



AGENDA SPECIAL MEETING

MONDAY, DECEMBER 14, 2020, 3:30 P.M.

ZOOM Meeting ID No. 852 2212 3638

Password: 771999

Working for a future without landfills...

Important Notice on Page 2

ADVISORY COMMITTEE

Call to Order

Roll Call

Rob Cullen, President of the Committee

Nikki Cossio, Grower-Shipper Association

Keven McIntosh, Central Coast Builders Association

Grant Leonard, North County Chamber of Commerce

Marc Bloom, South County Chamber of Commerce

John Bailey, Salinas Valley Chamber of Commerce

Cesar Lara, Citizen from City of Salinas

Marty Horton Ramirez, Citizen from South County Cities

Paula Getzelman, Citizen from Unincorporated County

Brett Saunders, Cannabis Industry

Vacancies

Monterey County Farm Bureau

Public Comments

Receive public comment on topics which are not on the agenda. The public may comment on scheduled agenda items as the Committee considers them. Speakers are limited to three minutes at the discretion of the President of the Committee.

Meeting Topics

1. [Minutes of October 27, 2020 Meeting](#)
 - A. Public Comment
 - B. Committee Discussion
 - C. Recommended Action: Approval
2. [Advisory Committee Bylaws](#)
 - A. Receive Report from General Manager/CAO, Patrick Mathews
 - B. Public Comment
 - C. Committee Discussion
 - D. Recommended Action: Provide Input
3. [Advisory Committee 2021 Meetings Calendar](#)
 - A. Receive Report from General Manager/CAO, Patrick Mathews
 - B. Public Comment
 - C. Committee Discussion
 - D. Recommended Action: Approval of Calendar
4. [Establishment of the Advisory Committee Subcommittees](#)
 - A. Receive Report from General Manager/CAO, Patrick Mathews
 - B. Public Comment
 - C. Committee Discussion
 - D. Recommended Action: Establish Subcommittees

5. [Update on the Sun Street Transfer Station Relocation Project and the City of Salinas' One-year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority](#)
 - A. Receive Report from General Manager/CAO, Patrick Mathews
 - B. Public Comment
 - C. Committee Discussion
 - D. Recommended Action: Provide Input

Committee Comments

Adjournment

Important Notice

Due to State, County and local orders and recommendations on protocols to contain the spread of COVID-19, all of the Committee members will be attending remotely from various locations. Members of the public interested in observing the meeting may do so online at <https://svswa.org/live-stream-meetings/> or on our YouTube channel <https://www.youtube.com/user/svswa831>.

To make a general public comment, or to comment on a specific item on the agenda, you may do so by submitting your comment via email by 2 p.m. on Monday, December 14, 2020 to the Clerk of the Board at comment@svswa.org. Comments should be limited to 250 words or less. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received via e-mail after 2 p.m. will be made part of the record if received prior to the end of the meeting. To assist the Clerk in identifying the agenda item relating to your public comment please indicate in the Subject Line, the item number (i.e. Item No. 10).

To make a general comment or to comment on a specific agenda item as it is being heard, you may do so by participating via ZOOM. Join with computer audio at: <https://us02web.zoom.us/j/85222123638?pwd=Z3dqR0lJankrcXhJazRtOTI2NjRGUT09>. When you are ready to make a public comment, please click to Raise your Hand.

To participate by telephone dial any of the numbers listed below and enter the meeting ID number and passcode:

+1 669 900 9128	+1 253 215 8782	+1 346 248 7799
+1 301 715 8592	+ 1 312 626 6799	+ 1 646 558 8656
Enter Meeting ID: 852 2212 3638#		Passcode: 771999
To Raise your Hand press *9		To Mute and Unmute yourself press *6

Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID 19 virus by maintaining appropriate social distancing with a 6-foot distance between individuals and the limited space available there will be no observation room available for the public.

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, and on the Authority's Website on **Monday, December 7, 2020**. Any writing or documents provided to a majority of the Committee regarding topics on this agenda will be made available for public inspection at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, California 93901, during normal business hours.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY ADVISORY COMMITTEE MEETING
OCTOBER 27, 2020**

128 Sun Street, Suite 101, Salinas, CA 93901

(All Advisory Committee members and staff attended remotely from various locations)

CALL TO ORDER

Meeting was called to order by President Cullen at 4:09 p.m.

MEETING COMMENTS

President Cullen indicated he would have to log off at 5:00 p.m.

ROLL CALL

Members Present

Rob Cullen, President
Nikki Cossio
Grant Leonard
Keven McIntosh
Marc Bloom (logged in at 4:14 p.m.)
Brett Saunders
Cesar Lara
Marty H. Ramirez
Paula Getzelman

Members Absent

John Bailey

Staff Present

Patrick Mathews, General Manager/CAO
Mandy Brooks, Resource Recovery Manager
Rosie Ramirez, Administrative Assistant
Erika J. Trujillo, Clerk of the Board

PUBLIC COMMENT

None

MEETING TOPICS

1. Minutes of September 29, 2020 Meeting

(4:10)

Public Comment: None

Committee Discussion: The Committee discussed the presentation.

Motion: Committee Member Getzelman made a motion to approve the minutes as presented. Committee Member Leonard seconded the motion.

Votes: Bloom, Cossio, Cullen, Getzelman, Horton, Lara, Leonard, McIntosh, Ramirez, Saunders

Noes: None

Absent: Bailey

Abstain: None

2. Presentation on the Demonstration of Agriculture Plastics to Transportation Fuel Project

(4:11) General Manager/CAO Mathews provided introduced Michael Brown and provided a brief history on the previous collaborations between Mr. Brown and the Authority. Mr. Brown provided a report on the PLASTIKFUEL technology that has been operating in Mexico for three years that converts dirty waste plastic into finished certified, drop-in fuel. Mr. Brown presented a demonstration video of the pilot plant that highlighted the process. He explained the proposal being presented to the Authority to place a demonstration project at the Crazy Horse Landfill. Mr. Brown

explained that the Salinas Valley is ideal for the project for the large amounts of Agriculture plastic waste in the area that could be utilized.

Public Comment: None
Committee Discussion: The Committee commended discussed the presentation.
Motion: By Consensus the Committee recommends this item is forwarded to the Executive Committee for discussion and direction.

4. Update on the Sun Street Transfer Station Relocation Project and on the City of Salinas' One-year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority

(4:53) President Cullen indicated he had a commitment at 5 pm and would provide a brief update on item no. 4 before item no. 3. He reported progress being made with the meetings being held between the City of Salinas (City) staff, City Manager, Mayor Pro Tem, the Authority Board President, Alt. Vice President, and Authority staff. He indicated that the City of Salinas representative Board member explained that the priority for the City is to remove the Sun Street Transfer Station from its location. President Cullen indicated it has been expressed by departing Council Member Villegas his desire to take action on the notice of withdrawal to take place as soon as possible. General Manager/CAO Mathews reported that the City has not released the report that is being prepared by R3 Consultants for the City and is hopeful that the Authority has the opportunity to review the report once it is completed to provide input. He indicated recurring meetings between the Interim City Manager, City staff and Authority Senior staff have been taken place to discuss the relocation project. Mr. Mathews indicated the Authority has received a high-level response from Republic Services related to property negotiations that is being discussed with the Board of Directors during closed session.

Public Comment: None
Committee Discussion: The Committee discussed the report.
Motion: None

(5:00) President Cullen logged off.

3. Update on the Opportunity for Regional Franchise Procurement Information

(5:09) General Manager/CAO Mathews provided a brief report on the three procurement options that have been presented to the South County City Managers Group for consideration. He indicated each City will have to consider with their City Councils the best way to proceed. Mr. Mathews reviewed in detail the rates for each of the procurement and the customized contracts available. He stated discussions between the Group will continue.

Public Comment: None
Committee Discussion: The Committee discussed the presentation.
Motion: None

4. Discussion on Advisory Committee Reports to the Board of Directors and Board Meetings Participation

(5:33) General Manager/CAO Mathews commented on the role of the Advisory Committee and its participation during the Board of Directors meeting. He indicated Authority staff would like for the Committee to take a more active role on discussions and recommendations to the Board and/or a periodic report going to the Board.

Public Comment: None

Committee Discussion: The Committee discussed the report recommending the formation of Subcommittees and development of bylaws.

Motion: By Consensus, the Committee requested that the development of Bylaws for the Advisory Committee be established.

COMMITTEE COMMENTS

(6:18) None

ADJOURNED

Meeting was adjourned at 6:19 p.m.

APPROVED: _____
Robert Cullen, President

ATTEST: _____
Erika J. Trujillo, Clerk of the Board

ADVISORY COMMITTEE

Date: December 14, 2020
From: Patrick Mathews, General Manger/CAO
Title: SVR Advisory Committee Bylaws

Recommendation

Staff recommends that the Advisory Committee review and provide input on the Bylaws.

Discussion & Analysis

At the October 27, 2020 meeting the Committee discussed the establishment of bylaws to establish suitable parliamentary procedures. After meeting with the Authority General Counsel, the attached bylaws where developed. Staff will be forwarding the bylaws to the Board of Directors in January 2021 for approval.

Background

At its May 16, 2019 Board meeting and at the recommendation of the Executive Committee, the Board of Directors approved moving forward with reconstruction of its Advisory Committee (replacing the Citizen’s Advisory Committee) and directed staff to begin outreach to the identified organizations and jurisdictions, seeking interest, appointments and nominations for up to 10 seats. The Executive Committee was authorized to review and select the final appointees from applications received from the ten identified stakeholders. At the September 19, 2019 Board of Directors meeting the final nominees where appointed by the Board of Directors.

Attachments:

- A. Draft Salinas Valley Solid Waste Authority Advisory Committee Bylaws

Salinas Valley Solid Waste Authority Advisory Committee Bylaws

These Bylaws shall govern the operation and management of the Salinas Valley Solid Waste Authority (Authority) Advisory Committee (Committee).

ARTICLE I. PURPOSE AND DUTIES

The role of the Committee will be to review the activities, programs, and long-range planning efforts proposed by the Authority to meet State regulations and provided feedback to the Board of Directors and staff, including but not limited to; Long Range Facilities Planning, Public Service Needs, New Program Planning and Implementation, Capital Improvements, Budgeting and Rate Setting, Legislative Advocacy, and Marketing and Public Education Activities.

ARTICLE II. MEMBERS

Section 1. Members will be appointed from and by organizations identified as representing major business interests in the Authority's region. This is an advisory committee and voluntary in its structure. Appointees may be staff, officials or members of your organization interested in local and statewide recycling and waste management issues affecting your industry. Appointments shall be approved by the Authority Board of Directors.

Section 2. Appointee Terms. The appointment term will be for 2 years with no limit on reappointments terms.

ARTICLE III. OFFICERS

Section 1. The officers are Chairperson, Vice-Chairperson, and Secretary

Section 2. Chairperson. The Chairperson will be the President of the Board of Directors or its designee and will preside at meetings of the Committee.

Section 3. Vice-Chairperson. In the absence of the Chairperson, the Vice-Chairperson will preside at meetings. In the absence of both the Chairperson and the Vice-Chairperson, the Committee members present (provided a quorum is present) shall designate an acting Chairperson for the meeting.

Section 4. Election of Vice-Chairperson shall be done annually, during the first held meeting of the year.

Section 5. If the office of Vice-Chairperson becomes vacant, the Committee shall elect a new Vice-Chairperson at the first held meeting by the Committee after the vacancy.

Section 6. Secretary. An Authority staff member will be selected by the General Manager to serve as the Secretary and will carry out the administrative details of the committee. S/he will keep the records of the committee, will record all votes, and will prepare the agenda and the minutes of the meetings. S/he will serve as technical advisor to the committee and will provide the necessary research and fact-finding services.

Section 7. Term of Office. No person shall serve for longer than two consecutive terms.

ARTICLE IV. MEETINGS

Section 1. Regular meetings. Regular meeting shall be held in the Authority's Administration Office, 128 Sun Street, Suite 101, Salinas, California 93901, unless otherwise designated in advance by the Secretary. Regular meetings shall be held on such days and at such times as may be determined by the committee, unless there is no business to discuss, at which time the Secretary shall post a notice of cancellation in full conformity with the Brown Act.

Section 2. Special Meetings. Subject to proper notice, special meetings may be called by the Chairperson, or in his/her absence, by the Vice-Chairperson for the transaction of business. Only those matters listed in the agenda notice of a special meeting may be discussed at that meeting and such meetings shall be conducted in full conformity with the Brown Act.

Section 3. Occurrence. Meetings will occur 4 to 6 times per year and will run an average of 2 hours. Some preparatory reading materials may be required.

Section 4. Attendance Requirements. Each member will be required to attend a minimum of 75% of all scheduled regular and special meetings held within a calendar year. Further, a member shall be absent from no more than three consecutive regular and special meetings. A violation of either of these attendance requirements will invoke enforcement procedures, which may include the committee making a recommendation to the Board of Directors and the appointing Stakeholder that the appointee be removed from the membership or recommending to that the member be removed and an alternate appointment be made.

Section 5. Quorum. A majority of the appointed members of the Committee constitute a quorum. No action shall be taken except by the affirmative vote of the majority of the members present. In the event any member or members abstain from the determination of an item, said member or member shall be counted as present for the purpose of determining a quorum.

When the Secretary received notice from individual members prior to the meeting which indicates that a quorum will not be present, the secretary may cancel the meeting on behalf of the Committee.

Section 6. Minutes. All official actions shall be entered in the minutes of each meeting, said minutes to be prepared by the Secretary.

Section 7. Manner of Voting. Voting on matters coming before the Committee will be by roll call, and the vote entered into the minutes.

Section 8. Rules of Order and Procedure. Robert's Rules of Order, or those rules of order and procedure used by the Board of Directors, will provide guidelines for those aspects of proceedings not specifically provided for in these Bylaws, however, action by the Committee will not be invalidated because of a technical violation of these rules. The Chairperson will have the final say on interpretation, subject to override by a majority of the members present if there is a disagreement over a particular procedure.

Section 9. Agenda. An agenda will be prepared by the Secretary who has authority over the scheduling of agenda items and will be adhered to with the exceptions that items may be taken out of order for the convenience of those in attendance. The agenda will be published and distributed to interested parties at least seventy-two hours in advance of all meetings and in full conformity with the Brown Act.

Article V. Subcommittees

Subcommittees of the committee may be established to pursue the goals and the programs of the body. No more than four members may serve on each committee and no more than three subcommittees shall be established at one given time. Subject to the approval of the committee can set their own rules and meeting schedule. Subcommittees will report to the body regularly with updates and/or recommendations and an accounting of time spent by the members on work items.

Article VI. Committee Member Participation

Section 1. Reports. At a minimum a biannual report shall be prepared and presented by one of the Committee members to the Board of Directors on items being analyzed by the Committee providing their input. If it is deemed necessary by the Committee, the reports can be conducted more frequently.

Section 2. Board Meeting Participation. Committee members shall alternate to attend the Authority's Board of Directors monthly meetings.

ADVISORY COMMITTEE

Date: December 14, 2020
From: Patrick Mathews, General Manger/CAO
Title: 2021 Advisory Committee Meetings Calendar

Recommendation

Staff recommends that the Advisory Committee approve the 2021 Meetings Calendar.

Discussion & Analysis

The Advisory Committee Bylaws provides for the establishment of regular scheduled meetings to be held on such days and at such times as may be determined by the Committee. Staff recommends establishing the calendar 2021 regular meetings to allow for appropriate planning. Special meetings may be called by the Chairperson, or in his/her absence, by the Vice-Chairperson for the items deemed urgent to be analyzed.

Background

At the January 30, 2020 meeting the Committee by consensus agreed that the regular meetings be on the fourth Thursday of the month at 3 p.m. With the development of COVID-19 and the Shelter-in-Place orders established the regular meeting in March was canceled and a meetings calendar was not brought forward for Committee approval. To follow the Shelter-in-Place order the meetings had to be restructured to be held remotely and dates and times were scheduled according to availability of the Committee members.

Attachments:

- A. 2021 Meetings Calendar



ADVISORY COMMITTEE 2021 MEETINGS CALENDAR

The SVR Advisory Committee (AC) was formed by the Board of Directors and structured to include expanded representation from various regional and industry organizations that will be most impacted by new and upcoming State regulations and unfunded mandates. The AC reviews activities, programs and long-range planning efforts proposed by SVR to meet State regulations and provided feedback to the Board of Directors and staff.

The Regular Meetings are held, unless otherwise noted, the fourth Thursday of every other month from 3:00 p.m. to 5:00 p.m. and take place at the Administration Office located at 128 Sun Street, Suite 101, in Salinas, CA.

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Regular Scheduled Meetings
Holidays
* No Regular Meeting

Please note that Due to State, County, and local orders to contain the spread of COVID-19 all meetings will be held virtually via Zoom until further notice. Members of the public interested in observing the meeting may do so online at <https://svswa.org/live-stream-meetings/> or on our YouTube channel <https://www.youtube.com/user/svswa831>.



ADVISORY COMMITTEE

Date: December 14, 2020
From: Patrick Mathews, General Manager/CAO
Title: Discussion on the Establishment of Subcommittees

A report will be given at the meeting.



ADVISORY COMMITTEE

Date: December 14, 2020
From: Patrick Mathews, General Manager/CAO
Title: Update on the Sun Street Transfer Station Relocation Project and the City of Salinas' One-year Notice of Intent to Withdrawal from the Joint Powers Agreement with the Salinas Valley Solid Waste Authority

A report will be given at the meeting.