

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
January 7, 2021**

(Executive Committee members and staff attended remotely from various locations)

CALL TO ORDER

President Cullen called the meeting to order at 4:00 p.m.

COMMITTEE MEMBERS PRESENT (Via Teleconference)

Robert Cullen	President
Vacant	Vice President
Chris Lopez	Alternate Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, General Manager/CAO	Brian Kennedy, Engineering and
Cesar Zuñiga, Asst. Manager/Operations Manager	Environmental Compliance Manager
Ray Hendricks, Finance and Administration Manager	Monica Ambriz, Human Resources Manager
Mandy Brooks, Resource Recovery Manager	Roy C. Santos, Authority General Counsel
	Rosie Ramirez, Administrative Assistant
	Erika J. Trujillo, Clerk of the Board

Meeting Comments

(4:00) President Cullen announced that no emailed comments were received prior to the meeting and explained that public comment can be made by clicking the raise hand icon if participating via ZOOM or by pressing *9 if participating via telephone.

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:01) General Manager/CAO Mathews reported on the following:

- A small wave of COVID related incidents within the Agency and the challenges it caused.
- The Solid Waste industry placed toward the bottom of the COVID vaccination schedule.
- The Authority having three new Board members and the meetings being scheduled to provide them with the Agency's information.

Assistant General Manager/Operations Manager Zuñiga reported that the Gloria/Iverson/Johnson Canyon Road Improvement Project was selected to receive the Excellence Award from the Transportation Agency for Monterey County.

COMMITTEE COMMENTS

(4:02) President Cullen inquired about the flexibility that the County of Monterey might have related to of distribution of COVID-19 vaccinations. He commended staff for all of their assistance during his term as President of the Board.

Alternate Vice President Lopez indicated that the county does not have much flexibility on the designation of recipients of the vaccine. Alternate Vice President Lopez expressed his gratitude to at the Authority staff at the facilities for their excellent customer service, professionalism and for following proper protocol to avoid the spread of COVID.

PUBLIC COMMENT

(4:12) Grant Leonard, member of the Authority's Advisory Committee, commended everyone involved in the Gloria/Iverson/Johnson Canyon Improvement Project for the accomplishment of the award.

CONSIDERATION ITEMS

(4:13)

1. Minutes of December 3, 2020 Meeting**Committee Discussion:** None**Public Comment:** None**Committee Action:** Alternate Vice President Lopez made a motion to approve the minutes as presented. President Cullen seconded the motion. The motion passed unanimously: 2-0.**2. November 2020 Claims and Financial Reports**

(4:10) Finance and Administration Manager Hendricks presented the Agency's finances, indicating how revenues and expenditures are trending comparable to last year. He indicated solid waste tonnage is running flat year over year.

Committee Discussion: None**Public Comment:** None**Committee Action:** Alternate Vice President Lopez made a motion to forward to the Board recommending approval. President Cullen seconded the motion. The motion passed unanimously: 2-0.**3. A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2021-21**

(4:17) Finance Manager Hendricks provided a report based on the activity during the first six months of the fiscal year, detailing needs for the budget adjustments. He explained that the additional revenue from the solid waste and organics tonnage provides the offsetting revenue for the additional expenditures. Mr. Hendricks indicated that staff is requesting an additional Solid Waste Technician position to assist with projects that are behind schedule and to alleviate some spending from contractors being utilized to assist in maintaining the landfills.

Committee Discussion: The Board discussed the report and expressed general support for the recommendation. Alternate Vice President Lopez requested the addition of the position be presented to the Board for consideration.**Public Comment:** None**Committee Action:** Alternate Vice President Lopez made a motion to forward to the Board recommending approval. President Cullen seconded the motion. The motion passed unanimously: 2-0.**4. Request for Fiscal Year 2021-22 Preliminary Budget Direction**

(4:27) Finance and Administration Manager Hendricks provided a report with increases and options to balance the fiscal year 2021-22 budget. He detailed the Increases in payroll due to Health Insurance, Merit Increases, and COLA. He indicated there is a need for two new positions: a new Equipment Maintenance Technician and new Resource Recovery Technician. Mr. Hendricks explained that the Equipment Maintenance Technician would be funded from savings due to a reduction from contracting the work externally. The Resource Recovery Technician is needed to assist in the implementation of the programs required to meet the Senate Bill 1383 requirements. He reviewed in detail the projected revenue, including rate increases in Construction and Demolition, Green Waste, Wood Waste, Sludge and Clean Fill Dirt that will balance the budget.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Lopez made a motion to forward to the Board for discussion. President Cullen seconded the motion. The motion passed unanimously: 2-0.

PRESENTATION

5. 2020 Employee Survey Results

(4:48) Human Resource Supervisor Ambriz presented the results of the annual survey and a three-year comparison on measured items such as moral, job attitude, and engagement. The report demonstrated an increase in morale and a high percentile in general attitude between the employees. Ms. Ambriz reviewed the comments within the survey and explained the steps that will be taken to improvement improve the challenges identified within the survey.

Committee Discussion: None

Public Comment: None

Committee Action: None: Information Only

FUTURE AGENDA ITEMS

6. Future Agenda Items – View Ahead Calendar

(4:56) The Committee discussed the view ahead.

CLOSED SESSION

(4:57) President Cullen invited the public comment on Item No. 7.

7. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California.

PUBLIC COMMENT

(4:58) None

(5:33) President Cullen adjourned the meeting to closed session to discuss Item No. 7.

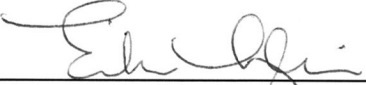
RECONVENE

(5:34) President Cullen reconvened the meeting to open session with no reportable actions taken in closed session.

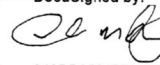
ADJOURNMENT

(4:42) President Cullen adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED:

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Christopher M. Lopez, President