



## AGENDA Regular Meeting

### BOARD OF DIRECTORS

January 21, 2016, 6:00 p.m.

Gonzales City Council Chambers  
117 Fourth Street, Gonzales, California

#### CALL TO ORDER

#### PLEDGE OF ALLEGIANCE

#### ROLL CALL

##### Board Directors

County: Fernando L. Armenta  
County: Simon Salinas, **Alternate Vice President**  
Salinas: Gloria De La Rosa  
Salinas: Jyl Lutes, **Vice President**  
Salinas: Tony R. Barrera  
Gonzales: Elizabeth Silva, **President**  
Soledad: Richard J. Perez  
Greenfield: Avelina T. Torres  
King City: Robert S. Cullen

##### Alternate Directors

County: John M. Phillips  
Salinas: Joseph D. Gunter  
Gonzales: Scott Funk  
Soledad: Christopher K. Bourke  
Greenfield: Raul C. Rodriguez  
King City: Darlene Acosta

#### TRANSLATION SERVICES AND OTHER MEETING ANNOUNCEMENTS

#### GENERAL MANAGER/CAO COMMENTS

#### DEPARTMENT MANAGER COMMENTS

#### BOARD DIRECTOR COMMENTS

#### PUBLIC COMMENT

Receive public comment from audience on items which are not on the agenda. The public may comment on scheduled agenda items as the Board considers them. Speakers are limited to three minutes at the discretion of the Chair.

#### ELECTION OF OFFICERS

##### A. 2016 ELECTION OF OFFICERS – PRESIDENT, VICE PRESIDENT, AND ALTERNATE VICE PRESIDENT

- A. Receive a Report from the Elections Nominating Committee
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – Elections Officers

#### RECOGNITION

##### **B. PROCLAMATION HONORING DIRECTOR ELIZABETH SILVA FOR HER TERM AS AUTHORITY BOARD PRESIDENT**

#### CONSENT AGENDA:

*All matters listed under the Consent Agenda may be enacted by one motion unless a member of the Board, a citizen, or a staff member requests discussion or a separate vote.*

- 1. [Minutes of December 17, 2015, Meeting](#)
- 2. [November 2015 Claims and Financial Reports](#)
- 3. [December 2015 Member and Interagency Activities Report and Upcoming Events](#)
- 4. [2013-16 Strategic Plan Goals and Six-Month Objectives Update](#)
- 5. [Monterey Bay Community Power Project Update](#)
- 6. [December 2015 Quarterly Investments Report](#)
- 7. [December 2015 Quarterly Customer Service Survey](#)

8. [Collaboration Opportunities with Monterey Regional Waste Management District Update](#)
9. [A Resolution Authorizing the Release of Requests for Proposals to Construct and Maintain Green Energy Projects to Offset Facility Power Cost](#)

## **PRESENTATION**

### **10. [2015 EMPLOYEE SURVEY RESULTS](#)**

- A. Receive Report from HR/Organizational Development Manager Rose Gill
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – None, Informational Only

## **CONSIDERATION**

### **11. [JOLON ROAD AND CRAZY HORSE TRANSFER STATIONS OPERATIONS OPTIONS](#)**

- A. Receive Report from Operations Manager Cesar Zuñiga
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – Provide Direction

### **12. [A RESOLUTION APPROVING AN OPTION AND PURCHASE AGREEMENT WITH KEITH ANDERSON AND JOHNNY SCHOT MARTINS, AS CO-TRUSTEES OF THE MARVIN MARTINS 1996 REVOCABLE TRUST; DENNIS MARTINS, AS SUCCESSOR TRUSTEE OF THE NOLAN MARTINS TRUST B UNDER AGREEMENT DATED JUNE 19, 1962; DENNIS MARTINS, AN INDIVIDUAL; NOELYN CORREA, AN INDIVIDUAL; ANTONETTE MARTINS, AN INDIVIDUAL; AND DARRIN MARTINS, AN INDIVIDUAL FOR A 17.5 ACRE PARCEL AT THE INTERSECTION OF U.S. HIGHWAY 101 WITH SALA AND HARRISON ROADS, ASSESSOR'S PARCEL NO. 113-091-017 IN THE INITIAL AMOUNT OF \\$80,000; \\$75,000 FOR FISCAL YEARS 2016-17 AND 2017-18, AND AMOUNTS TO BE NEGOTIATED FOR ANY ADDITIONAL YEARS IF NECESSARY](#)**

- A. Receive Report from General Manager/CAO Patrick Mathews
- B. Public Comment
- C. Board Discussion
- D. Recommended Action – Adopt Resolution

## **FUTURE AGENDA ITEMS**

### **13. [AGENDA ITEMS – VIEW AHEAD SCHEDULE](#)**

## **CLOSED SESSION**

Receive public comment before entering into closed session:

14. Pursuant to Government Code Section 54956.8 to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Sale parcel on Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017

## **RECONVENE**

## **ADJOURNMENT**

.....  
This agenda was posted at the Administration Office of the Salinas Valley Solid Waste Authority, 128 Sun St., Ste 101, Salinas, and on the Gonzales Council Chambers Bulletin Board, 117 Fourth Street, Gonzales, **Friday, January 15, 2016**. The Salinas Valley Solid Waste Authority Board will next meet in regular session on **Thursday, February 18, 2016**. Staff reports for the Authority Board meetings are available for review at:  
► Salinas Valley Solid Waste Authority: 128 Sun Street, Ste. 101, Salinas, CA 93901, Phone 831-775-3000 ► Web Site: [www.salinasvalleyrecycles.org](http://www.salinasvalleyrecycles.org) ► Public Library Branches in Gonzales, Prunedale and Soledad ► City Halls of Salinas, Gonzales, Greenfield, King City & Soledad. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II). Spanish interpretation will be provided at the meeting. *Se proporcionará interpretación a Español.*



## Report to the Board of Directors

### ITEM NO. A

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** Election of Officers for 2016

### RECOMMENDATION

Staff recommends that the Board follow the procedure documented in the Authority Code and elect officers for calendar year 2014.

### STRATEGIC PLAN RELATIONSHIP

This agenda item is a routine item and does not relate to the Board's strategic plan.

### FISCAL IMPACT

If the Immediate Past President is appointed to the Executive Committee, an additional \$100 per meeting would need to be allocated for the 12 month duration of this transitional appointment.

### DISCUSSION & ANALYSIS

The Nominating Committee, appointed at the December 2015 meeting (Cullen and De La Rosa), will provide a recommendation for the 2016 Authority Officers: President, Vice President, and Alternate Vice President.

#### Election Procedures:

At the Board meeting, the Board President opens nominations for President. The Nominating Committee nominates an individual, with a second provided by another Board Member. When nominations have concluded, the President will close the nomination for President. The President will then be elected by majority vote through a show of hands.

The procedure is then repeated for the office of Vice President and Alternate Vice President.

In the event of a tie vote for any office, the election will be re-deliberated and repeated until a majority vote is determined.

#### Discretionary Appointment of Immediate Past President to Executive Committee:

Staff recommends that if this appointment is made, that it be made for one year, following past practice, but with the term ending at the first regular meeting in January 2017, concurrent with following year's election of officers.

## **BACKGROUND**

Section 8 of the Joint Powers Authority Agreement provides for the election by the Authority Board for the office of President, Vice-President and alternate Vice-President. The term of office is one year commencing upon election at the regular meeting held in January and ending upon election of a successor. The term of office for President, Vice-President, and Alternate Vice-President shall be one year commencing upon election at the regular meeting held in January and ending upon election of a successor at the regular meeting the following January. A Board Member may serve no more than two consecutive terms. Authority Code Sections 2.01.010 and 2.01.011 specify that each elected Office shall rotate between a representative from the City of Salinas, a south county city (i.e., Gonzales, Greenfield, King City, and Soledad) and the County of Monterey but shall not be from the same member agency's legislative body.

Authority Code Section 2.06.010 provides that the Authority Board may determine from time to time to appoint the Authority's immediate Past President as a fourth member of the Executive Committee for transition of the newly elected Executive Committee, in which case the Board shall specify the term of such appointment.

## **ATTACHMENT(S)**

1. Elections Procedures
2. History of Elected Officers
3. 2015 Attendance Record

## **AUTHORITY CODE**

### **2.01.010 SELECTION OF PRESIDENT AND VICE-PRESIDENT**

The Authority Board shall choose one of its members to be President and one of its members to be Vice-President. The board member nominated to the office of President shall rotate between a representative from the City of Salinas, a south county city (i.e., Gonzales, Greenfield, King City, and Soledad) and the County of Monterey. The board member nominated to the office of Vice-President shall rotate in the same manner as the office of President, but shall not be from the same member agency's legislative body as the board member elected as President. (Ord. 005, 12/11/2003)

### **2.01.011 SELECTION OF ALTERNATE VICE-PRESIDENT**

In the manner prescribed by the JPA, this section adds the additional office of Alternate Vice-President to be elected in the same manner established in Section 2.01.010. Board shall select an additional officer, designated as the Alternate Vice-President. The Alternate Vice-President shall serve as the Vice-President in the absence of the Vice-President. The board member elected to the office of Alternate Vice-President shall rotate in the same manner as the office of President and Vice-President, but shall not be from the same member agency's legislative body as the member elected as President and the member selected as Vice-President. (Ord. 005, 12/11/2003)

### **2.01.040 TERM OF OFFICE**

The term of office for the President and Vice-President shall be one year commencing upon election at the regular meeting held in January and ending upon election of a successor at the regular meeting the following January. A Board Member may serve no more than two consecutive terms. (Ord. 99-04, 2/18/1999)

### **2.06.010 BOARDS AND COMMISSIONS**

An Executive Committee is hereby formed consisting of the President, Vice-President and Alternate Vice-President. The Committee shall conduct meetings as needed and shall receive direction from, and report directly to, the Board of Directors on all matters considered. Bylaws or procedures may be adopted by Resolution of the Board to provide direction or guidance of the duties and responsibilities delegated to the Committee. (Ord. 005, 12/11/2003)

A majority of the Board may determine from time to time to appoint the Authority's immediate Past President as a fourth member of the Executive Committee, in which case the Board shall specify the term of such appointment. (Ord. 08, 2/18/2010)

## **JOINT POWERS AGREEMENT**

1. **TERMS OF OFFICE:** The term of office of each member of the Authority Board shall be one year and shall not exceed the term of the elective office which the member holds.

2. **OFFICERS OF THE AUTHORITY BOARD:** At its first meeting and thereafter at the first meeting of each calendar year, the Board of Directors shall elect a President, Vice-President; and such other officers as the Authority Board shall find appropriate, to serve the Authority Board for a term of one year unless sooner terminated at the pleasure of the Authority Board. In the event the officer so elected ceases to be a Director, the resulting vacancy shall be filled at the next regular meeting of the Authority Board held following the occurrence of the vacancy. In the absence or inability of the President to act, the Vice-President shall act as President. The President, or in the absence of the President, the Vice-President, shall preside at and conduct all Authority Board meetings.

## Officers of the Salinas Valley Solid Waste Authority

TERM	PRESIDENT	VICE PRESIDENT	ALTERNATE VICE PRESIDENT
<b>2016</b>	_____ <b>City of Salinas</b>	_____ <b>County of Monterey</b>	_____ <b>South County</b>
2015	Elizabeth Silva <b>City of Gonzales</b>	Jyl Lutes <b>City of Salinas</b>	Simon Salinas <b>County of Monterey</b>
2014	Elizabeth Silva <b>City of Gonzales</b>	Jyl Lutes <b>City of Salinas</b>	Simon Salinas <b>County of Monterey</b>
2013	Fernando Armenta <b>County of Monterey</b>	Elizabeth Silva <b>City of Gonzales</b>	Jyl Lutes <b>City of Salinas</b>
2012	Fernando Armenta <b>County of Monterey</b>	Elizabeth Silva <b>City of Gonzales</b>	Dennis Donohue <b>City of Salinas</b>
2011	Gloria De La Rosa <b>City of Salinas</b>	Fernando Armenta <b>County of Monterey</b>	Elizabeth Silva <b>City of Gonzales</b>
2010	Gloria De La Rosa <b>City of Salinas</b>	Richard Ortiz <sup>1</sup> <b>City of Soledad</b>	Fernando Armenta <b>County of Monterey</b>
2009	Lou Calcagno <b>Monterey County</b>	Gloria De La Rosa <b>City of Salinas</b>	Richard Ortiz <b>City of Soledad</b>
2008	George Worthy <b>City of Gonzales</b>	Lou Calcagno <b>Monterey County</b>	Gloria De La Rosa <b>City of Salinas</b>
2007	George Worthy <b>City of Gonzales</b>	Lou Calcagno <b>Monterey County</b>	Gloria De La Rosa <b>City of Salinas</b>
2006	Janet Barnes <b>City of Salinas</b>	George Worthy <b>City of Gonzales</b>	Lou Calcagno <b>Monterey County</b>
2005	Janet Barnes <b>City of Salinas</b>	George Worthy <b>City of Gonzales</b>	Lou Calcagno <b>Monterey County</b>
2004	Fernando Armenta <b>Monterey County</b>	Janet Barnes <b>City of Salinas</b>	George Worthy <b>City of Gonzales</b>
2003	Fernando Armenta <b>Monterey County</b>	Janet Barnes <b>City of Salinas</b>	N/A
2002	Zeke Bañales <sup>2</sup> <b>City of Greenfield</b>	Fernando Armenta <b>Monterey County</b>	N/A
2001	Jan Collins <sup>3</sup> <b>City of Salinas</b>	Zeke Bañales <b>City of Greenfield</b>	N/A
2000	Simon Salinas <sup>4</sup> <b>County of Monterey</b>	Jan Collins <b>City of Salinas</b>	N/A
1999	Gary Gerbrandt <b>City of Soledad</b>	Simon Salinas <b>County of Monterey</b>	N/A
1998	Gary Gerbrandt <b>City of Soledad</b>	Simon Salinas <b>County of Monterey</b>	N/A
1997	Juan Olivarez <b>City of Salinas</b>	Fabian Barrera <b>City of Soledad</b>	N/A

<sup>1</sup> Was not re-elected to City Council

<sup>2</sup> Was not re-elected to City Council

<sup>3</sup> Declined second term – leaving office at end of year

<sup>4</sup> Left office of County Supervisor

## Board of Directors Attendance Record for 2015 (Jan-Dec)

14 BD Meetings

BOARD	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Armenta</b> (County)	1	2	1	1	1	0	1	1	1	1	0	1	11
<b>Salinas</b> (County)	1	2	1	1	1	1	2	1	1	1	1	1	14
<b>Lutes</b> (Salinas)	1	1	1	1	1	1	2	1	1	1	1	1	13
<b>De La Rosa</b> (Salinas)	1	2	0	1	1	0	2	1	1	1	1	1	12
<b>Barrera</b> (Salinas)	1	1	1	1	1	1	2	1	1	1	1	1	13
<b>Silva</b> (Gonzales)	1	2	1	1	1	1	2	1	1	1	1	1	14
<b>Perez</b> (Soledad)	1	2	1	1	1	1	2	0	1	1	0	1	12
<b>Torres</b> (Greenfield)	1	1	1	1	1	0	2	1	0	1	1	0	10
<b>Cullen</b> (King City)	1	2	1	1	1	0	2	1	1	0	1	1	12

Alternates	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Gunter</b> (Salinas)		2	1										3
<b>Rodriguez</b> (Greenfield)													0
<b>Philips</b> (County)													0
<b>Funk</b> (Gonzales)													0
<b>Bourke</b> (Soledad)								1					1
<b>Acosta</b> (King City)							1						1

7 EC Meetings

EXECUTIVE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Silva</b> (President)		1	0	1	1	1		1			1		6
<b>Lutes</b> (Vice President)		1	1	1	1	1		1			1		7
<b>Salinas</b> (Alternate Vice President)		1	1	1	1	1		0			1		6

**MINUTES OF  
THE SALINAS VALLEY SOLID WASTE AUTHORITY  
BOARD MEETING  
DECEMBER 17, 2015**

**CALL TO ORDER**

President Silva called the meeting to order at 6:00 p.m.

**ROLL CALL**

The following Board Directors were present:

County of Monterey	Fernando Armenta
County of Monterey	Simon Salinas, Alt. Vice President
City of Salinas	Gloria De La Rosa
City of Salinas	Jyl Lutes, Vice President
City of Salinas	Tony Barrera
City of Gonzales	Elizabeth Silva, President
City of Soledad	Richard Perez
City of King	Robert Cullen

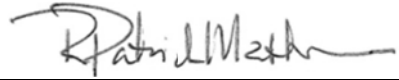
The following Board Directors were absent:

City of Greenfield	Avelina Torres
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**Staff Members Present:**

Patrick Mathews, General Manager/CAO  
Susan Warner, Asst GM/Diversion Manager  
Ray Hendricks, Finance Manager  
Dave Meza, Authority Engineer  
Cesar Zuniga, Operations Manager

Rose Gill, HR/Organizational Dev. Manager  
Mandy Brooks, Recycling Coordinator  
Elia Zavala, Clerk of the Board  
Thomas Bruen, General Counsel

<b>ITEM NO. 1</b>
Agenda Item

General Manager/CAO
<b><i>T. Bruen by ez</i></b>
General Counsel Approval

**MEETING ANNOUNCEMENTS**

The translator did not show; however, no member from the public requested the service.

**GENERAL MANAGER COMMENTS**

(6:04) General Manager/CAO Mathews provided a copy of the Monterey Bay Community Power October meeting minutes and a copy of the LEAN Energy US November newsletter. Monthly updates will be provided to the Board on a regular basis. He also provided a copy of the results of a communication style training held by staff. He commented that Item Nos. 8 and 9 as two more steps towards the Long Term Facilities Needs Study.

**DEPARTMENT MANAGER COMMENTS**

(6:08) Assistant General Manager/Diversion Manager Warner stated that Authority and AECOM staff held the kick-off meeting for the Long Term Facilities Needs Study.

**BOARD DIRECTORS COMMENTS**

Director Perez commented that the City of Soledad held a thanksgiving dinner that served 2,500 people. The event generated 1.9 tons of waste from which only 50 gallons were landfilled. Most of the waste was recycled or composted. Director Armenta stated that will need to leave at 7:00 p.m. He added that the County also went through a communication styles workshop and would like to have the Board and staff conduct something similar. All Board members welcomed the Girl Scouts in attendance.



### **PUBLIC COMMENT**

(6:14) Roman Barba, Gonzales resident, questioned how long will the Authority be importing waste from Santa Clara County and inquired about the monetary terms of the Memorandum of Understanding the Authority has with the City of Gonzales. General Manager/CAO Mathews stated that as of December 2014 the Authority is no longer importing waste from outside the County. The Authority pays the City of Gonzales a hosting fee of \$250,000 and it will only increase if the Authority were to exercise any further landfill expansion according to the landfill's environmental study.

### **CONSENT AGENDA** (6:16)

1. Minutes of November 19, 2015, Meeting
2. October 2015 Claims and Financial Reports
3. November 2015 Member and Interagency Activities Report and Upcoming Events
4. 2013-16 Strategic Plan Goals and Six-Month Objectives Update
5. Monterey County Health Department, Environmental Health Bureau, Used Motor Oil and Filter Recycling Program Annual Report for Calendar Year 2014
6. Resolution No. 2015-33 Awarding the Purchase of One Walking Floor Transfer Trailer to Western Trailers for an Amount of \$78,601
7. Resolution No. 2015-34 Approving a Four-Year Service Agreement with McGilloway, Ray, Brown & Kaufman for Audit Services
8. Resolution No. 2015-35 Authorizing the Release of a Request for Proposals for a Long-Range Financial Model and Customer Rate Projections Study
9. Resolution No. 2015-36 Authorizing the Release of a Request for Proposals for Economic Impact/Benefit Studies for Salinas Area Materials Recovery Center, Global Organics Energy Clean Fiber and Organics Recovery Project and Other Long Term Facility Options
10. Resolution No. 2015-37 Approving a Two-Year Collection Service Agreement with the Mattress Recycling Council for Hauling and Recycling of Mattresses and Box Springs with One Optional One-year Extension
11. Resolution No. 2015-38 Approving the Corrected Salary Schedule Adjusting the Classification of the Incumbent Assistant General Manager

**Public Comment:** None

**Board Comments:** None

**Motion:** Alternate Vice President Salinas made a motion to approve the consent agenda. Director Armenta seconded the motion.

**Votes:** Motion carried 8, 0

Ayes: Armenta, Barrera, Cullen, De La Rosa, Lutes, Perez, Salinas, Silva

Noes: None

Abstain: None

Absent: Torres

### **PRESENTATION**

#### **12. RECOGNITION OF GIRL SCOUTS TROOP 91110 - ALISAL CENTER**

(6:17) Recycling Coordinator Brooks presented a certificate of recognition to Girls Scouts Troop 91110 for their outstanding commitment and excellence in environmental stewardship in the community and continued partnership with Salinas Valley Recycles. The Troop cleans Closter Park in Salinas every Friday and accomplished their goal to place recycling bins in the park. They have also implemented a composting program in their center, along with promoting waste reduction and recycling. Troop members, leaders, and parents were in attendance.

**Public Comment:** None

**Board Comments:** The Board commended the Troop members, their leaders, and parents.

### **PUBLIC HEARING**

**13. RESOLUTION NO. 2015-39 APPROVING SERVICE FEES EFFECTIVE JANUARY 1, 2016 FOR RECYCLING, RESOURCE RECOVERY, AND DISPOSAL AT AUTHORITY LANDFILLS AND TRANSFER STATIONS AND ADMINISTRATIVE SERVICES**

(6:23) Finance Manager Hendricks explained that effective January 1, 2016, due to a partnership with Mattress Recycling Council, customers will be allowed to dispose of up to 9 mattresses at no cost, for every mattress after that there will be a \$5.00 fee. Currently customers pay \$15 per unit.

**Public Hearing:** Roman Barba questioned if the item related to curbside collection fees for Gonzales residents. Staff clarified that it was a fee elimination/reduction for mattresses disposal at Authority facilities.

**Board Comments:** The Board discussed the average number of mattresses collected and the beneficial impacts to the community.

**Motion:** Alternate Vice President Salinas made a motion to adopt the resolution. Director Cullen seconded the motion.

**Votes:** Motion carried 8, 0

Ayes: Armenta, Barrera, Cullen, De La Rosa, Lutes, Perez, Salinas, Silva

Noes: None

Abstain: None

Absent: Torres

### **CONSIDERATION**

**14. APPOINTMENT OF NOMINATING COMMITTEE FOR THE 2016 ELECTION OF OFFICERS**

(6:29) General Manager/CAO Mathews explained the elections process and thanked current officers for their commitment.

**Public Comment:** None

**Board Comments:** The Board discussed the item. Directors De La Rosa and Cullen volunteered to be on the nominating committee.

**Motion:** By consensus, Directors De La Rosa and Cullen were appointed to the nominating committee.

### **FUTURE AGENDA ITEMS**

**15. AGENDA ITEMS – VIEW AHEAD SCHEDULE**

(6:32) The Board reviewed the future agenda items. General Manager/CAO Mathews highlighted that the contract with Waste Management for operating the Jolon Road Transfer Station will expire at the end of September and the Board will be presented with operation options. He reminded the Board that the next Board Retreat will be on February 29. Director Armenta offered the idea to restructure the retreat. He suggested possibly conducting an exercise similar to the communications style exercise. General Manager/CAO Mathews stated that the next retreat will conclude the three-year goal period, and staff can bring options for the next planning session.

### **CLOSED SESSION**

(6:37) Public Comment: None

President Silva adjourned the meeting to closed session to discuss the following:

**16.** Pursuant to Government Code Section 54956.8 to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan

Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Sale parcel on Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017

17. Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer.

**RECONVENE**

(7:03) President Silva reconvened the meeting with the following action taken in closed session pertaining to Item No. 17:

The Board unanimously granted General Manager/CAO Mathews a 3% salary increase effective January 1, 2016, in accordance with his employment agreement, and increased his required employee contribution to CalPERS, effective July 1, 2016, in accordance with the Public Employees' Pension Reform Act law and consistent with the current employee/management MOU.

**ADJOURN**

(7:04) President Silva adjourned the meeting.

APPROVED: \_\_\_\_\_  
Elizabeth Silva, President

Attest: \_\_\_\_\_  
Elia Zavala, Clerk of the Board



## Report to the Board of Directors

ITEM NO. 2

Finance Manager/Controller-Treasurer

General Manager/CAO

Board President

**Date:** January 21, 2016  
**From:** Ray Hendricks, Finance Manager  
**Title:** November 2015 Claims and Financial Reports

### RECOMMENDATION

Staff recommends acceptance of the November 2015 Claims and Financial Reports.

### DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of November for a summary of the Authority's financial position as of November 30, 2015. Following are highlights of the Authority's financial activity for the month of November.

#### Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of November 2015, FY 2015-16 operating revenue exceeded expenditures by \$586,216. Year to Date operating revenues exceeded expenditures by \$1,439,251.

#### Revenues (Consolidated Statement of Revenues and Expenditures)

After five months of the fiscal year (41.66% of the fiscal year), revenues total \$7,552,910 or 45.9% of the total annual revenues forecast of \$16,466,200. November Tipping Fees totaled \$933,561 and for the year to date totaled \$5,073,235 or 45.9% of the forecasted total of \$11,055,800.

#### Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of November 30 (41.66% of the fiscal year), year-to-date operating expenditures total \$6,113,659. This is 39.4% of the operating budget of \$15,500,000.

#### Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of November 2015, grant and capital project expenditures totaled \$148,406. The SSTS transfer truck/tractor purchase accounts for \$134,027 of the total.

#### Claims Checks Issued Report

The Authority's Checks Issued Report for the month of November 2015 is attached for review and acceptance. November disbursements total \$864,389.89 of which \$328,164.55 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of November 2015.

Vendor	Description	Amount
STATE WATER RESOURCES CONTROL BOARD		
	ANNUAL WATER DISCHARGE PERMITS	76,989.00
WASTE MANAGEMENT INC		
	JOLON ROAD TRANSFER STATION OPERATI	60,233.16
	10/2015 MLTS HAULING	19,971.51
COAST COUNTIES TRUCK & EQ CO		
	2016 PETERBILT TRANSFER TRUCK	134,027.22
<u>Cash Balances</u>		
The Authority's cash position increased \$558,182 during November to \$16,170,584.13. Most of the cash balance is restricted, committed, or assigned as shown below:		
<u>Restricted by Legal Agreements:</u>		
	Johnson Canyon Closure Fund	\$ 3,384,066.60
	State & Federal Grants	123,272.68
	BNY - Bond 2014A Payment	-
	BNY - Bond 2014B Payment	-
	BNY - Sub Pmt Cap One 2014 Eq Lease	-
<u>Funds Held in Trust:</u>		
	Central Coast Media Recycling Coalition	99,234.26
	Employee Unreimbursed Medical Claims	3,494.01
<u>Committed by Board Policy:</u>		
	Expansion Fund (South Valley Revenues)	8,175,904.12
	Designated for Capital Projects Reserve	763,581.08
	Designated for Operating Reserve	254,527.02
	Designated for Environmental Impairment Reserve	254,527.02
	Salinas Rate Stabilization Fund	31,415.27
<u>Assigned by Budget</u>		
	Assigned for Capital Projects	2,112,996.54
	Assigned for OPEB	179,500.00
<u>Available for Operations</u>		788,065.53
Total		<u>\$ 16,170,584.13</u>

## ATTACHMENTS

1. November 2015 Consolidated Statement of Revenues and Expenditures
2. November 2015 Consolidated Grant and CIP Expenditures Report
3. November 2015 Checks Issued Report



# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending November 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Revenue Summary</u></b>							
Tipping Fees - Solid Waste	11,055,800	933,561	5,073,235	45.9 %	5,982,565	0	5,982,565
Tipping Fees - Surcharge	1,560,600	123,906	647,177	41.5 %	913,423	0	913,423
Tipping Fees - Diverted Materials	998,000	133,853	708,289	71.0 %	289,711	0	289,711
AB939 Service Fee	2,166,100	180,508	902,540	41.7 %	1,263,560	0	1,263,560
Charges for Services	124,500	27,767	31,803	25.5 %	92,697	0	92,697
Sales of Materials	309,500	394	107,476	34.7 %	202,024	0	202,024
Gas Royalties	220,000	0	67,550	30.7 %	152,450	0	152,450
Investment Earnings	31,700	766	14,272	45.0 %	17,428	0	17,428
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	40	570	0.0 %	(570)	0	(570)
<b>Total Revenue</b>	<b>16,466,200</b>	<b>1,400,795</b>	<b>7,552,910</b>	<b>45.9 %</b>	<b>8,913,290</b>	<b>0</b>	<b>8,913,290</b>
<b><u>Expense Summary</u></b>							
Executive Administration	472,680	23,047	124,596	26.4 %	348,084	426	347,658
Administrative Support	487,550	31,974	170,480	35.0 %	317,070	65,498	251,572
Human Resources Administration	355,900	27,532	142,575	40.1 %	213,325	4,035	209,290
Clerk of the Board	178,300	10,946	67,891	38.1 %	110,409	2,420	107,989
Finance Administration	572,320	45,553	213,818	37.4 %	358,502	5,201	353,301
Operations Administration	379,300	19,416	117,536	31.0 %	261,764	11,535	250,229
Resource Recovery	747,650	57,692	278,774	37.3 %	468,876	24,873	444,002
Marketing	75,000	5,653	18,588	24.8 %	56,412	51,892	4,520
Public Education	188,500	649	22,798	12.1 %	165,702	39,065	126,637
Household Hazardous Waste	713,300	32,753	198,023	27.8 %	515,277	21,831	493,446
C & D Diversion	56,000	0	97,432	174.0 %	(41,432)	0	(41,432)
Organics Diversion	586,100	0	143,353	24.5 %	442,747	53,241	389,506
Diversion Services	23,250	250	8,960	38.5 %	14,290	5,460	8,830



# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending November 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	416,950	48,913	162,181	38.9 %	254,769	9,612	245,157
JR Transfer Station	755,600	60,233	249,152	33.0 %	506,448	0	506,448
ML Transfer Station	166,500	19,972	81,938	49.2 %	84,562	0	84,562
SS Disposal Operations	780,350	67,644	336,956	43.2 %	443,394	46,602	396,791
SS Transfer Operations	1,067,900	78,069	424,058	39.7 %	643,842	18,016	625,826
SS Recycling Operations	318,200	15,771	100,442	31.6 %	217,758	2,210	215,548
JC Landfill Operations	2,618,450	122,177	776,416	29.7 %	1,842,034	208,729	1,633,305
JC Recycling Operations	260,950	14,664	67,811	26.0 %	193,139	0	193,139
Crazy Horse Postclosure Maintenance	660,200	64,272	211,267	32.0 %	448,933	95,500	353,434
Lewis Road Postclosure Maintenance	236,500	21,780	85,606	36.2 %	150,894	39,187	111,707
Johnson Canyon ECS	324,100	8,470	80,452	24.8 %	243,648	106,825	136,823
Jolon Road Postclosure Maintenance	198,350	5,782	112,061	56.5 %	86,289	4,805	81,485
Sun Street ECS	153,600	15,206	56,533	36.8 %	97,067	745	96,322
Debt Service - Interest	1,686,000	0	861,806	51.1 %	824,194	0	824,194
Debt Service - Principal	1,020,500	0	815,285	79.9 %	205,215	0	205,215
Closure Set-Aside	0	16,163	86,871	0.0 %	(86,871)	0	(86,871)
Total Expense	15,500,000	814,579	6,113,659	39.4 %	9,386,341	817,708	8,568,633
Revenue Over/(Under) Expenses	966,200	586,216	1,439,251	149.0 %	(473,051)	(817,708)	344,656



# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report

### For Period Ending November 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b>Fund 131 - Crazy Horse Closure Fund</b>							
131 9314 CH Closure Quality Assurance	0	0	(11,000)	0.0 %	11,000	0	11,000
<b>Total Fund 131 - Crazy Horse Closure Fund</b>	<b>0</b>	<b>0</b>	<b>(11,000)</b>	<b>0.0 %</b>	<b>11,000</b>	<b>0</b>	<b>11,000</b>
<b>Fund 180 - Expansion Fund</b>							
180 9003 USDA Autoclave Studies	0	0	0	0.0 %	0	0	0
180 9023 Salinas Area MRC	21,415	1,144	12,522	58.5 %	8,893	10,000	(1,107)
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
180 9804 Long Range Facility Needs EIR	543,488	0	0	0.0 %	543,488	0	543,488
<b>Total Fund 180 - Expansion Fund</b>	<b>664,903</b>	<b>1,144</b>	<b>12,522</b>	<b>1.9 %</b>	<b>652,381</b>	<b>10,000</b>	<b>642,381</b>
<b>Fund 211 - State Grants</b>							
211 2610 Tire Amnesty Grant	25,669	2,230	4,303	16.8 %	21,366	14,348	7,018
211 2620 Cal Recycle - CCPP	96,433	0	22,060	22.9 %	74,373	849	73,524
211 9206 HHW HD25-15-0003	95,523	0	0	0.0 %	95,523	65,236	30,287
211 9208 Tire Amnesty 2015-16	52,535	0	0	0.0 %	52,535	0	52,535
211 9248 Cal Recycle - 2014-15 CCPP	62,809	0	0	0.0 %	62,809	0	62,809
<b>Total Fund 211 - State Grants</b>	<b>332,969</b>	<b>2,230</b>	<b>26,363</b>	<b>7.9 %</b>	<b>306,606</b>	<b>80,433</b>	<b>226,174</b>
<b>Fund 216 - Reimbursement Fund</b>							
216 9525 JC Equipment Lease/Purchase	162,599	0	0	0.0 %	162,599	0	162,599
216 9802 Autoclave Demonstration Unit	143,101	505	3,162	2.2 %	139,939	0	139,939
216 9804 Long Range Facility Needs EIR	267,688	0	0	0.0 %	267,688	0	267,688
<b>Total Fund 216 - Reimbursement Fund</b>	<b>573,388</b>	<b>505</b>	<b>3,162</b>	<b>0.6 %</b>	<b>570,226</b>	<b>0</b>	<b>570,226</b>
<b>Fund 221 - USDA Grant</b>							
221 9003 USDA Autoclave Studies	6,370	0	0	0.0 %	6,370	0	6,370
<b>Total Fund 221 - USDA Grant</b>	<b>6,370</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>	<b>6,370</b>	<b>0</b>	<b>6,370</b>





# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report

### For Period Ending November 30, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9010 JC Roadway Improvements	1,854,726	0	704	0.0 %	1,854,022	0	1,854,022
800 9102 Segunda Vida (Second Life) Start L	17,735	1,463	7,433	41.9 %	10,302	390	9,912
800 9103 Closed Landfill Revenue Study	32,222	0	0	0.0 %	32,222	0	32,222
800 9254 JC Leachate Handling Sys	30,000	0	0	0.0 %	30,000	0	30,000
800 9255 JC LFG System Improvement	25,000	0	0	0.0 %	25,000	0	25,000
800 9316 CH Corrective Action Program	50,000	0	0	0.0 %	50,000	0	50,000
800 9501 JC LFG System Improvements	55,499	0	0	0.0 %	55,499	0	55,499
800 9502 JC Flare Station Improvements	468,730	1,396	10,975	2.3 %	457,756	253,983	203,772
800 9504 JC Module 456B Liner Improvemen	10,181	7,642	7,797	76.6 %	2,384	0	2,384
800 9526 JC Equipment Replacement	42,400	0	0	0.0 %	42,400	0	42,400
800 9701 SSTS Equipment Replacement	202,388	134,027	134,027	66.2 %	68,361	0	68,361
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
<b>Total Fund 800 - Capital Improvement Proje</b>	<b>2,800,944</b>	<b>144,528</b>	<b>160,936</b>	<b>5.7 %</b>	<b>2,640,007</b>	<b>254,373</b>	<b>2,385,635</b>
<b>Total CIP Expenditures</b>	<b>4,378,572</b>	<b>148,406</b>	<b>191,982</b>	<b>4.4 %</b>	<b>4,186,590</b>	<b>344,805</b>	<b>3,841,785</b>

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15321	ADMANOR, INC BRANDING MARKETING CAMPAIGN RECYCLING EDUCATION OUTREACH	11/12/2015	5,652.50 810.00	6,462.50
15322	ADRIANNA VILLEGAS COSTCO OFFICE SUPPLIES	11/12/2015	93.92	93.92
15323	ALFREDO MANZUR VERA SMALL EQUIPMENT PURCHASE	11/12/2015	5,000.00	5,000.00
15324	ASSURED AGGREGATES CO., INC SSTS FACILITY IMPLOVEMENTS	11/12/2015	679.36	679.36
15325	AT&T MOBILITY FINANCE INTERNET	11/12/2015	41.50	41.50
15326	CARDLOCK FUELS SYSTEM, INC. JCLF EQUIPMENT FUEL	11/12/2015	3,595.79	3,595.79
15327	CESAR ZUÑIGA CAL/OSHA SEMINAR: PER DIEM FOR CESAR ZUNIGA	11/12/2015	18.00	18.00
15328	CLARK PEST CONTROL, INC PEST AWAY SERIVCE	11/12/2015	177.32	177.32
15329	COAST COUNTIES TRUCK & EQUIPMENT CO. 2016 PETERBILT 389 THREE AXLE CHASSIS	11/12/2015	134,027.22	134,027.22
15330	COMCAST MONTHLY INTERNET SERVICE	11/12/2015	166.70	166.70
15331	COSTCO WHOLESALE OFFICE SUPPLIES	11/12/2015	59.94	59.94
15332	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTNEANCE	11/12/2015	266.98	266.98
15333	DATA FLOW PAYROLL CHECKS	11/12/2015	249.06	249.06
15334	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT MAINTENANCE	11/12/2015	5,346.89	5,346.89
15335	**VOID**	11/12/2015	-	-
15336	GUERITO SITES PORTABLE TOILET SERVICES	11/12/2015	1,378.00	1,378.00
15337	HERTZ EQUIPMENT RENTAL CORPORATION JCLF EQUIPMENT RENATAL	11/12/2015	757.63	757.63
15338	HOME DEPOT SITE MAINTENANCE SUPPLIES	11/12/2015	596.23	596.23
15339	JAVIER RODRIGUEZ COMPOST WORKSHOPS	11/12/2015	526.17	526.17
15340	JUAN CAMACHO TRAINING PER DIEM	11/12/2015	18.00	18.00
15341	JULIO GIL VEHICLE MAINTENANCE	11/12/2015	526.06	526.06

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15342	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES	11/12/2015	360.00	360.00
15343	MONTEREY AUTO SUPPLY INC JCLF SMALL TOOLS	11/12/2015	30.13	30.13
15344	MONTEREY BAY OFFICE PRODUCTS ADMINISTRATION PRINTER MAINTENANCE	11/12/2015	125.00	125.00
15345	MONTEREY SANITARY SUPPLY, INC. JANITORIAL SUPPLIES	11/12/2015	1,056.41	1,056.41
15346	NCM ODOR CONTROL SSTS FACILITY SUPPLIE	11/12/2015	9,652.50	9,652.50
15347	NEW PIG CORPORATION JCLF SITE SPECIAL SUPPLIES	11/12/2015	746.58	746.58
15348	OFFICE DEPOT DEPARTMENT OFFICE SUPPLIES	11/12/2015	1,934.34	1,934.34
15349	PATRICIA ANN BERGSTROM SVSWA LEADERSHIP TEAM TRAINING	11/12/2015	3,360.00	3,360.00
15350	PLACEMENT PROS DIVERSION & HHW WORKERS	11/12/2015	4,135.69	4,135.69
15351	QUINN COMPANY EQUIPMENT MAINTENANCE	11/12/2015	3,950.19	3,950.19
15352	RODDY TREVINO TRAINING PER DIEM	11/12/2015	18.00	18.00
15353	SALINAS CALIFORNIAN NOTICE PUBLICATIONS	11/12/2015	215.20	215.20
15354	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	11/12/2015	37.15	37.15
15355	TRI-COUNTY FIRE PROTECTION, INC. HHW SAFETY SUPPLIES	11/12/2015	330.00	330.00
15356	UNITED RENTALS (NORTHWEST), INC SSTS FACILITY MAINTENANCE	11/12/2015	294.27	294.27
15357	VERIZON WIRELESS SERVICES, LLC CELL PHONE SERVICE	11/12/2015	119.05	119.05
15358	AAA TARPS EQUIPMENT SUPPLIES	11/18/2015	2,317.00	2,317.00
15359	ADMANOR, INC CCRMC MARKETING TIRE AMNESTY GRANT MARKETING	11/18/2015	142.50 1,052.50	1,195.00
15360	BECKS SHOE STORE, INC. JCLF EMPLOYEE UNIFORMS	11/18/2015	332.55	332.55
15361	CALABRO PLUMBING & TRUE VALUE SEGUNDA VIDA SUPPLIES	11/18/2015	124.30	124.30
15362	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS ANNUAL MEMBERSHIP	11/18/2015	110.00	110.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15363	CARDLOCK FUELS SYSTEM, INC. EQUIPMENT AND VEHICLE FUEL	11/18/2015	8,698.01	8,698.01
15364	CITY OF GONZALES JC LF WATER	11/18/2015	502.49	502.49
15365	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTENANCE	11/18/2015	718.24	718.24
15366	FERGUSON ENTERPRISES INC #795 SSTS EQUIPMENT MAINTENANCE	11/18/2015	52.96	52.96
15367	GEOLOGIC ASSOCIATES, INC. MONTHLY ROUTINE AND NON ROUTINE GROUNDWATER MONITORING	11/18/2015	10,896.58	10,896.58
15368	GOLDEN STATE TRUCK & TRAILER REPAIR SITE EQUIPMENT MAINTENANCE	11/18/2015	7,408.66	7,408.66
15369	**VOID**	11/18/2015	-	-
15370	GRAINGER CH FACILITY MAINTENANCE	11/18/2015	159.27	159.27
15371	GREEN LINE SS TS WATER REMOVAL	11/18/2015	3,440.00	3,440.00
15372	GREEN VALLEY INDUSTRIAL SUPPLY, INC JCLF FACILITY MAINTENANCE	11/18/2015	310.24	310.24
15373	JOHN D. TERRY 30 MIL TEXTURED LLDPE	11/18/2015	17,230.00	17,230.00
15374	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	11/18/2015	116.77	116.77
15375	MCGILLOWAY, RAY, BROWN & KAUFMAN AUDIT SERVICE PROGRESS BILLING	11/18/2015	8,750.00	8,750.00
15376	MONTEREY COUNTY HEALTH DEPARTMENT JLCF COMPOST OPERATION PERMIT	11/18/2015	813.00	813.00
15377	MONTEREY SANITARY SUPPLY, INC. JANITORAL SUPPLIES	11/18/2015	63.70	63.70
15378	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	11/18/2015	281.05	281.05
15379	OFFICE DEPOT ADMIN OFFICE SUPPLIES	11/18/2015	813.31	813.31
15380	PARADIGM SOFTWARE, LLC PARADIGM ANNUAL SUPPORT	11/18/2015	15,160.27	15,160.27
15381	PLACEMENT PROS SSTS & JCLF TEMP LABOR	11/18/2015	2,518.44	2,518.44
15382	QUINN COMPANY SITES EQUIPMENT MAINTENANCE	11/18/2015	8,661.46	8,661.46
15383	**VOID**	11/18/2015	-	-

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15384	ROBERT BIXBY ASSOCIATES, INC. SKID HOT PRESSURE WASHER	11/18/2015	3,849.77	3,849.77
15385	SCS ENGINEERS PROFESSIONAL CONSULTING SERVICES	11/18/2015	2,400.00	2,400.00
15386	SCS FIELD SERVICES NON ROUTINE ENVIRONMENTAL SERVICES	11/18/2015	2,951.40	2,951.40
15387	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	11/18/2015	40.00	40.00
15388	THOMAS M BRUEN OCTOBER LEGAL SERVICES	11/18/2015	2,552.20	2,552.20
15389	TRI-COUNTY FIRE PROTECTION, INC. HHW SAFETY SUPPLIES	11/18/2015	420.04	420.04
15390	ULINE, INC. SEGUNDA VIDA SUPPLIES	11/18/2015	886.86	886.86
15391	US BANK CORPORATE PAYMENT SYSTEM EARTH DAY SHIRTS: EARTH DAY SHIRTS MONTEREY HERALD: ANNUAL SUBSCRIPTION DR MYCOMMERCE: EXCEL SOFTWARE UTILITY APPLEBEE'S: BUDDY LUNCH PROGRAM: EL POLLO LOCO: BUDDY LUNCH PROGRAM PATRIA: ONBOARDING NEW HIRE SWANA: TS RENEWAL CERTIFICATION ULINE: CLOTHING CLOSET SUPPLY DISNEYHOTEL:CONFERENCE LODGING AMAZON: CPU STANDS EXPERIAN: NEW CUSTOMER CREDIT CHECK LA PLAZA BAKERY: BOARD OF DIRECTORS MEETING HARBORFREIGHT:PPE FOR WEED EATER GRANITROCK: SSTS SITE MAINTENANCE GFOA: WEBINAR REGISTRATION HBR: TRAINING MATERIALS KELLY MOORE PAINT: PAINT SUPERMAX:WATER SAMPLE SUPPLIES HIGHESNET.COM: INTERNET SERVICE HOMEDEPOT: JC SUPPLIES EAGLE RESTAURANT:LUNCH BUDDY PROGRAM INTERMEDIA:MONTHLY EMAIL EXCHANGE HOSTING MICROSOFT: MONTHLY OFFICE 365 SUBSCRIPTION SHAREFILE SUBSCRIPTION CITY OF WATSONVILE: PARKING OREILY:POWER CONVERTER HOME DEPOT: SSTS MAINTENANCE SUPPLIES TSA SAFETY GEARL: RAIN GEAR ORCHARD SUPPLY: SSTS SUPPLIES SAFEWAY: BOARD MTG REFRESHMENTS 10/15/15 TARGET: SEGUNDA VIDA SUPPLIES TARGET: SEGUNDA VIDA SUPPLIES SMART & FINAL: SUPPLIES FOR SVR CEGA MEETING SMART & FINAL: TRAINING SUPPLIES ORCHARD SUPPLY: SSTS SUPPLIES HARBOR FREIGHT: SS SUPPLIES FOR WINTERIZATION ACME: VEHICLE MAINTENANCE ORCHARD SUPPLY: VELCRO AMAZON: TRAINING MATERIAL AMAZON: TRAINING MATERIAL	11/18/2015	122.40 351.36 55.95 40.00 40.00 47.65 250.00 462.55 209.43 226.65 49.95 75.69 9.26 139.14 360.00 39.95 8.50 2.14 91.60 12.38 24.61 251.77 10.00 32.95 5.00 29.45 158.05 183.60 33.81 17.08 111.56 160.71 7.98 20.95 27.26 142.21 34.99 4.90 16.33 57.98	3,925.79

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15392	**VOID**	11/18/2015	-	-
15393	**VOID**	11/18/2015	-	-
15394	**VOID**	11/18/2015	-	-
15395	VERIZON WIRELESS SERVICES, LLC CELL PHONE SERVICE	11/18/2015	119.05	119.05
15396	VISION RECYCLING INC GREENWASTE CONTAMINATION	11/18/2015	250.00	250.00
15397	WASTE MANAGEMENT INC OCTOBER MADISON TRANSFERS	11/18/2015	19,971.51	19,971.51
15398	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING FEES	11/18/2015	1,100.00	1,100.00
15399	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION FUEL PURCHASES	11/18/2015	1,972.64	1,972.64
15400	A & B FIRE PROTECTION & SAFETY, INC SSTS SAFETY SUPPLIES	11/25/2015	222.18	222.18
15401	ACE HARDWARE CORPORATION CHLF FACILITY MAINTENANCE	11/25/2015	93.44	93.44
15402	ASSURED AGGREGATES CO., INC SSTS FACILITY MAINTENANCE	11/25/2015	679.36	679.36
15403	BECKS SHOE STORE, INC. SSTS EMPLOYEE UNIFORMS	11/25/2015	185.51	185.51
15404	CALIFORNIA WATER SERVICE SS TS MONTHLY WATER SERVICE	11/25/2015	80.42	80.42
15405	CARDLOCK FUELS SYSTEM, INC. SSTS & JC EQUIPMENT FUEL	11/25/2015	14,649.47	14,649.47
15406	CHRISTOPHER GIMINEZ NEW WEBSITE SUPPORT	11/25/2015	94.50	94.50
15407	CUTTING EDGE SUPPLY SSTS EQUIPMENT MAINTENANCE	11/25/2015	1,198.25	1,198.25
15408	EDGES ELECTRICAL GROUP, LLC SSTS FACILITY MAINTENANCE	11/25/2015	56.60	56.60
15409	GOLDEN STATE TRUCK & TRAILER REPAIR EQUIPMENT MAINTENANCE	11/25/2015	9,265.15	9,265.15
15410	**VOID**	11/25/2015	-	-
15411	GONZALES ACE HARDWARE SSTS FACILITY MAINTENANCE	11/25/2015	12.96	12.96
15412	GRAINGER JCLF & SSTS FACILITY SUPPLIES	11/25/2015	413.32	413.32

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15413	GREEN RUBBER - KENNEDY AG, LP SSTS SITE MAINTENANCE	11/25/2015	51.95	51.95
15414	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS FACILITY MAINTENANCE	11/25/2015	147.19	147.19
15415	HOPE SERVICES SSTS DIVERSION SERVICES	11/25/2015	11,574.64	11,574.64
15416	MONTEREY AUTO SUPPLY INC JCLF & SSTS EQUIPMENT MAINTENANCE	11/25/2015	1,017.71	1,017.71
15417	**VOID**	11/25/2015	-	-
15418	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS TS SEWER SERVICE	11/25/2015	28.92	28.92
15419	MONTEREY SANITARY SUPPLY, INC. SSTS JANITORIAL SUPPLIES	11/25/2015	74.78	74.78
15420	OFFICE DEPOT ADMIN OFFICE SUPPLIES	11/25/2015	409.00	409.00
15421	PACIFIC GAS AND ELECTRIC COMPANY SS TS STREET SWEEPER FUEL	11/25/2015	240.14	240.14
15422	PENINSULA MESSENGER LLC BANK COURIER SERVICES	11/25/2015	360.00	360.00
15423	PLACEMENT PROS SSTS TEMP LABOR	11/25/2015	498.24	498.24
15424	PROBUILD COMPANY LLC CHLF FACILITY SUPPLIES SSTS FACILITY MAINTENANCE	11/25/2015	44.71 101.55	146.26
15425	PURE WATER BOTTLING POTABLE WATER SERVICE	11/25/2015	520.19	520.19
15426	QUINN COMPANY JCLF EQUIPMENT MAINTENANCE	11/25/2015	7,761.46	7,761.46
15427	**VOID**	11/25/2015	-	-
15428	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	11/25/2015	69.98	69.98
15429	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	11/25/2015	200.00	200.00
15430	STATE WATER RESOURCES CONTROL BOARD ANNUAL WATER DISCHARGE PERMITS	11/25/2015	76,989.00	76,989.00
15431	UNITED RENTALS (NORTHWEST), INC SSTS SITE MAINTENANCE	11/25/2015	726.23	726.23
15432	WASTE MANAGEMENT INC JR TRANSFER STATION OPERATIONS	11/25/2015	60,233.16	60,233.16
15433	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	11/25/2015	68.00	68.00

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2015 to 11/30/2015**

Check #		Check Date	Amount	Check Total
15434	CITY OF GONZALES JC HOSTING FEE	11/30/2015	20,833.33	20,833.33
15435	JESSIE L. FLORES JR. 2004 F250 BODY REPAIR	11/30/2015	1,072.66	1,072.66
15436	NEXIS PARTNERS, LLC ADMIN BUILDING RENT	11/30/2015	8,709.00	8,709.00
DFT2016178	WAGEWORKS FSA MONTHLY ADMIN	11/19/2015	78.00	78.00
SUBTOTAL:				536,225.34
PAYROLL DISBURSEMENTS				328,164.55
GRAND TOTAL				864,389.89





## Report to the Board of Directors

ITEM NO. 3

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: January 21, 2016

From: Susan Warner, Diversion Manager/Assistant General Manager

Title: Member and Interagency Activities Report for December 2015 and Upcoming Events

### RECOMMENDATION

Staff recommends the Board accept the report.

### STRATEGIC PLAN RELATIONSHIP

This report relates to the 3-year goal to increase public access, involvement and awareness of Salinas Valley Recycles activities and is intended to keep the Board apprised of communication with our member agencies and regulators.

### Salinas Clean Up Event

The December 5 Constitution Soccer Field micro trash clean up netted 200 pounds of bottle caps and lids, plastic straws and straw wraps, plastic rings, plastic bags, plastic wrappers, ice cream containers, beverage bottles, cigarette butts and other small plastic and metal. Thirty eight volunteers assisted in this clean up effort.

### Monterey County Environmental Health Bureau (CalRecycle's Local Enforcement Agency)

Inspections were conducted on December 7 at the closed Crazy Horse and Lewis Road Landfills, No violations or areas of concern were noted. The December inspection of the Sun Street transfer station noted that the facility is permitted for 296 vehicle trips per day. On December 7th, the total vehicle count was 303. The daily tonnage limit of 400 tons per day was not exceeded.

The Jolon Road Landfill inspection on December 22 also had no areas of concern or violations.

### City of Salinas

A reception was held on December 4 at the Cherry Bean to recognize Project Partners Salinas Valley Recycles, Republic Services, the City of Salinas, The Offset Project, the OldTown Salinas Association, the Urban Arts Collaborative, and the Arts Council for Monterey County who worked together with seventeen local artists to purchase, paint and install "cart corrals" that house trash and recycling receptacles in eighteen locations throughout OldTown Salinas.

### Holiday Tree Recycling

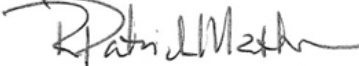
In addition to curbside pickup of holiday trees, the Johnson Canyon Landfill and Jolon Road and Sun Street transfer stations accept trees at no charge which are free of tinsel, lights, decorations and stands until January 31. Residents can pick up a coupon for the purchase of wood mulch or wood chips at Sun Street or Johnson Canyon, buy 1 cubic-yard, get 1 free.

## Future Events

Gonzales:	1/4 6/25	Through 1/15 Curbside pickup of holiday trees Composting Workshop, Fairview School, 10-11 am
Greenfield:	1/4 2/20	Through 1/15 Curbside pickup of holiday trees Composting Workshop, Patriot Park, 10-11 am
King City:	12-26 3/9 3/26	through 1/29 Curbside pickup of holiday trees Farm Day, King City Fairgrounds Composting Workshop, Santa Lucia School, 10-11 am
Salinas:	1/2 1/4 1/5 1/5 1/6 1/7 1/7 1/11 1/21 1/23 2/4 2/4 2/9  3/3 5/28	Through 1/22, Curbside pickup of holiday trees Installation of recycling stations in every classroom and all common areas. Door to door outreach – 15 units, University Avenue Door to door outreach – 16 units on Central Avenue Door to door outreach – 16 units on McGowan Drive Business recycling outreach – 680 Romie Lane Sustainable Salinas Meeting, 222 Main Street, 6:30 pm Waste Assessment at Shamrock Seed Company Recycling Presentation at Alisal Head Start Center, 3:45 pm Composting Workshop, 345 Towt Street, 10-11 am Farm Day for 130 classes, Grower's Cooling, 1069 Growers Street Sustainable Salinas Meeting, 222 Main Street, 6:30 pm (Tentative) City Council review of Mandatory Recycling including Organic waste for Commercial and Multiple Family Units Sustainable Salinas Meeting, 222 Main Street, 6:30 pm Composting Workshop, Natividad Creek Park, 10-11 am
Soledad:	1/4 4/9	Through 1/15, Curbside pickup of holiday trees Composting Workshop, location TBA, 10-11 am
Monterey County:	12/26 1/7 1/13	Through 1/29, Curbside pickup of holiday trees Bolsa Knolls Middle School Recycling Program Implementation AB1826 Commercial Organics Recycling Workshop, Castroville Library 1-4:30

Updated January 15, 2016

**SALINAS VALLEY RECYCLES**  
**SIX-MONTH STRATEGIC OBJECTIVES**  
**July 30, 2015 – February 1, 2016**

<b>ITEM NO. 4</b>
Agenda Item 
General Manager/CAO

A. THREE-YEAR GOAL: <i>FUND AND IMPLEMENT 75% DIVERSION OF WASTE FROM LANDFILLS</i>						
WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By September 30, 2015	Diversion Manager	Open the Gonzales Clothing Closet and prepare a plan to promote it as a new community donation alternative. <a href="#">75% Diversion Objectives 1.docx</a>	X			Grand opening held on October 21, 2015.
2. At the November 2015 Board meeting	General Manager and Diversion Manager	Present an expanded scope of work and outreach plan for Board consideration to begin CEQA for long-range facility needs for SVR, including: alternatives for future Salinas area facility/ies, Clean Fiber and Organics Recovery Project, shared processing services with MRWMD, landfilling options, and City Managers' Solid Waste Study recommendation. <a href="#">75% Diversion Objectives 2.docx</a>	X			Scope of Work approved at the 11-19-15 Board meeting..
3. At the October 2015 and January 2016 Board meetings	General Manager	Initiate discussions with MRWMD's new General Manager on potential sharing of future processing capacities and update the Board regarding the discussions.	X			Ongoing monthly meetings are being scheduled to discuss rates, contract conditions, shared and shared service options
4. At the December 2015 Board meeting	Finance Manager	Present to the Board for consideration a scope of work to select a consultant to prepare a long-range financial model for each CEQA study scenario, in conjunction with the facilities' CEQA process. <a href="#">75% Diversion Objectives 4.docx</a>	X			Scope of work and RFP was presented and approved to the Board at its December 2015 mtg
5. At the December 2015 Board meeting	General Manager	Present to the Board for consideration a scope of work to select a consultant to prepare an economic impact report for each CEQA study scenario, in conjunction with the facilities' CEQA process.	X			Scope of work and RFP was presented and approved to the Board at its December 2015 mtg
6. By December 31, 2015	Diversion Manager	Develop a presentation and commence public outreach on the Clean Fiber and Organics Recovery Demonstration Project to educate stakeholders/public, gain input, and assess community support. <a href="#">75% Diversion Objectives 3.docx</a>	X			Completed and final work is underway to set up schedules for presentations in 2016

**B. THREE-YEAR GOAL: *COMPLETE FACT FINDING PROCESS FOR SALINAS AREA MATERIALS RECOVERY CENTER (SAMRC)***

WHEN	WHO	WHAT	STATUS			COMMENTS
			DONE	ON TARGET	REVISED	
1. By the October 2015 Board meeting	General Manager	Facilitate a meeting between the County of Monterey, City of Salinas, and the Authority to determine if each will participate in an MOU for funding and construction of the Rossi Street extension and present the results to the Board.	X			Meeting was held on September 24 <sup>th</sup> , and results were discussed at the October 15 <sup>th</sup> meeting and staff was provided direction to eliminate Madison Lane Transfer Station from further consideration due to lack of County funding for Rossi Road Extension
2. At the February 2016 Board meeting	General Manager	Provide to the Board for consideration alternatives, if needed, for the sale, lease or repurposing of the Sun Street properties.		X		A meeting with Salinas City Manager and Alisal Market Place developer has been requested to discuss terms for sale of property
3. At the February 2016 Board meeting	General Manager	Provide to the Board for consideration alternatives, if needed, for the lease or purchase of the Madison Lane Transfer Station property.	X			Board has requested the Madison Lane Transfer Site be eliminated from further consideration due to lack of financial support for Rossi Road Extension construction from County
4. At the February 2016 Board meeting	General Manager and Operations Manager	Provide to the Board for consideration, if needed, plans for permanent improvements and development of the Sun Street Transfer Station, which includes design, environmental review, funding and timeline.	X			Sun Street Transfer Station development has been included in the proposed regional facilities EIR for full consideration. Draft plans for improvements will be prepared as part of the CEQA scope of Work

<b>C. THREE-YEAR GOAL: <i>UTILIZE JOLON ROAD, CRAZY HORSE AND LEWIS ROAD CLOSED LANDFILLS TO GENERATE REVENUE</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. At the November 2015 Board meeting	Authority Engineer	Report to the Board on the level of interest in developing a solar power partnership with wineries or other commercial users adjacent to the landfills. <a href="#">2015 Goal-Objective Plan C1 - Energy Partnership.pdf</a>	X			Report completed for November Board Meeting
2. At the November 2015 Board meeting	Authority Engineer	Present to the Board for action a proposed scope and budget to explore potential to develop wind power at landfills. <a href="#">2015 Goal-Objective Plan C2 - Wind Power.pdf</a>	X			Report completed for November Board Meeting
3. At the February 2016 Board meeting	Authority Engineer	Prepare a Crazy Horse Landfill Solar Development MOU between International Sourcing and Marketing (ISM) and SVSWA/Monterey County under PG&E's Renewable Energy Self Generation Bill Credit Program and present to the Board for action. <a href="#">2015 Goal-Objective Plan C3 - ISM.pdf</a>			X	MOU completed for SVR/ISM and a draft MOU for MoCo/SVR/ISM for November Board Meeting. County staff is reviewing the draft MOU for possible action. Moved from November 2015 to February 2016

<b>D. THREE-YEAR GOAL: <i>INCREASE PUBLIC ACCESS, INVOLVEMENT AND AWARENESS OF SVR ACTIVITIES</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. By October 31, 2015	Diversion Manager and Recycling Coordinator	Evaluate the Wally-Waste-Not School Recycling Award Program and recommend change(s), if any, to the General Manager. <a href="#">Goal D Objective 1.docx</a>	X			Review and evaluation completed, draft of new application process provided for review and approved by GM. Award application planned for release in Nov.
2. By December 31, 2015	Recycling Coordinator	Develop and provide to the General Manager a plan to conduct a Public Recycling Event at Johnson Canyon. <a href="#">Goal D Objective 2.docx</a>	X			The Dinosaur Day event promotes electronic waste recycling and is scheduled for June 2016.
3. By December 31, 2015	Recycling Coordinator	Create a 2016 Social Media Contest to increase followers and promote the revamped website. <a href="#">Goal D Objective 3.docx</a>	X			Plan submitted to General Manager for review.
FUTURE: By _____	Diversion Manager and Recycling Coordinator	Facilitate creation of animated videos about SVR projects and upload to the website gallery (such as Landfill Gas-to-Electricity Program, Clean Fiber and Organics Recovery Project, etc.). <a href="#">Goal D Objective 4.docx</a>				
FUTURE: By _____	Diversion Manager and Recycling Coordinator	Develop a Recycle/Reuse Grant Program to support local recycle/reuse projects and present to the Board to consider funding allocation for the 2016-2017 budget. <a href="#">Goal D Objective 5.docx</a>				

<b>E. THREE-YEAR GOAL: <i>REDUCE COSTS AND IMPROVE SERVICES AT SVR FACILITIES</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. At the October 2015 Board meeting	Authority Engineer	Report to the Board on planning options to utilize remaining Johnson Canyon Landfill gas for a second power plant, and/or a pipeline to prison facilities, and/or compressed natural gas fuel. <a href="#">2015 Goal-Objective Plan E1 - LFG power options.pdf</a>	X			Board report complete showing no options available given the conditions in the current Landfill Gas Purchase Agreement w Ameresco
2. At the <del>November 2015</del> <a href="#">January 2016</a> Board meeting	Operations Manager	Prepare and present to the Board for action the results of a feasibility study to operate a Solid Waste and Recycling Public Service Center at Crazy Horse Landfill.		X		Included on the January 2016 agenda for consideration
3. At the January 2016 Board meeting	Authority Engineer	Develop and present to the Board for action the scope, budget, and return on investment analysis to construct energy projects to offset operational costs at landfills. <a href="#">2015 Goal-Objective Plan E3 - Use LFG to Offset LF power demand.pdf</a>	X			Board report complete showing return on investment for various options.
4. At the January 2016 Board meeting	General Manager and Operations Manager	Present to the Board for action scenarios for the operation of Jolon Road Transfer Station after the Waste Management contract expires in September 2016.		X		Included on the January 2016 agenda for consideration.

<b>F. THREE-YEAR GOAL: <i>PROMOTE AND MAINTAIN A HIGH PERFORMANCE, EFFICIENT AND FLEXIBLE WORKFORCE</i></b>						
<b>WHEN</b>	<b>WHO</b>	<b>WHAT</b>	<b>STATUS</b>			<b>COMMENTS</b>
			DONE	ON TARGET	REVISED	
1. At the September 2015 Board meeting	Human Resources/ Organizational Development Manager	Align the job classifications and recommend to the Board for action benchmarks for compensation based on the job descriptions.	X			Board approved management benchmarking/broadbanding. Benchmarks already exist for techs, and supervisors.
2. By December 1, 2015	HR/OD Manager	Revitalize the Mentor Program to include training on application and interview process. <a href="#">Goal F Objectives 1.docx</a>	X			Training took place for the mentors. Next step is to roll out program in January.
3. By December 31, 2015	HR/OD Manager	Develop a new on-boarding process for new hires to include job shadowing. <a href="#">Goal F Objectives 3.docx</a>	X			We have a newly developed on-boarding process for new hires. Job shadowing will be included starting with the next new hire.



**ITEM NO. 5**

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016**From:** Patrick Mathews, General Manager/CAO**Title:** Updates on Monterey Bay Community Power Project**RECOMMENDATION**

Staff recommends that the Board accept this update report.

**STRATEGIC PLAN RELATIONSHIP**

Potential development of the Monterey Bay Community Power (MBCP) project would support Goal 3 to “generate new revenues from our closed landfills” by supporting potential new local markets and demand for renewable energy.

**FISCAL IMPACT**

All MBCP project work is currently funded through grants and outside fund sources. There is no cash contribution from SVR, only dedication of a small amount of the General Managers time each month to participate as a member of the Project Development Advisory Committee (PDAC).

**DISCUSSION & ANALYSIS**

Attached you will find the December 2015 meeting highlights and the proposed agenda for the January 2016 meeting of the PDAC, for your information.

**BACKGROUND**

All cities and counties in the tri-county region, along with several regional agencies such as SVR and MRWMD all signed on to participate the Phase I feasibility study to determine the viability of creating a regional entity to pool electric loads and purchase power for resale, also known as Community Choice Aggregation . These entities may form under State Law, AB 117 (2002) in order to to: buy and sell power locally, design power portfolios that further support renewable energy development and demand, and provide more local input over energy supplies for the community.

**ATTACHMENT(S)**

1. December 2015 MBCP Project Development Advisory Committee meeting highlights
2. January 2016 MBCP Project Development Advisory Committee Agenda

**Monterey Bay Community Power Project | Phase 1 Technical Study**  
**Project Development Advisory Committee (PDAC)**  
**December 10, 2015 Meeting Highlights**

**Brief status report regarding the technical study in progress:**

The PDAC received an update from staff regarding the technical study and the scenarios under analysis. As a reminder to the PDAC and members of the public, the scenarios approved by the PDAC were discussed and are summarized below. It was also announced that the draft technical study and independent peer review would be presented at the February 11<sup>th</sup>, 2016 PDAC meeting at 9am, Santa Cruz County Board Chambers.

Scenario	Rates	GHG (relative to IOU)	Eligible Renewables
1	Parity	Exceed IOU	Bucket 1 (Exceeds IOU %)
2	Parity	10% Reduction	Buckets 1 & 2 (Exceeds IOU %)
3	Maximum Reduction	Maximum Reduction	Buckets 1 & 2 (Meets IOU %)

These scenarios aim to facilitate the public outreach part of the project by seeking to understand the public's level of interest in different energy resource portfolios that emphasize types of eligible renewables, GHG reduction, and non-eligible renewables (large hydroelectric), as the various portfolios effect rate reduction.

Scenario 1 includes eligible renewables from Bucket 1, and seeks to optimize the percentage of eligible renewables and the amount of GHG reduction (relative to IOU) while maintaining rate parity. This scenario also seeks to emphasize using in-state eligible renewable energy.

Scenario 2 includes eligible renewables from Buckets 1 and 2, and seeks to optimize the percentage of eligible renewables and still achieve approximately 10 percent GHG reduction while maintaining rate parity. This scenario also seeks to emphasize GHG reduction and eligible renewable energy.

Scenario 3 includes eligible renewables from Buckets 1 and 2, and meets the IOU on eligible renewables to maximize both GHG reduction (generally with large hydroelectric) and rate reduction. This scenario also seeks to emphasize rate reduction and GHG reduction.

**CPUC Regulatory Activities & State Legislation:**

The PDAC received a report from the Local Energy Aggregation Network (LEAN) regarding two California Public Utility Commission (CPUC) regulatory issues. The PDAC approved issuing a letter of opposition regarding proposed exit fee increases.

**Contents of the “Go Now/ Go Later/ No Go” information packet:**

The PDAC approved the final contents and review dates for the information packet to be provided to all 21 local government partners:

- Technical Feasibility Study | PDAC review on 2/11/16 & 3/10/16
- Independent Peer Review of the Technical Feasibility Study | PDAC review on 2/11/16 & 3/10/16
- Governance Options with Analysis | PDAC review on 1/14/16 & 3/10/16
- Finance Options with Analysis | PDAC review on 1/14/16 & 3/10/16
- Comprehensive Regional Outreach Plan | PDAC review on 1/14/16, 2/11/16 and 3/10/16
- Public Opinion Poll | PDAC review on 1/14/16, 2/11/16 and 3/10/16
- On- Ramping Process Options with Analysis | PDAC review on 1/14/16 & 3/10/16
- JPA Staff Options with Analysis | PDAC review on 1/14/16 & 3/10/16

**Strategic Issues & Questions:**

The PDAC received a power point presentation by Shawn Marshall, Executive Director of LEAN, regarding options for the CCE agency relative to financing and staffing. The PDAC engaged in a more extensive discussion regarding the information provided by LEAN on 9.24.15 regarding governance options. An initial discussion ensued regarding individual PDAC member’s thoughts regarding anticipated PDAC “findings” and/or “recommendations” to be included in the information packet.

**Investigative phase community outreach status report and next phase communications and outreach plan :**

The PDAC received an oral report from staff regarding the ambassador community presentations training. Staff requested that PDAC members recommend community groups to receive a presentation.

**Confirmed agenda for the January 14<sup>th</sup>, 2016 PDAC meeting:**

Location: Santa Cruz County Board of Supervisors Chambers, 701 Ocean Street, Santa Cruz- 9am-1:00pm

- Standard Status Reports: Technical Study, Regulatory Issues, Outreach Activities, Financials
- Strategic Issues & Questions - On-Ramping Process & Options Presentation
- Next Phase Communications Plan Scoping & Continued item re: PDAC findings/ recommendations

**2016 - 1<sup>st</sup> Quarter PDAC Meetings:**

Please check the Monterey Bay Community Power website: [www.montereybaycca.org](http://www.montereybaycca.org) for updates:

January 14<sup>th</sup>, 2015 | 9:00 am- 1:00 pm

Santa Cruz County Board Chambers  
701 Ocean Street, 5th Floor, Santa Cruz

February 11<sup>th</sup>, 2015 | 9:00 am- 1:00 pm

Santa Cruz County Board Chambers  
701 Ocean Street, 5th Floor, Santa Cruz

March 10<sup>th</sup>, 2015 | 9:00 am- 1:00 pm

Monterey Regional Waste Management District Board Chambers (pending)  
14201 Del Monte Blvd, Marina

**Tentative Schedule for remaining 2016 Meetings – April through Sept. – 2<sup>nd</sup> Thursday month 9am- noon**

**Monterey Bay Community Power  
Phase 1 Technical Study Project  
Project Development Advisory Committee**

**Agenda**

**January 14, 2016 - 9:00am to 1:00pm with Lunch**

**Santa Cruz County Board of Supervisors Chambers**

**701 Ocean Street – Santa Cruz, CA**

**Parking passes for PDAC members will be distributed starting at 8:45am**

**Main Entrance - Government Center**

<b>Estimated time allotment</b>	<b>Item</b> Recommended Outcome <i>Action Item</i>	<b>Lead Person</b> --or-- <i>Presenter</i>
9:00am 10 minutes	<b>1. Welcome, Introductions &amp; Revisions to the Agenda</b> <ul style="list-style-type: none"> <li>■ Start the meeting.</li> <li>■ Roundtable introductions as needed.</li> <li>■ Discuss/approve revisions to the agenda if any.</li> </ul>	<b>Nancy Gordon, Chair</b>
5 min.	<b>2. Minutes of the 12.10.15 PDAC Meeting</b> <ul style="list-style-type: none"> <li>■ Review toward approval the meeting minutes. <i>To be attached to the final agenda packet.</i></li> </ul> <i>Action Item.</i>	<b>Nancy Gordon</b>
30 min.	<b>3. Status Report- Progress of Technical Study</b> <ul style="list-style-type: none"> <li>■ Update on tech study and peer review.</li> </ul>	<i>David Carlson, SCC Planning &amp; Project Team Member</i>
15 min.	<b>4. Status Report- CPUC Regulatory Activities &amp; State Leg</b> <ul style="list-style-type: none"> <li>■ Discuss updates regarding CPUC regulatory decisions. Approved letter of opposition regarding proposed exit fee increases. <i>To be attached to the final agenda packet.</i></li> </ul>	<i>Julia Holl, Project Team Member</i>
5 min.	<b>6. Financial Report- Community Foundation of Santa Cruz</b> <i>To be attached to the final agenda packet.</i>	<i>Gine Johnson</i>
90 min.	<b>7. Strategic Issues &amp; Questions -</b> Receive presentations & discuss: <ul style="list-style-type: none"> <li>■ On-Ramping Options - <i>PPT Copy Final Packet</i></li> <li>■ Next Steps to Phase 2 - <i>PPT Copy Final Packet</i></li> <li>■ Continued discussion regarding Governance Options presented at the 9.24.15 PDAC meeting.</li> <li>■ Continued discussion regarding PDAC “findings” and/or “recommendations” discussed on 12/10/15.</li> </ul>	<i>Gine Johnson &amp; Shawn Marshall, ED LEAN</i>

11:45am	<b>8. Lunch Break</b>	<b>Nancy Gordon</b>
12:15pm 5 min.	<b>9. Reconvene - Call To Order</b>	<b>Nancy Gordon</b>
12:20pm 20 min.	<b>10. Status- Investigative Phase &amp; Next Phase Outreach</b> <ul style="list-style-type: none"> <li>■ Review updated list of presentations to date.</li> <li>■ 12/10/15 PDAC meeting summary attached to final agenda packet.</li> <li>■ Report on ad hoc committee conference call regarding RFP/RFQ for Next Phase Outreach scope and criteria.</li> </ul>	<i>Gine Johnson &amp; Julia Holl</i>
5 min.	<b>11. Confirm agenda for the February 11th PDAC meeting:</b> Santa Cruz County Board of Supervisors Chambers 701 Ocean Street, Santa Cruz- 9am-1:00pm with lunch <ul style="list-style-type: none"> <li>■ Introductions, Agenda Revisions, Minutes</li> <li>■ Status Report - CPUC Regulatory Activities &amp; State Legislation</li> <li>■ Status Report-- Investigative Phase Outreach &amp; Next Phase RFP/RFQ outcomes</li> <li>■ Strategic Issues &amp; Questions –               <ul style="list-style-type: none"> <li>- Presentation: Technical Study &amp; Peer Review</li> <li>- Continued discussion regarding PDAC findings &amp; recommendations</li> </ul> </li> <li>■ Financial report &amp; approval of expenditures- CFSCC Monterey Bay CCA Fund</li> <li>■ Confirm March 10th meeting agenda and remaining 2016 PDAC meeting dates &amp; venues</li> <li>■ Public Comment Time (15 minutes)</li> </ul>	<b>Nancy Gordon</b>
15 min.	<b>12. Public Comment</b> Receive input from the public on items not on today's agenda. Depending on the number of speakers, each speaker may be limited to 3 minutes. The PDAC cannot take action on any item, but may choose to place items on a future agenda.	<b>Nancy Gordon</b>



## Report to the Board of Directors

### ITEM NO. 6

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016  
**From:** Ray Hendricks, Finance Manager  
**Title:** September 2015 Quarterly Investments Report

### RECOMMENDATION

Staff recommends that the Board accept the December 2015 Quarterly Investments Report.

State law requires quarterly reporting of all investments within 30 days following the end of the quarter. Due to time constraints, this information is being presented directly to the Board of Directors.

### STRATEGIC PLAN RELATIONSHIP

This agenda item is a routine operational item and does not relate to the Board's strategic plan.

### FISCAL IMPACT

None

### DISCUSSION & ANALYSIS

The vast majority, \$13,000,770.17 (78.4%), of the Authority's investment portfolio is invested in the State's Local Agency Investment Fund (LAIF). For the month ended December 31, the LAIF effective yield was .40%. LAIF is invested as part of the State's Pooled Money Investment Account (PMIA) with a total of \$64.80 Billion as of December 31, 2015.

Attached is a summary of the PMIA portfolio as of August 31, 2015. The Authority's LAIF investment of \$13,000,770.17 represents .020% of the PMIA.

### ATTACHMENT(S)

1. December 2015 Cash and Investments Report
2. December 31, 2015 PMIA Portfolio Composition and Average Monthly Yields

SALINAS VALLEYSOLID WASTE AUTHORITY  
Cash and Investments Report  
December 31, 2015

Issuer/Investment	Rate	Balance	Maturity	Moody's Rating
Investments Managed by Trustee:				
Deutsche Bank Escrow Account	-	\$ -	N/A	baa2
		<u>\$ -</u>		
Investments Managed by Authority Treasurer:				
Petty Cash	-	\$ 1,500.00	N/A	N/A
General Checking Account	-	476,760.05	Same day	Aaa
General Deposit Account	-	1,060,546.78	Same day	Aaa
Payroll Checking account	-	5,000.00	Same day	Aaa
Scalehouse Deposit Account	-	44,174.21	Same day	Aaa
Aflac Checking account	-	2,810.79	Same day	Aaa
L.A.I.F	0.330%	13,000,770.17	Same day	N/A
Rabobank CD - 9328050144	0.350%	250,000.00	6/20/2017	Aaa
Rabobank CD - 9741914065	0.450%	500,000.00	6/20/2017	Aaa
Rabobank CD - 9702905679	0.350%	1,000,000.00	6/30/2017	Aaa
Rabobank PIMMA 9608512906	0.200%	250,120.56	N/A	N/A
		<u>\$ 16,591,682.56</u>		
		<u>\$ 16,591,682.56</u>		

The Authority has sufficient liquidity to meet expenditure requirements for the next 6 months.



\_\_\_\_\_  
C. Ray Hendricks, Authority Treasurer



**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
12/18/15	0.40	0.37	188
12/19/15	0.40	0.37	188
12/20/15	0.40	0.37	188
12/21/15	0.40	0.37	183
12/22/15	0.40	0.37	181
12/23/15	0.41	0.37	183
12/24/15	0.41	0.37	187
12/25/15	0.41	0.37	187
12/26/15	0.41	0.37	187
12/27/15	0.41	0.38	187
12/28/15	0.42	0.38	180
12/29/15	0.42	0.38	180
12/30/15	0.43	0.38	182
12/31/15	0.43	0.38	179

\*Daily yield does not reflect capital gains or losses

**LAIF Performance Report**

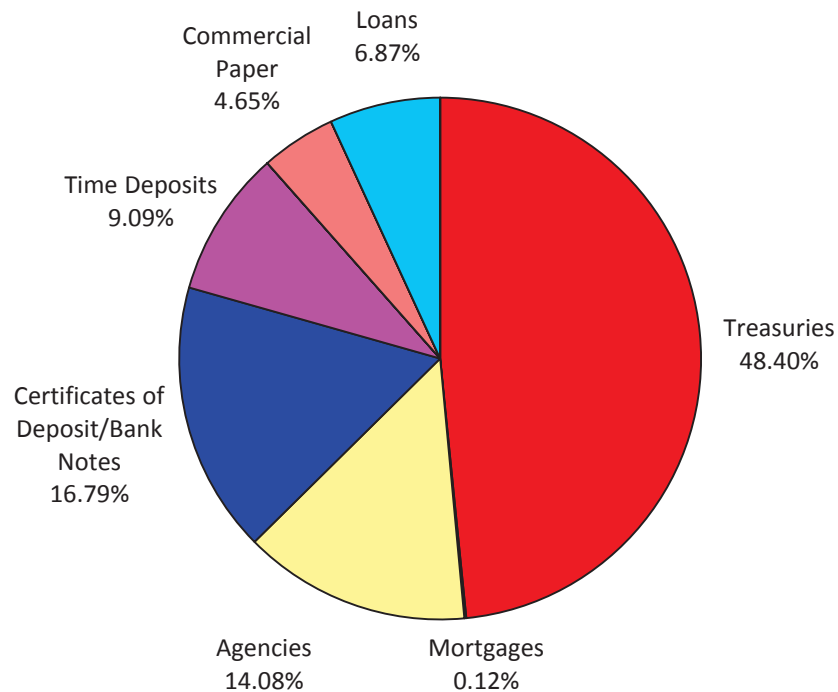
**Quarter Ending 09/30/15**

Apportionment Rate: 0.32%  
 Earnings Ratio: 0.00000875275068308  
 Fair Value Factor: 1.000594646  
 Daily: 0.35%  
 Quarter to Date: 0.33%  
 Average Life: 210

**PMIA Average Monthly  
Effective Yields**

**DEC 2015 0.400%**  
 NOV 2015 0.374%  
 OCT 2015 0.357%

**Pooled Money Investment Account  
Portfolio Composition  
11/30/15  
\$64.8 billion**







## Report to the Board of Directors

ITEM NO. 7

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016  
**From:** Rose Gill, HR/OD Manager  
**Title:** December 2015 Quarter Customer Service Survey

### RECOMMENDATION

Staff recommends that the Board accept the fourth quarterly customer service report.

### STRATEGIC PLAN RELATIONSHIP

This item evolved into a routine report after the February-July 2015 six-month period of the current 2013-16 Strategic Plan, under the Goal to "Increase public access, involvement and awareness of SVR activities." This item also reflects on one of the Authority's key core value "Customer Service."

### FISCAL IMPACT

No fiscal impact.

### DISCUSSION & ANALYSIS

As demands for service grow, it is imperative that SVR continue to measure customer service in order to achieve greater efficiency and effectiveness. SVR is focused on whether customers' needs are being met satisfactorily.

### BACKGROUND

In 2010, a customer service survey was conducted. It was redone in 2014 and in 2015, and is scheduled on a quarterly basis.

The purpose of the Sun Street Transfer Station survey is to document:

- where the customers come from
- the quality of service provided by SVR
- how often customers use our services, whether it's weekly, monthly or yearly
- marketing and public outreach communication efforts

The questions asked:

1. Is this your first time as the Sun Street Transfer Station?
2. If yes, how did you hear about the Sun Street Transfer Station?
3. If no, how often do you visit the Sun Street Transfer Station?
4. What services do you use?
5. Are you pleased with our services?

**Comments:** *100% Customers in the First, Second, Third and Fourth Quarter are pleased with our services.*

6. Would you like to see any improvements? What type?

**Comments:** *Open a second hand store in Salinas*

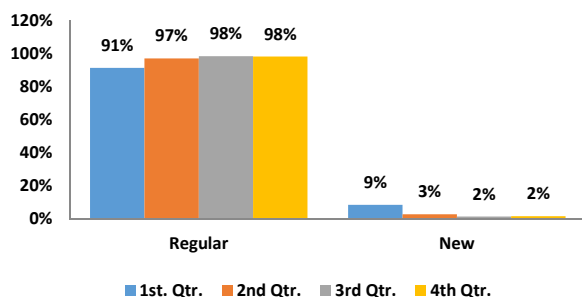
**Donate reusable items to charity instead of them being destroyed. (Examples: movies can be donated to the Senior Citizen Homes. Golf bags can be donated to The First Tee of Monterey County in Salinas).**

7. What district are you recycling from?

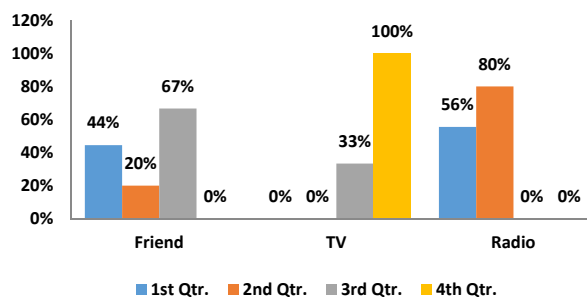
# SUN STREET MATERIALS RECOVERY CENTER

## 2015 4th Quarter Customer Service Survey Results

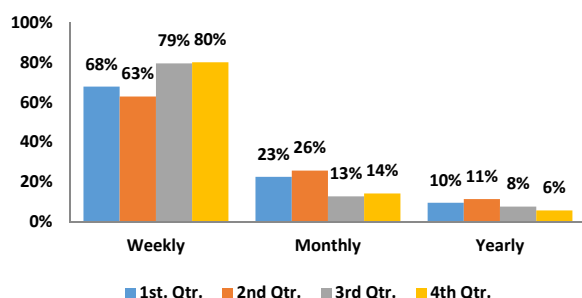
1. Is this your first time at the Sun Street Transfer Station?



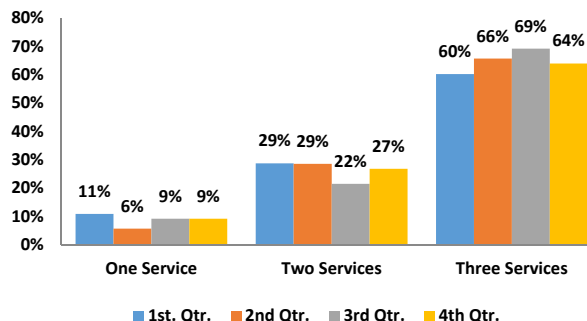
2. How did you (new customer) hear about the Sun Street Transfer Station?



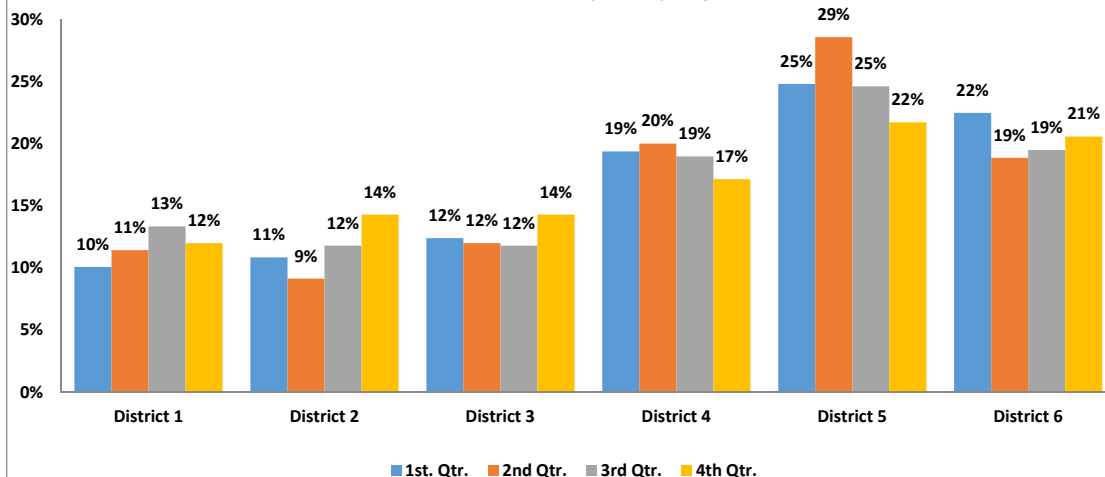
3. How often do you visit the Sun Street Transfer Station?



4. How many services do you use?



7: What District are you recycling from?





## ITEM NO. 8

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016

**From:** Patrick Mathews, General Manager/CAO

**Title:** Update on Collaborative Discussions between Salinas Valley Recycles and Monterey Regional Waste Management District (MRWMD)

### RECOMMENDATION

Staff recommends that the Board accept this report.

### STRATEGIC PLAN RELATIONSHIP

The status report provides information that supports Goal A, Fund and Implement 75% Diversion of Waste from Landfills. The Board provided specific instruction under its July 2015-Jan 2016 Strategic Planning objectives to have the General Manager facilitate meetings with the new MRWMD General Manager on the feasibility of sharing future processing capacities as they are developed.

### FISCAL IMPACT

This report has no fiscal impact, but may lead to future system recommendations that improve diversion, public services and/or reduce costs for SVR activities.

### DISCUSSION & ANALYSIS

In September both General Managers and their immediate staff met at SVR offices to review the proposed Clean Fiber and Organics Recovery Technology Center proposal by Global Organics Energy (GOE) and to discuss how this proposed technology could be developed and potentially shared by both agencies in the future.

In October 2015, both General Managers and their immediate staff met at the MRWMD offices to review and discuss the district's planned Materials Recovery Facility Improvements and how their updated facility could also be shared with SVR. Both facilities have primary focuses on specific waste streams that could be complementary and not competitive in nature, achieving a very high collective waste recovery rate and a long term sustainable system for the entire County.

To advance the discussions around possible future shared or joint programs/projects under evaluation in our Environmental Impact Study for future facility needs, the General Manager is preparing a letter to the MRWMD outlining areas of discussion and informational needs associated with:

1. MRWMD interest in merger and joint governance of the agencies
2. MRWMD interest in shared use of the potential future Clean Fiber and Organics Recovery System for processing mixed residential wastes destined for landfill
3. Contracted rates, terms, conditions and limits associated with:
  - a. SVR delivery of refuse for landfilling at MRWMD

- b. SVR delivery of select materials for processing at MRWMD
  - c. Designation of MRWMD as the direct haul site for Salinas and North County franchise and self-haul wastes
- 4. Other shared program services such as household hazardous waste disposal contracting, cooperative organics management programs and expanding shared public education services
- 5. Impacts associated with limiting waste importation into Monterey County

**BACKGROUND**

SVR and MRWMD General Managers have and will continue to meet periodically to stay abreast of each agency's activities, progress and advancements in providing increased waste recovery services with new or expanded technologies. Our collective goal is to find areas of mutual benefit and cooperation that can assist both agencies in achieving higher waste recovery, increased green energy production, improved public services and a more sustainable waste management system in Monterey County.

**ATTACHMENT(S)**

None



## Report to the Board of Directors

### ITEM NO. 9

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** January 21, 2016

**From:** Dave Meza, Authority Engineer

**Title:** A Resolution Authorizing the Release of a Request for Proposals to Construct and Maintain Green Energy Projects to Offset Facility Power Cost

### RECOMMENDATION

Staff recommends that the Board adopt this resolution.

### STRATEGIC PLAN RELATIONSHIP

The proposed project helps support the SVR's Goal to *Reduce Costs and Improve Services at the Johnson Canyon Landfill and Other SVR Facilities* and its Objective No. 2 to *Develop and Present to the Board for Action the Scope, Budget, and Return on Investment Analysis to Construct Energy Projects to Offset Operational Costs at Landfills*.

### FISCAL IMPACT

No fiscal impact at this time.

### DISCUSSION & ANALYSIS

The approach taken to determine the feasibility of offsetting facility energy usage was determined by first identifying the power demand for each facility and its corresponding power cost. That data could be compared with a landfill gas electrical generation system and/or a solar power generation system, depending on whether or not the facility generates landfill gas. Below is a summary for each facility.

Crazy Horse Landfill. The energy use at the site is currently about 35 KW at \$35,000/year.

Option 1 – Offset Power Using Landfill Gas. The use of micro-turbines and fuel cells were considered. They are the only high performance landfill gas technology available to create such a small amount of electricity. However, its capital cost is about \$1 million with an Operational and Maintenance cost of about \$20,000 per year. With a 20-year effective system life, there is no return on investment with this option.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in a 5.4 year return on investment.

Johnson Canyon Landfill. The energy use at the site is currently about 45 KW at \$24,000/year.

Option 1 – Offset Power Using Landfill Gas. Ameresco currently has the rights to the landfill gas from this landfill. The landfill is currently generating enough gas to run a second engine. The contract with Ameresco requires that Ameresco install a second engine or lose the rights to the additional gas, if gas flows to support a second engine are provided for six months of operations as discussed during the October 15, 2015 Board meeting. Because SVSWA does not currently have rights to develop the gas from Johnson Canyon, the option to use landfill gas was not developed.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in an 8.3 year return on investment.

Lewis Road Landfill. The energy use at the site is currently about 5.5 KW at \$22,000/year.

Option 1 – Offset Power Using Landfill Gas. The use of micro-turbines and fuel cells were also considered. And like the Crazy Horse Landfill, its capital cost is about \$1 million with an Operational and Maintenance cost of about \$20,000 per year. With a 20-year effective system life, there is no return on investment with this option.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in a 1.3 year return on investment.

Jolon Road Transfer Station. The energy use is not known for this site. It is likely around 40 KW at \$11,000/year.

Option 1 – Offset Power Using Landfill Gas. There is insufficient gas available for this option.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in a 19 year return on investment.

Sun Street Transfer Station. The energy use at the site is currently about 22 KW at \$21,000/year. This is a tentative project pending the outcome of relocation considerations and will not be proposed for funding until such time as the Salinas Area Transfer Station

Option 1 – Offset Power Using Landfill Gas. There is no gas available for this option.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in a 5.6 year return on investment.

Sun Street Administration Office. The energy use at the site is currently about 18 KW at \$13,000/year.

Option 1 – Offset Power Using Landfill Gas. There is no gas available for this option.

Option 2 – Offset Power Using Solar Panels. With an installation cost of around \$5.35 per watt, the system would result in a 7.4 year return on investment.

Scope. Staff would release a request for proposals (RFP) to energy providers. The RFP would require the contractor to install and maintain the green energy system for a minimum of 20 years that would result in a guaranteed return on investment of 6 years or less

Opportunities also exist to have the developer partner with Rancho Cielo's solar training program to support local solar technology training development efforts. These types of smaller scale solar projects are a very good match for the Rancho Cielo program. This type of partnership will be encourage din the RFP.

Budget. The project budget would depend on the site selection and estimated to be approximately \$220,000. If the Board approves the next steps in this project, then adjustments can be made to accommodate this capital improvement plan over the next 1-3 years once final costs and return on investment calculations are finalized through the RFP process.

## **BACKGROUND**

On July 30, 2015, the SVR Board directed staff to present to the Board a proposed scope and budget to construct energy projects to offset facility power costs.

## **ATTACHMENT(S)**

1. Resolution

## RESOLUTION NO. 2015-

### **A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY Authorizing the Release of a Request for PROPOSALS TO CONSTRUCT AND MAINTAIN GREEN ENERGY PROJECTS TO OFFSET FACILITY POWER COST**

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY** that the Chief Administration Officer is hereby authorized and directed to proceed with requesting proposals to construct and maintain green energy projects to offset facility power cost and to address the project budget needs during Fiscal Years 2016-2017 through 2018-2019.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority this 21st day of January 2016 by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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Elizabeth Silva, President

ATTEST:

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Elia Zavala, Clerk of the Board





## Report to the Board of Directors

**Date:** January 21, 2016

**From:** Rose Gill, Human Resources/Organizational Development Manager

**Title:** 2015 Employee Survey Results

### ITEM NO. 10

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

**A REPORT WILL BE GIVEN  
AT THE MEETING**



## Report to the Board of Directors

**Date:** January 21, 2016

**From:** Cesar Zuñiga, Operations Manager

**Title:** Jolon Road and Crazy Horse Transfer  
Station Operations Options

### ITEM NO. 11

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

**A REPORT WILL BE GIVEN  
AT THE MEETING**

**ITEM NO. 12**

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 21, 2016**From:** Patrick Mathews, General Manager/CAO

**Title:** A Resolution Approving an Option and Purchase Agreement between the Salinas Valley Solid Waste Authority and Keith Anderson and Johnny Schot Martins, as Co-Trustees of the Marvin Martins 1996 Revocable Trust; Dennis Martins, as Successor Trustee of the Nolan Martins Trust B under Agreement dated June 19, 1962; Dennis Martins, an Individual; Noelyn Correa, an Individual; Antonette Martins, an Individual; and Darrin Martins, an Individual for a 17.5 Acre Parcel at the Intersection of U.S. Highway 101 with Sala and Harrison Roads, Assessor's Parcel No. 113-091-017 in the Initial Amount of \$80,000; \$75,000 for Fiscal Years 2016-17 and 2017-18, and Amounts to be Negotiated for any Additional Years if Necessary

**RECOMMENDATION**

Staff recommends the Board adopt the Resolution to execute the option agreement.

**STRATEGIC PLAN RELATIONSHIP**

The recommended action advances the progress on the Goal to Complete the Fact Finding Process for the Salinas Area Materials Recovery Center and GOE's Clean Fiber Organics Recovery System by securing a potential site to be included in the final project description for future Board consideration.

**FISCAL IMPACT**

Funding for the \$5,000 payment to the escrow account and the \$75,000 option payment are not included in the current budget. Funding will be provided by a transfer from the Supplemental Capacity Reserve Fund 180. The estimated ending Fund balance will be reduced by \$80,000 to \$7.42 million. Funding for the next option payment of \$75,000 would be included in the Fiscal Year 2016-2017 and 2017-2018 budget, also from the Supplemental Capacity Reserve Fund.

**DISCUSSION & ANALYSIS**

The Harrison Road property is a 17.5 acre parcel located on the south side of Highway 101 near the Sala Road interchange past the northern city limits of Salinas. It has previously been used for irrigated row crops and is currently vacant and fallow. The parcel is now on the market and is currently zoned as Highway Commercial. Through the realtor representing the property, discussions were initiated with the owners, who are amenable

to terms of the agreement which gives the Authority at its sole discretion the right to acquire or not acquire the Property under the stated terms and conditions.

## **BACKGROUND**

During the study of potential locations for Authority facilities, the Harrison Road property was introduced to the Citizen's Advisory Group, the Executive Committee and the Board of Directors. It was approved at the November 19, 2015 meeting, as one of four sites to be studied in the Long Range Facilities Environmental Impact Report as a potential location for a transfer station and/or materials recovery facility including the Clean Fiber Recovery System.

The Board approved similar actions when it exercised an option agreement with Waste Management for the Madison Lane Transfer Station in November of 2002 and the Sun Street properties in December of 2002.

## **ATTACHMENT(S)**

1. Resolution authorizing an Option Agreement  
Exhibit A – Agreement is being finalized; it will be distributed by or before the meeting.

## RESOLUTION NO. 2016 -

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
APPROVING AN OPTION AND PURCHASE AGREEMENT  
BETWEEN THE SALINAS VALLEY SOLID WASTE AUTHORITY AND  
KEITH ANDERSON AND JOHNNY SCHOT MARTINS, AS CO-TRUSTEES OF THE  
MARVIN MARTINS 1996 REVOCABLE TRUST; DENNIS MARTINS, AS SUCCESSOR TRUSTEE  
OF THE NOLAN MARTINS TRUST B UNDER AGREEMENT DATED JUNE 19, 1962;  
DENNIS MARTINS, AN INDIVIDUAL; NOELYN CORREA, AN INDIVIDUAL;  
ANTONETTE MARTINS, AN INDIVIDUAL; AND DARRIN MARTINS, AN INDIVIDUAL  
FOR A 17.5 ACRE PARCEL AT THE INTERSECTION OF U.S. HIGHWAY 101 WITH SALA AND  
HARRISON ROADS, ASSESSOR'S PARCEL NO. 113-091-017 IN THE INITIAL AMOUNT OF  
\$80,000; \$75,000 FOR FISCAL YEARS 2016-17 AND 2017-18, AND AMOUNTS TO BE  
NEGOTIATED FOR ANY ADDITIONAL YEARS IF NECESSARY**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY**, that the General Manager/CAO is hereby authorized and directed for, and on behalf of, the Salinas Valley Solid Waste Authority to execute an Option to Purchase Agreement with the Marvin Martins 1996 Revocable Trust, the Nolan Martins Trust B Dated June 19, 1962, Individuals: Dennis Martins, Noelyn Correa, Antonette Martins, and Darrin Martins, as attached hereto and marked "Exhibit A," in an amount not to exceed \$80,000 during Fiscal Year 2015-2016; \$75,000 for Fiscal Years 2016-17 and 2017-2018; and amounts to-be-negotiated, if additional option years are necessary.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 21st day of January 2016, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

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President

ATTEST:

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Elia Zavala, Clerk of the Board

# SVSWA Agenda Items - View Ahead 2016

Item No. 13

	18-Feb	29-Feb	17-Mar	21-Apr	19-May	16-Jun
<b>A</b>	Minutes	<b>RETREAT</b> <b>STRATEGIC PLAN</b>  <b>REVIEW 3-YEAR GOALS &amp; 6-MONTH OBJECTIVES</b>	Minutes	Minutes	Minutes	Minutes
<b>1</b>	Claims/Financials (EC)		Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
<b>2</b>	Member Agencies Activities Report		Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report
<b>3</b>	Monterey Bay Community Power Project Update		SP Goals Updated 6-Mo. Objectives	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update
<b>4</b>	QTE December Tonnage & Diversion Report		Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update
<b>5</b>	MidYear Budget Adjustment (EC)		Public Hearing FY 16-17 Rates (EC)	QTE March Cash & Investments	QTE March Tonnage & Diversion Reports	YE Budget Adjustments (EC)
<b>6</b>	<b>Strategic Plan Update</b>		<b>FY16-17 Budget</b>	QTE March Customer Service Survey	PSA w/AdManor for Marketing Services (exp 6/30/16)	Authorize CalRecycle Grants Applications (exp 8/1/16)
<b>7</b>	<b>FY16-17 Preliminary Budget (EC)</b>		Award contract for JCLF Flare	Award contract for JC Module 1B Liner Project	ECS Refining Amend 1 (exp 6/30/16)	<b>Strategic Plan Update</b>
<b>8</b>	Sun Street Property Alternatives (sp6)					PSA for Surveying Services (PWS exp 6/30/16)
<b>9</b>	Sun Street Property Plans for Permanent Improvements (sp6)					RecycleRama Contract (exp 6/30/16)
<b>10</b>						Stericycle HHW- Amend 1 (exp 6/30/16)
<b>11</b>						Vision Recycling - Amend 1 (exp 6/30/16)
<b>12</b>						Constellation Recycled Water Amend-1 (exp 6/30/16)
<b>13</b>						Fuel Delivery Services (SC Fuels exp 6/30/16)

Consent
Presentation
Consideration
Closed Session
<b>[Other]</b> (Public Hearing, Recognition, Informational, etc.) (EC) Executive Committee (sp) Strategic Plan Item