

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
October 4, 2018**

CALL TO ORDER

Vice President Cullen called the meeting to order at 4:01 p.m.

COMMITTEE MEMBERS PRESENT

Simon Salinas President
Rob Cullen Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, <i>General Manager/CAO</i>	
Cesar Zuniga, <i>Asst. General Manager/ Operations Manager</i>	Brian Kennedy, <i>Engineer</i>
Ray Hendricks, <i>Finance and Administration Manager</i>	Erika J. Trujillo, <i>Clerk of the Board</i>
Mandy Brooks, <i>Resources Recovery Manager</i>	Thomas Bruen, <i>General Counsel (via telephone)</i>

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:02) General Manager/CAO Mathews commented on the attendance of Asst. General Manager Zuñiga, Engineer and Environmental Compliance Manager Kennedy, and himself to the SWANA Managing Compost Course.

COMMITTEE COMMENTS

(4:03) None

PUBLIC COMMENT

(4:03) None

CONSIDERATION ITEMS

1. Minutes of September 6, 2018, Meeting

(4:04)

Public Comment: None

Committee Discussion: None

Committee Action: Vice President Cullen made a motion to approve the minutes as presented. President Salinas seconded the motion. The motion passed unanimously; 2-0.

2. August 2018 Claims and Financial Reports

(4:04) Finance and Administration Manager Hendricks provided a report on the Authority's finances, indicating that finances are trending and are comparable to last year.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. President Salinas seconded the motion. The motion passed; 2-0

3. A Resolution Approving Supplemental Appropriation of \$21,782 for CalRecycle's Beverage Container Recycling City/County Payment Program 2017-18

(4:05) Finance and Administration Manager Hendricks provided a report explaining the grant funding process, the awarded amounts per member agency, and the requirements to comply with the grant. He detailed the breakdown of the proposed expenditure and amounts of the funding, informing the Committee that since the City of Salinas has decided to administer their Waste Haulers Franchise Agreements the Authority would no longer be managing their funds for the CalRecycle's Beverage Container Recycling City/County Payment Program.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. President Salinas seconded the motion. The motion passed; 2-0

PRESENTATION

4. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2018

(4:08) Finance and Administration Manager Hendricks presented a report and provided the Committee with a copy the Governance Letter submitted by McGilloway, Ray Brown & Kaufman, whom conducted the annual financial audit for the Authority. Mr. Hendricks indicated that once again the Authority did not receive a management letter. The report demonstrated that the Authority's net position went from a deficit to a positive net position.

(4:15) Patricia Kaufman, with McGilloway, Ray Brown & Kaufman, provided a clean opinion of the Authority's finances. She stated that they had no difficulties working with management, that all timelines were met, that all accounting standards were met, and the Authority should once again apply for the Certificate of Achievement for Excellence in Financial Reporting award.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. President Salinas seconded the motion.

5. Update on Draft Collaboration Memorandum of Understanding (MOU) Between Salinas Valley Solid Waste Authority (Authority) And Monterey Regional Waste Management District (District)

(4:27) General Manager/CAO Mathews reported that the meeting with the stakeholders has been scheduled for November 13, 2018. He indicated that the financial models for the proposed projects are completed but can't be formulated until the project description is completed.

Committee Discussion: The Committee discussed the report.

Public Comment: None

Committee Action: None; Informational Only

FUTURE AGENDA ITEMS

6. Future Agenda Items

(4:56) The Committee reviewed the future items.

CLOSED SESSION

(4:57) General Manager/CAO Mathews reported that there was no need to enter into closed session.

7. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California; and 2) Waste Management, Inc Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California.

ADJOURNMENT

(4:58) Vice President Cullen adjourned the meeting.

ATTEST: 
Erika J. Trujillo, Clerk of the Board

APPROVED: 
Simón Salinas, President