

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE**

**October 7, 2021**

Executive Committee members and essential staff were present at 128 Sun Street, Suite 101, Salinas, CA.  
Other staff and General Counsel attended virtually via Zoom.

**CALL TO ORDER**

President Lopez called the meeting to order at 4:00 p.m.

**COMMITTEE MEMBERS PRESENT (In Person)**

Chris Lopez	President
Christie Cromeenes	Vice President
Andrew Tipton	Alternate Vice President

**COMMITTEE MEMBERS ABSENT**

Robert Cullen	Past-President
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**STAFF MEMBERS PRESENT (In Person)**

Patrick Mathews, General Manager/CAO  
Cesar Zuñiga, Asst. General Manager/  
Operations Manager  
Ray Hendricks, Finance and Administration  
Manager  
Rosie Ramirez, Administrative Assistant

Erika J. Trujillo, Clerk of the Board  
Via Zoom  
Mandy Brooks, Resource Recovery Manager  
Brian Kennedy, Engineering and  
Environmental Compliance Manager  
Roy Santos, General Counsel

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:01) Finance and Administration Manager Hendricks indicated that the audit is in process and will be presented in November. Unforeseen delays were encountered by the Auditors. He reported on the release of the June 30, 2020, PERS actuarial recently released and the Authority's funding status.

Resources Recovery Manager Brooks reported on the status of the Organics Processing, Composting, & Product Marketing Services request for proposals that was released.

**COMMITTEE COMMENTS**

(4:03) None

**PUBLIC COMMENT**

(4:04) None

**CONSIDERATION ITEMS**

(4:05)

**1. Minutes of September 2, 2021 Meeting**

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to approve the minutes as presented. Alternate Vice President Tipton seconded the motion. The motion passed unanimously: 3-0.

**2. August 2021 Claims and Financial Reports**

(4:06) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues and expenditures are aligning to the projected budget and comparable to last year.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President Cromeenes made a motion to forward to the Board recommending approval. Alternate Vice President Tipton seconded the motion. The motion passed unanimously: 3-0.

**3. A Resolution Approving the Purchase of Five Customized Shipping Containers from Conexwest for \$106,726.50 and a Supplemental Appropriation in the Amount of \$185,000 for Construction of the Outdoor Education Center at Johnson Canyon Landfill**

(4:07) Resource Recovery Manager Brooks presented a report on the history of the development, design, the release of the request for bids for the customized shipping containers, and the timeline of the outdoor education center. She detailed the bid received and the total cost for the containers, delivery, and installation.

**Committee Discussion:** The Committee discussed the presentation.

**Public Comment:** None

**Committee Action:** Alternate Vice President Tipton made a motion to forward to the Board recommending approval. Vice President Cromeenes seconded the motion. The motion passed unanimously: 3-0.

**4. Discussion on Reinstating Board of Directors Strategic Planning Workshops**

(4:23) General Manager/CAO Mathews provided an overview of the past practices and previous facilitators of the strategic planning sessions. He indicated that a request for proposals to select a facilitator would need to be released.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** By consensus the Committee directed staff to release the request for proposals to recruit a facilitator for a four-to-five-hour afternoon retreat session in January of 2021.

**5. Update on the Sun Street Transfer Station Relocation Project and City of Salinas' One Year Notice of Intent to Withdraw from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority**

(4:50) General Manager/CAO Mathews reported that the letter was received from the City of Salinas in which they rescinded their one-year notice of intent to withdraw submitted in December 2018. He indicated a meeting is scheduled with Republic Services to discuss the progress of the relocation of the Sun Street Transfer Station programs.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** None; Informational Only

**FUTURE AGENDA ITEMS****6. Future Agenda Items – View Ahead Calendar**

(4:56) The Committee discussed the view ahead.

**CLOSED SESSION**

(5:00) General Manager/CAO Mathews indicated there will be no discussion on item no. 7. President Lopez invited public comment on item nos. 8, and 9.

7. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Michelle E. Sassano, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA; **2)** Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, CA; **3)** Property, APN: 002-244-002-000, located at 215 Lincoln Avenue, Salinas, CA.
8. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews to negotiate salaries and benefits with SVSWA employees - management and non-management.
9. Pursuant to **Government Code Section 54957 (b)** to consider the performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2021.

**PUBLIC COMMENTED**

(5:00) None

(5:01) President Lopez adjourned the meeting to closed session to discuss Item Nos. 8, and 9.

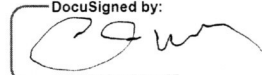
**RECONVENE**

(5:37) President Lopez reconvened the meeting to open session with no reportable actions taken in closed session.

**ADJOURNMENT**

(5:38) President Lopez adjourned the meeting.

ATTEST:   
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Erika Trujillo  
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 Erika J. Trujillo, Clerk of the Board

APPROVED:   
DocuSigned by:  
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 Christopher M. Lopez, President