

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
October 3, 2019**

CALL TO ORDER

President Cullen called the meeting to order at 4:00 p.m.

COMMITTEE MEMBERS PRESENT

Gloria De La Rosa Vice President
Chris Lopez Alternate Vice President

COMMITTEE MEMBERS ABSENT

Robert Cullen President

STAFF MEMBERS PRESENT

Patrick Mathews, *General Manager/CAO*
Cesar Zuniga, *Assistant General
Manager/Operations Manager*
Ray Hendricks, *Finance and Administration
Manager*
Mandy Brooks, *Resource Recovery Manager*

Brian Kennedy, *Engineering and
Environmental Compliance Manager*
Erika J. Trujillo, *Clerk of the Board*
Roy C. Santos, *General Counsel*
(Via Telephone)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:04) General Manager/CAO Mathews commented on the tour given to the staff from Fresh Express visiting from Florida of the Johnson Canyon Landfill and the De-Packaging machine. Finance and Administration Manager Hendricks informed the Committee that the surplus allocation for fiscal year 2018-19 will be presented to the Committee at the November meeting. Engineering and Environmental Compliance Manager Kennedy informed the Committee that the Johnson Canyon Landfill Module VII has been completed. Resource Recovery Manager Brooks commented on the press release that was distributed regarding the De-Packager system starting to operate.

DIRECTOR COMMENTS

(4:07) None

COMMITTEE COMMENTS

(4:07) None

PUBLIC COMMENT

(4:07) None

CONSIDERATION ITEMS

1. Minutes of September 5, 2019 Meeting

(4:08)

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to approve the minutes as presented. Vice President De La Rosa seconded the motion. The motion passed unanimously: 2-0.

2. August 2019 Claims and Financial Reports

(4:08) Finance and Administration Manager Hendricks presented an overview on the current Authority Finances, indicating that revenues are ahead compared to last year and expenses are comparable to last year.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to forward to the Board recommending approval as presented. Vice President De La Rosa seconded the motion. The motion passed; 2-0

3. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2019

(4:13) Finance and Administration Manager Hendricks presented a brief report on the annual financial audit conducted by McGilloway, Ray, Brown & Kaufman. He provided the Committee with a copy of the Governance letter submitted by McGilloway, Ray, Brown & Kaufman, indicating once again the Authority did not receive a management letter. The report demonstrated that the Authority's continues to maintain a positive net position. The Authority will once again apply for the Certificate of Achievement for Excellence in Financial Reporting award. Mr. Hendricks introduced Sukhdev Singh, CPA, with McGilloway, Ray, Brown & Kaufman. (4:17) Mr. Singh provided a clean opinion of the Authority's finances commending staff for their work. He indicated that there were no difficulties while working with management, that all accounting standards where met, and that the timelines where met early.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to forward to the Board recommending approval as presented. Vice President De La Rosa seconded the motion. The motion passed; 2-0

4. Consideration of Personnel Allocations for South County Facilities and Environmental Control Systems

(4:26) Assistant General Manager/Operations Manager Zuñiga provided a report on the increases seen in trip counts and tonnage since the establishment of the staffing levels for each of the Authorities South County facilities; Jolon Road Transfer Station has seen a 71% increase in trips and 16% increase in tonnage; Johnson Canyon Landfill has seen a 41% increase in trip and 22% increase in tonnage; and HHW has seen a 56% increase in customers and 43% increase in tonnage. He also indicated that since the establishment of the staffing levels the Authority has gone from one closed landfill to three with the amount of regulatory compliance responsibilities and maintenance requirements significantly increasing. Mr. Zuñiga reviewed the accidents and injuries and overtime/compensation time averages seen during fiscal year 2018-19. He discussed the personnel allocations requested and the cost for each position; one Solid Waste Tech I/II, one Heavy Equipment Operator, one Scale House Cashier, and one Diversion Worker I/II.

Committee Discussion: The Committee discussed the report requesting a three-year comparison in overtime/comp time hours per pay period.

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to forward to the Board for consideration with the addition of a three-year overtime/compensation time comparison. Vice President De La Rosa seconded the motion. The motion passed; 2-0

5. Update on the City of Salinas' One Year Notice of Intent to Withdrawal for the Joint Powers Agreement with the Salinas Valley Solid Waste Authority

(4:41) General Manager/CAO Mathews provided a report on the letter received by City of Salinas City Manager dated September 20, 2019. He indicated the concern for the Authority with the letter are the statement that an Authority public facility is not welcomed within the City limits. Mr. Mathews referred back to the independent public survey conducted in November 2017 that identified the demand for a public facility within the city limits was very high. He commented on the financial burden of two to three million dollars a year the City of Salinas would bear if it withdrawals and the impact it would cause on the rate payers. Mr. Mathews expressed his desire for a solution and need for a collaborative partner within the City of Salinas Administration as current City of Salinas Council members have expressed their support of a public facility within the City limits.

Committee Discussion: Alternate Vice president Lopez expressed his concern on the City of Salinas decision to not support a public facility within the City limits. He inquired about the City of Salinas intent to work collaboratively with the Authority to help identify a location for a public facility. Vice President De La Rosa indicated that all property identified within the City of Salinas is an opportunity zone and there are no locations within the City limits for a public facility.

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to forward Item No. 5 to the Board for discussion. Vice President De La Rosa seconded the motion. The motion passed; 2-0

FUTURE AGENDA ITEMS

6. Future Agenda Items

(4:54) The Committee reviewed the future agenda items.

CLOSED SESSION

(4:57) General Manage/CAO Mathews reported that there was no need to enter into closed session as there was no information to discuss related to Item No. 7.

7. Pursuant to ~~Government Code Section 54956.8~~ to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA; **2)** APN 002-021-005, located at 356 W. Market St., Salinas, CA; **3)** APN 002-021-006, located at 346 W. Market St., Salinas, CA; **4)** 5APN 002-021-007, located at 330 W. Market St., Salinas, CA; and **5)** APN 002-021-008, located at 320 W. Market St., Salinas, CA

ADJOURNMENT

(5:01) Vice President De La Rosa adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED: 

Robert Cullen, President