

Salinas Valley Solid Waste Authority

Checks Issued Report for 11/1/2016 to 11/30/2016

Check #	Name	Check Date	Amount	Check Total
17293	US BANK CORPORATE PAYMENT SYSTEM	11/10/2016		
	SURVEYMONKEY: EMPLOYEE SURVEY		78.00	
	HARBOR FREIGHT TOOLS: SSTS EQUIPMENT MAINTENANCE		65.46	
	ADOBE:MONTHLY ADOBE SUBSCRIPTION		24.99	
	ANNUVIA: AED REPLACEMENT KIT		116.77	
	TRACTOR SUPPLY CO: SSTS FACILITY SMALL TOOLS		2,316.48	
	AMAZON.COM: SAFETY LIGHTS FOR SSTS		43.48	
	APPLEBEE'S: EMPLOYMENT DEVELOPMENT PROGRAM		5.16	
	CARLSJR:EMPLOYEE DEVELOPMENT PROGRAM		16.76	
	CAFE BEACH: ADMINISTRATION RETREAT TRAINING		219.13	
	CAL NEWSPAPER ADVERTISING		870.27	
	PAYPAL CALPELRA CONFERENCE		1,035.00	
	CITY OF WATSONVILLE: LCW TRAINING PARKING PASS		5.00	
	OFFICE MAX: HHW DEPARTMENT SUPPLIES		21.81	
	CORTONA INN & SUITES: CONFERENCE LODGING		383.64	
	CRAIGSLIST.ORG - RECRUITMENT AD		15.00	
	EXPERIAN: CREDIT REFERENCE CHECKS		189.80	
	INTERMEDIA:EXCHANGE SERVER		296.46	
	FENCESCREEN.COM: SSTS FACILITY MAINTENANCE		417.16	
	FILTERWATER: SS ENVIRONMENTAL SUPPLIES		341.00	
	CITY OF GONZALES: JCLF ISPECTION FEE		79.00	
	FRED PRYOR SEMINARS:REGISTRATION FOR FERNANDO C.		99.00	
	OREILLY AUTO PARTS: EQUIPMENT MAINTENANCE		152.75	
	NPELRA EDUCATE:WEBINAR REGISTRATION		299.00	
	SMART&FINAL: OFFICE SUPPLIES		5.00	
	LA PLAZA BAKERY: EMPLOYEE DEVELOPMENT PROGRAM		55.17	
	LA PLAZA BAKERY: EMPLOYEMENT DEVELOPMENT PROGRAM		22.45	
	LANDS' END BUSINESS OUTFITTERS:ADMIN TRAINING GEAR		357.86	
	LINKEDIN - RECRUITMENT AD		199.00	
	MONTEREY TIDES: LEADERSHIP TRAINING DEPOSIT		222.85	
	MONTEREY TIDES: LEADERSHIP TRAINING DEPOSIT		426.38	
	SHAREFILE: SUBSCRIPTION		32.95	
	NATIONAL SAFETY COUNCIL EXPO: REGISTRATION FOR CZ		225.00	
	NATIONAL SEMINARS: CONFERENCE REGISTRATION		249.00	
	AMAZON:OUTREACH & EDUCATION TOOLS		44.99	
	HOMEDEPOT:OUTREACH & EDUCATION TOOLS		19.58	
	HOME DEPOT: JCLF FACILITY MAINTENANCE		35.49	
	HOME DEPOT: PARTS RETURN		(49.53)	
	PERSONNEL CONCEPTS: JR OFFICE SUPPLIES		327.21	
	SHELL: JCLF FACILITY SUPPLIES		46.33	
	AMAZON:PUBLIC OUTREACH TOOLS		27.60	
	HARBOR FREIGHT: OPERATIONS VEHICLE SUPPLIES		17.12	
	SMART&FINAL: EC MEETING REFRESHMENTS		27.21	
	PERSONNEL CONCEPTS: REFUND		(186.00)	
	ORCHARD SUPPLY HARDWARE: HHW SMALL TOOLS		17.47	
	AMAZON: JCLF FACILITY MAINTENANCE		253.38	
	AMAZON:REPLACEMENT RAM		34.90	
	HUGHES.NET: SCALEHOUSE INTERNET SERVICE		171.59	
	SOCIETY FOR HUMAN RESOURCES MANAGEMENT		175.00	
	SWENSONANDSILACCI:SORROW BOUQUET		129.14	
	AMAZON.COM: SSTS FACILITY MAINTENANCE		27.41	
	HARBOR FREIGHT TOOLS: SSTS WINTERIZATION		117.74	
	99CENTSTORE:SUPPLIES FOR RECYCLING EVENT		10.91	
	ORCHARD SUPPLY HARDWARE: ADMIN OFFICE MAINTENANCE		14.16	
	DOLLAR TREE: RECYCLING EVENT SUPPLIES		18.65	
	CVS PHARMACY: JCLF FACILITY IMPROVEMENTS		5.18	
	HOME DEPOT: JCLF FACILITY IMPROVEMENTS		56.58	
17294	**VOID**	11/10/2016	-	10,228.89

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17295	**VOID**	11/10/2016	-	-
17296	**VOID**	11/10/2016	-	-
17297	**VOID**	11/10/2016	-	-
17298	**VOID**	11/10/2016	-	-
17299	WEST COAST RUBBER RECYCLING, INC TIRE AMNESTY TIRE RECYLING	11/10/2016	1,100.00	1,100.00
17300	A & B FIRE PROTECTION & SAFETY, INC JRST SAFETY SUPPLIES	11/17/2016	76.93	76.93
17301	A & G PUMPING, INC JRST PORTABLE TOILET SERVICES	11/17/2016	105.76	105.76
17302	AECOM TECHNICAL SERVICES, INC. PROJECT DESIGN AND CEQA SERVICES	11/17/2016	26,391.75	26,391.75
17303	AMERICAN SUPPLY CO. JCLF JANITORIAL SUPPLIES	11/17/2016	177.73	177.73
17304	AON RISK INSURANCE SERVICES WEST, INC . NEW TRUCK INSURANCE	11/17/2016	1,480.00	1,480.00
17305	ASBURY ENVIRONMENTAL SERVICES HHW DISPOSAL & HAULING SERVICES	11/17/2016	160.00	160.00
17306	ASSEMBLY SUPPLIES CO CH ECS LINER REPAIR	11/17/2016	475.78	475.78
17307	AT&T SERVICES INC HHW TELEPHONE SERVICES	11/17/2016	369.22	369.22
17308	BC LABORATORIES, INC CH LAB SERVICE	11/17/2016	575.00	575.00
17309	CARDLOCK FUELS SYSTEM, INC. ALL SITES EQUIPMENT FUEL	11/17/2016	14,282.31	14,282.31
17310	COSTCO WHOLESALE ADMIN & JCLF FACILITY SUPPLIES REPLACEMENT COMPUTERS (2)	11/17/2016	91.87 1,808.72	1,900.59
17311	CSC OF SALINAS/YUMA JCLF EQUIPMENT MAINTENANCE	11/17/2016	48.44	48.44
17312	CUTTING EDGE SUPPLY JCLF EQUIPMENT MAINTENANCE	11/17/2016	706.67	706.67
17313	DATA FLOW CHECK STOCK	11/17/2016	305.74	305.74
17314	EDGES ELECTRICAL GROUP, LLC JRST FACILITY MAINTENANCE	11/17/2016	528.73	528.73

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Check #	Name	Check Date	Amount	Check Total
17315	FEDEX ADMIN OVERNIGHT SHIPPING	11/17/2016	49.01	49.01
17316	FERGUSON ENTERPRISES INC #795 JCLF FACILITY MAINTENANCE	11/17/2016	261.90	261.90
17317	FULL STEAM STAFFING LLC CONTRACT LABOR	11/17/2016	4,143.34	4,143.34
17318	GEOLOGIC ASSOCIATES, INC. SEPTEMBER GROUNDWATER MONITORING SERVICES	11/17/2016	7,851.29	7,851.29
17319	GOLDEN STATE TRUCK & TRAILER REPAIR ALL SITES EQUIPMENT MAINTENANCE	11/17/2016	11,922.95	11,922.95
17320	**VOID**	11/17/2016	-	-
17321	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS EQUIPMENT MAINTENANCE	11/17/2016	61.22	61.22
17322	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 SSTS FACILITY MAINTENANCE	11/17/2016	750.74	750.74
17323	HOME DEPOT FACILITY SUPPLIES	11/17/2016	1,918.41	1,918.41
17324	**VOID**	11/17/2016	-	-
17325	**VOID**	11/17/2016	-	-
17326	JOSE RAMIRO URIBE SSTS EQUIPMENT MAINTENANCE	11/17/2016	559.73	559.73
17327	MONTEREY AUTO SUPPLY INC SSTS EQUIPMENT MAINTENANCE	11/17/2016	502.18	502.18
17328	OFFICE DEPOT DEPARTMENT OFFICE SUPPLIES	11/17/2016	346.71	346.71
17329	PARADIGM SOFTWARE, LLC SCALEHOUSE SOFTWARE INSTALL	11/17/2016	1,600.00	1,600.00
17330	PINNACLE MEDICAL GROUP ACCOUNT 4973001-40	11/17/2016	80.00	80.00
17331	PROBUILD COMPANY LLC JCLF EQUIPMENT MAINTENANCE SSTS SAFETY SUPPLIES	11/17/2016	399.99 15.27	415.26
17332	PURE WATER BOTTLING POTABLE WATER SERVICE - ALL SITES	11/17/2016	358.05	358.05
17333	QUINN COMPANY EQUIPMENT MAINTENANCE	11/17/2016	245.51	245.51
17334	SAME DAY SHRED DOCUMENT DISPOSITION	11/17/2016	202.50	202.50

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Check #	Name	Check Date	Amount	Check Total
17335	SAN BENITO SUPPLY, CONSTRUCTION, CONCRETE & QUARRY JRTS FACILITY IMPROVEMENTS	11/17/2016	955.03	955.03
17336	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	11/17/2016	160.00	160.00
17337	SKINNER EQUIPMENT REPAIR, INC. ALL SITES EQUIPMENT MAINTENANCE	11/17/2016	5,737.39	5,737.39
17338	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	11/17/2016	827.44	827.44
17339	SWANA SWANA CERTIFICATION RENEWAL	11/17/2016	250.00	250.00
17340	THOMAS M BRUEN OCTOBER LEGAL CONSULTING SERVICES	11/17/2016	319.03	319.03
17341	TOYOTA MATERIAL HANDLING HHW EQUIPMENT MAINTENANCE	11/17/2016	171.69	171.69
17342	VERIZON WIRELESS SERVICES CELL PHONE SERVICE	11/17/2016	81.02	81.02
17343	WRIGHT EXPRESS FINANCIAL SERVICES CORPORATION FUEL PURCHASES	11/17/2016	3,479.28	3,479.28
17344	PACIFIC GAS AND ELECTRIC COMPANY JR ELECTRICITY	11/22/2016	666.46	666.46
17345	ALLEN BROTHERS OIL INC. JRTS EQUIPMENT MAINTENANCE	11/22/2016	183.70	183.70
17346	AMERICAN SUPPLY CO. ADMINISTRATION JANITORIAL SUPPLIES	11/22/2016	241.99	241.99
17347	BC LABORATORIES, INC CH LAB SERVICE	11/22/2016	1,872.00	1,872.00
17348	CALIFORNIA HIGHWAY ADOPTION CO. LITTER CONTROL	11/22/2016	550.00	550.00
17349	CALIFORNIA WATER SERVICE SSTS MONTHLY WATER SERVICE	11/22/2016	529.15	529.15
17350	CARDLOCK FUELS SYSTEM, INC. SSTS EQUIPMENT FUEL JCLF EQUIPMENT FUEL	11/22/2016	13,045.66 9,330.16	22,375.82
17351	CITY OF GONZALES JC LF WATER JC HOSTING FEE	11/22/2016	42.86 20,833.33	20,876.19
17352	CLARK PEST CONTROL, INC PEST-AWAY SERVICE	11/22/2016	88.00	88.00
17353	CORIX WATER PRODUCTS SSTS FACILITY IMPROVEMENTS	11/22/2016	731.82	731.82
17354	CSC OF SALINAS/YUMA SSTS EQUIPMENT MAINTENANCE	11/22/2016	482.05	482.05

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17355	CUTTING EDGE SUPPLY JC VEHICLE MAINTENANCE	11/22/2016	610.67	610.67
17356	EDGES ELECTRICAL GROUP, LLC SSTS FACILITY MAINTENANCE	11/22/2016	342.79	342.79
17357	EDWARDS TRUCK CENTER, INC JC VEHICLE MAINTENANCE	11/22/2016	215.98	215.98
17358	FERGUSON ENTERPRISES INC #795 SSTS FACILITY MAINTENANCE	11/22/2016	650.50	650.50
17359	FLEETMATICS, USA LLC JRTS VEHICLE MAINTENANCE	11/22/2016	4,523.51	4,523.51
17360	FULL STEAM STAFFING LLC ALL SITES CONTRACT LABOR	11/22/2016	15,220.93	15,220.93
17361	GOLDEN STATE TRUCK & TRAILER REPAIR SSTS EQUIPMENT MAINTENANCE	11/22/2016	21,259.19	21,259.19
17362	**VOID**	11/22/2016	-	-
17363	GONZALES ACE HARDWARE JCLF MAINTENANCE SUPPLIES	11/22/2016	175.30	175.30
17364	GRAINGER SSTS FACILITY MAINTENANCE	11/22/2016	14.44	14.44
17365	GREEN RUBBER - KENNEDY AG, LP SSTS FACILITY MAINTENANCE	11/22/2016	1,766.81	1,766.81
17366	GREEN VALLEY INDUSTRIAL SUPPLY, INC SSTS EQUIPMENT MAINTENANCE	11/22/2016	5.46	5.46
17367	HD SUPPLY CONSTRUCTION SUPPLY, LTD BRANCH #6186 JRTS SAFETY SUPPLIES	11/22/2016	1,215.50	1,215.50
17368	HERC RENTALS INC. CH EQUIPMENT RENTAL JC EQUIPMENT RENTAL	11/22/2016	60.02 392.85	452.87
17369	HOPE SERVICES OCTOBER DIVERSION SERVICES	11/22/2016	11,843.79	11,843.79
17370	JOHNSON ASSOCIATES JC EQUIPMENT MAINTENANCE	11/22/2016	23.95	23.95
17371	LOCAL GOVERNMENT COMMISSION MEMBERSHIP ANNUAL	11/22/2016	75.00	75.00
17372	MANUEL PEREA TRUCKING, INC. ALL SITES FACILITY IMPROVEMENTS	11/22/2016	787.50	787.50
17373	MONTEREY AUTO SUPPLY INC JC VEHICLE MAINTENANCE	11/22/2016	52.00	52.00
17374	MONTEREY PENINSULA ENGINEERING SUN STREET CONCRETE PROJECT	11/22/2016	19,500.00	19,500.00

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17375	MONTEREY REGIONAL WATER POLLUTION CONTROL AGENCY SSTS SEWER SERVICES	11/22/2016	483.33	483.33
17376	NEXIS PARTNERS, LLC ADMIN BUILDING RENT	11/22/2016	9,212.00	9,212.00
17377	OFFICE DEPOT DEPARTMENT OFFICE SUPPLIES	11/22/2016	1,075.14	1,075.14
17378	PHILIP SERVICES CORP SEPTEMBER HHW DISPOSAL SEPTEMBER HHW DISPOSAL SUPPLIES	11/22/2016	11,963.55 2,341.00	14,304.55
17379	PURE WATER BOTTLING PORTABLE BOTTLED WATER SERVICE	11/22/2016	97.40	97.40
17380	QUALITY FUEL TRAILER AND TANK, INC. JRTS EQUIPMENT	11/22/2016	15,859.17	15,859.17
17381	QUINN COMPANY JC EQUIPMENT MAINTENANCE	11/22/2016	5,918.46	5,918.46
17382	R&B COMPANY JC HORIZONTAL WELL SUPPLIES	11/22/2016	24,542.59	24,542.59
17383	REPUBLIC SERVICES #471 TRASH DISPOSAL SERVICE	11/22/2016	71.46	71.46
17384	ROSSI BROS TIRE & AUTO SERVICE ALL SITES VEHICLE MAINTENANCE	11/22/2016	1,673.01	1,673.01
17385	**VOID**	11/22/2016	-	-
17386	SCALES UNLIMITED JR SCALE MAINTENANCE	11/22/2016	2,979.09	2,979.09
17387	SHARPS SOLUTIONS, LLC HHW HAULING & DISPOSAL	11/22/2016	160.00	160.00
17388	SKINNER EQUIPMENT REPAIR, INC. JC VEHICLE MAINTENANCE	11/22/2016	1,583.80	1,583.80
17389	STURDY OIL COMPANY SSTS EQUIPMENT MAINTENANCE	11/22/2016	140.00	140.00
17390	SUNMARK ENVIRONMENTAL SERVICES, LLC SSTS STORMWATER IMPROVEMENTS	11/22/2016	2,588.59	2,588.59
17391	THE ECONOMY ADVERTISING COMPANY AMERICA RECYCLES DAY T-SHIRTS	11/22/2016	808.07	808.07
17392	UNITED RENTALS (NORTHWEST), INC SSTS EQUIPMENT RENTAL	11/22/2016	437.20	437.20
17393	VISION RECYCLING INC SEPTEMBER & OCTOBER C&D GRINDING GREENWASTE PROCESSING GREENWASTE PROCESSING	11/22/2016	30,921.04 42,417.72 21,091.53	94,430.29

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17394	WEST COAST RUBBER RECYCLING, INC TIRE RECYCLING	11/22/2016	2,200.00	2,200.00
17395	WESTERN EXTERMINATOR COMPANY FACILITY VECTOR CONTROL	11/22/2016	369.50	369.50
17396	GOVERNMENT FINANCE OFFICERS ASSOCIA TRANING MATERIAL	11/30/2016	150.00	150.00
17397	KETTLE CREEK CORPORATION CART CORRAL ENCLOSURES	11/30/2016	14,353.26	14,353.26
17398	KING CITY HARDWARE INC. JRTS FACILITY MAINTENANCE	11/30/2016	38.89	38.89
17399	MCGILLOWAY, RAY, BROWN & KAUFMAN ANNUAL AUDIT SERVICES	11/30/2016	6,000.00	6,000.00
17400	MONTEREY PENINSULA ENGINEERING JOLON ROAD CONCRETE PAD IMPROVEMENTS	11/30/2016	47,282.81	47,282.81
17401	OFFICE DEPOT ADMINSTRATION OFFICE SUPPLIES	11/30/2016	81.60	81.60
17402	ONE STOP AUTO CARE/V & S AUTO CARE, INC RR VEHICLE MAINTENANCE	11/30/2016	164.90	164.90
17403	PACIFIC GAS AND ELECTRIC COMPANY SS TS EQUIPMENT AND VEHICLE FUEL	11/30/2016	176.11	176.11
17404	WASTE MANAGEMENT INC OCTOBER REPULIC TONNAGE TO MADISON	11/30/2016	35,664.33	35,664.33
17405	WASTE MANAGEMENT INC SEPTEMBER REPULIC TONNAGE TO MADISON	11/30/2016	32,148.47	32,148.47
DFT2016735	WAGEWORKS FSA MONTHLY ADMIN	11/16/2016	128.00	128.00
	SUBTOTAL:			811,541.23
	PAYROLL DISBURSEMENTS			470,448.90
	GRAND TOTAL			<u>1,281,990.13</u>



Report to the Executive Committee

ITEM NO. 3

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

Legal Counsel

Date: January 5, 2017

From: Ray Hendricks, Finance Manager

Title: A Resolution Approving an Adjustment to the Operating Budget for Fiscal Year 2016-17

RECOMMENDATION

Staff recommends that the Executive Committee recommend approval of this item to the Board of Directors.

The budget adjustments will ensure that the budget reflects current activity.

FISCAL IMPACT

The net fiscal impact of the recommended budget adjustments is a net increase to fund balance of \$144,800 for the fiscal year.

DISCUSSION & ANALYSIS

Based on activity during the first six months, staff recommends the following budget adjustments.

- Increase estimated diverted materials revenues by \$390,800
- Increase operating appropriations by \$246,000

Increase estimated diverted materials revenues by \$390,800

Construction and Demolition (C&D) was expected to produce \$98,600 in revenues for the fiscal year. As of November, actual revenues are \$188,439. Conservative estimates for C&D tonnage are expected to produce \$348,000 in revenues by the end of the fiscal year, an increase of \$249,400 over the original budget.

Green Waste was expected to produce \$690,200 in revenues for the fiscal year. As of November, actual revenues are \$363,225. Conservative estimates for Green Waste tonnage are expected to produce \$831,600 in revenues by the end of the fiscal year, an increase of \$141,400 over the original budget.

Increase operating appropriations by \$246,000

Increased Construction and Demolition and Green Waste tonnages require additional budget allocations in order to process this incoming material.

The Sun Street Transfer Station is running at full permitted capacity and has had to rely on Madison Lane to take a higher amount of Salinas Franchise Waste than originally budgeted. We do not anticipate this trend to reverse in the immediate future.

The additional revenue from Construction and Demolition and Green Waste listed above is more than adequate to cover these increases in the operating budget.

Following is a summary of the operating appropriation adjustments recommended:

\$ 60,000	Construction and Demolition Processing
\$ 106,000	Organics Diversion
\$ 80,000	Madison Lane Transfer Station
\$ 246,000	Total Appropriation Increases

BACKGROUND

The FY 2016-17 budget is doing well due to constant monitoring by management staff. Increases in diverted materials tonnage require some adjustments to the budget as stated above. However, the additional revenue from these programs will more than offset the additional costs.

ATTACHMENT(S)

1. Resolution
2. FY 2016-17 Mid-Year Budget Adjustments

RESOLUTION NO. 2017 –

**A RESOLUTION OF THE SALINAS VALLEY SOLID WASTE AUTHORITY
APPROVING AN ADJUSTMENT TO THE OPERATING BUDGET FOR FISCAL YEAR 2016-17**

WHEREAS, on March 17, 2016, the Board of Directors of the Salinas Valley Solid Waste Authority approved the FY 2016-17 operating budget; and,

WHEREAS, increases in green waste and construction and demolition tonnage require adjustments to the operating budget in order to process increases in diverted materials; and,

WHEREAS, permitted capacity limits at Sun Street Transfer Station require additional Salinas Franchise Tonnage be transferred on behalf of Salinas Valley Solid Waste Authority by Waste Management's Madison Lane Transfer Station; and,

NOW THEREFORE BE IT RESOLVED, by the Board of Directors of the Salinas Valley Solid Waste Authority, that an adjustment to the Operating Budget for Fiscal Year 2016-17, attached hereto as "Exhibit A" is hereby approved; and,

BE IT FURTHER RESOLVED, that the General Manager/CAO is hereby authorized to implement the budget in accordance with the Authority's financial policies.

PASSED AND ADOPTED by the Board of Directors of the Salinas Valley Solid Waste Authority at a meeting duly held on the 19th day of January 2017, by the following vote:

AYES: BOARD MEMBERS:

NOES: BOARD MEMBERS:

ABSENT: BOARD MEMBERS:

ABSTAIN: BOARD MEMBERS:

ATTEST:

Simon Salinas, President

Erika J. Trujillo, Clerk of the Board

Exhibit A
Salinas Valley Solid Waste Authority
FY 2016-17 Budget with Adjustments

	BEGINNING BUDGET	ADJUSTMENTS	CURRENT BUDGET
<u>Revenue Summary</u>			
Tipping Fees - Solid Waste	11,645,600	-	11,645,600
Tipping Fees - Surcharge	1,751,000	-	1,751,000
Tipping Fees - Diverted Materials	1,043,600	390,800	1,434,400
AB939 Service Fee	2,228,900	-	2,228,900
Charges for Services	124,500	-	124,500
Sales of Materials	309,500	-	309,500
Gas Royalties	220,000	-	220,000
Investment Earnings	31,700	-	31,700
Total Revenue	<u>17,354,800</u>	<u>390,800</u>	<u>17,745,600</u>
			-
<u>Expense Summary</u>			
Executive Administration	446,000	-	446,000
Administrative Support	508,490	-	508,490
Human Resources Administration	363,250	-	363,250
Clerk of the Board	186,460	-	186,460
Finance Administration	625,250	-	625,250
Operations Administration	426,200	-	426,200
Resource Recovery	826,650	-	826,650
Marketing	75,000	-	75,000
Public Education	206,500	-	206,500
Household Hazardous Waste	781,600	-	781,600
C & D Diversion	80,000	60,000	140,000
Organics Diversion	690,200	106,000	796,200
Diversion Services	18,000	-	18,000
Scalehouse Operations	484,650	-	484,650
JR Transfer Station	400,800	-	400,800
JR Recycling Operations	124,200	-	124,200
ML Transfer Station	185,000	80,000	265,000
SS Disposal Operations	725,100	-	725,100
SS Transfer Operations	943,200	-	943,200
SS Recycling Operations	590,000	-	590,000
JC Landfill Operations	2,365,900	-	2,365,900
JC Recycling Operations	374,300	-	374,300
Crazy Horse Postclosure Maintenance	609,200	-	609,200
Lewis Road Postclosure Maintenance	222,800	-	222,800
Johnson Canyon ECS	309,700	-	309,700
Jolon Road Postclosure Maintenance	204,650	-	204,650
Sun Street ECS	185,300	-	185,300
Debt Service - Interest	1,653,300	-	1,653,300
Debt Service - Principal	1,052,300	-	1,052,300
Closure Set-Aside	238,000	-	238,000
Total Expense	<u>15,902,000</u>	<u>246,000</u>	<u>16,148,000</u>
Revenue Over/(Under) Expenses	1,452,800	144,800	1,597,600
Less CIP Allocation	<u>(1,320,500)</u>	<u>-</u>	<u>(1,320,500)</u>
Balance Used to Fund Reserves	<u>132,300</u>	<u>144,800</u>	<u>277,100</u>



Report to the Executive Committee

ITEM NO. 4

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A

General Counsel

Date: January 5, 2017
From: C. Ray Hendricks, Finance Manager
Title: Self-Funding Programs and Services Report

RECOMMENDATION

Staff recommends forwarding item to the Board of Directors for discussion.

STRATEGIC PLAN RELATIONSHIP

The recommended action helps support Goal B: Reduce Landfill Disposal Fee Dependence Through Self-Funded Programs and New Revenue Sources, by ensuring that programs produce enough revenue to support the processing required to divert it from the landfill without relying on landfill fees.

DISCUSSION & ANALYSIS

Staff has reviewed the actual cost for FY 2015-16 of three programs related to this goal; Franchise Transportation Surcharge, Green Waste Disposal Fees, and Construction and Demolition (C&D).

Franchise Transportation Surcharge

In order to calculate the fees for franchise transportation, staff used the cost of transporting the trash only. This includes the cost of the transfer trucks, loader, staff, fuel, site supervision and overhead. The total cost at the Sun Street Transfer Station is \$1,883,888. Staff transferred 110,275 tons to Johnson Canyon Landfill for an average cost of \$17.08 per ton. However, due to tonnage permit constraints, SVR paid Waste Management \$21.45 per ton to transfer excess Salinas Franchise Waste from the Madison Lane Transfer Station. When you weigh the two costs together, SVR spends an average of \$17.69 per ton to transfer Salinas Franchise Waste to Johnson Canyon Landfill. The current Franchise Transportation Surcharge is \$17.00 per ton.

Salinas Franchise Waste Transportation Cost Analysis

Tons	Per Ton Rate	Total Cost
79,505	\$ 17.08	\$ 1,358,217
12,865	\$ 21.45	275,987
92,369	\$ 17.69	\$ 1,634,204

Green Waste Disposal Fees

Vision Recycling charges SVR \$24.65 per ton to process Green Waste at Johnson Canyon Landfill. After accounting for transportation of self-haul green waste from Sun Street, site maintenance, operations administration, and overhead allocation our cost totals an average of \$33.63 per ton to process green waste. The current tipping fee is set at \$33.50 per ton. However, Republic gets a discounted rate of \$17.55 for green waste delivered directly to Johnson Canyon based on an old 2005 agreement that remains in effect though the term of their franchise agreement.

Row Labels	2015-16 Grand Total	Processing Rate	Total Cost
410-Green (Yard) Waste	11,103.29	24.65	\$ 273,696.01
411-JCL Organics	17,166.48	24.65	423,153.73
412-SS Organics	403.53	24.65	9,946.89
414-Greenwaste - Jolon Road	<u>1,372.28</u>	<u>24.65</u>	<u>33,826.70</u>
			740,623.34
Site Maintenance			10,000.00
SS Self HaulTransportation (6,297.62 tons)		17.08	<u>107,563.29</u>
			858,186.63
Ops Admin Allocation		4.1%	<u>35,185.65</u>
			893,372.28
Overhead Allocation		13.1%	<u>117,031.77</u>
Grand Total			<u>\$ 1,010,404.05</u>
Actual Cost Per Ton	30,045.57		<u>33.63</u>

Construction and Demolition (C&D)

SVR spends \$15.00 per ton to grind C&D at Johnson Canyon Landfill. The material is used as alternative daily cover (ADC) at the landfill. After accounting for transportation of self-haul C&D from Sun Street, site maintenance, operations administration, and overhead allocation our cost totals an average of \$35.91 per ton to process C&D. The current tipping fee is set at \$58.00 per ton. The additional revenues from C&D processing were used to partially offset the subsidy for Republic Services discounted green waste processing costs discussed above.

Staff has an opportunity to use the additional revenue from C&D to find a better use for this material by sorting wood waste and other recyclable materials out of the C&D stream, thereby reducing the amount used for ADC. Improving diversion of C&D materials is a requirement of the CalGreen Building Code that requires 65% diversion effective January 1, 2017. C&D recovery programs and systems will be a major programmatic focus area for SVR in 2017.

Row Labels	2015-16 Grand Total	Processing Rate	Total Cost
121-Construction & Demolition	<u>4,028.88</u>	15.00	60,433.20
			60,433.20
Site Maintenance			10,000.00
SS Transportation (3070.91 tons)		17.08	<u>52,451.14</u>
			122,884.34
Ops Admin Allocation		4.1%	<u>5,038.26</u>
			127,922.60
Overhead Allocation		13.1%	<u>16,757.86</u>
Grand Total			144,680.46
Actual Cost Per Ton	4,028.88		<u>35.91</u>

BACKGROUND

During the July 13, 2016, Board directed staff to review programs to ensure that programs produce enough revenue to support the processing required to divert it from the landfill without relying on landfill fees.

ATTACHMENT(S)

None



Report to the Executive Committee

ITEM NO. 5

Finance Manager/Controller-Treasurer

General Manager/CAO

N/A
 General Counsel

Date: January 5, 2017
From: C. Ray Hendricks, Finance Manager
Title: Request for FY 2017-18 Preliminary Budget Direction

RECOMMENDATION

Staff recommends forwarding item to the Board of Directors for discussion.

DISCUSSION & ANALYSIS

Staff has begun the FY 2017-18 budget process. Staff would like feedback from the board on the increases and potential ways to balance the budget. Following are the key increases and a few options to balance the budget.

Operations Budget Increases (\$562,850)

<u>FY 2017-18 Projected Operating Budget Increase</u>	
Payroll Increases	\$ 230,450
Madison Lane Transfer Station Increase	80,000
New C&D Driver	109,000
Debt Service Increase	<u>143,400</u>
Total Increase	<u>\$ 562,850</u>

Payroll Increase

The net increase to payroll is scheduled to be **\$230,450**. Increases are due to Health Insurance, Other Post-Employment Benefits (OPEB), Cola (Net), and a full year of longevity. All other benefit and decreases offset each other. Following is a summary of the increases.

<u>Description</u>	<u>Payroll Budget Increases</u>
Jolon Road	\$ 76,400
Health Insurance	64,600
OPEB	34,700
COLA (Net)	89,700
Longevity	43,000
Net All Other Increases/(Decreases)	<u>(1,550)</u>
Total Payroll Increases	306,850
Jolon Road Contract Ending	<u>(76,400)</u>
Net Payroll Increases	<u>\$ 230,450</u>

Madison Lane Transfer Increase

The Sun Street Transfer Station is running at capacity and has had to rely on Madison Lane to take a higher amount of Salinas Franchise Waste. The FY 2016-17 mid-year budget adjustment includes an **\$80,000** increase for the use of Madison Lane. This amount will need to be carried over to FY 2017-18. Following is a summary of the amounts paid to Madison Lane for transporting Salinas Franchise Waste that could not be transferred from the Sun Street Transfer Station due to tonnage permit limits since FY 2013-14.

<u>Fiscal Year</u>	<u>Total Spent (\$)</u>
2013-14	166,505
2014-15	182,621
2015-16	263,176
2016-07 (Through November)	177,015

New C&D Driver

Sun Street staff is unable to handle the increased tonnage from C&D and wood waste at Sun Street. Transfer trucks cannot hold as much of this material as compared to solid waste and therefore require additional trips to handle. An additional driver is necessary to manage this tonnage and would increase the payroll budget by **\$109,000**. Adequate equipment replacement reserves are available for purchase of an additional transfer truck and trailer, specific for the C&D/Woodwaste transfer.

Debt Service Increase

The first principal increase on the bond refinance is due in 2017-18. The total amount of the increase is **\$143,400**. FY 2018-19 will be the first year of the full bond payment with an additional increase of \$1.1 million in FY 2018-19 with \$3.1 million annual payments for nine years.

Revenue Increases (\$569,500)

<u>FY 2017-18 Projected Operating Revenue Increase</u>	
5,000-ton increase in solid waste tonnage projection	342,500
1.46% Increase to tipping fees	175,000
2.9% Increase to Franchise Transportation Surcharge	<u>52,000</u>
Total Increase	<u>569,500</u>

The following options are available to balance the budget. For reference, the current cost-of-living index for All Urban Consumers in the Greater Bay Area is running approximately **3.6%** for the previous 12 months through October 2016.

Increasing the projected tonnage by 5,000 tons

This would increase the budgeted revenue by **\$342,500**. Tonnage has increased the last two fiscal years, and has so far held steady in FY 2016-17. Tonnage projections are currently running about 12,000 tons over estimates for this fiscal year, so conservatively increasing tonnage by 5,000 for 2017-18 is reasonable. Increases in tonnage will increase some fees and closure funding, but amounts are minimal and will be incorporated in the budget.

Increase tipping fees by 1.46% (\$1.00/ton)

This would increase our budgeted revenue by **\$175,000**. Tipping fees are currently \$68.50 per ton.

Increase Franchise Transportation Surcharge by 2.9% (\$0.50/ton)

This would increase our budgeted revenue by **\$52,000**. The transportation surcharge was last increased in FY 2015-16 to \$17.00. This will help partially offset the increase in Madison Lane Transfer costs due to the ongoing increases in Salinas area waste.

BACKGROUND

The Board's approval of refinancing the 2002 Revenue Bonds and the Crazy Horse Installment Purchase Agreement has allowed SVR to generate operating surpluses, which have allowed SVR to fund and complete some much-needed and previously deferred Capital Improvements.

ATTACHMENT(S)

None

SVR Agenda Items - View Ahead 2016/2017

Item No. 6

Jan	25-Jan	Feb	Mar	Apr	May	Jun
Election of Officers						
Minutes	SPECIAL MEETING 6-Month Strategic Planning Retreat	Minutes	Minutes	Minutes	Minutes	Minutes
Claims/Financials (EC)		Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)	Claims/Financials (EC)
Member Agencies Activities Report		Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report	Member Agencies Activities Report
QTE December Cash & Investments		Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update	Strategic Plan Update
QTE Dec. Facilities Customer Survey		CAG Appointments	Public Hearing: Fee Sched Amend	LTFN EIR Qtrly Update (sp)	1st Qtr Tonnage & Diversion Report	
LTFN EIR Qtrly Update (sp)		4th Qtr Tonnage & Diversion Report	New FY 17-18 Budget	QTE March Cash & Investments	FY Investment Policy (EC)	
Progress Report on Alternative Energy Project Development (sp)		City of King Franchise Contract Administration		1st Qtr Facilities Customer Survey	New/Ext Agreements & Contracts	
Recyclables Alternative Outlets Plan & Resources Needs Assessmt (sp)		Vision Recycling Overview/Making Color Mulch		Earth Day Recognition		
Food-to-Energy/Composting Opportunities (sp)		FY Preliminary Operating & CIP Budget (EC)				
Board member Public Outreach Participation (sp)						
Mid-Year Budget Adjustments (EC)						
JCLF Organics CEQA						
Election of Officers Confirmation						
EIR Public Outreach						
4th Qtr/Annual Facilities Customer Survey						
Annual Employee Survey Results (EC)						
Strategic Plan Update						
Self-Funding Programs and Services (sp) (EC)						
Water Supply Study for Potential Excess Land Uses (sp)						
FY 16-17 Budget Direction (EC)						

Consent
Presentation
Consideration
<i>Closed Session</i>

[Other] (Public Hearing, Recognition, Informational, etc.)
 (EC) Executive Committee
 (sp) Strategic Plan Item