

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
June 1, 2017**

CALL TO ORDER

President Salinas called the meeting to order at 4:02 p.m.

Committee Members Present

Simón Salinas	President
Robert Cullen	Vice President
Gloria De La Rosa	Alternate Vice President

Staff Members Present

Patrick Mathews, *General Manager/CAO*
Cesar Zuniga, *Asst. General Manager/
Operations Manager*
Ray Hendricks, *Finance Manager*
Brian Kennedy, *Environmental and
Compliance Manager*

Mandy Brooks, *Resource Recovery Manager*
Erika J. Trujillo, *Clerk of the Board*
Thomas Bruen, *General Counsel*
(via telephone)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:03) General Manager/CAO Mathews reported on the meeting he attended with the City of Salinas staff regarding a supplemental waste system project study the administration has decided to conduct. He informed the committee he will maintain communication with City staff and that he will keep the Committee informed.

COMMITTEE COMMENTS

None

PUBLIC COMMENT

None

CONSIDERATION ITEMS

1. Minutes of May 4, 2017, Meeting

(4:05)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously; 3-0.

2. April 2017 Claims and Financial Reports

(4:06) Finance Manager Hendricks provided a report indicating that finances are stable with a slight increase in expenditures for the green waste and construction and demolition processing due to the February and March storms. There was an increase in tonnage revenue and the savings in other areas will cover the extra expenses and is confident to end the year within the budget.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Vice President Cullen made a motion to forward to the Board for approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

3. A Resolution Approving the Agreement to Participate in the California Public Employees Retirement System (CalPERS) Prefunding Plan: California Employers' Retiree Benefit Trust (CERBT), to Prefund Other Post-Employment Benefits (OPEB) and Designating Certain Positions the Delegation of Authority to Request OPEB Disbursements

(4:09) Finance Manager Hendricks presented the program and the details of participating in the California Employers' Retiree Benefit Trust through the CalPERS organization, and the three options available including the risk levels for each. He stated that the Authority started designating money for the program since fiscal year 2015-16 and is prepared to participate in the program.

Public Comment: None

Committee Discussion: The Committee discussed the presentation inquiring about the deadlines for the submittal of the agreement and the amount of participation amongst other local government agencies.

Committee Action: Vice President Cullen made a motion to forward to the Board of Directors for approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

4. A Resolution Establishing the Investment Policy

(4:22) Finance Manager Hendricks presented the Investment Policy, explaining no changes were made from the current policy. He explained the diversified investment staff chose to increase returns and the increase that has been seen. He informed the committee that staff will continue to look for higher yielding investment opportunities that meet the criteria of Safety, Liquidity, and Yield.

Public Comment: None

Committee Discussion: The Committee discussed the presentation.

Committee Action: By consensus, the Committee directed staff to forward the report to the Board of Directors for discussion.

5. A Resolution Approving Disposal and Service Fees Effective July 1, 2017

(4:24) Finance Manager Hendricks reviewed the corrections to be made on the Disposal and Service Fees schedule to take effect July 1, 2017, that was approved in March. Detailing the calculation discrepancy, corrections, and its effect of the waste haulers rates.

Public Comment: None

Committee Discussion: The Committee discussed the presentation.

Committee Action: By consensus, the Committee directed staff to forward the report to the Board of Directors at the June meeting and to schedule a Public Hearing.

6. Authority's Personnel Organizational Structure

(4:28) General Manager/CAO Mathews reported to the Committee on the interim structure changes made to the Administration Department since the Human Resource/Organizational Development Manager's resignation. He detailed the opportunities being evaluated to save money and meet other needs by distributing duties amongst managers with the possibility of not

filling the position. He indicated staff would like to utilize the next couple of months to assess the pros and cons and return with more information to the Committee at the August meeting to decide on restructuring the Organizational chart or to begin the recruitment to fill the Human Resource/Organizational Development Manager position.

Public Comment: None

Committee Discussion: The Committee discussed the changes in detail commending staff for their initiative in analyzing potential cost savings and personnel skill development.

Committee Action: By consensus, the Committee directed staff to provide an informational updated at the August Executive Committee meeting.

FUTURE AGENDA ITEMS

7. Agenda Items – View Ahead

(4:42) The committee reviewed the future agenda items.

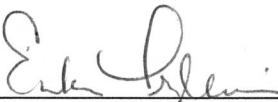
GENERAL MANAGER COMMENTS

(4:45) General Manager/CAO Mathews commented on the meeting held at the Authority's office on May 24, regarding the proper process for disposal of cannabis waste. He stated the meeting included staff from the Monterey County Environmental Health department, and Monterey Regional Waste Management District.

ADJOURNMENT

(4:50) President Salinas adjourned the meeting.

ATTEST:


Erika J. Trujillo, Clerk of the Board

APPROVED: _____


Simón Salinas, President