

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
August 1, 2019**

CALL TO ORDER

President Cullen called the meeting to order at 4:00 p.m.

COMMITTEE MEMBERS PRESENT

Robert Cullen President
Gloria De La Rosa Vice President

COMMITTEE MEMBERS ABSENT

Chris Lopez Alternate Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, <i>General Manager/CAO</i>	Brian Kennedy, <i>Engineering and</i>
Cesar Zuniga, <i>Assistant General</i>	<i>Environmental Compliance Manager</i>
<i>Manager/Operations Manager</i>	Erika J. Trujillo, <i>Clerk of the Board</i>
Ray Hendricks, <i>Finance and Administration</i>	Roy C. Santos, <i>General Counsel</i>
<i>Manager</i>	<i>(Via Telephone)</i>
Mandy Brooks, <i>Resource Recovery Manager</i>	

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:00) General Manager/CAO Mathews reminded the Committee of the upcoming Employee Communication Meeting. Finance and Administration Manager Hendricks informed the Committee that the final capital lease payment for the initial equipment purchased for the Johnson Canyon landfill was paid.

COMMITTEE COMMENTS

(4:03) Vice President De La Rosa reported she will be attending the National Night Out on Tuesday August 6, requesting reusable bags to hand out.

PUBLIC COMMENT

(4:03) None

CONSIDERATION ITEMS

1. Minutes of June 6, 2019 Meeting

(4:03)

Public Comment: None

Committee Discussion: None

Committee Action: Vice President De La Rosa made a motion to approve the minutes as presented. President Cullen seconded the motion. The motion passed unanimously: 2-0.

2. May 2019 Claims and Financial Reports

(4:04) Finance and Administration Manager Hendricks provided a brief overview of the Authority Finances ending May 2019. He indicated the following item, Item No. 3, contains the most up to date financial information.

Public Comment: None

Committee Discussion: None

Committee Action: Vice President De La Rosa made a motion to forward Item No. 2 to the Board recommending approval. President Cullen seconded the motion. The motion passed; 2-0

3. June 2019 Claims and Financial Reports

(4:04) Finance and Administration Manager Hendricks provided a report of the Authorities Finances. He indicated that revenue is higher than projected and even though there are a few outstanding invoices to be paid for the previous fiscal year he is expecting to have a good surplus. Mr. Hendricks indicated staff will discuss potential options for the use of some of the available surplus.

Public Comment: None

Committee Discussion: None

Committee Action: Vice President De La Rosa made a motion to forward Item Nos. 3 to the Board recommending approval. President Cullen seconded the motion. The motion passed; 2-0

4. June 219 Quarterly Investment Report

(4:10) Finance and Administration Manager Hendricks provided a report on investments quarter end June 30, 2019. He reviewed the amounts of restricted funds, their allocations, and investment accounts. Mr. Hendricks indicated the vast majority of the Authority's portfolio is invested in the State's Local Agency Investment Fund (LAIF).

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President De La Rosa made a motion to forward to the Board as an informational item. President Cullen seconded the motion. The motion passed; 2-0

5. Update on the Salinas Valley Solid Waste Authority Advisory Committee Formation

(4:12) General Manager/CAO Mathews provided a verbal update on the progress made on the formation of the Advisory Committee. He indicated written and verbal interests were received with only one empty slot. Mr. Mathews reviewed the nominees and the appointments made by designated group. He indicated all nominee applications will be provided to the Committee for their review prior to the September 5 meeting.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President De La Rosa made a motion to forward to the Board as an informational item. President Cullen seconded the motion. The motion passed; 2-0

6. Update on the Future Organics Program infrastructure and Equipment Needs

(4:21) General Manager/CAO Mathews provided an update on the estimated cost and options for funding for the three critical things that will allow the next phase of the organics program expansion to move forward; a cover for the organics receiving areas, a pick-station, and an organics loader. Mr. Mathews indicated Monterey One Water and Carmel Area Wastewater District have expressed interest in working with the Authority.

Public Comment: Brian Frus from the City of Salinas inquired about type of material to be collected, the process for the collection, and the expected outcome. Staff explained the material to be processed and indicated discussions are still underway to determine the details of the programs.

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President De La Rosa made a motion to forward this item to the Board for discussion. President Cullen seconded the motion. The motion passed; 2-0

FUTURE AGENDA ITEMS

7. Future Agenda Items

(4:44) The Committee reviewed the future agenda items.

CLOSED SESSION

(4:46) President Cullen invited public comment related to the following closed session items:

- 8.** Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** APN 002-021-005, located at 356 W. Market St., Salinas, CA: **3)** APN 002-021-006, located at 346 W. Market St., Salinas, CA: **4)** APN 002-021-007, located at 330 W. Market St., Salinas, CA: and **5)** APN 002-021-008, located at 320 W. Market St., Salinas, CA

Public Comment: None

(4:46) President Cullen adjourned the meeting to closed session to discuss Item No. 8.

RECONVENE

(4:57) President Cullen reconvened the meeting to open session with no reportable actions taken in closed session.

ADJOURNMENT

(4:58) President Cullen adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED: 

Robert Cullen, President