

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
December 05, 2019**

**CALL TO ORDER**

President Cullen called the meeting to order at 4:04 p.m.

**COMMITTEE MEMBERS PRESENT**

Robert Cullen                      President  
Gloria De La Rosa              Vice President

**COMMITTEE MEMBERS ABSENT**

Chris Lopez                      Alternate Vice President

**STAFF MEMBERS PRESENT**

Patrick Mathews, *General Manager/CAO*  
Cesar Zuniga, *Assistant General  
Manager/Operations Manager*  
Ray Hendricks, *Finance and Administration  
Manager*  
Mandy Brooks, *Resource Recovery Manager*

Brian Kennedy, *Engineering and  
Environmental Compliance Manager*  
Rosie Ramirez, *Administrative Assistant*  
Roy C. Santos, *General Counsel*  
(Via Telephone)

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:03) Resource Recovery Manager Brooks commented on the Request for Proposals that was released for the SB 1383 Program Planning and Organics & Composting Technical Assistance indicating it closed on November 22 with a total of eight bids received. Staff is anticipating presenting a selection for consideration to the Board at the December 2019 or January 2020 meeting.

Finance and Administration Manager Hendricks reported that the preliminary budget process has started and is projected to go to the Board at the January 2020 meeting along with the budget adjustments needed to the 2019-20 fiscal year budget. Mr. Hendricks reported that the notice of completion for the construction of the Johnson Canyon Module VII, 60-day deadline expires in the beginning of January. If the decision is made not to have a December meeting, the notice of completion would be released before the expiration date and ratified at the January 2020 meeting.

**COMMITTEE COMMENTS**

(4:08) None

**PUBLIC COMMENT**

(4:08) None

**CONSIDERATION ITEMS**

**1. Minutes of November 7, 2019 Meeting**

(4:09)

**Committee Discussion:**      None

**Public Comment:**              None

**Committee Action:** Vice President De La Rosa made a motion to approve the minutes as presented. President Cullen seconded the motion. The motion passed unanimously: 2-0.

**2. October 2019 Claims and Financial Reports**

(4:09) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues are ahead of schedule and expenses are trending comparable to last year.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President De La Rosa made a motion to forward to the Board recommending approval. President Cullen seconded the motion. The motion passed; 2-0

**3. Update on the City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Power**

(4:11) General Manager/CAO Mathews reported that the study underway by the City of Salinas's consultant, R3 has still not been released and no further information of a tentative release date has been provided.

**Committee Discussion:** President Cullen inquired about the Authority's request for a formal notice of the extension of potential withdrawal date. Vice President De La Rosa indicated it had not yet been placed on the City of Salinas' Council Agenda. President Cullen requested that the City of Salinas Councilmembers that are part of the Authority Board request that the consideration of a formal letter extending the date of the potential City of Salinas withdrawal from the Joint Powers Agency be placed on the City of Salinas Council agenda.

**Public Comment:** None

**Committee Action:** None; Informational Only

**4. A Resolution Approving an Agreement between the County of Monterey and the Salinas Valley Solid Waste Authority for the Fair Share Funding of the Gloria-Iverson-Johnson Canyon Road Improvements Project**

(4:14) General Manager/CAO Mathews provided a report on the progress of the funding agreement, indicating that the Authority staff and General Counsel Santos had reviewed the agreement. He stated minor edits had been proposed and the agreement is currently being reviewing by the County of Monterey. Staff anticipating taking the funding agreement to the Board at the January 2020 meeting and construction to begin in the spring of 2020.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** None; Informational Only

**FUTURE AGENDA ITEMS**

**5. Future Agenda Items**

(4:21) The Committee reviewed the future agenda items and discussed the potential cancelation of the December Board meeting. By consensus, it was decided if there was nothing substantial to discuss with the Board and the City of Salinas does not release the study conducted by the consultant it will be canceled by December 13.

**CLOSED SESSION**

(4:27) President Cullen invited public comment related to Item No. 6.

6. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** APN 002-021-005, located at 356 W. Market St., Salinas, CA: **3)** APN 002-021-006, located at 346 W. Market St., Salinas, CA: **4)** 5APN 002-021-007, located at 330 W. Market St., Salinas, CA: and **5)** APN 002-021-008, located at 320 W. Market St., Salinas, CA


**Public Comment:** None

(4:27) President Cullen adjourned the meeting into closed session to discuss Item No. 6.

**ADJOURNMENT**

(4:35) President Cullen adjourned the meeting.

APPROVED:   
Gloria De La Rosa, Vice President

ATTEST:   
Erika J. Trujillo, Clerk of the Board