

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
August 2, 2018**

CALL TO ORDER

President Salinas called the meeting to order at 4:02 p.m.

COMMITTEE MEMBERS PRESENT

Simón Salinas	President
Rob Cullen	Vice President
Gloria De La Rosa	Alternate Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, *General Manager/CAO*
Cesar Zuniga, *Asst. General Manager/
Operations Manager*
Ray Hendricks, *Finance and Administration
Manager*
Mandy Brooks, *Resources Recovery
Manager*

Brian Kennedy, *Engineering and Environmental
Compliance Manager*
Erika J. Trujillo, *Clerk of the Board*
Thomas Bruen, *General Counsel*
(via telephone)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:04) General Manager/CAO Mathews commented on the article handed to the Board called "China's Changing Import Regulations – What Does it All Mean" from Waste 360 and the potential cost impact and reported on the selection of Brigid McGrath Massie as the facilitator for the October Board of Directors and Management Team Strategic Planning Session. Finance and Administration Manager Hendricks thanked the committee for attending the Employee Communication Meeting. Assistant General Manager/Operations Manager Zuñiga provided an update on the expansion of Organics program with construction of the concrete pad commencing and expecting its completion by early September.

COMMITTEE COMMENTS

(4:06) Director Cullen commented on his attendance to the Employee Communication Meeting expressing his appreciation for Assistant General Manager/Operations Manager Zuñiga's personalized presentation during the safety program presentation to employees. Director De La Rosa commented on her attendance to the Employee Communication Meeting expressing her appreciation for the employees and the necessity to move forward with the relocation of the Sun Street Transfer Station. Director Salinas commented on his attendance to the Employee Communication Meeting commending staff for the positive work environment felt amongst the employees at the meeting.

PUBLIC COMMENT

(4:12) None

CONSIDERATION ITEMS

1. Minutes of June 7, 2018, Meeting

(4:12)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously: 3-0.

2. May 2018 Claims and Financial Reports

3. June 2018 Claims and Financial Reports

(4:13) Finance and Administration Manager Hendricks provided a joint report on Item Nos. 2 and 3. He indicated revenue was consistently good during the fiscal year 2017-18 and is not projecting any more major expenses that would affect having a good surplus for the year.

Public Comment: None

Committee Discussion: The Committee discussed.

Committee Action: Vice President Cullen made a motion to accept the report and forward the report to the Board for further discussion. Alternate Vice President Cullen seconded the motion. The motion passed; 3-0

4. June 2018 Quarterly Investments Report

(4:15) Finance and Administration Manager Hendricks provided a report on investments quarter end June 30, 2018. He detailed the amounts of restricted funds, their allocations, and investment accounts.

Public Comment: None

Committee Discussion: The Board discussed the presentation.

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion.

5. A Resolution Approving the Revised Personnel Allocation Reflecting the Reorganization of the Finance and Administration Department Effective August 16, 2018

(4:17) Finance and Administration Manager Hendricks explained the proposed reorganization of personnel between the Administrative and Finance Departments. He informed the Committee that with the departure of one Administrative Assistant it allowed staff to reassess workloads and identify staff needs to improve productivity and workload balance within both departments. Mr. Hendricks detailed the slight fiscal impacts associated with the changes.

Public Comment: None

Committee Discussion: The Committee discussed the report commenting on the challenges and potential solutions. Initial recruitment would be internal.

Committee Action: Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. Vice President seconded the motion.

6. Report on Collaboration Meeting between the Monterey Regional Waste Management District and the Authority Ad Hoc Committees

(4:20) President Salinas provided and reviewed the minutes from the July 25, 2018 Collaboration Meeting between the Monterey Regional Waste Management District (District) and the Authority Ad Hoc Committees. He reported that some common concerns between the ad hoc committees such as cost impacts to rate payers, traffic impacts, litter, and the timeline provided

in the proposed Memorandum of Understanding (MOU) offered by the City of Salinas as it seems impractical.

Public Comment:

Jim Sandoval, City of Salinas commented on his involvement on the development of the City of Salinas proposed MOU, stating that minimizing the impact to cost of rate payer was the driver for the ideas presented in the MOU by sharing existing assets and services offered by both agencies and utilizing them efficiently. Expressing that the MOU presented was a draft and was meant to be used as stepping stone for both agencies to come together and collaborate. Mr. Sandoval commented that he proposed MOU by the City of Salinas includes the option for self-haul customers to utilize the Madison Lane Transfer Station located in Salinas. He recommended that the PowerPoint Presentation that was given by the City of Salinas and R3 Consulting to the County of Monterey, be included with the City of Salinas MOU in the Authority Board of Directors agenda packet for the August meeting, as it contains more up to date information.

Committee Discussion:

Director De La Rosa expressed her concerns with the Sun Street Transfer Station current traffic impact and the desire of the City of Salinas to develop the Alisal Market Place. She expressed that the City of Salinas is supporting a prompt adoption of the MOU provided.

Committee Action:

The Committee directed staff to forward this item to the Board as informational only and to include the Power Point Presentation given to the County of Monterey by R3 Consulting and the City of Salinas and directed the General Manager Mathews to collaborate with the District's General Manager to develop a MOU for potential collaboration opportunities with a revised timeline, to analyze any negative impact such as traffic and costs, and to identify the California Environmental Quality Act requirements for all collaboration opportunities.

FUTURE AGENDA ITEMS

7. Agenda Items – View Ahead

(5:03) The committee reviewed the future items.


ADJOURNMENT

(5:06) President Salinas adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED: _____


Robert Cullen, Vice President