

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
SPECIAL BOARD MEETING
OCTOBER 18, 2018**

CALL TO ORDER

President Salinas called the meeting to order at 3:05 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas, President
County of Monterey	John M. Phillips
City of Salinas	Tony Barrera
City of Salinas	Gloria De La Rosa, Alt. Vice President
City of Salinas	Kimbley Craig
City of Gonzales	Elizabeth Silva
City of King	Robert Cullen, Vice President

The following Board Directors were absent:

City of Soledad	Christopher K. Bourke
City of Greenfield	Avelina Torres

Staff Members Present:

Patrick Mathews, General Manager/CAO	Mandy Brooks, Resource Recovery Manager
Cesar Zuñiga, Asst. GM/Operation Manager	Michael Silva, Field Operations Supervisor I
Ray Hendricks, Finance and Administration Manager	Erika J. Trujillo, Clerk of the Board
	Scott Gordon, General Counsel

MEETING ANNOUNCEMENTS

(3:05) President Salinas announced the availability of translation services. No member from the public requested the service.

GENERAL MANAGER COMMENTS

(3:05) None

DEPARTMENT MANAGER COMMENTS

(3:05) None

BOARD DIRECTORS COMMENTS

(3:06) None

PUBLIC COMMENT

(3:06) None

CONSENT AGENDA (3:07)

1. Minutes of September 20, 2018, Regular Meeting
2. August 2018 Claims and Financial Reports
3. Member and Interagency Activity Report for September 2018 and Upcoming Events
4. Strategic Plan 2016-19 Goals & Objectives Monthly Progress Report
5. September 2018 Quarterly Investments Report

6. 2018 Third Quarter Customer Service Results and Twelve-Month Comparison
7. Resolution No. 2018 – 33 Approving the Regular Board of Directors and Executive Committee Meetings Calendar for 2019
8. Resolution No. 2018 – 34 Approving Supplemental Appropriation of \$21,782 for CalRecycle's Beverage Container Recycling City/County Payment Program 2017-18
9. Report on Opportunities of Project-Specific Grants for Infrastructure
10. Resolution No. 2018 – 35 Authorizing the Release of a Request for Proposal for Conducting a Waste Characterization Study Not to Exceed \$150,000
11. Resolution No. 2018 – 36 Identifying the Designated Positions and Disclosure Categories for the Designated Positions of the Authority's Conflict of Interest Code Superseding Resolution 2017-31

Board Comments: None

Public Comment: None

Motion: Director Barrera made a motion to approve the consent agenda as presented. Director Cullen seconded the motion.

Votes: Motion carried 7,0

Ayes: Salinas, Phillips, De La Rosa, Barrera, Craig, Silva, Cullen

Noes: None

Abstain: None

Absent: Bourke, Torres

PRESENTATION

12. COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE FISCAL YEAR ENDED JUNE 30, 2018

(3:08) Finance and Administration Manager Hendricks presented a report on the annual financial audit for the Authority. Mr. Hendricks indicated that once again the Authority did not receive a management letter and that the Authority's net position went from a deficit to a positive net position. (3:11) Patricia Kaufman, with McGilloway, Ray Brown & Kaufman, provided a clean opinion of the Authority's finances. She indicated all accounting standards were met, timelines were met, and that she had no problems working with management, encouraging the agency to once again apply for the Certificate of Achievement for Excellence in Financial Reporting award.

Board Comments: The Board discussed

Public Comment: None

Motion: None; Information only

FUTURE AGENDA ITEMS

13. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(3:08) The Board reviewed the future agenda items.

STRATEGIC PLANNING

14. BOARD OF DIRECTORS WORKSHOP TO IDENTIFY NEW TWELVE-MONTH OBJECTIVES

(3:20) Facilitator Brigid McGrath Massie lead the strategic planning workshop.

A. WELCOME BY BOARD PRESIDENT SIMÓN SALINAS

President Salinas welcomed attendees.

B. INTRODUCTION OF THE FACILITATOR

Mrs. Massie introduced herself.

C. ROLE OF FACILITATOR, RETREAT "RULES", RESEARCH INSIGHTS

Mrs. Massie outlined the attendees' roles, the retreat agenda, and reviewed rules of the retreat.

D. BOARD OF DIRECTORS STRATEGIC PLANNING GROUP DISCUSSION

- a. Salinas Valley Solid Waste Authority at the Crossroads
- b. Critical path Development and Analysis

Break

(4:10) Break

Reconvene

(4:18) The workshop was resumed.

- c. Action Planning and Formulation of Objectives for the Next 12 Months

Board Comment: The Board reviewed the current Strategic Plan goals. They identified and commented on barriers and driving forces of the agency. They discussed new twelve-month strategic plan actions.

Board Actions: By consensus the Board identified four strategic plan actions for the agency;

- Finalize and present to the Board's of the Salinas Valley Solid Waste Authority and the Monterey Regional Waste Management District a Memorandum of Understanding regarding Collaboration and Shared Use of Infrastructure once all stakeholder input is received.
- At the November Board meeting, present a new Environmental Impact Report (EIR) Project Description that includes multiple options for the repurposing of Madison Lane Transfer Station.
- Restart CEQA-EIR studies as well as the Financial Impact Analysis to analyze collaboration opportunities, closing down of the Sun Street Transfer Station, and the re-purposing of Madison Lane Transfer Station.
- Identify a potential buyer for Sun Street Transfer Station.

E. PUBLIC COMMENT

(5:50) None

ADJOURN

(5:51) President Salinas adjourned the meeting.

APPROVED: _____

Simón Salinas, President

Attest: _____

Erika J. Trujillo, Clerk of the Board