



Agenda

EXECUTIVE COMMITTEE

Wednesday March 4, 2015
4:00 p.m.

Conference Room
128 Sun Street, Suite 101, Salinas, California

CALL TO ORDER

ROLL CALL

President	Elizabeth Silva (City of Gonzales)
Vice President	Jyl Lutes (City of Salinas)
Alternate Vice President	Simon Salinas (County of Monterey)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

- A. Verbal Update on Landfill Truck Route Improvements - Gloria Road/Iverson Road
- B. Verbal Update on Rossi Street Extension
- C. Verbal Update on Salinas-Area Materials Recovery Center
- D. Verbal Update on Member Agencies Activities
- E. Other Comments

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes.

CONSIDERATION ITEMS

1. [Minutes of February 4, 2015 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval
2. [January 2015 Claims and Financial Reports](#)
 - A. Receive a report from Interim Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
3. [A Resolution Approving Revisions to the Employee Handbook Section 4.05 Paid Time Off \(PTO\) and Section 6.04 Special Assignment Pay](#)
 - A. Receive a report from Human Resources/OD Manager Rose Gill
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board for Approval
4. [Fiscal Year 2015-16 Preliminary Budget-continued](#)
 - A. Receive a report from Interim Finance Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board

FUTURE AGENDA ITEMS

5. [Agenda Items – View Ahead](#)

CLOSED SESSION

6. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Diversion Manager Susan Warner, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) City of Salinas Property, APNs 003-012-005, APN 003-012-017 and APN 003-012-018, located between Work Street, Work Circle and Elvee Circle, Salinas, CA; 2) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, CA; 3) Waste Management, Inc property located at 1120 Madison Lane, Salinas CA; and 4) City of Salinas property located at 156 Hitchcock Road, Salinas, CA.

RECONVENE

ADJOURNMENT

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Friday, February 27, 2015**. The Executive Committee will next meet on regular session on **Wednesday, April 1, 2015, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Elia Zavala, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR 35.102-35.104 ADA Title II)

MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE MEETING
February 4, 2015

draft

CALL TO ORDER

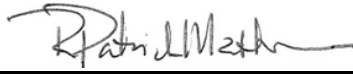
Vice President Lutes called the meeting to order at 4:07 p.m.

Committee Members Present

Elizabeth Silva	President
Jyl Lutes	Vice President
Simon Salinas	Alternate Vice President

Staff Members Present

Patrick Mathews, General Manager/CAO	Dave Meza, Authority Engineer
Ray Hendricks, Interim Finance Manager	Rose Gill, Human Resources Manager
Cesar Zuniga, Operations Manager	Elia Zavala, Clerk of the Board
Susan Warner, Diversion Manager	Thomas Bruen, General Counsel (via telephone)

ITEM NO. 1
Agenda Item

General Manager/CAO
N/A
General Counsel Approval

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

() General Manager/CAO Mathews and Department Managers provided the following updates:

- A. Verbal Update on Landfill Truck Route Improvements - Gloria Road/Iverson Road
Staff provided a revised memorandum of understanding to the county, and is waiting to hear back.
- B. Verbal Update on Rossi Street Extension
Staff is waiting for the first draft memorandum of understanding from the City of Salinas.
- C. Verbal Update on Salinas-Area Materials Recovery Center
A meeting was held with the project and environmental consultants to finalize the project design. A meeting will need to be scheduled with County staff to discuss any mitigation.
- D. Verbal Update on Member Agencies Activities
None
- E. Other Comments
None

COMMITTEE MEMBER COMMENTS

(4:10) Members expressed satisfaction with the recent strategic planning workshop.

PUBLIC COMMENT

(4:10) None

CONSIDERATION ITEMS

1. Minutes of November 5, 2014, Meeting

(4:10)

Public Comment: None

Committee Action: Alternate Vice President Salinas made a motion to approve the minutes as presented. Vice President Lutes seconded the motion. The motion passed unanimously.

2. December 2014 Claims and Financial Reports

(4:10) Interim Finance Manager Hendricks provided a report on the current Authority finances. Next month's report may include the final compaction incentive payment to Recology.

Public Comment: None

Committee Discussion: The Committee discussed the report.

Committee Action: Alternate Vice President Salinas made a motion to forward the report to the Board for approval. Vice President Lutes seconded the motion. The motion passed unanimously.

3. Local Agency Formation Commission (LAFCO) Report on Sphere of Influence for Monterey Regional Waste Management District (MRWMD)

(4:12) General Manager/CAO Mathews provided a report expressing concerns over some portions of the report that mention possible future annexation by MRWMD of a portion within the Authority service area. He provided some history and the evolution of the vision and plans around that particular area within the Authority service area.

Public Comment: None

Committee Discussion: The Committee discussed the report and concurred that it was important to send LAFCO a letter expressing concerns and pointing out that each member agency has made waste delivery agreements to refinance the bonds, and that the Authority has made commitments based on MRWMD not wanting to consolidate under joint governance.

Committee Action: By consensus, the Committee forwarded the report to the Board.

4. Preliminary Budget FY 2015-16

(4:30) Interim Finance Manager Hendricks presented the preliminary budget, which include adjustments in the fees and rates.

Public Comment: None

Committee Discussion: The Committee discussed the change in staff, the equalization of green waste rates, and the future shift to fund diversion services from AB939 service fee instead of tipping fees, as well as the transportation surcharge.

Committee Action: By consensus, the Committee forwarded the report to the Board.

FUTURE AGENDA ITEMS

5. Agenda Items – View Ahead

(4:44) The Committee reviewed the future agenda items.

CLOSED SESSION

General Manager/CAO Mathews announced that there is nothing to discuss in closed session.

ADJOURNMENT

(5:07) President Silva adjourned the meeting.

APPROVED: _____
Elizabeth Silva, President

ATTEST: _____
Elia Zavala, Clerk of the Board



Report to the Executive Committee

ITEM NO. 2

Finance Manager/Controller-Treasurer

N/A

Legal Counsel

General Manager/CAO

Date: March 4, 2015
From: Ray Hendricks, Interim Finance Manager
Title: January 2015 Claims and Financial Reports

RECOMMENDATION

Staff recommends acceptance of the January 2015 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of January for a summary of the Authority's financial position as of January 31, 2015. Following are highlights of the Authority's financial activity for the month of January.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of January 2015, FY 2014-15 operating revenues exceeded expenditures by \$445,622. Year to Date operating revenues exceeded expenditures by \$2,562,461.

Revenues (Consolidated Statement of Revenues and Expenditures)

Revenues for the month of January totaled \$1,371,147. The monthly Tipping Fees totaled \$916,518 and year to date totaled \$6,908,312 or 62.8% of the forecasted total of \$11,005,500. As of January 31, after seven months of the fiscal year (58.3% of the fiscal year), revenues total \$9,771,605 or 62.2% of the total annual revenues forecast of \$15,717,700.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of January 31 (58.3% of the fiscal year), year-to-date operating expenditures total \$7,209,144. This is 47.6% of the operating budget of \$15,157,834.

Capital Project Expenditures (Consolidated CIP Expenditures Report)

For the month of January 2015, capital project expenditures totaled \$298,156. \$136,016 of the total was for the Sun Street Transfer Station improvements project.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of January 2015 is attached for review and acceptance. The January checks issued total \$1,256,309.91 of which \$425,276.96 was paid from the payroll checking account for payroll and payroll related benefits. Selected major payments to vendors are listed below:

Vendor	Description	Amount
SALINAS VALLEY FORD	VEHICLE PURCHASE 2015 F-350	37,035.68
ADMANOR INC	CCRMC CAMPAIGN	21,281.50
	HHW GRANT MARKETING	700.00
	TIRE AMNESTY GRANT MARKETING	677.50
	RECYCLING EDUCATION OUTREACH	4,283.85
	BRANDING EDUCATION CAMPAIGN	5,775.00
	GRANITE ROCK CO/PAVEX	SSTS PAVEMENT REHABILITATION PROJ
RECOLOGY WASTE SOLUTIONS INC	JC MONTHLY OPS	113,688.45
WASTE MANAGEMENT INC	JR MONTHLY FACILITY OPS	59,252.78
	REPUBLIC WASTE TO MLTS	14,680.50
MASKELL PIPE & SUPPLY INC	PIPE SUPPLIES & MATERIALS	45,277.17
CA STATE BOARD OF EQUALIZATION	INTEGRATED WASTE MGMT FEES	63,107.80

Cash Balances

The Authority's cash position increased \$168,900.99 during January to \$14,809,546.38. Most of the cash balance is restricted as shown below:

Restricted by Legal Agreements:

Crazy Horse Closure Fund	(75,794.39)
Johnson Canyon Closure Fund	3,085,987.96
State & Federal Grants	91,877.59
Equipment Lease Escrow	327,128.32
BNY - Bond 2014A Payment	737,562.50
BNY - Bond 2014B Payment	57,953.45
BNY - Sub Pmt Cap One 2014 Eq Lease	398,797.21

Committed by Board Policy:

Expansion Fund (South Valley Revenues)	8,217,622.30
Salinas Transportation Surcharge	27,320.39
Salinas Rate Stabilization Fund	38,486.59

Funds Held in Trust:

Central Coast Media Recycling Coalition	73,196.40
Employee Unreimbursed Medical Claims	2,082.05

Assigned and Unassigned

Operations and Capital Projects	1,827,326.01
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Total	<u>14,809,546.38</u>
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ATTACHMENTS

1. January 2015 Consolidated Statement of Revenues and Expenditures
2. January 2015 Consolidated CIP Expenditures Report
3. January 2015 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending January 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	11,005,500	916,518	6,908,373	62.8 %	4,097,127	0	4,097,127
Tipping Fees - Surcharge	1,276,800	99,958	777,192	60.9 %	499,608	0	499,608
Tipping Fees - Diverted Materials	1,017,700	113,828	679,620	66.8 %	338,080	0	338,080
AB939 Service Fee	1,732,000	144,332	1,010,324	58.3 %	721,676	0	721,676
Tipping Fees - South Valley	0	0	55,749	0.0 %	(55,749)	0	(55,749)
Charges for Services	124,500	27,201	58,338	46.9 %	66,162	0	66,162
Sales of Materials	309,500	15,931	126,871	41.0 %	182,629	0	182,629
Gas Royalties	220,000	40,189	109,958	50.0 %	110,042	0	110,042
Investment Earnings	31,700	6,843	22,126	69.8 %	9,574	0	9,574
Grants/Contributions	0	0	7,705	0.0 %	(7,705)	0	(7,705)
Other Non-Operating Revenue	0	6,347	15,350	0.0 %	(15,350)	0	(15,350)
Total Revenue	15,717,700	1,371,147	9,771,605	62.2 %	5,946,095	0	5,946,095
<u>Expense Summary</u>							
Executive Administration	419,660	27,314	194,743	46.4 %	224,917	2,499	222,418
Administrative Support	391,710	29,066	196,620	50.2 %	195,090	67,547	127,544
Human Resources Administration	356,580	31,440	190,148	53.3 %	166,432	9,731	156,700
Clerk of the Board	178,490	9,046	84,695	47.5 %	93,795	1,758	92,037
Finance Administration	665,350	38,042	276,946	41.6 %	388,404	3,575	384,829
Operations Administration	382,550	21,743	168,010	43.9 %	214,540	6,569	207,972
Resource Recovery	716,730	54,280	351,690	49.1 %	365,040	22,538	342,502
Marketing	75,000	5,775	27,714	37.0 %	47,286	47,036	250
Public Education	188,500	6,340	56,633	30.0 %	131,867	40,615	91,252
Household Hazardous Waste	682,880	58,444	307,238	45.0 %	375,642	109,981	265,661
C & D Diversion	30,000	0	17,923	59.7 %	12,077	11,077	1,000
Organics Diversion	602,200	0	246,159	40.9 %	356,041	334,216	21,825



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure

For Period Ending January 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
Diversions Services	129,750	200	60,390	46.5 %	69,360	39,064	30,296
Tire Amnesty Grant	49,895	5,458	14,592	29.2 %	35,303	13,794	21,509
Cal Recycle - CCPP	157,939	5,463	13,586	8.6 %	144,353	36,229	108,124
Scalehouse Operations	389,110	33,050	210,835	54.2 %	178,275	3,308	174,967
JR Transfer Station	724,300	59,253	355,517	49.1 %	368,783	355,517	13,267
ML Transfer Station	150,000	14,681	113,885	75.9 %	36,115	24,754	11,360
SS Disposal Operations	690,880	59,044	444,554	64.3 %	246,326	21,279	225,047
SS Transfer Operations	979,540	111,715	593,830	60.6 %	385,710	11,914	373,795
SS Recycling Operations	193,400	18,241	90,739	46.9 %	102,661	45,148	57,513
JC Landfill Operations	2,870,253	282,211	1,509,521	52.6 %	1,360,732	204,374	1,156,357
JC Recycling Operations	208,400	11,701	12,675	6.1 %	195,725	739	194,986
Crazy Horse Postclosure Maintenance	557,413	13,336	170,035	30.5 %	387,378	86,873	300,505
Lewis Road Postclosure Maintenance	226,494	4,666	76,668	33.9 %	149,826	32,368	117,458
Johnson Canyon ECS	304,100	9,811	90,454	29.7 %	213,646	71,903	141,743
Jolon Road Postclosure Maintenance	174,910	3,493	108,824	62.2 %	66,086	5,757	60,328
Sun Street ECS	135,100	11,712	47,161	34.9 %	87,939	33,981	53,958
Debt Service - Interest	2,025,700	0	826,373	40.8 %	1,199,327	0	1,199,327
Debt Service - Principal	315,000	0	315,000	100.0 %	0	0	0
Closure Set-Aside	186,000	0	35,986	19.3 %	150,014	0	150,014
Total Expense	15,157,834	925,524	7,209,144	47.6 %	7,948,689	1,644,144	6,304,545
Revenue Over/(Under) Expenses	559,866	445,622	2,562,461	457.7 %	(2,002,595)	(1,644,144)	(358,450)



Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report For Period Ending January 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 131 - Crazy Horse Closure Fund</u>							
131 9314 CH Closure Quality Assurance	25,171	185	4,296	17.1 %	20,875	0	20,875
131 9316 CH Corrective Action Program	205,026	0	8,618	4.2 %	196,408	516	195,892
Total Fund 131 - Crazy Horse Closure Fund	230,197	185	12,915	5.6 %	217,283	516	216,767
<u>Fund 180 - Expansion Fund</u>							
180 9003 USDA Autoclave Studies	91,980	2,413	13,348	14.5 %	78,632	12,305	66,327
180 9023 Salinas Area MRC	430,527	11,675	48,698	11.3 %	381,829	35,245	346,584
180 9024 GOE Autoclave Final Project	100,000	0	0	0.0 %	100,000	0	100,000
Total Fund 180 - Expansion Fund	622,507	14,089	62,046	10.0 %	560,461	47,550	512,911
<u>Fund 211 - State Grants</u>							
211 9201 HHW - Mobile Collection Events	48,242	849	5,414	11.2 %	42,828	0	42,828
211 9503 JC Module 1 Horizontal Wells	81,393	18,018	18,018	22.1 %	63,375	41,982	21,393
Total Fund 211 - State Grants	129,634	18,867	23,432	18.1 %	106,203	41,982	64,220
<u>Fund 216 - Reimbursement Fund</u>							
216 9525 JC Equipment Lease/Purchase	3,014,405	44,727	2,754,793	91.4 %	259,612	62,485	197,127
216 9802 Autoclave Demonstration Unit	150,000	306	1,242	0.8 %	148,758	0	148,758
Total Fund 216 - Reimbursement Fund	3,164,405	45,033	2,756,035	87.1 %	408,370	62,485	345,885
<u>Fund 221 - USDA Grant</u>							
221 9003 USDA Autoclave Studies	6,867	0	0	0.0 %	6,867	0	6,867
Total Fund 221 - USDA Grant	6,867	0	0	0.0 %	6,867	0	6,867
<u>Fund 800 - Capital Improvement Projects Fu</u>							
800 9010 JC Roadway Improvements	1,490,241	0	356	0.0 %	1,489,885	0	1,489,885
800 9102 Segunda Vida (Second Life) Start U	25,000	0	0	0.0 %	25,000	0	25,000
800 9103 Closed Landfill Revenue Study	35,000	0	0	0.0 %	35,000	0	35,000
800 9318 CH 401/404 Improvements	85,745	122	91,575	106.8 %	(5,830)	302	(6,132)



Salinas Valley Solid Waste Authority

Consolidated CIP Expenditure Report For Period Ending January 31, 2015

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9501 JC LFG System Improvements	56,286	541	668	1.2 %	55,618	0	55,618
800 9502 JC Flare Station Improvements	292,069	0	5,177	1.8 %	286,893	40,020	246,873
800 9503 JC Module 1 Horizontal Wells	118,280	46,267	48,285	40.8 %	69,995	511	69,485
800 9504 JC Module 456B Liner Improvemen	10,642	0	461	4.3 %	10,181	0	10,181
800 9506 JC Litter Control Barrier	50,000	0	8,713	17.4 %	41,287	8,389	32,898
800 9701 SSTS Equipment Replacement	115,000	37,036	112,612	97.9 %	2,388	0	2,388
800 9702 SSTS NPDES Improvements	64,081	0	49,775	77.7 %	14,307	0	14,307
800 9703 SSTS Improvements	400,000	136,016	355,080	88.8 %	44,920	0	44,920
800 9803 Regional Solid Waste Study	25,000	0	25,000	100.0 %	0	0	0
Total Fund 800 - Capital Improvement Proje	2,767,345	219,982	697,702	25.2 %	2,069,644	49,222	2,020,422
Total CIP Expenditures	6,920,956	298,156	3,552,129	51.3 %	3,368,827	201,755	3,167,072

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13748	ADVANCED COMPUTER TECHNOLOGY SOLUTIONS EMPLOYEE TRAINING	1/7/2015	1,040.00	1,040.00
13749	PACIFIC GAS AND ELECTRIC COMPANY CNG BILLING	1/7/2015	99.14	99.14
13750	SALINAS VALLEY FORD VEHICLE PURCHASE: 2 2015 F-350	1/7/2015	37,035.68	37,035.68
13751	ADMANOR, INC CENTRAL COAST RECYCLING MEDIA COLATION CAMPAING HHW GRANT MARKETING TIRE AMNESTY GRANT MARKETING RECYCLING EDUCATION OUTREACH	1/14/2015	7,010.50 350.00 677.50 325.00	8,363.00
13752	AT&T SERVICES INC TELEPHONE SERVICE MONTHLY ALL SITES	1/14/2015	1,495.38	1,495.38
13753	BAGLEY ENTERPRISES, INC BI-ANNUAL FUEL TANK INSPECTION	1/14/2015	680.00	680.00
13754	BC LABORATORIES, INC SS TS LAB SERVICES	1/14/2015	110.00	110.00
13755	CALABRO PLUMBING & TRUE VALUE JC FACILITY SUPPLIES	1/14/2015	96.87	96.87
13756	CALIFORNIA HIGHWAY ADOPTION CO. LITTER ABATEMENT	1/14/2015	550.00	550.00
13757	CALIFORNIA SOCIETY OF MUNICIPAL FINANCE OFFICERS CONFERENCE REGISTRATION	1/14/2015	40.00	40.00
13758	CARDLOCK FUELS SYSTEM, INC. SS TS VEHICLE DIESEL FUEL CREDIT MEMO JC EQUIPMENT FUEL SS TS EQUIPMENT FUEL SS TS BIODIESEL FUEL	1/14/2015	20,610.17 (10,855.37) 6,169.61 2,283.82 7,655.41	25,863.64
13759	**VOID**	1/14/2015	-	-
13760	CDW GOVERNMENT SCALE HOUSE PRINTER	1/14/2015	324.54	324.54
13761	COAST COUNTIES TRUCK & EQUIPMENT CO. SS TS VEHICLE SUPPLIES	1/14/2015	457.69	457.69
13762	COMCAST MONTHLY INTERNET SERVICE	1/14/2015	315.05	315.05

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13763	COSTCO WHOLESALE SAFETY SUPPLIES OFFICE SUPPLIES	1/14/2015	345.56 24.18	369.74
13764	DAVE J. DEERING ALL SITES SERVICE	1/14/2015	3,455.00	3,455.00
13765	EDWARDS TRUCK CENTER, INC SS TS VEHICLE MAINTENANCE SUPPLIES	1/14/2015	46.83	46.83
13766	FEDEX OVERNIGHT SHIPMENTS	1/14/2015	221.36	221.36
13767	FERGUSON ENTERPRISES INC #795 JC SUPPLIES	1/14/2015	237.66	237.66
13768	FULL STEAM STAFFING LLC CH CONTRACT LABOR	1/14/2015	1,045.80	1,045.80
13769	GEOLOGIC ASSOCIATES, INC. GROUNDWATER MONITORING SERVICES	1/14/2015	1,693.14	1,693.14
13770	GOLDEN STATE TRUCK & TRAILER REPAIR FUEL TANK REPAIRS JC EQUIPMENT MAINTENANCE SS TS FACILITY MAINTENANCE SS TS VEHICLE MAINTENANCE SSTS-EQUIPMENT SUPPLIES	1/14/2015	236.90 5,313.98 181.50 16,316.60 1,040.24	23,089.22
13771	**VOID**	1/14/2015	-	-
13772	**VOID**	1/14/2015	-	-
13773	**VOID**	1/14/2015	-	-
13774	**VOID**	1/14/2015	-	-
13775	**VOID**	1/14/2015	-	-
13776	GRAINGER SS FACILITY SUPPLIES SS TS SAFETY SUPPLIES	1/14/2015	859.47 25.66	885.13
13777	GRANITE ROCK CO/PAVEX SS TS PAVEMENT REHABILITATION ROJECT	1/14/2015	128,540.88	128,540.88
13778	GREEN RUBBER - KENNEDY AG, LP JC & SS FACILITY SUPPLIES	1/14/2015	6,780.73	6,780.73

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13779	GREEN VALLEY INDUSTRIAL SUPPLY, INC JC FACILITY SUPPLIES	1/14/2015	1,278.94	1,278.94
13780	GREENWASTE RECOVERY INC. CARPET DIVERSION PROGRAM	1/14/2015	200.00	200.00
13781	GUERITO MONTHLY PORTABLE TOILET SERVICE	1/14/2015	510.00	510.00
13782	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY SUPPLIES	1/14/2015	177.11	177.11
13783	HOME DEPOT FACILITY SUPPLIES	1/14/2015	1,102.51	1,102.51
13784	HOPE SERVICES SS TS DIVERSION SERVICES	1/14/2015	11,048.52	11,048.52
13785	ID CONCEPTS, LLC FINGERPRINTING SERVICES	1/14/2015	25.25	25.25
13786	INFINITY STAFFING SERVICES, INC. SS TS DRIVER	1/14/2015	2,160.00	2,160.00
13787	IQ PERSONNEL INC HHW COLLECTION EVENTS	1/14/2015	611.29	611.29
13788	JOSE RAMIRO URIBE SS TS VEHICLE REPAIRS	1/14/2015	583.21	583.21
13789	JUAN C. RUIZ EQUIPMENT TRANSPORT	1/14/2015	300.00	300.00
13790	JULIO GIL COMPOST WORKSHOP SIGN	1/14/2015	324.00	324.00
13791	L. A. HEARNE COMPANY JC FACILITY SUPPLIES	1/14/2015	105.00	105.00
13792	LAMAR BROS TIRE SERVICE, INC. OPS VEHICLE REPAIR	1/14/2015	24.00	24.00
13793	MANUEL PEREA TRUCKING, INC. JC EQUIPMENT TRANSPORT	1/14/2015	850.00	850.00
13794	MANUEL TINAJERO CH FACILITY MAINTENANCE	1/14/2015	1,350.00	1,350.00
13795	MARTA M. GRANADOS BOARD MEETING INTERPRETING SERVICES	1/14/2015	180.00	180.00
13796	MONTEREY BAY OFFICE PRODUCTS COPIER SUPPLIES	1/14/2015	77.85	77.85

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13797	MONTEREY COUNTY AGRICULTURAL COMMISSIONER SCALE PERMITS	1/14/2015	1,144.00	1,144.00
13798	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SS TS SEWER SERVICE	1/14/2015	27.90	27.90
13799	MONTEREY SANITARY SUPPLY, INC. JANITORIAL SUPPLIES	1/14/2015	1,021.16	1,021.16
13800	NEXTEL OF CALIFORNIA, INC CELL PHONE SERVICE	1/14/2015	426.30	426.30
13801	OFFICE DEPOT OFFICE SUPPLIES NETWORK SUPPLIES	1/14/2015	985.95 68.36	1,054.31
13802	**VOID**	1/14/2015	-	-
13803	OLD TOWN DELI SAFETY MEETING SUPPLIES	1/14/2015	51.90	51.90
13804	ONHOLD EXPERIENCE ON HOLD SERVICES	1/14/2015	207.00	207.00
13805	OSCAR GARCIA SS TS FACILITY SUPPLIES	1/14/2015	113.65	113.65
13806	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	1/14/2015	5,169.41	5,169.41
13807	PACIFIC MUNICIPAL CONSULTANTS CH CEQA SERVICE	1/14/2015	185.00	185.00
13808	PHILIP SERVICES CORP HHW MATERIAL DISPOSAL HHW MATERIAL SUPPLIES	1/14/2015	15,659.73 3,234.00	18,893.73
13809	PLACEMENT PROS SSTS DIVERSION WORKER	1/14/2015	686.20	686.20
13810	PROBUILD COMPANY LLC JC FACILITY SUPPLIES SS TS SUPPLIES	1/14/2015	119.33 28.06	147.39
13811	PURE WATER BOTTLING WATER SERVICE	1/14/2015	156.56	156.56
13812	QUINN COMPANY JC EQUIPMENT MAINTENANCE SS TS VEHICLE SUPPLIES SSTS EQUIPMENT SUPPLIES	1/14/2015	3,003.27 144.44 205.05	3,352.76

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13813	**VOID**	1/14/2015	-	-
13814	**VOID**	1/14/2015	-	-
13815	RECOLOGY WASTE SOLUTIONS, INC JC MONTHLY OPERATIONS	1/14/2015	113,688.45	113,688.45
13816	REPUBLIC SERVICES OF SALINAS TRANSPORATION SURCHARGE REFUND	1/14/2015	581.14	581.14
13817	REUSETHISBAG.COM BULK ORDER REUSABLE BAGS	1/14/2015	3,888.00	3,888.00
13818	SALINAS CALIFORNIAN NEWSPAPER POSTING	1/14/2015	358.35	358.35
13819	SCALES UNLIMITED SS-SCALE MAINTENANCE	1/14/2015	2,684.00	2,684.00
13820	SCS FIELD SERVICES CH NON ROUTINE ENVIRONMENTAL SERVICES	1/14/2015	2,126.50	2,126.50
13821	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	1/14/2015	160.00	160.00
13822	DARLENE M. THOMPSON SS TS FACILITY SUPPLIES	1/14/2015	165.67	165.67
13823	SOCIETY FOR HUMAN RESOURCE MANAGEMENT ANNUAL MEMBERSHIP	1/14/2015	170.00	170.00
13824	STATE WATER RESOURCES CONTROL BOARD FACILITY PERMIT	1/14/2015	3,264.00	3,264.00
13825	STORE IT MOBILE STORAGE CONTAINER 40'	1/14/2015	4,913.40	4,913.40
13826	STURDY OIL COMPANY SS TS VEHICLE SUPPLIES	1/14/2015	2,566.94	2,566.94
13827	THE OFFSET PROJECT PROFESSIONAL SERVICES	1/14/2015	2,413.40	2,413.40
13828	THOMAS M BRUEN DECEMBER LEGAL SERVICES	1/14/2015	2,998.35	2,998.35
13829	TRI-COUNTY FIRE PROTECTION, INC. JC SAFETY SUPPLIES	1/14/2015	4,586.94	4,586.94
13830	URS CORPORATION CEQA SERVICES JC STORM WATER REPORT	1/14/2015	8,227.25 1,975.75	10,203.00
13831	WASTE MANAGEMENT INC	1/14/2015		

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
	JR MONTHLY FACILITY OPERATIONS		59,252.78	
	REPUBLIC TO MADISON LANE WASTE		14,680.50	
				73,933.28
13832	WASTEQUIP MANUFACTURING COMPANY, LLC JC HOPPERS PURCHASE	1/14/2015	7,691.60	7,691.60
13833	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY TIRE RECYCLING SERVICES	1/14/2015	3,300.00	3,300.00
13834	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION VEHICLE FUEL	1/14/2015	1,970.19	1,970.19
13835	APPRAISAL RESOURCE GROUP MADISON LANE APPRAISAL SERVICES	1/22/2015	2,850.00	2,850.00
13836	BC LABORATORIES, INC GROUNDWATER LAB TESTING	1/22/2015	394.00	394.00
13837	CARDLOCK FUELS SYSTEM, INC. JC EQUIPMENT FUEL	1/22/2015	5,036.27	5,036.27
13838	CDW GOVERNMENT OFFICE SCANNING EQUIPMENT	1/22/2015	3,585.85	3,585.85
13839	CITY OF GONZALES JC HOSTING FEE	1/22/2015	20,833.33	20,833.33
13840	COAST COUNTIES TRUCK & EQUIPMENT CO. SS TS VEHICLE SUPPLIES	1/22/2015	102.10	102.10
13841	CSC OF SALINAS/YUMA SS TS VEHICLE SUPPLIES	1/22/2015	785.91	785.91
13842	ERIC PALMER RECYCLERAMA VIDEO RECORDING	1/22/2015	750.00	750.00
13843	FERGUSON ENTERPRISES INC #795 JC FACILITY SUPPLIES	1/22/2015	147.03	147.03
13844	FULL STEAM STAFFING LLC SS TS LABOR	1/22/2015	135.66	135.66
13845	GOLDEN STATE TRUCK & TRAILER REPAIR SS TS VEHICLE MAINTENANCE	1/22/2015	4,507.81	4,507.81
13846	GREEN RUBBER - KENNEDY AG, LP JC FACILITY MAINTENANCE SUPPLIES OPS VEHICLE SUPPLIES PARTS RETURN	1/22/2015	1,227.53 95.96 (31.28)	1,292.21
13847	GREEN VALLEY INDUSTRIAL SUPPLY, INC JC & SS FACILITY SUPPLIES	1/22/2015	764.80	764.80

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13848	GUARDIAN SAFETY AND SUPPLY, LLC SS TS SAFETY SUPPLIES	1/22/2015	423.84	423.84
13849	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JC FACILITY SUPPLIES	1/22/2015	334.80	334.80
13850	ID CONCEPTS, LLC EMPLOYEE SCREENING	1/22/2015	25.25	25.25
13851	INFINITY STAFFING SERVICES, INC. SS TS DRIVER	1/22/2015	1,154.25	1,154.25
13852	IQ PERSONNEL INC REMOTE HHW EVENTS TECH	1/22/2015	187.13	187.13
13853	MCGILLOWAY, RAY, BROWN & KAUFMAN FINANCIAL AUDIT SERVICES	1/22/2015	6,067.18	6,067.18
13854	NEXIS PARTNERS, LLC ADM BUILDING MONTHLY RENT	1/22/2015	8,709.00	8,709.00
13855	OFFICE DEPOT OFFICE SUPPLIES RETURNED ITEMS	1/22/2015	712.35 (331.53)	380.82
13856	ONE STOP AUTO CARE/V & S AUTO CARE, INC OPS VEHICLE SERVICE	1/22/2015	45.63	45.63
13857	PACIFIC GAS AND ELECTRIC COMPANY ELECTRICAL SERVICES ALL SITES MONTHLY	1/22/2015	17.67	17.67
13858	PINNACLE MEDICAL GROUP EMPLOYEE PHYSICAL	1/22/2015	525.00	525.00
13859	PITNEY BOWES - POSTAGE POSTAGE	1/22/2015	580.94	580.94
13860	PITNEY BOWES GLOBAL POSTAGE MACHINE LEASE	1/22/2015	330.48	330.48
13861	PLACEMENT PROS GRANT LABOR	1/22/2015	244.16	244.16
13862	PURE WATER BOTTLING JC POTABLE WATER	1/22/2015	134.56	134.56
13863	QUINN COMPANY JC EQUIPMENT MAINTENANCE PARTS RETURN	1/22/2015	598.97 (262.64)	336.33
13864	RAUL HERNANDEZ VEHICLE REPAIR	1/22/2015	85.00	85.00

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13865	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	1/22/2015	67.81	67.81
13866	DARLENE M. THOMPSON KEY DUPLICATION	1/22/2015	520.72	520.72
13867	STATE WATER RESOURCES CONTROL BOARD ANNUAL WATER PERMIT	1/22/2015	4,896.00	4,896.00
13868	STURDY OIL COMPANY SS TS VEHICLE SUPPLIES	1/22/2015	205.07	205.07
13869	SWANA ANNUAL MEMBERSHIP	1/22/2015	230.00	230.00
13870	TIGER SUPPLIES SURVEYING EQUIPMENT	1/22/2015	1,700.00	1,700.00
13871	VERIZON WIRELESS SERVICES, LLC CELL PHONE SERVICE	1/22/2015	119.03	119.03
13872	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY TIRE RECYCLING SERVICES	1/22/2015	1,100.00	1,100.00
13873	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	1/22/2015	351.50	351.50
13874	ADMANOR, INC BRANDING EDUCATION CAMPAIGN CENTRAL COAST RECYCLING MEDIA COLATION CAMPAING HHW GRANT MARKETING RECYCLING EDUCATION OUTREACH	1/28/2015	5,775.00 14,271.00 350.00 3,958.85	24,354.85
13875	CA STATE BOARD OF EQUALIZATION BOE REPORTING FEE	1/28/2015	615.00	615.00
13876	CALIFORNIA WATER SERVICE SS TS WATER SERVICE	1/28/2015	89.67	89.67
13877	CARDLOCK FUELS SYSTEM, INC. JC EQUIPMENT FUEL SS TS VEHICLE FUEL	1/28/2015	4,310.41 4,864.83	9,175.24
13878	CDW GOVERNMENT SOFTWARE RENEWAL SERVER BACKUP MINOR COMPUTER EQUIPMENT SCALEHOUSE RECEIPT PRINTER	1/28/2015	2,085.00 772.62 649.08	3,506.70
13879	CHRISTOPHER GIMINEZ WEB SITE DESIGN SUPPORT	1/28/2015	70.00	70.00
13880	COAST COUNTIES TRUCK & EQUIPMENT CO. SS TS VEHICLE MAINTENANCE	1/28/2015	289.59	289.59

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
13881	COSTCO WHOLESALE COMPUTER EQUIPMENT	1/28/2015	900.34	900.34
13882	CSC OF SALINAS/YUMA SS TS FACILITY SUPPLIES SS TS EQUIPMENT AND VEHICLE SUPPLIES	1/28/2015	206.73 408.31	615.04
13883	D & D COMPRESSOR SERVICES, INC, FACILITY LFG SUPPLIES	1/28/2015	8,499.43	8,499.43
13884	EITOKU COMPANY, INC SHARPS COLLECTION PROGRAM	1/28/2015	70.00	70.00
13885	FULL STEAM STAFFING LLC JC TEMP LABOR	1/28/2015	988.24	988.24
13886	GOLDEN STATE TRUCK & TRAILER REPAIR FACILITY AND VEHICLE MAINTENANCE SSTS IMPROVEMENT SUPPLIES	1/28/2015	5,262.79 6,192.47	11,455.26
13887	**VOID**	1/28/2015	-	-
13888	**VOID**	1/28/2015	-	-
13889	GREEN LINE SS TS TRANSPORT SERVICES	1/28/2015	2,760.00	2,760.00
13890	HERTZ EQUIPMENT RENTAL CORPORATION CH EQUIPMENT RENTAL JC EQUIPMENT RENTAL	1/28/2015	178.20 510.64	688.84
13891	JUAN CAMACHO EMPLOYEE TRAINING	1/28/2015	18.00	18.00
13892	LOCAL GOVERNMENT COMMISSION AGENCY MEMBERSHIP	1/28/2015	75.00	75.00
13893	MASKELL PIPE & SUPPLY, INC PIPE SUPPLY MATERIAL	1/28/2015	45,277.17	45,277.17
13894	PAPE MATERIAL HANDLING, INC JC EQUIPMENT SUPPLIES	1/28/2015	322.87	322.87
13895	PLACEMENT PROS CH TEMP LABOR	1/28/2015	2,523.38	2,523.38
13896	PROBUILD COMPANY LLC METAL TEE POSTS	1/28/2015	10,149.82	10,149.82
13897	QUINN COMPANY JC EQUIPMENT MAINTENANCE SS TS VEHICLE MAINTENANCE	1/28/2015	467.50 1,765.72	2,233.22
13898	RBF CONSULTING	1/28/2015		

Salinas Valley Solid Waste Authority

Checks Issued Report for 1/1/2015 to 1/31/2015

Check #	Name	Check Date	Amount	Check Total
	JC SURVEY SERVICES - QUARTERLY		4,840.07	4,840.07
13899	SAVOIA GRAPHICS JC VEHICLE SUPPLIES	1/28/2015	1,642.65	1,642.65
13900	SHARPS SOLUTIONS, LLC SHARPS DISPOSAL	1/28/2015	160.00	160.00
13901	STURDY OIL COMPANY SS TS VEHICLE OILS SS TS VEHICLE SUPPLIES	1/28/2015	640.02 280.00	920.02
13902	TOYOTA MOTOR CREDIT VEHICLE LEASE	1/28/2015	402.53	402.53
13903	TRI-COUNTY FIRE PROTECTION, INC. ANNUAL VEHICLE FIRE EXTINGUISHER INSPECTION	1/28/2015	155.78	155.78
13904	UNITED RENTALS (NORTHWEST), INC SS TS EQUIPMENT RENTAL	1/28/2015	691.98	691.98
13905	VALLEY PACIFIC PETROLEUM SERVICES, INC. JC VEHICLE FUEL AND OILS	1/28/2015	8,379.01	8,379.01
13906	WEST COAST RUBBER RECYCLING, INC JC TIRE DERIVED AGREGATE	1/28/2015	18,017.67	18,017.67
DFT2015413	CA STATE BOARD OF EQUALIZATION INTEGRATED WASTE MANAGEMENT FEES	1/23/2015	63,107.80	63,107.80
DFT2015414	WAGeworks JANUARY FSA ADMIN FEE	1/28/2015	36.00	36.00
SUBTOTAL:				831,032.95
PAYROLL DISBURSEMENTS				425,276.96
DISBURSEMENTS FROM EQUIPMENT LEASE ESCROW ACCOUNT				-
GRAND TOTAL				1,256,309.91



Report to the Executive Committee

ITEM NO. 3

N/A

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: March 4, 2015
From: Rose Gill, Human Resources/Organizational Development Manager
Title: A Resolution Approving Revisions to the Employee Handbook, Section 4.05 Paid Time Off (PTO) and Section 6.04 Special Assignment Pay

RECOMMENDATION

Staff recommends that the Executive Committee recommend Board approval.

STRATEGIC PLAN RELATIONSHIP

This is an administrative item and does not relate to the Board's Strategic Plan.

FISCAL IMPACT

There is no fiscal impact.

DISCUSSION & ANALYSIS

Healthy Workplace Healthy Family Act of 2014 (AB 1522) allows for an employee who, on or after July 1, 2015, works in California for 30 or more days within a year from the beginning of employment, is entitled to paid sick leave. Employees, including part-time and temporary employees, will earn at least one hour of paid leave for every 30 hours worked. Accrual begins on the first day of employment or July 1, 2015, whichever is later. Staff recommends the following changes to Section 4.05 to be consistent with AB 1522.

Staff recommends the following change to the Employee Handbook policy:

4.05 PAID TIME OFF (PTO)

PTO can be used for such things as vacation, sick leave, family leave, etc.

Employees begin PTO accrual upon hire, and employees may request accrued PTO as of date of hire ~~upon successful completion of their probationary period.~~

CalPERS has requested the following minor language change to Section 6.04 in order for special assignment pay to be CalPERS qualified.

6.04 SPECIAL ASSIGNMENT PAY

A. Special Assignment Pay While Working Out of Class. An employee who is assigned by a Division Manager with approval from the Chief Administrative Officer to perform ~~a majority~~ all of the duties of a higher classification shall receive a ten percent (10%) Special Assignment Pay while performing those duties. Such pay shall start on the first day of assignment and be based on the employee's established salary. Request for special assignment, out of class pay must be submitted within the pay period in which the special assignment pay was worked.

BACKGROUND

As for policy 4.05, PTO, Paid Sick Leave (AB 1522) requires employers to allow employees to accrue sick leave on date of hire, and use accrued paid sick days beginning on the 90th day of employment. The current policy, as it stands, does not allow employees to use PTO until completion of a six months probationary period. All benefits begin date of hire, therefore the change to comply with Paid Sick Leave Law (AB 1522) and consistency with all other benefits.

As for the 6.04 Special Assignment Pay, CalPERS has asked the Authority to change the language regarding special assignment pay to encompass "all" of the duties, rather than "majority" of duties assigned. The change will be consistent with CalPERS requirements.

ATTACHMENT(S)

1. Resolution

RESOLUTION NO. 2015 -

A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY APPROVING REVISIONS TO THE EMPLOYEE HANDBOOK, SECTION 4.05 PAID TIME OFF (PTO) AND SECTION 6.04 SPECIAL ASSIGNMENT PAY

WHEREAS, on February 20, 2014, the Authority Board adopted Resolution No. 2014-02 approving the 2014 Employee Handbook; and,

WHEREAS, revisions are needed to comply with AB 1522 and provisions of California Public Employees Retirement System; and,

THEREFORE, BE IT RESOLVED, BY THE BOARD OF DIRECTORS OF THE SALINAS VALLEY SOLID WASTE AUTHORITY, that the revisions to the Employee Handbook Section 4.05 Paid Time Off, and Section 6.04(A) Special Assignment Pay are hereby approved as follows:

4.05 PAID TIME OFF (PTO)

PTO can be used for such things as vacation, sick leave, family leave, etc. Employees begin PTO accrual upon hire, and employees may request accrued PTO as of date of hire.

6.04 SPECIAL ASSIGNMENT PAY

A. Special Assignment Pay While Working Out of Class. An employee who is assigned by a Division Manager with approval from the Chief Administrative Officer to perform all of the duties of a higher classification shall receive a ten percent (10%) Special Assignment Pay while performing those duties. Such pay shall start on the first day of assignment and be based on the employee's established salary. Request for special assignment, out of class pay must be submitted within the pay period in which the special assignment pay was worked.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at its regular meeting duly held on the 19th day of March 2015, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Elizabeth Silva, President

ATTEST:

Elia Zavala, Clerk of the Board



Report to the Executive Committee

ITEM NO. 4

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: March 4, 2015
From: Ray Hendricks, Interim Finance Manager
Title: FY 2015-16 Preliminary Budget - *continued*

RECOMMENDATION

Staff recommends that the Executive Committee support this item and provide any additional direction desired.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support Goal A - Fund and Implement 75% Diversion, by ensuring that the budget is balanced and sustainable.

FISCAL IMPACT

The preliminary \$15,500,000 Operating Budget represents an increase 3.7% over the current operating budget. It is financed with \$16,623,300 in revenues, an increase of 5.8% over the current operating budget. The Preliminary Operating Budget will generate a surplus of \$1,123,300. The operating surplus will be used to finance \$912,400 in required Capital Improvements. This remaining surplus of \$210,900 will be used to fund reserves. The current Capital Improvement Budget appropriations will carry over to FY 2015-16 per SVR's financial policies until such projects are completed.

DISCUSSION & ANALYSIS

Additional information to be presented at the meeting.

The preliminary budget fully funds necessary operation for FY 2015-16. Following is a summary of the budget. Please refer to the attached budget document for more detail.

\$905,600 increase in revenues

Operating revenues are proposed to increase \$905,600, a 5.8% increase. The major reasons for the increase are as follows:

- \$ 434,100 increase in AB939 Service Fee
- \$ 50,300 anticipated 0.3% increase in tonnage with no rate increase
- \$ 283,800 increase of \$3.00 per ton on Salinas Transportation Surcharge
- \$ 137,400 increase in recycling revenues
- \$ 905,600 Net increase in revenues

In order to comply with the agreement with the County to make the bond refinancing possible, there were no tipping fee rate increases for 2014-15. SVR needs to make gradual increases in order to meet the full debt service payment obligation in FY 2018-19 and support ongoing operational and regulatory obligations for our facilities.

\$550,000 increase in operating expenses

The proposed operating budget of \$15,500,000 reflects an increase of \$550,000 (3.7%) over the current appropriations.

The budget includes freezing the Business Services Supervisor position and replacing it with a lower paid Administrative Assistant II; unfreezing one Diversion Driver position and converting it to an Equipment Operator/Driver to transport increasing recovery materials from the Materials Recovery Centers (MRC); additional regulatory required Post-closure Maintenance of \$135,000; an additional \$125,000 for transfer station operations; and \$50,000 for Johnson Canyon Landfill operations.

Capital Improvement Projects Budget

The following Projects need to be budgeted in FY 2015-16:

\$ 365,000 - Johnson Canyon Gloria/Iverson Project
\$ 200,000 - Sun Street Transfer Station Equipment Replacement
\$ 200,000 - Johnson Canyon LFG System (Flare)
\$ 50,000 - Crazy Horse Landfill - CAP
\$ 42,400 - Johnson Canyon Equipment Replacement
\$ 30,000 - Johnson Canyon Leachate System
\$ 25,000 - Johnson Canyon LFG Monitoring Wells
\$ 912,400 - Total

Johnson Canyon Gloria/Iverson Project

In order to minimize increases in rates in FY 2013-14, the Board approved borrowing money from the Johnson Canyon Gloria/Iverson Project to fund needed CIP's. The County is looking to begin this project in the next fiscal year. The funds for this project need to be repaid in the next two fiscal years in order to meet our obligations under the conditional use permit.

Johnson Canyon LFG System (Flare)

The equipment is facing the end of its life, the project will replace and increase flare capacity at the Johnson Canyon Landfill to improve landfill gas control in conjunction with the Ameresco power project. The project also requires the relocation of the existing leachate tank. This is required to remain in compliance with California Air Resources Board, CalRecycle, and Regional Quality Control Board regulations.

SSTS Equipment Replacement

The Board approved the Sun Street Equipment replacement plan on August 22, 2013. In order to meet other CIP requirements, some of the equipment replacement has been delayed. \$200,000 per year is required to set aside enough money to replace the major equipment that is scheduled for replacement in the next few years.

Crazy Horse Landfill – CAP

The SVR has entered into a long term Corrective Action Program implemented via a pledge of revenue agreement with CalRecycle to make improvements that would protect water quality. Improvements include landfill gas system improvements and landfill CAP improvements.

Johnson Canyon Equipment Replacement

Equipment to run a landfill is expensive. A loan for \$3.67 million was used to fund initial purchase of equipment at Johnson Canyon Landfill. This equipment is expected to have a life of 7 to 10 years. In order to have enough cash on hand to purchase equipment without the need of a future loan, money is being added to this project fund on an annual basis. When the loan is completely paid in FY 2019-20, the remaining funds will be used to further fund equipment replacement and reduce the need for future debt.

Johnson Canyon Leachate System

The current leachate tank was placed in a temporary location until a permanent leachate tank could be placed at a higher elevation. The replacement of the LFG system requires that the permanent location for the leachate tank be found since it is currently located where the replacement LFG System is to be located.

Johnson Canyon LFG Monitoring Wells

Per California Air Resources Board, CalRecycle, and Regional Quality Control Board regulations, SVR is required to install two more monitoring wells at the Johnson Canyon Landfill.

BACKGROUND

The Board's approval of refinancing the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement is allowing SVR to generate an operating surplus of \$1,123,300. This will allow SVR to use the FY 2015-16 surplus to work on some much-needed Capital Improvements, as it continues to work on ways to handle the solid waste disposal needs of the Salinas Valley in a "Future without Landfills".

ATTACHMENT(S)

None

SVSWA Agenda Items - View Ahead

Item No. 5

2015										
	19-Mar	16-Apr	21-May	18-Jun	30-Jul	20-Aug				
1	Minutes	Minutes	Minutes	Minutes	SIX-MONTH STRATEGIC PLANNING RETREAT	Minutes				
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)		Claims/Financials (EC)				
3	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report		Member Agencies Activities Report				
4	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Report on Clothing Closet Donation Center in Gonzales (sp5)		SP Goals Updated 6-Mo. Objectives				
5	EE Handbook Changes (EC)	QTE March Cash & Investments	QTE March Tonnage & Diversion Reports	Transferring of JC Materials Recovery Ops to AB939 fee (sp5)		Qtrly (May-Jul) Facilities Customer Survey Results (sp5)				
6	Recycling Recognition to MoCo Headstart Programs	Funding Report for Closed Landfills Revenue Generation Scope of Work (sp4)	Award contract for JC flare replacement (sp5)	JC Leachate Tank Relocation Planning/Design Docs (sp5)						
7	FY Preliminary Operating & CIP Budget -continued (EC)	Option Agmt to Purchase Madison Lane Property (sp5)	Qtrly (Feb-Apr) Facilities Customer Survey Results (sp5)	JC Flare Planning Docs (sp5)						
8	County Road Way MOU	Option Agmt for Sale of Sun Street Property (sp5)	Notice of Preparation & Initial Study of Environmental Impacts (sp5)	Updated SWPPP Report (sp)						
9	CEQA Categorical Exception for Autoclave Demo Unit	Draft MOU on Rossi Street Extension (sp5)	2015-16 Personnel Safety Goals/Objectives (sp5)	Strategic Plan Update						
10	<i>Real Property</i>	Monterey Bay Economic Partnership Update (sp4)		URS CEQA docs and Public Scoping Meetings (sp5)						
11		Public Hearing FY 15-16 Rates		Planning Document for Reuse of Closed Landfills (sp5)						
12		FY 2015-16 Budget		Report on Energy Delivery from CH to County (sp5)						
13		<i>Real Property</i>		JC Diversion Rate Comparison Report +2% (sp5)						
14	<table border="1"> <tr><td>Consent</td></tr> <tr><td>Presentation</td></tr> <tr><td>Consideration</td></tr> <tr><td><i>Closed Session</i></td></tr> </table>			Consent	Presentation	Consideration	<i>Closed Session</i>		JC MRC Plans (sp5)	
Consent										
Presentation										
Consideration										
<i>Closed Session</i>										
15					Autoclave Demo Unit Plans/Specs & Permit App (sp5)					
16	<table border="1"> <tr><td>[Other] (Public Hearing, Recognition, Informational, etc.) (EC) Executive Committee (sp) Strategic Plan Item</td></tr> </table>			[Other] (Public Hearing, Recognition, Informational, etc.) (EC) Executive Committee (sp) Strategic Plan Item		2015-16 Marketing Work Plan and Evaluation Process (sp5)				
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