

**MINUTES OF MEETING  
SALINAS VALLEY SOLID WASTE AUTHORITY  
EXECUTIVE COMMITTEE  
February 1, 2018**

**CALL TO ORDER**

President Salinas called the meeting to order at 4:02 p.m.

**COMMITTEE MEMBERS PRESENT**

Simón Salinas	President
Rob Cullen	Vice President
Gloria De La Rosa	Alternate Vice President

**STAFF MEMBERS PRESENT**

Patrick Mathews, <i>General Manager/CAO</i>	<i>Manager</i>
Cesar Zuniga, <i>Asst. General Manager/ Operations Manager</i>	<i>Brian Kennedy, Engineering and Environmental Compliance Manager</i>
Ray Hendricks, <i>Finance and Administration Manager</i>	<i>Erika J. Trujillo, Clerk of the Board</i>
Mandy Brooks, <i>Resources Recovery</i>	<i>Thomas Bruen, General Counsel (via telephone)</i>

**GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS**

(4:03) General Manager/CAO Mathews reported on the following items:

- The California Special District Association, Special District Leadership Academy Conference scheduled for April 15 – 18, 2018 in Seaside, extending an invitation to any interested Committee member to attend on behalf of the Authority.
- His meeting with the City of Salinas City Manager, stating it was a productive meeting in which information relative to projects, cost, and status was shared. Informing the Committee, a second meeting was scheduled for the upcoming week between the Authority's California Environmental Quality Act team, the City of Salinas Economic Development team, the City's Planning Department, and the Monterey County Health Department to review the Long-Term Facility Needs Project and discuss other potential sites. He stated that peer to peer meetings between the Monterey Regional Waste Management District staff and the Authority staff have been simultaneously occurring to discuss things such as, potential collaboration, rate increases, and long-term needs.
- The internal retreat held to help draft the topic specific survey questions for the Board of Directors and six-month objectives. He stated expects to have the results of the survey by the regular Board of Directors meeting in March.
- The early phases of design and engineering for the Johnson Canyon Landfill module 7 and 8 will commence with the reevaluation of the development for the site being conducted as well during the process.

(4:08) Finance and Administration Manager Hendricks reported that an amendment to the CalPers agreement will be presented to the Board in March to include the adjustment approved within the Memorandums of Understanding with the Non-management and Management employees approved by the Board of Directors in December 2017.

(4:09) Operations Manager Zuñiga informed the Committee that the insurance claim from the fire that occurred at the Sun Street Transfer Station was finalized. A request for Bids for a loader was released and the results will be taken to the Board of Directors at the February meeting. He also reported the notice to proceed from the Monterey County Air Board for the grant awarded to the Authority was received and a Request for Bids was release for two new CNG transfer trucks. The results of the bids will be presented to the Board of Directors at the regular February meeting.

**COMMITTEE COMMENTS**

(4:12) Director Cullen commented on his attendance earlier in the day to Farm Day in King City. He reported spending time at the Authority's booth and would like to commend Paloma Zamora and Guillermina Gutierrez for their work and dedication with educating the children. He stated Mrs. Zamora seems to be right in her element.

**PUBLIC COMMENT**

(4:15) None

**CONSIDERATION ITEMS**

**1. Minutes of January 4, 2018, Meeting**

(4:15)

**Public Comment:** None

**Committee Action:** Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously; 3-0.

**2. December 2017 Claims and Financial Reports**

(4:16) Finance and Administration Manager Hendricks provided a report on the Agency's finances, indicating that expenditures are high comparable to last year. He explained that with the mid-year adjustment that was approved by the Board in January this has been brought current.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report.

**Committee Action:** Vice President Cullen made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion. The motion passed unanimously; 3-0

**3. A Resolution Approving Adjustment to the Grant and Capital Improvement Projects Budget for Fiscal Year 2017-18**

(4:17) Finance and Administration Manager Hendricks explained that an adjustment is necessary to include the money received from insurance for the damages of the fire at the Sun Street Transfer Station. He stated the funds will be placed in the Sun Street Transfer Station equipment fund and utilized to purchase new loader. Mr. Hendricks stated the second adjustment needed is due to the elimination of the purchase option agreement payment for the Harrison Road to reallocate the funds.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report. No additional direction was provided.

**Committee Action:** Vice President Cullen made a motion to accept the report and forward the report to the Board of Directors recommending approval. Alternant Vice President De La Rosa seconded the motion. The motion passed; 3-0

**4. Preliminary FY2018-19 Budget**

(4:20) Finance and Administration Manager Hendricks presented the proposed budget explaining in detail the projected expenditure increases, projected revenues, and the projected rate increases needed to balance the budget. He presented a five-year Operating Projection, a five-year Capital Plan, and the Fund Balances ending December 31, 2017. General Manager/CAO Mathews commented on the discounted rate agreement that Republic Services has for the green waste material from the City of Salinas. This is from an agreement signed in 2010 that needs to be rescinded with the rate being faced in over three years to be equivalent to the other cities in the Authority's service area.

**Public Comment:** None

**Committee Discussion:** The Committee discussed the report. No additional direction was provided.

**Committee Action:** Alternate Vice President De La Rosa made a motion to accept the report and forward the report to the Board of Directors. Vice President Cullen seconded the motion. The motion passed; 3-0

**5. Agenda Items – View Ahead**

(4:52) The committee reviewed the future items.

**CLOSED SESSION**

(4:59) President Salinas adjourned the meeting to closed session to discuss the following:

- 6. Pursuant to **Government Code Section 54957 (b)** to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

**RECONVENE**

(5:08) President Salinas reconvened the open session with no reportable action taken in closed session.

**ADJOURNMENT**

(5:09) President Salinas adjourned the meeting.

ATTEST:   
Erika J. Trujillo, Clerk of the Board

APPROVED:   
Simón Salinas, President