

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
AUGUST 17, 2017**

CALL TO ORDER

President Salinas called the meeting to order at 6:00 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas, President
County of Monterey	John M. Phillips (<i>arrived at 6:08 p.m.</i>)
City of Salinas	Gloria De La Rosa, Alt. Vice President
City of Salinas	Tony Barrera
City of Salinas	Kimbley Craig
City of Gonzales	Elizabeth Silva
City of Soledad	Christopher K. Bourke
City of Greenfield	Avelina Torres
City of King	Robert Cullen, Vice President

The following Board Directors were absent:

None

Staff Members Present:

Patrick Mathews, General Manager/CAO	Estela Gutierrez, Resource Recovery Technician
Cesar Zuñiga, Asst. GM/Operations Manager	Erika J. Trujillo, Clerk of the Board
Ray Hendricks, Finance Manager	Thomas Bruen, General Counsel
Mandy Brooks, Resource Recovery Manager	
Brian Kennedy, Engineering & Environmental Compliance Manager	

MEETING ANNOUNCEMENTS

(6:01) Vice President Salinas announced the availability of translation services. No member from the public requested the service.

GENERAL MANAGER COMMENTS

(6:01) General Manager/CAO Mathews reported on the collapsing recycling markets, explaining that lower grade plastics are no longer being accepted and this would potentially have an effect on the Authority services. He stated he will keep the Board informed as more information becomes available.

DEPARTMENT MANAGER COMMENTS

(6:02) Assistant General Manager Zuñiga reported on the Employee Communication Meeting held August 4, thanking the Board members that attended. Finance Manager Hendricks reiterated Mr. Zuñiga's comment and informed the Board that next year's Employee Communication Meeting is scheduled for July 27, 2018 at The Club at Crazy Horse Ranch. Mr. Hendricks reported that the Standard and Poor's bond rating has increased the Authority's rating from A+ to AA-, explaining this will help with obtaining better interest rates on bonds or loans in the future, if needed. Engineering & Environmental Compliance Manager Kennedy provided a brief background on the greenhouse gas reduction grant application submitted by the Authority. Resource Recovery Manager Brooks reported that the Authority was awarded the grant, being one of only ten agencies awarded out of 34 applications received and the only

one in Monterey County. She explained the grant is just over one million dollars, the largest ever received by the Authority. This will allow the Authority to move forward with the development and implementation of a full-scale organics diversion program to meet the new State mandates for increased organics recovery. Mrs. Brooks also reminded the Board that upcoming community events are listed in the monthly inter-agency staff report for any members that are interested in attending.

BOARD DIRECTORS COMMENTS

(6:06) Directors Salinas, Silva, De La Rosa, Barrera, and Bourke commented on their attendance to the annual Employee Communication Meeting, commending management staff for their commitment to the employees, the positive moral seen amongst the employees, the number of longevity awards given, and the well-coordinated event. Director De La Rosa suggested allocating funds for employees to be able to bring one guest. Director Cullen commented on his experience with the subscription to the online e-newsletter Waste Dive, stating it is informational and easy to look through.

PUBLIC COMMENT

(6:11) Doug Kenyon, General Manager of Republic Services commented on the upcoming cleanup events for the City of Salinas, with District 3 taking place on Saturday, August 26 and District 5 on Saturday, September 9.

CONSENT AGENDA (6:12)

1-A. Minutes of June 15, 2017, Regular Meeting

1-B. Minutes of July 24, 2017, Special Meeting

2. May 2017 Claims and Financial Reports

3. June 2017 Claims and Financial Reports

4. June 2017 Member and Interagency Activity Report

5. Resolution No. 2017-21 Approving the 2016-19 Strategic Plan Goals and Six-Month Objectives through January 2018

6. Tonnage and Diversion Report for the Quarter Ended June 30, 2017

7. 2017 Second Quarter Customer Service Results and Twelve-Month Comparison

8. Resolution No. 2017-22 Awarding the Purchase of a New 2018 Demolition End Dump Trailer to Midco Truck and Trailer for an Amount of \$56,154

Public Comment: None

Board Comments: None

Motion: Director Barrera made a motion to approve the consent agenda as presented. Director Silva seconded the motion.

Votes: Motion carried 9,0

Ayes: Salinas, Phillips, De La Rosa, Barrera, Craig, Silva, Bourke, Torres, Cullen

Noes: None

Abstain: None

Absent: None

PRESENTATION

9. WALLY-WASTE-NOT AWARDS

(6:12) Resource Recovery Manager Brooks presented Resource Recovery Technician II, Estella Gutierrez. Ms. Gutierrez presented ten schools and preschools with the Wally-Waste-Not award

for successfully completing all 26 required activities of the program. She indicated that fourteen applications were received with only ten successfully completing the program. Each school received an award of \$1,950. Ms. Gutierrez announced that the fiscal year 2017-18 Walley-Waste-Not program will start accepting applications the first week of September.

Public Comment: None

Board Comments: The Board discussed the presentation and commended the ten awardees for all their hard work and dedication.

Motion: No Motion was needed; presentation only.

10. ANNUAL TONNAGE AND DIVERSION REPORT

(6:45) Finance Manager Hendricks reported tonnage was up at all of the facilities for fiscal year 2016-17. A total of 277,138 tons was received. Of the 199,457 tons landfilled, the City of Salinas accounted for 60%, County of Monterey 19%, City of Soledad 6%, City of Gonzales 5%, City of Greenfield 4%, and 1% of the waste coming in from outside the Authority's service area. A total of 49,202 tons of the waste received was diverted from being landfilled. Assistant General Manager/Operations Manager Zuñiga reported on the continuous increase in customers at the Salinas Transfer Station, with a 14% increase compared to the previous year. Mr. Zuñiga reported on the cost savings since assuming operation of the Johnson Canyon Landfill in December of 2014 and provided a report on the transportation safety record for all of the facilities. He stated there was a total of 338,933 combined driven miles, with no accidents for the year.

Public Comment: None

Board Comments: The Board discussed the presentation commending staff for the great driving record.

Motion: No motion was needed; presentation only.

11. CALENVIROSCREEN – DESIGNATION OF DISADVANTAGED COMMUNITIES

(7:20) General Manager Mathews presented the CalEnviroScreen 3.0 website, created by the Office of Environmental Health Hazard Assessment (OEHHA) on behalf of the California Environmental Protection Agency (CalEPA) to identify designated disadvantaged communities in California. He explained the scoring method and reviewed the designations and ranking for each of the sites currently being studied under the Environmental Impact Review for the Long-Term Facility Needs Project.

Public Comment: None

Board Comments: The Board discussed the presentation.

Motion: No motion was needed; presentation only.

CONSIDERATION

12. RESOLUTION 2017-23 APPROVING THE REVISED PERSONNEL ALLOCATION, SALARY SCHEDULE, AND THE NEW AND REVISED JOB DESCRIPTIONS, REFLECTING THE REORGANIZATION OF THE ADMINISTRATION DEPARTMENT, RESOURCE RECOVERY DEPARTMENT, AND MANAGEMENT STAFFING EFFECTIVE AUGUST 28, 2017

(7:40) General Manager/CAO Mathews detailed the reorganizational changes to the Finance, Administration, and Resource Recovery Departments and Management staffing proposed by staff and the labor cost saving the changes would allow. He informed the Board that the changes have been in place as an interim trial for the past three months to assure adequacy and effectiveness, with no negative impacts being noted.

Public Comment: None

Board Comments: The Board discussed the presentation.

Motion: Director Phillips made a motion to adopt Resolution No. 2017-23. Director Craig seconded the motion.

Votes: Motion carried 7,0

Ayes: Salinas, Phillips, De La Rosa, Barrera, Craig, Silva, Bourke, Torres, Cullen

Noes: None

Abstain: None

Absent: None

13. DISCUSSION ON THE SCHEDULING AND FACILITATION OF THE BOARD'S FUTURE STRATEGIC PLANNING RETREAT

(7:54) General Manager/CAO Mathews provided a report on the two proposed options by the Executive Committee from their August 3 meeting; keeping the current process, schedule, and facilitation as is or changing facilitation to once a year by a consultant with Authority staff conducting a six-month review retreat, with no change on schedule or facilitator.

Public Comment: None

Board Comments: The Board discussed the proposed options by the Executive Committee inquiring about the cost of the current facilitator. Director Salinas and Cullen expressing their concerns with changing the current process. Directors De La Rosa, Craig, and Barrera expressed their concerns with the cost of the current facilitator. Director Phillips expressed his approval for changing the schedule to one facilitated retreat per year with a six-month review retreat conducted by staff.

Motion: Director Craig made a motion to go out for a request for proposals and changing the schedule to one facilitated retreat a year by a consultant to be conducted after regular business hours at the normal scheduled meeting time as a special meeting and a six-month review retreat conducted by staff. Director De La Rosa seconded the motion.

Votes: Motion carried 7,0

Ayes: Salinas, Phillips, De La Rosa, Barrera, Craig, Silva, Bourke, Torres, Cullen

Noes: None

Abstain: None

Absent: None

FUTURE AGENDA ITEMS

14. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(8:13) The Board reviewed the future agenda items with Mr. Mathews noting that the organics grant item currently scheduled for the November Board meeting will be moved up to the September meeting.

ADJOURN

(8:14) President Salinas adjourned the meeting.

Attest: 
Erika J. Trujillo, Clerk of the Board

APPROVED: 
Simón Salinas, President