

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
November 4, 2021**

This meeting was conducted in hybrid in-person/virtual format in accordance with AB 361.  
In-person location, 128 Sun Street, Suite 101, Salinas, CA 93901 | Virtual participation via Zoom.

**CALL TO ORDER**

President Lopez called the meeting to order at 4:03 p.m.

**COMMITTEE MEMBERS PRESENT**

County of Monterey	Chris Lopez, <i>President</i>	In-person
City of Salinas	Christie Cromeenes, <i>Vice President</i>	In-person
City of Greenfield	Andrew Tipton, <i>Alt. Vice President</i>	In-person
City of King	Robert Cullen	Virtual

**STAFF MEMBERS PRESENT**

Patrick Mathews, General Manager/CAO	In-person
Cesar Zuñiga, Asst. GM/Operations Manager	In-person
Ray Hendricks, Finance and Administration Manager	In-person
Mandy Brooks, Resource Recovery Manager	Virtual
Brian Kennedy, Engineering and Environmental Compliance Manager	Virtual
Roy C. Santos, General Counsel	Virtual
Rosie Ramirez, Administrative Assistant	In-person
Erika J. Trujillo, Clerk of the Board	In-person

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:04) General Manager/CAO Mathews reported on his attendance to the SWANA Conference. He indicated that item No. 6 would be pulled from the agenda and will be taken for discussion to the Board of Directors at its upcoming meeting.

Assistant General Manager/Operation Manager Zuñiga commented on the staff changes made to prevent layoffs at the time of the Sun Street Transfer Station programs relocation.

Finance and Administration Manager Hendricks reported that the Authority's bond refinancing is tentatively scheduled for approval at the January Board meeting.

Resource Recovery Brooks reminded the Committee that the City of Salinas and the City of Greenfield will be hosting city wide clean up events the upcoming weekend.

**COMMITTEE COMMENTS**

(4:06) President Lopez reported on the County of Monterey mask mandate taking effect beginning November 5, 2021.

**PUBLIC COMMENT**

(4:07) None

**CONSIDERATION ITEMS**

(4:08)

**1. Minutes of October 7, 2021 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to approve the minutes as presented. Alternate Vice President Tipton seconded the motion. The motion passed unanimously: 3-0.

**2. September 2021 Claims and Financial Reports**

(4:09) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues and expenditures are aligning to the projected budget and comparable to last year.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to forward to the Board recommending approval. Alternate Vice President Tipton seconded the motion. The motion passed unanimously: 3-0.

**3. A Resolution Approving the Allocation of Cash Balances for Fiscal Year 2020-21, and Supplemental Appropriation to Fund Adjustments to the Operating and Capital Improvement Budgets**

(4:11) Finance and Administration Manager Hendricks explained in detail the amounts in the cash balance accounts, the allocation amounts, accounts designated to reserves in accordance with Board policy, and the adjustments recommended for the Environmental Impairment Reserve account.

**Committee Discussion:** The Committee discussed the presentation.

**Public Comment:** None

**Committee Action:** Alternate Vice President Tipton made a motion to forward to the Board recommending approval with the additional appropriations to the Road Improvements CIP. Vice President Cromeenes seconded the motion. The motion passed unanimously: 3-0.

**4. A Resolution Adopting the Revised Financial Policies**

(4:23) Finance and Administration Manager Hendricks reported that there were revisions needed to the Authority policies that were approved in 2014. He explained the necessary administrative changes and revised language to comply with Government Code 8855(i) adopted in 2017.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Alternate Vice President Tipton made a motion to forward to the Board recommending approval. Vice President Cromeenes seconded the motion. The motion passed unanimously: 3-0.

**5. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2021**

(4:26) Finance and Administration Manager Hendricks presented a brief report on the comprehensive annual financial audit conducted by McGilloway, Ray, Brown & Kaufman. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the report demonstrated that the Authority continues to improve its positive net position. Mr. Hendricks introduced Patricia Kaufman, Partner at McGilloway, Ray, Brown & Kaufman Accountants and Consultants. Mrs. Kaufman provided a clean opinion of the Authority's finances commending staff for their work. She indicated that there were no difficulties while working with management, and that all accounting standards were met.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** None; Informational Only

**6. ~~Discussion on the Organics Processing and Composting Request Proposals~~**  
Item was not discussed.

### **FUTURE AGENDA ITEMS**

**7. Future Agenda Items – View Ahead Calendar**  
(4:50) The Committee discussed the view ahead.

### **CLOSED SESSION**

(4:56) President Lopez invited public comment on item nos. 8, and 9.

- 8.** Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews, Assist. GM/Operations Manager Cesar Zuñiga, and General Counsel Roy C. Santos, to negotiate salaries and benefits with SVSWA employees – management and non-management.
- 9.** Pursuant to **Government Code Section 54957 (b)** to consider the performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2021.

### **PUBLIC COMMENTED**

(5:00) None

(5:01) President Lopez adjourned the meeting to closed session to discuss Item Nos. 8, and 9.

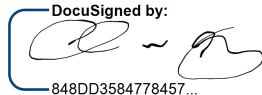
### **RECONVENE**

(5:32) President Lopez reconvened the meeting to open session with no reportable actions taken in closed session.

### **ADJOURNMENT**

(5:33) President Lopez adjourned the meeting.

ATTEST:   
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Erika J. Trujillo, Clerk of the Board

APPROVED:   
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Christopher M. Lopez, President