



Agenda - SPECIAL MEETING

EXECUTIVE COMMITTEE

THURSDAY, February 4, 2016

4:00 p.m.

Conference Room

128 Sun Street, Suite 101, Salinas, California

CALL TO ORDER

ROLL CALL

President	Jyl Lutes (City of Salinas)
Vice President	Simon Salinas (County of Monterey)
Alternate Vice President	Richard Perez (City of Soledad)
Past President	Elizabeth Silva (City of Gonzales)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes.

CONSIDERATION ITEMS

1. [Minutes of January 6, 2016 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval
2. [December 2015 Claims and Financial Reports](#)
 - A. Receive a report from Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
3. [Fiscal Year 2015-16 Mid-Year Budget Adjustments](#)
 - A. Receive a report from Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
4. [Fiscal Year 2016-17 Preliminary Budget Overview](#)
 - A. Receive a report from Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval

FUTURE AGENDA ITEMS

5. [Agenda Items – View Ahead](#)

CLOSED SESSION

Receive public comment before entering into closed session:

6. Pursuant to **Government Code Section 54956.8** to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Sale parcel on Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017

RECONVENE

ADJOURNMENT

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **January 29, 2016**. The Executive Committee will next meet in regular session on, **March 2, 2016, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE MEETING
January 6, 2016**

Draft

CALL TO ORDER

President Silva called the meeting to order at 4:05 p.m.

Committee Members Present

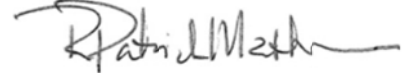
Elizabeth Silva	President
Jyl Lutes	Vice President
Simon Salinas	Alternate Vice President

Staff Members Present

Patrick Mathews, General Manager/CAO	Dave Meza, Authority Engineer
Susan Warner, Asst General Manager/ Diversion Manager	Elia Zavala, Clerk of the Board
Ray Hendricks, Finance Manager	Thomas Bruen, General Counsel (via telephone)
Cesar Zuniga, Operations Manager	

ITEM NO. 1

Agenda Item



General Manager/CAO

T. Bruen by ez

General Counsel

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:05) General Manager/CAO Mathews commented on some budgetary challenges that the Authority will be facing in the near future, such as the substantial increase in health insurance premiums by CalPERS, a proposed legislative increase in State fees (CalRecycle/RWQCB), and an increase in costs to process green waste due to a mass shut-down of biomass plants in California. Operations Manager Zuñiga reported that the landfill operations have held well during the rain. Authority Engineer shared that Fox Business Network aired a show in which ISM's solar technology was showcased and in which Authority General Manager/CAO Mathews speaks about the closure turf and potential future solar power installation at Crazy Horse Landfill.

COMMITTEE MEMBER COMMENTS

(4:19) No comments

PUBLIC COMMENT

(4:19) None

CONSIDERATION ITEMS

1. Minutes of November 4, 2015, Meeting

(4:19)

Public Comment: None

Committee Action: Vice President Lutes made a motion to approve the minutes as presented. Alternate Vice President Salinas seconded the motion. The motion passed unanimously.

2. November 2015 Claims and Financial Reports

(4:19) Finance Manager Hendricks provided a report and indicated that available funds will reflect an increase and then a decrease due to the bond payment and transfer in January and February. Some mid-year budget adjustments will be presented in the near future.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President Salinas made a motion to forward the report to the Board for approval. Vice President Lutes seconded the motion. The motion passed unanimously.

3. Jolon Road and Crazy Horse Transfer Station Operations Options

(4:24) Operations Manager Zuñiga presented options for the operation of the Jolon Road Transfer station after the termination of the contract with Waste Management, as well as the potential for a public convenience station at Crazy Horse Landfill. Options include Authority running the Jolon Road operations, or re-negotiating continued operations with Waste Management.

Public Comment: Doug Kenyon, with Republic Services stated that it is the same amount of trash just moved differently.

Committee Discussion: The Committee discussed the options. Some questioned what the end cost to the rate payers could be and what the impacts could be to the roads leading to the Johnson Canyon Landfill. Staff stated they were waiting to obtain cost information from Waste Management and that further studies would be conducted depending on the direction the Board wished to pursue.

Committee Action: Vice President Lutes made a motion to forward the report to the Board for discussion. Alternate Vice President Salinas seconded the motion. The motion passed unanimously.

FUTURE AGENDA ITEMS

4. Agenda Items – View Ahead

(4:37) The Committee reviewed the future agenda items.

CLOSED SESSION

(4:37) General Manager/CAO Mathews reported that there is no need to enter into closed session. The negotiating parties are exchanging agreements with their respective attorneys and an agreement may be ready for consideration in January or February.

ADJOURNMENT

(4:37) President Silva adjourned the meeting.

APPROVED: _____
Jyl Lutes, President

ATTEST: _____
Elia Zavala, Clerk of the Board



Report to the Executive Committee

ITEM NO. 2

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: February 4, 2016
From: Ray Hendricks, Finance Manager
Title: December 2015 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the December 2015 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of December for a summary of the Authority's financial position as of December 31, 2015. Following are highlights of the Authority's financial activity for the month of December.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of December 2015, FY 2015-16 operating revenue exceeded expenditures by \$552,846. Year to Date operating revenues exceeded expenditures by \$1,989,852.

Revenues (Consolidated Statement of Revenues and Expenditures)

After six months of the fiscal year (50.00% of the fiscal year), revenues total \$9,003,535 or 54.7% of the total annual revenues forecast of \$16,466,200. December Tipping Fees totaled \$975,847 and for the year to date totaled \$6,049,082 or 54.7% of the forecasted total of \$11,055,800.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of December 31 (50.00% of the fiscal year), year-to-date operating expenditures total \$7,013,683. This is 45.2% of the operating budget of \$15,500,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of December 2015, grant and capital project expenditures totaled \$85,471. The JCLF Flare Station project accounts for \$62,990 of the total.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of December 2015 is attached for review and acceptance. December disbursements total \$991,808.58 of which \$386,011.44 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of December 2015.

Vendor	Description	Amount
VISION RECYCLING INC	GREENWASTE PROCESSING	53,816.07
WASTE MANAGEMENT INC	JRTS OPS & 11/2015 MLTS TRANSFERS	80,482.14

Cash Balances

The Authority's cash position increased \$415,248 during December to \$16,591,682.56. Most of the cash balance is restricted, committed, or assigned as shown below:

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	\$ 3,400,229.60
State & Federal Grants	104,853.01
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-
BNY - Sub Pmt Cap One 2014 Eq Lease	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	100,879.26
Employee Unreimbursed Medical Claims	2,810.79

Committed by Board Policy:

Expansion Fund (South Valley Revenues)	8,170,397.24
Designated for Capital Projects Reserve	763,581.08
Designated for Operating Reserve	254,527.02
Designated for Environmental Impairment Reserve	254,527.02
Salinas Rate Stabilization Fund	29,705.58

Assigned by Budget

Assigned for Capital Projects	2,126,145.22
Assigned for OPEB	179,500.00

Available for Operations

1,204,526.74

Total

\$ 16,591,682.56

ATTACHMENTS

1. December 2015 Consolidated Statement of Revenues and Expenditures
2. December 2015 Consolidated Grant and CIP Expenditures Report
3. December 2015 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending December 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,055,800	975,847	6,049,082	54.7 %	5,006,718	0	5,006,718
Tipping Fees - Surcharge	1,560,600	128,042	775,219	49.7 %	785,381	0	785,381
Tipping Fees - Diverted Materials	998,000	134,956	843,255	84.5 %	154,745	0	154,745
AB939 Service Fee	2,166,100	180,508	1,083,048	50.0 %	1,083,052	0	1,083,052
Charges for Services	124,500	6,854	38,657	31.0 %	85,843	0	85,843
Sales of Materials	309,500	22,144	129,620	41.9 %	179,880	0	179,880
Gas Royalties	220,000	0	67,550	30.7 %	152,450	0	152,450
Investment Earnings	31,700	1,921	16,192	51.1 %	15,508	0	15,508
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	343	913	0.0 %	(913)	0	(913)
Total Revenue	16,466,200	1,450,615	9,003,535	54.7 %	7,462,665	0	7,462,665
<u>Expense Summary</u>							
Executive Administration	472,680	21,489	146,085	30.9 %	326,595	1,915	324,680
Administrative Support	485,450	34,500	204,981	42.2 %	280,469	53,315	227,155
Human Resources Administration	358,000	26,415	168,990	47.2 %	189,010	3,496	185,514
Clerk of the Board	178,300	10,271	78,162	43.8 %	100,138	2,693	97,445
Finance Administration	572,320	40,616	254,434	44.5 %	317,886	4,548	313,338
Operations Administration	379,300	25,967	143,503	37.8 %	235,797	10,918	224,879
Resource Recovery	747,650	43,232	322,006	43.1 %	425,644	23,669	401,975
Marketing	75,000	7,627	26,215	35.0 %	48,785	45,015	3,770
Public Education	188,500	1,181	23,979	12.7 %	164,521	39,087	125,434
Household Hazardous Waste	713,300	66,958	264,981	37.1 %	448,319	18,180	430,138
C & D Diversion	56,000	0	97,432	174.0 %	(41,432)	0	(41,432)
Organics Diversion	586,100	53,241	196,594	33.5 %	389,506	0	389,506
Diversion Services	23,250	2,980	11,940	51.4 %	11,310	4,105	7,205



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending December 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	416,950	36,120	198,311	47.6 %	218,639	4,457	214,181
JR Transfer Station	755,600	60,233	309,385	40.9 %	446,215	0	446,215
ML Transfer Station	166,500	21,867	106,049	63.7 %	60,451	4,046	56,405
SS Disposal Operations	780,350	81,121	418,077	53.6 %	362,273	34,738	327,535
SS Transfer Operations	1,067,900	67,815	491,874	46.1 %	576,026	5,507	570,519
SS Recycling Operations	318,200	19,331	119,773	37.6 %	198,427	31	198,396
JC Landfill Operations	2,429,250	162,234	938,650	38.6 %	1,490,600	159,608	1,330,992
JC Recycling Operations	260,950	14,408	82,219	31.5 %	178,731	0	178,731
Crazy Horse Postclosure Maintenance	660,200	37,224	248,491	37.6 %	411,709	84,520	327,189
Lewis Road Postclosure Maintenance	236,500	6,642	92,248	39.0 %	144,252	34,937	109,316
Johnson Canyon ECS	324,100	21,321	101,773	31.4 %	222,327	94,863	127,464
Jolon Road Postclosure Maintenance	198,350	2,127	114,188	57.6 %	84,162	3,215	80,948
Sun Street ECS	153,600	16,686	73,219	47.7 %	80,381	178	80,203
Debt Service - Interest	1,686,000	0	861,806	51.1 %	824,194	0	824,194
Debt Service - Principal	1,020,500	0	815,285	79.9 %	205,215	0	205,215
Closure Set-Aside	189,200	16,163	103,034	54.5 %	86,166	0	86,166
Total Expense	15,500,000	897,770	7,013,683	45.2 %	8,486,317	633,042	7,853,275
Revenue Over/(Under) Expenses	966,200	552,846	1,989,852	205.9 %	(1,023,652)	(633,042)	(390,611)



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending December 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Fund 180 - Expansion Fund							
180 9023 Salinas Area MRC	21,415	4,085	16,607	77.5 %	4,808	5,915	(1,107)
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
180 9804 Long Range Facility Needs EIR	543,488	1,425	1,425	0.3 %	542,063	0	542,063
Total Fund 180 - Expansion Fund	664,903	5,510	18,032	2.7 %	646,871	5,915	640,956
Fund 211 - State Grants							
211 2610 Tire Amnesty Grant	25,669	9,682	13,985	54.5 %	11,684	3,400	8,284
211 2620 Cal Recycle - CCPP	96,433	0	22,060	22.9 %	74,373	10,952	63,422
211 9206 HHW HD25-15-0003	95,523	0	0	0.0 %	95,523	65,236	30,287
211 9208 Tire Amnesty 2015-16	52,535	0	0	0.0 %	52,535	0	52,535
211 9248 Cal Recycle - 2014-15 CCPP	62,809	1,100	1,100	1.8 %	61,709	5,500	56,209
Total Fund 211 - State Grants	332,969	10,782	37,145	11.2 %	295,824	85,088	210,736
Fund 216 - Reimbursement Fund							
216 9525 JC Equipment Lease/Purchase	162,599	0	0	0.0 %	162,599	0	162,599
216 9802 Autoclave Demonstration Unit	143,101	0	3,162	2.2 %	139,939	0	139,939
216 9804 Long Range Facility Needs EIR	267,688	0	0	0.0 %	267,688	0	267,688
Total Fund 216 - Reimbursement Fund	573,388	0	3,162	0.6 %	570,226	0	570,226
Fund 221 - USDA Grant							
221 9003 USDA Autoclave Studies	6,370	6,370	6,370	100.0 %	0	0	0
Total Fund 221 - USDA Grant	6,370	6,370	6,370	100.0 %	0	0	0
Fund 800 - Capital Improvement Projects Fund							
800 9010 JC Roadway Improvements	1,854,726	85	789	0.0 %	1,853,937	0	1,853,937
800 9102 Segunda Vida (Second Life) Start L	17,735	(445)	6,989	39.4 %	10,746	390	10,357
800 9103 Closed Landfill Revenue Study	32,222	0	0	0.0 %	32,222	0	32,222
800 9254 JC Leachate Handling Sys	30,000	0	0	0.0 %	30,000	0	30,000
800 9255 JC LFG System Improvement	25,000	0	0	0.0 %	25,000	0	25,000



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report

For Period Ending December 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9316 CH Corrective Action Program	50,000	0	0	0.0 %	50,000	0	50,000
800 9501 JC LFG System Improvements	55,499	120	120	0.2 %	55,379	0	55,379
800 9502 JC Flare Station Improvements	468,730	62,990	73,964	15.8 %	394,766	225,665	169,101
800 9504 JC Module 456B Liner Improvemen	10,181	60	7,857	77.2 %	2,324	0	2,324
800 9526 JC Equipment Replacement	42,400	0	0	0.0 %	42,400	0	42,400
800 9701 SSTS Equipment Replacement	202,388	0	134,027	66.2 %	68,361	0	68,361
800 9702 SSTS NPDES Improvements	12,062	0	0	0.0 %	12,062	0	12,062
Total Fund 800 - Capital Improvement Proje	2,800,944	62,809	223,746	8.0 %	2,577,198	226,054	2,351,144
Total CIP Expenditures	4,378,572	85,471	288,453	6.6 %	4,090,119	317,057	3,773,062

Salinas Valley Solid Waste Authority
Checks Issued Report for 12/1/2015 to 12/31/2015

Check #		Check Date	Amount	Check Total
15437	STATE COMPENSATION INSURANCE FUND NOVEMBER STATE COMP	12/3/2015	48.52	48.52
15438	AIA SERVICES LLC VESTS PUBLIC OUTREACH EVENTS	12/9/2015	323.01	323.01
15439	ASBURY ENVIRONMENTAL SERVICES HHW HAULING AND DISPOSAL	12/9/2015	45.00	45.00
15440	AT&T MOBILITY FINANCE INTERNET	12/9/2015	83.00	83.00
15441	BC LABORATORIES, INC CHLF LAB SERVICES SS LAB SERVICES	12/9/2015	2,125.00 329.00	2,454.00
15442	BECKS SHOE STORE, INC. SSTS STAFF UNIFORMS	12/9/2015	185.51	185.51
15443	BRENDON OSMER JCLF EQUIPMENT MAINTENANCE	12/9/2015	6,270.00	6,270.00
15444	CALIFORNIA WATER SERVICE SS TS MONTHLY WATER SERVICE	12/9/2015	593.31	593.31
15445	CARDLOCK FUELS SYSTEM, INC. SS & JC EQUIPMENT FUEL	12/9/2015	13,095.81	13,095.81
15446	CITY OF SALINAS (ENVIRONMENTAL COMPLIANCE BUREAU) ENVIRONMENTAL INSPECTION/TRAKIT SURCHARGE	12/9/2015	257.70	257.70
15447	COMCAST MONTHLY INTERNET SERVICE	12/9/2015	176.70	176.70
15448	CORIX WATER PRODUCTS JCLF FACILITY IMPROVEMENTS	12/9/2015	6,008.50	6,008.50
15449	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTENANCE	12/9/2015	152.54	152.54
15450	FEDEX OVERNIGHT SHIPPING	12/9/2015	181.52	181.52
15451	FERGUSON ENTERPRISES INC #795 JC & SS MAINTENANCE SUPPLIES	12/9/2015	1,354.97	1,354.97
15452	FIRST ALARM SCALEHOUSE ALARM NEW USERS	12/9/2015	35.00	35.00
15453	FULL STEAM STAFFING LLC SSTS & JCLF TEMP LABOR	12/9/2015	3,668.34	3,668.34
15454	GOLDEN STATE TRUCK & TRAILER REPAIR SS & JC EQUIPMENT MAINTENANCE	12/9/2015	16,928.46	16,928.46
15455	**VOID**	12/9/2015	-	-
15456	**VOID**	12/9/2015	-	-
15457	**VOID**	12/9/2015	-	-
15458	**VOID**	12/9/2015	-	-

Salinas Valley Solid Waste Authority
Checks Issued Report for 12/1/2015 to 12/31/2015

Check #		Check Date	Amount	Check Total
15459	GREEN RUBBER - KENNEDY AG, LP SSTS SITE IMPROVMENTS	12/9/2015	1,105.02	1,105.02
15460	GREEN VALLEY INDUSTRIAL SUPPLY, INC JC EQUIPMENT MAINTENANCE	12/9/2015	25.36	25.36
15461	GREENWASTE RECOVERY INC. CARPET RECYCLING PROGRAM	12/9/2015	780.00	780.00
15462	GUARDIAN SAFETY AND SUPPLY, LLC JC SAFETY SUPPLIES	12/9/2015	438.48	438.48
15463	GUERITO SITES PORTABLE TOILET SERVICES	12/9/2015	1,028.00	1,028.00
15464	HOME DEPOT ALL SITES SUPPLIES	12/9/2015	997.25	997.25
15465	**VOID**	12/9/2015	-	-
15466	INSTRUMENT & VALVE SERVICES COMPANY JC EQUIPMENT CALIBRATION	12/9/2015	1,808.00	1,808.00
15467	LIEBERT CASSIDY WHITMORE LEGAL SERVICES	12/9/2015	2,007.50	2,007.50
15468	MALLORY CO. INC HHW SUPPLIES	12/9/2015	1,478.87	1,478.87
15469	MANUEL PEREA TRUCKING, INC. SSTS SITE IMPROVEMENTS	12/9/2015	320.00	320.00
15470	MARTA M. GRANADOS BD MEETINGS INTERPRETER SERVICES	12/9/2015	180.00	180.00
15471	MONTEREY SANITARY SUPPLY, INC. JANITORAL SUPPLIES	12/9/2015	163.97	163.97
15472	OFFICE DEPOT ADMIN OFFICE SUPPLIES	12/9/2015	299.43	299.43
15473	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	12/9/2015	7,765.98	7,765.98
15474	PACIFIC MUNICIPAL CONSULTANTS ENGINEERING CONSULTING SERVICES	12/9/2015	4,761.94	4,761.94
15475	PHILIP SERVICES CORP AUGUST HHW DISPOSAL AND SUPPLIES SEPTEMBER HHW DISPOSAL AND SUPPLIES	12/9/2015	13,534.60 18,126.24	31,660.84
15476	PITNEY BOWES - POSTAGE POSTAGE METER REFILL	12/9/2015	415.54	415.54
15477	PITNEY BOWES GLOBAL POSTAGE MACHINE QTR LEASE	12/9/2015	32.00	32.00
15478	PLACEMENT PROS JC,SS & HHW TEMP LABOR	12/9/2015	4,983.30	4,983.30
15479	QUINN COMPANY JC & SS EQUIPMENT MAINTENANCE	12/9/2015	23,549.68	23,549.68
15480	**VOID**	12/9/2015	-	-

Salinas Valley Solid Waste Authority
Checks Issued Report for 12/1/2015 to 12/31/2015

Check #		Check Date	Amount	Check Total
15481	SCALES UNLIMITED SSTS SCALES MAINTENANCE	12/9/2015	4,386.99	4,386.99
15482	SCS ENGINEERS PROFESSIONAL CONSULTING SERVICES	12/9/2015	1,800.00	1,800.00
15483	SCS FIELD SERVICES ALL SITES ROUTINE ENVIRONMENTAL SERVICES	12/9/2015	20,009.50	20,009.50
15484	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	12/9/2015	223.91	223.91
15485	UNITED RENTALS (NORTHWEST), INC SSTS FACILITY MAINTENANCE	12/9/2015	290.49	290.49
15486	VALLEY PACIFIC PETROLEUM SERVICES, INC. JCLF EQUIPMENT FUEL	12/9/2015	4,458.68	4,458.68
15487	VISION RECYCLING INC GREENWASTE CONTAMINATION GREENWASTE PROCESSING GREENWASTE PROCESSING	12/9/2015	575.00 37,048.17 16,192.90	53,816.07
15488	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING FEES	12/9/2015	2,200.00	2,200.00
15489	GOVERNMENT FINANCE OFFICERS ASSOCIA CAFR APPLICATION	12/16/2015	435.00	435.00
15490	A & B FIRE PROTECTION & SAFETY, INC JCLF SAFETY SUPPLIES	12/16/2015	327.65	327.65
15491	ADMANOR, INC BRANDING MARKETING CAMPAIGN RECYCLING EDUCATION OUTREACH CCRMC MARKETING TIRE AMNESTY GRANT MARKETING	12/16/2015	6,876.63 1,120.63 855.00 4,182.00	13,034.26
15492	AIR TOXICS LTD JCLF MODIFIED TO-15 & SUPPLIES	12/16/2015	300.00	300.00
15493	ALLEN BROTHERS OIL II, INC. JCLF VEHICLE MAINTENANCE	12/16/2015	151.85	151.85
15494	AMERICAN SUPPLY CO. HHW DISPOSAL SUPPLIES	12/16/2015	291.69	291.69
15495	BC LABORATORIES, INC CH STORMWATER TESTING	12/16/2015	297.00	297.00
15496	BEST ENVIRONMENTAL EMISSIONS TESTING	12/16/2015	11,700.00	11,700.00
15497	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS CONFERENCE REGISTRATION	12/16/2015	40.00	40.00
15498	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	12/16/2015	13,521.82	13,521.82
15499	CITY OF GONZALES JC LF WATER	12/16/2015	187.02	187.02
15500	COSTCO WHOLESALE ADMIN & OPS OFFICE SUPPLIES	12/16/2015	50.95	50.95

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
15501	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTENANCE	12/16/2015	416.22	416.22
15502	CUTTING EDGE SUPPLY JCLF FACILITY SUPPLIES	12/16/2015	282.15	282.15
15503	EAST BAY TIRE CO. JCLF EQUIPMENT MAINTENANCE	12/16/2015	477.21	477.21
15504	FERGUSON ENTERPRISES INC #795 SSTS SITE IMPROVEMENTS	12/16/2015	395.18	395.18
15505	FULL STEAM STAFFING LLC JCLF & SSTS TEMP LABOR	12/16/2015	2,410.38	2,410.38
15506	GC ENVIRONMENTAL, INC JCLF ENGINEERING SERVICES	12/16/2015	33,398.41	33,398.41
15507	GEOLOGIC ASSOCIATES, INC. CH CLOSURE CM CH CQA ENV. SERVICES.	12/16/2015	(6,355.00) 17,335.00	10,980.00
15508	GERALD A. GRAEBE AND ASSOCIATES INC JC CONCRETE PAD	12/16/2015	3,636.00	3,636.00
15509	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT MAINTENANCE	12/16/2015	3,926.20	3,926.20
15510	**VOID**	12/16/2015	-	-
15511	GRAINGER JCLF EQUIPMENT MAINTENANCE	12/16/2015	26.70	26.70
15512	GREEN RUBBER - KENNEDY AG, LP LRLF & CHLF SITE MAINTENANCE	12/16/2015	404.92	404.92
15513	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JCLF SITE IMPROVEMENTS	12/16/2015	93.84	93.84
15514	HOPE SERVICES SSTS DIVERSION SERVICES	12/16/2015	9,996.28	9,996.28
15515	INFINITY STAFFING SERVICES, INC. SSTS TEMP LABOR	12/16/2015	1,201.50	1,201.50
15516	INTERNATIONAL INSTITUTE OF MUNICIPAL CLERKS ANNUAL MEMBERSHIP	12/16/2015	255.00	255.00
15517	JOHN ROBERTO PITTA HAULING SERVICES	12/16/2015	375.00	375.00
15518	JOSE RAMIRO URIBE SSTS EQUIPMENT REPAIR	12/16/2015	85.00	85.00
15519	JULIO GIL SSTS STAFF UNIFORMS	12/16/2015	75.77	75.77
15520	MASKELL PIPE & SUPPLY, INC JCLF FACILITY IMPROVMENTS	12/16/2015	498.46	498.46
15521	MCGILLOWAY, RAY, BROWN & KAUFMAN AUDIT SERVICES	12/16/2015	7,548.00	7,548.00
15522	MONTEREY AUTO SUPPLY INC SSTS EQUIPMENT MAINTENANCE	12/16/2015	1,536.36	1,536.36

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
15523	MONTEREY COUNTY HEALTH DEPARTMENT MO. CO. REGIONAL FEE JULY - SEPT 2015	12/16/2015	29,294.91	29,294.91
15524	MONTEREY SANITARY SUPPLY, INC. JANITORAL SUPPLIES	12/16/2015	378.26	378.26
15525	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	12/16/2015	275.13	275.13
15526	OFFICE DEPOT OFFICE SUPPLIES	12/16/2015	350.40	350.40
15527	PACIFIC GAS AND ELECTRIC COMPANY SS TS STREET SWEEPER FUEL	12/16/2015	220.12	220.12
15528	PACIFIC TRUCK PARTS, INC JCLF EQUIPMENT MAINTENANCE	12/16/2015	191.25	191.25
15529	PENINSULA MESSENGER LLC BANK COURIER SERVICES	12/16/2015	360.00	360.00
15530	PLACEMENT PROS JCLF TEMP LABOR SSTS TEMP LABOR	12/16/2015	864.14 498.24	1,362.38
15531	PURE WATER BOTTLING POTABLE WATER SERVICE	12/16/2015	253.15	253.15
15532	QUINN COMPANY EQUIPMENT MAINTENANCE RETURNS	12/16/2015	27,460.16 (6,387.58)	21,072.58
15533	**VOID**	12/16/2015	-	-
15534	**VOID**	12/16/2015	-	-
15535	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	12/16/2015	139.96	139.96
15536	REPUBLIC SERVICES OF SALINAS MONTHLY TRANSPORTATION SURCHARGE	12/16/2015	590.92	590.92
15537	SCOTT W GORDON NOVEMBER LEGAL SERVICES	12/16/2015	1,897.50	1,897.50
15538	SOUTH COUNTY NEWSPAPER PUBLIC OUTREACH AND EDUCATION	12/16/2015	858.00	858.00
15539	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	12/16/2015	152.11	152.11
15540	SUTTON AGRICULTURAL ENTERPRISES, INC JCLF DEPARTMENT SUPPLIES	12/16/2015	133.13	133.13
15541	UNITED RENTALS (NORTHWEST), INC SSTS FACILITY MAINTENANCE	12/16/2015	232.16	232.16
15542	URS CORPORATION MRC SCOPE OF WORK	12/16/2015	4,085.00	4,085.00
15543	**VOID**	12/16/2015	-	-
15544	**VOID**	12/16/2015	-	-

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
15545	**VOID**	12/16/2015	-	-
15546	**VOID**	12/16/2015	-	-
15547	**VOID**	12/16/2015	-	-
15548	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION FUEL PURCHASES	12/16/2015	1,406.26	1,406.26
15549	US DEPARTMENT OF AGRICULTURE, AGRICULTURAL RESEARCH SERVICE REIMBURSEMENT OF GRANT FUNDING	12/16/2015	6,369.83	6,369.83
15550	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	12/16/2015	119.03	119.03
15551	WASTE MANAGEMENT INC JR TRANSFER STATION OPERATIONS NOVEMBER MADISON TRANSFERS	12/16/2015	60,233.16 20,248.98	80,482.14
15552	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING FEES	12/16/2015	2,200.00	2,200.00
15553	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	12/16/2015	315.00	315.00
15554	ADRIANNA VILLEGAS TRAINING PER DIEM	12/23/2015	18.00	18.00
15555	ALLEN BROTHERS OIL II, INC. JCLF VEHICLE MAINTENANCE	12/23/2015	133.95	133.95
15556	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL & HAULING SERVICES	12/23/2015	45.00	45.00
15557	AT&T MOBILITY FINANCE INTERNET	12/23/2015	83.00	83.00
15558	BC LABORATORIES, INC SSTS WATER TESTING SERVICES	12/23/2015	334.00	334.00
15559	CALIFORNIA HIGHWAY ADOPTION CO. LITTER ABATEMENT SERVICES	12/23/2015	1,100.00	1,100.00
15560	CARDLOCK FUELS SYSTEM, INC. JCLF EQUIPMENT FUEL	12/23/2015	2,256.19	2,256.19
15561	CITY OF GONZALES JC HOSTING FEE	12/23/2015	20,833.33	20,833.33
15562	ERNEST BELL D. JR NOVEMBER JANITORIAL SERVICES	12/23/2015	2,100.00	2,100.00
15563	FERGUSON ENTERPRISES INC #795 JCLF SITE IMPROVEMENTS	12/23/2015	1,417.13	1,417.13
15564	FULL STEAM STAFFING LLC SSTS & JCLF TEMP LABOR	12/23/2015	3,429.10	3,429.10
15565	GOLDEN STATE TRUCK & TRAILER REPAIR JCLF EQUIPMENT MAINTENANCE	12/23/2015	6,420.34	6,420.34
15566	**VOID**	12/23/2015	-	-

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
15567	GREEN RUBBER - KENNEDY AG, LP JCLF FACILITY MAINTENANCE	12/23/2015	307.28	307.28
15568	INFINITY STAFFING SERVICES, INC. SSTS TEMP LABOR	12/23/2015	1,120.50	1,120.50
15569	MALLORY CO. INC SSTS SAFETY SUPPLIES	12/23/2015	33.53	33.53
15570	MANUEL PEREA TRUCKING, INC. SSTS FACILITY MAINTENANCE	12/23/2015	425.00	425.00
15571	MONTEREY COUNTY AGRICULTURAL COMMISSIONER SCALE PERMITS	12/23/2015	520.00	520.00
15572	NEXIS PARTNERS, LLC ADMIN BUILDING RENT	12/23/2015	8,709.00	8,709.00
15573	OFFICE DEPOT DEPARTMENT SUPPLIES	12/23/2015	1,283.52	1,283.52
15574	ONE STOP AUTO CARE/V & S AUTO CARE, INC ADMIN VEHICLE MAINTENANCE	12/23/2015	387.14	387.14
15575	PERENNIAL ENERGY, LLC JC LFG FLARE SYSTEM	12/23/2015	24,818.80	24,818.80
15576	PITNEY BOWES - POSTAGE POSTAGE METER REFILL	12/23/2015	52.79	52.79
15577	PITNEY BOWES GLOBAL POSTAGE MACHINE QTR LEASE	12/23/2015	333.60	333.60
15578	QUINN COMPANY SSTS EQUIPMENT MAINTENANCE	12/23/2015	636.39	636.39
15579	REPUBLIC SERVICES OF SALINAS MONTHLY TRANSPORTATION SURCHARGE	12/23/2015	1,118.77	1,118.77
15580	SCALES UNLIMITED JCLF SCALE MAINTENANCE	12/23/2015	2,314.12	2,314.12
15581	SCS FIELD SERVICES ALL SITES NON ROUTINE ENVIRONMENTAL SERVICE	12/23/2015	5,139.55	5,139.55
15582	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	12/23/2015	160.00	160.00
15583	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	12/23/2015	199.54	199.54
15584	SUSAN WARNER ELLI'S: LUNCH MEETING	12/23/2015	79.06	79.06
15585	THOMAS M BRUEN NOVEMBER LEGAL SERVICES	12/23/2015	1,380.98	1,380.98
15586	US BANK CORPORATE PAYMENT SYSTEM CRAZYHORSE:2015 EMPLOYEE END OF THE YEAR DINNER GRANITROCK: FACILITY MAINTENANCE VISTAPRINT: OPS BUSINESS CARDS CITY OF SAN JOSE: CONVENTION CENTER PARKING DOORBELL DINING:MANAGEMENT RETREAT 2015 HARBOR FREIGHT TOOLS: HHW DEPARMTEN SUPPLIES MICROSOFT:DVD PLAYER SOFTWARE VEGETABLE GROWERS SUPPLY: SSTS SITE MAINTENANCE ORCHARD SUPPLY: SSTS DEPARTMENT SUPPLIES	12/23/2015	1,232.25 120.76 58.92 61.00 280.05 435.71 14.99 186.01 19.62	

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
	ROYAL OAKS MARKET: ICE FOR RAIN WATER SAMPLES		5.98	
	HUGHESNET.COM: JC INTERNET		91.60	
	THE POST BOX:LRLF LEASE NOTARIZING		20.00	
	SAVEMART:MANAGEMENT RETREAT 2015		41.64	
	INTERMEDIA:MONTHLY EMAIL EXCHANGE HOSTING		260.64	
	MICROSOFT: MONTHLY OFFICE 365 SUBSCRIPTION		10.00	
	SHAREFILE: FTP SUBSCRIPTION		32.95	
	NCHRA: TRAINING RENEWAL		167.00	
	ORCHARD SUPPLY: SSTs FACILITY MAINTENANCE		458.96	
	SURVEYMONKEY: EMPLOYEE SURVEY		26.00	
	USPS:POSTAGE FOR HHW		0.98	
	SALINAS TOYOTA: RR VEHICLE MAINTENANCE		86.65	
	AUTOMATION DIRECT: JCLF SITE REPAIR		207.00	
	VALLEY FABRICATION INC: SITE MAINTENANCE		31.76	
	VEGETABLES GROWERS SUPPLY:RAIN GEAR		33.83	
	DISCOUNT SAFETY GEAR: SMALL SAFETY GLASSES		53.15	
	SAFEWAY: BD MTG REFRESHMENTS 11/19/15		72.25	
	GRANITEROCK: SITE MAINTENANCE		38.81	
	SKILLPATH: CONFERENCE REGISTRATION		149.00	
	SMART&FINAL: EC MEETING REFRESHMENTS 11/4/15		9.90	
	DOORBELL DINING:MANAGEMENT RETREAT 2015		20.20	
	RAIN WISE: JCLF STORM WATER TRACKING		258.14	
	SUBWAY: BD MTG REFRESHMENTS 11/19/15		65.14	
	SMART AND FINAL: SUPPLIES		5.45	
	CVS: RAINWATER SUPPLIES		4.34	
	FRED PRYOR: WEBINAR		199.00	
	ORCHARD SUPPLY: SSTs FACILITY MAINTENANCE		11.32	
	THE BAGEL CORNER: TRAINING MEETING REFRESHMENTS		18.45	
	GRANITEROCK: SITE MAINTENANCE		270.12	
				5,059.57
15587	**VOID**	12/23/2015	-	
15588	**VOID**	12/23/2015	-	-
15589	**VOID**	12/23/2015	-	-
15590	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY RECYCLING FEES	12/23/2015	2,350.00	2,350.00
15591	AT&T SERVICES INC MONTHLY PHONE SERVICE	12/30/2015	320.71	320.71
15592	MONTEREY BAY OFFICE PRODUCTS COPIER MACHINE BASE RATE CHARGE & OVERAGES	12/30/2015	205.52	205.52
15593	SALINAS ROTARY CLUB CHARITABLE FUND MARKETING: COMMUNITY EVENT SPONSORSHIP	12/30/2015	750.00	750.00
15594	SCS FIELD SERVICES JCLF & CHLF LFG NON ROUTINE ENVIRONMENTAL SERVICE	12/30/2015	15,900.00	15,900.00
DFT2016214	WAGeworks FSA MONTHLY ADMIN	12/16/2015	78.00	78.00
	SUBTOTAL:			605,797.14
	PAYROLL DISBURSEMENTS			386,011.44
	GRAND TOTAL			991,808.58



Report to the Executive Committee

ITEM NO. 3

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

Date: February 4, 2016

From: Ray Hendricks, Finance Manager

Title: FY 2015-16 Mid-Year Budget Adjustments

RECOMMENDATION

Staff recommends that the Executive Committee support this item.

The budget adjustments will ensure that the budget reflects current activity.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support Goal A – Fund and Implement 75% Diversion, by ensuring that the budget is balanced.

FISCAL IMPACT

The net fiscal impact of the recommended budget adjustments is a net increase to fund balance of \$39,525 for the fiscal year.

DISCUSSION & ANALYSIS

Based on activity during the first six months staff recommends the following budget adjustments.

- Increase estimated diverted materials revenues by \$191,400
- Increase operating appropriations by \$322,599
- Decrease Capital Improvements appropriations by \$170,724

Increase estimated diverted materials revenues by \$191,400

Construction and Demolition (C&D) was expected to produce \$98,600 in revenues for the fiscal year. As of December, actual revenues are \$176,511. Conservative estimates for C&D tonnage are expected to produce \$290,000 in revenues by the end of the fiscal year, an increase of \$191,400 over the original budget.

Increase operating appropriations by \$322,599

Increased C&D tonnages require additional budget in order to process, additionally our organics processing vendor is increasing their organics processing rate by \$4/ton beginning in February. The additional revenue from C&D is more than adequate to cover both of these additional expenditures.

The initial equipment purchase for Johnson Canyon Landfill has been completed. Total expenditures were \$162,599 less than originally estimated. The balance was used to accelerate pay down of the debt, reducing the final payment of the loan by \$182,860 and creating a savings of more than \$20,000 in interest. The budget for this item is being transferred from the Capital Improvement Project (CIP) account that was set up with the loan funds to cover the purchase of the equipment.

Following is a summary of the operating appropriation adjustments recommended:

\$ 104,000	C&D Grinding
\$ 56,000	Organics Diversion
<u>\$ 162,599</u>	Debt Service – Principal (accelerated paydown)
<u>\$ 322,599</u>	Total Appropriation Increases

Decrease Capital Improvements appropriations by \$170,724

The initial equipment purchase for Johnson Canyon Landfill has been completed. Total expenditures were \$162,599 less than originally estimated. The balance was used to pay down the debt, reducing the final payment of the loan by \$182,860. A savings of more than \$20,000 in interest. The budget for this item is being transferred from the CIP that was set up with the loan funds to cover the purchase of the equipment.

Review of CIP needs at mid-year requires some adjustments in order to adequately fund actual capital needs for the fiscal year. The net result of these changes is a decrease of \$8,125. Total reduction in CIP appropriations is \$170,724.

Following is a summary of the CIP appropriation adjustments recommended:

216	9525	JC Equipment Lease/Purchase	(162,599)
800	9102	Segunda Vida (Second Life) Start Up	(10,746)
800	9254	JC Leachate Handling Sys	43,000
800	9255	JC LFG System Improvements	(25,000)
800	9501	JC LFG System Improvements	(55,379)
800	9502	JC Flare Station Improvements	40,000
800	9526	JC Equipment Replacement	(11,500)
800	9701	SSTS Equipment Replacement	<u>11,500</u>
Total Capital Improvement Projects Appropriation Changes			<u>(170,724)</u>

BACKGROUND

The FY 2015-16 budget is doing well due to constant monitoring by management staff. However some minor adjustments are required as stated above.

ATTACHMENT(S)

1. FY 2015-16 Mid-Year Budget Adjustments



Salinas Valley Solid Waste Authority
Consolidated Statement of Revenues and Expenditure
For Period Ending December 31, 2015

	CURRENT BUDGET	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	BUDGET ADJUSTMENTS	ADJUSTED BUDGET
<u>Increases/(Decreases) in Operating Revenue Budget</u>						
Tipping Fees - C&D	98,600	176,511	179.0%	(77,911)	191,400	290,000
Total Increases/(Decreases) in Operating Revenue Budget	98,600	176,511	179.0%	(77,911)	191,400	290,000
<u>Increases/(Decreases) in Operating Budget</u>						
C & D Diversion	56,000	97,432	174.0%	(41,432)	104,000	160,000
Organics Diversion	586,100	196,594	33.5%	389,506	56,000	642,100
Debt Service - Principal	1,020,500	815,285	79.9%	205,215	162,599	1,183,099
Total Increases/(Decreases) in Operating Budget	1,662,600	1,109,311	66.7%	553,289	322,599	1,985,199
<u>Increases/(Decreases) in CIP Budget</u>						
216 9525 JC Equipment Lease/Purchase	162,599	-	0.0%	162,599	(162,599)	-
800 9102 Segunda Vida (Second Life) Start Up	17,735	6,989	39.4%	10,746	(10,746)	6,989
800 9254 JC Leachate Handling Sys	30,000	-	0.0%	30,000	43,000	73,000
800 9255 JC LFG System Improvement	25,000	-	0.0%	25,000	(25,000)	-
800 9501 JC LFG System Improvements	55,499	120	0.2%	55,379	(55,379)	120
800 9502 JC Flare Station Improvements	468,730	73,964	15.8%	394,766	40,000	508,730
800 9526 JC Equipment Replacement	42,400	-	0.0%	42,400	(11,500)	30,900
800 9701 SSTS Equipment Replacement	202,388	134,027	66.2%	68,361	11,500	213,888
Total Increases/(Decreases) in CIP Budget	579,229	74,084	12.8%	505,145	(170,724)	581,850
Total Expenditure Budget Increases/(Decreases)					151,875	
Total Change to Fund Balance					39,525	



Mid-Year Budget Adjustments

FY 2015-16

February 4, 2016

Diversion Increases

- Revenue Increase \$191,400
 - Increase in C&D Tonnage
 - From 1,700 to 5,000
- Expenditure Increase (\$160,000)
 - \$ 104,000 for Increased C&D Processing
 - \$ 56,000 for Organics Diversion
- Net Increase to Fund Balance \$31,400

Debt Service Adjustment

(\$162,599) Reduce CIP Budget

\$162,599 Principal Pay-down (Ops. Budget)

0 Net Change in Total Budget

Capital Improvement Projects

Segunda Vida (Second Life) Start Up	(10,746)
JC Leachate Handling Sys	43,000
JC LFG System Improvements	(25,000)
JC LFG System Improvements	(55,379)
JC Flare Station Improvements	40,000
JC Equipment Replacement	(11,500)
SSTS Equipment Replacement	<u>11,500</u>
Capital Improvement Projects Adjustments	(8,150)

Fiscal Impact

- Diversion Adjustments Net \$31,400
- Net impact of Debt Service Adj. 0
- CIP Savings \$ 8,150
- Net Increase to fund balance \$39,525





Report to the Executive Committee

Date: February 4, 2016
From: Ray Hendricks, Finance Manager
Title: Fiscal Year 2016-17 Preliminary Budget Overview

ITEM NO. 4

N/A

Finance Manager/Controller-Treasurer

N/A

General Counsel

N/A

General Manager/CAO

**A REPORT WILL BE GIVEN
AT THE MEETING**



Preliminary Budget
FY 2016-17
February 4, 2016

Budget Assumptions

- Slight increase in landfilled tonnage (3.0%)
- Increase AB939 and Tipping Fees by 2.9%
 - December 2015 CPI 3.2%
- Increase Greenwaste Fees \$4.00/ton
 - Vendor Fees increasing \$4.00/ton
- Use of Capital Improvement Reserves to:
 - Repay Loan from Johnson Canyon Road Fund
 - Fund Jolon Road Equipment Purchase
 - (If Approved)

SVSWA Tonnage

	2012-13	2013-14	2014-15	2015-16	2016-17	%
	Actual	Actual	Actual	Budget	Estimate	Change
Republic Services	93,236	91,878	91,965	91,800	91,000	-0.9%
Rural Dispose-All	24,298	24,395	25,372	24,200	26,000	7.4%
Jolon Road	14,170	14,008	15,479	14,000	15,000	7.1%
City of Soledad	6,294	6,253	6,493	6,100	6,500	6.6%
City of Greenfield	5,809	5,875	6,033	5,800	6,000	3.4%
Tri-Cities Disposal	3,422	3,845	3,969	3,700	4,300	16.2%
City of Gonzales	2,844	2,943	2,953	2,800	3,100	10.7%
Total Franchise Waste Tons	150,073	149,197	152,264	148,400	151,900	2.4%
Self-Haul	14,923	15,977	18,422	16,000	17,300	8.1%
Madison Lane Self Haul	897	585	1,111	500	700	40.0%
Total Self Haul Tons	15,820	16,562	19,533	16,500	18,000	9.1%
Field Plastics	76	201	188	100	100	0.0%
Total Field Plastics	76	201	188	100	100	0.0%
Total Landfilled Tons	165,969	165,960	171,985	165,000	170,000	3.0%
South Valley Tonnage	78,300	79,226				
Grand Total Tonnage	244,269	245,186	171,985	165,000	170,000	3.0%

Fiscal Year 2016-17 Preliminary Budget

	2015 -16 BUDGET	2016-17 PROPOSED	Increase/ (Decrease)	% Change
Tipping Fees - Solid Waste	11,055,800	11,730,600	674,800	6.1%
Tipping Fees - Surcharge	1,560,600	1,751,000	190,400	12.2%
Tipping Fees - Diverted Materials	998,000	1,043,600	45,600	4.6%
AB939 Service Fee	2,166,100	2,228,900	62,800	2.9%
Charges for Services	124,500	124,500	-	0.0%
Sales of Materials	309,500	309,500	-	0.0%
Landfill Gas Royalties	220,000	220,000	-	0.0%
Investment Earnings	31,700	31,700	-	0.0%
Total Revenues	16,466,200	17,439,800	973,600	5.9%
Administration	2,431,050	2,448,650	17,600	0.7%
AB939 Services	2,318,600	2,411,300	92,700	4.0%
Recycling	665,350	788,200	122,850	18.5%
Transfer Stations	3,132,425	3,140,725	8,300	0.3%
Landfill Operations	3,151,025	3,426,375	275,350	8.7%
Postclosure Maintenance	1,095,050	1,066,150	(28,900)	-2.6%
Debt Service	2,706,500	2,705,600	(900)	0.0%
Total Expenditures	15,500,000	15,987,000	487,000	3.1%
Total Revenues / Expenditures	966,200	1,452,800		

Capital Projects

Funded from FY 2016-17 Operating Revenue

2016-17
Proposed

Crazy Horse - Corrective Action Program	203,000
Crazy Horse LFG System Improvements - CAP	116,500
Johnson Canyon Regional Roadway Project (loan repayment)	365,000
Johnson Canyon LFG System (Vertical Wells)	30,000
Johnson Canyon Equipment Replacement	50,000
Johnson Canyon Corrective Action Program	100,000
Johnson Canyon Drainage Modifications	35,000
Johnson Canyon Groundwater Monitoring Well (Replacements)	165,000
Johnson Canyon LFG System (Horiz. Wells)	30,000
Johnson Canyon Litter Control Fence	50,000
Jolon Road Transfer Station Improvements	82,000
Jolon Road Equipment Purchase (If Approved)	600,000
Lewis Road LFG Flare Replacement	67,500
SSTS Equipment Replacement	190,000
	<u>2,084,000</u>



Salary & Benefits

\$5,785,000

- Net Change: \$169,550
- PERS Health Insurance Premiums
 - \$112,800 - 22% Rate Increase
- Other Salary and Labor Related Increases \$56,750
 - Net COLA Increase
 - Annual Step Increases
 - Other Benefit Adjustments

Major Changes in Operating Budget

	Difference
SBOE - CIWMB Fees (1/2 year)	218,200
PERS Health Insurance Premiums	112,800
Greenwaste Processing @ JC (\$4/ton increase)	104,100
Other Personnel Increases	56,750
MRWPCA Fees (Stormwater Discharge)	50,000
All Other Misc. Increases	105,650
Jolon Road Savings	<u>(160,500)</u>
Total Operating Budget Changes	<u>487,000</u>

Residential Rates (Estimate)

Hauler	Service Level	FY 2015-16	FY 2016-17	Net Increase
		Disposal Rate	Estimate	
Republic	32 gal	\$ 7.96	\$ 8.16	\$.20
Tri-Cities	48 gal	\$ 9.39	\$ 9.74	\$.35
WM- County	35 gal	\$ 6.39	\$ 6.63	\$.24
WM- King City	32 gal	\$ 11.87	\$12 .32	\$.45
Republic	64 gal	\$ 13.24	\$ 13.57	\$.33
Tri-Cities	65 gal	\$ 18.78	\$ 19.47	\$.69
WM- County	64 gal	\$ 11.68	\$ 12.12	\$.44
WM- King City	64 gal	\$ 14.89	\$ 15.45	\$.56

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- Increase is between 0.8 and 1.8 percent of the total customer rate.

Commercial Rates (Estimate)

Hauler	Service Level	FY 2015-16 Disposal Rate	FY 2016-17 Estimate	Increase
Republic	1cy	\$ 26.73	\$ 27.38	\$ 0.65
Tri-Cities	1cy	\$ 45.20	\$ 46.89	\$ 1.69
WM- County	1cy	\$ 26.82	\$ 27.04	\$ 1.02
WM- King City	1cy	\$ 49.91	\$ 51.81	\$ 1.90
Republic	2cy	\$ 53.50	\$ 54.92	\$ 1.42
Tri-Cities	2cy	\$ 90.43	\$ 93.81	\$ 3.38
WM- County	2cy	\$ 53.64	\$ 55.68	\$ 2.04
WM- King City	2cy	\$ 79.75	\$ 82.79	\$ 3.04

- Does not include jurisdiction fees (i.e. franchise fees) outside of SVSWA control
- Increase is between 0.8 and 1.8 percent of the total customer rate.

Projections Assumptions

- Status Quo Staff run operations at Jolon Road
- All other services are status quo
- CPI 2.5% used for 5 year projections
 - All urban consumer CPI last three years
 - 2013 - 2.2%
 - 2014 - 2.8%
 - 2015 - 3.2%

5 Year Operating Projections

Description	2015-16 Budget	2016-17 Proposed	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	2019-20 Estimate
Landfilled Tonnage	165,000	170,000	170,000	170,000	170,000	170,000
CPI		2.9%	2.5%	2.5%	2.5%	2.5%
Estimated Tipping fee	67.00	69.00	71.00	73.00	73.00	73.00
Salinas Surcharge per Ton	17.00	17.00	17.50	18.00	18.50	19.00
AB939 Service Fee	2,166,100	2,228,900	2,284,600	2,341,700	2,400,200	2,460,200
Total Revenues	16,466,200	17,439,800	17,857,880	18,301,680	18,407,180	18,514,300
Total Expenditures	13,591,200	14,079,100	14,270,000	14,470,000	14,081,300	14,060,300
Net Revenues	2,875,000	3,360,700	3,587,880	3,831,680	4,325,880	4,454,000
Total Debt Service	1,908,800	1,907,900	2,051,300	3,136,100	3,134,100	3,136,800
Net Income After Debt Service*	966,200	1,452,800	1,536,580	695,580	1,191,780	1,317,200
*Allocation for CIP and Reserve funding per Board fiscal policies						
Debt Coverage Ratio	151%	176%	175%	122%	138%	142%

5 Year Capital Plan

Description	2015-16 Budget	2016-17 Proposed	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate
Gloria Iverson Road	365,000	365,000	-	-	-	-
Repayment to Expansion Fund (Ameresco Project)	-	-	376,000	-	-	-
Equipment Purchase/Replacement	242,400	840,000	350,000	-	900,000	800,000
JC Landfill Improvements	255,000	410,000	110,000	225,000	70,000	330,000
Transfer Station Improvements	-	82,000	82,000	-	-	-
Closed Landfill Improvements	50,000	387,000	517,000	370,000	50,000	-
Resource Recovery	-	-	-	-	-	-
Total CIP's Funded From Operations	<u>912,400</u>	<u>2,084,000</u>	<u>1,435,000</u>	<u>595,000</u>	<u>1,020,000</u>	<u>1,130,000</u>

5 Year Projected Surplus/(Deficit)

Description	2015-16 Budget	2016-17 Proposed	2017-18 Estimate	2018-19 Estimate	2019-20 Estimate	2020-21 Estimate
Net Income After Debt Service	966,200	1,452,800	1,536,580	695,580	1,191,780	1,317,200
Total CIP's Funded From Operations	<u>912,400</u>	<u>2,084,000</u>	<u>1,435,000</u>	<u>595,000</u>	<u>1,020,000</u>	<u>1,130,000</u>
Budgeted Surplus for Reserves	53,800	(631,200)	101,580	100,580	171,780	187,200

Direction Requested

- Rate Adjustments
 - Increase AB939 Fees by 2.9%
 - Increase Tipping Fees \$2.00 (2.9%)
 - Increase Greenwaste Fees \$4.00
 - Use Capital Reserves to:
 - Repay Gloria Road CIP
 - Temporarily Fund Jolon Road Equipment Purchase
 - To be repaid as loan from Operating Budget



SVSWA Agenda Items - View Ahead 2016

Item No. 5

	18-Feb	29-Feb	17-Mar	21-Apr	19-May	16-Jun
1	Minutes	RETREAT STRATEGIC PLAN REVIEW 3-YEAR GOALS & 6-MONTH OBJECTIVES	Minutes	Minutes	Minutes	Minutes
2	Claims/Financials (EC)		Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
3	Member Agencies Activities Report		Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report
4	Monterey Bay Community Power Project Update		SP Goals Updated 6-Mo. Objectives	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update
5	QTE December Tonnage & Diversion Report		Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update	Monterey Bay Community Power Project Update
6	Paintcare Agreement		Public Hearing FY 16-17 Rates (EC)	QTE March Cash & Investments	QTE March Tonnage & Diversion Reports	YE Budget Adjustments (EC)
7	MidYear Budget Adjustment (EC)		FY16-17 Budget	QTE March Customer Service Survey	PSA w/AdManor for Marketing Services (exp 6/30/16)	Authorize CalRecycle Grants Applications (exp 8/1/16)
8	Vision Services Agmt Extension		Award contract for JCLF Flare	Award contract for JC Module 1B Liner Project	ECS Refining Amend 1 (exp 6/30/16)	Strategic Plan Update
9	Strategic Plan Update				PSA for Surveying Services (PWS exp 6/30/16)	
10	Modern Transfer Station Designs				RecycleRama Contract (exp 6/30/16)	
11	Sun Street Property Plans for Permanent Improvements (sp6)				Stericycle HHW- Amend 1 (exp 6/30/16)	
12	Sun Street Property Alternatives (sp6)				Vision Recycling - Amend 1 (exp 6/30/16)	
13	FY16-17 Preliminary Budget (EC)				Constellation Recycled Water Amend-1 (exp 6/30/16)	
14					Fuel Delivery Services (SC Fuels exp 6/30/16)	

Consent
Presentation
Consideration
Closed Session
[Other] (Public Hearing, Recognition, Informational, etc.) (EC) Executive Committee (sp) Strategic Plan Item