIA & MARKETING SERVICES MAR 2013 RECYCLING OUTREACH/EDUCATION MAR 2013	4/24/2013	14,325.00 325.00	14,650.00

**Salinas Valley Solid Waste Authority**  
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Check #	Name	Check Date	Amount	Check Total
11147	BC LABORATORIES, INC JR GRDWTR ANALYTICAL SERVICES MAR 2013	4/24/2013	784.00	784.00
11148	CALIFORNIA WATER SERVICE SS TS WATER SERVICE THRU 04.12.13	4/24/2013	637.80	637.80
11149	CITY OF GONZALES CITY OF GONZALES HOSTING FEES APRIL 2013	4/24/2013	20,833.33	20,833.33
11150	COAST COUNTIES TRUCK & EQUIPMENT CO. TRK003 BELT TRK003 SQUARE SEAL	4/24/2013	24.57 1.86	26.43
11151	COAST OIL COMPANY, LLC SSTS EQUIP BIO-DIESEL FUEL USAGE 04.15.13	4/24/2013	1,535.84	1,535.84
11152	CSC OF SALINAS/YUMA 7 PUSH LOCK HOSES, 1 EA HSE END, WORM GEAR CLAMP	4/24/2013	32.86	32.86
11153	DOCTORS ON DUTY EMPLOYEE PHYSICALS 06.22.12	4/24/2013	129.00	129.00
11154	EDWARDS TRUCK CENTER, INC 1 CONNECTOR 1 EA GASKET, O-RING SEAL, HAND HOLE GASKET, SEAL 8 SEAL GROMMETS, 2 O-RINGS, 2 SEALS BELT & 7 GAL ANTI-FREEZE RETURN 6 EA ANTIFREEZE TENSIONER, IDLER PULLEY ASM, BELT WATER PUMP & WATER FILTER	4/24/2013	34.53 101.58 34.48 86.09 (68.04) 222.49 174.41	585.54
11155	ELIA ZAVALA Meeting Exp Reimbursement (Mar-ABCEA, Mar-NCCCA)	4/24/2013	20.12	20.12
11156	FERGUSON ENTERPRISES INC #588 20 4 PVC S40 SXS COUPLINGS 40 1 5/8 X 1 5/8 X 10 12 GALV STRUTS, 10 STRUT CLM	4/24/2013	112.10 141.09	253.19
11157	GOLDEN STATE TRUCK & TRAILER REPAIR F150 2 BFG RUGGED TRAIL 265/70 R17 TIRES	4/24/2013	515.20	515.20
11158	GRAINGER 1 MOUNTING BRACKET KIT SS TS CAL SPA SUPPLIES 2 EA CATCH BASIN INSERT 2 FILTER HOUSING CARTRIDGES 2 HOUSING WRENCHES, 1 MNTNG BRKT KIT	4/24/2013	29.17 1,658.88 213.63 39.15	1,940.83

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11159	GREEN RUBBER - KENNEDY AG, LP 40 1" PVC SCH 80 PIPES, 10 1" OP ELLS, ETC NIPPLE, SPRING CHECK VALVE	4/24/2013	547.61 63.90	611.51
11160	GUERITO JC & SS TS PORTABLE TOILET SERVICE APR 2013	4/24/2013	330.00	330.00
11161	MANDY BROOKS Baskets for Outreach Materials at Events	4/24/2013	13.83	13.83
11162	NEXIS PARTNERS, LLC RENT & COMMON AREAS MAY 2013	4/24/2013	8,709.00	8,709.00
11163	PACIFIC MUNICIPAL CONSULTANTS CH Closure - Engineering Services CEQA	4/24/2013	592.50	592.50
11164	PLACEMENT PROS CH Closure Temporary Labor WK ENDING 03.31.13	4/24/2013	105.63	105.63
11165	RBF CONSULTING JC ON-CALL SURVEYING SERVICES OCT - DEC 2012	4/24/2013	5,672.00	5,672.00
11166	SCS FIELD SERVICES JC NR LFG ENG SER MAR 2013 JC NR SEM ENG SERV MAR 2013 LR NR OM&M ENG SERV MAR 2013 TASK 1A LR LFG OMM MAR 2013 TASK 2A - CH LFG OMM MAR 2013 TASK 2C CH LFG SURFACE MONITORING MAR 2013 TASK 2E CH GROUNDWATER CAP MAR 2013 TASK 2G CH LEACHATE OMM MAR 2013 TASK 3A JC LFG OMM MAR 2013 TASK 3E JC LEACHATE OMM MAR 2013	4/24/2013	1,056.77 365.00 1,660.02 3,691.00 4,712.00 3,350.00 1,344.00 1,400.00 3,539.00 2,195.00	23,312.79
11167	STURDY OIL COMPANY 10 EA SP A/W 68 HYDRAULIC OIL 55 GALS DIESEL EXHAUST FLUID SS TS 4 TRK/TRLR WASH & 8 STEAM CLEANING	4/24/2013	94.09 177.60 520.00	791.69
11168	TOYOTA MATERIAL HANDLING MODEL 5FBE15 SERIAL 28960 - 2 TIRES MODEL 7FBEU15 SERIAL 11158 - 2 NEW TIRES	4/24/2013	1,128.15 1,128.15	2,256.30
11169	VALLEY PACIFIC PETROLEUM SERVICES, INC. SS TS VEHICLE THRU 04.15.13	4/24/2013	383.22	383.22

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 4/1/2013 to 4/30/2013**

Check #	Name	Check Date	Amount	Check Total
11170	WESTERN EXTERMINATOR COMPANY JC STORAGE CONTAINER RODENT CONTROL MAR 2013	4/24/2013	53.00	53.00
11171	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION Fuel Expenses MAR 2013	4/24/2013	2,026.05	2,026.05
DFT2013863	WAGEWORKS FSA MONTHLY ADMIN FEES MAR 2013	4/17/2013	50.00	50.00
DFT2013864	CA STATE BOARD OF EQUALIZATION Integrated Waste Management Fee	4/22/2013	73,244.00	73,244.00
Total			605,507.88	605,507.88
Payroll Disbursements				281,591.48
Grand Total				<u><u>887,099.36</u></u>





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SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

### ITEM NO. 3

  
Finance Manager/Controller-Treasurer

  
General Manager/CAO

  
Board President

**Date:** June 20, 2013  
**From:** Roberto Moreno, Finance Manager  
**Title:** A Resolution Establishing the Investment Policy  
for Fiscal Year 2013-14

### RECOMMENDATION

The Executive Committee recommends approval of this item.

### STRATEGIC PLAN RELATIONSHIP

The recommended action is routine in nature. However it does help support Goal No. 1 – Develop and Implement a Sustainable Finance Plan by ensuring that the Authority's monies are invested accordance with State law and sound investment practices.

### FISCAL IMPACT

Due to the current state of the economy investment returns are at an all-time low. While interest earnings used to be a significant part of the Authority's budget that is no longer the case. By becoming a more active, but still conservative, participant in the investment market, the Authority should net higher yields resulting in more revenue for the Authority.

### DISCUSSION & ANALYSIS

The investment policy for 2013-14 has no changes from the current policy. While the Investment Policy allows investment in all investment vehicles permitted by State law, in actual practice the funds managed by the Treasurer have historically been invested in the Local Agency Investment Fund (LAIF). Due to the low yields being produced by LAIF the Treasurer is seeking higher yields by means of more proactive, yet conservative, investment practices. At the end of April 2012, LAIF was yielding 0.264%. In order to increase yield, the Authority has diversified out of LAIF.

Staff has been diversifying investments by investing in collateralized Certificates of Deposit with yields much higher than the LAIF rate. The Bond Reserve is currently in a federal money market account waiting to be part of the bond refinancing. Staff will continue to look for higher yielding investment opportunities that meet the criteria of Safety, Liquidity and Yield in that order.

Attached is a copy of the March Treasurer's Report showing the current investment portfolio.

## **BACKGROUND**

In order to properly handle the Authority's investments, the Board is asked to adopt the attached Investment Policy. This policy is modeled after the City of Salinas Investment Policy under which the Authority's investments were handled until April 2007. California Government Code Section 53646(a)(2) states that the treasurer or chief fiscal officer of a local agency may render annually to the legislative body of the local agency an investment policy, which the legislative body shall consider at a public meeting. State law further requires the Treasurer or Chief Financial Officer to submit detailed information on all securities, investments and monies of the Authority on a quarterly basis.

## **ATTACHMENT(S)**

1. Resolution
2. Investment Policy
3. March 2013 Treasurer's Report



**RESOLUTION NO. 2013 -**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
ESTABLISHING THE INVESTMENT POLICY  
FOR FISCAL YEAR 2013-14**

**WHEREAS** the legislative body of a local agency may invest surplus monies not required for the immediate necessities of the local agency in accordance with the provisions of California Government Code Sections 5921 and 53630 et seq.; and

**WHEREAS** the Legislature of the State of California has declared that the deposit and investment of public funds by local officials and local agencies is an issue of statewide concern and has passed legislation to restrict permissible investments and promote oversight procedures; and

**WHEREAS** it is necessary to establish the policy and guidelines for the Authority to invest public funds in a manner which will provide a high level of safety and security of principal; and

**WHEREAS** the Finance Manager/Treasurer of Salinas Valley Solid Waste Authority shall annually prepare and submit a statement of investment policy and such policy, and any changes thereto, shall be considered by the legislative body at a public meeting; and

**WHEREAS** the Authority's Investment Policy for fiscal year 2013-2014 has been developed and presented to this Board this date.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Salinas Valley Solid Waste Authority that it does hereby adopt the attached Investment Policy, marked "Exhibit A", and authorizes and directs the Finance Manager/Treasurer to use said Policy in the investment of Authority funds.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at the regular meeting duly held on the 21<sup>st</sup> day of June 2013 by the following vote:

AYES:           BOARD MEMBERS:

NOES:           BOARD MEMBERS:

ABSENT:       BOARD MEMBERS:

ABSTAIN:      BOARD MEMBERS:

---

Fernando Armenta, President

ATTEST:

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Elia Zavala, Clerk of the Board

# **SALINAS VALLEY SOLID WASTE AUTHORITY**

## **INVESTMENT POLICY**

### **PURPOSE**

The purpose of this document is to identify various policies and procedures that enhance opportunities for a prudent and systematic investment process and to organize and formalize investment-related activities. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived. The ultimate goal is to enhance the economic status of the Authority while protecting its invested cash.

The investment policies and practices of the Salinas Valley Solid Waste Authority are based on state law and prudent money management. All funds will be invested in accordance with the Authority's Investment Policy and the authority governing investments for local governments as set forth in the California Government Code, Sections 53601 through 53686. The investments of bond proceeds are restricted by the provisions of relevant bond documents.

### **OBJECTIVE**

The Authority has a fiduciary responsibility to maximize the productive use of all the assets entrusted to its care and to invest and wisely and prudently manage those public funds. As such, the Authority shall strive to maintain the level of investment of all idle funds as near 100% as possible through daily and projected cash flow determinations, investing in those investment vehicles deemed prudent and allowable under current legislation of the State of California and the ordinances and resolutions of the Salinas Valley Solid Waste Authority.

### **SCOPE**

It is intended that this policy cover all funds and investment activities of the Salinas Valley Solid Waste Authority. This investment policy applies to all Authority transactions involving the financial assets and related activity of all funds. Any additional funds that may be created from time to time shall also be administered with the provisions of this policy and comply with current State Government Code.

The Authority will consolidate cash and reserve balances from all funds to maximize investment earnings and to increase efficiencies with regard to investment pricing, safekeeping and administration. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

### **AUTHORIZATION**

The Board of Directors has delegated investment authority to the Finance Manager/Treasurer. This delegation is further authorized by Section 53600, et seq. of the Government Code of the State of California which specifies the various permissible investment vehicles, collateralization levels, portfolio limits, and reporting requirements.

## GUIDELINES

Government Code Section 53600.5 states: “When investing, reinvesting, purchasing, acquiring, exchanging, selling and managing public funds, the primary objective of the trustee shall be to safeguard the principal of funds under its control. The secondary objective shall be to meet the liquidity needs of the depositor. The third objective shall be to achieve a return on the funds under its control”.

Simply stated, *safety of principal* is the foremost objective, followed by *liquidity* and *return on investment* (known as yield). Each investment transaction shall seek to first ensure that capital losses are avoided, whether they are from market erosion or security defaults.

1. Government Code Section 53601 authorizes the following investment vehicles:

<u>Permitted Investments/Deposits</u>	<u>Maximum Percentages of Portfolio</u>	<u>Maximum Maturity</u>	<u>Minimum Quality Requirements</u>
U.S. Treasury Obligations	Unlimited	5 Years*	None
U.S. Agencies Obligations <sup>(g)</sup>	Unlimited	5 Years*	None
Certificates of Deposit	Unlimited	5 Years*	None
Negotiable Certificates	30%	5 Years*	None
Bankers Acceptances	40% <sup>b</sup>	180 Days	None
Commercial Paper	25% <sup>c</sup>	270 Days	A-1/P-1/F-1
L.A.I.F.	40 Million <sup>a</sup>	n/a	None
CalTRUST Investment Pool <sup>(h)</sup>	Unlimited	n/a	None
Repurchase Agreements	Unlimited	1 Year	None
Reverse Repurchase Agreements	20%	92 Days	None
Mutual Funds and Money Market			
Mutual Funds	20%	n/a	Multiple <sup>d, c</sup>
Medium Term Notes <sup>f</sup>	30%	5 Years*	“A” rating

\*Maximum term unless expressly authorized by Governing Body and within the prescribed time frame for said approval

(a) Limit set by LAIF Governing Board, not the Government Code.

(b) No more than 30 percent of the agency’s money may be in Bankers’ Acceptances of any one commercial bank.

(c) 10 percent of the outstanding commercial paper of any single corporate issuer.

(d) A mutual fund must receive the highest ranking by not less than two nationally recognized rating agencies or the fund must retain an investment advisor who is registered with the SEC (or exempt from registration), has assets under management in excess of \$500 million, and has at least five years experience investing in instruments authorized by Government Code sections 53601 and 53635.

(e) A money market mutual fund must receive the highest ranking by not less than two nationally recognized statistical rating organizations or retain an investment advisor registered with the SEC or exempt from registration and who has not less than five years

experience investing in money market instruments with assets under management in excess of \$500 million.

(f) "Medium-term notes" are defined in Government Code Section 53601 as "all corporate and depository institution debt securities with a maximum remaining maturity of five years or less, issued by corporations organized and operating with the U.S. or by depository institutions licensed by the U.S. or any state and operating within the U.S."

(g) Includes U.S. Government Sponsored Enterprise Obligations

(h) Investment Trust of California dba CalTRUST

2. Criteria for selecting investments, and the order of priority, are:

- A) Safety. The safety and risk associated with an investment refers to the potential loss of principal, interest or a combination of these amounts. Investments of the Salinas Valley Solid Waste Authority shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the portfolio. The Authority only invests in those instruments that are considered very safe.
  - B) Liquidity. This refers to the ability to "cash in" at any moment with a minimal chance of losing some portion of principal or interest. Liquidity is an important investment quality especially when the unexpected need for funds occurs. The Salinas Valley Solid Waste Authority investment portfolio will remain sufficiently liquid to enable the Authority to meet all operating requirements which might be reasonably anticipated. It is the Authority's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars.
  - C) Yield. Yield is the potential dollar earnings an investment can provide, and sometimes is described as the rate of return. The Salinas Valley Solid Waste Authority investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the Authority's investment risk constraints and the cash flow characteristics of the portfolio.
- 3. An amount of money deemed sufficient to meet one payroll and two weeks claims shall be maintained in highly liquid investment vehicles such as the State Local Agency Investment Fund, or other similar investment instrument
  - 4. The Authority will attempt to obtain the highest yield obtainable when selecting investments, provided that criteria for safety and liquidity are met. Ordinarily, through a positive yield curve, (i.e., longer term investment rates are higher than those of shorter maturities), the Authority attempts to ladder its maturities to meet anticipated cash maturities that carry a higher rate than is available in the extremely short market of 30 days or less.
  - 5. Most investments are highly liquid, with the exception of certificates of deposit held by banks and savings and loans. Investments in Certificate of Deposit shall be fully insured or collateralized. When insurance is pledged it shall be through the FDIC. Collateralization shall

be in the amount of 110% of principal when government securities are pledged or 150% of principal when backed by first deeds of trust. Maturities are selected to anticipate cash needs, thereby obviating the need for forced liquidation.

6. When investing in Bankers Acceptances, Treasury Bills and Notes, Government Agency Securities and Commercial Paper, securities for these investments shall be conducted on a delivery-versus-payment basis. Securities are held by a third party custodian designated by the Treasurer and evidenced by safekeeping receipts when such delivery directly to the Authority would be impractical.
7. With the exception of Treasury Notes and other government Agency Issues, the maturity of any given investment shall not exceed 1 year.
8. Bond Proceeds shall include any notes, bonds or other instruments issued on behalf of the Salinas Valley Solid Waste Authority for which the members of the Board of Directors serve as the governing body. Should the Salinas Valley Solid Waste Authority elect to issue bonds for any purpose, the Indenture of Trust shall be the governing document specifying allowable investments for the proceeds of the issue as prescribed by law.
9. Investment income shall be shared by all funds on a proportionate ratio of each funds balance to total pooled cash with investment income distributed accordingly on a quarterly basis.
10. Investments in any other vehicle like Repurchase and Reverse Repurchase Agreements shall not be authorized unless the investment is made through the pooled money portfolio of the Local Agency Investment Fund.
11. The Treasurer shall annually render to the Board of Directors for consideration at a public meeting, a statement of investment policy. The Treasurer will also render an investment report to the Board of Directors within 30 days following the end of each calendar quarter. The monthly report shall include type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and monies held by the Salinas Valley Solid Waste Authority. The report shall state compliance with the investment policy or manner in which the portfolio is not in compliance. It shall also include a statement denoting the ability to meet the Authority's expenditure requirement for the next six months or provide an explanation as to why sufficient money shall, or may, not be available.
12. Any State of California legislative action, that further restricts allowable maturities, investment type or percentage allocations, will be incorporated into the Salinas Valley Solid Waste Authority Investment Policy and supersede any and all previous language.
13. Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or that could impair their ability to make impartial decisions.
14. The Treasurer shall establish an annual process of independent review by an external auditor. This review will provide internal control by assuring compliance with policies and procedures.

The basic premises underlying the Authority's investment philosophy are, and will continue to be, to safeguard principal, to meet the liquidity needs of the organization and to return an acceptable yield.

June 20, 2013

SALINAS VALLEYSOLID WASTE AUTHORITY  
Cash and Investments Report  
March 31, 2013

Issuer/Investment	Rate	Balance	Maturity	Moody's Rating
Investments Managed by Trustee - Bank of New York:				
JP Morgan US Treasury Plus Premier # 3920	0.00%	\$ 2,820,700.00	N/A	Aaa
		<u>\$ 2,820,700.00</u>		
Investments Managed by Authority Treasurer:				
Petty Cash	-	1,500.00	N/A	N/A
General Checking Account	-	696,971.85	Same day	Aaa
General Deposit Account	-	19,136.03	Same day	Aaa
Payroll Checking account	-	2,961.42	Same day	Aaa
Scalehouse Deposit Account	-	18,263.69	Same day	Aaa
Aflac Checking account	-	3,678.84	Same day	Aaa
L.A.I.F	0.285%	6,979,441.11	Same day	N/A
Rabobank CD - 9328050144	0.750%	\$ 250,000.00	06/20/2013	Aaa
Rabobank CD - 9741914065	1.100%	500,000.00	06/20/2014	Aaa
Rabobank CD - 9702905679	0.750%	1,000,000.00	06/30/2013	Aaa
Rabobank PIMMA 9608512906	0.290%	1,002,244.32	N/A	N/A
JP Morgan US Treasury Plus Premier # 3920	0.000%	9,005.38	N/A	Aaa
		<u>\$ 10,483,202.64</u>		
		<u><u>\$ 13,303,902.64</u></u>		

The above investments are in compliance with the Authority's Investment policy.  
The Authority has sufficient liquidity to meet expenditure requirements for the next 6 months.

\_\_\_\_\_  
Roberto Moreno, Authority Treasurer

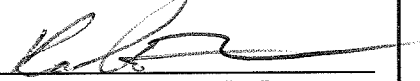


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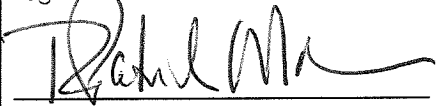
SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

ITEM NO. 4

  
Finance Manager/Controller-Treasurer

N/A  
Legal Counsel

  
General Manager/CAO

**Date:** June 20, 2013  
**From:** Roberto Moreno, Finance Manager  
**Title:** A Resolution Approving a Three-Year Services Agreement with McGilloway, Ray, Brown & Kaufman for Audit Services

### RECOMMENDATION

Staff recommends that the Board approve this item.

### STRATEGIC PLAN RELATIONSHIP

The recommended action is a routine administrative action.

### FISCAL IMPACT

The proposed 2013-14 budget includes \$24,000 for audit services which is sufficient.

### DISCUSSION & ANALYSIS

McGilloway, Ray, Brown & Kaufman (MRBK) have provided a three-year proposal for audit services that incorporates a basic audit fee of \$18,500 for fiscal year ending June 30, 2013. Thereafter the fee goes up by \$500 (2.6%) each year. The fee is very reasonable.

Staff has been very pleased with their audit services and would like to continue using their services.

### BACKGROUND

MRBK have been the Authority's auditors since the Authority was formed in 1997. They are very familiar with the Authority operations.

### ATTACHMENTS

1. Resolution
2. Exhibit A –Service Agreement

## **RESOLUTION NO. 2013 -**

### **A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING A THREE-YEAR SERVICES AGREEMENT WITH MCGILLOWAY, RAY, BROWN & KAUFMAN, FOR AUDIT SERVICES**

WHEREAS, in the case of professional services, qualifications and experience to the benefit of the Authority shall receive first consideration; and,

WHEREAS, McGilloway, Ray, Brown & Kaufman have been the Authority's independent auditors since 1997 and have an in-depth knowledge of Authority operations;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the General Manager/CAO is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to execute a three-year Professional Services Agreement with McGilloway, Ray, Brown and Kaufman for audit services as attached hereto and marked "Exhibit A."

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 20th day of June 2013, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Fernando Armenta, President

ATTEST:

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Elia Zavala, Clerk of the Board



# McGILLOWAY, RAY, BROWN & KAUFMAN

*Accountants & Consultants*

2511 Garden Road, Suite A180  
Monterey, CA 93940-5301  
831-373-3337 Fax 831-373-3437  
Toll Free 866-373-2511

379 West Market Street  
Salinas, CA 93901  
831-424-2737  
Fax 831-424-7936

April 9, 2013

Salinas Valley Solid Waste Authority  
Patrick Mathews, General Manager  
P.O. Box 2159  
Salinas, California 93902-2159

This letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide. We will perform the following services:

1. Drafting of the basic financial statements for Salinas Valley Solid Waste for the fiscal years ended June 30, 2013, June 30, 2014 and June 30, 2015 (MD&A and all templates, to be provided by client).

Our engagement cannot be relied upon to disclose errors, fraud, or illegal acts that may exist. However, we will inform you of any material errors and any evidence or information that comes to our attention during the performance of our compilation procedures that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

You agree to assume all management responsibilities for any nonaudit services we provide; oversee the services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Patricia M. Kaufman is the engagement partner and is responsible for supervising the engagement.

We estimate that our fees for the drafting of the financial statements will be \$3,500 per year. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

*Daniel M. McGilloway, Jr., CPA, CVA, Gerald C. Ray, CPA, Clyde W. Brown, CPA, Patricia M. Kaufman, CPA,  
Larry W. Rollins, CPA, Helen Grace H. Rodriguez, CPA, CFE*

*Sarita C. Shannon, CPA, Deanna Lozano, CPA, Whitney Ernest, CPA, Devvyn MacBeth, CPA, Nancy H. Rimberg, CPA*

Salinas Valley Solid Waste Authority  
April 9, 2013  
Page 2

Accounts past due over 30 days are considered delinquent and will be subject to an annual finance charge of twelve percent (12%), or a monthly rate of one percent (1%). There will be a minimum finance charge of \$1.00. Payments received on account will first be credited against any delinquency charges. Further, we will cease performing services on delinquent accounts (past due over 60 days) until full payment is made. All expenses incurred to collect past due accounts, including collection fees will be added to any amount due.

If any dispute arises among the parties, they agree to try first in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its Commercial Mediation Rules. All unresolved disputes shall then be decided by final and binding arbitration in accordance with the Commercial Arbitration Rules of the AAA. Fees charged by any mediators, arbitrators, or the AAA shall be shared equally by all parties. In agreeing to arbitration, we both acknowledge that in the event of a dispute, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead accept the use of arbitration for resolution.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

  
McGilloway, Ray, Brown & Kaufman  
Accountants and Consultants

Response:

This letter correctly sets forth the understanding of Salinas Valley Solid Waste Authority.

**Management Signature:** \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Governance Signature:** \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# McGILLOWAY, RAY, BROWN & KAUFMAN

*Accountants & Consultants*

2511 Garden Road, Suite A180  
Monterey, CA 93940-5301  
831-373-3337 Fax 831-373-3437  
Toll Free 866-373-2511

379 West Market Street  
Salinas, CA 93901  
831-424-2737  
Fax 831-424-7936

April 9, 2013

Salinas Valley Solid Waste Authority  
Patrick Mathews, General Manager  
P.O. Box 2159  
Salinas, California 93902-2159

We are pleased to confirm our understanding of the services we are to provide Salinas Valley Solid Waste Authority for the years ended June 30, 2013, June 30, 2014 and June 30, 2015. We will audit the basic financial statements of Salinas Valley Solid Waste Authority as of and for the years ended June 30, 2013, June 30, 2014 and June 30, 2015. Accounting standards generally accepted in the United States provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Salinas Valley Solid Waste Authority's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Salinas Valley Solid Waste Authority's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis.
2. Schedule of Funding Progress-Public Employees' Retirement System.
3. Schedule of Funding Progress-Post Health Insurance Benefits Plan.

*Daniel M. McGilloway, Jr., CPA, CVA, Gerald C. Ray, CPA, Clyde W. Brown, CPA, Patricia M. Kaufman, CPA,  
Larry W. Rollins, CPA, Helen Grace H. Rodriguez, CPA, CFE*

*Sarita C. Shannon, CPA, Deanna Lozano, CPA, Whitney Ernest, CPA, Devvyn MacBeth, CPA, Nancy H. Rimberg, CPA*

### **Audit Objective**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **Management Responsibilities**

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You agree to assume all management responsibilities for any nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with 1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, 2) additional information that we may request for the purpose of the audit, 3) unrestricted access to persons within the government from who we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

#### **Audit Procedures – General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transaction to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating to the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulation that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, any fraudulent reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

#### **Audit Procedures – Internal Control**

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

#### **Audit Procedures – Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Salinas Valley Solid Waste Authority's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations and schedules we request and will locate any documents selected by us for testing.

Patricia M. Kaufman is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

We estimate our audit fees to be as follows:

	<u>June 30, 2013</u>	<u>June 30, 2014</u>	<u>June 30, 2015</u>
Audit Services			
Authority's basic audit	<u>\$ 18,500</u>	<u>\$ 19,000</u>	<u>\$ 19,500</u>
Total	<u>\$ 18,500</u>	<u>\$ 19,000</u>	<u>\$ 19,500</u>

You will also be billed for travel and other out-of-pocket costs such as report production, word processing, postage, etc. Currently, our rates range from \$85 per hour for clerical to \$250 per hour for partners. The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Our invoices are submitted monthly and are payable upon receipt by you. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation.

Accounts past due over 30 days are considered delinquent and will be subject to an annual finance charge of twelve percent (12%), or a monthly rate of one percent (1%). There will be a minimum finance charge of \$1.00. Payments received on account will first be credited against any delinquency charges. Further, we will cease performing services on delinquent accounts if the account becomes 60 days or more overdue and will not be resumed until your account is paid in full. All expenses incurred to collect past due accounts, including collection fees will be added to any amount due. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

Salinas Valley Solid Waste Authority  
April 9, 2013  
Page 6

If any dispute arises among the parties, they agree to try first in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its Commercial Mediation Rules. All unresolved disputes shall then be decided by final and binding arbitration in accordance with the Commercial Arbitration Rules of the AAA. Fees charged by any mediators, arbitrators, or the AAA shall be shared equally by all parties. In agreeing to arbitration, we both acknowledge that in the event of a dispute, each of us is giving up the right to have the dispute decided in a court of law before a judge or jury and instead accept the use of arbitration for resolution.

We appreciate the opportunity to be of service to Salinas Valley Solid Waste Authority and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

*McGilloway, Ray, Brown & Kaufman*  
McGilloway, Ray, Brown & Kaufman  
Accountants and Consultants

RESPONSE:

This letter correctly sets forth the understanding of Salinas Valley Solid Waste Authority.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_





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SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

### ITEM NO. 5

N/A

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

**Date:** June 20, 2013

**From:** Elia Zavala, Clerk of the Board

**Title:** A Resolution Revising the Regular Board of Directors and Executive Committee Meetings Calendar for Year 2013, Rescheduling the Strategic Planning Retreat to July 31, 2013

### RECOMMENDATION

Staff recommends that the Board adopt the resolution. The revised calendar reschedules the Board retreat to be held on July 31.

### STRATEGIC PLAN RELATIONSHIP

The revised calendar reschedules the next Strategic Planning Retreat to July 31, 2013.

### FISCAL IMPACT

This item has no fiscal impact.

### DISCUSSION & ANALYSIS

After coordinating with the retreat facilitator, staff conducted a poll for scheduling the next strategic planning session. July 31, 2013 is the date that works for most of the Board members and the contracted facilitator.

### BACKGROUND

The 2013 meetings calendar was approved in November 2012. The calendar scheduled the next strategic planning retreat on August 16, 2013. At the January 24, 2013 meeting, the Board approved moving the Strategic Planning session to July 19. Due to conflicts in schedules, in April, the Board asked staff to reschedule the session to another date.

### ATTACHMENT(S)

1. Resolution
2. Exhibit A – 2013 Board of Directors Revised Meeting Schedule
3. Exhibit B – 2013 Executive Committee Revised Meetings Schedule

## RESOLUTION NO. 2013 -

### A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY REVISING THE REGULAR BOARD OF DIRECTORS AND EXECUTIVE COMMITTEE MEETINGS FOR CALENDAR YEAR 2013, RESCHEDULING THE STRATEGIC PLANNING RETREAT TO JULY 31, 2013

**WHEREAS**, Section 2.02.010 (a) of the adopted Authority Code provides for the establishment by resolution of the date, time and place for regular Board meetings, and Section 2.06.010 establishes the Executive Committee meeting schedule;

**WHEREAS**, by Resolution No. 2012-42, the Board of Directors and Executive Committee meetings schedule was approved for calendar year 2013; and,

**WHEREAS**, by Resolution No. 2013-05 the Board of Directors revised the 2013 meeting calendar; and,

**WHEREAS**, the Board of Director hereby finds that there is a need to further revise the 2013 meetings calendar; and,

**THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY** that Board of Director meetings shall be held, unless otherwise noticed, at 6:00 p.m. on the third Thursday of each month in the Gonzales City Council Chamber located at 117 Fourth Street Gonzales, California, in accordance with "Exhibit A" attached hereto, and

**BE IT FURTHER RESOLVED** that Executive Committee meetings shall be held, unless otherwise noticed, at 4:00 p.m. on the Wednesday two weeks prior to a scheduled Board of Directors meeting at 128 Sun Street, Suite 101, Salinas, California, in accordance with "Exhibit B" attached hereto.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 20<sup>th</sup> day of June 2013, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

---

Fernando Armenta, President

ATTEST:

---

Elia Zavala, Clerk of the Board

**Exhibit A**

<b>SVSWA - Board of Directors Meeting Calendar 2013</b> (*revision 2)				
Regular meetings are held every 3 <sup>rd</sup> Thursday of the month at 6:00 p.m. 117 Fourth Street, Gonzales, CA 93926 (unless otherwise noticed)				
<b>Month</b> <i>Due to holidays &amp; conflicts, some dates may not fall on the regular day or month</i>	<b>Agenda Finalized &amp; Staff Reports DUE WEDNESDAY</b>	<b>Staff Reports Final Review BY TUESDAY</b>	<b>Agenda Posted &amp; Distributed ON THURSDAY</b>	<b>Meeting Date THURSDAY</b> (unless specified)
<b>JANUARY</b>	<b>BOARD RETREAT - Strategic Plan Review</b>			<b>Jan-18</b> (3 <sup>rd</sup> Friday)
<b>JANUARY</b>	<b>Jan-9</b>	<b>Jan-15</b>	<b>Jan-17</b>	<b>Jan-24</b> (4 <sup>th</sup> Thursday)
<b>FEBRUARY</b>	<b>Feb-6</b>	<b>Feb-12</b>	<b>Feb-14</b>	<b>Feb-21</b>
<b>MARCH</b>	<b>Mar-6</b>	<b>Mar-12</b>	<b>Mar-14</b>	<b>Mar-21</b>
<b>APRIL</b>	<b>Apr-3</b>	<b>Apr-9</b>	<b>Apr-11</b>	<b>Apr-18</b>
<b>MAY</b>	<b>May-1</b>	<b>May-7</b>	<b>May-9</b>	<b>May-16</b>
<b>JUNE</b>	<b>Jun-5</b>	<b>Jun-11</b>	<b>Jun-13</b>	<b>Jun-20</b>
<b>JULY</b>	<b>BOARD RETREAT Strategic Plan 6-Month Review</b>			<b>Jul-31*</b>
<b>AUGUST</b>	<b>Aug-7</b>	<b>Aug-13</b>	<b>Aug-15</b>	<b>Aug-22</b> (4 <sup>th</sup> Thursday)
<b>SEPTEMBER</b>	<b>Sep-11</b>	<b>Sep-17</b>	<b>Sep-19</b>	<b>Sep-26</b> (4 <sup>th</sup> Thursday)
<b>OCTOBER</b>	<b>Oct-2</b>	<b>Oct-8</b>	<b>Oct-10</b>	<b>Oct-17</b>
<b>NOVEMBER</b>	<b>Nov-6</b>	<b>Nov-12</b>	<b>Nov-14</b>	<b>Nov-21</b>
<b>DECEMBER</b>	<b>Dec-4</b>	<b>Dec-10</b>	<b>Dec-12</b>	<b>Dec-19</b>

**The Agenda Item Process**

- 1) Clerk is notified to add item(s) to agenda before Agenda Finalized date.
- 2) Draft Report sent to Finance Manager, General Manager, Legal Counsel if required, and others as needed.
- 3) Draft Report to include appropriate documents.
- 4) Clerk will print and obtain signatures.

**Exhibit B**

<b>SVSWA - Executive Committee Meeting Calendar 2013</b>			
Regular meetings are held <b>Wednesday, 2 weeks prior to the Regular Board of Directors meeting at 4:00 p.m.</b> 128 Sun Street, Suite 101, Salinas, CA 93901 (unless otherwise noticed)			
<b>Month</b> <i>Due to holidays and conflicts, some dates may not fall on the regular day or month</i>	<b>Agenda Finalized &amp; Staff Reports DUE TUESDAY</b>	<b>Agenda Posted &amp; Distributed ON THURSDAY</b>	<b>Meeting Date WEDNESDAY</b>
<b>JANUARY</b>	<b>Dec-31</b> (Monday)	<b>Jan-3</b>	<b>Jan-9</b>
<b>FEBRUARY</b>	<b>Jan-29</b>	<b>Jan-31</b>	<b>Feb-6</b>
<b>MARCH</b>	<b>Feb-26</b>	<b>Feb-28</b>	<b>Mar-6</b>
<b>APRIL</b>	<b>Mar-26</b>	<b>Mar-28</b>	<b>Apr-3</b>
<b>MAY</b>	<b>Apr-23</b>	<b>Apr-25</b>	<b>May-1</b>
<b>JUNE</b>	<b>May-28</b>	<b>May-30</b>	<b>Jun-5</b>
<b>JULY</b>	<b>MEETINGS RECESS</b>		
<b>AUGUST</b>	<b>Jul-30</b>	<b>Aug-1</b>	<b>Aug-7</b>
<b>SEPTEMBER</b>	<b>Sep-3</b>	<b>Sep-5</b>	<b>Sep-11</b>
<b>OCTOBER</b>	<b>Sep-24</b>	<b>Sep-26</b>	<b>Oct-2</b>
<b>NOVEMBER</b>	<b>Oct-29</b>	<b>Oct-31</b>	<b>Nov-6</b>
<b>DECEMBER</b>	<b>Nov-25</b> (Monday)	<b>Nov-27</b> (Wednesday)	<b>Dec-4</b>

**The Agenda Item Process**

- 1) Clerk is notified to add item(s) to agenda before Agenda Finalized date.
- 2) Draft Report sent to Finance Manager, General Manager, Legal Counsel if required, and others as needed.
- 3) Draft Report to include appropriate documents.
- 4) Clerk will print and obtain signatures.



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SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

**Date:** June 20, 2013  
**From:** David Roel, Household Hazardous Waste Technician  
**Title:** Household Hazardous Waste Collection Program

### ITEM NO. 6

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

**A PRESENTATION WILL BE GIVEN  
AT THE MEETING**



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SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

**Date:** June 20, 2013  
**From:** J.D. Black, Accountant/Safety Committee Member  
**Title:** Safety Committee Report

### ITEM NO. 7

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

**A PRESENTATION WILL BE GIVEN  
AT THE MEETING**



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SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

### ITEM NO. 8

Finance Manager/Controller-Treasurer

General Manager/CAO

Board President

**Date:** June 20, 2013

**From:** Roberto Moreno, Finance Manager

**Title:** A Resolution Approving FY 2013-14 Final Budget, Personnel Allocation, and Salary Schedule

### RECOMMENDATION

The Executive Committee recommends approval.

### STRATEGIC PLAN RELATIONSHIP

The recommended actions support the Board's highest priority Goal to: Develop and Implement a Sustainable Finance Plan.

### FISCAL IMPACT

The Final Proposed Operating Budget of \$16,025,000 is balanced with a \$3.00 increase to the Salinas Transportation Surcharge. In addition, the AB939 fee that will generate \$1,732,000 will prepare the Authority for termination of the Recology South Valley (RSV) agreement for importing waste on December 31, 2014, or 2015. The Authority will no longer be dependent on imported waste (RSV) revenue to fund the operating budget.

### DISCUSSION & ANALYSIS

Please refer to the Budget Message beginning on page 1 of the attached FY 2013-14 Operating Budget for a concise review of all aspects of the operating budget. Following is a brief review of the major aspects of the budget.

#### FY 2012-13 Operating Budget

The final operating budget of \$16,025,000 represents the minimum amount required to meet the Authority's regulatory, contractual and bond covenant obligations in FY 2013-14. The Operating Budget is a mere 0.2% increase over the current operating budget of \$15,998,700.

The budget has increased \$75,000 since it was first presented in February as \$15,950,000. The increase is due primarily to increases in postclosure maintenance costs of the three closed landfills and the environmental control systems at Johnson Canyon Landfill. The full impact of regulatory changes was not evident in January when the draft budget was prepared.

#### AB939 Fee

On May 20 the Board unanimously approved an AB939 fee which will generate \$1,732,000. This revenue will partially offset the \$2 million that will be lost when the contract to import waste from Recology South Valley ends. This is a significant step toward financial

sustainability. In addition to providing a revenue source to replace the RSV imported waste revenue, this revenue source is not subject to any fluctuations in tonnage since it is a fixed amount based on the full cost of providing State mandated AB939 services.

#### Salinas Transportation Surcharge

Republic Services currently pays an \$8.00 per ton surcharge to defray the cost of transporting their waste from Salinas to Johnson Canyon Landfill. In FY 2013-14 the surcharge will increase \$3.00 to \$11.00 per ton which will generate \$1,034,000. Part of the surcharge will be used to pay Waste Management for the handling and transporting a small amount of Republic Service's waste from the Madison Lane Transfer Station in Salinas to Johnson Canyon Landfill in Gonzales. The remaining surcharge will be used to offset some of the Authority's expenses of handling and transporting Republic Services waste from Sun Street Transfer Station to Johnson Canyon Landfill.

#### 2002 Bonds Rate Covenant

Meeting the Bond Rate Covenant is crucial in view of the Authority's desire to refinance the bonds in 2013. At a current rate of 3.46%, the Authority could save \$288,000 annually by refinancing the 2002 Revenue Bonds which were issued at 5.45%, or the Authority could take \$3.7 million in savings upfront and thus generate additional funding for capital projects. The budget as presented will provide a debt coverage ratio of 1.84. The Authority is required to budget a minimum ratio of 1.15 for the current bonds. However, in order to maintain our A+ rating for refinancing, a minimum 1.40 ratio is needed. With the adoption of the FY 2013-14 Operating Budget the Authority is well situated to refinance the 2002 Revenue Bonds at a favorable interest rate.

#### Personnel Allocation

The attached personnel allocation is submitted for approval due to two minor changes in positions effective July 1 as follow:

- Change the Solid Waste Technician II position to Solid Waste Technician I
- Reclassify the Diversion Driver position to Equipment Operator/Driver

Since the Solid Waste Technician II was promoted to Field Operations Supervisor I as the result of an internal recruitment, staff would like to fill that position at a Solid Waste Technician I level. Also, since Sun Street Transfer Station has been handling more waste, a Diversion Driver has been driving full time and thus receiving 10% out of class pay. Since this situation is not expected to change, staff would like to reclassify the Diversion Driver to Equipment Operator/Driver to properly reflect ongoing duties for this position. There is no change in overall compensation. These changes are incorporated in the budget.

#### Salary Schedule

The attached salary schedule is submitted for approval so that it properly reflects the changes that have been approved by the Board including the salary for the Field Operations Supervisor I, Solid Waste Technician I, and the General Manager's 2% salary adjustment as the result of his recent performance review.

### **BACKGROUND**

On February 21, 2013, the Board reviewed the following:

- The financial policies and how the Authority is measuring up to the policies



- A five-year forecast of the Authority tipping fees based on currently discussed future plans
- The Proposed Operating Budget of \$15,950,000 (final \$16,025,000)
- The Capital Improvement Budget with proposed options for financing the projects
- The proposed public outreach program for notifying ratepayers of the proposed rate increase

On March 21, 2013, a public hearing was held on the proposed AB939 Service Fee as requested by the Board. After mailing 90,000 flyers to all Salinas Valley businesses and households, only one member of the public appeared at the public hearing. In response to a request from Rene Mendez, Gonzales City Manager, the Board decided to hold off on approving the AB939 fee until Mr. Mendez could provide a proposal to look at the issues involving solid waste in the entire County. This proposed study by the city manager's group is expected to take 6-12 months to complete once all Monterey County cities and solid waste agencies agree to the funding requirements and scope of work.

On March 21, 2013, the Board approved the following personnel changes which are incorporated in the budget at a savings of \$10,300:

- Freeze the Assistant General Manager Position
- Reclassify the Field Operations Supervisor II position to Operations Manager
- Create a new Operations Supervisor I position
- Unfreeze a Diversion Worker II position
- Authorize the General Manager to appoint an existing manager as acting Assistant General Manager with a 10% special assignment pay.

On April 18, 2013, the Board once again discussed the proposed AB939 Service Fee. This time the Board decided to hold off on making a decision until after the Joint Meeting with the Board of Supervisors on April 30.

On May 16, 2013, the Board unanimously approved the proposed AB939 Service Fee and Authority Fee Schedule for FY 2013-14.

## **ATTACHMENTS**

1. Resolution approving FY 2013-14 Operating Budget, Personnel Allocation & Salary Schedule
2. FY 2013-14 Operating Budget (as a separate document)
3. Personnel Allocation Schedule
4. Salary Schedule

## RESOLUTION NO. 2013 -

### A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING OPERATING BUDGET FOR FY 2013-14 AND THE PERSONNEL ALLOCATION AND SALARY SCHEDULE

**WHEREAS**, on February 21, 2013, the Board of Directors of the Salinas Valley Solid Waste Authority reviewed the proposed operating budget; and,

**WHEREAS**, the Board held a public hearing on March 21, 2013, to discuss the proposed AB939 Service Fee; and,

**WHEREAS**, on May 16, 2013, the Board approved a \$3.00 per ton increase in the Salinas Transportation Surcharge and the AB939 Service Fee; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Salinas Valley Solid Waste Authority, that the Operating Budget for Fiscal Year 2013-14, attached hereto as "Exhibit A" is hereby approved to become effective July 1, 2013; and,

**BE IT FURTHER RESOLVED**, that the Personnel Allocation attached hereto as "Exhibit B" and the Salary Schedule attached hereto as "Exhibit C" are hereby approved to become effective July 1, 2013; and,

**BE IT FURTHER RESOLVED**, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 20th day of June 2013, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

---

Fernando Armenta, President

ATTEST:

---

Elia Zavala, Clerk of the Board



# FINAL BUDGET

## FY 2013-14

### \$16,025,000



**Johnson Canyon Landfill**  
**\$5,374,682**



**AB939 Programs**  
**\$2,142,909**



**Recycling Programs**  
**\$920,269**

**\$39,845,000**  
**SALINAS VALLEY SOLID WASTE AUTHORITY**  
**REVENUE BONDS, SERIES 2002**

ated and issued pursuant to, and are secured under, a Master Indenture, dated November 1, 1997, and a Second Supplemental Indenture dated as of May 1, 1997, by and between the Authority (the "Authority") and BNY Western Trust Company, as trustee (the "Trustee"), for the purpose of the acquisition and construction of certain improvements (the "2002 Project") to the Authority's outstanding Revenue Bonds, Series 1997 (the "Prior Bonds"), (iii) the Indenture Agreement dated as of September 1, 1997, by and between the Authority and the Trustee, and the City of Salinas, California, as a party to the same.

**Debt Service**  
**\$3,141,800**



**Salinas Area Transfer Stations**  
**\$2,440,444**



**South County Transfer Station**  
**\$874,539**



**Closed Crazy Horse Landfill**  
**\$667,735**



**Closed Lewis Road Landfill**  
**\$258,837**



**Closed Jolon Road Landfill**  
**\$203,785**



# **SALINAS VALLEY SOLID WASTE AUTHORITY**

## **Final Budget**

**Fiscal Year**

**2013-2014**



Prepared by:  
The Authority's Finance Division

Roberto Moreno  
Finance Manager/Treasurer

---

PO Box 2159  
128 Sun St., Suite 101  
Salinas, CA 93901



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SALINAS VALLEY SOLID WASTE AUTHORITY

Final Budget

FY 2013-2014

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SALINAS VALLEY SOLID WASTE AUTHORITY  
Final Budget  
FY 2013-2014  
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June 20, 2013

Salinas Valley Solid Waste Authority Board Members:

We are pleased to present for your consideration the Proposed Operating Budget for fiscal year 2013-14. The \$16,025,000 operating budget represents a 0.2% increase over the FY 2012-13 budget. This slight increase is covered by the scheduled \$3.00 per ton increase in the Salinas Transportation Surcharge. In order to stop relying on the importation of waste from Recology South Valley to fund operations the Board approved an AB939 Service Fee in the amount of \$1,732,000. This offsets most of the \$2 million in revenue from Recology South Valley.

The current Capital Improvement Budget appropriations will carry over to FY 2013-14 per the Authority's financial policies. New capital improvement project appropriations for FY 2013-14 will be based on the Five-Year Capital Improvement Plan which is a separate document.

### **Achieving a Balanced Budget**

The Authority has been able to keep rate increases to a minimum for the last two years by using the Recology South Valley (RSV) revenues for operations. The RSV revenues were never intended to be used for operations. They were meant for the development of landfill capacity because they are one-time revenues that are scheduled to end on December 2014. The Authority must therefore no longer rely on \$2 million of RSV revenues for operations.

Bringing garbage into the Salinas Valley landfills from South Santa Clara Valley to keep rates down is no longer financially plausible. Develop and implementation of a sustainable finance plan was identified as the top priority in the Authority's Strategic Plan.

In the meantime, due to regulatory requirements, the Authority's expenses for landfill maintenance and compliance of active and closed landfills continue to increase. The Authority has some large capital improvements, such as the Corrective Action Plan, that need to be made at Crazy Horse Landfill as soon as the closure of that landfill is completed.

To achieve a balanced budget this document incorporates the following steps:

- Minimize operating budget increases by making more efficient use of Sun Street Transfer Station. This has allowed the Authority to absorb increased regulatory cost increases.
- Increase the Salinas Transportation Surcharge by \$3.00 per ton to \$11.00. This allows the Authority to slowly get out of subsidizing the transportation of Salinas franchise garbage.
- Implements an AB939 fee of \$1.7 million to stop relying on \$2 million of Recology South Valley revenues for operations.

Beginning on the next page is a summary of the proposed budget followed by a discussion of how it was developed and how it can be funded. Thereafter the budget summaries analyze the budget in various ways.

Salinas Valley Solid Waste Authority				
Two-Year Budget Comparison				
FY 2013-14				
	2012-13 BUDGET	2013-14 PROPOSED	Increase/ (Decrease)	Percent Change
<b>Revenues</b>				
51 - Tipping Fees - Solid Waste	11,254,500	11,141,800	(112,700)	-1.0%
51.1 - Tipping Fees - Surcharge	725,600	1,034,000	308,400	42.5%
51.2 - Tipping Fees - Diverted Materials	1,001,800	956,800	(45,000)	-4.5%
51.3 - AB939 Service Fee	-	1,732,000	1,732,000	
51.7 - Tipping Fees - South Valley	2,340,900	2,318,800	(22,100)	-0.9%
52 - Charges for Services	117,000	117,000	-	0.0%
53 - Sales of Materials	572,500	572,500	-	0.0%
54 - Investment Earnings	80,200	80,200	-	0.0%
57 - Miscellaneous/Other	60,000	-	(60,000)	-100.0%
<b>Total Revenues</b>	<b>16,152,500</b>	<b>17,953,100</b>	<b>1,800,600</b>	<b>11.1%</b>
<b>Expenditures</b>				
1110 - Executive Administration	358,270	391,550	33,280	9.3%
1120 - Administrative Support	385,040	399,000	13,960	3.6%
1130 - Human Resources Administration	299,240	323,900	24,660	8.2%
1140 - Clerk of the Board	153,360	163,850	10,490	6.8%
1200 - Finance Administration	620,200	640,700	20,500	3.3%
1300 - Operations Administration	537,050	245,200	(291,850)	-54.3%
2100 - Resource Recovery	648,000	682,320	34,320	5.3%
2150 - Marketing	110,000	75,000	(35,000)	-31.8%
2200 - Public Education	135,000	160,000	25,000	18.5%
2300 - Household Hazardous Waste	645,160	668,800	23,640	3.7%
2400 - C & D Diversion	58,500	30,000	(28,500)	-48.7%
2500 - Organics Diversion	598,530	587,530	(11,000)	-1.8%
2600 - Diversion Services	153,000	144,750	(8,250)	-5.4%
3100 - Scalehouse Operations	342,590	371,650	29,060	8.5%
3600 - JR Transfer Station	701,910	724,400	22,490	3.2%
3650 - ML Transfer Station	450,000	150,000	(300,000)	-66.7%
3710 - SS Disposal Operations	422,242	667,350	245,108	58.0%
3720 - SS Transfer Operations	929,598	909,000	(20,598)	-2.2%
3730 - SS Recycling Operations	228,430	188,900	(39,530)	-17.3%
4500 - JC Landfill Operations	3,568,290	3,714,600	146,310	4.1%
5300 - Crazy Horse Postclosure Maintenance	466,490	553,100	86,610	18.6%
5400 - Lewis Road Postclosure Maintenance	160,210	214,400	54,190	33.8%
5500 - Johnson Canyon ECS	249,300	322,100	72,800	29.2%
5600 - Jolon Road Postclosure Maintenance	98,670	168,800	70,130	71.1%
5700 - Sun Street ECS	262,500	109,300	(153,200)	-58.4%
6100 - Debt Service - Interest	2,037,120	1,979,200	(57,920)	-2.8%
6200 - Debt Service - Principal	1,103,000	1,162,600	59,600	5.4%
6605 - Closure Set-Aside	277,000	277,000	-	0.0%
<b>Total Expenditures</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>26,300</b>	<b>0.2%</b>
<b>Net Increase to Fund Balance</b>	<b>153,800</b>	<b>1,928,100</b>	<b>1,774,300</b>	

## **DEVELOPMENT OF A BALANCED BUDGET**

### **The Proposed Budget**

The proposed budget of \$16,025,000 reflects an increase of \$26,300 (0.2%) over the current appropriations.

### **Development of the Proposed Operating Budget**

The budget can no longer be balanced by reducing expenditures. Expenditures have been decreased to the minimum level that can still meet all regulatory requirements, meet financial obligations and continue providing necessary services to the public.

Staff was able to keep operating expenses to a modest 0.2% increase by changing waste transportation services in Salinas. The Authority was able to increase the permitted tonnage that can be handled at Sun Street Transfer Station. This allows the handling of larger amounts of waste with minimal cost increases. Prior to this change a large proportion of Salinas waste was being handled by Waste Management at Madison Lane Transfer Station, where the Authority paid a fixed rate on a per ton basis. The incremental cost to handle more tonnage at Sun Street is less than the fixed amount per ton paid for Madison Lane Transfer Station.

### **Rate increase is needed to end importation of garbage**

Without a substantial rate increase the Authority will continue to rely on RSV revenues for operations. This means that no additional funds will be set-aside for developing or expanding the current disposal capacity. When the RSV revenues end the Authority will have to take drastic measures instead of planning in advance of this certainty.

On May 16, the Board unanimously approved an AB939 fee that will generate \$1,732,000 to pay for the Authority's AB939 program costs.

### **Tonnage decreases appear to be leveling off**

It appears that the loss of tonnage due to the economic downturn is leveling off. The 2013-14 Budget is based on the assumption that we will receive 166,500 tons of solid waste to be landfilled, an increase of 0.7% of the estimated 165,400 tons for 2012-2013.

### **FY 2013-14 is a Transition Year**

During fiscal year 2013-14, the Authority will be working on a means to finance future obligations out of declining tonnages. This requires that the Authority make some fundamental changes to its financial policies. The future cannot be funded in the same way as the past.

One of the keys to financing future obligations is to refinance the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement. The refinancing will generate savings of \$3.7 million that can be used for capital improvements.

In addition, staff will be working on a system optimization report that will assist with flow control which should generate additional revenue for the Authority.

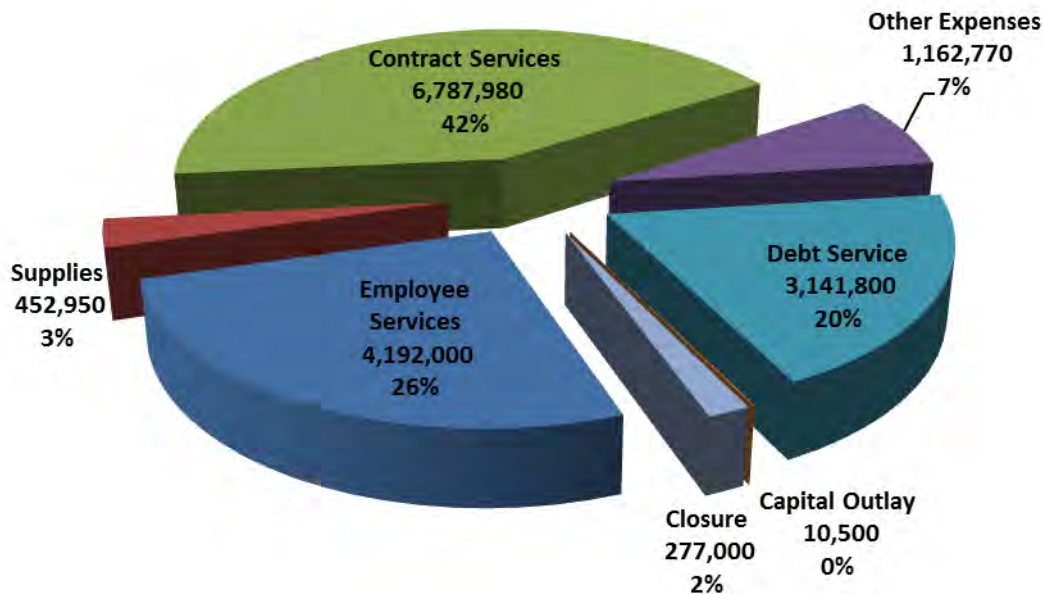
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## OPERATING EXPENDITURES BUDGET HIGHLIGHTS

Following is a comparison of the operating budget expenditures by category.

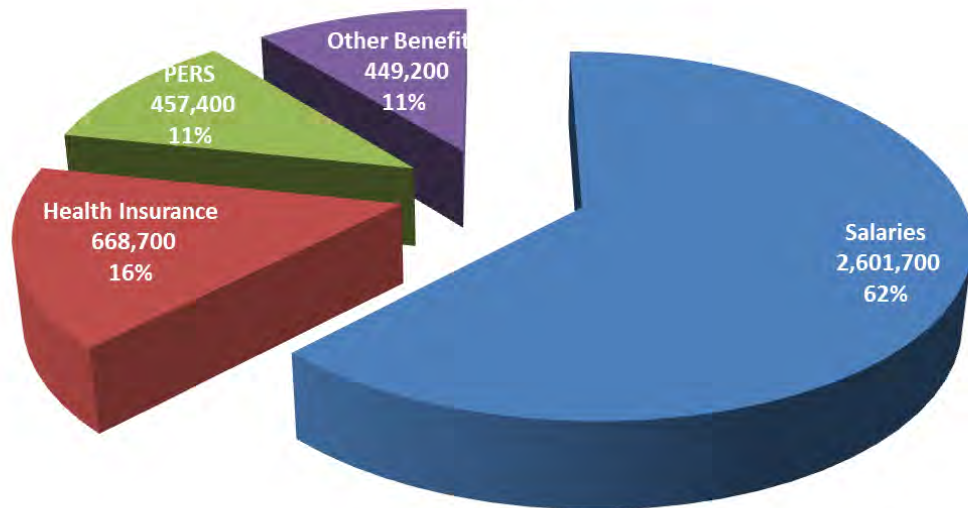
Salinas Valley Solid Waste Authority				
Budget by Category				
FY 2013-14				
Category	2012-13 BUDGET	2013-14 PROPOSED	Increase/ Decrease	% Change
61 - Employee Services	3,857,200	4,192,000	334,800	8.7%
62 - Supplies	461,930	452,950	(8,980)	-1.9%
63 - Contract Services	7,120,838	6,787,980	(332,858)	-4.7%
64 - Other Expenses	1,129,862	1,162,770	32,908	2.9%
65 - Debt Service	3,140,120	3,141,800	1,680	0.1%
66 - Capital Outlay	11,750	10,500	(1,250)	-10.6%
67 - Closure/Postclosure	277,000	277,000	-	0.0%
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>26,300</b>	<b>0.2%</b>

### FY 2013-14 Budget by Category \$16,025,000



## Employee Services

### **FY 2013-14 Proposed Employee Services \$4,177,000**



Employee services are budgeted to increase 8.3% (\$320,700) in 2013-14 to \$4,177,000 due to:

1. Salary schedule adjustments for all employees.
2. Reduction in hours worked on CIP's.
3. Higher Health Insurance Premiums
4. Reclassification of Workers Compensation codes
5. Increase in CalPERS rates.
6. Increase in overtime at Sun Street Transfer Station

COLA and step increases account for \$45,200 in increased employee costs.

During 2012-13 the Authority used staff to work on the closure of Crazy Horse Landfill. Since Crazy Horse will be closed in 2013-14, there will be less staff time allocated to capital improvement projects in the upcoming fiscal year. This results in a decrease of 60.9% (\$101,400) of employee payroll allocated to capital improvement projects in 2013-14.

Health Insurance Premiums are expected to increase 16.1% (\$92,900) in 2013-14 to \$668,700.

For FY 2013-14 PERS rates are schedule to increase from 10.152% to 10.695%, this will result in a 4.0% (\$17,600) increase in retirement costs.

A review of the Authority's Worker's Comp rates resulted in all transfer station, landfill, and HHW employees being reclassified to Worker's Comp code 9424. This new rate is expected to increase worker's compensation premiums by 30.2% (\$33,900). Due to the Authority's safety record worker's compensation insurance costs are still low compared to industry standards.

Increased tonnage received at Sun Street Transfer Station will require an additional \$10,000 in overtime in order to adequately staff the transfer station to ensure proper safety procedures are followed. The overtime at the transfer station is more than offset by the reduction of expenditures for the use of Madison Lane Transfer Station.

### Supplies

Supplies expense will decrease \$8,980 (-1.9%) primarily due to a decrease of \$17,900 in maintenance supplies required for the maintenance of Environmental Controls at the Johnson Canyon Landfill. Other changes in supplies are more than offset by this decrease..

### Business Partnerships (Contract Services)

Contract Services is the largest expense category. This category pays for landfill operations, transfer station operations, regulatory compliance and environmental monitoring. Contract services will decrease 4.7% to \$6,787,980. Following is a summary of the major expenses in this category.

- The Authority's contract with Norcal Engineering (now Recology) for the Johnson Canyon landfill operations is the single largest contract of the Authority. The total budgeted amount of \$2,710,200 represents an increase of 2.3% for 2013-14. Following are the amounts budgeted for compensating Recology:

<b>Task</b>	<b>FY 2012-13</b>	<b>FY 2013-14</b>	<b>Percent Change</b>
Landfill Operations	\$ 1,991,500	\$ 2,030,300	1.9%
Compaction Incentive	800,000	800,000	0.0%
Tonnage Band Fees Over/(Short)	(152,800)	(130,100)	-14.9%
Out of Scope Work	10,000	10,000	0.0%
Total Landfill Operations	2,648,700	2,710,200	2.3%
Diversion Assistance	98,000	100,000	2.0%
Total Fees	\$ 2,746,700	\$ 2,810,200	2.3%

- Waste Management will be compensated \$700,200 for operating the Jolon Road Transfer Station and delivering the waste to Johnson Canyon Landfill. This contract terminates on September 1, 2016 at which time the Authority will have an opportunity to drastically reduce this expense.
- Waste Management will be compensated \$150,000 for handling and transporting Republic waste delivered to the Madison Lane Transfer Station. This is due to changing the Sun Street Transfer Station permit limit to a combined total of 400 tons accepted per day. Waste Management will handle an average 20 tons per day. This is financed using a portion of the budgeted \$11.00 per ton surcharge on Salinas franchise waste for 2013-14.

### Debt Service

Debt service will not change much at \$3,141,800. At \$3.1 million it is the third largest expense category. \$2,756,600 is for the debt service on the \$39.8 million 2002 Revenue Bonds which will be paid off in 2032. \$385,200 is for the annual installment to the City of Salinas for the purchase of Crazy Horse landfill which will be paid off in 2028.

Staff is currently working on a refinancing plan that will save \$280,000 annually in debt service or generate \$3.7 million in upfront savings.

### Closure/Postclosure Funding

Closure funding will remain the same at \$277,000. Closure funding is on a per ton basis of \$1.15 per ton.

### Other Expenses

This category catches everything else not covered in the above categories. There are two major expenses included here that are deserving of more discussion as follows:

#### *California Integrated Waste Management Fees - \$349,100*

All landfills are required to pay the State \$1.40 per ton buried at landfills. The expense is partially funded from the South Valley monies for the tonnage delivered.

#### *Monterey County Environmental Health Bureau Regional Fees - \$184,500*

The Monterey County Environmental Health Division expects to receive \$496,080 in total from the Authority and MRWMD based proportionally on tonnage landfilled at each site.

#### *Monterey County Local Enforcement Agency (LEA) - \$78,200*

The Monterey County Environmental Health Bureau LEA charges permit fees for active and closed landfills.

In total the Authority expects to pay \$262,700 to Monterey County Environmental Health.



## **DEBT SERVICE**

The Authority is committed to annual debt service (principal and interest) payments of \$3.1 million through 2028. Thereafter the annual debt service payments reduce to \$2.75 million through 2032, at which time all current debt will be paid off.

### **Revenue Bonds, Series 2002**

On May 15, 2002 the Authority issued Revenue Bonds, Series 2002 in the amount of \$39,845,000 to finance capital improvements projects, refund the Authority's 1997 Revenue Bonds, payoff a portion of the Crazy Horse installment purchase agreement and provide capitalized interest and debt service reserve fund. Maximum annual debt service is \$2,756,524, including interest at 5.56% for 30 years.

From fiscal year 2002-03 through fiscal year 2006-07 the Authority gradually increased tipping fees \$9.00 per ton in accordance with the financing plan for the 2002 Revenue Bonds. The debt service payments were structured so that rate increases could be done gradually. This was possible because the bond issue included \$3,140,454 in capitalized interest to help make the debt service payments during the initial period so rates could be increased gradually. Debt service (principal and interest) payments on the 2002 Revenue Bonds are leveled at \$2.75 million through FY 2031-32.

### **Installment Purchase Agreement**

The Authority purchased Crazy Horse Sanitary Landfill from the City of Salinas for \$8,000,000. On August 12, 1997, the Authority and the City entered into an Installment Purchase Agreement (IPA). The installment payments to the City were \$701,224 per year, including interest at 7.91% for 30 years.

On August 28, 2002, principal of \$3,470,438 was paid to the City reducing the outstanding balance on the installment purchase agreement to \$4,168,269. The installment payments to the City were reduced to \$385,097 per year, including interest at 7.91% for the remaining 27 years.

Following is a summary of the Authority's debt service requirements through the final payment on the outstanding debt:

<b>Fiscal Year Ended June 30,</b>	<b>IPA</b>		<b>2002 Bonds</b>		<b>Total Debt Service Requirement</b>
	<b>Principal</b>	<b>Interest</b>	<b>Principal</b>	<b>Interest</b>	
2014	127,506	257,591	1,035,000	1,721,524	3,141,621
2015	137,792	247,306	1,085,000	1,667,203	3,137,300
2016	148,907	236,190	1,150,000	1,604,344	3,139,441
2017	160,919	224,178	1,215,000	1,537,828	3,137,925
2018-2022	1,021,567	903,918	7,180,000	6,584,581	15,690,067
2023-2027	1,505,674	419,812	9,315,000	4,449,509	15,689,995
2028-2032	185,223	7,326	12,105,000	1,655,194	13,952,742
Total	3,287,588	2,296,321	33,085,000	19,220,183	57,889,092

For full Debt Service schedules see:

Appendix G for 2002 Revenue Bonds on page 105

Appendix H for Crazy Horse Landfill IPA on page 107



## **CLOSURE & POSTCLOSURE FUNDING**

The calculation of closure and postclosure amounts is based on Governmental Accounting Standards Board Statement No. 18 (GASB 18). GASB 18 states very clearly how the costs of closure and postclosure maintenance are calculated and allocated to accounting periods. The Authority uses GASB 18 methodology to determine the budget amount for closure costs. The funding of liabilities for closure and postclosure are governed by the California Department of Resources Recycling and Recovery (CalRecycle).

### **Closure Funding Requirement**

By the time a landfill stops accepting waste it is required to have set-aside sufficient funds to pay for the closure of the landfill. Closure costs are determined and funded annually based on landfill capacity used. Even though the funds will not be spent until the landfill is closed, the annual required funding amount is considered an expense for the period when the landfill capacity was used. The Authority therefore budgets to set-aside sufficient funds to cover the expense of closure for the fiscal year.

### **Closure Funding Calculations**

The calculation of closure funding is based on a per ton basis. The Johnson Canyon Landfill (JCL) Closure amount is calculated at \$1.15 per ton based on the unfunded liability as of June 30, 2012.

### **Johnson Canyon Landfill Postclosure Maintenance Requirement**

Once a landfill is closed, the State requires that the landfill be monitored for at least the next 30 years. This is called postclosure maintenance. Under GASB 18, the Authority is required to recognize annually an expense for postclosure maintenance for Johnson Canyon Landfill even though the actual expenditure of the funds will not take place until after the landfill is closed. The postclosure maintenance expense is offset by a liability since the Authority does not actually pay for this item at present. Ideally the Authority should be funding this liability from current revenues so that the postclosure maintenance of JCL is paid for by the users of the landfill capacity. However the Authority has chosen instead to enter into a financial assurance agreement with CalRecycle whereby the Authority has agreed to fund the future postclosure maintenance costs out of future revenues.

### **Johnson Canyon Landfill Postclosure Maintenance Future Funding**

If the Authority was to fund JCL postclosure maintenance out of current revenues it would need to set-aside a minimum of \$.48 per ton landfilled or a maximum of \$.79 per ton landfilled. Doing so would ensure that future generations do not have to pay for the postclosure maintenance of JCL as is the case with the three closed landfills.

In an effort to keep rate increases as low as possible staff is not recommending the funding of this future liability at this time. By not doing so, the Postclosure Maintenance Liability will continue to increase until it reaches \$4.9 million upon the future closure of JCL.

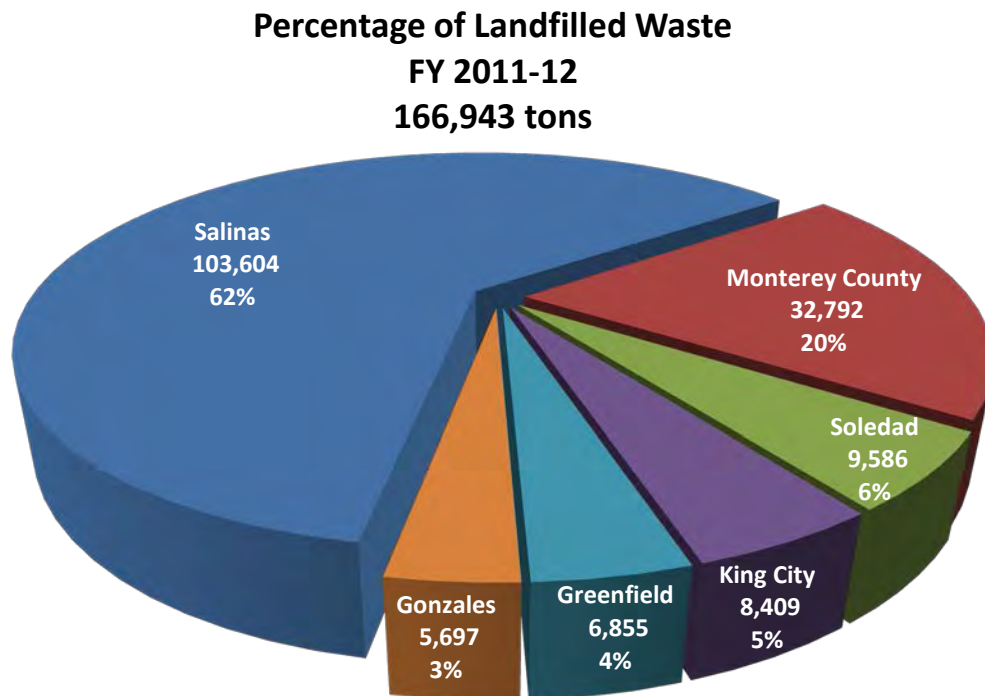
Once expenses level off or additional revenue is available staff will bring back a proposal to begin funding the postclosure maintenance of Johnson Canyon Landfill.

### **Closure Funding Recommendation**

For FY 2013-14 the closure funding rates are recommended to remain the same at \$1.15 per ton.

## **SOLID WASTE ORIGIN**

The chart below shows the origin of the landfilled waste from the Authority service area.



## **LANDFILL CAPACITY**

The Authority has one operating landfill remaining, Johnson Canyon Landfill (JCL) located outside of Gonzales. At June 30, 2012 it had 6.0 million tons of remaining permitted capacity. At the current tonnage disposal rate it has 28 years of capacity left.

### **Johnson Canyon Landfill Rate of Use**

In FY 2011-12 236,248 tons of solid waste were buried at JCL. For FY 2013-14 245,700 tons are expected to be buried (166,500 from the Authority service area and 79,200 from South Santa Clara County).

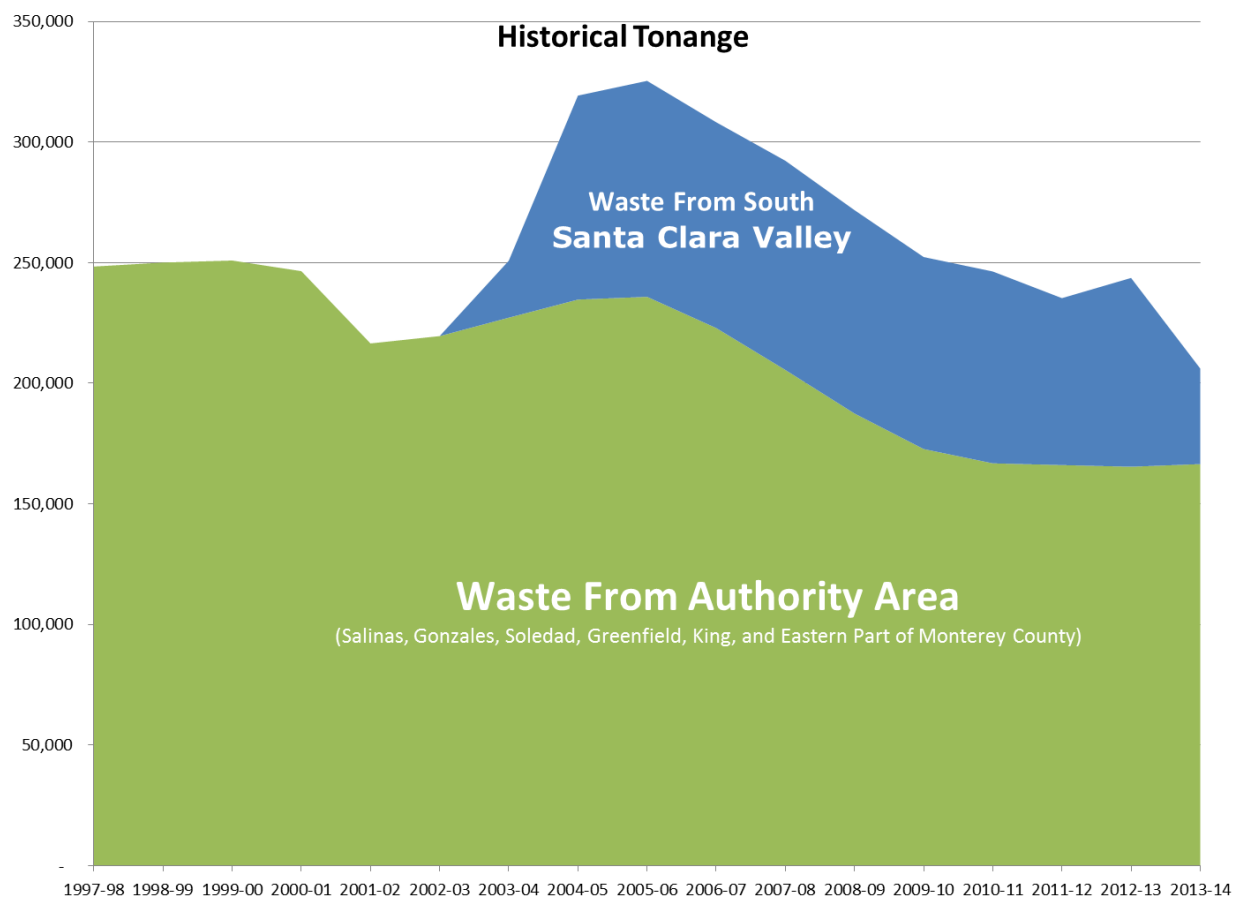
As mandatory recycling begins to take effect in Salinas and other jurisdictions, and as the Authority stops receiving waste from South Santa Clara County landfill tonnage could drop to as low as 131,000 tons per year giving the Authority 46 years of landfill capacity. If conversion technology is implemented it is expected to have a dramatic impact on landfill tonnage, giving the Authority 107 years of landfill capacity.

### **Johnson Canyon Landfill Capital Improvements**

In order to fully utilize the permitted capacity, Johnson Canyon Landfill will require capital improvements totaling \$17,524,800.

### **Landfilled Tonnage**

The following chart shows that as of June 30, 2012 tonnage has decreased 32.8% since the formation of the Authority. The decreased tonnage has been the basis for the Authority's revenue.



## **REVENUES AND TONNAGE**

Below is a summary of the expected landfill tonnage for FY 2013-14. This will be the first year with an anticipated slight increase in tonnage since fiscal year 2005-06. This is followed with a brief discussion of each of the different types of tonnages.

<b><u>Tonnage Source</u></b>	<b><u>2009-10 Actual</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Budget</u></b>	<b><u>2013-14 Budget</u></b>
Franchise	152,581	147,732	149,048	147,700	150,900
Self-Haul Tons	15,531	15,906	15,330	16,200	15,000
Madison Lane SH	4,519	2,614	1,414	1,200	500
Field Plastic	111	566	299	300	100
Total	172,742	166,818	166,091	165,400	166,500
Percentage change	-7.1%	-3.4%	-0.4%	-0.4%	+0.7%

### **Franchise Solid Waste Tonnage**

<b><u>Franchise Account</u></b>	<b><u>2009-10 Actual</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Budget</u></b>	<b><u>2013-14 Budget</u></b>
Republic Services	92,553	89,358	91,753	90,700	94,000
Rural Disposal	28,039	26,379	25,660	25,800	24,800
WM-Madison Lane *					
WM-Jolon Road *	15,524	15,267	14,326	14,100	14,200
City of Soledad	6,100	6,275	6,147	6,100	6,200
City of Greenfield	5,596	5,704	5,702	5,700	5,700
Tri-Cities Disposal	1,856	1,835	2,660	2,400	3,200
City of Gonzales	2,913	2,914	2,800	2,900	2,800
Total	152,581	147,732	149,048	147,700	150,900
Percentage change	-0.04%	-3.2%	0.9%	-0.9%	+2.2%

As the above numbers indicate, for FY 2012-13 staff prepared the budget based on 147,700 of franchise waste. Republic Services has shown a slight increase in tonnage during the fiscal year. However, since there are no indications that tonnage will continue to increase, staff believes that 150,900 tons is a conservative estimate for FY 2013-14.

### **Self-Haul Solid Waste Tonnage**

The second largest source of income for the Authority is Self-Haul solid waste. These are customers that bring their own solid waste to Authority landfills. These customers can go wherever they please. Self-haul solid waste is charged at the same rate as franchise waste. The number of self-haul customers has decreased at Sun Street Transfer Station. The table below shows the basis for the Authority estimate of a 7.4% decrease in self-haul tonnage for FY 2013-14.

<b><u>Self-Haul</u></b>	<b><u>2009-10 Actual</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Budget</u></b>	<b><u>2013-14 Budget</u></b>
Self-Haul Tons	15,531	15,906	15,330	16,200	15,000
Percentage change	-28.0%	+2.4%	-3.6%	+5.7%	-7.4%

The closure of Crazy Horse Landfill on May 31, 2009 caused a decrease in self-haul tonnage.

#### Madison Lane Self-Haul Tonnage

The third largest source of revenue for the Authority is the self-haul tonnage that comes from Madison Lane Transfer Station, which is owned and operated by USA Waste, dba Waste Management. In 2005 the Authority entered into an agreement with Waste Management for the delivery of their self-haul waste to an Authority landfill at a reduced rate. The reduced rate was granted because the Authority does not have to provide the services for this waste that it has to provide to customers of its member agencies. The rate started at \$29.00 per ton and goes up by \$1.00 per year. For FY 2012-13 the rate is \$37.00. In FY 2013-14 the rate will be \$38.00.

Following is a chart depicting the self-haul waste delivered to the Authority from Madison Lane Transfer Station.

<b><u>Franchise Account</u></b>	<b><u>2009-10 Actual</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Budget</u></b>	<b><u>2013-14 Budget</u></b>
Madison Lane SH	4,519	2,614	1,414	1,200	500
Percentage change	-55.9%	-41.5%	-46.5%	-15.1%	-58.3%

#### Field Plastic Tonnage

As shown below, after the closure of Crazy Horse the Authority lost all field plastic that was being delivered to Crazy Horse. The vast majority of it is now recycled directly in the field by outside recyclers..

<b><u>Franchise Account</u></b>	<b><u>2009-10 Actual</u></b>	<b><u>2010-11 Actual</u></b>	<b><u>2011-12 Actual</u></b>	<b><u>2012-13 Budget</u></b>	<b><u>2013-14 Budget</u></b>
Field Plastic	111	566	299	300	100
Percentage change	-92.4%	+409.9%	-47.2%	0.3%	-66.7%

#### Salinas Transportation Surcharge

The Salinas Transportation Surcharge is used to pay for the handling and transporting of Republic waste to Johnson Canyon Landfill from Madison Lane and Sun Street Transfer Stations. The surcharge was originally \$6.00 per ton in FY 2009-10. It decreased to \$5.00 per ton in FY 2010-11 to offset a \$1.00 per ton tipping fee increase. In FY 2012-13 the surcharge was increased by \$3.00 to \$8.00 per ton in order to help offset some of the cost of transferring Salinas waste from the Sun Street Transfer Station.

In order to eventually pay for the entire cost of transferring Salinas waste through the Republic surcharge, the surcharge is being increased in FY 2013-14 by \$3.00 per ton. The \$11.00 per ton surcharge will result in \$1,034,000 in tipping fees that will be used to cover the cost of using Madison Lane Transfer Station and a portion of Sun Street Transfer Station for the transporting of Republic Services waste from Salinas to Johnson Canyon Landfill in Gonzales.

## **EXPANSION FUND – (RECOLOGY SOUTH VALLEY TONNAGE)**

The Expansion Fund is used to account for revenue from the sale of landfill capacity to Recology South Santa Clara Valley Disposal (Recology South Valley). The Authority is guaranteed to receive \$2,318,135 in FY 2013-14 for landfilling 79,226 tons of solid waste.

While \$1,000,000 annually from these funds was used for operating Crazy Horse Landfill (CHL) until its closure, these funds were not meant to be used to operate Johnson Canyon Landfill. Costs associated with Recology South Valley waste (i.e. closure, CalRecycle fees, County Regional Fees); amounting to \$257,300 will continue to be paid from these funds.

At June 30, 2013 the Expansion Fund is projected to have an available fund balance of \$5,491,121.

At the end of 10 years (June 30, 2014) the Expansion Fund is expected to have a balance of \$7.5 million which, per Board policy, is to be used for developing 50 years of sustainable landfill capacity. If the agreement is kept in place until December 2017, it will generate \$14.9 million.

The following table summarizes the use and eventual balance of these monies.

Salinas Valley Solid Waste Authority Estimated Income and Expenditures for South Valley Disposal & Recycling							
	FY11/12 Actual	FY12/13 Budget	FY13/14 Projected	FY14/15 Projected	FY15/16 Projected	FY16/17 Projected	FY17/18 Projected
<b>Tons</b>							
Guaranteed Minimum	77,358	78,286	79,226	80,176	81,138	82,112	41,549
Excess Tonnage	(8,143)	-	-	-	-	-	-
<b>Total South Valley Tons</b>	<b>69,215</b>	<b>78,286</b>	<b>79,226</b>	<b>80,176</b>	<b>81,138</b>	<b>82,112</b>	<b>41,549</b>
	89%	100%	100%	100%	100%	100%	100%
<b>Beginning Fund Balance</b>	<b>\$ 7,129,114</b>	<b>\$ 6,566,596</b>	<b>\$ 5,491,121</b>	<b>\$ 7,538,526</b>	<b>\$ 9,518,584</b>	<b>\$ 11,591,249</b>	<b>\$ 13,757,166</b>
<b>Estimated Revenue</b>							
Investment Earnings	21,062	26,400	22,500	23,000	24,500	25,000	25,000
Capacity Sales	2,243,315	2,340,962	2,318,835	2,290,588	2,385,695	2,482,507	1,290,521
<b>Total Estimated Revenue</b>	<b>2,264,377</b>	<b>2,367,362</b>	<b>2,341,335</b>	<b>2,313,588</b>	<b>2,410,195</b>	<b>2,507,507</b>	<b>1,315,521</b>
<b>Operating Expenses</b>							
Less Operating Expense	(2,035,332)	(2,108,232)					
CIWMB Fees	(96,902)	(109,600)	(110,920)	(112,250)	(113,590)	(114,960)	(58,170)
LEA Fees	(56,787)	(59,500)	(60,210)	(60,930)	(61,660)	(62,410)	(31,580)
<b>Transfers To Closure Funds</b>							
Crazy Horse Canyon	-	-	-	-	-	-	-
Johnson Canyon	(75,356)	(90,030)	(122,800)	(160,350)	(162,280)	(164,220)	(83,100)
Transfer To Crazy Horse Operations	-	-	-	-	-	-	-
<b>Total Operating Expenses</b>	<b>(2,264,377)</b>	<b>(2,367,362)</b>	<b>(293,930)</b>	<b>(333,530)</b>	<b>(337,530)</b>	<b>(341,590)</b>	<b>(172,850)</b>
<b>Net Operating Income</b>	<b>-</b>	<b>-</b>	<b>2,047,405</b>	<b>1,980,058</b>	<b>2,072,665</b>	<b>2,165,917</b>	<b>1,142,671</b>
<b>Capital Projects</b>							
Autoclave CEQA	(1,900)	(598,100)					
Sun St. Equipment Replacement	(558,305)	-	-	-	-	-	-
USDA Autoclave Studies	(2,313)	(101,375)	-	-	-	-	-
<b>Total Capital Projects</b>	<b>(562,518)</b>	<b>(1,075,475)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net Income</b>	<b>(562,518)</b>	<b>(1,075,475)</b>	<b>2,047,405</b>	<b>1,980,058</b>	<b>2,072,665</b>	<b>2,165,917</b>	<b>1,142,671</b>
<b>Ending Fund Balance</b>	<b>6,566,596</b>	<b>5,491,121</b>	<b>7,538,526</b>	<b>9,518,584</b>	<b>11,591,249</b>	<b>13,757,166</b>	<b>14,899,837</b>

## **REVENUE BOND RATE COVENANT**

Pursuant to the Master Indenture for the 2002 Revenue Bonds the Authority agreed “to fix, prescribe and collect rates, fees and charges and manage the operation of the System for each fiscal year so as to yield Net Revenues during such fiscal year equal to at least one hundred fifteen percent (115%) of the Annual Debt Service in such fiscal year.” After paying for operations the Authority must have available 115% of the amount of debt service. This ensures the bond holders that there is a 15% cushion to make debt service payments in the event changes are necessary during the year which would affect revenues or expenditures. For FY 2013-14 the debt service coverage ratio is 184%.

For the Debt Service Coverage Ratio Calculations refer to Appendix J on page 113.

## **CONCLUSION**

The budget as presented covers all required operating expenditures, debt service payments, and transfers leaving an operating net income of \$1,928,100. During FY 2013-14 the Authority will complete the closure of Crazy Horse Landfill, the single largest project for the Authority.

The budget is a never ending cycle. While the Board has approved \$1.7 million in AB939 fees to help offset the loss of \$2 million when the Recology contract ends, there is still a need to cover the gap of \$300,000. Staff will continue working on options for generating additional revenue.

The Board’s approval of the AB939 fee allows the Authority to finally have a surplus of \$1,928,100. Once the budget is adopted the real work will begin as the Authority continues to work at becoming a more efficient operation poised to handle the recycling, resource recovery, and solid waste disposal needs of the Salinas Valley in a “Future Without Landfills”.

Respectfully submitted,

Patrick Mathews  
General Manager/CAO

Roberto Moreno  
Finance Manager/Treasurer



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# **SALINAS VALLEY SOLID WASTE AUTHORITY**



## **List of Principal Officials**

**Fernando Armenta, County of Monterey**  
President

**Liz Silva, City of Gonzales**  
Vice President

**Jyl Lutes, City of Salinas**  
Alternate Vice President

**Tony Barrera, City of Salinas**  
Board Member

**Lou Calcagno, County of Monterey**  
Board Member

**Robert Cullen, City of King**  
Board Member

**Gloria De La Rosa, City of Salinas**  
Board Member

**Annie Moreno, City of Greenfield**  
Board Member

**Richard Perez, City of Soledad**  
Board Member

**Patrick Mathews**  
Chief Administrative Officer

**Thomas M. Bruen**  
General Counsel

**Rose Gill**  
Administrative Manager

**Dave Meza**  
Authority Engineer

**Roberto Moreno**  
Finance Manager/Treasurer

**Susan Warner**  
Diversion Manager

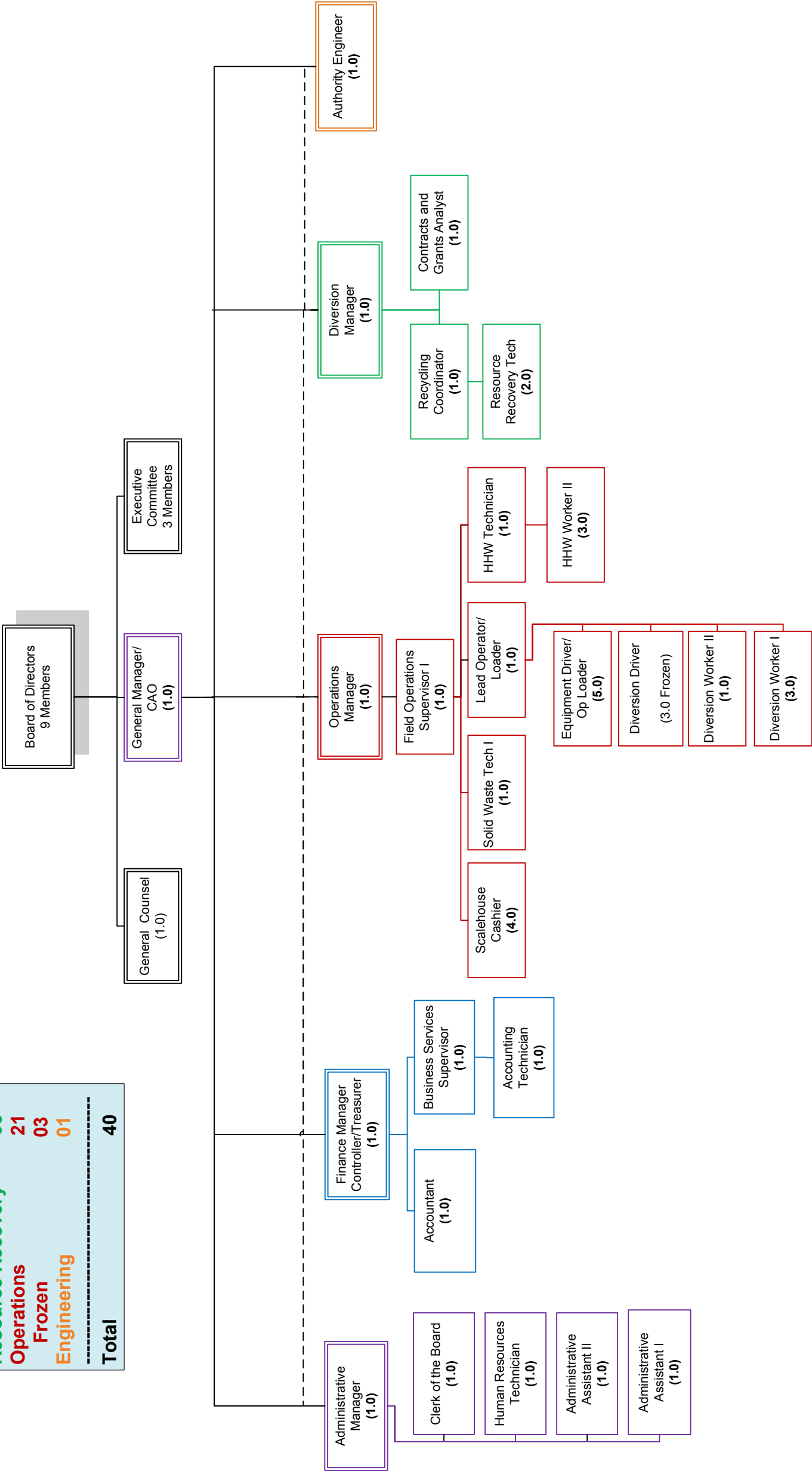
**Cesar Zuniga**  
Operations Manager



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Salinas Valley Solid Waste Authority  
Organizational Chart  
Effective Date : July 1, 2013

Administration	06
Finance	04
Resource Recovery	05
Operations	21
Frozen	03
Engineering	01
<hr/>	
Total	40





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**Salinas Valley Solid Waste Authority**  
**Two-Year Budget Comparison**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Increase/ (Decrease)</b>	<b>Percent Change</b>
<b>Revenues</b>				
51 - Tipping Fees - Solid Waste	11,254,500	11,141,800	(112,700)	-1.0%
51.1 - Tipping Fees - Surcharge	725,600	1,034,000	308,400	42.5%
51.2 - Tipping Fees - Diverted Materials	1,001,800	956,800	(45,000)	-4.5%
51.3 - AB939 Service Fee	-	1,732,000	1,732,000	
51.7 - Tipping Fees - South Valley	2,340,900	2,318,800	(22,100)	-0.9%
52 - Charges for Services	117,000	117,000	-	0.0%
53 - Sales of Materials	572,500	572,500	-	0.0%
54 - Investment Earnings	80,200	80,200	-	0.0%
57 - Miscellaneous/Other	60,000	-	(60,000)	-100.0%
<b>Total Revenues</b>	<b>16,152,500</b>	<b>17,953,100</b>	<b>1,800,600</b>	<b>11.1%</b>
<b>Expenditures</b>				
1110 - Executive Administration	358,270	391,550	33,280	9.3%
1120 - Administrative Support	385,040	399,000	13,960	3.6%
1130 - Human Resources Administration	299,240	323,900	24,660	8.2%
1140 - Clerk of the Board	153,360	163,850	10,490	6.8%
1200 - Finance Administration	620,200	640,700	20,500	3.3%
1300 - Operations Administration	537,050	245,200	(291,850)	-54.3%
2100 - Resource Recovery	648,000	682,320	34,320	5.3%
2150 - Marketing	110,000	75,000	(35,000)	-31.8%
2200 - Public Education	135,000	160,000	25,000	18.5%
2300 - Household Hazardous Waste	645,160	668,800	23,640	3.7%
2400 - C & D Diversion	58,500	30,000	(28,500)	-48.7%
2500 - Organics Diversion	598,530	587,530	(11,000)	-1.8%
2600 - Diversion Services	153,000	144,750	(8,250)	-5.4%
3100 - Scalehouse Operations	342,590	371,650	29,060	8.5%
3600 - JR Transfer Station	701,910	724,400	22,490	3.2%
3650 - ML Transfer Station	450,000	150,000	(300,000)	-66.7%
3710 - SS Disposal Operations	422,242	667,350	245,108	58.0%
3720 - SS Transfer Operations	929,598	909,000	(20,598)	-2.2%
3730 - SS Recycling Operations	228,430	188,900	(39,530)	-17.3%
4500 - JC Landfill Operations	3,568,290	3,714,600	146,310	4.1%
5300 - Crazy Horse Postclosure Maintenance	466,490	553,100	86,610	18.6%
5400 - Lewis Road Postclosure Maintenance	160,210	214,400	54,190	33.8%
5500 - Johnson Canyon ECS	249,300	322,100	72,800	29.2%
5600 - Jolon Road Postclosure Maintenance	98,670	168,800	70,130	71.1%
5700 - Sun Street ECS	262,500	109,300	(153,200)	-58.4%
6100 - Debt Service - Interest	2,037,120	1,979,200	(57,920)	-2.8%
6200 - Debt Service - Principal	1,103,000	1,162,600	59,600	5.4%
6605 - Closure Set-Aside	277,000	277,000	-	0.0%
<b>Total Expenditures</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>26,300</b>	<b>0.2%</b>
<b>Net Increase to Fund Balance</b>	<b>153,800</b>	<b>1,928,100</b>	<b>1,774,300</b>	

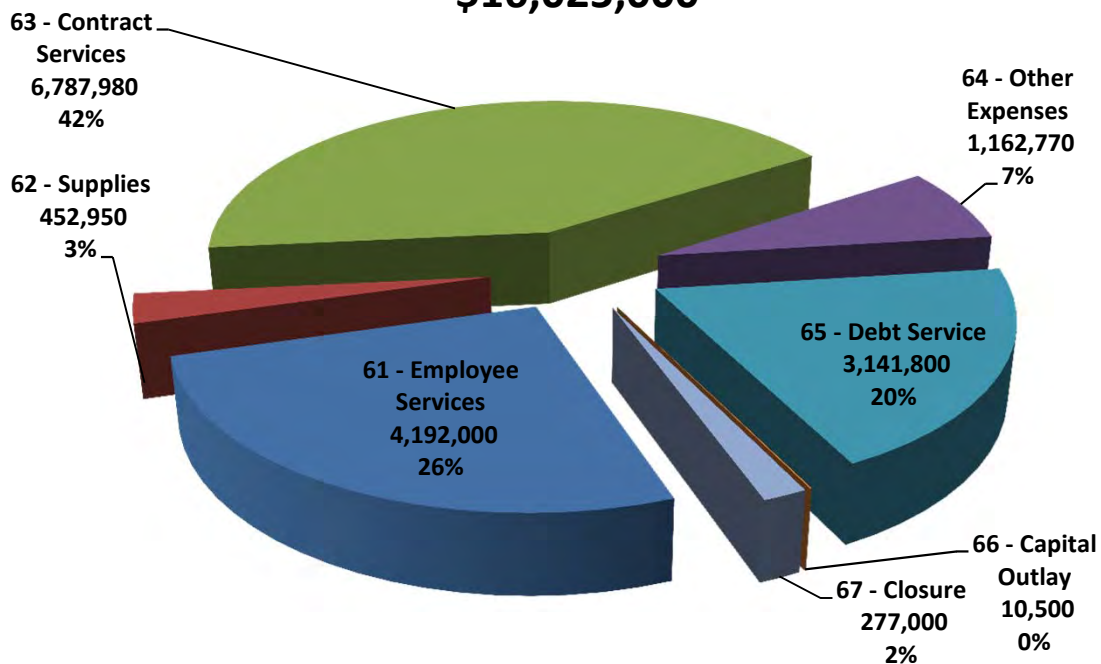


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**Salinas Valley Solid Waste Authority  
Budget by Category  
FY 2013-14**

<b>Category</b>	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Increase/ Decrease</b>	<b>% Change</b>
61 - Employee Services	3,857,200	4,192,000	334,800	8.7%
62 - Supplies	461,930	452,950	(8,980)	-1.9%
63 - Contract Services	7,120,838	6,787,980	(332,858)	-4.7%
64 - Other Expenses	1,129,862	1,162,770	32,908	2.9%
65 - Debt Service	3,140,120	3,141,800	1,680	0.1%
66 - Capital Outlay	11,750	10,500	(1,250)	-10.6%
67 - Closure/Postclosure	277,000	277,000	-	0.0%
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>26,300</b>	<b>0.2%</b>

**FY 2013-14 Budget by Category  
\$16,025,000**





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**Salinas Valley Solid Waste Authority**  
**Budget by Program**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Percent Change</b>
1110 - Executive Administration	358,270	391,550	9.3%
1120 - Administrative Support	385,040	399,000	3.6%
1130 - Human Resources Administration	299,240	323,900	8.2%
1140 - Clerk of the Board	153,360	163,850	6.8%
1200 - Finance Administration	620,200	640,700	3.3%
1300 - Operations Administration	537,050	245,200	-54.3%
2100 - Resource Recovery	648,000	682,320	5.3%
2150 - Marketing	110,000	75,000	-31.8%
2200 - Public Education	135,000	160,000	18.5%
2300 - Household Hazardous Waste	645,160	668,800	3.7%
2400 - C & D Diversion	58,500	30,000	-48.7%
2500 - Organics Diversion	598,530	587,530	-1.8%
2600 - Diversion Services	153,000	144,750	-5.4%
3100 - Scalehouse Operations	342,590	371,650	8.5%
3600 - JR Transfer Station	701,910	724,400	3.2%
3650 - ML Transfer Station	450,000	150,000	-66.7%
3710 - SS Disposal Operations	422,242	667,350	58.0%
3720 - SS Transfer Operations	929,598	909,000	-2.2%
3730 - SS Recycling Operations	228,430	188,900	-17.3%
4500 - JC Landfill Operations	3,568,290	3,714,600	4.1%
5300 - Crazy Horse Postclosure Maintenance	466,490	553,100	18.6%
5400 - Lewis Road Postclosure Maintenance	160,210	214,400	33.8%
5500 - Johnson Canyon ECS	249,300	322,100	29.2%
5600 - Jolon Road Postclosure Maintenance	98,670	168,800	71.1%
5700 - Sun Street ECS	262,500	109,300	-58.4%
6100 - Debt Service - Interest	2,037,120	1,979,200	-2.8%
6200 - Debt Service - Principal	1,103,000	1,162,600	5.4%
6605 - Closure Set-Aside	277,000	277,000	0.0%
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>0.2%</b>



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**Salinas Valley Solid Waste Authority  
Full Cost of Services by Major Functions  
FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>Proposed 2013-14</b>
<b><u>Disposal Services</u></b>		
3600 - JR Transfer Station	863,392	874,539
3650 - ML Transfer Station	553,527	181,089
3710 - SS Disposal Operations	730,087	1,030,003
3720 - SS Transfer Operations	1,143,462	1,097,399
4500 - JC Landfill Operations	4,389,214	4,708,824
5500 - Johnson Canyon ECS	306,654	388,858
5700 - Sun Street ECS	322,891	131,953
6605 - Closure Set-Aside	277,000	277,000
<b>Total Disposal Services</b>	<b>8,586,228</b>	<b>8,689,665</b>
<b><u>Operational Liabilities*</u></b>		
6200 - Debt Service - Principal	453,100	476,100
6100 - Debt Service - Interest	814,200	791,936
<b>Total Operational Liabilities</b>	<b>1,267,300</b>	<b>1,268,036</b>
<b><u>Legacy Liabilities**</u></b>		
5300 - Crazy Horse Postclosure Maintenance	784,514	667,735
5400 - Lewis Road Postclosure Maintenance	197,068	258,837
5600 - Jolon Road Postclosure Maintenance	121,370	203,785
6200 - Debt Service - Principal	649,900	686,500
6100 - Debt Service - Interest	1,222,920	1,187,264
<b>Total Legacy Liabilities</b>	<b>2,975,773</b>	<b>3,004,121</b>
<b><u>AB939 Programs</u></b>		
2100 - Resource Recovery	797,079	823,737
2150 - Marketing	135,307	90,544
2200 - Public Education	166,058	193,162
2300 - Household Hazardous Waste	793,586	807,415
3730 - SS Recycling Operations	280,983	228,051
<b>Total AB939 Programs</b>	<b>2,173,013</b>	<b>2,142,909</b>
<b><u>Recycling Programs</u></b>		
2400 - C & D Diversion	71,959	36,218
2500 - Organics Diversion	736,228	709,301
2600 - Diversion Services	188,199	174,750
<b>Total Recycling Programs</b>	<b>996,386</b>	<b>920,269</b>
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>

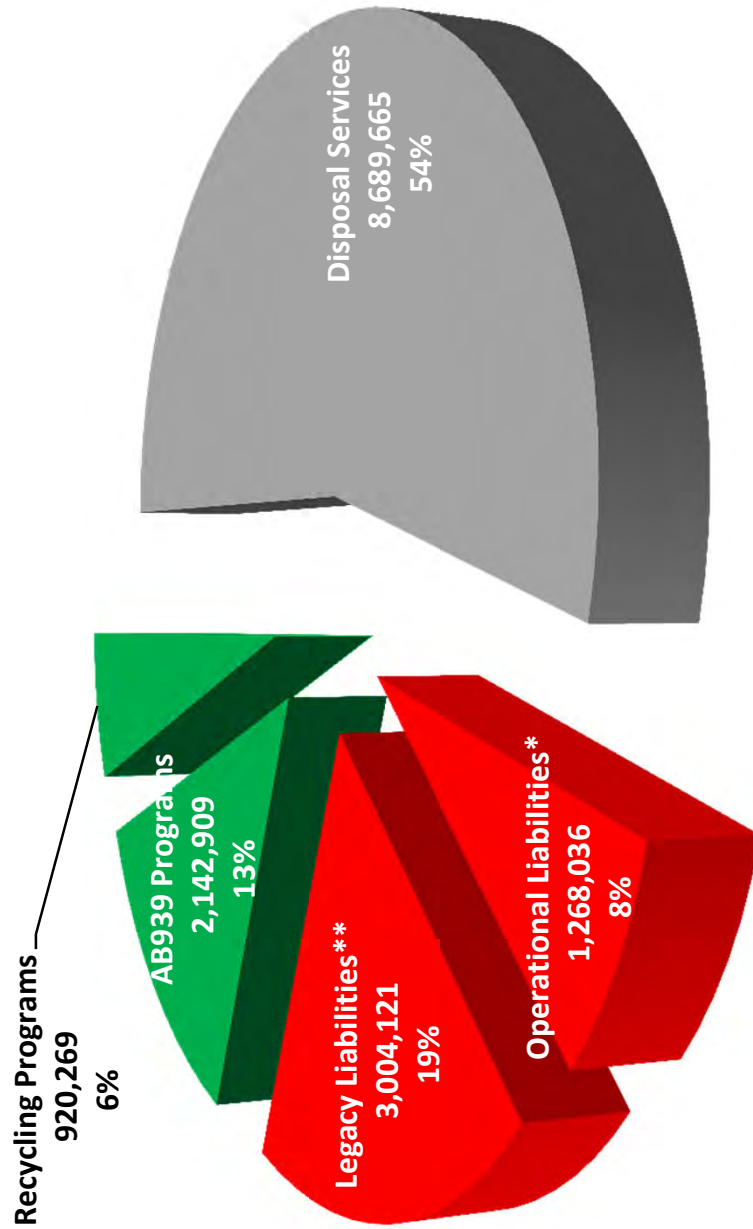
\*46% of total bond debt are for Operational Liabilities

\*54% of total bond debt are for Legacy Liabilities

# Salinas Valley Solid Waste Authority

## Full Cost of Services by Major Function

### \$16,025,000



**Salinas Valley Solid Waste Authority  
Cost of Services by Program  
FY 2013-14**

	<b>2013-14 PROPOSED</b>	<b>Scalehouse Allocation</b>	<b>Overhead Allocation</b>	<b>Full Cost of Services</b>
1110 - Executive Administration	391,550		(391,550)	-
1120 - Administrative Support	399,000		(399,000)	-
1130 - Human Resources Administration	323,900		(323,900)	-
1140 - Clerk of the Board	163,850		(163,850)	-
1200 - Finance Administration	640,700		(640,700)	-
1300 - Operations Administration	245,200		(245,200)	-
2100 - Resource Recovery	682,320		141,417	823,737
2150 - Marketing	75,000		15,544	90,544
2200 - Public Education	160,000		33,161	193,161
2300 - Household Hazardous Waste	668,800		138,615	807,415
2400 - C & D Diversion	30,000		6,218	36,218
2500 - Organics Diversion	587,530		121,771	709,301
2600 - Diversion Services	144,750		30,001	174,751
3100 - Scalehouse Operations	371,650	(371,650)	-	-
3600 - JR Transfer Station	724,400		150,139	874,539
3650 - ML Transfer Station	150,000		31,089	181,089
3710 - SS Disposal Operations	667,350	185,825	176,828	1,030,003
3720 - SS Transfer Operations	909,000		188,399	1,097,399
3730 - SS Recycling Operations	188,900		39,151	228,051
4500 - JC Landfill Operations	3,714,600	185,825	808,399	4,708,824
5300 - Crazy Horse Postclosure Maintenance	553,100		114,635	667,735
5400 - Lewis Road Postclosure Maintenance	214,400		44,436	258,836
5500 - Johnson Canyon ECS	322,100		66,758	388,858
5600 - Jolon Road Postclosure Maintenance	168,800		34,985	203,785
5700 - Sun Street ECS	109,300		22,653	131,953
6100 - Debt Service - Interest	1,979,200			1,979,200
6200 - Debt Service - Principal	1,162,600			1,162,600
6605 - Closure Set-Aside	277,000			277,000
<b>Grand Total</b>	<b>16,025,000</b>	<b>-</b>	<b>-</b>	<b>16,025,000</b>



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**Salinas Valley Solid Waste Authority**  
**Budget by Category with Line Item Detail**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Percent Change</b>
<b>61 - Employee Services</b>			
61110 - Regular Pay	2,532,000	2,577,200	1.8%
61112 - Special Assignment Pay - Asst. GM responsibilities	-	15,000	
61120 - Paid Time Off	87,500	99,400	13.6%
61300 - Overtime - Regular	76,500	89,500	17.0%
61400 - Education Assistance	2,000	2,000	0.0%
61410 - Wellness Program	4,000	4,000	0.0%
61700 - Flexible Leave	50,600	52,500	3.8%
61705 - Management Leave	23,000	22,300	-3.0%
61815 - Auto Allowance	30,000	30,000	0.0%
61816 - Cell Phone	11,300	11,300	0.0%
61822 - PERS Employer Contribution	262,800	276,200	5.1%
61823 - PERS EPMC	177,000	181,200	2.4%
61825 - Medicare	37,200	38,500	3.5%
61826 - FICA	900	-	-100.0%
61831 - Health Insurance	575,800	668,700	16.1%
61833 - Long-Term Disability	11,000	12,000	9.1%
61834 - Unemployment	19,900	20,600	3.5%
61836 - Life Insurance	9,800	10,400	6.1%
61837 - Insurance - Workers Compensation	112,300	146,200	30.2%
61999 - CIP/Program Regular Salary Deduct	(166,400)	(65,000)	-60.9%
<b>61 - Employee Services Total</b>	<b>3,857,200</b>	<b>4,192,000</b>	<b>8.7%</b>
<b>62 - Supplies</b>			
62100 - Office Supplies & Materials	29,450	35,800	21.6%
62120 - Reproduction Costs	124	1,000	708.5%
62130 - Copier/Printer Supplies	10,100	7,100	-29.7%
62140 - Janitorial Supplies	4,700	4,400	-6.4%
62230 - Rolling Stock Supplies	6,600	5,500	-16.7%
62230 - Vehicle Supplies	3,900	7,000	79.5%
62290 - Other Repair & Maintenance Supplies	31,600	21,500	-32.0%
62330 - Fuel	139,676	112,400	-19.5%
62335 - Biodiesel Fuel	159,600	185,000	15.9%
62510 - Uniforms	3,600	4,050	12.5%
62800 - Special Dept Supplies	33,500	34,500	3.0%
62801 - Graffiti Removal Supplies	1,500	2,500	66.7%
62802 - Litter Abatement	2,500	-	-100.0%
62810 - Software/License Renewals	11,000	7,900	-28.2%
62840 - Safety Supplies	7,100	8,300	16.9%
62850 - Small Tools	900	500	-44.4%
62910 - Minor Capital Outlay	10,500	11,500	9.5%
62915 - Minor Computer Equipment	5,580	4,000	-28.3%
<b>62 - Supplies Total</b>	<b>461,930</b>	<b>452,950</b>	<b>-1.9%</b>
<b>63 - Contract Services</b>			
63116 - Cell Phones	7,250	6,800	-6.2%
63120 - Telephone	15,600	14,600	-6.4%
63121 - Conference Call Services	-	700	
63125 - Internet Services	6,800	5,600	-17.6%
63126 - Exchange Hosting Services	4,500	3,000	-33.3%
63127 - Network Access	760	800	5.3%

**Salinas Valley Solid Waste Authority**  
**Budget by Category with Line Item Detail**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Percent Change</b>
63140 - Postage	5,000	5,000	0.0%
63150 - Overnight Shipments	2,000	2,000	0.0%
63210 - Water	9,600	8,400	-12.5%
63220 - Sewer	400	400	0.0%
63230 - Gas & Electricity	108,000	128,200	18.7%
63240 - Portable Toilet	4,100	4,100	0.0%
63250 - Exterminator Service	4,580	4,550	-0.7%
63261 - Vector Control	7,900	5,000	-36.7%
63270 - Garbage/Recycling Pickup	700	700	0.0%
63320 - Building Rent	86,400	86,400	0.0%
63322 - Building Maintenance Fees	21,000	21,000	0.0%
63410 - Vehicle Maintenance	181,700	110,000	-39.5%
63416 - Building Alarm Service	5,430	4,950	-8.8%
63430 - Equipment Maintenance	38,500	41,200	7.0%
63431 - Equip Maintenance - Copier	3,500	3,500	0.0%
63440 - Equipment Rental	7,970	21,000	163.5%
63510 - Legal Services	170,000	105,000	-38.2%
63520 - Recruitment Services	2,000	-	-100.0%
63522 - HR Investigations, Testing	3,600	2,000	-44.4%
63530 - Audit Services	23,050	24,000	4.1%
63535 - Actuarial Services	10,000	-	-100.0%
63540 - Consulting Engineer	36,060	20,000	-44.5%
63542 - Eng. Services - Surveying	25,000	39,000	56.0%
63543 - Aerial Topography	-	6,000	
63544 - Eng. Services - Leachate	47,500	47,500	0.0%
63545 - Eng. Services - GW Monitoring	92,000	89,200	-3.0%
63546 - TO-15 Testing	7,600	7,600	0.0%
63548 - Eng. Services - LFG System	148,000	148,000	0.0%
63549 - Eng Services - LFG Surface Monitoring	36,000	36,000	0.0%
63551 - GHG Monitoring (AB32)	38,500	25,000	-35.1%
63553 - Eng. Services - GW Cap - Non Routine	2,670	2,500	-6.4%
63554 - Eng. Services - Leachate - Non Routine	14,400	11,200	-22.2%
63555 - Eng. Services - GW Monitoring - Non Routine	10,000	8,500	-15.0%
63558 - Eng. Services - LFG System - Non Routine	52,000	64,900	24.8%
63560 - Custodial Service	17,000	19,600	15.3%
63565 - Records Management Disposal Service	250	250	0.0%
63570 - Bank of NY -1997 Series A Bond	5,100	5,100	0.0%
63571 - Bond Continuing Disclosure Services	1,850	1,900	2.7%
63580 - Safety Program/Consulting	4,450	5,000	12.4%
63581 - Safety Awards	6,520	7,000	7.4%
63586 - Vehicle Safety Inspection	1,200	-	-100.0%
63587 - Street Sweeping	9,500	3,000	-68.4%
63590 - Other Professional Services	3,000	3,000	0.0%
63592 - Facility Maintenance	47,000	38,000	-19.1%
63593 - Landscape Maintenance	2,400	5,500	129.2%
63594 - Credit Card Fees	8,000	8,000	0.0%
63595 - Returned Check Expense	500	500	0.0%
63596 - Bank Fees	10,200	10,800	5.9%



**Salinas Valley Solid Waste Authority**  
**Budget by Category with Line Item Detail**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Percent Change</b>
63597 - Litter Abatement	60,000	60,000	0.0%
63598 - FSA Service Fees	910	800	-12.1%
63599 - EAP Service Fee	5,260	5,250	-0.2%
63603 - NPDES Improvements	100,000	25,000	-75.0%
63613 - Contract Labor	41,000	74,000	80.5%
63615 - Hauling Services	-	3,500	
63616 - Madison Lane Transfer Station Services	450,000	150,000	-66.7%
63622 - Diversion Assistance Fee-JC	98,000	100,000	2.0%
63623 - Metal Diversion Fees	2,500	1,500	-40.0%
63624 - Tires Diversion Fees	4,000	7,500	87.5%
63625 - Wood Waste Diversion Fees	6,600	3,700	-43.9%
63628 - Greenwaste Processing Fees	591,930	582,330	-1.6%
63630 - C&D Recycling (ST Goal)	58,500	30,000	-48.7%
63631 - Mattresses Diversion Service	35,000	35,750	2.1%
63632 - Carpets Diversion Service	1,500	-	-100.0%
63636 - Diversion Assistance - SS	65,000	75,000	15.4%
63637 - Food Waste Diversion	12,000	-	-100.0%
63651 - HHW Hauling & Disposal	150,000	150,000	0.0%
63653 - ABOP Disposal	5,000	5,000	0.0%
63654 - Freon Removal	2,400	2,400	0.0%
63655 - HHW Disposal Supplies	32,200	35,000	8.7%
63671 - Network Support	13,350	20,000	49.8%
63672 - Laserfiche Support	7,200	7,200	0.0%
63673 - Paradigm Support	17,000	17,000	0.0%
63674 - Plan-It Support	1,000	1,000	0.0%
63675 - Website Hosting Service	840	900	7.1%
63676 - INCODE Off Site Backup	2,000	2,000	0.0%
63677 - INCODE Support	16,500	18,000	9.1%
63679 - Employee Evaluations Software Support	3,000	3,000	0.0%
63700 - Public Media Relations	4,100	10,000	143.9%
63711 - Media Campaign	107,280	100,000	-6.8%
63715 - Give Aways	4,950	5,000	1.0%
63719 - RecycleRama	60,000	60,000	0.0%
63730 - Direct Mailing	27,720	-	-100.0%
63750 - Increased Public Education (ST Goal)	75,000	100,000	33.3%
63810 - Leachate Storage	1,400	13,500	864.3%
63811 - RWQCB Studies	2,000	2,000	0.0%
63812 - Lab Water Analysis	55,000	55,000	0.0%
63813 - Eng. Services - GW Cap	16,130	17,000	5.4%
63815 - Site Grading	11,340	10,000	-11.8%
63817 - NPDES - Permitting	-	45,000	
63850 - Gonzales Host Fees	250,000	250,000	0.0%
63921 - Scale Maintenance & Repair - JC	7,200	7,200	0.0%
63922 - Scale Maintenance & Repair - SS	6,000	6,000	0.0%
63952 - Tonnage Band Fees	(152,800)	(130,100)	-14.9%
63955 - Landfill Operations	1,981,800	2,030,300	2.4%
63956 - Compaction Incentive	800,000	800,000	0.0%
63957 - Transfer Station Operations	679,800	700,200	3.0%
63958 - Out of Scope Work	9,168	10,000	9.1%

**Salinas Valley Solid Waste Authority**  
**Budget by Category with Line Item Detail**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>	<b>Percent Change</b>
63960 - Contingencies	35,020	59,100	68.8%
<b>63 - Contract Services Total</b>	<b>7,120,838</b>	<b>6,787,980</b>	<b>-4.7%</b>
<b>64 - Other Expenses</b>			
64100 - Advertising/Public Notices	8,900	10,400	16.9%
64110 - Advertising - Recruitments	3,000	1,500	-50.0%
64200 - Conferences/Meetings	29,650	31,500	6.2%
64201 - Travel Expense - General Manager	4,000	2,000	-50.0%
64210 - Board Meeting Supplies	3,000	3,000	0.0%
64220 - Board Retreat	12,100	6,500	-46.3%
64225 - Confrences/Meetings - Boardmembers	1,900	7,500	294.7%
64240 - Employee Recognition	3,500	4,000	14.3%
64250 - Training	23,800	24,500	2.9%
64251 - INCODE Student Center	-	1,500	
64310 - Association Memberships	9,590	11,000	14.7%
64320 - Publications & Trade Journals	6,300	6,270	-0.5%
64411 - Insurance - Commercial Auto	29,970	34,600	15.4%
64412 - Insurance - Crime	5,190	6,100	17.5%
64413 - Insurance - Environmental Impairment Liability	77,460	89,400	15.4%
64414 - Insurance - General Liability	36,060	41,700	15.6%
64415 - Insurance - Public Officials and Employment Liabil	15,310	18,100	18.2%
64416 - Insurance - Property Damage	22,570	26,200	16.1%
64417 - Insurance - Excess Liability	29,600	34,300	15.9%
64418 - Insurance - Surety Bond	2,750	3,200	16.4%
64419 - First Aid	750	-	-100.0%
64700 - Refunds & Reimbursement	1,000	1,000	0.0%
64810 - Board Member Stipends	13,500	14,400	6.7%
64903 - Fees & Permits	8,640	1,000	-88.4%
64904 - Property Taxes	27,700	27,700	0.0%
64905 - Mo.Co. LEA Fees	78,622	78,200	-0.5%
64906 - Mo.Co. Regional Fees	184,500	184,500	0.0%
64910 - SBOE - CIWMB Fees	349,100	349,100	0.0%
64920 - MBUAPCD-Air Board Fees	21,300	20,600	-3.3%
64925 - SWRCB Fees	119,100	122,000	2.4%
64943 - Fees and Permits	1,000	1,000	0.0%
<b>64 - Other Expenses Total</b>	<b>1,129,862</b>	<b>1,162,770</b>	<b>2.9%</b>
<b>65 - Debt Service</b>			
65110 - 2002 Rev Bonds Interest	1,770,000	1,721,600	-2.7%
65120 - Salinas IPA Interest	267,120	257,600	-3.6%
65210 - 2002 Rev Bonds Principal	985,000	1,035,000	5.1%
65220 - Salinas IPA Principal	118,000	127,600	8.1%
<b>65 - Debt Service Total</b>	<b>3,140,120</b>	<b>3,141,800</b>	<b>0.1%</b>
<b>66 - Capital Outlay</b>			
66530 - Office Equipment	2,150	2,500	16.3%
66550 - Rolling Equipment	9,600	8,000	-16.7%
<b>66 - Capital Outlay Total</b>	<b>11,750</b>	<b>10,500</b>	<b>-10.6%</b>
<b>67 - Closure/Postclosure</b>			
67100 - Closure Expense	277,000	277,000	0.0%
<b>67 - Closure/Postclosure Total</b>	<b>277,000</b>	<b>277,000</b>	<b>0.0%</b>
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>	<b>0.2%</b>

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
<b>105 - Administration Fund</b>		
<b>1110 - Executive Administration</b>		
61 - Employee Services		
61110 - Regular Pay	178,300	176,500
61112 - Special Assignment Pay - Asst. GM responsibilities	-	15,000
61120 - Paid Time Off	6,200	6,800
61705 - Management Leave	5,200	5,100
61815 - Auto Allowance	6,000	6,000
61816 - Cell Phone	1,200	1,200
61822 - PERS Employer Contribution	18,600	18,900
61823 - PERS EPMC	12,500	12,400
61825 - Medicare	2,600	2,600
61831 - Health Insurance	20,400	23,400
61833 - Long-Term Disability	800	800
61834 - Unemployment	600	600
61836 - Life Insurance	700	700
61837 - Insurance - Workers Compensation	4,700	1,300
61999 - CIP/Program Regular Salary Deduct	(26,300)	(5,000)
61 - Employee Services Total	231,500	266,300
62 - Supplies		
62810 - Software/License Renewals	400	400
62915 - Minor Computer Equipment	1,250	500
62 - Supplies Total	1,650	900
63 - Contract Services		
63116 - Cell Phones	600	600
63510 - Legal Services	75,000	85,000
63540 - Consulting Engineer	20,760	15,000
63590 - Other Professional Services	3,000	3,000
63598 - FSA Service Fees	100	100
63599 - EAP Service Fee	150	150
63960 - Contingencies	3,700	-
63 - Contract Services Total	103,310	103,850
64 - Other Expenses		
64200 - Conferences/Meetings	5,000	5,000
64201 - Travel Expense - General Manager	4,000	2,000
64250 - Training	2,000	2,000
64310 - Association Memberships	5,000	5,000
64320 - Publications & Trade Journals	2,000	2,000
64412 - Insurance - Crime	370	500
64415 - Insurance - Public Officials and Employment Liabil	690	800
64418 - Insurance - Surety Bond	2,750	3,200
64 - Other Expenses Total	21,810	20,500
<b>1110 - Executive Administration Total</b>	<b>358,270</b>	<b>391,550</b>
<b>1120 - Administrative Support</b>		
61 - Employee Services		

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
61110 - Regular Pay	107,300	112,000
61120 - Paid Time Off	3,700	4,400
61300 - Overtime - Regular	500	500
61410 - Wellness Program	1,000	1,000
61700 - Flexible Leave	3,100	3,300
61822 - PERS Employer Contribution	11,200	12,000
61823 - PERS EPMC	7,500	7,900
61825 - Medicare	1,600	1,700
61831 - Health Insurance	25,500	29,300
61833 - Long-Term Disability	500	500
61834 - Unemployment	1,100	1,100
61836 - Life Insurance	400	400
61837 - Insurance - Workers Compensation	800	1,800
<b>61 - Employee Services Total</b>	<b>164,200</b>	<b>175,900</b>
<b>62 - Supplies</b>		
62100 - Office Supplies & Materials	23,000	30,000
62120 - Reproduction Costs	124	1,000
62130 - Copier/Printer Supplies	9,000	6,000
62140 - Janitorial Supplies	3,500	2,000
62230 - Vehicle Supplies	1,200	2,000
62330 - Fuel	2,576	1,200
62800 - Special Dept Supplies	3,000	3,000
62810 - Software/License Renewals	600	600
62910 - Minor Capital Outlay	1,500	-
62915 - Minor Computer Equipment	1,000	1,000
<b>62 - Supplies Total</b>	<b>45,500</b>	<b>46,800</b>
<b>63 - Contract Services</b>		
63120 - Telephone	9,000	9,000
63121 - Conference Call Services	-	700
63140 - Postage	5,000	5,000
63150 - Overnight Shipments	800	800
63210 - Water	600	600
63230 - Gas & Electricity	12,000	12,000
63270 - Garbage/Recycling Pickup	700	700
63320 - Building Rent	86,400	86,400
63322 - Building Maintenance Fees	21,000	21,000
63416 - Building Alarm Service	700	700
63430 - Equipment Maintenance	1,000	1,000
63431 - Equip Maintenance - Copier	3,500	3,500
63560 - Custodial Service	9,600	6,600
63598 - FSA Service Fees	200	200
63599 - EAP Service Fee	300	300
<b>63 - Contract Services Total</b>	<b>150,800</b>	<b>148,500</b>
<b>64 - Other Expenses</b>		
64100 - Advertising/Public Notices	5,000	5,000

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
64200 - Conferences/Meetings	-	1,000
64250 - Training	2,000	2,000
64411 - Insurance - Commercial Auto	750	300
64412 - Insurance - Crime	220	300
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64414 - Insurance - General Liability	790	900
64415 - Insurance - Public Officials and Employment Liabil	130	200
64416 - Insurance - Property Damage	1,990	2,300
64417 - Insurance - Excess Liability	750	900
64 - Other Expenses Total	24,540	27,800
<b>1120 - Administrative Support Total</b>	<b>385,040</b>	<b>399,000</b>
<b>1130 - Human Resources Administration</b>		
61 - Employee Services		
61110 - Regular Pay	163,100	166,300
61120 - Paid Time Off	5,600	6,400
61300 - Overtime - Regular	500	500
61400 - Education Assistance	1,000	1,000
61410 - Wellness Program	500	500
61700 - Flexible Leave	1,900	1,900
61705 - Management Leave	2,900	3,000
61815 - Auto Allowance	6,000	6,000
61816 - Cell Phone	1,000	1,000
61822 - PERS Employer Contribution	17,000	17,800
61823 - PERS EPMC	11,500	11,700
61825 - Medicare	2,400	2,500
61831 - Health Insurance	32,600	37,400
61833 - Long-Term Disability	800	800
61834 - Unemployment	1,100	1,100
61836 - Life Insurance	600	600
61837 - Insurance - Workers Compensation	1,200	1,700
61 - Employee Services Total	249,700	260,200
62 - Supplies		
62810 - Software/License Renewals	600	600
62915 - Minor Computer Equipment	1,000	1,000
62 - Supplies Total	1,600	1,600
63 - Contract Services		
63116 - Cell Phones	600	600
63510 - Legal Services	5,000	20,000
63520 - Recruitment Services	2,000	-
63522 - HR Investigations, Testing	500	2,000
63580 - Safety Program/Consulting	4,450	5,000
63581 - Safety Awards	6,520	7,000
63599 - EAP Service Fee	300	300
63679 - Employee Evaluations Software Support	3,000	3,000
63 - Contract Services Total	22,370	37,900

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
64 - Other Expenses		
64110 - Advertising - Recruitments	3,000	1,500
64200 - Conferences/Meetings	4,100	4,000
64240 - Employee Recognition	3,500	4,000
64250 - Training	9,900	10,000
64310 - Association Memberships	2,000	2,000
64320 - Publications & Trade Journals	1,800	2,000
64412 - Insurance - Crime	330	400
64415 - Insurance - Public Officials and Employment Liabil	190	300
64419 - First Aid	750	-
64 - Other Expenses Total	25,570	24,200
<b>1130 - Human Resources Administration Total</b>	<b>299,240</b>	<b>323,900</b>
<b>1140 - Clerk of the Board</b>		
61 - Employee Services		
61110 - Regular Pay	67,700	72,400
61120 - Paid Time Off	2,400	2,800
61300 - Overtime - Regular	500	500
61700 - Flexible Leave	2,000	2,100
61822 - PERS Employer Contribution	7,100	7,800
61823 - PERS EPMC	4,800	5,100
61825 - Medicare	1,000	1,100
61826 - FICA	900	-
61831 - Health Insurance	18,600	21,300
61833 - Long-Term Disability	300	400
61834 - Unemployment	600	600
61836 - Life Insurance	300	300
61837 - Insurance - Workers Compensation	500	1,600
61 - Employee Services Total	106,700	116,000
62 - Supplies		
62810 - Software/License Renewals	300	300
62915 - Minor Computer Equipment	480	500
62 - Supplies Total	780	800
63 - Contract Services		
63250 - Exterminator Service	640	650
63565 - Records Management Disposal Service	250	250
63598 - FSA Service Fees	80	100
63599 - EAP Service Fee	150	150
63672 - Laserfiche Support	7,200	7,200
63 - Contract Services Total	8,320	8,350
64 - Other Expenses		
64100 - Advertising/Public Notices	3,900	3,900
64200 - Conferences/Meetings	1,500	1,500
64210 - Board Meeting Supplies	3,000	3,000
64220 - Board Retreat	12,100	6,500
64225 - Confrences/Meetings - Boardmembers	1,900	7,500



**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
64250 - Training	1,000	1,000
64310 - Association Memberships	420	600
64412 - Insurance - Crime	150	200
64415 - Insurance - Public Officials and Employment Liabil	90	100
64810 - Board Member Stipends	13,500	14,400
64 - Other Expenses Total	37,560	38,700
<b>1140 - Clerk of the Board Total</b>	<b>153,360</b>	<b>163,850</b>
<b>1200 - Finance Administration</b>		
61 - Employee Services		
61110 - Regular Pay	335,100	341,700
61120 - Paid Time Off	11,600	13,200
61300 - Overtime - Regular	2,500	2,500
61400 - Education Assistance	500	500
61410 - Wellness Program	500	500
61700 - Flexible Leave	6,500	6,600
61705 - Management Leave	3,200	3,300
61815 - Auto Allowance	6,000	6,000
61816 - Cell Phone	1,600	1,600
61822 - PERS Employer Contribution	34,900	36,600
61823 - PERS EPMC	23,500	24,000
61825 - Medicare	4,900	5,000
61831 - Health Insurance	69,700	79,900
61833 - Long-Term Disability	1,500	1,600
61834 - Unemployment	2,200	2,200
61836 - Life Insurance	1,200	1,200
61837 - Insurance - Workers Compensation	2,500	5,400
61 - Employee Services Total	507,900	531,800
62 - Supplies		
62100 - Office Supplies & Materials	750	600
62800 - Special Dept Supplies	1,500	1,000
62810 - Software/License Renewals	6,600	3,500
62910 - Minor Capital Outlay	-	1,500
62915 - Minor Computer Equipment	1,850	1,000
62 - Supplies Total	10,700	7,600
63 - Contract Services		
63116 - Cell Phones	600	-
63125 - Internet Services	4,800	3,600
63126 - Exchange Hosting Services	4,500	3,000
63127 - Network Access	760	800
63150 - Overnight Shipments	200	200
63430 - Equipment Maintenance	550	600
63530 - Audit Services	23,050	24,000
63535 - Actuarial Services	10,000	-
63570 - Bank of NY -1997 Series A Bond	5,100	5,100
63571 - Bond Continuing Disclosure Services	1,850	1,900

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
63595 - Returned Check Expense	500	500
63596 - Bank Fees	3,000	3,600
63598 - FSA Service Fees	200	200
63599 - EAP Service Fee	600	600
63671 - Network Support	13,350	20,000
63674 - Plan-It Support	1,000	1,000
63675 - Website Hosting Service	840	900
63676 - INCODE Off Site Backup	2,000	2,000
63677 - INCODE Support	16,500	18,000
63 - Contract Services Total	89,400	86,000
64 - Other Expenses		
64200 - Conferences/Meetings	5,000	6,000
64250 - Training	2,500	2,500
64251 - INCODE Student Center	-	1,500
64320 - Publications & Trade Journals	500	500
64412 - Insurance - Crime	670	800
64415 - Insurance - Public Officials and Employment Liabil	380	500
64700 - Refunds & Reimbursement	1,000	1,000
64 - Other Expenses Total	10,050	12,800
66 - Capital Outlay		
66530 - Office Equipment	2,150	2,500
66 - Capital Outlay Total	2,150	2,500
<b>1200 - Finance Administration Total</b>	<b>620,200</b>	<b>640,700</b>
<b>1300 - Operations Administration</b>		
61 - Employee Services		
61110 - Regular Pay	384,000	148,400
61120 - Paid Time Off	15,300	14,900
61300 - Overtime - Regular	10,000	500
61410 - Wellness Program	500	500
61700 - Flexible Leave	4,900	4,100
61705 - Management Leave	8,000	7,200
61815 - Auto Allowance	12,000	6,000
61816 - Cell Phone	4,400	4,400
61822 - PERS Employer Contribution	46,300	15,900
61823 - PERS EPMC	31,200	10,400
61825 - Medicare	6,500	2,200
61831 - Health Insurance	53,700	18,300
61833 - Long-Term Disability	1,900	700
61834 - Unemployment	2,200	600
61836 - Life Insurance	1,600	600
61837 - Insurance - Workers Compensation	24,300	5,800
61999 - CIP/Program Regular Salary Deduct	(140,100)	(60,000)
61 - Employee Services Total	466,700	180,500
62 - Supplies		
62100 - Office Supplies & Materials	1,200	1,200



**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
62230 - Rolling Stock Supplies	3,100	2,000
62330 - Fuel	15,300	12,000
62800 - Special Dept Supplies	1,700	2,000
62810 - Software/License Renewals	2,500	2,500
62840 - Safety Supplies	-	1,000
<b>62 - Supplies Total</b>	<b>23,800</b>	<b>20,700</b>
<b>63 - Contract Services</b>		
63116 - Cell Phones	1,000	1,200
63150 - Overnight Shipments	1,000	1,000
63430 - Equipment Maintenance	6,500	5,000
63540 - Consulting Engineer	15,300	5,000
63598 - FSA Service Fees	150	100
63599 - EAP Service Fee	600	600
63700 - Public Media Relations	4,100	10,000
<b>63 - Contract Services Total</b>	<b>28,650</b>	<b>22,900</b>
<b>64 - Other Expenses</b>		
64200 - Conferences/Meetings	6,050	5,000
64250 - Training	1,900	4,000
64310 - Association Memberships	1,770	3,000
64320 - Publications & Trade Journals	1,730	1,500
64411 - Insurance - Commercial Auto	2,110	2,500
64412 - Insurance - Crime	920	1,100
64415 - Insurance - Public Officials and Employment Liabil	3,420	4,000
64920 - MBUAPCD-Air Board Fees	-	-
<b>64 - Other Expenses Total</b>	<b>17,900</b>	<b>21,100</b>
<b>1300 - Operations Administration Total</b>	<b>537,050</b>	<b>245,200</b>
<b>3100 - Scalehouse Operations</b>		
<b>61 - Employee Services</b>		
61110 - Regular Pay	173,800	187,800
61120 - Paid Time Off	7,000	8,300
61300 - Overtime - Regular	7,500	7,500
61700 - Flexible Leave	5,900	6,200
61822 - PERS Employer Contribution	18,100	20,100
61823 - PERS EPMC	12,200	13,200
61825 - Medicare	2,600	2,800
61831 - Health Insurance	47,000	56,100
61833 - Long-Term Disability	700	800
61834 - Unemployment	1,900	1,900
61836 - Life Insurance	700	700
61837 - Insurance - Workers Compensation	4,500	5,400
<b>61 - Employee Services Total</b>	<b>281,900</b>	<b>310,800</b>
<b>62 - Supplies</b>		
62100 - Office Supplies & Materials	1,500	1,000
62130 - Copier/Printer Supplies	500	500
62290 - Other Repair & Maintenance Supplies	1,000	1,000

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
62510 - Uniforms	1,600	1,600
62800 - Special Dept Supplies	1,000	1,000
62840 - Safety Supplies	400	900
62910 - Minor Capital Outlay	1,500	1,500
<b>62 - Supplies Total</b>	<b>7,500</b>	<b>7,500</b>
<b>63 - Contract Services</b>		
63116 - Cell Phones	1,000	1,000
63125 - Internet Services	2,000	2,000
63210 - Water	300	300
63240 - Portable Toilet	1,400	1,400
63416 - Building Alarm Service	950	850
63589 - Cash Over/Short	-	-
63594 - Credit Card Fees	8,000	8,000
63596 - Bank Fees	7,200	7,200
63598 - FSA Service Fees	-	-
63599 - EAP Service Fee	600	600
63673 - Paradigm Support	17,000	17,000
63921 - Scale Maintenance & Repair - JC	7,200	7,200
63922 - Scale Maintenance & Repair - SS	6,000	6,000
<b>63 - Contract Services Total</b>	<b>51,650</b>	<b>51,550</b>
<b>64 - Other Expenses</b>		
64250 - Training	500	500
64412 - Insurance - Crime	360	500
64415 - Insurance - Public Officials and Employment Liabil	680	800
<b>64 - Other Expenses Total</b>	<b>1,540</b>	<b>1,800</b>
<b>3100 - Scalehouse Operations Total</b>	<b>342,590</b>	<b>371,650</b>
<b>105 - Administration Fund Total</b>	<b>2,695,750</b>	<b>2,535,850</b>
<b>106 - Resource Recovery Fund</b>		
<b>2100 - Resource Recovery</b>		
<b>61 - Employee Services</b>		
61110 - Regular Pay	391,200	404,800
61120 - Paid Time Off	13,500	15,600
61300 - Overtime - Regular	5,000	5,000
61400 - Education Assistance	500	500
61410 - Wellness Program	500	500
61700 - Flexible Leave	7,700	8,000
61705 - Management Leave	3,700	3,700
61815 - Auto Allowance	-	6,000
61816 - Cell Phone	2,000	2,000
61822 - PERS Employer Contribution	40,700	43,300
61823 - PERS EPMC	27,400	28,400
61825 - Medicare	5,700	5,900
61831 - Health Insurance	72,200	88,000
61832 - Health Insurance - Retired	-	-
61833 - Long-Term Disability	1,700	1,800

**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
61834 - Unemployment	2,700	2,700
61836 - Life Insurance	1,400	1,500
61837 - Insurance - Workers Compensation	8,600	6,900
<b>61 - Employee Services Total</b>	<b>584,500</b>	<b>624,600</b>
62 - Supplies		
62100 - Office Supplies & Materials	2,500	2,500
62130 - Copier/Printer Supplies	600	600
62230 - Rolling Stock Supplies	500	500
62330 - Fuel	3,000	2,000
62800 - Special Dept Supplies	2,500	2,500
62801 - Graffiti Removal Supplies	1,500	2,500
62802 - Litter Abatement	2,500	-
62910 - Minor Capital Outlay	2,500	3,500
<b>62 - Supplies Total</b>	<b>15,600</b>	<b>14,100</b>
63 - Contract Services		
63116 - Cell Phones	50	-
63430 - Equipment Maintenance	700	700
63598 - FSA Service Fees	100	100
63599 - EAP Service Fee	750	750
63711 - Media Campaign	25,000	25,000
63715 - Give Aways	4,950	5,000
63960 - Contingencies	5,000	-
<b>63 - Contract Services Total</b>	<b>36,550</b>	<b>31,550</b>
64 - Other Expenses		
64200 - Conferences/Meetings	4,500	5,500
64250 - Training	2,000	1,000
64310 - Association Memberships	400	400
64320 - Publications & Trade Journals	270	270
64411 - Insurance - Commercial Auto	2,120	2,900
64412 - Insurance - Crime	780	500
64415 - Insurance - Public Officials and Employment Liabil	1,280	1,500
<b>64 - Other Expenses Total</b>	<b>11,350</b>	<b>12,070</b>
<b>2100 - Resource Recovery Total</b>	<b>648,000</b>	<b>682,320</b>
<b>2150 - Marketing</b>		
63 - Contract Services		
63711 - Media Campaign	82,280	75,000
63730 - Direct Mailing	27,720	-
<b>63 - Contract Services Total</b>	<b>110,000</b>	<b>75,000</b>
<b>2150 - Marketing Total</b>	<b>110,000</b>	<b>75,000</b>
<b>2200 - Public Education</b>		
63 - Contract Services		
63719 - RecycleRama	60,000	60,000
63750 - Increased Public Education (ST Goal)	75,000	100,000
<b>63 - Contract Services Total</b>	<b>135,000</b>	<b>160,000</b>
<b>2200 - Public Education Total</b>	<b>135,000</b>	<b>160,000</b>

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
<b>2300 - Household Hazardous Waste</b>		
61 - Employee Services		
61110 - Regular Pay	221,500	228,400
61120 - Paid Time Off	7,700	8,800
61300 - Overtime - Regular	10,000	10,000
61700 - Flexible Leave	6,400	6,600
61816 - Cell Phone	700	700
61822 - PERS Employer Contribution	23,100	24,500
61823 - PERS EPMC	15,500	16,000
61825 - Medicare	3,300	3,400
61831 - Health Insurance	74,100	79,900
61833 - Long-Term Disability	900	1,000
61834 - Unemployment	2,200	2,200
61836 - Life Insurance	900	900
61837 - Insurance - Workers Compensation	22,600	30,200
61 - Employee Services Total	388,900	412,600
62 - Supplies		
62230 - Rolling Stock Supplies	3,000	3,000
62330 - Fuel	2,200	2,200
62800 - Special Dept Supplies	14,200	15,000
62840 - Safety Supplies	800	-
62910 - Minor Capital Outlay	5,000	5,000
62 - Supplies Total	25,200	25,200
63 - Contract Services		
63120 - Telephone	2,000	2,000
63230 - Gas & Electricity	10,000	10,000
63416 - Building Alarm Service	600	700
63430 - Equipment Maintenance	5,800	3,500
63522 - HR Investigations, Testing	1,600	-
63589 - Cash Over/Short	-	-
63599 - EAP Service Fee	600	600
63651 - HHW Hauling & Disposal	150,000	150,000
63653 - ABOP Disposal	5,000	5,000
63654 - Freon Removal	2,400	2,400
63655 - HHW Disposal Supplies	32,200	35,000
63 - Contract Services Total	210,200	209,200
64 - Other Expenses		
64200 - Conferences/Meetings	3,500	3,500
64250 - Training	1,500	1,500
64310 - Association Memberships	-	-
64411 - Insurance - Commercial Auto	1,670	2,000
64412 - Insurance - Crime	490	600
64415 - Insurance - Public Officials and Employment Liabil	3,100	3,600
64905 - Mo.Co. LEA Fees	2,600	2,600
64 - Other Expenses Total	12,860	13,800

**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
66 - Capital Outlay		
66550 - Rolling Equipment	8,000	8,000
66 - Capital Outlay Total	8,000	8,000
<b>2300 - Household Hazardous Waste Total</b>	<b>645,160</b>	<b>668,800</b>
<b>2400 - C &amp; D Diversion</b>		
63 - Contract Services		
63630 - C&D Recycling (ST Goal)	58,500	30,000
63 - Contract Services Total	58,500	30,000
<b>2400 - C &amp; D Diversion Total</b>	<b>58,500</b>	<b>30,000</b>
<b>2500 - Organics Diversion</b>		
63 - Contract Services		
63592 - Facility Maintenance	-	1,500
63625 - Wood Waste Diversion Fees	6,600	3,700
63628 - Greenwaste Processing Fees	591,930	582,330
63 - Contract Services Total	598,530	587,530
<b>2500 - Organics Diversion Total</b>	<b>598,530</b>	<b>587,530</b>
<b>2600 - Diversion Services</b>		
63 - Contract Services		
63622 - Diversion Assistance Fee-JC	98,000	100,000
63623 - Metal Diversion Fees	2,500	1,500
63624 - Tires Diversion Fees	4,000	7,500
63631 - Mattresses Diversion Service	35,000	35,750
63632 - Carpets Diversion Service	1,500	-
63637 - Food Waste Diversion	12,000	-
63 - Contract Services Total	153,000	144,750
<b>2600 - Diversion Services Total</b>	<b>153,000</b>	<b>144,750</b>
<b>106 - Resource Recovery Fund Total</b>	<b>2,348,190</b>	<b>2,348,400</b>
<b>130 - Crazy Horse Project Fund</b>		
<b>5300 - Crazy Horse Postclosure Maintenance</b>		
61 - Employee Services		
61110 - Regular Pay	23,600	46,300
61300 - Overtime - Regular	-	2,000
61822 - PERS Employer Contribution	-	5,000
61823 - PERS EPMC	-	3,300
61825 - Medicare	-	700
61831 - Health Insurance	-	11,000
61833 - Long-Term Disability	-	300
61834 - Unemployment	-	300
61836 - Life Insurance	-	200
61837 - Insurance - Workers Compensation	-	4,300
61 - Employee Services Total	23,600	73,400
62 - Supplies		
62290 - Other Repair & Maintenance Supplies	2,200	2,500
62 - Supplies Total	2,200	2,500
63 - Contract Services		

**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
63120 - Telephone	1,500	500
63230 - Gas & Electricity	45,000	62,000
63416 - Building Alarm Service	500	-
63544 - Eng. Services - Leachate	17,000	17,000
63545 - Eng. Services - GW Monitoring	49,000	49,000
63546 - TO-15 Testing	5,000	5,000
63548 - Eng. Services - LFG System	57,000	57,000
63549 - Eng Services - LFG Surface Monitoring	16,000	16,000
63551 - GHG Monitoring (AB32)	15,000	10,000
63553 - Eng. Services - GW Cap - Non Routine	2,670	2,500
63554 - Eng. Services - Leachate - Non Routine	6,000	6,200
63555 - Eng. Services - GW Monitoring - Non Routine	3,500	5,000
63558 - Eng. Services - LFG System - Non Routine	14,000	20,000
63592 - Facility Maintenance	5,000	5,000
63810 - Leachate Storage	1,000	10,000
63812 - Lab Water Analysis	40,000	40,000
63813 - Eng. Services - GW Cap	16,130	17,000
63960 - Contingencies	21,300	25,000
<b>63 - Contract Services Total</b>	<b>315,600</b>	<b>347,200</b>
<b>64 - Other Expenses</b>		
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64414 - Insurance - General Liability	8,680	10,000
64416 - Insurance - Property Damage	2,830	3,300
64417 - Insurance - Excess Liability	7,070	8,200
64904 - Property Taxes	1,800	1,800
64905 - Mo.Co. LEA Fees	24,500	24,500
64920 - MBUAPCD-Air Board Fees	12,300	12,300
64925 - SWRCB Fees	55,000	55,000
<b>64 - Other Expenses Total</b>	<b>125,090</b>	<b>130,000</b>
<b>5300 - Crazy Horse Postclosure Maintenance Total</b>	<b>466,490</b>	<b>553,100</b>
<b>130 - Crazy Horse Project Fund Total</b>	<b>466,490</b>	<b>553,100</b>
<b>141 - Lewis Road Closure Fund</b>		
<b>5400 - Lewis Road Postclosure Maintenance</b>		
<b>61 - Employee Services</b>		
61110 - Regular Pay	8,400	28,100
61300 - Overtime - Regular	-	2,000
61822 - PERS Employer Contribution	-	3,000
61823 - PERS EPMC	-	2,000
61825 - Medicare	-	500
61831 - Health Insurance	-	7,000
61833 - Long-Term Disability	-	200
61834 - Unemployment	-	200
61836 - Life Insurance	-	200
61837 - Insurance - Workers Compensation	-	2,500
<b>61 - Employee Services Total</b>	<b>8,400</b>	<b>45,700</b>

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
63 - Contract Services		
63120 - Telephone	300	300
63230 - Gas & Electricity	5,000	5,000
63430 - Equipment Maintenance	450	5,400
63440 - Equipment Rental	1,550	3,500
63542 - Eng. Services - Surveying	-	5,000
63545 - Eng. Services - GW Monitoring	14,000	13,200
63546 - TO-15 Testing	2,600	2,600
63548 - Eng. Services - LFG System	45,000	45,000
63551 - GHG Monitoring (AB32)	3,500	5,000
63555 - Eng. Services - GW Monitoring - Non Routine	3,000	-
63558 - Eng. Services - LFG System - Non Routine	6,200	4,900
63812 - Lab Water Analysis	5,000	5,000
63815 - Site Grading	11,340	10,000
63960 - Contingencies	2,460	9,000
63 - Contract Services Total	100,400	113,900
64 - Other Expenses		
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64414 - Insurance - General Liability	3,930	4,600
64416 - Insurance - Property Damage	800	1,000
64417 - Insurance - Excess Liability	3,270	3,800
64904 - Property Taxes	2,200	2,200
64905 - Mo.Co. LEA Fees	5,000	5,000
64920 - MBUAPCD-Air Board Fees	3,300	3,300
64925 - SWRCB Fees	20,000	20,000
64 - Other Expenses Total	51,410	54,800
<b>5400 - Lewis Road Postclosure Maintenance Total</b>	<b>160,210</b>	<b>214,400</b>
<b>141 - Lewis Road Closure Fund Total</b>	<b>160,210</b>	<b>214,400</b>
<b>150 - Johnson Cyn Project Fund</b>		
<b>4500 - JC Landfill Operations</b>		
61 - Employee Services		
61110 - Regular Pay	-	30,600
61300 - Overtime - Regular	-	2,000
61822 - PERS Employer Contribution	-	3,300
61823 - PERS EPMC	-	2,200
61825 - Medicare	-	500
61831 - Health Insurance	-	7,000
61833 - Long-Term Disability	-	200
61834 - Unemployment	-	200
61836 - Life Insurance	-	200
61837 - Insurance - Workers Compensation	-	3,000
61 - Employee Services Total	-	49,200
62 - Supplies		
62290 - Other Repair & Maintenance Supplies	3,000	3,000
62 - Supplies Total	3,000	3,000



**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
63 - Contract Services		
63120 - Telephone	600	1,600
63230 - Gas & Electricity	1,000	1,200
63250 - Exterminator Service	1,500	1,200
63440 - Equipment Rental	2,500	2,500
63542 - Eng. Services - Surveying	25,000	28,000
63543 - Aerial Topography	-	6,000
63592 - Facility Maintenance	8,500	7,500
63593 - Landscape Maintenance	-	2,500
63613 - Contract Labor	-	10,000
63850 - Gonzales Host Fees	250,000	250,000
63952 - Tonnage Band Fees	(152,800)	(130,100)
63955 - Landfill Operations	1,981,800	2,030,300
63956 - Compaction Incentive	800,000	800,000
63958 - Out of Scope Work	9,168	10,000
63 - Contract Services Total	2,927,268	3,020,700
64 - Other Expenses		
64411 - Insurance - Commercial Auto	160	200
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64414 - Insurance - General Liability	10,990	12,700
64416 - Insurance - Property Damage	410	500
64417 - Insurance - Excess Liability	8,920	10,300
64610 - Bad Debt Expense	-	-
64904 - Property Taxes	20,500	20,500
64905 - Mo.Co. LEA Fees	25,832	25,000
64906 - Mo.Co. Regional Fees	125,500	125,500
64910 - SBOE - CIWMB Fees	240,800	240,800
64920 - MBUAPCD-Air Board Fees	5,700	5,000
64925 - SWRCB Fees	18,000	18,000
64943 - Fees and Permits	1,000	1,000
64 - Other Expenses Total	470,722	474,400
<b>4500 - JC Landfill Operations Total</b>	<b>3,400,990</b>	<b>3,547,300</b>
<b>5500 - Johnson Canyon ECS</b>		
61 - Employee Services		
61110 - Regular Pay	20,500	32,300
61300 - Overtime - Regular	-	2,000
61822 - PERS Employer Contribution	-	3,500
61823 - PERS EPMC	-	2,300
61825 - Medicare	-	500
61831 - Health Insurance	-	7,800
61833 - Long-Term Disability	-	200
61834 - Unemployment	-	300
61836 - Life Insurance	-	200
61837 - Insurance - Workers Compensation	-	3,000
61 - Employee Services Total	20,500	52,100



**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
62 - Supplies		
62290 - Other Repair & Maintenance Supplies	22,900	5,000
<b>62 - Supplies Total</b>	<b>22,900</b>	<b>5,000</b>
63 - Contract Services		
63120 - Telephone	2,200	1,200
63230 - Gas & Electricity	30,000	33,000
63544 - Eng. Services - Leachate	27,000	27,000
63545 - Eng. Services - GW Monitoring	15,000	13,500
63548 - Eng. Services - LFG System	43,000	43,000
63549 - Eng Services - LFG Surface Monitoring	20,000	20,000
63551 - GHG Monitoring (AB32)	20,000	10,000
63554 - Eng. Services - Leachate - Non Routine	8,100	5,000
63555 - Eng. Services - GW Monitoring - Non Routine	3,500	3,500
63558 - Eng. Services - LFG System - Non Routine	29,500	40,000
63810 - Leachate Storage	400	3,500
63812 - Lab Water Analysis	6,000	6,000
63817 - NPDES - Permitting	-	45,000
63960 - Contingencies	1,200	14,300
<b>63 - Contract Services Total</b>	<b>205,900</b>	<b>265,000</b>
<b>5500 - Johnson Canyon ECS Total</b>	<b>249,300</b>	<b>322,100</b>
<b>150 - Johnson Cyn Project Fund Total</b>	<b>3,650,290</b>	<b>3,869,400</b>
<b>151 - Johnson Canyon Closure Fund</b>		
<b>6605 - Closure Set-Aside</b>		
67 - Closure/Postclosure		
67100 - Closure Expense	187,000	187,000
<b>67 - Closure/Postclosure Total</b>	<b>187,000</b>	<b>187,000</b>
<b>6605 - Closure Set-Aside Total</b>	<b>187,000</b>	<b>187,000</b>
<b>151 - Johnson Canyon Closure Fund Total</b>	<b>187,000</b>	<b>187,000</b>
<b>160 - Jolon Road Project Fund</b>		
<b>3600 - JR Transfer Station</b>		
63 - Contract Services		
63957 - Transfer Station Operations	679,800	700,200
<b>63 - Contract Services Total</b>	<b>679,800</b>	<b>700,200</b>
64 - Other Expenses		
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64905 - Mo.Co. LEA Fees	9,200	9,300
<b>64 - Other Expenses Total</b>	<b>22,110</b>	<b>24,200</b>
<b>3600 - JR Transfer Station Total</b>	<b>701,910</b>	<b>724,400</b>
<b>160 - Jolon Road Project Fund Total</b>	<b>701,910</b>	<b>724,400</b>
<b>161 - Jolon Road Closure Fund</b>		
<b>5600 - Jolon Road Postclosure Maintenance</b>		
61 - Employee Services		
61110 - Regular Pay	8,400	28,100
61300 - Overtime - Regular	-	2,000
61822 - PERS Employer Contribution	-	3,000

**Salinas Valley Solid Waste Authority**  
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	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
61823 - PERS EPMC	-	2,000
61825 - Medicare	-	500
61831 - Health Insurance	-	7,000
61833 - Long-Term Disability	-	200
61834 - Unemployment	-	200
61836 - Life Insurance	-	200
61837 - Insurance - Workers Compensation	-	2,500
<b>61 - Employee Services Total</b>	<b>8,400</b>	<b>45,700</b>
62 - Supplies		
62290 - Other Repair & Maintenance Supplies	2,500	10,000
<b>62 - Supplies Total</b>	<b>2,500</b>	<b>10,000</b>
63 - Contract Services		
63261 - Vector Control	7,900	5,000
63542 - Eng. Services - Surveying	-	6,000
63544 - Eng. Services - Leachate	3,500	3,500
63545 - Eng. Services - GW Monitoring	14,000	13,500
63548 - Eng. Services - LFG System	3,000	3,000
63554 - Eng. Services - Leachate - Non Routine	300	-
63558 - Eng. Services - LFG System - Non Routine	2,300	-
63613 - Contract Labor	1,000	15,000
63811 - RWQCB Studies	2,000	2,000
63812 - Lab Water Analysis	3,000	3,000
63960 - Contingencies	1,360	7,300
<b>63 - Contract Services Total</b>	<b>38,360</b>	<b>58,300</b>
64 - Other Expenses		
64414 - Insurance - General Liability	10,520	12,100
64417 - Insurance - Excess Liability	8,550	9,900
64904 - Property Taxes	3,000	3,000
64905 - Mo.Co. LEA Fees	3,240	2,800
64925 - SWRCB Fees	24,100	27,000
<b>64 - Other Expenses Total</b>	<b>49,410</b>	<b>54,800</b>
67 - Closure/Postclosure		
67200 - Postclosure Expense	-	-
<b>67 - Closure/Postclosure Total</b>	<b>-</b>	<b>-</b>
<b>5600 - Jolon Road Postclosure Maintenance Total</b>	<b>98,670</b>	<b>168,800</b>
<b>161 - Jolon Road Closure Fund Total</b>	<b>98,670</b>	<b>168,800</b>
<b>170 - Salinas Transfer Station</b>		
<b>3710 - SS Disposal Operations</b>		
61 - Employee Services		
61110 - Regular Pay	102,800	242,300
61120 - Paid Time Off	4,400	6,400
61300 - Overtime - Regular	20,000	25,000
61410 - Wellness Program	-	-
61700 - Flexible Leave	3,700	4,800
61822 - PERS Employer Contribution	10,200	25,900

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
61823 - PERS EPMC	6,900	17,000
61825 - Medicare	1,500	3,600
61826 - FICA	-	-
61831 - Health Insurance	38,500	80,500
61833 - Long-Term Disability	400	1,000
61834 - Unemployment	1,200	2,700
61836 - Life Insurance	500	1,100
61837 - Insurance - Workers Compensation	10,000	30,500
61 - Employee Services Total	200,100	440,800
62 - Supplies		
62100 - Office Supplies & Materials	500	500
62140 - Janitorial Supplies	1,200	2,400
62230 - Vehicle Supplies	400	1,000
62330 - Fuel	1,600	-
62335 - Biodiesel Fuel	43,400	45,000
62510 - Uniforms	750	1,200
62800 - Special Dept Supplies	4,600	5,000
62840 - Safety Supplies	2,775	1,900
62850 - Small Tools	900	500
62 - Supplies Total	56,125	57,500
63 - Contract Services		
63116 - Cell Phones	1,400	1,400
63210 - Water	8,700	7,500
63220 - Sewer	400	400
63230 - Gas & Electricity	5,000	5,000
63240 - Portable Toilet	2,700	2,700
63250 - Exterminator Service	2,440	2,700
63416 - Building Alarm Service	2,680	2,700
63430 - Equipment Maintenance	23,500	25,000
63440 - Equipment Rental	3,920	15,000
63522 - HR Investigations, Testing	500	-
63560 - Custodial Service	7,400	13,000
63592 - Facility Maintenance	33,500	24,000
63593 - Landscape Maintenance	2,400	3,000
63598 - FSA Service Fees	80	-
63599 - EAP Service Fee	460	450
63613 - Contract Labor	15,417	10,000
63 - Contract Services Total	110,497	112,850
64 - Other Expenses		
64100 - Advertising/Public Notices	-	1,500
64411 - Insurance - Commercial Auto	5,200	6,000
64412 - Insurance - Crime	220	300
64413 - Insurance - Environmental Impairment Liability	12,910	14,900
64414 - Insurance - General Liability	1,150	1,400
64415 - Insurance - Public Officials and Employment Liabil	1,370	1,600

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
64416 - Insurance - Property Damage	16,540	19,100
64417 - Insurance - Excess Liability	1,040	1,200
64903 - Fees & Permits	8,640	1,000
64904 - Property Taxes	200	200
64905 - Mo.Co. LEA Fees	8,250	9,000
64 - Other Expenses Total	55,520	56,200
<b>3710 - SS Disposal Operations Total</b>	<b>422,242</b>	<b>667,350</b>
<b>3720 - SS Transfer Operations</b>		
61 - Employee Services		
61110 - Regular Pay	255,100	269,500
61120 - Paid Time Off	8,800	10,600
61300 - Overtime - Regular	20,000	25,000
61410 - Wellness Program	1,000	1,000
61700 - Flexible Leave	7,400	8,000
61816 - Cell Phone	400	400
61822 - PERS Employer Contribution	26,600	28,900
61823 - PERS EPMC	17,900	18,900
61825 - Medicare	3,700	4,000
61831 - Health Insurance	88,200	93,900
61833 - Long-Term Disability	1,100	1,100
61834 - Unemployment	2,700	2,700
61836 - Life Insurance	1,000	1,000
61837 - Insurance - Workers Compensation	26,000	34,900
61 - Employee Services Total	459,900	499,900
62 - Supplies		
62230 - Vehicle Supplies	2,300	4,000
62330 - Fuel	115,000	95,000
62335 - Biodiesel Fuel	116,200	140,000
62510 - Uniforms	1,250	1,250
62840 - Safety Supplies	1,625	3,000
62 - Supplies Total	236,375	243,250
63 - Contract Services		
63116 - Cell Phones	2,000	2,000
63410 - Vehicle Maintenance	181,700	110,000
63522 - HR Investigations, Testing	1,000	-
63586 - Vehicle Safety Inspection	1,200	-
63599 - EAP Service Fee	750	750
63613 - Contract Labor	24,583	24,000
63615 - Hauling Services	-	3,500
63 - Contract Services Total	211,233	140,250
64 - Other Expenses		
64411 - Insurance - Commercial Auto	17,960	20,700
64412 - Insurance - Crime	560	700
64415 - Insurance - Public Officials and Employment Liabil	3,570	4,200
64 - Other Expenses Total	22,090	25,600

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
<b>3720 - SS Transfer Operations Total</b>	<b>929,598</b>	<b>909,000</b>
<b>3730 - SS Recycling Operations</b>		
61 - Employee Services		
61110 - Regular Pay	91,200	56,200
61120 - Paid Time Off	1,300	1,200
61300 - Overtime - Regular	-	2,500
61700 - Flexible Leave	1,100	900
61822 - PERS Employer Contribution	9,000	6,100
61823 - PERS EPMC	6,100	4,000
61825 - Medicare	1,400	900
61831 - Health Insurance	35,300	18,700
61833 - Long-Term Disability	400	300
61834 - Unemployment	1,400	900
61836 - Life Insurance	500	300
61837 - Insurance - Workers Compensation	6,600	4,700
61 - Employee Services Total	154,300	96,700
62 - Supplies		
62800 - Special Dept Supplies	5,000	5,000
62840 - Safety Supplies	1,500	1,500
62 - Supplies Total	6,500	6,500
63 - Contract Services		
63613 - Contract Labor	-	10,000
63636 - Diversion Assistance - SS	65,000	75,000
63 - Contract Services Total	65,000	85,000
64 - Other Expenses		
64250 - Training	500	-
64412 - Insurance - Crime	120	200
64415 - Insurance - Public Officials and Employment Liabil	410	500
64 - Other Expenses Total	1,030	700
66 - Capital Outlay		
66550 - Rolling Equipment	1,600	-
66 - Capital Outlay Total	1,600	-
<b>3730 - SS Recycling Operations Total</b>	<b>228,430</b>	<b>188,900</b>
<b>5700 - Sun Street ECS</b>		
61 - Employee Services		
61110 - Regular Pay	-	5,500
61822 - PERS Employer Contribution	-	600
61823 - PERS EPMC	-	400
61825 - Medicare	-	100
61831 - Health Insurance	-	2,200
61833 - Long-Term Disability	-	100
61834 - Unemployment	-	100
61836 - Life Insurance	-	100
61837 - Insurance - Workers Compensation	-	700
61 - Employee Services Total	-	9,800

**Salinas Valley Solid Waste Authority**  
**Proposed Budget Worksheets**  
**FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
63 - Contract Services		
63510 - Legal Services	90,000	-
63587 - Street Sweeping	9,500	3,000
63597 - Litter Abatement	60,000	60,000
63603 - NPDES Improvements	100,000	25,000
63613 - Contract Labor	-	5,000
63812 - Lab Water Analysis	1,000	1,000
63960 - Contingencies	-	3,500
63 - Contract Services Total	260,500	97,500
64 - Other Expenses		
64925 - SWRCB Fees	2,000	2,000
64 - Other Expenses Total	2,000	2,000
<b>5700 - Sun Street ECS Total</b>	<b>262,500</b>	<b>109,300</b>
<b>170 - Salinas Transfer Station Total</b>	<b>1,842,770</b>	<b>1,874,550</b>
<b>175 - Salinas Transportation Surcharge</b>		
<b>3650 - ML Transfer Station</b>		
63 - Contract Services		
63616 - Madison Lane Transfer Station Services	450,000	150,000
63 - Contract Services Total	450,000	150,000
<b>3650 - ML Transfer Station Total</b>	<b>450,000</b>	<b>150,000</b>
<b>175 - Salinas Transportation Surcharge Total</b>	<b>450,000</b>	<b>150,000</b>
<b>180 - Expansion Fund</b>		
<b>4500 - JC Landfill Operations</b>		
64 - Other Expenses		
64906 - Mo.Co. Regional Fees	59,000	59,000
64910 - SBOE - CIWMB Fees	108,300	108,300
64 - Other Expenses Total	167,300	167,300
<b>4500 - JC Landfill Operations Total</b>	<b>167,300</b>	<b>167,300</b>
<b>6605 - Closure Set-Aside</b>		
67 - Closure/Postclosure		
67100 - Closure Expense	90,000	90,000
67 - Closure/Postclosure Total	90,000	90,000
<b>6605 - Closure Set-Aside Total</b>	<b>90,000</b>	<b>90,000</b>
<b>180 - Expansion Fund Total</b>	<b>257,300</b>	<b>257,300</b>
<b>190 - Debt Service</b>		
<b>6100 - Debt Service - Interest</b>		
65 - Debt Service		
65110 - 2002 Rev Bonds Interest	1,770,000	1,721,600
65120 - Salinas IPA Interest	267,120	257,600
65 - Debt Service Total	2,037,120	1,979,200
<b>6100 - Debt Service - Interest Total</b>	<b>2,037,120</b>	<b>1,979,200</b>
<b>6200 - Debt Service - Principal</b>		
65 - Debt Service		
65210 - 2002 Rev Bonds Principal	985,000	1,035,000
65220 - Salinas IPA Principal	118,000	127,600

**Salinas Valley Solid Waste Authority  
Proposed Budget Worksheets  
FY 2013-14**

	<b>2012-13 BUDGET</b>	<b>2013-14 PROPOSED</b>
65 - Debt Service Total	1,103,000	1,162,600
<b>6200 - Debt Service - Principal Total</b>	<b>1,103,000</b>	<b>1,162,600</b>
<b>190 - Debt Service Total</b>	<b>3,140,120</b>	<b>3,141,800</b>
<b>Grand Total</b>	<b>15,998,700</b>	<b>16,025,000</b>



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**RESOLUTION NO. 2006 - 35**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
ADOPTING THE FINANCIAL POLICIES**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS  
VALLEY SOLID WASTE AUTHORITY**, that the Financial Policies attached hereto as Exhibit  
"A" are hereby adopted.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste  
Authority at the regular meeting duly held on the 20<sup>th</sup> day of July 2006 by the following vote:

AYES:	BOARD MEMBERS:	Fernando Armenta, Lou Calcagno, Janet Barnes, Christopher Bourke (Alt.), Gloria De La Rosa, Annie Moreno (Alt.), Roberto Ocampo
NOES:	BOARD MEMBERS:	None
ABSENT:	BOARD MEMBERS:	Josephine Campos, Richard Ortiz, Yolanda Teneyuque, George Worthy
ABSTAIN:	BOARD MEMBERS:	None

  
Janet Barnes, President

ATTEST:

  
Elia Zavala, Clerk of the Board

# Salinas Valley Solid Waste Authority

## Financial Policies

### SUMMARY

The SVSWA Board of Directors recognizes their fiduciary responsibility by virtue of their appointment to the Board. In an effort to promote transparency in the fiscal affairs of the Authority and to promote fiscal accountability, it hereby adopts the following financial policies to guide the Authority's finances:

1. Revenues: The Authority will maintain a revenue system that will assure a reliable, equitable, predictable revenue stream to support Authority services.
2. Expenditures: The Authority shall assure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.
3. Fund Balance/Reserves: The Authority shall maintain a fund balance at a level sufficient to protect the Authority's creditworthiness as well as its financial position from unforeseeable occurrences or emergencies.
4. Capital Expenditures and Improvements: The Authority shall annually review the state of its capital assets, setting priorities for its replacement and renovation based on needs, funding, alternatives and availability of resources.
5. Debt: The Authority shall utilize debt financing only to provide needed capital equipment and improvements while minimizing the impact of debt payments on current revenues.
6. Investments: The Authority's cash will be invested in such a manner so as to ensure the absolute safety of principal and interest, meet the liquidity needs of the Authority, and achieve the highest possible yield.
7. Grants: The Authority shall seek, apply for and effectively administer federal, state and foundation grants that address the Authority's current priorities and policy objectives.
8. Closure Funding: The Authority shall properly fund all closure and postclosure costs in accordance with California Integrated Waste Management Board (CIWMB) requirements.
9. Fiscal Monitoring: Authority staff shall prepare and present to the Board regular reports that analyze, evaluate and forecast the Authority's financial performance and economic condition.
10. Accounting, Auditing and Financial Reporting: The Authority's accounting, auditing and financial reporting shall comply with prevailing local, state, and federal regulations, as well as current professional principles and practices as promulgated by authoritative bodies.

# Salinas Valley Solid Waste Authority

## Financial Policies

11. Internal Controls: The Authority shall establish and maintain an internal control structure designed to provide reasonable assurance that Authority assets are safeguarded and that the possibilities for material errors in the Authority's financial records are minimized.
12. Operating Budget: The Authority's operating budget will implement the policy decisions of the Board. It will provide a clear picture of the Authority's resources and their use.
13. Capital Assets: The Authority will capitalize all capital assets in accordance with Generally Accepted Accounting Principles so as to maintain proper control of all capital assets.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 1 - REVENUES

The Authority will maintain a revenue system that will assure a reliable, equitable, predictable revenue stream to support Authority services.

#### A. User Fees

The Authority shall establish and collect fees to recover the costs of handling specific items that benefit only specific users. The Authority Board shall determine the appropriate cost recovery level and establish the fees. Where feasible and desirable, the Authority shall seek to recover full direct and indirect costs. User fees shall be reviewed on a regular basis to calculate their full cost recovery levels, to compare them to the current fee structure, and to recommend adjustments where necessary.

#### B. Tipping Fees

Tipping fees shall be set at levels sufficient to cover operating expenditures, meet debt obligations, provide additional funding for capital improvements, and provide adequate levels of working capital. Tipping Fees are not expected to cover depreciation/depletion.

#### C. One Time Revenues

One-time revenues shall be used only for one-time expenditures.

#### D. Revenue Estimates

The Authority shall use a conservative, objective, and analytical approach when preparing revenue estimates. The process shall include analysis of probable economic changes and their impacts on revenues, historical collection rates, and trends in revenues. This approach should reduce the likelihood of actual revenues falling short of budget estimates during the year and thus avoid mid-year service reductions.

#### E. Revenue Collection and Administration

The Authority shall pursue to the full extent allowed by state law all delinquent ratepayers and others overdue in payments to the Authority. Since a revenue should exceed the cost of producing it, the Authority shall strive to control and reduce administrative collection costs.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 2 - EXPENDITURES

The Authority shall assure fiscal stability and the effective and efficient delivery of services, through the identification of necessary services, establishment of appropriate service levels, and careful administration of the expenditure of available resources.

A. Current Funding Basis

The Authority shall operate on a current funding basis. Expenditures shall be budgeted and controlled so as not to exceed current revenues.

B. Avoidance of Operating Deficits

The Authority shall take immediate corrective actions if at any time during the fiscal year expenditure and revenue estimates are such that an operating deficit (i.e., projected expenditures in excess of projected revenues) is projected at year-end. Corrective actions can include a hiring freeze, expenditure reductions, fee increases, or use of fund balance within the Fund Balance/Reserves Policy. Expenditure deferrals into the following fiscal year, short-term loans, or use of one-time revenue sources shall be avoided to balance the budget.

C. Maintenance of Capital Assets

Within the resources available each fiscal year, the Authority shall maintain capital assets and infrastructure at a sufficient level to protect the Authority's investment, to minimize future replacement and maintenance costs, and to continue current service levels.

D. Periodic Program Reviews

The General Manager shall undertake periodic staff and third-party reviews of Authority programs for both efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternative approaches to service delivery. Programs which are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

E. Purchasing

The Authority shall make every effort to maximize any discounts offered by creditors/vendors. Staff shall use competitive bidding whenever possible to attain the best possible price on goods and services.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 3 - FUND BALANCE/RESERVES

The Authority shall maintain a fund balance at a level sufficient to protect the Authority's creditworthiness as well as its financial position from unforeseeable emergencies.

#### A. Operating Reserve

The Authority shall strive to maintain an Operating Reserve equal to fifteen percent (15%) of the current year operating expenditures, to provide sufficient reserves for emergencies and revenue shortfalls. Operating expenditures for reserve purposes is defined as the total budget less debt service and capital project expenditures. This reserve will be in addition to the Debt Service Reserve required under the 2002 Bond Indenture.

#### B. Undesignated Fund Balance

The Authority shall strive to maintain an undesignated fund balance of ten percent (10%) of current year operating budget (maintenance and operation expenditures only). Adequate designations shall be maintained for all known liabilities and insurance retentions. After completion of the annual audit, if the undesignated fund balance exceeds 10%, the excess will be allocated to reserves in the following priority:

1. Insurance Retention Reserves
2. Operating Reserve
3. Capital Projects Reserve.

#### C. Capital Projects Reserve

Due to the capital intensive nature of the Authority's landfill operations the Authority will strive to develop a Capital Projects Reserve for the purpose of funding future capital projects in accordance with the Capital Improvements Financial Policies. After fulfilling all insurance and operating reserve requirements any undesignated funds above 10% will be allocated to the Capital Projects Reserve.

#### D. Use of Operating Reserve

The Operating Reserve shall be used only for its designated purpose - emergencies, non-recurring expenditures, or major capital purchases that can not be accommodated through current year savings. Should such use reduce the balance below the appropriate level set as the objective, restoration recommendations will accompany the decision to utilize said balance.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 4 - CAPITAL EXPENDITURES AND IMPROVEMENTS

The Authority shall annually review the state of its capital assets, setting priorities for their replacement and renovation based on needs, funding, alternatives and availability of resources.

#### A. Capital Improvement Plan

The Authority shall prepare a 10-Year Capital Improvement Plan (CIP) which will detail the Authority's capital needs financing requirements. The CIP will be reviewed and approved every two (2) years before discussions of the operating budget take place. It will include budget financing for the first two years. The CAO will develop guidelines for what projects to include in the CIP. All projects, ongoing and proposed, shall be prioritized based on an analysis of current needs and resource availability. For every capital project, all operation, maintenance and replacement costs shall be fully disclosed. The CIP will be in conformance with and support the Authority's major planning documents – the Long Term Waste Management Plan and the Regional Solid Waste Facilities Environmental Impact Report (EIR).

#### B. Capital Improvement Budget

The CIP will be the basis for which projects will be included in the following year's budget. Appropriations will be approved annually using the following criteria:

1. Linkage with needs identified in the Authority's planning documents.
2. Cost/benefit analysis identifying all economic or financial impacts of the project.
3. Identification of available funding resources.

CIP funding will be based on the following priorities:

1. Projects that comply with regulatory requirements.
2. Projects that maintain health and safety standards.
3. Projects that maintain and preserve existing facilities.
4. Projects that replace existing facilities that can no longer be maintained.
5. Projects that improve operations.

#### C. Capital Expenditure Financing

Projects will be financed using the following preferred order:

1. Use current revenues;
2. Use the Capital Projects Reserve;
3. Borrow money through debt issuance.

Debt financing includes revenue bonds, certificates of obligation, lease/purchase agreements, and other obligations permitted to be issued or incurred under California law. Guidelines for assuming debt are set forth in the Debt Policy Statements.

# Salinas Valley Solid Waste Authority

## Financial Policies

### D. Capital Projects Reserve Fund

A Capital Projects Reserve Fund shall be established and maintained to accumulate funds transferred from the undesignated fund balance. This fund shall only be used to pay for non-routine and one-time capital expenditures such as land and building purchases or construction and maintenance projects with a 10-year life. Expenditures from this Fund shall be aimed at protecting the health and safety of residents, employees and the environment, and protecting the existing assets of the Authority.

### E. Capital Projects Management

The Authority will fund and manage its capital projects in a phased approach. The project phases will become a framework for appropriate decision points and reporting. The phasing will consist of:

1. Conceptual/schematic proposal
2. Preliminary design and cost estimate
3. Engineering and final design
4. Bid administration
5. Acquisition/construction
6. Project closeout

Each project will have a project manager who will prepare the project proposal, ensure that required phases are completed on schedule, authorize all project expenditures, ensure that all regulations and laws are observed, periodically report project status and track project expenditures.



# Salinas Valley Solid Waste Authority

## Financial Policies

### 5 - DEBT

The Authority shall utilize debt financing only to provide needed capital equipment and improvements while minimizing the impact of debt payments on current revenues.

#### A. Use of Debt Financing

The issuance of long-term debt will be only for the acquisition of land, capital improvements or equipment.

Debt financing is not considered appropriate for current operations, maintenance expenses, or for any recurring purposes.

#### B. Conditions for Debt Issuance

The Authority may use long-term debt to finance major equipment acquisition or capital project only if it is established through a cost/benefit analysis that the financial and community benefits of the financing exceed the financing costs. Benefits would include, but not be limited to, the following:

1. Present value benefit: The current cost plus the financing cost is less than the future cost of the project.
2. Maintenance value benefit: The financing cost is less than the maintenance cost of deferring the project.
3. Equity benefit: Financing provides a method of spreading the cost of a facility back to the users of the facility over time.
4. Community benefit: Debt financing of the project enables the Authority to meet an immediate community need.

Debt financing will be used only when project revenues or other identified revenue sources are sufficient to service the debt.

#### C. Debt Structure

The Authority's preference is to issue fixed-rate, long-term debt with level debt service, but variable rate debt or other debt service structure may be considered if an economic advantage is identified for a particular project.

Bond proceeds, for debt service, will be held by an independent bank acting as trustee or paying agent.

# Salinas Valley Solid Waste Authority

## Financial Policies

The Authority's minimum bond rating objective for all debt issues is a Moody's and Standard & Poor's rating of A (upper medium grade). Credit enhancements will be used to achieve higher ratings when there is an economic benefit.

The Authority may retain the following contract advisors for the issuance of debt:

1. Financial Advisor - To be selected, when appropriate, by negotiation to provide financial analysis and advice related to the feasibility and structure of the proposed debt.
2. Bond Counsel - To be selected by negotiation for each debt issue.
3. Underwriters - To be selected by negotiation or competitive bid for each bond issue based upon the proposed structure for each issue.

### D. Call Provisions

Call provisions for bond issues shall be made as short as possible consistent with the lowest interest cost to the Authority. When possible, all bonds shall be callable only at par.

### E. Debt Refunding

Authority staff and the financial advisor shall monitor the municipal bond market for opportunities to obtain interest savings by refunding outstanding debt. As a general rule, the present value savings of a particular refunding should exceed 3.5% of the refunded maturities.

### F. Interest Earnings

Interest earnings received on the investment of bond proceeds shall be used to assist in paying the interest due on bond issues, to the extent permitted by law.

### G. Lease/Purchase Agreements

Over the lifetime of a lease, the total cost to the Authority will generally be higher than purchasing the asset outright. As a result, the use of lease/purchase agreements and certificates of participation in the acquisition of vehicles, equipment and other capital assets shall generally be avoided, particularly if smaller quantities of the capital asset(s) can be purchased on a "pay-as-you-go" basis.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 6 - INVESTMENTS

The Authority's cash will be invested in such a manner so as to insure the absolute safety of principal and interest, meet the liquidity needs of the Authority, and achieve the highest possible yield after meeting the first two requirements.

A. Investment Policy

The Authority Treasurer is both authorized and required to promulgate a written Statement of Investment Policy which shall be presented to the Board annually.

B. Interest Earnings

Interest earned from investments shall be distributed to the operating funds from which the money was provided, with the exception that interest earnings received on the investment of bond proceeds shall be attributed and allocated to those debt service funds responsible for paying the principal and interest due on the particular bond issue.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 7 - GRANTS

The Authority shall seek, apply for and effectively administer federal, state and foundation grants-in-aid that address the Authority's current priorities and policy objectives.

A. Grant Guidelines

The Authority shall apply, and facilitate the application by others, for only those grants that are consistent with the objectives and high priority needs previously identified by the Board. The potential for incurring ongoing costs, to include the assumption of support for grant-funded positions from local revenues, will be considered prior to applying for a grant.

B. Indirect Costs

The Authority shall recover full indirect costs unless the funding agency does not permit it. The Authority may waive or reduce indirect costs if doing so will significantly increase the effectiveness of the grant.

C. Grant Review

All grant submittals shall be reviewed for their cash match requirements, their potential impact on the operating budget, and the extent to which they meet the Authority's policy objectives. Departments shall seek Board approval prior to submission of a grant application. Should time constraints under the grant program make this impossible, the department shall obtain approval to submit an application from the CAO and then, at the earliest feasible time, seek formal Board approval. If there are cash match requirements, the source of funding shall be identified prior to application. An annual report on the status of grant programs and their effectiveness shall also be prepared.

D. Grant Program Termination

The Authority shall terminate grant-funded programs and associated positions when grant funds are no longer available unless alternate funding is identified.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 8 - CLOSURE FUNDING

The Authority shall properly fund all closure and postclosure costs in accordance with CIWMB requirements.

A. Closure Funding

In accordance with CIWMB requirements, the Authority shall annually set aside sufficient funds to fully fund all accrued closure costs liability. These funds will be held in a separate Closure Fund restricted specifically for this purpose.

B. Postclosure Funding

In accordance with the Financial Assurances, the Authority shall fund postclosure costs from future revenues when those costs are incurred. The Authority will not pre-fund postclosure costs in its operating budget. The Authority has entered into Pledge of Revenue with the CIWMB for this purpose.

C. Closure Funding Calculations

The Authority shall, as part of the budget process, annually recalculate the closure costs on a per ton basis. Funds will be transferred on a monthly basis to the Closure funds based on tonnage land-filled. Post closure expense incurred as a result of current fiscal year solid waste disposal will be recorded as an expense on the Authority's financial statements with a corresponding liability.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 9 - FISCAL MONITORING

Authority staff shall prepare and present to the Board regular reports that analyze, evaluate and forecast the Authority's financial performance and economic condition.

A. Financial Status and Performance Reports

Monthly reports comparing expenditures and revenues to current budget, noting the status of fund balances, and outlining any remedial actions necessary to maintain the Authority's financial position shall be prepared for review by the Board.

B. Five-year Forecast of Revenues and Expenditures

A five-year forecast of revenues and expenditures, to include a discussion of major trends affecting the Authority's financial position, shall be prepared in anticipation of the annual budget process. The forecast shall also examine critical issues facing the Authority, economic conditions, and the outlook for the upcoming budget year. The document shall provide insight into the Authority's financial position and alert the Board to potential problem areas requiring attention.

C. Semi-Annual Status Report on Capital Projects

A summary report on the contracts awarded, capital projects completed and the status of the Authority's various capital projects will be prepared at least semi-annually and presented to the Board.

D. Compliance with Board Policy Statements

The Financial Policies will be reviewed annually by the Board and updated, revised or refined as deemed necessary. Policy statements adopted by the Board are guidelines, and occasionally, exceptions may be appropriate and required. However, exceptions to stated policies will be specifically identified, and the need for the exception will be documented and fully explained.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 10 - ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

The Authority's accounting, auditing and financial reporting shall comply with prevailing local, state, and federal regulations, as well as current professional principles and practices as promulgated by authoritative bodies.

A. Conformance to Accounting Principles

The Authority's accounting practices and financial reporting shall conform to generally accepted accounting principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

B. Popular Reporting

In addition to issuing a comprehensive annual financial report (CAFR) in conformity with GAAP, the Authority shall supplement its CAFR with a simpler, "popular" report designed to assist those residents who need or desire a less detailed overview of the Authority's financial activities. This report should be issued no later than six months after the close of the fiscal year.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 11 - INTERNAL CONTROLS

The Authority shall establish and maintain an internal control structure designed to provide reasonable assurance that Authority assets are safeguarded and that the possibilities for material errors in the Authority's financial records are minimized.

A. Proper Authorizations

Procedures shall be designed, implemented and maintained to ensure that financial transactions and activities are properly reviewed and authorized.

B. Separation of Duties

Job duties will be adequately separated to reduce, to an acceptable level, the opportunities for any person to be in a position to both perpetrate and conceal errors or irregularities in the normal course of assigned duties.

C. Proper Recording

Procedures shall be developed and maintained that will ensure financial transactions and events are properly recorded and that all financial reports may be relied upon as accurate, complete and up-to-date.

D. Access to Assets and Records

Procedures shall be designed and maintained to ensure that adequate safeguards exist over the access to and use of financial assets and records.

E. Independent Checks

Independent checks and audits will be made on staff performance to ensure compliance with established procedures and proper valuation of recorded amounts.

F. Costs and Benefits

Internal control systems and procedures must have an apparent benefit in terms of reducing and/or preventing losses. The cost of implementing and maintaining any control system should be evaluated against the expected benefits to be derived from that system.



# Salinas Valley Solid Waste Authority

## Financial Policies

### 12 - OPERATING BUDGET

The Authority's operating budget will implement the policy decisions of the Board. It will provide a clear picture of the Authority's resources and their use.

#### A. Budget Format

The budget shall provide a complete financial plan of all Authority funds and activities for the ensuing fiscal year and shall be in such form as the Chief Administrative Officer deems desirable or that the Board may require.

The budget shall begin with a clear general summary of its contents. It shall show in detail all estimated revenues, all carry-over fund balances and reserves, and all proposed expenditures, including debt service, for the ensuing fiscal year.

The total of proposed expenditures shall not exceed the total of estimated revenues plus the un-appropriated fund balance, exclusive of reserves, for any fund.

The budget will be organized on a program/service level format.

The budget development process will include the identification and evaluation of policy options for increasing and decreasing service levels.

#### B. Estimated Revenues

The Authority will annually update its revenue forecast to enhance the budgetary decision-making process.

In its budget projections, the Authority will attempt to match current expense to current revenue. If it becomes apparent that revenue shortfalls will create a deficit, efforts will be made first to reduce the deficiency through budgetary reductions.

If appropriate reductions are insufficient, the Board may decide, on an exception basis, to use an appropriate existing reserve, which is in excess of minimum reserve requirements.

#### C. Appropriations

In evaluating the level of appropriations for program enhancements, or reductions, the Authority will apply the following principles in the priority order given:

1. Essential services, which provide for the health and safety of residents will be funded to maintain current dollar levels.
2. The budget will provide for adequate ongoing maintenance of facilities and equipment.
3. Appropriations for program enhancements or reductions will be evaluated on a case-by-case basis rather than across the board.

# Salinas Valley Solid Waste Authority

## Financial Policies

4. When reductions in personnel are necessary to reduce expenditures, they shall be consistent with the Authority Board's established service level priorities and, when possible, shall be accomplished through normal attrition.
5. Programs, which are self-supported by special revenues or fees, shall be separately evaluated.

Prior to the Authority Board making any supplemental appropriation, the CAO or Finance Manager shall certify that funds in excess of those estimated in the budget are available for appropriation. Any such supplemental appropriations shall be made for the fiscal year by Board action up to the amount of any excess.

Appropriations may be reduced any time during the fiscal year by the Authority Board upon recommendation of the CAO. When appropriation reductions are recommended, the CAO shall provide specific recommendations to the Board, indicating the estimated amount of the reduction, any remedial actions taken, and recommendations as to any other steps to be taken.

The CAO may transfer appropriations between divisions, and division managers may transfer appropriations between programs and accounts within their individual divisions, but only the Board by resolution may appropriate funds from reserves or fund balances.

All appropriations, except for Capital Improvement Program and Grant Programs appropriations, shall lapse at the end of the fiscal year to the extent that they have not been expended or encumbered. An appropriation in the Capital Improvement Program shall continue in force until expended, revised, or cancelled.

The Authority will endeavor to budget an appropriated contingency account in all Divisions operating budget equal to one percent of the total Operating Budget to meet changing operational requirements during the fiscal year.

# Salinas Valley Solid Waste Authority

## Financial Policies

### 13 - CAPITAL ASSETS

The Authority will capitalize all capital assets in accordance with Generally Accepted Accounting Principles so as to maintain proper control of all capital assets.

A. Overview – The Finance Division will maintain a capital asset management system that will meet external financial reporting requirements and the needs of the Authority in line with these policies.

1. Capital assets are recorded as expenditures in governmental funds at the time the assets are received and the liability is incurred. These assets will be capitalized at cost on the government wide financial statements. Enterprise fixed assets are recorded as assets within the fund when purchased and a liability is incurred.
- i. GASB 34 defines Capital Assets as land, improvements to land, easements, buildings, building improvements, vehicles, machinery, equipment, works of art and historical treasures, infrastructure, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period.
- ii. GASB 34 defines Infrastructure Assets as long-lived capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage systems, water and sewer systems, dams and lighting systems. Buildings that are an ancillary part of a network of infrastructure assets are included.

The Authority uses the most current edition of GOVERNMENTAL ACCOUNTING, AUDITING, AND FINANCIAL REPORTING (GAAFR) published by the Government Finance Officers Association (GFOA) as its authoritative guide in setting policy and establishing accounting procedures regarding capital assets.

B. Capitalization – Generally all capital assets with an original cost of \$25,000 or more will be capitalized (recorded as an asset on the balance sheet versus expensing the item). Infrastructure Assets with an original cost of \$150,000 or more will be capitalized. This capitalization policy addresses financial reporting, not control. The Authority follows the GFOA recommended practices for establishing capitalization thresholds. Specific capitalization requirements are described as follows:

1. The asset must cost \$25,000 or more.
2. The asset must have a useful life of two (2) or more years.
3. The capitalization threshold is applied to individual units of capital assets rather than groups. For example, ten items purchased for \$10,000 each will not be capitalized even though the total (\$100,000) exceeds the threshold of \$25,000.
4. For purposes of capitalization, the threshold will generally not be applied to components of capital assets. For example a keyboard, monitor and central processing unit purchased as components of a computer system will not be evaluated individually against the capitalization threshold. The entire computer system will be treated as a single asset. The capitalization threshold will be applied to a network if all component parts are required to make the asset

# Salinas Valley Solid Waste Authority

## Financial Policies

functional.

5. Repairs to existing capital assets will generally not be subject to capitalization unless the repair extends the useful life of the asset. In this case the repair represents an improvement and is subject to the requirements described number 6 below.
6. Improvements to existing capital assets will be presumed by definition to extend the useful life of the related capital asset and therefore will be subject to capitalization if the cost exceeds \$5,000.
7. Capital projects will be capitalized as “construction in progress” until completed. Personal computers will not be capitalized:

### C. Leased Assets-

Operating leased assets are usually short term and cancelable at anytime. The recording of an operating lease as a fixed asset is not required because the item is not purchased.

Capital leases will be capitalized if one or more of the following criteria are met and the chance of cancellation is low:

- a. Ownership is transferred by the end of the lease term
- b. The lease contains a bargain purchase option
- c. The lease term is greater than or equal to 75 percent of the asset’s service life
- d. The present value of the minimum lease payment is greater than or equal to ninety percent (90%) of the fair market value of the asset at the inception of the lease.

Capital lease items are capitalized at the beginning of the lease period, regardless of when the title transfers. Capital leases are recorded at net present value of lease payments.

- D. Capital Asset Recording - It is the responsibility of the Finance Division to record, monitor and inventory all fixed assets. Each division will assign appropriate staff members to respond to verification, inventories, and filling out the necessary forms for recording transfers, dispositions or retired fixed assets.

- E. Acquisition of Capital Assets - Fixed assets may be acquired through direct purchase, lease-purchase or capital lease, construction, eminent domain, donations, and gifts.

When a capital asset is acquired the funding source will be identified.

If funds are provided by a specific funding source, a record will be made of that specific source such as:

- ❖ Bond Proceeds
- ❖ State Grants

- F. Measuring the Cost and/or Value - Capital assets are recorded at their “historical cost”, which is the original cost of the assets. Donations accepted by the Authority will be valued at the fair market value at the time of donation. Costs include purchase price (less discounts) and any other reasonable and necessary costs incurred to place the asset in its intended location and prepare it for service. Costs could include the following:

# Salinas Valley Solid Waste Authority

## Financial Policies

Sales Tax  
Freight charges  
Legal and title fees  
Closing costs  
Appraisal and negotiation fees  
Surveying fees  
Land-preparation costs  
Demolition costs  
Relocation costs  
Architect and accounting fees  
Insurance premiums and interest costs during construction

- G. Establishing Cost in the Absence of Historical Records - According to the GASB 34, an estimate of the original cost is allowable. Standard costing is one method of estimating historical cost using a known average installed cost for a like unit at the estimated date of acquisition. Another recognized method is normal costing wherein an estimate of historical cost is based on current cost of reproduction new indexed by a reciprocal factor of the price increase of a specific item or classification from the appraisal date to the estimated date acquired. When necessary the Authority will use whichever method gives the most reasonable amount based on available information.
- H. Recording Costs Incurred After Acquisition - Expenditures/expenses for replacing a component part of an asset are not capitalized. However, expenditures/expenses that either enhance a capital asset's functionality (effectiveness or efficiency), or that extend a capital asset's expected useful life are capitalized. For example, periodically slurry sealing a street would be treated as a repair (the cost would not be capitalized), while an overlay or reconstruction would be capitalized. Adding a new lane constitutes an addition and would therefore also be capitalized.
- I. Disposition or Retirement of Fixed Assets - It is the Authority's policy that divisions wishing to dispose of surplus, damaged or inoperative equipment must notify the Finance Division.
- The Authority will conduct public auctions, as necessary, for the purpose of disposing of surplus property. Auctions will be conducted by the Finance Division. The original cost less depreciation will then be removed from the Authority's capital asset management system.
- J. Transfer of Assets - The transfer of fixed assets between divisions requires notification to the Finance Department.
- K. Depreciation - In accordance with GASB Statement No. 34 the Authority will record depreciation expense on all capital assets, except for inexhaustible assets.
- The Authority will use straight-line depreciation using the half-year convention or mid month as appropriate. Depreciation will be calculated for half a year in the year of acquisition and the year of disposition. Depreciation will be calculated over the estimated useful life of the asset.
- L. Recommended Lives - The Authority follows GFOA Recommended Practices when establishing recommended lives for capitalized assets. In accordance with GASB 34 the Authority will rely on "general guidelines obtained from professional or industry organizations." In particular the Authority will rely on estimated useful lives published by GFOA. If the life of a particular asset is estimated to be different than these guidelines, it

# Salinas Valley Solid Waste Authority

## Financial Policies

may be changed. The following is a summary for the estimated useful lives:

<u>Asset Class</u>	<u>Useful Life</u>
Buildings	20 to 50 years
Improvements	15 to 45 years
Infrastructure	20 to 50 years
Equipment and Machinery	5 to 20 years

- M. Control of Assets – In accordance with GFOA Recommended Practice the Authority will exercise control over the non-capitalized tangible capital-type items by establishing and maintaining adequate control procedures at the division level. The Authority's capitalization threshold of \$5,000 meets financial reporting needs and is not designed for nor particularly suited to maintain control over lower cost capital assets. It is the responsibility of each division to maintain inventories of lower-cost capital assets to ensure adequate control and safekeeping of these assets.
- N. Maintenance Schedules - The Authority shall develop and implement maintenance and replacement schedules with a goal of maximizing the useful life of all assets. The schedules shall include estimates of annual maintenance and/or replacement funding required for each asset.
- O. Maintenance Funding - The Authority shall identify specific sources of funds for the annual maintenance or replacement of each asset. Whenever possible, the maintenance or replacement funding shall be identified from a source other than the Authority General Fund. The Authority shall endeavor to set aside, on an annual basis, one and one-half percent (1½%) of its Operating Budget to provide for on-going maintenance and required replacement of assets that cannot be reasonably funded from other sources.
- Q. Inventorying – The Authority will follow the GFOA recommended practice of performing a physical inventory of its capitalized capital assets, either simultaneously or on a rotating basis, so that all capital assets are physically accounted for at least once every five years.
- R. Tagging – The Authority will tag only moveable equipment with a value of \$5,000 or higher. Rolling stock items will not be tagged. They will be identified by the VIN number. The Finance department will be responsible for tagging equipment.

## RESOLUTION NO 2013 – 18

### **A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING SERVICE FEES EFFECTIVE JULY 1 2013 FOR RECYCLING, RESOURCE RECOVERY AND DISPOSAL AT AUTHORITY LANDFILLS AND TRANSFER STATIONS AND ADMINISTRATIVE SERVICES**

**WHEREAS** the Board of Directors of the Salinas Valley Solid Waste Authority held a public hearing on March 21 2013 to review the Disposal Fees and Rates for FY 2013-14, and

**WHEREAS** a \$3.00 per ton increase in the Salinas Transportation Surcharge is necessary to cover the cost of transporting Republic Services waste from Salinas to Johnson Canyon Landfill; and

**WHEREAS** instead of increasing tipping fees, the Authority prefers to impose an AB939 Fee on franchise haulers to cover the net cost of Authority AB939 Services; and

**WHEREAS** said AB 939 Fee will be calculated as the full cost of AB 939 services, less offsetting revenue and will be allocated to franchise haulers based upon their proportionate share of landfilled tonnage in the previous fiscal year

**NOW THEREFORE BE IT RESOLVED** by the Board of Directors of the Salinas Valley Solid Waste Authority that the Disposal Fees and Rates Schedule attached hereto as 'Exhibit A' is hereby approved to become effective July 1 2013.

**BE IT FURTHER RESOLVED** that the General Manager/CAO is hereby authorized to make adjustments to the Disposal Fees and Rates Schedule on a case by case basis for recyclable/diverted materials where there is a clear benefit to the Authority or when there is an instance of a situation not covered by the Disposal Fees and Rates Schedule. In such instances, the Board will be notified at the next scheduled meeting.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 16th day of May 2013, by the following vote:

AYES.	BOARD MEMBERS. ARMENTA, BARRERA, BOURKE (ALT), VICTORIA (ALT) DE LA ROSA, GUNTER (ALT), MORENO, SILVA,
NOES.	BOARD MEMBERS. NONE
ABSENT	BOARD MEMBERS. CALCAGNO, CULLEN, LUTES, PEREZ
ABSTAIN:	BOARD MEMBERS. NONE

  
Fernando Armenta, President

ATTEST

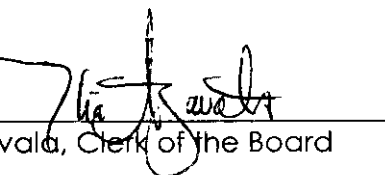
  
Elia Zavala, Clerk of the Board

EXHIBIT A  
**SALINAS VALLEY SOLID WASTE AUTHORITY**

**DISPOSAL FEES AND RATES**  
Effective July 1, 2013

	Current Fee or Rate	Proposed Changes
<b><u>LANDFILLED MATERIALS</u></b>		
<b><u>Franchise Haulers (Class III Solid Waste)</u></b>	\$ 67.00	Per Ton
<b><u>Self Haul Loads at all Sites</u></b>		
Minimum charge per load (up to 500 lbs.)	\$ 15.00	Per Load
Loads weighing between 501 and 999 lbs.	\$ 30.00	Per Load
Loads weighing 1,000 lbs. and above	\$ 67.00	Per Ton
<b><u>Fumigation or Mulch Plastic/Drip Tape - Johnson Canyon only</u></b>		
Loads weighing 500 lbs. or less	\$ 18.75	Per Load
Loads weighing between 501 and 999 lbs.	\$ 37.50	Per Load
Loads weighing 1,000 pounds and above	\$ 75.00	Per Ton
<b><u>Nonfriable Asbestos</u></b>	\$ 90.00	Per Ton
Up to 1 cubic yard w/o pre-approval) wetted and double bagged		
<b>Note: Usefulness and suitability of materials is subject to scale house personnel's discretion.</b>		
<b><u>Special Handling Charge (in addition to cost per ton) - Johnson Canyon only</u></b>		
Remediated Soil Handling	\$ 100.00	Each
Certified Burials (under 20' trailer)	\$ 105.00	Each
Certified Burials (20' and over trailer)	\$ 210.00	Each
<b><u>Tarps</u></b>	\$ 10.00	Each
Untarped Loads	Additional 50% of the Required Fee	
<b><u>Compost Bins</u></b>	\$ 49.95	Each
<b><u>*Soil (Loaded by the Customer) - Johnson Canyon</u></b>	\$ 1.00	Per Cubic Yard Up to 500 C Y

**AB939 Fees (new for FY 2013-14)**

AB939 Fees Total	\$ 1,731,980	Annual
Total fee is calculated based on proposed budget of \$2,175,980		
less offsetting revenue of	\$ 444,000	
AB 939 Fees Net Revenue Requirement	\$1,731,980	

Fee is charged to franchise haulers based on prior year tonnage. Fee allocation is as follows:	2011-12 Tons				
	Landfilled	Percent		Annual	Monthly
Republic Services of Salinas	91,753	63.3%	\$	1,096,269	\$ 91,356
Waste Management - Unincorporated area	30,930	21.3%	\$	369,550	\$ 30,796
Tri-Cities - Soledad	6,147	4.2%	\$	73,450	\$ 6,121
Waste Management - King City	7,627	5.3%	\$	91,133	\$ 7,594
Tri-Cities - Greenfield	5,702	3.9%	\$	68,124	\$ 5,677
Tri-Cities - Gonzales	2,800	1.9%	\$	33,454	\$ 2,788
	144,959	100%	\$	1,731,980	\$ 144,332



EXHIBIT A  
**SALINAS VALLEY SOLID WASTE AUTHORITY**

**DISPOSAL FEES AND RATES**  
 Effective July 1, 2013

	Current Fee or Rate	Proposed Changes
<b><u>SOURCE SEPARATED DIVERTIBLE MATERIALS</u></b>		

<b><u>Cardboard</u></b>	No Charge	
<b><u>Recyclable plastic and glass containers, aluminum and paper</u></b>	No Charge	
<b><u>Metal</u></b>	No Charge	
<b><u>Construction and Demolition materials</u></b>		
Mixed Dirty	\$ 58.00 Per Ton	
Minimum charge per load (up to 500 lbs.)	\$ - Per Load	\$ 14.50
Loads weighing between 501 and 999 lbs.	\$ - Per Load	\$ 29.00
Loads weighing 1,000 lbs. and above	\$ 58.00 Per Ton	\$ 58.00
<b><u>Mattresses and box springs</u></b>	\$ 15.00 Each	
<b><u>Greenwaste and Wood</u></b>		
Minimum charge up to 500 lbs.	\$ 10.00 Per Load	
Loads weighing between 501 and 999 lbs.	\$ 15.00 Per Load	
Loads weighing 1,000 lbs. and above	\$ 36.00 Per Ton	
Wood Stumps (3 feet and over in diameter) & Tree limbs	\$ 67.00 Per Ton	
<b><u>Soil and Aggregate (Johnson Canyon Landfill only)</u></b>		
Clean Fill Dirt (up to 10 c.y. without pre-approval)	\$ 10.00 Per Ton	
Asphalt (suitable for road base)	\$ 1.00 Per Ton	
Concrete (suitable for road base - no rebar)	\$ 1.00 Per Ton	
Concrete with rebar/pipe	\$ 10.00 Per Ton	
<b><u>Biosolids - subject to pre-approval (Johnson Canyon Landfill only)</u></b>	\$ 28.00 Per Ton	
<b><u>Tires (without rims only)</u></b>		
Auto/Light Truck Tires less than 42"	\$ 2.00 Each	
Auto/Light Truck Tires more than 42"	\$ 10.00 Each	
Commercial Tires	\$ 75.00 Each	
Equipment Tires	\$ 150.00 Each	
Altered Tires (split, sliced, quartered)	\$ 67.00 Per Ton	

EXHIBIT A  
**SALINAS VALLEY SOLID WASTE AUTHORITY**

**DISPOSAL FEES AND RATES**  
 Effective July 1, 2013

Current  
 Fee or Rate

Proposed  
 Changes

**HOUSEHOLD HAZARDOUS WASTE AT COLLECTION FACILITIES**

All commercial customers  
 Households outside the Authority's service area  
 Minimum charge \$1.50 per lb.

Absorbent	\$	1.50	Per Lb
Acids/Bases	\$	1.50	Per Lb
Aerosols	\$	1.25	Per Can
Antifreeze	\$	1.50	Per Lb.
Environmentally Hazardous Substances (Reactive and Solvents)	\$	5.00	Per Lb.
Flammable Liquids	\$	1.50	Per Lb.
Flammable Sludge	\$	1.50	Per Lb.
Motor Oil - contaminated	\$	1.50	Per Lb
Oil Filters (autos and small trucks)	\$	1.50	Each
Oil Filters (trucks and equipment)	\$	10.00	Each
Oxidizers	\$	1.50	Per Lb.
Paint and Paint Related Materials	\$	1.50	Per Lb
Pesticides	\$	1.50	Per Lb.
HHW Clean-up Service Fee	\$	75.00	Hour
HHW Sorting Fee	\$	25.00	Per customer

**Appliances and Air Conditioners**

Without refrigerant	No Charge		
With refrigerant	\$	15.00	Each

**Gas Cylinders (Propane, helium, fire extinguishers only)**

Must be empty with valve open

1 liter	\$	1.50	Each
5 gallons	\$	8.00	Each

**Sharps Disposal (non-commercial only)**

Used needles and lancets (not in an approved container)	\$	3.00	Per Lb.
Used needles and lancets ( in an approved container)	No Charge		

**Sharps Containers (non-commercial only)**

4 Quart Container	\$	2.00	Each
3 Quart Container	\$	5.00	Each

**EXHIBIT A**  
**SALINAS VALLEY SOLID WASTE AUTHORITY**

**DISPOSAL FEES AND RATES**  
**Effective July 1, 2013**

	<b>Current Fee or Rate</b>	<b>Proposed Changes</b>
<b><u>UNIVERSAL WASTE AT HHW COLLECTION FACILITIES</u></b>		

**Minimum charge \$1.50 per pound**

<b>Batteries</b>	
Alkaline or Rechargeable A, AA, AAA, B, C, D and 6 volt Nickel-Cadmium, Lithium, Silver Oxide-Hydrde Cells, Lead Gel Cells, Nickel-Metal, and Lithium	\$ 1 50 Per Lb.
UPS/Automobile and Light Truck Batteries	No Charge
CRT (televisions and computer monitors)	No Charge
Cell Phones	No Charge
Computers, keyboard and printers	No Charge
Copiers, mimeographs, facsimile machines	No Charge
Compact Fluorescent Bulbs	\$ 1.50 Per Lb.
Fluorescent Lamps	\$ 1.50 Per Lb.
Halogen, High Pressure Soddium Tubes	\$ 1.50 Per Lb.
Fluorescent Ballasts (PCB)	\$ 2 00 Per Lb.
Kitchen appliances: microwaves, toaster, toaster ovens	No Charge
Mercury	\$ 7 00 Per Lb.
Mercury thermostats, thermometers or switches	\$ 1.00 Each
Toner, developer, ink cartridges (office use)	\$ 1.00 Per Lb.
Toner and developer (industrial use)	\$ 1 50 Per Lb.

**ADMINISTRATIVE & SPECIAL FEES**

Salinas Transportation Surcharge (applies only to Salinas Franchise Waste)	\$ 8.00 Per Ton	\$ 11.00
Agenda Packets for Board or Executive Committee	\$ 116 00 Annually	
Agendas Only	\$ 26 00 Annually	
Agendas Only for Public Agencies	\$ 18.00 Annually	
Reproduction of Public Records	\$ 0 10 Per Page	
Copies of Weight Tags	\$ 20.00 Each	
Returned Check Fee	\$ 25 00 Each	
Finance Charge on accounts 30+ Days Past Due	1.5% per mo., 18% annually	
Media duplication for disks, cds, tapes	Actual Cost \$5 00 Min Each	
Plans & Specifications for Construction Projects	Actual Cost \$15 00 Min Per Set	
Full Size Plans for Construction Projects	Actual Cost \$15 00 Min Per Set	



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**South Valley Minimum Guarantee Disposal Tons to JOHNSON CANYON LANDFILL South Valley Area W/O County of Santa Clara  
EXHIBIT 1F- REVISED**

Growth		1.20%	CPI	2.08%		
Fiscal Year	Guaranteed Minimum Annual Tonnage	Guaranteed Minimum Annual Payment	Guaranteed Minimum Monthly Payment	Surplus Tonnage Per Ton Tipping Fee	Per Ton Transportation Adjustment	
2003-04 (6 mo.)	40,000	887,031	\$ 147,838.48	\$ 25.50	2.50	
2004-05	80,960	1,869,760	\$ 155,813.36	\$ 26.45	2.55	
2005-06	81,932	1,967,391	\$ 163,949.25	\$ 27.39	2.61	
2006-07	82,915	2,066,983	\$ 172,248.58	\$ 28.34	2.66	
2007-08	83,910	2,168,566	\$ 180,713.82	\$ 29.29	2.71	
2008-09	84,917	2,272,169	\$ 189,347.45	\$ 30.23	2.77	
2009-10	80,735	2,215,711	\$ 184,642.56	\$ 31.17	2.83	
2010-11	76,441	2,147,536	\$ 178,961.33	\$ 32.11	2.89	
2011-12	77,358	2,243,315	\$ 186,942.92	\$ 33.05	2.95	
2012-13	78,286	2,340,962	\$ 195,080.17	\$ 33.99	3.01	
2013-14 (6 mo.)	39,613	1,220,252	\$ 203,375.35	\$ 34.93	3.07	
SUBTOTAL 10 yrs.		807,067	\$ 21,399,676			
Optional Extension Periods						
2013-14 (6 mo.)	39,613	1,098,583	\$ 183,097.09	\$ 34.93	3.07	
2014-15	80,176	2,290,588	\$ 190,882.31	\$ 35.86	3.14	
2015-16	81,138	2,385,695	\$ 198,807.93	\$ 36.80	3.20	
2016-17	82,112	2,482,507	\$ 206,875.57	\$ 37.73	3.27	
2017-18 (6 mo.)	41,549	1,290,521	\$ 215,086.82	\$ 38.66	3.34	
TOTAL 14 yrs.		1,131,655	\$ 30,947,570			

1. Fiscal year is the period July 1 through June 30 consistent with JPA fiscal year.
2. For Fiscal 2003/2004 assumes transfer begins January 1, 2004 in terms of minimum guarantee
3. Fiscal year 2013/2014 is only 6 months with contract ending December 21, 2013
4. Santa Clara Franchise ends September 30, 2009 but was extended until December 31, 2009 so FY 2009/2010 only includes 6 months in Guarantee
5. Four year extension has fiscal year 2013/2014 has second 6 months and 2017/2018 is only 6 months with contract ending December 31, 2017.
6. "Guaranteed Minimum" and "Fee per Ton" accounts for the adjustment in \$'s per ton (reduction to authority payment) for additional mileage costs associated with shifting from Crazy Horse to Johnson Canyon Landfill.



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**ADJUSTED SERVICE RATES  
EFFECTIVE JANUARY 1, 2013**

**BASIC FACILITY SERVICE FEES FOR  
LANDFILL OPERATIONS**

	Johnson Canyon Road Landfill (7-Day per Week Operation)
	When CHL is inactive
First year Minimum annual tonnage level	214,731
Median tonnage level	238,591
First year Maximum annual tonnage level	262,450
Basic Monthly Service Fee (\$/month)	
Current Rate	\$160,120
Increase Factor	1.0182
Adjusted Rate	\$163,034
Excess Tonnage Fee (Authority pays \$/ton)	
Current Rate	\$7.38
Increase Factor	1.0182
Adjusted Rate	\$7.51
Shortfall Tonnage Payment (Contractor pays \$/ton)	
Current Rate	\$2.65
Increase Factor	1.0182
Adjusted Rate	\$2.70
Extended Hours - Landfill	
Cost per year	\$31,894
Increase Factor	1.0182
Adjusted Rate	\$32,474
Cost per month	\$2,706

**ADJUSTED SERVICE FEES  
EFFECTIVE JANUARY 1, 2013**

**MATERIAL DIVERSION SERVICE FEES**

Material Type	Current Service Fee	Increase Factor	Adjusted Service Fees
Tires under 42" in diameter*	\$18.89 per ton	1.0182	\$19.23 per ton
Truck tires 42" - 50" in diameter*	\$8.86 per unit	1.0182	\$9.02 per unit
Truck tires 51" - 60" in diameter*	\$66.47 per unit	1.0182	\$67.68 per unit
Equipment tires (over 60" in diameter)	\$132.96 per unit	1.0182	\$135.38 per unit
Metal (Including all appliances & white goods)**	\$18.89 per ton	1.0182	\$19.23 per ton
Wood	\$18.89 per ton	1.0182	\$19.23 per ton
Brush and Stumps	\$18.89 per ton	1.0182	\$19.23 per ton

\* These fees valid while Pacheco Pass Landfill is able to receive tires in their buttress fill. One (1) year prior to when Pacheco Pass will no longer receive tires in the buttress fill the Contractor and the Authority will negotiate a reasonable price for shipping and disposal.

\*\*Any regulatory requirements such as freon removal, mercury switch removal, oil removal and any other costs shall be billed to the Authority at 100% of Contractors cost with no markup.

**DIVERSION ASSISTANCE SERVICE FEES**

	Johnson Canyon Road Landfill (when CHL is inactive)
Monthly Fee for one loader and loader operator for diversion service	
Current Service Fee	\$8,008
Increase Factor	1.0182
Adjusted Service Fee	\$8,154



**ADJUSTED SERVICE FEES  
EFFECTIVE JANUARY 1, 2013**

**SPECIAL SERVICES HOURLY FEES**

Equipment / Personnel	Current Service Fee (\$/hour)	Increase Factor	Adjusted Service Fee (\$/hour)
Wheel loader and operator	\$94.53	1.0182	\$96.25
Compactor and operator	\$147.73	1.0182	\$150.42
Transfer tractor and trailer and driver	\$94.53	1.0182	\$96.25
Equipment operator	\$53.18	1.0182	\$54.15
Truck driver	\$47.27	1.0182	\$48.13
Laborer	\$29.53	1.0182	\$30.07
Scraper and operator	\$195.02	1.0182	\$198.57
D4/5 crawler tractor and operator	\$118.18	1.0182	\$120.33
D8/9 crawler tractor and operator	\$147.73	1.0182	\$150.42
Road grader and operator	\$94.53	1.0182	\$96.25
Water truck and operator	\$88.63	1.0182	\$90.24
Skip loader and operator	\$82.73	1.0182	\$84.24



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PERSONNEL ALLOCATION PROPOSED EFFECTIVE DATE: JULY 1, 2013					
Program and Position	11-12	12-13	12-13	13-14	13-14
		Approved 06/21/12	Approved 09/20/12	Approved 03/21/13	Proposed 07/01/13
<b>Administration</b>					
General Manager/CAO	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Administrative Support Assistant I	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5
Clerk of the Board	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
<b>Total Administration</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>
<b>Finance</b>					
Accountant	1	1	1	1	1
Accounting Technician	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5
Business Services Supervisor	1	1	1	1	1
Finance Manager	1	1	1	1	1
<b>Total Finance</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b>Resource Recovery</b>					
Contracts & Grants Analyst	1	1	1	1	1
Diversion Manager	1	1	1	1	1
Recycling Coordinator	1	1	1	1	1
Resource Recovery Technician	2	2	2	2	2
<b>Total Resource Recovery</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Engineering</b>					
Authority Engineer	1	1	1	1	1
<b>Total Engineering</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Operations</b>					
Assistant GM of Engineering and Operations	1	1	1	0	0
Field Operations Supervisor II	1	1	0	0	0
Field Operations Supervisor I				1	1
Diversion Driver	1	1	1	1	0
Diversion Worker I	2	3	3	3	3
Diversion Worker II				1	1
Equipment Operator/Driver	4	4	4	4	5
Equipment Operator/Driver/Lead	1	1	1	1	1
HHW Maintenance Worker II	3	3	3	3	3
Household Hazardous Waste Technician	1	1	1	1	1
Operations Manager			1	1	1
Scalehouse Cashier	4	4	4	4	4
Solid Waste Technician II	1	1	1	1	0
Solid Waste Technician I					1
<b>Frozen Positions</b>					
<i>Diversion Driver</i>	3	3	3	3	3
Diversion Worker I	1	0	0	0	0
Diversion Worker II	1	1	1	0	0
<b>Total Operations</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Total Full Time Equivalents</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>



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**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1.0	Hourly		7.742	7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.877
	Bi-Weekly		619.38	635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	790.15
	Monthly		1,342.00	1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,712.00
	Annual		16,104.00	16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,544.00
1.5	Hourly		7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.119
	Bi-Weekly		635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	793.85	809.54
	Monthly		1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,754.00
	Annual		16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,048.00
2.0	Hourly		8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.373
	Bi-Weekly		651.23	667.36	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	829.85
	Monthly		1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,798.00
	Annual		16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,576.00
2.5	Hourly		8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.633
	Bi-Weekly		667.38	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	850.62
	Monthly		1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,843.00
	Annual		17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,116.00
3.0	Hourly		8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.898
	Bi-Weekly		684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	871.85
	Monthly		1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,889.00
	Annual		17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,668.00
3.5	Hourly		8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.175
	Bi-Weekly		701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	894.00
	Monthly		1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,937.00
	Annual		18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,244.00
4.0	Hourly		8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.458
	Bi-Weekly		718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	916.62
	Monthly		1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,986.00
	Annual		18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,832.00
4.5	Hourly		9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.740
	Bi-Weekly		736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	939.23
	Monthly		1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,035.00
	Annual		19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,420.00
5.0	Hourly		9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.035
	Bi-Weekly		755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	962.77
	Monthly		1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,086.00
	Annual		19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,032.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Final Budget FY 2013-14	5.5	Hourly	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.335
		Bi-Weekly	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	986.77
		Monthly	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,138.00
		Annual	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,656.00
	6.0	Hourly	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.640
		Bi-Weekly	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,011.23
		Monthly	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,191.00
		Annual	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,292.00
	6.5	Hourly	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	12.958
		Bi-Weekly	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,036.62
		Monthly	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,246.00
		Annual	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	26,952.00
	7.0	Hourly	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.281
		Bi-Weekly	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,062.46
		Monthly	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,302.00
		Annual	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,624.00
	7.5	Hourly	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.610
		Bi-Weekly	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,088.77
		Monthly	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,359.00
		Annual	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,308.00
Student Intern	8.0	Hourly	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	13.956
		Bi-Weekly	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,116.46
		Monthly	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,419.00
		Annual	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,028.00
	8.5	Hourly	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.302
		Bi-Weekly	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,144.15
		Monthly	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,479.00
		Annual	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,748.00
	9.0	Hourly	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.660
		Bi-Weekly	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,172.77
		Monthly	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,541.00
		Annual	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,492.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Final Budget FY 2013-14	9.5	Hourly	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.029
		Bi-Weekly	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,202.31
		Monthly	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,605.00
		Annual	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,260.00
	10.0	Hourly	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.404
		Bi-Weekly	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,232.31
		Monthly	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,670.00
		Annual	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,040.00
	Diversion Worker I 10.5	Hourly	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.790
		Bi-Weekly	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,263.23
		Monthly	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,737.00
		Annual	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	32,844.00
	11.0	Hourly	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.183
		Bi-Weekly	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,294.62
		Monthly	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,805.00
		Annual	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,660.00
	11.5	Hourly	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.581
		Bi-Weekly	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,326.46
		Monthly	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,874.00
		Annual	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,488.00
	12.0	Hourly	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.008
		Bi-Weekly	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,360.62
		Monthly	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,948.00
		Annual	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,376.00
	12.5	Hourly	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.429
		Bi-Weekly	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,394.31
		Monthly	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,021.00
		Annual	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,252.00
	13.0	Hourly	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.867
		Bi-Weekly	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,429.38
		Monthly	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,097.00
		Annual	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,164.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Diversion Worker II	13.5	Hourly	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.306
		Bi-Weekly	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,464.46
		Monthly	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,173.00
		Annual	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,076.00
	14.0	Hourly	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.767
		Bi-Weekly	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,501.38
		Monthly	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,253.00
		Annual	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,036.00
	14.5	Hourly	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.235
		Bi-Weekly	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,538.77
		Monthly	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,334.00
		Annual	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,008.00
	15.0	Hourly	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.725
		Bi-Weekly	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,578.00
		Monthly	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,419.00
		Annual	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,028.00
	15.5	Hourly	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.210
		Bi-Weekly	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,616.77
		Monthly	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,503.00
		Annual	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,036.00
	16.0	Hourly	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.717
		Bi-Weekly	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,657.38
		Monthly	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,591.00
		Annual	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,092.00
	16.5	Hourly	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.231
		Bi-Weekly	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,698.46
		Monthly	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,680.00
		Annual	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,160.00
	17.0	Hourly	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.767
		Bi-Weekly	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,741.38
		Monthly	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,773.00
		Annual	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,276.00

Final Budget FY 2013-14



**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
HHW Maintenance Worker I	17.5	Hourly	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.298
		Bi-Weekly	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,783.85
		Monthly	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,865.00
		Annual	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,380.00
	18.0	Hourly	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.863
		Bi-Weekly	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,829.08
		Monthly	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,963.00
		Annual	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,556.00
Diversion Driver	18.5	Hourly	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.435
		Bi-Weekly	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,874.77
		Monthly	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,062.00
		Annual	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,744.00
	19.0	Hourly	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.023
		Bi-Weekly	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,921.85
		Monthly	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,164.00
		Annual	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	49,968.00
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.617
		Bi-Weekly	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,969.38
		Monthly	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,267.00
		Annual	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,204.00
	20.0	Hourly	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.235
		Bi-Weekly	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,018.77
		Monthly	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,374.00
		Annual	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,488.00
	20.5	Hourly	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.869
		Bi-Weekly	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,069.54
		Monthly	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,484.00
		Annual	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	53,808.00
Administrative Assistant II Equipment Operator/Driver	21.0	Hourly	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.515
		Bi-Weekly	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,121.23
		Monthly	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,596.00
		Annual	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,152.00

Final Budget FY 2013-14

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Accounting Technician Equipment Operator Lead HR Technician Resource Recovery Tech	21.5	Hourly	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.179
		Bi-Weekly	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,174.31
		Monthly	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,711.00
		Annual	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,532.00
	22.0	Hourly	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.860
		Bi-Weekly	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,228.77
		Monthly	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,829.00
		Annual	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	57,948.00
	22.5	Hourly	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.558
		Bi-Weekly	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,284.62
		Monthly	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,950.00
		Annual	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,400.00
	23.0	Hourly	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.267
		Bi-Weekly	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,341.38
		Monthly	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,073.00
		Annual	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	60,876.00
	23.5	Hourly	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.000
		Bi-Weekly	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,400.00
		Monthly	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,200.00
		Annual	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,400.00
	24.0	Hourly	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.750
		Bi-Weekly	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,460.00
		Monthly	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,330.00
		Annual	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	63,960.00
HHW Technician Solid Waste Technician I	24.5	Hourly	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.523
		Bi-Weekly	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,521.85
		Monthly	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,464.00
		Annual	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,568.00
	25.0	Hourly	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.313
		Bi-Weekly	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,585.08
		Monthly	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,601.00
		Annual	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,212.00

Final Budget FY 2013-14

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Clerk of the Board	25.5	Hourly	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.121
		Bi-Weekly	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,649.69
		Monthly	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,741.00
		Annual	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	68,892.00
	26.0	Hourly	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	33.946
		Bi-Weekly	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,715.69
		Monthly	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,884.00
		Annual	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,608.00
	26.5	Hourly	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.794
		Bi-Weekly	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,783.54
		Monthly	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,031.00
		Annual	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,372.00
	27.0	Hourly	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.665
		Bi-Weekly	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,853.23
		Monthly	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,182.00
		Annual	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,184.00
	27.5	Hourly	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.554
		Bi-Weekly	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,924.31
		Monthly	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,336.00
		Annual	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,032.00
	28.0	Hourly	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.477
		Bi-Weekly	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	2,998.15
		Monthly	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,496.00
		Annual	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	77,952.00
	28.5	Hourly	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.412
		Bi-Weekly	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,072.92
		Monthly	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,658.00
		Annual	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	79,896.00
	29.0	Hourly	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.369
		Bi-Weekly	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,149.54
		Monthly	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,824.00
		Annual	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	81,888.00

Final Budget FY 2013-14

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

Final Budget FY 2013-14

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Accountant Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Recycling Coordinator	29.5	Hourly	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.356
		Bi-Weekly	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,228.46
		Monthly	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	6,995.00
		Annual	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	83,940.00
	30.0	Hourly	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.371
		Bi-Weekly	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,309.69
		Monthly	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,171.00
		Annual	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,052.00
	30.5	Hourly	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.398
		Bi-Weekly	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,391.85
		Monthly	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,349.00
		Annual	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,188.00
	31.0	Hourly	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.460
		Bi-Weekly	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,476.77
		Monthly	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,533.00
		Annual	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,396.00
	31.5	Hourly	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.538
		Bi-Weekly	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,563.08
		Monthly	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,720.00
		Annual	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	92,640.00
	32.0	Hourly	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.658
		Bi-Weekly	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,652.62
		Monthly	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,914.00
		Annual	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	94,968.00
	32.5	Hourly	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	46.794
		Bi-Weekly	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,743.54
		Monthly	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,111.00
		Annual	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,332.00
	33.0	Hourly	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	47.971
		Bi-Weekly	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,837.69
		Monthly	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,315.00
		Annual	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	99,780.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Administrative Manager	33.5	Hourly	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.171
		Bi-Weekly	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,933.69
		Monthly	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,523.00
		Annual	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,276.00
	34.0	Hourly	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.394
		Bi-Weekly	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,031.54
		Monthly	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,735.00
		Annual	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	104,820.00
	34.5	Hourly	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.658
		Bi-Weekly	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,132.62
		Monthly	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,954.00
		Annual	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,448.00
Operations Manager	35.0	Hourly	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	52.944
		Bi-Weekly	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,235.54
		Monthly	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,177.00
		Annual	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,124.00
Finance Manager	35.5	Hourly	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.271
		Bi-Weekly	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,341.69
		Monthly	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,407.00
		Annual	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	112,884.00
	36.0	Hourly	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.627
		Bi-Weekly	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,450.15
		Monthly	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,642.00
		Annual	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	115,704.00
	36.5	Hourly	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.023
		Bi-Weekly	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,561.85
		Monthly	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,884.00
		Annual	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	118,608.00
	37.0	Hourly	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.448
		Bi-Weekly	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,675.85
		Monthly	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,131.00
		Annual	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	121,572.00

Final Budget FY 2013-14

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
37.5	Hourly		47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	59.908
	Bi-Weekly		3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,792.62
	Monthly		8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,384.00
	Annual		97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	124,608.00
Diversion Manager	38.0	Hourly	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.402
	Bi-Weekly		3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,912.15
	Monthly		8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,643.00
	Annual		100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	127,716.00
38.5	Hourly		49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	62.931
	Bi-Weekly		3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,034.46
	Monthly		8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,908.00
	Annual		102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	130,896.00
39.0	Hourly		50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.506
	Bi-Weekly		4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,160.46
	Monthly		8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,181.00
	Annual		105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,172.00
Authority Engineer	39.5	Hourly	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.115
	Bi-Weekly		4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,289.23
	Monthly		8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,460.00
	Annual		107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	137,520.00
40.0	Hourly		53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	67.771
	Bi-Weekly		4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,421.69
	Monthly		9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,747.00
	Annual		110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	140,964.00
40.5	Hourly		54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.462
	Bi-Weekly		4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,556.92
	Monthly		9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,040.00
	Annual		113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	144,480.00
41.0	Hourly		55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.204
	Bi-Weekly		4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,696.31
	Monthly		9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,342.00
	Annual		116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,104.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Final Budget FY 2013-14	41.5	Hourly	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	72.987
		Bi-Weekly	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,838.92
		Monthly	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,651.00
		Annual	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	151,812.00
	42.0	Hourly	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	74.810
		Bi-Weekly	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	5,984.77
		Monthly	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	12,967.00
		Annual	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	155,604.00
	42.5	Hourly	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	75.185	76.690
		Bi-Weekly	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	6,014.80	6,135.23
		Monthly	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	13,032.00	13,293.00
		Annual	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	156,384.00	159,516.00
General Manager/CAO	N/A (Board Approved Contract)	Hourly											80.792
		Bi-Weekly											6,463.36
		Monthly											14,003.71
		Annual											168,047.69



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**SALINAS VALLEY SOLID WASTE AUTHORITY**  
**Revenue Bonds, Series 2002**  
**\$39,845,000 Issued May 2, 2002**  
**Debt Service Schedule**

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Fiscal Year Ended</u>	<u>Fiscal Year Total</u>
08/01/2013	\$ 1,035,000.00	\$ 872,664.38	\$ 1,907,664.38		
02/01/2014		848,859.38	848,859.38	06/30/2014	\$ 2,756,523.75
08/01/2014	1,085,000.00	848,859.38	1,933,859.38		
02/01/2015		818,343.75	818,343.75	06/30/2015	2,752,203.13
08/01/2015	1,150,000.00	818,343.75	1,968,343.75		
02/01/2016		786,000.00	786,000.00	06/30/2016	2,754,343.75
08/01/2016	1,215,000.00	786,000.00	2,001,000.00		
02/01/2017		751,828.13	751,828.13	06/30/2017	2,752,828.13
08/01/2017	1,285,000.00	751,828.13	2,036,828.13		
02/01/2018		715,687.50	715,687.50	06/30/2018	2,752,515.63
08/01/2018	1,360,000.00	715,687.50	2,075,687.50		
02/01/2019		677,437.50	677,437.50	06/30/2019	2,753,125.00
08/01/2019	1,435,000.00	677,437.50	2,112,437.50		
02/01/2020		640,665.63	640,665.63	06/30/2020	2,753,103.13
08/01/2020	1,510,000.00	640,665.63	2,150,665.63		
02/01/2021		601,971.88	601,971.88	06/30/2021	2,752,637.50
08/01/2021	1,590,000.00	601,971.88	2,191,971.88		
02/01/2022		561,228.13	561,228.13	06/30/2022	2,753,200.00
08/01/2022	1,675,000.00	561,228.13	2,236,228.13		
02/01/2023		518,306.25	518,306.25	06/30/2023	2,754,534.38
08/01/2023	1,765,000.00	518,306.25	2,283,306.25		
02/01/2024		471,975.00	471,975.00	06/30/2024	2,755,281.25
08/01/2024	1,860,000.00	471,975.00	2,331,975.00		
02/01/2025		423,150.00	423,150.00	06/30/2025	2,755,125.00
08/01/2025	1,955,000.00	423,150.00	2,378,150.00		
02/01/2026		371,831.25	371,831.25	06/30/2026	2,749,981.25
08/01/2026	2,060,000.00	371,831.25	2,431,831.25		
02/01/2027		317,756.25	317,756.25	06/30/2027	2,749,587.50
08/01/2027	2,175,000.00	317,756.25	2,492,756.25		
02/01/2028		260,662.50	260,662.50	06/30/2028	2,753,418.75
08/01/2028	2,290,000.00	260,662.50	2,550,662.50		
02/01/2029		200,550.00	200,550.00	06/30/2029	2,751,212.50
08/01/2029	2,415,000.00	200,550.00	2,615,550.00		
02/01/2030		137,156.25	137,156.25	06/30/2030	2,752,706.25
08/01/2030	2,545,000.00	137,156.25	2,682,156.25		
02/01/2031		70,350.00	70,350.00	06/30/2031	2,752,506.25
08/01/2031	2,680,000.00	70,350.00	2,750,350.00		
	-	-	-	06/30/2032	2,750,350.00
Totals	<u>\$ 33,085,000.00</u>	<u>\$ 19,220,183.13</u>	<u>\$ 52,305,183.13</u>		<u>\$ 52,305,183.13</u>



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**SALINAS VALLEY SOLID WASTE AUTHORITY**  
**Crazy Horse Landfill**  
**Installment Purchase Agreement Payment Schedule**

<b>Period Ending</b>	<b>Period</b>			<b>Total Payment at</b>	<b>Period Ending</b>
<b>Date</b>	<b>Beginning</b>	<b>Principal</b>	<b>Interest</b>	<b>Period End</b>	<b>Balance</b>
<b>Balance</b>					
09/01/2013	\$ 3,287,587.54	\$ 62,516.54	\$ 130,032.03	\$ 192,548.57	\$ 3,225,071.00
03/01/2014	3,225,071.00	64,989.22	127,559.35	192,548.57	3,160,081.78
09/01/2014	3,160,081.78	67,559.70	124,988.87	192,548.57	3,092,522.08
03/01/2015	3,092,522.08	70,231.85	122,316.72	192,548.57	3,022,290.23
09/01/2015	3,022,290.23	73,009.69	119,538.88	192,548.57	2,949,280.54
03/01/2016	2,949,280.54	75,897.40	116,651.17	192,548.57	2,873,383.14
09/01/2016	2,873,383.14	78,899.32	113,649.24	192,548.57	2,794,483.82
03/01/2017	2,794,483.82	82,019.98	110,528.58	192,548.57	2,712,463.83
09/01/2017	2,712,463.83	85,264.07	107,284.50	192,548.57	2,627,199.76
03/01/2018	2,627,199.76	88,636.47	103,912.10	192,548.57	2,538,563.29
09/01/2018	2,538,563.29	92,142.26	100,406.31	192,548.57	2,446,421.04
03/01/2019	2,446,421.04	95,786.71	96,761.86	192,548.57	2,350,634.33
09/01/2019	2,350,634.33	99,575.30	92,973.26	192,548.57	2,251,059.03
03/01/2020	2,251,059.03	103,513.75	89,034.82	192,548.57	2,147,545.28
09/01/2020	2,147,545.28	107,607.96	84,940.60	192,548.57	2,039,937.32
03/01/2021	2,039,937.32	111,864.12	80,684.45	192,548.57	1,928,073.20
09/01/2021	1,928,073.20	116,288.61	76,259.95	192,548.57	1,811,784.59
03/01/2022	1,811,784.59	120,888.11	71,660.46	192,548.57	1,690,896.47
09/01/2022	1,690,896.47	125,669.53	66,879.04	192,548.57	1,565,226.95
03/01/2023	1,565,226.95	130,640.06	61,908.51	192,548.57	1,434,586.89
09/01/2023	1,434,586.89	135,807.19	56,741.38	192,548.57	1,298,779.70
03/01/2024	1,298,779.70	141,178.69	51,369.87	192,548.57	1,157,601.01
09/01/2024	1,157,601.01	146,762.65	45,785.92	192,548.57	1,010,838.35
03/01/2025	1,010,838.35	152,567.47	39,981.10	192,548.57	858,270.89
09/01/2025	858,270.89	158,601.88	33,946.69	192,548.57	699,669.01
03/01/2026	699,669.01	164,874.97	27,673.60	192,548.57	534,794.04
09/01/2026	534,794.04	171,396.17	21,152.40	192,548.57	363,397.87
03/01/2027	363,397.87	178,175.30	14,373.26	192,548.57	185,222.57
09/01/2027	185,222.57	185,222.57	7,326.00	192,548.57	-
Totals		<u>\$ 3,287,587.54</u>	<u>\$ 2,296,320.88</u>	<u>\$ 5,583,908.42</u>	



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SALINAS VALLEY SOLID WASTE AUTHORITY  
Landfilled Tonnage History

<u>Fiscal Year</u>	<u>Service Area</u>	<u>South Valley</u>	<u>Service Area % Change</u>	<u>Cumulative Change</u>
1997-98	248,415			
1998-99	250,065		0.7%	0.7%
1999-00	250,912		0.3%	1.0%
2000-01	246,489		-1.8%	-0.8%
2001-02	216,524		-12.2%	-12.8%
2002-03	219,583		1.4%	-11.6%
2003-04	227,207	23,622	3.5%	-8.5%
2004-05	234,709	84,571	3.3%	-5.5%
2005-06	235,852	89,536	0.5%	-5.1%
2006-07	222,906	85,327	-5.5%	-10.3%
2007-08	205,534	86,739	-7.8%	-17.3%
2008-09	187,486	84,322	-8.8%	-24.5%
2009-10	173,907	79,615	-7.2%	-30.0%
2010-11	171,082	79,552	-1.6%	-31.1%
2011-12	167,033	69,215	-2.4%	-32.8%

For the 5 years ended June 30, 2012 there has been a 25% decrease in tonnage.

Since the Authority was formed there has been a 32.8% decrease in tonnage.



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SALINAS VALLEY SOLID WASTE AUTHORITY  
Projected Landfilled Tonnage

<u>Fiscal Year</u>	<u>Service Area</u>	<u>South Valley</u>	<u>Service Area % Change</u>
2013-14	166,500	79,226	
2014-15	163,200	80,176	-2.0%
2015-16	159,900	81,138	-2.0%
2016-17	156,700	82,112	-2.0%
2017-18	153,600	41,549	-2.0%
2019-20	150,500		-2.0%
2020-21	147,500		-2.0%

Projections reflect a 2% annual decrease for Authority  
Service Area



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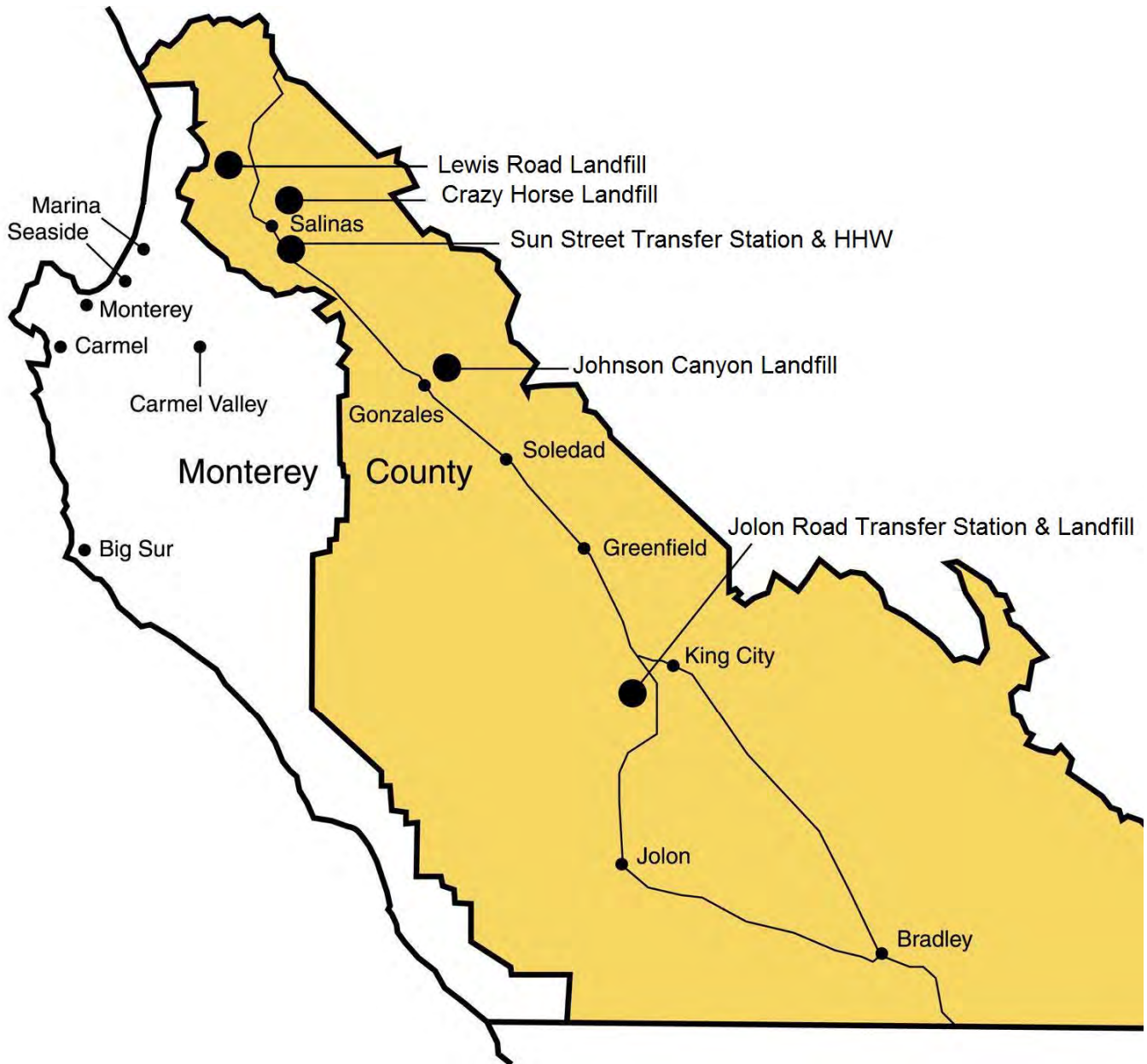
**Salinas Valley Solid Waste Authority  
Debt Service Coverage Ratio Calculations  
FY 2013-14**

Revenues	
Operating revenues	16,140,900
AB939 Service Fee	1,732,000
Interest not on Project funds	80,200
Revised Revenues	<u>17,953,100</u>
Maintenance & Operations Costs	
Budget Operating Expenses	16,025,000
Less the following items per Master Indenture	
Debt Service	(3,141,800)
Revised M&O Expenses per MI	<u>12,883,200</u>
Net Revenues per bond covenants	<u>5,069,900</u>
<u>Annual Bond Debt Service</u>	
Debt service on 2002 Bonds	2,756,600
<b>Debt Service Coverage Ratio</b>	<b>184%</b>
<b>Debt Service Coverage Required</b>	<b>115%</b>





# Service Area



128 Sun Street, Suite 101  
Salinas, CA 93901  
(831) 775-3000

PERSONNEL ALLOCATION PROPOSED EFFECTIVE DATE: JULY 1, 2013					
Program and Position	11-12	12-13	12-13	13-14	13-14
		Approved 06/21/12	Approved 09/20/12	Approved 03/21/13	Proposed 07/01/13
<b>Administration</b>					
General Manager/CAO	1	1	1	1	1
Administrative Manager	1	1	1	1	1
Administrative Support Assistant I	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5
Clerk of the Board	1	1	1	1	1
Human Resources Technician	1	1	1	1	1
<b>Total Administration</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>	<b>5.5</b>
<b>Finance</b>					
Accountant	1	1	1	1	1
Accounting Technician	1	1	1	1	1
Administrative Support Assistant II	0.5	0.5	0.5	0.5	0.5
Business Services Supervisor	1	1	1	1	1
Finance Manager	1	1	1	1	1
<b>Total Finance</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>
<b>Resource Recovery</b>					
Contracts & Grants Analyst	1	1	1	1	1
Diversion Manager	1	1	1	1	1
Recycling Coordinator	1	1	1	1	1
Resource Recovery Technician	2	2	2	2	2
<b>Total Resource Recovery</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Engineering</b>					
Authority Engineer	1	1	1	1	1
<b>Total Engineering</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Operations</b>					
Assistant GM of Engineering and Operations	1	1	1	0	0
Field Operations Supervisor II	1	1	0	0	0
Field Operations Supervisor I				1	1
Diversion Driver	1	1	1	1	0
Diversion Worker I	2	3	3	3	3
Diversion Worker II				1	1
Equipment Operator/Driver	4	4	4	4	5
Equipment Operator/Driver/Lead	1	1	1	1	1
HHW Maintenance Worker II	3	3	3	3	3
Household Hazardous Waste Technician	1	1	1	1	1
Operations Manager			1	1	1
Scalehouse Cashier	4	4	4	4	4
Solid Waste Technician II	1	1	1	1	0
Solid Waste Technician I					1
<b>Frozen Positions</b>					
<i>Diversion Driver</i>	3	3	3	3	3
Diversion Worker I	1	0	0	0	0
Diversion Worker II	1	1	1	0	0
<b>Total Operations</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>	<b>24</b>
<b>Total Full Time Equivalents</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>	<b>40</b>

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

**EXHIBIT C**  
Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
1.0	Hourly		7.742	7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.877
	Bi-Weekly		619.38	635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	790.15
	Monthly		1,342.00	1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,712.00
	Annual		16,104.00	16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,544.00
1.5	Hourly		7.938	8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.119
	Bi-Weekly		635.08	651.23	667.38	684.00	701.08	718.62	736.62	755.08	774.46	793.85	809.54
	Monthly		1,376.00	1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,754.00
	Annual		16,512.00	16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,048.00
2.0	Hourly		8.140	8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.373
	Bi-Weekly		651.23	667.36	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	829.85
	Monthly		1,411.00	1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,798.00
	Annual		16,932.00	17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,576.00
2.5	Hourly		8.342	8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.633
	Bi-Weekly		667.38	684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	850.62
	Monthly		1,446.00	1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,843.00
	Annual		17,352.00	17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,116.00
3.0	Hourly		8.550	8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.898
	Bi-Weekly		684.00	701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	871.85
	Monthly		1,482.00	1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,889.00
	Annual		17,784.00	18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,668.00
3.5	Hourly		8.763	8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.175
	Bi-Weekly		701.04	718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	894.00
	Monthly		1,519.00	1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,937.00
	Annual		18,228.00	18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,244.00
4.0	Hourly		8.983	9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.458
	Bi-Weekly		718.64	736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	916.62
	Monthly		1,557.00	1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,986.00
	Annual		18,684.00	19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,832.00
4.5	Hourly		9.208	9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.740
	Bi-Weekly		736.64	755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	939.23
	Monthly		1,596.00	1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,035.00
	Annual		19,152.00	19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,420.00
5.0	Hourly		9.438	9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.035
	Bi-Weekly		755.04	774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	962.77
	Monthly		1,636.00	1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,086.00
	Annual		19,632.00	20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,032.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
5.5	Hourly		9.681	9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.335
	Bi-Weekly		774.48	793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	986.77
	Monthly		1,678.00	1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,138.00
	Annual		20,136.00	20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,656.00
6.0	Hourly		9.923	10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.640
	Bi-Weekly		793.84	813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,011.23
	Monthly		1,720.00	1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,191.00
	Annual		20,640.00	21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,292.00
6.5	Hourly		10.171	10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	12.958
	Bi-Weekly		813.68	834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,036.62
	Monthly		1,763.00	1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,246.00
	Annual		21,156.00	21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	26,952.00
7.0	Hourly		10.425	10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.281
	Bi-Weekly		834.00	854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,062.46
	Monthly		1,807.00	1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,302.00
	Annual		21,684.00	22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,624.00
7.5	Hourly		10.685	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.610
	Bi-Weekly		854.80	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,088.77
	Monthly		1,852.00	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,359.00
	Annual		22,224.00	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,308.00
Student Intern	8.0	Hourly	10.956	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	13.956
		Bi-Weekly	876.48	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,116.46
		Monthly	1,899.00	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,419.00
		Annual	22,788.00	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,028.00
	8.5	Hourly	11.233	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.302
		Bi-Weekly	898.64	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,144.15
		Monthly	1,947.00	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,479.00
		Annual	23,364.00	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,748.00
	9.0	Hourly	11.510	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.660
		Bi-Weekly	920.80	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,172.77
		Monthly	1,995.00	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,541.00
		Annual	23,940.00	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,492.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	9.5	Hourly	11.798	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.029
		Bi-Weekly	943.84	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,202.31
		Monthly	2,045.00	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,605.00
		Annual	24,540.00	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,260.00
	10.0	Hourly	12.092	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.404
		Bi-Weekly	967.36	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,232.31
		Monthly	2,096.00	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,670.00
		Annual	25,152.00	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,040.00
Diversion Worker I	10.5	Hourly	12.392	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.790
		Bi-Weekly	991.36	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,263.23
		Monthly	2,148.00	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,737.00
		Annual	25,776.00	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	32,844.00
	11.0	Hourly	12.704	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.183
		Bi-Weekly	1,016.32	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,294.62
		Monthly	2,202.00	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,805.00
		Annual	26,424.00	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,660.00
	11.5	Hourly	13.021	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.581
		Bi-Weekly	1,041.68	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,326.46
		Monthly	2,257.00	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,874.00
		Annual	27,084.00	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,488.00
	12.0	Hourly	13.344	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.008
		Bi-Weekly	1,067.52	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,360.62
		Monthly	2,313.00	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,948.00
		Annual	27,756.00	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,376.00
	12.5	Hourly	13.685	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.429
		Bi-Weekly	1,094.80	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,394.31
		Monthly	2,372.00	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,021.00
		Annual	28,464.00	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,252.00
	13.0	Hourly	14.019	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.867
		Bi-Weekly	1,121.52	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,429.38
		Monthly	2,430.00	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,097.00
		Annual	29,160.00	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,164.00



**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Diversion Worker II	13.5	Hourly	14.371	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.306
		Bi-Weekly	1,149.68	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,464.46
		Monthly	2,491.00	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,173.00
		Annual	29,892.00	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,076.00
	14.0	Hourly	14.735	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.767
		Bi-Weekly	1,178.80	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,501.38
		Monthly	2,554.00	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,253.00
		Annual	30,648.00	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,036.00
	14.5	Hourly	15.104	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.235
		Bi-Weekly	1,208.32	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,538.77
		Monthly	2,618.00	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,334.00
		Annual	31,416.00	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,008.00
	15.0	Hourly	15.479	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.725
		Bi-Weekly	1,238.32	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,578.00
		Monthly	2,683.00	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,419.00
		Annual	32,196.00	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,028.00
	15.5	Hourly	15.865	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.210
		Bi-Weekly	1,269.20	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,616.77
		Monthly	2,750.00	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,503.00
		Annual	33,000.00	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,036.00
	16.0	Hourly	16.258	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.717
		Bi-Weekly	1,300.64	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,657.38
		Monthly	2,818.00	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,591.00
		Annual	33,816.00	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,092.00
	16.5	Hourly	16.673	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.231
		Bi-Weekly	1,333.84	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,698.46
		Monthly	2,890.00	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,680.00
		Annual	34,680.00	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,160.00
	17.0	Hourly	17.088	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.767
		Bi-Weekly	1,367.04	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,741.38
		Monthly	2,962.00	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,773.00
		Annual	35,544.00	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,276.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
HHW Maintenance Worker I	17.5	Hourly	17.515	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.298
		Bi-Weekly	1,401.20	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,783.85
		Monthly	3,036.00	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,865.00
		Annual	36,432.00	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,380.00
	18.0	Hourly	17.948	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.863
		Bi-Weekly	1,435.84	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,829.08
		Monthly	3,111.00	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,963.00
		Annual	37,332.00	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,556.00
Diversion Driver	18.5	Hourly	18.398	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.435
		Bi-Weekly	1,471.84	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,874.77
		Monthly	3,189.00	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,062.00
		Annual	38,268.00	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,744.00
	19.0	Hourly	18.860	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.023
		Bi-Weekly	1,508.80	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,921.85
		Monthly	3,269.00	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,164.00
		Annual	39,228.00	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	49,968.00
HHW Maintenance Worker II Scalehouse Cashier	19.5	Hourly	19.338	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.617
		Bi-Weekly	1,547.04	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,969.38
		Monthly	3,352.00	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,267.00
		Annual	40,224.00	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,204.00
Administrative Assistant I	20.0	Hourly	19.812	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.235
		Bi-Weekly	1,584.96	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,018.77
		Monthly	3,434.00	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,374.00
		Annual	41,208.00	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,488.00
	20.5	Hourly	20.313	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.869
		Bi-Weekly	1,625.04	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,069.54
		Monthly	3,521.00	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,484.00
		Annual	42,252.00	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	53,808.00
Administrative Assistant II Equipment Operator/Driver	21.0	Hourly	20.815	21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.515
		Bi-Weekly	1,665.20	1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,121.23
		Monthly	3,608.00	3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,596.00
		Annual	43,296.00	44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,152.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
21.5	Hourly		21.340	21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.179
	Bi-Weekly		1,707.20	1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,174.31
	Monthly		3,699.00	3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,711.00
	Annual		44,388.00	45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,532.00
22.0	Hourly		21.860	22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.860
	Bi-Weekly		1,748.80	1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,228.77
	Monthly		3,789.00	3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,829.00
	Annual		45,468.00	46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	57,948.00
22.5	Hourly		22.413	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.558
	Bi-Weekly		1,793.04	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,284.62
	Monthly		3,885.00	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,950.00
	Annual		46,620.00	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,400.00
Accounting Technician Equipment Operator Lead HR Technician Resource Recovery Tech	23.0	Hourly	22.973	23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.267
		Bi-Weekly	1,837.84	1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,341.38
		Monthly	3,982.00	4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,073.00
		Annual	47,784.00	48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	60,876.00
23.5	Hourly		23.550	24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.000
	Bi-Weekly		1,884.00	1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,400.00
	Monthly		4,082.00	4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,200.00
	Annual		48,984.00	50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,400.00
24.0	Hourly		24.133	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.750
	Bi-Weekly		1,930.64	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,460.00
	Monthly		4,183.00	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,330.00
	Annual		50,196.00	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	63,960.00
HHW Technician Solid Waste Technician I	24.5	Hourly	24.738	25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.523
		Bi-Weekly	1,979.04	2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,521.85
		Monthly	4,288.00	4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,464.00
		Annual	51,456.00	52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,568.00
25.0	Hourly		25.362	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.313
	Bi-Weekly		2,028.96	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,585.08
	Monthly		4,396.00	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,601.00
	Annual		52,752.00	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,212.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Clerk of the Board	25.5	Hourly	25.996	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.121
		Bi-Weekly	2,079.68	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,649.69
		Monthly	4,506.00	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,741.00
		Annual	54,072.00	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	68,892.00
	26.0	Hourly	26.648	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	33.946
		Bi-Weekly	2,131.84	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,715.69
		Monthly	4,619.00	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,884.00
		Annual	55,428.00	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,608.00
	26.5	Hourly	27.312	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.794
		Bi-Weekly	2,184.96	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,783.54
		Monthly	4,734.00	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,031.00
		Annual	56,808.00	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,372.00
	27.0	Hourly	27.998	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.665
		Bi-Weekly	2,239.84	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,853.23
		Monthly	4,853.00	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,182.00
		Annual	58,236.00	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,184.00
	27.5	Hourly	28.696	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.554
		Bi-Weekly	2,295.68	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,924.31
		Monthly	4,974.00	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,336.00
		Annual	59,688.00	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,032.00
	28.0	Hourly	29.412	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.477
		Bi-Weekly	2,352.96	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	2,998.15
		Monthly	5,098.00	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,496.00
		Annual	61,176.00	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	77,952.00
	28.5	Hourly	30.144	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.412
		Bi-Weekly	2,411.52	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,072.92
		Monthly	5,225.00	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,658.00
		Annual	62,700.00	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	79,896.00
	29.0	Hourly	30.906	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.369
		Bi-Weekly	2,472.48	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,149.54
		Monthly	5,357.00	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,824.00
		Annual	64,284.00	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	81,888.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Accountant Business Services Supervisor Contracts & Grants Analyst Field Operations Supervisor I Recycling Coordinator	29.5	Hourly	31.679	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.356
		Bi-Weekly	2,534.32	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,228.46
		Monthly	5,491.00	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	6,995.00
		Annual	65,892.00	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	83,940.00
	30.0	Hourly	32.469	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.371
		Bi-Weekly	2,597.52	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,309.69
		Monthly	5,628.00	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,171.00
		Annual	67,536.00	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,052.00
	30.5	Hourly	33.283	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.398
		Bi-Weekly	2,662.64	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,391.85
		Monthly	5,769.00	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,349.00
		Annual	69,228.00	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,188.00
	31.0	Hourly	34.113	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.460
		Bi-Weekly	2,729.04	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,476.77
		Monthly	5,913.00	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,533.00
		Annual	70,956.00	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,396.00
	31.5	Hourly	34.967	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.538
		Bi-Weekly	2,797.36	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,563.08
		Monthly	6,061.00	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,720.00
		Annual	72,732.00	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	92,640.00
	32.0	Hourly	35.838	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.658
		Bi-Weekly	2,867.04	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,652.62
		Monthly	6,212.00	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,914.00
		Annual	74,544.00	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	94,968.00
	32.5	Hourly	36.744	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	46.794
		Bi-Weekly	2,939.52	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,743.54
		Monthly	6,369.00	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,111.00
		Annual	76,428.00	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,332.00
	33.0	Hourly	37.656	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	47.971
		Bi-Weekly	3,012.48	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,837.69
		Monthly	6,527.00	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,315.00
		Annual	78,324.00	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	99,780.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
Administrative Manager	33.5	Hourly	38.596	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.171
		Bi-Weekly	3,087.68	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,933.69
		Monthly	6,690.00	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,523.00
		Annual	80,280.00	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,276.00
	34.0	Hourly	39.565	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.394
		Bi-Weekly	3,165.20	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,031.54
		Monthly	6,858.00	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,735.00
		Annual	82,296.00	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	104,820.00
	34.5	Hourly	40.558	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.658
		Bi-Weekly	3,244.64	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,132.62
		Monthly	7,030.00	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,954.00
		Annual	84,360.00	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,448.00
Operations Manager	35.0	Hourly	41.567	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	52.944
		Bi-Weekly	3,325.36	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,235.54
		Monthly	7,205.00	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,177.00
		Annual	86,460.00	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,124.00
Finance Manager	35.5	Hourly	42.606	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.271
		Bi-Weekly	3,408.48	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,341.69
		Monthly	7,385.00	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,407.00
		Annual	88,620.00	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	112,884.00
	36.0	Hourly	43.667	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.627
		Bi-Weekly	3,493.36	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,450.15
		Monthly	7,569.00	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,642.00
		Annual	90,828.00	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	115,704.00
	36.5	Hourly	44.763	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.023
		Bi-Weekly	3,581.04	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,561.85
		Monthly	7,759.00	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,884.00
		Annual	93,108.00	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	118,608.00
	37.0	Hourly	45.877	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.448
		Bi-Weekly	3,670.16	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,675.85
		Monthly	7,952.00	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,131.00
		Annual	95,424.00	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	121,572.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
	37.5	Hourly	47.031	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	59.908
		Bi-Weekly	3,762.48	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,792.62
		Monthly	8,152.00	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,384.00
		Annual	97,824.00	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	124,608.00
Diversion Manager	38.0	Hourly	48.208	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.402
		Bi-Weekly	3,856.64	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,912.15
		Monthly	8,356.00	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,643.00
		Annual	100,272.00	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	127,716.00
	38.5	Hourly	49.408	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	62.931
		Bi-Weekly	3,952.64	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,034.46
		Monthly	8,564.00	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,908.00
		Annual	102,768.00	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	130,896.00
	39.0	Hourly	50.642	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.506
		Bi-Weekly	4,051.36	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,160.46
		Monthly	8,778.00	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,181.00
		Annual	105,336.00	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,172.00
Authority Engineer	39.5	Hourly	51.906	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.115
		Bi-Weekly	4,152.48	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,289.23
		Monthly	8,997.00	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,460.00
		Annual	107,964.00	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	137,520.00
	40.0	Hourly	53.210	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	67.771
		Bi-Weekly	4,256.80	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,421.69
		Monthly	9,223.00	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,747.00
		Annual	110,676.00	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	140,964.00
	40.5	Hourly	54.537	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.462
		Bi-Weekly	4,362.96	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,556.92
		Monthly	9,453.00	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,040.00
		Annual	113,436.00	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	144,480.00
	41.0	Hourly	55.904	57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.204
		Bi-Weekly	4,472.32	4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,696.31
		Monthly	9,690.00	9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,342.00
		Annual	116,280.00	119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,104.00

**SALINAS VALLEY SOLID WASTE AUTHORITY  
SALARY SCHEDULE  
JULY 1, 2013**

Rev (07/13)

POSITION	SALARY RANGE		STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11
41.5	Hourly		57.300	58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	72.987
	Bi-Weekly		4,584.00	4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,838.92
	Monthly		9,932.00	10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,651.00
	Annual		119,184.00	122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	151,812.00
42.0	Hourly		58.731	60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	74.810
	Bi-Weekly		4,698.48	4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	5,984.77
	Monthly		10,180.00	10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	12,967.00
	Annual		122,160.00	125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	155,604.00
42.5	Hourly		60.196	61.696	63.242	64.817	66.444	68.100	69.808	71.556	73.344	75.185	76.690
	Bi-Weekly		4,815.68	4,935.68	5,059.36	5,185.36	5,315.52	5,448.00	5,584.64	5,724.48	5,867.52	6,014.80	6,135.23
	Monthly		10,434.00	10,694.00	10,962.00	11,235.00	11,517.00	11,804.00	12,100.00	12,403.00	12,713.00	13,032.00	13,293.00
	Annual		125,208.00	128,328.00	131,544.00	134,820.00	138,204.00	141,648.00	145,200.00	148,836.00	152,556.00	156,384.00	159,516.00
General Manager/CAO	N/A (Board Approved Contract)	Hourly											80.792
		Bi-Weekly											6,463.36
		Monthly											14,003.71
		Annual											168,047.69



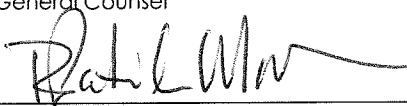


**SalinasValleyRecycles.org**  
SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

### ITEM NO. 9

  
Finance Manager/Controller-Treasurer

N/A  
General Counsel  
  
General Manager/CAO

**Date:** June 20, 2013  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** Proposal for a Comprehensive Study of Integrated Waste Management in Monterey County

### RECOMMENDATION

Staff recommends the Board support a comprehensive countywide study of *integrated* solid waste management. The proposal brought forth by the Monterey Bay Area Managers Group (MBAMG) could be read as only considering solid waste disposal and transportation, rather than also addressing the need for economically meeting the new state mandated requirements for recycling. Recently enacted Assembly Bill 341 establishes a goal that all County jurisdictions divert 75% of their waste streams from landfilling by 2020.

Therefore we recommend the Scope of Work of the study be clarified, so the independent consultant considers how agencies can best meet these additional state mandated landfill diversion goals in a long-term and sustainable manner as part of the County-wide integrated waste management system.

### STRATEGIC PLAN RELATIONSHIP

If the Study focuses on an integrated system evaluation, it supports the Board's Mission Statement and long standing goal to move towards a sustainable, non-landfill based waste management system.

### FISCAL IMPACT

The April 30, 2013, draft proposal submitted by MBAMG has an estimated cost of \$150,000-\$200,000. The proposed cost allocation calls for the Authority and the Monterey Regional Waste Management District (District) to pay one-fourth (\$37,500-\$50,000) each with the cities and the County splitting the other half (\$75,000-\$100,000) of the costs.

The Authority will have to appropriate the necessary funds based on the final agreement.

### DISCUSSION & ANALYSIS

At the April 30, Joint Board meeting with the Board of Supervisors, the Authority Board agreed to support a county-wide solid waste study with an opportunity to review and comment on the Scope of Work and Request for Proposals. The county-wide study is one of the County's requirements for the County to rescind their Notice of Intent to Withdraw from the Authority so that the Authority can refinance its outstanding bonds while favorable interest rates are still available.

While the proposed Agreement among the Monterey County agencies for the Regional Solid Waste Management Study is acceptable, staff believes the actual Request for Proposals needs to be revised to ensure a comprehensive look at the solid waste management system in Monterey County in line with the Agreement and State mandates

Monterey Regional Waste Management District Position on the Regional Study:

On May 17, the District reviewed the proposed solid waste management study and issued a response (Attachment 2) to the proposal, summarized as follows:

1. District recommends a balanced committee membership which would include a City from the Monterey Peninsula as well as the District and the Authority
2. District is not interested in consolidation or merger of the District and the Authority
3. District is not interested in one county-wide solid waste disposal rate
4. District suggests negotiating long term contracts with the District for waste processing and disposal, in lieu of spending money on the study

What is the desired result of the study?

Evaluate solid waste and diversion mandates as an integrated countywide system including collection, materials recovery facilities, transfer stations, landfilling or alternatives to landfilling such as autoclave technology or the District's anaerobic digestion project for food waste, and coordination of any overall system changes. This may require a more encompassing RFP document.

Authority Board Position:

Staff recommends the Board consider the following issues and questions for discussion prior to submittal of Authority comments on the proposed regional waste system study.

- A. Is the proposed funding formula acceptable to the Board, with the Authority share set at 25% of the consultant cost, est. \$37,500 to \$50,000?
- B. Should the study be a comprehensive study of integrated waste management systems in the county including, collection, materials recovery facilities, transfer stations, landfilling, alternatives to landfilling, and shared programs/services?
- C. Should a public engagement component be included the study to allow more open discussion of community service needs, and potential community impacts of changing waste transportation and disposal designations?
- D. Should future rate structures be evaluated for lowest cost only or include a more comprehensive view of long term community needs, regulatory compliance (AB 939, AB 341, etc), and fiscal/environmental sustainability?
- E. Should the report be equally focused on the challenges, finances, and long term objectives of both agencies and how best to coordinate efforts to keep costs down and achieve sustainable long-range reductions in landfilling as mandated under State law.

**BACKGROUND**

The concept of a Request for Proposals to complete a Countywide Integrated Waste Management study was first introduced to the Authority Board at its February 21, 2013 Board meeting by the MBAMG. An update was provided to the Authority Board at its March 21 meeting by the Managers' Group representative City Manager René Mendez. The draft text of an agreement between all Monterey County cities, the County of Monterey, the Authority and the Monterey Regional Waste Management District was

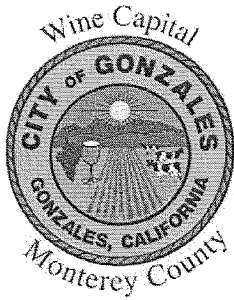
provided at the April 30 joint meeting between the Board of Supervisors and the Authority Board (Attachment 1). The Authority Board's action was to support the study with an opportunity to review and comment on the Scope of Work and Request for Proposals.

Staff's understanding is that the study look impartially at the entire Monterey County integrated waste management system inclusive of the Authority, District, County and all cities, and that it be unbiased and independent.

#### **ATTACHMENTS**

1. April 30, 2013 letter and draft resolution
2. May 24, 2013 District comment letter to the MBAMG





# City of Gonzales

P.O. BOX 647  
PHONE: (831) 675-5000

147 FOURTH ST.  
FAX: (831) 675-2644

GONZALES, CALIFORNIA 93926  
[www.ci.gonzales.ca.us](http://www.ci.gonzales.ca.us)

**DATE:** April 30, 2013

**TO:** Chairperson Armenta, and Board Members  
Monterey County Board of Supervisors

Maria Orozco  
Mayor

President Armenta and Board of Directors  
Salinas Valley Solid Waste Authority

Scott Funk  
Mayor Pro Tem

**FROM:** René Mendez, City Manager  
City of Gonzales

Liz Silva  
Councilmember

**RE:** **Countywide Proposed Rate Increase and Integrated Waste Management Opportunity**

Dear Chairperson and President Armenta and Board members:

Jose G. Lopez  
Councilmember

Thank you for the opportunity to address your joint meeting. As a member of the Monterey Bay Area Managers Group (MBAMG), we welcome the opportunity to work with you to evaluate and analyze the Solid Waste Management System within Monterey County.

Robert Bonincontri  
Councilmember

As Managers, we recognize the fiscal challenges faced by the County, Cities, Special Districts and Agencies, such as the Salinas Valley Solid Waste Authority (SVSWA) and the Monterey Regional Waste Management District (MRWMD), and the difficult decisions that need to be made to remain fiscally solvent. At the same time, we realize that it is important to consider the impacts of our decisions on the people that we serve. It is this balancing act that highlights one of the most important aspects of our jobs, which is to present our Councils and/or Boards with the potential impacts resulting from the actions being considered, and to recommend a process and/or approaches, to improve all aspects of government for the betterment of our residents.

René L. Mendez  
City Manager

## **Countywide Solid Waste Management: Opportunity or Business as Usual**

As we all know, several issues have come together that have presented us with an opportunity to take a comprehensive look at solid waste management countywide. While this issue has had many starts and stops in the past, many times these types of issues do not fail because of what was or was not tried, but they fail because it was simply "*just not the right time*".

These issues include, but are not limited to, the:

- Proposed AB 939 rate increase by the SVSWA;
- Pending withdrawal from the SVSWA by the County;
- Impacts to SVSWA participating agencies if the County withdraws;
- Economic/infrastructure issues between the City of Salinas and SVSWA;
- The impact to our local economies resulting from the cost of solid waste;
- The interest of the County of Monterey City Managers and County Administrator to take a leadership role, and look at ways to recommend to our respective elected

*Gonzales will continue to be a safe, clean, family-friendly community, diverse in heritage, and committed to working collaboratively to preserve and retain its small town charm*

- officials the benefits of adopting a sustainability approach to solid waste management to increase efficiencies, reduce costs, and stimulate the economy;
- The changing dynamics in solid waste; and
  - The overall state of our local economy, pressures on local government budgets, and the public's expectation, which simply put is to do/get better.

Moving forward in the short-term, we hope to agree on a joint course of action that results in:

1. The County withdrawing their Notice to Withdraw from the Authority to allow the Authority to refinance existing debt, and to permit an agreeable period of time to engage a consultant to evaluate the future of solid waste within the County, and to determine and implement the most cost effective sustainable approach to regional solid waste management;
2. Providing the time necessary for the SVSWA to work with all its member agencies and the City of Salinas, to address the economic/infrastructure issues surrounding Salinas and the Authority; and
3. Minimizing and/or eliminating short-term the proposed rates increase by the SVSWA, to reduce the financial impact to residential and commercial customers.

A subcommittee of the MBAMG has been working diligently to develop a Cooperative Agreement between the County, Cities and both Waste Agencies, and a Request for Proposal (RFP) and funding model, which are attached. While there is still a little more time needed to finalize all documents, *it is our recommendation that you direct your staffs to work with MBAMG to bring back the final documents for your approval at your next respective meetings.*

In the Agreement, it is our goal to keep it straightforward and have the County, all its Cities and both the SVSWA and MRWMD, participate in the evaluation and analysis of the Solid Waste System in Monterey County. In addition, in order to maintain objectivity, the Agreement calls for this process to be overseen and managed by the MBAMG.

At this early stage, it is hard to tell you with any certainty what the costs would be, but our conservative estimate is a not to exceed amount of \$150,000. In order to maximize the participation and ownership of this effort, we recommend that it be funded by all the participants; as a result the proposed model reflects 50% of this effort funded by the County and Cities, and 50% by the SWSWA and MRWMD. For the County and City portion, to maintain it as equitable as possible, the formula calls for a blended allocation using population, solid waste generated, and assessed valuation.

As for the RFP, it was drafted to provide the necessary information in a neutral manner to generate the best proposals.

As Managers, we believe that the time has come to take a comprehensive look at integrated waste management countywide; and please rest assured, that we stand ready to work with you to improve the management of our solid waste system countywide.

*Gonzales will continue to be a safe, clean, family-friendly community, diverse in heritage, and committed to working collaboratively to preserve and retain its small town charm*

**AGREEMENT AMONG THE COUNTY OF MONTEREY  
AND THE CITIES OF DEL REY OAKS, CARMEL, GONZALES, GREENFIELD, KING  
CITY, MARINA, MONTEREY, SALINAS, SAND CITY, SEASIDE, SOLEDAD, PACIFIC  
GROVE, THE SALINAS VALLEY SOLID WASTE AUTHORITY AND THE  
MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT TO EVALUATE AND  
ANALYZE THE SOLID WASTE MANAGEMENT SYSTEM IN MONTEREY COUNTY**

**THIS AGREEMENT** is entered into on this \_\_\_\_ day of \_\_\_\_\_, 2013 (the "Effective Date") by and between the County of Monterey (the 'COUNTY'), a political subdivision of the State of California, the Cities of Del Rey Oaks, Carmel, Gonzales, Greenfield, King City, Marina, Monterey, Salinas, Sand City, Seaside, Soledad, and Pacific Grove (the 'CITIES'), municipal corporations, and the Salinas Valley Solid Waste Authority ('SVSWA') and the Monterey Regional Waste Management District ('MRWMD') (the 'Agencies') together referred to herein as the Parties.

**RECITALS**

**WHEREAS**, the Parties realize that an opportunity has presented itself to take a comprehensive look at the Solid Waste Management System within Monterey County; and

**WHEREAS**, the Parties realize that improving the Solid Waste Management System within Monterey County has the potential to improve efficiencies, reduce costs, and stimulate the local economy; and

**WHEREAS**, it is in the best interest of the Parties to work together to evaluate, analyze and ultimately implement a Solid Waste Management System that best serves all the residential, commercial, industrial sectors in Monterey County; and

**WHEREAS**, the Parties agree to participate in a comprehensive process to evaluate and analyze the Solid Waste Management System of Monterey County to determine and implement the most cost effective, sustainable, and economically viable approach to a regional solid waste management system.

**NOW, THEREFORE**, in mutual consideration of the covenants, terms and conditions set forth herein, the Parties agree as follows:

**1. AGREEMENT**

The Parties agree to work together in good faith to evaluate and analyze the Solid Waste Management System within Monterey County.

Furthermore the Parties agree:

- A. To maintain transparency;
- B. That this effort will be overseen by the Monterey Bay Area Managers Group (MBAMG); and
- C. That the MBAMG have appointed a Solid Waste Subcommittee comprised of the County Administrator and the City Managers of Gonzales, Greenfield, Monterey and Salinas to manage the process; and

- D. That the City of Gonzales, as a member of the MBAMG, will serve as the lead for purposes of retaining consultants and/or experts in the field of solid waste to evaluate and analyze the Solid Waste Management System within Monterey County as and if needed; and
- E. To support the Request for Proposal (RFP) included as Attachment 'A' , which purpose and goal *"...is to obtain a thorough analysis that will produce actionable recommendations that if and once implemented will result in Monterey County constituents receiving the most economical and effective solid waste management services available."* and
- F. All efforts will be made to assure maximum participation by all interested parties and that the Boards and Councils receive status reports;

**2. Cost Sharing Plan**

The Parties agree to collectively fund the comprehensive process to evaluate and analyze the Solid Waste Management System in Monterey County per the funding formula included as Attachment 'B'; and

Parties agree to remit their payment of all invoices received from the lead agency within 30 days of receipt.

**3. Term of the Agreement**

This Agreement shall begin on the Effective Date and shall remain in effect until the delivery of the Final Report described in Attachment A (Scope of Services), including any presentation described therein, and a decision by the Parties whether to implement any of the recommendations set forth in the Final Report. This Agreement shall be automatically extended if the Parties collectively agree to implement some or all of the recommendations set forth in the Final Report, and shall stay in effect until the full implementation of those recommendations undertaken by the Parties.

**IN WITNESS WHEREOF**, this Agreement is made on that date first written above between the Cities of Monterey County, the County of Monterey, the Salinas Valley Solid Waste Authority and the Monterey Regional Waste Management District



**Request for Proposals  
Scope of Work  
To  
Evaluate and Analyze  
Monterey County's Solid Waste Management System**

**I. Introduction**

The solid waste landfills in the County of Monterey are owned and operated by two separate special districts. The Salinas Valley Solid Waste Authority ("SVSWA", also referred to as "the Authority") serves the eastern portion of the County and operates the Johnson Canyon Landfill. Additionally, the SVSWA operates the Sun Street Transfer Station and the Jolon Transfer Station. The Authority is also responsible for the maintenance of three closed landfills (i.e., Crazy Horse Landfill, Lewis Road Landfill, and the Jolon Road Landfill). The Monterey Regional Waste Management District ("MRWMD", also referred to as "the District") serves the western portion of the County and operates the Marina Landfill. The purpose of SVSWA and MRWMD is to provide secure long-term solid waste disposal, diversion and education services to all of its members in an environmentally sound and cost-effective manner.

**II. Project Background**

There is a disparity between the basic tipping fees for waste disposal charged by SVSWA (current tipping fee \$67.00) and MRWMD (current tipping fee \$48.25). Based on the information provided by the SVSWA, its rates are higher for two major reasons: 1) SVSWA has a large debt of \$37.5 million which was used to purchase and fix the old landfills (Crazy Horse, Lewis Road, and Jolon Road) that it inherited and to develop landfill capacity, and 2) SVSWA provides transfer station services that reduce landfill traffic, which are not provided by MRWMD.

In addition to the disparities in tipping fees, due to the boundaries and flow control restrictions of these two special districts, the way waste is transported also may impact the disparity in rates and results in some inefficiency. For example, waste collected by the franchise hauler in Pajaro, Elkhorn, and the City of Salinas is transported to the Madison Lane Transfer Station near the City of Salinas for consolidation and then transported to the Johnson Canyon Landfill. At least on the face of it appears that it would be more efficient to transport waste collected in these communities directly to the nearby Marina Landfill. As a result, because of some of the reasons mentioned above, businesses and residents located within the boundaries of the SVSWA generally pay higher waste collection rates for than for those located within the MRWMD.

In addition, the SVSWA and the MRWMD's have different strategic outlooks. The MRWMD's strategic outlook follows a more traditional approach in which it seeks to monetize the significant amount of excess capacity at the Marina Landfill. The SVSWA's strategic outlook follows a more progressive approach in which it seeks to eliminate land filling as the preferred long term management strategy for non-recyclable waste.

Given the distinct strategic goals and financial positions of the two JPAs, it is projected that the disparity in tipping fees will continue to grow over time.

All the Cities of Monterey County including the County of Monterey are requesting proposals from qualified firms or individuals interested in conducting an evaluation of the current solid

waste management system in Monterey County and exploring alternatives for creating a more efficient solid waste management system for the County as a whole that is more responsive to the needs of the community.

### **III. Project Purpose/Goals**

The purpose of this request for proposals is to obtain a thorough analysis that will produce actionable recommendations. The recommendations once implemented will result in Monterey County constituents receiving the most economical and effective solid waste management services available.

### **IV. Scope of Services**

The information being sought by the Cities, County and Agencies will require the accomplishment of the following tasks: (In responding, please identify the order for completing these tasks and any other tasks that may be necessary to complete the Scope of Work.)

- Evaluate the best long and short term use of the existing and projected countywide system of landfills, including an analysis of capacity.
- Evaluate the best use of existing transfer stations, municipal recycling facilities, and other waste recycling and reuse systems within the county.
- Identify an appropriate cost model that could equalize and stabilize and ideally lower fee structures within the entire County taking into consideration debt structures, physical assets and revenue streams.
- Review the establishment of a cost of service rate structure that accounts for differential District and Authority system debt and liability and the viability of establishing a county-wide solid waste disposal rate irrespective of landfill location.
- Evaluate the initiatives, goals and objectives of both agencies to determine similarities and differences and how these policies impact the projected cost of operations and waste disposal.
- Assess advantages/disadvantages of removing current flow control measures (e.g., waste routes efficiency, carbon footprint reduction).

The selected consultant shall utilize the information gathered in the above described process to develop scenarios which would objectively identify a countywide structure for managing solid waste that would create the most effective model possible for managing waste in Monterey County. At least one scenario should include evaluation of private sector operations or a mix of public and private partnerships.

The selected consultant shall also develop recommendations that:

- Identify best practices and performance measures that should be adopted which will most effectively utilize future landfill capacity and reduce cost for all existing and future residents and business in the county.
- Identify an optimal organizational model and/or Agency model that will reduce administrative cost, improve operations and establish a uniform solid county-wide waste management strategy.
- Provide for streamlining procedures and processes for current and required functions

- regarding landfill operations and establishing future cost of service user fees users.
- Provide an evaluation of financial viability and long term sustainability of operating two independent solid waste management organizations.
- Provide for streamlining the transportation and delivery system of waste countywide to both districts.
- Identify the most effective organizational structure and identify preferred alternative

## **V. Working Relationships**

This RFP is being issued by the Cities, County of Monterey, SVSWA and MRWMD and it is expected that the successful prime Consultant and any Sub-Consultants will report to a Subcommittee of City Managers and the County of Monterey and work with designated County, Cities and Agency staff for data gathering and review of data information.

## **VI. Deliverables**

At the conclusion of the operational, organizational reviews and financial reviews, the consultant shall, as described in the Scope of Work: 1) provide a summary of findings that effectively summarizes and communicates the information reviewed 2) identify key issues and opportunities, and 3) formulate recommendations and preferred alternative.

A Draft Report with an Executive Summary shall be issued to the Cities, County and Agency staff. The document shall include the summary of findings and recommendations as identified in the Scope of Work. Any spreadsheets or other documentation prepared by the Consultant shall be provided to the Cities and County in electronic format.

A Final Report shall be issued following staff comments on the draft. In addition, the Cities, County and Agency staff may require a PowerPoint presentation to the Cities and/or County Manager and possibly to the City Councils, the County Board of Supervisors or a Subcommittee and to the SVSWA and MRWMD, as appropriate. The report should provide sufficient information for policy decisions regarding operational and service options. Twenty-five (25) copies of the Final Report will be required along with an electronic copy.

### Cost Sharing Plan

The Parties agree to share in the overall costs which are estimated to not exceed \$150,000 as follows:

- Districts = 50% (25% each)
- Cities and County = 50% (pursuant to the formula in the following table)

The Parties understand that all efforts will be made by the Solid Waste Management Study Subcommittee of MBAMG to keep costs as low as possible.

The Parties agree that the City of Gonzales will invoice each participant their percentage share of the costs pursuant to the payment schedule negotiated with any retained consultants or experts.

## ATTACHMENT B (continued)

### Cost Sharing Criteria for the Evaluation and Analysis of the Monterey County Solid Waste System

#### Allocated by Percentage of Population

	Population Estimates 1/1/2012	% of Total Population in the County*	% of Solid Waste Generated Countywide**	% of Assessed Valuation Countywide***	\$75,000  Est Cost Share
County/City Total Population	420,668				
Carmel-By-The-Sea	3,763	0.89%	2.65%	6.24%	\$ 2,448.09
Del Rey Oaks	1,642	0.39%	0.44%	0.46%	322.31
Gonzales	8,269	1.97%	1.40%	0.87%	1,059.29
Greenfield	16,510	3.92%	1.69%	0.98%	1,649.47
King City	13,028	3.10%	2.07%	1.31%	1,619.75
Marina	19,996	4.75%	4.75%	2.94%	3,112.05
Monterey	28,460	6.77%	11.19%	9.01%	6,740.31
Pacific Grove	15,219	3.62%	4.15%	5.23%	3,248.01
Salinas	152,401	36.23%	25.52%	17.24%	19,745.21
Sand City	337	0.08%	0.66%	0.46%	299.85
Seaside	33,160	7.88%	7.78%	3.53%	4,797.71
Soledad	26,393	6.27%	2.36%	1.30%	2,483.76
Pebble Beach		0.00%	3.41%	0.00%	853.54
Balance of Monterey County	101,644	24.16%	31.93%	50.42%	26,629.81
<b>Subtotals</b>	<b>420,668</b>	<b>1.0004</b>	<b>100.00%</b>	<b>100.00%</b>	<b>\$ 75,009.15</b>
Agencies					
Salinas Valley Solid Waste Authority					\$ 37,500.00
Monterey Regional Waste Management					37,500.00
<b>Subtotal</b>					<b>\$ 75,000.00</b>
<b>Total Estimated Budget</b>					<b>\$ 150,009.15</b>

\*Department of Finance Demographic Research Unit (5/1/12)

\*\*Information from the 2011-2012 Annual Reports of the SVSWA and MRWMD.

\*\*\*Information Provided by the Monterey County Assessor

**Cost Sharing Criteria for the Evaluation and Analysis of the Monterey County Solid Waste System**  
**Allocated by Percentage of Population**

	Total Tonnage per 2011-2012 Annual Reports	% of total tonnage	Total Est Cost = \$150,000 \$75,000 Share for each District Area	Total Est Cost = \$175,000 \$87,500 Share for each District Area	Total Est Cost = \$200,000 \$100,000 Share for each District Area
<b>Salinas Valley Cost Breakdown</b>					
Salinas	103,604	62.1%	\$ 46,544.63	\$ 54,302.07	\$ 62,059.51
Monterey County	32,792	19.6%	14,731.97	17,187.30	19,642.63
Soledad	9,586	5.7%	4,306.56	5,024.32	5,742.08
King City	8,409	5.0%	3,777.79	4,407.42	5,037.05
Greenfield	6,855	4.1%	3,079.64	3,592.92	4,106.19
Gonzales	5,697	3.4%	2,559.41	2,985.97	3,412.54
<b>Total Tonnage</b>	<b>166,943</b>				
<b>Monterey Regional Waste Management District</b>					
Monterey County	96,870	40.5%	\$ 30,385.57	\$ 35,449.83	\$ 40,514.09
City of Monterey	45,421	19.0%	14,247.37	16,621.93	18,996.50
Seaside	31,583	13.2%	9,906.76	11,557.88	13,209.01
Marina	19,289	8.1%	6,050.45	7,058.86	8,067.27
Pacific Grove	16,839	7.0%	5,281.95	6,162.28	7,042.60
Pebble Beach	13,863	5.8%	4,348.46	5,073.20	5,797.94
Carmel	10,779	4.5%	3,381.09	3,944.60	4,508.12
Sand City	2,679	1.1%	840.33	980.39	1,120.44
Del Rey Oaks	1,779	0.7%	558.03	651.03	744.03
<b>Total Tonnage</b>	<b>239,102</b>				

BOARD OF DIRECTORS

LEO LASKA  
CHAIR

DENNIS ALLION  
VICE CHAIR

GARY BALES  
SUE MCCLLOUD  
DAVID PENDERGRASS  
LIBBY DOWNEY  
JANE PARKER  
IAN OGLESBY  
BRUCE DELGADO



Item 9 - ATTACHMENT 2

LIAM MERRY, P.E., BCEE  
GENERAL MANAGER/  
DISTRICT ENGINEER

TIMOTHY S. FLANAGAN  
ASST. GENERAL MANAGER

RICHARD SHEDDEN, P.E.  
SENIOR ENGINEER

ROBERT WELLINGTON  
COUNSEL

# MONTEREY REGIONAL WASTE MANAGEMENT DISTRICT

*Home of the Best Solid Waste System*

May 24, 2013

RECEIVED

MAY 31 2013

SVSWA

Mr. Thomas Frutchey, Chair  
Monterey Bay Area County/City Managers (MBAMG)  
300 Forest Avenue  
Pacific Grove, CA 93950



RE: Collaborative Approaches to Solid Waste Management

Dear Mr. Frutchey:

Thank you for your letter dated May 6, 2013, requesting that the Monterey Regional Waste Management District (District) participate in a process for collaborative approaches to solid waste management in Monterey County.

As we proceed to consider the matter, we would like to share with you some initial Board concerns and recommendations. We recognize the willingness of the City Managers Group to take on this matter in a "transparent" and we presume "balanced" manner. To that end, we suggest a more balanced Committee, to include representatives from a City within the District, along with representation from the Salinas Valley Solid Waste Authority (which is not a Special District) and the District.

Secondly, the wording in some sections of the draft Agreement and the draft Request for Proposals (RFP) is of concern and unacceptable to the District, such as: "establishing a county-wide solid waste disposal rate irrespective of landfill location." The wording of the documents needs to be revised prior to being presented to the District Board for consideration. Some of this concern arose earlier this year when the County presented a significantly redacted MSW report to the District Board and the City Managers Group. Many of the statements in the MSW report were of significant concern to the District,<sup>1</sup> as our General Manager expressed to the City Managers Group at their monthly meeting on February 15, 2013 in Carmel. Our Board appreciated your statement that "no-one is envisioning any consideration of a consolidation between the District and the Authority." In that regard, the RFP/Scope of Work should be revised to specifically so indicate.

If the items above are open for discussion with and approval by the City Managers Group, then our District's participation in the proposed study and the subject of the amount and the costs to be allocated for the study should be open for discussion as well.

<sup>1</sup> Including the likelihood of consolidation and a unified county-wide tipping fee, resulting in a significant increase in collection rates within the District's boundaries.

Mr. Thomas Frutchey, Chair

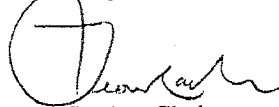
May 24, 2013

Page 2

In lieu of spending a significant amount of money on any study, we believe it may well be in the best interests of all parties concerned to enter into negotiations for the District to accept waste from a specific geographical region under a long-term contract. The District has signed several long-term contracts for the disposal of municipal solid waste from outside the District. We are in a position to immediately offer both processing and disposal capacity under long-term agreements. Such an offer includes acceptance of food scraps as feedstock in our public-private partnership pilot anaerobic digester, as well as Materials Recovery Facility processing capacity which would produce significant increases in recycling of the construction and demolition, commercial and multi-family waste streams prior to disposal.

Thank you for your consideration of our concerns and interest. We look forward to your reply.

Sincerely,

A handwritten signature in black ink, appearing to read "Leo Laska", written over a circular stamp or seal.

Leo Laska, Chair

cc: Monterey County City Managers

Mike Niccum, General Manager, Pebble Beach Community Services District

Lew Bauman, CAO, Monterey County

Patrick Mathews, General Manager, Salinas Valley Solid Waste Authority



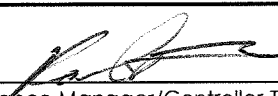


SalinasValleyRecycles.org

SALINAS VALLEY SOLID WASTE AUTHORITY

## Report to the Board of Directors

ITEM NO. 10

  
Finance Manager/Controller-Treasurer

  
Legal Counsel

  
General Manager/CAO

**Date:** June 20, 2013  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** County Rescission of its Notice of Withdrawal

### RECOMMENDATION

Staff recommends that the Board consider the attached letter from the Monterey County Administrative officer and the draft response to the County conditions for rescinding its notice of withdrawal from the Authority, and provide comment and direction to staff.

### STRATEGIC PLAN RELATIONSHIP

This action has no direct relation to the Board's Strategic Plan. Final actions may or may not have impact to the Board's Strategic Plan, depending on the final outcome of ongoing discussions with the County Board of Supervisors.

### FISCAL IMPACT

Responding to the County's letter itself has no fiscal impact. The fiscal impact of each of the conditions outlined in the County's letter will be analyzed and reported back to the Board before a decision or agreement is made on each item (i.e., carving out district 2 waste, use of bond refinance savings, cost of solid waste study).

Funding for the study would be provided by a supplemental appropriation once consultant costs are finalized and cost sharing agreements with all Monterey County cities are in place. Supplemental appropriation would be funded from from fund balance or a one time appropriation from reserves. This item will be returned to the Board for final execution and appropriation of funds once the final costs are known (not to exceed \$50,000).

### DISCUSSION & ANALYSIS

On June 11, 2013, the County Board of Supervisors conferred on their commitment to rescind its Notice of Intent to Withdraw from the Authority as agreed to at the April 30, 2013 joint meeting of the Monterey County Board of Supervisors and the Salinas Valley Solid Waste Authority Board of Directors. The attached letter from the County Administrative Officer states the County Board of Supervisor's conditions for rescission of the notice to withdraw.

1. Authority shall enter into good faith negotiations with County to "carve out" District 2 (Calcagno) waste from the waste delivery agreement. It is understood by both parties that this action must be done in a manner that does not jeopardize refinancing of the Authority bonds, breach any bond/financial covenants or Authority financial policies, or create financial hardships for the Authority member cities.

2. Savings from bond refinancing can only be used for operational purposes or placed in reserves, and cannot be used for other purposes (capital expenditures, new debt,...) without County Board of Supervisors written consent, or unless and until agreement is reached on item 1 above to carve out District 2 waste.
3. The Authority shall cooperate in the Regional Waste Study. Authority Board of Directors agreed to participate in the Study on April 30, 2013.
4. The County wants to reduce the noticing requirement for future withdrawal action from 12 to 6 months. This requires an amendment the Joint Powers Agreement to provide for this condition. The Board cannot guarantee this action on behalf of each City Council. Historically, it has taken 8 months to well over a year to complete past JPA amendments. Refinancing of the bonds will likely be completed well before such an amendment can be fully executed by all member agencies.

## **BACKGROUND**

On July 13, 2012, the County Board of Supervisors issued a Notice of Intent to Withdraw from the Authority. On July 16, 2012, the County Board of Supervisors issued a Notice of Intent to Withdraw from the Waste Delivery Agreement.

Staff provided various reports, background information, and related responses on the subject matter at its August 16, 2012, October 18, 2012, December 13, 2012, January 24, 2013 (Civil Grand Jury response), February 21, 2013, and May 16, 2013, Board of Directors meetings. The issues and impacts surrounding the County notice were also discussed in context during October 19, 2012 and January 18, 2013, Board planning retreats.

A proposal to conduct a regional waste system study (County condition for rescission of intent to withdraw) was proposed by the Monterey Bay Area Managers Group and deliberated by the Board at the April 18, 2013 and April 30, 2013 (Joint session) Board meetings. Further discussion of the study is included in this month's agenda.

On April 30, 2013, the Salinas Valley Solid Waste Authority and the Monterey County Board of Supervisors held a joint session to discuss the County actions and formalize a process to move forward. As agreed at the joint meeting, the County issued the attached letter defining its conditions for rescission of its notice of intent withdraw from the Joint Powers Agreement and the Waste Delivery Agreement.

## **ATTACHMENT(S)**

1. June 12, 2013 County's Condition letter
2. Draft response to County letter

# MONTEREY COUNTY

## COUNTY ADMINISTRATIVE OFFICE

LEW C. BAUMAN  
COUNTY ADMINISTRATIVE OFFICER

168 W ALISAL STREET 3<sup>RD</sup> FLOOR  
SALINAS, CA 93901-2680  
(831) 755-5115  
FAX (831) 757-5792  
[www.co.monterey.ca.us](http://www.co.monterey.ca.us)



June 12, 2013

Patrick Mathews, General Manager/CAO  
Salinas Valley Solid Waste Authority  
128 Sun Street, Suite 101  
Salinas, CA 93901

Re: Monterey County's Notices of Intent to Withdraw

Dear Mr. Mathews:

On behalf of the Monterey County Board of Supervisors I want to express our appreciation for a very informative and productive joint meeting of both boards on April 30, 2013. Staff of the Salinas Valley Solid Waste Authority (SVSWA) and County provided both boards with information that provided a foundation for discussion and analysis in assessing the solid waste system and rate structure within the SVSWA jurisdiction. The joint meeting highlighted our mutual efforts in providing residents of Monterey County in both the incorporated and unincorporated areas the best and most cost efficient solid waste management alternatives available through our collaborative efforts.

During these discussions the SVSWA board members expressed their concern regarding the County's July 12, 2012 letter of Intent to Withdraw from the SVSWA and the July 13, 2012 letter of Intent to Withdraw from the Monterey County Waste Delivery Agreement. The SVSWA board members called for the County to rescind these letters as they inhibit the SVSWA from obtaining a favorable bond rating and refinancing of the 2002 Revenue Bonds at current lower market interest rates that could generate up to \$5.4M (\$288K annually) in savings.

The Board of Supervisors acknowledge the importance of refinancing to lower debt payments, to lower "legacy cost," and in lowering of disposal cost to the customer base. The Board of Supervisors therefore is prepared to withdraw or rescind the letters of intent upon the SVSWA agreeing to the following conditions:

1. SVSWA shall immediately enter into good faith negotiations for an amendment to the Monterey County Waste Delivery Agreement that would carve out the unincorporated area in Supervisorial District 2 from the obligation to deliver waste to the Johnson Canyon landfill, such negotiations to be concluded no later than 45 days following the agreement of SVSWA to these conditions; the parties are not obligated to reach agreement with respect to the negotiations.

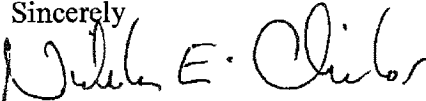
2. Any savings achieved as a result of a refinance of SVSWA's current debt (such savings estimated by SVSWA staff to be approximately \$288,000 per year) shall not be used directly or indirectly to fund current or future capital expenditures or for the purposes of issuing additional debt; it shall be used for operational costs or preserved in a reserve account, unless specifically agreed to in writing by the Monterey County Board of Supervisors or unless and until an agreement is reached regarding an amendment to the Waste Delivery Agreement as described above.

3. SVSWA shall cooperate with and participate in the regional study to be commissioned to assess the most efficient means to transport and dispose of solid waste in the County as a whole, and fund a fair share of the study.

4. Should the County determine to pursue withdrawal from SVSWA or the Waste Delivery Agreement the County shall be obligated to provide only 6 months notice of intent to withdraw rather than one year notice.

We understand that your board members will need to review and may wish to deliberate this proposal before we receive a response. Upon concurrence by your board, the Board of Supervisors will rescind or withdraw the notices of intent.

Sincerely



Lew C. Bauman

County Administrative Officer

cc: Monterey County Board of Supervisors  
Salinas Valley Solid Waste Authority Board of Directors  
Nicholas E. Chiulos, Assistant CAO, Monterey County  
Charles J. McKee, County Counsel, Monterey County  
Ray Bullick, Director of Health, Monterey County  
John Ramirez, Environmental Health Bureau Director, Monterey County  
Thomas Bruen, Esq., General Counsel



**Mission**

To manage Salinas Valley solid waste as a resource, promoting sustainable, environmentally sound and cost effective practices through an integrated system of waste reduction, reuse, recycling, innovative technology, customer services and education.

**Vision**

To reduce the amount of waste by promoting individual and corporate responsibility.  
To recover waste for its highest and best use while balancing rates and services.  
To transform our business from burying waste to utilizing waste as a resource.  
To eliminate the need for landfills.

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Innovation • Integrity • Public Education • Efficiency • Fiscal Prudence • Resourcefulness • Customer Service • Community Partnerships

---

June 13, 2013

Lew C. Bauman  
County Administrative Officer  
Monterey County  
168 W. Alisal Street, 3<sup>rd</sup> Floor  
Salinas, CA 93901-2680

Subject: Monterey County's Notices of Intent to Withdraw

Dear Mr. Bauman:

On behalf of the Salinas Valley Solid Waste Authority Board of Directors, I would like to thank you for your letter of June 12, 2013, sent to the Authority on behalf of the Board of Supervisors. The Authority Board appreciates the commitment of the Board of Supervisors to promptly consider the rescission of the County's Notices of Intent to Withdraw from the Authority and from the County's Waste Delivery Agreement.

I have been asked by the Authority Board of Directors to respond to the four conditions in your letter.

1. As requested in your condition 1, the SVSWA will immediately enter into good faith negotiations with the County as requested in this condition. The Authority Board believes that a mutually agreeable resolution of this issue can be reached in your suggested time frame that will address the concerns of the Board of Supervisors, District 2 (Calcagno), as well as of the Authority's other member agencies, bond holders and ratepayers in the Authority's unincorporated areas outside of District 2.
2. The Authority Board agrees that any savings achieved as a result of a refinance of the SVSWA's current debt would not be used directly or indirectly to fund current or future capital expenditures or for the purposes of issuing additional debt, and shall instead be used for operational costs or preserved in a reserve account, unless agreed to between the Authority and the Board of Supervisors or until an agreement is reached regarding an amendment to the County's Waste Delivery Agreement.
3. The Authority Board endorses a countywide regional study of the most efficient means to reduce, transport and dispose of solid waste in the County as a whole, which would include how

best to economically meet the new State mandated requirements for recycling of solid waste and diversion from landfilling. The Authority will fund its fair share of that study.

4. Regarding the County's request that the SVSWA Board agree that if the County were to rescind its Notices of Intent to Withdraw from the Authority and from its Waste Delivery Agreement, the County could thereafter provide only 6 months' notice of its renewed intent to withdraw from these agreements, we do not believe this request can be feasibly honored within the timeframes described in your letter. Specifically, the requirement for a one year notice before any member agency of the Authority may withdraw from the JPA is set forth in the Joint Powers Agreement, which has been approved and executed by all of the member agencies and can only be amended by their unanimous consent. This will require an amendment to the JPA Agreement.

The last amendment to the Joint Powers Agreement, which set an Authority record for the speed of processing an amendment to the Joint Powers Agreement, took eight months for the amendment to be prepared, circulated, heard and approved by all of the governing bodies of each member agency of the JPA. Without such unanimous approval, the Joint Powers Agreement cannot be amended. By the time this process of amending the JPA agreement could reasonably be completed we believe we will have addressed the County's concern in conditions 1-3 of your June 12<sup>th</sup> letter. The Authority Board has also expressed the Authority's need to have at least one year's advance notice if the County were to renew its efforts to withdraw from the Authority. For these reasons we would respectfully request that the Board of Supervisors reconsider the need for your condition number 4.

The intent of this letter is to communicate to your Board the Authority Board's concurrence with conditions 1-3 of your June 12<sup>th</sup> letter. The Authority Board is committed to negotiating all of the issues that have been raised by the County in good faith, as well as participating in the regional solid waste study.

The Authority Board and staff look forward to our future discussions.

Sincerely,

Patrick Mathews, General Manager/CAO  
Salinas Valley Solid Waste Authority

Copy to: Salinas Valley Solid Waste Authority Board of Directors  
Monterey County Board of Supervisors  
Charles McKee, County Counsel, Monterey County

# SVSWA Agenda Items - View Ahead

Item No. 11

2013						
	31-Jul	22-Aug	26-Sep	17-Oct	21-Nov	19-Dec
A	<b>RETREAT</b>  <b>STRATEGIC PLAN</b>  <b>GOALS &amp; 6-MONTH OBJECTIVES REVIEW</b>	Minutes	Minutes	Minutes	Minutes	Minutes
1		Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
2		Updated Strategic Plan Approval	<b>Strategic Plan Monthly Progress Report</b>	QTE Sept. Cash & Investments	QTE Sept. Tonnage & Diversion Report	2013 Officers Nominating Committee
3		QTE June Tonnage & Diversion Report	<b>CAPSLO Recycling Program</b>	Annual County Used Oil Report	<b>Authority Annual Report</b>	
4		QTE June Cash & Investments (EC)	MRC Siting/Land Swap/Acquisition Plan (sp)		Audit Report (EC)	
5		Regulatory Compliance Status			2014 Meetings Calendar (EC)	
6		CH Closure Project Completion (sp)				
7		Richard Casey Lease Amendment				
8		MOUs Amend (CalPers Pension Reform)				
9		Autoclave Demonstration Project				
10		<b>2011 Franchise Haulers Performance Rept</b>				
11		<b>Annual SSTS Report</b>				
12		Equipment Replacement Program (sp)				
13		Admin Procedures Manual (sp)				
14		Intro Ord No. 10 Local Suppliers Preference				
	Consent					
	Presentation					
	Consideration					
	Closed Session					

[Other] (Public Hearing, Recognition, Informational, etc.)

(EC) Executive Committee

(sp) Strategic Plan Item