

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
September 6, 2018**

**CALL TO ORDER**

Vice President Cullen called the meeting to order at 4:00 p.m.

**COMMITTEE MEMBERS PRESENT**

Rob Cullen                      Vice President  
Gloria De La Rosa        Alternate Vice President

**STAFF MEMBERS PRESENT**

Patrick Mathews, <i>General Manager/CAO</i>	Mandy Brooks, <i>Resources Recovery Manager</i>
Cesar Zuniga, <i>Asst. General Manager/Operations Manager</i>	Erika J. Trujillo, <i>Clerk of the Board</i>
Ray Hendricks, <i>Finance and Administration Manager</i>	Thomas Bruen, <i>General Counsel (via telephone)</i>

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:01) Finance and Administration Manager Hendricks informed the committee that the audit is currently under way.

**COMMITTEE COMMENTS**

(4:01) None

**PUBLIC COMMENT**

(4:01) None

**CONSIDERATION ITEMS**

**1. Minutes of August 2, 2018, Meeting**

(4:01)

**Public Comment:**                      None

**Committee Discussion:** Director De La Rosa indicated that under Item No. 6 Public Comment it should reflect that the following comments were made by Mr. Jim Sandoval from the City of Salinas:

- The proposed Memorandum of Understanding (MOU) by the City of Salinas includes the option for self-haul customers to utilize the Madison Lane Transfer Station located in Salinas.
- That the PowerPoint Presentation that was given by the City of Salinas and R3 Consulting to the County of Monterey, be included with the City of Salinas MOU in the Authority Board of Directors agenda packet for the August meeting, as it contains more up to date information.

**Committee Action:** Alternate Vice President De La Rosa made a motion to approve the minutes with the revisions indicated. Vice President Cullen seconded the motion. The motion passed unanimously: 2-0.

**2. July 2018 Claims and Financial Reports**

(4:02) Finance and Administration Manager Hendricks provided a report on the current Authority finances, indicating that expenses and revenues are on schedule.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. Vice President Cullen seconded the motion. The motion passed; 2-0

**3. A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2018-19**

(4:05) Finance and Administration Manager Hendricks provided a detailed report on the proposed budget adjustments needed to fund necessary Capital Improvements and Grants.

**Public Comment:** None

**Committee Discussion:** The Board discussed the report.

**Committee Action:** Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. Vice President Cullen seconded the motion. The motion passed; 2-0

**4. Draft Collaboration Memorandum of Understanding Between Salinas Valley Solid Waste Authority and Monterey Regional Waste Management District**

(4:12) General Manager/CAO Mathews reviewed Draft No. 2 of the Memorandum of Understanding (MOU) in detail and indicated it only included the Authority staff input. Draft No. 2 of the MOU has been forwarded to the General Manager of the Monterey Regional Waste Management District (District) for his review and input. Mr. Mathews informed the Committee a meeting between the District Executive staff and the Authority Executive staff is scheduled for September 10, to further discuss the MOU.

**Committee Discussion:** The Committee discussed the report. Director Cullen expressed his concerns with the amount of detailed information within the MOU. He recommended scaling down the information to the key points. Director De La Rosa inquired about the consideration of remote satellite drop-off locations throughout the City of Salinas for residents to drop off their recyclable materials inviting Mr. Brian Frus from the City of Salinas Public Works Department to comment more on this idea.

**Public Comment:** Brian Frus from the City of Salinas Public Works Department explained that the City of Salinas would be interested in satellite drop-off locations throughout the City to be an option to consider within the MOU.

**Staff Comment:** General Manger/CAO Mathews explained the process to include this option within the MOU. He indicated new sites would have to be identified and studied for each the locations prolonging the process significantly. Assistant General Manger Zuñiga indicated that based on the current volume of materials received, 70 to 80 drop boxes daily would be needed throughout the city.

**Committee Action:** Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. Vice President Cullen seconded the motion.

**CLOSED SESSION**

(4:49) Vice President Cullen adjourned the meeting to closed session to discuss the following:

5. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California; and 2) Waste Management, Inc Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California.

**RECONVENE**

(5:14) Reconvene to the open session with no reportable action taken in closed session.

**FUTURE AGENDA ITEMS**


**6. Agenda Items – View Ahead**

(5:15) The committee reviewed the future items.

**ADJOURNMENT**

(5:17) Vice President Cullen adjourned the meeting.

ATTEST:

  
Erika J. Trujillo, Clerk of the Board

APPROVED:

  
Simón Salinas, President