



**Agenda**  
**EXECUTIVE COMMITTEE**  
**THURSDAY, January 4, 2018**  
**4:00 p.m.**

Conference Room  
128 Sun Street, Suite 101, Salinas, California

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**CALL TO ORDER**

**ROLL CALL**

President	Simón Salinas (County of Monterey)
Vice President	Robert Cullen (City of King)
Alternate Vice President	Gloria De La Rosa (City of Salinas)

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

**COMMITTEE MEMBER COMMENTS**

**PUBLIC COMMENTS**

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

**CONSIDERATION ITEMS**

1. **[Minutes of December 7, 2017 Meeting](#)**
  - A. Committee Discussion
  - B. Public Comment
  - C. Recommended Committee Action – Approval
2. **[November 2017 Claims and Financial Reports](#)**
  - A. Receive a report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval
3. **[A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2017-18](#)**
  - A. Receive a report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Forward to the Board and Recommend Approval
4. **[2017 Employee Survey Results](#)**
  - A. Receive a report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – None; Informational Only
5. **[Request for Fiscal Year 2018-19 Preliminary Budget Direction](#)**
  - A. Receive a report from Finance and Administration Manager Ray Hendricks
  - B. Committee Discussion
  - C. Public Comment
  - D. Recommended Committee Action – Provide Input and Forward to the Board for Direction

## **FUTURE AGENDA ITEMS**

6. [Future Agenda Items – View Ahead Calendar](#)

## **CLOSED SESSION**

Receive public comment from audience before entering into closed session:

7. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

## **RECONVENE**

## **ADJOURNMENT**

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Thursday, December 28, 2017**. The Executive Committee will next meet in regular session on **Thursday, February 1, 2018, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at [www.salinasvalleyrecycles.org](http://www.salinasvalleyrecycles.org).

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
December 7, 2017**

**DRAFT**

**CALL TO ORDER**

President Salinas called the meeting to order at 4:05 p.m.

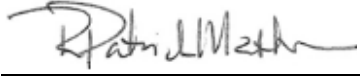
**Committee Members Present**

Simón Salinas                      President  
Robert Cullen                      Vice President  
Gloria De La Rosa              Alternate Vice President

**Staff Members Present**

Patrick Mathews, *General Manager/CAO*  
Cesar Zuniga, *Asst. General Manager/  
Operations Manager*  
Ray Hendricks, *Finance and Administration  
Manager*  
Mandy Brooks, *Resources Recovery  
Manager*

Brian Kennedy, *Engineering and  
Environmental Compliance Manager*  
Erika J. Trujillo, *Clerk of the Board*  
Scott Gordon, *General Counsel  
(via telephone)*

<b>ITEM NO. 1</b>
Agenda Item

General Manager/CAO
<b>N/A</b>
General Counsel

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:06) General Manager Mathews informed the Committee of the upcoming General Manager/CAO and staff lunch scheduled for Tuesday December 12 at noon, extending the invitation to the Committee members. Assistant General Manager/Operations Manager Zuniga provided an update on the fire that occurred at the Salinas Transfer Station on November 30, stating that the cause of the fire is unknown, but the Salinas Police Department is investigating it as arson, as there is surveillance of an intruder in the property right before the fire ignited. Mr. Zuñiga explained he is working with the insurance company on the claim of the loader that was burned during the fire.

**COMMITTEE COMMENTS**

(4:08) Director Salinas reported he will be attending a community event December 16 and requested reusable bags to hand out.

**PUBLIC COMMENT**

(4:10) Doug Kenyon, General Manager of Republic Services introduced Steve McCaffrey, whom will be assuming his position starting Jan 5, upon Mr. Kenyon's retirement.

**CONSIDERATION ITEMS**

**1. Minutes of November 2, 2017, Meeting**

(4:13)

**Public Comment:**                      None

**Committee Action:**                      Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously: 3-0.

**2. October 2017 Claims and Financial Reports**

(4:14) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating they are stable and comparable to last year at this time.

**Public Comment:**                      None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Vice President Cullen made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

### **3. Update on Succession Planning Program**

(4:16) Finance and Administration Manager Hendricks provided a report on the review of the Succession Planning Program as required every 3 – 5 years. Highlighting that since the plan's inception four employees have retired, all in management positions. Two of those positions being filled internally, one externally, with the remaining position's duties being reassigned.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Alternate Vice President De La Rosa made a motion to accept the report and forward the report to the Board of Directors. Vice President Cullen seconded the motion. The motion passed; 3-0

### **4. Self-funding Programs and Services Report**

(4:21) Finance and Administration Manager Hendricks provided a report on the annual review of three self-funding programs; Franchise Transportation Surcharge, Green Waste, and Construction and Demolition. Mr. Hendricks detailed the cost analysis done for each of program.

**Public Comment:** Doug Kenyon, General Manager of Republic Services commented on the Construction and Demolition diversion opportunity that will be available at the Monterey Regional Waste Management District once their new Material Recovery Facility opens in January 2018.

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Vice President Cullen made a motion to accept the report and forward the report to the Board of Directors. Alternate President De La Rosa seconded the motion. The motion passed; 3-0

### **5. Discussion to Adjust Soil Disposal Fees**

(4:36) Finance and Administrative Manager Hendricks provided a report on the tonnage of soil received at the Johnson Canyon Landfill. He reviewed in detail the the excessive increase seen in the last three years and the gradual rate adjustment made to the tipping fee. Assistant General Manager/Operations Manager Zuñiga informed the Committee that the Johnson Canyon Landfill received an internal certification by PG&E and is a designated disposal facility, therefore, receives a significant amount of soil from PG&E projects outside of the Authorities service area.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Vice President Cullen made a motion to forward the report to the Board of Directors for discussion, with support to schedule a Public Rate hearing for this item. Alternate Vice President De La Rosa seconded the motion. The motion passed; 3-0

**FUTURE AGENDA ITEMS**

**6. Agenda Items – View Ahead**

(4:45) The committee reviewed the future items. Director Cullen reminded the Committee he will not be attending the January 4 Executive Committee meeting.

**CLOSED SESSION**

(4:48) President Salinas adjourned the meeting to closed session to discuss the following:

- 7. Pursuant to **Government Code Section 54956.8** to confer with General Counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. General Manager/Operation Manage Cesar Zuniga, and Legal Counsel, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA, and 2) Harrison Rd & Sala Rd, Salinas, CA 93907, APN 113-091-017.
- 8. Pursuant to **Government Code Section 54957.6** to provide instruction to General Manager/CAO Patrick Mathews to negotiate salaries and benefits with SVSWA employees - management and non-management.
- 9. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

**RECONVENE**

(5:04) President Salinas reconvened the open session with no reportable action taken in closed session.

**ADJOURNMENT**

(5:05) President Salinas adjourned the meeting.

APPROVED: \_\_\_\_\_  
Simón Salinas, President

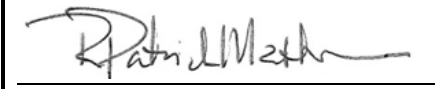
ATTEST: \_\_\_\_\_  
Erika J. Trujillo, Clerk of the Board



**Report to the Executive Committee**

**ITEM NO. 2**

  
 \_\_\_\_\_  
 Finance Manager/Controller-Treasurer

  
 \_\_\_\_\_  
 General Manager/CAO

N/A  
 \_\_\_\_\_  
 General Counsel

**Date:** January 4, 2018  
**From:** C. Ray Hendricks, Finance and Administration Manager  
**Title:** November 2017 Claims and Financial Reports

**RECOMMENDATION**

Staff recommends acceptance of the November 2017 Claims and Financial Reports.

**DISCUSSION & ANALYSIS**

Please refer to the attached financial reports and checks issued report for the month of November for a summary of the Authority's financial position as of November 30, 2017, the following are highlights of the Authority's financial activity for the month of November.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of November 2017, operating revenues exceeded expenditures by \$1,057,312. Fiscal year 2017-2018 to date operating revenue exceeded expenditures by \$2,937,659.

Revenues (Consolidated Statement of Revenues and Expenditures)

After five months of the fiscal year, (41.67% of the fiscal year), revenues total \$9,621,070 or 52.4% of the total annual revenues forecast of \$18,364,750. November Tipping Fees totaled \$1,234,102 and for the year to date totaled \$6,202,168 or 51.0% of the forecasted total of \$12,158,750.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of November 30, (41.67% of the fiscal year), year-to-date operating expenditures total \$6,683,411. This is 40.0% of the operating budget of \$16,720,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of November 2017, capital project expenditures totaled \$49,537. \$29,064 of the total was for Long Range Facility Needs EIR and \$10,316 was for the 2017-18 Tire Amnesty Program.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of November 2017 is attached for review and acceptance. November disbursements total \$1,291,574.36 of which \$553,371.92 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of November 2017.

Vendor	Service	Amount
WASTE MGMT INC	SALINAS FRANCHISE WASTE TO MADISON	164,492.60
VISION RECYCLING INC	DIVERSION, C&D SVCS, MTHLY GREEN/WOOD WASTE PRCSNG	96,004.62

Cash Balances

The Authority's cash position increased \$468,188.17 during November to \$24,134,728.44. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below.

Restricted by Legal Agreements:		
Johnson Canyon Closure Fund		3,969,952.32
State & Federal Grants		129,868.96
BNY - Bond 2014A Payment		-
BNY - Bond 2014B Payment		-
BNY - Sub Pmt Cap One 2014 Eq Lease		-
GEO Deposit (CEQA)		155.16
Funds Held in Trust:		
Central Coast Media Recycling Coalition		91,444.26
Employee Unreimbursed Medical Claims		1,665.86
Committed by Board Policy:		
AB939 Services		354,868.72
Designated for Capital Projects Reserve		1,941,749.15
Designated for Environmental Impairment Reserve		861,776.73
Designated for Operating Reserve		861,776.73
Expansion Fund (South Valley Revenues)		8,243,793.52
Salinas Rate Stabilization Fund		24,324.06
Assigned by Budget		
Assigned for Capital Projects		7,289,226.83
Available for Operations		364,126.14
Total		<u>24,134,728.44</u>

**ATTACHMENTS**

1. November 2017 Consolidated Statement of Revenues and Expenditures
2. November 2017 Consolidated Grant and CIP Expenditures Report
3. November 2017 Checks Issued Report



# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending November 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Revenue Summary</u></b>							
Tipping Fees - Solid Waste	12,158,750	1,234,102	6,202,168	51.0 %	5,956,582	0	5,956,582
Tipping Fees - Surcharge	1,803,000	180,995	890,089	49.4 %	912,911	0	912,911
Tipping Fees - Diverted Materials	1,442,700	399,037	1,236,486	85.7 %	206,214	0	206,214
AB939 Service Fee	2,309,800	193,308	966,540	41.8 %	1,343,260	0	1,343,260
Charges for Services	124,500	3,874	35,943	28.9 %	88,557	0	88,557
Sales of Materials	244,000	10,061	111,607	45.7 %	132,393	0	132,393
Gas Royalties	220,000	0	68,866	31.3 %	151,134	0	151,134
Investment Earnings	62,000	6,958	83,631	134.9 %	(21,631)	0	(21,631)
Grants/Contributions	0	0	0	0.0 %	0	0	0
Other Non-Operating Revenue	0	59	25,741	0.0 %	(25,741)	0	(25,741)
<b>Total Revenue</b>	<b>18,364,750</b>	<b>2,028,394</b>	<b>9,621,070</b>	<b>52.4 %</b>	<b>8,743,680</b>	<b>0</b>	<b>8,743,680</b>
<b><u>Expense Summary</u></b>							
Executive Administration	443,150	26,700	136,599	30.8 %	306,551	802	305,749
Administrative Support	503,550	34,843	192,515	38.2 %	311,035	84,571	226,464
Human Resources Administration	194,050	11,605	64,500	33.2 %	129,550	3,157	126,393
Clerk of the Board	168,600	9,304	62,716	37.2 %	105,884	3,726	102,158
Finance Administration	754,050	36,188	245,467	32.6 %	508,583	5,384	503,199
Operations Administration	454,100	23,089	134,171	29.5 %	319,929	6,467	313,461
Resource Recovery	907,050	52,061	300,370	33.1 %	606,680	2,939	603,741
Marketing	75,000	22,735	34,352	45.8 %	40,648	36,956	3,692
Public Education	224,150	2,900	38,905	17.4 %	185,245	104,887	80,358
Household Hazardous Waste	775,200	67,220	227,514	29.3 %	547,686	22,499	525,187
C & D Diversion	140,000	34,991	73,081	52.2 %	66,919	46,919	20,000
Organics Diversion	796,200	61,013	280,958	35.3 %	515,242	515,242	0
Diversion Services	18,000	3,325	4,925	27.4 %	13,075	0	13,075





# Salinas Valley Solid Waste Authority

## Consolidated Statement of Revenues and Expenditure

### For Period Ending November 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Scalehouse Operations	554,450	44,577	217,128	39.2 %	337,322	9,820	327,501
JR Transfer Station	353,950	17,547	118,155	33.4 %	235,795	16,679	219,116
JR Recycling Operations	158,900	11,717	42,443	26.7 %	116,457	0	116,457
ML Transfer Station	265,000	52,571	211,587	79.8 %	53,413	53,413	0
SS Disposal Operations	746,400	52,912	358,308	48.0 %	388,092	74,275	313,817
SS Transfer Operations	1,083,050	100,374	528,776	48.8 %	554,274	50,297	503,977
SS Recycling Operations	700,150	48,185	213,935	30.6 %	486,215	51,397	434,818
JC Landfill Operations	2,404,650	138,992	830,867	34.6 %	1,573,783	613,935	959,848
JC Recycling Operations	360,400	17,106	90,849	25.2 %	269,551	678	268,872
Crazy Horse Postclosure Maintenance	609,800	18,218	133,693	21.9 %	476,107	149,640	326,467
Lewis Road Postclosure Maintenance	226,500	12,836	78,013	34.4 %	148,487	61,475	87,012
Johnson Canyon ECS	312,600	24,223	77,126	24.7 %	235,474	110,161	125,313
Jolon Road Postclosure Maintenance	215,050	9,374	134,594	62.6 %	80,456	20,266	60,191
Sun Street ECS	178,500	10,309	51,521	28.9 %	126,979	86,546	40,432
Debt Service - Interest	1,619,100	0	816,418	50.4 %	802,682	0	802,682
Debt Service - Principal	1,229,900	0	852,068	69.3 %	377,832	0	377,832
Closure Set-Aside	248,500	26,164	131,853	53.1 %	116,647	0	116,647
<b>Total Expense</b>	<b>16,720,000</b>	<b>971,082</b>	<b>6,683,411</b>	<b>40.0 %</b>	<b>10,036,589</b>	<b>2,132,130</b>	<b>7,904,459</b>
Revenue Over/(Under) Expenses	1,644,750	1,057,312	2,937,659	178.6 %	(1,292,909)	(2,132,130)	839,221



# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report For Period Ending November 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<b><u>Fund 180 - Expansion Fund</u></b>							
180 9804 Long Range Facility Needs EIR	446,982	19,633	51,276	11.5 %	395,706	364,825	30,881
180 9805 Harrison Road	75,000	0	0	0.0 %	75,000	0	75,000
180 9806 Long Range Financial Model	60,261	0	0	0.0 %	60,261	0	60,261
180 9807 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
<b>Total Fund 180 - Expansion Fund</b>	<b>682,243</b>	<b>19,633</b>	<b>51,276</b>	<b>7.5 %</b>	<b>630,967</b>	<b>364,825</b>	<b>266,142</b>
<b><u>Fund 211 - Grants</u></b>							
211 9206 HHW HD25-15-0003	13,679	418	1,313	9.6 %	12,366	123	12,242
211 9209 Tire Derived Aggregate 5-15-0004	66,373	0	1,533	2.3 %	64,840	0	64,840
211 9213 Tire Amnesty 2017-18	62,832	10,316	10,316	16.4 %	52,517	36,345	16,172
211 9214 Organics Program 2016-17	1,341,865	0	0	0.0 %	1,341,865	0	1,341,865
211 9216 AB2766 Motor Vehicle Emission Re	379,335	0	0	0.0 %	379,335	0	379,335
211 9247 Cal Recycle - CCPP	76,499	(900)	2,401	3.1 %	74,098	0	74,098
211 9251 Cal Recycle - 2015-16 CCPP	45,052	0	5,170	11.5 %	39,882	3,525	36,357
211 9252 Cal Recycle - 2016-17 CCPP	61,955	0	10,550	17.0 %	51,405	0	51,405
<b>Total Fund 211 - Grants</b>	<b>2,047,590</b>	<b>9,834</b>	<b>31,283</b>	<b>1.5 %</b>	<b>2,016,307</b>	<b>39,993</b>	<b>1,976,315</b>
<b><u>Fund 216 - Reimbursement Fund</u></b>							
216 9802 Autoclave Demonstration Unit	141,499	0	402	0.3 %	141,097	0	141,097
216 9804 Long Range Facility Needs EIR	221,126	9,431	24,443	11.1 %	196,683	182,518	14,165
<b>Total Fund 216 - Reimbursement Fund</b>	<b>362,625</b>	<b>9,431</b>	<b>24,845</b>	<b>6.9 %</b>	<b>337,780</b>	<b>182,518</b>	<b>155,262</b>
<b><u>Fund 800 - Capital Improvement Projects Fu</u></b>							
800 9103 Closed Landfill Revenue Study	24,831	0	0	0.0 %	24,831	0	24,831
800 9104 Organics System Expansion Study	35,000	0	0	0.0 %	35,000	0	35,000
800 9316 CH Corrective Action Program	253,000	0	0	0.0 %	253,000	0	253,000
800 9319 CH LFG System Improvements	116,500	0	0	0.0 %	116,500	0	116,500
800 9401 LR LFG Replacement	16,563	0	13,000	78.5 %	3,563	241	3,322



# Salinas Valley Solid Waste Authority

## Consolidated Grant and CIP Expenditure Report

### For Period Ending November 30, 2017

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9402 LFG Well Replacement	30,000	0	0	0.0 %	30,000	0	30,000
800 9501 JC LFG System Improvements	40,000	0	0	0.0 %	40,000	0	40,000
800 9506 JC Litter Control Barrier	68,179	10,499	10,499	15.4 %	57,680	32,081	25,599
800 9507 JC Corrective Action	100,000	0	0	0.0 %	100,000	0	100,000
800 9508 JC Drainage Modifications	35,000	0	0	0.0 %	35,000	0	35,000
800 9509 JC Groundwater Wells	140,008	140	1,483	1.1 %	138,525	2,918	135,607
800 9510 JC LFG System (Vertical Wells)	90,000	0	0	0.0 %	90,000	0	90,000
800 9511 JC LFG System (Horizontal Wells)	35,321	0	0	0.0 %	35,321	0	35,321
800 9526 JC Equipment Replacement	130,900	0	0	0.0 %	130,900	0	130,900
800 9527 JC Module 7 Engineering and Cons	3,500,000	0	0	0.0 %	3,500,000	0	3,500,000
800 9528 JC Roadway Improvements	2,218,937	0	0	0.0 %	2,218,937	0	2,218,937
800 9529 JC Leachate Handling Sys	39,531	0	0	0.0 %	39,531	0	39,531
800 9601 JR Transfer Station Improvements	85,362	0	0	0.0 %	85,362	0	85,362
800 9602 JR Equipment Purchase	47,997	0	0	0.0 %	47,997	0	47,997
800 9701 SSTS Equipment Replacement	350,230	0	56,154	16.0 %	294,076	0	294,076
<b>Total Fund 800 - Capital Improvement Proje</b>	<b>7,357,359</b>	<b>10,639</b>	<b>81,136</b>	<b>1.1 %</b>	<b>7,276,223</b>	<b>35,240</b>	<b>7,240,983</b>
<b>Total CIP Expenditures</b>	<b>10,449,818</b>	<b>49,537</b>	<b>188,540</b>	<b>1.8 %</b>	<b>10,261,278</b>	<b>622,577</b>	<b>9,638,701</b>

**Salinas Valley Solid Waste Authority**  
**Checks Issued Report for 11/1/2017 to 11/30/2017**

<b>Check #</b>		<b>Check Date</b>	<b>Amount</b>	<b>Check Total</b>
19284	AMERICAN SUPPLY CO. ALL SITES CUSTODIAL SUPPLIES	11/1/2017	188.98	188.98
19285	ASBURY ENVIRONMENTAL SERVICES MONTHLY HHW USED OIL HAULING & DISPOSAL	11/1/2017	80.00	80.00
19286	BECKS SHOES AND REPAIR SSTS UNIFORMS SUPPLIES	11/1/2017	566.46	566.46
19287	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	11/1/2017	8,696.73	8,696.73
19288	CESAR ZUÑIGA SWANA CONFERENCE LODGING: JC SWANA CONFERENCE LODGING: CZ SWANA CONFERENCE LODGING: OG	11/1/2017	1,264.75 1,264.75 1,264.75	3,794.25
19289	CLARK PEST CONTROL, INC ADMIN BUILDING PEST CONTROL	11/1/2017	93.00	93.00
19290	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	11/1/2017	3,373.39	3,373.39
19291	CSC OF SALINAS/YUMA SSTS & JR EQUIPMENT MAINTENANCE	11/1/2017	2,674.58	2,674.58
19292	**VOID**	11/1/2017	-	-
19293	CUTTING EDGE SUPPLY JC EQUIPMENT MAINTENANCE	11/1/2017	2,745.36	2,745.36
19294	EAGLE STAR SECURITY SSTS SECURITY SERVICES	11/1/2017	2,304.00	2,304.00
19295	EAST BAY TIRE CO. JC VEHICLE MAINTENANCE	11/1/2017	24.50	24.50
19296	ENRIQUE CARRILLO JR. ALL SITES VEHICLE AND EQUIPMENT MAINTENANCE	11/1/2017	7,714.86	7,714.86
19297	FIRST ALARM QUARTERLY ALL SITES ALARM SERVICE	11/1/2017	35.00	35.00
19298	GABILAN OAKS, LLC EMPLOYEE END OF THE YEAR MEETING	11/1/2017	1,188.00	1,188.00
19299	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	11/1/2017	7,355.31	7,355.31
19300	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE	11/1/2017	16.18	16.18
19301	GRAINGER JC & SSTS SAFETY AND FACILITY SUPPLIES	11/1/2017	1,356.34	1,356.34

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19302	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE	11/1/2017	640.25	640.25
19303	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY IMPROVEMENTS	11/1/2017	947.51	947.51
19304	HERC RENTALS INC. SSTS FACILITY MAINTENANCE	11/1/2017	1,966.50	1,966.50
19305	JAVIER RODRIGUEZ COMPOSTING WORKSHOPS	11/1/2017	360.00	360.00
19306	JIMENEZ AUTO BODY PARTS, INC. ADMIN VEHICLE MAINTENANCE	11/1/2017	344.89	344.89
19307	JOHNSON ASSOCIATES CH FACILITY MAINTENANCE	11/1/2017	54.57	54.57
19308	MANDY BROOKS SUPPLIES FOR GARDEN WORK DAY	11/1/2017	32.65	32.65
19309	MANUEL PEREA TRUCKING, INC. JR & SSTS EQUIPMENT TRANSPORTATION SERVICES	11/1/2017	1,650.00	1,650.00
19310	MONTEREY AUTO SUPPLY INC SSTS VEHICLE SUPPLIES	11/1/2017	74.80	74.80
19311	NETPIPE INTERNET SERVICES MONTHLY NETWORK SERVICES	11/1/2017	450.00	450.00
19312	OFFICE DEPOT ADMIN, RR, HHW, SSTS, OFFICE SUPPLIES	11/1/2017	1,219.07	1,219.07
19313	PEOPLEREADY INC. JC CONTRACTED LABOR	11/1/2017	220.37	220.37
19314	PHILIP SERVICES CORP JULY HHW DISPOSAL SUPPLIES	11/1/2017	5,345.00	5,345.00
19315	QUINN COMPANY SSTS EQUIPMENT MAINTENANCE	11/1/2017	2,649.56	2,649.56
19316	SHARPS SOLUTIONS, LLC MONTHLY SHARPS HAULING DISPOSAL	11/1/2017	200.00	200.00
19317	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	11/1/2017	564.01	564.01
19318	SUPERIOR BAG MANUFACTURING LLC SCALE HOUSE OFFICE SUPPLIES	11/1/2017	246.10	246.10
19319	TRI-COUNTY FIRE PROTECTION, INC. SSTS FACILITY MAINTENANCE	11/1/2017	1,355.93	1,355.93
19320	TRUCKSIS ENTERPRISES INCORPORATED FOOD WASTE LABELS	11/1/2017	2,017.62	2,017.62

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19321	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TO MADISON	11/1/2017	58,045.33	58,045.33
19322	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TO MADISON	11/1/2017	53,876.54	53,876.54
19323	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL SITES VEHICLE FUEL	11/1/2017	2,378.81	2,378.81
19324	CSU-MONTEREY BAY SUPERVISOR'S TRAINING	11/1/2017	2,160.00	2,160.00
19325	ASSOCIATION OF ENVIRONMENTAL PROFESSIONALS AEP MEMBERSHIP RENEWAL	11/8/2017	150.00	150.00
19326	AT&T SERVICES INC MONTHLY TELEPHONE SERVICE	11/8/2017	1,028.35	1,028.35
19327	CALIFORNIA WATER SERVICE SSTS & JR WATER SERVICE	11/8/2017	725.85	725.85
19328	CLINTON HENDRICKS LCW TRAINING	11/8/2017	36.00	36.00
19329	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	11/8/2017	133.62	133.62
19330	COMCAST ANNUAL INTERNET SERVICE	11/8/2017	184.70	184.70
19331	CORIX WATER PRODUCTS SSTS FACILITY IMPROVEMENTS	11/8/2017	450.11	450.11
19332	DATA FLOW CHECK STOCK RESUPPLY	11/8/2017	257.55	257.55
19333	DEBORAH L CUTLER OPS VEHICLE MAINTENANCE	11/8/2017	120.00	120.00
19334	DOUGLAS NOLAN ROCK STEADY JUGGLING SCHOOL ASSEMBLY PROGRAM	11/8/2017	2,000.00	2,000.00
19335	ERNEST BELL D. JR ADMIN, SSTS & JC JANITORIAL SERVICES	11/8/2017	4,104.00	4,104.00
19336	FIRST ALARM QUARTERLY ALL SITES ALARM SERVICE	11/8/2017	303.00	303.00
19337	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT & VEHICLE MAINTENANCE	11/8/2017	339.99	339.99
19338	GONZALES ACE HARDWARE JC FACILITY & VEHICLE MAINTENANCE	11/8/2017	30.88	30.88
19339	GRAINGER SSTS VEHICLE MAINTENANCE	11/8/2017	81.66	81.66

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19340	GREEN RUBBER - KENNEDY AG, LP JR VEHICLE MAINTENANCE	11/8/2017	26.35	26.35
19341	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JR ENVIRONMENTAL IMPROVEMENTS	11/8/2017	227.10	227.10
19342	KING CITY HARDWARE INC. JR FACILITY MAINTENANCE	11/8/2017	29.66	29.66
19343	MARTA M. GRANADOS BD MEETING INTERPRETER	11/8/2017	180.00	180.00
19344	MONICA AMBRIZ LCW TRAINING CALPERS CONFERENCE	11/8/2017	34.00 173.00	207.00
19345	MONTEREY AUTO SUPPLY INC SSTS VEHICLE MAINTENANCE	11/8/2017	185.81	185.81
19346	MONTEREY COUNTY TREASURER/TAX COLLECTOR 139 SUN ST. PROPERTY TAX 2017	11/8/2017	13,718.49	13,718.49
19347	NETPIPE INTERNET SERVICES MONTHLY NETWORK SERVICES	11/8/2017	225.00	225.00
19348	OFFICE DEPOT SCALE HOUSE OFFICE SUPPLIES, HHW,	11/8/2017	506.40	506.40
19349	ONE STOP AUTO CARE/V & S AUTO CARE, INC ADMIN & RR VEHICLE MAINTENANCE	11/8/2017	98.80	98.80
19350	PINNACLE MEDICAL GROUP ACCOUNT # 5520041-30	11/8/2017	130.00	130.00
19351	PROBUILD COMPANY LLC JR FACILITY MAINTENANCE	11/8/2017	50.20	50.20
19352	PURE WATER BOTTLING ALL SITES BOTTLED WATER SERVICE	11/8/2017	460.35	460.35
19353	R. PATRICK MATHEWS BALTIMORE CAB: AIRPORT TAXI FOR SWANA CONF	11/8/2017	40.25	40.25
19354	RETURNS R US, INC. PHARMACEUTICAL TAKE-BACK KIT ALLCARE PHARMACY	11/8/2017	450.00	450.00
19355	AECOM TECHNICAL SERVICES, INC. PROJECT DESIGN AND CEQA SERVICES	11/16/2017	28,292.34	28,292.34
19356	AT&T SERVICES INC MONTHLY TELEPHONE SERVICE	11/16/2017	187.02	187.02
19357	CARDLOCK FUELS SYSTEM, INC. SSTS CLEARED & DYED DIESEL	11/16/2017	5,010.45	5,010.45
19358	CITY CLERKS ASSOCIATION OF CALIFORNIA EDUCATION WORKSHOP - PUBLIC RECORDS ACT	11/16/2017	75.00	75.00

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19359	CITY OF SALINAS (ENVIRONMENTAL COMPLIANCE BUREAU) SSTS STORM WATER INSPECTION	11/16/2017	225.75	225.75
19360	CLINTON HENDRICKS CALPERS EDUCATIONAL FORUM - TRAVEL REIMBURSEMENT	11/16/2017	626.36	626.36
19361	COSTCO WHOLESALE ALL SITES SUPPLIES	11/16/2017	393.04	393.04
19362	ERIKA TRUJILLO CLERK CONFERENCE	11/16/2017	6.00	6.00
19363	ERNESTO NATERA CONFERENCE TRAVEL/LODGING REIMBURSEMENT	11/16/2017	625.19	625.19
19364	FIRST ALARM SSTS ALARM SERVICES	11/16/2017	43.50	43.50
19365	FULL STEAM STAFFING LLC JC & SSTS CONTRACT LABOR	11/16/2017	6,566.70	6,566.70
19366	GABILAN OAKS, LLC A/V EQUIPMENT RENTAL	11/16/2017	75.00	75.00
19367	JOHNSON ASSOCIATES HHW MOBILE TRUCK BATTERY DISCONNECT	11/16/2017	38.18	38.18
19368	OFFICE DEPOT OPS, SCALE, ADMIN OFFICE SUPPLIES	11/16/2017	1,889.48	1,889.48
19369	PHILIP SERVICES CORP HHW DISPOSALS AND MATERIALS	11/16/2017	30,806.88	30,806.88
19370	SOUTH COUNTY NEWSPAPER RR TECH JOB ANNOUNCEMENT AD	11/16/2017	399.00	399.00
19371	THOMAS M BRUEN ADMIN LEGAL SERVICES	11/16/2017	3,214.85	3,214.85
19372	US BANK CORPORATE PAYMENT SYSTEM AMAZON.COM: OFFICE SUPPLIES AMAZON: PRIUS VEHICLE SUPPLY AMAZON: SSTS OFFICE SUPPLIES LUCID: SOFTWARE ANNUAL FEE EAP: ENGINEERING ASSOCIATION OF ENVIRONMENTAL MEMBERSHIP AMAZON: BACKUP HARD DRIVES BATTERIES PLUS BULBS: ADM PRIUS VEHICLE SUPPLIES CONFIRMATIONS.COM: BNY BOND CONFIRMATION SMART & FINAL: OCTOBER BOARD MEETING SUBWAY: BOARD OF DIRECTORS MEETING LA PLAZA BAKERY: BOARD OF DIRECTORS MEETING BWI AIRPORT TAXI: AIRPORT TRANSPORTATION SMART&FINAL: CAG MEETING REFRESHMENTS EL POLLO LOCO: CAG MEETING SNACKS EXPERIAN:CREDIT CHECKS CSDA CONFERENCE - PARKING SAFEWAY: EXECUTIVE COMMITTEE MEETING SOUTHWASTE: CREDIT REFUND	11/16/2017	49.15 6.95 79.72 477.92 150.00 229.38 7.59 46.00 18.65 92.61 126.38 34.65 20.28 20.93 149.85 21.00 40.30 (97.95)	



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FLYSANJOSE.COM: TRAVEL AIRPORT PARKING FOR CZ		90.00	
G&B TRANSPORTATION SERVICE: AIRPORT TRANSPORTATION		35.00	
HOME DEPOT: ADM OFFICE SUPPLIES		37.68	
HYATT REGENCY: LODGING FOR SWANA CONFERENCE		1,104.20	
HUGHES:JR & JC SCALEHOUSE MONTHLY INTERNET SERVICE		171.61	
TOYOTA: ADMIN VEHICLE MAINTENANCE 2014 PRIUS KEY		381.27	
INTERMEDIA: MONTHLY EXCHANGE SERVER HOSTING		354.56	
ORCHARD: SSTS & ADMIN FACILITY MAINTENANCE		29.98	
PS TRANSPORTATION: HOTEL TRANSPORTATION		29.55	
SURVEYMONKEY: QTR. SUBSCRIPTION		87.00	
MIDCOALES: SS VEHICLE MAINT SUPPLIES		604.29	
SAN JOSE AIRPORT: AIRPORT PARKING FOR SWANA CONF		75.00	
FACEBOOK: SHARED POST CHARGE		50.00	
ORCHARD: SSTS & ADMIN FACILITY MAINTENANCE		21.80	
SMART N FINAL: MEETING SUPPLIES		24.99	
SMART AND FINA: EMPLOYEE APPRECIATION		14.29	
ORCHARD SUPPLY: HHW FACILITY MAINTENANCE		15.64	
OLD TOWN DELI: SOLID WASTE DIVERSION MEETING		71.99	
TIRE & WHEEL WORLD: TIRE REPAIR FOR COMPOST VAN		20.00	
SALINAS VALLEY CHAMBER: TOUR REGISTRATION		25.00	
VISTA PRINT: BUSINESS CARD		28.61	
			4,745.87
19373 **VOID**	11/16/2017	-	
			-
19374 **VOID**	11/16/2017	-	
			-
19375 **VOID**	11/16/2017	-	
			-
19376 A & G PUMPING, INC JR PORTABLE TOILET SERVICE	11/22/2017	105.83	
			105.83
19377 ADMANOR, INC MEDIA CAMPAIGN - MARKETING MEDIA CAMPAIGN - PUBLIC ED	11/22/2017	22,735.00 850.00	
			23,585.00
19378 AGRI-FRAME, INC JC EQUIPMENT MAINTENANCE	11/22/2017	1,539.83	
			1,539.83
19379 ALLEN BROTHERS OIL INC. SSTS VEHICLE MAINTENANCE	11/22/2017	190.21	
			190.21
19380 AMERICAN SUPPLY CO. ALL SITES CUSTODIAL SUPPLIES	11/22/2017	694.07	
			694.07
19381 ASBURY ENVIRONMENTAL SERVICES MONTHLY HHW USED OIL HAULING & DISPOSAL	11/22/2017	80.00	
			80.00
19382 AT&T MOBILITY FINANCE INTERNET SERVICE	11/22/2017	42.00	
			42.00
19383 BEST ENVIRONMENTAL CH & LR EMISSIONS TESTING	11/22/2017	12,000.00	
			12,000.00

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19384	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS ANNUAL MEMBERSHIP CONFERENCE REGISTRATION	11/22/2017	110.00 370.00	480.00
19385	CALIFORNIA WATER SERVICE SSTS & JR WATER SERVICE	11/22/2017	2,000.29	2,000.29
19386	CARDLOCK FUELS SYSTEM, INC. SSTS, JC DYED & CLEARED DIESEL	11/22/2017	8,561.90	8,561.90
19387	CASCADE NETS INC SS NETS	11/22/2017	10,499.00	10,499.00
19388	CITY OF GONZALES JC WATER MONTHLY HOSTING FEE	11/22/2017	135.04 20,833.33	20,968.37
19389	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	11/22/2017	1,088.49	1,088.49
19390	CSC OF SALINAS/YUMA SSTS, JC, JR VEHICLE & EQUIPMENT MAINTENANCE	11/22/2017	814.80	814.80
19391	CUTTING EDGE SUPPLY JC EQUIPMENT MAINTENANCE	11/22/2017	495.52	495.52
19392	EAGLE STAR SECURITY SSTS SECURITY SERVICES	11/22/2017	1,152.00	1,152.00
19393	EAST BAY TIRE CO. JC & SSTS EQUIPMENT MAINTENANCE	11/22/2017	689.49	689.49
19394	ERIKA TRUJILLO BUDDY LUNCH PROGRAM	11/22/2017	36.00	36.00
19395	ERIKA TRUJILLO BUDDY LUNCH PROGRAM	11/22/2017	36.00	36.00
19396	ERIKA TRUJILLO BUDDY LUNCH PROGRAM	11/22/2017	36.00	36.00
19397	ERIKA TRUJILLO BUDDY LUNCH PROGRAM	11/22/2017	36.00	36.00
19398	FULL STEAM STAFFING LLC JC CONTRACT LABOR	11/22/2017	168.00	168.00
19399	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT MAINTENANCE	11/22/2017	25,316.27	25,316.27
19400	**VOID**	11/22/2017	-	-
19401	**VOID**	11/22/2017	-	-

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19402	**VOID**	11/22/2017	-	-
19403	GONZALES ACE HARDWARE JC & JR FACILITY MAINTENANCE	11/22/2017	156.66	156.66
19404	GORDON CHIN SEPTEMBER 2017 GM LUNCH	11/22/2017	54.90	54.90
19405	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE	11/22/2017	452.19	452.19
19406	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS EQUIPMENT MAINTENANCE	11/22/2017	198.84	198.84
19407	GUERITO ALL SITES PORTABLE TOILETS	11/22/2017	2,056.00	2,056.00
19408	HERC RENTALS INC. JR EQUIPMENT RENTAL	11/22/2017	81.19	81.19
19409	HOPE SERVICES SSTS CONTRACT LABOR	11/22/2017	12,407.78	12,407.78
19410	INFINITY STAFFING SERVICES, INC. SSTS CONTRACTED LABOR	11/22/2017	2,254.50	2,254.50
19411	JOHNSON ASSOCIATES JC FACILITY MAINT & HHW EQUIPMENT MAINT	11/22/2017	32.61	32.61
19412	KING CITY HARDWARE INC. JR FACILITY & EQUIPMENT MAINTENANCE TOOLS	11/22/2017	157.94	157.94
19413	MASKELL PIPE & SUPPLY, INC JC FACILITY MAINTENANCE	11/22/2017	1,814.48	1,814.48
19414	MCMASTER-CARR SUPPLY COMPANY SSTS FACILITY MAINTENANCE	11/22/2017	326.42	326.42
19415	MIDCO SALES LLC. SSTS EQUIPMENT MAINTENANCE	11/22/2017	135.00	135.00
19416	MONTEREY AUTO SUPPLY INC SSTS VEHICLE MAINTENANCE	11/22/2017	29.25	29.25
19417	MONTEREY COUNTY CANNABIS INDUSTRY ASSOCIATION ASSOCIATION MEMBERSHIP	11/22/2017	2,500.00	2,500.00
19418	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SSTS MRWPCA & SEWER FEES	11/22/2017	3,993.17	3,993.17
19419	NEXIS PARTNERS, LLC MONTHLY ADMIN BUILDING RENT	11/22/2017	9,212.00	9,212.00
19420	NEXTEL OF CALIFORNIA, INC SCALEHOUSE, SS & JR CELL PHONE SERVICES	11/22/2017	311.00	311.00

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19421	OFFICE DEPOT OFFICE SUPPLIES	11/22/2017	676.79	676.79
19422	ONE STOP AUTO CARE/V & S AUTO CARE, INC RR & OPS VEHICLE MAINTENANCE	11/22/2017	79.50	79.50
19423	PACIFIC GAS AND ELECTRIC COMPANY ALL SITE ELECTRICAL SERVICES SSTS & HHW CNG FUEL	11/22/2017	8,031.94 139.20	8,171.14
19424	PEOPLEREADY INC. JC CONTRACTED LABOR	11/22/2017	1,134.12	1,134.12
19425	PROBUILD COMPANY LLC SSTS FACILITY MAINTENANCE	11/22/2017	101.67	101.67
19426	PURE WATER BOTTLING ALL SITES BOTTLED WATER SERVICE	11/22/2017	718.60	718.60
19427	QUINN COMPANY ALL SITES EQUIPMENT MAINTENANCE, VEHICLES MAINT	11/22/2017	24,033.63	24,033.63
19428	**VOID**	11/22/2017	-	-
19429	R. PATRICK MATHEWS CONFERENCE TRANSPORTATION	11/22/2017	34.65	34.65
19430	REPUBLIC SERVICES #471 MONTHLY ADMIN BUILDING TRASH SERVICE PICK UPS	11/22/2017	72.88	72.88
19431	RODOLFO RAMIREZ AYALA JC, JR VEHICLE MAINTENANCE	11/22/2017	2,653.86	2,653.86
19432	**VOID**	11/22/2017	-	-
19433	RONNIE G. REHN SSTS FACILITY MAINTENANCE	11/22/2017	122.36	122.36
19434	ROSSI BROS TIRE & AUTO SERVICE SSTS & JR VEHICLE MAINTENANCE	11/22/2017	641.52	641.52
19435	SCALES UNLIMITED ALL SITES SCALE MAINTENANCE	11/22/2017	7,096.79	7,096.79
19436	SCS FIELD SERVICES ALL SITES ROUTINE & NON ROUTINE ENGINEERING SERVICES	11/22/2017	25,197.50	25,197.50
19437	SHARPS SOLUTIONS, LLC MONTHLY SHARPS HAULING DISPOSAL	11/22/2017	200.00	200.00
19438	SKINNER EQUIPMENT REPAIR, INC. JR, JC EQUIPMENT & VEHICLE MAINTENANCE	11/22/2017	6,642.06	6,642.06
19439	**VOID**	11/22/2017	-	-

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19440	STURDY OIL COMPANY SSTS VEHICLE MAINTENANCE	11/22/2017	155.03	155.03
19441	TRI-COUNTY FIRE PROTECTION, INC. HHW FACILITY MAINTENANCE	11/22/2017	1,015.02	1,015.02
19442	UNITED RENTALS (NORTHWEST), INC JRTS EQUIPMENT RENTAL	11/22/2017	1,766.59	1,766.59
19443	VALLEY FABRICATION, INC. SSTS FACILITY MAINTENANCE	11/22/2017	1,625.64	1,625.64
19444	VEGETABLE GROWERS SUPPLY, INC. JC SAFETY SUPPLIES	11/22/2017	329.73	329.73
19445	VISION RECYCLING INC DIVERSION C & D SERVICES MONTHLY GREENWASTE AND WOODWASTE PROCESSING	11/22/2017	34,991.44 61,013.18	96,004.62
19446	WASTE MANAGEMENT INC SALINAS FRANCHISE WASTE TO MADISON	11/22/2017	52,570.73	52,570.73
19447	WEST COAST RUBBER RECYCLING, INC ALL SITES TIRE RECYCLING SERVICES	11/22/2017	10,585.00	10,585.00
19448	WESTERN EXTERMINATOR COMPANY JC & SS EXTERMINATOR SERVICES	11/22/2017	193.50	193.50
19449	ADMANOR, INC TIRE AMNESTY MEDIA CAMPAIGN	11/29/2017	1,605.50	1,605.50
19450	CARDLOCK FUELS SYSTEM, INC. ALL SITES FUEL	11/29/2017	8,964.35	8,964.35
19451	CHICO COMMUNITY PUBLISHING, INC. MARKETING INTERN JOB AD	11/29/2017	870.27	870.27
19452	CLINTON HENDRICKS CALPERS STAKEHOLDERS MEETING	11/29/2017	16.00	16.00
19453	CSC OF SALINAS/YUMA JC EQUIPMENT MAINTENANCE	11/29/2017	815.35	815.35
19454	EAGLE STAR SECURITY SSTS SECURITY SERVICES	11/29/2017	1,170.00	1,170.00
19455	FIRST ALARM QUARTERLY ALL SITES ALARM SERVICE	11/29/2017	910.02	910.02
19456	FULL STEAM STAFFING LLC JC & SSTS CONTRACTED LABOR	11/29/2017	11,859.66	11,859.66
19457	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES VEHICLE MAINTENANCE	11/29/2017	11,957.06	11,957.06
19458	GRACELAND COLLEGE CENTER FOR PROFESSIONAL DEVELOPME EXCEL 2013 TRAINING	11/29/2017	250.02	250.02

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19459 GREEN RUBBER - KENNEDY AG, LP CH, SSTS FACILITY MAINTENANCE	11/29/2017	797.94	797.94
19460 J. S. COLE CO. JC EQUIPMENT RENTAL	11/29/2017	10,160.25	10,160.25
19461 JESSIE L. FLORES JR. 2015 F-350 BODY REPAIR	11/29/2017	500.00	500.00
19462 JULIO GIL SSTS EQUIPMENT MAINTENANCE	11/29/2017	191.01	191.01
19463 MANUEL PEREA TRUCKING, INC. JC, SSTS, CH EQUIPMENT HAULING SERVICES	11/29/2017	1,050.00	1,050.00
19464 ONE STOP AUTO CARE/V & S AUTO CARE, INC SSTS VEHICLE MAINTENANCE	11/29/2017	39.75	39.75
19465 PENINSULA MESSENGER LLC ALL SITES - COURIER SERVICES	11/29/2017	620.00	620.00
19466 PITNEY BOWES - POSTAGE ADMIN POSTAGE REFILL	11/29/2017	320.99	320.99
19467 QUINN COMPANY SSTS EQUIPMENT MAINTENANCE	11/29/2017	32.68	32.68
19468 R. PATRICK MATHEWS CALPERS STAKEHOLDER MEETING	11/29/2017	16.00	16.00
19469 SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JR FACILITY MAINTENANCE	11/29/2017	2,970.48	2,970.48
19470 SCS FIELD SERVICES JC, CH, LR ENGINEER NON ROUTINE SERVICES	11/29/2017	3,435.00	3,435.00
19471 TRI-COUNTY FIRE PROTECTION, INC. SSTS FACILITY MAINTENANCE	11/29/2017	880.00	880.00
19472 WEST COAST RUBBER RECYCLING, INC TIRE RECYCLING SERVICES	11/29/2017	1,450.00	1,450.00
			<u>1,450.00</u>
Subtotal			<u>738,202.44</u>
Payroll Disbursements			<u>553,371.92</u>
Grand Total			<u><u>1,291,574.36</u></u>



## Report to the Executive Committee

**ITEM NO. 3**

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

**Date:** January 4, 2018

**From:** C. Ray Hendricks, Finance and Administration Manager

**Title:** A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2017-18

### RECOMMENDATION

Staff recommends that the Executive Committee recommend approval of this item to the Board of Directors.

The budget adjustments will ensure that the budget reflects current activity.

### FISCAL IMPACT

The net fiscal impact of the recommended budget adjustments is a net increase to fund balance of \$116,800 for the fiscal year.

### DISCUSSION & ANALYSIS

Based on activity during the first six months, staff recommends the following budget adjustments.

- Increase estimated revenues by \$610,000
- Increase operating appropriations by \$493,200

#### Increase estimated revenues by \$610,000

Construction and Demolition (C&D) was expected to produce \$348,000 in revenues for the fiscal year. As of November, actual revenues are \$270,895. Conservative estimates for C&D tonnage are expected to produce \$528,000 in revenues by the end of the fiscal year, an increase of \$180,000 over the original budget.

Clean Fill Dirt has not typically been a significant revenue source for the Authority, and has not been budgeted as expected revenues. As of November, we have accepted \$330,000 in revenues from this material. The year to date revenues for this item are enough to fund most of the necessary operating appropriations.

Investment revenues have not been a large source of revenues in recent years. The Local Area Investment Fund (LAIF) managed as part of the Pooled Money Investment Account by the state of California had returns as low as .228%. The Authority invested some of its funds in CDs in order to maximize returns, but the LAIF returns slowly increased and eventually surpassed what was available in short term CDs. The LAIF returns have increased every month this year and is 1.172% at the end of November. The Authority can expect to receive \$100,000 in investment revenues that had not been previously budgeted for.

Increase operating appropriations by \$493,200

The Sun Street Transfer Station is running at full permitted capacity and has had to rely on Madison Lane to take a higher amount of Salinas Franchise Waste than originally budgeted. We have expended most of the \$265,000 budget as of November 30. We do not anticipate this trend to reverse in the immediate future.

The Sun Street Transfer Station is running at maximum capacity, which equates to more wear and tear on all the equipment necessary to operate the facility and transport waste. The facility has experienced major repairs to one transfer truck and trailer this year that consumed a fair portion of the budget in August. The two facility loaders have also required more repairs than anticipated this year.

The changes in the state fuel tax structure has resulted in additional fuel costs to the Authority. On November 1, 2017, the based excise tax for diesel was increase by \$0.20 a gallon. The increased tax was not budget for in the current budget.

Increased Construction and Demolition and Green Waste tonnages require additional budget allocations in order to process this incoming material.

The additional revenue from Construction and Demolition and Clean Fill Dirt listed above is more than adequate to cover these increases in the operating budget.

Following is a summary of the operating appropriation adjustments recommended:

\$ 235,000	Madison Lane Transfer Station
\$ 141,200	Vehicle/Equipment Maintenance
\$ 50,000	Fuel
\$ 30,000	Construction and Demolition Processing
<u>\$ 37,000</u>	Organics Diversion
<b><u>\$ 493,200</u></b>	<b>Total Appropriation Increases</b>

**BACKGROUND**

The FY 2017-18 budget is doing due to increased tonnage and revenue. Increases in diverted materials tonnage require some adjustments to the budget as stated above. However, the additional revenue from these programs will more than offset the additional costs.

**ATTACHMENT(S)**

1. Resolution
2. FY 2017-18 Mid-Year Budget Adjustments



**RESOLUTION NO. 2018 –**

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY  
APPROVING AN ADJUSTMENT TO THE OPERATING BUDGET FOR FISCAL YEAR 2017-18**

**WHEREAS**, on March 16, 2017, the Board of Directors of the Salinas Valley Solid Waste Authority approved the FY 2017-18 operating budget; and,

**WHEREAS**, increases in green waste and construction and demolition tonnage require adjustments to the operating budget in order to process increases in diverted materials; and,

**WHEREAS**, permitted capacity limits at Sun Street Transfer Station require additional Salinas Franchise Tonnage be transferred on behalf of Salinas Valley Solid Waste Authority by Waste Management's Madison Lane Transfer Station; and,

**NOW THEREFORE BE IT RESOLVED**, by the Board of Directors of the Salinas Valley Solid Waste Authority, that an adjustment to the Operating Budget for Fiscal Year 2017-18, attached hereto as "Exhibit A" is hereby approved; and,

**BE IT FURTHER RESOLVED**, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

**PASSED AND ADOPTED** by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 18th day of January 2018, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

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Simón Salinas, President

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Erika J. Trujillo, Clerk of the Board

**Exhibit A**  
**Salinas Valley Solid Waste Authority**  
**FY 2017-18 Budget with Adjustments**

	FY 2017-18 BUDGET	Adjustments	Adjusted FY 2017-18 BUDGET
<b><u>Revenue Summary</u></b>			
Tipping Fees - Solid Waste	12,158,750		12,158,750
Tipping Fees - Surcharge	1,803,000		1,803,000
Tipping Fees - Diverted Materials	1,432,800	510,000	1,942,800
AB939 Service Fee	2,319,700		2,319,700
Charges for Services	124,500		124,500
Sales of Materials	244,000		244,000
Gas Royalties	220,000		220,000
Investment Earnings	62,000	100,000	162,000
Total Revenue	<u>18,364,750</u>	<u>610,000</u>	<u>18,974,750</u>
			-
<b><u>Expense Summary</u></b>			
Executive Administration	443,150		443,150
Administrative Support	503,550		503,550
Human Resources Administration	194,050		194,050
Clerk of the Board	168,600		168,600
Finance Administration	754,050		754,050
Operations Administration	454,100		454,100
Resource Recovery	907,050		907,050
Marketing	75,000		75,000
Public Education	224,150		224,150
Household Hazardous Waste	775,200		775,200
C & D Diversion	140,000	30,000	170,000
Organics Diversion	796,200	37,000	833,200
Diversion Services	18,000		18,000
Scalehouse Operations	554,450		554,450
JR Transfer Station	353,950		353,950
JR Recycling Operations	158,900		158,900
ML Transfer Station	265,000	235,000	500,000
SS Disposal Operations	746,400	30,000	776,400
SS Transfer Operations	1,083,050	100,000	1,183,050
SS Recycling Operations	700,150		700,150
JC Landfill Operations	2,404,650	61,200	2,465,850
JC Recycling Operations	360,400		360,400
Crazy Horse Postclosure Maintenance	603,700		603,700
Lewis Road Postclosure Maintenance	226,500		226,500
Johnson Canyon ECS	312,600		312,600
Jolon Road Postclosure Maintenance	221,150		221,150
Sun Street ECS	178,500		178,500
Debt Service - Interest	1,619,100		1,619,100
Debt Service - Principal	1,229,900		1,229,900
Closure Set-Aside	248,500		248,500
Total Expense	<u>16,720,000</u>	<u>493,200</u>	<u>17,213,200</u>
Revenue Over/(Under) Expenses	1,644,750	116,800	1,761,550
Less CIP Allocation	<u>(1,640,000)</u>		<u>(1,640,000)</u>
Balance Used for Reserves	<u>4,750</u>	<u>116,800</u>	<u>121,550</u>



**Report to the Executive Committee**

**Date:** January 4, 2018  
**From:** Patrick Mathews, General Manager/CAO  
**Title:** 2017 Employee Survey Results

**ITEM NO. 4**

N/A  
Finance Manager/Controller-Treasurer

N/A  
General Counsel

N/A  
General Manager/CAO

**A PRESENTATION WILL BE GIVEN  
AT THE MEETING**



**Report to the Executive Committee**

**Date:** January 4, 2018  
**From:** C. Ray Hendricks, Finance and Administration Manager  
**Title:** Request for Fiscal Year 2018-19 Budget Direction

**ITEM NO. 5**

N/A  
\_\_\_\_\_  
Finance Manager/Controller-Treasurer

N/A  
\_\_\_\_\_  
General Counsel

N/A  
\_\_\_\_\_  
General Manager/CAO

**A PRESENTATION WILL BE GIVEN  
AT THE MEETING**

**SVR Agenda Items - View Ahead 2018**

	Jan	Feb	Mar	Apr	May	Jun
<b>A</b>	Election of Officers					
<b>B</b>	New Hire					
1	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
3	Member Agencies Activities Report/BD Public Outreach Participation (sp)	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report/BD Public Outreach Participation (sp)
4	QTE December Cash & Investments	New Strategic Plan	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update
5	LTFN EIR Qtrly Update (sp)	4th Qtr Tonnage & Diversion Report	<b>Public Hearing: Fee Sched Amend</b>	LTFN EIR Qtrly Update (sp)	1st Qtr Tonnage & Diversion Report	FY Investment Policy (EC)
6	Mid-Year Budget Adjustments (EC)	FY Preliminary Operating & CIP Budget (EC)	New FY 18-19 Budget	QTE March Cash & Investments	FY Investment Policy (EC)	
7	Award Contract for JCLF Consulting & Engineering Services	C&D Recycling Program (EC) (sp)	Board Policy Updates (EC)	<b>1st Qtr Facilities Customer Survey</b>	New/Ext Agreements & Contracts	
8	<b>Public Hearing: 2nd Reading &amp; Adoption of Ord. 10</b>	RFP Selection of PR Firm for Second Phase Public Outreach Plan (sp)		<b>Wally-Waste-Not Award</b>		
9	<b>4th Qtr Facilities Customer Survey</b>					
10	<b>Annual Employee Survey Results</b>					
11	<b>Market Research Study Results (sp)</b>					
12	FY 18-19 Budget Direction (EC)					
13	STRATEGIC PLAN UPDATE & 6-MONTH OBJECTIVES					
14	<i>GM Evaluation (EC)</i>					
15						
16						

Consent
Presentation
Consideration
Closed Session

[Other] (Public Hearing, Recognition, Informational, etc.)  
 (EC) Executive Committee  
 (sp) Strategic Plan Item