

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE**

August 5, 2021

(Executive Committee members and staff attended remotely from various locations)

CALL TO ORDER

President Lopez called the meeting to order at 4:01 p.m.

COMMITTEE MEMBERS PRESENT *(Via Teleconference)*

Chris Lopez	President
Andrew Tipton	Alternate Vice President
Robert Cullen	Past President

COMMITTEE MEMBERS ABSENT

Christie Cromeenes Vice President

STAFF MEMBERS PRESENT *(Via Teleconference)*

Patrick Mathews, General Manager/CAO

Cesar Zuñiga, Assit. General Manger/
Operations Manager

Ray Hendricks, Finance and Administration
Manager

Mandy Brooks, Resource Recovery Manager

Brian Kennedy, Engineering and
Environmental Compliance Manager
Roy C. Santos, Authority General Counsel
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:01) General Manager/CAO Mathews reported on the steps taken for in office personnel to help minimize the spread of the COVID variants. He indicated that the Employee Communications meeting scheduled for September had been canceled with management working on coordinating smaller lunch events for each facility individually.

Finance and Administration Manager Hendricks reported on the possibility to refinance the bonds. He indicated that a presentation would be scheduled for Executive Committee and Board in September.

Assistant General Manager/Operations Manager Zuñiga indicated that the annual operations report will be presented at the August Board meeting. He indicated that the report data demonstrates that during the COVID pandemic it was the busiest year to date. Mr. Zuñiga informed the Committee that the Authority's largest contract for Organics Processing Services will be opened up for bids after having the same vendor for over 10 years.

COMMITTEE COMMENTS

(4:06) None

PUBLIC COMMENT

(4:06) Council Member Rocha from the City of Salinas commented on his attendance.

CONSIDERATION ITEMS

(4:07)

1. Minutes of June 2, 2021 Meeting

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Tipton made a motion to approve the minutes as presented. President Lopez seconded the motion. The motion passed unanimously: 2-0.

2. May 2021 Claims and Financial Reports

(4:08) Finance and Administration Manager Hendricks indicated that finances were aligned and comparable to last year.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Tipton made a motion to forward to the Board recommending approval. President Lopez seconded the motion. The motion passed unanimously: 2-0.

3. June 2021 Claims and Financial Reports

(4:07) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that finances are slightly above the projected budget and is projecting there will be no more major expenses that need to be recorded.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Tipton made a motion to forward to the Board recommending approval. President Lopez seconded the motion. The motion passed unanimously: 2-0.

4. June 2021 Quarterly Investment Report

(4:11) Finance and Administration Manager Hendricks provided a report on the investments for quarter end June 30, 2021. He indicated that the return-on-investment percentages were minimal.

Committee Discussion: None

Public Comment: None

Committee Action: Alternative Vice President Tipton made a motion to forward to the Board recommending approval. President Lopez seconded the motion. The motion passed unanimously: 2-0.

5. A Resolution Approving Supplemental Appropriation of \$21,552 for CalRecycle's Beverage Container Recycling City/County Payment Program 2020-21

(4:13) Finance and Administration Manager Hendricks provided a brief report on the grant funding, the process, and explained the awarded amount. He indicated that the funds are managed through the franchise agreements with the member agencies.

Committee Discussion: None

Public Comment: None

Committee Action: Alternate Vice President Tipton made a motion to forward to the Board recommending approval. President Lopez seconded the motion. The motion passed unanimously: 2-0.

6. Discussion on the Construction of an Outdoor Education Center at Johnson Canyon Landfill

(4:15) Resource Recovery Manager Brooks outlined the proposed development and construction of an outdoor education center at the Johnson Canyon Landfill. The center would allow the agency to continue in person, hands on educational programs focused on the protection and preservation of the environment, organics recycling, edible food recovery, composting workshops, and much more. Mrs. Brooks detailed the options for site location and the estimated project cost of the construction.

Committee Discussion: The Committee discussed the presentation.

Public Comment: None

Committee Action: Alternate Vice President Tipton made a motion to forward to the Board for discussion. President Lopez seconded the motion. The motion passed unanimously: 2-0.

7. Appointment of Board Representative to the Salinas Valley Recycles Advisory Committee

(4:31) General Manager/CAO Mathews informed the Committee of the Advisory Committee bylaws determining that the Chairperson of the Committee would be the Board President or his appointee. He indicated that due to scheduling conflicts President Lopez is unable to attend the scheduled meeting approved by the Committee that are held every fourth Thursday of the month from 3:00 pm to 5:00 pm.

Committee Discussion: The Committee discussed the information.

Public Comment: None

Committee Action: By consensus the Committee agreed to forward the item to the Board to inquire of a volunteer to participate in the meetings.

8. Discussion on Future Meeting Protocol

(4:34) General Manager/CAO Mathews provided a report on the changes in local, state, and federal guidance due to the variances of COVID. The exceptions to the Brown Act provision under Executive Order N-29-20 are expected to expire mid-September. This would require for full in person meetings to resume.

Committee Discussion: The Committee discussed the presentation.

Public Comment: None

Committee Action: By consensus the Committee requested this item is brought back to the September Executive Committee meeting for further discussion.

9. Update on the Sun Street Transfer Station Relocation Project and City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority

(4:42) General Manager/CAO Mathews reported on the final draft of the non-binding letter of intent between the Authority and Republic Services that was included in the agenda packet. The letter is the structural framework for the various agreements and operational consideration for the relocation of the Sun Street Transfer Station to the Madison Lane Transfer Station. Mr. Mathews detailed the lease options being considered, public services options, permitting and environmental reviews, future steps needed and tentative schedule. He indicated a Memorandum of Understanding between the Authority, and the City of Salinas to rescind its Notice of Intent to Withdraw and to equalize Organics Processing. Fees is being drafted and will be presented at the upcoming Board meeting.

Committee Discussion: The Committee discussed the presentation.

Public Comment: None

Committee Action: By consensus the Committee recommended forwarding this item to the Board for discussion and approval.

FUTURE AGENDA ITEMS

10. Future Agenda Items – View Ahead Calendar

(5:10) The Committee discussed the view ahead.

CLOSED SESSION

(5:11) President Lopez invited public comment on item nos. 11, 12, and 13.

11. Pursuant to **Government Code Section 54956.9 (b)** to confer with legal counsel regarding one (1) item involving anticipated exposure to litigation.
12. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** Republic Services Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, CA: **3)** Property, APN: 002-244-002-000, located at 215 Lincoln Avenue, Salinas, CA.
13. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews to negotiate salaries and benefits with SVSWA employees - management and non-management

PUBLIC COMMENTED

(5:12) None

(5:13) President Lopez adjourned the meeting to closed session to discuss Item Nos. 11, 12, and 13.

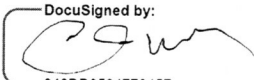
RECONVENE

(6:14) President Lopez reconvened the meeting to open session with no reportable actions taken in closed session.

ADJOURNMENT

(6:14) President Lopez adjourned the meeting.

ATTEST: 
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Erika J. Trujillo, Clerk of the Board

APPROVED: 
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Christopher M. Lopez, President