



**A g e n d a**  
**EXECUTIVE COMMITTEE**  
**THURSDAY, January 9, 2020**  
**4:00 p.m.**

Conference Room  
128 Sun Street, Suite 101, Salinas, California

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**CALL TO ORDER**

**ROLL CALL**

President	Robert Cullen (City of King)
Vice President	Gloria De La Rosa (City of Salinas)
Alternate Vice President	Chris Lopez (County of Monterey)

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

**COMMITTEE MEMBER COMMENTS**

**PUBLIC COMMENTS**

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

**CONSIDERATION ITEMS**

1. [Minutes of December 5, 2019 Meeting](#)
  - A. Committee Discussion
  - B. Public Comment
  - C. Recommended Committee Action – Approval
2. [November 2019 Claims and Financial Reports](#)
  - A. Receive a report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval
3. [A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2019-20](#)
  - A. Receive report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval
4. [2019 Employee Survey Results](#)
  - A. Receive report from Monica Ambriz, Human Resources Supervisor
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – None; Informational Only
5. [Update on the City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority](#)
  - A. Receive report from General Manager/CAO Patrick Mathews
  - B. Committee Discussion
  - C. Public Comment

- D. Recommended Committee Action – None; Informational Only
- 6. **Request for Fiscal Year 2020-21 Preliminary Budget Direction**
  - A. Receive report from General Manager/CAO Patrick Mathews
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Provide Input and Forward to the Board for Direction
- 7. **A Resolution Approving an Agreement between the County of Monterey and the Salinas Valley Solid Waste Authority for the Fair Share Funding of the Gloria-Iverson-Johnson Canyon Road Improvements Project**
  - A. Receive report from General Manager/CAO Patrick Mathews
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Provide Input and Forward to the Board for Direction

### **FUTURE AGENDA ITEMS**

- 8. **Future Agenda Items – View Ahead Calendar**

### **CLOSED SESSION**

Receive public comment from audience before entering into closed session:

- 9. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** APN 002-021-005, located at 356 W. Market St., Salinas, CA: **3)** APN 002-021-006, located at 346 W. Market St., Salinas, CA: **4)** APN 002-021-007, located at 330 W. Market St., Salinas, CA: and **5)** APN 002-021-008, located at 320 W. Market St., Salinas, CA **6)** APN 003-211-022-000, located at 195 Sherwood Dr. and 416 Main St., Salinas, CA
- 10. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews for 2019.

### **RECONVENE**

### **ADJOURNMENT**

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Friday, January 3, 2020**. The Executive Committee will next meet in regular session on **Thursday, February 6, 2020, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at [www.salinasvalleyrecycles.org](http://www.salinasvalleyrecycles.org).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II)

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
December 05, 2019**

**CALL TO ORDER**

President Cullen called the meeting to order at 4:04 p.m.

**COMMITTEE MEMBERS PRESENT**

Robert Cullen            President  
Gloria De La Rosa      Vice President

**COMMITTEE MEMBERS ABSENT**

Chris Lopez              Alternate Vice President

**STAFF MEMBERS PRESENT**

Patrick Mathews, *General Manager/CAO*  
Cesar Zuniga, *Assistant General  
Manager/Operations Manager*  
Ray Hendricks, *Finance and Administration  
Manager*  
Mandy Brooks, *Resource Recovery Maager*

Brian Kennedy, *Engineering and  
Enviornmental Compliance Manager*  
Rosie Ramirez, *Adminsitratve Assistant*  
Roy C. Santos, *General Counsel  
(Via Telephone)*

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:03) Resource Recovery Manager Brooks commented on the Request for Proposals that was released for the SB 1383 Program Planning and Organics & Composting Technical Assistance indicating it closed on November 22 with a total of eight bids received. Staff is anticipating presenting a selection for consideration to the Board at the December 2019 or January 2020 meeting.

Finance and Administration Manager Hendricks reported that the preliminary budget process has started and is projected to go to the Board at the January 2020 meeting along with the budget adjustments needed to the 2019-20 fiscal year budget. Mr. Hendricks reported that the notice of completion for the construction of the Johnson Canyon Module VII, 60-day deadline expires in the beginning of January. If the decision is made not to have a December meeting, the notice of completion would be released before the expiration date and ratified at the January 2020 meeting.

**COMMITTEE COMMENTS**

(4:08) None

**PUBLIC COMMENT**

(4:08) None

**CONSIDERATION ITEMS**

**1. Minutes of November 7, 2019 Meeting**

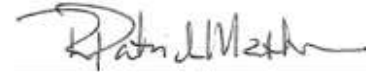
(4:09)

**Committee Discussion:** None

**Public Comment:** None

**ITEM NO. 1**

Agenda Item



General Manager/CAO

*Roy Santos by E.T.*

General Counsel

**Committee Action:** Vice President De La Rosa made a motion to approve the minutes as presented. President Cullen seconded the motion. The motion passed unanimously: 2-0.

**2. October 2019 Claims and Financial Reports**

(4:09) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that revenues are ahead of schedule and expenses are trending comparable to last year.

**Committee Discussion:** None

**Public Comment:** None

**Committee Action:** Vice President De La Rosa made a motion to forward to the Board recommending approval. President Cullen seconded the motion. The motion passed; 2-0

**3. Update on the City of Salinas' One Year Notice of Intent to Withdrawal from the Joint Power**

(4:11) General Manager/CAO Mathews reported that the study underway by the City of Salinas's consultant, R3 has still not been released and no further information of a tentative release date has been provided.

**Committee Discussion:** President Cullen inquired about the Authority's request for a formal notice of the extension of potential withdrawal date. Vice President De La Rosa indicated it had not yet been placed on the City of Salinas' Council Agenda. President Cullen requested that the City of Salinas Councilmembers that are part of the Authority Board request that the consideration of a formal letter extending the date of the potential City of Salinas withdrawal from the Joint Powers Agency be placed on the City of Salinas Council agenda.

**Public Comment:** None

**Committee Action:** None; Informational Only

**4. A Resolution Approving an Agreement between the County of Monterey and the Salinas Valley Solid Waste Authority for the Fair Share Funding of the Gloria-Iverson-Johnson Canyon Road Improvements Project**

(4:14) General Manager/CAO Mathews provided a report on the progress of the funding agreement, indicating that the Authority staff and General Counsel Santos had reviewed the agreement. He stated minor edits had been proposed and the agreement is currently being reviewing by the County of Monterey. Staff anticipating taking the funding agreement to the Board at the January 2020 meeting and construction to begin in the spring of 2020.

**Committee Discussion:** The Committee discussed the report.

**Public Comment:** None

**Committee Action:** None; Informational Only

**FUTURE AGENDA ITEMS**

**5. Future Agenda Items**

(4:21) The Committee reviewed the future agenda items and discussed the potential cancelation of the December Board meeting. By consensus, it was decided if there was nothing substantial to discuss with the Board and the City of Salinas does not release the study conducted by the consultant it will be canceled by December 13.

**CLOSED SESSION**

(4:27) President Cullen invited public comment related to Item No. 6.

- 6. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, Finance and Administration Manager Ray Hendricks, and General Counsel Roy C. Santos, concerning the possible terms and conditions of acquisition, lease, exchange or sale of **1)** Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA: **2)** APN 002-021-005, located at 356 W. Market St., Salinas, CA: **3)** APN 002-021-006, located at 346 W. Market St., Salinas, CA: **4)** 5APN 002-021-007, located at 330 W. Market St., Salinas, CA: and **5)** APN 002-021-008, located at 320 W. Market St., Salinas, CA

**Public Comment:** None

(4:27) President Cullen adjourned the meeting into closed session to discuss Item No. 6.

**ADJOURNMENT**

(4:35) President Cullen adjourned the meeting.

APPROVED: \_\_\_\_\_  
Robert Cullen, President

ATTEST: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



**Report to the Executive Committee**

**ITEM NO. 2**

Finance and Administration  
Manager/Controller/Treasurer

General Manager/CAO

N/A

General Counsel

**Date:** January 9, 2020  
**From:** C. Ray Hendricks, Finance and Administration Manager  
**Title:** November 2019 Claims and Financial Reports

**RECOMMENDATIONS**

Staff requests that the Executive Committee recommends acceptance of the November 2019 Claims and Financial Reports.

**DISCUSSION & ANALYSIS**

Please refer to the attached financial reports and checks issued report for the month of November for a summary of the Authority's financial position as of November 30, 2019. The following are highlights of the Authority's financial activity for the month of November.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of November 2019, operating revenues exceeded expenditures by \$557,514. Fiscal year 2019-20 to date operating revenues exceeded expenditures by \$1,718,263.

Revenues (Consolidated Statement of Revenues and Expenditures)

After five months of the fiscal year, (41.7% of the fiscal year), revenues total \$10,075,413 or 49.5% of the total annual revenues forecast of \$20,369,805. November Tipping Fees totaled \$6,804,115 or 52.3% of the forecasted total of \$13,015,000.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of November 30, 2019 (41.7% of the fiscal year), year-to-date operating expenditures totaled \$8,357,150. This is 45.3% of the operating budget of \$18,458,000.

Capital Project Expenditures (Consolidated CIP Expenditures Report)

For the month of November 2019, capital project expenditures totaled \$691,204. \$562,060 was for the JC Module 7 Engineering and Construction. \$59,621 was for the Organics Program. \$41,602 was for CH Postclosure Maintenance. \$21,776 was for the LR Postclosure Maintenance.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of November 2019 is attached for review and acceptance. November disbursements total \$1,612,122.88 of which \$447,819.62 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of November 2019.

Vendor	Services	Amount
Wood Brothers	JC Module 7 Engineering & Construction	\$561,908.60
Vision Recycling	Oct All Sites Greenwaste Processing & C&D Grinding	\$124,496.59

Cash Balances

The Authority's cash position increased \$255,021.66 during November to \$28,603,696.96. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below.

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	4,652,411.65
State & Federal Grants	(79,237.34)
BNY - Bond 2014A Payment	-
BNY - Bond 2014B Payment	-

Funds Held in Trust:

Central Coast Media Recycling Coalition	124,180.67
Employee Unreimbursed Medical Claims	4,755.49

Committed by Board Policy:

AB939 Services	167,854.90
Undesignated Reserves	-
Designated for Capital Projects Reserve	4,598,804.91
Designated for Environmental Impairment Reserve	1,651,462.97
Designated for Operating Reserve	1,651,462.97
Expansion Fund (South Valley Revenues)	8,513,544.55

Assigned for Post Closure and Capital Improvements

Crazy Horse Post Closure	768,986.76
Lewis Road Post Closure	188,807.81
Jolon Road Post Closure	102,964.33
Capital Improvement Projects	5,832,658.52

Available for Operations: 425,038.77

Total	28,603,696.96
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**ATTACHMENTS**

1. November 2019 Consolidated Statement of Revenues and Expenditures
2. November 2019 Consolidated CIP Expenditures Report
3. November 2019 Checks Issued Report

**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending November 30, 2019**

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Revenue Summary</u></b>							
Tipping Fees - Solid Waste	13,015,000	1,263,694	6,804,115	52.3 %	6,210,885	0	6,210,885
Tipping Fees - Surcharge	1,421,775	117,155	596,909	42.0 %	824,866	0	824,866
Tipping Fees - Diverted Materials	2,236,430	200,764	1,222,362	54.7 %	1,014,068	0	1,014,068
AB939 Service Fee	2,733,000	227,750	1,138,750	41.7 %	1,594,250	0	1,594,250
Charges for Services	130,800	5,701	47,278	36.1 %	83,522	0	83,522
Sales of Materials	267,800	14,898	71,176	26.6 %	196,624	0	196,624
Gas Royalties	265,000	0	72,016	27.2 %	192,984	0	192,984
Investment Earnings	300,000	0	114,737	38.2 %	185,263	0	185,263
Grants/Contributions	0	0	8,071	0.0 %	(8,071)	0	(8,071)
Other Non-Operating Revenue	0	0	0	0.0 %	0	0	0
<b>Total Revenue</b>	<b>20,369,805</b>	<b>1,829,962</b>	<b>10,075,413</b>	<b>49.5 %</b>	<b>10,294,392</b>	<b>0</b>	<b>10,294,392</b>
<b><u>Expense Summary</u></b>							
Executive Administration	488,700	39,267	171,432	35.1 %	317,268	78,361	238,907
Administrative Support	420,500	39,650	197,486	47.0 %	223,014	98,990	124,024
Human Resources Administration	213,700	15,156	75,509	35.3 %	138,191	10,629	127,562
Clerk of the Board	183,000	14,071	65,301	35.7 %	117,699	4,565	113,134
Finance Administration	775,100	83,756	284,065	36.6 %	491,035	7,356	483,679
Operations Administration	501,100	44,218	162,316	32.4 %	338,784	7,950	330,834
Resource Recovery	982,450	93,674	356,575	36.3 %	625,875	7,965	617,909
Marketing	75,000	5,373	16,249	21.7 %	58,751	57,441	1,310
Public Education	225,750	20,057	43,597	19.3 %	182,153	114,583	67,570
Household Hazardous Waste	870,900	55,431	271,074	31.1 %	599,826	199,302	400,524
C & D Diversion	136,000	39,092	61,516	45.2 %	74,484	0	74,484
Organics Diversion	1,300,800	100,170	439,485	33.8 %	861,315	585,241	276,073
Diversion Services	24,000	1,950	11,550	48.1 %	12,450	12,200	250



**Salinas Valley Solid Waste Authority**  
**Consolidated Statement of Revenues and Expenditure**  
**For Period Ending November 30, 2019**

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
JR Transfer Station	581,900	61,072	240,625	41.4 %	341,275	116,547	224,728
JR Recycling Operations	165,500	16,116	50,725	30.6 %	114,775	2,485	112,289
SS Disposal Operations	1,146,700	88,040	476,135	41.5 %	670,565	186,929	483,637
SS Transfer Operations	1,211,300	92,189	555,899	45.9 %	655,401	410,360	245,041
SS Recycling Operations	714,200	53,683	228,256	32.0 %	485,944	96,813	389,130
JC Landfill Operations	2,887,500	215,139	1,073,190	37.2 %	1,814,310	949,444	864,866
JC Recycling Operations	437,400	31,387	134,387	30.7 %	303,013	34,058	268,955
Johnson Canyon ECS	370,300	39,567	103,245	27.9 %	267,055	141,732	125,322
Sun Street ECS	161,100	2,833	33,507	20.8 %	127,593	50,530	77,063
Debt Service - Interest	1,452,400	0	747,670	51.5 %	704,730	0	704,730
Debt Service - Principal	1,897,700	0	1,897,663	100.0 %	37	0	37
Closure Set-Aside	285,000	28,528	155,400	54.5 %	129,600	0	129,600
Cell Construction Set-Aside	950,000	92,027	504,291	53.1 %	445,709	0	445,709
<b>Total Expense</b>	<b>18,458,000</b>	<b>1,272,448</b>	<b>8,357,150</b>	<b>45.3 %</b>	<b>10,100,850</b>	<b>3,173,483</b>	<b>6,927,367</b>
Revenue Over/(Under) Expenses	1,911,805	557,514	1,718,263	89.9 %	193,542	(3,173,483)	3,367,025

# Salinas Valley Solid Waste Authority

## Consolidated CIP Expenditure Report For Period Ending November 30, 2019

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Fund 131 - Crazy Horse Closure Fund</u></b>							
131 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
131 9319 CH LFG System Improvements	146,500	0	0	0.0 %	146,500	0	146,500
131 9321 CH Postclosure Maintenance	560,000	41,602	190,652	34.0 %	369,348	171,403	197,945
<b>Total Fund 131 - Crazy Horse Closure Fund</b>	<b>959,500</b>	<b>41,602</b>	<b>190,652</b>	<b>19.9 %</b>	<b>768,848</b>	<b>171,403</b>	<b>597,445</b>
<b><u>Fund 141 - Lewis Road Closure Fund</u></b>							
141 9402 LR LFG Well Replacement	35,000	0	0	0.0 %	35,000	0	35,000
141 9403 LR Postclosure Maintenance	235,000	21,776	81,653	34.7 %	153,347	79,996	73,351
<b>Total Fund 141 - Lewis Road Closure Fund</b>	<b>270,000</b>	<b>21,776</b>	<b>81,653</b>	<b>30.2 %</b>	<b>188,347</b>	<b>79,996</b>	<b>108,351</b>
<b><u>Fund 161 - Jolon Road Closure Fund</u></b>							
161 9604 JR Postclosure Maintenance	260,000	2,829	157,036	60.4 %	102,964	27,366	75,598
<b>Total Fund 161 - Jolon Road Closure Fund</b>	<b>260,000</b>	<b>2,829</b>	<b>157,036</b>	<b>60.4 %</b>	<b>102,964</b>	<b>27,366</b>	<b>75,598</b>
<b><u>Fund 180 - Expansion Fund</u></b>							
180 9804 Long Range Facility Needs EIR	335,395	0	0	0.0 %	335,395	335,395	0
180 9806 Long Range Financial Model	28,388	0	0	0.0 %	28,388	0	28,388
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
<b>Total Fund 180 - Expansion Fund</b>	<b>463,783</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>	<b>463,783</b>	<b>335,395</b>	<b>128,388</b>
<b><u>Fund 211 - Grants</u></b>							
211 9214 Organics Program 2016-17	243,264	0	119,001	48.9 %	124,263	124,263	0
211 9220 Tire Amnesty 2019-20	90,000	0	0	0.0 %	90,000	0	90,000
211 9247 Cal Recycle - CCPP	60,456	0	3,609	6.0 %	56,848	9,200	47,648
211 9253 Cal Recycle - 2017-18 CCPP	13,575	0	1,363	10.0 %	12,212	3,672	8,540
211 9256 Cal Recycle - 2018-19 CCPP	21,848	0	2,200	10.1 %	19,648	3,672	15,976
<b>Total Fund 211 - Grants</b>	<b>429,143</b>	<b>0</b>	<b>126,173</b>	<b>29.4 %</b>	<b>302,970</b>	<b>140,807</b>	<b>162,163</b>

# Salinas Valley Solid Waste Authority

## Consolidated CIP Expenditure Report For Period Ending November 30, 2019

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
216 9802 Autoclave Demonstration Unit	141,499	0	0	0.0 %	141,499	0	141,499
216 9804 Long Range Facility Needs EIR	180,062	0	0	0.0 %	180,062	0	180,062
<b>Total Fund 216 - Reimbursement Fund</b>	<b>321,560</b>	<b>0</b>	<b>0</b>	<b>0.0 %</b>	<b>321,560</b>	<b>0</b>	<b>321,560</b>
<b>Fund 800 - Capital Improvement Projects Fu</b>							
800 9104 Organics System Expansion Study	143,841	3,184	22,219	15.4 %	121,622	2,109	119,513
800 9105 Concrete Grinding	20,000	0	0	0.0 %	20,000	0	20,000
800 9106 Waste Composition Study	29,543	0	21,277	72.0 %	8,266	8,266	0
800 9107 Scale House Software Upgrade	100,000	0	0	0.0 %	100,000	0	100,000
800 9108 Emergency Generators	200,000	0	0	0.0 %	200,000	0	200,000
800 9214 Organics Program 2016-17	850,000	59,621	295,499	34.8 %	554,501	465,378	89,123
800 9501 JC LFG System Improvements	79,177	0	0	0.0 %	79,177	0	79,177
800 9506 JC Litter Control Barrier	61,343	0	0	0.0 %	61,343	0	61,343
800 9507 JC Corrective Action	225,000	0	0	0.0 %	225,000	0	225,000
800 9526 JC Equipment Replacement	643,708	0	94,710	14.7 %	548,998	0	548,998
800 9527 JC Module 7 Engineering and Cons	2,674,088	562,060	2,113,544	79.0 %	560,545	240,204	320,341
800 9528 JC Roadway Improvements	2,218,937	0	0	0.0 %	2,218,937	0	2,218,937
800 9601 JR Transfer Station Improvements	108,399	0	0	0.0 %	108,399	0	108,399
800 9603 JR Well Replacement	100,000	0	0	0.0 %	100,000	0	100,000
800 9701 SSTS Equipment Replacement	413,858	0	0	0.0 %	413,858	0	413,858
800 9703 SSTS Improvements	10,934	132	3,228	29.5 %	7,705	0	7,705
<b>Total Fund 800 - Capital Improvement Proje</b>	<b>7,878,826</b>	<b>624,997</b>	<b>2,550,477</b>	<b>32.4 %</b>	<b>5,328,350</b>	<b>715,957</b>	<b>4,612,393</b>
<b>Total CIP Expenditures</b>	<b>10,582,814</b>	<b>691,204</b>	<b>3,105,991</b>	<b>29.3 %</b>	<b>7,476,823</b>	<b>1,470,923</b>	<b>6,005,899</b>

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23738	ALBERT MALDONADC 2018-19 ANNUAL REPORT	11/7/2019	386.81	386.81
23739	AON RISK INSURANCE SERVICES WEST, INC . COMMERCIAL PROPERTY WORKER'S COMP PREMIUMS	11/7/2019	88.00 16,201.90	16,289.90
23740	ARAM AND TAVIT KARABETYAI JC FACILITY MAINTENANCE	11/7/2019	154.92	154.92
23741	BC LABORATORIES, INC LABORATORY ANALYTICAL TESTINC	11/7/2019	6,093.32	6,093.32
23742	BLUE STRIKE ENVIRONMENTAL SPECIAL EVENT RECYCLING SERVICES	11/7/2019	1,750.00	1,750.00
23743	CALCON SYSTEMS, INC. ANNUAL EFFLUENT FLOW METER ACCURACY CHECI	11/7/2019	1,401.00	1,401.00
23744	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS CSMFO ANNUAL MEMBERSHIP (RH)	11/7/2019	110.00	110.00
23745	D-LUX SCREEN PRINTING INC RR- PUBLIC OUTREACH - LABELS	11/7/2019	2,096.38	2,096.38
23746	DOUGLAS NOLAN SCHOOL ASSEMBLY PROGRAM	11/7/2019	8,500.00	8,500.00
23747	EAST BAY TIRE CO. ALL SITES VEHICLE MAINTENANCE	11/7/2019	409.38	409.38
23748	EDGE INNOVATE USA, LLC PORTABLE 6-PERSON SORT LINE	11/7/2019	46,868.25	46,868.25
23749	FERGUSON ENTERPRISES INC #795 JC MAINTENANCE SUPPLIES	11/7/2019	7,555.85	7,555.85
23750	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE	11/7/2019	383.23	383.23
23751	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE SUPPLIES	11/7/2019	21.60	21.60
23752	HERC RENTALS INC. JC EQUIPMENT RENTAL	11/7/2019	122.74	122.74
23753	HOME DEPOT ALL SITES FACILITY MAINTENANCE SUPPLIES	11/7/2019	1,895.82	1,895.82
23754	**VOID**	11/7/2019	-	-
23755	**VOID**	11/7/2019	-	-
23756	ICONIX WATERWORK (US) INC. JC ORGANICS CONSTRUCTION SUPPLIES	11/7/2019	926.31	926.31

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23757	LINDA VASQUEZ CALPERS EDUCATIONAL FORUM CONFERENCE	11/7/2019	1,170.68	1,170.68
23758	MCGILLOWAY, RAY, BROWN & KAUFMAN FY AUDIT SERVICES	11/7/2019	27,074.00	27,074.00
23759	MISSION LINEN SUPPLY ALL SITES UNIFORMS	11/7/2019	39.26	39.26
23760	MONTEREY COUNTY TREASURER/TAX COLLECTOR ANNUAL PROPERTY TAXES	11/7/2019	21,940.46	21,940.46
23761	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	11/7/2019	325.97	325.97
23762	PACIFIC GAS AND ELECTRIC COMPANY ALL SITES ELECTRICAL SERVICES ALL SITES VEHICLE CNG FUEL	11/7/2019	10,165.45 5,081.97	15,247.42
23763	PARADIGM SOFTWARE, LLC PARADIGM ANNUAL SOFTWARE SUPPORT RENEWA	11/7/2019	22,900.91	22,900.91
23764	PRICILLIA RODRIGUEZ SS HAULING SERVICES	11/7/2019	3,600.96	3,600.96
23765	QUINN COMPANY ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE SUPPLIES	11/7/2019	3,782.99	3,782.99
23766	RODOLFO RAMIREZ AYALA ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/7/2019	1,540.00	1,540.00
23767	SOUTHERN COUNTIES OIL CO., A CA LIMITED PARTNERSHIP ALL SITES EQUIPMENT & VEHICLE FUEL	11/7/2019	3,102.78	3,102.78
23768	SPRINT NEXTEL ALL SITES CELL PHONE SERVICES	11/7/2019	699.26	699.26
23769	TRI-COUNTY FIRE PROTECTION, INC. HHW SAFETY SUPPLIES	11/7/2019	322.64	322.64
23770	WEST COAST RUBBER RECYCLING, INC TIRE DIVERSION SERVICES	11/7/2019	1,950.00	1,950.00
23771	WOOD BROTHERS, INC. JC MODULE 7 CONSTRUCTION	11/7/2019	561,908.60	561,908.60
23772	4IMPRINT, INC RR- GIVE AWAYS - PENS & PENCILS	11/14/2019	1,941.00	1,941.00
23773	A & G PUMPING, INC ALL SITES PORTABLE TOILETS	11/14/2019	491.63	491.63
23774	ADMANOR, INC RECYCLING PUBLIC ED SVR MARKETING/BRANDING	11/14/2019	807.50 3,372.53	4,180.03
23775	AMERICAN SUPPLY CO. ALL SITES JANITORIAL SUPPLIES	11/14/2019	443.21	443.21

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23776	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL	11/14/2019	80.00	80.00
23777	AT&T MOBILITY INTERNET SERVICE	11/14/2019	43.23	43.23
23778	BC LABORATORIES, INC LABORATORY ANALYTICAL TESTING	11/14/2019	738.51	738.51
23779	CARMEL AREA WASTEWATER DISTRICT DE-PACKAGED ORGANICS PROCESSING	11/14/2019	1,530.20	1,530.20
23780	CONSTRUCTION & DEMOLITION RECYCLING ASSOCIATION AGENCY MEMBERSHIP	11/14/2019	275.00	275.00
23781	CSC OF SALINAS/YUMA JC MAINTENANCE SUPPLIES	11/14/2019	29.10	29.10
23782	EAST BAY TIRE CO. ALL SITES VEHICLE MAINTENANCE	11/14/2019	374.16	374.16
23783	EDGES ELECTRICAL GROUP, LLC JC ORGANICS INSTALLATIONS	11/14/2019	4,403.36	4,403.36
23784	ERNESTO NATERA CALPERS EDUCATIONAL FORUM CONFERENCE	11/14/2019	1,089.81	1,089.81
23785	F.A.S.T. SERVICES 2019-20 INTERPRETING SERVICES: PUBLIC MEETINGS	11/14/2019	180.00	180.00
23786	FERGUSON ENTERPRISES INC #795 ALL SITES FACILITY MAINTENANCE SUPPLIES	11/14/2019	810.68	810.68
23787	FULL STEAM STAFFING LLC SSTS & JC CONTRACT LABOR	11/14/2019	4,110.19	4,110.19
23788	GEOLOGIC ASSOCIATES, INC. MONTHLY GROUNDWATER MONITORING SERVICES	11/14/2019	38,125.50	38,125.50
23789	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE	11/14/2019	2,671.22	2,671.22
23790	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE SUPPLIES	11/14/2019	26.81	26.81
23791	GONZALES TIRE & AUTO SUPPLY JC EQUIPMENT MAINTENANCE	11/14/2019	62.76	62.76
23792	GREEN RUBBER - KENNEDY AG, LP ALL SITES FACILITY MAINTENANCE SUPPLIES	11/14/2019	288.90	288.90
23793	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JC FACILITY MAINTENANCE	11/14/2019	380.69	380.69
23794	INFINITY STAFFING SERVICES, INC. JR CONTRACT LABOR	11/14/2019	1,886.43	1,886.43
23795	ISCO INDUSTRIES INC JC ORGANICS CONSTRUCTION	11/14/2019	2,471.89	2,471.89

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23796	JANNA FAULK LCW WORKSHOP	11/14/2019	21.00	21.00
23797	KING CITY HARDWARE INC. JC FACILITY MAINTENANCE	11/14/2019	14.13	14.13
23798	MISSION LINEN SUPPLY ALL SITES UNIFORMS	11/14/2019	109.54	109.54
23799	MONICA AMBRIZ PER DIEM LCW WORKSHOP	11/14/2019	16.00	16.00
23800	MONTEREY COUNTY HEALTH DEPARTMENT MO.CO. QUARTERLY REGIONAL FEE	11/14/2019	27,445.31	27,445.31
23801	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS MRWPCA & SEWER SERVICES	11/14/2019	1,233.62	1,233.62
23802	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	11/14/2019	1,283.20	1,283.20
23803	ONE STOP AUTO CARE/V & S AUTO CARE, INC ALL SITES VEHICLE MAINTENANCE	11/14/2019	642.61	642.61
23804	PENINSULA MESSENGER LLC ALL SITES COURIER SERVICES	11/14/2019	709.00	709.00
23805	PROBUILD COMPANY LLC JC & JR FACILITY MAINTENANCE	11/14/2019	7,838.10	7,838.10
23806	PSTS, INC. JC ORGANICS SERVICES	11/14/2019	1,653.75	1,653.75
23807	PURE WATER BOTTLING ALL SITES WATER SERVICE	11/14/2019	517.50	517.50
23808	QUINN COMPANY ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE	11/14/2019	1,353.74	1,353.74
23809	REPUBLIC SERVICES #471 ADM BUILDING MONTHLY TRASH SERVICE	11/14/2019	76.98	76.98
23810	RODDY TREVINO SAFETY BOOTS REIMBURSEMENT	11/14/2019	20.00	20.00
23811	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JC ORGANICS CONSTRUCTION SUPPLIES	11/14/2019	527.27	527.27
23812	SCALES UNLIMITED JC SCALE MAINTENANCE	11/14/2019	2,192.00	2,192.00
23813	SKINNER EQUIPMENT REPAIR, INC. ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/14/2019	1,655.25	1,655.25
23814	SOCIAL VOCATIONAL SERVICES, INC JC LITTER ABATEMENT	11/14/2019	6,298.88	6,298.88
23815	SOLEDAD TIRE & WHEEL SERVICE, INC. JC VEHICLE MAINTENANCE	11/14/2019	99.50	99.50

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23816	SOUTHERN COUNTIES OIL CO., A CA LIMITED PARTNERSHIP ALL SITES EQUIPMENT & VEHICLE FUEL	11/14/2019	27,331.91	27,331.91
23817	STERICYCLE, INC SHREDDING SERVICE	11/14/2019	87.28	87.28
23818	TELCO BUSINESS SOLUTIONS MONTHLY NETWORK SUPPORT	11/14/2019	242.00	242.00
23819	TOYOTA MATERIAL HANDLING HHW EQUIPMENT MAINTENANCE	11/14/2019	33.01	33.01
23820	VALLEY FABRICATION, INC STEEL MATERIAL SUPPLIES	11/14/2019	76.64	76.64
23821	VISION RECYCLING INC GREENWASTE PROCESSING C&D GRINDING SERVICES	11/14/2019	85,404.58 39,092.01	124,496.59
23822	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION MONTHLY VEHICLE FUEL	11/14/2019	2,638.06	2,638.06
23823	ACE HARDWARE CORPORATION JC ORGANICS MAINTENANCE SUPPLIES	11/21/2019	32.42	32.42
23824	ALESHIRE & WYNDER, LLP MONTHLY LEGAL SERVICES	11/21/2019	2,378.00	2,378.00
23825	AT&T SERVICES INC ALL SITES TELEPHONE SERVICES	11/21/2019	2,532.65	2,532.65
23826	BC LABORATORIES, INC LABORATORY ANALYTICAL TESTING	11/21/2019	1,149.48	1,149.48
23827	CALIFORNIA LIVE FLOORS, INC, SS VEHICLE MAINTENANCE	11/21/2019	120.44	120.44
23828	CESAR ZUÑIGA OPS EMPLOYEE APPRECIATION LUNCH	11/21/2019	145.20	145.20
23829	CITY OF GONZALES JC WATER SERVICES MONTHLY HOSTING FEE	11/21/2019	850.73 20,833.33	21,684.06
23830	CLARK PEST CONTROL, INC ADMIN PEST CONTROL	11/21/2019	93.00	93.00
23831	CLINTON HENDRICKS LAIF CONFERENCE TRAVEL REIMBURSEMENT	11/21/2019	383.95	383.95
23832	COAST COUNTIES TRUCK & EQUIPMENT CO. SS VEHICLE MAINTENANCE SUPPLIES	11/21/2019	474.64	474.64
23833	ENRIQUE CARRILLO JR. ALL SITES TIRE REPAIR	11/21/2019	4,361.24	4,361.24
23834	FIRST NIGHT MONTEREY, INC GREENFIELD HARVEST FESTIVAL SPONSORSHIP	11/21/2019	2,000.00	2,000.00



**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

<b>Check #</b>	<b>Name</b>	<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
23835	FULL STEAM STAFFING LLC SSTS & JC CONTRACT LABOR	11/21/2019	1,722.38	1,722.38
23836	GEOLOGIC ASSOCIATES, INC. JC GW MONITORING	11/21/2019	1,163.50	1,163.50
23837	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE	11/21/2019	593.24	593.24
23838	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE SUPPLIES	11/21/2019	116.96	116.96
23839	GRAINGER ALL SITES FACILITY MAINTENANCE SUPPLIES	11/21/2019	1,384.21	1,384.21
23840	INFINITY STAFFING SERVICES, INC. JR CONTRACT LABOR	11/21/2019	1,677.00	1,677.00
23841	KING CITY HARDWARE INC. JC FACILITY MAINTENANCE	11/21/2019	27.69	27.69
23842	MAESTRO HEALTH FSA ADMINISTRATION FEE	11/21/2019	150.00	150.00
23843	MARK E. FETZER HHW TRAINING	11/21/2019	650.00	650.00
23844	MCMASTER-CARR SUPPLY COMPANY SS FACILITY MAINTENANCE	11/21/2019	454.56	454.56
23845	MISSION LINEN SUPPLY ALL SITES UNIFORMS	11/21/2019	109.54	109.54
23846	NEXIS PARTNERS, LLC MONTHLY ADMIN BUILDING RENT	11/21/2019	9,212.00	9,212.00
23847	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	11/21/2019	1,184.37	1,184.37
23848	ONE STOP AUTO CARE/V & S AUTO CARE, INC ADM VEHICLE MAINTENANCE	11/21/2019	41.75	41.75
23849	OVERHEAD DOOR COMPANY OF SALINAS SS FACILITY MAINTENANCE	11/21/2019	324.38	324.38
23850	PRICILLIA RODRIGUEZ SS HAULING SERVICES	11/21/2019	3,304.29	3,304.29
23851	QUINN COMPANY ALL SITES EQUIPMENT AND VEHICLE MAINTENANCE	11/21/2019	1,131.07	1,131.07
23852	RODOLFO RAMIREZ AYALA ALL SITES EQUIPMENT & VEHICLE MAINTENANCE	11/21/2019	2,450.00	2,450.00
23853	ROSSI BROS TIRE & AUTO SERVICE ALL SITES VEHICLE & EQUIPMENT MAINTENANCE	11/21/2019	554.36	554.36
23854	SALINAS FALSE ALARM REDUCTION PROGAM SS BUILDING ALARM PROGRAM FEE	11/21/2019	68.25	68.25

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2019 to 11/30/2019**

Check #	Name	Check Date	Amount	Check Total
23855	SCS FIELD SERVICES ALL SITES ENVIRONMENTAL SERVICES NON ROUTINE ALL SITES ROUTINE ENGINEERING SERVICES	11/21/2019	10,490.41 23,760.00	34,250.41
23856	**VOID**	11/21/2019	-	-
23857	SOUTHERN COUNTIES OIL CO., A CA LIMITED PARTNERSHIP ALL SITES EQUIPMENT & VEHICLE FUEL	11/21/2019	14,889.46	14,889.46
23858	TOYOTA MATERIAL HANDLING HHW EQUIPMENT MAINTENANCE	11/21/2019	612.62	612.62
23859	US BANK CORPORATE PAYMENT SYSTEM TRAK 4 : JC TRASH PUMP GPS TRACKING COSTCO : OPS ADM COMPUTER REPLACEMENT AMERICAN AIRLINES : OPS ADM LUGGAGE FEE AMAZON : WALLY TRAILER GPS TRACKER IDEASTATE PROMOTION: GIVEAWAY! IDEASTATE PROMOTION: GIVEAWAY! EVERMAP:PLUGIN FOR EMAILING STATEMENTS AMAZON.COM: TRAINING MATERIAL! AMAZON.COM: TRAINING MATERIAL! BESTBUY: ADMINISTRATION CAMERA ACTION RESEARCH : TRAINING REGISTRATION COSTCO: ADMINISTRATION OFFICE SUPPLIES EXPERIAN:CREDIT CHECKS SMART & FINAL: EXECUTIVE COMMITTEE MEETING MIKE'S PIZZA : OPS EMPLOYEE RECOGNITION AMAZON: JC EQUIPMENT MAINTENANCE FACEBOOK: BOOSTED POSTS/ADVERTISEMENT R & S SUPPLY : JR FACILITY MAINTENANCE ATT.COM: MONTHLY INTERNET SMART & FINAL : HHW SUPPLIES PRICELINE: SOCIAL MARKETING WORKSHOP ATT.COM:JC INTERNET SERVICE SMART AND FINAL : RR- SPECIAL DEP SUPPLY- LINERS INTERMEDIA : MONTHLY EXCHANGE SERVER HOSTING AMAZON : JC OFFICE SUPPLIES AMERICAN AIRLINES : OPS ADM LUGGAGE FEE COSTCO:REPLACEMENT COMPUTER COSTCO:REPLACEMENT COMPUTER TRAK 4 : RR WALLY TRAILER GPS TRACKING GREEN EDUCATION : RR-SPECIAL DEPT. WEBINAR AMAZON : SS SAFETY SUPPLIES AMAZON : SS SITE SECURITY SURVEY MONKEY : SURVEY SOFTWARE MAYFLOWER CAB : WASTECON CONFERENCE 2019 AMAZON : JC FACILITY & VEHICLE MAINTENANCE VISTAPRINT: OPS ADMINISTRATION BUSINESS CARDS SANTA FE : JC WATER FOR EMPLOYEES	11/21/2019	167.76 1,212.61 30.00 48.80 2,537.50 2,387.50 38.00 118.14 164.47 327.74 1,290.00 50.22 99.90 38.14 164.30 106.62 5.00 1,693.39 43.23 133.21 876.34 70.00 17.47 378.50 511.82 60.00 1,212.61 1,212.61 83.88 15.00 331.30 585.36 99.00 20.40 276.88 71.61 146.71	16,626.02
23860	**VOID**	11/21/2019	-	-
23861	**VOID**	11/21/2019	-	-

Salinas Valley Solid Waste Authority  
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Check #	Name	Check Date	Amount	Check Total
23862	**VOID**	11/21/2019	-	-
23863	**VOID**	11/21/2019	-	-
23864	WESTERN EXTERMINATOR COMPANY ALL SITES VECTOR CONTROL	11/21/2019	431.50	431.50
	Subtotal			<u>1,164,303.26</u>
	Payroll Disbursements			447,819.62
	Grand Total			<u><u>1,612,122.88</u></u>



## Report to the Executive Committee

**ITEM NO. 3**

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 9, 2020

**From:** Ray Hendricks, Finance Manager

**Title:** A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2019-20

### RECOMMENDATION

Staff requests that the Executive Committee recommend approval of this item to the Board of Directors. The budget adjustments will ensure that the budget reflects current activity.

### FISCAL IMPACT

The net fiscal impact of the recommended budget adjustments is a zero net change to fund balance for the fiscal year.

### DISCUSSION & ANALYSIS

Based on activity during the first six months, staff recommends the following budget adjustments:

- Increase estimated solid waste tipping fee revenues by \$342,500
- Increase operating appropriations by \$292,500
- Increase in Capital Improvements Project appropriations by \$50,000

Increase estimated solid waste tipping fee revenues by \$342,500

The budget was written with an estimated 190,000 tons of solid waste for FY 2019-20. Tonnages continue to exceed budgeted amounts. Increasing the budgeted tonnage to 195,000 for FY 2019-20 will increase the budgeted revenue by \$342,500 and is still conservative based on current projections.

Increase operating appropriations by \$292,500

The Board approved the addition of four staff positions on October 24, 2019. One of these positions is funded through our Post Closure Maintenance CIPs. The funding for the first six months of these positions requires an additional allocation of \$161,500. The other half of the funding will be incorporated into the FY 2020-21 budget.

Increased tonnage has created additional wear and tear on our vehicles. An additional \$79,000 is needed to fund equipment maintenance and equipment rental necessary to run the Johnson Canyon Operations.

Increases in tonnage projections also require increases to the set asides for closure and new cell construction in the amount of \$52,000.

## Increase Capital Improvement appropriations by \$50,000

CIP 9104 – Organics System Expansion Study: The Authority budgeted \$75,000 for consulting support to assist with the Organic Program start-up plan and marketing. Responses to the Requests for Proposals have come in the range of \$125,000, requiring an additional \$50,000 to this CIP for work to be completed.

### **BACKGROUND**

The FY 2019-20 budget is doing well due to constant monitoring by management staff. Approved increases in staffing for south county sites require some adjustments to the budget as stated above. The additional tonnage for solid waste comes with additional costs to operations and set asides. However, the additional revenue from solid waste tonnage will offset the additional costs.

### **ATTACHMENT(S)**

1. Resolution
2. FY 2019-20 Mid-Year Budget Adjustments

**RESOLUTION NO. 2020 –**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
APPROVING AN ADJUSTMENT TO THE OPERATING BUDGET FOR FISCAL YEAR 2019-20**

**WHEREAS**, on March 21, 2019, the Board of Directors of the Salinas Valley Solid Waste Authority approved the FY 2019-20 operating budget; and,

**WHEREAS**, on October 24, 2019, the Board of Directors of the Salinas Valley Solid Waste Authority approved the addition of four staff positions; and,

**WHEREAS**, increases in tonnage require other adjustments to the operating budget; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Salinas Valley Solid Waste Authority, that an adjustment to the Operating Budget for Fiscal Year 2019-20, attached hereto as "Exhibit A" is hereby approved; and,

**BE IT FURTHER RESOLVED**, that a Supplemental Appropriation of \$50,000 to the Capital Improvements Budget is hereby approved; and,

**BE IT FURTHER RESOLVED**, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 23<sup>rd</sup> day of January 2020, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

\_\_\_\_\_  
Robert Cullen, President

ATTEST:

\_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board

Exhibit A  
Salinas Valley Solid Waste Authority  
FY 2019-20 Budget with Adjustments

	Beginning Budget	Adjustments	Current Budget
<u>Revenues</u>			
Tipping Fees - Solid Waste	13,015,000	342,500	13,357,500
Tipping Fees - Surcharge	1,421,775	-	1,421,775
Tipping Fees - Diverted Materials	2,236,430	-	2,236,430
AB939 Service Fee	2,733,000	-	2,733,000
Charges for Services	130,800	-	130,800
Sales of Materials	267,800	-	267,800
Gas Royalties	265,000	-	265,000
Investment Earnings	300,000	-	300,000
Total Revenues	<u>20,369,805</u>	<u>342,500</u>	<u>20,712,305</u>
<u>Operating Expenditures</u>			
1110 - Executive Administration	488,700	-	488,700
1120 - Administrative Support	420,500	-	420,500
1130 - Human Resources Administration	213,700	-	213,700
1140 - Clerk of the Board	183,000	-	183,000
1200 - Finance Administration	774,100	-	774,100
1300 - Operations Administration	501,100	-	501,100
2100 - Resource Recovery	983,000	-	983,000
2150 - Marketing	77,500	-	77,500
2200 - Public Education	223,700	-	223,700
2300 - Household Hazardous Waste	870,900	-	870,900
2400 - C & D Diversion	136,000	-	136,000
2500 - Organics Diversion	1,300,800	-	1,300,800
2600 - Diversion Services	24,000	-	24,000
3600 - JR Transfer Station	581,900	56,500	638,400
3630 - JR Recycling Operations	165,500	-	165,500
3710 - SS Disposal Operations	1,146,700	-	1,146,700
3720 - SS Transfer Operations	1,229,300	-	1,229,300
3730 - SS Recycling Operations	714,200	-	714,200
4500 - JC Landfill Operations	2,874,500	138,300	3,012,800
4530 - JC Recycling Operations	437,400	45,700	483,100
5500 - Johnson Canyon ECS	370,300	-	370,300
5700 - Sun Street ECS	156,100	-	156,100
6100 - Debt Service - Interest	1,452,400	-	1,452,400
6200 - Debt Service - Principal	1,897,700	-	1,897,700
6605 - Closure Set-Aside	285,000	27,000	312,000
6606 - Cell Construction Set-Aside	950,000	25,000	975,000
Total Operating Expenditures	<u>18,458,000</u>	<u>292,500</u>	<u>18,750,500</u>
Revenues Over/(Under) Expenses	1,911,805	50,000	1,961,805
Use of One Time Surplus	1,524,000	-	1,524,000
Less CIP/Repayments Budget Allocation	<u>(3,435,000)</u>	<u>(50,000)</u>	<u>(3,485,000)</u>
Balance Used for Reserves	<u>805</u>	<u>-</u>	<u>805</u>



## Report to the Executive Committee

**Date:** January 9, 2020  
**From:** Monica Ambriz, Human Resource Supervisor  
**Title:** 2019 Employee Survey Results

### ITEM NO. 4

N/A

Finance and Administration  
Manager/Controller-Treasurer

N/A

General Manager/CAO

N/A

Legal Counsel

**A PRESENTATION WILL BE GIVEN  
AT THE MEETING**





## Report to the Executive Committee

**Date:** January 9, 2019  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** Update on the City of Salinas' One Year Notice of Intent to Withdrawal from the joint Powers Agreement with the Salinas Valley Solid Waste Authority

### ITEM NO. 5

N/A  
Finance Manager/Controller-Treasurer

N/A  
General Manager/CAO

N/A  
Legal Counsel

**AN UPDATE WILL BE GIVEN  
AT THE MEETING**



**Report to the Executive Committee**

**Date:** January 9, 2020  
**From:** Ray Hendricks, Finance and Administration Manager  
**Title:** Request for Fiscal Year 2019-20 Preliminary Budget Direction

<b>ITEM NO. 6</b>
N/A <hr/> Finance and Administration Manager/Controller-Treasurer
N/A <hr/> General Manager/CAO
N/A <hr/> Legal Counsel

**A REPORT WILL BE GIVEN  
AT THE MEETING**



## Report to the Executive Committee

**ITEM NO. 7**

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 9, 2020

**From:** Patrick Mathews, General Manager/CAO

**Title:** A Resolution Approving a Fair Share Funding Agreement with the County of Monterey for the Gloria/Iverson/Johnson Canyon Roadway Improvement Project

### RECOMMENDATION

Staff requests that the Executive Committee recommend approval of this item to the Board of Directors.

### FISCAL IMPACT

The Authority has retained it's "fair share" road improvement funding in the Capital Fund Budget since approval of the 2007 Conditional Use Permit for the Johnson Canyon Landfill Expansion. The original calculated fair share set-aside amount was \$2.3 million with the Authority already having expended \$76,206.40 for pre-engineering roadway condition evaluations. The remaining balance available for contribution to the roadway improvement project is \$2,223,793.60.

### DISCUSSION & ANALYSIS

The approved landfill route for Authority and Franchise refuse vehicles runs from Gloria Avenue (east from the Highway 101 exit) to Iverson Road (north) to the upper section of Johnson Canyon Road (east) to the landfill entrance. The current condition of the road is very poor and requires substantial maintenance by the County to keep it passable. The Authority is incurring increased transfer truck maintenance costs due to the poor roadway conditions. As a result, the County has prioritized the road improvement project for the Johnson Canyon Landfill for construction in 2020.

This project is being conducted in partnership with the County, the City of Gonzales and the Authority. In 2016/17 the Authority commissioned Harris and Associates to conduct the initial roadway condition evaluation necessary to begin design of the improvements. In 2018-19, the City of Gonzales agreed to act as lead for design of the roadway improvements, with a portion of the improvements occurring within the City limits along the first section of Gloria Road. Future planned growth for the City will also benefit from these improvements. With the final design and bid documents approaching completion, the County will assume the lead for bidding and construction oversight of the project.

The project designs are at the 90% completion stage and tentatively planned for bidding in February/March 2020. Construction is planned to start in late spring early summer. Authority will provide space at the Johnson Canyon Landfill for the construction staging and equipment/materials storage.

## **BACKGROUND**

As a condition of the Johnson Canyon Landfill's 2007 Conditional Use Permit (CUP, condition 49, mitigation condition 3) from the County of Monterey and as conditioned in the 2007 MOU between the Authority and the City of Gonzales (term 6), the Authority agreed to provide \$2.3 million in funding to improve the primary landfill access route. The primary route was selected to reduce traffic impacts to the City of Gonzales' main highway interchange for 5<sup>th</sup> street and Johnson Canyon Road.

The CUP requires the County to improve this roadway section to "heavy truck traffic" standards to support refuse vehicles and transfer trucks, in addition to other heavy agricultural vehicles and produce transportation trucks that use portions of this route.

## **ATTACHMENT(S)**

1. Resolution
2. Draft Fair Share Agreement with County of Monterey for Johnson Canyon Landfill Roadway Improvements Project

**RESOLUTION NO. 2020 –**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
APPROVING A FAIR SHARE FUNDING AGREEMENT WITH THE COUNTY OF MONTEREY FOR THE  
GLORIA ROAD/IVERSON ROAD/JOHNSON CANYON ROAD IMPROVEMENT PROJECT**

**WHEREAS**, on May 30, 2007, the County of Monterey approved a Conditional Use Permit for the expansion of the Johnson Canyon Landfill with a Mitigation Requirement (no. 3) for the Authority to fund its fair share of the landfill access roadway improvement, estimated at \$2.3 million; and,

**WHEREAS**, on December 20, 2007, the Board of Directors of the Salinas Valley Solid Waste Authority approved a Memorandum of Understanding with the City of Gonzales related to the expansion of the Johnson Canyon Landfill which reiterated the Authority obligation to pay its fair share of the landfill roadway improvement project; and,

**WHEREAS**, these roadway improvements will also benefit the agricultural operations in and around the landfill and the future growth area of the City of Gonzales; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Salinas Valley Solid Waste Authority, the Fair Share Funding Agreement with the County of Monterey for the Gloria/Iverson/Johnson Canyon Roadway Improvements, attached hereto as "Exhibit A" is hereby approved; and,

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 23<sup>rd</sup> day of January 2020, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

\_\_\_\_\_  
Robert Cullen, President

ATTEST:

\_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board

## FAIR SHARE AGREEMENT

This Fair Share Agreement (“Agreement”), by and between the Salinas Valley Solid Waste Authority (“SVSWA”) and the County of Monterey (“County”) is dated as of \_\_\_\_\_, 2019 to reflect SVSWA’s fair-share portion of improving the alternative access route road conditions to County standards for heavy truck traffic on the designated landfill route sections of Gloria, ~~and~~ Iverson and Johnson Canyon Roads.

### RECITALS

WHEREAS, on \_\_\_\_\_, County certified an Environmental Impact Report and approved a Use Permit for the Johnson Canyon Landfill (Project No: PLN060239, EIR: SCH#200021027); and

WHEREAS, mitigation/conditions for the Johnson Canyon Landfill Use Permit obligates SVSWA to pay its fair share portion of improving the alternative access route road conditions to County standards for heavy truck traffic on Gloria and Iverson Road; and

WHEREAS, on June 18, 2019, County entered into a Memorandum of Understanding (MOU) with the City of Gonzales to complete the Gloria Road/Iverson Road/Johnson Canyon Road Pavement Reconstruction Project (the “Project”); and

WHEREAS, the Project is more particularly described in Exhibit “A” to this Agreement; and

WHEREAS, County and SVSWA agree that the SVSWA’s fair share portion of such improvements in the unincorporated County will not exceed \$2,300,000.00, of which \$76,206.40 has already been expended by the SVSWA to conduct preliminary engineering evaluation work on the road improvement sections.

NOW, THEREFORE, SVSWA and County agree as follows:

1. SVSWA Responsibilities.

- A. The SVSWA shall pay up to Two Million Three Hundred Thousand Dollars (\$2,300,000.00) to the County for the Project (“SVSWA Contribution”) costs in the unincorporated County, and payable as follows:
  - i. Seventy-six thousand two hundred six dollars and 40 cents (\$76,206.40) previously expended by the SVSWA for pre-engineering roadway evaluations.
  - ii. One Hundred Ten Thousand Dollars (\$110,000.00) within thirty (30) days of execution of this Agreement.
  - iii. Eight Hundred Twenty-Five Thousand Dollars (\$825,000.00) upon the SVSWA’s receipt of the County Director of Transportation signed certification to the SVSWA that the Project is thirty-three percent (33%) completed.

- iv. Eight Hundred Twenty-Five Thousand Dollars (\$825,000.00) upon the SVSWA's receipt of the County Director of Transportation signed certification to the SVSWA that the Project is sixty-six percent (66%) completed.
  - v. Balance of SVSWAs funding commitment, not-to-exceed two million three hundred thousand dollars (\$2,300,000.00) in total contribution upon the receipt of the County's execution of the Notice of Completion for the Project.
- B. SVSWA agrees to allow the County and its contractors to use the Johnson Canyon Landfill site to stage and store materials for the construction of the Project and provide space for the County to place a temporary County Project field office.
- C. SVSWA agrees to make available recycled aggregates that may be stored at the Johnson Canyon Landfill for the purposes of constructing the Project at no additional cost to the Project.
2. County Responsibilities. County shall be responsible for completing the Project, including paying all costs of the Project other than the SVSWA Contribution, soliciting bids for the Project pursuant to the public contracting laws of the State of California, selecting contractors for the Project, managing and inspecting the construction of the Project, disbursing payments for the Project, and performing all future maintenance of the improved County roads. The SVSWA shall not be a party to any agreements with general contractors or subcontractors for work on the Project, and shall not be liable to any contractor or subcontractor for the costs of the Project. The SVSWA is expressly not required to pay the County or any other party any money or other consideration for the Project, including but not limited to, any change orders, charges, invoices, or liabilities relating to the Project other than the SVSWA Contribution.
- B. Reimbursement of Future Grant Funds and/or Development Fees. If the County receives any grant funds, development fees, user fees or other monies for contribution to or reimbursement of the County's Costs of the Project (together "Funds"), the SVSWA shall be entitled to percent of such Funds. The share shall be equal to the SVSWAs \$2,300,000.00 Contribution divided by the total cost of the Project, (as determined by adding the cost of all invoices from third parties paid by the County to design and construct the Project), multiplied by the amount of Funds. For example, if the total cost of the Project is \$10,000,000.00, the SVSWA will be entitled to receive twenty-three percent (23%) of any Funds received by the County  $\$2,300,000.00/\$10,000,000.00 = 0.23$ . The payment of Funds to the SVSWA shall be paid within sixty (60) days of the County's receipt of the Funds.
- C. County Representations. The County represents and warrants that the fulfillment of the SVSWA's obligations under this Agreement fully satisfies the SVSWA obligation to pay its fair share of road improvements pursuant to Permit Condition No. 49 of the Johnson Canyon Landfill Conditional Use Permit, without regard to whether the Project is completed.

3. Contact Information.

COUNTY OF MONTEREY

Randy Ishii, Chief of Public Works  
Monterey County Resource Management Agency  
1441 Schilling Place, Second Floor  
Salinas, California 93901  
(831) 784-5647  
[IshiiR@co.monterey.ca.us](mailto:IshiiR@co.monterey.ca.us)

SALINAS VALLEY SOLID WASTE AUTHORITY

R. Patrick Mathews  
General Manager/CAO  
Salinas Valley Solid Waste Authority  
Gonzales, California 93926  
(831) 775-3000  
[patrickm@svswa.org](mailto:patrickm@svswa.org)

4. Entire Agreement. This Agreement contains all agreements and understandings of the parties and supersedes and cancels any and all prior or contemporaneous written or oral agreements, instruments, understandings, and communications of the parties with respect to the subject matter herein.

5. Authority. Each Party executing this Agreement represents and warrants that (i) it has the authority to enter into this Agreement, (ii) the execution and delivery of this Agreement has been duly authorized by the Party pursuant to its formation documents, and (iii) upon such execution and delivery this Agreement shall be binding upon and enforceable against each Party.

6. Voluntary Agreement. The Parties each represent that they have read this Agreement in full and understand and voluntarily agree to all provisions herein. The parties further declare that prior to signing this Agreement they each had the opportunity to apprise themselves of relevant information, through sources of their own selection, including consultation with counsel of their choosing if desired, in deciding whether to execute this Agreement. The signatories to this Agreement represent that they have the proper authority to execute this Agreement on behalf of the respective party.

7. Amendment. This Agreement shall not be amended, revised, modified or revoked at any time without the written agreement of both parties.

8. Binding Effect. This Agreement shall be binding on the parties, their representatives, successors, and assigns.

9. Governing Law. This Agreement shall be governed by, construed, interpreted and enforced in accordance with the laws of the State of California. If any legal action is necessary to enforce the terms and conditions of this Agreement, the Parties agree that



a court of competent jurisdiction in the County of Monterey shall be the sole venue and jurisdiction for the bringing of such action.

10. Counterparts. This Agreement may be executed in several counterparts of which each shall be deemed a duplicate original but all of which shall constitute a single document.

**IN WITNESS WHEREOF**, the County of Monterey and the Salinas Valley Solid Waste Authority execute this Agreement as of the last date opposite the respective signatures below.

**COUNTY OF MONTEREY**

Approved as to Form and Legality:  
Charles J. McKee,  
County Counsel-Risk Manager

By \_\_\_\_\_  
Carl Holm, RMA Director

By \_\_\_\_\_  
Mary Grace Perry  
Deputy County Counsel

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By \_\_\_\_\_  
Clerk of the Board

Date: \_\_\_\_\_

**SALINAS VALLEY SOLID WASTE AUTHORITY**

Approved as to Form:

By: \_\_\_\_\_  
R. Patrick Mathews  
General Manager/CAO

By: \_\_\_\_\_  
Roy C. Santos  
General Counsel

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Erika Trujillo, Clerk of the Board

Date: \_\_\_\_\_

**SVR Agenda Item - View Ahead 2020**

**Item No. 8**

	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>Jun</b>
<b>A</b>	Election of Officers					
1	Nov. BD Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
2	Oct. Claims/Financials	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
3	Nov. Claims/Financials (EC)	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report
4	Nov/Dec Member Agencies Activities Report	4th Qtr Tonnage & Diversion Report	<b>Public Hearing:</b> Rates & Fee Sched (EC)	March 31 Cash & Investments Report	1st Qtr. Tonnage & Diversion Report	CCPP Supplemental Appropriation (EC)
5	December 31 Cash & Investments Report	<b>FY 20-21 Preliminary Budget (EC)</b>	Update on Gloria/Iverson Rd. Project	FY Investment Policy (EC)	FY Investment Policy (EC)	
6	Mid-Year Budget Adjustments (EC)	Board Policy Updates (EC)	<b>New FY 20-21 Budget (EC)</b>	Wally-Waste-Not Awards		
7	4th Qtr. Facilities Customer Survey					
8	Award of SB1383 & Compost Tech. Assistance Contracts					
9	CH Land Lease Agreement w/Vision Recycling					
10	Vision Recycling Services Agmt Amendment					
11	Geo-Logic Associates Agreement Amendment					
12	Geosyntec Consultants Agreement Amendment					
13	Wood Bros Inc. Agreement Change Order No. 3					
14	Notice of Completion JCLF MOD VII Construction Project					
15	<b>Annual Employee Survey Results (EC)</b>					
16	<b>Update on the COS Notice of Withdrawal (EC)</b>					
17	<b>FY 20-21 Budget Direction (EC)</b>					
18	JC Rd. Improvements Funding Agrmt. (EC) (Gloria/Iverson Rd. Project)					
19	<i>Real Property Negotiations</i>					
20	<i>GM Evaluation (EC)</i>					

Consent
Presentation
Consideration
Closed Session
[Other] (Public Hearing, Recognition, Informational, etc.)
(EC) Executive Committee
(sp) Strategic Plan Item