



Agenda
EXECUTIVE COMMITTEE
THURSDAY, September 6, 2018
4:00 p.m.

Conference Room
128 Sun Street, Suite 101, Salinas, California

CALL TO ORDER

ROLL CALL

President	Simón Salinas (County of Monterey)
Vice President	Robert Cullen (City of King)
Alternate Vice President	Gloria De La Rosa (City of Salinas)

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

COMMITTEE MEMBER COMMENTS

PUBLIC COMMENTS

Receive public communications from audience on items which are not on the agenda. Speakers are limited to three minutes at the discretion of the Chair.

CONSIDERATION ITEMS

1. [Minutes of August 2, 2018 Meeting](#)
 - A. Committee Discussion
 - B. Public Comment
 - C. Recommended Committee Action – Approval

2. [July 2018 Claims and Financial Reports](#)
 - A. Receive a report from Finance and Administration Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board and Recommend Approval

3. [A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2018-19](#)
 - A. Receive a report from Finance and Administration Manager Ray Hendricks
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Forward to the Board and Recommend Approval

4. [Draft Collaboration Memorandum of Understanding Between Salinas Valley Solid Waste Authority and Monterey Regional Waste Management District](#)
 - A. Receive a report from General Manager/CAO Patrick Mathews
 - B. Committee Discussion
 - C. Public Comment
 - D. Recommended Committee Action – Provide Input and Forward to the Board

FUTURE AGENDA ITEMS

5. [Future Agenda Items – View Ahead Calendar](#)

CLOSED SESSION

Receive public comment from audience before entering into closed session:

6. Pursuant to **Government Code Section 54956.8** to confer with legal counsel and real property negotiators General Manager/CAO Patrick Mathews, Asst. GM/Ops Manager Cesar Zuñiga, and Legal Counsel Tom Bruen, concerning the possible terms and conditions of acquisition, lease, exchange or sale of 1) Salinas Valley Solid Waste Authority Property, APNs 003-051-086 and 003-051-087, located at 135-139 Sun Street, Salinas, California; and 2) Waste Management, Inc Property, APNs 261-051-005, 007, and 019, located at 1120 Madison Lane, Salinas, California.

ADJOURNMENT

This meeting agenda was posted at the Salinas Valley Solid Waste Authority office at 128 Sun Street, Suite 101, Salinas, on **Thursday, August 30, 2018**. The Executive Committee will next meet in regular session on **Thursday, October 4, 2018, at 4:00 p.m.** Staff reports for the Authority Executive Committee meetings are available for review at 128 Sun Street, Suite 101, Salinas, California 93901, Phone 831-775-3000 and at www.salinasvalleyrecycles.org.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, please contact Erika J. Trujillo, Clerk of the Board, at 831-775-3000. Notification 48 hours prior to the meeting will enable the Authority to make reasonable arrangements to ensure accessibility to this meeting (28 CFR Executive Committee to provide direction 35.102-35.104 ADA Title II)

**MINUTES OF MEETING
SALINAS VALLEY SOLID WASTE AUTHORITY
EXECUTIVE COMMITTEE
August 2, 2018**

DRAFT

CALL TO ORDER

President Salinas called the meeting to order at 4:02 p.m.


COMMITTEE MEMBERS PRESENT

Simón Salinas President
Rob Cullen Vice President
Gloria De La Rosa Alternate Vice President

STAFF MEMBERS PRESENT

Patrick Mathews, *General Manager/CAO*
Cesar Zuniga, *Asst. General Manager/
Operations Manager*
Ray Hendricks, *Finance and Administration
Manager*
Mandy Brooks, *Resources Recovery
Manager*

Brian Kennedy, *Engineering and Environmental
Compliance Manager*
Erika J. Trujillo, *Clerk of the Board*
Thomas Bruen, *General Counsel
(via telephone)*

ITEM NO. 1
Agenda Item

General Manager/CAO
N/A
General Counsel

GENERAL MANAGER AND DEPARTMENT MANAGER COMMENTS

(4:04) General Manager/CAO Mathews commented on the article handed to the Board called "China's Changing Import Regulations – What Does it All Mean" from Waste 360 and the potential cost impact and reported on the selection of Brigid McGrath Massie as the facilitator for the October Board of Directors and Management Team Strategic Planning Session. Finance and Administration Manager Hendricks thanked the committee for attending the Employee Communication Meeting. Assistant General Manager/Operations Manager Zuñiga provided an update on the expansion of Organics program with construction of the concrete pad commencing and expecting its completion by early September.

COMMITTEE COMMENTS

(4:06) Director Cullen commented on his attendance to the Employee Communication Meeting expressing his appreciation for Assistant General Manager/Operations Manager Zuñiga's personalized presentation during the safety program presentation to employees. Director De La Rosa commented on her attendance to the Employee Communication Meeting expressing her appreciation for the employees and the necessity to move forward with the relocation of the Sun Street Transfer Station. Director Salinas commented on his attendance to the Employee Communication Meeting commending staff for the positive work environment felt amongst the employees at the meeting.

PUBLIC COMMENT

(4:12) None

CONSIDERATION ITEMS

1. Minutes of June 7, 2018, Meeting

(4:12)

Public Comment: None

Committee Action: Alternate Vice President De La Rosa made a motion to approve the minutes as presented. Vice President Cullen seconded the motion. The motion passed unanimously: 3-0.

2. May 2018 Claims and Financial Reports

3. June 2018 Claims and Financial Reports

(4:13) Finance and Administration Manager Hendricks provided a joint report on Item Nos. 2 and 3. He indicated revenue was consistently good during the fiscal year 2017-18 and is not projecting any more major expenses that would affect having a good surplus for the year.

Public Comment: None

Committee Discussion: The Committee discussed.

Committee Action: Vice President Cullen made a motion to accept the report and forward the report to the Board for further discussion. Alternate Vice President Cullen seconded the motion. The motion passed; 3-0

4. June 2018 Quarterly Investments Report

(4:15) Finance and Administration Manager Hendricks provided a report on investments quarter end June 30, 2018. He detailed the amounts of restricted funds, their allocations, and investment accounts.

Public Comment: None

Committee Discussion: The Board discussed the presentation.

Committee Action: Vice President Cullen made a motion to forward to the Board recommending approval. Alternate Vice President De La Rosa seconded the motion.

5. A Resolution Approving the Revised Personnel Allocation Reflecting the Reorganization of the Finance and Administration Department Effective August 16, 2018

(4:17) Finance and Administration Manager Hendricks explained the proposed reorganization of personnel between the Administrative and Finance Departments. He informed the Committee that with the departure of one Administrative Assistant it allowed staff to reassess workloads and identify staff needs to improve productivity and workload balance within both departments. Mr. Hendricks detailed the slight fiscal impacts associated with the changes.

Public Comment: None

Committee Discussion: The Committee discussed the report commenting on the challenges and potential solutions. Initial recruitment would be internal.

Committee Action: Alternate Vice President De La Rosa made a motion to forward to the Board recommending approval. Vice President seconded the motion.

6. Report on Collaboration Meeting between the Monterey Regional Waste Management District and the Authority Ad Hoc Committees

(4:20) President Salinas provided and reviewed the minutes from the July 25, 2018 Collaboration Meeting between the Monterey Regional Waste Management District (District) and the Authority Ad Hoc Committees. He reported that some common concerns between the ad hoc committees such as cost impacts to rate payers, traffic impacts, litter, and the timeline provided

in the proposed Memorandum of Understanding (MOU) offered by the City of Salinas as it seems impractical.

Public Comment: Jim Sandoval, City of Salinas commented on his involvement on the development of the City of Salinas proposed MOU, stating that minimizing the impact to cost of rate payer was the driver for the ideas presented in the MOU by sharing existing assets and services offered by both agencies and utilizing them efficiently. Expressing that the MOU presented was a draft and was meant to be used as stepping stone for both agencies to come together and collaborate.

Committee Discussion: Director De La Rosa expressed her concerns with the Sun Street Transfer Station current traffic impact and the desire of the City of Salinas to develop the Alisal Market Place. She expressed that the City of Salinas is supporting a prompt adoption of the MOU provided.

Committee Action: The Committee directed staff to forward this item to the Board as informational only and to include the Power Point Presentation given to the County of Monterey by R3 Consulting and the City of Salinas and directed the General Manager Mathews to collaborate with the District's General Manager to develop a MOU for potential collaboration opportunities with a revised timeline, to analyze any negative impact such as traffic and costs, and to identify the California Environmental Quality Act requirements for all collaboration opportunities.

FUTURE AGENDA ITEMS

7. Agenda Items – View Ahead

(5:03) The committee reviewed the future items.

ADJOURNMENT

(5:06) President Salinas adjourned the meeting.

APPROVED: _____
Simón Salinas, President

ATTEST: _____
Erika J. Trujillo, Clerk of the Board



Report to the Executive Committee

ITEM NO. 2

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: September 6, 2018
From: C. Ray Hendricks, Finance and Administration Manager
Title: July 2018 Claims and Financial Reports

RECOMMENDATIONS

Staff recommends acceptance of the July 2018 Claims and Financial Reports.

DISCUSSION & ANALYSIS

Please refer to the attached financial reports and checks issued report for the month of July for a summary of the Authority's financial position as of July 31, 2018. The following are highlights of the Authority's financial activity for the month of July.

Results of Operations (Consolidated Statement of Revenues and Expenditures)

For the month of July 2018, operating revenues exceeded expenditures by \$877,567. Fiscal year 2018-2019 to date operating revenue exceeded expenditures by \$877,567.

Revenues (Consolidated Statement of Revenues and Expenditures)

After one month of the fiscal year, (8.33% of the fiscal year), revenues total \$1,844,099. or 9.4% of the total annual revenues forecast of \$19,720,275. July Tipping Fees totaled \$1,282,095 and for the year to date totaled \$1,282,095, or 10.1% of the forecasted total of \$12,672,500.

Operating Expenditures (Consolidated Statement of Revenues and Expenditures)

As of July 31, (8.33% of the fiscal year), year-to-date operating expenditures total \$966,567. This is 5.1% of the operating budget of \$18,860,000.

Capital Project Expenditures (Consolidated Grant and CIP Expenditures Report)

For the month of July 2018, capital project expenditures totaled \$3,784. \$2,071 was for the Johnson Canyon Landfill Litter Control Barrier. The report only shows budgets for CIPs approved with the operating budget. Carryover CIP Budgets are approved separately and included in the current agenda.

Claims Checks Issued Report

The Authority's Checks Issued Report for the month of July 2018 is attached for review and acceptance. July disbursements total \$1,469,292.49 of which \$471,664.61 was paid from the payroll checking account for payroll and payroll related benefits.

Following is a list of vendors paid more than \$50,000 during the month of July 2018.

VENDOR	SERVICE	AMOUNT
CARON COMPACTOR CO	JC CAT 836H REPLACEMENT COMPACTOR WHEELS	64,861.67
VISION RECYCLING, INC	MONTHLY GREENWASTE & WOODWASTE PROCESSING	95,215.52
WASTE MANAGEMENT, INC	SSTS WASTE TRANSPORTATION	56,104.73
AON RISK INSURANCE SERVICES WEST, INC	FY 2018-19 INSURANCE RENEWALS	376,677.31
CARDLOCK FUELS SYSTEM, INC	SS, JC, & JR FUEL	52,453.91
CA STATE BOARD OF EQUALIZATION	QUARTERLY BOE LANDFILL PAYMENTS	79,843.40

Cash Balances

The Authority's cash position increased \$467,010.88 during July to \$27,996,128.04. Most of the cash balance is restricted, held in trust, committed, or assigned as shown below. The deficit in Available for Operations is due to the transfer of \$2,790,380 for debt service payments due on August 1, 2018, as well as \$800,000 for capital projects funded from the FY 2018-19 operating budget.

Restricted by Legal Agreements:

Johnson Canyon Closure Fund	4,180,290.11
State & Federal Grants	(109,232.07)
BNY - Bond 2014A Payment	1,998,937.50
BNY - Bond 2014B Payment	392,645.44
BNY - Sub Pmt Cap One 2014 Eq Lease	398,797.20
GEO Deposit (CEQA)	(16,064.59)

Funds Held in Trust:

Central Coast Media Recycling Coalition	71,657.55
Employee Unreimbursed Medical Claims	5,757.89

Committed by Board Policy:

AB939 Services	591,526.27
Undesignated Reserves	4,092,944.91
Designated for Capital Projects Reserve	2,061,749.15
Designated for Environmental Impairment Reserve	861,776.73
Designated for Operating Reserve	861,776.73
Expansion Fund (South Valley Revenues)	8,294,710.00
Salinas Rate Stabilization Fund	24,324.06

Assigned by Budget:

Assigned for Capital Projects	7,430,104.85
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Available for Operations:

(3,145,573.69)

Total

27,996,128.04

ATTACHMENTS

1. July 2018 Consolidated Statement of Revenues and Expenditures
2. July 2018 Consolidated Grant and CIP Expenditures Report
3. July 2018 Checks Issued Report



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure For Period Ending July 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Revenue Summary</u>							
Tipping Fees - Solid Waste	12,672,500	1,282,095	1,282,095	10.1 %	11,390,405	0	11,390,405
Tipping Fees - Surcharge	1,849,550	179,065	179,065	9.7 %	1,670,485	0	1,670,485
Tipping Fees - Diverted Materials	2,029,525	168,716	168,716	8.3 %	1,860,809	0	1,860,809
AB939 Service Fee	2,319,700	193,308	193,308	8.3 %	2,126,392	0	2,126,392
Charges for Services	144,000	8,715	8,715	6.1 %	135,286	0	135,286
Sales of Materials	265,000	0	0	0.0 %	265,000	0	265,000
Gas Royalties	240,000	0	0	0.0 %	240,000	0	240,000
Investment Earnings	200,000	12,101	12,101	6.1 %	187,899	0	187,899
Other Non-Operating Revenue	0	100	100	0.0 %	(100)	0	(100)
Total Revenue	19,720,275	1,844,099	1,844,099	9.4 %	17,876,176	0	17,876,176
<u>Expense Summary</u>							
Executive Administration	453,600	24,726	24,726	5.5 %	428,874	1,079	427,794
Administrative Support	431,100	33,583	33,583	7.8 %	397,517	165,719	231,799
Human Resources Administration	201,100	16,195	16,195	8.1 %	184,905	2,183	182,722
Clerk of the Board	175,400	9,979	9,979	5.7 %	165,421	401	165,020
Finance Administration	779,300	67,513	67,513	8.7 %	711,787	7,356	704,431
Operations Administration	466,100	31,668	31,668	6.8 %	434,432	2,268	432,164
Resource Recovery	928,100	57,581	57,581	6.2 %	870,519	3,976	866,543
Marketing	75,000	2,500	2,500	3.3 %	72,500	0	72,500
Public Education	228,500	0	0	0.0 %	228,500	5,291	223,209
Household Hazardous Waste	811,600	38,386	38,386	4.7 %	773,214	44,029	729,185
C & D Diversion	150,000	0	0	0.0 %	150,000	0	150,000
Organics Diversion	1,037,900	0	0	0.0 %	1,037,900	0	1,037,900
Diversion Services	10,000	0	0	0.0 %	10,000	0	10,000
JR Transfer Station	506,300	35,564	35,564	7.0 %	470,736	57,016	413,720



Salinas Valley Solid Waste Authority

Consolidated Statement of Revenues and Expenditure For Period Ending July 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
JR Recycling Operations	173,400	10,106	10,106	5.8 %	163,294	4,503	158,791
ML Transfer Station	500,000	0	0	0.0 %	500,000	0	500,000
SS Disposal Operations	1,067,150	100,487	100,487	9.4 %	966,663	181,843	784,820
SS Transfer Operations	1,207,900	75,965	75,965	6.3 %	1,131,935	468,380	663,554
SS Recycling Operations	768,500	44,484	44,484	5.8 %	724,016	109,598	614,417
JC Landfill Operations	2,734,550	158,938	158,938	5.8 %	2,575,612	790,812	1,784,800
JC Recycling Operations	395,800	21,663	21,663	5.5 %	374,137	28,967	345,170
Crazy Horse Postclosure Maintenance	546,600	48,472	48,472	8.9 %	498,128	120,465	377,663
Lewis Road Postclosure Maintenance	243,400	35,023	35,023	14.4 %	208,377	69,083	139,293
Johnson Canyon ECS	333,300	1,966	1,966	0.6 %	331,334	137,972	193,362
Jolon Road Postclosure Maintenance	241,800	123,860	123,860	51.2 %	117,940	8,668	109,273
Sun Street ECS	191,500	517	517	0.3 %	190,983	64,829	126,153
Debt Service - Interest	1,550,600	0	0	0.0 %	1,550,600	0	1,550,600
Debt Service - Principal	2,383,200	0	0	0.0 %	2,383,200	0	2,383,200
Closure Set-Aside	268,300	27,388	27,388	10.2 %	240,912	0	240,912
Total Expense	18,860,000	966,567	966,567	5.1 %	17,893,433	2,274,438	15,618,995
Revenue Over/(Under) Expenses	860,275	877,533	877,533	102.0 %	(17,258)	(2,274,438)	2,257,181



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report For Period Ending July 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
<u>Fund 180 - Expansion Fund</u>							
180 9021 Autoclave CEQA	0	0	0	0.0 %	0	0	0
180 9804 Long Range Facility Needs EIR	0	0	0	0.0 %	0	0	0
180 9805 Harrison Road	0	0	0	0.0 %	0	0	0
180 9806 Long Range Financial Model	0	0	0	0.0 %	0	0	0
180 9807 GOE Autoclave Final Project	0	0	0	0.0 %	0	0	0
Total Fund 180 - Expansion Fund	0	0	0	0.0 %	0	0	0
<u>Fund 211 - Grants</u>							
211 9206 HHW HD25-15-0003	0	0	0	0.0 %	0	0	0
211 9209 Tire Derived Aggregate 5-15-0004	0	0	0	0.0 %	0	0	0
211 9213 Tire Amnesty 2017-18	0	0	0	0.0 %	0	336	(336)
211 9214 Organics Program 2016-17	0	0	0	0.0 %	0	77,222	(77,222)
211 9216 AB2766 Motor Vehicle Emission Re	0	0	0	0.0 %	0	0	0
211 9247 Cal Recycle - CCPP	0	0	0	0.0 %	0	0	0
211 9251 Cal Recycle - 2015-16 CCPP	0	0	0	0.0 %	0	0	0
211 9252 Cal Recycle - 2016-17 CCPP	0	1,210	1,210	0.0 %	(1,210)	0	(1,210)
Total Fund 211 - Grants	0	1,210	1,210	0.0 %	(1,210)	77,558	(78,768)
<u>Fund 216 - Reimbursement Fund</u>							
216 9802 Autoclave Demonstration Unit	0	0	0	0.0 %	0	0	0
216 9804 Long Range Facility Needs EIR	0	0	0	0.0 %	0	0	0
Total Fund 216 - Reimbursement Fund	0	0	0	0.0 %	0	0	0
<u>Fund 800 - Capital Improvement Projects Fu</u>							
800 9103 Closed Landfill Revenue Study	0	0	0	0.0 %	0	0	0
800 9104 Organics System Expansion Study	0	0	0	0.0 %	0	0	0
800 9105 Concrete Grinding	20,000	0	0	0.0 %	20,000	0	20,000
800 9316 CH Corrective Action Program	0	0	0	0.0 %	0	0	0



Salinas Valley Solid Waste Authority

Consolidated Grant and CIP Expenditure Report For Period Ending July 31, 2018

	CURRENT BUDGET	M-T-D REV/EXP	Y-T-D REV/EXP	% OF BUDGET	REMAINING BALANCE	Y-T-D ENCUMBRANCES	UNENCUMBERED BALANCE
800 9319 CH LFG System Improvements	0	0	0	0.0 %	0	0	0
800 9401 LR LFG Replacement	0	0	0	0.0 %	0	0	0
800 9402 LFG Well Replacement	0	0	0	0.0 %	0	0	0
800 9501 JC LFG System Improvements	0	72	72	0.0 %	(72)	0	(72)
800 9506 JC Litter Control Barrier	50,000	2,071	2,071	4.1 %	47,929	0	47,929
800 9507 JC Corrective Action	125,000	0	0	0.0 %	125,000	0	125,000
800 9508 JC Drainage Modifications	0	0	0	0.0 %	0	0	0
800 9509 JC Groundwater Wells	0	432	432	0.0 %	(432)	0	(432)
800 9510 JC LFG System (Vertical Wells)	30,000	0	0	0.0 %	30,000	0	30,000
800 9511 JC LFG System (Horizontal Wells)	30,000	0	0	0.0 %	30,000	0	30,000
800 9526 JC Equipment Replacement	0	0	0	0.0 %	0	0	0
800 9527 JC Module 7 Engineering and Cons	250,000	0	0	0.0 %	250,000	6,812	243,188
800 9528 JC Roadway Improvements	0	0	0	0.0 %	0	0	0
800 9529 JC Leachate Handling Sys	0	0	0	0.0 %	0	0	0
800 9601 JR Transfer Station Improvements	0	0	0	0.0 %	0	0	0
800 9602 JR Equipment Purchase	0	0	0	0.0 %	0	0	0
800 9603 JC Well Replacement	75,000	0	0	0.0 %	75,000	0	75,000
800 9701 SSTS Equipment Replacement	100,000	0	0	0.0 %	100,000	0	100,000
800 9703 SSTS Improvements	0	0	0	0.0 %	0	0	0
Total Fund 800 - Capital Improvement Proje	680,000	2,574	2,574	0.4 %	677,426	6,812	670,614
Total CIP Expenditures	680,000	3,784	3,784	0.6 %	676,216	84,370	591,846

Salinas Valley Solid Waste Authority
Checks Issued Report for 7/1/2018 to 7/31/2018

Check #		Check Date	Amount	Check Total
20751	AT&T SERVICES INC HHW TELEPHONE SERVICES	7/12/2018	348.01	348.01
20752	CARDLOCK FUELS SYSTEM, INC. JC BIODIESEL FUEL	7/12/2018	4,326.28	4,326.28
20753	CARON COMPACTOR CO. JC EQUIPMENT PURCHASE	7/12/2018	64,861.67	64,861.67
20754	CSC OF SALINAS/YUMA CH FACILITY MAINTENANCE	7/12/2018	89.62	89.62
20755	DOUGLAS NOLAN ROCK STEADY JUGGLING SCHOOL ASSEMBLY PROGRAM	7/12/2018	6,750.00	6,750.00
20756	FULL STEAM STAFFING LLC ALL SITES CONTRACT LABOR	7/12/2018	3,547.11	3,547.11
20757	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS VEHICLE MAINTENANCE	7/12/2018	269.81	269.81
20758	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE SUPPLIES	7/12/2018	47.88	47.88
20759	GRAINGER HHW DISPOSAL SUPPLIES	7/12/2018	581.32	581.32
20760	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	7/12/2018	747.29	747.29
20761	KING CITY HARDWARE INC. JRTS FACILITY MAINTENANCE	7/12/2018	225.08	225.08
20762	MALLORY CO. INC HHW SAFETY SUPPLIES HHW SAFETY SUPPLIES	7/12/2018	127.82 710.56	838.38
20763	NEXTEL OF CALIFORNIA, INC SCALEHOUSE, SS & JRTS CELL PHONE	7/12/2018	258.15	258.15
20764	OFFICE DEPOT ALL SITES OFFICE SUPPLIES	7/12/2018	667.21	667.21
20765	PACIFIC GAS AND ELECTRIC COMPANY ALL SITES ELECTRICAL SERVICES JUNE	7/12/2018	7,931.09	7,931.09
20766	PENINSULA MESSENGER LLC ALL SITES COURIER SERVICES	7/12/2018	620.00	620.00
20767	QUINN COMPANY JRTS EQUIPMENT MAINTENANCE JC EQUIPMENT MAINTENANCE	7/12/2018	388.72 3,085.85	3,474.57
20768	RODOLFO RAMIREZ AYALA SSTS, JR & JC VEHICLE MAINTENANCE	7/12/2018	1,620.00	1,620.00
20769	SALINAS PUMP CO JC WELL INSTALLATION	7/12/2018	13,750.14	13,750.14
20770	SCOTT W GORDON LEGAL SERVICES SEPTEMBER 2017 - FEBRUARY 2018	7/12/2018	5,912.50	5,912.50

Salinas Valley Solid Waste Authority
Checks Issued Report for 7/1/2018 to 7/31/2018

Check #		Check Date	Amount	Check Total
20771	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	7/12/2018	280.00	280.00
20772	SOLUNA OUTREACH SOLUTIONS LLC SALINAS ADULT SCHOOL - ESL RECYCLING CURRICULUM	7/12/2018	3,500.00	3,500.00
20773	STURDY OIL COMPANY JC & JR EQUIPMENT MAINTENANCE	7/12/2018	491.24	491.24
20774	VALERIO VARELA JR SSTS EQUIPMENT MAINTENANCE	7/12/2018	2,390.00	2,390.00
20775	A & G PUMPING, INC JRTS PORTABLE TOILET	7/18/2018	211.65	211.65
20776	A-1 SWEEPING SSTS FACILITY MAINTENANCE	7/18/2018	400.00	400.00
20777	ADMANOR, INC RR MARKETING SERVICES	7/18/2018	3,394.20	3,394.20
20778	AMERICAN SUPPLY CO. SSTS JANITORIAL SUPPLIES	7/18/2018	192.77	192.77
20779	BAGLEY ENTERPRISES, INC SSTS FACILITY MAINTENANCE	7/18/2018	680.00	680.00
20780	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT AND VEHICLE FUEL	7/18/2018	18,891.36	18,891.36
20781	CITY OF GONZALES JC WATER SERVICES	7/18/2018	83.82	83.82
20782	CUTTING EDGE SUPPLY SSTS EQUIPMENT MAINTENANCE	7/18/2018	4,635.34	4,635.34
20783	EAST BAY TIRE CO. SSTS VEHICLE MAINTENANCE	7/18/2018	534.96	534.96
20784	FULL STEAM STAFFING LLC SS, JC & JR CONTRACT LABOR	7/18/2018	2,412.69	2,412.69
20785	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT MAINTENANCE	7/18/2018	597.40	597.40
20786	GONZALES ACE HARDWARE JRTS FACILITY MAINTENANCE	7/18/2018	26.77	26.77
20787	GRAINGER JC FACILITY MAINTENANCE	7/18/2018	608.79	608.79
20788	GUARDIAN SAFETY AND SUPPLY, LLC SSTS SAFETY SUPPLIES	7/18/2018	529.85	529.85
20789	HOPE SERVICES SSTS DIVERSION SERVICES	7/18/2018	12,408.27	12,408.27
20790	INFINITY STAFFING SERVICES, INC. JC CONTRACT LABOR	7/18/2018	922.50	922.50

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Check #		Check Date	Amount	Check Total
20791	MANUEL PEREA TRUCKING, INC. SSTS & JC EQUIPMENT RENTAL	7/18/2018	850.00	850.00
20792	MARTA M. GRANADOS CLERK OF BOARD INTERPRETER SERVICES	7/18/2018	180.00	180.00
20793	MONTEREY COUNTY HEALTH DEPARTMENT QUARTERLY MO.CO. REGIONAL FEE	7/18/2018	25,351.82	25,351.82
20794	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SSTS SEWER	7/18/2018	741.53	741.53
20795	OFFICE DEPOT ADMIN & RR OFFICE SUPPLIES	7/18/2018	626.41	626.41
20796	PACIFIC GAS AND ELECTRIC COMPANY CH ELECTRICAL SERVICES	7/18/2018	20.70	20.70
20797	PROBUILD COMPANY LLC ALL SITES FACILITY SUPPLIES	7/18/2018	1,932.88	1,932.88
20798	PURE WATER BOTTLING ALL SITES WATER SERVICE	7/18/2018	371.90	371.90
20799	ROSSI BROS TIRE & AUTO SERVICE ALL SITES TIRE REPAIR SERVICE	7/18/2018	7,837.79	7,837.79
20800	**VOID**	7/18/2018	-	-
20801	SOCIAL VOCATIONAL SERVICES, INC. JC FACILITY IMPROVEMENTS	7/18/2018	3,159.34	3,159.34
20802	SOUTH COUNTY NEWSPAPER CLERK OF BOARD PUBLIC NOTICES	7/18/2018	176.00	176.00
20803	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	7/18/2018	310.06	310.06
20804	THOMAS M BRUEN EXECUTIVE ADMINISTRATION LEGAL SERVICES	7/18/2018	3,158.01	3,158.01
20805	VALERIO VARELA JR RR SPECIAL DEPARTMENT SUPPLIES	7/18/2018	190.00	190.00
20806	VALLEY TROPHIES & DETECTORS RR OFFICE SPECIAL SUPPLIES	7/18/2018	23.48	23.48
20807	VISION RECYCLING INC JC GRINDING SERVICES MONTHLY GREENWASTE AND WOODWASTE PROCESSING JC & SS GREENWASTE PROCESSING	7/18/2018	16,020.99 48,712.59 30,481.94	95,215.52
20808	WASTE MANAGEMENT INC SSTS WASTE TRANSPORTATION	7/18/2018	56,104.73	56,104.73
20809	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION ALL SITES FUEL	7/18/2018	2,028.68	2,028.68
20810	AMERICAN SUPPLY CO. JANITORIAL SUPPLIES	7/18/2018	39.39	39.39

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Check #		Check Date	Amount	Check Total
20811	AON RISK INSURANCE SERVICES WEST, INC . FY 2018-19 INSURANCE RENEWALS	7/18/2018	315,346.68	315,346.68
20812	CALIFORNIA HIGHWAY ADOPTION CO. HIGHWAY 101 LITTER ABATEMENT	7/18/2018	550.00	550.00
20813	CALIFORNIA PRODUCT STEWARDSHIP COUNCIL CA PRODUCT STEWARDSHIP COUNCIL ASSOCIATE FEE	7/18/2018	2,500.00	2,500.00
20814	CALPELRA CALPELRA ANNUAL TRAINING CONFERENCE	7/18/2018	782.00	782.00
20815	CESAR ZUÑIGA WASTECON 2018: PER DIEM	7/18/2018	263.00	263.00
20816	COMCAST MONTHLY INTERNET SERVICE	7/18/2018	274.69	274.69
20817	FIRST ALARM QUARTERLY FIRST ALARM SERVICE ALL SITES	7/18/2018	1,334.34	1,334.34
20818	GABILAN OAKS, LLC 2018 EMPLOYEE COMMUNICATION DINNER	7/18/2018	2,662.50	2,662.50
20819	GONZALES ACE HARDWARE ALL SITES FACILITY MAINTENANCE	7/18/2018	162.32	162.32
20820	GUERITO MONTHLY PORTABLE TOILET SERVICE	7/18/2018	1,252.00	1,252.00
20821	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JC FACILITY SUPPLIES	7/18/2018	5.87	5.87
20822	HRN PERFORMANCE SOLUTIONS HR PERFORMANCE SOLUTION SOFTWARE	7/18/2018	1,101.80	1,101.80
20823	JUAN CAMACHO WASTECON 2018: PER DIEM	7/18/2018	263.00	263.00
20824	KISKIS & ASSOCIATES ANNUAL RENEWAL	7/18/2018	980.00	980.00
20825	MANDY BROOKS CRRRA CONFERENCE PER DIEM	7/18/2018	176.00	176.00
20826	MONICA AMBRIZ CA HR 18 CONFERENCE: PER DIEM	7/18/2018	204.00	204.00
20827	MONTEREY BAY OFFICE PRODUCTS COPIER MAINTENANCE	7/18/2018	56.18	56.18
20828	OFFICE DEPOT OFFICE SUPPLIES	7/18/2018	58.93	58.93
20829	ONHOLD EXPERIENCE ONHOLD SERVICES	7/18/2018	207.00	207.00
20830	OPENGOV, INC BUDGET TRANSPERANCY	7/18/2018	1,788.00	1,788.00

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
20831	OSCAR GARCIA WASTECON 2018: PER DIEM	7/18/2018	263.00	263.00
20832	PALOMA ZAMORA CRRRA CONFERENCE PER DIEM	7/18/2018	176.00	176.00
20833	PROGRESSIVE BUSINESS PUBLICATIONS ANNUAL HR PUBLICATION MEMBERSHIP	7/18/2018	432.00	432.00
20834	QUINN COMPANY JR EQUIPMENT MAINTENANCE	7/18/2018	307.59	307.59
20835	REPUBLIC SERVICES #471 OFFICE MONTHLY WASTE DISPOSAL	7/18/2018	74.36	74.36
20836	SOLID WASTE ASSOCIATION OF NORTH AMERICA ANNUAL MEMBER REGISTRATION JC ANNUAL MEMBER REGISTRATION CZ WASTECON2018 CONFERENCE REGISTRATION CZ WASTECON2018 CONFERENCE REGISTRATION JC WASTECON2018 CONFERENCE REGISTRATION OG	7/18/2018	242.00 242.00 905.00 905.00 905.00	3,199.00
20837	TYLER TECHNOLOGIES, INC. - INCODE DIVISION TYLER SOFTWARE SUPPORT RENEWAL	7/18/2018	21,791.26	21,791.26
20838	ADMANOR, INC MEDIA CAMPAIGN - MARKETING DIVERSION MARKETING SERVICES	7/26/2018	2,948.76 2,776.00	5,724.76
20839	AON RISK INSURANCE SERVICES WEST, INC . CREDIT ON SS LOADER INSURANCE INSURANCE EQUIPMENT FLOATER SS LOADER	7/26/2018	(669.00) 1,236.00	567.00
20840	ASBURY ENVIRONMENTAL SERVICES HHW ABOP DISPOSAL	7/26/2018	80.00	80.00
20841	AT&T MOBILITY INTERNET SERVICES	7/26/2018	44.23	44.23
20842	BC LABORATORIES, INC ALL SITES WATER LAB ANALYSIS	7/26/2018	420.00	420.00
20843	BECKS SHOES AND REPAIR HHW SAFETY GEAR	7/26/2018	220.00	220.00
20844	CALIFORNIA WATER SERVICE SSTS WATER SERVICES	7/26/2018	1,052.18	1,052.18
20845	CARDLOCK FUELS SYSTEM, INC. JC EQUIPMENT MAINTENANCE	7/26/2018	120.00	120.00
20846	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	7/26/2018	58.13	58.13
20847	EAST BAY TIRE CO. SSTS VEHICLE MAINTENANCE	7/26/2018	1,443.03	1,443.03
20848	FRANK'S INDUSTRIAL SERVICES, INC. CH FACILITY MAINTENANCE SUPPLIES	7/26/2018	900.00	900.00

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Check #		Check Date	Amount	Check Total
20849	GARY NIEUWKOOP SSTS EQUIPMENT MAINTENANCE	7/26/2018	8,000.00	8,000.00
20850	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT MAINTENANCE	7/26/2018	4,814.88	4,814.88
20851	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE SUPPLIES	7/26/2018	108.48	108.48
20852	JULIO GIL HHW, JC & JR OFFICE SUPPLIES	7/26/2018	85.00	85.00
20853	LIEBERT CASSIDY WHITMORE HR LEGAL SERVICES	7/26/2018	175.00	175.00
20854	PACIFIC CREST ENGINEERING INC JC ENGINEERING SERVICES	7/26/2018	1,880.00	1,880.00
20855	PACIFIC GAS AND ELECTRIC COMPANY HHW CNG FUEL	7/26/2018	278.02	278.02
20856	PHILIP SERVICES CORP HHW DISPOSAL & SUPPLIES	7/26/2018	3,037.00	3,037.00
20857	PITNEY BOWES - POSTAGE ADMIN POSTAGE FEES	7/26/2018	693.78	693.78
20858	QUINN COMPANY JC EQUIPMENT MAINTENANCE PARTS RETURN	7/26/2018	7,848.27 (5,049.38)	2,798.89
20859	SCS FIELD SERVICES ALL SITES ROUTINE & NON ROUTINE ENGINEERING SERVICES	7/26/2018	21,590.13	21,590.13
20860	SHRED-IT US JV LLC. RECORDS DESTRUCTION	7/26/2018	148.51	148.51
20861	SKINNER EQUIPMENT REPAIR, INC. JC & JR EQUIPMENT MAINTENANCE	7/26/2018	1,820.18	1,820.18
20862	US BANK CORPORATE PAYMENT SYSTEM VISION RECYCLING: MULCH FOR GARDEN AMAZON : SS EQUIPMENT MAINTENANCE INDEED : RR POSITION ADVERTISING AMAZON: CH ENVIROMENTAL CONTROL SYSTEM AMAZON.COM: HHW SUPPLIES AMAZON.COM: SSTS BREAKROOM SUPPLIES AVIS:TRANSPORTATION FOR SWANA CONFERENCE WALMART: BOARD OF DIRECTORS MEETING VISTA PRINT: RR BUSINESS CARDS MOUNTAIN MIKE'S PIZZA: CAG MEETING WALMART: CAG MEETING SNACKS COSTCO: ADMINISTRATION BREAKROOM SUPPLIES HYGIENEWISE: CPR TRAINING FOR OPS EXPERIAN:CREDIT CHECKS CROWN AWARDS: LAPEL PINS DRONE WORLD : SSTS EQUIPMENT AMAZON : SS SAFETY SUPPLIES SMART & FINAL: EXECUTIVE COMMITTEE MEETING AMAZON : CH ECS LEACHATE SYSTEM SALINAS VALLEY FORD : JC VEHICLE MAINTENANCE FACEBOOK:BOOSTED POST	7/26/2018	235.98 85.50 25.64 43.54 75.98 79.76 106.94 44.76 29.45 42.06 6.98 54.71 360.00 149.85 244.65 4,025.44 43.54 38.33 315.69 250.16 10.00	

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Check #		Check Date	Amount	Check Total
	HILTON PALM SPRINGS: LODGING FOR SWANA CONFERENCE		353.14	
	HUGHESNET:JC & JR INTERNET SERVICE		171.61	
	MOUNTAIN MIKE'S: GARDEN WORK DAY		89.30	
	INTERMEDIA:MONTHLY EXCHANGE SERVER HOSTING		307.72	
	KANTOLA PRODUCTION: NEW HIRE SUP TRAINING		29.00	
	BROWN PAPER TICKETS : OPS ADMIN TRAINING		40.00	
	CASASORRENTO:PRE FINANCIAL AUDIT MEETING		75.28	
	CRRA: ANNUAL MEMBERSHIP		200.00	
	SHELL: ADMIN VEHICLE SUPPLIES		9.14	
	SJ INT. AIRPORT: AIRPORT PARKING FOR SWANA CONF.		72.00	
	AMAZON:JC & JR EQUIPMENT SUPPLIES		8.31	
	AMAZON:JC & JR EQUIPMENT SUPPLIES		8.33	
	HARBOR FREIGHT : HHW SUPPLIES		44.49	
	COMPLIANCE SIGNS : SSTS SAFETY SUPPLIES		263.30	
	RHINO LININGS: JC EQUIPMENT MAINTENANCE		535.00	
	AMAZON : SS VEHICLE MAINTENANCE		154.65	
	C&J GLASS- REPLACEMENT FOR CRACKED WINDOW		396.36	
				9,026.59
20863	**VOID**	7/26/2018	-	-
20864	**VOID**	7/26/2018	-	-
20865	**VOID**	7/26/2018	-	-
20866	VALLEY PACIFIC PETROLEUM SERVICES, INC. JC BIODIESEL FUEL	7/26/2018	1,003.98	1,003.98
20867	WESTERN EXTERMINATOR COMPANY JC & SSTS EXTERMINATION SERVICES	7/26/2018	408.50	408.50
20868	ACE HARDWARE CORPORATION CH FACILITY MAINTENANCE	7/26/2018	116.41	116.41
20869	AMERICAN SUPPLY CO. ALL SITES JANITORIAL SUPPLIES	7/26/2018	87.73	87.73
20870	AON RISK INSURANCE SERVICES WEST, INC . INSURANCE CYBER LIABILITY WORKER'S COMP	7/26/2018	8,737.63 52,026.00	60,763.63
20871	CARDLOCK FUELS SYSTEM, INC. SS, JC & JR FUEL	7/26/2018	29,116.27	29,116.27
20872	COAST COUNTIES TRUCK & EQUIPMENT CO. SSTS VEHICLE MAINTENANCE	7/26/2018	771.33	771.33
20873	GOLDEN STATE TRUCK & TRAILER REPAIR SS, JC & JR VEHICLE MAINTENANCE	7/26/2018	3,576.86	3,576.86
20874	GONZALES ACE HARDWARE JC FACILITY MAINTENANCE	7/26/2018	1,221.66	1,221.66
20875	**VOID**	7/26/2018	-	-
20876	**VOID**	7/26/2018	-	-

Salinas Valley Solid Waste Authority
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Check #		Check Date	Amount	Check Total
20877	GRAINGER ALL SITES FACILITY SUPPLIES	7/26/2018	287.11	287.11
20878	GRANITE ROCK CO/PAVEX JC FACILITY MAINTENANCE	7/26/2018	55.61	55.61
20879	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS FACILITY MAINTENANCE	7/26/2018	388.02	388.02
20880	GUARDIAN SAFETY AND SUPPLY, LLC JC SAFETY SUPPLIES	7/26/2018	61.48	61.48
20881	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JC FACILITY MAINTENANCE SUPPLIES JC SAFETY SUPPLIES	7/26/2018	11.76 265.33	277.09
20882	KELLY-MOORE PAINT COMPANY INC. SSTS FACILITY MAINTENANCE	7/26/2018	14.51	14.51
20883	MANDY BROOKS CONFERENCE TRAVEL	7/26/2018	108.00	108.00
20884	MANUEL PEREA TRUCKING, INC. SS & JC EQUIPMENT HAULING	7/26/2018	850.00	850.00
20885	MONICA AMBRIZ CALPERS EDUCATIONAL FORUM: PER DIEM	7/26/2018	204.00	204.00
20886	QUINN COMPANY SS, JC & JR EQUIPMENT MAINTENANCE	7/26/2018	13,989.41	13,989.41
20887	RODOLFO RAMIREZ AYALA SS, JC & JR VEHICLE MAINTENANCE	7/26/2018	1,830.00	1,830.00
20888	SALINAS NEWSPAPERS, INC. EXECUTIVE ADMIN SUBSCRIPTIONS CLERK OF BOARD PUBLIC NOTICES	7/26/2018	128.53 187.92	316.45
20889	SKINNER EQUIPMENT REPAIR, INC. JC & JR EQUIPMENT MAINTENANCE	7/26/2018	1,283.79	1,283.79
20890	SOLID WASTE ASSOCIATION OF NORTH AMERICA EXECUTIVE MANAGEMENT MEMBERSHIPS	7/26/2018	377.00	377.00
20891	TELCO BUSINESS SOLUTIONS TELEPHONE SERVER SERVICE	7/26/2018	60.00	60.00
20892	TRI-COUNTY FIRE PROTECTION, INC. SSTS EQUIPMENT MAINTENANCE	7/26/2018	108.59	108.59
20893	UNITED RENTALS (NORTHWEST), INC ALL SITES EQUIPMENT RENTAL	7/26/2018	5,936.15	5,936.15
20894	US BANK CORPORATE PAYMENT SYSTEM CALPERS EDUCATIONAL FORUM: REGISTRATION CSMFO:CHAPTER MEETING CRRA CONFERENCE REGISTRATION CALPERS CONF. REGISTRATION EXPEDIA:CONFERENCE TRAVEL SOUTHWEST:SWANA CONFERENCE TRAVEL SWANA:CONFERENCE REGISTRATION	7/26/2018	349.00 40.00 660.00 349.00 289.33 1,012.80 905.00	3,605.13

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Check #		Check Date	Amount	Check Total
20895	VALERIO VARELA JR SSTS VEHICLE MAINTENANCE SSTS VEHICLE MAINTENANCE	7/26/2018	1,197.50 95.00	1,292.50
DFT2019019	CA STATE BOARD OF EQUALIZATION QUARTERLY BOE LANDFILL PAYMENTS	7/25/2018	79,843.40	79,843.40
	Subtotal			<u>997,627.88</u>
	Payroll Disbursements			471,664.61
	Grand Total			<u><u>1,469,292.49</u></u>



Report to the Executive Committee

ITEM NO. 3

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: September 6, 2018

From: C. Ray Hendricks, Finance and Administration Manager

Title: A Resolution Approving the Grants and Capital Improvement Projects Budget for Fiscal Year 2018-19

RECOMMENDATION

Staff encourages the Executive Committee to recommend Board approval of this item. This will ensure grants and capital improvement projects are properly budgeted.

STRATEGIC PLAN RELATIONSHIP

The recommended action is routine in nature.

FISCAL IMPACT

The Operating Budget for FY 2018-19 included \$680,000 assigned to Capital Improvement Projects from the expected operating surplus.

The supplemental appropriations of \$1,517,972 will be funded as follows:

- (\$ 65,022) reduction from expired grants
- \$1,630,991 from FY 2017-18 operating budgeted surplus (prior to surplus allocation)
- (\$ 47,997) repayment to CIP reserves from JR Equipment Purchase CIP

DISCUSSION & ANALYSIS

The proposed budget adjustments are necessary to ensure that there is sufficient budget to meet current Capital Improvement needs without additional debt. The Board approved new appropriations to the CIP budget on March 15, 2018 as part of the FY 2018-19 operating budget.

The attached Capital Improvements Projects Budget worksheet summarizes all of the appropriations involved in the CIP Budget and provides a CIP budget total. Following is a description of the various columns.

- FY 2017-18 remaining balance is the remaining budget at June 30, 2018 that is being carried over to FY 2018-19 per the Authority's financial policies.
- Approved in FY 2018-19 Budget is the budget approved by the Board as part of the FY 2018-19 operating budget on March 15, 2018.

- Adjustments are requested adjustments to the budget, as discussed below.

Fund 211 - Grants

211 9206 HHW HD25-15-0003	(239.81)
211 9209 Tire Derived Aggregate 5-15-0004	<u>(64,782.30)</u>
Total Fund 211 - Grants	<u>(65,022.11)</u>

Fund 800 - Capital Improvement Projects Fund

800 9105 Concrete Grinding	100,000.00
800 9106 Waste Composition Study	150,000.00
800 9401 LR LFG Replacement	1,721.08
800 9501 JC LFG System Improvements	(1,160.30)
800 9508 JC Drainage Modifications	165,000.00
800 9509 JC Groundwater Wells	(34,569.59)
800 9527 JC Module 7 Engineering and Construction	1,250,000.00
800 9602 JR Equipment Purchase	<u>(47,997.06)</u>
Total Fund 800 - Capital Improvement Projects Fund	<u>1,582,994.13</u>
Total CIP Budget	<u>1,517,972.02</u>

State Grants (-\$65,022)

CIP 9206 – HHW HD25: The grant was completed, and the \$240 represents the amount of unused funds.

CIP 9209 – Tire Derived Aggregates: The grant was completed, and the \$64,782 represents the amount of unused funds.

Capital Improvement Fund (\$1,582,994)

CIP 9105 – Concrete Grinding: The Authority receives concrete, asphalt, and porcelain at its facilities for recycling. The material is consolidated at the Johnson Canyon Landfill and used as aggregate base to construct its internal access roads and a winter tipping pad that allows both the public and franchise haulers to access the tipping face in the winter months. Most of the material is crushed with onsite equipment and placed as needed. The larger portions require stockpiling and contracted crushing to produce the re-usable material for onsite needs. The last time the Authority ground oversize material was June 2015. The current pile is approximately 10,000 tons and located in an area that will be used for landfilling later this year. Staff plans on grinding the material by the end of 2018 to make room for future landfill operations and use the materials for upcoming site winterization and organics area preparation.

CIP 9106 – Waste Composition Study: Effective solid waste and resource recovery planning and service delivery relies on an understanding of the waste stream and how much of each type of material is generated and where it comes from. The Authority last completed a waste characterization study in 2007-2008. With the new mandates, AB 341, AB 1826 and SB 1383, primarily focus on diverting commercial recyclables and organic waste from landfill disposal and related greenhouse gas emission reductions, it is important to re-access the current waste streams to ensure our baseline data and future processing decisions are based on the most current conditions.

CIP 9401 – LR LFG Replacement: This project is almost complete. The only item remaining is the purchase of an air compressor needed for flare operations. The estimated cost is \$5,000. An additional \$1,721 is needed to complete this task.

CIP 9501 – JC LFG Improvements: This project is complete. The remaining \$1,160 can be used to help support other projects.

CIP 9508 – JC Drainage Modifications: The sedimentation basin for the organics processing area will need to be re-designed and constructed to higher permeability standards than previously budgeted in response to new, more stringent requirements by the Regional Water Quality Control Board.

CIP 9509 – JC Groundwater Wells: This project is complete. The remaining \$34,570 can be used to help support other projects.

CIP 9527 – JC Module Engineering and Construction: Construction of our next cell will need to begin within the next year. Assigning an additional \$1,250,000 to this CIP brings the total for this project to \$5 million. This will allow us to build a module large enough for a minimum of one million tons, or 5+ years of capacity. Additionally, it will leave enough money in the CIP to continue excavating the next module after this new module is built. Continuing excavation as staff time permits will greatly reduce the cost of building future cells.

CIP 9602 – JR Equipment Purchase: During the FY 2016-17 budget process, to minimize the rate increase, the Board elected to use the CIP reserves to partially fund this CIP. The \$398,581 borrowed from the CIP reserves was used to fund the purchase of equipment needed to run the Jolon Road Transfer Station operations. The remaining balance of \$47,997 will be used to repay the CIP reserves.

- FY 2018-19 CIP Budget is the combined total of all the columns described above.

BACKGROUND

The Board originally approved new appropriations to the CIP budget on March 15, 2018 as part of the FY 2018-19 operating budget.

ATTACHMENT(S)

1. Resolution
2. FY 2018-19 Budget for Grants and Capital Improvement Projects.

RESOLUTION NO. 2018 –

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY
APPROVING THE GRANTS AND CAPITAL IMPROVEMENT PROJECTS BUDGET FOR FY 2018-19**

BE IT RESOLVED, by the Board of Directors of the Salinas Valley Solid Waste Authority, that the Grants and Capital Improvements Project Budget for Fiscal Year 2018-19, attached hereto and marked "Exhibit A" is hereby approved effective July 1, 2018; and,

BE IT FURTHER RESOLVED, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a regular meeting duly held on the 20th day of September 2018, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

Simón Salinas, President

ATTEST:

Erika J. Trujillo, Clerk of the Board

Salinas Valley Solid Waste Authority
FY 2018-19 Budget for Grants and Capital Improvement Projects

	FY 2017-18 REMAINING BALANCE	APPROVED IN FY 2018-19 BUDGET	ADJUSTMENTS	FY 2018-19 CIP BUDGET
Fund 180 - Expansion Fund				
180 9804 Long Range Facility Needs EIR	352,430.89	-	-	352,430.89
180 9806 Long Range Financial Model	55,620.07	-	-	55,620.07
180 9807 GOE Autoclave Final Project	100,000.00	-	-	100,000.00
Total Fund 180 - Expansion Fund	508,050.96	-	-	508,050.96
Fund 211 - Grants				
211 9206 HHW HD25-15-0003	239.81	-	(239.81)	-
211 9209 Tire Derived Aggregate 5-15-0004	64,782.30	-	(64,782.30)	-
211 9213 Tire Amnesty 2017-18	21,032.27	-	-	21,032.27
211 9214 Organics Program 2016-17	1,146,716.87	-	-	1,146,716.87
211 9216 AB2766 Motor Vehicle Emission Reduction Grant	379,335.00	-	-	379,335.00
211 9247 Cal Recycle - CCPP	72,858.43	-	-	72,858.43
211 9252 Cal Recycle - 2016-17 CCPP	26,195.95	-	-	26,195.95
Total Fund 211 - Grants	1,711,160.63	-	(65,022.11)	1,646,138.52
Fund 216 - Reimbursement Fund				
216 9802 Autoclave Demonstration Unit	141,498.86	-	-	141,498.86
216 9804 Long Range Facility Needs EIR	180,061.58	-	-	180,061.58
Total Fund 216 - Reimbursement Fund	321,560.44	-	-	321,560.44
Fund 800 - Capital Improvement Projects Fund				
800 9103 Closed Landfill Revenue Study	24,831.32	-	-	24,831.32
800 9104 Organics System Expansion Study	19,009.62	-	-	19,009.62
800 9105 Concrete Grinding	-	20,000.00	100,000.00	120,000.00
800 9106 Waste Composition Study	-	-	150,000.00	150,000.00
800 9316 CH Corrective Action Program	253,000.00	-	-	253,000.00
800 9319 CH LFG System Improvements	116,500.00	-	-	116,500.00
800 9401 LR LFG Replacement	3,278.92	-	1,721.08	5,000.00
800 9402 LR LFG Well Replacement	30,000.00	-	-	30,000.00
800 9501 JC LFG System Improvements	1,160.30	-	(1,160.30)	-
800 9506 JC Litter Control Barrier	11,342.64	50,000.00	-	61,342.64
800 9507 JC Corrective Action	100,000.00	125,000.00	-	225,000.00
800 9508 JC Drainage Modifications	35,000.00	-	165,000.00	200,000.00
800 9509 JC Groundwater Wells	34,569.59	-	(34,569.59)	-
800 9510 JC LFG System (Vertical Wells)	233.82	30,000.00	-	30,233.82
800 9511 JC LFG System (Horizontal Wells)	62.66	30,000.00	-	30,062.66
800 9526 JC Equipment Replacement	130,900.00	-	-	130,900.00
800 9527 JC Module Engineering and Construction	3,433,506.30	250,000.00	1,250,000.00	4,933,506.30
800 9528 JC Roadway Improvements	2,218,936.96	-	-	2,218,936.96
800 9601 JR Transfer Station Improvements	83,399.20	-	-	83,399.20
800 9602 JR Equipment Purchase	47,997.06	-	(47,997.06)	-
800 9603 JR Well Replacement	-	75,000.00	-	75,000.00
800 9701 SSTS Equipment Replacement	122,575.13	100,000.00	-	222,575.13
800 9703 SSTS Improvements	41,014.04	-	-	41,014.04
Total Fund 800 - Capital Improvement Projects Fund	6,707,317.56	680,000.00	1,582,994.13	8,970,311.69
Total CIP Budget	9,248,089.59	680,000.00	1,517,972.02	11,446,061.61
JR Equipment (Internal Loan Repayment)	-	120,000.00	-	120,000.00
	9,248,089.59	800,000.00	1,517,972.02	11,566,061.61



Report to the Executive Committee

ITEM NO. 4

Finance and Administration
Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: September 6, 2018
From: Patrick Mathews, General Manager/CAO
Title: Draft Collaboration Memorandum of Understanding (MOU) between Salinas Valley Solid Waste Authority (Authority) and Monterey Regional Waste Management District (District)

RECOMMENDATION

Staff recommends that the Executive Committee provide input and direction on the draft collaboration MOU (Attachment A).

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support Goal to "Select and Implement Facilities and Programs that Lead to Achievement of at Least 75% Waste Diversion". Under this Goal the Board has two related Objectives: 1) "Provide the Board with Recommendations to Restart the Long-Term Facility Needs (LTFN) Environmental Impact Report (EIR) and Other Due Diligence Activities", and 2) Present to the Board for Consideration, a MOU between the Authority and District Regarding Collaboration and Communication."

FISCAL IMPACT

The fiscal impact associated with this action is staff time needed for development and negotiations of the MOU and the costs associated with the various studies and or/consultant work contemplated in the MOU to assist with the decision process for both Agencies. Much of the Authority's EIR cost has already been encumbered (and a significant portion of work completed) by prior Board action. The cost share of any additional due diligence work will be negotiated with the District and is not known at this time. One key item in the MOU is the completion of a long-range financial analysis to identify customer rate impacts for each LTFN project option under consideration. This action is an important Board Strategic Plan objective.

DISCUSSION & ANALYSIS

The attached MOU reflects input received from the July 25, 2018 Ad Hoc Committee meeting composed of representatives from both the Authority and District, as well as added input from the Board's August 15, 2018 meeting. This MOU also includes a schedule of activities for completion of due diligence work needed for both agencies to move the discussions forward and prepare more formal collaborative contracts.

BACKGROUND

The Citizen's Advisory Group met on March 26, 2018 and reviewed and provided input on the LTFN Study revised project description. The revised project description was needed to restart the EIR process after changes to the original project description and project options were made by the Board in December 2017. The revised project, as proposed, continues the previous Board direction to include options for shared use of resources between the Authority and District. At the Executive Committee's April 5, 2018 meeting, the Committee received a presentation on the LTFN project, related stakeholder and Board surveys, and updates on the District short and long-term financial planning issues.

On April 16, 2018, Authority and District staff were invited to hear a presentation by the City of Salinas consultant, R3 Consulting, regarding the City's independent preparation of a draft collaborative MOU between the two agencies. The same presentation was made to both the City of Salinas and the County of Monterey in the month of July 2018, with the City of Salinas approving a subsequent resolution supporting approval of a MOU by the District and Authority.

At the Board's April 19, 2018 meeting, the two strategic plan objectives listed above were added to the 6-month Strategic Plan to restart and complete the LTFN EIR and prepare a MOU for collaboration with the District. On June 21, 2018, the Board was presented with the completed EIR project description approved in concept at its April 2018 meeting and supported, as drafted, by both the Executive Committee and Citizen's Advisory Committee. At that meeting, the Board deferred action on approving the revised project description and restarting the EIR process until the meeting of an ad hoc committee of elected officials from both the Authority and the District met to discuss collaboration efforts and provide additional staff direction. The previous Strategic Plan staff direction to prepare a collaboration MOU was reaffirmed after the ad hoc committee meeting with added direction.

At the time of this writing, Draft no. 2 of this proposed MOU had been submitted to the District's General Manager for the next round of review and comment. Further updates requested or proposed by the District and the Executive Committee will be presented to the Board at its September 20, 2018 meeting.

ATTACHMENT(S)

A. Draft No. 2 of the MOU for Collaboration between the Authority and District

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

This Memorandum of Understanding (MOU) between the Monterey Regional Waste Management District (District) and the Salinas Valley Solid Waste Authority (Authority) dated _____, 2018 is an agreement to address the beneficial use of existing and planned solid waste and resource recovery infrastructure to improve community services and help control costs for all Monterey County rate-payers.

Introduction

The County and all cities in Monterey County are required to implement new programs to comply with recent environmental laws that govern the management of solid waste. These laws are primarily focused on diverting organic waste (AB 1594, AB 1826, SB 1383) and commercial recyclables (AB 341) from landfill disposal and will require all stakeholders involved to participate in and pay for and manage these new programs and related infrastructure. The Authority and the District, as key stakeholders, are both proactive agencies that are moving ahead to meet these challenges in both similar and different ways. In addition to having unique approaches to addressing new regulations, the agencies each have their own strengths and market advantages.

Monterey Regional Waste Management District

- District has developed and opened a new Materials Recovery Facility (MRF) to increase recovery of recyclable materials including processing systems for 1) Construction and Demolition (C&D) and Industrial Waste, 2) mixed Commercial and Multi-Family Waste, and 3) Curbside Single Stream Recycling
- District has plans to expand foodwaste anaerobic digestion/combined heat and power (AD/CHP) capacity through a partnership with Monterey One Water which may result in additional capital and operating costs
- District has issued \$31 million in bonds to finance the MRF (\$15.5M), truck yard and fueling facility (\$11.5M) and other improvements
- District is considering issuing another \$10-\$25 million in bonds for new and previously unfunded Capital needs for Fiscal Year (FY) 18/19 which may result in additional debt service costs
- District is considering substantial rate increases to address funding for these facility upgrades, increasing cost of operations, and potential revenue impacts associated with reduction in recycled materials marketability
- District is currently offsetting costs through importation of waste for landfilling at the Monterey Peninsula Landfill (MPL), originating from facilities and jurisdictions in Santa Clara and Santa Cruz Counties

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

Salinas Valley Solid Waste Authority

- Authority is working on long-term facility needs that includes relocation of operations from Sun Street to other potential sites for a transfer station/public recycling services facility in or near Salinas which may result in additional capital costs (partially dependent on the concurrent sale of its Sun Street properties)
- Authority is bound by its Joint Powers Authority Agreement to maintain equalized rates for all member agencies and it is the Board's expressed desire that any collaborative efforts are cost-neutral or most cost-effective for its south county ratepayers
- Authority must sell its Sun Street properties to the City of Salinas or its designated developer in conjunction with relocation to a new transfer station/public service facility in order to transfer the value of this asset to the new facility and reduce any new capital costs
- Both the Authority and District have identified areas of concern near their facilities and transportation routes (as documented by CalEPA's CalEnviroScreen, California Communities Environmental Health Screening Tool) that should be considered so the long-term facility solutions do not increase pollution impacts to these or other areas
- Authority is considering a manufacturing and renewable energy-based conversion technology for currently landfilled wastes under a public-private partnership structure which will reduce public financing risks by shifting capital and technology risks to the private sector, but may increase operating costs associated with any resulting service contracts
- The City of Salinas has been working with a developer to consider redevelopment of an area called the Alisal Market Place (AMP) which includes relocation of the Authority's Sun Street Transfer Station and the City's garbage and recycling hauler's (Republic Services) corporation yard
- Long-term facility needs to address environmental laws, specifically around reducing organics to landfills will result in the need for new programs and rate increases, some of which are being addressed with the Authority's recent organics program expansions

Opportunities for Cooperation, Cost Control and Service Efficiencies

Environmental regulations are leading to increases in the cost to manage solid waste for all jurisdictions in the State, and ratepayers throughout Monterey County will be faced with increased costs regardless of whether the Authority and District work together or continue to operate independently. However, to the extent that the Authority and District can achieve efficiencies and collaboratively share resources, cost increases that will impact all County residents may be minimized.

There are several opportunities to leverage economies of scale through the sharing of existing Authority and District facilities and maximize the capacities of the solid waste processing and landfill facilities in Monterey County. The following are some of those opportunities:

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

- Authority to Consider Re-Direction of Salinas and North County Waste to the District (direct-haul)
 - Allows District to consider plans for reducing or eliminating the need for importing out-of-county MSW and lowering transportation greenhouse gas emissions
 - Potential to lessen impacts on Madison Lane facility
 - Cost analysis should include a comparison of direct-haul to Johnson Canyon Landfill
- Authority to Consider Utilizing District MRF for C&D and Industrial Waste processing
 - District has available capacity at its new MRF by adding additional MRF shifts
 - Helps District pay for new MRF processing costs and may control District projected rate increases through shared costs
 - Allows District to consider plans for reducing or eliminating the need for importing out-of-county MSW, which will lower transportation greenhouse gas emissions
- Authority to Consider Utilizing Johnson Canyon Landfill for Salinas and South County Cities C&D and Industrial Waste Processing
 - Authority Board has been considering this option since 2016 due to potential for cost savings, and job loss reduction if Sun Street Transfer Station is closed
 - Authority has evaluated utilizing a potentially lower cost and simplified separation system
 - Reduces job loss associated with potential Sun Street Transfer Station closure
 - Conveniently and efficiently extends these needed services to all south county jurisdictions to improve regional recycling efforts
- Authority to consider Utilizing District MRF for mixed Commercial and Multi-family Waste processing
 - District has available capacity at its new MRF by adding additional staffing shifts
 - Helps District pay for new MRF processing costs and may control District projected rate increases through shared costs
 - Allows District to consider plans for reducing or eliminating the need for importing out-of-county MSW and lowering transportation greenhouse gas emissions
- District to Consider Utilizing Authority's Johnson Canyon Landfill for organics processing (composting)
 - District has stated concerns over space restrictions and new capital costs associated with expanding organic processing capacity
 - Authority has space constraints and permitting limits for increasing organics processing capacity beyond the recent expansion to accommodate Authority needs

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

- Authority will have to evaluate how best to expand operations, permit, and finance the added capital necessary for increasing organics processing capacity at Johnson Canyon Landfill to accommodate District organics
- Johnson Canyon is more central to agricultural markets for finished compost products
- Authority and District to Consider Utilizing Johnson Canyon Landfill for Demonstration of New Waste Recovery Technologies Focused on Recovery of Landfilled Waste (such as current proposed Clean Fiber and Organics Recovery System)
 - Continues the Authority's research on technologies that can further eliminate the long-term costs and impacts of landfills, and alternatively address current recycling market challenges
 - The Authority and District can pilot and evaluate conversion technologies to ensure effectiveness and affordability prior to making a long-term contractual commitment with private sector technology companies
- Authority to Consider Redirection of the Sun Street Public Self-haul Traffic and Ancillary Services to the Madison Lane Transfer Station
 - Household Hazardous Waste (HHW) and local self-haul is taken to Madison Lane
 - Public Materials Recovery Center services to be relocated to Madison Lane
 - Public Self-hauled C&D and industrial wastes transferred to a processing facility
 - Authority to consider cost benefits of leasing vs. purchase of Madison Lane as permanent public service facility
- Authority to Continue to Accept South County Waste at Jolon Road Transfer Station and Johnson Canyon Landfill
 - If greater landfill diversion is required or requested for South County communities, Authority may consider transfer or re-direction of franchised commercial/multi-family waste to the District MRF
 - Continue to maintain tipping fee rate equalization, per the Authority's Joint Powers Authority Agreement
- Authority and District to Consider Utilizing Monterey One Water's Existing Digester Capacity to Process Clean Commercial Food Waste (organics)
 - Generate renewable energy with utilization of an existing asset and proven technology
 - Re-direct franchised source-separated, low-contaminated commercial food waste from both the District and the Authority, where feasible
 - Consider developing "shared" collection routes for franchised source-separated commercial food waste collection

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

Environmental Review

Some or all the potential activities mentioned above will require a level of environmental review. Under California Environmental Quality Act (CEQA), a project is considered to have a significant effect on the environment and the potential for resulting in either a direct physical change to the environment or a reasonably foreseeable indirect physical change in the environment. This should be taken into consideration in the schedule. As an example, closure of the Sun Street Transfer Station and direct hauling of franchise waste to other facilities vs. current transfer operations will change traffic patterns/impacts and could potentially lead to increase greenhouse gas production.

Agreements and Actions Needed for Consideration of Various Interagency Partnerships

For all or some of the above to occur, several interagency agreements would need to be developed and certain actions taken, including but not limited to completion of financial and customer rates impact analysis for each opportunity or option considered:

- District agreement with Authority for organic composting services
 - Long term rates, delivery terms and conditions, and capital cost recovery will need to be established
 - Authority will have to determine the most effective pathway to expansion of its organics processing capacity to serve the District, if feasible
- Authority agreement with District for landfill disposal for non-MRF processed wastes
 - Long term rates and delivery terms and conditions will need to be established
 - Authority to evaluate cost benefits and rate impacts of sending non-MRF processed waste to District vs. Authority landfill
- Authority agreements with District for two distinct MRF processing services:
 - C&D and Industrial Waste Processing Services
 - Long term rates and delivery terms and conditions will need to be established
 - Commercial/Multi-family Mixed Waste Processing Services
 - Long term rates and delivery terms and conditions will need to be established
 - Authority will complete waste characterization study to determine recovery value for mixed wastes
 - District will provide performance metrics (recovery rates, materials recovered, and marketability) once mixed commercial/multi-family mixed waste processing is in full operation at MRF
- Authority agreement with Waste Management for Authority purchase or long-term lease of Madison Lane Transfer Station

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

- Maintains continued public self-haul services for Salinas area – Household Hazardous Waste, Recycling, Yard Waste, etc.
- Supports reduction strategies for litter and illegal dumping
- Reduces traffic and greenhouse gas impacts from self-haul customers
- Authority and District Agreements with Monterey One Water for processing additional source-separated commercial food waste above existing District digester capacity
 - Long term rates and delivery terms and conditions will need to be established
 - District may choose to act as lead on development of this agreement and direct Authority provided foodwaste to appropriate District or Monterey One Water facility
- Agreement between Authority and District for shared development of countywide messaging, public outreach materials, and collaborative use of staff for community education efforts
 - Builds on existing collaborative efforts to create more consistent joint messaging and public education
- Agreement between Authority and District for transfer of any displaced Authority employees resulting from execution of any of these agreements and/or the closure of the Sun Street Transfer Station
- Authority will seek written confirmation from City of Salinas and/or AMP Developer on continuing commitment and conditions for the Alisal Marketplace Redevelopment as outlined in 2007 agreements
 - This action will assist in establishing timelines, conditions and related actions for Sun Street Transfer Station closure, facility relocation and related traffic re-direction
- Authority will seek Agreement with City of Salinas for sale of the Sun Street properties to the City of Salinas or Alisal Market Place Developer in conjunction with relocation to Madison Lane Transfer Station

Schedule

Monterey Regional Waste Management District

- Submit templates of proposed agreements, terms and conditions for District Services to Authority (Oct 2018 - Jan 2019)
- Negotiate scope of work and fund expansion of Authority's Long-Range Financial Model to include District and countywide system costs (Oct/Nov 2018)
- Provide all data and information requested by Authority's Environmental Impact Report (EIR) consultant and identify any added EIR work the District may require addressing impacts associates with the above listed agreements (Oct 2018 - Apr 2019)

**Memorandum of Understanding Between
Monterey Regional Waste Management District (District) and
Salinas Valley Solid Waste Authority (Authority)**

- Collaborate with the Authority to develop a countywide landfill capacity and life model (Feb 2019)
- Provide a list and job descriptions for all proposed or vacant positions that could potentially be filled by displaced Authority workers (Feb 2019)

Salinas Valley Solid Waste Authority

- Submit templates of proposed agreements, terms and conditions for Authority Services to District (Oct 2018 - Jan 2019)
- Complete Authority Long-Range Financial Model and negotiate revised scope of work and costs to expand model to include District and countywide system costs (Oct/Nov 2018)
- Revise and submit project description and schedule to Authority Board of Directors for approval to re-start and complete Long-Term Facilities Needs EIR, partially completed (Nov /Dec 2018)
- Collaborate with the District to develop a countywide landfill capacity and life model (Feb 2019)

Witness the execution of this Memorandum of Understanding on the date as written below.

**MONTEREY REGIONAL WASTE
MANAGEMENT DISTRICT (DISTRICT)**

**SALINAS VALLEY SOLID WASTE AUTHORITY
(AUTHORITY)**

By: _____

By: _____

Date: _____, 2018

Date: _____, 2018

SVR Agenda Items - View Ahead 2018

Item No. 5

	Sep	Oct	Nov	Dec	Jan	Feb
A		<i>Start Time 3 p.m.</i>			Election of Officers	
B					New Hire	
1	Minutes	Minutes	Minutes	Minutes	Minutes	Minutes
2	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
3	Member Agencies Activities Report	Member Agencies Activities Report/BD Public Outreach Participation (sp)	Member Agencies Activities Report	Member Agencies Activities Report	QTE December Cash & Investments (EC)	Member Agencies Activities Report
4	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Member Agencies Activities Report/BD Public Outreach	Strategic Plan Update
5	LTFN Studies Qtrly Update (sp)	QTE September Cash & Investments (EC)	3rd Qtr Tonnage & Diversion Report	LTFN EIR Qtrly Update (sp)	QTE December Cash & Investment Report (EC)	FY 19-20 Preliminary Budget (EC)
6	New FY Grants & CIP Budget (EC)	3rd QTE Facilities Customer Survey	Fund Balance Reserves (EC)	<i>GM Evaluation</i>	Mid-Year Budget Adjustments (EC)	
7	Concrete Grinding JCLF	BD/EC Meetings Schedule	Strategic Plan Approval		4th Qtr Facilities Customer Survey	
8	Report on Grant Opportunities / Consultant Needs (sp)	CAG Annual Report	Legacy Liabilities Funding Options (sp)		Annual County Used Oil Report	
9	Resale of Reusable Items / Materials Options (sp)	CCPP Supplemental Appropriations (EC)	C&D Recycling Program (EC) (sp)		Annual Employee Survey Results (EC)	
10	Electrical Services at JCLF	Audit Report Previous FY (EC)	New Officers Nominating Committee		FY 19-20 Budget Direction (EC)	
11	ASP Composting Blowers	3 pm - 7:30 pm RETREAT STRATEGIC PLAN 6-MONTH OBJECTIVES	<i>GM Evaluation (EC)</i>		Board Policy Updates (EC)	
12	Expanded Organics Program Update (sp)					
13	Cannabis Waste Acceptance Policy					
14	COI Code Update					
15	2017-2018 SVR Annual Report					
16	Annual Franchise Haulers Performance Rpt					
17	Collaboration MOU w/MRWMD (EC) (sp)					
18	<i>Real Property Negotiations (EC)</i>					
19						

Consent
Presentation
Consideration
<i>Closed Session</i>

[Other] (Public Hearing, Recognition, Informational, etc.)
 (EC) Executive Committee
 (sp) Strategic Plan Item