

**MINUTES OF
THE SALINAS VALLEY SOLID WASTE AUTHORITY
BOARD MEETING
JANUARY 18, 2018**

CALL TO ORDER

President Salinas called the meeting to order at 6:00 p.m.

ROLL CALL

The following Board Directors were present:

County of Monterey	Simon Salinas, President
County of Monterey	John M. Phillips
City of Salinas	Gloria De La Rosa, Alt. Vice President
City of Salinas	Tony Barrera
City of Salinas	Kimbley Craig
City of Gonzales	Elizabeth Silva
City of Soledad	Christopher K. Bourke
City of King	Robert Cullen, Vice President

The following Board Directors were absent:

City of Greenfield Avelina Torres

Staff Members Present:

Patrick Mathews, General Manager/CAO	Mandy Brooks, Resource Recovery Manager
Cesar Zuñiga, Asst. GM/Operations Manager	Monica Ambriz, Human Resource Supervisor
Ray Hendricks, Finance and Administration Manager	Cindy Iglesias, Administrative Assistant II
Brian Kennedy, Engineering & Environmental Compliance Manager	Erika J. Trujillo, Clerk of the Board
	Thomas Bruen, General Counsel

MEETING ANNOUNCEMENTS

(6:01) President Salinas announced translation services were available. No member from the public requested the service.

GENERAL MANAGER COMMENTS

(6:02) General Manager/CAO Mathews informed the Board of his meeting with the engineers for the Crazy Horse Solar Project, stating an application has been submitted to PG&E for the inter-connection. He indicated he will keep the Board informed as the project progresses.

DEPARTMENT MANAGER COMMENTS

(6:03) Resource Recovery Manager Brooks provided a flyer on the Free Christmas Recycling Event current underway at all of the Authority sites.

BOARD DIRECTORS COMMENTS

(6:03) Director Barrera commended the Authority staff that attended the City of Salinas Council meeting to speak on behalf of the Authority employees.

PUBLIC COMMENT

(6:04) None

ELECTION OF OFFICERS

A. 2018 ELECTION OF OFFICERS – PRESIDENT, VICE PRESIDENT, AND ALTERNATE VICE PRESIDENT

(6:04) Director Silva on behalf of the Nominating Committee reported the recommendation to appoint the current officers to a second-year term.

Public Comment: None
Board Comments: The Board discussed the nominating process and nominations.
Motion: Director Phillips made a motion to elect Director Salinas as President, Director Cullen as Vice President, and Director De La Rosa as Alternate Vice President. Director Craig seconded the motion.
Votes: Motion carried 8,0
Ayes: Salinas, Phillips, De La Rosa, Barrera, Kimbley, Silva, Bourke, Cullen
Noes: None
Abstain: None
Absent: Torres

NEW EMPLOYEE INTRODUCTION

B. NEW EMPLOYEE INTRODUCTION

(6:07) Resource Recovery Manager Brooks introduced the new Resource Recovery Technician, Paloma Zamora.

CONSENT AGENDA (6:11)

1. Minutes of December 21, 2017, Regular Meeting
2. November 2017 Claims and Financial Reports
3. Member and Interagency Activity Report for December 2017 and Upcoming Events
4. December 2017 Quarterly Investment Report
- ~~5. Update on Long-Term Facility Needs Project Environmental Impact Report and other Due Diligence Studies/Activities [pulled for discussion]~~
6. A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2017-18
7. Appointment to the Citizens Advisory Group
8. 2017 Fourth Quarter Customer Service Results and Twelve-Month Comparison

Board Comments: Director Craig requested to pull Item No. 5 for separate discussion.
Public Comment: None
Motion: Director De La Rosa made a motion to approve the consent agenda as presented with the exception of Item No. 5 to be discussed separately. Director Craig seconded the motion.
Votes: Motion carried 8,0
Ayes: Salinas, Cullen, De La Rosa, Silva, Barrera, Craig, Bourke, Phillips
Noes: None
Abstain: None
Absent: Torres

5. UPDATE ON LONG-TERM FACILITY NEEDS PROJECT ENVIRONMENTAL IMPACT REPORT AND OTHER DUE DILIGENCE STUDIES/ACTIVITIES

(6:12) Director Craig requested item be pulled for further discussion.

Board Comments: Director Craig requested this item be postponed for 30 days, and a summary of the upcoming meeting between the General Manager/CAO Mathews and the City of Salinas City Manager, that will be occurring in the upcoming week, be reported back to the Board at the next Board of Directors meeting.

Director Craig deems this information is important to be able to make a decision on the continuance of the Environmental Impact Report for the Long-Term Facility Needs Project that is currently on hold. Director Phillips expressed his support for the request of postponing the item for 30 days and requested the item be placed for open discussion by the Board at the next Board of Directors meeting.

Public Comment: None
Motion: Director Craig made a motion to continue Item No. 5 for 30 days. Director De La Rosa seconded the motion.
Votes: Motion carried 8,0
Ayes: Salinas, Cullen, De La Rosa, Silva, Barrera, Craig, Bourke, Phillips
Noes: None
Abstain: None
Absent: Torres

PUBLIC HEARING

9. SECOND READING AND ADOPTION OF ORDINANCE NO. 10 AMENDING AUTHORITY CODE ARTICLE 2.08 CONFLICT OF INTEREST CODE, SECTION 2.08.010 AND 2.08.020

(6:14) Director Salinas conducted the second reading of the ordinance by title only.

Public Hearing: The Public Hearing was opened at 6:14 p.m. No member of the public made comments, the Public Hearing was closed at 6:15 p.m.

Board Comments: None

Motion: Director De La Rosa made a motion to adopt Ordinance No. 10. Director Cullen seconded the motion.

Votes: Motion carried 8,0
Ayes: Salinas, Cullen, De La Rosa, Silva, Barrera, Craig, Bourke, Phillips
Noes: None
Abstain: None
Absent: Torres

PRESENTATION

10. 2017 EMPLOYEE SURVEY RESULTS

(6:15) Human Resources Supervisor Ambriz presented the results of the survey, providing a three-year comparison. She explained the results were comparable to the previous years with the only significant difference being a substantial decrease in staff morale. Comments submitted within the survey correlate the uncertainty of the future of the Salinas Transfer Station or any facility to serve the City of Salinas area with the low staff morale.

Board Comments: The Board discussed the presentation.

Public Comments: None

Motion: None; Informational Only

11. REPORT OF THE RESULTS OF THE MARKET RESEARCH STUDY TO ASSIST WITH THE REALIGNMENT OF THE MARKETING AND BRANDING STRATEGY

(6:24) Resource Recovery Manager Brooks reported on the survey conducted to measure general resident satisfaction regarding waste services, preferred methods of communication and media habits, and opinions around recycling and waste management. She indicated the

survey was a collaboration between the Authority's Marketing Committee, the Authority's media consultant, AdMannor, and EMC Research Inc. The survey was conducted over the telephone and reached approximately 500 Monterey County residents in the Authority's service area. Mrs. Brooks introduced Sara LaBatt from EMC Research whom provided the detailed results of the survey including the firms background, the methodology, and the key findings.

- Board Comments:** The Board discussed the presentation.
- Public Comments:** None
- Motion:** Director Craig made a motion to accept the report. Director Silva seconded the motion.
- Votes:** Motion carried 8,0
- Ayes:** Salinas, Cullen, De La Rosa, Silva, Barrera, Craig, Bourke, Phillips
- Noes:** None
- Abstain:** None
- Absent:** Torres

CONSIDERATION

12. REQUEST FOR FISCAL YEAR 2018-19 PRELIMINARY BUDGET DIRECTION

(6:53) Finance and Administration Manager Hendricks presented a report with the projected increases and potential options to balance the budget for the 2018-19 fiscal year. He explained the increases and their impacts. The first full payment of the refinanced Bond is due in the upcoming fiscal year, personnel changes due to the new approved Memorandum of Understandings for Management and Non-Management staff, and the expansion the organics program that is projected to start at the second half of the upcoming fiscal year are some of the increases foreseen.

- Board Comments:** The Board discussed the presentation inquiring about the Authority's reserves.
- Public Comment:** None
- Motion:** By consensus the Board directed staff to include the reserves balances in the presentation and report back to the Board at the February meeting.

13. STRATEGIC PLAN 2016-19 GOALS & OBJECTIVES MONTHLY PROGRESS REPORT AND 6-MONTH OBJECTIVES

(7:17) General Manager/CAO Mathews reviewed the last six-month objectives, detailing the outcome for each one. He provided options to the Board to restructure the Strategic Planning Retreat process that included; the Board re-evaluating their priorities for the Authority to help guide staff and decisions, and moving the Strategic Planning Retreats from every January and July to every April and October.

- Board Comments:** The Board discussed the presentation commending Mr. Mathews for the re-evaluation of the priorities suggesting a topic specific survey be created and presented to the Board to help determine each Board members priorities.
- Public Comment:** None
- Motion:** By consensus the Board directed staff to create and execute a survey amongst the Board members and report back the results when available.

FUTURE AGENDA ITEMS

14. AGENDA ITEMS – VIEW AHEAD SCHEDULE

(7:50) The Board reviewed the future agenda items.

CLOSED SESSION

(7:58) President Salinas adjourned the meeting into closed session to discuss the following item:

15. Pursuant to Government Code Section Pursuant to Government Code Section 54957 (b) to consider the Performance Evaluation of the General Manager/Chief Administrative Officer Patrick Mathews.

RECONVENE

(8:22) President Salinas reconvened the meeting to open session with no reportable action taken in closed session.

ADJOURN

(8:23) President Salinas adjourned the meeting.

APPROVED: _____


Simón Salinas, President

Attest: _____


Erika J. Trujillo, Clerk of the Board