

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
January 04, 2018**

CALL TO ORDER

President Salinas called the meeting to order at 4:02 p.m.

COMMITTEE MEMBERS PRESENT

Simón Salinas President
Gloria De La Rosa Alternate Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, <i>General Manager/CAO</i>	
Cesar Zuniga, <i>Asst. General Manager/ Operations Manager</i>	Monica Ambriz, <i>Human Resources Supervisor</i>
Ray Hendricks, <i>Finance and Administration Manager</i>	Erika J. Trujillo, <i>Clerk of the Board</i>
Mandy Brooks, <i>Resources Recovery Manager</i>	Thomas Bruen, <i>General Counsel (via telephone)</i>

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:02) None

COMMITTEE COMMENTS

(4:02) None

PUBLIC COMMENT

(4:02) None

CONSIDERATION ITEMS

1. Minutes of December 7, 2017, Meeting

(4:03)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. President Salinas seconded the motion. The motion passed unanimously: 2-0.

2. November 2017 Claims and Financial Reports

(4:03) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that both revenue and expenditures are stable and comparable to last year.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. President Salinas seconded the motion. The motion passed unanimously; 2-0

3. A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2017-18

(4:05) Finance and Administration Manager Hendricks provided a report based on the financial activity during the first six months of the fiscal year, explaining that due to the increases in green

waste and construction and demolition tonnage an adjustment is required to the operating budget.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to accept the report and forward the report to the Board of Directors recommending approval. President Salinas seconded the motion. The motion passed; 2-0

4. 2017 Employee Survey Results

(4:09) Human Resources Supervisor Ambriz presented the results of the survey, which measured items such as employee job attitude, morale, and general attitude. Overall the report was comparable to previous years in most items except in morale with a significant decline. Ms. Ambriz explained that by the comments received in the survey the decline in morale is caused primarily by the uncertainty of the future of the Sun Street Transfer Station or other SVR facility to serve the Salinas area.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to accept the report and forward the report to the Board of Directors. President Salinas seconded the motion. The motion passed; 2-0

5. Request for Fiscal Year 2018-19 Preliminary Budget Direction

(4:24) Finance and Administrative Manager Hendricks presented a report with the projected increases and potential options to balance the budget. He explained that there are several factors for the increase, such as, the first full payment of the refinanced Bods due in the upcoming fiscal year, personnel changes due to the new MOUs, and the expansion of the organics program.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to forward the report to the Board of Directors for discussion. President Salinas seconded the motion. The motion passed; 2-0

FUTURE AGENDA ITEMS

6. Agenda Items – View Ahead

(4:49) The committee reviewed the future items.

CLOSED SESSION

(4:57) President Salinas adjourned the meeting to closed session to discuss the following:

7. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

RECONVENE

(5:05) President Salinas reconvened the open session with no reportable action taken in closed session.

ADJOURNMENT

(5:06) President Salinas adjourned the meeting.

ATTEST: 
Erika J. Trujillo, Clerk of the Board

APPROVED: 
Simón Salinas, President