

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE**

**October 1, 2020**

128 Sun Street, Suite 101, Salinas CA

(All Executive Committee members and several staff attended remotely from various locations)

**CALL TO ORDER**

President Cullen called the meeting to order at 4:00 p.m.

**COMMITTEE MEMBERS PRESENT** *(Via Teleconference)*

Robert Cullen	President
Gloria De La Rosa	Vice President
Chris Lopez	Alternate Vice President

**STAFF MEMBERS PRESENT** *(At location)*

Cesar Zuñiga, Asst. Manager/Operations Manager  
Rosie Ramirez, Administrative Assistant  
Erikat J. Trujillo, Clerk of the Board

**(Via Teleconference)**

Patrick Mathews, General Manager/CAO  
Ray Hendricks, Finance and Administration Manager  
Mandy Brooks, Resource Recovery Manager  
Brian Kennedy, Engineering and Environmental Compliance Manager  
Roy C. Santos, General Counsel

**MEETING COMMENTS**

(4:02) President Cullen announced that all public comment can be made by clicking to raise hand if participating via ZOOM or by pressing \*9 if participating via telephone.

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:02) Resource Recovery Manager Brooks commented on the Tire Amnesty Event currently under way at all three of the facilities and will be taking place until October 31. Finance and Administration Manager Hendricks indicated that with the audit completed the allocation of reserve funds will be presented for approval at the November meetings. He reported that the Authority received a grant from its workers compensation carrier for COVID-19 Relief in the amount of \$10,000 and will be taking the allocation of the funds directly to the Board at its upcoming meeting on October 15.

Asst. General Manager/Operations Manager Zuñiga commented on the accessibility of ordering Personal Protective Equipment.

**COMMITTEE COMMENTS**

(4:07) Alternate Vice President Lopez thanked staff for their work related to the Gloria/Iverson/Johnson Road Improvement Project.

**PUBLIC COMMENT**

(4:08) None

**CONSIDERATION ITEMS**

(4:09)

**1. Minutes of September 3, 2020 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Alternate Vice President Lopez made a motion to approve the minutes as presented. Vice President De La Rosa seconded the motion. The motion passed unanimously: 3-0.

## **2. August 2020 Claims and Financial Reports**

(4:10) Finance and Administration Manager Hendricks provided a report on the Agency's finances. He indicated revenues are down when compared to the prior year but are within the projected budget with expenditures trending well compared to the budget.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President De La Rosa made a motion to forward to the Board recommending approval. Alternate Vice President Lopez seconded the motion. The motion passed unanimously: 3-0.

## **3. Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2020**

(4:45) Finance and Administration Manager Hendricks presented a brief report on the annual financial audit conducted by McGilloway, Ray, Brown & Kaufman. He thanked the Finance Team and the Auditors for having made it possible to complete the annual financial audit the earliest it has ever been completed. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the report demonstrated that the Authority continues to improve its positive net position. Mr. Hendricks introduced Patricia Kaufman, Partner at McGilloway, Ray, Brown & Kaufman Accountants and Consultants. Mrs. Kaufman provided a clean opinion of the Authority's finances commending staff for their work. She indicated that there were no difficulties while working with management, that all accounting standards were met, and that the timelines were met earlier than expected.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** Vice President De La Rosa made a motion to forward to the Board recommending approval. Alternate Vice President Lopez seconded the motion. The motion passed unanimously: 3-0.

## **4. Opportunity for Regional Franchise Procurement Information**

(4:45) General Manager/CAO Mathews provided a history of the franchise agreements for the collection of garbage and recyclables for all the Authority's member agencies. He explained that with the alignment of the termination of all the agreements in the next five years and with most franchise agreements being 25 years old, except for the County agreement being 15 years old, this offers a one-time opportunity for benefit from Economies of Scale through a regional agreement, the ability to correct any out of balance rates, adjust all franchise agreements to be uniform and consistent with current laws and legislation, and explore new service ideas. Mr. Mathews reviewed in detail the rates for each waste hauler, and five options for franchise services procurement; consolidated franchise services procurement, collective franchise services procurement, status quo franchise services procurement, option of Municipal Collection Services, and the extension of current franchise agreements. He indicated this presentation will be presented to the City Managers Group on October 6 for discussion and input.

**Committee Discussion:** The Committee discussed the presentations.

- Public Comment:** Brian Frus, Senior Civil Engineer for the City of Salinas inquired about the rates and commented on a correction on the commercial recycling services rate and added charges presented on the Sample Rate Comparison 2020 slide that demonstrates a commercial recycling that of 50% of current garbage rates but are now currently at 75%. He stated the change took place within the last six months.
- Committee Action:** By consensus, the Committee recommended presenting this item to the City Managers Group for input and thereafter forward it to the Board for discussion.

**5. Update on the Sun Street Transfer Station Relocation Project and the City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority**

(5:22) President Cullen reported on the meeting held on September 25 between the City of Salinas Mayor Pro Temp Cromeenes, Public Works Director David Jacobs, Senior Civil Engineer Brian Frus, Authority President Cullen, Alternate Vice President Lopez, General Manager Patrick Mathews and Assistant General Manager Cesar Zuñiga. He indicated the meeting was productive with the following five topics, in priority order, being the main points of discussion: (1) Negotiations with Republic Services for the potential transfer of the Sun Street Transfer Station to the Madison Lane Transfer Station; (2) Identification of other potential properties for the relocation; (3) Leaving the Sun Street Transfer Station location; (4) The rescinding of the Notice of Intent to Withdraw and (5) Reviewing the Governance of the Authority. A second meeting is scheduled to for Friday, October 2, with potential weekly recurring meetings after that. General Manager/CAO Mathews on the meeting on September 30 with the Interim City Manager of Salinas Jim Pia, Public Works Director Luis Quinones, Republic Services General Manager Luis Quiñonez in which he provided information on the current status of the relocation project and all pertaining matters.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** None

**FUTURE AGENDA ITEMS**

**6. Future Agenda Items – View Ahead Calendar**

(5:30) The Committee discussed the view ahead.

**CLOSED SESSION**

(5:35) President Cullen indicated there is no information to discuss under Item No. 7. He indicated only Item No. 8 will be discussed during closed session.

7. Pursuant to ~~Government Code Section 54956.8~~ to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of ~~1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: 2) Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California.~~
8. Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2020.

EC October 1, 2020

**PUBLIC COMMENT**

(5:41) None

(5:34) President Cullen adjourned the meeting to closed session to discuss Item No. 8.

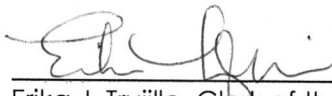
**RECONVENE**

(5:41) President Cullen reconvened the meeting to open session with no reportable actions taken in closed session.


**ADJOURNMENT**

(5:42) President Cullen adjourned the meeting.

ATTEST:

  
Erika J. Trujillo, Clerk of the Board

APPROVED:

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Robert Cullen, President