

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
November 2, 2017**

CALL TO ORDER

President Salinas called the meeting to order at 4:01 p.m.

Committee Members Present

Simón Salinas	President
Robert Cullen	Vice President
Gloria De La Rosa	Alternate Vice President

Staff Members Present

Patrick Mathews, General Manager/CAO	Brian Kennedy, Engineering and Environmental Compliance Manager
Cesar Zuniga, Asst. General Manager/ Operations Manager	Erika J. Trujillo, Clerk of the Board
Ray Hendricks, Finance and Administration Manager	Scott Gordon, General Counsel (via telephone)
Mandy Brooks, Resources Recovery Manager	

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:02) General Manager Mathews informed the Committee of his appointment as a Director for the Solid Waste Association of North America, California Gold Rush Chapter. Finance and Administration Manager Hendricks commented on his attendance to the CalPERS Annual Conference. Mr. Hendricks informed the Committee that he is currently working on adjustments to the current contract with CalPERS for the employee benefits and will maintain them updated on the progress.

COMMITTEE COMMENTS

None

PUBLIC COMMENT

None

CONSIDERATION ITEMS

1. Minutes of October 5, 2017, Meeting

(4:08)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously: 3-0.

2. September 2017 Claims and Financial Reports

(4:08) Finance and Administration Manager Hendricks provided a report on the current Authority finances, stating that revenues are comparable to last year and that there is a slight increase in expenditures due to the Madison Lane Transfer Station billing, as a result of the excessive tonnage received at the Sun Street Transfer Station and having to redirect the franchise haulers.

Public Comment: None

Committee Discussion: The Committee discussed the report, with Director Cullen noting a discrepancy on an entry.

Committee Action: Vice President Cullen made a motion directing staff to correct the discrepancy on the report and forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

3. A Resolution Approving the Allocation of Cash Balances for Fiscal Year 2016-17, and Supplemental Appropriation from CIP 9527 – JC Module 7 Engineering and Construction

(4:10) Finance and Administration Manager Hendricks provided a report on the allocation of the surplus funds for fiscal year 2016-17. He explained the amount of funds held by legal agreements, previously assigned by Board direction, and detailed the allocation of the balance.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President De La Rosa made a motion to forward the report to the Board of Directors recommending approval. Vice President Cullen seconded the motion. The motion passed; 3-0

PRESENTATIONS

4. Comprehensive Annual Financial Report for the Fiscal Year ended June 30, 2017

(4:21) Finance and Administration Manager Hendricks presented a report and provided the Committee with a copy the Governance Letter submitted by McGilloway, Ray Brown & Kaufman, whom conducted the annual financial audit for the Authority. Mr. Hendricks indicated that the Authority did not receive a management letter and will once again be applying for the Certificate of Achievement for Excellence in Financial Reporting award. The report demonstrated that the Authority's net deficit improved 90% from the last fiscal year. The agency still has a negative net position due to having more liabilities than assets.

(4:26) Jacinto Bernal, with McGilloway, Ray Brown & Kaufman, provided a clean opinion of the Authority's finances. He stated that he had no difficulties working with management, that all timelines were met, and that all accounting standards were met. He explained the new Governmental Accounting Standards Board's requirements that were implemented and the new ones that will be affecting the Authority in the upcoming year.

Public Comment: None

Committee Discussion: The Committee discussed the report commending staff for the awarded grants.

Committee Action: Vice President Cullen made a motion to accept the report and forward the report to the Board of Directors. Alternate President De La Rosa seconded the motion. The motion passed; 3-0

FUTURE AGENDA ITEMS

5. Agenda Items – View Ahead

(4:16) The committee reviewed the future agenda items with General Manager/CAO Mathews noting the Audit Report is scheduled to be presented at the Board of Directors November Meeting.

CLOSED SESSION

(4:45) President Salinas adjourned the meeting to closed session to discuss the following:

6. Pursuant to **Government Code Section 54956.8** to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. General Manager/Operation Manager Cesar Zuniga, and Legal Counsel, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017.
7. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews to negotiate salaries and benefits with SVSWA employees - management and non-management.
8. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

RECONVENE

(5:32) President Salinas reconvened the open session with no reportable action taken in closed session.

ADJOURNMENT

(5:33) President Salinas adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED:


Simón Salinas, President